Chapter 13.08

PERMITS

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Section 13.08.010 Duty of Director of Public Works relative to issuance of permits and collection of fees.

It is the duty of the Director of Public Works to receive applications for permits, and to collect and account for the fees fixed by law for the issuance of permits, and to issue permits for the work of grading and paving streets, sidewalks and alleys, and of constructing and installing curbs, gutters, culverts, drains, drainage systems, sanitary sewers and appurtenant work. Permits shall be issued to public agencies and public schools free of charge by the Director of Public Works upon receipt of a proper application. (Ord. 3927 § 1 (part), 1972; prior code § 28.17)

Section 13.08.015 Encroachment permit--Fee.

No facilities or structures shall be constructed or placed upon a street right-of-way or upon any City-owned easement except upon issuance of an encroachment permit by the City, or except for facilities or structures installed or constructed by public utilities in accordance with any franchise or right previously granted. All work shall comply with MS4 NPDES Requirements. A processing fee for any permit issued for encroachments into the street rights-of-way or upon City easements shall be paid to the Public Works Department at the time of application for such permit, which fee shall be in an amount as established by resolution of the City Council. (Ord. 7182 § 17, 2012; Ord. 4822 § 3, 1980)

Section 13.08.020 Inspection of work under a permit.

It shall be the duty of the Director of Public Works to inspect the work of grading and paving streets, sidewalks and alleys, and of constructing curbs, gutters, culverts, drains, drainage systems, sanitary sewers, utilities and appurtenant work, which is being done under such permit, either by a contractor pursuant to contract with the City, or any board or department thereof, or by any contractor pursuant to contract with any person acting in a private capacity, or which is being done by any person acting in a private capacity without contract. He shall make such inspections from time to time as he may consider necessary, and shall make and keep a record of the manner in which the work is being performed. The inspection of utility construction by the Director of Public Works shall be limited to location, pavement removal and replacement, backfill and traffic safety. Inspection of the utility structure shall be the responsibility of the utility owner. (Ord. 3927 § 1 (part), 1972; prior code § 28.18)
Section 13.08.025 Standards for pay telephones placed in the public right-of-way or upon City-owned easement.

Any pay telephone installed or placed upon or projecting over a street right-of-way or upon any City-owned easement in whole or in part, shall be in compliance with the standards set forth in this section. An encroachment permit pursuant to Section 13.08.015 shall not be issued unless all standards set forth below have been satisfied.

A. No encroachment permits will be issued for pay telephones for residential neighborhood locations.

B. No encroachment permits will be issued for pay telephones which are planned to be placed or otherwise installed or maintained within two hundred feet of an existing pay telephone or cluster of pay telephones. A "cluster" means "group," or "two or more" pay telephones. An encroachment application for a pay telephone permit must be accompanied with a map of other pay telephones located within two hundred feet of the proposed location.

C. Each proposed location must have on-street parking available.

D. Upon receipt for application for an encroachment permit for a pay telephone, the Public Works Director or his designee shall forward a copy thereof for review to the Police Department, Planning Department, Public Utilities Department -- Planning and Engineering, Public Works Department -- Engineering and Inspection and Traffic Engineer. Items of review shall include the following:
   1. Sight restrictions from intersections and driveways;
   2. Interference with pedestrians;
   3. Interference with vehicles loading and unloading curbside;
   4. Lighting and safety of users;
   5. Interference with underground utilities and irrigation systems for landscaping and trees;
   6. Pending street widenings or other public improvement projects.

E. All permit requests must be accompanied by the verified consent declaration of the property owner whose property is adjacent to the public property on which the proposed pay telephone is to be located. (Ord. 6277 § 1, 1996)

Section 13.08.030 Suspension and cancellation of permits.

The Director of Public Works is authorized and empowered to suspend, cancel or withdraw the permit issued by him for the performance of any work which is not being done in accordance with the plans and specifications, or to the reasonable satisfaction of the Director of Public Works. (Ord. 3927 § 1 (part), 1972; prior code § 28.19)