



*City of Arts & Innovation*

*General Services Department - Fleet  
Management Division*

*Bid No: SAR2042 - Utility SUV, Similar or Equal to a  
Ford Escape S*

*Due Date: 01/07/2016 Before: 2:00Pm PST*

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## Section 1: GENERAL INFORMATION

1. **SCOPE:**

The City of Riverside Fleet Management Division will procure One (1) or more current year model, Utility SUV(s), similar or equal to a Ford Escape S, or City approved equal. SUV(s) shall meet current California State and Federal standards for safety, emissions, and noise. SUV(s) will come with California State exempt license plates and registration. SUV(s) should meet the following minimum specifications in Exhibit A (Pages 13-15). Exhibit A (pages 13-15) is to be filled out by the registered bidder and submitted in hard copy form to the Purchasing Office of the City of Riverside in a sealed envelope as indicated in the Bid Submission Requirements in this specification document in order to be considered responsive.

All bid submittals must be for a new vehicle only. Bids that include a used vehicle will not be accepted.

2. **CLARIFICATIONS:**

Any technical questions pertaining to the items, specifications and/or scope of this bid should be directed to Shiloh Rogers in the Purchasing Division of the Finance Department in writing at [sarogers@riversideca.gov](mailto:sarogers@riversideca.gov).

- a. Questions due in writing by: 12/31/15, 5:00pm PST

Any questions regarding the bidding process, or regarding the City's electronic bidding website should be directed to the Purchasing Department at (951) 826-5561.

3. **JOB WALK:**

Not applicable for this bid.

4. **LICENSE REQUIREMENTS:**

Not applicable for this bid.

5. **BID SUBMISSION REQUIREMENTS:**

All Prospective Vendors submitting a bid package must be listed on the "[Electronic Bidders List](#)" by subscribing to this project. If the Vendor is not listed on the Electronic Bidders List the bid package will not be considered.

All bid packages should be in hard copy format and submitted before 2:00 p.m. PST January 07, 2016 to the Purchasing Office in a sealed envelope at the address below. All sealed envelopes should be labeled as shown below before they are submitted to the Purchasing office. All bids must be received and time stamped at the Purchasing Office before the deadline to be

considered. Faxes or e-mailed bids will not be accepted. The time and date are fixed and extensions will not be granted. Late submittals will not be considered.

**Submit Bid Packages in a sealed envelope that is labeled as indicated below:**

Bidder's Name & Address

City of Riverside  
PURCHASING SERVICES MANAGER  
CITY HALL, 6TH FLOOR  
3900 MAIN STREET  
RIVERSIDE CA. 92522

BID NO.: SAR2042

DUE BEFORE: 2:00 PM PST, 01/07/2016

PROJECT DESC.: UTILITY SUV, SIMILAR OR EQUAL TO A FORD ESCAPE S

The City of Riverside payment process is through an electronic transfer process. Contractors or Suppliers must be set up for this payment process in order to be compensated for materials and or services.

- a. **Addenda:** Addenda alerts are sent out immediately via email to all subscribers. All addenda, if any, must be acknowledged by the vendor. Addenda acknowledgments must be included with the final bid package that is submitted before the deadline.

Bid results can be viewed on-line after bids are opened, and validated for responsiveness.

6. **AWARD:**

The City Council of the City of Riverside reserves the right to reject any and all proposals and to waive any informality related thereto.

It is the intention of the City of Riverside to evaluate and make recommendation for award the bid; however, the City does reserve the right to increase or decrease quantities or to remove items before award to remain within the limitations of the availability of approved funds. The apparent low Bidder will be notified prior to recommendation for award if such adjustments are deemed necessary.

Award may be made for all items or for individual items whichever is in the best interest of the City.

Bidder understands that bid may be made by individual item(s) and agree to abide by the terms and conditions of the bid.

- a. Terms contrary to the terms and conditions listed in the bids will render the bid as Non Responsive.
- b. The City may delete any items that it feels would be in the best interest of the City to purchase individually.

The City of Riverside has adopted a local 5% bid preference for those bidders located within the City limits. This preference may be applied to the total bid price during evaluation of the bid responses.

7. **INVOICING:**

Successful vendor shall invoice as items are delivered.

- a. Payment will normally be made within 30 days of receipt of material.
- b. Please place the Blanket Purchase Order Number on the invoice.
- c. Bill To and Ship To the Same address as listed on the purchase order.

8. **TERMINATION:**

The City may cancel this contract if product is of inferior quality, problems are not corrected in a timely manner, and vendor fails to maintain the required inventory. Once a contract is terminated, it is just cause to suspend bidder from bidders list for a minimum of three (3) years.

Failure to comply with the technical specifications for the item bid.

The City of Riverside reserves the right to audit the required inventory and cancel the contract if vendor fails to maintain the inventory required by this bid.

The City may also suspend the manufacturer from bidding if manufacturer does not give full support to this contract.

9. **DISQUALIFICATION OF BIDDERS:**

More than one proposal from an individual, a firm or partnership, a corporation or an association under the same or different name will not be considered.

10. **REJECTIONS OF BIDS:**

Proposals may be rejected if they show any alterations of form, additions not called for, conditional or alternative bids uncalled for, incomplete proposals, erasures, or irregularities of any kind; however, the City reserves the right to waive irregularities, or informalities.

11. **BID PROTEST PROCEDURES:**

Protestant may file a written protest with the City's Purchasing Services Manager no more than five calendar days following the posting of bid results on the City's website. The written protest must set forth, in detail, all grounds for the protest, including without limitation all facts, supporting documentation, legal authorities and arguments in support of the grounds for the protest. All factual contentions must be supported by competent, admissible and credible evidence. Any matters not set forth in the written protest shall be deemed waived. Any protest not conforming to this procedure shall be rejected as invalid. The Purchasing Services Manager shall review the merits and timeliness of the protest and issue a written decision to the Protestant within seven (7) calendar days of receipt of the protest. The decision of the Purchasing Services Manager may be appealed to the Finance Director.

The Protestant may appeal the decision of the Purchasing Services Manager to the Finance Director by filing a letter of appeal within ten (10) calendar days of the date of the Purchasing Services Manager's decision. The letter of appeal should be addressed to the Finance Director and shall set forth, in detail, all grounds for the appeal, including without limitation all facts, supporting documentation, legal authorities and arguments in support of the grounds for the appeal. All factual contentions must be supported by competent, admissible and credible evidence. Any matters not set forth in the letter of appeal shall be deemed waived. Any letter of appeal not conforming to this procedure shall be rejected as invalid.

The Finance Director shall review the merits and timeliness of the letter of appeal and issue a written decision to the Protestant within seven (7) calendar days of receipt of the letter of appeal. The decision of the Finance Director is final. However, this decision is reviewable under California Code of Civil Procedure section 1094.5 et seq. The time in which judicial review of the decision must be sought shall be governed by California Code of Civil Procedure section 1094.6 or as such section may be amended from time to time.

The Protestant may appeal the decision of the Finance Director to the appropriate federal agency in accordance with its established appeal procedures when the subject project is federally funded.

## **Section 2: TERMS AND CONDITIONS FOR PURCHASE ORDERS (FOR GOODS, COMMODITIES, AND SERVICES)**

1. **PURCHASE OF GOODS & SERVICES**. City agrees to purchase, and Vendor agrees to sell, the goods ("Goods") and to provide the services related to the installation or delivery of such goods ("Services") set forth in (I) the City's Notice Inviting Bids or other written solicitation of bids by the Purchasing Agent ("City's Bid Documents") and (II) Vendors Bid in response thereto ("Vendor's Bid"). The City's Bid Documents and the Vendor's Bid shall be referred to collectively as the "Bid Documents." The Goods shall be in compliance with all of the standards and specifications set forth In the Bid Documents, and the Services shall be provided in a manner consistent with that level of care and skill ordinarily exercised by members in the same profession, practicing in the same locally under similar conditions. In the event of any conflict, the order of precedent shall be as follows: (I) specifications set forth in this Purchase Order (II) City's Bid Documents and (III) Vendor's Bld. There shall be no substitution of Goods or Services, without the prior written authorization of the Purchasing Agent.
2. **DELIVERY DATE**. The Goods must be shipped and must arrive at the destination specified on the Purchase Order as "Ship/Bill To" and Services must be provided by the Vendor by the request date specified therein ("Required Delivery Date"). Any failure by the Vendor to meet the Required Delivery Date will constitute a material default of this Purchase Order and the City may cancel any Goods not delivered in a timely manner without liability. The Vendor must notify the City immediately if the Vendor reasonably believes the Vendor will not be able to meet the Required Delivery Date for any reason and provide the City with a schedule that the Vendor reasonably believes it will be able to meet. It is within the City's discretion whether it will accept the revised schedule.
3. **PURCHASE PRICE**. The purchase price for the Goods and Services shall be the amount set forth in this Purchase Order. Vendor represents that the prices quoted to or paid by the City will not exceed current prices charged to any other customer by the Vendor on the Execution Date for items that are the same or substantially similar to the Goods, taking Into consideration the quantity under consideration, and the Vendor will forthwith refund any amounts paid by the City In excess of the price.
4. **CANCELLATION**. The City reserves the right to cancel any portion of this Purchase Order at any time prior to the delivery of Goods and Services.
5. **DELIVERY RISK OF LOSS**. All orders will be F.O.B. destination if not otherwise specified. Risk of loss or damage to the Goods must remain with the Vendor until the Goods have been delivered to and accepted by the City. All Goods and Services will be received by the City subject to its right of inspection, rejection, and revocation of acceptance under the Uniform Commercial Code. The City will be allowed a reasonable period of time to inspect the Goods and Services

and to notify Vendor of any nonconformance with the terms and conditions of the specifications. The City may reject any Goods and Services that do not conform to the terms and conditions of this Bid Documents. Any Goods and Services rejected may be returned to the Vendor at the Vendor's risk and expense.

6. **INVOICES**. An Invoice must be mailed to the City at the address specified in the Purchase Order as "Bill To" no later than the 5th day after shipment is made. Individual invoices must be issued for each shipment against each Purchase Order. Invoices must contain the Purchase Order number, description of Goods and Services, unit price, quantities billed, extended totals and applicable taxes as set forth Section 9 of this Purchase Order.
7. **PACKING AND SHIPPING**. Deliveries must be made as specified, without charge, for boxing, crating or storage unless otherwise specified. Goods must be suitably packed to secure lowest transportation costs and, In accordance with the requirements of common carriers, In a manner to assure against damage from weather or transportation. The City's order numbers and symbols must be plainly marked on all Invoices, packages and shipping orders. Packing Lists specifying the quantity, description, and Purchase Order Number must accompany each box or packing shipment. The City's count or weight will be final and conclusive on shipments not accompanied by packing Lists. Shipments for two or more destinations when so directed by the City will be shipped in separate boxes or containers for each destination, at no charge.
8. **PUBLIC WORKS**. Public Works shall be performed in accordance with the provisions of the 2006 Standard Specifications for Public Works Construction, or as it may be amended by subsequent editions.
9. **TAXES**. The Vendor must separately state on all invoices any taxes imposed by the local, state or federal state government applicable to furnishing of Goods and Services provided, however, where a tax exemption is available, the tax must be subtracted from the total price and identified. Unless otherwise set forth in the Purchase Order, the purchase price will be considered to include state and City sales or use tax.
10. **WARRANTY**. The Vendor warrants that all Goods will conform to applicable Specifications, drawings, description, and samples, and will be merchantable, of good workmanship in material, and free from defect. Unless manufactured pursuant to detailed design furnished by the City, the Vendor assumes design responsibility and warrants the Goods to be free from design defect and suitable for the purposes intended by the City, and that such Goods if installed by the Vendor shall conform to applicable specifications. The Vendor's warranties, together with its service guarantees, must run to the City and its customers or users of the Goods and Services and must not be deemed exclusive. The City's inspection, approval, acceptance, use of, and payment for all or any part of the Goods and Services must in no way affect its warranty rights whether or not a breach of warranty had become evident in time.

11. **CHANGES**. The City has the right, by written notice, to change the quantity or specifications of the Goods and Services ordered and the terms of shipment or packaging of Goods. Upon receipt of any notice, the Vendor will proceed promptly to make the changes in accordance with the terms of the notice. If any change causes an increase or decrease in the cost or performance or in the time required for performance, an equitable adjustment must be negotiated promptly and the contract modified in writing accordingly. The Vendor must deliver to the City as promptly as possible, and in any event within 30 days after receipt of change notice, a statement showing the effect of any change in the delivery dates and prices the statement must be supplemented within 30 days by detailed specification of the amount of the price adjustment and supporting cost figures. The Vendor's failure to submit the statements within the time limits stated will constitute its consent to perform the change without increase in price, without claim for material rendered obsolete and without change in delivery schedules.
12. **BUSINESS LICENSE**. The vendor must obtain a City of Riverside Business Tax Certificate, unless the vendor qualifies for an exemption.
13. **INDEMNITY**. Except as to the sole negligence, active negligence or willful misconduct of the City, Vendor shall indemnify and hold the City, and its employees, officers, managers, agents and council members, harmless from any and all loss, damage, claim for damage, liability, expense or cost, including attorneys' fees, which arises out of, or is related to, or is in any manner connected with the Goods and Services provided pursuant this Purchase Order and/or the performance of work, activities, operations or duties of Vendor, or anyone employed by or working under Vendor, and from all claims by anyone employed by or working under Vendor for services rendered to Vendor in the performance of this Agreement, notwithstanding that the City may have benefited from their services. This indemnification provision shall apply to any acts or omissions, willful misconduct or negligent conduct, whether active or passive, on the part of Vendor or of anyone employed by or working under Vendor.

The parties expressly agree that any payment, attorney's fees, costs or expense that the City Incurs or makes to or on behalf of an Injured employee under the City's self-administered workers compensation Is Included as a loss, expense or cost for the purposes of this Section, and that this Section shall survive the expiration or early termination of the Agreement.

14. **DUTY TO DEFEND**. Vendor agrees, at its cost and expense, to promptly defend the City and the City's employees, officers, managers, agents and council members (collectively the "Parties to be defended") from and against any and all claims, allegations, lawsuits or other legal proceedings which arise out of, or are related to, or are in any manner connected with (I) the Goods and Services provided pursuant this Purchase Order (II) allegations that the Goods are defective in manufacture or design (III) any patent related to the Goods and (IV) the work, activities, operations, or duties of Vendor, or of anyone employed by or working under the Vendor, or (2) any breach of this Agreement by Vendor. This duty to defend shall apply whether or not such claims, allegations, lawsuits or proceedings have merit or are meritless, or which

Involve claims or allegations that any of the Parties to be defended were actively, passively or concurrently negligent, or which otherwise assert that the parties to be defended are responsible, In whole or In part, for any loss, damage or Injury. Vendor agrees to provide this defense immediately upon written notice from the City, and with well qualified, adequately insured and experienced legal counsel acceptable to the City.

15. **INTERPRETATION**. The terms of this Purchase Order should be construed in accordance with the meaning of the language used and should not be construed for or against either party by reason of the authorship of this Purchase Order or any other rule of construction that might otherwise apply.
16. **GOVERNING LAW JURISDICTION**. This Purchase Order shall be construed in accordance with and governed by the laws of the State of California. The purchase of Goods shall take place in Riverside, California. For any dispute arising from this Purchase Order, the parties consent to jurisdiction and venue in either Riverside Superior Court or the United States District Court for the Central District of California.
17. **NONTRANSFERABILITY**. The Vendor may not transfer or assign this Purchase Order, without the prior written approval of the Purchasing Agent, which may be withheld in his/her sole discretion.
18. **DISCOUNTS**. The date used as the basis for discount calculation shall be computed from the date of receipt of invoice, Goods and Services, whichever is later.
19. **COMPLIANCE WITH APPLICABLE LAW**. Vendor agrees to comply with all applicable federal, state and local law in connection with the performance of this Purchase Order, including the payment of prevailing wage when required.
20. **INTEGRATION AMENDMENT**. This Purchase Order represents the entire understanding of the City and the Vendor as to those matters contained herein. No prior oral or written understanding will be of any force or effect with respect to the terms of this Purchase Order. The Purchase Order may not be modified except by Change Order or Addendum to Purchase Order.
21. **INSURANCE**. Subject to the discretion of the Purchasing Services Manager, Vendor may be required to provide, prior to the performance of Services required by this Purchase Order, the following minimum levels of insurance set forth In Exhibit 1, which is attached hereto and incorporated herein by reference.

**EXHIBIT 1 TO TERMS AND CONDITIONS OF PURCHASE ORDERS FOR GOODS AND SERVICES**

Prior to commencing work, the Vendor shall procure and maintain at Vendor's own cost and expense for the primary as respects the City of Riverside, its officers, officials, employees, and duration of the Contract Insurance against claims for Injuries to persons or damages to property which may also from or In connection with the performance of the work or services hereunder by the Vendor, his agents, representatives, employees, or subcontractors. The cost of such insurance shall be Included in Vendor's bid.

Without in any way affecting the indemnity provided, the Vendor shall secure before commencement of the work and throughout the contract the following types and amounts of insurance:

A. Minimum Limits of Insurance.

Vendor shall obtain insurance of the types and in the amounts described below:

**1) Commercial General Liability Insurance**

Vendor shall maintain commercial general Liability (CGL) with a limit of not less than \$1,000,000 each occurrence/\$2,000,000 in the annual aggregate.

**2) Business Auto Liability Insurance**

Vendor shall maintain business auto liability with a limit of not less than \$1,000,000 each accident.

**3) Workers' Compensation and Employer's Liability Insurance**

Vendor shall maintain workers compensation Insurance as required by the State of California and Employers Liability Insurance In the amount of \$1,000,000 per accident for bodily Injury or disease.

B. Minimum Scope of Insurance.

1) CGL Insurance shall be written on Insurance Services Office form CG 00 01 (or a substitute form providing equivalent coverage) and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury liability assumed under an insured contract (Including the tort liability of another assumed In a business contract), and explosion, collapse and underground hazards.

2) Business Auto Insurance shall cover liability arising out of any auto (including owned, hired, and non-owned autos). Coverage shall be written on Insurance Services Office form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.

C. Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared to and approved by the City of Riverside. At the option of the City of Riverside, either

the insurer shall reduce or eliminate. Such deductibles or self-Insured retentions as respects the City of Riverside, its officers, officials, employees, or volunteers or the Vendor shall provide a financial guarantee satisfactory to the City of Riverside guaranteeing payment of losses and related investigation, claim administration and defense expenses.

D. Other Insurance Provisions.

(1) General Liability and Vehicle Liability Coverages Only

- (a) City of Riverside, its officers, officials, employees, and volunteers are to be covered as additional insureds with respect to liability arising out of automobiles owned, leased, hired, or borrowed by or on behalf of the Vendor and with respect to liability arising out of work or operations performed by or on behalf of the Vendor including materials, parts or equipment furnished in connection with such work or operations. Under the CGL policy, using the Insurance Services Office additional Insured endorsement form CG 20 10 or a substitute providing equivalent coverage, and under the commercial umbrella, if any. City and other additional insureds mentioned in this paragraph shall not, by reason of their Inclusion as additional insureds, become liable for any payment of premiums to carriers for such coverage.
- (b) For any claims related to this project, the Vendor's Insurance coverage shall be primary as respects the City of Riverside, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City of Riverside, its officers, officials, employees, or volunteers shall be excess of the Vendor's insurance and shall not contribute with it.

(2) Worker's Compensation and Employer's Liability Coverages

The Insurer shall agree to waive all rights of subrogation against the City of Riverside, its officers, officials, employees, and volunteers for losses arising from activities and operations of Vendor in the performance of services under the contract.

(3) All Coverages

- (a) Each Insurance required by this clause shall be endorsed to state that coverage shall not be canceled except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City as set forth in the notice requirement of this Agreement.
- (b) If Vendor, for any reason, fails to maintain insurance coverage which is required pursuant to this Contract, the same shall be deemed a material breach of contract. City, at its sole option, may terminate this Contract and obtain damages from the Vendor resulting from said breach. Alternatively, City may purchase such coverage (but has no special obligation to do so), and without further notice to the Vendor, City may deduct

from sums due to the Vendor any premium costs advanced by the City for such insurance.

E. Acceptability of Insurers.

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A7 unless otherwise approved by the City's Risk Manager.

F. Verification of Coverage.

Vendor shall furnish the City of Riverside with original certificates and amendatory endorsements affecting coverage required by this section. The certificates and endorsements for each policy are to be signed by a person authorized by the insurer to bind coverage on its behalf. The certificates and endorsements should be on forms provided by the City of Riverside or on other than the City of Riverside's forms, provided those forms and endorsements conform to the requirements. All certificates and endorsements are to be received and approved by the City of Riverside before work commences. The City of Riverside reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

G. Subcontractors.

Vendor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

**NOTICE TO UTILITY VEHICLE MANUFACTURES:**

Sealed bids will be received at the City of Riverside Purchasing Office for:

One (1) or more utility vehicle(s). Vehicle will be similar or equal to a Ford Escape S or City approved equal. Utility vehicle(s) shall meet current California State and Federal standards for safety, emissions, and noise. Utility vehicle(s) will come with California State exempt license plates and registration. Utility vehicle(s) should meet the following specifications:

VENDOR MUST INDICATE "YES" OR "NO"

		*Meets Specs	Comments/Exceptions
<b>G.V.W.R.:</b>	4500 lbs. ( <i>minimum</i> ).		
<b>WHEEL BASE:</b>	105 inches wheelbase ( <i>approximately</i> ).		
<b>AXLES:</b>	Maximum production capacity with equivalent springs and shock absorbers for rating. To include stabilizer bar and traction control.		
<b>BRAKES:</b>	Full power four wheel disc brakes, four wheel anti-locking brakes, and standard parking brake.		
<b>BODY:</b>	All steel construction with safety glass all around and side impact beams.		
<b>INTERIOR:</b>	Safety padded dash, dual padded sun visors, and dual arm rests. Driver and passenger side air bags. Factory power windows and door locks. Dual electric horn. Factory air conditioning with heater and defrosters. AM/FM/CD stereo radio. To include blue tooth wireless phone connectivity. Seats to be charcoal black in color, cloth fabric, bucket seats with cup holder and storage. Carpet floor covering and carpet mats to be included.		
<b>ELECTRICAL:</b>	Maximum standard production alternator. All aftermarket wiring will need to be the appropriate wire size, crimp splices are not acceptable, rubber grommets are required for all holes where wiring passes thru bulkheads, split loom protection is required for all loose wires and rubber lined clamps will retain the wiring.		
<b>ENGINE:</b>	2.4 liter electronic injection I-4 ( <i>or equal</i> ). Not less than 168 horse power and 170 lb-ft of torque. Must meet current California State and Federal emission standards. Full flow spin on oil filter and standard dry type air filter.		
<b>TRANSMISSION:</b>	Six speed automatic transmission.		
<b>FUEL TANK:</b>	Maximum standard production, but not less than 15 gallons fuel capacity.		
<b>PAINT:</b>	Unit to be properly sealed, then painted the standard production and brightest white color available. Unit's paint shall be a high quality base coat and clear coat.		
<b>STEERING:</b>	Full power hydraulic assist steering.		

\*Vendor must indicate "Yes" or "No"

	<b>*Meets Specs</b>	<b>Comments/Exceptions</b>
<p><b>TIRES:</b> Five (5) steel belted all season tread radial tires (<i>one for spare</i>). The tires must meet the G.V.W.R. weight capacity of the vehicle. Approximate tire size to be 235/55R17.</p>		
<p><b>WHEELS:</b> Five (5) 17" x 7.5" inch steel wheels (<i>one for spare</i>).</p>		
<p><b>MANUALS:</b> <b>Operator's Manual:</b> One (1) set driver's operational manual shall be included with each vehicle.</p> <p><b>Parts and Service Manual:</b> One (1) set of maintenance and parts manuals shall be provided. Electronic media is acceptable in lieu of printed material.</p> <p><b>Diagnostic:</b> One (1) full set of all published diagnostic, maintenance, and repair manuals to include: emissions, engine drivability, electrical, and all related manuals per order. Electronic media is acceptable in lieu of printed material.</p>		
<p><b>KEYS:</b> Unit shall come with a total of four (4) individual preprogrammed metal keys and/or key fobs.</p>		
<p><b>STROBE LIGHT:</b> Four (4) Whelan model number VTX609A Vertex Super-LED Series amber colored lights. VTX609A to be installed in the headlights and back up lights. One (1) Whelan Inner Edge RTX Series, 8 amber panel, rear window interior mounted traffic advisor light. One (1) Whelan model PCC8R light controller keypad with remote relay box. All lights to be wired into the PCC8R light controller.</p>		
<p><b>PRE-BUILD MEETING:</b> Based on the complexity of the build, the City of Riverside reserves the right to require a pre-build meeting to determine the mounting locations of the equipment.</p>		
<p><b>WARRANTY:</b> 3 year / 36,000 mile bumper to bumper warranty. 5 year / 60,000 mile powertrain warranty. 5 year / 60,000 mile roadside assistance warranty.</p>		
<p><b>LICENSING AND REGISTRATION:</b> Successful bidder shall license the vehicle with "<b>Exempt Plates</b>" and registration as follows:</p> <p>City of Riverside 8095 Lincoln Avenue Riverside, CA 92504-4342</p>		
<p><b>DELIVERY:</b> Completed and ready for use vehicles shall be delivered with a full tank of fuel to:</p> <p>City of Riverside 8095 Lincoln Avenue Riverside, CA 92504-4342</p>		

\*Vendor must indicate "Yes" or "No"

Vendor Name: \_\_\_\_\_

Signature: \_\_\_\_\_

SUBTOTAL \$ \_\_\_\_\_

TAX (8%) \$ \_\_\_\_\_

FEES \$ \_\_\_\_\_

GRAND TOTAL \$ \_\_\_\_\_

Date: \_\_\_\_\_

\*(This Bid Adjustment Sheet is not required for submittal - Only use if needed)

**BID ADJUSTMENT SHEET**

Please use the space provided to specify any changes to line item pricing. Be sure to show the new bid total after the adjustment(s).

The Purchasing Division will apply any adjustments shown below to the prices listed in your submitted bid package and evaluate all other bids prior to posting results.

Pricing updated on this sheet shall be considered final.

NOTE: PLEASE BE SURE CLEARLY PRINT ALL INFORMATION

Adjustment to Bid

Adjusted Price

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Adjusted Bid Total

\$ \_\_\_\_\_

Authorized Signature/Title:

\_\_\_\_\_