



**REGULAR MEETING**  
**MINUTES OF ACTIONS**  
 Wednesday, February 22, 2012  
 Art Pick Council Chambers  
 3900 Main Street, Riverside, CA

**CASE REVIEW – 4:30 PM**

**PLEDGE OF ALLEGIANCE**

**Case Review Roll Call**

Rotker	Smith	Johnson	Brandriff	Ortiz	Jackson	Roberts	Santore	Adams
✓	✓	✓	✓	✓	✓	✓	✓	✓

✓ = Present    **B** = Absent / Business    **S** = Absent / Sick    **V** = Absent / Vacation    **O** = Absent / Other  
**UE** = Absent / Unexcused    **L** = Late    **LE** = Left Early    **■** = Vacant

**STAFF:** Frank Hauptmann, CPRC Manager; Phoebe Sherron, Sr. Office Specialist

**Public Comment**

There was no public comment regarding closed session items.

**Closed Session – Case Review**

Pursuant to Government Code Section 54957, the Commission adjourned to Closed Session at 4:05 PM to discuss issues pertaining to PUBLIC EMPLOYEE PERSONNEL MATTERS.

	<b>CPRC CASE NO.</b>	<b>RPD CASE NO.</b>
1)	11-043	PC-11-12050

The Commission recessed at 5:30 PM to reconvene in the Regular Meeting.

## REGULAR MEETING – 5:30 PM

Audio for the following proceedings is available on the CPRC website:

[www.riversideca.gov/cprc](http://www.riversideca.gov/cprc)

Copies can also be obtained by calling the CPRC office at (951) 826-5509.

### PLEDGE OF ALLEGIANCE

#### Regular Meeting Roll Call

Rotker	Smith	Johnson	Brandriff	Ortiz	Jackson	Roberts	Santore	Adams
✓	✓	✓	✓	✓	✓	✓	✓	✓

✓ = Present    **B** = Absent / Business    **S** = Absent / Sick    **V** = Absent / Vacation    **O** = Absent / Other  
**UE** = Absent / Unexcused    **L** = Late    **LE** = Left Early    **■** = Vacant

**STAFF:** Frank Hauptmann, CPRC Manager; Phoebe Sherron, Sr. Office Specialist

#### Public Comments

Valerie Hernandez said that her father was unjustly killed. She said that citizens have to follow laws, so officers should, too.

#### Approval of Minutes

Regarding the February 8 minutes, Commissioner Rotker asked for the insertion the word “it” on Pg. 3, 3<sup>rd</sup> line down. Commissioner Jackson noted that the word “discipline” used in this paragraph, should be “non-disciplinary.”

Minutes for Approval	Motion	Second	Approve	Oppose	Abstain
A) January 25 Regular Meeting	Rotker	Johnson	<b>Unanimous</b>	0	0
B) February 8 Case Review / Training / Special Meeting	Rotker	Jackson	<b>Unanimous</b>	0	0

#### Outreach

##### A) February Outreach

Commissioner Adams:

- Made a good presentation to the Northside Improvement Association at Reid Park. Commissioners Jackson and Santore attended also;
- Attended fundraiser at California Pizza Kitchen in January;
- Will be participating in the Raincross 5K Run on Saturday, Feb. 25<sup>th</sup>

Commissioner Johnson:

- Staffed CPRC table at the Black History Parade event on February 11 and brought give-aways;
- took items to donate to CIONO on January 27<sup>th</sup> and helped set up for the Free Shop Day on the 28<sup>th</sup>, and helped man the door in the morning.

Commissioner Smith:

- Attended the Riverside Coalition for Police Accountability's (RCPA) Open Forum, with a panel of three young adults that was moderated by CPRC Manager Frank Hauptmann. Found it interesting, but disconcerting when one panelist said there should be no police.

Commissioner Jackson:

- Attended the Historic Woods quarterly meeting
  - Will help coordinate an identity theft presentation for their next meeting
- Staffed CPRC table at the Black History Parade event
- Well-received at the Northside Improvement Association's meeting

Vice-Chair Roberts:

- Attended the Riverside Coalition for Police Accountability's (RCPA) Open Forum
  - panel of young adults view of law enforcement was disheartening
  - outreach should include youth
- Staffed CPRC table at the Black History Parade event
- Planning to participate in the Raincross 5K Run on Saturday

Chairman Santore:

- Attended the Northside Improvement Association's meeting

Mr. Hauptmann:

- Was RCPA's Open Forum panel moderator and is very concerned about panelists perspectives on law enforcement
- Will be making speaking to Dr. Thompson's Community Relations class at RCC on March 12

## **B) Scheduled Outreach Events**

Commissioner Johnson informed the Commission of several upcoming community events:

- Bullying Seminar on February 28
- 1<sup>st</sup> Sundays on March 4
- Speak to Seniors at Kansas Avenue SDA Church

## **C) Future Outreach Opportunities**

- 1) Input from Outreach Coordinator on upcoming outreach events
- 2) Input from Commission Members on potential outreach events

Commissioner Jackson spoke on the American Cancer Society's "Relay for Life" and asked if commissioners would be interested in forming a CPRC team. She noted that the event would take place on June 2 and 3.

## **OLD BUSINESS**

### **CPRC Ad-hoc Committees**

#### **A) Policies, Procedures, & By-Laws**

- 1) Committee Chair has no update at this time.

There was no discussion at this time.

## **Annual Report 2011**

Discussion and action, if any, on Draft No. 4 of the 2011 Annual Report.

Committee Chair Roberts advised that because fine-tuning of the report is still occurring, she would like to hold a Special Meeting on March 14 to review the report one last time.

Commissioner Rotker:

- Pg. 19: the word “community” does not need to be capitalized each time it’s used

Commissioner Johnson:

- Pg. 12: “La Sierra Neighborhood Watch” is listed twice
- Pg. 34 – Officer Commendation:
  - drop “And” in 2<sup>nd</sup> paragraph, last sentence
  - suggested changes in last sentence wording:
    - “...voice tone reflected great character...” to “...voice tone reflected great concern...”
    - “...significant tool in assisting them...” to “...significant tool in assisting the Commission...”
- Keep the Appendix

Committee Chair Roberts agreed that the Appendix should be kept and asked for Commission opinion. The general consensus of the Commission was to keep the Appendix.

## **NEW BUSINESS**

### **CPRC Policies, Procedures, and By-Laws Review Schedule**

Discussion and action, if any, regarding scheduling the regular review of CPRC Policies, Procedures, and By-Laws, with By-Laws reviewed in even years, and Policies & Procedures reviewed in odd years.

Chairman said that because a complete review of both documents was too much to deal with at one time, he recommended that the By-Laws be reviewed in even years and the Policies & Procedures be reviewed in odd years

Vice-Chair Roberts suggested that rather than assign the review of each document to odd or even years, review one and then the other, just don’t review them at the same time.

Commissioner Ortiz recommended that the documents be reviewed “if needed.” He also asked to be considered for the committee.

Commissioner Brandriff said whatever Commission decides to do, make sure both documents can be changed, if necessary.

Policies, Procedures, and By-Laws (PPBL) Committee Chair Rotker said he would be glad to have Commissioner Ortiz on the PPBL Committee. Commissioner Ortiz accepted.

Mr. Hauptmann said that the Commission needs to catch up with changes made in the past, but not memorialized. He noted that Staff would create and keep a log of amendments made to these documents.

Commissioner Adams asked why the “odd / even” was being removed. Chairman Santore replied that the need was to review the documents in a cycle.

Vice-Chair Roberts said if the review of one document has been completed, the Committee should be able to review the other.

Committee Chair Rotker suggested that each document be reviewed on a two-year cycle, at minimum, but that it wouldn’t be necessary to do a complete review of a document if it’s known no change is needed.

Commissioner Brandriff noted that once the documents are up-to-date, there shouldn't be a problem reviewing them in the future.

Bill Howe agreed with the idea to spread out the review of the Policies, Procedures, and By-Laws. He also thanked Commissioner Brandriff for his six years of service as a CPRC Commissioner, and thanked the Commission for a job well done.

### **Staff Report**

#### **A) OID Expenditures: Acevedo and Hyatt**

Mr. Hauptmann advised the Commission

- that an officer-involved death occurred on Saturday, February 18, in the Arlanza neighborhood. He also asked about a briefing by RPD and Asst. Chief Vicino told him that he could give a briefing at the next CPRC meeting, or sooner, but couldn't give the briefing at tonight's meeting.
- On the expenditures for the Acevedo and Hyatt OIDs:
  - Acevedo: \$8,982.51 using Baker Street Group and Mike Bumcrot;
  - Hyatt: \$3,870.00 using Martinelli and Mike Bumcrot
- That CPRC officer elections will be held at the first meeting in March
- That Janice Sawyer is the commissioner who has been appointed for Ward 7

Commissioner Rotker

- is there an account specifically for OIDs.
  - Mr. Hauptmann said that the "Professional Services" account is used to pay for OID investigations, along with other services that could be defined as "professional services."
- Is there a projected budget?
  - No. The account is budgeted with \$50,000 each year
- What would happen if there were numerous OIDs and the cost exceeded \$50,000?
  - Would need to get approval to cover the costs

### **Commission Member Comments**

Pursuant to Government Code Section 54954.2, Commission members may use this time to make brief announcements or a brief report on their own activities.

Commissioner Brandriff thanked Bill Howe for his compliment. He also thanked the Commission for its recognition of his service and said it had been an honor to serve on this commission.

Commissioner Johnson said he would be meeting with seniors at the Kansas Avenue Church on Kansas and MLK Blvd on March 21.

Commissioner Adams thanked Commissioner Brandriff for showing friendship when she first started and said he would be missed.

### **Items for Future Commission Consideration**

Vice-Chair Roberts asked that expenditures for Travel and Meeting, along with Training, in the current fiscal year be agendaized, and also discussion of commissioners attending the "Street Crime Seminar." She also thanked Commissioner Brandriff for taking her under his wing when she first started.

**Adjournment**

The Commission adjourned at 6:39 PM.

Respectfully submitted,



---

PHOEBE SHERRON  
Sr. Office Specialist