



REGULAR MEETING MINUTES
Wednesday, April 27, 2016
Art Pick Council Chambers
3900 Main Street, Riverside, CA

CASE REVIEW – 4:30 PM (CLOSED SESSION)

Case Review Roll Call

Evans	Hawkins	Ybarra	Huerta	Smith	Jackson	Ortiz	Andres	Adams
✓	✓	✓	✓	✓	✓	O	✓	✓

✓ = Present **B** = Absent / Business **S** = Absent / Sick **V** = Absent / Vacation **O** = Absent / Other
UE = Absent / Unexcused **L** = Late **LE** = Left Early **■** = Vacant

STAFF: Frank Hauptmann, CPRC Manager; Phoebe Sherron, Sr. Office Specialist

Public Comment

This is an opportunity for members of the public to address the Commission on closed session items.

There was no public comment.

Closed Session – Case Review

Pursuant to Government Code Section 54957, the Commission adjourned to Closed Session at 4:32 PM to discuss issues pertaining to PUBLIC EMPLOYEE PERSONNEL MATTERS.

	CPRC CASE NO.	RPD CASE NO.
1)	13-034	PA-13-09054

The Commission recessed at 5:30 PM to reconvene in the Regular Meeting.

REGULAR MEETING – 5:30 PM (OPEN SESSION)

PLEDGE OF ALLEGIANCE

Regular Meeting Roll Call

Evans	Hawkins	Ybarra	Huerta	Smith	Jackson	Ortiz	Andres	Adams
✓	✓	✓	✓	✓	✓	O	✓	✓

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STAFF: Frank Hauptmann, CPRC Manager; Phoebe Sherron, Sr. Office Specialist

Public Comments

Public comment on any subject matter within the Commission's jurisdiction.

There were no public comments.

Approval of Minutes

A) March 23 Regular Meeting

Chair Adams asked for a motion to approve the March 23rd minutes. A motion was made by Commissioner Ybarra to approve and seconded by Vice-Chair Hawkins. Unanimous approval.

OFFICER-INVOLVED DEATH (OID) CASE EVALUATIONS

Discussion and action, if any, on the following OID Case Evaluations. While the stages noted with each case are the current points of focus, the Commission may move on to new stages or return to discussion of completed stages, if needed.

- A) Stage I – Commission Member Review
- B) Stage II – Fact Finding, Request for Training & Investigation
- C) Stage III – Policy and Procedure Process
- D) Stage IV – Deliberation and Finding Process
- E) Stage V – Recommendation Process
- F) Stage VI – Written Public Report

Martinez Officer-Involved Death (OID) Case Evaluation

- B) Stage II – Fact Finding, Request for Training & Investigation: In Process
- F) Stage VI – Written Public Report: In Process

Chair Adams opened by asking for comments or discussion regarding the Fact Sheet. As there was none, she asked for a motion to approve it. A motion was made by Vice-Chair Hawkins to approve the Martinez OID Fact Sheet and seconded by Commissioner Andres. Seven approved; Commissioner Evans abstained.

Chair Adams asked if there were any questions or concerns regarding the Public Report. As there was none, she asked for a motion to approve it. A motion was made by Commissioner Jackson to approve Martinez OID Public Report and seconded by Commissioner Ybarra. Seven approved; Commissioner Evans abstained.

ONGOING COMMISSION ACTIVITIES & ISSUES

CPRC Ad-hoc Committees

Reports from Committee Chairs, with Commission discussion and action, if any, regarding respective Committee activities and / or recommendations:

- A) 2016 Outreach Committee**
 - 1) CPRC Self-Assessment
- B) RPD Outreach Committee**

A) 2016 Outreach Committee

Commissioner Smith reported that the Committee would be preparing a survey, revamping one used by the Commission in the past. He said that Outreach would consist of three endeavors: increased Commission presence at community meetings, increased attendance at Ward and activist meetings, and participation in other City and community events as they arise. He also noted that he was working on doing a voice-over on the General Outreach PowerPoint presentation and that it would be posted online once it was finished.

B) RPD Outreach Committee

Commissioner Jackson reported on the presentation to RPD Command Staff of the RPD Outreach PowerPoint. Suggestions were made to the Committee to add some items such as the training Commissioners receive. The Command Staff also said they felt that it was important to make the Outreach presentations during roll call and training sessions as well as in new officer orientations.

Outreach

- A) March / April Community Outreach**

Reports from Commissioners regarding community meetings or events which they attended.
- B) RPD Outreach**
- C) Scheduled Outreach Events**
- D) Future Outreach Opportunities**
 - 1) Input from Outreach Coordinator on potential outreach events
 - a) Salute to Veterans Parade: April 30 at 10 AM, Downtown Riverside
 - b) Senior Conference: May 12 at 8 AM, Goeske Senior Center
 - c) Heroes for Hope Walkathon: May 21 at 7 AM, Citrus State Park
 - d) Home Front at Camp Anza Grand Opening: May 21 at 1 PM
 - e) Riverside County Peace Officers' Memorial Ceremony & Run: May 23, 2016
Run / Jog starts at 5:45 PM, 4102 Orange Street; Ceremony starts at 6:15 PM
 - 2) Input from Commission Members on potential outreach events

Commissioners reported on the various community meetings or events they attended.

Meetings and Training Sessions

Reports from Commissioners regarding CPRC-based meetings, non-Outreach meetings, and / or training sessions attended in March / April.

Commissioners reported on the various meetings and training sessions they attended.

Commission Goals for 2016

Commission Goals for 2016

Discussion and action, if any, regarding the following 2016 goals:

- A) Meet with DA regarding the timely completion of OID investigations**
- B) Meet with RPD regarding the timely completion and receipt of complaint investigations**
- C) Create Spanish version of CPRC brochure**

Chair Adams began by asking Mr. Hauptmann for an update on scheduling meetings with the DA and RPD.

Mr. Hauptmann said he had not yet been successful setting up a meeting with the DA, but that he would ask Chief Diaz or Asst. Chief Vicino for assistance with this. He then said that he was working on possible meeting dates with Chief Diaz and Asst. Chief Vicino.

Chair Adams said she was working on translating the CPRC brochure into Spanish. Commissioner Evans offered to help.

Staff Report

Mr. Hauptmann noted that the NACOLE Conference would be taking place in September and that because \$20,000 would be lost from the budget, attendance might be limited to only three Commissioners. Chair Adams said that because Commissioner Jackson is involved in several NACOLE Conference planning committees that she would need to go and asked if attendance would still be limited to three. Mr. Hauptmann said it would be.

NEW COMMISSION ACTIVITIES & ISSUES

Officer-Involved Death (OID) Cases Fact Sheet

Discussion and action, if any regarding:

- A) Whether to continue using the Fact Sheet
- B) Renaming and revamping the document if it is kept

Chair Adams began by noting that she had asked Mr. Hauptmann to state whether or not a tab's information was beneficial. She said that she liked the new format, but felt that sequential, non-essential tabs could be grouped together rather than noted individually.

Chair Adams then asked if there were any comments. Commissioner Ybarra said it was a useful document as long as it didn't contain any redundancy.

After additional brief discussion, the Commission agreed by general consensus to use the new format and to retain Fact Sheet as the name of the document.

OTHER MATTERS

Commissioner Comments

Pursuant to Government Code Section 54954.2, Commission members may use this time to make brief announcements or a brief report on their own activities.

Commissioner Jackson thanked the students from Dr. Thompson's Community Relations class for attending the meeting. Commissioner Huerta and Mr. Hauptmann thanked them also.

Items for Future Commission Consideration

Items for future Commission consideration can be agendaized by any Commissioner. Discussion and action, if any, will occur only during the meeting for which that item has been agendaized.

Chair Adams said an ad-hoc committee needed to be formed to review the CPRC Bylaws. She asked Commissioners to think about volunteering, noting that it would give them an opportunity to become familiar with them.

Adjournment

The Commission was then adjourned at 6:17 PM.

Respectfully submitted,

A handwritten signature in blue ink that reads "Phoebe Sherron". The signature is written in a cursive style and is positioned above a horizontal line.

PHOEBE SHERRON
Administrative Assistant

04-27-16 Minutes – Apr Regular