



**POLICY & PROCEDURES REVIEW COMMITTEE
MEETING MINUTES
for
June 27, 2007, 3:00 – 4:00 P.M.
5th Floor Large Conference Room
City Hall**

1. Roll Call

Present: Steve Simpson – Chair, Sheri Corral, Peter Hubbard (alternate)
Absent: Jim Ward
Staff: Mario Lara, Interim CPRC Manager; Phoebe Sherron, Sr. Office Specialist

2. Approval of February 2007 Minutes

MOTION: Approve May '07 Minutes

Motion	Second	Simpson	Corral	Hubbard
Corral	Hubbard	Y	Y	AB

3. Public Comment

There was no public comment.

4. CPRC Policies, Procedures, & By-Laws

A) Rules Governing Parliamentary Procedures

The Committee discussed recommending to the Commission that Robert's Rules of Order, in some form, or something similar, be adopted for the governing of Commission meetings. Chairman Simpson recommended that this item be carried over to the next committee meeting to give committee members additional time to review Robert's Rules of Order.

Staff was asked to order additional copies of Robert's Rules of Order.

5. Items for Future Committee Consideration

There were no items requested for future consideration.

6. **Adjournment**

The meeting adjourned at 3:57 PM.

Respectfully submitted,



Phoebe Sherron
Sr. Office Specialist