# Application Workshop

## Community & Economic Development Department

## Community Development Block Grant (CDBG)

December 14, 2022

Emergency Solutions Grant

HOPWA Housing Opportunities for Persons with AIDS

HOME Home Investment Partnership Program

Community Development Block Grant

RiversideCA.gov

# Community Development Block Grant (CDBG)

## The CDBG Program is Implemented in support of HUD's

## THREE COMMUNITY DEVELOPMENT GOALS:



Decent Housing



A Suitable Living Environment



Expand Economic Opportunities

# CDBG Program Goals

## NATIONAL OBJECTIVES

- Benefit Low/Moderate Income Persons
- Prevent/Eliminate Slum and Blight
- Address an urgent community need







# 2022-2023 FUNDING FROM HUD

COMMUNITY DEVELOPMENT
CDBG
BLOCK GRANT

**$2,905,922**

HOME
Home Investment Partnership Program

**$1,282,413**

ESG
Emergency Solutions Grant

**$268,894**

HOPWA
HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS
U.S. Department of Housing and Urban Development

**$4,010,554**

## TOTAL FUNDING

**$8,467,783**

# CDBG Program Goals

## DECENT HOUSING

- Assist homeless persons with obtaining affordable housing
- Assist persons at risk of becoming homeless
- Retention of affordable housing stock
- Increase the availability of affordable housing
- Increase the supply of supportive housing for persons with special needs

# CDBG Program Goals

## A SUITABLE LIVING ENVIRONMENT

- Improving the safety and livability of neighborhoods
- Increasing access to quality public/private facilities/services
- Reducing isolation of income groups
- Revitalization of deteriorating neighborhoods
- Restoring and preserving special properties
- Conservation of energy resources

# CDBG Program Goals

## EXPANDED ECONOMIC OPPORTUNITIES

- Job creation and retention
- Establishment, stabilization & expansion of small businesses
- Provision of jobs to low-income persons
- Availability of mortgage financing for low-income persons
- Empowerment/self-sufficiency for low-income persons

# CDBG Eligibility Categories

- **Low- Moderate Income Area Benefit**
  – 51% of residents are low- and moderate-income

- **Low- Moderate-Income Clientele**
  – Require documentation to show at least 51% of clientele served are low-moderate-income
  – Clientele generally presumed to be low-moderate-income (Limited Clientele)

- **Low- Moderate-Income Housing Activity**
  – Providing or improving permanent residential structure(s) for low-moderate-income persons

- **Low- Moderate Income Job Creation/Retention**
  – Create/retain permanent jobs

# CDBG PROGRAM GUIDELINES

## How is "Low" and "Moderate" Income Defined?

| Person(s) | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|---|---|---|---|---|---|---|---|---|
| Extremely Low (30%) Income | $18,500 | $21,150 | $23,800 | $27,750 | $32,470 | $37,190 | $41,910 | $46,630 |
| Very Low (50%) Income | $30,800 | $35,200 | $39,600 | $44,000 | $47,550 | $51,050 | $54,600 | $58,100 |
| Low Income (80%) | $49,300 | $56,350 | $63,400 | $70,400 | $76,050 | $81,700 | $87,300 | $92,950 |

**HUD Income Limits 2022**

# CDBG PROGRAM GUIDELINES

## How is "Presumed Benefit" Defined

| | |
|---|---|
| Abused Children | Severely disabled adults |
| Elderly (62 + years) | Illiterate adults |
| Battered Spouses | Migrant farm workers |
| Homeless Persons | Persons Living with HIV/AIDS |

# ELIGIBLE CDBG APPLICANTS

- Registered 501(c)(3) or (6) Non-profit Organization
- Government entity
- Educational institution
- Licensed/Certified to operate facility/program
- Funding used to serve residents of the City of Riverside
- Demonstrate financial/organizational capacity to implement project
- Capacity to successfully implement project between July '23 and June '24

# Successful CDBG Applicants

- Successful Applicants will enter into an Agreement with the City
- City will provide funds only on a reimbursement basis (No reimbursements for debt incurred before July 1)
- Quarterly Compliance reports required
- Funding must be spent between July 1, 2023, and June 30, 2024
- Must be able to document client eligibility

# ELIGIBLE CDBG ACTIVITIES



## Capital Improvement Projects:

**Construction and/or improvements to community facilities; curb, gutter, and sidewalk improvements and street rehabilitation, etc.**



## Economic Development:

**Job creation, job training, commercial improvements, etc.**



## Public Services (15% Cap):

**After-school and childcare programs, health and substance abuse services, homeless services, anti-crime programs, code enforcement**

# Ineligible CDBG Activities

- **General Government Expenses**
- **General Administrative Activities**
  - Indirect organizational costs
- **Political Activities**
  - Campaign Event for a candidate
- **Purchase of equipment**
  - Bulldozer for new construction project
- **Expenses incurred**
  - Prior to award on July 1, 2023

# ELIGIBLE USES FOR CDBG PROJECTS

## Capital Improvement Projects

- Nonprofit must own the facility being built or improved
- Nonprofit must provide services targeted to low- moderate-income residents of Riverside
- Facility must be open to the public during normal business hours
- Demonstrate financial/organizational capacity to implement project
- Capacity to successfully implement project between July ’23 and June ‘24

# ELIGIBLE CDBG ACTIVITES

## Eligible Capital Improvement Activities

- Acquisition of property
- Construction, reconstruction, rehabilitation, installation, and demolition



**Janet Goeske Senior Center Kitchen Remodel**



**Casa Blanca Shade Structure**

# ELIGIBLE CDBG ACTIVITES

## Exterior Property Improvements such as

- playgrounds and shade structures;
- trees, landscaping and irrigation;
- sewer lines, parking lots, hardscape



# CDBG CAPITAL PROJECTS

## Capital Improvement Projects

- Proposal from Licensed Contractor:
  - Accurate Work Description
  - Line-item cost estimates
  - Construction plans and specifications
  - City fees for plan review and required permits
  - Proper insurance coverage

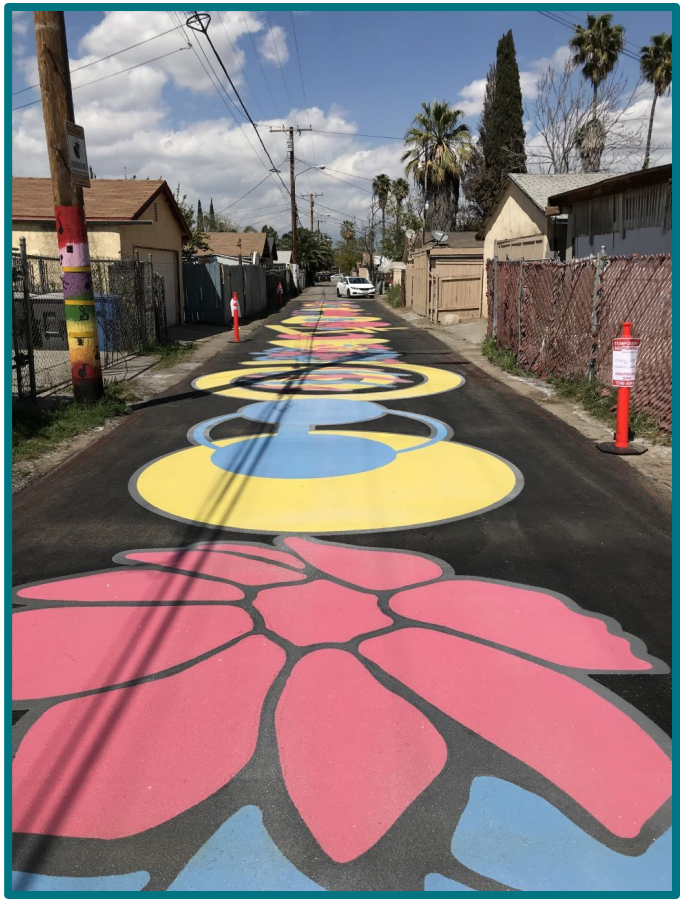
# CDBG CAPITAL PROJECTS

## Capital Improvement Projects

- Include HUD regulations that may increase project costs:
  - Federal Labor Standards Provisions
  - Davis-Bacon Prevailing Wages
  - Current Federal Wage Determination
  - Weekly Certified Payrolls

# EXAMPLES OF CAPITAL IMPROVEMENT PROJECTS



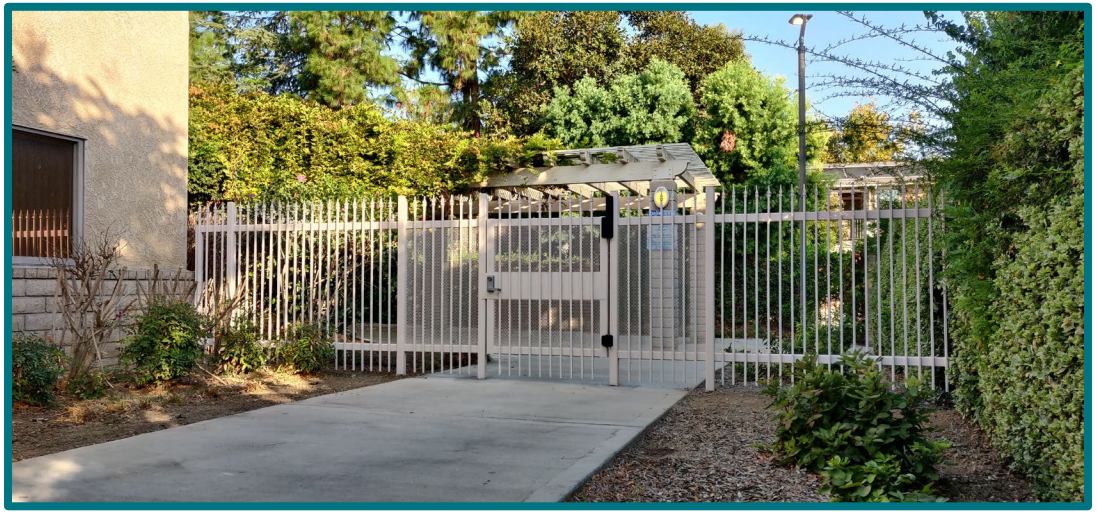


# EXAMPLES OF CAPITAL IMPROVEMENT PROJECTS



Artificial Turf Installation at Bobby Bonds Park

Security Fencing at Janet Goeske Senior Center



# CDBG Public Service Activities

## Local nonprofits use CDBG funds for Public Service Programs such as

- Childcare
- Youth and teen programs
- Shelters for victims of domestic violence and the homeless
- Services for the elderly and the disabled
- Substance abuse services

# EXAMPLES OF PUBLIC SERVICE ACTIVITIES

## Youth Sports PRCS







# EXAMPLES OF PUBLIC SERVICE ACTIVITIES





## Hydration Station- Madison Elementary

## Project Bridge Adopt a Street






# CDBG APPLICATION PROCESS

## TENTATIVE 2023-2024 CALENDAR

| | |
|---|---|
| **October - November 2022** | **Community Input Meetings** |
| **December 2022** | Application period for nonprofits |
| **February-March 2023** | Application Review by Staff & City Council |
| **May 2023** | Action Plan Funding Recommendations Released for Public Review |
| **June 2023** | Public Hearing on Recommendations and Final City Council Approval |
| **June 2023** | Submittal to the Housing & Urban Development |

# CDBG APPLICATION PROCESS

I. Applicant/Project Information

II. HUD CDBG National Objectives Criteria and Outcomes Measurements

III. CDBG Application Narrative Section

IV. CDBG Project Budget FY 2023-2024 for Public Service Activities

V. CDBG Project Budget FY 2023-2024 for Capital Development Activities

VI. Maintenance and Operation Commitment

VII. Insurance Requirements

VIII. References

IX. Applicant Certification

X. CDBG Application Attachments

XI. Application Submittal

# CDBG APPLICATION PROCESS

## CDBG APPLICATION SUBMITTAL

- Due Date: Tuesday, January 24, 2023, 4:00 pm
- One original and two copies
- Community & Economic Development Department, 3900 Main Street, 5th Floor
- No Fax or E-Mail Submissions
- Must be complete
- Hand Delivered Application January 24, 2023

# CDBG TECHNICAL ASSISTANCE

## COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT TEAM
## CDBG DIVISION

**Michelle Guzman**
- Capital Improvement Projects, Public Service, and HOPWA **951-826-5302**

**Martha Naranjo**
- Capital Improvement Projects and HOPWA **951-826-5469**

**Johanna Escobar**
- Public Service Projects **951-826-5302**

# Questions?

## Please provide your input!

### Community & Economic Development Department

**FedGrants@RiversideCA.gov**
**(951) 826-5649**