



City of Riverside – Public Works Department
Alternative Fuel Vehicle Rebate Program Application
 3900 Main Street | Riverside | CA 92522

Name _____ Phone (Home) _____ Phone (Mobile) _____

Street Address _____ Zip Code _____ E-mail address _____

Mailing Address (if different) _____ Zip Code _____

A copy of the dated purchase contract shall be attached. Please complete the following information. Failure to provide the requested information may result in processing delays or denial of the rebate. Vehicles may be subject to inspection.

Vehicle Information			
Make	Model	Model Year	Vehicle Identification Number (VIN)
Dealer Information			
Dealership Name	Dealership Address	Dealership Phone	Dealership Representative
Today's date:		Date of vehicle purchase:	

- Is the vehicle new? Yes No
- Will this be your primary use vehicle? Yes No
- Did you make a cash down payment on this vehicle? Yes No If yes, amount? \$
- Was a trade-in used to purchase this vehicle (if yes, complete table)? Yes No

Trade-in Vehicle Information				
Make	Model	Model Year	Mileage on vehicle	Net trade-in value (from purchase contract)

- Approximately how many miles per year do you currently drive? _____ miles per year.
- Estimated number of vehicle miles planned for this vehicle each year? _____ miles per year.
- What is the average round trip distance of your daily work commute? _____ miles per day.
- Will this vehicle be used for your daily work commute? Yes No

- I have read, understand and agree to the alternative fuel vehicle rebate program eligibility requirements and limitations.
- I agree to complete an annual vehicle use survey to assist the City of Riverside in quantifying emission reductions achieved through this vehicle purchase.
- I certify that I, or any other person in my household, have not received a rebate through this program or the City of Riverside employee rebate program within the last three (3) years.
- I certify that I am a resident of the City of Riverside and the information provided on this application is true and correct.

Applicant Signature _____ Date _____

**Request for Payment
FOR OFFICE USE ONLY**

Residency confirmed? .. Yes No Net-trade or cash down ≥ rebate? Yes No

Recommendation: Award Deny Reimbursement: \$500 \$250

Department Head or Program Administrator _____ Date _____

ACCOUNTING SUMMARY DISTRIBUTION

GL Key	Object	JL Key	Object	W/O No:	Amount
Certification of delivery of above			APPROVED FOR PAYMENT		
Signature _____ Date _____			Public Works Director		
APPROVED FOR PAYMENT					
Finance Director _____ Date _____					

PROGRAM:

The program will provide a rebate to City of Riverside residents who purchase or lease a qualified new electric vehicle. All vehicles must have the original manufacturer's alternative fuel equipment (vehicles with conversions will not qualify).

Rebates under this program are as follows:

- New Battery Electric Vehicle Rebate: \$500 rebate for the purchase or lease of a new qualified battery electric vehicle.
- New Electric Motorcycle: \$250 rebate for the purchase of a new qualified electric motorcycle.
- New Neighborhood Electric Vehicle (NEV): \$250 rebate for the purchase of a new qualified NEV.

Note: For the purposes of the Alternative Fuel Vehicle Rebate Program, the following apply:

Battery electric vehicles run entirely on electricity stored in batteries and have an electric motor rather than a gasoline engine. Plug-in hybrids do not qualify as an electric vehicle.

Electric motorcycles are distinguished from scooters in that motorcycles do not have a step-through frame.

In accordance with the California Vehicle Code Definition (CVC §§ 385.5) Neighborhood Electric Vehicles (low-speed vehicle) are:

385.5. (a) A "low-speed vehicle" is a motor vehicle that meets all of the following requirements:

- (1) Has four wheels.
 - (2) Can attain a speed, in one mile, of more than 20 miles per hour and not more than 25 miles per hour, on a paved level surface.
 - (3) Has a gross vehicle weight rating of less than 3,000 pounds.
- [b](2) A "low-speed vehicle" is also known as a "neighborhood electric vehicle".

ELIGIBILITY REQUIREMENTS:

I. Applicant Eligibility Requirements:

- The applicant and recipient shall be a resident of the City of Riverside.
- The applicant shall provide proof of residency in the City of Riverside at the time of application submittal. A current utility bill or other acceptable proof of residency and a valid driver's license shall be presented with the application as proof of residency. The name and address on the title/bill of sale for the eligible vehicle shall match the name and address on the utility bill and driver's license.
- Applicant must fully complete the application questionnaire and certify that the information therein is true and correct.
- A copy of the bill of sale, all pages, shall be provided at the time of application and is subject to verification.
- Applicants will agree to complete a vehicle use survey to assist in quantifying emission reductions achieved through the vehicle purchase.

II. Vehicle Eligibility Requirements

- Vehicle shall be purchased from a City of Riverside auto dealer authorized to do business within the city.
- Vehicle shall be clearly identified by manufacturers make, model, and Vehicle Identification Number (VIN).
- Vehicles shall be fueled exclusively with electricity and be equipped exclusively with original manufacturer's alternative fuel equipment.

LIMITATIONS:

- **Rebates will only be awarded as reimbursement for a down payment made in the form of cash or net vehicle trade-in per the following:**
 - Down payment shall be at least equal to or greater than the amount of the potential rebate; or
 - Net vehicle trade-in value shall be at least equal to or greater than the amount of the potential rebate.
 - Deferred down payments are not eligible for a reimbursement.
- **Rebates are subject to fund availability and the program is subject to cancellation once funding is depleted.**
- **Rebates are paid on a first-come first-served basis.**
- Government organizations and businesses are excluded from this program.
- Rebates are limited to one per Vehicle Identification Number
- Rebates are limited to one (1) rebate per household, per three (3) year period, as documented by the physical address of the household.
- Rebates are limited to one (1) rebate per person, per three (3) year period, as documented by their individual driver's license number.
- City employees who live in the City of Riverside cannot obtain a double rebate for the same vehicle by meeting the eligibility requirements for both resident and employee programs.
- City employees who live in the City of Riverside cannot use both the resident and employee program to circumvent the one (1) rebate per household per three (3) year period limitation.
- City employees who live in the City of Riverside cannot use both the resident and employee program to circumvent the one (1) rebate per person per three (3) year period limitation.
- A complete rebate application shall be completed and submitted to the City of Riverside Citywide AFV Rebate Program representative within 30 days of vehicle purchase. Please call in advance to schedule an appointment to ensure expedited processing.
- Applicants are responsible for ensuring vehicle eligibility.
- The City reserves the right to modify or discontinue this program without prior notice at its discretion.

ISSUANCE OF REBATE:

- Payment will be issued by check and mailed to the applicant's residence.
- The City encourages participants to contact their tax advisor to determine availability of tax credits for their purchase.
- The City encourages participants to contact their tax advisor to determine any applicable personal tax liability pertaining to the rebate.
- Applicants should allow a total of four (4) to six (6) weeks for processing and delivery of the rebate.