CITY OF RIVERSIDE
PUBLIC WORKS DEPARTMENT
(951) 826-5341
LANDDEV@RIVERSIDECA.GOV
www.riversideca.gov

CHECKLIST FOR FIRST SUBMITTAL PACKAGES

ALL PERMITS ARE APPLIED FOR ONLINE AT:
https://posselms.riversideca.gov/prod/pub/lms

Development Case or Project Description: _____

Project Location: _____

❑ **Transmittal on Applicant Letterhead**

❑ **Grading Plans**

❑ **Public Landscape Improvement Plans**

❑ **Street Improvement Plans**

❑ **Storm Drain Improvement Plans**

❑ **Sewer Improvement Plans**

❑ **Traffic Impact Analysis – TIA**
(With approved scoping agreement**)**

❑ The attached plans have been prepared and submitted in conformance with the Grading Permit Application Checklist and/or Improvement Plan Checklists as made available by the City of Riverside Public Works Department.

❑ **Construction Bond Estimate**
(Required for street, storm drain and sewer improvement plans)

❑ **Plan Check Fee**
(For landscaping, street, storm drain and sewer improvement plans, submit **base fee only** per calculator on Construction Bond Estimate. For grading plans, plan check fee is determined by volume-based fee schedule. WQMP plan check fee is $1,484.28. TIA Scoping Agreement is $271.00. TIA plan check fee is $1,385.10 for projects under 100 vehicle trips per peak hour and $2,871.66 for projects over 100 vehicle trips per peak hour.)

❑ **Final Project-Specific Water Quality Management Plan (WQMP)**

❑   **Construction-Phase Erosion and Sediment Control Plans**

❑   **Preliminary Soils Report**

❑   **Street Cross-Sections**

❑   **Hydraulic and/or Hydrologic Maps and Calculations**

❑   **Record Map(s) and/or Approved Tentative Map(s)**

❑   **Documents Reflecting R/W Dedications and/or Lot Reconfigurations**

❑   **Preliminary Signal and/or Striping Plans**

❑   **Approved Conditions for the Related Development Case(s)**

❑   **All Adjacent and Reference Plans Utilized for Design and/or Noted on the Submittal Plans**

The Public Works Department reserves the right to reject the submittal package without performing any plan checks if any of the required plans or information items are missing.

I, the undersigned engineer, do verify that all the items necessary for this project and as checked above are included in the attached submittal.

_____   _____
Name (Printed)   Date

_____   Engineer Seal
Signature