



City of Arts & Innovation

City of Riverside Administrative Manual

Effective Date: 02/2009
Last Review Date: 07/2018
Latest Revision Date: 07/2022
Next Review Date: 07/2025
Policy Owner(s): General Services

Approved:


 _____ Department
 City Manager

SUBJECT:

Vehicle/Equipment Idling Policy

PURPOSE:

The City of Riverside is committed to the improvement of air quality by limiting the amount of time engines idle in non-emergency City-owned vehicles and equipment while stationary. Engine idling not only produces up to twice the amount of exhaust emissions as an engine in motion, it wastes fuel and increases engine wear.

The purpose of this policy is to ensure compliance with California Air Resources Board (CARB) regulations, which went into effect as of June 15, 2008.

SOURCE OF AUTHORITY: California Health and Safety Code, Section 39674 (b)

POLICY:

This policy applies to all employees operating City-owned *non-emergency vehicles* and equipment, to include leased vehicles and equipment.

Definitions:

- Idling – the operation of a vehicle/equipment while not in motion and not being used to operate auxiliary equipment that is essential to the operation of the vehicle/equipment.
- Fuels – gasoline, diesel, propane, hydrogen and compressed natural gas (CNG).
- Vehicles – cars, light trucks, SUVs, vans, buses, heavy trucks, refuse trucks, street sweepers, loaders, backhoes, lawn mowers and any other equipment operated by staff that requires fuel.
- Emergency Vehicle – Vehicles as described in Vehicle Code section 27156.2.

It is the responsibility of all City personnel to operate vehicles/equipment in an environmentally sensitive and economically sound manner.

No City-owned or leased vehicle/equipment engines may idle for more than 5 consecutive minutes.

The idling limit does NOT apply to:

- Idling while waiting in line;
- Idling to verify that the vehicle/equipment is in safe operating condition;
- Idling for testing, servicing, repairing or diagnostic purposes;
- Idling because of on-roadway traffic, yielding to emergency vehicles, State/Federal inspection, or at the direction of a law enforcement or fire official;
- Idling necessary to accomplish work for which the vehicle was designed (such as operating a crane);
- Idling required to bring the machine or system to operating temperature as specified by the manufacturer.

Pursuant to California Health and Safety Code, section 39674 (b), the City is subject to enforcement by the California Air Resource Board and/or the Environmental Protection Agency (EPA); penalties can be assessed up to \$10,000 per violation per day.

Failure of City personnel to comply with this policy may result in disciplinary action.

Non-compliance (vehicles and/or employees that are violating the idling limit) should be reported to the appropriate Department Director, General Services Fleet Manager, or the Director of General Services.

PROCEDURE:

Responsibility	Action
All City Employees operating City-owned non-emergency vehicles and equipment	No City-owned or leased vehicle/equipment may idle for more than 5 consecutive minutes.

Attachments:

None

Department Review			
<i>Required</i>	<i>Department</i>	<i>Signature</i>	<i>Printed Name</i>
<input type="checkbox"/>	City Attorney		
<input type="checkbox"/>	City Clerk		
<input type="checkbox"/>	CEDD		
<input type="checkbox"/>	Off. of Communications		
<input type="checkbox"/>	Finance		
<input type="checkbox"/>	Fire		
<input type="checkbox"/>	General Services		
<input type="checkbox"/>	Housing		
<input type="checkbox"/>	Human Resources		
<input type="checkbox"/>	IT		

<input type="checkbox"/>	Library
<input type="checkbox"/>	Museum
<input type="checkbox"/>	Off. of Homeless Solutions
<input type="checkbox"/>	Parks, Rec & Comm Svcs
<input type="checkbox"/>	Police
<input type="checkbox"/>	Public Utilities
<input type="checkbox"/>	Public Works