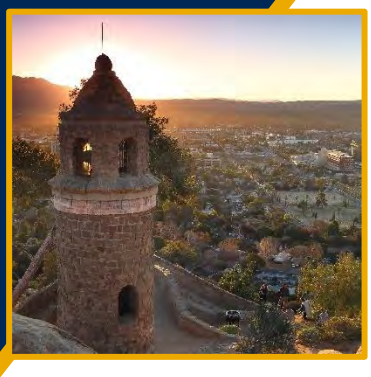

PROPOSED BIENNIAL BUDGET

Fiscal Years 2018-2020

Riverside, California

Submitted to City Council by the City Manager's Office

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PROPOSED BIENNIAL BUDGET

Fiscal Years 2018-19 and 2019-20

Mayor
William R. Bailey

City Council
Mike Gardner
Ward 1

Andy Melendrez
Ward 2

Mike Soubirous
Ward 3

Chuck Conder
Ward 4

Chris Mac Arthur
Ward 5

Jim Perry
Ward 6

Steve Adams
Ward 7

Prepared by the City Budget Office:
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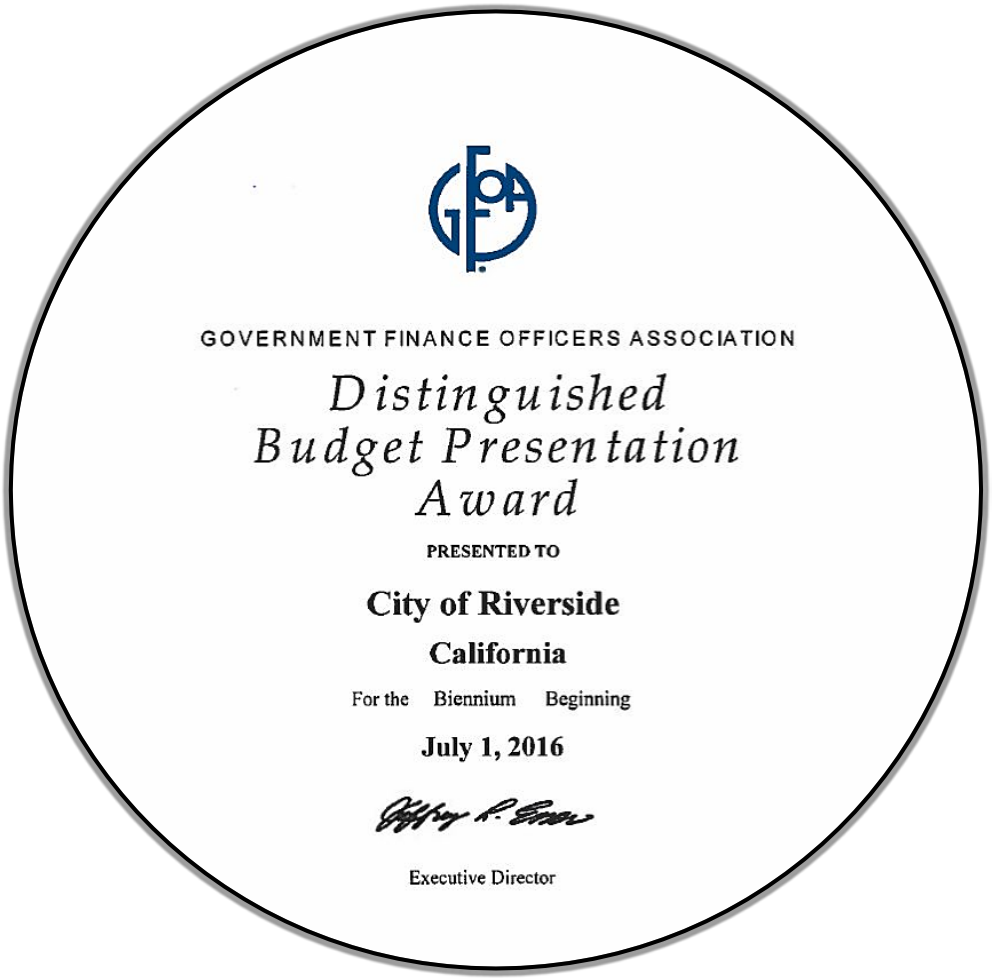
Karen Johnson
Mark Reister



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Riverside

California

For the Biennium Beginning

July 1, 2016

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Award to the City of Riverside, CA for its Biennial Budget beginning July 1, 2016.

In order to receive this award, a government unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

The City of Riverside is confident that the City's 2018-20 Biennial Budget continues to conform to program requirements. Accordingly, this budget document will be sent to GFOA.

CALIFORNIA SOCIETY of MUNICIPAL FINANCE OFFICERS

The California Society of Municipal Finance Officers (CSMFO), presented its Operating Budget Excellence Award to the City of Riverside, CA for its Fiscal Year 2016-18 Biennial Budget. The City of Riverside is confident that the City's 2018-20 Biennial Budget will continue to conform to award requirements.

TABLE OF CONTENTS

CITY LEADERSHIP 9
- GOVERNMENT STRUCTURE 11
- DEPARTMENT LEADERSHIP 11
- CITY ORGANIZATIONAL CHART 12

CITY MANAGER'S BUDGET TRANSMITTAL LETTER 13

CITY COUNCIL'S PROPOSED BUDGET RESOLUTION 23

COMMUNITY PROFILE 29
- INTRODUCTION 30
- HERITAGE 30
- DEMOGRAPHICS 32
  - Housing, Workforce, and Employment Rate 32
  - Population, Household Income, and Education 33
  - Business Types and Retail Sales 34
  - Tourism and Major Events 35
- ACCESSIBILITY AND COMMUNITY MOBILITY 37
  - Transportation Network 37
  - Passenger/Commuter and Freight Railroad Service 37
  - Airports Offering Passenger and Cargo Service 38
  - Riverside Airport 38

RIVERSIDE 2.1: STRATEGIC GOALS & PERFORMANCE MEASURES 39
- THE CITY'S VISION: SEIZING OUR DESTINY 40
  - Intelligent Growth 40
  - Catalyst for Innovation 40
  - Location of Choice 40
  - Unified City 40
- STRATEGIC GOALS 40
- PERFORMANCE MEASURES 41
- VITAL INDICATORS 42

GUIDE TO THE BUDGET 43
- WHAT IS THE BUDGET? 44
- THE OPERATING BUDGET, CAPITAL BUDGET, AND CAPITAL IMPROVEMENT PROGRAM 44
- BUDGET DEVELOPMENT PROCESS 45
  - Guiding Budget Principles 46
  - Development of a Baseline Budget 47
  - Community Engagement 47
  - Development of a Proposed Budget and Five-Year Plans 48
  - Budget Adoption by City Council 48
  - Mid-Cycle Budget Update 48
- BASIS OF BUDGETING: ACCOUNTING VERSUS BUDGETARY BASIS 48
- FISCAL POLICIES 49
  - Long-Term Financial Planning Fiscal Policy 49

Balanced Budget and the Use of One-Time Revenue 50
General Fund Reserve 50
Proposition 4 (GANN) Appropriation Limit 51
Continued/Carryover Appropriations 51
Cash/Investment Management 51
Debt Management 52
Risk Management 52
FUND STRUCTURE 53
General Fund 53
Special Revenue Funds 53
Debt Service Funds 54
Capital Projects Funds 54
Enterprise Funds 54
FIVE-YEAR FINANCIAL PLAN 57
OVERVIEW 58
REVENUE AND EXPENDITURE FORECASTING METHODOLOGY 58
GENERAL FUND FIVE-YEAR FINANCIAL PLAN 59
Revenue Assumptions 59
Expenditure Assumptions 59
Balancing Measures 59
Fund Reserves 60
General Fund Five-Year Financial Plan 61
MEASURE Z FUND FIVE-YEAR FINANCIAL PLAN 63
Overview 63
Revenue Assumptions 63
Expenditure Assumptions 63
Fund Balance 64
Measure Z Five-Year Financial Plan 65
ELECTRIC FUND FIVE-YEAR PLAN 67
Revenue Assumptions 67
Expense Assumptions 67
Balancing Measures 67
Fund Reserves 67
Electric Fund Five-Year Financial Plan 68
WATER FUND FIVE-YEAR FINANCIAL PLAN 69
Revenue Assumptions 69
Expense Assumptions 69
Balancing Measures 69
Fund Reserves 69
Water Fund Five-Year Financial Plan 70
REFUSE FUND FIVE-YEAR FINANCIAL PLAN 71
Revenue Assumptions 71
Expense Assumptions 71
Fund Reserves 71
Balancing Measures 71
Refuse Fund Five-Year Financial Plan 72

SEWER FUND FIVE-YEAR FINANCIAL PLAN 73
Revenue Assumptions 73
Expense Assumptions 73
Fund Reserves 73
Balancing Measures 73
Sewer Fund Five-Year Financial Plan 74
PARKING FUND FIVE-YEAR FINANCIAL PLAN 75
Revenue Assumptions 75
Expense Assumptions 75
Fund Reserves 75
Balancing Measures 75
Parking Fund Five-Year Financial Plan 76
BIENNIAL BUDGET OVERVIEW 77
OVERVIEW 78
Fund Reorganizations 78
Department Reorganizations 79
CITYWIDE BIENNIAL BUDGET SUMMARY 80
BUDGETED USE OF FUND BALANCE 81
Strategic Drawdown of Reserves 81
Use of Reserves for Allowable Purposes 81
BUDGETED USE OF BOND PROCEEDS 81
REVENUE OVERVIEW 83
REVENUE OVERVIEW 84
Taxes 84
Licenses and Permits 85
Intergovernmental 86
Charges for Services 86
Fines and Forfeits 88
Special Assessments 88
EXPENDITURE OVERVIEW 103
EXPENDITURE OVERVIEW 104
Balancing Measures 105
Personnel Expenditures 106
Non-Personnel 106
Special Projects 106
Debt 107
Capital and Equipment Outlay 107
Charges To/From Other Departments 107
CITYWIDE PERSONNEL OVERVIEW 125
PERSONNEL OVERVIEW 126
Funding Sources 126
DEPARTMENTAL BUDGET DETAIL 129
OVERVIEW 130
Department Summary Page References 130
CITY ATTORNEY'S OFFICE 131

Department Overview 132
Budget Overview 133
Measure Z Spending 134
CITY CLERK'S OFFICE 137
Department Overview 138
Budget Overview 138
CITY COUNCIL 141
Department Overview 142
Budget Overview 142
CITY MANAGER'S OFFICE 145
Department Overview 147
Budget Overview 148
Measure Z Spending 151
COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT 153
Department Overview 154
Budget Overview 156
Measure Z Spending 166
FINANCE DEPARTMENT 169
Department Overview 171
Budget Overview 172
Measure Z Spending 179
FIRE DEPARTMENT 181
Department Overview 182
Budget Overview 183
Measure Z Spending 186
GENERAL SERVICES DEPARTMENT 189
Department Overview 190
Budget Overview 191
Measure Z Spending 195
HUMAN RESOURCES DEPARTMENT 197
Department Overview 198
Budget Overview 199
Measure Z Spending 200
INNOVATION AND TECHNOLOGY DEPARTMENT 201
Department Overview 202
Budget Overview 203
Measure Z Spending 207
MAYOR'S OFFICE 209
Department Overview 210
Budget Overview 210
MUSEUM DEPARTMENT 213
Department Overview 214
Budget Overview 214
PARKS, RECREATION, AND COMMUNITY SERVICES DEPARTMENT 217
Department Overview 218
Budget Overview 218

POLICE DEPARTMENT 225
Department Overview 226
Budget Overview 227
Measure Z Spending 232
PUBLIC LIBRARY 235
Department Overview 236
Budget Overview 237
PUBLIC UTILITIES 241
Department Overview 242
Budget Overview 243
PUBLIC WORKS DEPARTMENT 255
Department Overview 256
Budget Overview 257
Measure Z Spending 274
NON-DEPARTMENTAL 275
Department Overview 276
Budget Overview 277
CAPITAL IMPROVEMENT PROGRAM SUMMARY 283
INFRASTRUCTURE 284
CAPITAL FISCAL POLICIES 284
City Multi-Year Capital Planning Fiscal Policy 284
Prioritization of Capital Improvement Projects Fiscal Policy 284
CIP BUDGET OVERVIEW 285
Funding Sources and Uses 285
Capital Projects by Fund 285
Capital Projects by Department 286
GLOSSARY OF TERMS 287
APPENDICES 293
APPENDIX A: QUARTERLY PERFORMANCE REPORT FISCAL YEAR 2017-18 - SECOND FISCAL QUARTER (OCTOBER – DECEMBER 2017)
APPENDIX B: LIST OF ACRONYMS
APPENDIX C: CITY OF RIVERSIDE APPROPRIATION LIMIT CALCULATION
APPENDIX D: CITY OF RIVERSIDE PERMITTED APPROPRIATION GROWTH RATE
APPENDIX E: CITY OF RIVERSIDE DETAILED PERSONNEL LIST BY DEPARTMENT AND SECTION

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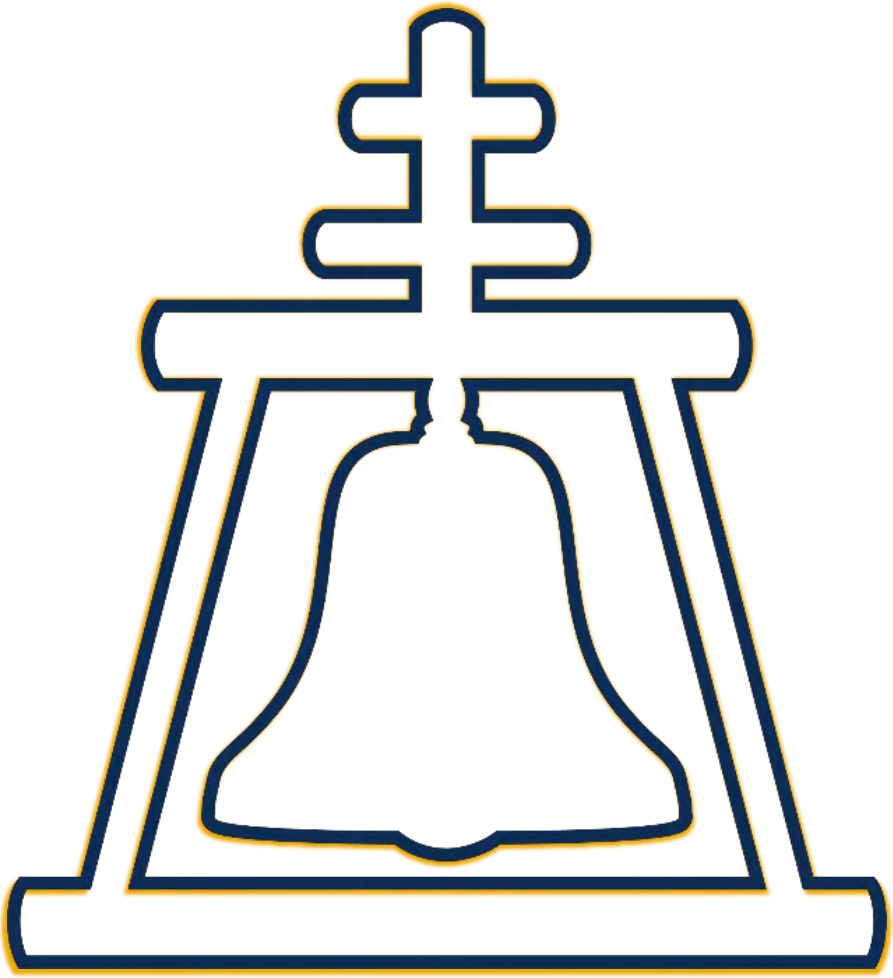
City Leadership



CITY LEADERSHIP

Rusty Bailey
Mayor

Mike Gardner
Ward 1

Andy Melendrez
Ward 2

Mike Soubirous
Ward 3

Chuck Conder
Ward 4

Chris Mac Arthur
Ward 5

Jim Perry
Ward 6

Steve Adams
Ward 7

Gary Geuss
City Attorney

VACANT
City Manager

Colleen Nicol
City Clerk

Community and Economic Development

Finance

Fire

General Services

Human Resources

Innovation & Technology

Library

Museum & Cultural Affairs

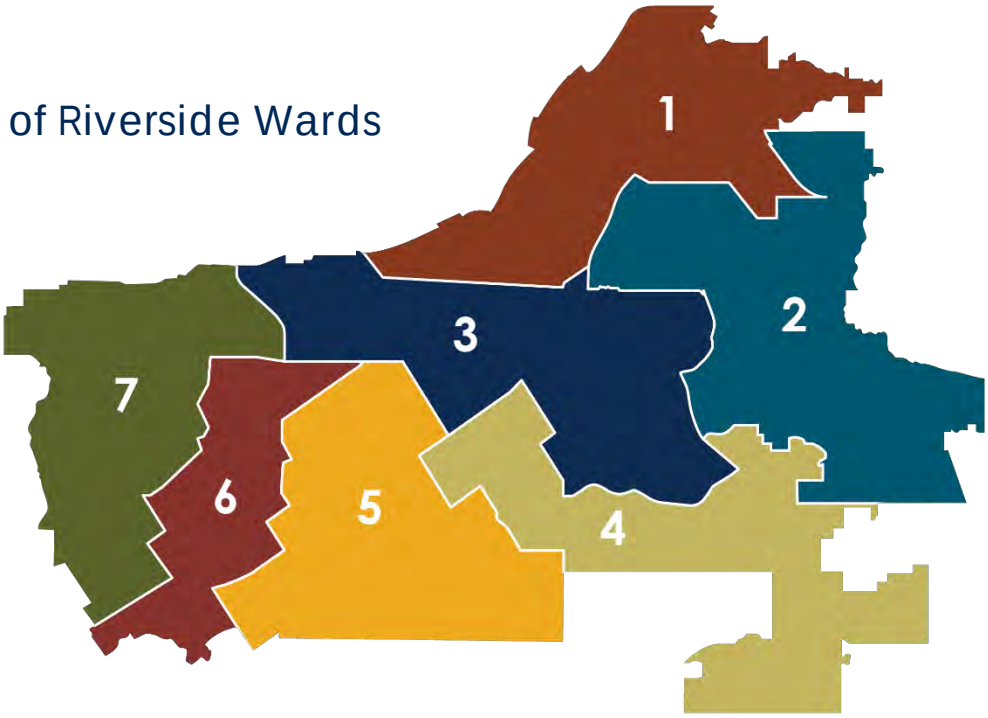
Parks, Recreation and Community Services

Police

Public Works

Riverside Public Utilities

City of Riverside Wards



GOVERNMENT STRUCTURE

The City of Riverside operates under the council-manager form of government, with a seven-member council elected by ward for four-year overlapping terms. Council members must live in the Ward they represent. Each Ward has approximately 1/7th of Riverside's estimated 319,000 population, or about 45,500 residents. The mayor is elected at large for a four-year term and is the presiding officer of the Council, but does not have a vote except in the case of a tie. The City Council is responsible for, among other things, passing ordinances, adopting the budget, appointing committees, and hiring the City Manager, City Attorney and City Clerk. The City Manager is responsible for carrying out the policies and ordinances of the Council, for overseeing the day-to-day operations of the City, and for appointing the heads of various departments. The Council is elected on a non-partisan basis.

The City's Charter, Chapter 406 states "All powers of the City shall be vested in the City Council except as otherwise provided in this Charter." Except for matters pending before any committee, commission, or other advisory body of the City or the City Council, matters pertinent to and within jurisdiction of the City may be placed on the agenda by the Mayor, any Council member, the City Manager, City Attorney, or City Clerk. The following is a list of City Boards and Commissions:

- Commission on Aging
- Airport Commission
- Budget Engagement Commission
- Community Police Review Commission
- Cultural Heritage Board
- Commission on Disabilities
- Board of Ethics
- Human Relations Commission
- Human Resources Board
- Board of Library Trustees
- Mayor's Model Deaf Community Committee
- Metropolitan Museum Board
- Park and Recreation Commission
- Planning Commission
- Board of Public Utilities
- Transportation Board
- Historic Preservation Fund Committee
- Riverside Youth Council

DEPARTMENT LEADERSHIP

The City Charter establishes that the Offices of the City Attorney, City Clerk, and City Manager be appointed by City Council and manage the affairs of the City. The City Attorney's Office represents and advises the City Council and all City officers in matters of law pertaining to their offices and performs other legal services for the City Council, City officers, and City employees. The City Clerk provides municipal election services, maintains the official records of all City Council proceedings, and performs other statutory duties for elected officials, voters, City departments, and the public. The City Manager is responsible for the administration of all City affairs and serves as the City's chief administrative officer. The City Manager drives efficient implementation of City Council priorities across departments and upholds the highest degree of communication with the City Council and the Mayor.

Most City departments have a primary focus that can be categorized into one of three groups: Administration, People and Place. A department with an Administrative focus has primary responsibility for the stewardship of community and public resources. Departments with a People focus are responsible for the safety, enrichment, and well-being of the community. A Place focused department is responsible for community investment, sustainability, and infrastructure. The organization chart on the next page provides an overview of the City's structure within the context of these groups.

CITY ORGANIZATIONAL CHART

RESIDENTS OF RIVERSIDE

CITY COUNCIL

City Charter Officers

CITY ATTORNEY
Gary Geuss

CITY MANAGER
(VACANT)

CITY CLERK
Colleen Nicol

ADMINISTRATION
Stewardship of Community & Public Resources

Marianna Marysheva
Assistant City Manager

- Office of Organization Performance & Accountability
  Cheryl Johannes - Manager
- Finance
  Adam Raymond – Chief Financial Officer/Treasurer
- General Services
  Carl Carey – Director
- Human Resources
  Stephanie Holloman – Director
- Innovation & Technology
  Lea Deesing – Chief Innovation Officer

PEOPLE
Community Safety, Enrichment, & Well-Being

Alex Nguyen
Assistant City Manager

- Community Police Review Commission
- Office of Homeless Solutions
- Fire
  Michael Moore – Fire Chief
- Library
  Erin Christmas – Interim Director
- Museum
  Robyn Peterson – Director
- Police
  Sergio Diaz – Police Chief

PLACE
Community Investment, Sustainability, & Infrastructure

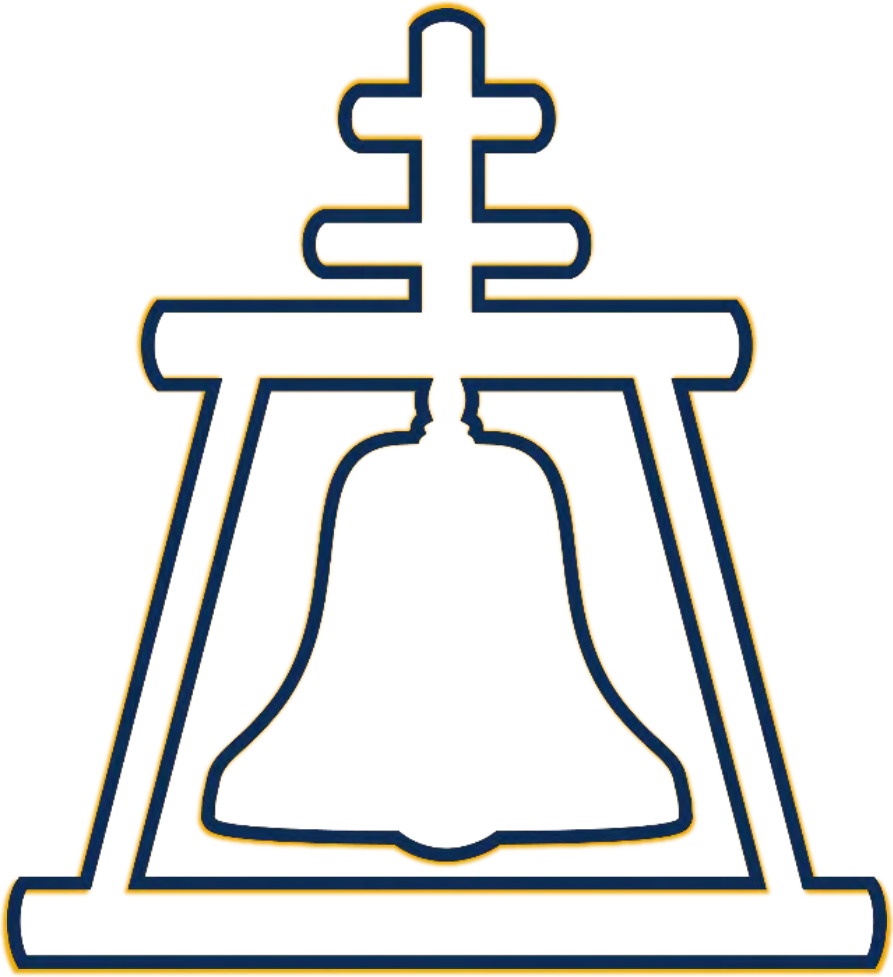
Al Zelinka
Assistant City Manager

- Office of Communications
- Community & Economic Development
  Rafael Guzman - Director
- Parks, Recreation, & Community Services
  Adolfo Cruz - Director
- Public Works
  Kris Martinez – Director

Todd Jorgensen
Interim Public Utilities General Manger

- Public Utilities

City Manager's Budget Transmittal Letter



Office of the City Manager

City of Arts & Innovation

May 2018

PROPOSED TWO-YEAR BUDGET FOR FISCAL YEARS 2018-2019 AND 2019-2020, AND 2018-2023 FIVE-YEAR PLANS FOR THE GENERAL FUND, MEASURE Z, ELECTRIC FUND, WATER FUND, SEWER FUND, REFUSE FUND, AND PARKING FUND

Honorable Mayor and City Council,

In accordance with Article VI, Section 601(a-c) of the City's Charter, it is our pleasure to present the Proposed Fiscal Year (FY) 2018-2020 Two-Year Budget and Proposed 2018-2023 Five-Year Plans (General Fund, Measure Z, Electric Fund, Water Fund, Sewer Fund, Refuse Fund, and Parking Fund) for the City of Riverside.

BOTTOM-LINE

The Proposed FY 2018-2020 Two-Year Budget is balanced and totals $1.08 billion in FY 2018-19 and $1.12 billion in FY 2019-20 in citywide uses. Over the past two fiscal years, the City of Riverside has made tremendous financial progress, including a 20% General Fund Operating Reserve and several increased bond ratings. The City is committed to building on the financial successes of FYs 2016-2018 by preserving services and improving efficiencies to ensure the City's continued financial success and achievement of its Riverside 2.1 strategic initiatives.

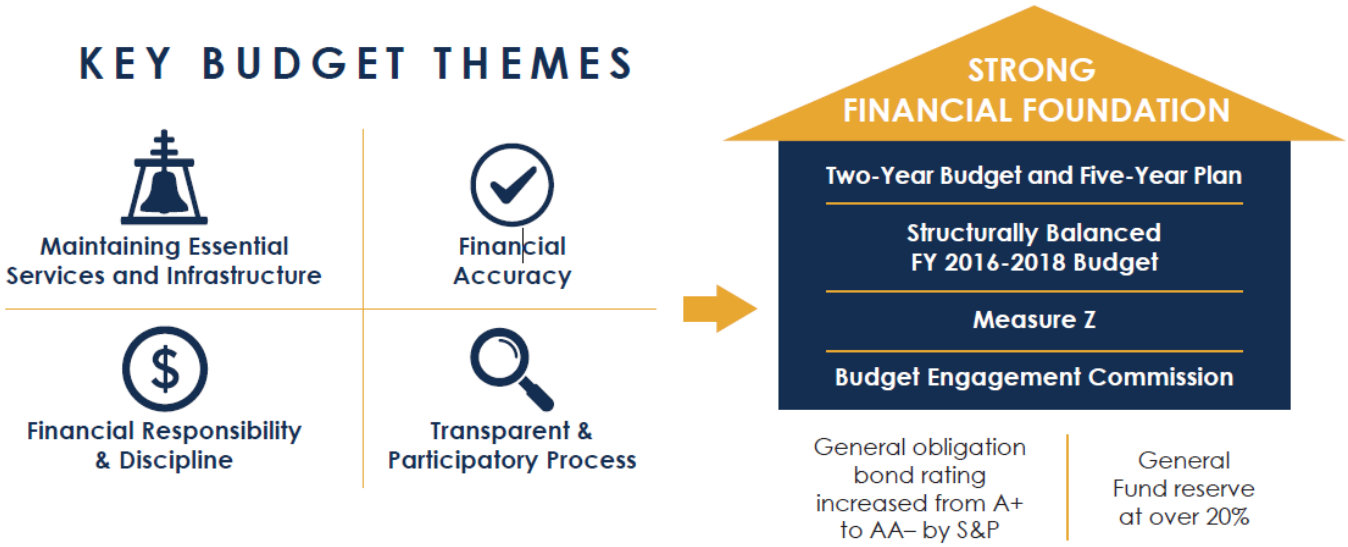
The City has also made incredible organizational strides over the past two years:

- The City continues its efforts be fiscally responsible and as operationally effective/efficient as possible by funding the fourth and fifth year of departmental performance audits. These reviews provide the community, elected officials, and executive management with a look at what departments do well and where improvements can be made.
- The City is currently undertaking a comprehensive Parks Master Plan Update that will establish a plan to ensure Riverside's recreational facilities continue to meet the needs of the community.
- The City's comprehensive Pavement Management Index study is near completion and will provide the City with a technologically advanced tool to plan for future street improvements. The tool will provide the community with a look at how their street condition compares to the rest of the City and provides the City Council and executive management with a plan on how to best use the City's limited resources to deliver optimum results for the community.
- The City established a Housing First Plan to address the City's homeless population. The plan provides a comprehensive homeless services strategy, which incorporates a collaborative effort between the City and its community partners.

- The City continues to press forward on innovative economic development initiatives. From the grand opening of the One-Stop Shop to development of an online zoning/visualization tool to the establishment of the Innovation District, the dividends of the City's investments are beginning to materialize. With future development plans, including development for the City's Northside, kick-off of the Build Riverside campaign, mixed-use projects currently underway in Downtown, and negotiations underway for new hotels and housing projects, the future development of Riverside is bright. The next several years will see hundreds of millions of dollars in private investment in the City.

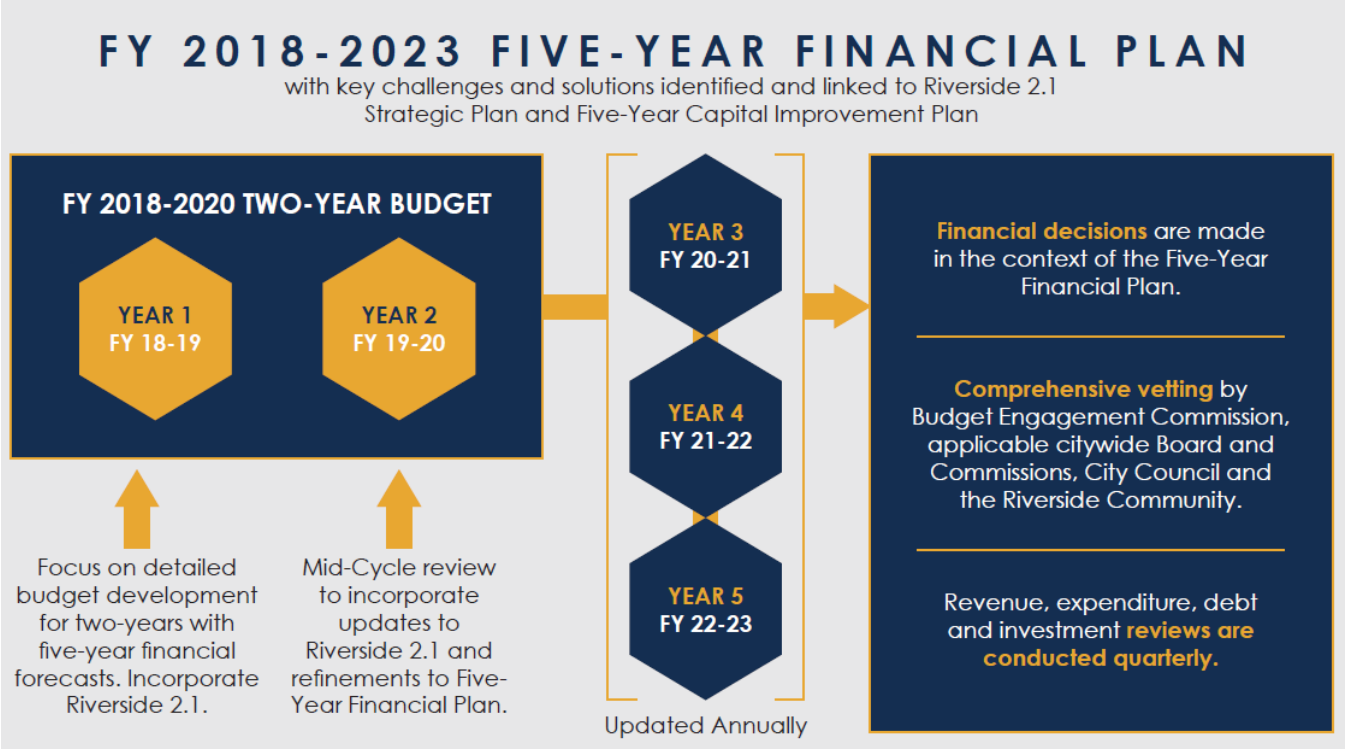
PROMISES MADE, PROMISES KEPT

The City of Riverside carried forward many of the same key themes from the FY 2016-2018 Two-Year Budget process into the FY 2018-2020 Two-Year Budget process. These themes are aimed at keeping the promises made to the Riverside community during the FY 2016-2018 Two-Year Budget process and through the passage of Measure Z. For example, the FY 2018-2020 Two-Year Budget spending plan for Measure Z includes funding for additional police officers, police dispatchers, a fire squad, a new Downtown Main Library, Police Headquarters, street paving, tree trimming, and homeless services.



MULTI-YEAR FINANCIAL PLANNING

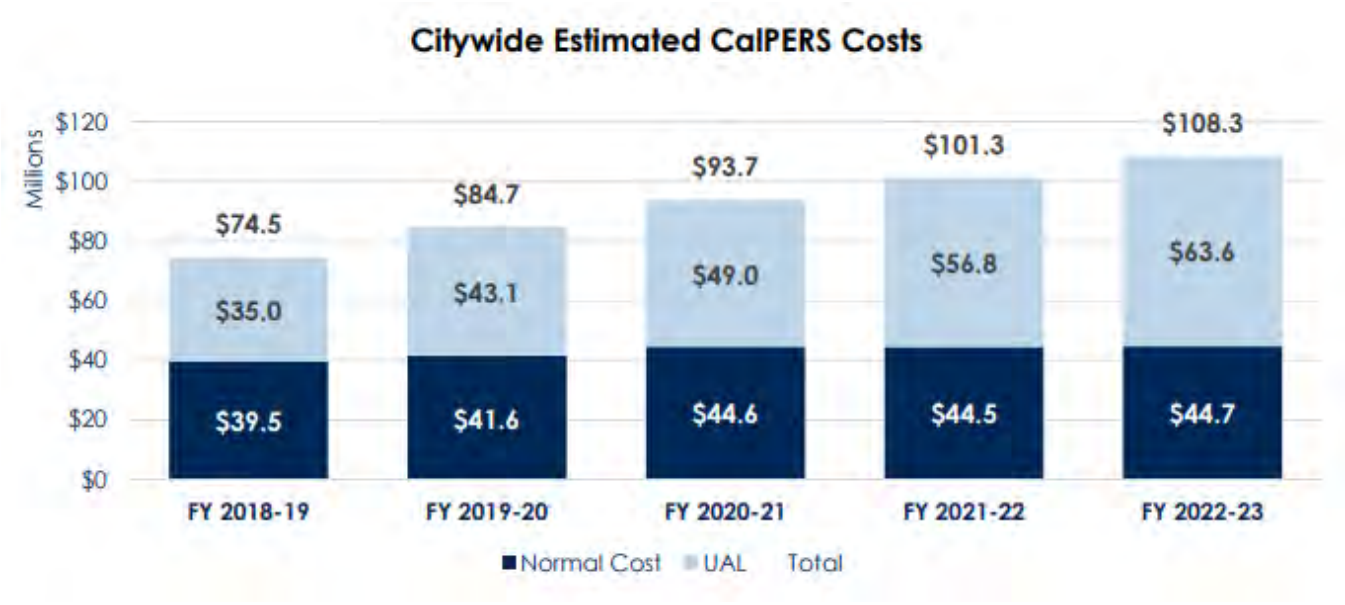
Multi-year financial planning, ongoing financial monitoring, frequent financial reporting, and prompt corrective actions when necessary, are central elements of sound financial management. Additionally, multi-year financial planning, including the adoption of a two-year budget, provides the City Council, departments, and the public with greater certainty regarding ongoing funding and staffing for programs and services. Five-year financial plans allow the City to estimate the impacts of policy decisions during the budget process. The FY 2018-2023 Five-Year Plan(s) expand on the progress of the General Fund FY 2016-21 Five-Year Plan by adding Measure Z, Electric, Water, Sewer, Refuse and Parking fund five-year plans. The graphic on the next page highlights the overview and benefits of the five-year financial planning process.



FACTORS AFFECTING THE BUDGET

CalPERS

The largest impact to the City's long-term financial stability relates to pension costs from CalPERS. Over the next five-years, the City's total CalPERS expenditures will increase 45% from $74.5 million in FY 2018-19 to approximately $108.3 million in FY 2022-23. For the 10-year period from FY 2013-14 to FY 2022-23, the City's CalPERS costs are projected to increase approximately 115% (from $50.4 million in FY 2013-14).



The cost increases are mainly due to investment losses by CalPERS during the Great Recession, which impacted all of the California agencies' retirement plans managed by CalPERS. Additional factors causing cost increases, which impact all or many agencies, include:

- Retroactive retirement benefit enhancements for City employees between 2001 and 2006.
- Long-term investment returns not meeting expectations (e.g. 8.8% over the last five years, 4.4% over the last 10 years, and 6.6% over the last 20 years).
- Increased contributions resulting from the CalPERS anticipated return-on-investment rate over the past 15 years, which was decreased from 8.25% to 7%.
- CalPERS expects retirees to live longer.

Enterprise Fund Rates (Electric, Water, Sewer, Refuse, and Parking)

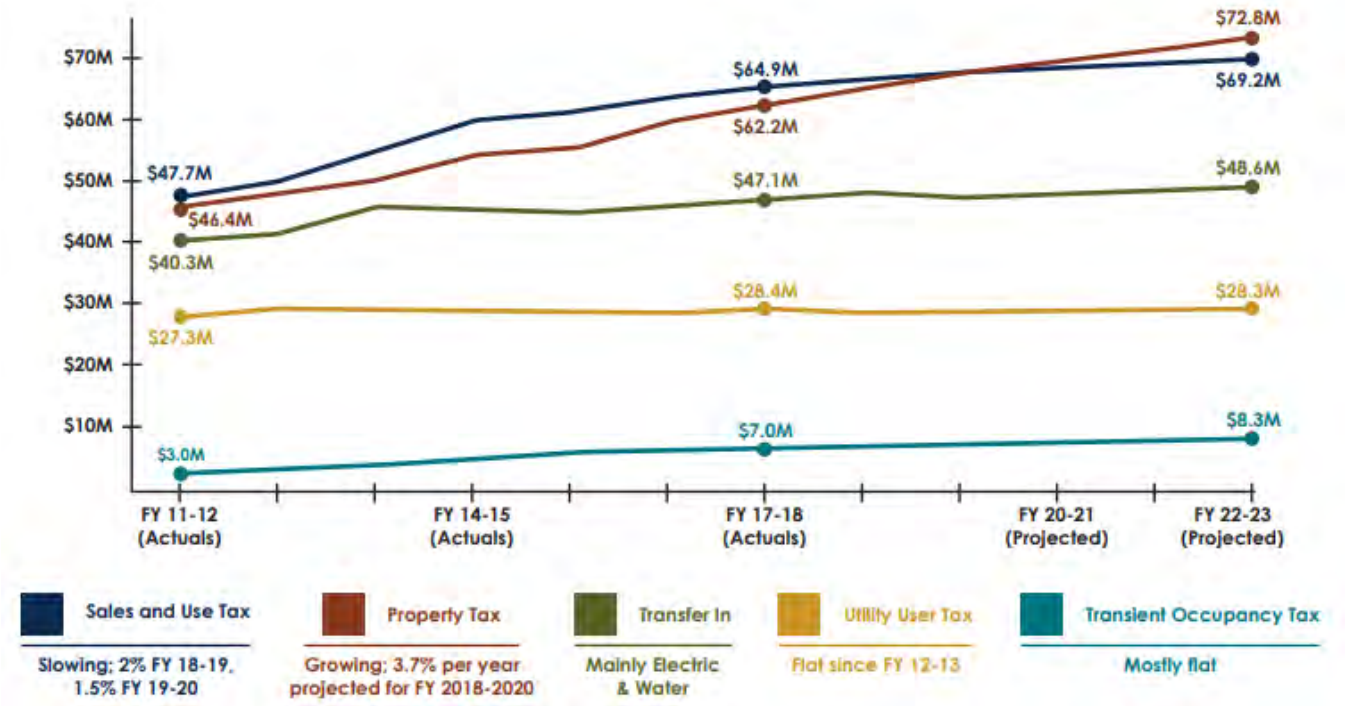
The Proposed FY 2018-2020 Two-Year Budget assumes approval of the Electric and Water five-year rate proposals, which were conceptually approved by City Council on January 18, 2018. The five-year rate proposal, which would be effective July 1, 2018, includes average annual rate increases of 3.0% for electric and 5.7% for water. All impacts of the proposed rate increases have been incorporated into the FY 2018-2020 Two-Year Budget, including expenditure and revenue impacts on other areas of the City; including, but not limited to utility expenditure increases for city facilities and increased utility user tax revenues.

While the General Fund does receive a General Fund Transfer of up to 11.5% of operating revenues from the Water and Electric funds, this occurs a year in arrears based on audited financials. Over the course of the FY 2018-2020 Two-Year Budget, the rate increase will cost the General Fund more than $1 million.

The FY 2018-2020 Two-Year Budget assumes there are no further rate increases for Sewer, Refuse, or Parking operations. On December 19, 2017, the City Council rescinded the final 8.5% sewer rate increase initially approved in May 2014. After a decade of CPI increases in the Refuse rates, there is not a rate increase, beginning in FY 2018-19. Although the City Council approved some of the parking rate increases recommended in the Strategic Parking Plan in March 2017, other requested parking rate increases were not approved.

Flattening of General Fund Revenues

The growth of the economy since the Great Recession is currently in its 11th year. The City anticipates that the General Fund annualized revenue growth rate for its primary revenue sources will continue to slow down in FY 2018-19 (2%) and FY 2019-20 (1.5%) following similar trends seen in FY 2016-17 (4%) and FY 2017-18 (3%). In comparison (see next page), primary General Fund revenues grew by approximately 7% from FY 2013-14 to FY 2014-15.



ADDRESSING FISCAL CHALLENGES

CalPERS

The City has taken several steps over the years to reduce pension costs:

- 2011-2012 – Required all new employees to pay the employee portion of the CalPERS pension costs.
- 2013 – Established lower pension benefits for new employees, resulting in lower pension costs.
- 2016 – Existing employees not currently paying the employee share of CalPERS retirement costs began doing so.
- 2017 – Refinanced $30 million Bond Anticipation Note using Measure Z Funds. Allowed a fixed interest rate for the pension related debt and an accelerated payoff of the principal balance.
- Every Year – Implement operational efficiencies, where possible, to minimize costs and impact to service levels as CalPERS costs increase.

Moving forward, the FY 2018-2020 Two-Budget, through effectively monitoring the City's cash flow, includes prepayment of the City's annual unfunded accrued liability (UAL) payments. This ability to prepay the City's annual UAL obligation, will save the City approximately $1.25 million citywide per year ($885,000 in the General Fund). Throughout the course of the year, the City will continue to monitor court cases affecting the "California Rule" and work with employees, elected officials, and the community to ensure everyone understands the impact of CalPERS costs on City's operations. Additionally, the City will study pre-paying of a portion of the City's $603 million UAL and establishing a Section 115 Trust (e.g. PARS).

General Fund Measures
In January through April 2018, staff presented baseline FY 2018-2023 five-year projections to the Budget Engagement Commission, Finance Committee, and City Council. As a result of slowing revenue growth and quickly escalating CalPERS costs, staff identified projected General Fund shortfalls of $4 million in FY 2018-19 and $6.3 million in FY 2019-20.

In order to address these shortfalls, Departments Heads were asked to align any budget balancing recommendations with the City Council's strategic priorities of public safety, infrastructure, and customer service. All recommendations were further refined by looking for non-tax revenue enhancements and non-personnel measures (e.g. contracts, subsidies, and other discretionary spending). The FY 2018-2020 Two-Year Budget includes a combination of revenue enhancements ($2.3 million) and expenditure reductions ($8 million). Highlights include:

- Refunding of old Redevelopment debt ($1 million)
- Fire Aid Agreement ($230,000)
- Sale of City-owned IP addresses ($200,000)
- Renegotiated/consolidation of vendor agreements ($587,000)
- Consolidation of duties to reduce positions ($434,000)
- Eliminated vacancies ($1.3 million)

Water/Electric Utility Measures
In preparation for the rate increase proposal, over the past year the Riverside Public Utilities Department (RPU) has thoroughly reviewed its operations and spending to maximize cost savings, operational efficiencies and the potential of non-ratepayer revenues. These cost savings, efficiencies and maximized revenues were factored into the recent rate proposals and FY 2018-2020 Two-Year Budget in order to minimize rate impacts. A summary of the actions, which total $32.4 million in additional revenues and $18 million in expenditure reductions over five years, can be found below.

Fund	FY 2018/19 Increased Revenue	5-Year Increased Revenue Impact
Electric: Includes transmission revenue, cap and trade revenue, excess renewable energy credit sales, and property lease revenue	$3,695,379	$19,797,820
Water: Includes water conveyance, wholesale water sales, and property lease revenue	$851,300	$12,557,621
TOTAL	**$4,546,679**	**$32,355,441**

Electric Fund	FY 2018/19 Cost Savings	5-Year Cost Savings
Elimination of five positions, representing salary and benefits	$1,030,028	$5,650,000

Fund	FY 2018/19 Non-Personnel Savings	Five-Year Non-Personnel Savings
Electric: Includes professional services, energy charges, greenhouse regulatory fees, various maintenance costs, and miscellaneous other costs.	$2,715,304	$11,710,276
Water: Includes professional services, production costs, chemical costs, and miscellaneous other costs.	$411,000	$671,000
TOTAL	**$3,126,304**	**$12,381,276**

The Electric and Water Fund will also strategically use reserves to fund capital improvements. The use of electric and water reserves in the proposed two-year budget is planned within the rate proposal. The financial strategy within the rate proposal is to draw down reserves to minimum required levels in order to keep the proposed rate increases as low as possible. In addition, RPU is proposing the use of a line of credit to reduce the necessary required cash levels. With a line of credit, RPU is able to meet the overall liquidity and target minimum reserve levels acceptable by bond rating agencies and maintain current bond ratings.

Sewer/Parking/Refuse Measures

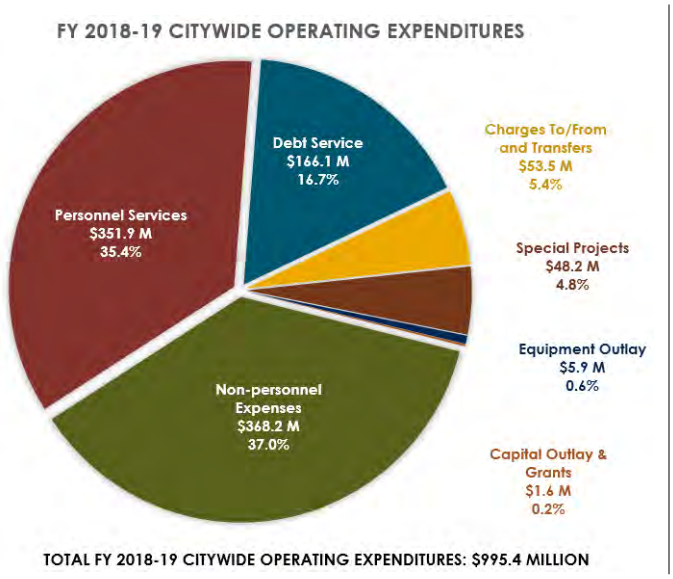
At present, there are few opportunities for balancing measures in the Sewer, Refuse and Parking Funds. These funds will draw on fund reserves to balance their FY 2108-20 budget while researching opportunities for cost savings. Proposed measures include deferring equipment purchases for Refuse, restructuring Sewer debt, and implementing additional parking rate increases recommended in the Parking Plan. In Fall of 2018, City Council will receive an update on the Sewer Fund, including the results of a departmental performance audit and recommended rate plan. For the FY 2018-20 budget period, proposed use of the Rate Stabilization portion of reserves will still allow for reserve amounts to remain within policy requirements.

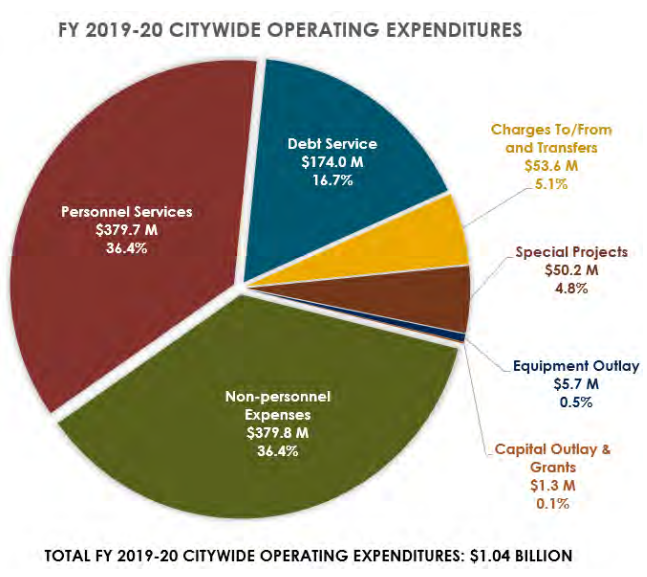
Eliminating Managed Savings

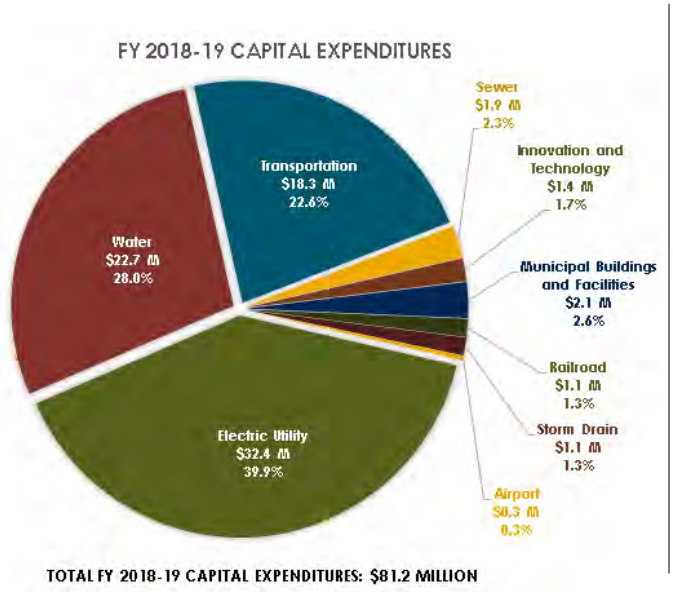
For FY 2018-20, the City has eliminated its "managed savings" practice, whereby departments had mandatory savings targets they had to meet in their adopted budget for the General Fund to be balanced. These targets were often met with temporary measures such as holding positions vacant. In FY 2018-20, permanent measures were required instead to balance the baseline shortfalls. For FY 2016-17 and FY 2017-18, managed savings amounted to approximately $5.4 million per year in the General Fund. Historically, the managed savings target was much higher. In FY 2007-08, the managed savings target was $12.2 million and in FY 2008-09 it was $8.4 million. By eliminating managed savings, departments, elected officials and the public will understand the operational impacts of cost reduction measures, and everyone will better understand how much funding is available to accomplish the City's strategic goals and initiatives.

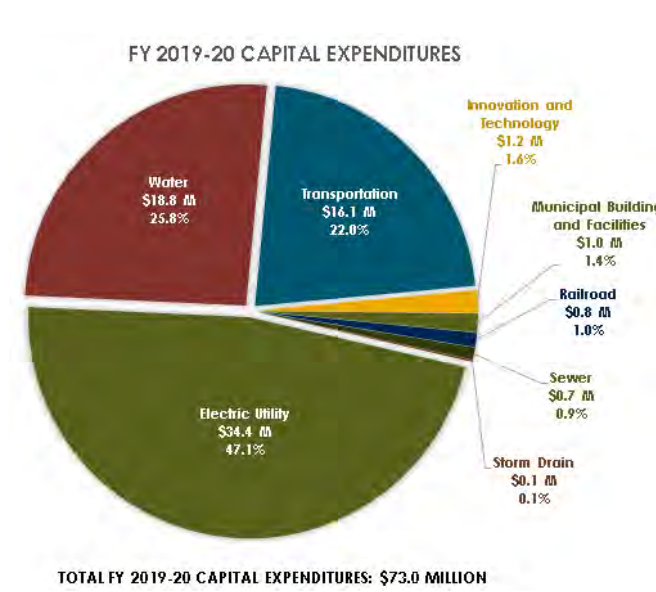
FY 2018-20 BIENNIAL BUDGET OVERVIEW

The City's budget totals $1.08 billion in FY 2018-19 and $1.12 billion in FY 2019-20. Total operating costs citywide are projected to be $995.4 million in FY 2018-19 and $1.04 billion in FY 2019-20. The capital project budget totals $81.2 million in FY 2018/19 and $73.0 million in FY 2019/20.

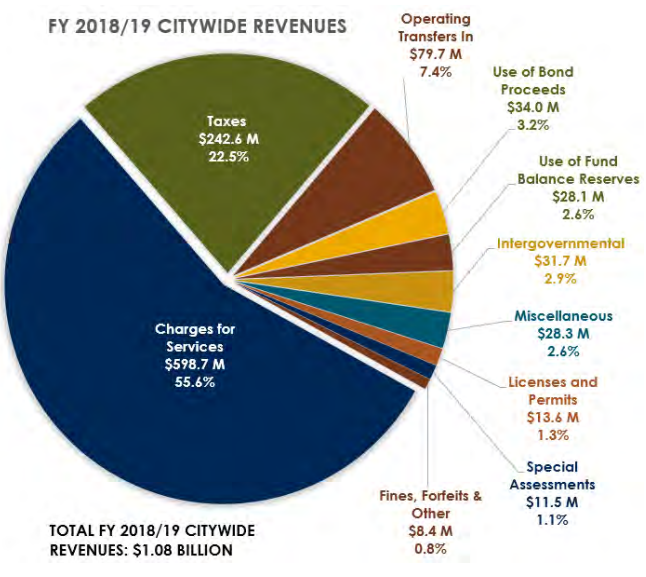


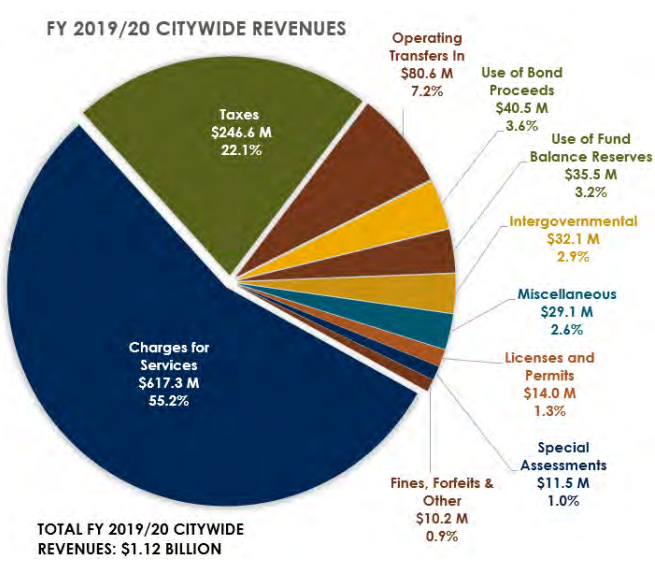






The total revenues citywide are projected to be $1.08 billion in FY 2018-19 and $1.12 billion in FY 2019-20. The amounts include a strategic use of reserves and new debt for capital improvements, mostly in the City's enterprise funds.





USE OF FUND BALANCE

Several funds require the use of fund balance reserves to balance the biennial budget, including the General Fund, Measure Z, Electric, Water, Sewer, Refuse and Parking Funds. The uses of fund balance may be strategic, as outlined in the Five-Year Plans; natural to the characteristics of the fund (e.g. Special Gas Tax fund); or necessary due to insufficient revenues available to cover expenses (Sewer, Refuse and Parking). It is important to note that the use of fund balance in the General Fund is "designated" fund balance and therefore does not affect operating reserves. In all cases, the use of fund balance reserves will not impair a fund's ability to remain compliant with the respective fund balance reserve policies.

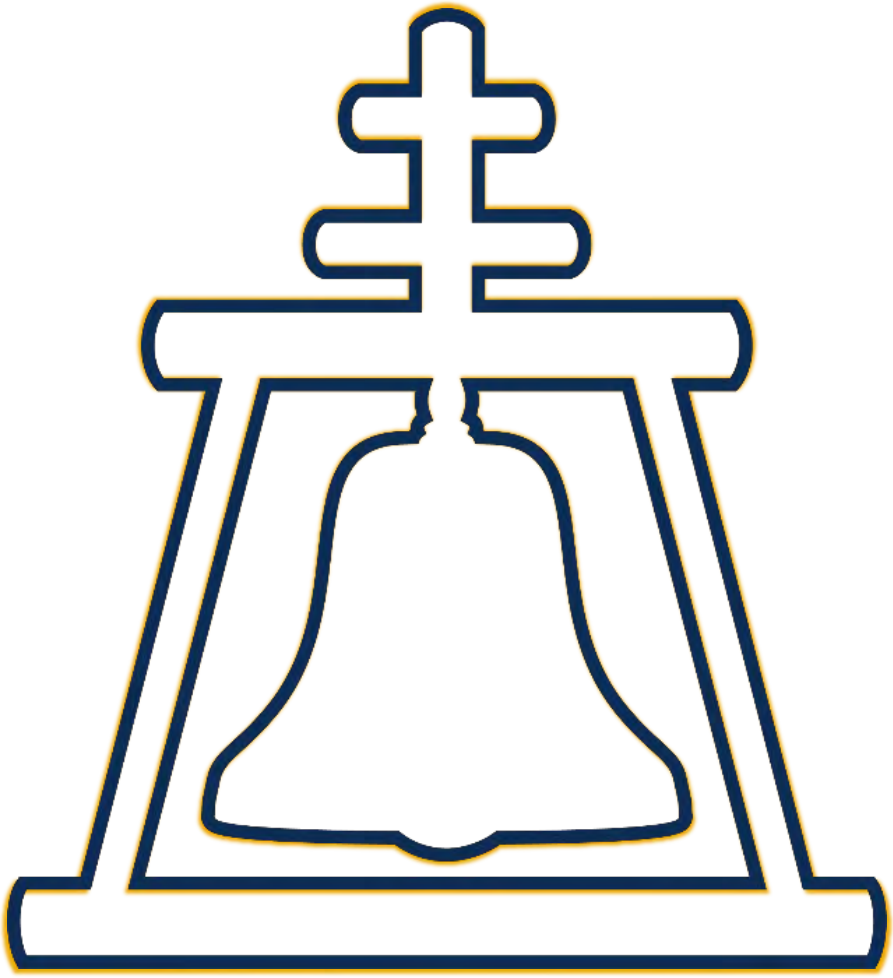
BRINGING IT HOME

Riverside is the central hub and leader of Inland Southern California; it's a City that combines its storied history with an incredibly bright future. The FY 2018-2020 Two-Year Budget and FY 2018-23 CIP Plan are tremendous policy documents that share an incredible amount of information on the City's budget assumptions, fiscal policies and plans to deliver on the City's mission statement to provide high quality municipal services to ensure a safe, inclusive and livable community. While there will be challenges ahead, Riverside's commitment to fiscal responsibility through a comprehensive and participatory process will enable the City to navigate those challenges and continue the momentum of the City's recent successes.

Submitted to the City Council by:

City Manager's Office

City Council's Recommended Budget Resolution



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RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERSIDE, CALIFORNIA, ADOPTING THE TWO-YEAR BUDGET OF THE CITY OF RIVERSIDE FOR THE FISCAL YEARS BEGINNING JULY 1, 2018, AND ENDING JUNE 30, 2019, AND BEGINNING JULY 1, 2019, AND ENDING JUNE 30, 2020.

WHEREAS, the proposed two-year budget of the City of Riverside for the Fiscal Years beginning July 1, 2018, and ending June 30, 2019, and beginning July 1, 2019, and ending June 30, 2020, consisting of one volume entitled "Proposed Biennial Budget for Fiscal Years 2018-2019 and 2019-2020", has been prepared and submitted to the City Council for review, consideration, and adoption; and

WHEREAS, the City Council has caused a public hearing to be held on said budget on June 12, 2018, with public notice of the hearing at least 20 days prior to said hearing, has further considered the proposed budget, and has made revisions therein; and

WHEREAS, the City Council has given careful consideration to the adoption of a budget and financial plan for the use of funds for Fiscal Years 2018-2019 and 2019-2020 as set forth in the entitled "Proposed Biennial Budget for Fiscal Years 2018-2019 and 2019-2020" and including any modifications, revisions, and/or corrections made and approved by the City Council, which are incorporated by reference as though fully set forth herein, and together constitute the "Adopted Biennial Budget for Fiscal Years 2018-2019 and 2019-2020"; and

WHEREAS, Section 1103 of the Charter of the City of Riverside requires that the annual budget of the City of Riverside be adopted on or before June 30th.

NOW THEREFORE, BE IT RESOLVED that the City Council hereby finds and determines as follows:

Section 1: That the preceding recitals are true and correct and are incorporated by reference as though fully set forth herein.

Section 2: The biennial budget of the City of Riverside for Fiscal Years beginning July 1, 2018, and ending June 30, 2019, and beginning July 1, 2019, and ending June 30, 2020, prepared

and submitted to the City Council by the City Manager and on file in the office of the City Clerk, as modified and amended by the City Council, is hereby adopted as the biennial budget for Fiscal Years beginning July 1, 2018, and ending June 30, 2019, and beginning July 1, 2019, and ending June 30, 2020, on the basis of the totals set forth in each of the budgets contained therein by program and/or sub-program within each department, the totals set forth therein for debt redemption and interest requirements, and the totals set forth therein for capital improvements.

Section 3: That the Chief Financial Officer/City Treasurer is authorized to expend in accordance with the laws of the State of California and the laws and Charter of City of Riverside on behalf of the City Council new appropriations for departments, programs, and projects as stated in the "Adopted Biennial Budget for Fiscal Years 2018-2019 and 2019-2020" attached hereto and incorporated herein by reference.

Section 4: That, subject to availability of funds, the Chief Financial Officer/City Treasurer is authorized to make the inter-fund transfers between funds as presented in the aforesaid budget document and as authorized by the City Council in monthly increments of one-twelfth each or such transfers may be made in lump sum amounts if necessary to finance a particular item, project, program or sub-program.

Section 5: That the Chief Financial Officer/City Treasurer is authorized to validate, sign, and pay all legal and contractual obligations of the City, including City Departments and agencies, with check warrants up to the amounts appropriated in this budget.

Section 6: That at fiscal year ending June 30, 2018, certain purchase orders exist as Outstanding Encumbrances representing contractual obligations of previously budgeted funds. Also budgeted funds for certain items or projects in various stages of acquisition or development have previously been approved or will be approved by the City Council to be carried forward to fiscal year 2018-2019 as Continuing Appropriations. The Outstanding Encumbrances and Continuing Appropriations are deemed to be rebudgeted as an addition to the budget amounts previously set forth in this resolution. That at fiscal year ending June 30, 2019, certain purchase orders exist as Outstanding Encumbrances representing contractual obligations of previously budgeted funds. Also

budgeted funds for certain items or projects in various stages of acquisition or development have previously been approved or will be approved by the City Council to be carried forward to fiscal year 2019-2020 as Continuing Appropriations. The Outstanding Encumbrances and Continuing Appropriations are deemed to be rebudgeted as an addition to the budget amounts previously set forth in this resolution.

Section 7: That the City Council hereby approves the Fiscal Year 2019-2024 Five-Year Capital Improvement Plan, hereby accepts the Planning Commission's determination on March 22, 2018, that the Fiscal Year 2018-2019 and the Fiscal Year 2019-2020 capital projects are consistent with the General Plan of the City of Riverside, and hereby authorizes the Chief Financial Officer/City Treasurer to transfer funding within approved capital projects.

Section 8: That pursuant to Section 1104 of the Charter of the City of Riverside, the City Council may during the fiscal year amend or supplement the budget by motion adopted by the affirmative votes of at least five members so as to authorize the transfer of unused balances appropriated for one purpose to another purpose or to appropriate available funds not included in the budget.

Section 9: That this Resolution shall become effective immediately upon its passage.

ADOPTED by the City Council this _____ day of June, 2018.

_____
WILLIAM R. BAILEY, III
Mayor of the City of Riverside

Attest:

_____
COLLEEN J. NICOL
City Clerk of the City of Riverside

I, Colleen J. Nicol, City Clerk of the City of Riverside, California, hereby certify that the foregoing resolution was duly and regularly adopted at a meeting of the City Council of said City at its meeting held on the _____ day of June, 2018, by the following vote, to wit:

Ayes: Councilmembers

Noes:

Absent:

Abstain:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Riverside, California, this ____ day of _____, 2018.

_____
COLLEEN J. NICOL
City Clerk of the City of Riverside

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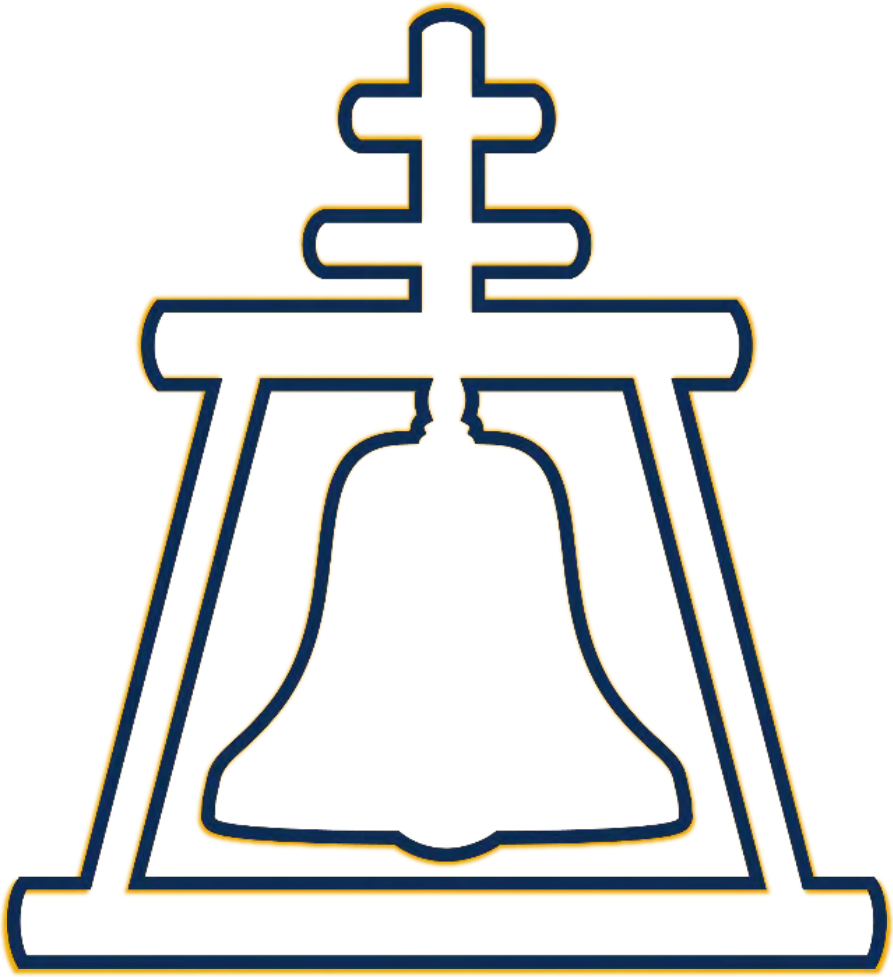
Community Profile



INTRODUCTION

Designated as one of "America's Most Livable Communities," the City of Riverside offers a highly educated and skilled workforce, lower land and facility costs for businesses, reliable City-owned municipal utilities, exceptional quality of life, affordable housing, and ease of access to transportation. The City is a rapidly growing urban center with nearly 320,000 residents. The City is currently ranked as the twelfth largest city in California and the sixth largest city in Southern California. Riverside is the largest city in, and is at the center of, the region known as the Inland Empire. With a population of over 4.4 million, the Inland Empire is ranked between Phoenix and Detroit as the 13th largest metropolitan statistical area in the United States by the U.S. Census Bureau, and is one of the fastest growing regions in the country.

Since Riverside was named the 2012 Intelligent Community of the year by the Intelligent Community Forum (ICF), the City has excelled in many key markers of success in the 21st century, including: high technology, workforce development, digital inclusion, arts, innovation, collaboration and social capital. Possessing a clear vision of the future, Riverside will continue to lead in the social and economic growth of the Inland Empire.

Riverside City College

With student population of more than 50,000, the City is home to four internationally recognized colleges and universities, including the prestigious University of California, Riverside. The City is located approximately 60 miles east of downtown Los Angeles and is centrally placed within a short distance from the Coachella Valley, San Bernardino Mountains, Southern California beaches, and Ontario International Airport.

HERITAGE

Founded in 1870 by John North and a group of Easterners who wished to establish a colony dedicated to furthering education and culture, Riverside was built on land that was once a Spanish rancho. Investors from England and Canada transplanted traditions and activities adopted by prosperous citizens.

The citrus industry in Riverside began in 1873 when Eliza Tibbets received two Brazilian navel orange trees from the Department of Agriculture in Washington, D.C. The trees thrived in the Southern California climate and the navel orange industry grew rapidly. Within a few years, the successful cultivation of the newly discovered navel orange led to a California Gold Rush of a different kind: the establishment of the citrus industry, which is commemorated in the landscapes and exhibits of the California Citrus State Historic Park and the restored packing houses in the Downtown's Marketplace District. By 1882, there were more than half a million citrus trees in California, almost half of which were in Riverside. The development of refrigerated railroad cars and innovative irrigation systems established Riverside as the wealthiest city per capita in the nation by 1895.

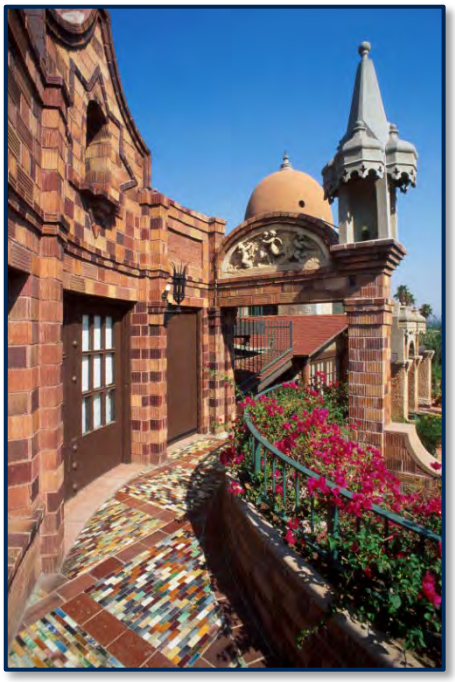
Riverside's citizens are proud of the City's unique character born of a tradition of careful planning, from the City's carefully laid out historic Mile Square to its 1924 Civic Center designed by Charles Cheney, the same planner responsible for San Francisco's Civic Center. Through the City's Office of Historic

Preservation, Riverside is committed to preserving the past as a firm foundation for the future. Over 100 City Landmarks, 20 National Register Sites, and 2 National Landmarks have been designated by the City Council, all offering enjoyment and education to City residents and visitors. Riverside is fortunate to have a wealth of sites and buildings that provide a link to the city's past and a strong sense of place. This is the result of the hard work and careful planning of the city's Historic Preservation Program. Created by the City Council in 1969, the Historic Preservation Program identifies and advances the preservation of Riverside's historic neighborhoods, and civic and commercial resources. Examples include the Mission Inn, the Chinatown site, the National Packing House, Citrus Experiment Station, and engineering feats like the Gage Canal. Many of these landmarks are found in the Downtown's Mission Inn Historic District. California's Mission Revival style, born in Riverside, can be seen throughout the City, most notably in the Mission Inn, the Municipal Auditorium, the First Church of Christ Scientist, and the Fox Performing Arts Center.

Riverside Municipal Auditorium

The Mission Inn was developed from the Glenwood Tavern, owned by Captain Christopher Columbus Miller, who moved to Riverside in 1874 to survey land for the Gage Canal, which brought water to Riverside. His son, Frank, developed a lasting interest in culture and the arts and took over the expansion of the Inn. Over the years, he embellished and expanded it into a unique resort, known all over the world. It has played host to numerous movie stars, musicians, and heads of state. Ronald and Nancy Reagan honeymooned there, and Richard and Pat Nixon were married on its grounds. Teddy Roosevelt planted a tree in its courtyard; and a special chair, built for President William Howard Taft when he visited, is still in the Inn's collection.

Many of Riverside's historic buildings are open to the public including the Catherine Bettner home, restored and renamed the Heritage House, which is open for tours. The Riverside Art Museum was designed by America's most successful woman architect, Julia Morgan, famous for William Randolph Hearst's Castle in San Simeon. It was originally constructed for the YWCA on land donated by Frank Miller. Benedict Castle was built as a private residence by Henry Jekel and is now available for special events and filming as are many of Riverside's historic homes and neighborhoods.



Historic Mission Inn Tower

The unique City Raincross Symbol is derived from combining a replica of the mass bell used by Father Junipero Serra, missionary priest and founder of the California Missions, and the cross to which the Navajo and Central American Indians prayed for rain. Called the "Raincross" symbol, it was designed for the Mission Inn and given to the city by Frank Miller. The Raincross symbol has been identified with Riverside since 1907. Variations of the symbol are used extensively throughout Riverside in architecture, street signs and lighting standards, and it is used on the City flag. Playing on the nostalgia for the state's Spanish heritage and the romanticized images of the missions and the Indians portrayed by Helen Hunt

Jackson in her novels, Miller, Matthew Gage, the Sunkist Cooperative, the Santa Fe Railroad, and other city boosters worked together to market Riverside as a Spanish Mediterranean Mecca. Riverside's climate and landscapes continue to evoke this Mediterranean paradise. There is strong community support for historic preservation for a city that reveres its past and has built on that firm foundation.

DEMOGRAPHICS

A city is defined by its assets, the most important one being the people that populate it and work within its boundaries. Riverside is distinctly proud of its highly diverse, sophisticated, and civic-minded people, and of its sense of place and legacy. The City has carefully planned for growth, while preserving local history, being cognizant of both the citrus-based past and the modern future.

HOUSING, WORKFORCE, AND EMPLOYMENT RATE

With a median single-family home sale price of $396,250 as of February 2018, Riverside draws many families pursuing the American Dream. Young couples and on-the-go professionals are also drawn by the City's many affordable homes and condos.

$396,250

Median Sale Price in Riverside

7.9% Increase from Prior Year

Source: California Association of Realtors February 2018

San Bernardino	Los Angeles	San Diego	Orange
$278,000	$527,280	$605,000	$805,380

Unemployment Rate: 4.5%

Source: January 2018 Preliminary Labor Force Data California Employment Development Department

Average Household Size: 3.18*

** Source: United States Census Bureau, 2012-2016 American Community Survey 5 Year Estimates, published December 2017*

The City is home to major industries such as advanced manufacturing, health and medical services, and retail and professional firms. As the region's largest city and the county seat of California's fourth largest county (Riverside County), legal and government services also are a significant presence.

29.2% Management Business, Science, & Arts Occupations

25.8% Sales and Office Occupations

18.7% Service Occupations

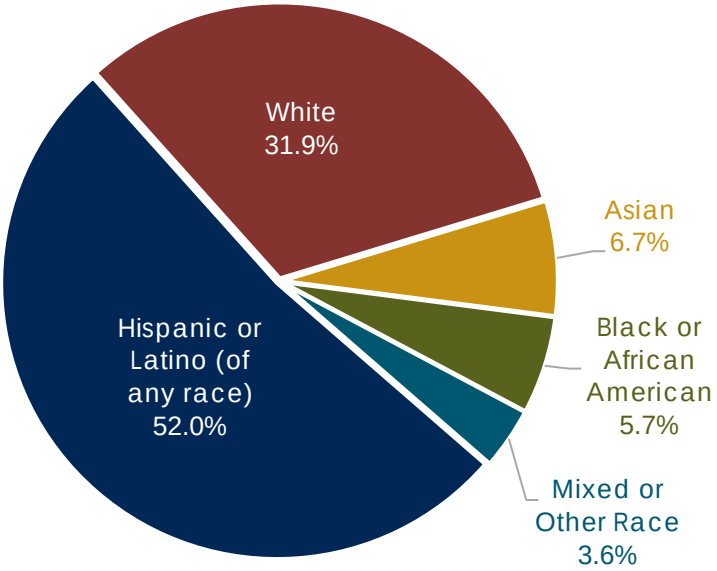
15.9% Production, Transportation, & Material Moving Occupations

10.3% Natural Resources, Construction, & Maintenance Occupations

POPULATION, HOUSEHOLD INCOME, AND EDUCATION

Centered in one of the nation's fastest-growing regions, Riverside has grown steadily in recent years both in area and population. Between 2001 and 2016, the City's population increased by 22 percent, reflecting a 1.48 percent per year growth rate. Similarly, the City has grown through annexations to more than 81 square miles during the same period. According to the United States Census Bureau's 2012-2016 *American Community Survey 5 Year Estimates* published December 2017, the City's population is 318,678.

2016 Estimated Population 318,678*



Median Age
31.4*

Average Household Income: $74,572*

Riverside is an exciting community with excellent schools. From kindergarten to high school to higher education, there is a school and a program for everyone on an educational journey. There are four options for higher education with facilities located in the City: California Baptist University, La Sierra University, Riverside Community College, and the University of California – Riverside Campus.

37,172
Enrolled in College or Graduate School*

30% of the Population 25 years and over have a college degree*
(Associates, Bachelor's, Graduate/Professional)

** Source: United States Census Bureau, 2012-2016 American Community Survey 5 Year Estimates, published December 2017*

BUSINESS TYPES AND RETAIL SALES

Riverside is an important retail center in Southern California with nearly $6.2 billion in taxable annual sales in 2016. The City has become a magnet for high-end retail establishments, reflecting the changing demographics in the City. While the City's roster of upscale stores is diverse, Riverside retailers have one thing in common: success. Businesses are taking advantage of Riverside's lower land cost, strategic location, and established transportation networks as a key portal for the movement of goods and services between the greater Los Angeles area and the rest of North America.

RIVERSIDE TOP 10 SALES TAX PRODUCING BUSINESS TYPES

(As reported by HdL Companies, the City's Sales Tax Consultant, in January 2018)

1. New Motor Vehicle Dealers
2. Service Stations
3. Building Materials
4. Quick-Service Restaurants
5. Discount Department Stores
6. Casual Dining
7. Plumbing/Electrical Supplies
8. Grocery Stores
9. Used Automotive Dealers
10. Auto Lease

RIVERSIDE'S TOP 25 SALES TAX PRODUCERS

(In alphabetical order as reported by HdL in January 2018)

Best Buy
BMW of Riverside
Carmax
Champion Lumber
Consolidated Electrical Distributors
Dutton Cadillac, Buick, GMC
Fritts Ford
Home Depot
Lexus of Riverside
Main Electric Supply
Moss Bros Chrysler, Dodge, Jeep, Fiat
Nordstrom
Quinn Company
Raceway Ford
Raceway Nissan
Raceway Chevrolet
Riverside Honda
Riverside Mazda
Riverside Nissan
Sams Club with Fuel
Stater Bros
Target
Toyota of Riverside
Walmart Supercenter
Walters Porsche/Audi/Mercedes Benz

TOURISM AND MAJOR EVENTS

The City of Riverside is a focal point for tourism in the Inland Empire. The Riverside tourism industry is supported by the Riverside Convention Center and a variety of local hotels, such as the historic Mission Inn Hotel and Spa. An assortment of historical landmarks, performing arts centers, museums, shops, restaurants, and places of entertainment are available for visitors to explore. Besides the many permanent attractions available to visitors, Riverside is also host to many annual events.

Performing Arts

- Henry W. Coil Sr. & Alice Edna Coil School for the Arts
- Riverside Community College Civic Light Opera
- Riverside Municipal Auditorium
- Riverside County Philharmonic
- Riverside Community Players
- Riverside Master Chorale
- California Riverside Ballet
- Performance Riverside
- The Fox Performing Arts Center
- The Box at Fox Entertainment Plaza

Entertainment and Places to Go

- Downtown
- Mount Rubidoux
- UCR Botanical Gardens
- California Citrus State Historic Park
- Galleria at Tyler
- Riverside Plaza
- Castle Park Theme Park
- Sky Zone Indoor Trampoline Park Center

Historical Landmarks

- The Fox Performing Arts Center
- Mission Inn Hotel & Spa
- Heritage House
- Harada House
- Riverside County Courthouse
- First Congregational Church
- Universalist-Unitarian Church
- Benedict Castle
- Victoria Avenue
- Parent Washington Naval Orange Tree
- California Citrus State Historic Park
- De Anza Crossing of the Santa Ana River

Museums

- Riverside Metropolitan Museum
- Riverside Art Museum
- Mission Inn Museum
- UCR Sweeney Art Gallery
- March Air Field Museum
- Brandstater Galley - La Sierra University
- Barbara and Art Culver Center of the Arts
- UCR/California Museum of Photography
- Riverside International Automotive Museum
- RCCD - Center for Social Justice and Civil Liberties

The City's Arts and Cultural Affairs Division has created several popular arts and entertainment activities, including the Downtown Farmers Market, held every Saturday, where shoppers can purchase fresh organic produce and beautiful flowers while enjoying chef demonstrations; and an award-winning annual Festival of Lights. The Festival of Lights is voted the best public lights display in the United States by USA Today. The following are some of the major annual events held in Riverside:

FALL EVENTS

Mariachi Festival (September)
Riverside Triathlon (October)
Hometown Heroes Honor Run (October)
Riverside Citrus Classic Bike Rides (October)
Riverside Ghost Walk (October)
Zombie Crawl (October)
Dia De Los Muertos (November)
Mission Inn Run (November)

WINTER EVENTS

Festival of Lights (December)
Citrus Heritage Run (January)
Lunar New Year Festival (January)
Victorian Twelfth Night (January)
Martin Luther King Walk-A-Thon (January)
Dickens Festival (February)
Black History Parade & Expo (February)

SPRING EVENTS

Riverside Airshow (March)
National Crime Victims' Rights Vigil (April)
Riverside Community Flower Show (April)
Salute to Veterans Parade (April)
Tamale Festival (April)
Cinco De Mayo Fiesta & Parade (May)
Indian Pow Wow (May)
West Coast Thunder Chili Cook-Off and Car/Motorcycle Show (May)
Show and Go Car Show (May)
The Great American Clean Up (May)
Vintage home Tour
Easter Egg-Stravaganza
Smithsonian Week

SUMMER EVENTS

Movies on Main Street
Riverside Opera Camp
Fourth of July Celebrations (July)

ACCESSIBILITY AND COMMUNITY MOBILITY

Over the past seventy years, the physical, social and economic success Riverside has experienced can be attributed in part to the City's transportation network and the tremendous mobility it has afforded. The freeways, streets, bike paths, railways and airports that provide circulation within the City and access to points beyond have transformed Riverside from a relatively isolated agricultural community to a major city that serves as the hub of the Inland Empire.

Riverside's growth has resulted in many beneficial effects, principally the development of industries and businesses that provide jobs and economic stability, creation of housing units affordable to a broad range of household incomes, the growth of educational institutions and the vibrancy that results from a diverse, multi-ethnic community.

TRANSPORTATION NETWORK

The City recognizes the importance of having a transportation network to serve the needs of the community and shape it in positive ways, as well as providing alternatives to the private automobile to reach destinations within Riverside and the region. The City recently updated (February 2018) the Circulation and Community Element of its General Plan to reflect a focus on future development near existing transportation corridors, ensuring land uses are supported by an efficient local roadway network, embracing innovative solutions to congestion on freeways and regional arterials, supporting alternative modes of transportation such as walking, biking and transit, and ensuring that transportation options are maximized for all community members as necessary components of an effective and safe circulation system for Riverside.

La Sierra / 91 Freeway Interchange

The City of Riverside can be accessed via Interstates 215 and 15 from the north and south, and via State Routes 91 and 60 from the east and west. Through these connections, the City is connected to Southern California's freeway network, providing easy access to Los Angeles, San Diego, Orange County, the Coachella Valley, and beyond.

PASSENGER/COMMUTER AND FREIGHT RAILROAD SERVICE

For rail travelers and commuters, the Metrolink system offers a network of commuter trains that connect Los Angeles, Orange, Riverside, San Diego, San Bernardino, Ventura, and Kern Counties. The Metrolink system currently has three stations in the City – Downtown (near Mission Inn Avenue and Park Avenue), La Sierra (near La Sierra Avenue and Indiana Avenue), and Hunter Park (near Columbia and Marlborough Avenues). From these stations, travelers can reach almost any Southern California Metrolink destination in a short time, as well as connect to Amtrak trains. An Amtrak station is also located in the downtown area.

The BNSF and Union Pacific Railroad lines run through the City, providing dependable daily freight service to Riverside businesses. Reciprocal switching agreements exist between the companies.

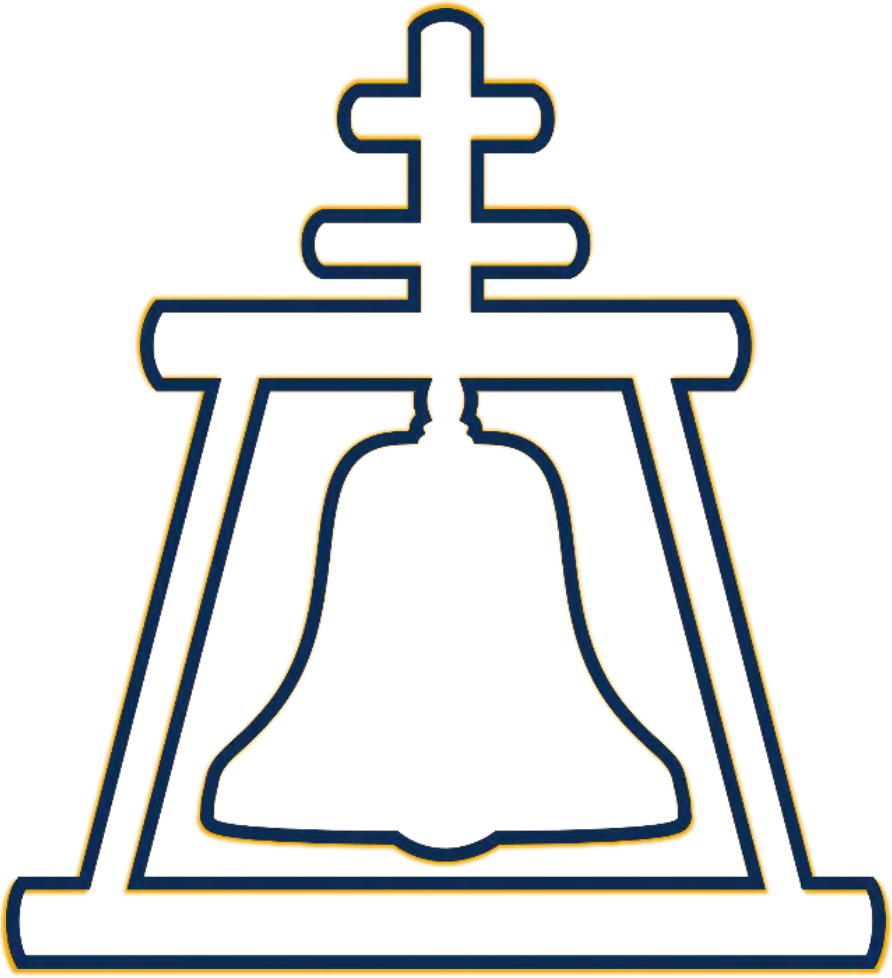
AIRPORTS OFFERING PASSENGER AND CARGO SERVICE

Located just 16 miles northwest of Riverside, Ontario International Airport provides passenger service to cities all over the world, as well as highly accessible cargo service. Commuter services are also available at the airport. Several major airfreight carriers, as well as AeroMexico Airlines, Alaska Airlines, American Airlines, Delta Airlines, Southwest Airlines, United/United Express Airlines, and Volaris Airlines serve Ontario. In addition, within approximately one hour's drive of the City are the Los Angeles International, John Wayne (Orange County), Long Beach, Bob Hope (Burbank), and Palm Springs Airports.

RIVERSIDE AIRPORT

The City boasts its own airport, which has been serving the community for over 50 years. Originally designated as the Arlington Airport, the Riverside Municipal Airport has been transformed from a single, dirt runway airfield serving light aircraft into a corporate aviation and business facility unique in its varied services to the Inland Empire. Today, Riverside's main runway (5,400 feet), as well as its second, cross-wind runway, serves the daily needs of small aircraft, business jets, cargo aircraft, and helicopters – easily handling 105,000 annual flight operations. The Riverside Municipal Airport is an aeronautical education hub providing the Inland Empire and surrounding counties with the largest selection of educational programs in flight, mechanical, and aviation degree programs.

Riverside 2.1: Strategic Goals & Performance Measures



THE CITY'S VISION: SEIZING OUR DESTINY

The City of Riverside is committed to providing high quality municipal services to ensure a safe, inclusive, and livable community. "Seizing Our Destiny" is Riverside's vision for the future. It envisions a prosperous future for Riverside through a shared commitment of community, business and civic leaders working together to creatively tackle local issues, implement innovative solutions, and promote the City's success stories. The Vision has four primary aspects for Riverside: to nurture Intelligent Growth, to function as a Catalyst for Innovation, to be a Location of Choice, and to evolve into a Unified City.

INTELLIGENT GROWTH

Riverside promotes an outstanding quality of life for all through intelligent growth. This means that Riverside embraces economic growth and guides this growth in a manner that maintains and improves the community's quality of life. An example of this intelligent growth is the repurposing of historic structures to provide jobs and support businesses while service as a steward of the City's heritage and natural beauty. Riverside makes every effort to maximize its position as the gateway to the United States and the world through trade and transportation networks.

CATALYST FOR INNOVATION

Riverside is a catalyst for profound discoveries and creativity in the arts, technology, research, and business innovation. The community leaders collaborate to address issues, which lead to more inventive and multi-disciplinary approaches. The people and educational institutions of Riverside cultivate and support useful and beneficial ideas, research, products, scholars, business-people, artists and entrepreneurs. Creativity and innovation permeate all of the City activities, which makes the community a trendsetter for the region.

LOCATION OF CHOICE

Riverside is a location of choice and attracts creative, entrepreneurial, dynamic and diverse people as residents, workers, business owners and visitors. An unmatched landscape, year-round outdoor activities, ample recreational options and attention to healthy living make Riverside one of the most inspiring, livable, healthy and adventurous cities to live in or visit. The community provides an abundance of opportunities for visitors and residents to be amazed, inspired and entertained including: arts and cultural offerings; well-defined, welcoming neighborhoods; well-paying jobs in strong companies; and diverse education. Our central location means we are within 60 minutes of beaches, lakes, mountain snow, apple picking, horseback riding, backpacking, mountain biking and more.

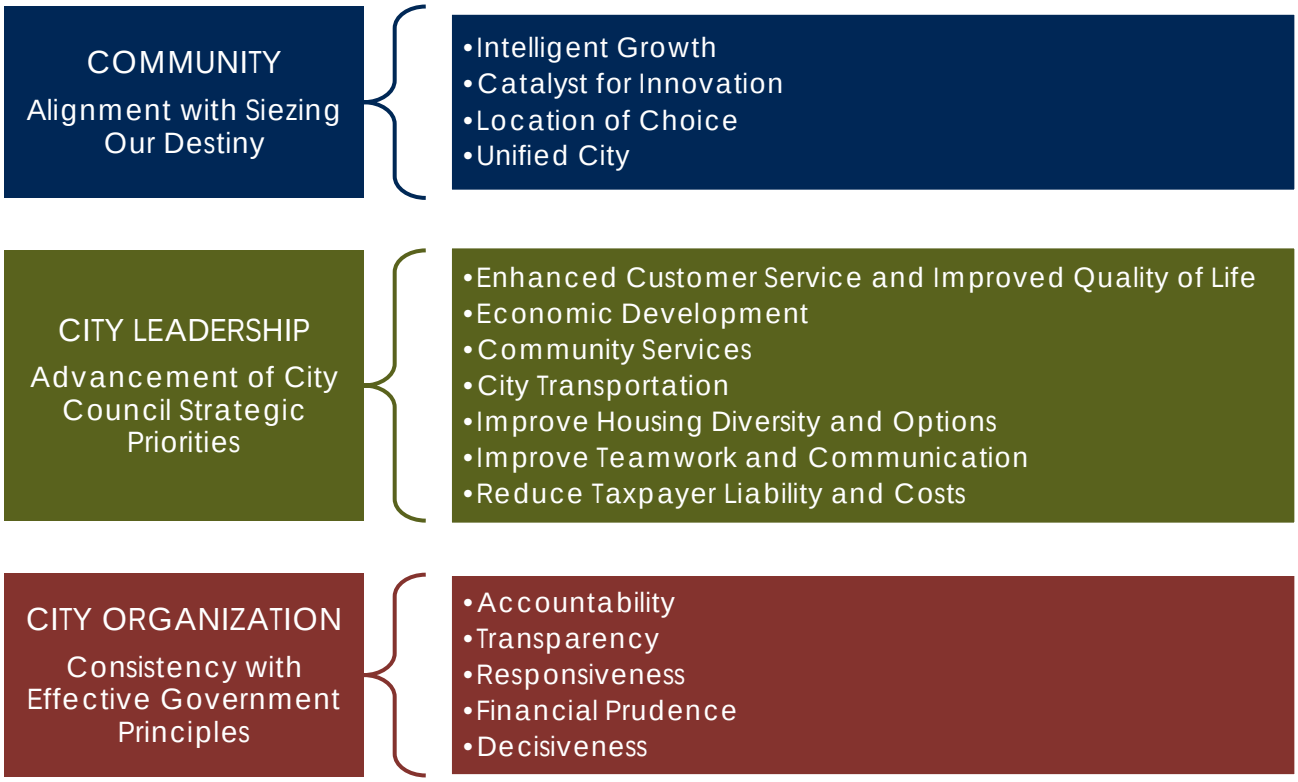
UNIFIED CITY

Riverside is committed to unifying its diverse community in pursuit of the common good. One of community's increasing strengths is the celebration and value placed on the diversity of its neighborhoods and communities. The City promotes activities and events that embrace the various backgrounds, cultures and interests of its residents. This respect for diversity encourages community engagement that is reflective of the City's diverse population.

STRATEGIC GOALS

In February 2015, the City Council approved the Riverside 2.0 Strategic Plan, which established new City Council Strategic Goals that aligned with the four pillars of "Seizing our Destiny". After more than a year of working towards Riverside 2.0 goals, the plan was re-examined and updated to remove goals that were accomplished, revise existing goals to better reflect priorities, and add goals consistent with new priorities. The updated strategic goals reflected seven areas of strategic priority along with five

effective government principles. The graphic below demonstrates in the interconnectivity of the City's strategic goals.



Each City department's strategic goals and related performance measures are listed in the Department Summaries section of this budget document, in the applicable department.

PERFORMANCE MEASURES

In addition to the update of the strategic goals, department-specific performance measures were added to:

- Create meaningful, reliable and useful performance measures that will guide the City Council in making policy and budget decisions, and assist management in operational decisions.
- Assess and, when necessary, correct performance of City departments, programs and services.
- Provide meaningful information to the public on the quality and effectiveness of key City programs and services through easy to understand performance indicators.

Several citywide vital indicators were also developed to measure progress toward citywide performance measures. Citywide vital indicators reflect the City's overall condition in key areas such as investments, level of financial reserves, and staff turnover rate.

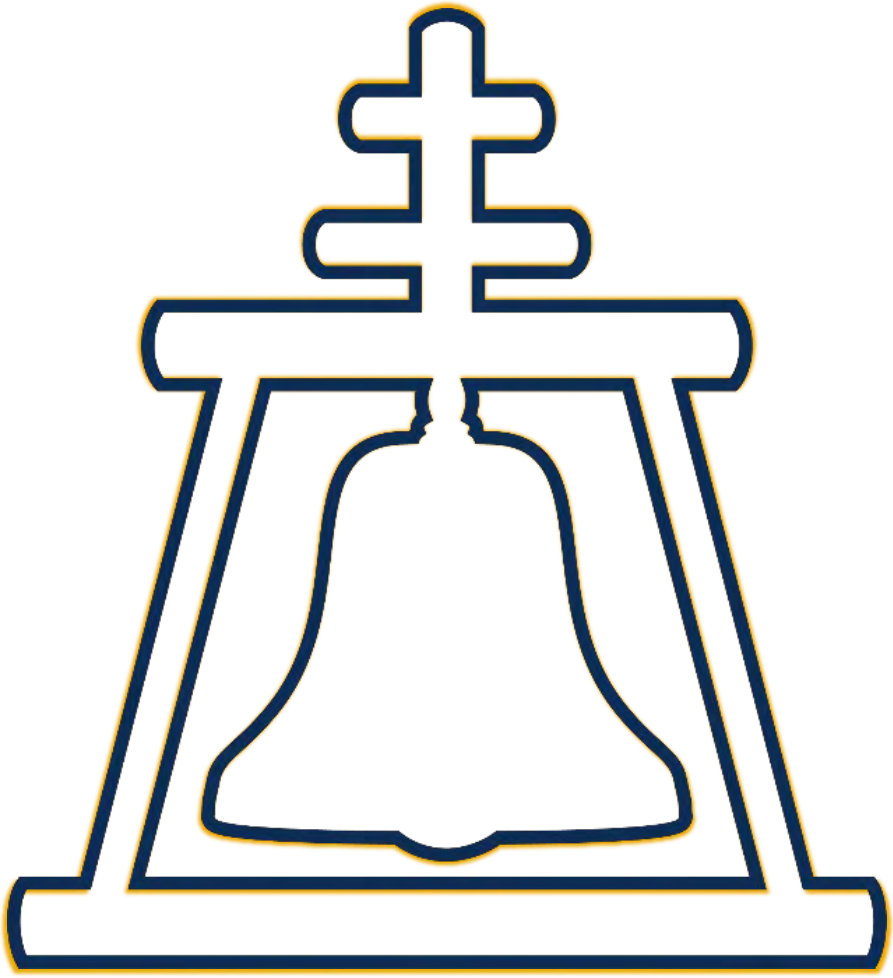
After significant input from City departments and executive management, the Government Affairs Committee, the Budget Engagement Commission, and the community, City Council approved the Riverside 2.1 Strategic Goals and Performance Measures in June 2017. Performance measure updates are provided on a quarterly basis (please see Appendix A on page 294 for the most recent report available as of the publication date of this document). To view the most current performance measure update, please visit www.RiversideCA.gov/Transparency/Results on the City's website.

VITAL INDICATORS

In addition to department-specific performance measures, a number of citywide vital indicators were developed and are tracked by selected City departments. These citywide vital indicators are intended to reflect the City's overall condition in key areas such as investments, level of financial reserves, and staff turnover rate.

VITAL INDICATOR (CITYWIDE PERFORMANCE MEASURE)	PERFORMANCE TARGET	TRACKED BY
Utility Bond Credit Rating	AAA rating	Public Utilities
Number of Critical Classifications for Which Eligible Lists are Available	Maintain above 15 classifications	Human Resources
Percentage of Employees Satisfied or Very Satisfied with Citywide Training Program Services	Maintain above 90%	Human Resources
Percentage of Employees Satisfied or Very Satisfied with Their jobs	Maintain above 90%	Human Resources
Average Time to Fill Civilian Vacant Positions	Maintain below 95 days	Human Resources
General Fund Pension Cost Percentage of Total Budget	Maintain below 20%	Finance
General Fund Pension Cost per Capita	Maintain below $150	Finance
Enterprise Fund's Pension Cost per Customer	Maintain below $60	Finance
General Fund Outstanding Debt per Capita	Maintain below $1,250	Finance
Enterprise Funds' Outstanding Debt per Customer	Maintain below $4.500	Finance
General Fund Reserve Level	Maintain above 15%	Finance
Difference Between Year-end Actual General Fund Expenditures & Approved Biennial Budgeted Expenditures	Maintain below 2%	Finance
Difference Between Year-end Actual General Fund Revenues & Approved Biennial Budgeted Revenues	Maintain below 2%	Finance
Average Satisfaction with City Services	Maintain above 95%	City Manager's Office

Guide to the Budget



WHAT IS THE BUDGET?

The Biennial Budget sets forth a strategic resource allocation plan that addresses the City Council's Strategic Goals. The Budget is a policy document, financial plan, operations guide, and communication device all in one.

The City's Budget accomplishes the following:

- Determines the quality and quantity of City programs and services;
- Details expenditure requirements and the estimated revenue available to meet these requirements;
- Connects the activities of individual City Departments to the City Council's Strategic Goals;
- Sets targets and provides a means of measuring actual accomplishments against goals; and
- Serves as a communication device that promotes the City's vision and direction, fiscal health and vitality, and what the public is getting for its tax dollars.

Through the Biennial Budget document, the City demonstrates its accountability to its residents, customers, and the community-at-large. Additionally, the Biennial Budget provides the legal authority for expenditures and a means for control of municipal operations throughout the fiscal year. Accordingly, the City Charter mandates that a budget be adopted prior to the beginning of the fiscal year.

The budget process furnishes departments with an opportunity to justify departmental work programs, to propose changes in services, and to recommend revisions in organizational structure and work methods. It also enables the City Manager to review these aspects and make appropriate recommendations to the City Council.

Presentation of the budget to the City Council provides an opportunity to explain municipal programs and organizational structures. It also allows the Council to judge the adequacy of the proposed operating programs, to determine basic organizational and personnel staffing patterns, and to establish the level of municipal services to be rendered with the available resources.

In order to accomplish these objectives, the budget must combine a detailed explanation of anticipated financial resources for the ensuing fiscal year with proposed expenditures, supported by sufficient information on the proposed programs and activities to assess the appropriateness of the recommended levels of services.

THE OPERATING BUDGET, CAPITAL BUDGET, AND CAPITAL IMPROVEMENT PROGRAM

The Biennial Budget document contains information about both the City's operating and capital budgets. The operating budget details the funding for the day-to-day operations and obligations of the City for a particular fiscal year such as personnel costs, vendors and contractors, utilities, building maintenance, and debt payments. The capital budget details planned expenditures for the same fiscal year to construct, maintain, or improve City facilities such as fire and police stations, libraries and museums, parks, recreation centers, sewers, and electric and water infrastructure.

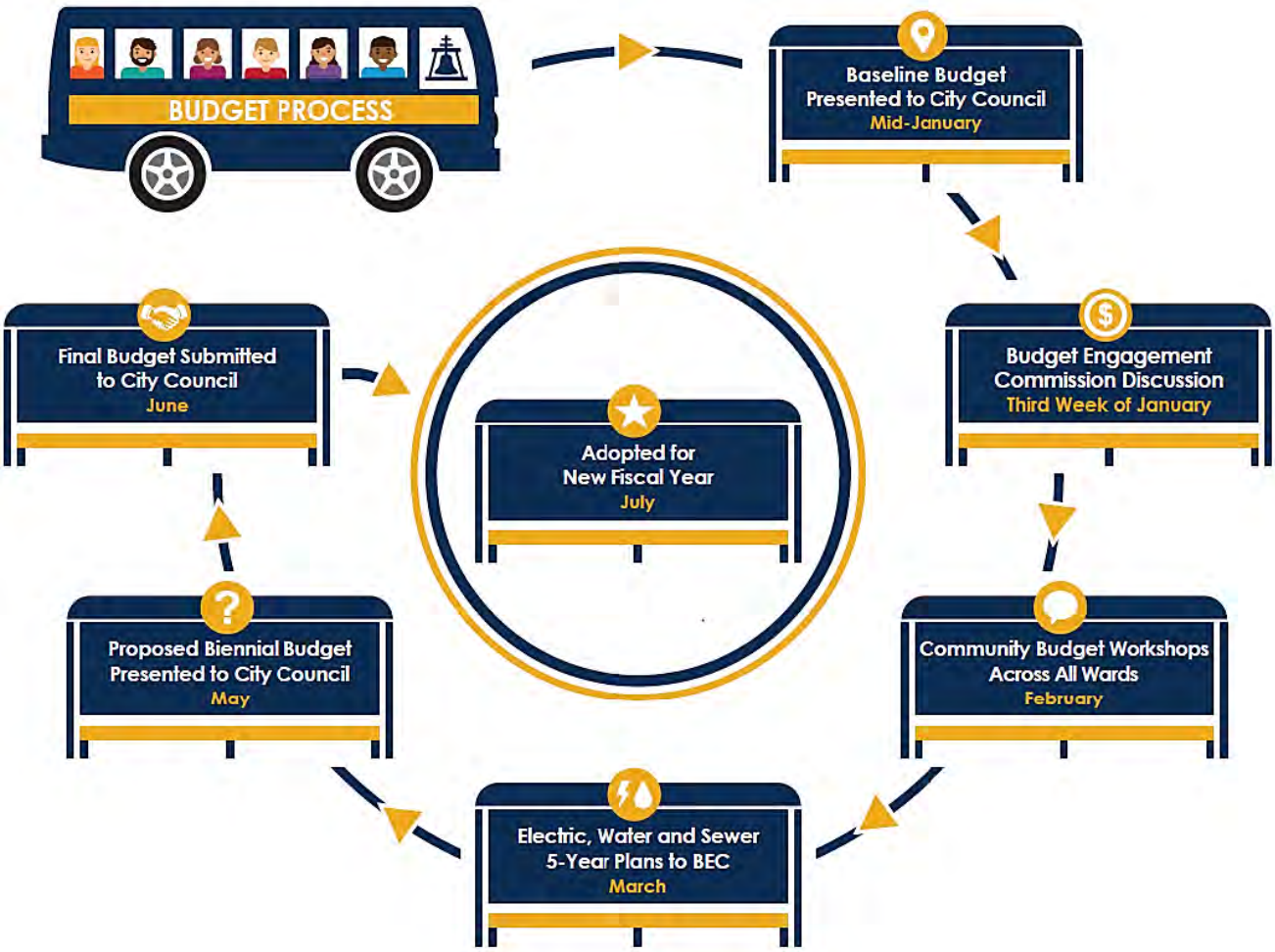
The Capital Improvement Program (CIP) is a separate five-year planning document that details planned capital expenditures. Capital projects range from road maintenance or construction to the renovation of municipal buildings, recreation centers and ball fields, to water main and sewerage system replacement. The CIP relates these capital projects' needs to the financial sources that will support their realization and the timeframe in which both the financing and work will take place. With a life span of five years, capital improvement projects typically carry considerable future impact. They

are often financed over a longer period of time, in effect spreading the cost of the project across generations of users. Because of the more long-term nature of the CIP and the sometimes complex nature of capital project financing, the CIP is presented in a separate document. However, the first two years of the CIP are integrally related to the Biennial Budget document, and so a summary of the CIP is provided in the Capital Improvement Program Overview section of this budget.

Most expenditures found in the first two years the CIP are included in the Biennial Budget's capital budget component. However, certain projects for which funding is not yet secure or planning is not complete are budgeted through supplemental appropriations later during the fiscal year. Additionally, debt-financed projects are typically reflected twice in the Biennial Budget as an original capital expenditure from the proceeds of the debt and as payments of principal and interest over a number of years. For example, the City's Measure G Bond Initiative funded construction of various projects for the Riverside Fire Department several years ago. Because bonds were issued to fund these projects, payments of principal and interest are still shown in the Biennial Budget each year until fully paid off.

BUDGET DEVELOPMENT PROCESS

The City of Riverside's fiscal year begins each July first and concludes on June 30. In accordance with fundamental democratic principles, the City embraces the notion and practice of citizen participation, especially in key planning and resource allocation activities. Therefore, the development of the budget process begins early in the prior fiscal year to ensure adequate planning and community input into that planning. Engagement with City leadership, commissions and the community occurs throughout the process.



GUIDING BUDGET PRINCIPLES

The theme of the FY 2018-20 Two-Year Budget is "Promises Made, Promises Kept". With the adoption of the Five-Year Measure Z Spending Plan in May 2017, the City made financial and operational promises to the Riverside community. The City is committed to building on the financial successes of FY 2016-2018 by preserving services and finding additional efficiencies to ensure the City's continued financial success and achievement of its Riverside 2.1 strategic initiatives. To this end, the City applied four guiding principles during the development of the FY 2018-20 Biennial Budget.

FINANCIAL ACCURACY

Executive management sees a comprehensive data collection and analyzation effort to achieve accurate financial targets and projections as a core tenet, essential for the City's future fiscal foundation. During the development of the FY 2018-20 Biennial Budget and FY 2018-23 Five-Year Plans, City staff performed comprehensive analysis of past performance, collected relevant data from internal and external sources, consulted subject matter experts, and used this data to produce well-informed projections for the budget document and plans.

FINANCIAL RESPONSIBILITY AND DISCIPLINE

Financial responsibility requires acknowledging and fully disclosing the City's critical funding requirements, including unfunded needs. Fiscal discipline demands City Departments operate within their budget. Management action calls for timely recommendation to City Council to address any financial issues confronting the City. Each of these aspects of financial responsibility and discipline were applied during the budget development process through the development of balancing measures and list of critical unfunded needs. These items were discussed extensively with the Budget Engagement Commission and City Leadership, and are included in this budget document.

MAINTAINING ESSENTIAL SERVICES AND INFRASTRUCTURE

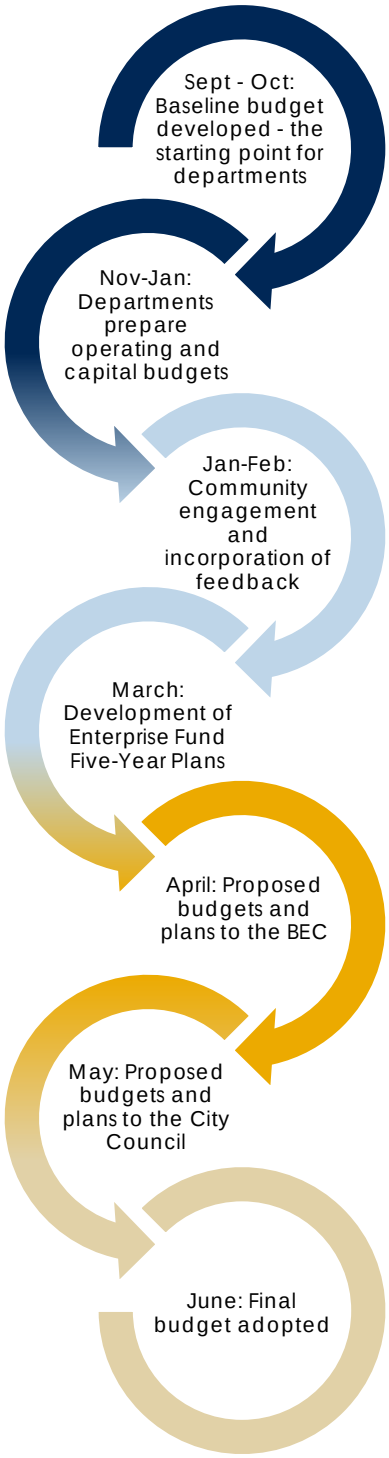
In concert with the Responsible Spending Vision Pledge, the City will find ways to address the challenges in funding its existing programs and services and identify revenues for the critical needs that have been unfunded for years, including repair, maintenance and replacement of our buildings, roads and sidewalks, streetlights, and fleet, such as first responder vehicles. This particular tenet was applied extensively during the refinement of General Fund balancing measures; city leadership

selected balancing measures that will have the least, or no, impact on City services and infrastructure. Additionally, Measure Z has provided a revenue source for many of these needs, and City Departments continue to suggest ideas for new revenue generation.

TRANSPARENT AND PARTICIPATORY PROCESS

This budget development period included many opportunities for the Riverside community to contribute to budget development, including City Council, Budget Engagement Commission, and ward-specific meetings. Additionally, reader-friendly budget publications were made available on the City's website at www.RiversideCA.gov/Budget .

DEVELOPMENT OF A BASELINE BUDGET



FINANCE DEPARTMENT

The budget process begins in the Finance Department in September, with the preparation of the baseline revenue and expenditure assumptions. Personnel assumptions are the primary focus of the Finance Department at this stage, with a comprehensive assessment of the impact of current or anticipated employee Memorandums of Understanding (MOUs). The current MOUs are tied to the performance of key General Fund revenue sources, so revenue projections are also developed during this period.

CITY DEPARTMENTS

In November, City departments attend a budget launch meeting where they receive the budget development calendar, a summary of the baseline budget, and direction on balancing measures, if applicable. The baseline Biennial Budget represents the amount of funding available to maintain programs and current service levels and make progress towards meeting the City's Strategic Goals. During the months of November through January, departments define budgetary needs in relation to services, programs, and related strategic goals. Departments define balancing measures using the criteria provided by City management, and they identify critical unfunded needs. Departments are also identifying capital projects and funding sources for those projects during this time. In mid-January, the departments meet with City management to review their budgets and staffing requests, and receive guidance on final budget development. Final budgets are due from City departments by the end of January.

COMMUNITY ENGAGEMENT

Community engagement begins in earnest in January with the presentation of the General Fund baseline budget to the City Council and the Budget Engagement Commission (BEC). Presentations of department budgets to the BEC follow, where the departments receive feedback from BEC Commissioners on their baseline budget, balancing measures, and unfunded needs. All budget documents presented in public meetings are published to the City's Budget website (www.RiversideCA.gov/Budget).

In February, the Finance Department coordinates with each Council Member to hold Community Budget Workshops at regularly scheduled Ward meetings. Finance staff presents the General Fund baseline budget to attendees, answers questions, and gathers feedback. Presentations are also provided to local business groups, such as the Greater Riverside Chamber of Commerce.

DEVELOPMENT OF A PROPOSED BUDGET AND FIVE-YEAR PLANS

In addition to community engagement, the period of February through April is spent updating the General Fund baseline budget, incorporating community, BEC, and City Manager feedback into the proposed budget, and developing Five-Year Financial Plans for other funds. A budget workshop is attended by department heads and budget liaisons to discuss and select final balancing measures, with consideration of both the feedback received at various public meetings and the strategic priorities defined by the City Manager. During this timeframe, the Finance Department reviews department's critical unfunded needs and identifies potential funding sources, such as Measure Z. The refined balancing measures and critical unfunded needs are presented to the BEC at the end of January, for final feedback.

In late March, the Five-Year Financial Plans for major Enterprise funds are presented to the BEC. The Capital Improvement Program is also presented to the BEC at this time. The proposed Biennial Budget is presented to the BEC in early April.

PROPOSED BIENNIAL BUDGET SUBMISSION TO CITY COUNCIL

The City Charter requires that the City Manager provide City Council with a written proposed budget at least 35 calendar days before the beginning of each fiscal year (May 26). In early May, the proposed Biennial Budget, Five-Year Financial Plans, and Capital Improvement Program are presented to the City Council. At this time, the City Council will state any changes that Budget staff should make to the proposed budget. Department presentations follow, in three consecutive City Council meetings, where Council members and the public can gain an in-depth view into each City department's operations and fiscal challenges. Public participation and comment is encouraged during these workshops.

Following the review of the budget, City Council sets a Public Hearing for June and provides public notice at least 20 days before the hearing as required by the City Charter. Copies of the proposed budget are made available for inspection by the public in the City Clerk Office and on the City's accessible website.

BUDGET ADOPTION BY CITY COUNCIL

As required by the City Charter, City Council will adopt the City's Biennial Budget no later than June 30 of the fiscal year preceding the budget submitted for approval. The final budget submitted to the Council will be inclusive of all changes previously requested by the Council during the presentation of the proposed budget in May. The Biennial Budget becomes effective July 1.

MID-CYCLE BUDGET UPDATE

A Mid-Cycle Budget Update is presented in May of the second year of a biennial budget period. This update includes necessary adjustments to the operating budget that have been identified by staff since the adoption of the Biennial Budget.

BASIS OF BUDGETING: ACCOUNTING VERSUS BUDGETARY BASIS

The modified accrual basis of accounting is used by all General, Special Revenue, Debt Service, and Capital Projects Funds. This means that revenues are recognized when they become both measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when liabilities are incurred, except that principal and interest payments on long-term debt are recognized as expenditures when due. The accrual basis of accounting is utilized by all Enterprise and Internal Service Funds. This means that revenues are recorded when earned and that expenses are recorded at the time liabilities are incurred.

The City's basis for budgeting is consistent with accounting principles generally accepted in the United States of America and with the City's financial statements as presented in the Comprehensive Annual Financial Report (CAFR). Exceptions are as follows:

- Capital expenditures within the Enterprise Funds and Internal Service Funds are recorded as assets on an accounting basis but are shown as expenditures on a budgetary basis.
- Depreciation of capital assets and amortization of various deferred charges are recorded on an accounting basis only. These charges are not reflected in the budget document.
- Principal payments on long-term debt within the Enterprise Funds and Internal Service Funds are applied to the outstanding liability on an accounting basis but are shown as expenditures on a budgetary basis.
- Continued/Carryover appropriations approved by City Council at the beginning of the fiscal year are added to the City's Biennial Budget but are not included in the budget document or original budget submission to City Council.
- Certain Capital Projects Funds related to the City's assessment districts and CFDs, certain Public Works Capital Projects Funds, and certain Capital Projects Funds used to account for expenditures associated with bond or certificate of participation issues are not included in the budget although they are reflected on the City's GAAP financial statements. This items are appropriated as needed throughout the Fiscal Year with approval from City Council.

FISCAL POLICIES

The City's budget development is shaped by several fiscal policies. These policies promote and ensure organizational continuity, consistency, transparency, and responsibility from year to year. This section identifies some of the fiscal management tools that the City of Riverside uses to guarantee fiscal and programmatic integrity and to guide the development of the City's Biennial Budget.

LONG-TERM FINANCIAL PLANNING FISCAL POLICY

In February 2018, the City adopted a Long-Term Financial Planning Policy to assist City leaders (elected officials and City management) in making prudent and informed financial decisions regarding economic development, tax policy and labor negotiations. Credit rating agencies encourage long-term financial planning, and generally favor government entities with such plans when assigning bond ratings.

The policy requires the City to adopt a long-term financial plan spanning at least five years for all major City funds (e.g., General, Electric, Water, Sewer, etc.) in conjunction with the proposed biennial (two-year) budget. The long-term financial plan should incorporate the following elements as relevant and appropriate:

- An analysis of economic and demographic data at the national, state and local level;
- Past revenue and expenditure trends;
- Forecast assumptions;
- Forecasts of major revenues and expenditures based on known data, documented assumptions, and input from subject matter experts, and various internal and external stakeholders; and
- Compliance with existing City fiscal policies.

BALANCED BUDGET AND THE USE OF ONE-TIME REVENUE

In February 2018, the City adopted a Balanced Budget Fiscal Policy to ensure that the City's budgets are consistent with Government Finance Officers Association (GFOA) recommendations. GFOA recommends that governments adopt a policy that defines a balanced budget, commits to ensuring a balanced budget is maintained to provide the best possible services to taxpayers, and provides disclosure when the City deviates from a balanced budget.

The City's policy is to adopt a biennial structurally balanced budget at an individual fund level. A biennial budget is structurally balanced when, over the course of two fiscal years, ongoing revenues equal ongoing expenditures, and limited duration or one-time revenues are only used for limited-duration or one-time costs. When developing a biennial balanced budget, the following elements must be considered:

- The City's reserve policies for individual funds (e.g., General Fund, Liability, Electric, Water and Sewer) must be taken into consideration to achieve or maintain an individual fund's reserve target;

- If a structural imbalance occurs or one-time revenues are used, the biennial budget will include a plan to bring revenues and expenditures into structural balance within the biennial budget cycle; and

- Appropriated revenues may include transfers from fund balances where such fund balance is expected to exist by the end of the fiscal year preceding the year of the adopted budget, and contingent upon meeting the minimum reserve requirements.

GENERAL FUND RESERVE

In September 2016, the City updated its General Fund Reserve policy to ensure that reserve funds can be used to address any significant and unanticipated financial needs of the General Fund on an emergency basis, as well as provide additional resources to assist in maintaining stable service levels in times of fluctuating revenue and/or unanticipated expenditures. The City established a 15% minimum required reserve balance for the General Fund in two categories:

- Emergency Reserve – 10% of General Fund Expenditure Budget: Established for the purpose of addressing any extremely unusual and infrequent occurrences, such as a major natural disaster or a major unforeseen settlement. Use of this reserve requires declaration of an emergency by a two-thirds majority of the City Council with specification of the maximum dollar amount to be used. If the Emergency Reserve is accessed, City staff must present a plan to City Council for returning the Emergency Reserve to the 10% minimum level following the end of the emergency. The plan must include a timeline for restoring reserves that does not exceed three years.

- Economic Contingency Reserve – 5% of General Fund Expenditure Budget: Established for the purpose of providing a "bridge" to facilitate a measured and thoughtful reduction in expenditures during times of economic downturn, rather than making immediate and drastic budget cuts without the time for proper evaluation. Use of this reserve requires approval by a two-thirds majority of the City Council. Once utilization of the Economic Contingency Reserve has been terminated, City staff must present a plan to City Council for returning the Economic Contingency Reserve to the 5% minimum level within three years.

Reserve Target: The General Fund Reserve policy established a goal to bring reserves to a total of 20% of the General Fund expenditure budget (15% Emergency Reserve and 5% Contingency Reserve) budget by FY 2019-20. The City met this goal by the end of FY 2017-18 and anticipates it will continue to meet this aspirational goal through FY 2019-20.

Surplus Reserves: General Fund Reserves that exceed 20% are categorized as Surplus Reserves. City Policy requires City Staff present a plan to the City Council with options for appropriate uses of Surplus Reserves if it exceeds 10% of the General Fund expenditure budget during a fiscal year (for a total 25% General Fund Reserve balance). Acceptable uses of the surplus funds include deferred capital projects, vehicle or equipment purchases, or other expenditures of a one-time nature.

Use of General Fund Reserves for Other Purposes: The City recognizes that from time to time there may be reasons to utilize General Fund reserves for special projects, programs, and purchases of a one-time nature. If Surplus Reserves are to be used, City Council may appropriate funds in the context of the City's overall financial needs as presented by City Staff. If Surplus Reserves are not available, City Council may appropriate funds from the Economic Contingency Reserve for one-time projects with two-thirds approval in the context of the City's overall financial needs as presented by staff. City staff must include an appropriation to reserves in the following fiscal year's budget to restore the Economic Contingency Reserve to minimum levels. Any report requesting a supplemental appropriation from reserves must include an analysis of the impact of the appropriation on the General Fund Reserve balance.

PROPOSITION 4 (GANN) APPROPRIATION LIMIT

Proposition 4 or the "Gann Initiative" was passed in November 1979 and Article 13-B was added to the California Constitution. For state and local governments, the initiative mandates that the total annual spending limit for a fiscal year cannot exceed the spending limit for the prior fiscal year. This limitation is adjusted for the change in cost of living and population, except as outlined in the government code. The initiative requires that the City Council establish its spending limit each year by resolution.

The Appropriations Limit is calculated by determining appropriations financed by proceeds of taxes in the 1978/79 base year and adjusting the limit each subsequent year for changes in the cost of living and population. This Appropriation Limit is the maximum limit of proceeds from taxes the City may collect or spend each year. Appropriations financed by proceeds of taxes are limited to actual revenues collected if they are lower than the limit. The Appropriations Limit may be amended at any time during the fiscal year to reflect new data.

In June 2018, the City Council is expected to adopt a resolution to establish the City of Riverside's annual Gann Appropriations Limit for FY 2018-19. The FY 2019-20 limit is expected to be established in June 2019. For more detail about the GANN Limit calculation, please see Appendix C: City of Riverside Appropriation Limit Calculation through Appendix D: City of Riverside Permitted Appropriation Growth Rate.

CONTINUED/CARRYOVER APPROPRIATIONS

The City's Municipal Code states that all unexpended or unencumbered appropriations are cancelled at the end of the fiscal year, except for appropriations for capital projects that are required for the completion of the approved project. Other encumbered funds from the previous fiscal year are carried over to the current fiscal year through a list of continued appropriations. In addition to list of continued appropriations, the City has established a carryover review process that allows a department to submit justification for unencumbered, available funds that it recommends to be carried over to the next fiscal year. The final list of continued appropriations, including both encumbrances from the previous year and unencumbered funds approved for carryover, is then adopted by the City Council and becomes part of the City's Biennial Budget. These continuing appropriations are not included in the Biennial Budget document.

CASH/INVESTMENT MANAGEMENT

One of the City's highest fiscal management priorities is maintaining the value of its cash and investment assets. In accordance with the City Charter and under authority granted by the City Council, the Chief Financial Officer is designated the responsibilities of the Treasurer and is responsible

for investing the unexpended cash in the City Treasury. The City's investment program is managed in conformance with federal, state, and other legal requirements, including California Government Code Sections 16429.1-16429.4, 53600-53609, and 53630-53686.

The City's Investment Policy was updated and approved by City Council in December 2015 to ensure the effective and judicious fiscal and investment management of the City's funds. The City's portfolio is designed and managed in a manner that provides a market rate of return consistent with the public trust and the prioritized objectives of safety, liquidity, and yield. The full text of the City's Investment Policy is available on the Finance, Fiscal Policies section of the City's website located at www.RiversideCA.gov/Finance/Fiscal-Policies.asp.

DEBT MANAGEMENT

The California Constitution requires that long-term debt pledged by the full faith and credit of the City can only be approved by voter referendum. Per State of California statute, the City's debt limit is set at 15% of total adjusted assessed valuation of all real and personal property within the City. This limit applies to debt supported by taxes.

Currently, the City's total General Obligation Debt is significantly below its debt limit. The City also carries bonded debt secured by specific revenue sources, Certificates of Participation, and Lease Revenue Bonds secured by interests in City assets as well as capital leases and loans. The Finance Department actively monitors the City's debt portfolio to ensure that adequate revenues exist to service debt and to identify opportunities to reduce debt service costs.

CITY DEBT PROFILE

According to the City of Riverside's Comprehensive Annual Financial Report for the fiscal year ended June 30, 2017, net bonded debt equaled $1.6 billion. The following are some of the credit ratings maintained by the City as of April 2018:

	Standard and Poor's Financial Services, LLC	Fitch Ratings Inc.	Moody's Investors Service
General Obligation Bonds	AA	AA	Not Rated
Taxable Pension Obligation Bonds	AA	AA-	Not Rated
Electric Revenue Bonds	AA-	AA-	Not Rated
Sewer Revenue Bonds	A+	Not Rated	A1
Water Revenue Bonds	AAA	AA+	Aa2

DEBT LIMIT

Of the City debt outstanding as of June 30, 2017, $11.5 million was supported by taxes and subject to the legal debt limit. The City's assessed valuation for the FY 2016-17 was $19.2 billion resulting in a debt limit of $708,844 million and a current ratio of debt to assessed value of 1.6%. This percentage is well below the mandated limit and is not expected to exceed the limit for the duration of the 2018-20 Biennial Budget period.

RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. Internal Service Funds have been established to account for and finance the uninsured risks of loss. Various insurance policies are carried by the City to cover risks of loss beyond the self-insured amounts covered by the Internal Service Funds. Using an internally developed allocation model, the cost of the various insurance coverages, whether self-insured or externally insured, are allocated to city departments.

In November 2017, the City updated its Self-Insurance Trust Funds Reserve Policy to ensure it maintains a prudent level of cash reserves while recognizing that not all liabilities will result in actual cash outlays and some liabilities reflect expenses to be incurred over multiple future years. The revised policy establishes the minimum cash balances for the City's Self-Insurance Trust Funds, which consist of the Worker's Compensation and General Liability funds. The minimum cash balance must be at minimum 40% funding level of the total combined current claims liability outstanding for the Self-Insurance Trust Funds effective June 30, 2018, increasing that minimum level to 50% effective June 30, 2020. The 50% reserve level is expected to be achieved in FY 2019/20.

If at any future point of measurement, the combined cash reserve is lower than the required minimum balance, staff must present a plan to the City Council as part of the subsequent budget process (e.g. two-year budget adoption or mid-cycle update) to bring the balance above the minimum requirement within three fiscal years.

If at any future point of measurement, the cash balance in any of these funds is more than 25 percentage points above the required minimum balance (e.g. above 75% after June 30, 2020), then staff must present a plan to the City Council as part of the subsequent budget process to reduce charges to the contributing City funds in a manner proportionate to the way that the funds were originally contributed.

FUND STRUCTURE

The City organizes its resources into seven main fund categories: General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Enterprise Funds, Internal Service Funds, and Agency Funds. Within each category are multiple funds that each relate to a city department or mulitple city departments.

GENERAL FUND

The General fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. The General Fund is generally used to account for functions of the City that are principally supported by taxes and intergovernmental revenues. Examples of activities budgeted and recorded in the General Fund include general government or internal service departments, public safety, highways and streets, culture, and recreation.

MEASURE Z OPERATING FUND

The Measure Z Fund is a component of the General Fund, as is used to separately account for and report the use of Measure Z revenue.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for specific monies that are legally restricted for use for a particular purpose. Funds included in this category relate to the following city departments:

- In the Community and Economic Development Department, Special Revenue Funds are used to account for Federal grants received from the Department of Housing and Urban Development (HUD) for the development of a viable urban community by providing decent housing, a suitable living environment, and expanding economic opportunities principally for persons of low and moderate incomes.

- A Special Districts Fund accounts for and reports that activities of the street lighting assessment district and other special districts.

- The Public Works Department's budget includes three Special Revenue Funds. These funds include:
    - The Special Gas Tax Fund, used to account for the construction and maintenance of city streets funded by the City's share of State gasoline taxes;
    - The Air Quality Improvement Fund, used to account for qualified air pollution reduction programs funded by the South Coast Air Quality Management District; and
    - The National Pollution Discharge Elimination System (NPDES) Fund, used to account for storm drain maintenance and inspection required for California storm water permits funded by a special assessment district of Riverside County.
- A final fund included in this category is the Successor Agency Administration Fund. Subsequent to the dissolution of the Redevelopment Agency, this fund has been used to track administrative expenditures related to the Successor Agency.

DEBT SERVICE FUNDS

Debt Service Funds are used to account for the accumulation of resources and payment of long-term debt obligations of the City and related entities.

CAPITAL PROJECTS FUNDS

Capital Projects Funds are used to account for the acquisition and construction of major capital facilities other than those financed by Enterprise Funds or the General Fund. A capital project fund has been established to track the use of Measure Z resources for capital projects.

The Public Works Department's budget includes four Capital Projects Funds. These funds include:

- The Storm Drain Fund, used to account for the acquisition, construction, and installation of storm drains in the City;
- The Capital Outlay Fund, used to account for the construction and installation of street and highway capital improvements;
- The Measure A Fund, used to account for transportation improvements funded by the one half of one percent sales tax approved by Riverside County voters in 1988; and
- The Transportation Development Impact Fees Fund, used to account for transportation improvements funded by impact fees.

The Parks, Recreation, and Community Services Department's budget includes two Capital Projects Funds:

- The Local Park Special Capital Improvements Fund, used to account for capital projects to construct parks and recreation facilities funded by impact fees; and
- The Regional Park Special Capital Improvements Fund, used to account for capital projects to construct regional parks and recreation facilities funded by impact fees.

ENTERPRISE FUNDS

Enterprise Funds are used to account for activities that are financed and operated in a manner similar to private businesses. The City's intent is that the operational and capital costs of providing these services be recovered primarily through user fees and charges.

The Riverside Public Utilities' budget includes four Enterprise Funds:

- The Electric Fund, used to account for and report the financial resources of the City's electric utility.

- The Electric Public Benefits Charge Fund, used to account for and report the financial resources of public benefits revenue and uses thereof. The public benefits charge is a state-mandated charge whose revenue is legally restricted as to its allowable use; therefore, it is separated from the primary Electric Fund.

- The Water Fund, used to account for and report the financial resources of the City's water utility.

- The Water Conservation and Reclamation Program Fund, used to account for and report the financial resources of water conservation funds related to the City's water utility. The water conservation charge was adopted by the City Council in 2004, and the use of the revenue is restricted for specific purposes; therefore, it is separated from the primary Water Fund.

The Public Works Department's budget includes three Enterprise Funds:

- The Refuse Collection Fund, used to account for and report the financial resources of the City's refuse collection services.

- The Sewer Service Fund, used to account for and report the financial resources of the City's sewer system.

- The Public Parking fund, used to account for and report the financial resources of the various parking lots and facilities owned by the City, principally located in downtown Riverside.

The Parks, Recreation, and Community Services Department's budget includes one Enterprise Fund. The Special Transit fund is used to account for expenditures related to the City's fleet of minibuses, which are used to transport senior citizens and disabled persons.

The operations of the Riverside Airport, a Division of the General Services Department, is entirely budgeted in an Enterprise Fund.

The financial activities of the Convention Center, Fox Theater, Municipal Auditorium and other entertainment venues are accounted for and reported in enterprise funds.

INTERNAL SERVICE FUNDS

Internal Service Funds are used to account for the operational and capital cost of providing centralized services to city departments. The costs of these services are recovered through the City's Cost Allocation Plan or other cost reimbursement methods. Funds in this category include the City's insurance-related funds, which are budgeted in the Human Resources Department and Finance Department. They are the Workers' Compensation Insurance Trust Fund, the Unemployment Insurance Trust Fund, and the Liability Insurance Trust Fund. Riverside Public Utilities' budget includes the Central Stores Fund, used to account for inventory purchases; and the General Services Department's budget includes the Central Garage Fund, used to account for vehicle maintenance and motor pool functions.

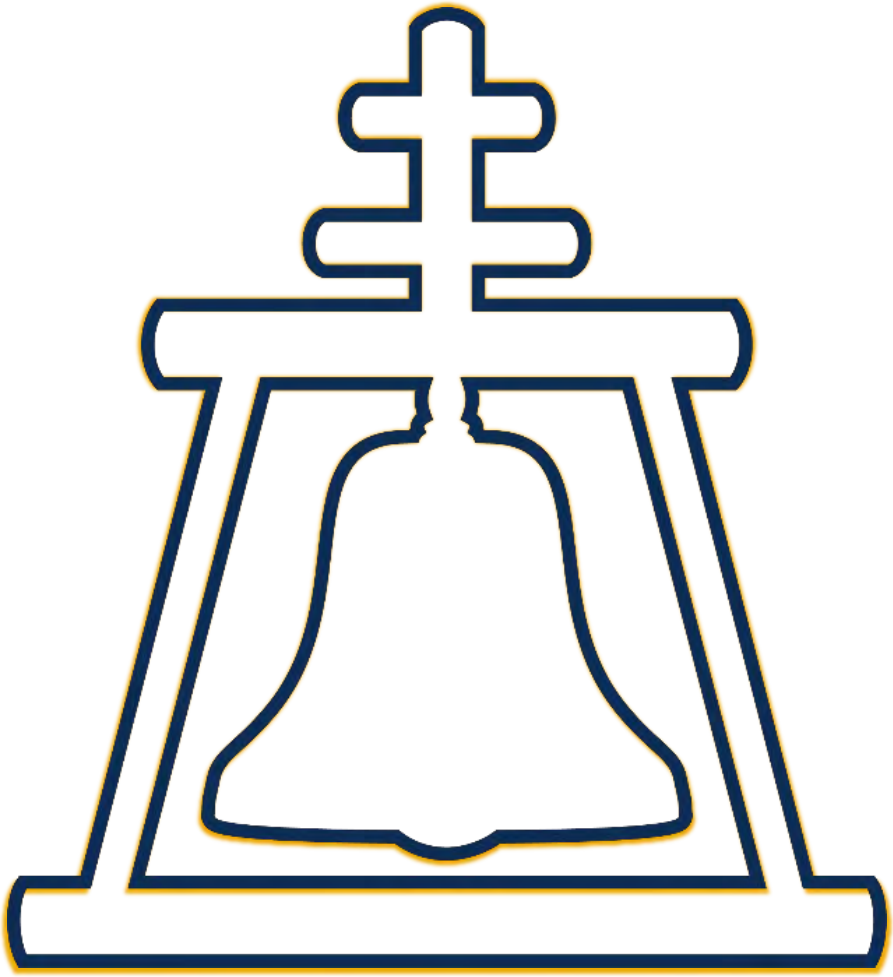
AGENCY FUNDS

Agency Funds are used to account for funds held by the City as an agent for another entity.

A number of Agency Funds, budgeted in the Finance Department, are used to account for debt service payments for the various assessment districts (ADs) and community facilities districts (CFDs) located throughout the City.

The Community and Economic Development Department's budget also includes various Agency Funds, which are used to account for financial obligations related to the Successor Agency to the City's former Redevelopment Agency.

FY 2018-23 Five-Year Financial Plans



OVERVIEW

Multi-year financial planning, including the adoption of a two-year budget, provides the City Council, departments and the public with greater certainty regarding ongoing funding and staffing for programs and services. The FY 2018-20 Biennial Budget incorporates two fiscal years and was developed in the context of Five-Year Financial Plans for the General Fund, Electric, Water, Sewer, Refuse and Parking funds. During this development of the long-term financial plans, the City identifies factors (known or anticipated) that may have a significant effect on future revenues, expenditures, or staffing levels. The analysis is based on past city revenue and expenditure trends, general and relevant economic trends and outlooks, input from the city departments who oversee those specific expenditure and revenue streams, and consultation with outside economists and revenue experts. The biennial budget projections reflect the first two years of the financial forecast. The Five-Year Plans account for nearly 90% of total biennial budget expenditures.

REVENUE AND EXPENDITURE FORECASTING METHODOLOGY

Citywide revenues and expenditures are projected using two forecasting techniques: qualitative analysis, and quantitative analysis.

Qualitative analysis projects future revenues and/or expenditures using non-statistical techniques. These techniques rely on human judgment rather than statistical analysis to arrive at revenue projections. Qualitative forecasting is essential for projecting revenue or expenditure components that are unstable, volatile, or for which there is limited historical information. To facilitate sound qualitative analysis, Riverside seeks input from outside sources such as the Riverside Convention and Visitors Bureau.

Quantitative analysis involves looking at data to understand historical trends and causal relationships. One kind of quantitative analysis is time series analysis; it is based on data which have been collected over time and can be shown chronologically on graphs. When using time series techniques, the forecaster is especially interested in the nature of seasonal fluctuations which occur within a year, the nature of multiyear cycles, and the nature of any possible long-run trends. Causal analysis is another type of quantitative analysis; it deals with the historical interrelationships between two or more variables. One or more predictors influence, directly or indirectly, the future revenue or expenditure (e.g. the effect of transient occupancy tax revenue on sales tax revenue).

The five-year assumptions for each of the Five-Year Plans are included in their respective sections.

GENERAL FUND FIVE-YEAR FINANCIAL PLAN

A Five-Year Financial Plan projects the fiscal health of the City's General Fund and allows policy makers and management to understand the fiscal gaps that may exist between revenue forecasts and projected expenditure requirements. The Five-Year General Fund Financial Plan provides a guide for establishing City department budget targets; these targets are used by departments to develop budget proposals that are constrained by the resources anticipated to be available in the upcoming fiscal year.

REVENUE ASSUMPTIONS

Revenue estimates for the General Fund Five-Year Plan are prepared through an objective, analytical process based on year-to-date trends, prior years' data, and anticipated one-time adjustments. In all instances, the City provides reasonable revenue projections to prevent undue or unbalanced reliance on certain revenues and to ensure the ability to provide ongoing services. Data used to compile the General Fund revenue assumptions include, but is not limited to, communication with the business community (e.g. shopping centers, malls, and auto center), economic data, historical revenue analytics, sales tax and economic consultants, City departments, real estate organizations, and the County of Riverside. Sales and use tax, property tax, General Fund transfer, utility users tax, and transient occupancy tax make up the majority of all General Fund Revenues. The growth rate for these annualized revenues is expected to slow, consistent with recent years, and in contrast to the rigorous growth previously experienced. The five-year plan for the General Fund includes the projected revenue impacts of proposed rate electric and water rate plans, conceptually approved by the City Council on January 18, 2018. The rate plan will positively impact Utility Users Tax beginning n FY 2019-20 and the General Fund Transfer beginning in FY 2019-20.

EXPENDITURE ASSUMPTIONS

When developing expenditure assumptions for the General Fund, both known factors, such as the impact of employee Memorandums of Understanding, debt service requirements, and contractual obligations, and economic uncertainties, such as the rising cost of goods and services, are considered. For the Biennial Budget, City departments perform a comprehensive analysis of financial requirements to maintain service levels and quality, maintain critical infrastructure, and provide programs. For non-personnel costs, assumptions based upon historical spending trends within individual expenditure categories and the average Consumer Pricing Index are used to extend expenditure projections through the three years following the Biennial Budget period. The impact of the proposed rate electric and water rate plans, conceptually approved by the City Council on January 18, 2018, have been incorporated into the utility costs.

BALANCING MEASURES

City Departments were tasked with identifying balancing measures that would facilitate the development of a balance FY 2018-20 Two-Year Budget. Initial efforts to identify balancing measures included:

- Identify savings opportunities in non-personnel costs
  - Review past performance and how managed savings were achieved in prior years.
  - Review non-personnel spending, focusing on discretionary spending first
  - Renegotiate on-going contracts and property lease/rent to lower rates
- Identify revenue generating opportunities
  - Review lease/rent revenue generated by City-owned property to ensure that amounts charged are consistent with market rates.
  - Review lease/rent revenue generated by City-owned property to ensure that amounts charged are consistent with market rates

- Review subsidies and special programs for conformity with Riverside 2.1 goals and objectives, program benefits, and effectiveness.

The submitted balancing measures were discussed with City leadership and the Budget Engagement Commission, and were later refined with consideration of the priorities of Public Safety, Infrastructure and Customer Service. These priorities are discussed in greater detail in the Expenditure Overview section of this budget document. Balancing measures incorporated into the FY 2018-20 Two-Year Budget are listed by department in the table below.

General Fund Balancing Measures		
Department	FY 2018/19	FY 2019/20
City Attorney	260,039	280,474
City Clerk	187,405	-
City Manager	192,432	405,595
Community and Economic Development	658,215	704,036
Finance	671,700	371,700
Fire	183,061	183,061
General Services	180,030	196,976
Human Resources	35,000	40,000
Innovation & Technology	509,667	552,492
Library	267,730	284,558
Museum	82,418	88,271
Parks, Recreation and Community Services	485,532	513,620
Police	245,470	543,041
Public Works	1,082,409	1,128,992
Total Balancing Measures	5,041,108	5,012,342

FUND RESERVES

The City's General Fund Reserve Policy, adopted by the City Council on September 6, 2016, requires maintaining a minimum General Fund reserve at 15% and sets a target reserve goal of 20%. The 20% target reaffirmed through the City Council's adoption of a Responsible Spending Vision Pledge on October 4, 2016.

Within the General Fund, expenditure growth is expected to outpace revenue growth for the next five years (2018-2023), largely attributable to the rising cost of Public Employee Retirement (PERS). Through significant cost-reduction efforts, a balanced FY 2018-20 Biennial budget is presented for FY 2018-20. Although these reductions are assumed to continue through the following three years (2020-23), the General Fund reserve level is expected to drop below the 20% reserve target in FY 2020-21, and below the minimum 15% reserve in FY 2021-22 if corrective measures are not identified. The General Fund Five-Year Plan will serve as a foundation for City leaders to discuss and address these fiscal challenges.

The FY 2018-2023 Five-Year plan projects increasing deficits in each fiscal year as expenditures - and most notably CalPERS costs - continue to outpace flattening revenues. With the implementation of the balancing measures incorporated into the Five-Year Plan, the City is projected to maintain General Fund reserve levels of at least 20% in FY 2018/19 and FY 2019/20. However, without permanent and ongoing balancing measures, it is likely that the General Fund reserves will be fully depleted in FY 2023-24, just one year beyond the scope of the FY 2018-23 Five Year Plan.

GENERAL FUND FIVE-YEAR FINANCIAL PLAN

	Estimated FY 2017/18	Adopted FY 2018/19	Adopted FY 2019/20	Projected FY 2020/21	Projected FY 2021/22	Projected FY 2022/23
REVENUE / TRANSFERS IN						
Property Taxes	62,229,024	65,229,094	67,340,561	68,875,086	70,815,832	72,814,483
Sales and Use Tax	64,855,930	65,504,489	66,159,534	66,821,130	67,489,341	68,164,234
Utility Users Tax	28,370,996	28,341,914	29,104,889	29,881,977	30,713,685	31,639,090
Transient Occupancy Tax	6,952,807	7,300,447	7,592,465	7,820,239	8,054,846	8,296,492
Franchise Fees	4,769,391	4,726,826	4,764,768	4,803,815	4,843,974	4,885,253
Licenses and Non-Developer Permits	8,338,717	8,481,717	8,781,814	9,093,523	9,417,306	9,753,640
Intergovernmental Revenues	1,567,931	1,650,760	1,661,906	1,669,782	1,673,877	1,675,966
Non-Development Charges for Services	11,213,180	11,555,685	11,845,302	11,963,753	12,083,391	12,204,226
Developer Fees and Charges for Services	7,415,168	7,682,602	7,872,525	7,973,074	8,075,176	8,159,157
Fines and Forfeits	2,045,000	1,808,500	1,831,885	1,855,553	1,879,506	1,903,750
Special Assessments	511,727	504,727	504,727	504,727	504,727	504,727
Miscellaneous Revenues	5,501,368	5,595,734	5,802,596	5,715,263	5,728,193	5,741,393
Other Financing Sources[1]	567,000	258,149	1,963,202	1,070,183	71,286	72,412
Transfers In from Other Funds	67,628,104	61,427,632	66,032,026	61,324,177	63,539,105	65,888,594
Total Revenues/Transfers In	271,966,343	270,068,276	281,258,200	279,372,282	284,890,245	291,703,417
EXPENDITURES / TRANSFERS OUT						
Personnel Costs	209,317,140	217,694,035	233,462,174	244,649,282	253,214,993	259,747,233
Non-Personnel Costs	47,789,704	49,296,700	49,613,261	51,466,353	52,804,541	54,255,844
Special Projects	8,075,823	7,383,627	7,432,359	7,531,796	7,624,259	7,720,520
Equipment Outlay	361,642	404,400	437,746	401,500	402,000	402,500
Capital Outlay and Grants	1,716,971	1,402,000	1,813,000	1,774,235	1,774,235	1,774,235
Debt Service	24,315,400	24,528,736	23,283,113	22,389,402	22,742,777	21,817,730
Managed Savings	(4,675,000)	-	-	-	-	-

[1] Other Financing Sources includes planned use subsidy reserves set aside for General Plan activity. Use of this reserve balance is not reflected in the City's systems as a revenue entry and will not be reflected in the computer generated report on page 88 of this document.

	Estimated FY 2017/18	Adopted FY 2018/19	Adopted FY 2019/20	Projected FY 2020/21	Projected FY 2021/22	Projected FY 2022/23
Allocated Costs, Utilization Charges and Operating Transfers	(32,480,892)	(31,545,579)	(33,879,105)	(34,337,617)	(36,081,113)	(36,978,341)
Total Expenditures/Transfers Out	254,420,788	269,163,919	282,162,548	293,874,951	302,481,692	308,739,721
Five-Year Financial Plan Surplus/(Deficit)	17,545,555	904,348	(904,348)	(14,502,670)	(17,591,444)	(17,036,303)
FUND RESERVES						
Beginning General Fund Reserve	41,497,820	59,043,375	59,043,375	59,043,375	44,540,705	26,949,261
Five-Year Financial Plan Surplus/(Deficit)	17,545,555	904,348	(904,348)	(14,502,670)	(17,591,444)	(17,036,303)
Designated for Future Operations	-	(904,348)	-	-	-	-
Use of Designated Reserves	-	-	904,348	-	-	-
Ending General Fund Reserve	59,043,375	59,043,375	59,043,375	44,540,705	26,949,261	9,912,958
Fund Balance to Spending Percentage	*23.2%*	*21.9%*	*20.9%*	*15.2%*	*8.9%*	*3.2%*

MEASURE Z FUND FIVE-YEAR FINANCIAL PLAN

OVERVIEW

The collection of an additional one-cent sales tax authorized by voters through Measure Z began on April 1, 2017. After hearing recommended Measure Z spending options from City staff and the Budget Engagement Commission, on May 16, 2017, the City Council approved a five-year Measure Z Spending Plan for 33 initiatives covering public safety, financial discipline/responsibility, critical operating needs, facility capital needs, quality of life, and technology. The tenets of the original spending plan have been carried through two additional years, FY 2020/22 and FY 2022/23.

REVENUE ASSUMPTIONS

The one-cent sales tax projection used in the Measure Z Five-Year Plan is based on reports from economic consultants and a review of FY 2017/18 revenue performance to date. A modest 1% growth is projected in this revenue source.

EXPENDITURE ASSUMPTIONS

The expenditure projections for Measure Z assume a continuation of the spending priorities defined in the May 2017 adoption of the FY 2016-21 spending plan and include adjustments made to the plan per subsequent City Council action, such as the redirection of Contingency Funds for the Archives for the New Main Library project. Key changes from the initial Five-Year Spending Plan (FY 2016-21) are discussed below.

FINANCIAL DISCIPLINE/RESPONSIBILITY

If budget balancing measures are enacted in the General Fund as recommended by staff, General Fund reserves will remain above 20% for FY 2018-20 and Measure Z funding will not be required to support General Fund reserve balances in those fiscal years. Contributions to the General Fund are expected to relate only to operating expenditures, as provided for in Spending Item # 18 – Funding Gap. To provide cushion against potential future funding gaps in Measure Z and to address unanticipated expenses, a Measure Z Spending Contingency (Spending Item #4) of $2 million has been included in each year of the spending plan, through FY 2022/23. Also within the Financial Discipline/Responsibility spending category, estimates have been updated to reflect the actual cost to Measure Z as a result of the refinancing of the interest-only Bond Anticipation Note (Spending Item #2). The City's increased bond rating helped to save approximately $225,000 per year over the initial projections, and $2.25 million over ten years.

PUBLIC SAFETY

The resounding success of the Police Vehicle Refurbishment Program (Spending Item #12) resulted in an estimated savings of $2.74 million over four years and eliminated the need for vehicle financing. The Five-Year Plan assumes a continuation of the vehicle refurbishment program with nominal 2% cost increases each year. Spending Item #14 – Fire Vehicle Replacement, has been updated for actual debt service costs. There are no changes to the staffing levels approved in the FY 2016-21 Measure Z Spending Plan; costs for these positions have been extended in the plan through FY 2022-23 and incorporate the impacts of employee Memorandums of Understanding and CalPERS costs.

CRITICAL OPERATING NEEDS

In the initial Measure Z Spending Plan, Spending Item # 18 – Funding Gap estimates were based on a five-year model largely associated with union contracts and a slowing of revenue growth. In the FY 2018-23 Five-Year Plan, this spending item has been updated and extended to FY 2022-23 with 3% annual increases in costs based on historical CPI.

FACILITY CAPITAL NEEDS

On October 3, 2017, City Council approved a swap of Main Library and Police Headquarters Measure Z funding of approximately $10 million. The revised debt service estimate is reflected in the updated plan. Additionally, Spending Item #23a – New Downtown Main Library Archives has been added to reflect City Council's approval to redirect Measure Z Contingency funds of $1 million toward the construction of archives in conjunction with the New Main Library project. Also in this category, revised debt service estimates for a $13.7 million Museum Expansion and Rehabilitation project (Spending Item #26) are reflected. On December 19, 2017, the City Council approved a reduction in the estimated costs of this project from $15 million to $13.7 million, in order to provide $1.3 million of funding for the construction of the New Downtown Main Library Archives.

QUALITY OF LIFE

The originally adopted amounts for the Spending Items in these categories was extended through FY 2022/23. Staffing levels remain unchanged; related personnel costs were updated to reflect the impacts of employee Memorandums of Understanding and CalPERS costs.

TECHNOLOGY

The Measure Z FY 2018-23 Five-Year Plan includes $1 million in Spending Item # 33 –Technology Projects for future technology projects and needs based on Citywide audit programs and other assessments. Funding may be used for hardware, new software, and cybersecurity. Each proposed project will be brought to the City Council for approval.

SUMMARY OF MEASURE Z SPENDING BY CATEGORY

FY 2018-23 Measure Z Spending Plan Categories					
Spending Category	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23
Financial Discipline/Responsibility	6,173,554	3,674,490	3,674,489	3,674,478	3,673,062
Public Safety	13,390,308	17,729,353	20,298,649	21,584,125	21,249,695
Critical Operating Needs	15,410,246	20,454,126	12,438,518	12,805,507	13,180,465
Facility Capital Needs	4,204,500	8,251,500	10,083,925	11,534,438	11,534,440
Quality of Life	4,261,128	4,299,948	4,333,922	4,365,159	4,392,451
Technology	2,000,000	2,000,000	2,000,000	1,000,000	1,000,000
Total Measure Z Spending	45,439,736	56,409,417	52,829,503	54,963,707	55,030,113

FUND BALANCE

Measure Z fund balance is projected to increase in all years with the exception of FY 2019/20, during which a planned use of fund balance reserves will occur to fund excess expenditures. Based on the updated Measure Z Five-Year Spending Plan, it is anticipated that Measure Z will have approximately $10 million in fund balance by FY 2022/23, which is a result of effectively managing expenditures and taking advantage of current interest rates for proposed capital projects.

MEASURE Z FIVE-YEAR FINANCIAL PLAN

	Spending Item	Estimated FY 2017/18	Adopted FY 2018/19	Adopted FY 2019/20	Projected FY 2020/21	Projected FY 2021/22	Projected FY 2022/23
	SALES TAX REVENUE	51,557,000	52,072,570	52,593,296	53,119,229	53,650,421	54,186,925
	EXPENDITURES						
1.	20% General Fund Reserve	15,000,000	-	-	-	-	-
2.	Payoff of the Balloon $32 million Pension Obligation Bond	1,675,000	1,673,554	1,674,490	1,674,489	1,674,478	1,673,062
3.	Funding for Workers Comp and General Liability	2,500,000	2,500,000	-	-	-	-
4.	Measure Z Spending Contingency		2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
5.	Additional Sworn Police Positions	3,700,000	5,672,185	8,068,849	9,662,335	11,011,488	11,592,714
6.	Public Safety Non-Sworn Positions and Recruitment Costs	903,500	1,076,026	1,148,157	1,203,364	1,237,364	1,260,968
7.	Police Officer Lateral Hire Incentives and Recruitment Costs	-	344,360	344,360	344,360	354,691	365,332
8.	Additional Dispatchers	260,000	398,661	644,859	1,024,673	1,064,317	1,102,207
9.	Reinstatement of Fire Squad	792,798	843,730	942,565	1,043,233	1,110,746	1,142,054
10.	Reinstatement of Captains (Training and Arson)	450,025	364,762	385,486	399,188	406,926	414,448
11.	Reinstatement of Battalion Chief	282,595	262,693	276,296	287,301	292,734	297,695
12.	Revised PD Vehicle Replacement and Maintenance Plan	2,014,822	2,055,119	2,096,221	2,138,146	2,180,909	2,224,527
12a.	Police Fixed Wing Aircraft	382,870					
13.	Refurbish PD Vehicle (Pilot Program)	50,000	-	-	-	-	-
14.	Revised Fire Vehicle Replacement and Maintenance Plan	1,661,578	1,967,578	3,376,252	3,725,105	3,445,525	2,366,452
15.	Fleet Facility Capital Repairs Needed	100,000	-	-	-	-	-
16.	Additional Fleet Mechanics for Police Department	181,000	198,177	218,153	227,692	230,489	232,198
17.	Additional Fleet Mechanics for Fire Department	181,000	207,017	228,155	241,183	244,272	246,203
18.	Funding Gap - Existing Services	5,482,404	13,238,623	18,266,026	11,734,277	12,086,305	12,448,894
19.	General Plan Update	2,000,000	1,500,000	1,500,000	-	-	-
20.	Homeless Services	500,000	500,000	500,000	500,000	500,000	500,000
21.	Principal Analyst - City Manager's Office	165,000	144,623	161,100	177,241	191,202	203,571
22.	Budget Engagement Commission Support	27,000	27,000	27,000	27,000	28,000	28,000
23.	New Downtown Main Library	-	2,204,500	3,819,500	3,816,825	3,817,954	3,817,954
24.	New Downtown Main Library - Archives	1,000,000	1,000,000	1,300,000	-	-	-

Spending Item		Estimated FY 2017/18	Adopted FY 2018/19	Adopted FY 2019/20	Projected FY 2020/21	Projected FY 2021/22	Projected FY 2022/23
24a.	Eastside Library Site Selection	100,000		-	-	-	-
25.	New Police Headquarters	-	-	2,132,000	3,652,000	3,649,954	3,649,954
26.	Museum Expansion and Rehab	-	-	-	807,550	1,533,265	1,533,265
27.	Downtown Parking Garage	-	-	-	807,550	1,533,265	1,533,267
28.	Annual Deferred Maintenance (Existing Facilities)	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
29.	Maximize Roads/Streets (Pavement Condition Index)	2,875,000	2,875,000	2,875,000	2,875,000	2,875,000	2,875,000
30.	Tree Trimming	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
31.	Ward Action Team - City Attorney's Office	225,000	257,082	282,065	303,921	324,298	342,186
32.	Ward Action Team - City Manager's Office	165,000	129,046	142,883	155,001	165,861	175,265
33.	Technology Improvements	2,000,000	2,000,000	2,000,000	2,000,000	1,000,000	1,000,000
	Total Expenditures	46,674,592	45,439,736	56,409,417	52,827,434	54,959,043	55,025,216
	Five-Year Financial Plan Surplus/(Deficit)	4,882,408	6,632,834	(3,816,121)	291,795	(1,308,622)	(838,291)
	FUND RESERVES						
	Beginning Measure Z Fund Reserve	2,600,000	7,482,408	14,115,242	10,299,121	10,590,916	9,282,294
	Five-Year Financial Plan Surplus/(Deficit)	4,882,408	6,632,834	(3,816,121)	291,795	(1,308,622)	(838,291)
	Ending Measure Z Fund Reserve	7,482,408	14,115,242	10,299,121	10,590,916	9,282,294	8,444,003

ELECTRIC FUND FIVE-YEAR PLAN

The Five-Year Financial Plan of the Electric Fund allows City leadership and the public to view the projected long-term impacts of policy decisions. In FY 2017/18, management requested an increase in electric rates to support the rising cost of operations and the need to build and maintain critical infrastructure. The five-year plan incorporates the proposed rate increase, conceptually approved by City Council on January 18, 2018, corresponding expenses and capital outlay, and a strategic draw-down of reserves.

REVENUE ASSUMPTIONS

The revenue assumptions for retail sales of the electric utility take into account the five-year rate proposal averaging 3% across consumer categories, long-term weather trends, local economic drivers, and impacts to consumption resulting from consumers' energy efficiency measures, among other factors. In addition to retail sales, transmission revenues and other operating revenues are forecasted based on electric production capacity and projected excess energy available for sale. Use of bond proceeds and cash reserves are also included in the five-year plan to fund capital projects.

EXPENSE ASSUMPTIONS

Power supply comprises nearly one-half of the operating expenses of the Electric Fund; projections in this category take into account anticipated transmission cost increases, increase in renewable energy costs, new renewable projects coming online, increase in costs from contractual agreements, and higher market energy prices. The forecasts for other operating and program expenses consider known personnel increases as outlined in employee Memorandums of Understanding; known or presumed increases (based on the average Consumer Price Index) in contractual obligations, maintenance and repair; and the planned expansion of public benefit programs. As part of the rate plan proposal, the Electric Fund is planning to issue new debt of approximately $103.1 million in FY 2018-19 to fund capital improvement projects over a three-year period; all current and projected debt service requirements are included in the five-year plan. Additionally, the five-year plan includes capital expenses projected for planned projects (detailed in the 2018-23 Capital Improvement Program Plan).

BALANCING MEASURES

The Electric Fund identified cost-reduction opportunities during development of the five-year plan totaling $3.7 million in FY 2018/19 and $3.9 million in FY 2019/20. Approximate amounts are listed by expenditure category below.

	FY 2018/19	FY 2019/20
• Personnel Reductions	1,030,028	1,103,386
• Professional Services	1,178,000	1,220,000
• Energy Charges and Greenhouse Gas regulatory fees	702,000	755,000
• Various Maintenance Costs	305,000	310,000
• Miscellaneous Costs	530,000	530,000

FUND RESERVES

The reserves of the Electric Fund, in conjunction with a line of credit, will be used to balance the FY 2018-20 budget and maintain the target minimum reserve level established by the RPU Cash Reserve Policy through FY 2021-22. Reserve levels will drop slightly below target minimum in FY 2022-23, which is consistent with the rate plan proposal, and is allowed so long as the Electric Fund has plans to return reserves to the minimum target level within three years. As part of the rate plan proposal, the Electric Fund is projected to return its reserve level to minimum target within two years, by FY 2024-25.

ELECTRIC FUND FIVE-YEAR FINANCIAL PLAN

	Estimated FY 2017/18	Adopted FY 2018/19	Adopted FY 2019/20	Projected FY 2020/21	Projected FY 2021/22	Projected FY 2022/23
REVENUE						
Retail Sales	314,299,204	314,906,000	326,927,000	339,098,000	352,196,000	366,455,000
Transmission Revenues	35,264,632	36,202,799	37,058,719	37,758,000	38,575,000	39,422,000
Other Operating Revenues	11,353,312	14,001,390	15,068,619	9,816,599	4,384,081	4,465,096
Non-Operating Revenues	9,847,517	8,728,743	8,996,356	9,825,646	10,005,368	10,110,224
Capital Contributions	1,900,000	2,100,000	2,300,000	2,450,000	2,550,000	2,650,000
Public Benefits	9,116,923	9,133,894	9,443,790	9,664,000	10,038,000	10,444,000
Use of Bond Proceeds for Capital	-	22,429,000	27,586,000	30,969,000	35,013,000	40,433,000
Total Revenues	381,781,588	407,501,826	427,380,484	439,581,245	452,761,449	473,979,320
EXPENSES						
Personnel Costs	58,976,180	68,140,701	73,147,790	76,590,429	79,244,669	81,171,503
Power Supply	192,638,349	205,784,933	217,292,491	224,133,000	216,974,000	221,120,000
Operating and Maintenance	22,704,386	21,673,235	21,418,389	23,571,080	23,884,544	25,645,035
Capital Outlay	33,094,800	32,657,664	34,651,602	38,550,879	42,717,438	48,432,978
Debt Service	42,386,209	44,568,867	48,645,101	47,085,280	49,466,272	54,584,749
General Fund Transfer	40,072,600	40,705,400	40,740,700	42,217,600	43,708,000	45,313,000
Public Benefit Program	9,052,590	15,732,221	15,651,236	9,664,000	10,038,000	10,444,000
Total Expenses	398,925,114	429,263,021	451,547,309	461,812,268	466,032,923	486,711,265
Five-Year Financial Plan Surplus/(Deficit)	(17,143,526)	(21,761,195)	(24,166,825)	(22,231,023)	(13,271,474)	(12,731,945
FUND RESERVES						
Beginning Electric Fund Reserve*	484,201,000	467,057,474	445,296,279	421,129,454	398,898,431	385,626,957
Use of Fund Balance	(17,143,526)	(21,761,195)	(24,166,825)	(22,231,023)	(13,271,474)	(12,731,945)
Ending Electric Fund Reserve	467,057,474	445,296,279	421,129,454	398,898,431	385,626,957	372,895,012

**From June 30, 2016 Comprehensive Annual Finance Report, ending fund balance.*

WATER FUND FIVE-YEAR FINANCIAL PLAN

The Five-Year Financial Plan of the Water Fund provides a long-term view of the impact of policy decisions, including the proposed rate plan, conceptually approved by City Council on January 18, 2018. The proposed rate plan included a spending plan contingent upon the rate increase; those planned expenses and capital projects are included in the five-year projections. Additionally, the five-year plan incorporates the decision to use a line of credit to supplement cash reserves.

REVENUE ASSUMPTIONS

The five-year plan includes the projected impact of the rate increase on retail sales, which account for nearly 70% of water revenues. FY 2018/19 retail sales assumptions include the proposed 4.5% system average annual rate increase and a 2.4% increase in retail usage. The increase in usage is primarily due to the lifting of the mandatory drought mandates and conservation messaging in July 2016. Although retail usage has increased since the drought mandates were lifted, they are still below historic levels prior to the drought.

Other revenues, such as wholesale, conveyance, and lease revenues are projected based upon existing agreements, and the assumption that the terms of current agreements will follow similar trends throughout to term of the five-year plan. Bond proceeds and the drawdown of reserves are projected based on planned uses of the revenue, such as capital projects, and the amount required to balance the FY 2018-20 budget.

EXPENSE ASSUMPTIONS

The expenditure assumptions of the five-year plan incorporate spending contingent upon adoption of the rate increase, such as the General Fund Transfer and planned capital projects. Specific use of the capital funds is detailed in the 2018-23 Capital Improvement Program Plan. Current debt service obligations are included, in addition to the planned issuance of $52.2 million in new debt. Other operating expenses are projected based upon employee Memorandums of Understanding, current contractual obligations, and an assumed increase in miscellaneous costs equal to the CPI, adjusted for historical trends where applicable. The Water Conservation Fund is incorporated into the five-year plan, with projections based on historical trends and planned program expansion.

BALANCING MEASURES

The Water Fund identified cost-reduction opportunities during development of the five-year plan totaling $411 thousand in FY 2018/19 and $65 thousand in FY 2019/20. Approximate amounts are listed by expenditure category below.

	FY 2018/19	FY 2019/20
• Professional Services	156,000	6,000
• Production and Chemical Costs	150,000	-
• Miscellaneous Costs	105,000	59,000

FUND RESERVES

A line of credit will allow the use of reserves to balance the FY 2018-19 budget while maintaining fund reserves at the target minimum reserve level. In subsequent years of the five-year plan, the projected financial performance will produce fiscal year end reserves at or above the minimum reserve target, without supporting or corrective measures.

WATER FUND FIVE-YEAR FINANCIAL PLAN

	Estimated FY 2017/18	Adopted FY 2018/19	Adopted FY 2019/20	Projected FY 2020/21	Projected FY 2021/22	Projected FY 2022/23
REVENUE						
Retail Sales	58,579,182	62,487,000	65,589,000	68,841,000	72,249,000	76,198,000
Water Wholesale and Conveyance Revenues	4,963,000	5,517,000	7,298,000	7,424,000	7,552,000	7,683,000
Other Operating Revenues	1,855,532	1,791,303	1,791,303	1,791,303	1,791,303	1,791,303
Non-Operating Revenues	2,777,447	3,772,000	3,982,400	4,200,580	4,527,680	4,891,921
Capital Contributions	2,400,000	2,050,000	2,050,000	2,000,000	2,000,000	2,000,000
Water Conservation Surcharge	868,845	953,822	995,783	1,033,000	1,084,000	1,143,000
Use of Bond Proceeds for Capital	-	11,617,000	12,899,000	26,853,000	18,891,000	24,965,000
Use of Equipment Lease Proceeds	2,300,000	-	-	-	-	-
Total Revenues	73,744,006	88,188,125	94,605,486	112,142,883	108,094,983	118,672,224
EXPENSES						
Personnel Costs	21,171,209	22,426,911	23,840,048	24,888,941	25,776,193	26,368,232
Water System Operations	22,654,674	22,265,989	22,827,968	24,018,936	24,686,308	25,693,985
Capital Outlay	25,116,485	22,799,458	18,903,354	33,884,968	23,652,419	30,089,738
Debt Service	15,918,092	17,814,691	19,846,914	19,283,332	20,842,645	23,773,016
General Fund Transfer	6,173,100	6,583,600	7,025,300	7,372,300	7,744,800	8,126,700
Water Conservation Program	1,107,783	1,652,112	1,743,450	1,033,000	1,084,000	1,143,000
Total Expenses	92,141,343	93,542,761	94,187,034	110,481,477	103,786,365	115,194,671
Five-Year Financial Plan Surplus/(Deficit)	(18,397,337)	(5,354,636)	418,452	1,661,406	4,308,618	3,477,553
FUND RESERVES						
Beginning Water Fund Reserve	305,418,000	287,020,663	281,666,027	282,084,479	283,745,885	288,054,503
Five-Year Financial Plan Surplus	-	-	418,452	1,661,406	4,308,618	3,477,553
Use of Fund Balance	(18,397,337)	(5,354,636)	-	-	-	-
Ending Water Fund Reserve	287,020,663	281,666,027	282,084,479	283,745,885	288,054,503	291,532,056

**From June 30, 2016 Comprehensive Annual Finance Report, ending fund balance.*

REFUSE FUND FIVE-YEAR FINANCIAL PLAN

The Solid Waste Division of the Public Works Department presents a five-year plan that will facilitate future policy discussions related to operational strategies, such as the extent of outsourcing of services. Currently, nearly 40% of residential services are outsourced under a contract expiring in FY 2018/19. Commercial services are fully outsources under contracts which currently extend to FY 2022/23. Additionally, as with all enterprise funds, the long-term financial plan will assist City leadership to assess the capacity of the existing rate structure to support operating and capital expenses.

REVENUE ASSUMPTIONS

In FY 2018/19, revenue assumptions are based on historical trends; economic factors, such as the decline of recycling revenues based on a reduction in industry demand; and increases in parking fines (assessed for street sweeping). Current market forces are creating negative demand for recyclables due to China's recent waste import ban on some materials (select papers and plastics) and price reductions for certain high volume materials (i.e. cardboard). In the subsequent four years of the five-year pan, no growth is projected in the user fee category due to the absence of planned rate increases.

Several of the main expense categories for the refuse operation are subject to external factors, such as disposal, processing, outside contract costs, and City overhead and labor cost increases driven in part by CalPERS. The City is also responsible for maintaining a closed City landfill and for equipment costs which include truck replacement, fuel and maintenance as well as the purchase and replacement of automated residential trash containers for all service areas.

EXPENSE ASSUMPTIONS

Primary influences to the major expense categories included in the five-year plan are greater demands for service (i.e., railroad, on/off ramp, and homeless clean-ups), and regulatory mandates (new organics management rules and costly air quality mandates for refuse equipment). These factors were considered and incorporated into the five-year plan. Expense assumptions also include personnel increases based on employee Memorandums of Understanding and CalPERS cost projections, and CPI increases for miscellaneous operating expenses. The actual cost of contractual obligations and debt service are projected in the five-year plan. Charges from other funds are based on the projections provided by the administrators of those funds, such as the cost of parking services that support street sweeping operations.

FUND RESERVES

The Refuse Fund is expected to end FY 2019/20 with a negative fund balance, a trend that is projected to continue through the remainder of the five-year plan unless corrective action is taken. Expenses will continue to grow and, without a rate increase, will continue to outpace revenues to al larger degree each fiscal year. Corrective actions that are not currently incorporated into the five-year plan may include the deferral of equipment purchases and a reduction of personnel costs through attrition or deliberately extended periods of position vacancies.

BALANCING MEASURES

At present, there are few opportunities for balancing measures in the Refuse Fund. However, investment in equipment may be delayed by $600,000 in fiscal years 2018/19 and 2019/20. Additionally, vacancies in personnel positions may be extended to realize temporary savings in personnel. The vacancy savings option is not a long-term solution, as services levels may be negatively impacted. The Refuse Fund is currently undergoing a Performance Audit which may identify opportunities for efficiency measures that have a cost-benefit.

REFUSE FUND FIVE-YEAR FINANCIAL PLAN

	Estimated FY 2017/18	Adopted FY 2018/19	Adopted FY 2019/20	Projected FY 2020/21	Projected FY 2021/22	Projected FY 2022/23
REVENUE						
User Fees	21,058,416	21,383,857	21,383,857	21,383,857	21,383,857	21,383,857
Street Sweeping Fines	1,258,548	1,207,200	1,250,000	1,293,750	1,339,031	1,385,897
Miscellaneous Revenues	1,501,091	462,578	462,578	462,578	462,578	462,578
Total Revenues	23,818,055	23,053,635	23,096,435	23,140,185	23,185,466	23,232,332
EXPENSES						
Personnel Costs	5,251,637	5,768,981	6,193,369	6,437,802	6,652,052	6,829,316
Non-Personnel Costs	9,269,887	8,533,005	8,701,954	8,807,768	8,891,301	8,970,896
Special Projects	4,516,095	4,672,890	4,758,753	4,849,927	4,942,953	5,037,864
Equipment Outlay	1,624,849	1,434,000	1,434,000	1,434,000	1,434,000	1,434,000
Debt Service	74,081	198,931	167,402	157,385	157,384	157,305
Capital Outlay	268,655	36,551	32,216	11,331	-	-
Allocated Costs, Utilization Charges and Operating Transfers	3,557,326	4,587,772	4,905,550	5,128,492	5,372,151	5,527,069
Total Expenses	24,562,530	25,232,130	26,193,244	26,826,705	27,449,841	27,956,450
Five-Year Financial Plan Surplus/(Deficit)	(475,820)	(2,178,495)	(3,096,809)	(3,686,520)	(4,264,375)	(4,724,118)
FUND RESERVES						
Beginning Refuse Fund Reserve	4,629,000	3,884,525	1,974,685	(1,085,573)	(4,739,877)	(8,992,921)
Use of Fund Balance	(744,475)	(2,178,495)	(3,096,809)	(3,686,520)	(4,264,375)	(4,724,118)
Ending Refuse Fund Reserve	3,884,525	1,974,685	(1,085,573)	(4,739,877)	(8,992,921)	(13,717,039)

**From June 30, 2016 Comprehensive Annual Finance Report, ending fund balance.*

SEWER FUND FIVE-YEAR FINANCIAL PLAN

The five-year plan for the Sewer Fund will help City leadership to assess a recent policy decision related to sewer rates and the ability of the fund to achieve the minimum reserve requirements set forth in a Sewer Enterprise Fund Reserve Policy adopted on November 15, 2016. A five-year sewer services rate plan, extending through FY 2017/18 was adopted by the City Council on May 13, 2014. On December 29, 2018, Council rescinded the rate increase scheduled for the fifth year of the plan (FY 2018/19) based on financial analysis and fiscal projections presented at that time.

REVENUE ASSUMPTIONS

Based on the rescinded rate increase for FY 2018/19 and no planned rate increases for the subsequent fiscal years, the five-year plan projects flattening revenues through FY 2022/23, with a modest 0.9% growth in service demand.

EXPENSE ASSUMPTIONS

The five-year expense projections of the Sewer Fund are largely dominated by debt service obligations, which account for more 40% of total fund expenses. Debt service for the 2009B and 2015A Bonds were structured so that the City would pay interest only for the first few years and would begin paying principal beginning FY 2016/17. The planned rate increases were intended to pay for the increased payments as they came due. As such, debt service for these two bonds for FY 2016/17 was $17.5 million and will be increasing to $28.5 million for FY 2018/19 and $28.5 million for FY 2019/20.

Within non-personnel costs, CPI increases have been assumed for miscellaneous costs, adjusted by historical trends and known factors, such as contractual obligations. Personnel cost assumptions incorporate projected CalPERS cost increases and the impacts of employee Memorandums of Understanding. Capital project expenses are not included in the five-year financial plan; the projects are funded by bond proceeds and are detailed in the 2018-23 Capital Improvement Program Plan.

FUND RESERVES

The five-year financial plan for the Sewer Fund indicates that the fund will be operating at a deficit for the FY 2018-20 two-year budget period. A reduction in debt service obligations in FY 2020/21 is expected to briefly return the fund to a minimal operating surplus, before returning to a deficit in the final two fiscal years of the five-year plan. The fiscal condition of the fund will be significantly impacted by the lack of rate increases, which were previously designed to keep pace with the rising cost of operations (CPI and personnel) and debt service requirements. Mitigating actions will be explored, such as debt restructuring and a reduction of personnel. Fund reserves will be used to balance the FY 2018-20 budget; within each of the five years of the plan, fund reserves are expected to meet the reserve target established in the Sewer Enterprise Fund Reserve Policy, while utilizing reserves to cover operating deficits.

BALANCING MEASURES

Development of a Wastewater Master Plan and Five-Year Rate Plan is currently in progress and is anticipated to be completed by Fall 2018. One of the primary goals of these plans is to develop sewer rate and financing alternatives for the five-year planning cycle of FY 2019-24. Additionally, the Sewer Department will explore opportunities for the restructuring of existing debt and reducing personnel.

SEWER FUND FIVE-YEAR FINANCIAL PLAN

	Estimated FY 2017/18	Adopted FY 2018/19	Adopted FY 2019/20	Projected FY 2020/21	Projected FY 2021/22	Projected FY 2022/23
REVENUE						
User Fees	59,014,972	59,546,107	60,082,022	60,622,761	61,168,364	61,718,880
Miscellaneous Revenues	6,864,466	7,301,198	7,470,078	7,627,818	7,751,942	7,793,039
Total Revenues	65,879,438	66,847,305	67,552,100	68,250,579	68,920,306	69,511,919
EXPENSES						
Personnel Costs	11,630,341	14,307,146	15,368,292	16,047,117	16,549,994	16,912,754
Non-Personnel Costs	18,142,878	15,710,193	14,576,690	14,751,885	15,212,803	15,670,321
Special Projects	2,011,281	2,050,549	2,098,963	2,341,437	2,395,223	2,450,353
Equipment Outlay	1,306,224	1,361,500	1,211,500	1,063,950	1,090,549	1,117,813
Capital Outlay	8,945,000	2,021,761	764,343	3,020,696	-	-
Debt Service	28,528,558	33,665,119	33,092,534	29,070,625	28,718,406	28,714,091
Allocated Costs, Utilization Charges and Operating Transfers	3,568,972	5,104,028	4,442,932	4,789,954	4,999,301	5,123,502
Total Expenses	74,133,254	74,220,296	71,555,254	71,085,664	68,966,276	69,988,834
Five-Year Financial Plan Surplus/(Deficit)	(8,253,816)	(7,372,991)	(4,003,154)	(2,835,085)	(45,970)	(476,915)
FUND RESERVES						
Beginning Sewer Fund Reserve	205,531,000	197,277,184	189,904,193	185,901,039	183,065,954	183,019,984
Use of Fund Balance	(8,253,816)	(7,372,991)	(4,003,154)	(2,835,085)	(45,970)	(476,915)
Ending Sewer Fund Reserve	197,277,184	189,904,193	185,901,039	183,065,954	183,019,984	182,543,069

**From June 30, 2016 Comprehensive Annual Finance Report, ending fund balance.*

PARKING FUND FIVE-YEAR FINANCIAL PLAN

The Parking Fund is guided by a Strategic Parking Plan adopted by the City Council in March 2017. This plan included a series of rate increases as well as initiatives to enhance parking services. The City's parking lots and garages are prone to divestment as new development projects are initiated; currently, six lots and one garage are likely to be transitioned to private developers. Other parking properties serve as collateral for debt obligations.

REVENUE ASSUMPTIONS

In the five-year plan, decreasing revenues are projected for FY 2018/19 as compared to prior year, due to the anticipated loss of 32% of parking property, including metered spaces, to development projects. Nominal growth of in the following four years is forecasted as a result of planned increases in parking rates. Proceeds from the sale of parking property is not projected in the five-year plan.

EXPENSE ASSUMPTIONS

Expense assumptions in the five-year plan include known contractual obligations for the management of parking property; the management of all City-owned parking garages and lots is currently outsourced. Personnel increases, including those stipulated in the employee Memorandums of Understanding and CalPERS cost increases are incorporated into the plan. Debt obligations and charges from other funds are also factored in. Miscellaneous non-personnel are projected to increase slightly due in response to traditional economic factors, but efforts are made to keep discretionary costs flat through the five years of the plan.

FUND RESERVES

The Parking Garage operates in a deficit position. The five-year plan factors in the loss of Garage 3 to development; this property produces the greatest return on investment to the Parking Fund, and the loss of these revenues will negatively impact fund balance. Shortages in the Parking Fund will be subsidized by the General Fund; however, neither the General Fund nor the Parking Fund include projected subsidies in the five-year plan or the 2018-20 Biennial Budget. Corrective actions to offset the operating deficits will be explored and may include a restructuring of parking times and rates, and assessing a surcharge on new development that replaces parking facilities and/or lost operating revenue.

BALANCING MEASURES

City staff will recommend a number of balancing measures or corrective actions to the City Council to address the shortfalls in the FY 2016-18 budget, and to make progress toward a future where parking revenues will fully support operating costs.

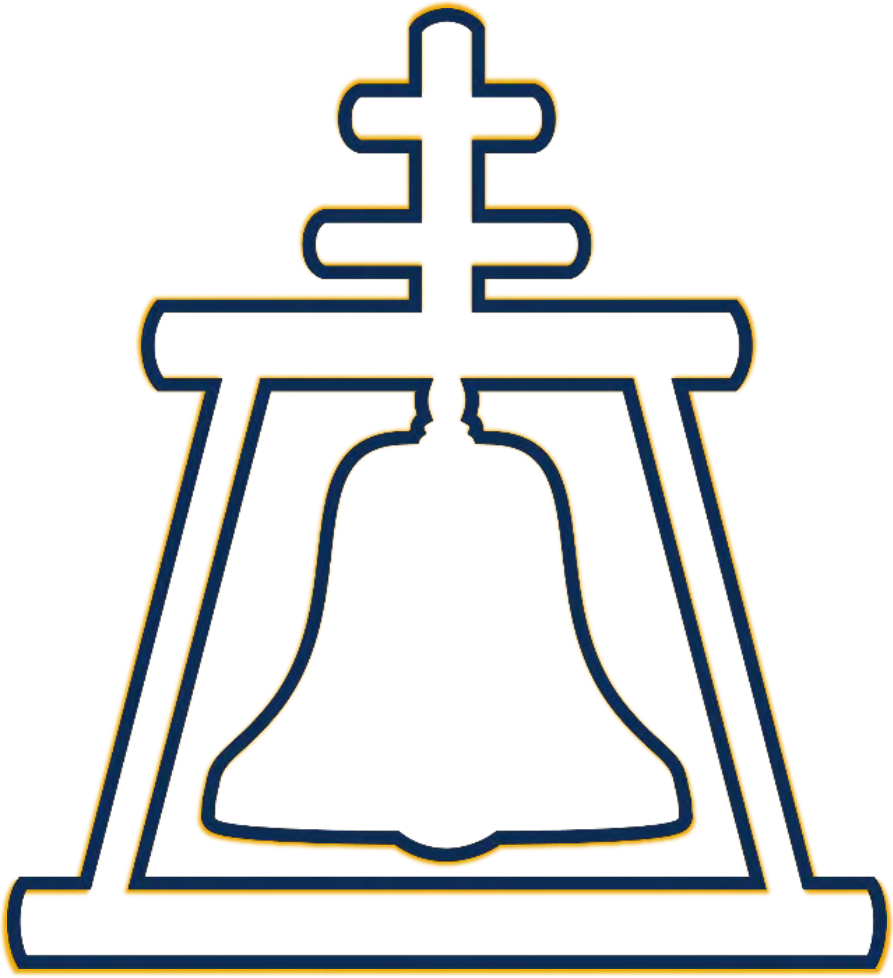
- Implementation of additional Plan recommendations (not previously approved)
    - Reduce 90 minute free parking to 60 minutes
    - Eliminate Reserved Permit Parking program
    - Increase daily maximum rate to $10
    - Extend metered end time to 6:00 p.m.
    - Adjust evening rate hours to start at 6:00 p.m. on Thursday to Saturday
    - Implement demand-based pricing to maximize utilization
- Increase of the base parking fine – An analysis will need to be completed to consider increasing current base fine of $25
- Assessing a surcharge on new development that replaces parking facilities and/or lost operating revenue
- Allocating a portion of parking facility or land value sale proceeds to the Public Parking Fund to compensate for lost revenues

PARKING FUND FIVE-YEAR FINANCIAL PLAN

	Estimated FY 2017/18	Adopted FY 2018/19	Adopted FY 2019/20	Projected FY 2020/21	Projected FY 2021/22	Projected FY 2022/23
REVENUE						
User Fees	6,940,922	6,526,021	6,646,218	6,778,992	6,914,421	7,052,562
Miscellaneous Revenues	2,617	3,000	3,000	3,000	3,000	3,000
Total Revenues	6,943,539	6,529,021	6,649,218	6,781,992	6,917,4211	7,055,5622
EXPENSES						
Personnel Costs	1,143,265	1,434,139	1,552,275	1,620,240	1,667,941	1,696,898
Non-Personnel Costs	3,856,034	4,008,489	3,880,828	3,960,776	4,068,044	4,176,198
Minor Capital	25	0	0	0	0	0
Debt Service	1,861,218	1,714,397	1,705,654	2,492,892	3,217,796	3,218,286
Allocated Costs, Utilization Charges and Operating Transfers	(289,936)	(285,204)	(287,708)	(1,116,723)	(1,859,453)	(1,889,882)
Total Expenses	6,570,606	6,871,821	6,851,049	6,957,185	7,094,328	7,201,500
Five-Year Financial Plan Surplus/(Deficit)	372,933	(342,800)	(201,831)	(175,193)	(176,907)	(145,938)
FUND RESERVES						
Beginning Parking Fund Reserve*	19,011,000	19,383,933	19,041,133	18,839,302	18,664,109	18,487,202
Five-Year Financial Plan Surplus	372,933	-	-	-	-	-
Use of Fund Balance	-	(342,800)	(201,831)	(175,193)	(176,907)	(145,938)
Ending Parking Fund Reserve	19,383,933	19,041,133	18,839,302	18,664,109	18,487,202	18,341,264

**From June 30, 2016 Comprehensive Annual Finance Report, ending fund balance.*

Biennial Budget Overview



OVERVIEW

The City's 2018-20 Biennial Budget totals $1.08 billion in FY 2018/19 and $1.12 billion in FY 2019/20. The table below includes expenditure budgets for the City's major funds, which comprise nearly 90% of the total expenditure budget.

	FY 2018/19	FY 2019/20
• General Fund	269,163,869	282,162,549
• Measure Z Fund	45,439,736	56,409,417
• Electric Funds	429,263,021	451,547,309
• Water Funds	93,542,761	94,187,034
• Sewer Fund	74,220,296	71,555,254
• Refuse Fund	25,232,130	26,193,244

FUND REORGANIZATIONS

MEASURE Z

In November 2016, the voters of the City of Riverside passed Measure Z, a one-cent transaction and use tax, to restore and fund critical needs, such as first responder staffing and vehicles, road and tree maintenance, and building repair and maintenance. One of the promises made by City leadership was full transparency of the use of Measure Z funding, facilitated by the tracking of spending in a separate fund. Two Measure Z funds have been established for this purpose: the 110 Fund, which is a subunit of the General Fund, and Fund 420 to track capital expenditures funded by Measure Z.

CIVIC ENTERTAINMENT

Previously, the Riverside Convention Center (RCC), Fox Entertainment Plaza (including The Box and Showcase) and the Riverside Municipal Auditorium (RMA) were fiscally managed in the General Fund. Two enterprises funds, the Convention Center Fund and the Entertainment Fund, have been established to track all financial activity of these facilities, including any debt service charges. The financial activity in the new funds will provide greater transparency and the subsidy provided by the General Fund will be more pronounced through operating transfers. The total General Fund subsidy of these two funds is projected to be $8.3 million in each fiscal year of the FY 2018-20 Biennial Budget.

SPECIAL DISTRICTS

Special districts, including the street light assessment district, landscape maintenance districts, and park maintenance districts were previously budgeted and reported in the General Fund. These districts are supported through increased property tax assessments, self-imposed by the landowners, to fund improvements. The special districts should be self-supporting; however, over time, based on the dollar limits imposed during their original creation, this is not always the case. A Special Revenue fund titled Special Districts has been established to budget and account for the activities of the assessment districts. This fund will provide greater transparency of special district activity, while the operating subsidy provided by the General Fund will ensure revenues meet the requirement expenditures. The operating subsidy required for each fiscal year of the FY 2018-20 Biennial Budget is $1.1 million.

DEBT

Historically, pension bond debt and other general obligation debt issues (e.g. 2008 COPS) have been accounted for in separate funds. All General Fund debt payments will now reside in a Debt Service Fund with utilization charges to the General Fund in order to pay for its share of the debt payment activity.

DEPARTMENT REORGANIZATIONS

The City continually assesses the efficiency and effectiveness of its operating structure as it seeks to meet its strategic goals and the needs of the community. In July 2015, the City Council endorsed a Financial and Performance Audit Program providing for comprehensive and independent financial and performance audits of all departments by qualified experts on a five year rotating basis. The results of these audits or other internal assessments may prompt a reorganization of functions or programs within the City. Significant department reorganizations are described below.

- The Arts and Cultural Affairs Division traditionally functioned under the purview of the Museum Department. This division has been moved to the Community and Economic Development Department, which manages many aspects of the City's arts and cultural events, including the Downtown Farmer's Market, Festival of Lights, and art events.

- Within the Innovation and Technology Department, the GIS and Project Management Divisions were merged with a newly formed division titled Innovation Division.

- The Museum has merged its Administrative Division with the Facilities and Operations Division.

- Within the Finance Department, the Financial Resources Division has been separated into the Debt and Treasury Administration Division, Business Tax Division, and Budget and Revenue Division.

CITYWIDE BIENNIAL BUDGET SUMMARY

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
REVENUES / TRANSFERS IN					
Taxes	193,478,621	204,855,134	195,381,910	242,633,703	246,551,041
Licenses and Permits	12,366,919	13,547,588	13,620,662	13,556,902	13,971,770
Intergovernmental	54,549,832	36,167,683	26,282,573	31,741,402	32,136,347
Charges for Services	541,162,320	574,328,571	577,474,208	598,662,910	617,250,338
Fines and Forfeits	5,728,628	5,839,800	5,434,323	5,587,750	5,686,720
Special Assessments	10,752,334	11,431,767	10,924,309	11,511,633	11,512,130
Miscellaneous	65,347,420	59,057,862	31,427,045	28,288,511	29,103,327
Rents	6,887,003	3,152,720	1,065,000	2,224,552	2,264,512
Other Financing Sources	-1,224,935	2,220,792	1,444,355	562,640	2,263,701
Operating Transfers In	79,129,871	112,005,280	47,241,428	79,650,114	80,623,732
Advances from Other Funds	40,401,391	31,605,279	-	-	-
Use of Bond Proceeds	-	-	-	34,046,000	40,485,000
Use of Fund Balance Reserves	38,047,860	-	50,292,886	28,098,194	35,473,461
Total Revenues / Transfers In	1,046,627,264	1,054,212,476	960,588,699	1,076,564,311	1,117,322,079
EXPENDITURES / TRANSFERS OUT					
Personnel Costs	281,688,232	299,543,630	317,403,311	351,912,591	379,693,478
Non-Personnel Costs	333,089,375	321,511,296	351,891,092	368,232,195	379,796,683
Special Projects	40,742,850	39,660,351	42,274,338	48,156,921	50,203,542
Equipment Outlay	10,103,545	6,637,770	5,556,178	5,864,247	5,731,105
Debt Service	166,907,394	192,424,471	155,863,837	166,099,363	173,977,292
Capital Outlay	166,406,526	100,252,777	65,220,746	82,772,526	74,294,127
Charges To/From and Transfers Out	47,689,342	94,182,181	22,379,197	53,526,468	53,625,852
Total Expenditures / Transfers Out	1,046,627,264	1,054,212,476	960,588,699	1,076,564,311	1,117,322,079

BUDGETED USE OF FUND BALANCE

Several funds plan to use designated fund balance to fund allowable expenditures while other funds, such as the Electric and Water funds, plan a strategic drawdown of excess fund balance reserves. In all cases, the use of fund balance reserves will not impair the fund's ability to remain compliant with their respective fund balance reserve policies. Specific details regarding the drawdown of fund balance reserves can be found in the Five-Year Financial Plans section of this document.

STRATEGIC DRAWDOWN OF RESERVES

The following funds plan a strategic use of reserves; with the exception of the Special Districts fund, details regarding the drawdown of fund balance reserves for these funds can be found in the Five-Year Financial Plans section of this document.

	FY 2018/19	FY 2019/20
• General Fund	-	904,348
• Measure Z Fund	-	3,816,121
• Special Districts	164,388	146,825
• Electric	15,162,869	17,959,379
• Electric-Public Benefit	6,598,327	6,207,446
• Water	4,656,346	-
• Water Conservation	698,290	747,667
• Refuse	2,178,495	3,096,809
• Sewer	7,372,991	4,003,154
• Public Parking	342,880	201,831

USE OF RESERVES FOR ALLOWABLE PURPOSES

The nature of the following funds are such that financial resources may be reserved in fund balance until such time as they are required for allowable expenditures, such as capital projects.

	FY 2018/19	FY 2019/20
• Special Gas Tax	540,166	7,097
• Housing Authority	1,556,048	1,671,135
• Airport	261,839	1,010
• Special Transit	415,742	413,433
• Unemployment Insurance	44,836	37,466
• Central Garage	699,565	541,816

BUDGETED USE OF BOND PROCEEDS

Two funds plan a use of bond proceeds to fund capital projects in FY 2018-20, as listed below:

	FY 2018/19	FY 2019/20
• Electric	22,429,000	27,586,000
• Water	11,617,000	12,899,000

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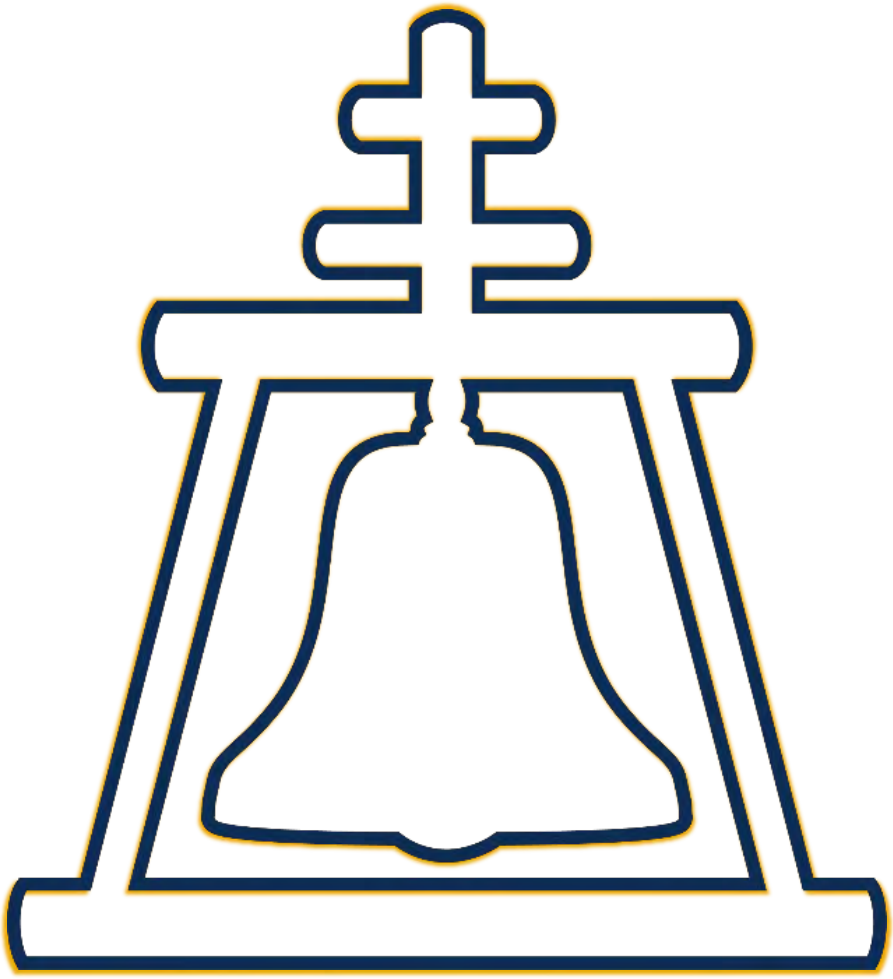
Revenue Overview

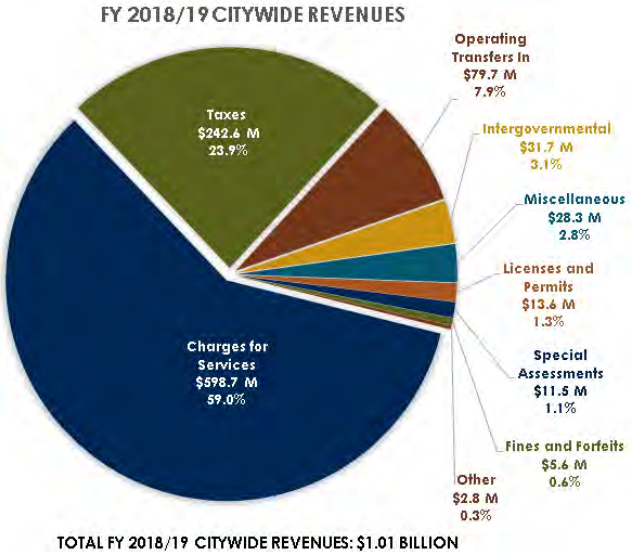


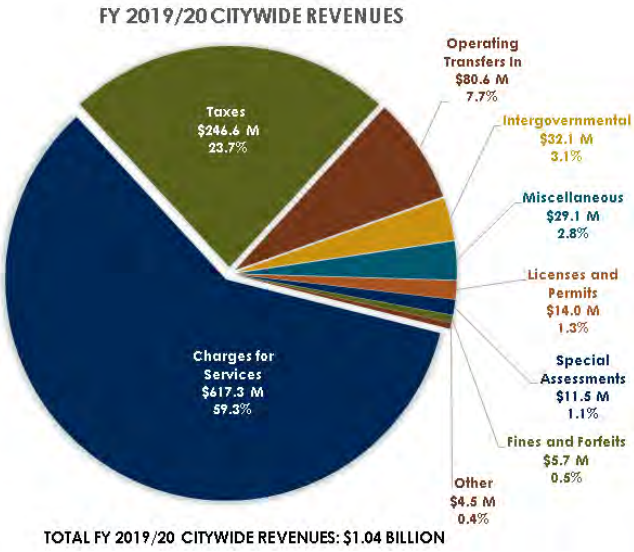
REVENUE OVERVIEW

Revenues for the FY 2018-20 Biennial Budget are the result of a collaborative effort of the Finance Department and City departments that administer revenue-generating programs and services. City departments perform a comprehensive review of past revenue history, consider the effect of economic trends on relevant revenue sources, and assess the current demand for specific programs and services. For example, the Community and Economic Development Department, with the assistance of industry experts, assesses anticipated commercial and private development and projects the impact of those effects on departmental revenues, such as building and planning permits. For sales taxes, the Finance Department solicits the advice from local businesses, a sales tax consultant, and other industry sources and economic reports. All of these data points are looked at in context with historical revenue trends.

The City of Riverside categorizes revenues into nine major categories, each with distinct revenue characteristics. Sales and property taxes comprise more than half of General Fund operating revenues. Charges for Services, due to the City's Electric, Water, Sewer and Refuse utilities, comprises the largest revenue source across all funds for the City, at approximately 60% of total City revenues. Additional details related to revenue projections are included in the Five-Year Financial Plans section of this budget document.

Citywide revenues are anticipated to be $1.01 billion for FY 2018/19 and $1.04 billion in FY 2019/20. The charts below provide a breakdown of revenue by major revenue type.





TAXES

The Taxes category includes Property Tax, Sales and Use Tax, Transient Occupancy Tax, Franchise Tax, and Utility Users Tax. Information used to project these revenues include industry experts, current economic data, consultants and historical revenue performance. The largest sources of taxes occur in the General Fund and Measure Z, listed below. The tax revenues in these two funds comprise more than 90% of total tax revenue.

	FY 2018/19	FY 2019/20
• Property Tax	65,229,094	67,340,561
• Sales and Use Tax	65,504,489	66,159,534
• Measure Z Transaction Use Tax	52,072,570	52,593,296
• Utility Users Tax	28,341,915	29,104,890
• Transient Occupancy Tax	7,300,447	7,592,465
• Franchise Fees	4,726,826	4,764,768

		Taxes				
		Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
CITY FUND						
101	General Fund	156,172,434	162,199,995	174,538,426	171,102,771	174,962,218
110	Measure Z Fund	-	12,605,474	51,557,000	52,072,570	52,593,296
170	Development	1,671,592	1,066,146	1,079,672	1,473,786	1,568,836
371	RDSA RORF-Arlington	2,258,500	2,396,405	2,071,724	2,061,114	2,061,315
372	RDSA RORF-Casa Blanca	1,918,275	1,887,242	1,841,738	1,818,671	1,807,249
373	RDSA RORF-Eastside	4,300	21,800	29,500	-	-
374	RDSA RORF-Magnolia Center	1,520,759	1,586,878	1,355,947	1,351,551	1,351,907
376	RDSA RORF-Univ Corr/Syn Cyn	4,379,554	4,920,638	3,742,396	3,799,947	3,789,656
378	RDSA RORF-Downtown/Airport	16,949,556	8,885,203	7,448,904	5,940,718	5,403,989
379	RDSA RORF-La Sierra/Arlanza	5,279,347	6,165,438	3,273,603	3,012,575	3,012,575
471	RDSA RORF-Arlington	340,000	225,000	-	-	-
472	RDSA RORF-Casa Blanca	30,000	15,000	-	-	-
474	RDSA RORF-Magnolia Ctr	90,000	90,000	-	-	-
476	RDSA RORF-Univ Corr/Syc Cyn	1,008,202	1,007,375	-	-	-
478	RDSA RORF-Downtown/Airport	1,712,227	1,503,949	-	-	-
479	RDSA RORF-La Sierra/Arlanza	120,000	246,721	-	-	-
530	Airport	23,874	31,871	-	-	-
Total Taxes		193,478,620	204,855,135	195,381,910	242,633,703	246,551,041

LICENSES AND PERMITS

The majority of Licenses and Permits revenue is received by the General Fund through the collection of animal license fees, building permits and other development-related permits, and business license tax. Parking fees are also included in this category. The General Fund accounts for 75%of all Licenses and Permit revenues; within the General Fund, 70% is Business Tax revenue, 18% is development-related or other miscellaneous permits, and Animal Control revenue rounds out the balance, at 11%. Information used to project these revenues include industry experts, feedback from the development community, current economic data and historical revenue performance.

		Licenses and Permits				
		Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
CITY FUND						
101	General Fund	9,076,943	9,814,735	10,499,738	10,188,247	10,531,009
410	Storm Drain	178,199	395,262	130,000	180,000	180,000
570	Public Parking	3,111,778	3,337,591	2,990,924	3,188,655	3,260,761
Total Licenses and Permits		12,366,920	13,547,588	13,620,662	13,556,902	13,971,770

INTERGOVERNMENTAL

Intergovernmental revenues come from other government agencies, primarily the state and federal governments. These revenues include general or categorical support, such as reimbursements for state mandates, and mutual aid reimbursement. The revenue projections are developed by the departments and reviewed by Finance. Information used to project these revenues includes feedback from various state/federal agencies and historical revenue performance.

		Intergovernmental				
		Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
CITY FUND						
101	General Fund	9,437,434	6,679,687	1,525,000	1,650,760	1,661,906
205	UASI	963,152	844,286	-	-	-
220	CDBG-Community Development	2,869,485	2,649,485	3,068,705	3,052,108	3,080,928
221	Home Investment Partnership Prg	597,053	(329,953)	872,658	875,863	884,622
222	Hsng Opport for Persons w/Aids	2,291,595	1,794,048	2,004,516	2,284,083	2,306,924
223	Development Grants	1,717,432	1,599,055	-	-	-
230	Special Gas Tax	6,746,979	6,142,010	6,455,000	11,881,724	11,881,724
240	Air Quality Improvement Fund	630,561	630,364	647,900	625,000	625,000
410	Storm Drain	221,539	60,574	-	-	-
430	Capital Outlay - Grants	16,237,848	1,671,178	637,500	-	-
431	Transportation Projects	165,059	297,217	-	-	-
432	Measure A Capital Outlay	8,068,014	7,305,683	7,661,000	7,663,000	7,816,000
433	Transp. Develop. Impact Fees	-	6,112	-	-	-
434	Transportation Unif Mig Fee	1,611,807	1,660,479	-	-	-
510	Electric	(384,495)	184,556	-	-	-
520	Water	191,038	590,069	-	-	-
521	Water Conservation	-	2,500	-	-	-
530	Airport	-	105,852	-	-	-
560	Special Transit	3,157,957	4,274,484	3,410,294	3,708,864	3,879,243
650	Central Garage	27,375	-	-	-	-
	Total Intergovernmental	54,549,833	36,167,686	26,282,573	31,741,402	32,136,347

CHARGES FOR SERVICES

Charges for Services is the City's largest revenue source and includes fees collected for utility services, parking and transportation, parks and recreational services, and cost recovery fees. The revenue projections for Charges for Services are developed collaboratively by Finance and the City department administering the fee; projections are based on historical trends, economic factors, and current demand for services.

Within the Charges for Services category, several rate increases have been implemented during the previous budget period (FY 2016-18) or are expected to be implemented in FY 2018-20. This impact of the rate increase that are expected to be implemented in FY 2018-20 are incorporated into the City's FY 2018-20 budget. The most notable rate increases include:

- Parking Fines: In FY 2016/17, the City Council approved an increase in specific parking fines to support the initiatives of the Strategic Parking Plan.

- Electric: In January 2018, the City Council conceptually approved an average annual system rate increase of 3% in electric utility rates. Formal approval of the rate plan is expected in May 2018.

- Water: In January 2018, the City Council conceptually approved an average annual system rate increase of 5.7% in electric utility rates. Formal approval of the rate plan is expected in May 2018.

Other information used to project these revenues include weather models, historical revenue performance, and any increases due to new development.

In prior years, the Convention Center and Entertainment Fund activity, including Charges for Services revenue, was recorded in the General Fund. Those revenues are now recorded in separate funds, as shown below, to provide better transparency into the activities of the related venues, including the Riverside Convention Center and Fox Theater.

		Charges for Services				
		Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
CITY FUND						
101	General Fund	26,433,639	31,360,309	26,923,153	17,392,068	17,825,452
510	Electric	345,600,831	357,737,193	358,838,900	365,108,589	379,052,738
511	Electric-Public Benefit Progs	8,727,925	8,845,617	8,958,000	8,975,000	9,317,000
520	Water	55,961,259	61,537,267	63,074,300	69,794,703	74,677,703
521	Water Conservation	1,242,447	1,117,860	847,000	937,000	984,000
530	Airport	1,549,322	1,577,736	1,343,000	1,343,000	1,378,025
540	Refuse	20,630,442	21,343,453	21,534,075	21,449,315	21,449,315
550	Sewer	53,331,142	63,047,064	67,025,994	65,502,343	66,255,395
560	Special Transit	376,960	359,322	534,823	400,000	450,000
570	Public Parking	-	-	-	-	-
580	Convention Center	-	-	-	6,882,827	7,255,343
581	Entertainment	-	-	-	8,021,439	8,021,439
610	Workers' Compensation Trust	6,126,389	6,022,290	6,187,246	8,853,264	7,603,295
620	Unemployment Insurance	103,045	105,883	107,123	112,533	120,427
630	Liability Insurance Trust	7,493,629	7,469,986	7,644,287	10,306,841	9,056,872
640	Central Stores	1,322,430	1,393,951	1,529,308	1,399,708	1,399,708
650	Central Garage	12,262,860	12,410,642	12,926,999	12,184,280	12,403,626
Total Charges for Services		541,162,320	574,328,573	577,474,208	598,662,910	617,250,338

FINES AND FORFEITS

Fines and Forfeits revenue includes administrative citations/penalties and other fines for municipal code violations. Information used to project these revenues includes any anticipate fine/penalty increases and historical revenue performance. Most of the revenue is a result of code enforcement violations and parking fines.

		Fines and Forfeits				
		Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
CITY FUND						
101	General Fund	1,937,187	1,975,245	1,745,065	1,808,500	1,831,885
530	Airport	6,652	4,561	-	-	-
540	Refuse	1,175,181	1,223,499	1,110,258	1,207,200	1,250,000
570	Public Parking	2,606,187	2,635,916	2,579,000	2,572,050	2,604,835
	Total Fines and Forfeits	5,728,628	5,839,800	5,434,323	5,587,750	5,686,720

SPECIAL ASSESSMENTS

Special Assessment revenues generally includes taxes generated in certain geographic areas of the City for specific purposes (e.g. landscape services, street lighting, infrastructure needs). Information used to project these revenues includes departmental estimated costs incurred in the project areas and any cap on revenue established during the development of the special district, where applicable. Special assessments show separately on property tax bills and are included in the total amount of tax

		Special Assessments				
		Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
CITY FUND						
101	General Fund	4,423,681	4,443,233	4,494,029	504,727	504,727
260	NPDES Storm Drain	1,137,105	1,093,787	1,391,370	1,391,370	1,391,370
291	Special Districts	-	-	-	4,066,241	4,067,238
390	Debt Service Fund - General	1,067,746	1,086,185	1,070,000	1,326,000	1,323,000
433	Transp. Develop. Impact Fees	406,923	951,645	125,000	300,000	300,000
741	Asmt Dist - Misc	438,156	410,549	403,856	409,000	412,000
742	Hunter Business Park Asmt Dist	932,259	928,650	993,795	993,795	993,795
745	Riverwalk Assessment District	723,084	728,458	715,413	728,500	725,000
746	Riverwalk Bus. Assmt. Dist.	267,235	276,730	287,205	299,000	294,000
753	CFD 90-1 Highlander Debt Svc	1,598	352	-	-	-
756	CFD-Riverwalk Vista	318,732	318,932	287,794	300,000	303,000
757	CFD-2002-1	-	-	-	-	-
758	CFD Syc. Canyon 92-1	656,114	660,008	641,034	661,000	662,000
759	CFD 2006-1-RW Vista Area #2	379,702	382,353	364,013	374,000	378,000
760	CFD 2014-2 Highlands	-	150,887	142,300	148,000	148,000
761	CFD 2013-1 Kunny Ranch	-	-	8,500	10,000	10,000
	Total Special Assessments	10,752,334	11,431,768	10,924,309	11,511,633	11,512,130

City of Riverside - Citywide Revenues By Fund

	Actual FY 2015/16	Actual FY 2016/17	Adopted FY 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
General Fund					
Taxes	156,172,433	162,199,994	174,538,426	171,102,771	174,962,218
Licenses & Permits	9,076,942	9,814,734	10,499,738	10,188,247	10,531,009
Intergovernmental	9,437,433	6,679,686	1,525,000	1,650,760	1,661,906
Charges for Services	26,433,639	31,360,308	26,923,153	17,392,068	17,825,452
Fines & Forfeits	1,937,186	1,975,245	1,745,065	1,808,500	1,831,885
Special Assessments	4,423,680	4,443,233	4,494,029	504,727	504,727
Miscellaneous	154,325	1,117,304	2,638,180	4,075	4,152
Rents	5,846,375	2,108,624	0	0	0
Miscellaneous	6,433,595	7,825,208	4,116,955	5,731,349	5,941,627
Operating Transfers In	44,796,045	86,436,150	46,142,500	61,427,623	66,032,026
Other Financing Sources	181,051	4,000,938	885,355	68,040	1,769,101
Advances from Other Funds	31,145,000	0	0	0	0
NA	0	2,887,507	0	0	0
Total General Fund	**296,037,710**	**320,848,935**	**273,508,401**	**269,878,160**	**281,064,103**
Measure Z Fund					
Taxes	0	12,605,473	0	52,072,570	52,593,296
Miscellaneous	0	954	0	0	0
Total Measure Z Fund	**0**	**12,606,427**	**0**	**52,072,570**	**52,593,296**
Development					
Taxes	1,671,592	1,066,146	1,079,672	1,473,786	1,568,836
Miscellaneous	-0	245,229	0	0	0
Total Development	**1,671,592**	**1,311,375**	**1,079,672**	**1,473,786**	**1,568,836**
UASI					
Intergovernmental	963,152	844,285	0	0	0
Miscellaneous	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Total UASI	**963,152**	**844,285**	**0**	**0**	**0**
CDBG-Community Development					
Intergovernmental	2,869,484	2,649,484	3,068,705	3,052,108	3,080,928
Fines & Forfeits	1	5	0	0	0
Miscellaneous	10,796	4,689	0	0	0
Miscellaneous	28,076	1,130	0	0	0
Advances from Other Funds	0	11,905	0	0	0
NA	0	380,790	0	0	0

City of Riverside - Citywide Revenues By Fund

	Actual FY 2015/16	Actual FY 2016/17	Adopted FY 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Total CDBG-Community Development	**2,908,360**	**3,048,007**	**3,068,705**	**3,052,108**	**3,080,928**
Home Investment Partnershp Prg					
Intergovernmental	597,053	-329,952	872,658	875,863	884,622
Miscellaneous	12,365	29,893	0	0	0
Miscellaneous	158,728	84,336	0	0	0
Operating Transfers In	0	1,163,464	0	0	0
Total Home Investment Partnershp Prg	**768,147**	**947,741**	**872,658**	**875,863**	**884,622**
Hsng Opport for Persons w/Aids					
Intergovernmental	2,291,595	1,794,047	2,004,516	2,284,083	2,306,924
Miscellaneous	0	-10,673	0	0	0
Total Hsng Opport for Persons w/Aids	**2,291,595**	**1,783,374**	**2,004,516**	**2,284,083**	**2,306,924**
Development Grants					
Intergovernmental	1,717,431	1,599,054	0	0	0
Fines & Forfeits	0	15	0	0	0
Miscellaneous	18,518	41,950	0	0	0
Miscellaneous	50,392	119,821	0	0	0
Total Development Grants	**1,786,342**	**1,760,841**	**0**	**0**	**0**
Neighborhood Stabiliztn Prgram					
Miscellaneous	1,222	1,224	0	0	0
Miscellaneous	0	10,161	0	0	0
Total Neighborhood Stabiliztn Prgram	**1,222**	**11,386**	**0**	**0**	**0**
Special Gas Tax					
Intergovernmental	6,746,979	6,142,009	6,455,000	11,881,724	11,881,724
Miscellaneous	242,202	9,235	150,000	150,000	150,000
Miscellaneous	20	0	0	0	0
Other Financing Sources	0	307,767	0	0	0
Total Special Gas Tax	**6,989,201**	**6,459,011**	**6,605,000**	**12,031,724**	**12,031,724**
Air Quality Improvement Fund					
Intergovernmental	630,561	630,363	647,900	625,000	625,000
Miscellaneous	9,691	2,643	0	0	0
Total Air Quality Improvement Fund	**640,253**	**633,007**	**647,900**	**625,000**	**625,000**
NPDES Storm Drain					
Special Assessments	1,137,105	1,093,787	1,391,370	1,391,370	1,391,370

City of Riverside - Citywide Revenues By Fund

	Actual FY 2015/16	Actual FY 2016/17	Adopted FY 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Miscellaneous	0	0	0	0	0
Total NPDES Storm Drain	**1,137,105**	**1,093,787**	**1,391,370**	**1,391,370**	**1,391,370**
Housing Authority					
Fines & Forfeits	31	90	0	0	0
Miscellaneous	61,707	21,418	0	0	0
Miscellaneous	-83,470	21,449	0	0	0
Operating Transfers In	2,942,000	7,900,000	1,098,928	0	0
Total Housing Authority	**2,920,268**	**7,942,958**	**1,098,928**	**0**	**0**
Low/Mod Housing Asset Fund					
Fines & Forfeits	549	468	0	0	0
Miscellaneous	136,285	170,625	0	0	0
Miscellaneous	381,433	530,136	0	0	0
Operating Transfers In	52,676	0	0	0	0
Other Financing Sources	0	-110,065	0	0	0
Total Low/Mod Housing Asset Fund	**570,944**	**591,163**	**0**	**0**	**0**
Special Districts					
Special Assessments	0	0	0	4,066,241	4,067,238
Operating Transfers In	0	0	0	1,109,783	1,110,191
Total Special Districts	**0**	**0**	**0**	**5,176,024**	**5,177,429**
RDSA RORF-Arlington					
Taxes	2,258,500	2,396,404	2,071,724	2,061,114	2,061,315
Miscellaneous	19,374	4,466	0	0	0
Miscellaneous	81	0	0	0	0
Advances from Other Funds	0	885	0	0	0
NA	0	-792	0	0	0
Total RDSA RORF-Arlington	**2,277,956**	**2,400,963**	**2,071,724**	**2,061,114**	**2,061,315**
RDSA RORF-Casa Blanca					
Taxes	1,918,275	1,887,242	1,841,738	1,818,671	1,807,249
Miscellaneous	28,361	4,792	0	0	0
Miscellaneous	201	0	0	0	0
Advances from Other Funds	0	1,752	0	0	0
NA	0	-1,571	0	0	0
Total RDSA RORF-Casa Blanca	**1,946,838**	**1,892,216**	**1,841,738**	**1,818,671**	**1,807,249**
RDSA RORF-Eastside					

City of Riverside - Citywide Revenues By Fund

	Actual FY 2015/16	Actual FY 2016/17	Adopted FY 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Taxes	4,300	21,800	29,500	0	0
Miscellaneous	7,440	571	0	0	0
Miscellaneous	6	0	0	0	0
Total RDSA RORF-Eastside	**11,746**	**22,371**	**29,500**	**0**	**0**
RDSA RORF-Magnolia Center					
Taxes	1,520,759	1,586,878	1,355,947	1,351,551	1,351,907
Miscellaneous	14,596	2,568	0	0	0
Miscellaneous	54	0	0	0	0
Advances from Other Funds	0	527	0	0	0
NA	0	-472	0	0	0
Total RDSA RORF-Magnolia Center	**1,535,410**	**1,589,501**	**1,355,947**	**1,351,551**	**1,351,907**
RDSA RORF-Univ Corr/Syn Cyn					
Taxes	4,379,554	4,920,637	3,742,396	3,799,947	3,789,656
Miscellaneous	57,880	13,285	0	0	0
Miscellaneous	261,134	30,047	0	0	0
Other Financing Sources	0	0	0	0	0
Advances from Other Funds	0	4,069	0	0	0
NA	0	-3,648	0	0	0
Total RDSA RORF-Univ Corr/Syn Cyn	**4,698,569**	**4,964,391**	**3,742,396**	**3,799,947**	**3,789,656**
RDSA RORF-Downtown/Airport					
Taxes	16,949,556	8,885,202	7,448,904	5,940,718	5,403,989
Miscellaneous	912,344	838,382	2,401,983	2,432,682	2,472,184
Miscellaneous	780	0	0	0	0
Operating Transfers In	0	17,877,912	0	0	0
Advances from Other Funds	39,778	7,743	0	0	0
NA	-39,778	-6,940	0	0	0
Total RDSA RORF-Downtown/Airport	**17,862,681**	**27,602,301**	**9,850,887**	**8,373,400**	**7,876,173**
RDSA RORF-La Sierra/Arlanza					
Taxes	5,279,347	6,165,438	3,273,603	3,012,575	3,012,575
Miscellaneous	16,110	10,125	0	0	0
Operating Transfers In	0	2,400,000	0	0	0
Total RDSA RORF-La Sierra/Arlanza	**5,295,458**	**8,575,563**	**3,273,603**	**3,012,575**	**3,012,575**
Debt Service Fund - General					
Fines & Forfeits	2,838	0	0	0	0

City of Riverside - Citywide Revenues By Fund

	Actual FY 2015/16	Actual FY 2016/17	Adopted FY 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Special Assessments	1,067,746	1,086,184	1,070,000	1,326,000	1,323,000
Miscellaneous	1,217,415	1,248,402	1,158,000	150,000	150,000
Rents	0	0	0	0	0
Miscellaneous	312,180	378,089	360,000	360,000	360,000
Operating Transfers In	109,093	5,787	0	0	0
Advances from Other Funds	0	31,578,394	0	0	0
Total Debt Service Fund - General	**2,709,273**	**34,296,858**	**2,588,000**	**1,836,000**	**1,833,000**
Debt Service Fund - PW					
Miscellaneous	11,302	8,728	0	0	0
Total Debt Service Fund - PW	**11,302**	**8,728**	**0**	**0**	**0**
Capital Outlay					
Miscellaneous	2,404	1,575	0	0	0
Miscellaneous	10	0	0	0	0
Total Capital Outlay	**2,414**	**1,575**	**0**	**0**	**0**
Storm Drain					
Licenses & Permits	178,199	395,262	130,000	180,000	180,000
Intergovernmental	221,538	60,573	0	0	0
Miscellaneous	25,057	-4,037	20,000	12,500	12,500
Miscellaneous	168	0	0	0	0
Operating Transfers In	0	0	0	0	0
Total Storm Drain	**424,963**	**451,799**	**150,000**	**192,500**	**192,500**
Special Capital Improvement					
Miscellaneous	1,945,022	3,217,475	2,100,000	1,950,000	1,950,000
Operating Transfers In	0	0	0	602,370	538,885
Total Special Capital Improvement	**1,945,022**	**3,217,475**	**2,100,000**	**2,552,370**	**2,488,885**
Regional Park Special Cap Imp					
Intergovernmental	0	0	0	0	0
Miscellaneous	446,670	1,051,672	500,000	534,000	534,000
Operating Transfers In	0	0	0	0	0
Total Regional Park Special Cap Imp	**446,670**	**1,051,672**	**500,000**	**534,000**	**534,000**
Measure Z - Capital Projects					
Miscellaneous	0	0	0	0	0
Operating Transfers In	0	0	0	5,729,554	4,628,198

City of Riverside - Citywide Revenues By Fund

	Actual FY 2015/16	Actual FY 2016/17	Adopted FY 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Total Measure Z - Capital Projects	**0**	**0**	**0**	**5,729,554**	**4,628,198**
Capital Outlay - Grants					
Intergovernmental	16,237,847	1,671,177	637,500	0	0
Special Assessments	0	0	0	0	0
Miscellaneous	53,455	1,821	0	0	0
Miscellaneous	703,871	4,274	0	0	0
Total Capital Outlay - Grants	**16,995,175**	**1,677,273**	**637,500**	**0**	**0**
Transportation Projects					
Intergovernmental	165,059	297,217	0	0	0
Miscellaneous	0	0	0	0	0
Total Transportation Projects	**165,059**	**297,217**	**0**	**0**	**0**
Measure A Capital Outlay					
Intergovernmental	8,068,014	7,305,682	7,661,000	7,663,000	7,816,000
Miscellaneous	266,742	10,588	150,000	150,000	150,000
Miscellaneous	0	50	0	0	0
Total Measure A Capital Outlay	**8,334,756**	**7,316,321**	**7,811,000**	**7,813,000**	**7,966,000**
Transp. Develop. Impact Fees					
Intergovernmental	0	6,111	0	0	0
Special Assessments	406,922	951,644	125,000	300,000	300,000
Miscellaneous	43,737	10,672	20,000	30,000	30,000
Miscellaneous	128,703	136,332	0	0	0
Operating Transfers In	0	0	0	0	0
Other Financing Sources	80,000	0	0	0	0
Total Transp. Develop. Impact Fees	**659,364**	**1,104,761**	**145,000**	**330,000**	**330,000**
Transportation Unif Mig Fee					
Intergovernmental	1,611,806	1,660,479	0	0	0
Miscellaneous	0	20	0	0	0
Operating Transfers In	58,214	0	0	0	0
Total Transportation Unif Mig Fee	**1,670,020**	**1,660,500**	**0**	**0**	**0**
Hunter Business Park Asmt Dist					
Miscellaneous	24,318	280	0	0	0
Total Hunter Business Park Asmt Dist	**24,318**	**280**	**0**	**0**	**0**
Canyon Springs Assmt District					

City of Riverside - Citywide Revenues By Fund

	Actual FY 2015/16	Actual FY 2016/17	Adopted FY 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Miscellaneous	2,489	-620	0	0	0
Total Canyon Springs Assmt District	**2,489**	**-620**	**0**	**0**	**0**
CFD-Riverwalk Vista					
Miscellaneous	25	512	0	0	0
Total CFD-Riverwalk Vista	**25**	**512**	**0**	**0**	**0**
CFD Syc. Canyon 92-1					
Miscellaneous	857	-168	0	0	0
Total CFD Syc. Canyon 92-1	**857**	**-168**	**0**	**0**	**0**
CFD 2006-1-RW Vista Area #2					
Miscellaneous	977	4,182	0	0	0
Operating Transfers In	6,224,919	9,581	0	0	0
Total CFD 2006-1-RW Vista Area #2	**6,225,896**	**13,763**	**0**	**0**	**0**
RDSA RORF-Arlington					
Taxes	340,000	225,000	0	0	0
Miscellaneous	25,570	2,232	0	0	0
Miscellaneous	2,701	-1	0	0	0
Other Financing Sources	0	-130,608	0	0	0
Total RDSA RORF-Arlington	**368,271**	**96,622**	**0**	**0**	**0**
RDSA RORF-Casa Blanca					
Taxes	30,000	15,000	0	0	0
Miscellaneous	8,843	-596	0	0	0
Miscellaneous	15	0	0	0	0
Operating Transfers In	0	56,000	0	0	0
Total RDSA RORF-Casa Blanca	**38,859**	**70,403**	**0**	**0**	**0**
RDSA RORF-Eastside					
Miscellaneous	1	0	0	0	0
Total RDSA RORF-Eastside	**1**	**0**	**0**	**0**	**0**
RDSA RORF-Magnolia Ctr					
Taxes	90,000	90,000	0	0	0
Miscellaneous	7,731	2,082	0	0	0
Miscellaneous	27,080	23,520	0	0	0
Total RDSA RORF-Magnolia Ctr	**124,811**	**115,602**	**0**	**0**	**0**

City of Riverside - Citywide Revenues By Fund

	Actual FY 2015/16	Actual FY 2016/17	Adopted FY 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
RDSA RORF-Univ Corr/Syc Cyn					
Taxes	1,008,202	1,007,375	0	0	0
Miscellaneous	32,027	12,931	0	0	0
Miscellaneous	-84,577	24,900	0	0	0
Other Financing Sources	0	-798,679	0	0	0
Total RDSA RORF-Univ Corr/Syc Cyn	**955,652**	**246,526**	**0**	**0**	**0**
RDSA RORF-Downtown/Airport					
Taxes	1,712,227	1,503,949	0	0	0
Miscellaneous	1,115,721	1,063,783	0	0	0
Miscellaneous	-50,421	-95,050	0	0	0
Other Financing Sources	-665,527	-1,614,188	0	0	0
Total RDSA RORF-Downtown/Airport	**2,111,999**	**858,493**	**0**	**0**	**0**
RDSA RORF-La Sierra/Arlanza					
Taxes	120,000	246,721	0	0	0
Miscellaneous	81,974	-11,365	0	0	0
Miscellaneous	11,280	22,567	0	0	0
Other Financing Sources	-1,457,892	0	0	0	0
Total RDSA RORF-La Sierra/Arlanza	**-1,244,637**	**257,923**	**0**	**0**	**0**
RDSA 2007 Bonds					
Miscellaneous	0	70,443	0	0	0
Miscellaneous	0	7,270	0	0	0
Operating Transfers In	10,146,493	0	0	0	0
Total RDSA 2007 Bonds	**10,146,493**	**77,713**	**0**	**0**	**0**
Electric					
Intergovernmental	-384,495	184,556	0	0	0
Charges for Services	345,600,831	357,737,192	358,838,900	365,108,589	379,052,738
Miscellaneous	5,143,290	1,808,521	5,868,000	5,451,800	5,717,300
Miscellaneous	33,045,211	26,675,074	6,201,560	4,961,543	5,163,656
Other Financing Sources	482,470	425,551	482,000	417,000	417,000
Total Electric	**383,887,309**	**386,830,897**	**371,390,460**	**375,938,932**	**390,350,694**
Electric-Public Benefit Progs					
Charges for Services	8,727,925	8,845,616	8,958,000	8,975,000	9,317,000
Miscellaneous	199,131	34,309	49,436	158,894	126,790
Miscellaneous	2,313	50	0	0	0

City of Riverside - Citywide Revenues By Fund

	Actual FY 2015/16	Actual FY 2016/17	Adopted FY 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Total Electric-Public Benefit Progs	**8,929,370**	**8,879,975**	**9,007,436**	**9,133,894**	**9,443,790**
Water					
Intergovernmental	191,037	590,069	0	0	0
Charges for Services	55,961,258	61,537,266	63,074,300	69,794,703	74,677,703
Miscellaneous	1,075,524	16,825	1,019,000	911,400	1,065,800
Rents	1,040,628	1,044,096	1,065,000	2,224,552	2,264,512
Miscellaneous	3,712,926	3,727,807	2,452,100	2,609,048	2,625,088
Operating Transfers In	3,333,333	0	0	0	0
Other Financing Sources	148,526	92,372	77,000	77,600	77,600
Total Water	**65,463,234**	**67,008,437**	**67,687,400**	**75,617,303**	**80,710,703**
Water Conservation					
Intergovernmental	0	2,500	0	0	0
Charges for Services	1,242,447	1,117,860	847,000	937,000	984,000
Miscellaneous	46,062	-718	5,646	16,822	11,783
Miscellaneous	0	88	0	0	0
Operating Transfers In	750,000	0	0	0	0
Total Water Conservation	**2,038,510**	**1,119,729**	**852,646**	**953,822**	**995,783**
Airport					
Taxes	23,873	31,870	0	0	0
Intergovernmental	0	105,852	0	0	0
Charges for Services	1,549,321	1,577,735	1,343,000	1,343,000	1,378,025
Fines & Forfeits	6,652	4,561	0	0	0
Miscellaneous	5,338	4,960	0	0	0
Miscellaneous	731	57,953	0	0	0
Other Financing Sources	0	18,836	0	0	0
Total Airport	**1,585,918**	**1,801,770**	**1,343,000**	**1,343,000**	**1,378,025**
Refuse					
Charges for Services	20,630,441	21,343,452	21,534,075	21,449,315	21,449,315
Fines & Forfeits	1,175,180	1,223,498	1,110,258	1,207,200	1,250,000
Miscellaneous	71,494	16,685	40,000	40,000	40,000
Miscellaneous	329,677	514,463	357,120	357,120	357,120
Other Financing Sources	5,848	0	0	0	0
Total Refuse	**22,212,643**	**23,098,101**	**23,041,453**	**23,053,635**	**23,096,435**
Sewer					

City of Riverside - Citywide Revenues By Fund

	Actual FY 2015/16	Actual FY 2016/17	Adopted FY 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Charges for Services	53,331,141	63,047,064	67,025,994	65,502,343	66,255,395
Miscellaneous	585,835	797,837	774,413	1,334,568	1,286,311
Miscellaneous	23,972	823,818	0	10,394	10,394
Operating Transfers In	819,173	0	0	0	0
Other Financing Sources	0	0	0	0	0
Total Sewer	**54,760,123**	**64,668,720**	**67,800,407**	**66,847,305**	**67,552,100**
Special Transit					
Intergovernmental	3,157,956	4,274,483	3,410,294	3,708,864	3,879,243
Charges for Services	376,960	359,321	534,823	400,000	450,000
Miscellaneous	8,106	-2,812	0	0	0
Miscellaneous	23,022	340,668	0	0	0
Other Financing Sources	139	46	0	0	0
Total Special Transit	**3,566,185**	**4,971,708**	**3,945,117**	**4,108,864**	**4,329,243**
Public Parking					
Licenses & Permits	3,111,777	3,337,591	2,990,924	3,188,655	3,260,761
Charges for Services	0	0	0	0	0
Fines & Forfeits	2,606,187	2,635,915	2,579,000	2,572,050	2,604,835
Miscellaneous	716,558	729,965	750,352	768,316	783,622
Miscellaneous	546	8,584	0	0	0
Total Public Parking	**6,435,069**	**6,712,056**	**6,320,276**	**6,529,021**	**6,649,218**
Convention Center					
Charges for Services	0	0	0	6,882,827	7,255,343
Miscellaneous	0	0	0	0	0
Operating Transfers In	0	0	0	4,879,601	4,879,651
Total Convention Center	**0**	**0**	**0**	**11,762,428**	**12,134,994**
Entertainment					
Charges for Services	0	0	0	8,021,439	8,021,439
Miscellaneous	0	0	0	0	0
Operating Transfers In	0	0	0	3,401,183	3,434,781
Total Entertainment	**0**	**0**	**0**	**11,422,622**	**11,456,220**
Workers' Compensation Trust					
Charges for Services	6,126,388	6,022,290	6,187,246	8,853,264	7,603,295
Miscellaneous	179,497	45,051	87,000	87,000	87,000
Miscellaneous	3,846	4,501	0	0	0

City of Riverside - Citywide Revenues By Fund

	Actual FY 2015/16	Actual FY 2016/17	Adopted FY 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
NA	0	66,337	0	0	0
Total Workers' Compensation Trust	**6,309,732**	**6,138,179**	**6,274,246**	**8,940,264**	**7,690,295**
Unemployment Insurance					
Charges for Services	103,044	105,882	107,123	112,533	120,427
Miscellaneous	6,086	-81	0	0	0
Total Unemployment Insurance	**109,131**	**105,801**	**107,123**	**112,533**	**120,427**
Liability Insurance Trust					
Charges for Services	7,493,628	7,469,985	7,644,287	10,306,841	9,056,872
Miscellaneous	0	-26,785	0	0	0
Miscellaneous	440	0	0	0	0
Operating Transfers In	0	0	0	2,500,000	0
Total Liability Insurance Trust	**7,494,068**	**7,443,200**	**7,644,287**	**12,806,841**	**9,056,872**
Central Stores					
Charges for Services	1,322,430	1,393,951	1,529,308	1,399,708	1,399,708
NA	0	33,401	0	0	0
Total Central Stores	**1,322,430**	**1,427,352**	**1,529,308**	**1,399,708**	**1,399,708**
Central Garage					
Intergovernmental	27,375	0	0	0	0
Charges for Services	12,262,860	12,410,642	12,926,999	12,184,280	12,403,626
Miscellaneous	83,311	57,933	0	0	0
Miscellaneous	-1,134	456	0	0	0
Other Financing Sources	447	28,822	0	0	0
NA	0	190,849	0	0	0
Total Central Garage	**12,372,860**	**12,688,703**	**12,926,999**	**12,184,280**	**12,403,626**
Special Deposits					
Special Assessments	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Total Special Deposits	**0**	**0**	**0**	**0**	**0**
Interest Bearing Special Dep					
Miscellaneous	0	0	0	0	0
Total Interest Bearing Special Dep	**0**	**0**	**0**	**0**	**0**
Library Minor Gift Fund					
Miscellaneous	-3,106	0	0	0	0

City of Riverside - Citywide Revenues By Fund

	Actual FY 2015/16	Actual FY 2016/17	Adopted FY 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Total Library Minor Gift Fund	**-3,106**	**0**	**0**	**0**	**0**
Asmt Dist - Misc					
Special Assessments	438,155	410,548	403,856	409,000	412,000
Miscellaneous	2,324	4,981	14,300	8,500	8,500
Total Asmt Dist - Misc	**440,480**	**415,530**	**418,156**	**417,500**	**420,500**
Hunter Business Park Asmt Dist					
Special Assessments	932,258	928,650	993,795	993,795	993,795
Miscellaneous	14,203	19,397	55,000	31,000	28,000
Total Hunter Business Park Asmt Dist	**946,462**	**948,047**	**1,048,795**	**1,024,795**	**1,021,795**
Riverwalk Assessment District					
Special Assessments	723,083	728,457	715,413	728,500	725,000
Miscellaneous	9,159	5,589	21,500	9,500	9,500
Total Riverwalk Assessment District	**732,243**	**734,047**	**736,913**	**738,000**	**734,500**
Riverwalk Bus. Assmt. Dist.					
Special Assessments	267,234	276,729	287,205	299,000	294,000
Miscellaneous	7,167	2,516	18,500	7,000	7,000
Total Riverwalk Bus. Assmt. Dist.	**274,402**	**279,246**	**305,705**	**306,000**	**301,000**
CFD 86-1 Orangecrest Debt Svc					
Special Assessments	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Total CFD 86-1 Orangecrest Debt Svc	**0**	**0**	**0**	**0**	**0**
CFD 90-1 Highlander Debt Svc					
Special Assessments	1,598	351	0	0	0
Miscellaneous	1,259	1,763	0	0	0
Total CFD 90-1 Highlander Debt Svc	**2,857**	**2,115**	**0**	**0**	**0**
CFD-Riverwalk Vista					
Special Assessments	318,732	318,931	287,794	300,000	303,000
Miscellaneous	6,305	905	42,000	5,000	5,000
Total CFD-Riverwalk Vista	**325,038**	**319,837**	**329,794**	**305,000**	**308,000**
CFD-2002-1					
Special Assessments	0	0	0	0	0
Miscellaneous	0	0	0	0	0

City of Riverside - Citywide Revenues By Fund

	Actual FY 2015/16	Actual FY 2016/17	Adopted FY 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Operating Transfers In	2,994,276	0	0	0	0
Total CFD-2002-1	**2,994,276**	**0**	**0**	**0**	**0**
CFD Syc. Canyon 92-1					
Special Assessments	656,113	660,008	641,034	661,000	662,000
Miscellaneous	9,921	5,663	35,000	7,000	7,000
Total CFD Syc. Canyon 92-1	**666,035**	**665,672**	**676,034**	**668,000**	**669,000**
CFD 2006-1-RW Vista Area #2					
Special Assessments	379,701	382,352	364,013	374,000	378,000
Miscellaneous	4,861	-1,458	10,500	5,000	5,000
Operating Transfers In	43,477	0	0	0	0
Advances from Other Funds	6,662,280	0	0	0	0
Total CFD 2006-1-RW Vista Area #2	**7,090,321**	**380,894**	**374,513**	**379,000**	**383,000**
CFD 2014-2 Highlands					
Special Assessments	0	150,886	142,300	148,000	148,000
Miscellaneous	761	2,648	10,500	4,000	4,000
Advances from Other Funds	2,554,331	0	0	0	0
Total CFD 2014-2 Highlands	**2,555,093**	**153,535**	**152,800**	**152,000**	**152,000**
CFD 2013-1 Kunny Ranch					
Special Assessments	0	0	8,500	10,000	10,000
Total CFD 2013-1 Kunny Ranch	**0**	**0**	**8,500**	**10,000**	**10,000**
Successor Agency LTD & PPE					
Miscellaneous	51	305	0	0	0
Operating Transfers In	6,860,169	6,575,457	0	0	0
Total Successor Agency LTD & PPE	**6,860,220**	**6,575,763**	**0**	**0**	**0**
Payroll Revolving					
Charges for Services	0	0	0	0	0
Total Payroll Revolving	**0**	**0**	**0**	**0**	**0**
Investment Clearing					
Miscellaneous	4,735,095	5,056,839	0	0	0
Miscellaneous	0	0	0	0	0
Total Investment Clearing	**4,735,095**	**5,056,839**	**0**	**0**	**0**
TOTAL REVENUES	**1,008,539,630**	**1,068,177,014**	**910,295,813**	**1,014,420,117**	**1,041,363,618**

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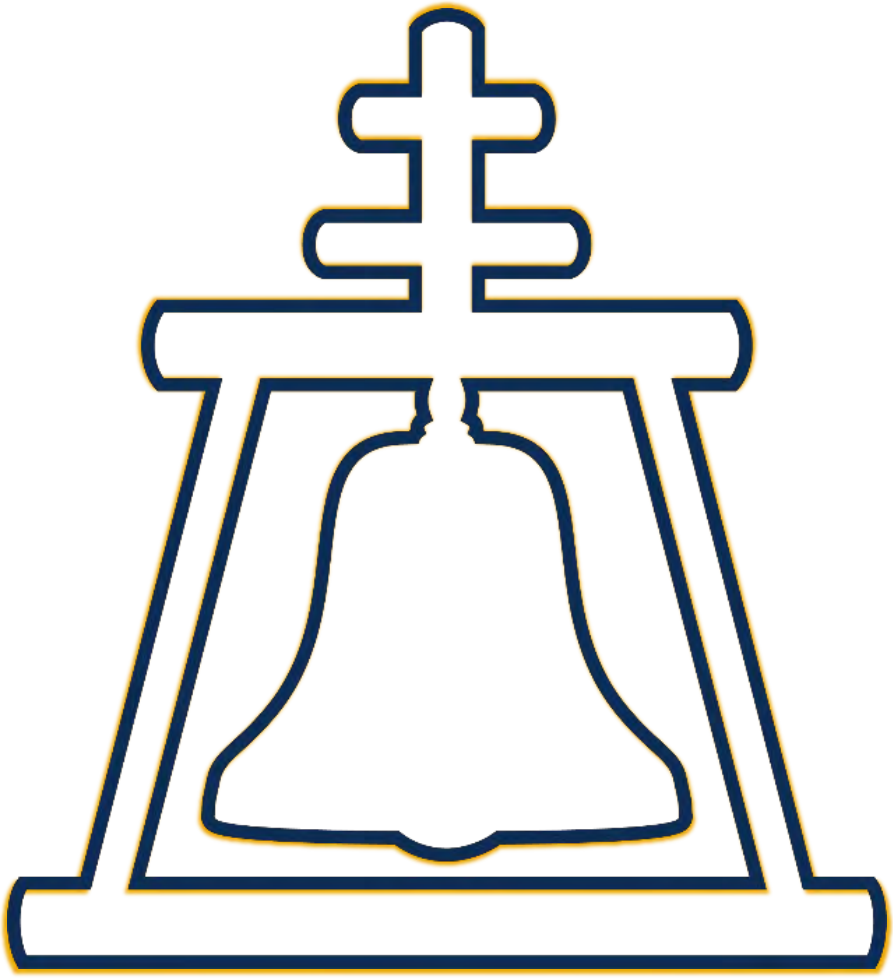
Expenditure Overview



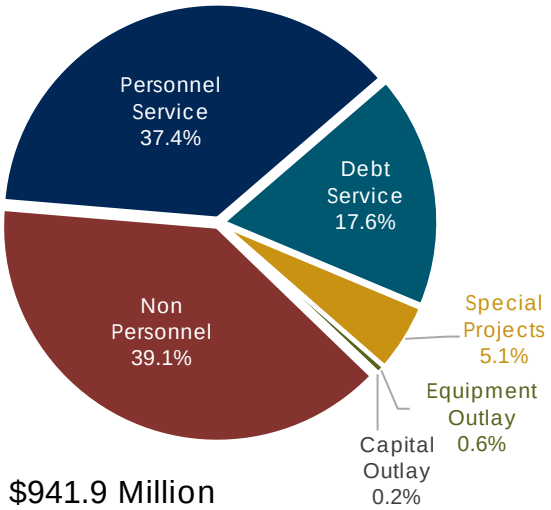
EXPENDITURE OVERVIEW

Currently, the City's General Fund and Enterprise funds are pressured by the rising costs of goods, services and personnel, in addition to the ongoing need for investment in existing and new infrastructure. The City's primary goal during the development of the expenditure budget was to maintain essential services and infrastructure. Long-term financial plans have been developed for the General Funds and major Enterprise Funds to identify future fiscal challenges and facilitate the informed discussion and decision-making that will be necessary to address those challenges. Those plans are available in the Five-Year Financial Plans section of this document. Some funds will require the use of fund reserves to balance the FY 2018-20 Biennial Budget; those needs are identified in the Budget Overview section of the budget document.

The City's FY 2018-20 Biennial Budget totals $1.08 billion in FY 2018/19 and $1.12 billion in FY 2019/20, inclusive of the capital projects budget. The capital project budget totals $81.2 million in FY 2018/19 and $73.0 million in FY 2019/20. Details of the FY 2018-20 Capital Budget can be found in the Capital Improvement Program Overview section of this budget document (see page 283), and in a separate publication, the FY 2018-23 Capital Improvement Program. The Department Summaries of this budget document do not include the capital budget.

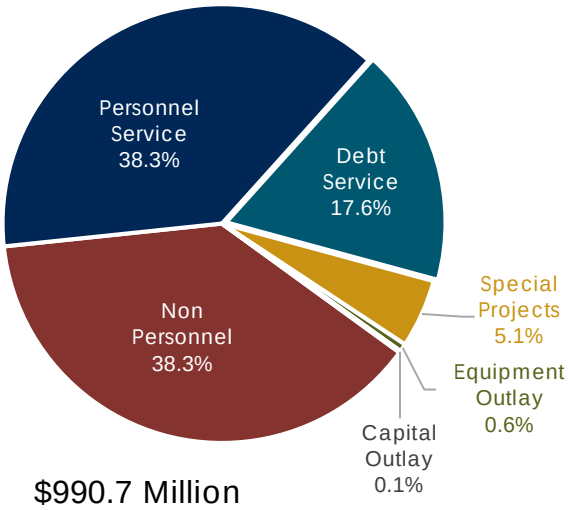
Excluding the capital project budget, the City's Biennial budget includes operating and non-operating expenditures totaling $995.4 million in FY 2018-19 and $1,044.3 million in FY 2019-20. Operating costs are expenditures that are directly related to the operations of a City department or agency. Personnel, Non-Personnel, Special Projects, Equipment Outlay, Debt Service, and Capital Outlay are considered operating related costs. Non-Operating expenditures is spending that affects the City's bottom-line but is not directly related to operations. Examples of this category include Charges from other departments, Charges to other departments, and Operating transfers out. More than 75% of these expenditures are related to spending for current operations (personnel, non-personnel, and special projects). The charts below provide an overview of the operating expenditure allocation by category.

Citywide Operating Expenditure
Allocation by Spending Category
FY 2018-19



$941.9 Million
Not reflected in chart:
$134.7 million Non-Operating spending

Citywide Operating Expenditure
Allocation by Spending Category
FY 2019-20



$990.7 Million
Not reflected in chart:
$126.7 million Non-Operating spending

BALANCING MEASURES

The General Fund and Enterprise Funds identified a number of cost-reducing balancing measures to balance the FY 2018-20 budget. The following priorities were considered when selecting the final balancing measures for the General Fund:

PUBLIC SAFETY
Projects, Programs and Services that:

- maintain and encourage productive activities and life safety;
- discourage/prevent or address illegal, inappropriate, or counterproductive activities; and
- result in investment in the public and private realms.

INFRASTRUCTURE
Projects, Programs and Services that:

- maintain, replace, or improve public infrastructure; and
- facilitate private investment that upgrades public infrastructure.

CUSTOMER SERVICE
Training, Technology, Projects and Programs that:

- directly improve service delivery to and information exchange within the City organization and with the public; and
- facilitate "speed to market" for private investment.

Both the General Fund and the Enterprise Funds initially focused on discretionary costs not related to services or programs, such as general office expense, advertising, printing, travel and training. Departments also reviewed past performance to identify how savings were achieved in prior years. Some departments were able to consolidate vacant positions within the management or executive group to save on personnel costs. Existing contracts were reviewed, and vendors were asked to reduce current pricing.

Specific balancing measures are discussed in the Five-year Plans section of this document if applicable; General Fund balancing measures are discussed in each department's budget overview in the Department Summaries section of this document.

PERSONNEL EXPENDITURES

Personnel costs include labor related spending and account for more than one-third of the City's total spending. Personnel is a significantly larger portion of spending within the General Fund (more than 80% in each year of the Biennial Budget) than other funds. Public Safety related spending makes up more than 40% of the total labor spending for the City during both years.

	FY 2018-19		FY 2019-20	
Department	General Fund	Non-General Fund	General Fund	Non-General Fund
Mayor	761,075	-	829,391	-
City Council	1,166,200	-	1,238,789	-
City Manager	4,390,886	269,292	4,763,863	299,986
City Clerk	1,193,586	-	1,281,164	-
Office of the City Attorney	5,208,393	253,274	5,694,993	278,593
Human Resources	3,217,771	754,424	3,541,118	803,608
General Services	3,140,489	5,110,445	3,384,164	5,522,883
Finance	6,188,175	454,673	6,759,220	500,806
Innovation and Technology	8,065,376	116,173	8,815,649	129,973
Community Development	12,479,726	1,820,067	13,565,900	2,004,498
Police	91,856,604	5,988,963	97,669,257	8,637,193
Fire	47,674,263	1,447,326	51,072,272	1,584,510
Public Works	16,165,312	21,801,343	17,334,296	23,422,405
Library	5,120,868	-	5,503,340	-
Parks, Recreation & Comm Svcs	9,657,104	3,154,149	10,433,557	3,375,348
Museum	1,408,207	-	1,575,201	-
Non Departmental	-	-	-	26,237,350
Public Utilities-Admin	-	24,191,181	-	48,538,156
Public Utilities-Electric	-	45,445,527	-	24,117,210
Public Utilities-Water	-	22,682,620	-	778,785
Public Utilities-Cent Stores	-	729,099	-	-
Total	217,694,035	134,218,556	233,462,174	146,231,304
Percentage	*61.9%*	*38.1%*	*61.5%*	*38.5%*

NON-PERSONNEL

Budgeted non-personnel expenditures include, but are not limited to: professional services, travel, training, subscriptions, general office supplies, outside legal costs, special department supplies, and utilities. These types of costs can be broken down further into two main areas: discretionary expenditures and contractual obligations. The 2018-20 Biennial Budget forecasting follows that all contractual obligations have been captured at the department levels and all discretionary spending would remain the same or slightly down than in prior years. Non-Personnel Costs are expected to be more than $368 million during FY 2018/19 and $379 million in FY 2019/20.

SPECIAL PROJECTS

Special Project related expenditures represent several different expenditure types, including costs mandated by the City's charter, such as board and commission costs; programs funded by restricted funding, such as cell tower revenues or Public, Educational and Government (PEG) fees; the support of various community organizations, City events and City venues, including the Janet Goeske Center and the Festival of Lights; and management and incentive fees for operators of the Fox Theater,

Riverside Municipal Auditorium, and the Convention Center. In FY 2018/19, Special Project expenditures total $48.2 million of which $7.4 million are related to the General Fund. Similarly, in FY 2018/19, Special Project expenditures total $50.2 million of which $7.4 million are related to the General Fund.

DEBT

The Finance Department's Treasury and Debt administration Division is responsible for the City's debt administration in accordance with the City's debt management policies (see page 52). Estimated future debt service expenditures are based on the City's debt repayment schedule. A summary of the debt schedule for the biennial budget will be included with the Adopted 2018-20 Biennial Budget book anticipated to be released in July 2018.

CAPITAL AND EQUIPMENT OUTLAY

Capital and Equipment Outlay includes the purchase of tangible items equal to or exceed a cost of $5,000 per item, as well as capital project expenditures. A purchase or investment of resources may be considered a capital project if the total cost of the project exceeds $20,000 and the item purchased or constructed has a useful life of at least ten years.

CHARGES TO/FROM OTHER DEPARTMENTS

COST PLAN

In 2017, the City began to prepare and update the City's cost allocation plan (Cost Plan) following the Full Cost model. The Cost Allocation Plan had been previous prepared by NBS Government Finance Group. Generally, the Cost Plan facilitates the allocation of administrative costs in the City's budget to the areas that receive benefit.

In previous fiscal years, General Fund Allocation charges received from city department were posted in each service department's administrative section. For the current budget cycle, charges received are posted to specific sections to allow the budget to reflect fund balance requirements at a department section level.

UTILIZATION CHARGES

Utilization charges are used when one department/division is allocated a specific cost for a specific period to another department/division. Utilization charges differ from the cost plan charges and they are typically shorter term in nature and the actual costs for the allocation go through a true-up process at the end of the year. For example, the Community and Economic Development Department used the utilization charges to allocate specific personnel costs to applicable grants (e.g., CDBG).

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City of Riverside - Fund Summary
Fiscal Year 2019

Fund	Current Operations										
	Personnel Services	Non-Personnel	Special Projects	Total	Equipment Outlay	Debt Service	Capital Outlay	Charges from Other	Charges to Other	Operating Transfer Out	Total
101 General Fund	217,694,035	50,548,700	7,383,627	275,626,362	231,042	0	323,358	62,679,274	(79,689,104)	9,992,937	269,163,869
110 Measure Z Fund	8,603,049	4,439,305	4,403,532	17,445,886	1,028,454	0	0	5,497,219	0	21,468,177	45,439,736
170 Development	478,022	98,133	0	576,155	0	0	0	890,762	(39,605)	0	1,427,312
220 CDBG-Community Development	453,330	114,428	2,445,820	3,013,578	0	9,245	0	97,807	(68,522)	0	3,052,108
221 Home Investment Partnershp Prg	0	0	788,277	788,277	0	0	0	87,586	0	0	875,863
222 Hsng Opport for Persons w/Aids	0	0	2,215,561	2,215,561	0	0	0	68,522	0	0	2,284,083
230 Special Gas Tax	0	0	0	0	0	0	0	2,287,097	0	0	2,287,097
240 Air Quality Improvement Fund	0	93,200	168,700	261,900	0	0	100,000	38,226	0	0	400,126
260 NPDES Storm Drain	291,077	150,684	158,023	599,784	0	0	0	719,782	0	0	1,319,566
280 Housing Authority	888,715	210,143	0	1,098,858	0	23,544	0	575,808	(142,162)	0	1,556,048
291 Special Districts	0	4,981,767	73,499	5,055,266	0	0	0	285,146	0	0	5,340,412
371 RDSA RORF-Arlington	0	10,000	0	10,000	0	2,051,114	0	0	0	0	2,061,114
372 RDSA RORF-Casa Blanca	0	10,000	0	10,000	0	1,808,671	0	0	0	0	1,818,671
374 RDSA RORF-Magnolia Center	0	3,500	0	3,500	0	1,348,051	0	0	0	0	1,351,551
376 RDSA RORF-Univ Corr/Syn Cyn	0	10,000	0	10,000	0	3,573,947	0	216,000	0	0	3,799,947
378 RDSA RORF-Downtown/Airport	0	25,000	0	25,000	0	8,548,400	0	0	(200,000)	0	8,373,400
379 RDSA RORF-La Sierra/Arlanza	0	6,000	0	6,000	0	3,006,575	0	0	0	0	3,012,575
390 Debt Service Fund - General	0	120,000	0	120,000	0	32,144,740	0	0	(30,282,181)	0	1,982,559
391 Debt Service Fund - PW	0	0	0	0	0	2,995,488	0	0	(2,995,488)	0	0
410 Storm Drain	0	0	0	0	0	0	50,000	0	0	0	50,000
411 Special Capital Improvement	0	0	0	0	0	1,451,000	0	1,101,370	0	0	2,552,370
432 Measure A Capital Outlay	0	3,500	0	3,500	0	0	475,000	2,995,488	0	0	3,473,988
510 Electric	68,140,701	235,133,391	229,083	303,503,175	200,000	44,568,867	600,000	18,056,320	(26,760,626)	40,705,400	380,873,136
511 Electric-Public Benefit Progs	1,496,007	442,904	13,071,127	15,010,038	0	18,000	0	704,183	0	0	15,732,221

City of Riverside - Fund Summary
Fiscal Year 2019

Fund	Current Operations										
	Personnel Services	Non-Personnel	Special Projects	Total	Equipment Outlay	Debt Service	Capital Outlay	Charges from Other	Charges to Other	Operating Transfer Out	Total
520 Water	22,426,911	16,921,253	345,000	39,693,164	0	17,814,691	0	12,448,736	(7,449,000)	6,583,600	69,091,191
521 Water Conservation	255,709	262,141	1,009,242	1,527,092	0	0	0	125,020	0	0	1,652,112
530 Airport	697,920	412,790	0	1,110,710	0	46,492	0	183,890	0	0	1,341,092
540 Refuse	5,768,981	8,533,005	4,672,890	18,974,876	1,434,000	198,931	0	4,914,022	(326,250)	0	25,195,579
550 Sewer	14,307,146	15,710,193	2,050,549	32,067,888	1,361,500	33,665,119	55,000	5,588,678	(1,384,650)	900,000	72,253,535
560 Special Transit	3,154,149	900,101	0	4,054,250	0	94,288	0	376,068	0	0	4,524,606
570 Public Parking	1,434,139	4,008,489	0	5,442,628	0	1,714,397	0	763,065	(1,048,269)	0	6,871,821
580 Convention Center	0	130,790	8,181,991	8,312,781	0	3,449,647	0	0	0	0	11,762,428
581 Entertainment	0	7,494,982	705,000	8,199,982	0	3,222,126	0	514	0	0	11,422,622
610 Workers' Compensation Trust	621,068	5,417,133	0	6,038,201	0	20,357	0	559,831	0	0	6,618,389
620 Unemployment Insurance	0	150,000	0	150,000	0	0	0	7,369	0	0	157,369
630 Liability Insurance Trust	454,673	5,600,183	255,000	6,309,856	0	0	0	2,206,394	0	0	8,516,250
640 Central Stores	729,099	73,584	0	802,683	104,152	28,197	0	76,128	0	0	1,011,160
650 Central Garage	4,017,860	6,122,496	0	10,140,356	1,505,099	457,151	0	720,401	(61,861)	0	12,761,146
741 Asmt Dist - Misc	0	7,400	0	7,400	0	403,166	0	5,770	0	0	416,336
742 Hunter Business Park Asmt Dist	0	15,000	0	15,000	0	995,458	0	14,123	0	0	1,024,581
745 Riverwalk Assessment District	0	10,000	0	10,000	0	716,994	0	10,164	0	0	737,158
746 Riverwalk Bus. Assmt. Dist.	0	10,000	0	10,000	0	289,153	0	4,240	0	0	303,393
756 CFD-Riverwalk Vista	0	15,000	0	15,000	0	285,244	0	4,234	0	0	304,478
758 CFD Syc. Canyon 92-1	0	10,000	0	10,000	0	642,984	0	9,181	0	0	662,165
759 CFD 2006-1-RW Vista Area #2	0	8,500	0	8,500	0	366,013	0	4,429	0	0	378,942
760 CFD 2014-2 Highlands	0	8,500	0	8,500	0	141,313	0	1,225	0	0	151,038
761 CFD 2013-1 Kunny Ranch	0	10,000	0	10,000	0	0	0	0	0	0	10,000
Total Expenditures	**351,912,591**	**368,232,195**	**48,156,921**	**768,301,707**	**5,864,247**	**166,099,363**	**1,603,358**	**124,324,072**	**(150,447,718)**	**79,650,114**	**995,395,143**

City of Riverside - Fund Summary
Fiscal Year 2020

Fund	Current Operations										
	Personnel Services	Non-Personnel	Special Projects	Total	Equipment Outlay	Debt Service	Capital Outlay	Charges from Other	Charges to Other	Operating Transfer Out	Total
101 General Fund	233,462,174	51,276,261	7,432,359	292,170,794	264,388	0	323,358	63,280,672	(83,840,171)	9,963,508	282,162,549
110 Measure Z Fund	11,516,788	4,483,824	5,853,308	21,853,920	1,116,118	0	0	10,545,155	0	22,894,224	56,409,417
170 Development	524,262	101,438	0	625,700	0	0	0	932,401	(43,505)	0	1,514,596
220 CDBG-Community Development	499,864	68,774	2,470,278	3,038,916	0	7,780	0	103,439	(69,207)	0	3,080,928
221 Home Investment Partnershp Prg	0	0	796,160	796,160	0	0	0	88,462	0	0	884,622
222 Hsng Opport for Persons w/Aids	0	0	2,237,717	2,237,717	0	0	0	69,207	0	0	2,306,924
230 Special Gas Tax	0	0	0	0	0	0	0	2,287,097	0	0	2,287,097
240 Air Quality Improvement Fund	0	93,200	169,700	262,900	0	0	138,000	0	0	0	400,900
260 NPDES Storm Drain	308,469	156,464	277,327	742,260	0	0	0	576,836	0	0	1,319,096
280 Housing Authority	980,372	208,529	0	1,188,901	0	19,814	0	610,033	(147,613)	0	1,671,135
291 Special Districts	0	4,983,670	73,506	5,057,176	0	0	0	267,078	0	0	5,324,254
371 RDSA RORF-Arlington	0	10,000	0	10,000	0	2,051,315	0	0	0	0	2,061,315
372 RDSA RORF-Casa Blanca	0	10,000	0	10,000	0	1,797,249	0	0	0	0	1,807,249
374 RDSA RORF-Magnolia Center	0	3,500	0	3,500	0	1,348,407	0	0	0	0	1,351,907
376 RDSA RORF-Univ Corr/Syn Cyn	0	10,000	0	10,000	0	3,563,656	0	216,000	0	0	3,789,656
378 RDSA RORF-Downtown/Airport	0	25,000	0	25,000	0	7,851,173	0	0	0	0	7,876,173
379 RDSA RORF-La Sierra/Arlanza	0	6,000	0	6,000	0	3,006,575	0	0	0	0	3,012,575
390 Debt Service Fund - General	0	120,000	0	120,000	0	35,689,445	0	0	(34,046,269)	0	1,763,176
391 Debt Service Fund - PW	0	0	0	0	0	2,998,238	0	0	(2,998,238)	0	0
410 Storm Drain	0	0	0	0	0	0	50,000	0	0	0	50,000
411 Special Capital Improvement	0	0	0	0	0	1,380,366	0	1,108,519	0	0	2,488,885
432 Measure A Capital Outlay	0	3,500	0	3,500	0	0	475,000	2,998,238	0	0	3,476,738
510 Electric	73,147,790	246,737,815	229,083	320,114,688	200,000	48,645,101	225,000	19,161,860	(27,842,878)	40,740,700	401,244,471
511 Electric-Public Benefit Progs	1,627,716	395,629	12,869,488	14,892,833	0	15,000	0	743,403	0	0	15,651,236

City of Riverside - Fund Summary
Fiscal Year 2020

Fund	Current Operations										
	Personnel Services	Non-Personnel	Special Projects	Total	Equipment Outlay	Debt Service	Capital Outlay	Charges from Other	Charges to Other	Operating Transfer Out	Total
520 Water	23,840,048	17,045,252	370,000	41,255,300	0	19,846,914	0	13,084,716	(7,672,000)	7,025,300	73,540,230
521 Water Conservation	277,162	261,308	1,073,038	1,611,508	0	0	0	131,942	0	0	1,743,450
530 Airport	752,368	387,415	0	1,139,783	0	39,122	0	196,012	0	0	1,374,917
540 Refuse	6,193,369	8,701,954	4,758,753	19,654,076	1,434,000	167,402	0	5,132,261	(226,711)	0	26,161,028
550 Sewer	15,368,292	14,576,690	2,098,963	32,043,945	1,211,500	33,092,534	55,000	5,855,275	(1,412,343)	0	70,845,911
560 Special Transit	3,375,348	891,465	0	4,266,813	0	79,344	0	396,519	0	0	4,742,676
570 Public Parking	1,552,275	3,880,828	0	5,433,103	0	1,705,654	0	804,636	(1,092,344)	0	6,851,049
580 Convention Center	0	151,330	8,533,862	8,685,192	0	3,449,802	0	0	0	0	12,134,994
581 Entertainment	0	7,503,542	705,000	8,208,542	0	3,247,143	0	535	0	0	11,456,220
610 Workers' Compensation Trust	654,165	5,464,366	0	6,118,531	0	17,131	0	596,972	0	0	6,732,634
620 Unemployment Insurance	0	150,000	0	150,000	0	0	0	7,893	0	0	157,893
630 Liability Insurance Trust	500,806	5,629,882	255,000	6,385,688	0	0	0	2,364,075	0	0	8,749,763
640 Central Stores	778,785	69,435	0	848,220	0	23,728	0	81,164	0	0	953,112
650 Central Garage	4,333,425	6,292,212	0	10,625,637	1,505,099	100,370	0	761,341	(67,012)	0	12,925,435
741 Asmt Dist - Misc	0	7,400	0	7,400	0	406,238	0	6,347	0	0	419,985
742 Hunter Business Park Asmt Dist	0	15,000	0	15,000	0	991,078	0	15,531	0	0	1,021,609
745 Riverwalk Assessment District	0	10,000	0	10,000	0	712,294	0	11,176	0	0	733,470
746 Riverwalk Bus. Assmt. Dist.	0	10,000	0	10,000	0	285,523	0	4,659	0	0	300,182
756 CFD-Riverwalk Vista	0	15,000	0	15,000	0	287,506	0	4,651	0	0	307,157
758 CFD Syc. Canyon 92-1	0	10,000	0	10,000	0	643,859	0	10,095	0	0	663,954
759 CFD 2006-1-RW Vista Area #2	0	10,000	0	10,000	0	367,375	0	4,866	0	0	382,241
760 CFD 2014-2 Highlands	0	10,000	0	10,000	0	140,156	0	1,345	0	0	151,501
761 CFD 2013-1 Kunny Ranch	0	10,000	0	10,000	0	0	0	0	0	0	10,000
Total Expenditures	**379,693,478**	**379,796,683**	**50,203,542**	**809,693,703**	**5,731,105**	**173,977,292**	**1,266,358**	**132,460,411**	**(159,458,291)**	**80,623,732**	**1,044,294,310**

City of Riverside - Department Category Summary
Fiscal Year 2019

Department	Current Operations				Equipment Outlay	Debt Service	Capital Outlay	Charges from Other	Charges to Other	Operating Transfer Out	Total
	Personnel Services	Non-Personnel	Special Projects	Total							
Balance Sheet / Revenue	0	0	0	0	0	0	0	0	0	22,368,177	22,368,177
Mayor	761,075	35,811	58,250	855,136	0	0	0	234,035	(1,089,171)	0	0
City Council	1,166,200	79,432	0	1,245,632	0	0	0	331,734	(1,577,366)	0	0
City Manager	4,660,178	820,339	496,500	5,977,017	0	0	0	974,708	(6,406,310)	0	545,415
City Clerk	1,193,586	283,639	14,485	1,491,710	0	0	0	429,263	(1,470,472)	0	450,501
Office of the City Attorney	5,461,667	612,208	299,961	6,373,836	0	0	0	900,613	(7,017,367)	0	257,082
Human Resources	3,972,195	5,763,641	116,060	9,851,896	0	20,357	0	1,768,952	(4,887,878)	0	6,753,327
General Services	8,250,934	8,011,398	8,186,991	24,449,323	1,560,199	3,953,290	173,358	1,669,105	(5,535,415)	0	26,269,860
Finance	6,642,848	12,597,262	2,255,000	21,495,110	7,500	35,985,065	0	7,923,409	(39,235,287)	0	26,175,797
Innovation and Technology	8,181,549	4,411,237	0	12,592,786	1,054,454	0	0	1,792,109	(14,293,903)	0	1,145,446
Community Development	14,299,793	4,746,687	6,823,225	25,869,705	50,000	20,369,547	0	6,913,819	(4,459,089)	0	48,743,982
Police	97,845,567	10,608,165	2,425,929	110,879,661	0	0	0	17,640,400	(2,118,210)	0	126,401,851
Fire	49,121,589	3,569,493	348,413	53,039,495	11,430	0	0	14,213,627	(1,576,718)	0	65,687,834
Public Works	37,966,655	40,614,984	7,097,936	85,679,575	2,833,300	38,573,935	680,000	25,079,978	(20,287,696)	0	132,559,092
Library	5,120,868	1,670,283	0	6,791,151	0	0	0	2,858,457	(1,088,421)	0	8,561,187
Parks, Recreation & Comm Svcs	12,811,253	10,380,758	503,690	23,695,701	43,212	1,545,288	0	8,145,765	(1,758,832)	0	31,671,134
Museum	1,408,207	7,941,595	758,083	10,107,885	0	3,222,126	50,000	416,928	0	0	13,796,939
Public Utilities-Admin	24,191,181	12,904,735	13,300,210	50,396,126	200,000	18,000	600,000	8,939,686	(16,531,327)	0	43,622,485
Public Utilities-Electric	45,445,527	222,671,560	0	268,117,087	0	44,568,867	0	9,820,817	(10,229,299)	40,705,400	352,982,872
Public Utilities-Water	22,682,620	17,183,394	1,354,242	41,220,256	0	17,814,691	0	12,573,756	(7,449,000)	6,583,600	70,743,303
Public Utilities-Cent Stores	729,099	73,584	0	802,683	104,152	28,197	0	76,128	0	0	1,011,160
Non Departmental	0	3,251,990	4,117,946	7,369,936	0	0	100,000	1,620,783	(3,435,957)	9,992,937	15,647,699
Total Expenditures	**351,912,591**	**368,232,195**	**48,156,921**	**768,301,707**	**5,864,247**	**166,099,363**	**1,603,358**	**124,324,072**	**(150,447,718)**	**79,650,114**	**995,395,143**

City of Riverside - Department Category Summary
Fiscal Year 2020

Department	Current Operations				Equipment Outlay	Debt Service	Capital Outlay	Charges from Other	Charges to Other	Operating Transfer Out	Total
	Personnel Services	Non-Personnel	Special Projects	Total							
Balance Sheet / Revenue	0	0	0	0	0	0	0	0	0	22,894,224	22,894,224
Mayor	829,391	34,996	58,250	922,637	0	0	0	238,350	(1,160,987)	0	0
City Council	1,238,789	79,249	0	1,318,038	0	0	0	341,995	(1,660,033)	0	0
City Manager	5,063,849	825,086	496,750	6,385,685	0	0	0	996,573	(6,802,273)	0	579,985
City Clerk	1,281,164	516,369	14,485	1,812,018	0	0	0	438,248	(1,785,776)	0	464,490
Office of the City Attorney	5,973,586	621,185	279,526	6,874,297	0	0	0	935,385	(7,527,617)	0	282,065
Human Resources	4,344,726	5,814,525	116,060	10,275,311	0	17,131	0	1,833,254	(5,242,241)	0	6,883,455
General Services	8,907,047	8,195,120	8,538,862	25,641,029	1,560,199	3,589,294	173,358	1,750,287	(5,832,513)	0	26,881,654
Finance	7,260,026	12,629,035	2,255,000	22,144,061	8,000	39,523,474	0	13,060,022	(43,427,611)	0	31,307,946
Innovation and Technology	8,945,622	4,803,905	0	13,749,527	1,174,618	0	0	1,714,683	(15,392,026)	0	1,246,802
Community Development	15,570,398	4,724,374	6,893,513	27,188,285	50,000	19,645,969	0	7,189,351	(4,476,875)	0	49,596,730
Police	106,306,450	10,354,630	2,475,351	119,136,431	0	0	0	17,527,813	(2,216,869)	0	134,447,375
Fire	52,656,782	3,524,852	1,757,087	57,938,721	11,430	0	0	14,459,640	(1,639,539)	0	70,770,252
Public Works	40,756,701	39,645,234	7,352,524	87,754,459	2,683,300	37,963,828	718,000	25,618,910	(20,638,442)	0	134,100,055
Library	5,503,340	1,701,378	0	7,204,718	0	0	0	2,843,410	(1,088,421)	0	8,959,707
Parks, Recreation & Comm Svcs	13,808,905	10,579,547	503,690	24,892,142	43,558	1,459,710	0	8,262,846	(1,795,800)	0	32,862,456
Museum	1,575,201	7,928,726	745,056	10,248,983	0	3,247,143	50,000	427,120	0	0	13,973,246
Public Utilities-Admin	26,237,350	13,072,999	13,098,571	52,408,920	200,000	15,000	225,000	9,621,099	(17,253,679)	0	45,216,340
Public Utilities-Electric	48,538,156	234,060,445	0	282,598,601	0	48,645,101	0	10,284,164	(10,589,199)	40,740,700	371,679,367
Public Utilities-Water	24,117,210	17,306,560	1,443,038	42,866,808	0	19,846,914	0	13,216,658	(7,672,000)	7,025,300	75,283,680
Public Utilities-Cent Stores	778,785	69,435	0	848,220	0	23,728	0	81,164	0	0	953,112
Non Departmental	0	3,309,033	4,175,779	7,484,812	0	0	100,000	1,619,439	(3,256,390)	9,963,508	15,911,369
Total Expenditures	**379,693,478**	**379,796,683**	**50,203,542**	**809,693,703**	**5,731,105**	**173,977,292**	**1,266,358**	**132,460,411**	**(159,458,291)**	**80,623,732**	**1,044,294,310**

City of Riverside - Department Category Summary with Fund Details
Fiscal Year 2019

Department	Current Operations: Personnel Services	Current Operations: Non-Personnel	Current Operations: Special Projects	Current Operations: Total	Equipment Outlay	Debt Service	Capital Outlay	Charges from Other	Charges to Other	Operating Transfer Out	Total
Balance Sheet / Revenue											
101 General Fund	0	0	0	0	0	0	0	0	0	0	0
110 Measure Z Fund	0	0	0	0	0	0	0	0	0	21,468,177	21,468,177
390 Debt Service Fund - General	0	0	0	0	0	0	0	0	0	0	0
550 Sewer	0	0	0	0	0	0	0	0	0	900,000	900,000
650 Central Garage	0	0	0	0	0	0	0	0	0	0	0
Balance Sheet / Revenue	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**22,368,177**	**22,368,177**
Mayor											
101 General Fund	761,075	35,811	58,250	855,136	0	0	0	234,035	(1,089,171)	0	0
Mayor	**761,075**	**35,811**	**58,250**	**855,136**	**0**	**0**	**0**	**234,035**	**(1,089,171)**	**0**	**0**
City Council											
101 General Fund	1,166,200	79,432	0	1,245,632	0	0	0	331,734	(1,577,366)	0	0
City Council	**1,166,200**	**79,432**	**0**	**1,245,632**	**0**	**0**	**0**	**331,734**	**(1,577,366)**	**0**	**0**
City Manager											
101 General Fund	4,390,886	815,962	496,500	5,703,348	0	0	0	974,708	(6,406,310)	0	271,746
110 Measure Z Fund	269,292	4,377	0	273,669	0	0	0	0	0	0	273,669
City Manager	**4,660,178**	**820,339**	**496,500**	**5,977,017**	**0**	**0**	**0**	**974,708**	**(6,406,310)**	**0**	**545,415**
City Clerk											
101 General Fund	1,193,586	283,639	14,485	1,491,710	0	0	0	429,263	(1,470,472)	0	450,501
City Clerk	**1,193,586**	**283,639**	**14,485**	**1,491,710**	**0**	**0**	**0**	**429,263**	**(1,470,472)**	**0**	**450,501**
Office of the City Attorney											
101 General Fund	5,208,393	608,400	299,961	6,116,754	0	0	0	900,613	(7,017,367)	0	0
110 Measure Z Fund	253,274	3,808	0	257,082	0	0	0	0	0	0	257,082
Office of the City Attorney	**5,461,667**	**612,208**	**299,961**	**6,373,836**	**0**	**0**	**0**	**900,613**	**(7,017,367)**	**0**	**257,082**
Human Resources											
101 General Fund	3,217,771	344,926	116,060	3,678,757	0	0	0	1,209,121	(4,887,878)	0	0
110 Measure Z Fund	133,356	1,582	0	134,938	0	0	0	0	0	0	134,938
610 Workers' Compensation Trust	621,068	5,417,133	0	6,038,201	0	20,357	0	559,831	0	0	6,618,389
Human Resources	**3,972,195**	**5,763,641**	**116,060**	**9,851,896**	**0**	**20,357**	**0**	**1,768,952**	**(4,887,878)**	**0**	**6,753,327**
General Services											

City of Riverside - Department Category Summary with Fund Details
Fiscal Year 2019

Department	Current Operations: Personnel Services	Current Operations: Non-Personnel	Current Operations: Special Projects	Current Operations: Total	Equipment Outlay	Debt Service	Capital Outlay	Charges from Other	Charges to Other	Operating Transfer Out	Total
101 General Fund	3,140,489	1,334,793	5,000	4,480,282	55,100	0	173,358	764,814	(5,473,554)	0	0
110 Measure Z Fund	394,665	10,529	0	405,194	0	0	0	0	0	0	405,194
420 Measure Z - Capital Projects	0	0	0	0	0	0	0	0	0	0	0
530 Airport	697,920	412,790	0	1,110,710	0	46,492	0	183,890	0	0	1,341,092
580 Convention Center	0	130,790	8,181,991	8,312,781	0	3,449,647	0	0	0	0	11,762,428
650 Central Garage	4,017,860	6,122,496	0	10,140,356	1,505,099	457,151	0	720,401	(61,861)	0	12,761,146
General Services	**8,250,934**	**8,011,398**	**8,186,991**	**24,449,323**	**1,560,199**	**3,953,290**	**173,358**	**1,669,105**	**(5,535,415)**	**0**	**26,269,860**
Finance											
101 General Fund	6,188,175	2,045,896	0	8,234,071	7,500	0	0	1,778,226	(8,953,106)	0	1,066,691
110 Measure Z Fund	0	27,000	2,000,000	2,027,000	0	0	0	3,878,054	0	0	5,905,054
291 Special Districts	0	4,559,783	0	4,559,783	0	0	0	0	0	0	4,559,783
390 Debt Service Fund - General	0	120,000	0	120,000	0	32,144,740	0	0	(30,282,181)	0	1,982,559
442 Hunter Business Park Asmt Dist	0	0	0	0	0	0	0	0	0	0	0
458 CFD Syc. Canyon 92-1	0	0	0	0	0	0	0	0	0	0	0
620 Unemployment Insurance	0	150,000	0	150,000	0	0	0	7,369	0	0	157,369
630 Liability Insurance Trust	454,673	5,600,183	255,000	6,309,856	0	0	0	2,206,394	0	0	8,516,250
741 Asmt Dist - Misc	0	7,400	0	7,400	0	403,166	0	5,770	0	0	416,336
742 Hunter Business Park Asmt Dist	0	15,000	0	15,000	0	995,458	0	14,123	0	0	1,024,581
745 Riverwalk Assessment District	0	10,000	0	10,000	0	716,994	0	10,164	0	0	737,158
746 Riverwalk Bus. Assmt. Dist.	0	10,000	0	10,000	0	289,153	0	4,240	0	0	303,393
756 CFD-Riverwalk Vista	0	15,000	0	15,000	0	285,244	0	4,234	0	0	304,478
758 CFD Syc. Canyon 92-1	0	10,000	0	10,000	0	642,984	0	9,181	0	0	662,165
759 CFD 2006-1-RW Vista Area #2	0	8,500	0	8,500	0	366,013	0	4,429	0	0	378,942
760 CFD 2014-2 Highlands	0	8,500	0	8,500	0	141,313	0	1,225	0	0	151,038
761 CFD 2013-1 Kunny Ranch	0	10,000	0	10,000	0	0	0	0	0	0	10,000
Finance	**6,642,848**	**12,597,262**	**2,255,000**	**21,495,110**	**7,500**	**35,985,065**	**0**	**7,923,409**	**(39,235,287)**	**0**	**26,175,797**
Innovation and Technology											
101 General Fund	8,065,376	4,410,418	0	12,475,794	26,000	0	0	1,792,109	(14,293,903)	0	0
110 Measure Z Fund	116,173	819	0	116,992	1,028,454	0	0	0	0	0	1,145,446
420 Measure Z - Capital Projects	0	0	0	0	0	0	0	0	0	0	0
Innovation and Technology	**8,181,549**	**4,411,237**	**0**	**12,592,786**	**1,054,454**	**0**	**0**	**1,792,109**	**(14,293,903)**	**0**	**1,145,446**
Community Development											
101 General Fund	12,479,726	2,259,483	1,373,567	16,112,776	50,000	0	0	4,977,334	(4,008,800)	0	17,131,310
110 Measure Z Fund	0	2,000,000	0	2,000,000	0	0	0	0	0	0	2,000,000
170 Development	478,022	98,133	0	576,155	0	0	0	890,762	(39,605)	0	1,427,312

City of Riverside - Department Category Summary with Fund Details
Fiscal Year 2019

Department	Current Operations: Personnel Services	Current Operations: Non-Personnel	Current Operations: Special Projects	Current Operations: Total	Equipment Outlay	Debt Service	Capital Outlay	Charges from Other	Charges to Other	Operating Transfer Out	Total
220 CDBG-Community	453,330	114,428	2,445,820	3,013,578	0	9,245	0	97,807	(68,522)	0	3,052,108
221 Home Investment Partnershp	0	0	788,277	788,277	0	0	0	87,586	0	0	875,863
222 Hsng Opport for Persons	0	0	2,215,561	2,215,561	0	0	0	68,522	0	0	2,284,083
223 Development Grants	0	0	0	0	0	0	0	0	0	0	0
225 Neighborhood Stabiliztn	0	0	0	0	0	0	0	0	0	0	0
280 Housing Authority	888,715	210,143	0	1,098,858	0	23,544	0	575,808	(142,162)	0	1,556,048
371 RDSA RORF-Arlington	0	10,000	0	10,000	0	2,051,114	0	0	0	0	2,061,114
372 RDSA RORF-Casa Blanca	0	10,000	0	10,000	0	1,808,671	0	0	0	0	1,818,671
374 RDSA RORF-Magnolia Center	0	3,500	0	3,500	0	1,348,051	0	0	0	0	1,351,551
376 RDSA RORF-Univ Corr/Syn Cyn	0	10,000	0	10,000	0	3,573,947	0	216,000	0	0	3,799,947
378 RDSA RORF-Downtown/Airport	0	25,000	0	25,000	0	8,548,400	0	0	(200,000)	0	8,373,400
379 RDSA RORF-La Sierra/Arlanza	0	6,000	0	6,000	0	3,006,575	0	0	0	0	3,012,575
401 Capital Outlay	0	0	0	0	0	0	0	0	0	0	0
471 RDSA RORF-Arlington	0	0	0	0	0	0	0	0	0	0	0
474 RDSA RORF-Magnolia Ctr	0	0	0	0	0	0	0	0	0	0	0
476 RDSA RORF-Univ Corr/Syc Cyn	0	0	0	0	0	0	0	0	0	0	0
478 RDSA RORF-Downtown/Airport	0	0	0	0	0	0	0	0	0	0	0
479 RDSA RORF-La Sierra/Arlanza	0	0	0	0	0	0	0	0	0	0	0
Community Development	**14,299,793**	**4,746,687**	**6,823,225**	**25,869,705**	**50,000**	**20,369,547**	**0**	**6,913,819**	**(4,459,089)**	**0**	**48,743,982**
Police											
101 General Fund	91,856,604	9,240,834	370,810	101,468,248	0	0	0	17,640,400	(2,118,210)	0	116,990,438
110 Measure Z Fund	5,988,963	1,367,331	2,055,119	9,411,413	0	0	0	0	0	0	9,411,413
Police	**97,845,567**	**10,608,165**	**2,425,929**	**110,879,661**	**0**	**0**	**0**	**17,640,400**	**(2,118,210)**	**0**	**126,401,851**
Fire											
101 General Fund	47,674,263	3,545,634	0	51,219,897	11,430	0	0	12,594,462	(1,576,718)	0	62,249,071
110 Measure Z Fund	1,447,326	23,859	348,413	1,819,598	0	0	0	1,619,165	0	0	3,438,763
205 UASI	0	0	0	0	0	0	0	0	0	0	0
Fire	**49,121,589**	**3,569,493**	**348,413**	**53,039,495**	**11,430**	**0**	**0**	**14,213,627**	**(1,576,718)**	**0**	**65,687,834**
Public Works											
101 General Fund	16,165,312	10,693,929	17,375	26,876,616	37,800	0	0	7,488,486	(14,533,039)	0	19,869,863
110 Measure Z Fund	0	1,000,000	0	1,000,000	0	0	0	0	0	0	1,000,000
230 Special Gas Tax	0	0	0	0	0	0	0	2,287,097	0	0	2,287,097
240 Air Quality Improvement Fund	0	93,200	168,700	261,900	0	0	100,000	38,226	0	0	400,126
260 NPDES Storm Drain	291,077	150,684	158,023	599,784	0	0	0	719,782	0	0	1,319,566
291 Special Districts	0	421,984	30,399	452,383	0	0	0	285,134	0	0	737,517

City of Riverside - Department Category Summary with Fund Details
Fiscal Year 2019

Department	Current Operations: Personnel Services	Current Operations: Non-Personnel	Current Operations: Special Projects	Current Operations: Total	Equipment Outlay	Debt Service	Capital Outlay	Charges from Other	Charges to Other	Operating Transfer Out	Total
391 Debt Service Fund - PW	0	0	0	0	0	2,995,488	0	0	(2,995,488)	0	0
410 Storm Drain	0	0	0	0	0	0	50,000	0	0	0	50,000
420 Measure Z - Capital Projects	0	0	0	0	0	0	0	0	0	0	0
430 Capital Outlay - Grants	0	0	0	0	0	0	0	0	0	0	0
431 Transportation Projects	0	0	0	0	0	0	0	0	0	0	0
432 Measure A Capital Outlay	0	3,500	0	3,500	0	0	475,000	2,995,488	0	0	3,473,988
433 Transp. Develop. Impact Fees	0	0	0	0	0	0	0	0	0	0	0
540 Refuse	5,768,981	8,533,005	4,672,890	18,974,876	1,434,000	198,931	0	4,914,022	(326,250)	0	25,195,579
550 Sewer	14,307,146	15,710,193	2,050,549	32,067,888	1,361,500	33,665,119	55,000	5,588,678	(1,384,650)	0	71,353,535
570 Public Parking	1,434,139	4,008,489	0	5,442,628	0	1,714,397	0	763,065	(1,048,269)	0	6,871,821
Public Works	**37,966,655**	**40,614,984**	**7,097,936**	**85,679,575**	**2,833,300**	**38,573,935**	**680,000**	**25,079,978**	**(20,287,696)**	**0**	**132,559,092**
Library											
101 General Fund	5,120,868	1,670,283	0	6,791,151	0	0	0	2,858,457	(1,088,421)	0	8,561,187
Library	**5,120,868**	**1,670,283**	**0**	**6,791,151**	**0**	**0**	**0**	**2,858,457**	**(1,088,421)**	**0**	**8,561,187**
Parks, Recreation & Comm Svcs											
101 General Fund	9,657,104	9,480,657	460,590	19,598,351	43,212	0	0	6,668,315	(1,758,832)	0	24,551,046
291 Special Districts	0	0	43,100	43,100	0	0	0	12	0	0	43,112
411 Special Capital Improvement	0	0	0	0	0	1,451,000	0	1,101,370	0	0	2,552,370
413 Regional Park Special Cap	0	0	0	0	0	0	0	0	0	0	0
560 Special Transit	3,154,149	900,101	0	4,054,250	0	94,288	0	376,068	0	0	4,524,606
Parks, Recreation & Comm Svcs	**12,811,253**	**10,380,758**	**503,690**	**23,695,701**	**43,212**	**1,545,288**	**0**	**8,145,765**	**(1,758,832)**	**0**	**31,671,134**
Museum											
101 General Fund	1,408,207	446,613	53,083	1,907,903	0	0	50,000	416,414	0	0	2,374,317
581 Entertainment	0	7,494,982	705,000	8,199,982	0	3,222,126	0	514	0	0	11,422,622
Museum	**1,408,207**	**7,941,595**	**758,083**	**10,107,885**	**0**	**3,222,126**	**50,000**	**416,928**	**0**	**0**	**13,796,939**
Public Utilities-Admin											
510 Electric	22,695,174	12,461,831	229,083	35,386,088	200,000	0	600,000	8,235,503	(16,531,327)	0	27,890,264
511 Electric-Public Benefit Progs	1,496,007	442,904	13,071,127	15,010,038	0	18,000	0	704,183	0	0	15,732,221
Public Utilities-Admin	**24,191,181**	**12,904,735**	**13,300,210**	**50,396,126**	**200,000**	**18,000**	**600,000**	**8,939,686**	**(16,531,327)**	**0**	**43,622,485**
Public Utilities-Electric											
510 Electric	45,445,527	222,671,560	0	268,117,087	0	44,568,867	0	9,820,817	(10,229,299)	40,705,400	352,982,872
Public Utilities-Electric	**45,445,527**	**222,671,560**	**0**	**268,117,087**	**0**	**44,568,867**	**0**	**9,820,817**	**(10,229,299)**	**40,705,400**	**352,982,872**

City of Riverside - Department Category Summary with Fund Details
Fiscal Year 2019

Department	Current Operations: Personnel Services	Current Operations: Non-Personnel	Current Operations: Special Projects	Current Operations: Total	Equipment Outlay	Debt Service	Capital Outlay	Charges from Other	Charges to Other	Operating Transfer Out	Total
Public Utilities-Water											
520 Water	22,426,911	16,921,253	345,000	39,693,164	0	17,814,691	0	12,448,736	(7,449,000)	6,583,600	69,091,191
521 Water Conservation	255,709	262,141	1,009,242	1,527,092	0	0	0	125,020	0	0	1,652,112
Public Utilities-Water	**22,682,620**	**17,183,394**	**1,354,242**	**41,220,256**	**0**	**17,814,691**	**0**	**12,573,756**	**(7,449,000)**	**6,583,600**	**70,743,303**
Public Utilities-Cent Stores											
640 Central Stores	729,099	73,584	0	802,683	104,152	28,197	0	76,128	0	0	1,011,160
Public Utilities-Cent Stores	**729,099**	**73,584**	**0**	**802,683**	**104,152**	**28,197**	**0**	**76,128**	**0**	**0**	**1,011,160**
Non Departmental											
101 General Fund	0	3,251,990	4,117,946	7,369,936	0	0	100,000	1,620,783	(3,435,957)	9,992,937	15,647,699
Non Departmental	**0**	**3,251,990**	**4,117,946**	**7,369,936**	**0**	**0**	**100,000**	**1,620,783**	**(3,435,957)**	**9,992,937**	**15,647,699**
Community Livability											
101 General Fund	0	0	0	0	0	0	0	0	0	0	0
Community Livability	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total Expenditures	**351,912,591**	**368,232,195**	**48,156,921**	**768,301,707**	**5,864,247**	**166,099,363**	**1,603,358**	**124,324,072**	**(150,447,718)**	**79,650,114**	**995,395,143**

City of Riverside - Department Category Summary with Fund Details
Fiscal Year 2020

Department	Current Operations: Personnel Services	Current Operations: Non-Personnel	Current Operations: Special Projects	Current Operations: Total	Equipment Outlay	Debt Service	Capital Outlay	Charges from Other	Charges to Other	Operating Transfer Out	Total
Balance Sheet / Revenue											
101 General Fund	0	0	0	0	0	0	0	0	0	0	0
110 Measure Z Fund	0	0	0	0	0	0	0	0	0	22,894,224	22,894,224
390 Debt Service Fund - General	0	0	0	0	0	0	0	0	0	0	0
550 Sewer	0	0	0	0	0	0	0	0	0	0	0
650 Central Garage	0	0	0	0	0	0	0	0	0	0	0
Balance Sheet / Revenue	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**22,894,224**	**22,894,224**
Mayor											
101 General Fund	829,391	34,996	58,250	922,637	0	0	0	238,350	(1,160,987)	0	0
Mayor	**829,391**	**34,996**	**58,250**	**922,637**	**0**	**0**	**0**	**238,350**	**(1,160,987)**	**0**	**0**
City Council											
101 General Fund	1,238,789	79,249	0	1,318,038	0	0	0	341,995	(1,660,033)	0	0
City Council	**1,238,789**	**79,249**	**0**	**1,318,038**	**0**	**0**	**0**	**341,995**	**(1,660,033)**	**0**	**0**
City Manager											
101 General Fund	4,763,863	821,089	496,750	6,081,702	0	0	0	996,573	(6,802,273)	0	276,002
110 Measure Z Fund	299,986	3,997	0	303,983	0	0	0	0	0	0	303,983
City Manager	**5,063,849**	**825,086**	**496,750**	**6,385,685**	**0**	**0**	**0**	**996,573**	**(6,802,273)**	**0**	**579,985**
City Clerk											
101 General Fund	1,281,164	516,369	14,485	1,812,018	0	0	0	438,248	(1,785,776)	0	464,490
City Clerk	**1,281,164**	**516,369**	**14,485**	**1,812,018**	**0**	**0**	**0**	**438,248**	**(1,785,776)**	**0**	**464,490**
Office of the City Attorney											
101 General Fund	5,694,993	617,713	279,526	6,592,232	0	0	0	935,385	(7,527,617)	0	0
110 Measure Z Fund	278,593	3,472	0	282,065	0	0	0	0	0	0	282,065
Office of the City Attorney	**5,973,586**	**621,185**	**279,526**	**6,874,297**	**0**	**0**	**0**	**935,385**	**(7,527,617)**	**0**	**282,065**
Human Resources											
101 General Fund	3,541,118	348,781	116,060	4,005,959	0	0	0	1,236,282	(5,242,241)	0	0
110 Measure Z Fund	149,443	1,378	0	150,821	0	0	0	0	0	0	150,821
610 Workers' Compensation Trust	654,165	5,464,366	0	6,118,531	0	17,131	0	596,972	0	0	6,732,634
Human Resources	**4,344,726**	**5,814,525**	**116,060**	**10,275,311**	**0**	**17,131**	**0**	**1,833,254**	**(5,242,241)**	**0**	**6,883,455**
General Services											

City of Riverside - Department Category Summary with Fund Details
Fiscal Year 2020

Department	Current Operations: Personnel Services	Current Operations: Non-Personnel	Current Operations: Special Projects	Current Operations: Total	Equipment Outlay	Debt Service	Capital Outlay	Charges from Other	Charges to Other	Operating Transfer Out	Total
101 General Fund	3,384,164	1,354,945	5,000	4,744,109	55,100	0	173,358	792,934	(5,765,501)	0	0
110 Measure Z Fund	437,090	9,218	0	446,308	0	0	0	0	0	0	446,308
420 Measure Z - Capital Projects	0	0	0	0	0	0	0	0	0	0	0
530 Airport	752,368	387,415	0	1,139,783	0	39,122	0	196,012	0	0	1,374,917
580 Convention Center	0	151,330	8,533,862	8,685,192	0	3,449,802	0	0	0	0	12,134,994
650 Central Garage	4,333,425	6,292,212	0	10,625,637	1,505,099	100,370	0	761,341	(67,012)	0	12,925,435
General Services	**8,907,047**	**8,195,120**	**8,538,862**	**25,641,029**	**1,560,199**	**3,589,294**	**173,358**	**1,750,287**	**(5,832,513)**	**0**	**26,881,654**
Finance											
101 General Fund	6,759,220	2,044,562	0	8,803,782	8,000	0	0	1,703,394	(9,381,342)	0	1,133,834
110 Measure Z Fund	0	27,000	2,000,000	2,027,000	0	0	0	8,925,990	0	0	10,952,990
291 Special Districts	0	4,560,191	0	4,560,191	0	0	0	0	0	0	4,560,191
390 Debt Service Fund - General	0	120,000	0	120,000	0	35,689,445	0	0	(34,046,269)	0	1,763,176
620 Unemployment Insurance	0	150,000	0	150,000	0	0	0	7,893	0	0	157,893
630 Liability Insurance Trust	500,806	5,629,882	255,000	6,385,688	0	0	0	2,364,075	0	0	8,749,763
741 Asmt Dist - Misc	0	7,400	0	7,400	0	406,238	0	6,347	0	0	419,985
742 Hunter Business Park Asmt Dist	0	15,000	0	15,000	0	991,078	0	15,531	0	0	1,021,609
745 Riverwalk Assessment District	0	10,000	0	10,000	0	712,294	0	11,176	0	0	733,470
746 Riverwalk Bus. Assmt. Dist.	0	10,000	0	10,000	0	285,523	0	4,659	0	0	300,182
756 CFD-Riverwalk Vista	0	15,000	0	15,000	0	287,506	0	4,651	0	0	307,157
758 CFD Syc. Canyon 92-1	0	10,000	0	10,000	0	643,859	0	10,095	0	0	663,954
759 CFD 2006-1-RW Vista Area #2	0	10,000	0	10,000	0	367,375	0	4,866	0	0	382,241
760 CFD 2014-2 Highlands	0	10,000	0	10,000	0	140,156	0	1,345	0	0	151,501
761 CFD 2013-1 Kunny Ranch	0	10,000	0	10,000	0	0	0	0	0	0	10,000
Finance	**7,260,026**	**12,629,035**	**2,255,000**	**22,144,061**	**8,000**	**39,523,474**	**0**	**13,060,022**	**(43,427,611)**	**0**	**31,307,946**
Innovation and Technology											
101 General Fund	8,815,649	4,803,194	0	13,618,843	58,500	0	0	1,714,683	(15,392,026)	0	0
110 Measure Z Fund	129,973	711	0	130,684	1,116,118	0	0	0	0	0	1,246,802
420 Measure Z - Capital Projects	0	0	0	0	0	0	0	0	0	0	0
Innovation and Technology	**8,945,622**	**4,803,905**	**0**	**13,749,527**	**1,174,618**	**0**	**0**	**1,714,683**	**(15,392,026)**	**0**	**1,246,802**
Community Development											
101 General Fund	0	0	0	0	0	0	0	0	0	0	0
Community Development	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Community Development											
101 General Fund	13,565,900	2,281,133	1,389,358	17,236,391	50,000	0	0	5,169,809	(4,216,550)	0	18,239,650

City of Riverside - Department Category Summary with Fund Details
Fiscal Year 2020

Department	Current Operations: Personnel Services	Current Operations: Non-Personnel	Current Operations: Special Projects	Current Operations: Total	Equipment Outlay	Debt Service	Capital Outlay	Charges from Other	Charges to Other	Operating Transfer Out	Total
110 Measure Z Fund	0	2,000,000	0	2,000,000	0	0	0	0	0	0	2,000,000
170 Development	524,262	101,438	0	625,700	0	0	0	932,401	(43,505)	0	1,514,596
220 CDBG-Community	499,864	68,774	2,470,278	3,038,916	0	7,780	0	103,439	(69,207)	0	3,080,928
221 Home Investment Partnershp	0	0	796,160	796,160	0	0	0	88,462	0	0	884,622
222 Hsng Opport for Persons	0	0	2,237,717	2,237,717	0	0	0	69,207	0	0	2,306,924
223 Development Grants	0	0	0	0	0	0	0	0	0	0	0
225 Neighborhood Stabiliztn	0	0	0	0	0	0	0	0	0	0	0
280 Housing Authority	980,372	208,529	0	1,188,901	0	19,814	0	610,033	(147,613)	0	1,671,135
371 RDSA RORF-Arlington	0	10,000	0	10,000	0	2,051,315	0	0	0	0	2,061,315
372 RDSA RORF-Casa Blanca	0	10,000	0	10,000	0	1,797,249	0	0	0	0	1,807,249
374 RDSA RORF-Magnolia Center	0	3,500	0	3,500	0	1,348,407	0	0	0	0	1,351,907
376 RDSA RORF-Univ Corr/Syn Cyn	0	10,000	0	10,000	0	3,563,656	0	216,000	0	0	3,789,656
378 RDSA RORF-Downtown/Airport	0	25,000	0	25,000	0	7,851,173	0	0	0	0	7,876,173
379 RDSA RORF-La Sierra/Arlanza	0	6,000	0	6,000	0	3,006,575	0	0	0	0	3,012,575
401 Capital Outlay	0	0	0	0	0	0	0	0	0	0	0
476 RDSA RORF-Univ Corr/Syc Cyn	0	0	0	0	0	0	0	0	0	0	0
478 RDSA RORF-Downtown/Airport	0	0	0	0	0	0	0	0	0	0	0
Community Development	**15,570,398**	**4,724,374**	**6,893,513**	**27,188,285**	**50,000**	**19,645,969**	**0**	**7,189,351**	**(4,476,875)**	**0**	**49,596,730**
Police											
101 General Fund	97,669,257	8,936,419	379,130	106,984,806	0	0	0	17,527,813	(2,216,869)	0	122,295,750
110 Measure Z Fund	8,637,193	1,418,211	2,096,221	12,151,625	0	0	0	0	0	0	12,151,625
Police	**106,306,450**	**10,354,630**	**2,475,351**	**119,136,431**	**0**	**0**	**0**	**17,527,813**	**(2,216,869)**	**0**	**134,447,375**
Fire											
101 General Fund	51,072,272	3,505,015	0	54,577,287	11,430	0	0	12,840,475	(1,639,539)	0	65,789,653
110 Measure Z Fund	1,584,510	19,837	1,757,087	3,361,434	0	0	0	1,619,165	0	0	4,980,599
Fire	**52,656,782**	**3,524,852**	**1,757,087**	**57,938,721**	**11,430**	**0**	**0**	**14,459,640**	**(1,639,539)**	**0**	**70,770,252**
Public Works											
101 General Fund	17,334,296	10,809,119	17,375	28,160,790	37,800	0	0	7,697,501	(14,908,806)	0	20,987,285
110 Measure Z Fund	0	1,000,000	0	1,000,000	0	0	0	0	0	0	1,000,000
230 Special Gas Tax	0	0	0	0	0	0	0	2,287,097	0	0	2,287,097
240 Air Quality Improvement Fund	0	93,200	169,700	262,900	0	0	138,000	0	0	0	400,900
260 NPDES Storm Drain	308,469	156,464	277,327	742,260	0	0	0	576,836	0	0	1,319,096
291 Special Districts	0	423,479	30,406	453,885	0	0	0	267,066	0	0	720,951
391 Debt Service Fund - PW	0	0	0	0	0	2,998,238	0	0	(2,998,238)	0	0
410 Storm Drain	0	0	0	0	0	0	50,000	0	0	0	50,000

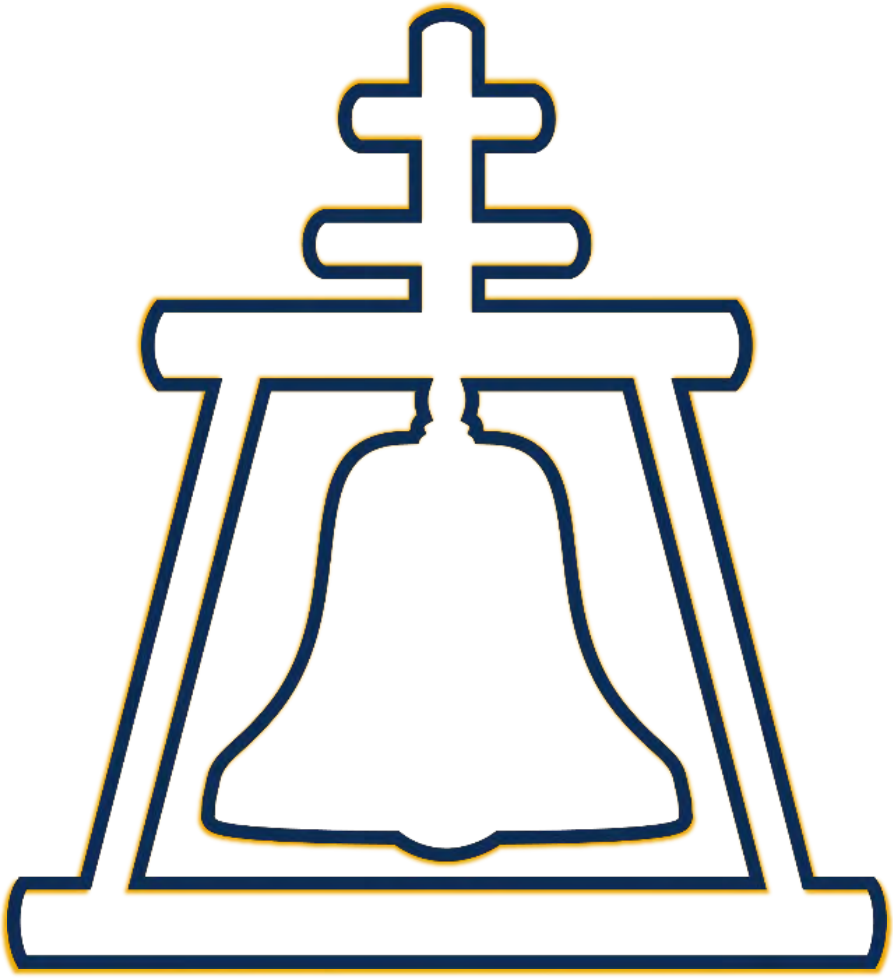
City of Riverside - Department Category Summary with Fund Details
Fiscal Year 2020

Department	Current Operations: Personnel Services	Current Operations: Non-Personnel	Current Operations: Special Projects	Current Operations: Total	Equipment Outlay	Debt Service	Capital Outlay	Charges from Other	Charges to Other	Operating Transfer Out	Total
420 Measure Z - Capital Projects	0	0	0	0	0	0	0	0	0	0	0
430 Capital Outlay - Grants	0	0	0	0	0	0	0	0	0	0	0
432 Measure A Capital Outlay	0	3,500	0	3,500	0	0	475,000	2,998,238	0	0	3,476,738
433 Transp. Develop. Impact Fees	0	0	0	0	0	0	0	0	0	0	0
540 Refuse	6,193,369	8,701,954	4,758,753	19,654,076	1,434,000	167,402	0	5,132,261	(226,711)	0	26,161,028
550 Sewer	15,368,292	14,576,690	2,098,963	32,043,945	1,211,500	33,092,534	55,000	5,855,275	(1,412,343)	0	70,845,911
570 Public Parking	1,552,275	3,880,828	0	5,433,103	0	1,705,654	0	804,636	(1,092,344)	0	6,851,049
Public Works	**40,756,701**	**39,645,234**	**7,352,524**	**87,754,459**	**2,683,300**	**37,963,828**	**718,000**	**25,618,910**	**(20,638,442)**	**0**	**134,100,055**
Library											
101 General Fund	5,503,340	1,701,378	0	7,204,718	0	0	0	2,843,410	(1,088,421)	0	8,959,707
Library	**5,503,340**	**1,701,378**	**0**	**7,204,718**	**0**	**0**	**0**	**2,843,410**	**(1,088,421)**	**0**	**8,959,707**
Parks, Recreation & Comm Svcs											
101 General Fund	10,433,557	9,688,082	460,590	20,582,229	43,558	0	0	6,757,796	(1,795,800)	0	25,587,783
291 Special Districts	0	0	43,100	43,100	0	0	0	12	0	0	43,112
411 Special Capital Improvement	0	0	0	0	0	1,380,366	0	1,108,519	0	0	2,488,885
560 Special Transit	3,375,348	891,465	0	4,266,813	0	79,344	0	396,519	0	0	4,742,676
Parks, Recreation & Comm Svcs	**13,808,905**	**10,579,547**	**503,690**	**24,892,142**	**43,558**	**1,459,710**	**0**	**8,262,846**	**(1,795,800)**	**0**	**32,862,456**
Museum											
101 General Fund	1,575,201	425,184	40,056	2,040,441	0	0	50,000	426,585	0	0	2,517,026
581 Entertainment	0	7,503,542	705,000	8,208,542	0	3,247,143	0	535	0	0	11,456,220
Museum	**1,575,201**	**7,928,726**	**745,056**	**10,248,983**	**0**	**3,247,143**	**50,000**	**427,120**	**0**	**0**	**13,973,246**
Airport											
530 Airport	0	0	0	0	0	0	0	0	0	0	0
Airport	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Public Utilities-Admin											
510 Electric	24,609,634	12,677,370	229,083	37,516,087	200,000	0	225,000	8,877,696	(17,253,679)	0	29,565,104
511 Electric-Public Benefit Progs	1,627,716	395,629	12,869,488	14,892,833	0	15,000	0	743,403	0	0	15,651,236
Public Utilities-Admin	**26,237,350**	**13,072,999**	**13,098,571**	**52,408,920**	**200,000**	**15,000**	**225,000**	**9,621,099**	**(17,253,679)**	**0**	**45,216,340**
Public Utilities-Electric											
510 Electric	48,538,156	234,060,445	0	282,598,601	0	48,645,101	0	10,284,164	(10,589,199)	40,740,700	371,679,367
Public Utilities-Electric	**48,538,156**	**234,060,445**	**0**	**282,598,601**	**0**	**48,645,101**	**0**	**10,284,164**	**(10,589,199)**	**40,740,700**	**371,679,367**

City of Riverside - Department Category Summary with Fund Details
Fiscal Year 2020

Department	Current Operations										
	Personnel Services	Non-Personnel	Special Projects	Total	Equipment Outlay	Debt Service	Capital Outlay	Charges from Other	Charges to Other	Operating Transfer Out	Total
Public Utilities-Water											
520 Water	23,840,048	17,045,252	370,000	41,255,300	0	19,846,914	0	13,084,716	(7,672,000)	7,025,300	73,540,230
521 Water Conservation	277,162	261,308	1,073,038	1,611,508	0	0	0	131,942	0	0	1,743,450
Public Utilities-Water	**24,117,210**	**17,306,560**	**1,443,038**	**42,866,808**	**0**	**19,846,914**	**0**	**13,216,658**	**(7,672,000)**	**7,025,300**	**75,283,680**
Public Utilities-Cent Stores											
640 Central Stores	778,785	69,435	0	848,220	0	23,728	0	81,164	0	0	953,112
Public Utilities-Cent Stores	**778,785**	**69,435**	**0**	**848,220**	**0**	**23,728**	**0**	**81,164**	**0**	**0**	**953,112**
Non Departmental											
101 General Fund	0	3,309,033	4,175,779	7,484,812	0	0	100,000	1,619,439	(3,256,390)	9,963,508	15,911,369
Non Departmental	**0**	**3,309,033**	**4,175,779**	**7,484,812**	**0**	**0**	**100,000**	**1,619,439**	**(3,256,390)**	**9,963,508**	**15,911,369**
Community Livability											
101 General Fund	0	0	0	0	0	0	0	0	0	0	0
Community Livability	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total Expenditures	**379,693,478**	**379,796,683**	**50,203,542**	**809,693,703**	**5,731,105**	**173,977,292**	**1,266,358**	**132,460,411**	**(159,458,291)**	**80,623,732**	**1,044,294,310**

Citywide Personnel



PERSONNEL OVERVIEW

The Personnel Detail serves as the central point of position control for tracking all authorized positions throughout the City. A citywide summary is provided on the following two pages. A detailed list of each authorized full-time and part-time positions by Department and Section is available in Appendix E.

All positions, both full and part-time, are shown in Full-Time Equivalents (FTE). A Full-Time Equivalent (FTE) is defined as a position that works 2,080 hours per fiscal year. For example, a full-time employee who works 2,080 hours per year would equal 1.00 FTE. A part-time employee who works 1,040 hours per fiscal year would equal 0.50 FTE.

FUNDING SOURCES

City personnel are typically funded from one of three sources: the City's operating budget; Measure Z funds, or grants. Grant-funded positions are budgeted after a grant is awarded; therefore, funding for those positions is not included in the FY 2018-20 Biennial Budget; if city matching funds are expected to be a requirement of the grant, that amount is estimated and budgeted in the FY 2018-20 Budget. In the spirit of full transparency, current and anticipated grant funded FTEs are included in the organization chart of each department, but excluded from the "budgeted positions" FTE count. Grant-funded positions are listed in the Personnel Detail in Appendix E.

	FULL TIME EQUIVALENT		
	Amended FY 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Departments (Operating Budget)			
City Council	14.00	14.00	14.00
Community & Economic Development Department	112.75	120.75	120.75
Finance Department	60.00	60.00	60.00
Fire Department	239.00	233.00	233.00
General Services Department	72.25	74.00	74.00
Human Resources Department	30.00	38.00	38.00
Innovation and Technology Department	58.25	58.25	58.25
Museum	20.50	13.50	13.50
Office of the City Attorney	34.00	32.00	32.00
Office of the City Clerk	10.00	10.00	10.00
Office of the City Manager	22.55	30.55	30.55
Office of the Mayor	7.25	7.25	7.25
Parks, Recreation, and Community Services Department	194.73	198.73	198.73
Police Department	512.00	505.80	505.80
Public Works Department	332.00	330.00	330.00
Riverside Public Library	61.75	60.00	60.00
Riverside Public Utilities	655.90	641.90	641.90
Department Subtotal	2,436.93	2,427.73	2,427.73
Departments (Funded by Measure Z)			
Fire Department	3.00	9.00	9.00
General Services Department	4.00	4.00	4.00
Human Resources Department	1.00	1.00	1.00
Innovation and Technology Department	-	1.00	1.00

	FULL TIME EQUIVALENT		
	Amended FY 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Departments (Operating Budget)			
Office of the City Attorney	1.00	2.00	2.00
Office of the City Manager	2.00	2.00	2.00
Police Department	31.00	48.00	64.00
Measure Z Funded Department Subtotal	42.00	67.00	83.00

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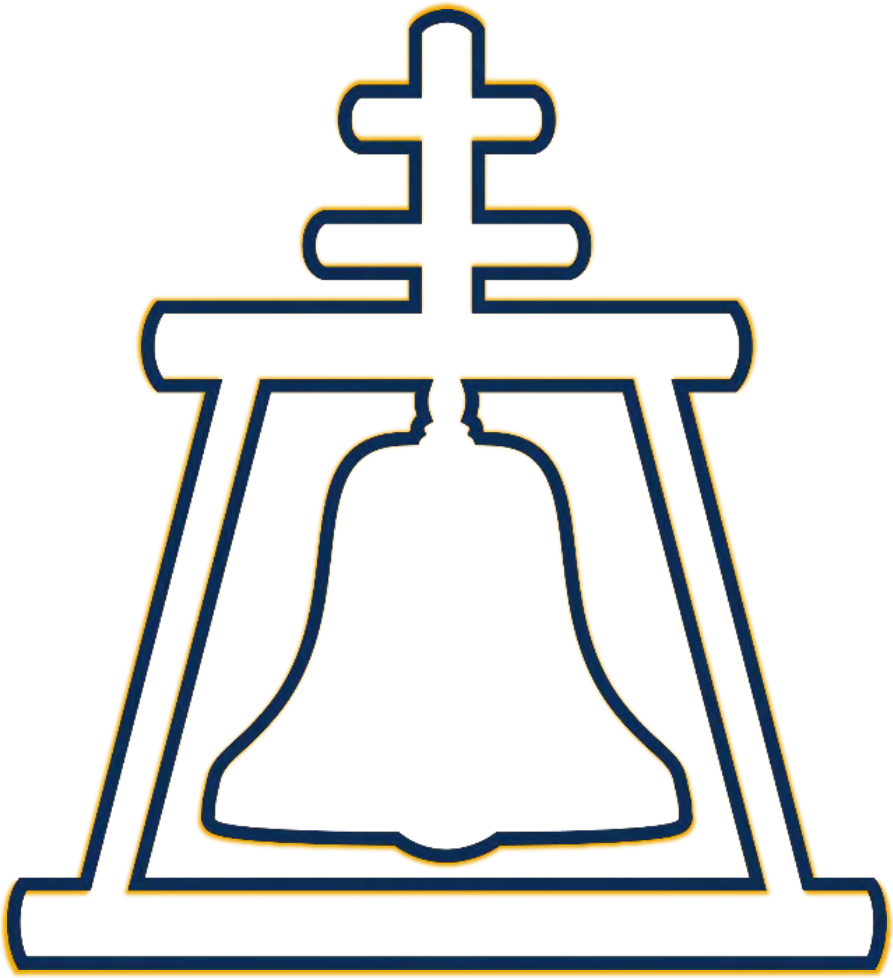
Departmental Budget Detail



OVERVIEW

Departmental budget details as well as a description of each department's activities, strategic goals and functions are reflected in this section.

Each Department's organization chart includes all positions within the department, including grant-funded positions. Grant-funded positions are budgeted when a grant is awarded, and are therefore not budgeted in the FY 2018-20 Biennial Budget. Positions budgeted within this document are noted below each department's organization chart. A detailed Personnel Detail listing individual positions in each department is available at Appendix E, Personnel Detail by Department.

The Department Summaries do not include the capital budget. Details of the FY 2018-20 Capital Budget can be found in the Capital Improvement Program Overview section of this budget document (page 283), and in a separate publication, the FY 2018-23 Capital Improvement Program.

DEPARTMENT SUMMARY PAGE REFERENCES

City Attorney's Office 131
City Clerk's Office 136
City Council 140
City Manager's Office 144
Community and Economic Development Department 152
Finance Department 168
Fire Department 181
General Services Department 188
Human Resources Department 196
Innovation and Technology Department 201
Mayor's Office 208
Museum Department 212
Parks, Recreation, and Community Services Department 216
Police Department 224
Public Library 234
Public Utilities 240
Public Works Department 254
Non-Departmental 275

CITY ATTORNEY'S OFFICE

Gary Geuss – City Attorney

Administration & Support
20.00 FTE

- Litigation — 6.00 FTE
- Municipal — 5.00 FTE
- Public Safety — 3.00 FTE

FY 2018-19 Budgeted Full-Time Equivalent Positions	FY 2019-20 Budgeted Full-Time Equivalent Positions
34.00	34.00

CITY ATTORNEY'S STRATEGIC GOALS AND PERFORMANCE MEASURES[2]

DEPARTMENTAL STRATEGIC GOAL	PERFORMANCE MEASURE	TARGET (IF APPLICABLE)
Enhance the quality of life in the City through participation in the Community Livability Program	Percentage of distressed properties brought into receivership	Maintain above 80% Annually
	Percentage of total medical marijuana dispensaries closed	Maintain above 75% Annually
Reduce outside counsel costs	Actual dollars spent on outside legal costs	Maintain below $2.5 million Annually

[2] Performance measure updates are provided on a quarterly basis (please see Appendix A on page 196 for the report available on the publication date of this document). To view the most current performance measure update, please visit www.RiversideCA.gov/Transparency/Results on the City's website.

DEPARTMENT OVERVIEW

The City Attorney's Office (CAO) strives to provide excellent and ethical legal advice and representation to City Council and City Departments. The City Attorney also serves as general counsel to the Successor Agency of the City of Riverside, and provides represents the City before various boards, commissions, and judicial tribunals.

The CAO provides general legal services including, but not limited to, civil litigation defense and prosecutions; rendering of legal advice; preparation of various types of legal documents including ordinances, resolutions, agreements and security instruments. The CAO includes the following divisions:

Municipal Services Division: Provides legal services to the City and its departments on a wide range of municipal issues. These include drafting resolutions, ordinances and contracts; providing advice on land use and planning, development projects, real estate transactions, finance issues, elections, ethics and conflicts of interest; defending the City in land use and California Environment Quality Act (CEQA) lawsuits; and providing advice on public utility issues. The Municipal Services Division also provides advice to and staffs various boards and commissions such as Planning Commission, Board of Public Utilities, Budget Engagement Commission, Cultural Heritage Board and Human Resources Board.

Litigation Division: Advocates for the City's interests in claims and lawsuits filed against or on behalf of the City, its officers, employees and agencies. Lawsuits are litigated in the state and federal trial and appellate courts. Examples include high value personal injury cases, complex civil rights actions, personnel disputes, eminent domain actions, breach of contract, challenges to constitutionality of Riversides laws, policies and procedures and inverse condemnation cases. Litigators take an aggressive and strategic approach to manage liability and limit the City's financial exposure. At the same time, when liability is clear, as public servants, we advocate for a fair and just resolution. This division also advises and works with the Human Resources Department on a variety of employee issues and advises the Ethics Board.

The Public Safety Division: Contributes to an outstanding quality of life in Riverside by managing neighborhood livability issues that are critical to the City of Riverside. Litigation lawyers work with staff to file public nuisance actions, prosecute violations of the Riverside Municipal Code and move distressed properties into receiverships to improve the quality of life for Riverside residents. This Division closely advises and works with the men and women of the Riverside Police Department, the Riverside Fire Department, and the Code Enforcement Division.

Top priorities for the department this budget period include:

- Continue to explore and identify ways to provide expert, professional legal services in the most efficient and cost-effective manner possible.
- Continue shifting the use of outside counsel to in-house expertise.
- Restoring and maintaining a staff of highly-qualified and dedicated attorneys, paralegals and continue to provide the highest quality of legal services to City officials, departments, boards and commissions by negotiating, drafting and reviewing agreements, legislation, regulations, policies and procedures and helping to shape viable, legally sound policies, programs and services for the City.

- Defending Riverside's interests and resources in court and in administrative proceedings and initiate legal action and other initiatives to protect the rights and interests and enhance the quality of life of our community.
- Meeting laws, public records, elections, conflicts of interest and constitutional guarantees.
- Promoting open and honest transparent government by making sure that everyone knows and plays by the same rules and that the public has access to and knows what the government is doing through our public legal opinions and advice on legal matters including the City Charter, open meeting laws, public records, elections, conflicts of interest and constitutional guarantees.
- Coordinating with City and County Law Enforcement to address Neighborhood Livability issues.

FY 2018-19 Department Operating Budget - All Funds	FY 2019-20 Department Operating Budget All Funds
$6.4 Million	$6.9 Million

BUDGET OVERVIEW

The CAO is an internal service department that provides legal services to the entire City. The CAO is 100% cost allocated to all departments in the City based on a set of criteria that best match the department's role to City departments.

The CAO budget will allow the department to continue its work towards meeting its strategic goals. The increase in costs for the department were related to staffing changes needed to provide more services in-house and the increased office expenses associated with providing the increased level of service. As the City Attorney increases the services provide in-house, it is expected that outside legal counsel costs will decrease resulting in long-term savings to the City.

Although the overall baseline budget increased to absorb additional expenses, the department identified balancing measures totaling $540,513 over the Biennial budget period. Funding was reduced for special programs that may be requested by City Council during the budget period.

General Fund Spending	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
130000 - CITY ATTORNEY					
Personnel	3,902,291	4,001,040	4,407,682	5,208,393	5,694,993
Non-Personnel	341,380	407,194	561,331	608,400	617,713
Special Projects	329,519	11,586	60,000	60,000	60,000
Total Current Operations	4,573,189	4,419,820	5,029,013	5,876,793	6,372,706
Total Operating Costs	4,573,189	4,419,820	5,029,013	5,876,793	6,372,706
Managed Savings			(50,000)		
Allocated Costs, Utilization Charges, & Operating Transfers	(5,105,818)	(5,326,496)	(5,157,300)	(5,876,793)	(6,372,706)
Total Budget Requirements (Surplus)/Deficit	(532,629)	(906,676)	(178,287)	-	-

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
130500 – COMMUNITY PROSECUTOR					
Personnel	-	36	-	-	-
Non-Personnel	-	-	-	-	-
Special Projects	-	149	500,000	239,961	219,526
Total Current Operations	-	185	500,000	239,961	219,526
Total Operating Costs	-	185	500,000	239,961	219,526
Managed Savings	-	-	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	(239,961)	(219,526)
Total Budget Requirements (Surplus)/Deficit	-	185	500,000	-	-
139000 - DEBT					
Total Current Operations	-	-	-	-	-
Total Operating Costs	-	-	-	-	-
Charges from Others	54,775	58,585	61,411	49,056	34,385
Charges to Others				(49,056)	(34,385)
Total Budget Requirements (Surplus)/Deficit	54,775	58,585	61,411	-	-
GENERAL FUND BUDGET REQUIREMENTS	(477,854)	(847,906)	383,124	-	-

MEASURE Z SPENDING

The City Attorney budget includes Measure Z funding for a City Attorney position on the Ward Action Team. The team was deployed throughout the City to find solutions to complex problems such as homelessness and vandalism. The City Attorney's Office position was approved by City Council on February 21, 2017.

Measure Z Spending					
	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
130500 - COMMUNITY PROSECUTOR					
Personnel	-	19,555	-	253,274	278,593
Non-Personnel	-	143	-	3,808	3,472
Special Projects	-	2,209	-	-	-
Total Current Operations	-	21,907	-	257,082	282,065
Total Operating Costs	-	21,907	-	257,082	282,065

Total Budget Requirements (Surplus)/Deficit	-	$21,907	-	$257,082	$282,065
MEASURE Z BUDGET REQUIREMENTS	-	$21,907	-	$257,082	$282,065

FY 2018-19 PLANNED MEASURE Z SPENDING

$257,082

FY 2019-20 PLANNED MEASURE Z SPENDING

$282,065

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CITY CLERK'S OFFICE

Colleen Nicol – City Clerk

Administration
1.00 FTE

City Clerk
9.00 FTE

FY 2018-19 Budgeted Full-Time Equivalent Positions	FY 2019-20 Budgeted Full-Time Equivalent Positions
10.00	10.00

CITY CLERK'S STRATEGIC GOALS AND PERFORMANCE MEASURES[3]

ENHANCED CUSTOMER SERVICE AND IMPROVED QUALITY OF LIFE

IMPROVE TEAMWORK AND COMMUNICATION

DEPARTMENTAL STRATEGIC GOAL	PERFORMANCE MEASURE	TARGET (IF APPLICABLE)
Achieve and maintain prompt responses across all City departments for routine public records requests	Number of days to fulfill routine public records requests.	Maintain below six days Quarterly
Grow and diversify board/commission applicant pool	Not Applicable	Not Applicable
Continue incremental automation of contracts/agreements	Not Applicable	Not Applicable
Automate board/commission application, appointment, and administration process	Not Applicable	Not Applicable
Automate workflow for contracts/ agreements with electronic signatures.	Not Applicable	Not Applicable

[3] Performance measure updates are provided on a quarterly basis (please see Appendix A on page 196 for the report available on the publication date of this document). To view the most current performance measure update, please visit www.RiversideCA.gov/Transparency/Results on the City's website.

DEPARTMENT OVERVIEW

The Office of the City Clerk is organized around Legislative Services, Election Services, and Records Management and also operates a Passport Acceptance Facility. Our mission is to provide municipal election services, maintain the official record of all City Council proceedings, and perform other State and municipal statutory duties for elected officials, voters, City departments, and the public to guarantee fair and impartial elections and open access to information, documents, and the legislative process. The Office of the City Clerk includes the following Divisions:

Administration: The Administration Division provides legislative support to the Mayor, City Council, and public through accurate and timely documentation and access to the legislative process of the City Council in compliance with State and municipal requirements. This Division is also responsible for operation of a Passport Acceptance Facility.

Election Services: The Election Services Division administers the City's municipal elections and related activities for candidates and voters so that they may be guaranteed fair and impartial elections in compliance with State and municipal requirements.

Records Management: The Records Management Division preserves and protects the official records of the City for administrative departments and the public so that they may be guaranteed timely access to information and the legislative process.

FY 2018-19 Department Operating Budget - All Funds	FY 2019-20 Department Operating Budget All Funds
$1.5 Million	$1.8 Million

BUDGET OVERVIEW

The City Clerk is an internal service department that provides services to the entire City. With the exception of the Passport Acceptance Facility function, the City Clerk is 100% cost allocated to all departments in the City based on a set of criteria that best match each Division's role to City departments.

The Office of the City Clerk's proposed budget includes funding for implementation and continuation of projects included in Riverside 2.1 Strategic Goals. The FY 2018/19 Budget lies well within the established budget target with essential services fully funded and appropriately staffed. The FY 2019/20 Budget exceeds the target due to costs related to Election Services. The total of both fiscal years are within the two-year combined budget targets.

Processing fees for passport services generates nearly all of the revenue for the City Clerk's Office and fluctuates annually based upon the number of applications processed. Approximately $300,000 in passport services revenue is anticipated annually for FYs 2018/19 and 2019/20. The City Clerk manages the challenge of maintaining appropriate staffing levels at the offsite Passport Services Office. Steady customer base growth, significant seasonal fluctuations, and Passport Agent work absences demand occasional shifting of staff from critical functions at City Hall. The City Clerk continues to monitor customer activity levels and revenue generation preparing for possible staff expansion to meet the need in future years if warranted. Election Services costs fluctuate from year to year depending on election cycles and ballot measures, if any.

General Fund Spending

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
120000 - ADMINISTRATION					
Personnel	1,035,180	1,068,374	1,122,627	1,193,586	1,281,164
Non-Personnel	130,513	100,963	135,740	136,278	138,008
Special Projects	11,022	13,284	12,000	14,485	14,485
Total Current Operations	1,176,715	1,182,621	1,270,367	1,344,349	1,433,657
Total Operating Costs	1,176,715	1,182,621	1,270,367	1,344,349	1,433,657
Allocated Costs, Utilization Charges, & Operating Transfers	(1,241,418)	(1,317,537)	(1,294,307)	(893,848)	(969,167)
Total Budget Requirements (Surplus)/Deficit	(64,703)	(134,915)	(23,940)	450,501	464,490
120500 - ELECTION SERVICES					
Non-Personnel	329,183	197,002	262,634	103,111	334,111
Total Current Operations	329,183	197,002	262,634	103,111	334,111
Total Operating Costs	329,183	197,002	262,634	103,111	334,111
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	(103,111)	(334,111)
Total Budget Requirements (Surplus)/Deficit	329,183	197,002	262,634	-	-
121000 - RECORDS MANAGEMENT					
Non-Personnel	37,091	44,993	47,250	44,250	44,250
Total Current Operations	37,091	44,993	47,250	44,250	44,250
Total Operating Costs	37,091	44,993	47,250	44,250	44,250
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	(44,250)	(44,250)
Total Budget Requirements (Surplus)/Deficit	37,091	44,993	47,250	-	-
129000 - DEBT					
Total Current Operations	-	-	-	-	-
Total Operating Costs	-	-	-	-	-
Charges from Others	20,541	21,970	23,029	18,396	12,894
Charges to Others				(18,396)	(12,894)
Total Budget Requirements (Surplus)/Deficit	20,541	21,970	23,029	-	-
GENERAL FUND BUDGET REQUIREMENTS	$322,112	$129,050	$308,973	$450,501	$464,490

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CITY COUNCIL

RESIDENTS OF RIVERSIDE

COUNCIL MEMBERS

Mike Gardner	Andy Melendrez	Mike Soubirous	Chuck Conder	Chris Mac Arthur	Jim Perry	Steve Adams
Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7

COUNCIL ASSISTANTS
7.00 FTE

FY 2018/19
Budgeted Full-Time Equivalent Positions
14.0

FY 2019/20
Budgeted Full-Time Equivalent Positions
14.0

DEPARTMENT OVERVIEW

The City Council serves as the elected legislative and policy-making body of the City, enacting all laws and directing any actions necessary to provide for the general welfare of the community. Their function is established in the City Charter (Section CH. 406), which states: "All powers of the City shall be vested in the City Council except as otherwise provided in this Charter." As part of the ward districted boundary system of government, each Council Member represents a different ward, ensuring that the citizenry receives equal representation.

The City Council's goals are incorporated into Citywide policies that are implemented by City departments. These goals reflect the City Council's strategic priorities, which include:

- Enhanced Customer Service
- Economic Development
- Community Services
- City Transportation Program
- Improved Housing Diversity and Options
- Improved Teamwork and Communication
- Reduced Taxpayer Liability and Reduce Costs Whenever Possible

FY 2018-19 Department Operating Budget - All Funds

$1.2 Million

FY 2019-20 Department Operating Budget All Funds

$1.3 Million

BUDGET OVERVIEW

Overall the budget for City Council remains relatively unchanged from previous fiscal years. Staffing levels remained unchanged and the primary reason for increases in labor costs are related to an increase in retirement and liability insurance related costs.

More than half of the budget is related to labor costs for the Council Assistants and City Council. The balance of the budget is related to office and travel expenses incurred while serving the community.

General Fund Spending					
	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
020000 - CITY COUNCIL					
Personnel	1,056,144	1,120,580	1,110,252	1,166,200	1,238,789
Non-Personnel	129,061	48,711	74,732	79,432	79,249
Special Projects	-	-	-	-	-
Total Current Operations	1,185,205	1,169,291	1,184,984	1,245,632	1,318,038
Total Operating Costs	1,185,205	1,169,291	1,184,984	1,245,632	1,318,038
Allocated Costs, Utilization Charges, & Operating Transfers	(1,263,477)	(1,183,766)	(1,259,980)	(1,245,632)	(1,318,038)
Total Budget Requirements (Surplus)/Deficit	(78,273)	(14,474)	(74,996)	-	-

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
029000 - DEBT					
Total Current Operations	-	-	-	-	-
Total Operating Costs	-	-	-	-	-
Charges from Others	27,388	29,293	30,705	24,528	17,193
Charges to Others				(24,528)	(17,193)
Total Budget Requirements (Surplus)/Deficit	27,388	29,293	30,705	-	-
GENERAL FUND BUDGET REQUIREMENTS	($50,884)	$14,818	($44,291)	-	-

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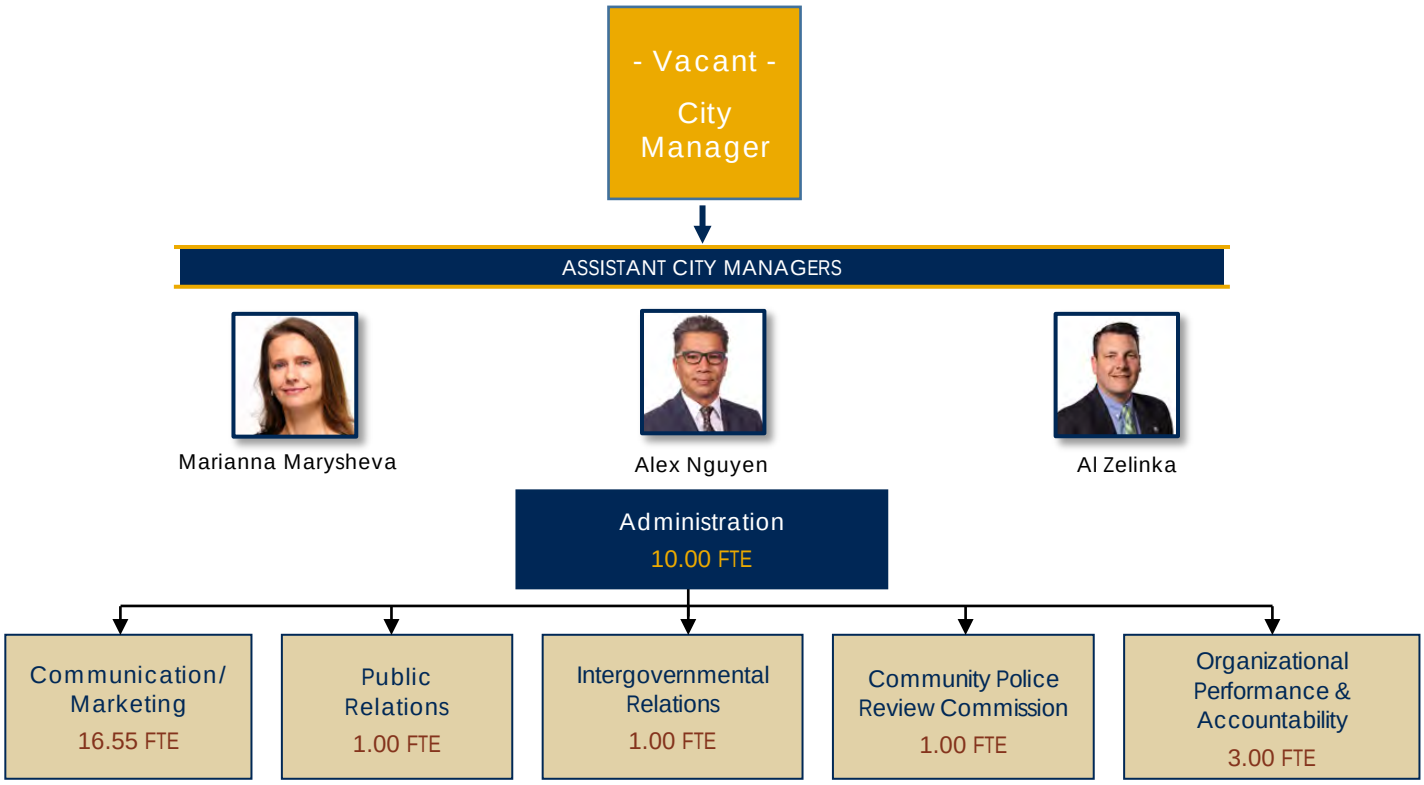
CITY MANAGER'S OFFICE



FY 2018-19 Budgeted
Full-Time Equivalent Positions

32.55

FY 2019-20 Budgeted
Full-Time Equivalent Positions

32.55

CITY MANAGER'S STRATEGIC GOALS AND PERFORMANCE MEASURES[4]

DEPARTMENTAL STRATEGIC GOAL	PERFORMANCE MEASURE	TARGET (IF APPLICABLE)
Continue leading a Citywide customer service initiative that instills a culture of helpfulness throughout all departments and employees	Customer satisfaction with City Hall concierge services.	Maintain above 80% Quarterly

[4] Performance measure updates are provided on a quarterly basis (please see Appendix A on page 196 for the report available on the publication date of this document). To view the most current performance measure update, please visit www.RiversideCA.gov/Transparency/Results on the City's website.

DEPARTMENTAL STRATEGIC GOAL	PERFORMANCE MEASURE	TARGET (IF APPLICABLE)
Continue a biennial Quality of Life survey to obtain feedback from residents, businesses and customers regarding City services and activities, and community needs and priorities	Vital Indicator: Average satisfaction with City services	Maintain above 95% Annually
Continue facilitating a culture of continuous improvement and innovation in the workplace through regular process improvement activities, rewarding innovative practices and regular review of department operations on a triennial basis	Not Applicable	Not Applicable
Conduct feasibility reviews of proposed community facilities analyzing demand, location, design, cost estimates and financing alternatives including grants and public-private partnerships	Not Applicable	Not Applicable
Develop Performance Measures to assess and track effectiveness and quality of City programs and services; regularly publish results.	Not Applicable	Not Applicable
Strengthen external media communications with targeted outreach efforts to showcase the activities of the City	Not Applicable	Not Applicable
Grow our audience by developing a range of content that reaches a diverse audience through a variety of mediums with a focus on social, web, and email marketing	Not Applicable	Not Applicable
Maintain Citywide calendar to strengthen and unify marketing efforts across the City. Implement internal calendar option for highlighting initiatives from all departments	Not Applicable	Not Applicable
Coordinate legislative and intergovernmental efforts with key local agencies	Not Applicable	Not Applicable
Develop video content for RiversideTV that is uniquely Riverside	Not Applicable	Not Applicable
Produce an Annual Report to include departmental accomplishments and progress in implementing the Strategic Plan	Not Applicable	Not Applicable

DEPARTMENTAL STRATEGIC GOAL	PERFORMANCE MEASURE	TARGET (IF APPLICABLE)
Internal Audit establish an effective Grants Administration Program that provides tracking and management tools to City departments, elected officials and the public.	Not Applicable	Not Applicable

DEPARTMENT OVERVIEW

The City Manager's Office carries out the City Council's policies and priorities through the strategic and financial leadership of the entire City organization. The Office works in collaboration with all city departments, as well as outside parties, to develop and implement solutions to various internal and external challenges, identify and carry out new and innovative efforts, facilitate local economic development, and ensure organizational compliance with laws and policies throughout the City. The City Manager's Office includes the following Divisions and Sections:

Administration: This division, consisting of the City Manager and Assistant City Managers, provides leadership, direction, and support to City departments in carrying out the City's policies and priorities as required by the City Charter. The Administration division promotes and oversees the City departments' efforts to research, identify and implement innovative and cost-effective solutions to various internal and external challenges.

Community Police Review Commission (CPRC): This division receives and independently reviews complaints alleging misconduct against sworn police officers of the Riverside Police Department (RPD); when deemed appropriate conducts an independent investigation of citizen complaints; makes policy recommendations to RPD; conducts public outreach; and reviews and investigates the death of any individual arising out of or in connection with the actions of a sworn police officer.

Communications: This division supports departments across the City with graphic design services, photography, video and marketing tools, and manages the City's social media network and website. The division also manages the City's television station, RiversideTV, which provides 24/7 content including coverage of City Council and committee meetings, local sporting events, public service announcements and City-specific videos that are unique to Riverside. The Communications Officer leads the City's public information efforts and is the first point of contact for media inquiries, as well as provides resources to other City departments that handle their own media inquiries (i.e. Police and Fire).

Organizational Performance and Accountability: This division, previously known as Internal Audit, works collaboratively with the Innovation and Technology Department's Innovation Division and City departments to evaluate end-to-end processes and introduce new and creative business solutions with cutting-edge technology to deliver City services in a more efficient and cost-effective manner. This division also conducts performance audits of City departments and functions, which are used by the City Council and Mayor in policy making, and by City management in identifying and correcting performance issues to improve City operations.

Intergovernmental Relations: This division is responsible for developing, managing and implementing the City's legislative and intergovernmental efforts with local, state and federal partners. This includes advocating the City's legislative priorities as well as engaging neighboring jurisdictions and partner agencies on issues of mutual and regional interest.

FY 2018-19 Department Operating Budget - All Funds	FY 2019-20 Department Operating Budget All Funds
$6.0 Million	$6.4 Million

BUDGET OVERVIEW

The City Manager's Office is an internal service department that provides leadership and management services to the entire City. With the exception of the Community Police Review Commission Division, the City Manager's Office is 100% cost allocated to all City departments based on a set of criteria that best match each Division's role to City departments.

Like many other departments, the City Manager's Office has labor cost increases related to retirement costs for employees and liability insurance costs. In order to offset these costs and meet the department's budget target, the department reduced its non-personnel costs related to consultant services, training, and sponsorships. These reductions will not have a significant impact to services levels provided to the public and City Departments.

There was also a significant cost increase to the labor costs for the City Manager's Communications Office. This increase was the result of an effort to reduce costs within Riverside Public Utilities by increasing operational efficiencies in its Customer Engagement Division. The City has opted for a more centralized communication function and transferred several communications staff from Riverside Public Utilities to the City Manager's Communication Office. The five positions that were transferred will continue to be fully funded by Riverside Public Utilities.

In October 2017, Innovation and Technology Department enhanced it focus on performance accountability through dedicated internal teams that would help drive bold and creative solutions to improve City Services. One way this was accomplished is through the creation of the Organizational Performance and Accountability Section that is led and staffed with Internal Audits personnel (including staff from the Geographical Information Systems section) and a staff member transferred from the Finance Department. The newly created division will continue to perform the internal audit function and will handle the Division's expanded responsibility for monitoring and reporting on Citywide progress toward the updated Riverside 2.1 strategic goals and performance measures. The transfer of one position from the Finance Department to the City Manager's office resulted in an increase in the Division budget that was offset by the reduced labor cost in the Finance Department.

General Fund Spending

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
110000 - ADMINISTRATION					
Personnel	2,205,066	1,803,043	1,757,642	1,940,187	2,079,866
Non-Personnel	234,155	188,789	162,348	141,622	142,980
Total Current Operations	2,439,221	1,991,833	1,919,990	2,081,809	2,222,846
Total Operating Costs	2,439,221	1,991,833	1,919,990	2,081,809	2,222,846
Managed Savings	-	-	(100,000)	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	(4,493,896)	(4,077,838)	(4,434,448)	(2,081,809)	(2,222,846)
Total Budget Requirements (Surplus)/Deficit	(2,054,675)	(2,086,006)	(2,614,458)	-	-

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
112500 - COMMUNITY POLICE REVIEW COMMISSION					
Personnel	83,215	80,955	87,178	87,497	91,631
Non-Personnel	146,032	128,569	153,466	154,441	154,760
Total Current Operations	229,246	209,524	240,644	241,938	246,391
Total Operating Costs	229,246	209,524	240,644	241,938	246,391
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	29,808	29,611
Total Budget Requirements (Surplus)/Deficit	229,246	209,524	240,644	271,746	276,002
113500 - SUNDRY/GENERAL GOVERNMENT					
Non-Personnel	251,282	272,531	257,100	297,102	309,937
Total Current Operations	251,282	272,531	257,100	297,102	309,937
Debt Service	-	-	-	-	-
Total Operating Costs	251,282	272,531	257,100	297,102	309,937
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	(297,102)	(309,937)
Total Budget Requirements (Surplus)/Deficit	251,282	272,531	257,100	-	-
1140000 - COMMUNICATION OFFICE					
Personnel	1,093,980	810,496	886,837	1,437,778	1,588,695
Non-Personnel	379,891	160,558	132,467	116,035	107,152
Special Projects	619,255	588,952	533,646	496,500	496,750
Total Current Operations	2,093,127	1,560,006	1,552,950	2,050,313	2,192,597
Total Operating Costs	2,093,127	1,560,006	1,552,950	2,050,313	2,192,597
Allocated Costs, Utilization Charges, & Operating Transfers	(85,296)	7,415	5,600	(2,050,313)	(2,192,597)
Total Budget Requirements (Surplus)/Deficit	2,007,831	1,567,421	1,558,550	-	-
114500 - ORGANIZATIONAL PERFORMANCE & ACCOUNTABILITY					
Personnel	323,829	366,052	332,571	577,985	628,290
Non-Personnel	11,262	9,757	13,535	13,961	13,658
Total Current Operations	335,091	375,809	346,106	591,946	641,948
Total Operating Costs	335,091	375,809	346,106	591,946	641,948

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	(591,946)	(641,948)
Total Budget Requirements (Surplus)/Deficit	335,091	375,809	346,106	-	-
115000 - PUBLIC RELATIONS					
Personnel	-	154,370	138,597	167,693	179,781
Non-Personnel	-	4,358	4,709	5,389	5,209
Total Current Operations	-	158,728	143,306	173,082	184,990
Total Operating Costs	-	158,728	143,306	173,082	184,990
Allocated Costs, Utilization Charges, & Operating Transfers	-	(14,279)	-	(173,082)	(184,990)
Total Budget Requirements (Surplus)/Deficit	-	144,449	143,306	-	-
115500 - INTERGOVERNMENTAL RELATIONS					
Personnel	-	149,345	158,222	179,746	195,600
Non-Personnel	-	71,854	202,952	87,412	87,393
Total Current Operations	-	221,199	361,174	267,158	282,993
Total Operating Costs	-	221,199	361,174	267,158	282,993
Allocated Costs, Utilization Charges, & Operating Transfers	-	(67,944)	(80,000)	(267,158)	(282,993)
Total Budget Requirements (Surplus)/Deficit	-	153,255	281,174	-	-
119000 - DEBT					
Total Current Operations	-	-	-	-	-
Total Operating Costs	-	-	-	-	-
Charges from Others	50,211	53,703	56,293	44,968	31,520
Charges to Others				(44,968)	(31,520)
Total Budget Requirements (Surplus)/Deficit	50,211	53,703	56,293	-	-
GENERAL FUND BUDGET REQUIREMENTS	$818,986	$690,687	$268,715	$271,746	$276,002

MEASURE Z SPENDING

The City Manager's budget includes Measure Z funding for a Management Analyst position to be used on the Ward Action Team. The team has been deployed throughout the City to find solutions to complex problems such as homelessness and vandalism. The position was approved by City Council on February 21, 2017.

FY 2018-19 PLANNED MEASURE Z SPENDING	FY 2019-20 PLANNED MEASURE Z SPENDING
$273,669	$303,983

Measure Z Spending

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
110000 - ADMINISTRATION					
Personnel	-	-	-	269,292	299,986
Non-Personnel	-	-	-	4,377	3,997
Total Current Operations	-	-	-	273,669	303,983
Total Operating Costs	-	-	-	273,669	303,983
Total Budget Requirements (Surplus)/Deficit	-	-	-	$273,669	$303,983
MEASURE Z BUDGET REQUIREMENTS	-	-	-	$273,669	$303,983

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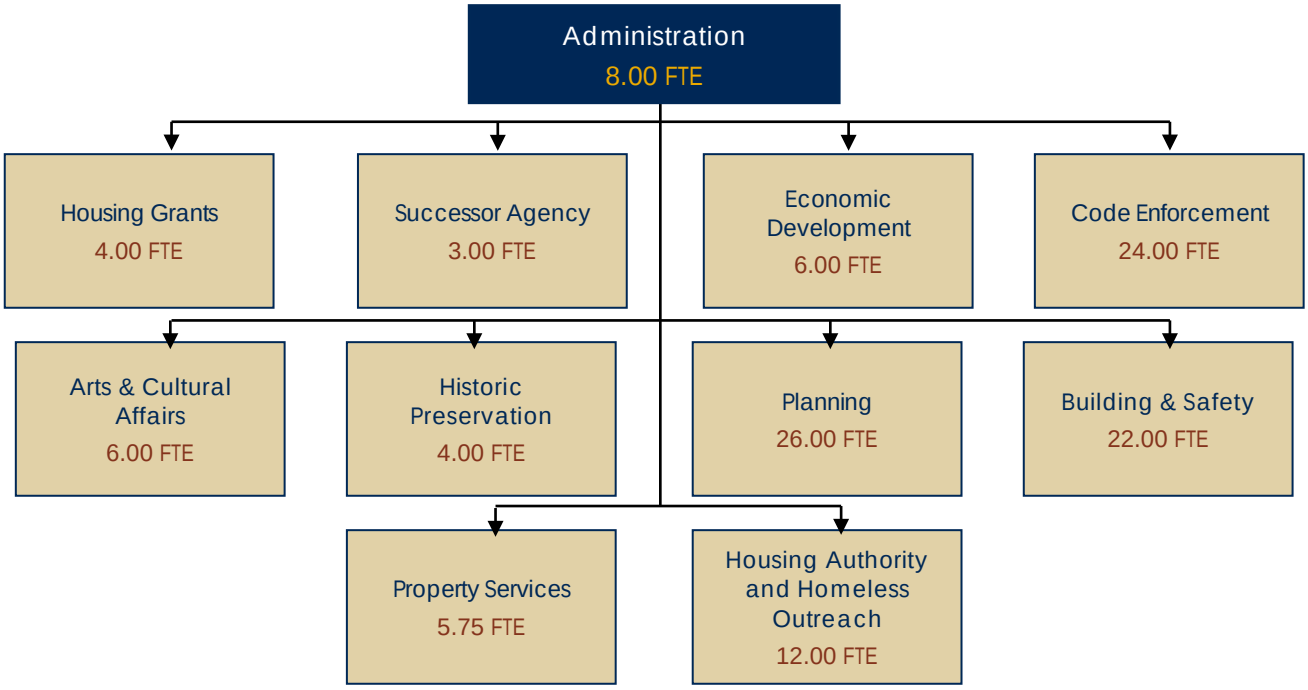
COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT

Rafael Guzman - Director



FY 2018/19 Budgeted Full-Time Equivalent Positions	FY 2019/20 Budgeted Full-Time Equivalent Positions
125.75	125.75

COMMUNITY AND ECONOMIC DEVEVELOPMENT'S STRATEGIC GOALS AND PERFORMANCE MEASURES[5]

[5] Performance measure updates are provided on a quarterly basis (please see Appendix A on page 196 for the report available on the publication date of this document). To view the most current performance measure update, please visit www.RiversideCA.gov/Transparency/Results on the City's website.

DEPARTMENTAL STRATEGIC GOAL	PERFORMANCE MEASURE	TARGET (IF APPLICABLE)
Achieve consistency between General Plan land use designations and zoning map designations	Not Applicable	Not Applicable
Develop the local food and agricultural economy	Not Applicable	Not Applicable
Accomplish Successor Agency disposition	Not Applicable	Not Applicable
Integrate neighborhood-based outreach	Not Applicable	Not Applicable
Achieve housing element compliance	Not Applicable	Not Applicable
Create a more resilient Riverside	Not Applicable	Not Applicable
Build and grow local partnerships to support tech and entrepreneurship, stimulate local investment, sustain vital infrastructure, tell the unique Riverside story and focus on a place- based economic development strategy	Number of businesses assisted through site selections, permitting assistance, resource referrals and research	Increase above 68 businesses Quarterly
Promote and maintain a safe and desirable living and working environment	Percentage of Code Enforcement complaints responded to within 5 days	Increase above 90% Quarterly
Reduce homelessness by providing an array of housing options and programs based on community needs	Number of homeless people placed in a housing program	Increase above 60 people Annually
Enhance the customer service experience through Streamline Riverside initiatives including uniform plan check, expedited after- hours review, Development Review Committee, efficient software applications, and the One-Stop Shop	Percentage of standard plan checks completed on-time by all participating One-Stop Shop departments/divisions	Increase above 90% Quarterly
	Average customer satisfaction rating with Department services.	Maintain above 80% Quarterly

DEPARTMENT OVERVIEW

The Community and Economic Development Department (CEDD) exists to serve the public and is dedicated to enthusiastically and responsively working with residents, businesses, property owners, developers, community organizations, elected and appointed officials, and public agency staff to accomplish investment that contributes to economic development and advances our city's outstanding quality of life. CEDD includes the following Divisions:

Administration: This division provides administrative support, oversight and leadership to the nine divisions in the Community and Economic Development Department. The Division's primary responsibility is to manage the department's general operations to ensure efficient and effective service delivery while ensuring alignment with the City's Strategic Plan, goals, and objectives.

Arts and Cultural Affairs: This division is the liaison between the City of Riverside and the arts community. Arts and Cultural Affairs provides oversight and guidance for four entertainment venues (Fox Performing Arts Center, The Box, Showcase and Riverside Municipal Auditorium), collaborates with arts organizations throughout the region, oversees film and event permitting for the City and manages the City sponsorship program.

Building and Safety: This division protects and enhances the built environment by ensuring all construction within the City complies with adopted State and local Codes and Standards. This is done through the review of Building Plans and specifications for code compliance, issuance of construction permits and the completion of various building inspections throughout a project. After project completion and approval by the Building and Safety Division, a Certificate of Occupancy is issued.

Code Enforcement: This division serves the citizens of Riverside by ensuring compliance with all adopted city codes that govern the proper use and maintenance of private properties. This division receives requests for service for property maintenance and health and safety concerns. The main objectives are to enhance the quality of life in our neighborhoods, protect property owner's investments, educate residents, perform community outreach and promote public health, safety and welfare.

Economic Development: This division is responsible for the attraction and retention of businesses to the City. Promote the City through targeted collateral materials and website, host or sponsor outreach events and attending tradeshows/conventions.

Housing Grants: This division oversees the management of two federal programs: the Community Development Block Grant Program (CDBG) and the Housing Opportunities for Persons with AIDS (HOPWA).

Housing Authority and Homeless Outreach: This division provides homeownership opportunities and develops quality affordable housing opportunities for individuals and families while promoting self-sufficiency and neighborhood revitalization. Additionally, this division provides access to services and housing for homeless individuals and families and links homeless individuals and families to housing intervention and supportive services.

Neighborhood Engagement and Historic Preservation: This division is responsible for connecting Riverside's citizens to activities and programs that lead to a better quality of life including, but not limited to, the following: Riverside Neighborhood Partnership, Riverside Community Garden Council, Our Riverside Our Neighborhoods, and Fit Fresh Fun.

Planning: This division is responsible for the implementation and maintenance of the City's General Plan/Zoning Code, developing vision plans for future growth and development, updating the City's Specific Plans and Zoning Ordinances, reviewing and routing of outside agency proposals for land development and policy documents. The division consists of three teams: Advanced Planning and Special Projects; Current Planning; and, the Planning Information team. The Planning Division is responsible for a broad range of programs and projects developing and implementing land use planning tools for the City, including the General Plan, the Zoning Code, Specific Plans, and Design and Sign Guidelines.

Property Services: This division acquires real property interests necessary for construction of the City's public projects and disposes of surplus City-owned land. Real Property Services staff prepare right-of-entry agreements to access City property, resolve title issues related to ownership of real property,

provide real property valuations and estimates, administer appraisal review, purchase required real property interests, and other property matters.

Successor Agency: This division is responsible for winding down the former Redevelopment Agency activities through implementation of the Long-Range Property Management Plan.

FY 2018-19 Department Operating Budget - All Funds	FY 2019-20 Department Operating Budget All Funds
$46.3 Million	$46.9 Million

BUDGET OVERVIEW

The CEDD budget reflects its current priorities: addressing the challenges related to homelessness in the City and growing the local economic base through actions to support the creation and expansion of businesses, develop new markets for goods and services and attract top talent into the workforce. Increases in personnel spending within Planning, Homeless Services, and Building and Safety Divisions will allow the Department to promote economic growth and identify solutions for the homelessness problem. The transfer of the Arts and Cultural Affairs Division from the Museum to CEDD also increased the Departments overall budget.

CEDD identified budget balancing measures totaling $658,215 in FY 2018-19 and $704,036 in FY 2019-20. Most of the savings will be achieved through labor savings from positions that are vacant during the recruitment process and charging eligible expenses to the reserve established for General Plan related activity. Additional reductions were accomplished through reduced office expenses, professional service costs, and training related expenditures.

General Fund Spending

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
280000 - ADMINISTRATION					
Personnel	806,203	1,001,881	1,216,303	1,290,919	1,389,468
Non-Personnel	97,652	185,793	169,576	175,361	170,750
Special Projects	107,365	-	-		
Total Current Operations	1,011,220	1,187,674	1,385,879	1,466,280	1,560,218
Equipment Outlay	36,259	28,981	15,000	15,000	15,000
Total Operating Costs	1,047,479	1,216,655	1,400,879	1,481,280	1,575,218
Managed Savings	-	-	(400,000)	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	2,804,332	2,987,238	2,169,143	(490,955)	(456,660)
Total Budget Requirements (Surplus)/Deficit	3,851,811	4,203,893	3,170,022	990,325	1,118,558
281000 - PLANNING					
Personnel	1,692,953	2,362,696	2,833,891	3,177,624	3,500,572
Non-Personnel	473,584	169,149	136,038	146,039	142,619
Special Projects	-	207,964	500,000	-	-
Total Current Operations	2,166,537	2,739,809	3,469,929	3,323,663	3,643,191
Equipment Outlay	14,788	4,771	20,000	20,000	20,000
Total Operating Costs	2,181,325	2,744,580	3,489,929	3,343,663	3,663,191

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Allocated Costs, Utilization Charges, & Operating Transfers	(328,905)	(359,212)	(379,975)	407,805	440,555
Total Budget Requirements (Surplus)/Deficit	1,852,420	2,385,368	3,109,954	3,751,468	4,103,746
281020 - PLANNING – GENERAL PLAN					
Personnel	5,017	147,614	14,000	14,295	14,596
Total Current Operations	5,017	147,614	14,000	14,295	14,596
Total Operating Costs	5,017	147,614	14,000	14,295	14,596
Allocated Costs, Utilization Charges, & Operating Transfers	320,000	355,770	372,476	573,482	578,445
Total Budget Requirements (Surplus)/Deficit	325,017	503,384	386,476	587,777	593,041
281025 - PLANNING –HISTORICAL PRESERVATION					
Personnel	556,064	451,408	680,353	460,534	501,236
Non-Personnel	63,513	186,148	64,358	31,030	28,546
Special Projects	23,642	26,077	35,500	45,800	45,800
Total Current Operations	643,219	663,633	780,211	537,364	575,582
Total Operating Costs	643,219	663,633	780,211	537,364	575,582
Allocated Costs, Utilization Charges, & Operating Transfers	(3,085)	(3,641)	(610)	65,548	70,013
Total Budget Requirements (Surplus)/Deficit	640,134	659,992	779,601	602,912	645,595
281026 - PLANNING – HISTORICAL PRESENTATION AWARDS					
Total Current Operations	-	-	-	-	-
Grants	9,730	-	-	-	-
Total Operating Costs	9,730	-	-	-	-
Total Budget Requirements (Surplus)/Deficit	9,730	-	-	-	-
281500 - ECONOMIC DEVELOPMENT					
Personnel	661,397	427,917	691,391	676,694	748,130
Non-Personnel	222,007	137,209	335,448	331,304	342,616
Special Projects	65,563	54,370	150,500	127,657	122,215
Total Current Operations	948,967	619,497	1,177,339	1,135,655	1,212,961

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Grants	-	143,142	-		
Total Operating Costs	948,967	762,638	1,177,339	1,135,655	1,212,961
Allocated Costs, Utilization Charges, & Operating Transfers	(1,125,328)	(1,532,190)	(1,121,324)	(1,135,655)	(1,212,961)
Total Budget Requirements (Surplus)/Deficit	(176,361)	(769,552)	56,015	-	-
281510 - ARTS AND CULTURAL AFFAIRS					
Personnel	652,622	721,260	711,543	739,382	805,617
Non-Personnel	125,343	109,860	177,049	166,882	170,094
Special Projects	1,151,829	1,162,103	1,079,448	1,200,110	1,221,343
Total Current Operations	1,929,794	1,993,223	1,968,040	2,106,374	2,197,054
Equipment Outlay	88,764	24,172	-	-	-
Total Operating Costs	2,018,558	2,017,395	1,968,040	2,106,374	2,197,054
Allocated Costs, Utilization Charges, & Operating Transfers	5,247	4,336	6,908	103,586	111,108
Total Budget Requirements (Surplus)/Deficit	2,023,805	2,021,730	1,974,948	2,209,960	2,308,162
282500 - BUIDING AND SAFETY					
Personnel	2,078,555	2,122,097	2,378,585	2,710,504	2,950,362
Non-Personnel	291,383	292,392	169,851	299,920	300,500
Special Projects	-	-	-	-	-
Total Current Operations	2,369,938	2,414,490	2,548,436	3,010,424	3,250,862
Equipment Outlay	589,258	698,201	5,000	5,000	5,000
Total Operating Costs	2,959,196	3,112,691	2,553,436	3,015,424	3,255,862
Allocated Costs, Utilization Charges, & Operating Transfers	(462,056)	(5,515)	600	467,713	467,775
Total Budget Requirements (Surplus)/Deficit	2,497,140	3,107,176	2,554,036	3,483,137	3,723,637
284000 - CODE ENFORCEMENT					
Personnel	2,243,909	2,169,220	2,353,090	2,483,952	2,654,578
Non-Personnel	632,746	658,796	672,590	689,698	699,947
Total Current Operations	2,876,655	2,828,016	3,025,680	3,173,650	3,354,525
Equipment Outlay	30,440	7,944	10,000	10,000	10,000
Total Operating Costs	2,907,095	2,835,960	3,035,680	3,183,650	3,364,525
Allocated Costs, Utilization Charges, & Operating Transfers	52,827	66,900	70,300	1,187,828	1,256,677
Total Budget Requirements (Surplus)/Deficit	2,959,922	2,902,860	3,105,980	4,371,478	4,621,202

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
284500 - PROPERTY SERVICES					
Personnel	567,047	591,645	579,638	712,732	763,683
Non-Personnel	74,539	24,970	108,365	113,590	114,958
Total Current Operations	641,586	616,615	688,003	826,322	878,641
Grants	35,527	(31,727)	-	-	-
Total Operating Costs	677,113	584,888	688,003	826,322	878,641
Allocated Costs, Utilization Charges, & Operating Transfers	(639,047)	(665,673)	(621,304)	(826,322)	(878,641)
Total Budget Requirements (Surplus)/Deficit	38,066	(80,785)	66,699	-	-
285530 - HOMELESS SERVICES CAMPUS					
Non-Personnel	152,164	150,084	149,313	178,052	181,965
Total Current Operations	152,164	150,084	149,313	178,052	181,965
Total Operating Costs	152,164	150,084	149,313	178,052	181,965
Allocated Costs, Utilization Charges, & Operating Transfers	5,500	7,000	7,400	23,100	24,300
Total Budget Requirements (Surplus)/Deficit	157,664	157,084	156,713	201,152	206,265
285531 - OUTREACH HOMELESS SERVICES					
Personnel	142,885	128,892	161,933	227,385	252,254
Non-Personnel	123,856	125,376	118,750	113,312	114,542
Special Projects	63,282	223	-	-	-
Total Current Operations	330,023	254,492	280,683	340,697	366,796
Total Operating Costs	330,023	254,492	280,683	340,697	366,796
Allocated Costs, Utilization Charges, & Operating Transfers	(15,061)	(61,372)	10,898	212,025	223,831
Total Budget Requirements (Surplus)/Deficit	314,962	193,120	291,581	552,722	590,627
289000 - DEBT					
Total Current Operations	-	-	-	-	-
Total Operating Costs	-	-	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	192,511	455,904	465,834	380,379	328,817
Total Budget Requirements (Surplus)/Deficit	192,511	455,904	465,834	380,379	328,817

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
GENERAL FUND BUDGET REQUIREMENTS	12,663,017	13,718,443	14,142,911	17,131,310	18,239,650

Special Revenue Funds Spending

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
170 – Development Fund					
280000 - ADMINISTRATION					
Personnel	50,291	-	-	-	-
Non-Personnel	8,905	-	-	-	-
Total Current Operations	59,195	-	-	-	-
Total Operating Costs	59,195	-	-	-	-
Total Budget Requirements (Surplus)/Deficit	59,195	-	-	-	-
280500 - RDSA RORF - REDEVELOPMENT					
Personnel	45,821	107,447	425,540	478,022	524,262
Non-Personnel	97,406	86,931	122,929	98,133	101,438
Special Projects	516,600	500,000	-		
Total Current Operations	659,827	694,378	548,469	576,155	625,700
Total Operating Costs	659,827	694,378	548,469	576,155	625,700
Allocated Costs, Utilization Charges, & Operating Transfers	743,650	547,188	1,352,798	851,157	888,896
Total Budget Requirements (Surplus)/Deficit	1,403,477	1,241,566	1,901,267	1,427,312	1,514,596
Development Fund Budget Requirements	1,462,671	1,241,565	1,901,267	1,427,312	1,514,596
220 – CDBG – Community Development Fund					
283510 - CDBG PROJECTS					
Special Projects	677,379	669,396	2,454,964	2,445,820	2,470,278
Total Current Operations	677,379	669,396	2,454,964	2,445,820	2,470,278
Grants	1,632,886	1,359,105	-	-	
Total Operating Costs	2,310,265	2,028,502	2,454,964	2,445,820	2,470,278
Total Budget Requirements (Surplus)/Deficit	2,310,265	2,028,502	2,454,964	2,445,820	2,470,278

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
285500 - CDBG COMMUNITY DEVELOPMENT					
Personnel	402,030	309,999	392,568	453,330	499,864
Non-Personnel	78,659	126,066	91,622	114,428	68,774
Total Current Operations	480,689	436,066	484,190	567,758	568,638
Debt Service	39,229	42,126	47,518	9,245	7,780
Total Operating Costs	519,918	478,191	531,708	577,003	576,418
Allocated Costs, Utilization Charges, & Operating Transfers	79,231	138,887	136,076	29,285	34,232
Total Budget Requirements (Surplus)/Deficit	599,149	617,079	667,784	606,288	610,650
CDBG – Community Development Fund Budget Requirements	2,909,412	2,645,578	3,122,748	3,052,108	3,080,928

221 - Home Investment Partnership Program

283520 - HOME PROGRAM					
Special Projects	518,174	390,611	785,393	788,277	796,160
Total Current Operations	518,174	390,611	785,393	788,277	796,160
Total Operating Costs	518,174	390,611	785,393	788,277	796,160
Allocated Costs, Utilization Charges, & Operating Transfers	78,879	87,733	87,265	87,586	88,462
Total Budget Requirements (Surplus)/Deficit	597,053	478,344	872,658	875,863	884,622
CDBG – Community Development Fund Budget Requirements	597,053	478,344	872,658	875,863	884,622

222 - Hsng Opport for Persons w/Aids

283530 - HOPWA PROJECTS					
Special Projects	2,238,947	1,615,351	1,944,381	2,215,561	2,237,717
Total Current Operations	2,238,947	1,615,351	1,944,381	2,215,561	2,237,717
Capital Outlay	-	-	-	-	-
Total Operating Costs	2,238,947	1,615,351	1,944,381	2,215,561	2,237,717
Allocated Costs, Utilization Charges, & Operating Transfers	52,648	60,135	60,135	68,522	69,207
Total Budget Requirements (Surplus)/Deficit	2,291,594	1,675,486	2,004,516	2,284,083	2,306,924

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Hsng Opport for Persons w/Aids Fund Budget Requirements	2,291,594	1,675,486	2,004,516	2,284,083	2,306,924
223 - Development Grants					
287000 - CD-GRANTS					
Personnel	191,059	134,382	-	-	-
Non-Personnel	52,561	-	-	-	-
Total Current Operations	243,620	134,382	-	-	-
Operating Grants	691,856	896,771	-	-	-
Capital Outlay & Grants	25,811	107,425			
Total Operating Costs			-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	-	-
Total Budget Requirements (Surplus)/Deficit	961,287	1,138,578	-	-	-
287010 - CEDD-GRANTS - OTHER					
Personnel	235,504	242,516	-	-	-
Non-Personnel	406,311	343,592	-	-	-
Total Current Operations	641,815	586,108	-	-	-
Total Operating Costs	641,815	586,108	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	-	-
Total Budget Requirements (Surplus)/Deficit	641,815	586,108	-	-	-
Development Grants Fund Budget Requirements	1,603,102	1,724,686	-	-	-
225 - Neighborhood Stabilization Program					
283540 - NSP-ADMINISTRATION					
Non-Personnel	2,043	-	-	-	-
Total Current Operations	2,043	-	-	-	-
Total Operating Costs	2,043	-	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	11,202	-	-	-	-

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Total Budget Requirements (Surplus)/Deficit	13,245	-	-	-	-
283541 - NSP PROGRAMS					
Total Current Operations	-	-	-	-	-
Capital Outlay & Grants	61,141	8,794	-	-	-
Total Operating Costs	61,141	8,794	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	-	-
Total Budget Requirements (Surplus)/Deficit	61,141	8,794	-	-	-
Neighborhood Stabilization Program Fund Budget Requirements	74,386	8,794	-	-	-
280 - Housing Authority					
287500 - HOUSING AUTHORITY					
Personnel	639,155	689,324	781,258	888,715	980,372
Non-Personnel	66,456	83,471	184,267	210,143	208,529
Total Current Operations	705,611	772,795	965,525	1,098,858	1,188,901
Capital Outlay & Grants	711,619	166,933	-	-	-
Debt Service	458,151	-	5,500	23,544	19,814
Total Operating Costs	1,875,382	939,728	971,025	1,122,402	1,208,715
Allocated Costs, Utilization Charges, & Operating Transfers	85,716	122,430	240,204	433,646	462,420
Total Budget Requirements (Surplus)/Deficit	1,961,098	1,062,158	1,211,229	1,556,048	1,671,135
Housing Authority Fund Budget Requirements	1,961,098	1,062,158	1,211,229	1,556,048	1,671,135
SPECIAL REVENUE FUNDS BUDGET REQUIREMENTS	10,899,313	8,836,607	9,112,418	9,195,414	9,458,205

Agency Funds Spending

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
371-283010 - ARLINGTON PROJECT AREA					
Non-Personnel	4,380	1,960	10,000	10,000	10,000
Total Current Operations	4,380	1,960	10,000	10,000	10,000

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Debt Service	1,228,268	1,223,968	2,061,724	2,051,114	2,051,315
Total Operating Costs	1,232,648	1,225,928	2,071,724	2,061,114	2,061,315
Total Budget Requirements (Surplus)/Deficit	1,232,648	1,225,928	2,071,724	2,061,114	2,061,315
372-283020 - CASA BLANCA PROJECT AREA					
Non-Personnel	6,482	5,121	10,000	10,000	10,000
Total Current Operations	6,482	5,121	10,000	10,000	10,000
Debt Service	855,707	843,624	1,831,738	1,808,671	1,797,249
Total Operating Costs	862,190	848,745	1,841,738	1,818,671	1,807,249
Total Budget Requirements (Surplus)/Deficit	862,190	848,745	1,841,738	1,818,671	1,807,249
373-283030 - EASTSIDE PROJECT AREA					
Non-Personnel	2,090	2,081	2,500	-	-
Total Current Operations	2,090	2,081	2,500	-	-
Debt Service	25,200	23,600	27,000	-	-
Total Operating Costs	27,290	25,681	29,500	-	-
Total Budget Requirements (Surplus)/Deficit	27,290	25,681	29,500	-	-
374-283040 - MAGNOLIA CENTER PROJECT AREA					
Non-Personnel	1,877	1,672	3,500	3,500	3,500
Total Current Operations	1,877	1,672	3,500	3,500	3,500
Debt Service	1,199,775	1,201,078	1,352,447	1,348,051	1,348,407
Total Operating Costs	1,199,775	1,201,078	1,355,947	1,351,551	1,351,907
Total Budget Requirements (Surplus)/Deficit	1,201,651	1,202,750	1,355,947	1,351,551	1,351,907
376-283060 - UNIVERSITY CORRIDOR/ SYCAMORE CANYON					
Non-Personnel	2,916	2,919	10,000	10,000	10,000
Total Current Operations	52,916	52,919	10,000	10,000	10,000
Debt Service	1,838,729	1,428,607	3,516,396	3,573,947	3,563,656
Total Operating Costs	1,841,645	1,431,527	3,526,396	3,583,947	3,573,656
Allocated Costs, Utilization Charges, & Operating Transfers	216,000	216,000	216,000	216,000	216,000
Total Budget Requirements (Surplus)/Deficit	2,057,645	1,647,527	3,742,396	3,799,947	3,789,656

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
378 - RDSA RORF-Downtown/Airport					
283080 - DOWNTOWN AIRPORT AREA					
Non-Personnel	11,434	16,594	25,000	25,000	25,000
Total Current Operations	128,544	134,126	25,000	25,000	25,000
Debt Service	8,871,174	7,487,915	6,133,966	6,115,718	5,378,989
Total Operating Costs	8,882,609	7,504,508	6,158,966	6,140,718	5,403,989
Allocated Costs, Utilization Charges, & Operating Transfers	(200,000)	(199,952)	1,289,938	(200,000)	-
Total Budget Requirements (Surplus)/Deficit	8,682,609	7,304,556	7,448,904	5,940,718	5,403,989
283083 - DOWNTOWN AIRPORT CALIFORNIA TOWER					
Total Current Operations	-	-	-	-	-
Debt Service	2,339,909	2,369,349	2,401,983	2,432,682	2,472,184
Total Operating Costs	2,339,909	2,369,349	2,401,983	2,432,682	2,472,184
Total Budget Requirements (Surplus)/Deficit	2,339,909	2,369,349	2,401,983	2,432,682	2,472,184
RDSA RORF-Downtown/Airport Fund Budget Requirements	11,022,516	9,673,903	9,850,887	8,373,400	7,876,173
283090 - LA SIERRA/ARLANZA PROJECT					
Non-Personnel	4,462	4,359	6,000	6,000	6,000
Total Current Operations	4,462	4,359	6,000	6,000	6,000
Debt Service	3,014,503	3,010,269	3,014,161	3,006,575	3,006,575
Total Operating Costs	3,018,965	3,014,628	3,020,161	3,012,575	3,012,575
Allocated Costs, Utilization Charges, & Operating Transfers	242,969	248,473	253,442	-	-
Total Budget Requirements (Surplus)/Deficit	3,261,934	3,263,101	3,273,603	3,012,575	3,012,575
AGENCY FUNDS BUDGET REQUIREMENTS	19,665,868	17,887,627	22,165,795	20,417,258	19,898,875

Capital Funds Spending*					
*Capital Funds spending ended in FY 2016/17 with the winding down of RDA activity; therefore, previous spending will be summarized at a fund level.					
	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
401 - Capital Outlay	286,506	290,017	-	-	-
471 - RDSA RORF-Arlington	294,156	101,217	-	-	-
472 - RDSA RORF-Casa Blanca	165,304	5,868	-	-	-
474 - RDSA RORF-Magnolia Ctr	9,696	2,218	-	-	-
476 - RDSA RORF-Univ Corr/Syc Cyn	208,399	99,075	-	-	-
478 - RDSA RORF-Downtown/Airport	670,584	341,055	-	-	-
479 - RDSA RORF-La Sierra/Arlanza	17,922	2,547	-	-	-
480 - RDSA 2007 Bonds	-	737,753	-	-	-
Total Budget Requirements (Surplus)/Deficit	1,652,567	841,997	-	-	-
CAPITAL FUNDS BUDGET REQUIREMENTS	1,652,567	841,997	-	-	-

MEASURE Z SPENDING

Over the past 20 years, the City's regulatory environment for development has become burdensome. In order to make an investment in the future of Riverside, funding is needed for a General Plan Update, including zoning code, in the near future. $1.5 million has been included in the CEDD budget to fund this effort with Measure Z funding. The CEDD Measure Z funded budget also includes $500,000 for use towards homeless services.

FY 2018-19 PLANNED MEASURE Z SPENDING

$2 Million

FY 2019-20 PLANNED MEASURE Z SPENDING

$2 Million

Measure Z Spending					
	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
285531 - OUTREACH HOMELESS SERVICES					
Non-Personnel	-	-	-	500,000	500,000
Total Current Operations	-	-	-	500,000	500,000
Debt Service	-	-	-	-	-
Total Operating Costs	-	-	-	500,000	500,000
Total Budget Requirements (Surplus)/Deficit	-	-	-	500,000	500,000

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
281000 - PLANNING					
Non-Personnel	-	-	-	1,500,000	1,500,000
Total Current Operations	-	-	-	1,500,000	1,500,000
Total Operating Costs	-	-	-	1,500,000	1,500,000
Total Budget Requirements (Surplus)/Deficit	-	-	-	1,500,000	1,500,000
MEASURE Z BUDGET REQUIREMENTS	-	-	-	2,000,000	2,000,000

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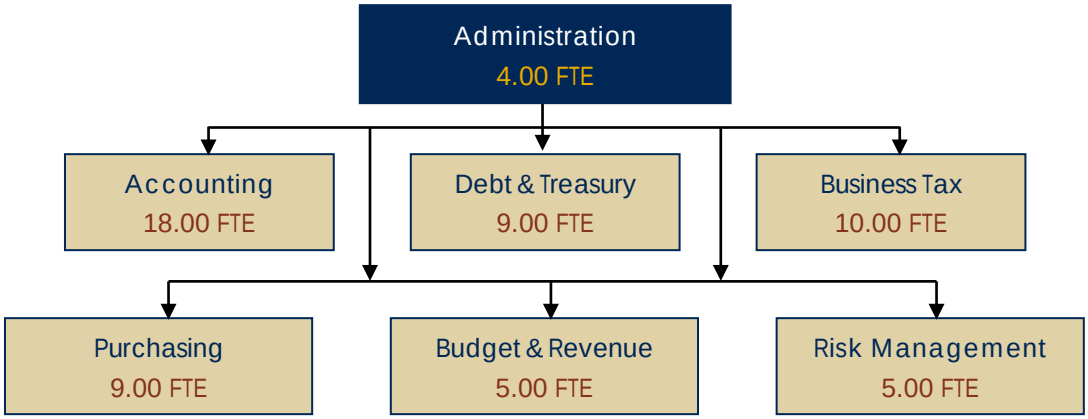
FINANCE DEPARTMENT

Adam Raymond – Chief Financial Officer/ Treasurer



FY 2018-19 Budgeted Full-Time Equivalent Positions	FY 2019-20 Budgeted Full-Time Equivalent Positions
60.0	60.0

FINANCE'S STRATEGIC GOALS AND PERFORMANCE MEASURES[6]

DEPARTMENTAL STRATEGIC GOAL	PERFORMANCE MEASURE	TARGET (IF APPLICABLE)
Streamline processes to improve customer service and operational efficiency in risk management	Not Applicable	Not Applicable

[6] Performance measure updates are provided on a quarterly basis (please see Appendix A on page 196 for the report available on the publication date of this document). To view the most current performance measure update, please visit www.RiversideCA.gov/Transparency/Results on the City's website.

DEPARTMENTAL STRATEGIC GOAL	PERFORMANCE MEASURE	TARGET (IF APPLICABLE)
Implement an effective and efficient contract management process applicable to all City procurement contracts and agreements	Not Applicable	Not Applicable
Ensure effective management of the City's investment portfolio with a goal of increasing returns on investment	Not Applicable	Not Applicable
Project, monitor and manage the City's major revenues and expenditures, and provide financial indicators in order to present a comprehensive view of the City's financial health	Vital indicator: Annual investment rate of return	Maintain above 0.75% - Annually
	Vital indicator: Difference between year-end actual General Fund expenditures and approved biennial budgeted expenditures	Maintain below 2% Annually
	Vital indicator: Difference between year-end actual General Fund revenues and approved biennial budgeted revenues	Maintain below 2% Annually
	Vital indicator: General Fund pension cost percent of total budget	Maintain below 20% - Annually
	Vital indicator: General Fund pension cost per capita	Maintain below $150 Annually
	Vital indicator: Enterprise Funds' pension cost per customer	Maintain below $60 Annually
	Vital indicator: General Fund Outstanding Debt per capita	Maintain below $1,250 Annually
	Vital indicator: Enterprise Funds' Outstanding Debt per customer	Maintain below $4,500 Annually
Streamline Finance business processes to maximize revenue, realize cost savings and improve customer service	Not Applicable	Not Applicable
Ensure a reliable Financial System	Not Applicable	Not Applicable
Transform Business Tax Administration to enhance customer service and improve compliance through proactive and business-friendly practices	Percent of businesses paying business license tax on or before the expiration date	Maintain above 85% Quarterly

DEPARTMENT OVERVIEW

The Finance Department is responsible for all financial record keeping and reporting functions required by the City Charter. Finance functions include centralized accounting, preparing the City's annual budget and capital improvement program, revenue and investment management, debt administration, financial systems management, purchasing, and risk management. The Finance Department includes the following Divisions:

Administration Division: This division provides administrative support, oversight and leadership to the divisions in the Finance Department. The Division's primary responsibility is to manage the department's general operations to ensure efficient and effective service delivery while ensuring alignment with the City's Strategic Plan, goals, and objectives.

Accounting Division: The Accounting Division provides timely and accurate financial information that supports and enhances the effective, responsive and courteous delivery of services to the citizens and residents of Riverside, businesses, the Mayor, City Administration, and City Departments. The Section maintains strong internal controls, ensuring transparency, adhering to established financial policies and procedures and complying with legal fiscal reporting requirements. Services include: financial analysis and reporting, budget management, accounts payable processing, centralized billing, and accounts receivable tracking and are provided by the Accounting Division Sections:

- Accounts Payable Section: The Accounts Payable Section processes the city departments' payables (including invoices, grant payments, travel requests, reimbursements, and refunds annually), thereby ensuring vendors are paid timely and departments are able to procure supplies and services needed to continue the operations, services, and programs benefiting the citizens of Riverside. The Section handles sales tax reporting to the State Board of Equalization and 1099 Miscellaneous reporting for City vendors to the Internal Revenue Service.

- Accounts Receivable Section: The Accounts Receivable Section provides accounting, fiscal monitoring, and financial and specialized reporting for all city departments, thereby allowing them to perform timely grant drawdowns, and securing new grants. The Section also manages a centralized billing and receivable system that keep track of all accounts receivables.

- Payroll Section: The Payroll Section processes and distributes biweekly all aspects of payroll including benefits and taxes, maintains and upgrades payroll systems, and processes year-end reports and production of W-2 and 1099R documents.

Budget and Revenue Division: The Budget and Revenue Division develops a fiscally responsible budget that meets council priorities and community needs; produces timely and accurate analysis of program revenues and expenditures; provides consultative services city departments to ensure programs are efficient and effective. Compiles and produces the Biennial Budget and prepares the Adopted Policy Budget.

Debt and Treasury Administration Division: The Treasury section of this division promotes the conditions for fiscal prosperity and stability in Riverside and provides support services to all City departments. Treasury services include: financial management and maintenance of the City's cashier functions, receipt and deposit of payments and cash receipts and other revenue stream; account for, verify and allocate recovered monies to appropriate funds and accounts for all City departments and programs; and perform general banking and depository services and safekeeping. The Debt Administration section of this division manages the City's debt portfolio and provides support to the Successor Agency's debt expectations and needs including issuing new debt, maintaining and restructuring current/existing debt; responding to debt information requests from the public, and managing day to day debt service responsibilities. This Division is also responsible for the application and management of the City's debt service, Community Facilities Districts, Assessment Districts, and other such funding mechanisms, as well as provide Business Tax and Licensing services.

Business Tax Division: The Business Tax and License Section reviews tax and fee ordinances to ensure equitable and fair application of taxes and fees paid to the City by residents, businesses, and visitors. This Section collects, records, and reports on all City revenues; enforces and monitors the provisions of the City's ordinances; complies with the State of California reporting requirements for sales tax, business tax, utility users' tax, transient occupancy tax, and business improvement district fees.

Purchasing Division: This division supports the procurement of materials, equipment and services essential to providing governmental services for the citizens of Riverside. The Division promotes the most effective use of City funds in the acquisition of commodities, procurement of supplies, and services for City departments. The Division prepares specifications and requests for formal bids and request for proposals in collaboration with City departments.

Risk Management: The Risk Management Division seeks to identify, evaluate, mitigate and control the risk of loss, as well as to manage the impact of risk on the business of City government and its stakeholders. In concert with other City divisions, the Risk Management Division accepts, reviews, and gathers information regarding claims against the City, and works to resolve the claims in a fair and unbiased manner. The Risk Management Division ensures that contracted entities are compliant with the City's insurance requirements, thereby mitigating the City's exposure to risks related to the contracted purpose. The Risk Management Division provide regular reports to City management and leadership regarding the status of outstanding claims, financial status of the self-insurance funds, and potential areas of risk that require attention.

FY 2018-19 Department Operating Budget - All Funds	FY 2019-20 Department Operating Budget All Funds
$57.5 Million	$61.7 Million

BUDGET OVERVIEW

The Finance Department is an internal service department that provides financial, purchasing, risk management, and advisory services to the entire City. With the exception of the Business Tax Division, the General Fund component of the Finance Department is 100% cost allocated to all departments in the City that is based on a set of criteria that best match each Division's role to City departments.

During the biennial budget period, the Finance Department implemented the restructuring approved by the City Council in November 2017. In the Finance Department, two distinct clusters of divisions were created utilizing existing resources. A customer service centric group consisting of Budget and Revenue, Purchasing, Risk Management and Business Tax is led by an Assistant Chief Financial Officer. The process and largely regulatory driven functions of Debt and Treasury, Accounting, and Financial Reporting is led by an Assistant Chief Financial Officer/Deputy Treasurer. The changes were implemented utilizing existing resources and reclassifying certain positions to financial analysts and senior financial analysts to better align the Finance Department with its Riverside 2.1 strategic goals and objectives. Additionally, a Senior Procurement Specialist was added to provide additional support to Riverside Public Utilities to allow for effective and efficient project management for their day-to-day and capital purchasing needs. The restructuring provides insight and visibility into the performance of each major budget component of the Finance Department.

The Finance Department also led the effort to provide transparency to the FY 2018-2020 Two-Year Budget by centralizing how debt and special revenues are budgeted. Specifically, all governmental debt is now accounted for in a standalone debt service section (237000) and special revenue programs, such as the City's Street Lighting Assessment District (238000), are accounted for in a manner that allows decision makers to understand the impact of the special revenue operations on the General Fund.

General Fund Spending

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
230000 - ADMINISTRATION					
Personnel	1,046,179	954,376	1,052,383	830,426	910,612
Non-Personnel	460,185	402,323	232,921	80,352	78,952
Total Current Operations	1,506,365	1,356,700	1,285,304	910,778	989,564
Equipment Outlay		30,102	-		
Total Operating Costs	1,506,365	1,386,802	1,285,304	910,778	989,564
Managed Savings	-	-	(125,000)	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	(4,863,178)	(5,148,483)	(4,860,717)	(910,778)	(989,564)
Total Budget Requirements (Surplus)/Deficit	(3,356,813)	(3,761,681)	(3,700,413)	-	-
230010 - SUNDRY/GENERAL GOVERNMENT					
Personnel	(60)	(66)	-		
Non-Personnel	9,864	11,496	16,500	16,660	16,790
Total Current Operations	9,804	11,431	16,500	16,660	16,790
Total Operating Costs	9,804	11,431	16,500	16,660	16,790
Allocated Costs, Utilization Charges, & Operating Transfers	2,064,317	-	(1,269,016)	(16,660)	(16,790)
Total Budget Requirements (Surplus)/Deficit	2,074,121	11,431	(1,252,516)	-	-
230200 - DEBT AND TREASURY ADMINISTRATION					
Personnel	-	-	-	967,134	1,057,886
Non-Personnel	-	-	-	1,621,324	1,610,757
Total Current Operations		-	-	2,588,458	2,668,643
Equipment Outlay				7,500	8,000
Total Operating Costs	-	-	-	2,595,958	2,676,643
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	(2,595,958)	(2,676,643)
Total Budget Requirements (Surplus)/Deficit	-	-	-	-	-
230400 - BUSINESS TAX					
Personnel	-	-	-	808,871	878,251
Non-Personnel	-	-	-	104,559	101,527
Total Current Operations	-	-	-	913,430	979,778
Total Operating Costs	-	-	-	913,430	979,778

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	122,590	122,369
Total Budget Requirements (Surplus)/Deficit	-	-	-	1,036,020	1,102,147
230500 - ACCOUNTING					
Personnel	2,110,350	2,133,553	2,277,697	1,880,801	2,025,780
Non-Personnel	1,621,008	1,369,926	1,576,806	166,988	158,765
Total Current Operations	3,731,358	3,503,480	3,854,503	2,047,789	2,184,545
Equipment Outlay	6,230	6,710	6,500	-	-
Total Operating Costs	3,737,588	3,510,189	3,861,003	2,047,789	2,184,545
Allocated Costs, Utilization Charges, & Operating Transfers	(1,377,418)	(1,102,605)	(1,371,900)	(2,017,118)	(2,152,858)
Total Budget Requirements (Surplus)/Deficit	2,360,169	2,407,585	2,489,103	30,671	31,687
231000 - BUDGET AND REVENUE					
Personnel	1,043,316	1,195,095	1,273,331	770,678	858,868
Non-Personnel	159,788	214,228	101,617	29,608	52,275
Total Current Operations	1,203,104	1,409,323	1,374,948	800,286	911,143
Total Operating Costs	1,203,104	1,409,323	1,374,948	800,286	911,143
Allocated Costs, Utilization Charges, & Operating Transfers	31,834	41,163	57,018	(800,286)	(911,143)
Total Budget Requirements (Surplus)/Deficit	1,234,937	1,450,486	1,431,966	-	-
231500 - PURCHASING					
Personnel	731,738	604,762	980,387	930,265	1,027,823
Non-Personnel	130,803	193,901	75,321	26,405	25,496
Special Projects	278,503	213,239	255,000	-	-
Total Current Operations	1,141,044	1,011,902	1,310,708	956,670	1,053,319
Total Operating Costs	1,141,044	1,011,902	1,310,708	956,670	1,053,319
Allocated Costs, Utilization Charges, & Operating Transfers	(195,828)	(195,840)	(193,736)	(956,670)	(1,053,319)
Total Budget Requirements (Surplus)/Deficit	945,217	816,062	1,116,972	-	-
237000 - DEBT SERVICE					
Non-Personnel	18,837	11,941	60,000		
Total Current Operations	18,837	11,941	60,000	-	-
Debt Service	49,054,270	49,414,604	20,256,746	-	-

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Total Operating Costs	49,073,107	49,426,545	20,316,746	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	(18,344,243)	(19,365,229)	(20,169,096)	-	-
Total Budget Requirements (Surplus)/Deficit	30,728,865	30,061,316	147,650	-	-
239000 - DEBT					
Total Current Operations	-	-	-	-	-
Total Operating Costs	-	-	-	-	-
Charges from Others	133,195	142,460	149,331	149,980	102,752
Charges to Others				(149,980)	(102,752)
Total Budget Requirements (Surplus)/Deficit	133,195	142,460	149,331	-	-
GENERAL FUND BUDGET REQUIREMENTS	34,119,691	31,127,658	382,093	1,066,691	1,133,834

Special Revenue Funds Spending

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
291-238000 – STREET LIGHTING					
Non-Personnel	4,532,281	4,561,686	4,494,263	4,559,783	4,560,191
Total Current Operations	4,532,281	4,561,686	4,494,263	4,559,783	4,560,191
Total Operating Costs	4,532,281	4,561,686	4,494,263	4,559,783	4,560,191
Total Budget Requirements (Surplus)/Deficit	4,532,281	4,561,686	4,494,263	4,559,783	4,560,191
SPECIAL REVENUE FUNDS BUDGET REQUIREMENTS	4,532,281	4,561,686	4,494,263	4,559,783	4,560,191

Debt Service Fund Spending

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
390-237000 – DEBT SERVICE					
Non-Personnel	35,323	48,366	60,000	120,000	120,000
Total Current Operations	35,323	48,366	60,000	120,000	120,000
Debt Service	16,873,220	37,021,932	16,967,082	32,144,740	35,689,445
Total Operating Costs	16,908,543	37,070,299	17,027,082	32,264,740	35,309,445
Allocated Costs, Utilization Charges, & Operating Transfers	(13,899,529)	(13,882,101)	(15,495,420)	(30,282,181)	(34,046,269)

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Total Budget Requirements (Surplus)/Deficit	3,009,014	23,188,197	1,531,662	1,982,559	1,763,176
DEBT SERVICE FUND BUDGET REQUIREMENTS	3,009,014	23,188,197	1,531,662	1,982,559	1,763,176

Internal Service Funds Spending

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
620-232030 - UNEMPLOYMENT TRUST					
Non-Personnel	175,395	115,014	150,000	150,000	150,000
Total Current Operations	175,395	115,014	150,000	150,000	150,000
Total Operating Costs	175,395	115,014	150,000	150,000	150,000
Allocated Costs, Utilization Charges, & Operating Transfers	13,110	14,575	13,110	7,369	7,893
Total Budget Requirements (Surplus)/Deficit	188,505	129,589	163,110	157,369	157,893

630 - Liability Insurance Trust

232000 – RISK MANAGEMENT					
Personnel	-	-	-	454,673	500,806
Non-Personnel	-	-	-	63,893	64,702
Special Projects	-	-	-	255,000	255,000
Total Current Operations	-	-	-	773,566	820,508
Total Operating Costs	-	-	-	773,566	820,508
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	1,891,979	2,027,470
Total Budget Requirements (Surplus)/Deficit	-	-	-	2,665,545	2,847,978
232020 - LIABILITY TRUST					
Non-Personnel	6,864,190	4,791,558	5,402,428	5,536,290	5,565,180
Total Current Operations	6,864,190	4,791,558	5,402,428	5,536,290	5,565,180
Debt Service	30,623	-	-	-	-
Total Operating Costs	6,864,190	4,791,558	5,402,428	5,536,290	5,565,180
Allocated Costs, Utilization Charges, & Operating Transfers	438,984	1,147,843	1,138,984	314,415	336,605
Total Budget Requirements (Surplus)/Deficit	7,333,797	5,939,401	6,541,412	5,850,705	5,901,785

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Liability Insurance Trust Fund Budget Requirements	7,333,797	5,939,401	6,541,412	8,516,250	8,749,763
INTERNAL SERVICE FUNDS BUDGET REQUIREMENTS	7,522,302	6,068,990	6,704,522	8,673,619	8,907,656

Agency Funds (Special District) Spending

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
450-239024 - FIN-CANYON SPRINGS ASMT DIST					
Special Projects	-	80,820	-	-	-
Total Current Operations	-	80,820	-	-	-
Total Operating Costs	-	80,820	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	-	-
Total Budget Requirements (Surplus)/Deficit	-	80,820	-	-	-
741-239021 – ASSESSMENT DISTRICT MISCELLANEOUS					
Non-Personnel	6,870	6,870	7,450	7,400	7,400
Total Current Operations	6,870	6,870	7,450	7,400	7,400
Debt Service	407,125	403,472	403,856	403,166	406,238
Total Operating Costs	413,995	410,342	411,306	410,566	413,638
Allocated Costs, Utilization Charges, & Operating Transfers	6,830	7,511	6,830	5,770	6,347
Total Budget Requirements (Surplus)/Deficit	420,825	417,853	418,136	416,336	419,985
442-238000 AND 742-239027 – HUNTER PARK ASSESSMENT DISTRICT					
Personnel	11,674	11,674	15,000	15,000	15,000
Special Projects	1,536	2,153	-	-	-
Total Current Operations	13,210	13,827	15,000	15,000	15,000
Debt Service	997,528	996,106	993,795	995,458	991,078
Total Operating Costs	1,010,738	1,009,933	1,008,795	1,010,458	1,006,078
Allocated Costs, Utilization Charges, & Operating Transfers	16,977	14,779	16,977	14,123	15,531
Total Budget Requirements (Surplus)/Deficit	1,027,715	1,024,712	1,025,772	1,024,581	1,021,609

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
745-239025 – RIVERWALK ASSESSMENT DISTRICT					
Non-Personnel	10,575	5,625	10,000	10,000	10,000
Total Current Operations	10,575	5,625	10,000	10,000	10,000
Debt Service	721,481	717,006	715,413	716,994	712,294
Total Operating Costs	732,056	722,631	725,413	726,994	722,294
Allocated Costs, Utilization Charges, & Operating Transfers	11,498	12,356	11,498	10,164	11,176
Total Budget Requirements (Surplus)/Deficit	743,554	734,987	736,911	737,158	733,470
746-239026 – RIVERWALK BUSINESS ASSESSMENT DISTRICT					
Non-Personnel	7,485	7,485	10,000	10,000	10,000
Total Current Operations	7,485	7,485	10,000	10,000	10,000
Debt Service	286,603	289,693	287,205	289,153	285,523
Total Operating Costs	294,087	297,177	297,205	299,153	295,523
Allocated Costs, Utilization Charges, & Operating Transfers	8,145	8,844	8,145	4,240	4,659
Total Budget Requirements (Surplus)/Deficit	302,232	306,021	305,350	303,393	300,182
756-239028 – CFD 2006-1 RIVERWALK VISTA					
Non-Personnel	6,349	6,750	15,000	15,000	15,000
Total Current Operations	6,349	6,750	15,000	15,000	15,000
Debt Service	286,569	289,919	287,794	285,244	287,506
Total Operating Costs	292,918	296,668	302,794	300,244	302,506
Allocated Costs, Utilization Charges, & Operating Transfers	26,878	6,649	26,878	4,234	4,651
Total Budget Requirements (Surplus)/Deficit	319,796	303,317	329,672	304,478	307,157
458-239010 AND 758-239010 – CFD 92-1 SYCAMORE CANYON					
Non-Personnel	8,225	8,100	10,000	10,000	10,000
Special Projects	-	10,288	-	-	-
Total Current Operations	8,225	18,388	10,000	10,000	10,000
Debt Service	644,171	642,990	641,034	642,984	643,859
Total Operating Costs	652,396	661,378	651,034	652,984	653,859
Allocated Costs, Utilization Charges, & Operating Transfers	24,575	30,433	24,575	9,181	10,095

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Total Budget Requirements (Surplus)/Deficit	676,971	691,811	675,609	662,165	663,954
456-23902, 459-239029 AND 759-239029 – CFD 2006-1 RIVERWALK VISTA #2					
Non-Personnel	-	7,370	8,500	8,500	10,000
Special Projects	2,415,459	1,580,855	-	-	-
Total Current Operations	2,415,459	1,588,225	8,500	8,500	10,000
Debt Service	226,436	301,939	364,013	366,013	367,375
Total Operating Costs	2,641,895	1,890,164	372,513	374,513	377,375
Allocated Costs, Utilization Charges, & Operating Transfers	-	2,000	2,000	4,429	4,866
Total Budget Requirements (Surplus)/Deficit	2,641,895	1,892,164	374,513	378,942	382,241
760-239030 – CFD 2014-2 HIGHLANDS					
Non-Personnel	644,553	7,315	8,500	8,500	10,000
Total Current Operations	644,553	7,315	8,500	8,500	10,000
Debt Service	172,565	73,846	142,300	141,313	140,156
Total Operating Costs	817,118	81,160	150,800	149,813	150,156
Allocated Costs, Utilization Charges, & Operating Transfers	-	2,000	2,000	1,225	1,345
Total Budget Requirements (Surplus)/Deficit	817,118	83,160	152,800	151,038	151,501

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
761-239031 – CFD 2013-1 KUNNY RANCH					
Non-Personnel	-	-	6,600	10,000	10,000
Total Current Operations	-	-	6,600	10,000	10,000
Total Operating Costs	-	-	6,600	10,000	10,000
Total Budget Requirements (Surplus)/Deficit	-	-	6,600	10,000	10,000
AGENCY FUNDS BUDGET REQUIREMENTS	6,950,094	5,534,830	4,025,363	3,988,091	3,990,099

MEASURE Z SPENDING

The Finance Department budget includes Measure Z funding for the Budget Engagement Commission (BEC) support, Measure Z spending contingency, the payoff of the balloon $32 million Pension Obligation bond and fund for Workers Compensation and General Liability fund balances.

FY 2018-19 PLANNED MEASURE Z SPENDING

$5.9 Million

FY 2019-20 PLANNED MEASURE Z SPENDING

$11 Million

Measure Z Spending

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
230000 - ADMINISTRATION					
Special Projects	-	-	-	2,000,000	2,000,000
Total Current Operations	-	-	-	2,000,000	2,000,000
Total Operating Costs	-	-	-	2,000,000	2,000,000
Total Budget Requirements (Surplus)/Deficit	-	-	-	2,000,000	2,000,000
231010 - BUDGET ENGAGEMENT COMMISSION					
Non-Personnel	-	4,310	-	27,000	27,000
Total Current Operations	-	4,310	-	27,000	27,000
Total Operating Costs	-	4,310	-	27,000	27,000
Total Budget Requirements (Surplus)/Deficit	-	4,310	-	27,000	27,000

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
237000 - DEBT SERVICE					
Total Current Operations	-	-	-	-	-
Total Operating Costs	-	-	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	3,878,054	8,925,990
Total Budget Requirements (Surplus)/Deficit	-	-	-	3,878,054	8,925,990
MEASURE Z BUDGET REQUIREMENTS	-	-	-	5,905,054	10,952,990

FIRE DEPARTMENT

Michael Moore – Fire Chief

Administration
9.00 FTE

- Prevention — 13.00 FTE
- Operations — 212.00 FTE
- Special Services — 3.00 FTE
- Training — 5.00 FTE

FY 2018-19 Budgeted Full-Time Equivalent Positions	FY 2019-20 Budgeted Full-Time Equivalent Positions
247.0	247.0

FIRE'S STRATEGIC GOALS AND PERFORMANCE MEASURES[7]

DEPARTMENTAL STRATEGIC GOAL	PERFORMANCE MEASURE	TARGET (IF APPLICABLE)
Implement Strategic Plan/ Standards of Cover	Not Applicable	Not Applicable
Evaluate EMS Reporting System/ Mobile Data Computers (Technology).	Not Applicable	Not Applicable
Implement the Fire Department Accreditation process	Not Applicable	Not Applicable
Evaluate the EMS Service delivery system	Not Applicable	Not Applicable

[7] Performance measure updates are provided on a quarterly basis (please see Appendix A on page 196 for the report available on the publication date of this document). To view the most current performance measure update, please visit www.RiversideCA.gov/Transparency/Results on the City's website.

DEPARTMENTAL STRATEGIC GOAL	PERFORMANCE MEASURE	TARGET (IF APPLICABLE)
Implement a comprehensive fireworks education and enforcement campaign.	Not Applicable	Not Applicable
Ensure Fire Inspections completed as planned	Percent of fire inspections completed	Equals 100% Annually
Implement Vehicle Replacement Program	Percent of vehicle fleet that meets the National Standard	Equals 100% Quarterly
Fire Department Emergency Response times	Percentage of emergency calls responded to within 8 minutes	Equals 90% Annually

DEPARTMENT OVERVIEW

The City of Riverside Fire Department (RFD) is responsible for providing fire suppression, emergency medical services (EMS), hazardous materials mitigation, and rescue services of all types. Deployed from fourteen fire stations strategically spanning the City's 81 square miles, RFD responds annually to over 36,000 emergency calls. Non-emergency services include fire code enforcement, fire inspection of buildings and facilities, public fire and life safety education, disaster preparedness planning, and community emergency response team (CERT) training. In addition, RFD is an active participant in the California Master Mutual Aid system. Two State of California/Office of Emergency Services fire engines, one for use on structure fires and one for use during wildland incidents, are staged in Riverside for immediate deployment throughout the state. The Fire Department has five divisions: Administration, Fire Prevention, Operations, Special Services, and Training.

Administration Division: Fire Administration houses the Office of the Fire Chief, and provides organizational oversight, policy direction, internal affairs, financial management, ambulance administration, and community relations for the Department. The Division's primary responsibility is to manage the Department's general operations to ensure efficient and effective service delivery while ensuring alignment with the City's Strategic Plan, goals and objectives.

Fire Prevention Division: The Fire Prevention Division is responsible for coordinating the fire inspection program, fire plans review for new construction and tenant improvements, and the Business Emergency Plan Program (BEP) to regulate the business generation and storage of hazardous materials. The primary focus for this Division is to protect the community from fire and related hazards through proactive enforcement of the fire code.

Operations Division: The Fire Operations Division provides fire suppression, Emergency Medical Services/Paramedic Program, Hazardous Materials, Urban Search and Rescue, Fire Investigations, and public education outreach. This Division directly supports the Department's primary mission to respond quickly to fires and other emergency incidents to preserve life and property.

Special Services Division: The Special Services Division administers a comprehensive all-hazards community based emergency management program. This Division is responsible for planning for emergencies, incidents and events that will have an impact on the City of Riverside. Special Services

maintains a robust preparedness effort through Community Emergency Response Team (CERT) training and resident and City employee public education events. This Division also coordinates response and recovery efforts through the activation of the City's Emergency Operations Center (EOC).

Training Division: The Training Division coordinates ongoing training for all sworn fire personnel in order to meet National Fire Protection Association, Occupational Safety and Health Administration, and other safety standards. This Division supports core emergency operations programs by providing essential manipulative and proficiency instruction for personnel, including New Firefighter Orientation.

FY 2018-19 Department Operating Budget - All Funds	FY 2019-20 Department Operating Budget All Funds
$53.0 Million	$58.0 Million

BUDGET OVERVIEW

The Fire Department's budget is sufficient to prevent a reduction in service levels. The Department has minimal reductions to prevent cuts that would have a significant impact on its strategic goals. Overall, the Department is expecting an increase in personnel costs due to retirement related costs. The department was able to reduce some non-personnel costs to lower the impact of the increased operational budget on the General Fund.

General Fund Spending

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
350000 - ADMINISTRATION					
Personnel	1,283,600	1,458,514	1,558,056	1,770,737	1,889,787
Non-Personnel	209,846	242,458	305,377	247,330	260,682
Total Current Operations	1,493,447	1,700,972	1,863,433	2,018,067	2,150,469
Total Operating Costs	1,493,447	1,700,972	1,863,433	2,018,067	2,150,469
Managed Savings	-	-	(750,000)	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	2,336,335	2,287,537	2,338,328	555,163	570,988
Total Budget Requirements (Surplus)/Deficit	3,829,782	3,988,508	3,451,761	2,573,230	2,721,457
350500 - PREVENTION					
Personnel	1,231,306	1,189,325	1,280,241	1,564,075	1,703,097
Non-Personnel	87,399	96,786	91,613	102,615	101,192
Total Current Operations	1,318,705	1,286,110	1,371,854	1,666,690	1,804,289
Total Operating Costs	1,318,705	1,286,110	1,371,854	1,666,690	1,804,289
Allocated Costs, Utilization Charges, & Operating Transfers	(378,682)	(352,047)	(446,456)	(180,952)	(201,840)
Total Budget Requirements (Surplus)/Deficit	940,022	934,063	925,398	1,485,738	1,602,449

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
351000 - OPERATIONS					
Personnel	39,773,438	41,265,376	40,358,962	42,840,649	45,888,019
Non-Personnel	2,806,615	2,942,359	2,549,048	2,730,671	2,663,667
Total Current Operations	42,580,053	44,207,735	42,908,010	45,571,320	48,551,686
Grants	1,724,398	904,220	-	-	
Equipment Outlay	713,432	55,732	-		
Total Operating Costs	45,017,884	45,167,687	42,908,010	45,571,320	48,551,686
Allocated Costs, Utilization Charges, & Operating Transfers	(693,860)	(920,238)	779,286	3,451,524	3,686,690
Total Budget Requirements (Surplus)/Deficit	44,324,024	44,247,449	43,687,296	49,022,844	52,238,376
351010 - PARAMEDIC PROGRAM					
Non-Personnel	136,510	148,350	142,765	146,191	149,568
Total Current Operations	136,510	148,350	142,765	146,191	149,568
Total Operating Costs	136,510	148,350	142,765	146,191	149,568
Allocated Costs, Utilization Charges, & Operating Transfers	1,808,820	1,662,981	976,256	945,185	976,553
Total Budget Requirements (Surplus)/Deficit	1,945,330	1,811,331	1,119,021	1,091,376	1,126,121
351020 - MUTUAL AID					
Personnel	1,351,897	915,388	650,000	837,233	879,094
Total Current Operations	1,351,897	915,388	650,000	837,233	879,094
Total Operating Costs	1,351,897	915,388	650,000	837,233	879,094
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	-	-
Total Budget Requirements (Surplus)/Deficit	1,351,897	915,388	650,000	837,233	879,094
351500 - SPECIAL SERVICES					
Personnel	597,721	428,305	338,056	299,719	324,068
Non-Personnel	147,390	180,241	162,044	218,239	224,710
Total Current Operations	745,111	608,546	500,100	517,958	548,778
Grants	183,862	93,868	-	-	
Total Operating Costs	928,973	702,414	500,100	517,958	548,778
Allocated Costs, Utilization Charges, & Operating Transfers	(252,796)	(180,570)	(31,682)	(42,200)	(39,249)
Total Budget Requirements (Surplus)/Deficit	676,177	521,844	468,418	475,758	509,529

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
352000 - TRAINING					
Personnel	858,393	349,425	329,824	361,850	388,207
Non-Personnel	119,769	134,701	106,259	76,590	80,467
Total Current Operations	978,162	484,126	436,083	438,440	468,674
Total Operating Costs	978,162	484,126	436,083	438,440	468,674
Allocated Costs, Utilization Charges, & Operating Transfers	(94,964)	(85,210)	(75,000)	(32,331)	(29,449)
Total Budget Requirements (Surplus)/Deficit	883,198	398,916	361,083	406,109	439,225
352500 - CERT UNIFED PART AGENCY - CUPA					
Personnel	9,063	177	-		
Non-Personnel	19,619	22,768	18,800	23,998	24,729
Total Current Operations	28,682	22,946	18,800	23,998	24,729
Total Operating Costs	28,682	22,946	18,800	23,998	24,729
Allocated Costs, Utilization Charges, & Operating Transfers	369,337	352,058	446,456	344,327	370,926
Total Budget Requirements (Surplus)/Deficit	398,019	375,003	465,256	368,325	395,655
359000 - DEBT					
Total Current Operations	-	-	-	-	-
Total Operating Costs	-	-	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	5,552,028	5,685,766	5,833,034	5,974,443	5,863,528
Total Budget Requirements (Surplus)/Deficit	5,552,028	5,685,766	5,833,034	5,974,443	5,863,528
359500 - CAPITAL					
Total Current Operations	-	-	-	-	-
Grants	50,277	21,069	-		
Equipment Outlay	1,688,352	15,965	11,430	11,430	11,430
Total Operating Costs	1,738,629	37,033	11,430	11,430	11,430
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	2,585	2,789
Total Budget Requirements (Surplus)/Deficit	1,738,629	37,033	11,430	14,015	14,219
GENERAL FUND BUDGET REQUIREMENTS	61,639,106	58,915,301	56,972,697	62,249,071	65,789,653

Special Revenue Funds Spending	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
205 - UASI					
353010 - UASI RIVERSIDE					
Personnel	288,638	208,208	-	-	-
Total Current Operations	288,638	208,208	-	-	-
Grants	674,515	473,321	-	-	-
Total Operating Costs	963,152	681,529	-	-	-
Total Budget Requirements (Surplus)/Deficit	963,152	681,529	-	-	-
353020 - UASI SAN BERNARDINO					
Total Current Operations	-	-	-	-	-
Grants	-	162,757	-	-	-
Total Operating Costs	-	162,757	-	-	-
Total Budget Requirements (Surplus)/Deficit	-	162,757	-	-	-
RDSA RORF-Downtown/Airport Fund Budget Requirements	963,152	844,286			
SPECIAL REVENUE FUND BUDGET REQUIREMENTS	963,152	844,286	-	-	-

MEASURE Z SPENDING

The Fire Department's budget includes Measure Z funding for the reinstatement of the Fire Squad and Battalion Chief that was to be eliminated in FY 2017-18, the reinstatement of Fire Captains within the Fire and Arson division, and funding for vehicle replacement and maintenance.

FY 2018-19 PLANNED MEASURE Z SPENDING	FY 2019-20 PLANNED MEASURE Z SPENDING
$3.4 Million	$5.0 Million

Measure Z Spending	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
351000 - OPERATIONS					
Personnel	-	869	-	1,012,680	1,125,567
Non-Personnel	-	-	-	18,007	15,020
Special Projects	-	-	-	348,413	1,757,087
Total Current Operations	-	869	-	1,379,100	2,897,674
Total Operating Costs	-	869	-	1,379,100	2,897,674

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Allocated Costs, Utilization Charges, & Operating Transfers	-	447,627	-	-	-
Total Budget Requirements (Surplus)/Deficit	-	448,496	-	1,379,100	2,897,674

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
352000 - TRAINING					
Personnel	-	1,504	-	434,646	458,943
Non-Personnel	-	-	-	5,852	4,817
Total Current Operations	-	1,504	-	440,498	463,760
Total Operating Costs	-	1,504	-	440,498	463,760
Total Budget Requirements (Surplus)/Deficit	-	1,504	-	440,498	463,760
359500 - CAPITAL					
Total Current Operations	-	-	-	-	-
Total Operating Costs	-	-	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	1,619,165	1,619,165
Total Budget Requirements (Surplus)/Deficit	-	-	-	1,619,165	1,619,165
MEASURE Z BUDGET REQUIREMENTS	-	450,000	-	3,438,763	4,980,599

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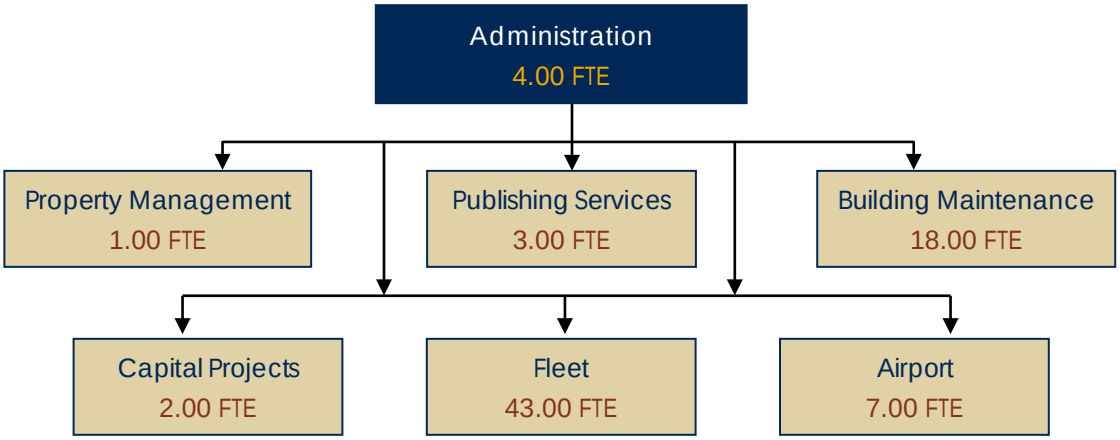
GENERAL SERVICES DEPARTMENT

Carl Carey - Director



FY 2018-19 Budgeted Full-Time Equivalent Positions	FY 2019-20 Budgeted Full-Time Equivalent Positions
78.0	78.0

GENERAL SERVICES' STRATEGIC GOALS AND PERFORMANCE MEASURES[8]

DEPARTMENTAL STRATEGIC GOAL	PERFORMANCE MEASURE	TARGET (IF APPLICABLE)
Expand city's alternative fuel infrastructure to promote clean air	Annual increase in number of electric vehicle charging stations for City vehicles	Increase by 1 unit Annually
Improve cost effectiveness and efficiency in the delivery of departmental services	Percent reduction in vehicle maintenance costs	Decrease by 2% Annually

[8] Performance measure updates are provided on a quarterly basis (please see Appendix A on page 196 for the report available on the publication date of this document). To view the most current performance measure update, please visit www.RiversideCA.gov/Transparency/Results on the City's website.

DEPARTMENTAL STRATEGIC GOAL	PERFORMANCE MEASURE	TARGET (IF APPLICABLE)
Implement a citywide facility maintenance, repair and construction program to maximize occupant safety and optimize facility condition	Percent of work orders that are preventative maintenance in nature	Maintain above 40% Quarterly
Become a general aviation airport destination for pilots and corporate tenants	Annual percentage increase in airport revenue	Increase by 1% Annually
Implement and maintain exceptional customer service	Percent of internal City customers ranking services above average	Maintain above 95% Annually

DEPARTMENT OVERVIEW

The General Services Department provides a variety of internal services to support City departments. Its primary function is to maintain the City's fleet and buildings and manage construction and repair of City facilities. The Department also manages the Riverside Municipal Airport, one of the largest general aviation airports in Southern California. Divisions within General Services include Administration, Airport, Building Services, Capital Projects, Fleet Management Services, Property Services, and Publishing Services which processes nearly 340,00 pieces of mail each year for city Departments. In addition, General Services monitors the activities of the Raincross Group

Administration: This Division provides leadership, administrative support and fiscal management for each of the other divisions.

Airport: The Airport Division is responsible for ensuring safe municipal and corporation aviation operations on more than 525 acres. The Division oversees the Airport leasing program which includes more than 120 leases, manages the Airport capital improvement program, infrastructure maintenance, and provides administration of Federal Aviation Administration policies and procedures.

Building Services: The Building Services Division maintains the function, appearance and safe access to nearly 125 City buildings. This Division also provides new facility design, construction specifications and project management services for both new construction and improvements to existing facilities.

Capital Projects: The Capital Projects Division provides project management services for the citywide capital improvement program. This team manages minor capital projects, such as small roof repairs, flooring replacements, and facility rehabilitation. In addition, this team oversees major capital projects, such as renovation of the Riverside Convention Center, and historic Fox Theater as well as new construction of essential city facilities (i.e. fire and police stations or libraries).

Fleet Services: The Fleet Services Division is responsible for maintaining the City fleet of nearly 1,400 sedans, light/heavy duty vehicles and equipment, and fire apparatus. In addition, Fleet is responsible for buying vehicles for the City at the most cost competitive price available. Lastly, known as a Green Fleet, Riverside Fleet Services is a national leader in the use of alternative fuel technologies for both public and private use.

Property Services: The Property Services Division is responsible for managing 134,982 square feet of City-owned building space and 41 cell towers. This Division ensures city properties are well taken maintained, collects rents and recruits new tenants for available space. This Division manages approximately $2.3 million in annual revenue to the City.

Publishing Services: The Publishing Services Division processes the City's mail and daily routing. This Division annually processes 1.5 million Riverside Public Utility statements and 336,000 pieces of first class.

FY 2018-19 Department Operating Budget - All Funds

$15.5 Million

FY 2019-20 Department Operating Budget All Funds

$15.7 Million

BUDGET OVERVIEW

General Services has labor cost increases related to retirement costs for employees and liability insurance costs. In order to offset these costs and identify balancing measures, the department reduced its non-personnel costs related to consultant services and eliminated the Assistant Director position. These reductions will not have a significant impact to services levels provided to the public and City Departments.

General Fund Spending

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
220000 - ADMINISTRATION					
Personnel	752,376	732,843	789,478	691,723	735,828
Non-Personnel	39,846	25,718	30,481	32,957	31,173
Special Projects	564	3,051	5,000	5,000	5,000
Total Current Operations	792,785	761,611	824,959	729,680	772,001
Total Operating Costs	792,785	761,611	824,959	729,680	772,001
Managed Savings	-	-	(200,000)	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	(4,039,608)	(3,745,681)	(4,040,235)	(729,680)	(772,001)
Total Budget Requirements (Surplus)/Deficit	(3,246,823)	(2,984,070)	(3,415,276)	-	-
220500 - PROPERTY MANAGEMENT					
Personnel	130,254	132,080	134,841	141,186	147,482
Non-Personnel	14,842	11,621	12,914	11,522	11,518
Total Current Operations	145,096	143,701	147,755	152,708	159,000
Total Operating Costs	145,096	143,701	147,755	152,708	159,000
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	(152,708)	(159,000)
Total Budget Requirements (Surplus)/Deficit	145,096	143,701	147,755	-	-
221000 - BUILDING SERVICES MAINTENANCE					
Personnel	1,116,689	1,076,062	1,393,512	1,695,277	1,840,511
Non-Personnel	1,082,819	1,037,912	1,084,687	1,170,055	1,191,015
Total Current Operations	2,199,508	2,113,974	2,478,199	2,865,332	3,031,526
Capital Outlay	242,330	252,523	135,000	173,358	173,358

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Total Operating Costs	2,441,837	2,366,497	2,613,199	3,038,690	3,204,884
Allocated Costs, Utilization Charges, & Operating Transfers	227,946	61,287	145,730	(3,038,690)	(3,204,884)
Total Budget Requirements (Surplus)/Deficit	2,669,783	2,427,784	2,758,929	-	-
221040 - BUILDING SERVICES CAPITAL IMPROVEMENT					
Non-Personnel	-	2,051	-	-	-
Total Current Operations	-	2,051	-	-	-
Capital Outlay & Grants	103,025	400	-	-	-
Total Operating Costs	103,025	2,451	-	-	-
Total Budget Requirements (Surplus)/Deficit	103,025	2,451	-	-	-
221050 - GEN SVS-BLDG SVS-TRANSPORT CTR					
Non-Personnel	279	3,771	-	-	-
Total Current Operations	279	3,771	-	-	-
Total Operating Costs	279	3,771	-	-	-
Total Budget Requirements (Surplus)/Deficit	279	3,771	-	-	-
223000 - PUBLISHING SERVICES					
Personnel	208,440	213,442	230,836	239,474	253,907
Non-Personnel	28,976	27,214	71,930	84,904	86,361
Total Current Operations	237,416	240,656	302,766	324,378	340,268
Equipment Outlay	35,554	51,736	15,000	55,100	55,100
Total Operating Costs	272,970	292,392	317,766	379,478	395,368
Allocated Costs, Utilization Charges, & Operating Transfers	(63,462)	(63,462)	(63,462)	(379,478)	(395,368)
Total Budget Requirements (Surplus)/Deficit	209,508	228,930	254,304	-	-
224000 - CAPITAL PROJECTS					
Personnel	500,676	509,924	518,818	372,829	406,436
Non-Personnel	36,275	60,721	38,420	35,355	34,878
Total Current Operations	536,950	570,645	557,238	408,184	441,314
Total Operating Costs	536,950	570,645	557,238	408,184	441,314
Allocated Costs, Utilization Charges, & Operating Transfers	(536,950)	(291,289)	(533,769)	(408,184)	(441,314)
Total Budget Requirements (Surplus)/Deficit	-	279,357	23,469	-	-
229000 - DEBT					
Total Current Operations	-	-	-	-	-

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Total Operating Costs	-	-	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	48,727	52,117	54,630	-	-
Total Budget Requirements (Surplus)/Deficit	48,727	52,117	54,630	-	-
GENERAL FUND BUDGET REQUIREMENTS	(70,405)	154,041	(176,189)	-	-

Capital Outlay Fund Spending

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
226700 - FUTURE DEBT PROJECTS					
Total Current Operations	-	-	-	-	-
Capital Outlay & Grants	455,757	-	-	-	-
Total Operating Costs	455,757	-	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	-	-
Total Budget Requirements (Surplus)/Deficit	455,757	-	-	-	-
Capital Outlay FUND BUDGET REQUIREMENTS	455,757	-	-	-	-

Internal Service Fund Spending

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
650 - Central Garage					
221500 - CENTRAL GARAGE					
Personnel	2,403,682	2,876,261	3,117,398	3,505,657	3,779,317
Non-Personnel	2,357,034	2,766,120	2,235,970	2,531,395	2,530,652
Total Current Operations	4,760,716	5,642,381	5,353,368	6,037,052	6,309,969
Debt Service	73,531	101,082	-		
Equipment Outlay	39,102	47,557	252,483	99,000	99,000
Capital Outlay & Grants	39,102	55,315	516,000	-	-
Total Operating Costs	4,912,451	5,846,334	6,121,851	6,136,052	6,408,969
Allocated Costs, Utilization Charges, & Operating Transfers	514,446	586,828	621,114	680,966	718,607
Total Budget Requirements (Surplus)/Deficit	5,426,897	6,433,162	6,742,965	6,817,018	7,127,576
221510 - CENTRAL GARAGE – AUTO STORES					
Personnel	300,522	270,601	343,975	353,674	382,518
Non-Personnel	347,382	358,918	323,027	232,804	236,110

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Total Current Operations	647,905	629,519	667,002	586,478	618,628
Debt Service	350,000	350,000	409,206	457,151	100,370
Equipment Outlay	120,665	42,511	7,000	-	
Capital Outlay & Grants	-	2,442	-	-	-
Total Operating Costs	1,118,570	1,024,472	1,083,208	1,043,629	718,998
Allocated Costs, Utilization Charges, & Operating Transfers	(35)	(132)	-	-	-
Total Budget Requirements (Surplus)/Deficit	1,118,535	1,024,340	1,083,208	1,043,629	718,998
221520 - CENTRAL GARAGE – MOTOR POOL					
Personnel	127,353	139,077	142,521	158,529	171,590
Non-Personnel	3,079,594	3,024,293	3,395,459	3,358,297	3,525,450
Total Current Operations	3,206,948	3,163,370	3,537,980	3,516,826	3,697,040
	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Equipment Outlay	124,005	1,597,388	1,406,099	1,406,099	1,406,099
Total Operating Costs	3,330,953	4,760,758	4,944,079	4,922,925	5,103,139
Allocated Costs, Utilization Charges, & Operating Transfers	21,267	-	-	(22,426)	(24,278)
Total Budget Requirements (Surplus)/Deficit	3,352,220	4,760,758	4,944,079	4,900,499	5,078,861
Central Garage Fund Budget Requirements	9,897,651	12,218,260	12,770,252	12,760,601	12,924,846
INTERNAL SERVICE FUND BUDGET REQUIREMENTS	9,897,651	12,218,260	12,770,252	12,761,146	12,925,435

Enterprise Fund Spending

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
530 - Airport					
224500 - AIRPORT ADMINISTRATION					
Personnel	486,209	618,148	621,050	697,920	752,368
Non-Personnel	419,885	411,823	454,622	412,790	387,415
Total Current Operations	906,094	1,029,971	1,075,672	1,110,710	1,139,783
Debt Service	16,270	22,366	19,708	46,492	39,122
Total Operating Costs	922,364	1,052,337	1,095,380	1,157,202	1,178,905
Allocated Costs, Utilization Charges, & Operating Transfers	182,617	186,516	182,617	183,890	196,012

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Total Budget Requirements (Surplus)/Deficit	1,104,981	1,238,853	1,277,997	1,341,092	1,374,917
224510 - AIRPORT CAPITAL PROJECTS					
Total Current Operations	-	-	-	-	-
Grants	36,241	119,769	-	-	-
Total Operating Costs	36,241	119,769	-	-	-
Total Budget Requirements (Surplus)/Deficit	36,241	119,769	-	-	-
Airport Fund Budget Requirements	1,141,222	1,358,622	1,277,997	1,341,092	1,374,917
ENTERPRISE FUND BUDGET REQUIREMENTS	1,141,222	1,358,622	1,277,997	1,341,092	1,374,917

MEASURE Z SPENDING

The General Services Department budget includes Measure Z funding for labor costs related to mechanics that will service public safety vehicles, fleet facility needs, and citywide annual deferred maintenance needs.

FY 2018-19 PLANNED MEASURE Z SPENDING

$405,194

FY 2019-20 PLANNED MEASURE Z SPENDING

$446,308

Measure Z Spending					
	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
221500 - CENTRAL GARAGE					
Personnel	-	-	-	394,665	437,090
Non-Personnel	-	-	-	10,529	9,218
Total Current Operations	-	-	-	405,194	446,308
Total Operating Costs	-	-	-	405,194	446,308
Total Budget Requirements (Surplus)/Deficit	-	-	-	405,194	446,308
MEASURE Z BUDGET REQUIREMENTS	-	-	-	405,194	446,308

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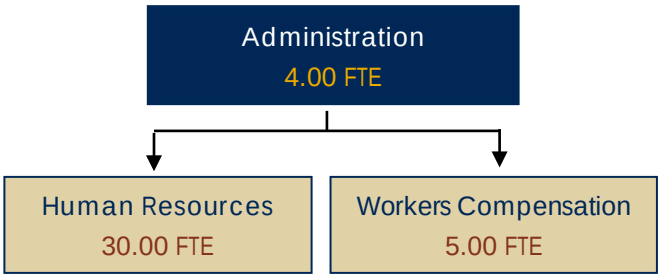
HUMAN RESOURCES DEPARTMENT

Stephanie Holloman - Director



FY 2019-20 Budgeted Full-Time Equivalent Positions	FY 2018-19 Budgeted Full-Time Equivalent Positions
39.0	39.0

HUMAN RESOURCES STRATEGIC GOALS AND PERFORMANCE MEASURES[9]

ENHANCED CUSTOMER SERVICE AND IMPROVED QUALITY OF LIFE

IMPROVE TEAMWORK AND COMMUNICATION

DEPARTMENTAL STRATEGIC GOAL	PERFORMANCE MEASURE	TARGET (IF APPLICABLE)
In collaboration with all City departments, develop an effective citywide succession plan	Not Applicable	Not Applicable
Create an effective framework for talent management that incorporates key human resources policies, programs and processes	Not Applicable	Not Applicable
Enhance employee recruitment and selection	Vital indicator: Average time to fill civilian vacant positions	Maintain below 95 days Annually
	Vital indicator: Number of critical classifications for which eligible lists are available	Maintain above 15 Annually

[9] Performance measure updates are provided on a quarterly basis (please see Appendix A on page 196 for the report available on the publication date of this document). To view the most current performance measure update, please visit www.RiversideCA.gov/Transparency/Results on the City's website.

DEPARTMENTAL STRATEGIC GOAL	PERFORMANCE MEASURE	TARGET (IF APPLICABLE)
Design and develop an innovative and collaborative training program	Vital indicator: Percentage of employees satisfied or very satisfied with Citywide training program services	Maintain above 90% Annually
Design and implement initiatives to enhance and maintain high job satisfaction among city employees	Vital indicator: Percentage of employees satisfied or very satisfied with their jobs	Maintain above 90% Annually

DEPARTMENT OVERVIEW

The Human Resources Department is responsible for providing administrative support to the City's departments related to the hiring and development of City staff. This includes recruiting to fill vacant positions, maintaining employee personnel files and salary information, managing the City's Workers' Compensation Program, overseeing the City's Safety Program, providing training and employee development opportunities, managing employee grievances and complaints, and administering employee health and wellness programs.

Administration: This division is responsible for developing and administering the department budget, maintaining records management, processing employee transactions and ensuring requests to fill positions are accurate and within budget. This division also maintains and updates salary schedules as required by the Fringe Benefit and Salary Plan (FBSP) and Memorandum of Understanding (MOU) agreements.

Human Resources Services:

- Benefits/Wellness: The section oversees the administration and implementation of all city fringe benefits for employees, including Health, Dental, Vision, Retirement, Deferred Compensation, Life/Additional Life, Long Term Disability, Flexible Spending Accounts and Employee Assistance Program. Additionally, the Benefits Division oversees and coordinates the Citywide Wellness Program.
- Employee and Labor Relations: The Employee and Labor Relations division negotiates, adopts and administers agreements between the City and employee groups/bargaining units. This section promotes effective communication and relations in the workforce. Additionally, the Employee and Labor Relations Division oversees Classification and Compensation to ensure compensation is comparable to our surrounding cities and ensures the organization's structure is internally aligned.
- Recruitment and Selection: The Recruitment and Selection section is responsible for attracting the most highly qualified, talented workforce for employment with the City of Riverside, while providing a level of consistency throughout city government in compliance with all federal and state requirements, and to administer valid and unbiased testing processes for all departments.
- Safety/Training and Development: This section's main function is to implement preventive and corrective measures to maintain a safe work environment. This section ensures compliance with regulatory agencies and coordinates safety specific training. Additionally, this division oversees all soft skills training and professional development opportunities, as well as mandatory training for all City employees. This division oversees coordination of the Municipal Volunteer Program and Annual Employee Service Awards.

Workers' Compensation: The Workers' Compensation division is committed to ensure injured workers and their dependents in the event of their death, receive promptly and accurately the full measure of compensation to which they are entitled.

FY 2018-19 Department Operating Budget - All Funds	FY 2019-20 Department Operating Budget All Funds
$9.9 Million	$10.3 Million

BUDGET OVERVIEW

The Human Resource Department is an internal service department that provides human resources services to the entire City. The General Fund component of the Human Resources Department is 100% cost allocated to all departments in the City based on a set of criteria that best match the department's role to City departments.

Labor cost increases were primarily related to the transfer of the Riverside Public Utilities Workforce Development Division to Human Resources. After a review of Riverside Public Utilities operations, it was determined that recruitment and training are better served under the supervision and direction of the Human Resources Director. The four positions that have been transferred will continue to be fully funded by Riverside Public Utilities.

Human Resources also had labor cost increases related to employee retirements and liability insurance costs. In order to offset these costs and meet the budget target, the Department has reduced its non-personnel costs related to office expenses and has committed to holding some of its vacant positions longer to achieve savings. These reductions will not have a significant impact to services levels provided to City departments.

General Fund Spending

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
210000 - ADMINISTRATION					
Personnel	2,117,014	1,859,878	2,658,306	3,217,771	3,541,118
Non-Personnel	398,591	357,560	329,785	344,926	348,781
Special Projects	108,910	47,603	105,000	116,060	116,060
Total Current Operations	2,624,515	2,265,041	3,093,091	3,678,757	4,005,959
Total Operating Costs	2,624,515	2,265,041	3,093,091	3,678,757	4,005,959
Managed Savings	-	-	(100,000)	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	(2,783,576)	(2,997,754)	(2,787,732)	(3,678,757)	(4,005,959)
Total Budget Requirements (Surplus)/Deficit	(159,061)	(732,713)	205,359	-	-
219000 - DEBT					
Total Current Operations	-	-	-	-	-
Total Operating Costs	-	-	-	-	-
Charges from Others	61,965	66,274	69,471	55,494	38,898
Charges to Others	-	-	-	(55,494)	(38,898)
Total Budget Requirements (Surplus)/Deficit	61,965	66,274	69,471	-	-
GENERAL FUND BUDGET REQUIREMENTS	(97,096)	(666,439)	274,830	-	-

Workers Compensation Fund Spending	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
610-211500 - BENEFITS – WORKERS COMPENSATION					
Personnel	427,893	556,853	534,273	621,068	654,165
Non-Personnel	5,223,776	5,174,295	5,225,401	5,417,133	5,464,366
Total Current Operations	5,651,669	5,731,148	5,759,674	6,038,201	6,118,531
Debt Service	15,576	21,413	18,868	20,357	17,131
Total Operating Costs	5,667,246	5,752,561	5,778,542	6,058,558	6,135,662
Allocated Costs, Utilization Charges, & Operating Transfers	165,817	158,401	165,817	559,831	596,972
Total Budget Requirements (Surplus)/Deficit	5,833,063	5,910,962	5,944,359	6,618,389	6,732,634
WORKERS COMPENSATION FUND BUDGET REQUIREMENTS	5,833,063	5,910,962	5,944,359	6,618,389	6,732,634

MEASURE Z SPENDING

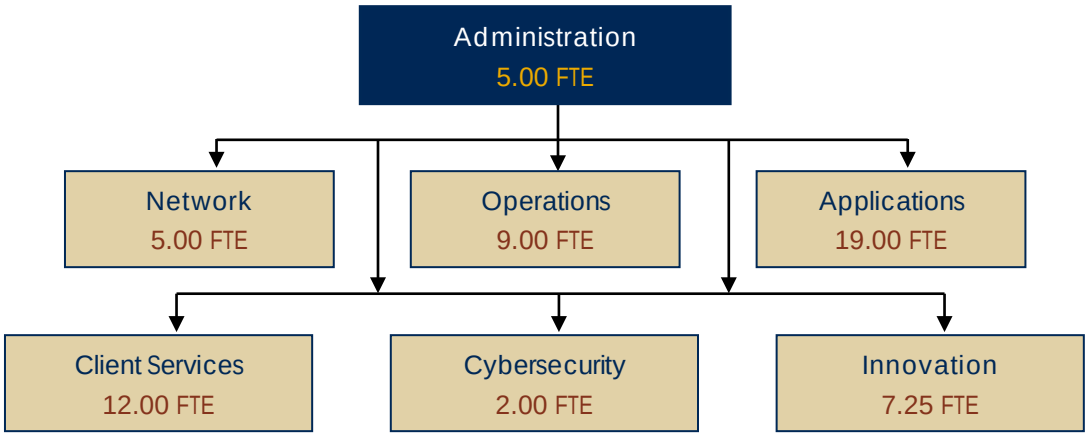
The Human Resources budget includes Measure Z funding that will allow public safety recruitments and labor related services to be streamlined. Measure Z will fund a Human Resources Analyst and liability insurance costs related to this position.

FY 2018-19 PLANNED MEASURE Z SPENDING	FY 2019-20 PLANNED MEASURE Z SPENDING
$134,938	$150,821

Measure Z Spending	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
210000 - ADMINISTRATION					
Personnel	-	-	-	133,356	149,443
Non-Personnel	-	-	-	1,582	1,378
Total Current Operations	-	-	-	134,938	150,821
Total Operating Costs	-	-	-	134,938	150,821
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	-	-
Total Budget Requirements (Surplus)/Deficit	-	-	-	134,938	150,821
MEASURE Z BUDGET REQUIREMENTS	-	-	-	134,938	150,821

INNOVATION AND TECHNOLOGY DEPARTMENT

Lea Deesing – Chief Innovation Officer



FY 2018/19 Budgeted Full-Time Equivalent Positions	FY 2019/20 Budgeted Full-Time Equivalent Positions
59.25	59.25

INNOVATION AND TECHNOLOGY'S STRATEGIC GOALS AND PERFORMANCE MEASURES[10]

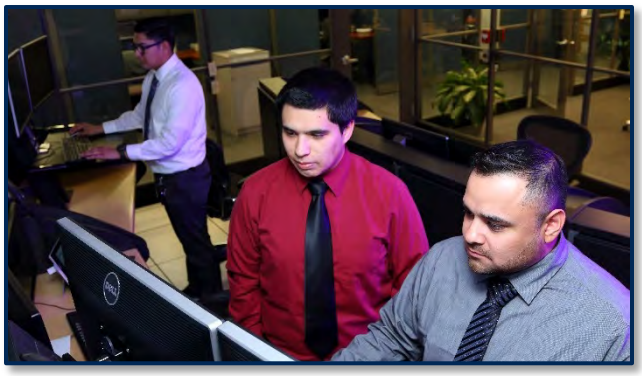
DEPARTMENTAL STRATEGIC GOAL	PERFORMANCE MEASURE	TARGET (IF APPLICABLE)
Improve cybersecurity defenses to protect Citywide infrastructure	Not Applicable	Not Applicable
Create a Citywide Comprehensive Continuity of Operations Plan	Not Applicable	Not Applicable

[10] Performance measure updates are provided on a quarterly basis (please see Appendix A on page 196 for the report available on the publication date of this document). To view the most current performance measure update, please visit www.RiversideCA.gov/Transparency/Results on the City's website.

DEPARTMENTAL STRATEGIC GOAL	PERFORMANCE MEASURE	TARGET (IF APPLICABLE)
Modernize Citywide information systems and infrastructure to improve efficiency and security	Not Applicable	Not Applicable
Expand Government transparency efforts through technology and innovation	Not Applicable	Not Applicable
Provide excellent customer service to internal City technology users	Satisfaction surveys sent upon Service Request closure - average percentage of excellent ratings for overall satisfaction question	Maintain above 90% Quarterly
	Annual satisfaction survey - average percentage of extremely satisfied ratings for overall customer satisfaction question	Increase by 10% Annually

DEPARTMENT OVERVIEW

Technology is at the core of virtually every service the City of Riverside delivers. It enables increased productivity, around-the-clock operation, faster response times, and improved relationships with residents, businesses, organizations and visitors. One of the primary roles of the Innovation and Technology (IT) Department is to guide the use of technology for the City. IT takes note of the business and operational needs of the City departments and makes recommendations that fit into a common framework that will benefit the City as one organization.



The Innovation and Technology Department is a full-service technology department that provides the following services to other City departments: IT infrastructure network support, server and datacenter operations, applications support, help desk and desktop support, cybersecurity, and innovative leadership through geographic information systems, data analytics, and technology. These services are provided to support the mission and vision of the Innovation and Technology Department and ultimately the mission and vision of the City of Riverside. The Innovation and Technology Department divisions included Administration, Network, Operations, Applications, Client Services, Cybersecurity, and Innovation.

Administration: The Administration Division is responsible for managing the Innovation and Technology Department operations. This includes providing departments with innovative solutions to improve economic development and/or departmental efficiencies. This team establishes long-term strategic technology direction, facilitates project ranking through the Executive Leadership Team (ELT), oversees all approved projects, releases requests for proposals (RFPs), evaluates proposals, manages the departmental budget, establishes policies and procedures, sets customer service standards, and seeks ways to bring positive attention to the City of Riverside's innovative initiatives.

Network: The Network Division is responsible for management of the City's local and municipal area networks, including copper, fiber, and wireless; video surveillance; and telecommunication services. The group also assures adequate security measures are in place to protect the City's network from unauthorized access.

Operations: The Operations Division is responsible for system administration, storage administration, and operation services, including email. The Division focuses on system design, disaster preparedness, conformance to standards, and maximizing system performance.

Applications: The Applications Division is responsible for support of enterprise applications and systems, web and mobile development, integration of new commercial-off-the-shelf (COTS) solutions, maintenance and upgrade of existing systems, and establishment and maintenance of software standards. The team is comprised of staff experienced in the development of complex computer systems, software and database architectures, internet and mobile technologies, implementation methodologies, business system process design and review, and analysis and integration. The Applications Division provides expert knowledge of the City's operating environment, core applications, operating systems, databases and support systems.

Client Services: The Client Services Division is responsible for help desk and desktop services. The help desk receives incident and service calls, tracks and routes the calls to appropriate IT staff for timely resolution. The group installs and supports desktop and laptop computers and standard desktop applications, such as Microsoft Office and Outlook.

Cybersecurity: The Cybersecurity Division is responsible for architecting, designing, implementing and maintaining citywide information security programs based on industry and regulatory standards. The Division manages staff security awareness training, technical security controls, auditing and monitoring systems. The Division also advises IT, the City, and the community on technology and business operational security compliance and best practice.

Innovation: The Innovation Division is responsible for building internal and external capacity to drive innovation and change through data analytics, geographic information systems, government experience review and process improvement, and innovation outreach.

FY 2018-19 Department Operating Budget - All Funds	FY 2019-20 Department Operating Budget All Funds
$13.6 Million	$14.9 Million

BUDGET OVERVIEW

The Innovation and Technology department is an internal service department that provides services to the entire City. The IT department is 100% cost allocated to all departments in the City based on a set of criteria that best match each Division's role to City departments. Overall, the IT budget increased over previous fiscal years. This is primarily due to department restructuring and the adoption of a more centralized approach to software purchases and renewals.

In October 2017, IT enhanced it focus on innovation through dedicated internal teams that would help drive bold and creative solutions to improve City Services. One way this has been accomplish is through the creation of the Innovation division that is led and staffed with IT personnel (including staff from the Geographical Information Systems section) and staff members transferred from other City departments. The transfers resulted in an increase to the IT personnel budget but was offset by reductions to the budgets of departments that originally managed the transferred staff. Additionally, the responsibility for managing software and system upgrade/renewal purchases was shifted to IT. These items will now be paid directly by the IT budget but reimbursed by the user departments. Although the overall IT budget increased to accommodate these purchases, the increase is offset by reimbursements from City departments.

Spending related to Cybersecurity and Network management has also been increased to ensure that adequate funding is be available for battling threats against the City's information systems.

IT was tasked with identifying over $1 million in potential budget balancing measures over the biennial budget period. In general, IT focused on non-personnel reductions and reductions that have a minimal impact on services. The following outline summarizes the nature of the reductions:

- One-time revenue enhancement through the sale of City-owned Internet Protocol (IP) addresses.
- Software and Hardware Maintenance and Support reductions including the elimination of all contingencies, renegotiation of vendor agreements, consolidation, and rebidding existing agreements during the past two-year budget to reduce expenditures.
- Professional Services reductions including the elimination of backup emergency call support for phone system, which can now be performed in-house; GIS consulting services; and data center preventative maintenance (cleaning).
- Office Expenses and Special Supplies reductions by deferring purchasing to reduce costs.
- Equipment/Software Purchase and Maintenance reductions by deferring equipment replacement, replacing less frequently, and performing maintenance and upgrades to equipment and software less frequently.
- Personnel reductions through attrition and vacancy factor by holding vacant positions open for longer during period of recruiting replacements.

The proposed operating budget incorporates contractually obligated items, but does not provide significant funding for unplanned equipment failures. Unplanned failures would result in budget overages for those items. Measure Z funding is addressing the most pressing equipment, software, and cybersecurity updates, therefore the risk of unplanned failures is mitigated, but some equipment remains unfunded in both the IT operating budget and Measure Z. IT continues to have many unfunded critical needs, and many of these needs are on hold, pending funding. IT Department will continue to present these needs during additional requests for Measure Z funds.

Impending fiscal challenges include an industry shift from perpetual license models to subscription-based licensing models and that equipment is reaching "end of life" faster than in years past. In general, vendors are providing equipment and software support for shorter times than in the past. Under software subscriptions, the initial capital cost is eliminated, but the annual subscription costs are typically higher. Because the higher annual costs of subscriptions are not within current baselines, this will strain IT operational budgets as the transition from several antiquated systems to newer systems occurs. The shorter lifespan of equipment and software is largely due to a faster product development cycle that is required to keep up with cybersecurity vulnerabilities.

General Fund Spending

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
240000 - ADMINISTRATION					
Personnel	2,230,643	987,887	909,879	876,270	944,075
Non-Personnel	7,845,569	158,900	165,230	105,784	120,369
Total Current Operations	10,076,212	1,146,787	1,075,109	982,054	1,064,444
Grants	39,197	49,159	-		
Equipment Outlay	68,294	383,029	-	-	
Total Operating Costs	10,183,704	1,578,975	1,075,109	982,054	1,064,444
Managed Savings	-	-	(350,000)	-	-

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Allocated Costs, Utilization Charges, & Operating Transfers	(11,839,652)	(11,833,661)	(11,592,466)	(982,054)	(1,064,444)
Total Budget Requirements (Surplus)/Deficit	(1,655,948)	(10,254,686)	(10,867,357)	-	-
240500 - NETWORK					
Personnel		515,180	500,122	685,642	758,769
Non-Personnel	3,185	244,078	316,120	456,559	444,441
Total Current Operations	3,185	759,258	816,242	1,142,201	1,203,210
Equipment Outlay	-	-	25,000	(14,000)	18,500
Total Operating Costs	3,185	759,258	841,242	1,128,201	1,221,710
Allocated Costs, Utilization Charges, & Operating Transfers		(10,667)	-	(1,128,201)	(1,221,710)
Total Budget Requirements (Surplus)/Deficit	3,185	748,592	841,242	-	-
241000 - OPERATIONS					
Personnel	-	1,277,506	1,430,561	1,452,846	1,590,556
Non-Personnel	-	1,503,235	1,722,610	1,678,020	1,801,822
Total Current Operations	-	2,780,741	3,153,171	3,130,866	3,392,378
Equipment Outlay		148,530	40,000	40,000	40,000
Capital Outlay	-	-	-	-	-
Total Operating Costs	-	2,929,272	3,193,171	3,170,866	3,432,378
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	(3,170,866)	(3,432,378)
Total Budget Requirements (Surplus)/Deficit	-	2,929,272	3,193,171	-	-
241500 - APPLICATIONS					
Personnel	-	1,895,815	2,537,373	2,542,897	2,812,705
Non-Personnel	3	1,400,327	1,413,178	1,471,034	1,669,145
Total Current Operations	3	3,296,143	3,950,551	4,013,931	4,481,850
Total Operating Costs	3	3,296,143	3,950,551	4,013,931	4,481,850
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	(4,013,931)	(4,481,850)
Total Budget Requirements (Surplus)/Deficit	3	3,296,143	3,950,551	-	-
242000 - CLIENT SERVICES					
Personnel	-	918,377	941,810	1,086,606	1,211,380
Non-Personnel	5	21,037	24,167	47,698	47,492
Total Current Operations	5	939,414	965,977	1,134,304	1,258,872

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Total Operating Costs	5	939,414	965,977	1,134,304	1,258,872
Allocated Costs, Utilization Charges, & Operating Transfers	-	(513)	-	(1,134,304)	(1,258,872)
Total Budget Requirements (Surplus)/Deficit	5	938,900	965,977	-	-
242500 - CYBERSECURITY					
Personnel	-	180,473	190,120	198,955	222,610
Non-Personnel	9,107	15,090	72,275	30,765	56,814
Total Current Operations	9,107	195,562	262,395	229,720	279,424
Total Operating Costs	9,107	195,562	262,395	229,720	279,424
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	(229,720)	(279,424)
Total Budget Requirements (Surplus)/Deficit	9,107	195,562	262,395	-	-
243000 - GEOGRAPHIC INFORMATION SYSTEMS (GIS)					
Personnel	-	389,396	313,288	-	-
Non-Personnel	-	361,370	473,418	-	-
Total Current Operations	-	750,766	786,706	-	-
Total Operating Costs	-	750,766	786,706	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	-	-
Total Budget Requirements (Surplus)/Deficit	-	750,766	786,706	-	-
243500 - PROJECT MANAGEMENT					
Personnel	-	201,893	197,165	-	-
Non-Personnel	-	3,545	3,362	-	-
Total Current Operations		205,438	200,527	-	-
Total Operating Costs	-	205,438	200,527	-	-
Total Budget Requirements (Surplus)/Deficit	-	205,438	200,527	-	-
244000 - INNOVATION DIVISION					
Personnel	-	-	-	1,222,160	1,275,554
Non-Personnel	-	-	-	620,558	663,111
Total Current Operations	-	-	-	1,842,718	1,938,665
Total Operating Costs	-	-	-	1,842,718	1,938,665

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	(1,842,718)	(1,938,665)
Total Budget Requirements (Surplus)/Deficit	-	-	-	-	-
249000 - DEBT					
Total Current Operations	-	-	-	-	-
Total Operating Costs	-	-	-	-	-
Charges from Others	595,051	559,679	561,091	417,800	273,351
Charges to Others				(417,800)	(273,351)
Total Budget Requirements (Surplus)/Deficit	595,051	559,679	561,091	-	-
GENERAL FUND BUDGET REQUIREMENTS	(1,048,598)	(630,335)	(105,697)	-	-

MEASURE Z SPENDING

The IT budget includes Measure Z funding for the City's most pressing equipment, software, and cybersecurity updates.

FY 2018-19 PLANNED MEASURE Z SPENDING

$1.1 Million

FY 2019-20 PLANNED MEASURE Z SPENDING

$1.2 Million

Measure Z Spending					
	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
240000 - ADMINISTRATION					
Total Current Operations	-	-	-	-	-
Equipment Outlay	-	-	-	1,028,454	1,116,118
Total Operating Costs	-	-	-	1,028,454	1,116,118
Total Budget Requirements	-	-	-	1,028,454	1,116,118
242500 - CYBERSECURITY					
Personnel	-	-	-	116,173	129,973
Non-Personnel	-	-	-	819	711
Total Current Operations	-	-	-	116,992	130,684
Total Operating Costs	-	-	-	116,992	130,684
Total Budget Requirements (Surplus)/Deficit	-	-	-	116,992	130,684
MEASURE Z BUDGET REQUIREMENTS	-	-	-	1,145,446	1,246,802

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MAYOR'S OFFICE

RESIDENTS OF RIVERSIDE

Rusty Bailey

Mayor

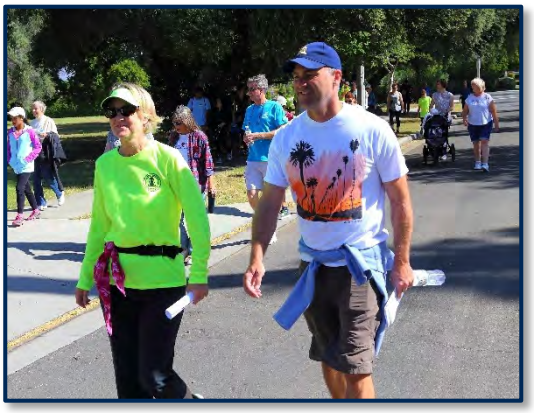
- Administration 4.00 FTE
- Community Relations 3.25 FTE

FY 2018-19 Budgeted
Full-Time Equivalent Positions

7.25

FY 2019-20 Budgeted
Full-Time Equivalent Positions

7.25



DEPARTMENT OVERVIEW

The Mayor's Office carries out a threefold mission. First, it provides leadership and works with the City Council to develop public policy that furthers the vision, and the reality, of Riverside as an attractive, diverse, urban, and successful city. Second, the Office of the Mayor provides leadership and support to residents by representing their interests within the City organization, facilitating opportunities to work together on mutually beneficial issues and communicating the shared vision. Third, the Mayor acts as the chief spokesperson and ambassador for the City. The Mayor's Office divisions include Administration and Community Relations which performs community outreach.

FY 2018-19 Department Operating Budget - All Funds	FY 2019-20 Department Operating Budget All Funds
$855,136	$922,637

BUDGET OVERVIEW

The Mayor budget remained relatively unchanged from the previous fiscal year. There was an increase to the department's mileage reimbursement budget to ensure adequate funding for staff mileage expenses incurred while performing City business. There was also an increase in the department's personnel budget to cover expected increases in salary for some department staff.

General Fund Spending	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
010000 - MAYOR					
Personnel	496,370	392,446	393,737	406,281	442,172
Non-Personnel	50,336	36,145	30,508	30,271	30,107
Special Projects	15,710	53,237	23,500	23,500	23,500
Total Current Operations	562,416	481,829	447,745	460,052	495,779
Total Operating Costs	562,416	481,829	447,745	460,052	495,779
Allocated Costs, Utilization Charges, & Operating Transfers	(902,760)	(796,881)	(883,028)	(460,052)	(495,779)
Total Budget Requirements (Surplus)/Deficit	(340,344)	(315,052)	(435,283)	-	-
012000 - COMMUNITY RELATIONS					
Personnel	189,071	337,720	340,703	354,794	387,219
Non-Personnel	13,161	10,481	4,558	5,540	4,889
Special Projects	31,210	34,181	29,050	34,750	34,750
Total Current Operations	233,442	382,381	374,311	395,084	426,858
Total Operating Costs	233,442	382,381	374,311	395,084	426,858
Allocated Costs, Utilization Charges, & Operating Transfers	-	(17,088)	-	(395,084)	(426,858)
Total Budget Requirements (Surplus)/Deficit	233,442	365,294	374,311	-	-

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
019000 - DEBT					
Total Current Operations	-	-	-	-	-
Total Operating Costs	-	-	-	-	-
Charges from Others	14,036	15,013	15,737	12,571	8,811
Charges to Others				(12,571)	(8,811)
Total Budget Requirements (Surplus)/Deficit	14,036	15,013	15,737	-	-
GENERAL FUND BUDGET REQUIREMENTS	(92,866)	65,255	(45,235)	-	-

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MUSEUM DEPARTMENT

Robyn Peterson - Director

Facilities and Operations
13.50 FTE

FY 2018-19 Budgeted Full-Time Equivalent Positions	FY 2019-20 Budgeted Full-Time Equivalent Positions
13.50	13.50

MUSEUM STRATEGIC GOALS AND PERFORMANCE MEASURES[11]

DEPARTMENTAL STRATEGIC GOAL	PERFORMANCE MEASURE	TARGET (IF APPLICABLE)
Upgrade to ARGUS.NET	Not Applicable	Not Applicable
Consolidation of City historical archives	Not Applicable	Not Applicable
Museum membership program	Not Applicable	Not Applicable
Create annual maintenance and project plans.	Not Applicable	Not Applicable
Festival of Lights enhancement	Not Applicable	Not Applicable
Secure re-accreditation	Not Applicable	Not Applicable
Expand and enhance strategic partnerships	Number of strategic partners in museum field and school districts	Maintain above 10 partners Annually

[11] Performance measure updates are provided on a quarterly basis (please see Appendix A on page 196 for the report available on the publication date of this document). To view the most current performance measure update, please visit www.RiversideCA.gov/Transparency/Results on the City's website.

DEPARTMENT OVERVIEW

The Museum Department is responsible for stewardship of the region's history, anthropology, natural history, and archival collections; oversight of the Main Museum in downtown Riverside and the Heritage House Victorian House Museum, the National Historic Landmark Harada House, and adjacent Robinson House. The Museum includes its Operations, External Communication, and Visitor Experience Divisions.

Operations: This division is responsible for progress towards the City's strategic goals and policies and procedures, maintenance and finance.

External Communication: This division is responsible for marketing the Museum Department and for development and fundraising activities.

Visitor Experience: This division is responsible for exhibits, collections, education and providing engaging visitor experiences. These activities will be developed in detail after the public engagement process is complete.

The Museum Department is in a transition as it prepares for a renovation and possible expansion to transform into a modern museum to serve the Riverside community. During the three-year temporary closure (September 2017 – August 2020), the Museum's focus will be to:

- Perform inventory of collections objects
- Preserve objects and historic structures
- Conduct a public engagement program to update the Museum's mission and vision
- Plan for renovation and possible expansion of Museum
- Develop policy options for the Harada House
- Reorganize the Museum Department; and
- Develop strategic, formal partnerships with educational institutions and community partners

FY 2018-19 Department Operating Budget - All Funds	FY 2019-20 Department Operating Budget All Funds
$2.0 Million	$2.0 Million

BUDGET OVERVIEW

Although the Museum is temporarily closed to the public for approximately three years, the Heritage House remains open to the public. During this time, budgeted costs will be related to updating collections care and preparing for the renovation and potential expansion of the main museum building. In 2018, staff will conduct an intensive campaign of community conversations to engage the public and shape the future of the museum. The department will achieve savings by holding some positions vacant during the closure. The Museum has also combined its Administration Division and Facilities and Operations Division into a single division. This change is reflected in the budget tables on the next page.

Historically, the Museum has not been a revenue-generating department. Admission to the Museum is free and educational programs are offered to the public at no charge. During the Museum closure period, the Museum will identify and begin to develop potential revenue sources. When the Museum re-opens, generating revenue will likely be part of the Museum's new business model.

General Fund Spending

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
530000 - ADMINISTRATION					
Personnel	469,221	373,868	469,248	-	-
Non-Personnel	21,573	15,398	112,188	-	-
Special Projects	-	-	-	-	-
Total Current Operations	490,795	389,266	581,436	-	-
Total Operating Costs	490,795	389,266	581,436	-	-
Managed Savings	-	-	(100,000)	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	292,435	321,844	317,108	-	-
Total Budget Requirements (Surplus)/Deficit	783,230	711,110	798,544	-	-
530500 - FACILITIES AND OPERATIONS					
Personnel	847,783	738,111	833,118	1,408,207	1,575,201
Non-Personnel	325,143	407,479	442,212	446,613	425,184
Special Projects	50,272	37,179	48,500	53,083	40,056
Total Current Operations	1,223,198	1,182,769	1,323,830	1,907,903	2,040,441
Capital Outlay & Grants	105,859	1,041	6,235	50,000	50,000
Total Operating Costs	1,329,057	1,183,810	1,330,065	1,957,903	2,090,441
Allocated Costs, Utilization Charges, & Operating Transfers	(12,823)	(18,010)	3,600	339,145	360,036
Total Budget Requirements (Surplus)/Deficit	1,316,234	1,165,800	1,333,665	2,297,048	2,450,477
539000 - DEBT					
Total Current Operations	-	-	-	-	-
Total Operating Costs	-	-	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	133,227	84,812	86,772	77,269	66,549
Total Budget Requirements (Surplus)/Deficit	133,227	84,812	86,772	77,269	66,549
GENERAL FUND BUDGET REQUIREMENTS	2,232,691	1,961,722	2,218,981	2,374,317	2,517,026

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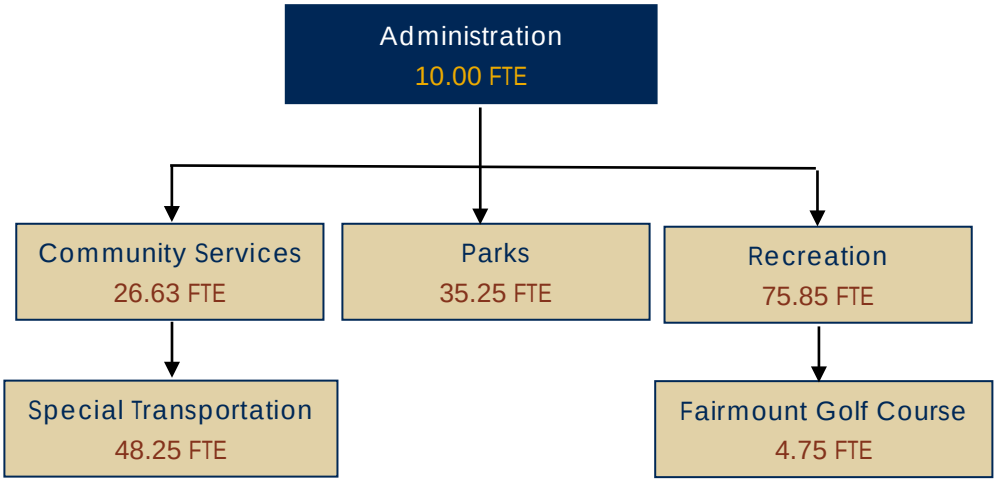
PARKS, RECREATION, AND COMMUNITY SERVICES DEPARTMENT

Adolfo Cruz - Director



FY 2018-19 Budgeted
Full-Time Equivalent Positions

200.73

FY 2019-20 Budgeted
Full-Time Equivalent Positions

200.73

PARKS, RECREATION, AND COMMUNITY SERVICES' STRATEGIC GOALS AND PERFORMANCE MEASURES[12]

ENHANCED CUSTOMER SERVICE AND IMPROVED QUALITY OF LIFE

COMMUNITY SERVICES

ECONOMIC DEVELOPMENT

IMPROVE TEAMWORK AND COMMUNICATION

DEPARTMENTAL STRATEGIC GOAL	PERFORMANCE MEASURE	TARGET (IF APPLICABLE)
Consistently deliver outstanding customer service and value	Percent of customer responses with rating for overall customer service	Equals 80% Quarterly
Provide a variety of recreation and community services programs and events that are in high demand	Class or program offerings fill rate	Equals 80% Quarterly

[12] Performance measure updates are provided on a quarterly basis (please see Appendix A on page 196 for the report available on the publication date of this document). To view the most current performance measure update, please visit www.RiversideCA.gov/Transparency/Results on the City's website.

DEPARTMENTAL STRATEGIC GOAL	PERFORMANCE MEASURE	TARGET (IF APPLICABLE)
Accomplish Successor Agency disposition	Not Applicable	Not Applicable
Integrate neighborhood-based outreach	Not Applicable	Not Applicable
Achieve housing element compliance	Trust for Public Land (TPL) Park Score ranking	Maintain above 58 Annually

DEPARTMENT OVERVIEW

The Parks, Recreation and Community Services Department (PRCSD) is responsible for providing innovative recreational experiences and social enrichment opportunities to address the changing needs for people of all ages and cultures, in a variety of safe and attractive parks, trails, landscapes, and facilities. PRCSD includes the following Divisions:

Administration: The Administration Division is responsible for the fiscal and administrative functions of the department. Some duties handled by Administration include grant administration, Volunteer Program management, budget preparation, and clerical support.

Community Services: The Community Services division oversees various community service programs for cultural enrichment, education, and health. This division also manages senior center operations (e.g., Janet Goeske Center), the senior and disabled transportation program (Special Transportation), as well as gang intervention and prevention.

Parks: The Parks division is responsible for the maintenance of the City's Parks, Park Facilities, open spaces, pools, lakes, water features, playgrounds, and sports fields.

Planning and Design: The Planning and Design division is responsible for the planning, engineering, design, and construction of capital improvement projects related to the department. This division also oversees the advanced planning and preservation of park land.

Recreation: The Recreation division oversees the City's Youth and Adult sports and leisure programs. This includes the management of the community center operations and programs as well as facility rental and reservations. Many of the City's special events and celebrations such as the Summer Concert Series and the Festival of Lights are also managed by this division. The Fairmount Golf Course is also managed under this division.

FY 2018-19 Department Operating Budget - All Funds	FY 2019-20 Department Operating Budget All Funds
$25.3 Million	$26.4 Million

BUDGET OVERVIEW

The PRCSD budget increased from previous fiscal years primarily due to increased labor costs related to retirement and liability insurance costs, as well as expected increases in electricity and water costs at park facilities due to Riverside Public Utilities rate increases.

In April 2016, the State of California amended it labor code to increase statewide minimum wages for workers. The changes will affect each fiscal year in the Biennial budget. For FY 2018-19, minimum wage will increase from $11 per hour to $12 per hour in January of 2019. FY 2019-20 will have an increase from $12 to $13 per hour in January 2020. While other departments (e.g. General Services), experienced minimal impacts due to this change, the PRCSD Recreation division is expecting more than 35 part-time employees to be impacted by the change. The impact of this change is reflected in the department's budget.

PRCSD was able to identify budget balancing measures totaling $485,532 in FY 2018-19 and $513,620 in FY 2019-20. More than 80% of the department's budget balancing measures will be achieved by labor savings from positions that are vacant during the recruitment process and adjusting part-time work schedules to reduce labor costs. Additional reductions were accomplished by reductions in equipment replacement and office supply purchases.

In addition to the department's efforts to reduce the cost of providing services to the public including the use of interns and volunteers, it also continuously seeks sponsorships and grant funds to offset the cost of special events and programs. The department will be actively working to identify funding opportunities for the Winter Wonderland event that is not currently funded in the budget.

General Fund Spending

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
520000 - ADMINISTRATION					
Personnel	1,188,185	1,204,490	1,251,143	1,514,462	1,639,947
Non-Personnel	292,019	287,011	378,632	367,734	383,330
Special Projects	94,183	14,312	-	-	-
Total Current Operations	1,574,387	1,505,813	1,629,775	1,882,196	2,023,277
Equipment Outlay	15,416	17,298	15,000	17,300	17,646
Capital Outlay & Grants	469,069	67,302	-	-	-
Total Operating Costs	2,058,872	1,590,413	1,644,775	1,899,496	2,040,923
Managed Savings	-	-	(400,000)	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	1,141,309	1,743,647	1,347,601	201,881	217,516
Total Budget Requirements (Surplus)/Deficit	3,200,181	3,334,060	2,592,376	2,101,377	2,258,439
520011 - PLAN & DESIGN-PARK PROJECTS & 521510 - TREES					
Non-Personnel	2,335	-	-	-	-
Special Projects	50,691	(74,706)	-	-	-
Total Current Operations	53,026	(74,706)	-	-	-
Capital Outlay & Grants	24,688	435,487	-	-	-
Total Operating Costs	77,714	360,781	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	-	-
Total Budget Requirements (Surplus)/Deficit	77,714	360,781	-	-	-

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
520500 - RECREATION					
Personnel	2,910,999	3,003,180	3,122,575	3,322,979	3,582,325
Non-Personnel	1,175,298	1,169,976	1,037,886	1,335,207	1,362,881
Special Projects	-	3,424	-	-	-
Total Current Operations	4,086,297	4,176,580	4,160,461	4,658,186	4,945,206
Capital Outlay & Grants	30,350	30,041	-	-	
Equipment Outlay	2,518	-	8,412	8,412	8,412
Total Operating Costs	4,119,164	4,206,621	4,168,873	4,666,598	4,953,618
Allocated Costs, Utilization Charges, & Operating Transfers	(81,723)	(108,050)	(5,888)	584,444	619,897
Total Budget Requirements (Surplus)/Deficit	4,037,441	4,098,571	4,162,985	5,251,042	5,573,515
521500 - JANET GOESKE CENTER					
Non-Personnel	23,032	31,072	25,000	25,329	25,575
Special Projects	376,392	378,590	378,590	378,590	378,590
Total Current Operations	399,424	409,662	403,590	403,919	404,165
Total Operating Costs	399,424	409,662	403,590	403,919	404,165
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	29,667	31,688
Total Budget Requirements (Surplus)/Deficit	399,424	409,662	403,590	433,586	435,853
521500 - PARKS					
Personnel	2,586,919	2,760,748	2,961,198	3,232,175	3,488,566
Non-Personnel	6,593,480	6,752,443	6,837,707	7,267,800	7,424,595
Special Projects	83,796	81,291	79,500	82,000	82,000
Total Current Operations	9,264,196	9,594,482	9,878,405	10,581,975	10,995,161
Capital Outlay & Grants	102,558	362,851	-	-	
Total Operating Costs	9,366,754	9,957,333	9,878,405	10,581,975	10,995,161
Allocated Costs, Utilization Charges, & Operating Transfers	(222,252)	(794,649)	(436,783)	436,381	473,631
Total Budget Requirements (Surplus)/Deficit	9,144,502	9,162,684	9,441,622	11,018,356	11,468,792
521540 - FAIRMOUNT PARK GOLF COURSE					
Personnel	209,161	258,540	202,270	236,856	257,128
Non-Personnel	397,323	84,185	184,035	180,793	184,698
Total Current Operations	606,484	342,725	386,305	417,649	441,826
Equipment Outlay		5,008	17,500	17,500	17,500
Total Operating Costs	606,484	347,732	403,805	435,149	459,326
Allocated Costs, Utilization Charges, & Operating Transfers	(820)	277,352	285,000	372,919	392,114

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Total Budget Requirements (Surplus)/Deficit	605,663	625,084	688,805	808,068	851,440
522500 - COMMUNITY SERVICES					
Personnel	1,898,815	1,702,162	1,340,465	1,350,632	1,465,591
Non-Personnel	381,657	326,379	235,818	303,794	307,003
Special Projects	366,618	134,798	39,107	-	-
Total Current Operations	2,647,090	2,163,339	1,615,390	1,654,426	1,772,594
Capital Outlay & Grants	43,703	44,856	-	-	-
Total Operating Costs	2,690,793	2,208,195	1,615,390	1,654,426	1,772,594
Allocated Costs, Utilization Charges, & Operating Transfers	(421,027)	(411,567)	(109,925)	254,429	269,785
Total Budget Requirements (Surplus)/Deficit	2,269,766	1,796,628	1,505,465	1,908,855	2,042,379
529000 - DEBT					
Total Current Operations	-	-	-	-	-
Total Operating Costs	-	-	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	3,167,415	2,433,893	3,035,479	3,029,762	2,957,365
Total Budget Requirements (Surplus)/Deficit	3,167,415	2,433,893	3,035,479	3,029,762	2,957,365
GENERAL FUND BUDGET REQUIREMENTS	22,902,106	22,221,363	21,830,322	24,551,046	25,587,783

Special Revenue Fund Spending

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
521520 - PARKS AND RECREATION SPECIAL DISTRICTS PARK MAINTENANCE					
Special Projects	25,051	26,622	43,100	43,100	43,100
Total Current Operations	25,051	26,622	43,100	43,100	43,100
Total Operating Costs	25,051	26,622	43,100	43,100	43,100
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	12	12
Total Budget Requirements (Surplus)/Deficit	25,051	26,622	43,100	43,112	43,112
SPECIAL REVENUE FUND BUDGET REQUIREMENTS	25,051	26,622	43,100	43,112	43,112

Capital Project Fund Spending

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
411-520011 - PLAN AND DESIGN – PARK PROJECTS					
Total Current Operations	-	-	-	-	-
Debt Service	751,770	1,451,000	1,451,001	1,451,000	1,380,366
Capital Outlay & Grants	86	-	-	-	-
Total Operating Costs	751,856	1,451,000	1,451,001	1,451,000	1,380,366
Allocated Costs, Utilization Charges, & Operating Transfers	1,163,147	1,713,698	1,113,650	1,101,370	1,108,519
Total Budget Requirements (Surplus)/Deficit	1,915,003	3,164,698	2,564,651	2,552,370	2,488,885
413 - Regional Park Special Cap Imp					
520000 - ADMINISTRATION					
Total Current Operations	-	-	-	-	-
Capital Outlay & Grants	34,463	347,190	-	-	-
Total Operating Costs	34,463	347,190	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	-	-
Total Budget Requirements (Surplus)/Deficit	34,463	347,190	-	-	-
520012 - PLAN AND DESIGN – PARK PROJECTS					
Total Current Operations	-	-	-	-	-
Capital Outlay & Grants	821	109,708	-	-	-
Total Operating Costs	821	109,708	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	14,811	-	14,812	-	-
Total Budget Requirements (Surplus)/Deficit	50,095	456,898	14,812	-	-
Regional Park Special Cap Imp Fund Budget Requirements	50,095	456,898	14,812	-	-
CAPITAL PROJECT FUND BUDGET REQUIREMENTS	1,965,098	3,621,596	2,579,463	2,552,370	2,488,885

Enterprise Fund Spending

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
520020 - SPECIAL TRANSIT SERVICES					
Personnel	2,144,426	2,328,455	2,566,420	3,154,149	3,375,348
Non-Personnel	780,022	832,819	866,717	900,101	891,465
Total Current Operations	2,924,448	3,161,274	3,433,137	4,054,250	4,266,813
Debt Service	45,442	58,690	51,714	94,288	79,344
Equipment Outlay	-	100,477	-	-	-
Capital Outlay & Grants	578,197	1,144,869	-	-	-
Total Operating Costs	3,548,087	4,465,310	3,484,851	4,148,538	4,346,157
Allocated Costs, Utilization Charges, & Operating Transfers	624,770	484,926	675,199	376,068	396,519
Total Budget Requirements (Surplus)/Deficit	4,172,857	4,950,236	4,160,050	4,524,606	4,742,676
ENTERPRISE FUND BUDGET REQUIREMENTS	4,172,857	4,950,236	4,160,050	4,524,606	4,742,676

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POLICE DEPARTMENT

Sergio Diaz – Police Chief

Office of the Chief
14.00 FTE

- Support Services — 133.80 FTE
- Administrative Services — 19.00 FTE
- Field Operations — 251.00 FTE
- Special Operations — 76.00 FTE
- Investigations — 65.00 FTE

FY 2018-19 Budgeted Full-Time Equivalent Positions	FY 2019-20 Budgeted Full-Time Equivalent Positions
558.80	575.80

POLICE'S STRATEGIC GOALS AND PERFORMANCE MEASURES[13]

ENHANCED CUSTOMER SERVICE AND IMPROVED QUALITY OF LIFE

IMPROVE TEAMWORK AND COMMUNICATION

REDUCE TAXPAYER LIABILITY AND REDUCE COSTS WHENEVER POSSIBLE

COMMUNITY SERVICES

ECONOMIC DEVELOPMENT

DEPARTMENTAL STRATEGIC GOAL	PERFORMANCE MEASURE	TARGET (IF APPLICABLE)
Find location, funding and build replacement Police Headquarters	Not Applicable	Not Applicable
Implement a body camera program	Not Applicable	Not Applicable
Complete and publish a new 5-year strategic plan	Not Applicable	Not Applicable
Adopt best practices to combat crime and improve community livability	Not Applicable	Not Applicable
Enhance customer service	Not Applicable	Not Applicable

[13] Performance measure updates are provided on a quarterly basis (please see Appendix A on page 196 for the report available on the publication date of this document). To view the most current performance measure update, please visit www.RiversideCA.gov/Transparency/Results on the City's website.

DEPARTMENTAL STRATEGIC GOAL	PERFORMANCE MEASURE	TARGET (IF APPLICABLE)
Ensure the development of future leaders	Not Applicable	Not Applicable
Increase service to youth	Annual youth participation in department related programs	Increase by 5% Quarterly
Increase staffing level for sworn personnel	Number of additional net positions added to sworn force	Increase by 60 officers Annually
	Reduction in response times for in-progress serious incidents	Maintain below 9 minutes Annually

DEPARTMENT OVERVIEW

The Police Department is responsible for providing not only reactive services necessary to ensure public safety, but also the proactive services that will enhance the unity within our community. By listening to our collective voices, both internally and externally, the Riverside Police Department and the citizens of Riverside will build bridges of trust that encourage mutual respect and positive change in the 21st Century. The Police Department divisions include the Office of the Chief, Support Services, Administrative Services, Field Operations, Special Operations, and Investigation.

Office of the Chief: This Division is responsible for the Department's administration and policy development. The Office of the Chief also includes the Community Services Bureau and the Criminal Intelligence Unit.

Support Services: Commanded by a Captain, the Support Services Division consists of the Training Bureau, the Personnel Bureau, Internal Affairs, Records Management, and Communications.

Administrative Services: Commanded by a Deputy Chief, the Administrative Services Division provides business and support services for the Department, which include Financial and Budget Management, Grants Administration, Contract Management, Fleet Services, Payroll, and Facilities Management.

Field Operations: Commanded by a Captain, the Field Operations Division consists of Uniformed Patrol, K-9 Unit, Technical Services Unit, and Traffic Bureau. The Division handles in-process calls, criminal investigations, traffic enforcement and education, and special event coordination.

Special Operations: Commanded by a Captain, the Special Operations Division consists of the METRO/SWAT Unit, Aviation Bureau, Arson Unit, UNET, School Resource Officers, and the Neighborhood Policing Centers.

Investigations: Commanded by a Captain, the Investigations Division consists of the Special Investigations Bureau and the Central Investigation Bureau. The Investigations Division is responsible for preparation and follow-up of criminal investigations, investigations of officer-involved shootings, and evidence collection.

FY 2018-19 Department Operating Budget - All Funds	FY 2019-20 Department Operating Budget All Funds
$110.9 Million	$119.1 Million

BUDGET OVERVIEW

Overall the department's budget has increased over previous fiscal years. This is due to an increase in the recruitment of sworn officers as well as an expected increase in labor cost related to retirement and liability insurance. Non-personnel costs have also increased in some of the department's divisions due to the expected increase in electricity costs for the department's 24 hour/ 7 days a week operations and liability insurance. To minimize discretionary costs, the department significantly reduces its travel, vehicle maintenance, and training for non-sworn personnel. Vehicle maintenance cost were reduced in anticipation of Measure Z spending for the replacement and restoration of the department's' aging vehicle fleet.

The Police department budget is sufficient to prevent a reduction in service levels. The department has eliminated a vacant Assistant Police Chief position to meet is balancing measure target for its baseline budget. No additional reductions have been taken so that the department can avoid cuts that would have a significant impact on its ability to accomplish its strategic goals. Other potential cost savings measures such as the renegotiation of purchasing contracts are still under review by the police department and may result in additional savings during the year.

General Fund Spending

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
310000 - OFFICE OF THE CHIEF					
Personnel	3,791,851	4,026,773	3,809,786	3,638,680	3,867,439
Non-Personnel	188,469	257,283	332,270	313,762	295,217
Special Projects	-	-	-	-	-
Total Current Operations	3,980,320	4,284,056	4,142,056	3,952,442	4,162,656
Total Operating Costs	3,980,320	4,284,056	4,142,056	3,952,442	4,162,656
Managed Savings	-	-	(1,500,000)	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	6,196,355	6,298,517	6,268,009	899,766	889,147
Total Budget Requirements (Surplus)/Deficit	10,176,674	10,582,573	8,910,065	4,852,208	5,051,803
310100 - COMMUNITY SERVICES BUREAU					
Personnel	1,657,861	1,618,569	1,781,096	1,884,626	2,001,793
Non-Personnel	142,934	143,983	157,023	174,752	174,229
Special Projects	4,789	4,443	-	-	-
Total Current Operations	1,805,584	1,766,995	1,938,119	2,059,378	2,176,022
Total Operating Costs	1,805,583	1,766,996	1,938,119	2,059,378	2,176,022
Allocated Costs, Utilization Charges, & Operating Transfers	-	(6,119)	-	156,809	167,382

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Total Budget Requirements (Surplus)/Deficit	1,805,583	1,760,877	1,938,119	2,216,187	2,343,404
310200 - SUPPORT SERVICES					
Personnel	6,713,626	6,940,614	7,052,081	7,335,059	7,467,511
Non-Personnel	1,041,593	976,693	1,050,510	1,165,092	1,125,079
Total Current Operations	7,755,219	7,917,307	8,102,591	8,500,151	8,592,590
Total Operating Costs	7,755,219	7,917,307	8,102,591	8,500,151	8,592,590
Allocated Costs, Utilization Charges, & Operating Transfers	(68,431)	(77,826)	-	721,409	769,875
Total Budget Requirements (Surplus)/Deficit	7,686,788	7,839,481	8,102,591	9,221,560	9,362,465
310500 - ADMINISTRATIVE SERVICES					
Personnel	1,814,003	1,700,853	1,894,369	1,624,685	1,732,082
Non-Personnel	2,581,458	2,648,698	3,613,392	3,076,460	3,302,166
Special Projects	599,611	668,667	30,000	30,000	30,000
Total Current Operations	4,995,072	5,018,218	5,537,761	4,731,145	5,064,248
Capital Outlay & Grants	-	3,178	-	-	
Equipment Outlay	4,241,020	897,798	-	-	-
Total Operating Costs	9,236,092	5,018,218	5,537,761	4,731,145	5,064,248
Allocated Costs, Utilization Charges, & Operating Transfers	(41,764)	38,817	41,500	914,499	973,559
Total Budget Requirements (Surplus)/Deficit	9,194,329	5,958,012	5,579,261	5,645,644	6,037,807
311500 - COMMUNICATIONS					
Personnel	5,949,133	5,976,234	6,801,385	6,950,362	7,312,043
Non-Personnel	403,297	355,973	514,525	505,244	464,526
Special Projects	253,671	-	-	-	-
Total Current Operations	6,606,101	6,332,207	7,315,910	7,455,606	7,776,569
Total Operating Costs	6,606,100	6,332,207	7,315,910	7,455,606	7,776,569
Allocated Costs, Utilization Charges, & Operating Transfers	(1,516,381)	(1,618,785)	(1,695,839)	(1,298,733)	(1,356,876)
Total Budget Requirements (Surplus)/Deficit	5,089,719	4,713,423	5,620,071	6,156,873	6,419,693
311500 - FIELD OPERATIONS					
Personnel	36,845,114	37,687,209	36,824,936	39,239,719	42,233,082
Non-Personnel	1,222,668	1,394,918	1,493,615	1,710,495	1,443,256

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Special Projects	586,132	477,219			
Total Current Operations	38,653,914	39,559,345	38,318,551	40,950,214	43,676,338
Total Operating Costs	38,653,914	39,559,345	38,318,551	40,950,214	43,676,338
Allocated Costs, Utilization Charges, & Operating Transfers	(135,082)	(84,245)	(22,680)	2,084,539	2,228,898
Total Budget Requirements (Surplus)/Deficit	38,518,831	39,475,100	38,295,871	43,034,753	45,905,236
312000 - AVIATION UNIT					
Personnel	1,656,139	1,731,016	1,708,111	1,922,981	2,022,508
Non-Personnel	505,702	994,895	698,185	725,980	716,488
Special Projects	75,706	142,494	-	-	-
Total Current Operations	2,237,547	2,868,405	2,406,296	2,648,961	2,738,996
Total Operating Costs	2,237,547	2,868,405	2,406,296	2,648,961	2,738,996
Allocated Costs, Utilization Charges, & Operating Transfers	(122,379)	(122,379)	(122,379)	109,278	125,381
Total Budget Requirements (Surplus)/Deficit	2,115,168	2,746,026	2,283,917	2,758,239	2,864,377
312500 - SPECIAL OPERATIONS					
Personnel	13,788,778	13,942,334	14,254,755	15,110,452	16,123,312
Non-Personnel	567,194	720,247	638,746	825,624	743,984
Special Projects	170,676	245,455	8,000	8,000	8,000
Total Current Operations	14,526,648	14,908,036	14,901,501	15,944,076	16,875,296
Equipment Outlay	14,018	232,886	-		
Total Operating Costs	14,540,666	15,140,924	14,901,501	15,944,076	16,875,296
Allocated Costs, Utilization Charges, & Operating Transfers	(197,212)	(230,486)	-	1,205,815	1,288,324
Total Budget Requirements (Surplus)/Deficit	14,343,453	14,910,438	14,901,501	17,149,891	18,163,620
313000 - CENTRAL INVESTIGATIONS					
Personnel	7,715,160	7,827,153	7,718,257	8,286,681	8,749,221
Non-Personnel	347,122	381,952	402,935	477,740	435,710
Special Projects	488,686	596,105	261,484	332,810	341,130
Total Current Operations	8,550,968	8,805,210	8,382,676	9,097,231	9,526,061
Capital Outlay & Grants	5,375	177,616	-	-	-
Total Operating Costs	8,556,343	8,982,826	8,382,676	9,097,231	9,526,061
Allocated Costs, Utilization Charges, & Operating Transfers	(129,291)	(217,798)	-	693,470	740,931

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Total Budget Requirements (Surplus)/Deficit	8,427,052	8,765,028	8,382,676	9,790,701	10,266,992
313500 - SPECIAL INVESTIGATIONS					
Personnel	5,673,179	5,561,933	5,675,936	5,863,359	6,160,266
Non-Personnel	187,447	224,531	212,652	265,685	235,764
Special Projects	110,650	61,804	-	-	-
Total Current Operations	5,971,276	5,848,268	5,888,588	6,129,044	6,396,030
Total Operating Costs	5,971,276	5,848,268	5,888,588	6,129,044	6,396,030
Allocated Costs, Utilization Charges, & Operating Transfers		(12,309)	-	465,842	497,694
Total Budget Requirements (Surplus)/Deficit	5,971,276	5,835,959	5,888,588	6,594,886	6,893,724
314520 - POLICE-ASSET FORFEITURE-MISC					
Non-Personnel	173,208	80,416	-	-	-
Total Current Operations	173,208	80,416	-	-	-
Equipment Outlay	58,299	-	-	-	-
Total Operating Costs	231,507	80,416	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	-	-
Total Budget Requirements (Surplus)/Deficit	231,507	80,416	-	-	-
314540 - POL-ASST FORFEITURE-US DOJ					
Non-Personnel	164,677	121,054	-	-	-
Total Current Operations	164,677	121,045	-	-	-
Equipment Outlay	-	29,537	-	-	-
Total Operating Costs	164,677	150,591	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	-	-
Total Budget Requirements (Surplus)/Deficit	164,677	150,591	-	-	-
314550 - POL-ASSET FORFEITURE-US TREAS					
Non-Personnel	50,828	76,212	-	-	-
Total Current Operations	50,828	76,212	-	-	-
Equipment Outlay			-	-	-
Total Operating Costs	50,828	76,212	-	-	-

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	-	-
Total Budget Requirements (Surplus)/Deficit	50,828	76,212	-	-	-
315010 - COPS HIRING GRANT					
Personnel	459,269	315,182	-	-	-
Non-Personnel	18,368	5,660			
Total Current Operations	477,637	320,842	-	-	-
Equipment Outlay			-	-	-
Total Operating Costs	955,274	641,684	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	-	-
Total Budget Requirements (Surplus)/Deficit	955,274	641,684	-	-	-
319000 - DEBT					
Total Current Operations	-	-	-	-	-
Total Operating Costs	-	-	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	8,184,884	8,849,937	9,480,109	9,567,594	8,984,585
Total Budget Requirements (Surplus)/Deficit	8,184,884	8,849,937	9,480,109	9,567,594	8,984,585
CAPITAL					
Total Current Operations	-	-	-	-	-
Grants	267,856	-	-	-	-
Equipment Outlay	51,512	40,257	-	-	-
Total Operating Costs	319,367	40,257	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	1,902	2,044
Total Budget Requirements (Surplus)/Deficit	319,367	40,257	-	1,902	2,044
GENERAL FUND BUDGET REQUIREMENTS	112,757,764	112,105,161	109,382,769	116,990,438	122,295,750

MEASURE Z SPENDING

The Police Department budget includes Measure Z funding for the recruitment of sworn officers and dispatchers, the reinstatement of Fire Captains within the Fire and Arson division, and spending for vehicle replacement, refurbishment, and maintenance.

FY 2018-19 PLANNED MEASURE Z SPENDING	FY 2019-20 PLANNED MEASURE Z SPENDING
$9.4 Million	$12.2 Million

Measure Z Spending	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
310000 - OFFICE OF THE CHIEF					
Non-Personnel	-	-	-	20,000	20,000
Total Current Operations	-	-	-	20,000	20,000
Total Operating Costs	-	-	-	20,000	20,000
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	-	-
Total Budget Requirements (Surplus)/Deficit	-	-	-	20,000	20,000
310200 - SUPPORT SERVICES					
Personnel	-	-	-	509,462	553,894
Non-Personnel	-	-	-	128,591	126,181
Total Current Operations	-	-	-	638,053	680,075
Total Operating Costs	-	-	-	638,053	680,075
Total Budget Requirements (Surplus)/Deficit	-	-	-	638,053	680,075
310500 - ADMINISTRATIVE SERVICES					
Personnel	-	-	-	117,061	127,224
Non-Personnel	-	-	-	5,050	4,502
Total Current Operations	-	-	-	122,111	131,726
Total Operating Costs	-	-	-	122,111	131,726
Total Budget Requirements (Surplus)/Deficit	-	-	-	122,111	131,726
311000 - POLICE-COMMUNICATIONS					
Personnel	-	-	-	534,305	779,836
Non-Personnel	-	-	-	25,280	30,558
Total Current Operations	-	-	-	559,585	810,394
Total Operating Costs	-	-	-	559,585	810,394

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Total Budget Requirements (Surplus)/Deficit	-	-	-	559,585	810,394
311500 - POLICE-FIELD OPERATIONS					
Personnel	-	-	-	4,828,135	7,176,239
Non-Personnel	-	-	-	1,188,410	1,236,970
Special Projects				2,055,119	2,096,221
Total Current Operations	-	-	-	8,071,664	10,509,430
Total Operating Costs	-	-	-	16,143,328	21,018,860
Total Budget Requirements (Surplus)/Deficit	-	-	-	16,143,328	21,018,860
MEASURE Z FUND BUDGET REQUIREMENTS	-	-	-	9,411,413	12,151,625

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PUBLIC LIBRARY

Erin Christmas – Interim Director

Administration
7.00 FTE

↓

Neighborhood Services
53.00 FTE

FY 2019-20 Budgeted Full-Time Equivalent Positions	FY 2018-19 Budgeted Full-Time Equivalent Positions
60.0	60.0

FINANCE'S STRATEGIC GOALS AND PERFORMANCE MEASURES[14]

DEPARTMENTAL STRATEGIC GOAL	PERFORMANCE MEASURE	TARGET (IF APPLICABLE)
Streamline processes to improve customer service and operational efficiency in risk management	Not Applicable	Not Applicable
Implement an effective and efficient contract management process applicable to all City procurement contracts and agreements	Not Applicable	Not Applicable
Ensure effective management of the City's investment portfolio with a goal of increasing returns on investment	Not Applicable	Not Applicable

[14] Performance measure updates are provided on a quarterly basis (please see Appendix A on page 196 for the report available on the publication date of this document). To view the most current performance measure update, please visit www.RiversideCA.gov/Transparency/Results on the City's website.

DEPARTMENTAL STRATEGIC GOAL	PERFORMANCE MEASURE	TARGET (IF APPLICABLE)
Project, monitor and manage the City's major revenues and expenditures, and provide financial indicators in order to present a comprehensive view of the City's financial health	Vital indicator: Annual investment rate of return	Maintain above 0.75% - Annually
	Vital indicator: Difference between year-end actual General Fund expenditures and approved biennial budgeted expenditures	Maintain below 2% Annually
	Vital indicator: Difference between year-end actual General Fund revenues and approved biennial budgeted revenues	Maintain below 2% Annually
	Vital indicator: General Fund pension cost percent of total budget	Maintain below 20% - Annually
	Vital indicator: General Fund pension cost per capita	Maintain below $150 Annually
	Vital indicator: Enterprise Funds' pension cost per customer	Maintain below $60 Annually
	Vital indicator: General Fund Outstanding Debt per capita	Maintain below $1,250 Annually
	Vital indicator: Enterprise Funds' Outstanding Debt per customer	Maintain below $4,500 Annually
Streamline Finance business processes to maximize revenue, realize cost savings and improve customer service	Not Applicable	Not Applicable
Ensure a reliable Financial System	Not Applicable	Not Applicable
Transform Business Tax Administration to enhance customer service and improve compliance through proactive and business-friendly practices	Percent of businesses paying business license tax on or before the expiration date	Maintain above 85% Quarterly

DEPARTMENT OVERVIEW

The Riverside Public Library supports the circulation of a collection of more than 481,760 items to over 259,106 borrowers. The Library delivers its services through the Main Library and seven neighborhood branches: Arlanza, Arlington, SSgt Salvador J. Lara Casa Blanca, SPC Jesus S. Duran Eastside, La Sierra, Marcy and Orange Terrace.

Supported with grant funds from the California State Library, the Literacy program actively recruits volunteer tutors to support adult learners and their young families. The Storymobile, brings early learning opportunities such as Storytime, crafts, and puppet shows to registered partners serving low-income preschool age children and to community events across the City. The Library enhances local service

with reciprocal borrowing agreements through the Inland Library System. The Public Library includes the following Divisions:

Administration: Administration, consisting of the Library Director and other administrative personnel, provides planning, organizing, expense managing, recruiting, coordinating and directing department operations, and developing staff.

Neighborhood Services: This division is responsible for the direct delivery of library services to the community, including collection acquisition and maintenance, access to information and emerging technologies, and programs for all ages and interests.

FY 2018-19 Department Operating Budget - All Funds

$6.8 Million

FY 2019-20 Department Operating Budget All Funds

$7.2 Million

BUDGET OVERVIEW

The Library has had has labor cost increases related to employee retirement costs and liability insurance costs. Additionally, the Library has anticipated increases to its non-personnel budget that are related to software upgrades, increases in facility landscaping costs, and an increase in electricity costs for library branches.

In an effort to offset these costs and identify balancing measures, the Library reduced its budget for office supplies, negotiated lower contract prices for professional services, and committed to holding some of its vacant positions open longer to achieve a savings. These reductions will not have a significant impact to services levels provided to the public.

Upcoming challenges that will be addressed this budget cycle are related to the end of the lease agreement for the SPC Jesus Duran Eastside Library branch in October 2019 and the anticipated end to Measure I related funding In June 2022. Measure I is a $19 annual parcel tax designated for use by the library to supplement the department's budget. The City is actively exploring options for housing the Eastside Library in the most cost effective manner for the long-term, including the possibility of building a new facility, and identify revenue sources to replace Measure I funding when it expires.

General Fund Spending	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
5135000 - ADMINISTRATION					
Personnel	597,055	939,626	957,934	1,043,355	1,124,179
Non-Personnel	303,082	321,994	390,653	449,044	463,038
Total Current Operations	900,137	1,261,620	1,348,587	1,492,399	1,587,217
Total Operating Costs	900,137	1,261,620	1,348,587	1,492,399	1,587,217
Managed Savings	-	-	(150,000)	-	-

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Allocated Costs, Utilization Charges, & Operating Transfers	1,402,428	1,449,600	1,404,126	284,281	289,845
Total Budget Requirements (Surplus)/Deficit	2,302,565	2,711,220	2,602,713	1,776,680	1,877,062
513500 - NEIGHBORHOOD SERVICES					
Personnel	3,829,014	3,751,236	4,040,505	4,077,513	4,379,161
Non-Personnel	855,023	835,796	782,525	886,322	894,121
Special Projects	20,198	94,488	-	-	-
Total Current Operations	4,704,235	4,681,520	4,823,030	4,963,835	5,273,282
Capital Outlay & Grants	44,167	(19,413)	-	-	-
Total Operating Costs	4,748,403	4,662,108	4,823,030	4,963,835	5,273,282
Allocated Costs, Utilization Charges, & Operating Transfers	(1,093,357)	(1,092,596)	(1,085,791)	(569,690)	(535,104)
Total Budget Requirements (Surplus)/Deficit	3,655,046	3,569,512	3,737,239	4,394,145	4,738,178
514000 - MEASURE I					
Non-Personnel	301,360	288,824	325,872	334,917	344,219
Special Projects	40	-	-	-	-
Total Current Operations	301,400	288,824	325,872	334,917	344,219
Total Operating Costs	301,400	288,824	325,872	334,917	344,219
Allocated Costs, Utilization Charges, & Operating Transfers	1,088,421	1,028,210	1,088,421	1,088,421	1,088,421
Total Budget Requirements (Surplus)/Deficit	1,389,821	1,317,034	1,414,293	1,423,338	1,432,640
514500 - LIBRARY-GIFT & TRUST					
Special Projects	570,629	478,264	-	-	-
Total Current Operations	570,629	478,264	-	-	-
Total Operating Costs	570,629	478,264	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	570,629	478,264	-	-	-
Total Budget Requirements (Surplus)/Deficit	570,629	478,264	-	-	-
519000 - DEBT					
Total Current Operations	-	-	-	-	-
Total Operating Costs	-	-	-	-	-

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Allocated Costs, Utilization Charges, & Operating Transfers	995,087	1,008,996	1,018,447	967,024	911,827
Total Budget Requirements (Surplus)/Deficit	995,087	1,008,996	1,018,447	967,024	911,827
GENERAL FUND BUDGET REQUIREMENTS	8,913,148	9,085,025	8,772,692	8,561,187	8,959,707

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PUBLIC UTILITIES

Todd Jorgensen -
Public Utilities Interim General Manager

Administration
219.25 FTE

- Electric — 256.00 FTE
- Water — 158.65 FTE
- Central Store — 8.00 FTE

FY 2018-19 Budgeted Full-Time Equivalent Positions	FY 2019-20 Budgeted Full-Time Equivalent Positions
641.90	641.90

PUBLIC UTILTIES STRATEGIC GOALS AND PERFORMANCE MEASURES[15]

DEPARTMENTAL STRATEGIC GOAL	PERFORMANCE MEASURE	TARGET (IF APPLICABLE)
Renew, replace and modernize utility infrastructure to ensure reliability and resiliency	Not Applicable	Not Applicable
Keep water and electricity prices affordable and comply with fiscal policy	Vital indicator: Utility Bond Credit Rating	Maintain AAA Annually
Meet internal sustainability goals and external compliance targets related to efficient use of resources	Percent of renewable energy sources in our power portfolio	Equals 27% Annually

[15] Performance measure updates are provided on a quarterly basis (please see Appendix A on page 196 for the report available on the publication date of this document). To view the most current performance measure update, please visit www.RiversideCA.gov/Transparency/Results on the City's website.

DEPARTMENTAL STRATEGIC GOAL	PERFORMANCE MEASURE	TARGET (IF APPLICABLE)
Provide world-class customer-centered service	Average duration of an electric outage	Maintain below 50 minutes Quarterly
	Overall customer satisfaction rating	Maintain above 90% Annually
Achieve excellence and continuous improvement in all aspects of operations	Not Applicable	Not Applicable
Attain a high level of employee performance, safety and engagement	OSHA incident rate per 100 FTEs	Decrease by 20% Annually

DEPARTMENT OVERVIEW

The Riverside Public Utilities Department (RPU) is responsible for providing electric and water service to customers with a service area population of approximately 317,000, encompassing 82 square miles. Divisions within the department include Electric, Water, and Central Stores which is responsible for provides warehousing and accounting control of supplies and materials on behalf of all city departments. The RPU includes the following Divisions:

Administration: The Administration Division provides administrative oversight, leadership and support to all divisions in the Public Utilities Department. The Division's primary responsibility is to ensure the overall fiscal health of the Department, while ensuring alignment with the City's Strategic Plan, goals, and objectives.

Electric: The Electric Division is responsible for contract and asset management, project coordination services for new electric services, mapping of electric facilities, planning and coordinating major projects, maintenance of electric substations, maintaining the overhead and underground transmission and distribution electric lines, maintaining internal generation facilities, and procuring, maintaining and managing wholesale and renewable power.

Water: The Water Division is responsible for the production and distribution of domestic, irrigation, and recycled water to meet the daily demand for utility customers. The Division also estimates future water demands projections and develops cost effective water supply alternatives to meet future demands.

Central Stores: The Central Stores Division provides warehousing and accounting control of supplies and materials on behalf of all city departments. The Division orders, receives, stores, issues, and provides inventory control of stock item requirements. This Division also aids in material delivery and hazmat clean-up in emergency response situations.

FY 2018-19 Department Operating Budget - All Funds	FY 2019-20 Department Operating Budget All Funds
$423.9 Million	$447.7 Million

BUDGET OVERVIEW

Riverside Public Utilities' budget reflects an operating budget similar to the previous two-year budget period with non-discretionary costs such as power supply and production costs budgeted as necessary to serve customer load and consumption. Most of the cost increases associated with the department are related to improvement to aging infrastructure and equipment. Public Utilities will use restricted, designated and undesignated reserves to balance the proposed two-year budget in accordance with its Fiscal Policies.

Public Utilities has proposed a rate increase that is expected to be approve by City Council on May 22, 2018 and will go into effect on July 1, 2018. The financial strategy within the rate proposal is to draw down reserves to minimum required levels in order to keep the proposed rate increases as low as possible. In addition, as part of the rate proposal, RPU is proposing the use of a line of credit to reduce the necessary required cash levels. With a line of credit, the department is able to meet the overall liquidity and target minimum reserve levels acceptable by bond rating agencies and maintain current bond ratings.

There are several opportunities for budget savings that Public Utilities will take advantage of during this budget period:

- Spending with Public Utilities Electric Fund reflects a budget with a reduction of 14 positions. The Customer Engagement Division of Electric was restructured and five communications staff were transferred from to the City Manager's Communication Office. This allows for a more centralized communications function that will net operational efficiencies. The Workforce Development Division was also been restructured and four positions were transferred to Human Resources. Recruitment and training efforts are better served under the supervision and direction of the Human Resources director. RPU will continue to fund these positions for services provided with savings realized through the improved efficiencies gained with these changes.

- Budgeted expenditures within the Public Utilities Water Fund reflects savings from operating efficiencies gained with the installation of solar networks to reduce electricity costs for water pumping. Savings form this installation are expected to be $800,000 per year. An additional $476,000 in savings is anticipated over the biennial budget period with the reduction of non-personnel costs.

Enterprise Fund Spending – Public Utilities Administration (510)

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
600000 -MANAGEMENT SERVICE					
Personnel	86,555	5,208,118	6,082,346	5,482,336	5,947,185
Non-Personnel	1,786,796	1,626,635	1,733,904	1,571,168	1,522,148
Special Projects	1,364	5,392	12,000	54,750	54,750
Total Current Operations	1,874,714	6,840,146	7,828,250	7,108,254	7,524,083
Equipment Outlay	330	0	200,000	200,000	200,000
Total Operating Costs	1,875,044	6,840,146	8,028,250	7,308,254	7,724,083
Allocated Costs, Utilization Charges, & Operating Transfers	(747,593)	(221,525)	2,517,972	(1,536,360)	(1,357,324)
Total Budget Requirements (Surplus)/Deficit	1,127,451	6,618,621	10,546,222	5,771,894	6,366,759

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
600001- MANAGEMENT SERVICES BUILDING OCCUPANCY					
Personnel	-	(161)	-		
Non-Personnel	2,284,567	1,811,683	1,999,107	1,998,604	2,002,950
Total Current Operations	2,284,567	1,811,522	1,999,107	1,998,604	2,002,950
Equipment Outlay	130,767	342,085	-	-	
Capital Outlay	37,117,965	331,135	-	-	
Total Operating Costs	39,533,299	2,484,741	1,999,107	1,998,604	2,002,950
Allocated Costs, Utilization Charges, & Operating Transfers	(4,014,800)	(1,489,596)	(2,398,818)	(1,513,943)	(1,512,442)
Total Budget Requirements (Surplus)/Deficit	35,518,499	995,145	(399,711)	484,661	490,508
600003 – ADMIN MANAGEMENT SERVICES MISSION SQUARE BUILDING					
Non-Personnel	738,543	1,448,741	1,610,200	1,889,075	1,889,075
Special Projects	108,002				
Total Current Operations	846,546	1,448,741	1,610,200	1,889,075	1,889,075
Capital Outlay		333,488	-	600,000	225,000
Total Operating Costs	846,546	1,782,229	1,610,200	2,489,075	2,114,075
Allocated Costs, Utilization Charges, & Operating Transfers	-	(664,650)	(676,284)	(825,971)	(825,971)
Total Budget Requirements (Surplus)/Deficit	846,546	1,117,579	933,916	1,663,104	1,288,104
600200 - WORKFORCE DEVELOPMENT					
Personnel	-	552,439	311,673	-	-
Non-Personnel	-	70,532	333,597	129,850	129,850
Total Current Operations	-	622,971	645,270	129,850	129,850
Total Operating Costs	-	622,971	645,270	129,850	129,850
Allocated Costs, Utilization Charges, & Operating Transfers	-	(17,501)	(18,702)	135,268	164,772
Total Budget Requirements (Surplus)/Deficit	-	605,469	626,568	265,118	294,622
600300 - OPERATIONS TECHNOLOGY					
Personnel	-	540,267	586,922	4,000,857	4,433,817
Non-Personnel	-	588,046	57,683	1,492,175	1,765,611
Total Current Operations	-	1,128,313	644,605	5,493,032	6,199,428

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Total Operating Costs	-	1,128,313	644,605	5,493,032	6,199,428
Allocated Costs, Utilization Charges, & Operating Transfers	-	94,328	61,188	(454,428)	(515,835)
Total Budget Requirements (Surplus)/Deficit	-	1,222,641	705,793	5,038,604	5,683,593
600400 - BUSINESS SUPPORT					
Personnel	730,535	926,442	1,070,458	1,044,223	1,116,949
Non-Personnel	1,575,531	1,448,976	1,826,421	1,829,941	1,827,562
Total Current Operations	2,306,066	2,375,418	2,896,879	2,874,164	2,944,511
Total Operating Costs	2,306,066	2,375,418	2,896,879	2,874,164	2,944,511
Allocated Costs, Utilization Charges, & Operating Transfers	(301,715)	(95,972)	(1,823,459)	(1,530,408)	(1,576,582)
Total Budget Requirements (Surplus)/Deficit	2,004,352	2,279,446	1,073,420	1,343,756	1,367,929
600500 - UTILITY BILLING					
Personnel	823,027	880,610	1,018,613	1,176,291	1,255,532
Non-Personnel	39,232	32,365	46,740	54,731	52,499
Total Current Operations	862,259	912,975	1,065,353	1,231,022	1,308,031
Total Operating Costs	862,259	912,975	1,065,353	1,231,022	1,308,031
Allocated Costs, Utilization Charges, & Operating Transfers	(336,170)	(279,683)	(389,290)	(422,407)	(449,196)
Total Budget Requirements (Surplus)/Deficit	526,089	633,292	676,063	808,615	858,835
600600 - DARK FIBER PROGRAM					
Non-Personnel	-	-	-	600,000	600,000
Total Current Operations	-	-	-	600,000	600,000
Total Operating Costs	-	-	-	600,000	600,000
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	(634,574)	(634,574)
Total Budget Requirements (Surplus)/Deficit	-	-	-	(34,574)	(34,574)
600700 - SAFETY					
Personnel	-	-	-	244,257	267,829
Non-Personnel	-	-	-	61,624	61,624
Total Current Operations	-	-	-	305,881	329,453
Total Operating Costs	-	-	-	305,881	329,453

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	(79,146)	(83,791)
Total Budget Requirements (Surplus)/Deficit	-	-	-	226,735	245,662
601000 - FIELD SERVICES					
Personnel	3,127,327	3,081,476	3,983,609	4,103,907	4,412,652
Non-Personnel	469,026	468,521	513,927	572,204	577,913
Total Current Operations	3,596,353	3,549,997	4,497,536	4,676,111	4,990,565
Total Operating Costs	3,596,353	3,549,997	4,497,536	4,676,111	4,990,565
Allocated Costs, Utilization Charges, & Operating Transfers	(178,034)	(92,751)	(295,875)	31,850	(12,648)
Total Budget Requirements (Surplus)/Deficit	3,418,319	3,457,246	4,201,661	4,707,961	4,977,917
601500 - CUSTOMER SERVICE					
Personnel	4,243,614	4,498,062	5,002,805	5,658,058	6,107,956
Non-Personnel	1,458,636	1,050,779	1,757,234	1,488,430	1,477,481
Total Current Operations	5,702,250	5,548,841	6,760,039	7,146,488	7,585,437
Total Operating Costs	5,702,250	5,548,841	6,760,039	7,146,488	7,585,437
Allocated Costs, Utilization Charges, & Operating Transfers	(726,215)	(766,341)	(1,173,458)	(1,481,313)	(1,614,329)
Total Budget Requirements (Surplus)/Deficit	4,976,035	4,782,500	5,586,581	5,665,175	5,971,108
602000 - CUSTOMER ENGAGEMENT					
Personnel	2,066,236	969,048	1,262,255	541,844	592,374
Non-Personnel	603,503	389,955	681,571	494,192	491,706
Special Projects	242,246	260,039	274,133	174,333	174,333
Total Current Operations	2,911,985	1,619,042	2,217,959	1,210,369	1,258,413
Capital Outlay & Grants	-	10,000	-	-	-
Equipment Outlay	-	22,768	-	-	-
Total Operating Costs	2,911,987	1,651,811	2,217,959	1,210,369	1,258,413
Allocated Costs, Utilization Charges, & Operating Transfers	(826,782)	(36,010)	(527,634)	11,456	41,558
Total Budget Requirements (Surplus)/Deficit	2,085,205	1,615,801	1,690,325	1,221,825	1,299,971
602500 - LEGISLATIVE & REGULATORY RISK					
Personnel	306,277	364,734	377,676	443,401	475,340
Non-Personnel	168,744	125,687	416,665	279,837	278,951

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Total Current Operations	475,021	490,421	794,341	723,238	754,291
Total Operating Costs	475,021	490,421	794,341	723,238	754,291
Allocated Costs, Utilization Charges, & Operating Transfers	141,184	78,436	69,395	4,152	379
Total Budget Requirements (Surplus)/Deficit	616,205	568,857	863,736	727,390	754,670
602010 ELECTRIC ADMIN -PUBLIC BENEFIT PROGRAMS					
Personnel	-	1,026,118	1,347,797	1,496,007	1,627,716
Non-Personnel	240,042	239,613	314,829	442,904	395,629
Special Projects	6,289,915	5,872,508	12,338,500	13,071,127	12,869,488
Total Current Operations	6,529,957	7,138,240	14,001,126	15,010,038	14,892,833
Debt Service			-	18,000	15,000
Total Operating Costs	6,529,957	7,138,240	14,001,126	15,028,038	14,907,833
Allocated Costs, Utilization Charges, & Operating Transfers	127,518	376,125	459,473	704,183	743,403
Total Budget Requirements (Surplus)/Deficit	6,657,475	7,514,365	14,460,599	15,732,221	15,651,236
PUBLIC UTILITIES ADMINISTRATION BUDGET REQUIREMENTS	57,776,175	31,410,964	40,965,173	43,622,485	45,216,340

Enterprise Fund Spending – Public Utilities Electric (510)

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
610000 - OPERATIONS					
Personnel	9,280,014	9,060,464	8,766,229	10,420,042	11,005,417
Non-Personnel	1,215,418	1,449,182	1,348,844	1,387,381	1,406,739
Total Current Operations	10,495,431	10,509,646	10,115,073	11,807,423	12,412,156
Equipment Outlay	158,015	36,743	-	-	
Total Operating Costs	10,653,447	10,546,388	10,115,073	11,807,423	12,412,156
Allocated Costs, Utilization Charges, & Operating Transfers	(1,784,711)	(1,902,964)	(1,805,373)	(1,023,132)	(1,058,112)
Total Budget Requirements (Surplus)/Deficit	8,868,736	8,643,424	8,309,700	10,784,291	11,354,044
610500 - PU ELECTRIC FIELD OPERATIONS					
Personnel	11,052,110	11,712,463	12,563,370	14,517,075	15,415,724
Non-Personnel	4,216,364	4,300,524	7,918,849	7,745,491	7,739,672

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Total Current Operations	15,268,474	16,012,987	20,482,219	22,262,566	23,155,396
Equipment Outlay	123,892	299,759	-	-	-
Total Operating Costs	15,392,367	16,312,746	20,482,219	22,262,566	23,155,396
Allocated Costs, Utilization Charges, & Operating Transfers	(2,247,775)	(2,580,623)	(2,118,542)	(1,595,843)	(1,738,265)
Total Budget Requirements (Surplus)/Deficit	13,144,592	13,732,123	18,363,677	20,666,723	21,417,131
611000 - ENERGY DELIVERY ENGINEERING					
Personnel	7,508,316	7,485,840	8,855,010	9,432,618	10,186,445
Non-Personnel	894,350	818,741	502,978	578,217	560,896
Total Current Operations	8,402,667	8,304,580	9,357,988	10,010,835	10,747,341
Total Operating Costs	8,402,667	8,304,580	9,357,988	10,010,835	10,747,341
Allocated Costs, Utilization Charges, & Operating Transfers	(744,586)	(261,997)	(1,555,581)	(1,029,981)	(1,108,527)
Total Budget Requirements (Surplus)/Deficit	7,658,081	8,042,584	7,802,407	8,980,854	9,638,814
612000 - PU ELECTRIC POWER SUPPLY OPERATIONS					
Personnel	6,110,675	5,516,669	6,589,249	7,013,000	7,629,372
Non-Personnel	1,267,800	1,341,956	1,912,620	1,862,924	1,848,070
Total Current Operations	7,378,475	6,858,625	8,501,869	8,875,924	9,477,442
Equipment Outlay	31,381	-	-	-	-
Total Operating Costs	7,409,856	6,858,625	8,501,869	8,875,924	9,477,442
Allocated Costs, Utilization Charges, & Operating Transfers	1,999,328	2,135,004	299,894	1,891,892	2,006,874
Total Budget Requirements (Surplus)/Deficit	9,409,183	8,993,629	8,801,763	10,767,816	11,484,316
612010 - PU ELECTRIC POWER & ENERGY PURCHASE					
Non-Personnel	184,866,616	183,214,577	206,766,000	205,784,933	217,292,491
Total Current Operations	184,866,616	183,214,577	206,766,000	205,784,933	217,292,491
Total Operating Costs	184,866,616	183,214,577	206,766,000	205,784,933	217,292,491
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	1,300,335	-	-
Total Budget Requirements (Surplus)/Deficit	184,866,616	183,214,577	208,066,335	205,784,933	217,292,491

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
612011 - SONGS POWER & ENERGY PURCHASE					
Non-Personnel	1,208,560	(45,228)	2,850,000	1,507,237	1,400,951
Total Current Operations	1,208,560	(45,228)	2,850,000	1,507,237	1,400,951
Total Operating Costs	1,208,560	(45,228)	2,850,000	1,507,237	1,400,951
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	49,056	-	-
Total Budget Requirements (Surplus)/Deficit	1,208,560	(45,228)	2,899,056	1,507,237	1,400,951
612012 - SPRINGS POWER & ENERGY PURCH					
Non-Personnel	254,636	238,195	708,407	570,057	571,820
Total Current Operations	254,636	238,195	708,407	570,057	571,820
Total Operating Costs	254,636	238,195	708,407	570,057	571,820
Allocated Costs, Utilization Charges, & Operating Transfers	14,104	14,508	13,653	18,128	19,514
Total Budget Requirements (Surplus)/Deficit	268,739	252,703	722,060	588,185	591,334
612013 - RERC/ACORN GENERATION PLANT					
Personnel	2,491,755	2,538,839	2,538,448	2,912,626	3,092,971
Non-Personnel	1,811,410	1,820,997	2,024,139	1,995,853	1,998,995
Total Current Operations	4,303,164	4,359,836	4,562,587	4,908,479	5,091,966
Total Operating Costs	4,303,164	4,359,836	4,562,587	4,908,479	5,091,966
Allocated Costs, Utilization Charges, & Operating Transfers	160,639	177,220	155,154	285,893	303,824
Total Budget Requirements (Surplus)/Deficit	4,463,803	4,537,056	4,717,741	5,194,372	5,395,790
612014 - CLEARWATER GENERATING PLANT					
Personnel	933,985	997,490	1,015,100	1,150,166	1,208,227
Non-Personnel	884,632	1,008,880	1,314,030	1,239,467	1,240,811
Total Current Operations	1,818,617	2,006,370	2,329,130	2,389,633	2,449,038
Equipment Outlay	11,589	-	-	-	-
Total Operating Costs	1,830,206	2,006,370	2,329,130	2,389,633	2,449,038
Allocated Costs, Utilization Charges, & Operating Transfers	78,741	80,328	72,526	137,011	145,729
Total Budget Requirements (Surplus)/Deficit	1,908,948	2,086,698	2,401,656	2,526,644	2,594,767

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
612500 - PU ELECTRIC REVENUE BOND					
Total Current Operations	-	-	-	-	-
Debt Service	41,686,133	39,824,446	43,614,000	44,568,867	48,645,101
Total Operating Costs	41,686,133	39,824,446	43,614,000	44,568,867	48,645,101
Allocated Costs, Utilization Charges, & Operating Transfers	19,787	(1,943,222)	(1,869,320)	(1,120,215)	(1,043,013)
Total Budget Requirements (Surplus)/Deficit	41,705,920	37,881,224	41,744,680	43,448,652	47,602,088
612600 - ELECTRIC GENERAL FUND TRANSFER					
Total Current Operations	-	-	-	-	-
Total Operating Costs	-	-	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	38,359,800	39,229,900	40,114,200	40,705,400	40,740,700
Total Budget Requirements (Surplus)/Deficit	38,359,800	39,229,900	40,114,200	40,705,400	40,740,700
613000 - EL-CIP RECURRING SYSTEM IMP & OTHERS					
Total Current Operations	-	-	-	-	-
Capital Outlay & Grants	27,741,099	27,788,654	32,837,000	6,611,328	10,738,164
Total Operating Costs	27,741,099	27,788,654	32,837,000	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	335,253	2,027,765	2,166,941
Total Budget Requirements (Surplus)/Deficit	27,741,099	27,788,654	33,172,253	8,639,093	12,905,105
PUBLIC UTILITIES ELECTRIC FUND BUDGET REQUIREMENTS	339,604,078	334,357,344	377,115,528	352,982,872	371,679,367

Enterprise Fund Spending – Public Utilities Water (520)

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
620000 - Production & Operations					
Personnel	3,711,790	4,215,671	4,440,107	5,193,369	5,571,831
Non-Personnel	9,436,392	10,373,174	11,192,885	11,591,807	11,397,112
Special Projects	-	-	-	150,000	150,000

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Total Current Operations	13,148,183	14,588,845	15,632,992	16,935,176	17,118,943
Equipment Outlay	-	14,443	-	-	-
Total Operating Costs	13,148,183	14,603,288	15,632,992	16,935,176	17,118,943
Allocated Costs, Utilization Charges, & Operating Transfers	1,499,879	849,773	3,044,955	2,051,495	2,168,661
Total Budget Requirements (Surplus)/Deficit	14,648,062	15,453,061	18,677,947	18,986,671	19,287,604
620500 - PU WATER FIELD OPERATIONS					
Personnel	10,147,196	11,040,623	11,966,374	11,318,184	11,903,177
Non-Personnel	3,253,477	3,402,359	3,366,861	3,615,838	3,652,666
Total Current Operations	13,400,673	14,442,982	15,333,235	14,934,022	15,555,843
Equipment Outlay	-	9,242	875,000	-	-
Total Operating Costs	13,400,673	14,452,224	16,208,235	14,934,022	15,555,843
Allocated Costs, Utilization Charges, & Operating Transfers	211,787	248,560	638,016	602,266	721,007
Total Budget Requirements (Surplus)/Deficit	13,612,460	14,700,784	16,846,251	15,536,288	16,276,850
621000 - PU WATER ENGINEERING					
Personnel	3,011,875	4,498,778	6,000,660	5,915,358	6,365,040
Non-Personnel	762,590	924,017	1,360,786	1,026,995	1,030,514
Special Projects	112,954	55,497	240,000	195,000	220,000
Total Current Operations	3,887,419	5,478,292	7,601,446	7,137,353	7,615,554
Total Operating Costs	3,887,419	5,478,292	7,601,446	7,137,353	7,615,554
Allocated Costs, Utilization Charges, & Operating Transfers	1,784,290	1,999,172	1,480,692	1,514,577	1,617,352
Total Budget Requirements (Surplus)/Deficit	5,671,709	7,477,463	9,082,138	8,651,930	9,232,906
621300 - OFFICE OF OPERATIONS TECHNOLOGY					
Non-Personnel	-	-	-	686,613	964,960
Total Current Operations	-	-	-	686,613	964,960
Total Operating Costs	-	-	-	686,613	964,960
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	709,773	777,908
Total Budget Requirements (Surplus)/Deficit	-	-	-	1,396,386	1,742,868

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
622500 - WATER DEBT SERVICE REVENUE BOND					
Total Current Operations	-	-	-	-	-
Debt Service	14,602,396	14,824,976	15,116,000	17,814,691	19,846,914
Total Operating Costs	14,602,396	14,824,976	15,116,000	17,814,691	19,846,914
Allocated Costs, Utilization Charges, & Operating Transfers	111,885	125,942	98,938	-	-
Total Budget Requirements (Surplus)/Deficit	14,714,281	14,950,918	15,214,938	17,814,691	19,846,914
622600 - PU WATER GENERAL FUND TRANSFER					
Total Current Operations	-	-	-	-	-
	-	-	-	-	-
Total Operating Costs	-	-	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	6,429,600	5,672,500	5,738,300	6,583,600	7,025,300
Total Budget Requirements (Surplus)/Deficit	6,429,600	5,672,500	5,738,300	6,583,600	7,025,300
623000 - CIP RECURRING SYSTEM IMP OTHER					
Total Current Operations	-	-	-	-	-
Capital Outlay & Grants	15,107,750	18,669,184	10,201,000	13,220,537	11,586,772
Total Operating Costs	15,107,750	18,669,184	10,201,000	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	203,421	121,625	127,788
Total Budget Requirements (Surplus)/Deficit	15,107,75	18,669,184	10,404,421	13,342,162	11,714,560
521-622020 - WATER CONSERVATION					
Personnel	196,714	189,685	247,546	255,709	277,162
Non-Personnel	133,928	77,741	259,166	262,141	261,308
Special Projects	1,580,118	911,528	725,000	1,009,242	1,073,038
Total Current Operations	1,910,760	1,178,954	1,231,712	1,527,092	1,611,508
Grants	-	2,500	-	-	-
Total Operating Costs	1,910,760	1,181,454	1,231,712	1,527,092	1,611,508
Allocated Costs, Utilization Charges, & Operating Transfers	65,698	153,270	78,453	125,020	131,942
Total Budget Requirements (Surplus)/Deficit	1,976,458	1,334,724	1,310,165	1,652,112	1,743,450
PUBLIC UTILITIES WATER FUND BUDGET REQUIREMENTS	72,160,311	78,258,625	77,274,160	70,743,303	75,283,680

Enterprise Fund Spending – Public Utilities Central Stores (640)

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
640000 - PUBLIC UTILITIES – CENTRAL STORES					
Personnel	576,779	675,787	667,871	729,099	778,785
Non-Personnel	67,202	56,606	63,837	73,584	69,435
Total Current Operations	643,981	732,393	731,708	802,683	848,220
Debt Service	16,333	22,453	19,784	28,197	23,728
Equipment Outlay	-	-	-	104,152	-
Capital Outlay	-	-	-	5,341	4,707
Total Operating Costs	660,314	754,846	751,492	940,373	876,655
Allocated Costs, Utilization Charges, & Operating Transfers	333,681	364,808	334,197	76,128	81,164
Total Budget Requirements (Surplus)/Deficit	993,995	1,119,653	1,085,689	1,016,501	957,819
PUBLIC UTILITIES CENTRAL STORES FUND BUDGET REQUIREMENTS	993,995	1,119,653	1,085,689	1,016,501	957,819

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PUBLIC WORKS DEPARTMENT

Kris Martinez - Director

Administration
9.00FTE

- Engineering Services 48.00 FTE
- Field Services 72.00 FTE
- Solid Waste Services 59.00 FTE
- Wastewater 124.00 FTE
- Public Parking Services 18.00 FTE

FY 2019-20 Budgeted Full-Time Equivalent Positions	FY 2018-19 Budgeted Full-Time Equivalent Positions
330.00	330.00

PUBLIC WORK'S STRATEGIC GOALS AND PERFORMANCE MEASURES[16]

ENHANCED CUSTOMER SERVICE AND IMPROVED QUALITY OF LIFE | COMMUNITY SERVICES | CITY TRANSPORTATION | IMPROVE TEAMWORK AND COMMUNICATION

DEPARTMENTAL STRATEGIC GOAL	PERFORMANCE MEASURE	TARGET (IF APPLICABLE)
Invest in the sustainability of Riverside's urban forest by improving the grid trimming cycle	Percent of street tree service requests completed within 60 days	Maintain above 90% Quarterly
Promote best practices, increase diversion and enhance customer service for refuse program	Decrease of solid waste tonnage disposed per capita	Decrease by 2% Annually
Improve mobility within the City to promote efforts that support walkability, bicycling, accessibility and congestion relief on the transportation system	Not Applicable	Not Applicable

[16] Performance measure updates are provided on a quarterly basis (please see Appendix A on page 196 for the report available on the publication date of this document). To view the most current performance measure update, please visit www.RiversideCA.gov/Transparency/Results on the City's website.

DEPARTMENTAL STRATEGIC GOAL	PERFORMANCE MEASURE	TARGET (IF APPLICABLE)
Increase the City's Pavement Condition Index (PCI) through effective implementation of the new Pavement Management Program	Percent of potholes filled within one business day from receipt of notification Annual increase of PCI	Maintain above 95% Quarterly Increase by 1 point Annually
Research opportunities that support development of recycled water and green power generation	Not Applicable	Not Applicable
Implement enhancements to the public parking program based on the Public Parking Strategy findings over the next two years	Not Applicable	Not Applicable
Continue focusing on providing high quality customer service by providing an initial response to all customers within one business day and achieving an average service request closure rate of less than five business days (except street trees)	Percentage of customer concerns closed with five business days (except street trees)	Maintain above 90% Quarterly
Work with Riverside Public Utilities on recycled water and green power generation	Not Applicable	Not Applicable
Improve refuse service (i.e., reduce complaints regarding cans, manual routes)	Not Applicable	Not Applicable
Continue implementation of walkability, bicycling, accessibility and congestion relief on the transportation system	Not Applicable	Not Applicable
Continue enhanced pavement maintenance program	Not Applicable	Not Applicable

DEPARTMENT OVERVIEW

The mission of the Public Works Department is to provide and enhance the quality of life for City residents and businesses by operating and maintaining the City's streets, urban forestry, wastewater and storm drain facilities, solid waste systems, and public parking in the most effective, efficient, and responsible manner.

The Public Works Department maintains, operates, and improves the City's infrastructure, including a 40 million gallon per day sewerage treatment plant, 800+ miles of sewers, 870+ miles of streets, 300+ miles of storm drains, and 360+ traffic signals; provides solid waste collection and enhancements through the Clean Up Riverside's Environment (C.U.R.E.) program; addresses public health issues through street sweeping, storm drain cleaning, and vector control; and provides

construction permitting, inspection, and plan checking services to assure compliance with City standards. The Public Works Department divisions include Administration, Engineering Services, Field Services, Solid Waste Services, Wastewater, and Public Parking Services.

Administration: This division provides administrative support, oversight and leadership to the divisions in the Public Works Department. Additionally, it oversees contracts for Animal Control and School Crossing Guard services. The Division's primary responsibility is to manage the department's general operations to ensure efficient and effective service delivery while ensuring alignment with the City's Strategic Plan, goals, and objectives.

Engineering Services: This division strives to ensure the City of Riverside has the vital infrastructure in place to maintain its standing as the premiere community in the region. This involves managing the engineering design and construction related to transportation, parking, sewer, and storm water facilities, as well as reviewing and approving land development and construction activity within the public right-of -way. This Division also facilitates the safe and efficient movement of traffic within the City by optimizing traffic flow on arterial streets; enhancing roadway, neighborhood, and school zone safety; and improving traffic management citywide.

Field Services: This division provides maintenance of public right-of-way for residents and the general public as well as support services to other city departments. Their goal is to provide safe and efficient movement of vehicular and pedestrian traffic through proper maintenance of roads, storm drains, signs, and provide an attractive environment through the maintenance of streets, medians, removal of weeds and abatement of graffiti.

Solid Waste Services: This division provides high quality trash and recycling services and the street sweeping program. Residential solid waste services are provided with City crews to approximately two-thirds of the City and by contracted vendors to the remaining one-third. Additionally, the City oversees franchise agreements for commercial services to ensure quality affordable services.

Wastewater Services: This division operates and maintains a wastewater facility and collection system serving a population of more than 300,000 within the City and surrounding areas. The City provides wastewater treatment services for the Jurupa, Rubidoux, and Edgemont Community Service Districts. More than 800 miles of public sewers convey wastewater from residences and businesses to the Riverside Regional Water Quality Control Plant (WQCP). At the treatment facility, wastewater is processed using advanced wastewater treatment systems before it is reused for irrigation or discharged to the Santa Ana River.

Public Parking Services: This division promotes and maximizes public parking opportunities that contribute to improving the quality of life in residential and commercial areas citywide. This includes management oversight for contract services for operation and maintenance of the city's public parking facilities, parking meters, parking enforcement for schools, street sweeping, and citywide parking restrictions.

FY 2018-19 Department Operating Budget - All Funds	FY 2019-20 Department Operating Budget All Funds
$127.8 Million	$129.1 Million

BUDGET OVERVIEW

The Public Works Department is addressing numerous fiscal challenges, particularly in the Enterprise Funds administered by the department, including the Sewer, Refuse and Parking funds. The fiscal

challenges for those funds are discussed in the Five-Year Financial Plans section of this document. Within the General Fund, Public Works achieved balancing measures exceeding $1 million in each fiscal year of the 2018-20 Biennial Budget by renegotiating contracts; leveraging SB1 Gas Tax revenues for street maintenance costs that were previously funded through the operating budget; and holding positions vacant for longer periods.

General Fund Spending

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
410000 - ADMINISTRATION					
Personnel	1,281,806	1,398,072	1,501,208	1,617,911	1,734,498
Non-Personnel	213,025	122,877	114,744	134,258	124,956
Total Current Operations	1,494,831	1,520,949	1,615,952	1,752,169	1,859,454
Total Operating Costs	1,494,831	1,520,949	1,615,952	1,752,169	1,859,454
Allocated Costs, Utilization Charges, & Operating Transfers	(1,248,683)	(1,544,109)	(1,243,412)	(1,752,169)	(1,860,000)
Total Budget Requirements (Surplus)/Deficit	246,148	(23,160)	372,540	-	(546)
410020 - SUNDRY/GENERAL GOVERNMENT					
Non-Personnel	28,934	22,137	33,100	33,169	33,197
Total Current Operations	28,934	22,137	33,100	33,169	33,197
Special Projects	49,485	146,230	-	-	-
Capital Outlay	65,502	80,823	50,000	-	-
Total Operating Costs	143,921	249,190	83,100	33,169	33,197
Allocated Costs, Utilization Charges, & Operating Transfers	2,568	6,695	2,568	4,195	4,488
Total Budget Requirements (Surplus)/Deficit	146,489	255,885	85,668	37,364	37,685
411000 - STREETS ADMINISTRATION					
Personnel	466,853	494,297	549,185	575,086	615,890
Non-Personnel	51,603	66,433	40,881	52,629	49,499
Total Current Operations	518,456	560,730	590,066	627,715	665,389
Total Operating Costs	518,456	560,730	590,066	627,715	665,389
Allocated Costs, Utilization Charges, & Operating Transfers	250,509	413,718	218,634	97,941	107,734
Total Budget Requirements (Surplus)/Deficit	768,965	974,448	808,700	725,656	773,123

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
411010 - STREETS MAINTENANCE					
Personnel	4,333,698	4,343,292	4,894,039	4,952,079	5,331,103
Non-Personnel	2,352,548	2,375,898	2,890,570	2,956,379	2,999,244
Special Projects	7,766	5,100	17,375	17,375	17,375
Total Current Operations	6,694,012	6,724,290	7,801,984	7,925,833	8,347,722
Total Operating Costs	6,694,012	6,724,290	7,801,984	7,925,833	8,347,722
Allocated Costs, Utilization Charges, & Operating Transfers	(3,616,282)	(4,345,688)	(3,551,539)	(3,999,790)	(3,911,076)
Total Budget Requirements (Surplus)/Deficit	3,077,730	2,378,602	4,250,445	3,926,043	4,436,646
411011 - FORESTRY & LANDSCAPE					
Personnel	614,754	675,242	724,049	958,539	893,761
Non-Personnel	5,608,216	4,888,702	5,535,286	6,305,295	6,419,088
Total Current Operations	6,222,970	5,563,944	6,259,335	7,263,834	7,312,849
Grants	338,656	8,837	-	-	-
Total Operating Costs	6,561,626	5,572,781	6,259,335	7,263,834	7,312,849
Allocated Costs, Utilization Charges, & Operating Transfers	2,150	216,423	(57,729)	(71,335)	42,027
Total Budget Requirements (Surplus)/Deficit	6,563,776	5,789,204	6,201,606	7,192,499	7,354,876
411030 - STORM DRAIN MAINTENANCE					
Personnel	180,632	244,022	468,148	445,044	482,247
Non-Personnel	227,611	190,127	143,795	145,826	144,784
Total Current Operations	408,243	434,149	611,943	590,870	627,031
Capital Outlay	-	16,070	-	-	-
Total Operating Costs	408,243	450,219	611,943	590,870	627,031
Allocated Costs, Utilization Charges, & Operating Transfers	(420,690)	(507,035)	(425,277)	(334,201)	(284,289)
Total Budget Requirements (Surplus)/Deficit	-12,447	-56,816	186,666	256,669	342,742
411040 - SIGNALS MAINTENANCE					
Personnel	690,392	703,101	735,869	816,789	866,680
Non-Personnel	388,310	403,496	433,777	434,064	435,644
Total Current Operations	1,078,702	1,106,597	1,169,646	1,250,853	1,302,324
Total Operating Costs	1,078,702	1,106,597	1,169,646	1,250,853	1,302,324

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Allocated Costs, Utilization Charges, & Operating Transfers	(35,540)	73,594	(43,811)	138,857	150,355
Total Budget Requirements (Surplus)/Deficit	1,043,162	1,180,191	1,125,835	1,389,710	1,452,679
411500 - ENGINEERING SERVICES					
Personnel	5,116,604	4,884,424	5,784,136	5,928,088	6,453,425
Non-Personnel	699,680	488,628	492,566	525,905	500,990
Total Current Operations	5,816,284	5,373,052	6,276,702	6,453,993	6,954,415
Equipment Outlay	-	100,056	-	-	-
Capital Outlay & Grants	1,183,009	926,822	-	-	-
Total Operating Costs	6,999,293	6,399,930	6,276,702	6,453,993	6,954,415
Managed Savings	-	-	(1,200,000)	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	(3,475,496)	(1,906,525)	(3,109,577)	(2,881,703)	(3,116,715)
Total Budget Requirements (Surplus)/Deficit	3,523,797	4,493,405	1,967,125	3,572,290	3,837,700
412000 - TRAFFIC ENGINEERING					
Personnel	428,796	515,532	564,412	871,776	956,692
Non-Personnel	54,132	81,530	79,551	106,404	101,717
Total Current Operations	482,928	597,062	643,963	978,180	1,058,409
Total Operating Costs	482,928	597,062	643,963	978,180	1,058,409
Allocated Costs, Utilization Charges, & Operating Transfers	109,737	454,490	39,377	120,175	102,267
Total Budget Requirements (Surplus)/Deficit	592,665	1,051,552	683,340	1,098,355	1,160,676
419000 - DEBT					
Total Current Operations	-	-	-	-	-
Total Operating Costs	-	-	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	1,829,044	1,739,871	1,751,560	1,665,710	1,585,780
Total Budget Requirements (Surplus)/Deficit	1,829,045	1,739,871	1,751,560	1,665,710	1,585,780
419500 - CAPITAL					
Non-Personnel	-	135			
Total Current Operations	-	135	-	-	-

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Equipment Outlay	38,607	36,578	37,800	37,800	37,800
Total Operating Costs	38,607	36,713	37,800	37,800	37,800
Allocated Costs, Utilization Charges, & Operating Transfers	(36,482)	(36,469)	(36,482)	(32,233)	(31,876)
Total Budget Requirements (Surplus)/Deficit	2,125	244	1,318	5,567	5,924
GENERAL FUND BUDGET REQUIREMENTS	17,781,456	17,783,426	17,434,803	19,869,863	20,987,285

Special Revenue Fund Spending

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
230 - 413510 - CAPITAL IMPROVEMENT SPECIAL GAS TAX					
Total Current Operations	-	-	-	-	-
Total Operating Costs	-	-	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	2,287,097	2,287,097	2,287,097	2,287,097	2,287,097
Total Budget Requirements (Surplus)/Deficit	2,287,097	2,287,097	2,287,097	2,287,097	2,287,097
230 - 413530 - CAPITAL IMPROVEMENT - STREETS					
Total Current Operations	-	-	-	-	-
Capital Outlay & Grants	4,516,079	6,202,278	4,575,000	10,209,793	9,676,724
Total Operating Costs	4,516,079	6,202,278	4,575,000	10,209,793	9,676,724
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	-	-
Total Budget Requirements (Surplus)/Deficit	4,516,079	6,202,278	4,575,000	10,209,793	9,676,724
230 - 413540 - CAPITAL IMPROVEMENT – TRAFFIC SIGNAL					
Total Current Operations	-	-	-	-	-
Capital Outlay & Grants	65,670	69,324	75,000	75,000	75,000
Total Operating Costs	65,670	69,324	75,000	75,000	75,000
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	-	-

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Total Budget Requirements (Surplus)/Deficit	65,670	69,324	75,000	75,000	75,000
240 - 414010 - SUNDRY- AQMD					
Non-Personnel	337,746	282,024	87,200	93,200	93,200
Special Projects	78,550	100,974	236,574	168,700	169,700
Total Current Operations	416,296	382,998	323,774	261,900	262,900
Capital Outlay & Grants	56,092	31,025	-	100,000	138,000
Total Operating Costs	472,388	414,023	323,774	361,900	400,900
Allocated Costs, Utilization Charges, & Operating Transfers	56,436	38,226	56,436	38,226	-
Total Budget Requirements (Surplus)/Deficit	528,824	452,249	380,210	400,126	400,900
260 - 414020 - NPDES- URBAN RUN-OFF					
Personnel	-	86,426	135,522	291,077	308,469
Non-Personnel	121,890	9,995	200,084	150,684	156,464
Special Projects	-	-	-	158,023	277,327
Total Current Operations	121,890	96,421	335,606	599,784	742,260
Grants	137,605	111,397	223,256	-	-
Total Operating Costs	259,495	207,818	558,862	599,784	742,260
Allocated Costs, Utilization Charges, & Operating Transfers	796,893	887,508	827,114	719,782	576,836
Total Budget Requirements (Surplus)/Deficit	1,056,389	1,095,326	1,385,976	1,319,566	1,319,096

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
291 - 411012 - LANDSCAPE MAINTENANCE DISTRICT					
Non-Personnel	229,316	270,549	379,169	421,984	423,479
Special Projects	13,821	79,626	30,000	30,399	30,406
Total Current Operations	243,137	350,175	409,169	452,383	453,885
Total Operating Costs	243,137	350,175	409,169	452,383	453,885
Allocated Costs, Utilization Charges, & Operating Transfers	174,573	196,968	186,760	285,134	267,066
Total Budget Requirements (Surplus)/Deficit	417,710	547,143	595,929	737,517	720,951
SPECIAL REVENUE FUND BUDGET REQUIREMENTS	8,454,054	10,106,271	8,703,283	4,744,306	4,728,044

Debt Service Fund Spending

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
419001 – COPS DEBT					
Total Current Operations	-	-	-	-	-
Debt Service	2,996,087	2,999,687	2,996,088	2,995,488	2,998,238
Total Operating Costs	2,996,087	2,999,687	2,996,088	2,995,488	2,998,238
Allocated Costs, Utilization Charges, & Operating Transfers	(2,996,087)	(2,996,787)	(2,996,088)	)2,995,488)	(2,998,238)
Total Budget Requirements (Surplus)/Deficit	-	-	-	-	-
DEBT SERVICE FUND BUDGET REQUIREMENTS	-	-	-	-	-

Capital Projects Fund Spending

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
410 - 413520 – STORM DRAIN PROJECT					
Total Current Operations	-	-	-	-	-
Capital Outlay & Grants	3,849,930	309,084	150,000	1,100,000	150,000
Total Operating Costs	3,849,930	309,084	150,000	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	16,173	-	16,173	-	-
Total Budget Requirements (Surplus)/Deficit	3,866,103	309,084	166,173	1,100,000	150,000

430 - Capital Outlay - Grants

413530 - GRANTS					
Total Current Operations	-	-	-	-	-
Capital Outlay & Grants	6,158,371	430,261	637,500	-	-
Total Operating Costs	6,158,371	430,261	637,500	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	-	-
Total Budget Requirements (Surplus)/Deficit	6,158,371	430,261	637,500	-	-

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
413540 - PW-CAP IMP-TRAFFIC SIGNAL PROJ					
Total Current Operations	-	-	-	-	-
Capital Outlay & Grants	(83,286)	494,311	-	-	-
Total Operating Costs	(83,286)	494,311	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	-	-
Total Budget Requirements (Surplus)/Deficit	(83,286)	494,311	-	-	-
413580 - PW-2013 COP-PAVING PROJECTS					
Total Current Operations	-	-	-	-	-
Capital Outlay & Grants	11,760,000	2,686,993	-	-	-
Total Operating Costs	11,760,000	2,686,993	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	-	-
Total Budget Requirements (Surplus)/Deficit	11,760,000	2,686,993	-	-	-
Capital Outlay - Grants Fund Budget Requirements	17,835,085	3,611,565	637,500	-	-
431 - Transportation Projects					
413530 - PW-CAP IMP-STREET PROJECTS					
Total Current Operations	-	-	-	-	-
Capital Outlay & Grants	31,258	214,111	-	-	-
Total Operating Costs	31,258	214,111	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	-	-
Total Budget Requirements (Surplus)/Deficit	31,258	214,111	-	-	-
413540 - PW-CAP IMP-TRAFFIC SIGNAL PROJ					
Total Current Operations	-	-	-	-	-
Capital Outlay & Grants	-	83,107	-	-	-
Total Operating Costs	-	83,107	-	-	-

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	-	-
Total Budget Requirements (Surplus)/Deficit	-	83,107	-	-	-
Transportation Projects Fund Budget Requirements	31,258	214,111	-	-	-
432 - Measure A Capital Outlay					
413530 - PW-CAP IMP-STREET PROJECTS					
Non-Personnel	2,900	1,850	3,500	3,500	3,500
Total Current Operations	2,900	1,850	3,500	3,500	3,500
Capital Outlay & Grants	4,995,372	4,390,366	4,091,100	3,542,600	3,832,500
Total Operating Costs	4,998,272	4,392,216	4,094,600	3,546,100	3,836,000
Allocated Costs, Utilization Charges, & Operating Transfers	2,996,088	2,999,688	2,996,088	2,995,488	2,998,238
Total Budget Requirements (Surplus)/Deficit	7,994,360	7,391,904	7,090,688	6,541,588	6,834,238
413540 - PW-CAP IMP-TRAFFIC SIGNAL PROJ					
Total Current Operations	-	-	-	-	-
Capital Outlay & Grants	915,190	627,307	740,000	1,500,000	740,000
Total Operating Costs	915,190	627,307	740,000	1,500,000	740,000
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	-	-
Total Budget Requirements (Surplus)/Deficit	915,190	627,307	740,000	1,500,000	740,000
413545 - PW-CAPIMP-TRAFFIC SIGNAL MAINT					
Total Current Operations	-	-	-	-	-
Capital Outlay & Grants	51,447	141,839	125,000	-	-
Total Operating Costs	51,447	141,839	125,000	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	-	-
Total Budget Requirements (Surplus)/Deficit	51,447	141,839	125,000	-	-
Measure A Capital Outlay Fund Budget Requirements	8,960,997	8,161,050	7,955,688	8,041,588	7,574,238

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
433 - Transp. Develop. Impact Fees					
413530 - PW-CAP IMP-STREET PROJECTS					
Total Current Operations	-	-	-	-	-
Capital Outlay & Grants	-	-	1,475,000	1,560,000	-
Total Operating Costs	-	-	1,475,000	1,560,000	-
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	-	-
Total Budget Requirements (Surplus)/Deficit	-	-	1,475,000	1,560,000	-
413540 - PW-CAP IMP-TRAFFIC SIGNAL PROJ					
Total Current Operations	-	-	-	-	-
Capital Outlay & Grants	-	381,884	-	-	-
Total Operating Costs	-	381,884	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	-	-
Total Budget Requirements (Surplus)/Deficit	-	381,884	-	-	-
Transp. Develop. Impact Fees Fund Budget Requirements	-	381,884	1,475,000	-	-
434 - 413530 - TRANSPORTATION UNIF MIG FEE – STREET PROJECTS					
Total Current Operations	-	-	-	-	-
Capital Outlay & Grants	11,306	1,000	-	-	-
Total Operating Costs	11,306	1,000	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	-	-
Total Budget Requirements (Surplus)/Deficit	11,306	1,000	-	-	-
CAPITAL FUND BUDGET REQUIREMENTS	30,704,749	12,761,801	10,234,361	3,523,988	3,526,738

Enterprise Fund Spending

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
540 - Refuse					
413000 - PUBLIC WORKS-SOLID WASTE-ADMIN					
Personnel	377,708	466,308	555,450	556,934	601,099
Non-Personnel	241,375	198,821	195,551	23,140	20,263
Total Current Operations	619,083	665,129	751,001	580,074	621,362
Total Operating Costs	619,083	665,129	751,001	580,074	621,362
Allocated Costs, Utilization Charges, & Operating Transfers	623,234	482,533	675,440	355,741	346,558
Total Budget Requirements (Surplus)/Deficit	1,242,317	1,147,662	1,426,441	935,815	967,920
413010 - PW-SOLID WASTE-COLLECTION					
Personnel	2,953,804	3,260,699	3,666,579	3,945,224	4,255,183
Non-Personnel	6,322,038	6,412,144	7,047,709	6,917,440	7,084,529
Special Projects	162,631	118,139	241,678	317,020	317,878
Total Current Operations	9,438,473	9,790,982	10,955,966	11,179,684	11,657,590
Debt Service	88,729	121,973	107,477	198,931	167,402
Equipment Outlay	1,026,540	105,756	923,250	1,100,000	1,100,000
Capital Outlay & Grants	-	-	-	36,551	32,216
Total Operating Costs	10,553,742	10,018,711	11,986,693	12,515,166	12,957,208
Allocated Costs, Utilization Charges, & Operating Transfers	2,150,458	2,216,941	2,364,536	2,727,798	2,870,178
Total Budget Requirements (Surplus)/Deficit	12,704,200	12,235,652	14,351,229	15,242,964	15,827,386
413020 - PW-SOLID WASTE-REFUSE DISPOSAL					
Non-Personnel	26,333	49,012	80,650	562,433	540,761
Total Current Operations	26,333	49,012	80,650	562,433	540,761
Capital Outlay & Grants	236,186	295,683	268,655	-	-
Total Operating Costs	262,519	344,695	349,305	562,433	540,761
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	7,698	8,200
Total Budget Requirements (Surplus)/Deficit	262,519	344,695	349,305	570,131	548,961
413030 - PW-SOLID WASTE-PRIVATE HAULER					
Special Projects	3,738,498	4,391,807	4,133,577	4,216,248	4,300,573
Total Current Operations	3,738,498	4,391,807	4,133,577	4,216,248	4,300,573

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Total Operating Costs	3,738,498	4,391,807	4,133,577	4,216,248	4,300,573
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	296,744	317,611
Total Budget Requirements (Surplus)/Deficit	3,738,498	4,391,807	4,133,577	4,512,992	4,618,184
413040 - PW-SOLID WASTE-STREET SWEEPING					
Personnel Services	1,133,766	1,146,863	1,177,133	1,266,823	1,337,087
Non-personnel Expenses	892,772	906,310	969,335	1,029,992	1,056,401
Special Projects	-	443	-	-	-
Total Current Operations	2,026,538	2,053,616	2,146,468	2,296,815	2,393,488
Equipment Outlay	354,231	340,434	334,000	334,000	334,000
Total Operating Costs	2,380,769	2,394,050	2,480,468	2,630,815	2,727,488
Allocated Costs, Utilization Charges, & Operating Transfers	641,575	737,332	933,596	1,189,346	1,351,819
Total Budget Requirements (Surplus)/Deficit	3,022,344	3,131,382	3,414,064	3,820,161	4,079,307
413050 - PW-SOLID WASTE-SUNDRY/GG					
Special Projects	134,136	151,243	138,946	139,622	140,302
Total Current Operations	134,136	151,243	138,946	139,622	140,302
Total Operating Costs	134,136	151,243	138,946	139,622	140,302
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	10,445	11,184
Total Budget Requirements (Surplus)/Deficit	134,136	151,243	138,946	150,067	151,486
Refuse Fund Budget Requirements	21,104,014	21,402,441	23,813,562	25,195,579	26,161,028
550 - Sewer					
412500 - PW-SEWER SYS-ADMIN & REG COMPL					
Personnel	1,808,046	1,725,613	2,089,691	2,204,664	2,357,381
Non-Personnel	2,865,246	2,307,434	1,479,776	2,224,650	981,777
Total Current Operations	4,673,292	4,033,047	3,569,467	4,429,314	3,339,158
Total Operating Costs	4,673,292	4,033,047	3,569,467	4,429,314	3,339,158
Allocated Costs, Utilization Charges, & Operating Transfers	3,059,753	2,870,713	3,501,752	2,794,003	2,918,184

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Total Budget Requirements (Surplus)/Deficit	7,733,045	6,903,760	7,071,219	7,223,317	6,257,342

4

412510 – PW SEWER COLLECTION SYST MAINT					
Personnel Services	1,313,765	1,469,925	1,607,404	1,817,920	1,968,418
Non-personnel Expenses	1,167,254	1,407,403	1,700,567	1.775.709	1,786,687
Special Projects	1,751,388	1,786,416	1,804,281	1,849,749	1,896,363
Total Current Operations	4,232,407	4,663,744	5,112,252	5,443,378	5,651,468
Equipment Outlay	-	246,505	742,774	629,000	625,000
Total Operating Costs	4,232,407	4,910,249	5,855,026	6,072,378	6,276,468
Allocated Costs, Utilization Charges, & Operating Transfers	110,382	271,756	247,638	543,239	570,289
Total Budget Requirements (Surplus)/Deficit	4,342,789	5,182,005	6,102,664	6,615,617	6,846,757

412520 - PW-SEWER SYSTEMS-TREATMENT					
Personnel Services	3,331,703	3,119,292	3,832,050	3,771,029	4,047,735
Non-personnel Expenses	7,723,366	7,548,276	8,264,165	8,739,578	8,779,903
Total Current Operations	11,055,069	10,667,568	12,096,215	12,510,607	12,827,638
Capital Outlay & Grants	-	40	-	-	-
Equipment Outlay	-	5,493	15,830	80,500	18,000
Total Operating Costs	11,055,069	10,673,101	12,112,045	12,591,107	12,845,638
Allocated Costs, Utilization Charges, & Operating Transfers	981,640	46,606	1,287,559	851,771	908,005
Total Budget Requirements (Surplus)/Deficit	12,036,709	10,719,707	13,399,604	13,442,878	13,753,643

412530 - PW-SEWER-ENVIRONMENTAL COMPLIANCE					
Personnel Services	951,230	925,454	1,029,240	1,059,445	1,141,834
Non-personnel Expenses	212,498	166,812	426,660	213,517	204,480
Special Projects	5,556	2,366	221,000	200,800	202,600
Total Current Operations	1,169,284	1,094,632	1,676,900	1,473,762	1,548,914
Equipment Outlay	167	-	-	45,000	-
Total Operating Costs	1,169,451	1,094,632	1,676,900	1,518,762	1,548,914
Allocated Costs, Utilization Charges, & Operating Transfers	52,926	39,332	59,360	102,190	109,029
Total Budget Requirements (Surplus)/Deficit	1,222,377	1,133,964	1,736,260	1,620,952	1,657,943

412540 - PW-SEWER SYSTEMS-PLANT MAINT					

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Personnel Services	1,503,941	1,594,718	1,743,236	1,899,460	2,026,158
Non-personnel Expenses	929,098	969,285	1,380,855	1,308,341	1,311,738
Total Current Operations	2,433,039	2,564,003	3,124,091	3,207,801	3,337,896
Capital Outlay & Grants	108	6	20,000	55,000	55,000
Equipment Outlay	172,530	180,729	370,000	395,000	395,000
Total Operating Costs	2,605,677	2,744,738	3,514,091	3,657,801	3,787,896
Allocated Costs, Utilization Charges, & Operating Transfers	18,054	(20,185)	111,088	303,218	294,455
Total Budget Requirements (Surplus)/Deficit	2,623,731	2,724,553	3,625,179	3,961,019	4,082,351

412541 - PW-SEWER-ELECTRICAL & INSTRUM					
Personnel Services	930,474	868,162	1,105,991	1,124,220	1,210,444
	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Non-personnel Expenses	309,583	424,547	545,960	732,775	731,641
Total Current Operations	1,240,057	1,292,709	1,651,951	1,856,995	1,942,085
Equipment Outlay	165,727	48,943	100,000	125,000	125,000
Total Operating Costs	1,405,784	1,341,652	1,751,951	1,981,995	2,067,085
Allocated Costs, Utilization Charges, & Operating Transfers	(78,173)	(48,135)	46,031	132,027	140,722
Total Budget Requirements (Surplus)/Deficit	1,327,611	1,293,517	1,797,982	2,114,022	2,207,807

412542 - PW-SEWER-SCADA & SPL					
Personnel Services	326,542	380,027	427,957	462,665	492,012
Non-personnel Expenses	111,346	118,707	150,132	139,362	141,942
Total Current Operations	437,888	498,734	578,089	602,027	633,954
Equipment Outlay	-	-	80,000	60,000	20,000
Grants	-	-	-	66,761	58,843
Total Operating Costs	437,888	498,734	658,089	728,788	712,797
Allocated Costs, Utilization Charges, & Operating Transfers	(199,027)	(181,851)	15,976	46,311	49,376
Total Budget Requirements (Surplus)/Deficit	238,861	316,883	674,065	775,099	762,173

412543 - PW-SEWER WAREHOUSE					
Personnel Services	133,833	139,027	141,444	153,809	163,965
Non-personnel Expenses	49,451	11,087	13,572	12,869	13,956
Total Current Operations	183,284	150,114	155,016	166,678	177,921
Equipment Outlay	-	(1)	-	-	-
Total Operating Costs	183,284	150,113	155,016	166,678	177,921

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Allocated Costs, Utilization Charges, & Operating Transfers	4,672	5,463	4,656	18,234	19,384
Total Budget Requirements (Surplus)/Deficit	187,956	155,576	159,672	184,912	197,305
412550 - PW-SEWER-LABORATORY SERVICES					
Personnel Services	522,413	539,891	547,998	590,745	630,883
Non-personnel Expenses	199,868	188,891	264,134	276,173	283,286
Total Current Operations	722,281	728,782	812,132	866,918	914,169
Equipment Outlay	-	-	23,100	27,000	28,500
Total Operating Costs	722,281	728,782	835,232	893,918	942,669
Allocated Costs, Utilization Charges, & Operating Transfers	47,035	37,312	51,292	74,776	79,881
Total Budget Requirements (Surplus)/Deficit	769,316	766,094	886,524	968,694	1,022,550
412560 - PW-SEWER-LABORATORY SERVICES DEBT SRVCS					
Personnel Services	(1,184,912)	(52,634)	-	-	-
Non-personnel Expenses	21,140	17,405	15,000	23,000	23,000
Total Current Operations	(1,163,772)	(35,229)	15,000	23,000	23,000
Debt	10,114,935	9,889,688	28,747,102	33,665,119	33,092,534
Total Operating Costs	8,951,163	9,854,459	28,762,102	33,688,119	33,115,534
Allocated Costs, Utilization Charges, & Operating Transfers	132,532	87,921	132,423	87	90
Total Budget Requirements (Surplus)/Deficit	9,083,695	9,942,380	28,894,525	33,688,206	33,115,624
412570 - PW-SEWER SYS-SEWER PROJECTS					
Total Current Operations	-	-	-	-	-
Capital Outlay & Grants	45,146,420	28,205,034	8,945,000	1,900,000	1,900,000
Total Operating Costs	45,146,420	28,205,034	8,945,000	1,900,000	1,900,000
Total Budget Requirements (Surplus)/Deficit	45,146,420	28,205,034	8,945,000	1,900,000	1,900,000
412580 - PW-SEWER SYS-COGEN/FUEL CELL					
Personnel Services	140,378	106,305	168,441	3,983	3,534
Non-personnel Expenses	403,913	174,775	2,636	-	-
Total Current Operations	544,291	281,080	171,077	3,983	3,534
Total Operating Costs	544,291	281,080	171,077	3,983	3,534

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Allocated Costs, Utilization Charges, & Operating Transfers	59,906	(11,729)	-	-	-
Total Budget Requirements (Surplus)/Deficit	604,197	269,351	171,077	3,983	3,534
412590 - PW-SEWER-CAPITAL ENGNRNG SVS					
Personnel Services	603,401	834,696	719,448	899,651	981,716
Non-personnel Expenses	58,338	131,940	329,891	208,933	259,780
Total Current Operations	661,739	966,636	1,049,339	1,108,584	1,241,496
Total Operating Costs	661,739	966,636	1,049,339	1,108,584	1,241,496
Allocated Costs, Utilization Charges, & Operating Transfers	(295,244)	(358,248)	(305,371)	(37,270)	(10,983)

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Total Budget Requirements (Surplus)/Deficit	366,495	608,388	743,968	1,071,314	1,230,513
412591 - PW-SEWER-PLANT CONST. SUPPORT					
Personnel Services	302,562	337,542	324,380	319,555	344,212
Non-personnel Expenses	57,065	44,342	58,405	55,286	58,500
Total Current Operations	359,627	381,884	382,785	374,841	402,712
Total Operating Costs	359,627	381,884	382,785	374,841	402,712
Allocated Costs, Utilization Charges, & Operating Transfers	(732,595)	(611,206)	(591,211)	(624,558)	(635,500)
Total Budget Requirements (Surplus)/Deficit	(372,968)	(229,322)	(208,426)	(249,717)	(232,788)
Sewer Fund Budget Requirements	85,310,234	67,991,890	73,999,313	71,353,535	70,845,911
570 - Public Parking					
415000 - PUBLIC WORKS-PUBLIC PARKING					
Personnel	1,084,492	1,161,188	1,404,191	339,533	369,331
Non-Personnel	3,013,258	3,410,272	3,463,245	2,472,423	2,318,981
Total Current Operations	4,097,750	4,571,460	4,867,436	2,811,956	2,688,312
Capital Outlay & Grants	19,627	23,873	-	-	-
Debt Service	1,879,685	1,884,175	1,861,218	1,673,028	1,670,841
Total Operating Costs	5,997,062	6,479,508	6,728,654	4,484,984	4,359,153
Allocated Costs, Utilization Charges, & Operating Transfers	37,507	(206,498)	(200,517)	470,308	497,963
Total Budget Requirements (Surplus)/Deficit	6,034,569	6,273,010	6,528,137	4,955,292	4,857,116
415100 - PUBLIC WORKS-PARKING ENFORCMNT					
Personnel	-	-	-	1,094,606	1,182,944
Non-Personnel	-	7,169	-	1,536,066	1,561,847
Total Current Operations	-	7,169	-	2,630,672	2,744,791
Debt Service	-	-	-	41,369	34,813
Total Operating Costs	-	7,169	-	2,672,041	2,779,604
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	(755,512)	(785,671)
Total Budget Requirements (Surplus)/Deficit	-	7,169	-	1,916,529	1,993,933

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Parking Fund Budget Requirements	6,034,569	6,280,179	6,528,137	6,871,821	6,851,049
ENTERPRISE FUND BUDGET REQUIREMENTS	112,448,817	95,674,510	104,341,012	103,420,935	103,857,988

MEASURE Z SPENDING

The Public Works Department's budget includes Measure Z funding to increase the frequency of tree-trimming in the City.

FY 2018-19 PLANNED MEASURE Z SPENDING

$1.0 Million

FY 2019-20 PLANNED MEASURE Z SPENDING

$1.0 Million

Measure Z Spending

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
411011 - PUBLIC WRK-FORESTRY & LANDSCAPE					
Non-Personnel	-	-	-	1,000,000	1,000,000
Total Current Operations	-	-	-	1,000,000	1,000,000
Total Operating Costs	-	-	-	1,000,000	1,000,000
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	-	-
Total Budget Requirements (Surplus)/Deficit	-	-	-	1,000,000	1,000,000
MEASURE Z FUND BUDGET REQUIREMENTS	-	-	-	1,000,000	1,000,000

NON-DEPARTMENTAL

FY 2018/19 Budgeted Full-Time Equivalent Positions	FY 2019/20 Budgeted Full-Time Equivalent Positions
None	None

LIVE NATION'S STRATEGIC GOALS AND PERFORMANCE MEASURES[17]

ENHANCED CUSTOMER SERVICE AND IMPROVED QUALITY OF LIFE

COMMUNITY SERVICES

ECONOMIC DEVELOPMENT

DEPARTMENTAL STRATEGIC GOAL	PERFORMANCE MEASURE	TARGET (IF APPLICABLE)
Increase revenue generation from Fox Performing Arts Center and Riverside Municipal Auditorium	Number of annual Broadway shows produced	Maintain above four shows Annually
	Number of shows promoted in 17/18 at the FOX	Equals 80 shows Annually
	Number of family/children's programming presented at the FOX and Riverside Municipal Auditorium	Maintain above nine shows Annually
	Number of culturally diverse programs offered at the FOX and Riverside Municipal Auditorium	Maintain above 15 shows Annually
	Number of events promoted in 17/18 at the Riverside Municipal Auditorium	Equals 70 events Annually

[17] Performance measure updates are provided on a quarterly basis (please see Appendix A on page 196 for the report available on the publication date of this document). To view the most current performance measure update, please visit www.RiversideCA.gov/Transparency/Results on the City's website.

RAINCROSS HOSPITALITY GROUP'S STRATEGIC GOALS AND PERFORMANCE MEASURES[18]

DEPARTMENTAL STRATEGIC GOAL	PERFORMANCE MEASURE	TARGET (IF APPLICABLE)
Implement and maintain exceptional customer service at Riverside Convention Center	Percentage of customers rating Convention Center above average	Maintain above 90% Annually
Exceed annual budgeted operating revenue for Convention Center	Actual revenue generated	Maintain about $5.8 million Annually
Increase economic impact from Convention Center operations	Value of economic impact	Maintain above $10.8 million Annually
Increase economic impact from Riverside Convention and Visitor's Bureau (RCVB) operations	Number of booked hotel room nights from RCVB operations	Maintain above 23,500 nights Annually

DEPARTMENT OVERVIEW

The Non-Departmental budget includes activities that do not belong to any one department or activities that serve either the entire city or many departments at once. Such activities include:

- Riverside Convention Center operations
- Fox Performing Arts Center operations
- Animal control contract
- City Hall building maintenance and occupancy costs
- Crossing Guards contract
- General Fund Transfers

FY 2018-19 Department Operating Budget - All Funds	FY 2019-20 Department Operating Budget All Funds
$26.5 Million	$26.8 Million

[18] Performance measure updates are provided on a quarterly basis (please see Appendix A on page 196 for the report available on the publication date of this document). To view the most current performance measure update, please visit www.RiversideCA.gov/Transparency/Results on the City's website.

BUDGET OVERVIEW

General Fund Spending	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
721110 - SPECIAL PROJECTS					
Special Projects	-	282,869	450,000	550,000	577,500
Total Current Operations	-	282,869	450,000	550,000	577,500
Total Operating Costs	-	282,869	450,000	550,000	577,500
Total Budget Requirements (Surplus)/Deficit	-	282,869	450,000	550,000	577,500
721120 - SUNDRY/GENERAL GOVERNMENT					
Special Projects	-	29,673	500,000	500,000	500,000
Total Current Operations	-	29,673	500,000	500,000	500,000
Total Operating Costs	-	29,673	500,000	500,000	500,000
Total Budget Requirements (Surplus)/Deficit	-	29,673	500,000	500,000	500,000
722200 - MAGNOLIA PROPERTY					
Non-Personnel	76,056	74,725	105,000	116,485	118,108
Special Projects	598	-	-	-	-
Total Current Operations	76,654	74,725	105,000	116,485	118,108
Total Operating Costs	76,654	74,725	105,000	116,485	118,108
Total Budget Requirements (Surplus)/Deficit	76,654	74,725	105,000	116,485	118,108
722210 - CITY HALL OCCUPANCY					
Personnel	3,103	(12,821)	-	-	-
Non-Personnel	1,007,755	879,728	971,664	953,921	987,969
Total Current Operations	1,010,858	866,907	971,664	953,921	987,969
Capital Outlay	2,450	437,291	-	-	
Total Operating Costs	1,013,308	1,304,198	971,664	953,921	987,969
Allocated Costs, Utilization Charges, & Operating Transfers	(927,356)	(1,325,747)	(930,406)	(2,160,532)	(1,994,580)
Total Budget Requirements (Surplus)/Deficit	85,952	(21,549)	41,258	(1,206,611)	(1,006,611)
722220 - MANAGED FACILITIES					
Non-Personnel	109,234	103,718	184,379	-	
Special Projects	27,524	2,250	55,000	15,000	15,000
Total Current Operations	136,758	105,968	239,379	15,000	15,000

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Equipment Outlay	(95,000)	226,972	-	-	-
Total Operating Costs	41,758	332,941	239,379	15,000	15,000
Allocated Costs, Utilization Charges, & Operating Transfers	3,597,252	3,597,106	3,596,944	-	-
Total Budget Requirements (Surplus)/Deficit	3,639,010	3,930,047	3,836,323	15,000	15,000
722300 - DEVELOPMENT AGREEMENTS					
Non-Personnel	1,194,040	1,237,719	1,032,000	1,222,000	1,433,000
Total Current Operations	1,194,040	1,237,719	1,032,000	1,222,000	1,433,000
Total Operating Costs	1,194,040	1,237,719	1,032,000	1,222,000	1,433,000
Total Budget Requirements (Surplus)/Deficit	1,194,040	1,237,719	1,032,000	1,222,000	1,433,000
722310 - GENERAL DEBT					
Non-Personnel	225,496	225,359	229,355	5,010	5,820
Total Current Operations	225,496	225,359	229,355	5,010	5,820
Total Operating Costs	225,496	225,359	229,355	5,010	5,820
Allocated Costs, Utilization Charges, & Operating Transfers	3,282,488	2,211,502	3,593,847	333,069	333,069
Total Budget Requirements (Surplus)/Deficit	3,507,984	2,436,861	3,823,202	338,079	338,889
722360 - FUND TRANSFERS					
Total Current Operations	-	-	-	-	-
Total Operating Costs	-	-	-	-	-
Allocated Costs, Utilization Charges, & Operating Transfers	-	-	-	9,405,258	9,439,264
Total Budget Requirements (Surplus)/Deficit	-	-	-	9,405,258	9,439,264
724100 - ANIMAL CONTROL					
Non-Personnel	59,534	60,344	76,025	118,700	120,404
Special Projects	2,966,883	2,900,990	3,267,704	2,994,608	3,024,649
Total Current Operations	3,026,416	2,961,334	3,343,729	3,113,308	3,145,053
Total Operating Costs	3,026,416	2,961,334	3,343,729	3,113,308	3,145,053
Allocated Costs, Utilization Charges, & Operating Transfers	65,511	166,891	65,511	137,036	146,815
Total Budget Requirements (Surplus)/Deficit	3,091,927	3,128,225	3,409,240	3,250,344	3,291,868

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
724130 - EMPLOYEE PARKING					
Non-Personnel	228,703	216,315	14,800	217,360	218,360
Total Current Operations	228,703	216,315	14,800	217,360	218,360
Total Operating Costs	228,703	216,315	14,800	217,360	218,360
Allocated Costs, Utilization Charges, & Operating Transfers	(186,128)	(211,224)	(175,393)	(177,406)	(178,419)
Total Budget Requirements (Surplus)/Deficit	42,575	5,090	(160,593)	39,954	39,941
724140 - SHOPPING CART RETREIVAL					
Non-Personnel	-	-	2,200	2,244	2,200
Total Current Operations	-	-	2,200	2,244	2,200
Grants	62,710	70,998	150,000	100,000	100,000
Total Operating Costs	62,710	70,998	152,200	102,244	102,200
Allocated Costs, Utilization Charges, & Operating Transfers	56,372	27,334	56,372	14,286	15,267
Total Budget Requirements (Surplus)/Deficit	119,082	98,332	208,572	116,530	117,467
724150 - CROSSING GUARDS	-	-	-	-	-
Non-Personnel	741,332	790,727	833,797	616,270	423,172
Total Current Operations	741,332	790,727	833,797	616,270	423,172
Total Operating Costs	741,332	790,727	833,797	616,270	423,172
Allocated Costs, Utilization Charges, & Operating Transfers	123,342	111,989	123,342	37,605	40,063
Total Budget Requirements (Surplus)/Deficit	864,674	902,716	957,139	653,875	463,235
724160 - KEEP RIVERSIDE BEAUTIFUL	-	-	-	-	-
Special Projects	57,448	41,720	58,053	58,338	58,630
Total Current Operations	57,448	41,720	58,053	58,338	58,630
Total Operating Costs	57,448	41,720	58,053	58,338	58,630
Allocated Costs, Utilization Charges, & Operating Transfers	-	1,641	-	768	834
Total Budget Requirements (Surplus)/Deficit	57,448	43,361	58,053	59,106	59,464

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
GENERAL FUND BUDGET REQUIREMENTS	$ -	$ -	$ -	$ -	$ -

Enterprise Fund Spending (Raincross Hospitality Group Items)

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
580-225000 - CONVENTION CENTER					
Non-Personnel	-	-	-	130,790	151,330
Special Projects	7,512,880	8,612,391	7,471,854	6,542,395	6,845,079
Total Current Operations	7,512,880	8,612,391	7,471,854	6,673,185	6,996,409
Equipment Outlay	46,840	154,674	-	-	
Debt Service	-	-	-	3,449,647	3,449,802
Total Operating Costs	7,559,720	8,767,065	7,471,854	10,122,832	10,446,211
Total Budget Requirements (Surplus)/Deficit	7,559,720	8,767,065	7,471,854	10,122,832	10,446,211
225010 - SPORTS COMMISSION/CVB					
Special Projects	-	-	-	1,639,596	1,688,783
Total Current Operations	-	-	-	1,639,596	1,688,783
Total Operating Costs	-	-	-	1,639,596	1,688,783
Total Budget Requirements (Surplus)/Deficit	-	-	-	1,639,596	1,688,783
531010 - FOX PERFORMING ARTS THEATER					
Non-Personnel	4,202,265	3,863,819	3,575,674	4,897,359	4,905,919
Special Projects	-	599,699	550,000	500,000	500,000
Total Current Operations	4,202,265	4,463,518	4,125,674	5,397,359	5,405,919
Debt Service	-	-	-	2,335,679	2,360,501
Total Operating Costs	4,202,265	4,463,518	4,125,674	7,733,038	7,766,420
Allocated Costs, Utilization Charges, & Operating Transfers	2,281,748	2,355,295	2,343,790	514	535
Total Budget Requirements (Surplus)/Deficit	6,484,013	6,818,813	6,469,464	7,733,552	7,766,955
531020 - RIVERSIDE MUNICIPAL AUDITORIUM					
Non-Personnel	2,328,803	3,070,471	2,000,000	2,322,784	2,322,784
Special Projects	-	502,897	147,000	205,000	205,000

	Actual FY 2015-16	Actual FY 2016-17	Adopted FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20
Total Current Operations	2,328,803	3,573,368	2,147,000	2,527,784	2,527,784
Debt Service	-	-	-	147,176	147,371
Total Operating Costs	2,328,803	3,573,368	2,147,000	2,674,960	2,675,155
Total Budget Requirements (Surplus)/Deficit	2,328,803	3,573,368	2,147,000	2,674,960	2,675,155
531030 - THE BOX					
Non-Personnel	117,482	94,011	175,000	274,839	274,839
Total Current Operations	117,482	94,011	175,000	274,839	274,839
Debt Service	-	-	-	739,271	739,271
Total Operating Costs	117,482	94,011	175,000	1,014,110	1,014,110
Allocated Costs, Utilization Charges, & Operating Transfers	717,896	739,362	739,362	-	-
Total Budget Requirements (Surplus)/Deficit	835,378	833,373	914,362	1,014,110	1,014,110
ENTERPRISE FUND BUDGET REQUIREMENTS	9,648,194	11,225,554	9,530,826	11,422,108	11,455,685

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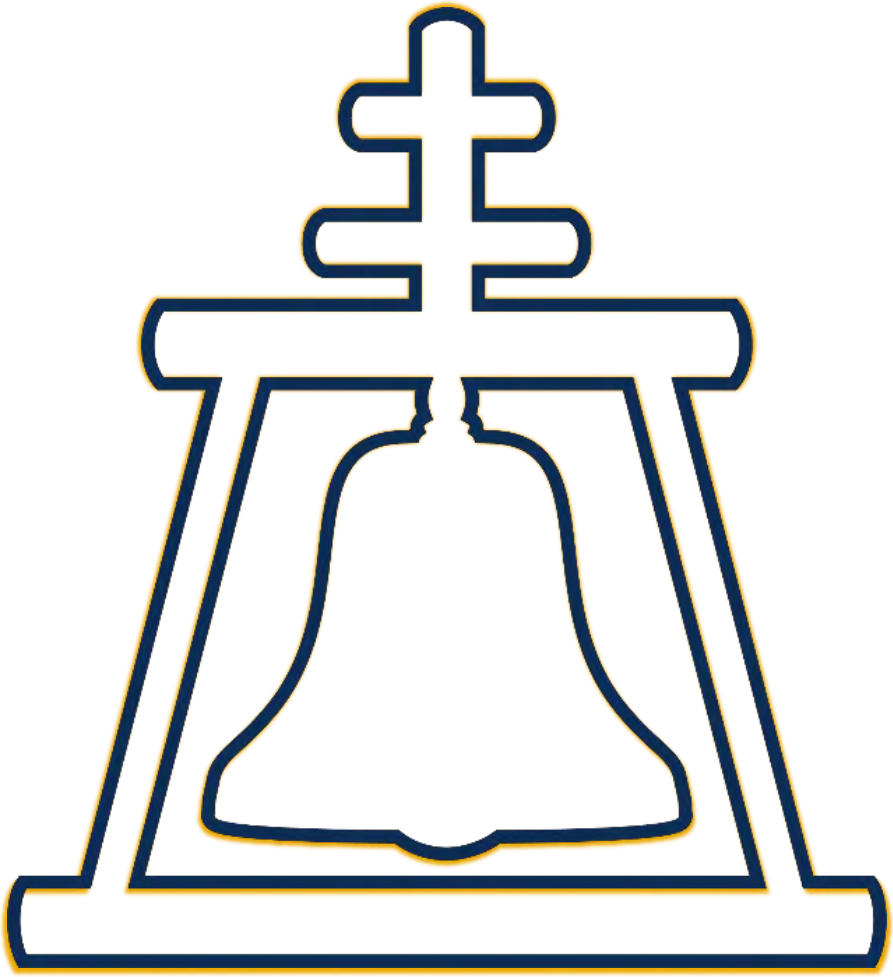
Capital Improvement Program (CIP) Summary



INFRASTRUCTURE

The City makes commendable efforts in maintaining and enhancing the infrastructure throughout the community. Staff utilized adopted Master Plans in each division of parks, streets, sewer, water, and electric systems to ensure that the appropriate priority projects are included in the five-year Capital Improvement Program. However, with limited resources, the City continues to face major challenges in addressing deferred maintenance and upgrades to facilities, streets, and mainly parks.

CAPITAL FISCAL POLICIES

In March 2018, the City approved capital policies that set guidelines for the development of the Capital Improvement Program Budget and Plan, and prioritization principles to guide the selection of capital projects to be funded.

CITY MULTI-YEAR CAPITAL PLANNING FISCAL POLICY

The Multi-Year Capital Planning Policy requires that a multi-year Capital Plan spanning at least five years be approved in conjunction with the biennial budget and five-year financial planning processes. The Capital Plan should include all of the City's planned capital projects known at the time of budget development.

To qualify as a capital project, the asset or improvement should have: 1) monetary value (cost) of at least $20,000; and 2) useful life of at least 10 years. The Capital Plan should incorporate the following elements as relevant and appropriate:

- Assessment of the physical condition of existing capital assets;
- Economic development projections, strategic plans, comprehensive plans, facility master plans and regional plans, including changes in federal, state, and county policy and regulations;
- Prioritization of capital needs based on established policy; and
- Financial strategies and sources of funding for the:
    - Acquisition or improvements associated with the project, and
    - Subsequent annual operation and maintenance costs of the capital asset throughout its life.

PRIORITIZATION OF CAPITAL IMPROVEMENT PROJECTS FISCAL POLICY

GFOA recommends that state and local governments establish an objective process for prioritizing capital improvement projects, to give decision-makers a basis for choosing the most compelling projects for funding and implementation. In March 2018, the City adopted an objective process of prioritizing capital improvement projects to ensure consistency with the General Plan, and in conjunction with the biennial budget process or otherwise as capital funding becomes available, using the following factors:

1. Risk to Health, Safety and Environment
2. Regulatory or Mandated Requirements
3. Asset Condition, Annual Recurring Costs and Asset Longevity
4. Community Investment and Economic Prosperity
5. Level and Quality of Service
6. Sustainability and Conservation
7. Funding Availability
8. Project Readiness
9. Multiple Category Benefit and Bundling Opportunities

CIP BUDGET OVERVIEW

FUNDING SOURCES AND USES

Within the FY 2018-20 Biennial Budget, $81.2 million in FY 2018/19 and $73.0 million in FY 2019/20 is requested for funding capital projects. Funding for the proposed capital improvement projects are mainly provided by transportation funds, grants, user fees or rates, and Measure Z. The FY 2018-20 Capital Improvement Program Budget requests the allocation of the approved FY 2018-20 capital budget funds to a total of 84 capital projects in FY 2018/19 and 89 capital projects in FY 2019/20.

The following is a summary of the Sources and Uses of Funding for the first two years of the plan:

Capital Project Overview by Project Category		
	FY2018/19	FY2019/20
Funding Sources:		
Electric Utility	32,657,664	34,651,602
Water Utility	22,799,458	18,903,354
Transportation Funds	16,537,393	13,974,224
Measure Z Capital	5,729,554	4,628,198
Sewer (Bond Proceeds)	1,966,761	709,343
Other	1,478,338	161,048
Total Funding Sources	81,169,168	73,027,769
Funding Uses:		
Airport	259,075	-
Electric Utility	32,390,952	34,416,523
Innovation and Technology	1,356,097	1,195,256
Municipal Buildings and Facilities	2,100,000	1,000,000
Railroad	1,065,669	757,500
Sewer	1,900,000	650,500
Storm Drain	1,050,000	100,000
Transportation	18,346,724	16,091,724
Water	22,700,651	18,816,266
Total Funding Uses	81,169,168	73,027,769

CAPITAL PROJECTS BY FUND

The following table lists the total capital project expenditures requested for each City fund.

Capital Projects by Fund		
Fund	FY2018/19	FY2019/20
230 Special Gas Tax	10,284,793	9,751,724
410 Storm Drain	1,050,000	100,000
420 Measure Z - Capital Projects	5,729,554	4,628,198
432 Measure A Capital Outlay	4,692,600	4,222,500
433 Transp. Develop. Impact Fees	1,560,000	
510 Electric	32,657,664	34,651,602
520 Water	22,799,458	18,903,354
530 Airport	263,747	4,118
540 Refuse	36,551	32,216
550 Sewer	1,966,761	709,343
640 Central Stores	5,341	4,707
650 Central Garage	122,699	20,007

Total Capital Projects	81,169,168	54,325,347

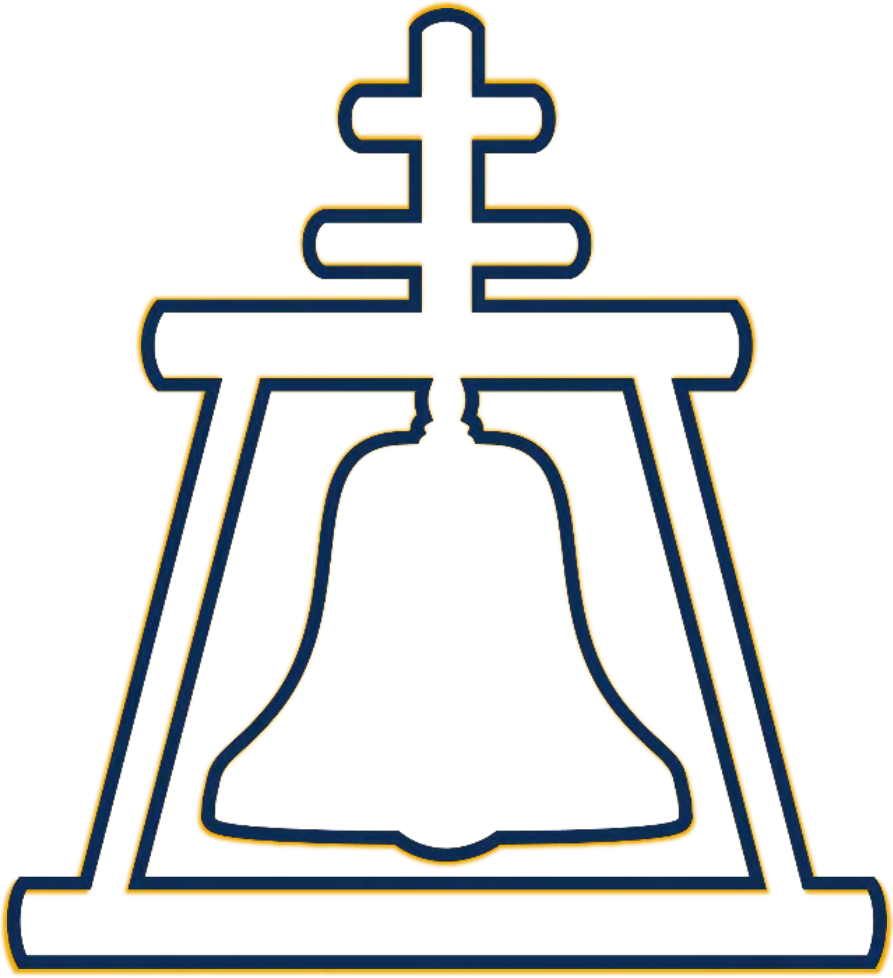
CAPITAL PROJECTS BY DEPARTMENT

The Public Works and Public Utility Funds are the largest requestors of capital appropriations; each department manages various utilities (Electric, Water, Sewer) that require capital infrastructure. Although Parks, Recreation, and Community Services currently has no funding identified in the CIP, they are aggressively pursuing alternative funding sources for their capital projects. Capital projects for the Parks, Recreation, and Community Services Department typically comes from CDBG funds, or Development Impact Fees. Applications have been submitted for Community Development Block Grant (CDBG) funds for multiple projects and the City is waiting for results of those requests. Development Impact Fees are currently insufficient to pay for new capital projects; those funds are used to pay debt service incurred for previous capital projects that were funded by the debt proceeds. There is a possibility of utilizing Arlington Tax Exempt bond funds for the Arlington Youth Innovation Center. Staff is anticipating the passage of Proposition 60, Park Bond Legislation; if it passes the City will pursue those funds as a source for critical park projects.

The following table lists the total capital project expenditures requested for each City department.

Capital Projects by Department		
Department	FY2018/19	FY2019/20
General Services	2,386,446	1,024,125
Innovation and Technology	854,554	753,198
Public Works	22,465,705	17,690,783
Public Utilities-Electric	32,657,664	34,651,602
Public Utilities-Water	22,799,458	18,903,354
Public Utilities-Cent Stores	5,341	4,707
Total Capital Projects	81,169,168	73,027,769

Glossary of Terms



Accrual Basis of Accounting
The basis of accounting by which revenues are recorded when earned and expenditures are recorded as soon as they result in liabilities for benefits received.

Appropriation
A specific amount of money authorized by the City Council for an approved work program or individual project.

Assessed Valuation
A dollar value placed on real estate or other property by Riverside County as a basis for levying property taxes.

Balanced Budget
A budget in which planned expenditures do not exceed planned funds available.

Baseline Budget
A baseline budget serves as the starting point for City departments' budget development, and typically includes initial revenue and expenditure projections.

Basis of Budgeting
Budgets are adopted on a basis consistent with accounting principles general accepted in the United States of America. Annual appropriated budgets are adopted for all departments within the general, special revenue and capital projects funds.

Beginning/Ending Fund Balance
Unencumbered resources available in a fund from the prior/current year after payment of the prior/current year expenses.

Bond
A certificate of debt issued by an entity, guaranteeing payment of the original investment, plus interest, by a specified future date.

Budget
An annual financial plan that identifies revenues, types and levels of services to be provided, and the amount of funds that can be spent. The City of Riverside's budget encompasses one fiscal year.

Budget Calendar
The schedule of key dates or milestones, which the city follows in the preparation and adoption of the budget.

Budget Message
A general discussion of the preliminary/adopted budget presented in writing as part of, or supplement to, the budget document. Explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the City Manager.

CalPERS
The California Public Employees Retirement System, which is the agency providing pension benefits to all city employees.

Capital Expenditures
Typically are expenditures related to major construction projects such as roads, buildings, and parks. These expenditures are typically capitalized and depreciated over time.

Capital Improvement Program
A multi-year financial plan containing proposed construction of physical assets, such as park, street, sewerage, cultural, and recreation facilities. This program has identified all projects, which are the responsibility of the City between the present to build out.

Capital Projects
Projects that purchase or construct capital assets. Typically a capital project encompasses a purchase of land and/or the construction of a building or facility.

Capital Outlay
Equipment (fixed assets) with a value of $5,000 or more (or $1,000 for electronic equipment) and an estimated useful life of more than one year, such as automobiles and office furniture, which appear in the Operating Budget.

Central Services Fund
A fund that provides services to all city departments and bills the various other funds for services rendered. Examples of Central Services Funds include Finance, Human Resources, and General Services.

Community Development Block Grants (CDBG)
Funds established to account for revenues from the federal government and expenditures as prescribed under the Community Development Block Grant program.

Comprehensive Annual Financial Report (CAFR)
Financial report organized by fund, which provides a balance sheet that compares assets with liabilities and fund balance. The CAFR is also an operating statement that compares revenues with expenditures.

Contingency
An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as federal mandates, shortfalls in revenue, and similar eventualities.

Council-Manager Form of Government
An organizational structure in which the Mayor and City Council appoint an independent City Manager to be the chief operating officer of a local government. In practice, a City Council sets policies and the city manager is responsible for implementing those policies effectively and efficiently.

Continuing Appropriations, or Carryovers
Funding approved in the current budget but not expended during a particular fiscal year. These appropriations are carried forward into the next fiscal year for their original intended purpose.

Cost Allocation
A method used to charge General Fund overhead costs to other funds, such as enterprise funds and internal service funds.

Debt Service
The payment of principal and interest on borrowed funds, such as bonds.

Department
An organizational unit comprised of programs or divisions. Examples include the Police Department, Library, and Human Resources Department.

Encumbrance
A legal obligation to expend funds for an expenditure that has not yet occurred.

Enterprise Fund
A fund type established to account for the total costs of selected governmental facilities and services that are operated similar to private enterprises.

Equipment Outlay
A category of expenditures that captures purchases of capital equipment, such as furniture, vehicles, large machinery, and other items.

Estimate
Represents the most recent estimate for current year revenue and expenditures. Estimates are based upon several months of actual expenditure and revenue experience and consider the impact of

Expenditure
The actual spending of funds set aside by appropriation for identified goods and services.

FBO
A fixed base operator, which is the location on an airport that services and provides fuel to private aircraft.

Fee
A general term used for any charge levied by government for providing a service or performing an activity.

Fines, Forfeitures, and Penalties
Revenue category that contains monies resulting from violations of various city and state laws, and from damage to city property.

Fiscal Year
A twelve-month period of time designated as the budget year. The City of Riverside's fiscal year is July 1 to June 30.

Full-Time Equivalent (FTE)
A position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part-time Typist Clerk working 20 hours per week would be equivalent to one-half of a full-time position, or 0.50 FTE.

Fund
A set of inter-related accounts to record revenues and expenditures associated with a specific purpose.

Fund Balance
The amount of financial resources in a given fund that are not restricted to fund existing commitments and are therefore available for any use permitted for the fund.

GANN Limit (Proposition 4)
Under this article of the California Constitution, the City must compute an annual appropriation limit that states a ceiling on the total amount of tax revenues the City can appropriate annually.

Generally Accepted Accounting Principles (GAAP)
Uniform minimum standards used by state and local governments for financial recording and reporting that have been established by the accounting profession through the Governmental Accounting Standards Board (GASB).

General Fund (101)
The primary fund used by the City for which revenues and expenditures are not legally restricted for use. Examples of departments operating within the General Fund include Fire, Police, and City Manager.

Governmental Accounting Standards Board (GASB)
The Governmental Accounting Standards Board (GASB) was organized in 1984 by the Financial Accounting Foundation (FAF) to establish standards of financial accounting and reporting for state and local governmental entities. Its standards guide the preparation of external financial reports of those entities.

Grant
Contributions of cash or other assets from another governmental agency or other organization to be used or expended for a specific purpose, activity or facility.

HUD
The United States Department of Housing and Urban Development.

Infrastructure
Facilities that support the daily life and growth of the City, for example, roads, water lines, and sewers.

Interfund Transfers
A transfer of funds between departments/ funds for specific purposes as approved by the appropriate authority.

Internal Service Funds
A fund for financing and accounting for a department's (or division's) work for other fund transfers.

Levy
To impose taxes, special assessments, or charges for the support of city activities.

Licenses and Permits
Revenue category that accounts for recovering costs associated with regulating business activity.

Mission Statement
A broad statement that describes the reason for existence of an organization or organizational unit, such as a department.

Non-Personnel Expenses
Expenditures related to professional services and supplies.

NPDES
The National Pollution Discharge Elimination System, which is a permitting process with which the City is required to comply to ensure that storm water runoff is not contaminated.

Objective
Describes an outcome to be accomplished in specific well defined and measurable terms and is achievable within a specific timeframe. Generally, departmental programs have objectives.

Ordinance
A formal legislative enactment by the governing board (City Council) of a municipality. If it is not in conflict with any higher form of law, an Ordinance has the full force and effect of law within the boundaries of the municipality to which it applies.

Operating Budget
The annual appropriation of funds for on-going program costs, which include salaries, benefits, maintenance, operation, and capital outlay items.

Performance Measures
Statistical measures, which are collected to show the impact of dollars, spent on city services.

PERS
The California Public Employees Retirement System, which is the agency providing pension benefits to all city employees.

Personnel Expenses
An expenditure category that captures expenses related to employee compensation, such as salaries and fringe benefits. Personnel expenses include salaries, pensions, retirement, special pay, and insurance for full-time and part-time employees of the City

Preliminary Budget
A balanced budget presented to the City Council by the City Manager. Any City Council changes to the preliminary Budget are incorporated into the final adopted budget.

Program
Represents major areas or support functions; defined as a service provided to citizens, other departments, or other agencies.

Request for Proposals
A written solicitation issued by a Using Agency which generally describes the Goods or Services sought to be Procured by the City, sets forth minimum standards and criteria for evaluating proposals submitted in response to it, generally describes the format and content of proposals to be submitted, provides for negotiation of terms and conditions of the Procurement Contract and may place emphasis on described factors other than price to be used in evaluating proposals.

Revenues
Funds received from the collection of taxes, fees, permits, licenses, interest, and grants during the fiscal year.

RORF
A Redevelopment Obligation Retirement Fund, which is a requirement of the legislation dissolving California Redevelopment Agencies. The assets and liabilities of each former Redevelopment Project Area are now housed in individual RORFs.

Routine Fund Balance Change
A routine fund balance change is one that occurs year-to-year due to the nature of the fund. For example, the City's Central Garage Fund routinely has fluctuations in available fund balance as a result of periodic acquisitions of vehicles. For those funds where changes greater than 10% are frequent, the specific reasons for the change are not discussed in the Annual Budget in detail.

Schedule
A summary of expenditures, revenues, positions, or other data that reflects funding sources and spending plans of the budget and capital improvement programs.

SEIU
The Service Employees International Union, which is the union representing the majority of the City's non-public safety and non-management employees.

SERAF
References the Supplemental Education Revenue Augmentation Fund, to which the City was required by the State to contribute various funds to assist in balancing the State budget. Certain Low and Moderate Income Housing Funds were loaned to make the payment, which will be repaid over several years.

Special Project
An account created for operating expenditures that relate to a specific project or program and should therefore be segregated from general expenditures in the Section housing the Special Project.

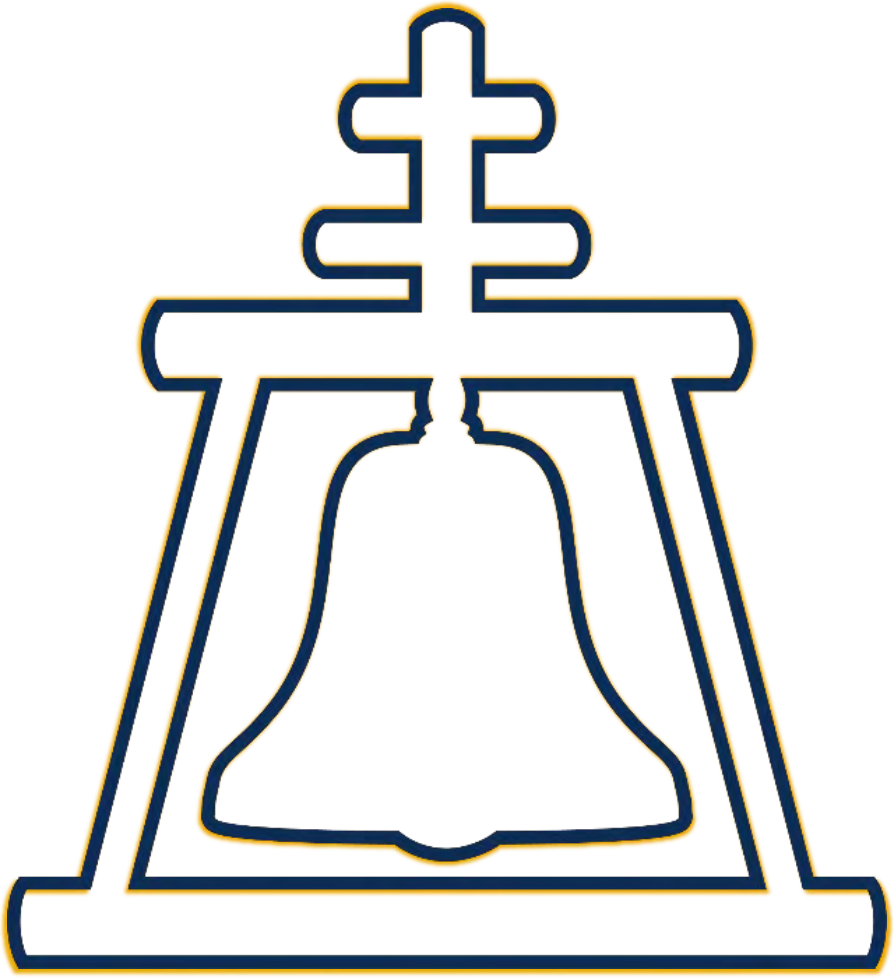
Special Revenue Funds
Revenues received that have specific purposes for which they are earmarked.

Transfers
Authorized exchanges of money, positions, or other resources between organizational units or funds.

Transient Occupancy Tax (TOT)
A tax that is levied on occupants of hotel and motel rooms in the City.

VLF
Vehicle license fees, which are collected by the State of California when vehicles are registered with the California Department of Motor Vehicles and distributed to various public agencies, including the City.

Appendices



APPENDIX A: QUARTERLY PERFORMANCE REPORT FISCAL YEAR 2017-18 - SECOND FISCAL QUARTER (OCTOBER – DECEMBER 2017)

QUARTERLY

PERFORMANCE REPORT

FISCAL YEAR 2017-2018

SECOND FISCAL QUARTER

OCTOBER - DECEMBER 2017

Mayor
Rusty Bailey

Ward 1
Mike Gardner

Ward 2
Andy Melendrez

Ward 3
Mike Soubirous

Ward 4
Chuck Conder

Ward 5
Chris Mac Arthur

Ward 6
Jim Perry

Ward 7
Steve Adams

City Manager
John A. Russo

City Attorney
Gary Geuss

City Clerk
Colleen Nicol

CITY OF RIVERSIDE

TABLE OF CONTENTS

CITY MANAGER'S MESSAGE 1
CITY STRATEGIC PRIORITIES 2
CITY ORGANIZATIONAL STRUCTURE 2
CITY VITAL INDICATORS 3
DEPARTMENTAL ACCOMPLISHMENTS 4
CITY ATTORNEY 6
- Riverside 2.1 Strategic Goals 6
- Performance Measures 6

CITY CLERK 7
- Riverside 2.1 Strategic Goals 7
- Performance Measures 7

CITY MANAGER'S OFFICE 8
- Riverside 2.1 Strategic Goals 8
- Performance Measures 9

COMMUNITY & ECONOMIC DEVELOPMENT 10
- Riverside 2.1 Strategic Goals 10
- Performance Measures 11

FINANCE 12
- Riverside 2.1 Strategic Goals 12
- Performance Measures 13

FIRE 14
- Riverside 2.1 Strategic Goals 14
- Performance Measures 15

GENERAL SERVICES 16
- Riverside 2.1 Strategic Goals 16
- Performance Measures 16

HUMAN RESOURCES 17
- Riverside 2.1 Strategic Goals 17

INNOVATION AND TECHNOLOGY 18
- Riverside 2.1 Strategic Goals 18
- Performance Measures 18

LIBRARY 19
- Riverside 2.1 Strategic Goals 19
- Performance Measures 19

MUSEUM 20
- Riverside 2.1 Strategic Goals 20

PARKS, RECREATION AND COMMUNITY SERVICES 21
- Riverside 2.1 Strategic Goals 21
- Performance Measures 21

POLICE 22
- Riverside 2.1 Strategic Goals 22
- Performance Measures 23

PUBLIC UTILITIES 24
- Riverside 2.1 Strategic Goals 24
- Performance Measures 25

PUBLIC WORKS 26
- Riverside 2.1 Strategic Goals 26
- Performance Measures 27

LIVE NATION 28
- Riverside 2.1 Strategic Goals 28
- Performance Measures 28

RAINCROSS HOSPITALITY GROUP 29
- Riverside 2.1 Strategic Goals 29

MEASURE Z STATUS 30

CITY MANAGER'S MESSAGE

Dear Riverside residents, employees, businesses and visitors –

Government transparency, taxpayer accountability and operational excellence continue to be priorities for the City of Riverside. Building on these priorities, we are pleased to present to you the City's Second Quarterly Performance Report for the fiscal quarter that began on October 1, 2017 and ended on December 31, 2017. The report reflects our continued progress toward achieving the Riverside 2.1 strategic goals approved by the City Council in June 2017, and utilizes the recently established Citywide performance indicators as measures of the City's operational and service excellence.

Following the publication of the City's first Quarterly Performance Report in November 2017, we have enhanced and streamlined the report's format and content based on your feedback. We hope you find this report informative and useful, and invite your continued input.

On behalf of the City's management team –

John Russo
City Manager

CITY STRATEGIC PRIORITIES

Approved by the City Council in February 2015; setting a foundation for the departments establishment of strategic goals and performance measures.

- ENHANCED CUSTOMER SERVICE AND IMPROVED QUALITY OF LIFE
- ECONOMIC DEVELOPMENT
- CITY TRANSPORTATION
- COMMUNITY SERVICES
- IMPROVE HOUSING DIVERSITY AND OPTIONS
- REDUCE TAXPAYER LIABILITY AND REDUCE COSTS WHENEVER POSSIBLE
- IMPROVE TEAMWORK AND COMMUNICATION

CITY ORGANIZATIONAL STRUCTURE

City Departments aligned along three disciplinary tracks to create synergies; results in smarter decision-making and innovation in service delivery.

ADMINISTRATION

STEWARDSHIP OF COMMUNITY & PUBLIC RESOURCES

- Administration
- Finance
- Human Resources
- General Services
- Innovation & Technology
- Organizational Performance & Accountability

PEOPLE

COMMUNITY SAFETY, ENRICHMENT & WELL-BEING

- Citizen Police Review Commission
- Fire
- Homeless Solutions
- Library
- Museum
- Police

PLACE

COMMUNITY INVESTMENT, SUSTAINABILITY & INFRASTRUCTURE

- Communications
- Community & Economic Development
- Parks, Recreation, & Community Services
- Public Utilities
- Public Works

CITY VITAL INDICATORS

Reflects the overall financial health and operational performance of the City.

City Manager's Office | Finance | Human Resources | Public Utilities

Department	Vital Indicator	Total	Q2 Actual
City Manager's Office	Average satisfaction with City services	Above 95%	93%
Finance	General Fund reserve level	Above 15%	23%
	Difference between year-end actual General Fund expenditures and approved biennial budgeted expenditures	Below 2%	1%
	Difference between year-end actual General Fund revenues and approved biennial budgeted revenues	Below 2%	1%
	General Fund pension cost percentage of total budget	Below 20%	13%
	General Fund pension cost per capita	Below $150	$126
	Enterprise Funds' pension costs per customer	Below $60	$58
	General Fund outstanding debt per capita	Below $1,250	$956
	Enterprise Funds' outstanding debt per customer	Below $4,500	$4,497
Human Resources	**Average time to fill civilian vacant positions**	Below 95 Days	75 Days
	Number of critical classifications for which eligible lists are available	Above 15 **Classifications**	Measured Annually
	Percentage of employees satisfied or very satisfied with citywide training program services	Above 90%	86%
	Percentage of employees satisfied or very satisfied with their jobs.	Above 90%	Measured Annually
Public Utilities	Utility Bond Credit Rating	AAA	Water AAA Electric AA-

DEPARTMENTAL ACCOMPLISHMENTS

Highlights of key departmental achievements during October – December 2017

CITY ATTORNEY

CLOSURE OF
5 MEDICAL MARIJUANA DISPENSARIES
(26 DISPENSARIES CLOSED IN LAST YEAR)

CITY CLERK

AVERAGE PUBLIC RECORD REQUEST COMPLETION
3.64 DAYS
(REDUCED BY 29% OR 1.51 DAYS OVER Q1)

COMMUNITY & ECONOMIC DEVELOPMENT

5TH ANNUAL INLAND EMPIRE ECONOMIC PARTNERSHIP
TURNING RED TAPE INTO RED CARPET AWARD

GROW RIVERSIDE
#1
SUSTAINABLE AND GREEN DEVELOPMENT

City of Riverside One Stop Shop
#2
BUSINESS RETENTION

CALIFORNIA AIR RESOURCES BOARD
GROUNDBREAKING
OCTOBER 27, 2017

FINANCE

FINANCIAL AUDIT
CLEAN BILL OF HEALTH
FOR SECOND CONSECUTIVE YEAR

FIRE

WILDLAND FIRE MUTUAL AID
ALL ASSIGNMENTS COMPLETED
DECEMBER 22, 2017

GENERAL SERVICES

$922,958
AIRPORT RUNWAY REHABILITATION

INNOVATION & TECHNOLOGY

RIVERSIDE RANKED #5
2017 DIGITAL CITIES SURVEY

MUNICIPAL SYSTEMS ASSOCIATION OF CALIFORNIA
EXCELLENCE IN IT PRACTICES AWARD

LIBRARY

202,842
DOOR COUNTS

57,435
COMPUTER USAGE HOURS

221,116
CIRCULATION

40,141
SERVICE QUESTIONS (REFERENCE, DIRECTIONAL AND TECHNICAL)

582
PROGRAMS
16,450
ATTENDEES

RENT
102
COMMUNITY ROOM RENTALS

MUSEUM

1,000+
ANNUAL VICTORIAN CHRISTMAS OPEN HOUSE ATTENDEES
HERITAGE HOUSE

NATURAL HISTORY
LIFE SCIENCES
COLLECTION
BEING MOVED TO
RUMSEY STORAGE FACILITY

PARKS, RECREATION AND COMMUNITY SERVICES

3,000
WINTER
WONDERLAND
ATTENDEES

USA SANCTIONED
BOXING SHOW

15
BOUTS

350+
PATRONS

POLICE

AIR SUPPORT

5,831 CALLS FOR SERVICE | **1,471** EXTRA PATROLS | **445** ASSISTED ARRESTS

2,790 INCIDENTS CLEARED WITHOUT NEED FOR GROUND UNITS | **84** INFRARED SEARCH FINDS

PUBLIC UTILITIES

4,000 FT
OF WATER LINE REPLACEMENT
COMPLETED
DOWNTOWN RIVERSIDE

JANET GOESKE
WATERWISE GARDEN
RIBBON CUTTING
NOVEMBER 29, 2017

15
COMMUNITY AND BUSINESS MEETINGS
HELD FOR THE PROPOSED ELECTRIC AND WATER RATE PLAN

PUBLIC WORKS

WOOD STREETS
HISTORICAL
MONUMENT
RESTORATION
COMPLETED

600 ROSE BUSHES REPLACED
VICTORIA AVENUE

C.U.R.E.
CLEAN UP RIVERSIDE'S ENVIRONMENT
OCTOBER 21, 2017

1,427
DROP-OFFS

251
TONS OF TRASH

PATRICIA BEATTY
ELEMENTARY

ROAD IMPROVEMENTS
To improve safety and reduce congestion

SMART CITY AWARD
Inland Empire Economic Partnership
Magnolia Ave / Market St
Fiber Optic Project

SUSTAINABLE AND GREEN
DEVELOPMENT AWARD
Inland Empire Economic Partnership
Fuel Cell Facility

CITY ATTORNEY

RIVERSIDE 2.1 STRATEGIC GOALS

Enhance the quality of life in the City through participation in the community livability program

2nd Quarter Status: 5 new marijuana dispensaries were closed; there are no dispensaries operating at the conclusion of this quarter.

Reduce outside counsel costs

2nd Quarter Status: Retained 6 out of 7 new lawsuits in-house this quarter; continuing to reduce the cost of outside litigation by handling more matters in house.

PERFORMANCE MEASURES

Percentage of total medical marijuana dispensaries closed
Maintain Above 75 %
Actual Performance: 100%

CITY CLERK

RIVERSIDE 2.1 STRATEGIC GOALS

Continue incremental automation of contracts/agreements	2nd Quarter Status: Exploring alternate software to improve the ease of preparation of agreements.
Automate Board/Commission application/appointment/ administration process	2nd Quarter Status: Automation software approved by City Council in January 2018.
Achieve and maintain prompt responses across all City departments for routine public records	2nd Quarter Status: Departments continue to improve and provide prompt responses to public records requests through the Riverside Records Portal with the average of 3.64 days to complete; this is below the state mandate of 10 days.
Grow and diversify Board/ Commission applicant pool	2nd Quarter Status: Recruitment video aired on Riverside TV and posted on City website; implementation of new software tool in Q3 will improve online application experience and customer service.

PERFORMANCE MEASURES

Number of days to fulfill routine public records requests
Maintain Below 6 Days
Actual Performance: 3.64 Days

RIVERSIDE 2.1 STRATEGIC GOALS

Develop a Biennial Report of City-wide accomplishments and efforts that have been achieved during the preceding two years	2nd Quarter Status: A Biennial Report highlighting citywide accomplishments in 2016 & 2017 was released in January 2018.
Establish an effective Grants Administration Program that provides tracking and management tools to City **departments, elected officials** and the public	2nd Quarter Status: Grants Administration guidelines have been revised to minimize levels of bureaucratic approvals necessary to apply for grants. Online quarterly reporting has been implemented and is available at RiversideCA.gov/opa/grants-info-reports.
Continue a biennial Quality of Life survey to obtain feedback from residents, businesses and customers regarding City services and activities, and community needs and priorities	2nd Quarter Status: Next Quality of Life survey is planned for the summer of 2018.
Develop performance measures to assess and track effectiveness and quality of City programs and services; regularly publish results	2nd Quarter Status: First quarterly performance report issued in November 2017; second report released in February 2018.
Conduct feasibility reviews of proposed community facilities analyzing demand, location, design, cost **estimates and financing alternatives** including grants and public-private partnerships	2nd Quarter Status: Reviews have been **completed and Measure Z funding identified** for the new Main Library, Police headquarters, Museum renovation/expansion and a **downtown parking garage. Site identified** and budget approved for the Main Library; locations for other facilities are being analyzed.
Strengthen external media communications with targeted outreach efforts to showcase the activities of the City	2nd Quarter Status: Relationships and coordination of messaging between Fire, Police **and the City Manager's Office continue to** grow; external strengthening in the LA media markets for The Cheech, Festival of Lights, and the Rose Parade; improved media presence on the City website.

Continue leading a Citywide customer service initiative that instills a culture of helpfulness throughout all departments and employees	2nd Quarter Status: Real time Happy or Not results are available for the public on the City website; 92.6% of all customers had a positive experience across all departments this quarter. Training for all departments continues; the BuildRiverside initiative is **underway to enhance customer service in the field.**
Grow our audience by developing a range of content that reaches a diverse audience through a variety of mediums with a focus on social, web, and email marketing	2nd Quarter Status: **Significant advancements** made in social media, as evidenced by increased engagement by the public; coverage of recent public safety events, The Cheech, and the Rose Parade Float resulted in positive social media impacts.
Maintain citywide calendar to strengthen and unify marketing efforts across the City and implement internal calendar option for highlighting initiatives from all departments	2nd Quarter Status: City calendar currently undergoing a redesign; increased utilization of existing calendar is currently underway; innovative strategies were utilized to create **a Festival of Lights-specific category in the** calendar that feeds to the website.
Develop video content for RiversideTV that is uniquely Riverside	2nd Quarter Status: RiversideTV improves its viewing program on an ongoing basis; increased focus on highlighting local points of interest, such as high school football playoff games and the Imperial Hardware time lapse video.
Coordinate legislative and intergovernmental efforts with key local agencies	2nd Quarter Status: Ongoing state and federal legislative advocacy efforts to advance City Council legislative priorities; working with regional partner agencies on the Western Riverside Homeless Collaborative.
Continue facilitating a culture of continuous improvement and innovation in the workplace through regular process improvement activities, rewarding innovative practices and regular review of department operations on a triennial basis	2nd Quarter Status: Proposals are being reviewed for external audits of General Services, Parks & Recreation and Public Works; audits will commence in March 2018. Innovation Lab concept is about to rollout to reward innovation internally and externally.

PERFORMANCE MEASURES

Customer satisfaction with City Hall concierge services
Maintain Above 80% Actual Performance: 94%

RIVERSIDE 2.1 STRATEGIC GOALS

Accomplish Successor Agency disposition	2nd Quarter Status: One Successor Agency property sold this quarter and four properties currently in escrow; 15 properties remain to be sold.
Build and grow local partnerships to support tech and entrepreneurship, stimulate local investment, sustain vital infrastructure, tell the unique Riverside story and focus on a place based economic development strategy	2nd Quarter Status: Researched and approved the Innovation District concept; beta tested Open Counter software; coordinated with **Finance to refine business license data** collection; conducted 8 business visits; attended the Kauffman Foundation Mayors Conference on Entrepreneurship and IE Hispanic Leadership Council Business & Technology Summit.
Develop the local food and agricultural economy	2nd Quarter Status: Community education meetings held for Citrus Greening; hired Grow Events Coordinator; attended Invest Health Conference on strategic use of grant funds for healthy cities programs; three grant applications submitted (CDFA Specialty Crop, CDFA Healthy Soils, FFAR Tipping Point).
Achieve consistency between General Plan land use designations and zoning map designations	2nd Quarter Status: Three land use concepts presented to the community in October for **the Northside Specific Plan; Housing Element** update adopted with rezoning & general plan amendments; 269 properties brought to consistency; RFQ for the General Plan Update & Rezoning was initiated for release in Q3 2018.
Achieve Housing Element compliance	2nd Quarter Status: 2014-2021 5th Cycle Housing Element & Rezoning Program adopted; 300 **properties identified for rezoning to meet City's** mandate; 269 properties rezoned; 2014-2021 mid-Cycle Housing Element will be initiated for adoption in Q3 2018.
Promote and maintain a safe and desirable living and working environment	2nd Quarter Status: Mobile computers ordered **for field staff to increase efficiency; participated** in monthly Ward Act Team (WAT) meetings and **handled cases of identified priorities; 84% of** complaints received were responded to within 5 days.

Create a more resilient Riverside	2nd Quarter Status: Kicked-off BuildRiverside **initiative to enhance customer service in the field.**
Integrate neighborhood based outreach	2nd Quarter Status: Resident leadership training workbook circulated for comments; Small Sparks awarded CDBG money for neighborhood projects; coordinated meetings and community outreach for the Rose Parade Float.
Enhance Festival of Lights (FOL)	2nd Quarter Status: 75,000 people attended Switch-On Ceremony and an overall record **attendance of over 700,000; reconfigured stages** and vendors; increased entertainment and artists; integrated Rose Parade initiative into vendor space and décor; Economic Impact Study in process.
Enhance the customer service experience through the One-Stop-Shop, uniform plan check, expedited after hours review, the Development **Review Committee, efficient** software applications and other Streamline Riverside initiatives	2nd Quarter Status: 95% positive customer **service rating; included Traffic Engineering in** Development Review Committee; upgraded e-plan Review software; 5% increase in afterhours review volume (100% completion rate).
Reduce homelessness by providing an array of housing options and programs based on community needs	2nd Quarter Status: Placed 22 homeless **households in a housing program; prequalified** an additional 37 households for rental assistance and two households for permanent supportive housing.

PERFORMANCE MEASURES

Percentage of Code Enforcement complaints responded to within 5 days
Increase Above 90%
Actual Performance: 84%

Number of homeless people placed in a housing program
Increase Above 60 People
Actual YTD Performance: 33 People

Number of businesses assisted through site selections, permitting assistance, resource referrals, and research
Increase Above 68 Businesses
Actual Performance: 56 Businesses

Percentage of standard plan checks completed on time by all participating One-Stop-Shop departments/divisions
Increase Above 90%
Actual Performance: 85%

Average customer satisfaction rating with department services
Maintain Above 80%
Actual Performance: 95%

RIVERSIDE 2.1 STRATEGIC GOALS

Streamline process to improve customer service and operations **efficiency in Risk Management**

2nd Quarter Status: Transition of Risk Management services in-house is underway; **two Risk Specialist positions filled and the Risk** Manager recruitment is underway.

Implement an effective and efficient contract management process applicable to all City procurement contracts and agreements

2nd Quarter Status: A contract management system has been implemented; currently includes 130 contracts; new contracts will be added upon execution.

Project, monitor and manage the City's major revenues and **expenditures and provide financial** indicators in order to provide a comprehensive view of the City's **financial health**

2nd Quarter Status: **Ongoing quarterly financial** reports presented to the Budget Engagement Commission and to City Council; 98% projection accuracy of revenues and expenditures to date.

Transform Business Tax administration to enhance customer service and improve compliance through proactive and business-friendly practices

2nd Quarter Status: Business information, education and engagement is ongoing, including an Amnesty program during January 1 - June 30, 2018.

Streamline Finance business processes to maximize revenue, realize cost savings and improve customer service

2nd Quarter Status: Organizational changes made to align Finance Department functions under "customer service" and "technical services"; improvements made to risk management processes; enhance customer service.

Ensure effective management of the City's investment portfolio with a goal of increasing returns on investment

2nd Quarter Status: Interest rates continued a gradual increase this quarter; reviewing investment options to capture increases in higher yielding investments with minimal long term risk.

Ensure a reliable financial system

2nd Quarter Status: Leading an upgrade of the **City's financial system IFAS, to be completed** in October 2018; completed training on core **financial and human resource modules for** key personnel; began review and prioritization of consultant recommendations for business process improvements.

PERFORMANCE MEASURES

Percent of businesses paying business tax on or before the expiration date
Maintain Above 85%
Actual Performance: 43.4%*

Annual investment rate of return
Maintain Above 0.75%
Actual Performance: 1.293%

*New Business Tax Amnesty Program launched January 2018, expected to increase number of businesses paying tax on or before expiration date

RIVERSIDE 2.1 STRATEGIC GOALS

Implement a comprehensive **fireworks education and** enforcement campaign	2nd Quarter Status: The Fireworks Enforcement Team worked with Riverside TV to create and **publish a fireworks commercial in English and** Spanish to educate the public on the dangers **involved with fireworks and to encourage the** public to celebrate responsibly. The campaign will launch in March 2018.
Ensure Fire inspections completed as planned	2nd Quarter Status: The Fire Prevention Division worked with IT and GIS to prepare the 2018 Annual Inspection List. Fire Prevention will **distribute assigned inspections to fire operations** and prevention personnel during spring 2018.
Implement Vehicle Replacement Program	2nd Quarter Status: The Fire Department has **submitted purchase orders to buy 16 fire apparatus. All vehicle specifications were** submitted to the approved vendors and the vehicles are currently being assembled. The department anticipates acceptance of all 16 vehicles during the fall of 2018.
Fire Department emergency response times	2nd Quarter Status: Fire staff sent a response time report to all operations personnel in October 2017; the Department's goal is to reduce "turnout **time" to under 2 minutes at all fire stations; the** actual turnout time for Q2 2018 is 2:04.
Implement Strategic Plan / Standards of Cover	2nd Quarter Status: A Battalion Chief was assigned as the lead person to ensure that the goals and objectives of the Fire Departments Strategic Plan are being accomplished.
Evaluate EMS Service delivery system	2nd Quarter Status: The Fire Department hosted a second meeting with AMR in December to discuss the current EMS delivery system as well as details surrounding our next contractual agreement. The current EMS contract with AMR expires June 2018.

Implement the Fire Department accreditation process	2nd Quarter Status: The Fire Department registered as an "Applicant Agency" with the Center for Public Safety Excellence. As an applicant agency the department has committed to becoming accredited within 18 months. The department is approximately 90% complete with its internal self evaluation.
Evaluate EMS Reporting System/ Mobile Data Computers (Technology)	2nd Quarter Status: The Fire Department anticipates purchasing new Mobile Data Computers in the fall of 2018; began inputting electronic patient care data into new Image Trend electronic EMS reporting system in Q2 2018; started working with Riverside County EMS to incorporate a continuous quality improvement (CQI) program that is data driven and will assist **with evaluating patient outcomes and first** responder performance.

PERFORMANCE MEASURES

Percent of vehicle fleet that meets the National
Standard (start phasing out apparatus over 15 years old)
Equals 100%
Actual Performance: 71%

GENERAL SERVICES

RIVERSIDE 2.1 STRATEGIC GOALS

Expand city's alternative fuel infrastructure to promote clean air	2nd Quarter Status: 3 new alternative fuel refuse trucks have been ordered; installed 4 electric vehicle charging stations at the Corporate Yard.
Improve cost effectiveness and **efficiency in the delivery of** departmental services	2nd Quarter Status: Selected a vendor for facility **work order pilot project to improve efficiencies;** phase one underway.
Implement a citywide facility maintenance, repair and construction program to maximize occupant safety and optimize facility condition	2nd Quarter Status: Awarded phase 1 design to rehabilitate the Main Library into the Cheech Marin Center of Chicano Art; completed initial design concept for Riverside Main Library. Measure Z funding allocated for City facility maintenance.
Become a general aviation airport destination for pilots and corporate tenants	2nd Quarter Status: Completed the rehabilitation of the runway; STEM Fair completed; hosted **annual fly-in; posted solicitations for Airport land** development and Uber type aircraft services.
Implement and maintain exceptional customer service	2nd Quarter Status: Customer satisfaction of 94% based on Happy or Not; internal customer **service surveys for fleet management and** building maintenance planned for February and March 2018.

PERFORMANCE MEASURES

Percentage of Work Orders that are preventive maintenance in nature

Maintain Above 40%

Actual Performance: 8%*

*In process of completing a facility condition assessment pilot for better informed preventative maintenance decisions.

HUMAN RESOURCES

RIVERSIDE 2.1 STRATEGIC GOALS

Create an effective framework for talent management that incorporates key Human Resources policies, programs, and processes	2nd Quarter Status: Updated a number of policies; launched an innovative leadership academy for emerging leaders; launching a citywide training program; efforts underway to enhance intern and volunteer programs.
Design and implement initiatives to enhance and maintain high job satisfaction among City employees	2nd Quarter Status: Successfully transitioned from Anthem Blue Cross to Blue Shield as one of the City's health providers with a 15% savings in premium rates from proposed Anthem rates.
Enhance employee recruitment and selection	2nd Quarter Status: The Recruitment and Selection Division has developed a survey to gauge satisfaction with the hiring and onboarding process; this survey will be distributed to hiring managers and new hires beginning January 2018.
Design and develop an innovative and collaborative training program	2nd Quarter Status: **The first phase of the Emerging** Leaders Academy has been rolled out; citywide training catalog created; monthly learning meetings are now being hosted for interns.
In collaboration with all City departments, develop an effective citywide succession plan	2nd Quarter Status: The Human Resources Department has created an Emerging Leaders Academy which is a talent pipeline for future vacancies; work is underway on a broader talent management system.

INNOVATION AND TECHNOLOGY

RIVERSIDE 2.1 STRATEGIC GOALS

Improve cybersecurity defenses to protect citywide infrastructure	2nd Quarter Status: Measure Z funding approved for cybersecurity; began implementation of the Security Information and Event Management (SIEM).
Create a Citywide Comprehensive Continuity of Operations Plan (COOP)	2nd Quarter Status: Departments trained on how to document their business priorities and mission critical systems in The HIVE system; a follow-up meeting will be held in January; upcoming training planned on how to document manual backup procedures, which can be used in the event of a business disruption.
Modernize citywide information systems and infrastructure to **improve efficiency and security**	2nd Quarter Status: GIS team worked with CEDD staff to identify areas with lower quality food sources within Riverside called "food deserts"; a tool for the spatial analysis of this data was created; data was provided to the fresh mobile produce companies to encourage them to deliver in these areas.
Expand government transparency efforts through technology and innovation	2nd Quarter Status: The Unsheltered Homeless Street Count and Survey Tool was converted to a GIS-based mobile app to collect annual homeless count data, which will be published on the City's Open Data portal. An Innovation Division was established to help introduce new **and creative solutions to improve efficiencies;** Innovation Lab currently in development.
Provide excellent customer service to internal City technology users	2nd Quarter Status: Created a new bookmark which was distributed to citywide departments describing the helpdesk phone number and email, hours of operations, how to contact the helpdesk, and under what circumstances should users call for after-hours support.

PERFORMANCE MEASURES

Satisfaction surveys sent upon service request closure -
Average percentage of "Excellent" ratings for overall satisfaction question
Maintain Above 90%
Actual Performance: 96.06 %

LIBRARY

RIVERSIDE 2.1 STRATEGIC GOALS

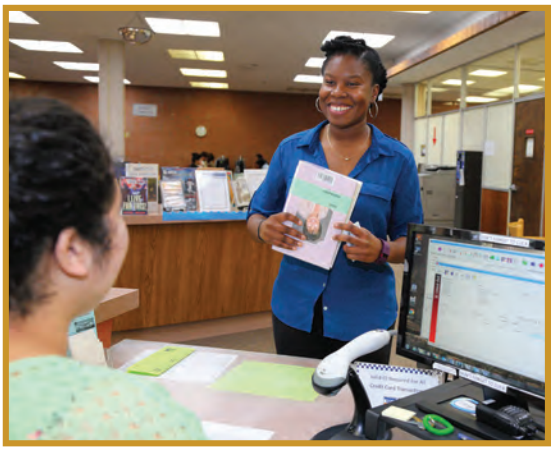
Implement and maintain superior customer service at all Library locations	2nd Quarter Status: Happy or Not reporting and online customer service surveys averaged an 85% "Very Positive" rating, a 3.66% increase from July 2017.
Increase customers' digital literacy levels	2nd Quarter Status: Provided computer classes and STEAM programing for children and teens to include LittleBits, Scratch coding, Osmos, Bloxels game design, and Minecraft; iPad and online surveys measuring the outcome of these programs will be implemented in February 2018.
Increase summer reading program participant outcomes	2nd Quarter Status: 2017 Summer reading programs held for youth to prevent learning loss and increase literacy during the summer months; paper and online surveys measuring the impact of these programs will be provided to participants at the conclusion of the Summer 2018 reading programs.

PERFORMANCE MEASURES

Percentage of customers noting an increase in
knowledge of and confidence in using digital resources
Maintain Above 80%
Actual Performance: TBD (Measured Annually)

Percentage of participants noting an increase in reading for pleasure
Maintain Above 80%
Actual Performance: 88%

Percentage of customers served ranking Library Department services above average
Maintain Above 80%
Actual Performance: 85%



RIVERSIDE 2.1 STRATEGIC GOALS

Expand and enhance strategic partnerships	2nd Quarter Status: Strategic partnership with Riverside Art Museum for exhibition, "Uncovering Ancient Mexico: The Mystery of Tlatilco," opening February 3, 2018 at the Riverside Art Museum.
Upgrade to Argus.net	2nd Quarter Status: Investigating more user-friendly and cost-effective alternatives to Argus collections management software; progress with Argus.net on hold until decision made.
Consolidate City historical archives	2nd Quarter Status: City Council approved Measure Z funds to construct a City Archive in new Main Library; a portion of the archives have already been physically transferred to the library.
Develop museum membership program	2nd Quarter Status: On July 11, 2017, City Council approved a 3-year closure of the museum. During this time, staff will engage with the Riverside community to reinvent the museum and plan for renovation and expansion of main museum; museum membership program will be developed while the museum is closed.
Create annual maintenance and project plans	2nd Quarter Status: Initial condition assessments of museum sites are in progress; results of these assessments will provide information to develop maintenance and project plans.
Secure re-accreditation	2nd Quarter Status: American Alliance of Museums tabled reaccreditation decisions due to collections stewardship issues; addressing most pressing stewardship issues by moving collections out of museum basement and performing structural **engineering assessment of Harada House; final report** is due April 2018.

RIVERSIDE 2.1 STRATEGIC GOALS

Consistently deliver outstanding customer service and value	2nd Quarter Status: **All benefited staff within the** Recreation and Community Services Divisions attended internal Performance Measures Workshops to brainstorm and set new goals and standards to deliver enhanced customer service during new and ongoing programming.
Provide a variety of recreation and community service programs and events that are in high demand	2nd Quarter Status: Bobby Bonds Park hosted their annual Fall Festival; Youth Opportunity Center celebrated their 10 Year Anniversary; Annual Art of Giving Gala fundraiser raised over $61,000 for RAA; Winter Wonderland was a success with over 3,000 residents.
Prolong the life and usefulness of facilities through timely completion of maintenance and repair work	2nd Quarter Status: Lincoln Park shade structure was completed. Replacement of plinths and backboards on bowling green #2 at Fairmount Park completed in December 2017.
Preserve, expand, and reclaim Park **property for public use and benefit**	2nd Quarter Status: 5-acres of regional park land was purchased and incorporated into Sycamore Canyon Wilderness Park with a $250,000 matching grant.
Provide a world class Park and Recreation system that is nationally ranked and recognized	2nd Quarter Status: Walk with Ease program recognized by the National Recreation and Park Association (NRPA); program was highlighted in NRPA's October Newsletter and the California Healthier Living Fall 2017 Issue.

PERFORMANCE MEASURES

Percent of customer responses with rating for overall customer service
Equals 80%
Actual Performance: 89.8%

Class or program offerings fill rate
Equals 80%
Actual Performance: 57.01%

RIVERSIDE 2.1 STRATEGIC GOALS

Increase staffing level for sworn personnel	2nd Quarter Status: Personnel staff has launched a recruitment campaign including social media announcements, job fairs, paid advertisements and **radio air time; 14 new officers have been hired.**
Find location, funding, and build replacement Police headquarters	2nd Quarter Status: The City has allocated $35M from Measure Z for the building of the new Police Headquarters.
Implement a body camera program	2nd Quarter Status: Completed initial phase of **camera implementation, which consisted of field** testing 22 Coban Body-Worn Cameras (BWC) along with related hardware/software; an additional 22 **BWCs were issued to uniformed Traffic personnel in** December 2017, totaling 44 body cameras in use.
Complete and publish a new 5-year strategic plan	2nd Quarter Status: Performance measures for the 5-year Strategic Plan have been developed to coincide with goals and objectives set forth in Riverside 2.1; publication of the Strategic Plan is anticipated for July 2018
Adopt best practices to combat crime and improve community livability	2nd Quarter Status: Purchased new record management system (RMS) and upgraded department technology.
Enhance customer service	2nd Quarter Status: Command staff reviewed call for **service and overtime data to more efficiently deploy** personnel; used data to assist with management of **overtime, budget and expenditures due to staffing shortages and deficiencies in response time.**

Ensure the development of future leaders	2nd Quarter Status: In-house supervisor training for newly promoted staff; supervisors with more than 2 years of supervision of staff attend the Sherman Block Supervisory Leadership Institute. Participated in PACE and Leadership Riverside.
Increase service to youth	2nd Quarter Status: Centralizing youth services under the Community Services Bureau; working with the community in partnership to raise program awareness and funding.

PERFORMANCE MEASURES

Number of additional net positions added to sworn force
Increase by 60 Officers Over 5 Years
Actual Performance: 14 Officers*

Annual youth participation in department related programs
Increase by 5%
Actual Performance: 5%

***FY 17/18 goal to hire 17 officers; 14 officers hired as of Q2**

RIVERSIDE 2.1 STRATEGIC GOALS

Renew, replace and modernize utility infrastructure to ensure reliability and resiliency

2nd Quarter Status: Completed 95% of Magnolia 4-12kV electric circuit conversions; Wood **Streets Phase 2 streetlight retrofit completed** in December 2017. Completed Arroyo Drive Water Main Replacement project in October 2017 and Magnolia & Ramona Drive Water Main Replacement project in December 2017.

Keep water and electricity prices affordable and comply with Fiscal Policy

2nd Quarter Status: Citywide community meetings were held in November/December 2017; based on feedback, staff revised the rate proposal which lowers the rate impact to customers by approximately 35% while maintaining adequate electric and water system reliability.

Meet internal sustainability goals and external compliance targets **related to efficient use of resources**

2nd Quarter Status: Met its mandated three-year 2014-2016 Renewable Portfolio Standard (RPS) procurement goal. In CY 2016, 27% of Riverside's retail sales were served using renewable energy.

Provide world-class customer-centered service

2nd Quarter Status: The Customer service Division expanded employee training with a focus on business processes and being service ready; supervisors conduct routine internal quality assurance by surveying random customer service calls and providing feedback to employees; the customer service payment center had a 92% satisfaction level, exceeding its goal of 90%.

Achieve excellence and continuous improvement in all aspects of operations

2nd Quarter Status: Achieved billing accuracy of 99.8% for 130,000 monthly bills. Successfully deployed the new, state-of-the-art land-mobile radio system in Electric and Water. Approximately 4 miles of water mains have been replaced, improving the water system operation and reliability.

Attain a high level of employee performance, safety and engagement

2nd Quarter Status: Safety Awareness employee event held in November. The Water Division has conducted 18 training courses for Public Utilities employees.

PERFORMANCE MEASURES

Overall customer satisfaction rating
Maintain Above 90%
Actual Performance: 92%

Average duration of an electric outage
Maintain Below 50 Minutes
Actual Performance: 10.12 Minutes

Percent of renewable energy sources in our power portfolio
Equals 27%
Actual Performance: 32.8%

OSHA incident rate per 100 FTEs
Decrease by 20%
Actual Performance:
Decreased by 22%

RIVERSIDE 2.1 STRATEGIC GOALS

Implement enhancements to the public parking program based on the **Public Parking Strategy findings over** the next two years	2nd Quarter Status: Safety measures including lighting, signage and cameras are planned, pending revenues from Parking Strategy rate **changes. Wayfinding measures including signs** for the Fox Theater were installed on Market Street and on either side of 6th Street; this project is now at 20% complete.
Improve mobility within the City to promote efforts that support walkability, bicycling, accessibility and congestion relief on the transportation system	2nd Quarter Status: Staff met with regional partners to recommend pedestrian gates at several rail crossing near schools to improve pedestrian safety; worked with the East Side Heal Zone and **Long Fellow Elementary School to secure Office of Traffic Safety (OTS) grant funds for the installation of speed feedback signs that benefit local** residential neighborhoods and schools.
Research opportunities that support development of recycled water and green power generation	2nd Quarter Status: Received a presentation from Consultant on possible bio-methane reuse at the Plant as part of staff's continued coordination with Public Utilities to draft a bio-methane reuse alternatives study for implementation at the Riverside Western Water Quality Control Plant.
Promote best practices, increase diversion and enhance customer service for refuse program	2nd Quarter Status: Ongoing staff training to address customer concerns and best practices; ongoing review of areas that could be converted to automated services.
Increase the City's Pavement Condition Index (PCI) through effective implementation of the new Pavement Management Program	2nd Quarter Status: Paving surveys are complete; a presentation is planned for the City Council in Q3 2018.

Continue focusing on providing high quality customer service by providing an initial response to all customers within one business day and achieving an average service **request closure rate of less than five** business days (except street trees)

2nd Quarter Status: Public Works continues to respond to all service requests within one business day and is currently closing 65% of service requests **within five business days; the nature of the work does not always allow for a five-day closure, though all** requests are being handled as quickly as possible.

Invest in the sustainability of Riverside's urban forest by improving the grid trimming cycle

2nd Quarter Status: Tree trimming contractor has started work on three new grids with a focus on **increasing the number of field workers within each grid to maximize efficiencies and reduce the trim** cycle from 8 years to 6 years.

PERFORMANCE MEASURES

Percent of customer concerns **closed within five business days**
Maintain Above 90%
Actual Performance: 65%

Percent of street tree service requests completed within 60 days
Maintain Above 90%
Actual Performance: 95%

Percent of pot holes filled within one business day from receiving notification
Maintain Above 95%
Actual Performance: 50%

LIVE NATION

RIVERSIDE 2.1 STRATEGIC GOALS

Increase revenue generation from Fox Performing Arts Center and Riverside Municipal Auditorium

2nd Quarter Status: The Fox Performing Arts Center held 33 shows and the RMA held 16 events/shows. Notable performances this quarter were: Evening with Dan Rather, Flogging Molly, Kidz Bop, Hip Hop Nutcracker and the beginning of the Broadway series.

PERFORMANCE MEASURES

Number of annual Broadway shows produced
Maintain Above 4 Shows
Actual YTD Performance:
2 Shows

Number of shows promoted in 17/18 at the Fox
Equals 80 Shows
Actual YTD Performance:
49 Shows

Number of events promoted in 17/18 at the Municipal Auditorium
Equals 70 Events
Actual YTD Performance:
32 Events

Number of culturally diverse programs offered at the Fox and RMA annually
Maintain Above 15 Programs
Actual YTD Performance:
17 Programs

Number of family/children's programming presented at the Fox and RMA
Maintain Above 9 Shows
Actual YTD Performance:
11 Shows

RIVERSIDE 2.1 STRATEGIC GOALS

Implement and maintain exceptional customer service at Riverside Convention Center	2nd Quarter Status: Customer service satisfaction was at 97%. for Q2.
Exceed annual budgeted operating revenue for Riverside Convention Center	2nd Quarter Status: Q2 revenues are above budget.
Increase economic impact from Convention Center operations	2nd Quarter Status: Focus on local employment; local vendor spending and revenue generation greater than budget.
Increase economic impact from Riverside Convention & Visitor's Bureau (RCVB) operations	2nd Quarter Status: Attended 7 tradeshows to generate Request for Proposal for Convention Center business and room night generation for local hotel supply; conducted Familiarization Tours **with 14 qualified meeting planners.**

MEASURE Z STATUS

Measure Z Funding Items	Measure	Target	Status
20% General Fund Reserve *(Financial Discipline/ Responsibility)*	General Fund Reserve level	FY 2017/18: 15% FYs 2018/19 - 2020/21: 20% (Also a part of city-wide program)	General Fund reserves are expected to meet 20% in FY 2017/18
Payoff of the Balloon $32 million Pension Obligation Bond *(Financial Discipline/ Responsibility)*	No measure required	No target required	Implemented May 2017
Funding for Workers Comp and General Liability *(Financial Discipline/ Responsibility)*	Reserve level in the combined Liability Fund	50% (In accordance with formal City policy)	Expect to meet 50% target by FY 2020/21
Measure Z Spending Contingency *(Financial Discipline/ Responsibility)*	No measure required	Finance will track contingency spending	Per Council action of 12/19/17, the contingency will be used for construction of Archives at the new Main Library
Additional Sworn Police Positions (*Public Safety)*	Number of sworn **officers added**	**Year 2: Add 17 Officers** **Year 3: Add 16 Officers** **Year 4: Add 14 Officers** **Year 5: Add 13 Officers** (Also a part of city-wide program)	**14 of 17 officers for Year** 2 hired; recruitment continues
Public Safety Non-Sworn Positions and Recruitment Costs *(Public Safety)*	Number of **positions filled** during the year	FY 2017/18: 12 positions	**Nine positions filled;** recruitment continues
Police Officer Lateral Hire Incentives and Recruitment Costs *(Public Safety)*	Fiscal year spending and number of bonuses awarded	No target required	Measure Z funding begins in FY 2018/19

Measure Z Funding Items	Measure	Target	Status
Additional Dispatchers *(Public Safety)*	Number of dispatchers added	Year 2: Add 3 Dispatchers Year 3: Add 2 Dispatchers Year 4: Add 2 Dispatchers Year 5: Add 2 Dispatchers	2 of 3 dispatchers hired; recruitment continues
Reinstatement of Fire Squad *(Public Safety)*	No measure required	No target required	Implemented December 2016
Reinstatement of Fire Captains – Training and Arson *(Public Safety)*	No measure required	No target required	Implemented July 2017
Reinstatement of Battalion Chief *(Public Safety)*	No measure required	No target required	Implemented July 2017
Revised Police Department Vehicle Replacement and Maintenance Plan *(Public Safety)*	Number of vehicles replaced	Target to be determined	Six vehicles purchased; six motorcycles and 10 vehicles in bid process; four vehicles pending purchase for a total of 26 vehicles
Refurbish Police Department Vehicle - Pilot Program *(Public Safety)*	Number of vehicles refurbished	Target to be determined	10 of 13 vehicles refurbished
Revised Fire Vehicle Replacement and Maintenance Plan *(Public Safety)*	Number of vehicles replaced	Target to be determined	16 vehicles ordered; arrival date between September and December 2018
Fleet Facility Capital Repairs Needed *(Public Safety)*	Project Status	No target required	City Council approved the bid for Fleet facility **modifications on 1/16/18.** Construction will begin in Q3 2018
Additional Fleet Mechanics for Police Department *(Public Safety)*	Number of mechanics added	Add 2 mechanics	The recruitment and hiring process is underway
Additional Fleet Mechanics for Fire Department *(Public Safety)*	Number of mechanics added	Add 2 mechanics	One of two mechanics hired; hiring process is underway for the second mechanic

Measure Z Funding Items	Measure	Target	Status
Funding Gap - Existing Services *(Critical Operating Needs)*	Measure Z Funding allocated to General Fund	No target required	Implemented July 2017
General Plan Update - Includes Zoning Code Changes *(Critical Operating Needs)*	Measure Z funding contributed to update and changes	Target to be determined	A Request for **Qualifications (RFQ) for** the General Plan Update & Rezoning is expected to be released in Q3 2018
Homeless Services *(Critical Operating Needs)*	Currently **undefined, to** be based on the types of services funded by Measure Z (e.g., housing units if housing services funded)	**Currently undefined, to** be based on the types of services funded by Measure Z (e.g., number of housing units provided if housing services funded)	The draft Housing First Strategy was released to the community on January 2, 2018 and will be presented to City Council on February 27, 2018 for adoption
Principal Analyst – **City Manager's Office** *(Critical Operating Needs)*	No measure required	No target required	Hired October 2017
Budget Engagement Commission Support *(Critical Operating Needs)*	No measure required	No target required	Implemented June 2017
New Downtown Main Library *(Facility Capital Needs)*	Status of Library project and funding	No target required	New Main Library project approved by City Council; staff is reviewing designs. Opening estimated Spring 2020
Eastside Library Site Selection *(Facility Capital Needs)*	Progress toward replacement site **identification**	No target required	Staff is researching site options for City Council's consideration
New Police Headquarters *(Facility Capital Needs)*	Project Status	No target required	In progress; site options being considered

Measure Z Funding Items	Measure	Target	Status
Museum Expansion and Rehabilitation *(Facility Capital Needs)*	Project Status	No target required	Planning phase; new Museum Director hired
Downtown Parking Garage *(Facility Capital Needs)*	Project Status	No target required	Early planning phase
Annual Deferred Maintenance (Existing Facilities) – Partial Funding *(Facility Capital Needs)*	Percentage of Need funded	Target to be determined	Various projects are underway including La Sierra Library reroof (bid in progress);Orange Police Station roof repairs (bid awarded); Fire Station #8 reroof (bid in progress)
Maximize Roads/ Streets (Pavement Condition Index) *(Quality of Life)*	Pavement Condition Index (PCI)	70 or higher PCI	**All field survey data** has been collected; consultant report anticipated February 2018
Tree Trimming *(Quality of Life)*	Tree trimming cycle	6-year tree trimming cycle	Tree contractor has started 3 separate grids; working with contractor to increase the number of personnel in each grid to **maximize efficiency**
Ward Action Team – Deputy City Attorney II **(City Attorney's Office)** *(Quality of Life)*	No measure required	No target required	Implemented June 2017
Ward Action Team – **City Manager's Office** *(Quality of Life)*	Recruitment progress	No target required	Position details being **defined; recruitment will** follow
Technology Improvements *(Technology)*	Status of projects funded by Measure Z	Target to be determined	Thirteen projects **identified;** implementation of a comprehensive Security Information and Event (SIEM) system is underway

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APPENDIX B: LIST OF ACRONYMS

Acronym	Definition
AD	Assessment District
AQMD	Air Quality Management District
BEP	Business Emergency Plan Program
CAD	Computer Aided Dispatch
CADME	Computer Aided Drafting Mapping and Engineering
CAFR	Comprehensive Annual Financial Report
CalPERS	California Public Employees Retirement System
CAP	Cost Allocation Plan
CDBG	Community Development Block Grant
CERT	Community Emergency Response Team
CFD	Community Financial District
CIP	Capital Improvement Program
COLA	Cost of Living Adjustment
COOP	Continuity of Operations Plan
CRIA	Community Revitalization and Investment Area
CUPA	Certified Unified Program Agency
CURE	Clean Up Riverside's Environment
DUI	Driving Under the Influence
EFID	Enhanced Infrastructure Financing Districts
ELT	Executive Leadership Training
EMS	Emergency Medical Services
EOC	Emergency Operations Center
EPA	Environmental Protection Agency
EV	Electric Vehicle
FBO	Fixed Base Operator
FTE	Full-Time Equivalent
FTZ	Foreign Trade Zone
FY	Fiscal Year
GASB	Government and Accounting Standards Board
GFOA	Government Finance Officers Association
GL	General Ledger
HdL	Hinderliter, de Llamas and Associates, Limited Liability Corporation
HOPWA	Housing Opportunities for Persons with Aids
ICF	Intelligent Community Forum
ICMA PM	International City/County Management Association - Public Management
IFAS	Integrated Financial Accounting System
IT	Innovation and Technology Department
MGO	Macias Gini and O'Connell Limited Liability Partnership
MOU	Memorandum of Understanding
NSP	Neighborhood Stabilization Program
PEG	Public Education Government
PERS	Public Employees' Retirement System

Acronym	Definition
PLC	Programmatic Logic Contorllers
PO	Purchase Order
POB	Pension Obligation Bond
PSEC	Public Safety Communication System
RCCD	Riverside Community College District
RDA	Redevelopment Agency
REMSA	Riverside County Emergency Management System Agency
RFP	Request for Proposal
RMC	Riverside Municipal Code
RMS	Records Management System
ROPS	Recognized Obligation Payment Schedule
RORF	Redevelopment Obligation Retirement Fund
RPTTF	Redevelopment Property Tax Trust Fund
RPU	Riverside Public Agency
RTA	Riverside Transit Agency
SCADA	Supervisory Control and Data Acquisition
SPL	Synergen (former company name)
SPOT	Single Points of Transit
TOT	Transient Occupancy Tax
UASI	Urban Area Security Initiative
UCR	University of California, Riverside
UUT	Utility Users Tax
VLF	Vehicle License Fee
VOIP	Voice Over Internet Protocol
WQCP	Water Quality Control Plant

APPENDIX C: CITY OF RIVERSIDE APPROPRIATION LIMIT CALCULATION

Appropriations Limit Base for 1978/79 $ 34,629,923

1978/79	Base Year	34,629,923
1979/80	Base Year x 1.1570	40,066,821
1980/81	Base Year x 1.3274	45,967,760
1981/82	Base Year x 1.4747	51,068,747
1982/83	Base Year x 1.5933	55,175,856
1983/84	Base Year x 1.6593	57,461,431
1984/85	Base Year x 1.7768	61,530,447
1985/86	Base Year x 1.8813	65,149,274
1986/87	Base Year x 2.1062	69,820,851
1987/88	Base Year x 2.1517	74,513,205
1988/89	Base Year x 2.3150	80,168,271
1989/90	Base Year x 2.4740	85,674,430
1990/91	Base Year x 2.6860	93,015,973
1991/92	Base Year x 2.9447	101,974,734
1992/93	Base Year x 3.0283	104,869,796
1993/94	Base Year x 3.1654	109,617,558
1994/95	Base Year x 3.2135	111,283,258
1995/96	Base Year x 3.4149	118,257,724
1996/97	Base Year x 3.5112	121,592,586
1997/98	Base Year x 3.6481	126,333,422
1998/99	Base Year x 3.9432	136,552,712
1999/00	Base Year x 4.1786	144,704,596
2000/01	Base Year x 4.4782	155,079,721
2001/02	Base Year x 4.9390	171,037,190
2002/03	Base Year x 4.9444	171,224,191
2003/04	Base Year x 5.1466	178,226,362
2004/05	Base Year x 5.3720	186,031,946
2005/06	Base Year x 5.8286	201,843,969
2006/07	Base Year x 6.1078	211,512,644
2007/08	Base Year x 6.3784	220,883,501
2008/09	Base Year x 6.7764	234,666,210
2009/10	Base Year x 6.9011	238,984,562
2010/11	Base Year x 6.8066	235,712,034
2011/12	Base Year x 7.0401	243,798,121
2012/13	Base Year x 7.3454	254,368,971
2013/14	Base Year x 7.8076	270,378,217
2014/15	Base Year x 7.8416	271,554,458
2015/16	Base Year x 8.2261	284,866,766
2016/17	Base Year x 8.8697	307,155,212
2017/18	Base Year x 9.2564	320,545,547
2018/19	To Be Published June 2018	
2019/20	To Be Published June 2019	

APPENDIX D: CITY OF RIVERSIDE PERMITTED APPROPRIATION GROWTH RATE

YEAR	COLA % CHANGE		FROM - TO POPULATION			A % CHANGE POPULATION	B % CHANGE ANNUAL	C % CHANGE CUMULATIVE
1979/80	10.17	(1)	156,067	-	163,908	5.02	15.7	32.74
1980/81	12.11	(2)	163,908	-	167,742	2.34	14.73	32.74
1981/82	9.12	(2)	167,742	-	170,770	1.81	11.1	47.47
1982/83	6.79	(1)	170,770	-	172,775	1.17	8.04	59.33
1983/84	2.35	(2)	172,775	-	175,793	1.75	4.14	65.93
1984/85	4.74	(1)	175,793	-	179,709	2.23	7.08	77.68
1985/86	3.74	(1)	179,709	-	183,419	2.06	5.88	88.13
1986/87	2.3	(1)	183,419	-	192,153	4.76	7.17	101.62
1987/88	3.04	(1)	192,153	-	199,021	3.57	6.72	115.17
1988/89	3.93	(1)	199,021	-	206,026	3.52	7.59	131.5
1989/90	4.98	(1)	206,026	-	209,728	1.8	6.87	147.4
1990/91	4.21	(1)	209,728	-	218,499	4.18	8.57	168.6
1991/92	4.14	(2)	218,499	-	230,016	5.27	9.63	194.47
1992/93	-0.64	(2)	230,016	-	238,061	3.5	2.84	202.83
1993/94	2.72	(2)	238,061	-	242,249	1.76	4.53	216.55
1994/95	0.71	(2)	242,249	-	244,191	0.8	1.52	221.35
1995/96	4.72	(2)	244,191	-	247,800	1.48	6.27	241.49
1996/97	4.67	(2)	247,800	-	243,421	-1.77	2.82	251.12
1997/98	4.67	(2)	243,421	-	241,630	-0.74	3.9	264.81
1998/99	4.15	(2)	241,630	-	250,799	3.79	8.09	294.32
1999/00	4.53	(2)	250,799	-	254,262	1.38	5.97	317.86
2000/01	4.91	(2)	254,262	-	259,738	2.15	7.17	347.82
2001/02	7.82	(2)	259,738	-	265,684	2.29	10.29	393.9
2002/03	-1.27	(2)	265,684	-	269,402	1.4	0.11	394.01
2003/04	2.31	(2)	269,402	-	274,100	1.74	4.08	398.09
2004/05	3.28	(2)	274,100	-	277,030	1.01	4.39	402.48
2005/06	5.26	(2)	277,030	-	285,537	3.07	8.5	410.98
2006/07	3.96	(2)	285,537	-	287,820	0.8	4.79	415.77
2007/08	4.42	(2)	287,820	-	291,398	1.24	4.43	537.84
2008/09	4.29	(2)	291,398	-	296,842	1.87	6.23	577.34
2009/10	0.62	(2)	296,842	-	300,430	1.21	1.84	590.11
2010/11	-2.54	(2)	300,430	-	304,051	1.2	0.45	580.66
2011/12	2.51	(2)	304,051	-	306,779	0.9	3.43	604.01
2012/13	3.77	(2)	306,779	-	308,452	0.55	4.34	634.54
2013/14	5.12	(2)	308,452	-	311,896	1.12	6.29	680.76
2014/15	-0.23	(2)	311,896	-	313,975	0.67	0.44	684.16

2015/16	3.82	(2)	313,975	-	317,248	1.04	4.9	722.6
2016/17	5.37	(2)	317,248	-	324,637	2.33	7.82	786.96
2017/18	3.69	(2)	324,637	-	326,733	0.65	4.36	825.63
2018/19	Not Available							
2019/20	Not Available							

(1) U.S. consumer price index
(2) California per capita personal income
(3) The State revised its methodology for accumulating population figures, excluding patients in mental institutions, Federal military bases and State and Federal prisoners.
A - Calculated as a change in the population noted above.
B - Calculated as a change in the appropriation limit from Appendix C
C - Calculated as a change in the current appropriation limit as compared to the base year limit from 1978/79.

APPENDIX E: CITY OF RIVERSIDE DETAILED PERSONNEL LIST BY DEPARTMENT AND SECTION

The Personnel Detail is updated to reflect City Council actions that have taken place since the adoption of the Mid-Cycle update of the previous Biennial Budget as well as any changes proposed by the City Manager through the budget development process.
All positions that are to be deleted in the proposed 2018-20 Biennial budget are vacant unless otherwise noted.

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

	FULL TIME EQUIVALENT		
	Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Personnel Summary			
DEPARTMENT TOTAL PERSONNEL			
City Council	14.00	14.00	14.00
Community & Economic Development Department	116.75	125.75	125.75
Finance Department	60.00	60.00	60.00
Fire Department	247.00	247.00	247.00
General Services Department	76.25	78.00	78.00
Human Resources Department	31.00	39.00	39.00
Innovation and Technology Department	58.25	59.25	59.25
Museum	20.50	13.50	13.50
Office of the City Attorney	35.00	34.00	34.00
Office of the City Clerk	10.00	10.00	10.00
Office of the City Manager	24.55	32.55	32.55
Office of the Mayor	7.25	7.25	7.25
Parks, Recreation, and Community Services Department	205.73	207.73	207.73
Police Department	549.00	559.80	575.80
Public Works Department	332.00	330.00	330.00
Riverside Public Library	61.75	60.00	60.00
Riverside Public Utilities	655.90	641.90	641.90
TOTAL DEPARTMENT POSITIONS (ALL FUNDING SOURCES)	2,504.93	2,519.73	2,535.73
Departments (Operating Budget)			
City Council	14.00	14.00	14.00
Community & Economic Development Department	112.75	120.75	120.75
Finance Department	60.00	60.00	60.00
Fire Department	239.00	233.00	233.00
General Services Department	72.25	74.00	74.00
Human Resources Department	30.00	38.00	38.00
Innovation and Technology Department	58.25	58.25	58.25
Museum	20.50	13.50	13.50
Office of the City Attorney	34.00	32.00	32.00
Office of the City Clerk	10.00	10.00	10.00
Office of the City Manager	22.55	30.55	30.55
Office of the Mayor	7.25	7.25	7.25
Parks, Recreation, and Community Services Department	196.73	200.73	200.73
Police Department	512.00	505.80	505.80
Public Works Department	332.00	330.00	330.00
Riverside Public Library	61.75	60.00	60.00
Riverside Public Utilities	655.90	641.90	641.90
Non-Measure Z Funded Department Subtotal	2,438.93	2,429.73	2,429.73

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

	FULL TIME EQUIVALENT		
	Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Departments (Funded by Measure Z)			
Fire Department	3.00	9.00	9.00
General Services Department	4.00	4.00	4.00
Human Resources Department	1.00	1.00	1.00
Innovation and Technology Department	-	1.00	1.00
Office of the City Attorney	1.00	2.00	2.00
Office of the City Manager	2.00	2.00	2.00
Police Department	31.00	48.00	64.00
Measure Z Funded Department Subtotal	42.00	67.00	83.00
Departments (Grant Funded)			
Community & Economic Development Department	4.00	5.00	5.00
Fire Department	5.00	5.00	5.00
Parks, Recreation, and Community Services Department	9.00	7.00	7.00
Police Department	6.00	6.00	6.00
Public Works Department	-	-	-
Grant Funded Department Subtotal	24.00	23.00	23.00

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

City Council

City Council

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Full Time						
0200000	0357	F	Council Assistant (NC)	7.00	7.00	7.00
0200000	9810	F	Mayor Pro Tem	1.00	1.00	1.00
0200000	9820	F	Council Member	6.00	6.00	6.00
			Total	14.00	14.00	14.00
			Department Total	14.00	14.00	14.00

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

Community & Economic Development Department

Community & Economic Development Department / Administration

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Full Time						
2800001	0353	F	Senior Administrative Assistant	1.00	1.00	1.00
2800001	0450	F	Senior Accounting Technician	2.00	2.00	2.00
2800001	7976	F	Community Development Director	1.00	1.00	1.00
2800001	8152	F	Deputy Community Development Director	1.00	1.00	1.00
2800001	8440	F	Management Analyst	1.00	1.00	1.00
2800001	8450	F	Senior Management Analyst	1.00	1.00	1.00
2800001	9580	F	Community Development Fiscal Manager	1.00	1.00	1.00
			Total	8.00	8.00	8.00

Community & Economic Development Department / RDA Successor Agency

Full Time						
2805000	8110	F	Project Assistant	1.00	1.00	1.00
2805000	8131	F	Project Manager	2.00	-	-
2805000	8132	F	Senior Project Manager	-	2.00	2.00
			Total	3.00	3.00	3.00

Community & Economic Development Department / Planning

Full Time						
2810000	0082	F	Senior Office Specialist	2.00	2.00	2.00
2810000	0353	F	Senior Administrative Assistant	1.00	-	-
2810000	7801	F	Senior Graphics Technician	1.00	-	-
2810000	7831	F	Planning Technician	3.00	4.00	4.00
2810000	7910	F	Associate Planner	8.00	9.00	9.00
2810000	7920	F	City Historic Preservation Officer	-	1.00	1.00
2810000	7930	F	Senior Planner	4.00	4.00	4.00
2810000	7950	F	Principal Planner	3.00	3.00	3.00
2810000	7966	F	City Planner (NC)	1.00	1.00	1.00
2810000	9261	F	Business Systems Support Analyst (C)	1.00	-	-
2810000	8110	F	Project Assistant	-	1.00	1.00
2810000	9256	F	Business Systems Support Manager	-	1.00	1.00
			Subtotal	24.00	26.00	26.00
Part Time						
2810000	9510	N	Administrative Intern	-	-	-
			Subtotal	-	-	-
			Total	24.00	26.00	26.00

Community & Economic Development Department / Planning - Historic Preservation

Full Time						
2810250	0082	F	Senior Office Specialist	1.00	1.00	1.00
2810250	7910	F	Associate Planner	1.00	-	-
2810250	7920	F	City Historic Preservation Officer	1.00	1.00	1.00
2810250	7930	F	Senior Planner	2.00	1.00	1.00
2810250	8110	F	Project Assistant	1.00	1.00	1.00
			Total	6.00	4.00	4.00

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Community & Economic Development Department / Economic Development						
Full Time						
2815000	8125	F	Project Coordinator	4.00	4.00	4.00
2815000	8155	F	Economic Development Manager	1.00	1.00	1.00
			Subtotal	5.00	5.00	5.00
Part Time						
2815000	9510	N	Administrative Intern	1.00	1.00	1.00
			Subtotal	1.00	1.00	1.00
			Total	6.00	6.00	6.00
Community & Economic Development Department / Arts and Cultural Affairs						
Full Time						
2815100	8110	F	Project Assistant	-	2.00	2.00
2815100	8125	F	Project Coordinator	-	3.00	3.00
2815100	8136	F	Arts and Culture Manager	-	1.00	1.00
			Total	-	6.00	6.00
Community & Economic Development Department / Building and Safety						
Full Time						
2825000	0910	F	Development Services Representative II	2.00	1.00	1.00
2825000	6950	F	Plans Examiner	2.00	2.00	2.00
2825000	6955	F	Building Permit Technician	4.00	5.00	5.00
2825000	7200	F	Senior Plan Check Engineer	2.00	2.00	2.00
2825000	7201	F	Senior Plans Examiner	1.00	1.00	1.00
2825000	7490	F	Building Inspector II	7.00	7.00	7.00
2825000	7510	F	Senior Building Inspector	1.00	1.00	1.00
2825000	7530	F	Building / Housing Inspection Supervisor	1.00	1.00	1.00
2825000	7551	F	Assistant Building Official	1.00	1.00	1.00
2825000	7552	F	Building Official (NC)	1.00	1.00	1.00
			Total	22.00	22.00	22.00
Community & Economic Development Department / Code Enforcement						
Full Time						
2840000	0082	F	Senior Office Specialist	4.00	3.00	3.00
2840000	0345	F	Administrative Assistant	-	1.00	1.00
2840000	7450	F	Code Enforcement Officer II	13.00	13.00	13.00
2840000	7460	F	Senior Code Enforcement Officer	4.00	4.00	4.00
2840000	7540	F	Code Enforcement Manager	1.00	1.00	1.00
			Subtotal	22.00	22.00	22.00
Part Time						
2840000	2935	N	General Service Worker (RESET)	2.00	2.00	2.00
			Subtotal	2.00	2.00	2.00
			Total	24.00	24.00	24.00

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

			FULL TIME EQUIVALENT		
			Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Community & Economic Development Department / Property Services					
Full Time					
2845000	8757 F	Lead Outreach Worker (C)	1.00	-	-
2845000	8800 F	Real Property Assistant	-	1.00	1.00
2845000	8810 F	Real Property Agent	2.00	3.00	3.00
2845000	8831 F	Real Property Services Manager	1.00	1.00	1.00
		Subtotal	4.00	5.00	5.00
Part Time					
2845000	8810 T	Real Property Agent	0.75	0.75	0.75
		Subtotal	0.75	0.75	0.75
		Total	4.75	5.75	5.75
Community & Economic Development Department / Housing					
Full Time					
2855000	8110 F	Project Assistant	1.00	1.00	1.00
2855000	8125 F	Project Coordinator	1.00	1.00	1.00
2855000	8131 F	Project Manager	1.00	1.00	1.00
2855000	8756 F	Outreach Worker (C)	1.00	1.00	1.00
		Total	4.00	4.00	4.00
Community & Economic Development Department / Outreach Homeless Services					
Full Time					
2855310	8756 F	Outreach Worker (C)	3.00	3.00	3.00
2855310	8757 F	Lead Outreach Worker (C)	-	1.00	1.00
		Total	3.00	4.00	4.00
Community & Economic Development Department / Housing Authority					
Full Time					
2875000	0084 F	Senior Office Specialist	2.00	2.00	2.00
2875000	8110 F	Project Assistant	2.00	2.00	2.00
2875000	8125 F	Project Coordinator	1.00	1.00	1.00
2875000	8131 F	Project Manager	2.00	2.00	2.00
2875000	8165 F	Housing Authority Manager	1.00	1.00	1.00
		Total	8.00	8.00	8.00
		Department Subtotal	112.75	120.75	120.75
Grant Funded					
2870000	8125 F	Project Coordinator	2.00	2.00	2.00
2855310	8756 F	Outreach Worker (C)	2.00	3.00	3.00
		Total	4.00	5.00	5.00
		Grant Funded Subtotal	4.00	5.00	5.00
		Department Grand Total	116.75	125.75	125.75

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

Finance Department

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Finance / Administration						
Full Time						
2300000	0086	F	Senior Office Specialist (C)	1.00	-	-
2300000	0353	F	Senior Administrative Assistant	-	1.00	1.00
2300000	8326	F	Assistant Chief Financial Officer (NC)	1.00	1.00	1.00
2300000	8326	F	Controller / Deputy Treasurer	-	1.00	1.00
2300000	8330	F	Chief Financial Officer / City Treasurer	1.00	1.00	1.00
2310000	8460	F	Principal Management Analyst	2.00	-	-
			Subtotal	5.00	4.00	4.00
Part Time						
2305000	8460	H	Principal Management Analyst	-	-	-
2300000	9510	N	Administrative Intern	0.50	-	-
			Subtotal	0.50	-	-
			Total	5.50	4.00	4.00
Finance / Debt and Treasury						
Full Time						
0230200	0471	F	Treasury Supervisor	-	1.00	1.00
0230200	0500	F	Revenue Representative	-	3.00	3.00
0230200	0520	F	Revenue Specialist	-	1.00	1.00
0230200	8335	F	Manager of Debt and Treasury	-	1.00	1.00
0230200	8440	F	Financial Analyst	-	2.00	2.00
0230200	8450	F	Senior Financial Analyst		1.00	1.00
0230200	8460	F	Principal Management Analyst	-	1.00	1.00
			Total	-	10.00	10.00
Finance /Financial Systems						
Full Time						
2302000	9256	F	Business Systems Support Manager (NC)	1.00	-	-
2302000	9262	F	Business Systems Support Technician	1.00	-	-
			Total	2.00	-	-
Finance / Business Tax						
Full Time						
2304000	0520	F	Revenue Specialist	1.00	1.00	1.00
2304000	0581	F	Senior Business Tax Representative	3.00	3.00	3.00
2304000	0583	F	Business Tax Representative II	3.00	1.00	1.00
2304000	0582	F	Business Tax Representative I	-	2.00	2.00
2304000	0585	F	Business Tax Inspector	2.00	2.00	2.00
2304000	0876	F	Business Tax / Collections Supervisor	1.00	1.00	1.00
			Subtotal	10.00	10.00	10.00
Part Time						
2304000	0585	H	Business Tax Inspector	0.50	-	-
			Subtotal	0.50	-	-
			Total	10.50	10.00	10.00
Finance / Accounting						
Full Time						

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
2305000	0410	F	Account Clerk II	2.00	2.00	2.00
2305000	0420	F	Account Clerk II (P)	1.00	2.00	2.00
2305000	0450	F	Senior Accounting Technician	1.00	1.00	1.00
2305000	0460	F	Accounting Technician	3.00	3.00	3.00
2305000	0465	F	Accounting Technician (P)	1.00	1.00	1.00
2305000	0471	F	Treasury Supervisor	1.00	-	-
2305000	0490	F	Accounts Payable Supervisor	1.00	1.00	1.00
2305000	0500	F	Revenue Representative	4.00	-	-
2305000	0501	F	Revenue Representative	1.00	-	-
2305000	0521	F	Revenue Specialist	1.00	-	-
2305000	0570	F	Collection Representative II	1.00	1.00	1.00
2305000	8260	F	Accountant II	2.00	1.00	1.00
2305000	8270	F	Accountant II (PR)	1.00	1.00	1.00
2305000	8280	F	Senior Accountant	3.00	2.00	2.00
2305000	8290	F	Principal Accountant	1.00	1.00	1.00
2305000	8321	F	Assistant Controller	1.00	1.00	1.00
2305000	8321	F	Senior Financial Analyst	-	1.00	1.00
2305000	8460	F	Principal Management Analyst	1.00	-	-
			Total	26.00	18.00	18.00

Finance / Budget and Revenue

Full Time

2310000	8335	F	Budget and Revenue Manager (NC)	1.00	1.00	1.00
2310000	8460	F	Principal Management Analyst	2.00	2.00	2.00
2310000	8450	F	Senior Management Analyst	1.00	1.00	1.00
2310000	8440	F	Management Analyst	1.00	1.00	1.00
			Total	5.00	5.00	5.00

Finance / Purchasing

Full Time

2315000	0024	F	Office Specialist	-	-	-
2315000	0086	F	Senior Office Specialist (C)	1.00	1.00	1.00
2315000	1230	F	Procurement & Contract Specialist	3.00	3.00	3.00
2315000	1250	F	Senior Procurement & Contract Specialist	1.00	2.00	2.00
2315000	8676	F	Purchasing Manager (NC)	1.00	1.00	1.00
2315000	9530	F	Administrative Analyst	-	1.00	1.00
			Total	6.00	8.00	8.00

Finance / Risk Management

Full Time

2320000	0086	F	Senior Office Specialist (C)	1.00	1.00	1.00
2320000	8665	F	Risk Management Specialist	2.00	3.00	3.00
2320000	N/A	F	Claims Investivator	1.00	-	-
2320000	8671	F	Risk Manager (NC)	1.00	1.00	1.00
			Total	5.00	5.00	5.00
			Department Total	60.00	60.00	60.00

Fire Department

Fire Department / Administration

Full Time

3500000	0082	F	Senior Office Specialist	1.00	1.00	1.00
3500000	0353	F	Senior Administrative Assistant	1.00	1.00	1.00

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
3500000	0410	F	Account Clerk II	1.00	1.00	1.00
3500000	0430	F	Senior Account Clerk	1.00	1.00	1.00
3500000	2125	F	Fire Battalion Chief (D)	2.00	2.00	2.00
3500000	2170	F	Fire Chief	1.00	1.00	1.00
3500000	9530	F	Administrative Analyst	1.00	-	-
3500000	9571	F	Administrative Services Manager (NC)	1.00	1.00	1.00
3500000	8450	F	Senior Management Analyst	-	1.00	1.00
			Total	9.00	9.00	9.00

Fire Department / Prevention

Full Time

3505000	0082	F	Senior Office Specialist	1.00	1.00	1.00
3505000	0345	F	Administrative Assistant	1.00	1.00	1.00
3505000	2125	F	Fire Battalion Chief (D)	1.00	1.00	1.00
3505000	2135	F	Deputy Fire Marshal	1.00	1.00	1.00
3505000	7197	F	Fire Plan Check Engineer	2.00	2.00	2.00
3505000	7760	F	Fire Safety Inspector II	6.00	6.00	6.00
3505000	7780	F	Senior Fire Safety Inspector	1.00	1.00	1.00
			Total	13.00	13.00	13.00

Fire Department / Operations

Full Time

3510000	2040	F	Firefighter (S)* - Paramedic	51.00	49.00	49.00
3510000	2040	F	Firefighter (S)	51.00	47.00	47.00
3510000	2070	F	Fire Engineer	51.00	51.00	51.00
3510000	2090	F	Fire Captain (S)	51.00	51.00	51.00
3510000	2120	F	Fire Battalion Chief (S)	6.00	6.00	6.00
3510000	9325	F	Emergency Medical Services Coordinator	1.00	1.00	1.00
			Total	211.00	205.00	205.00

Fire Department / Special Services

Full Time

3515000	0082	F	Senior Office Specialist	1.00	1.00	1.00
3515000	2580	F	Emergency Services Coordinator	1.00	1.00	1.00
3515000	2585	F	Emergency Services Administrator (NC)	1.00	1.00	1.00
			Total	3.00	3.00	3.00

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

			FULL TIME EQUIVALENT		
			Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Fire Department / Training					
Full Time					
3520000	0082 F	Senior Office Specialist	1.00	1.00	1.00
3520000	2100 F	Fire Captain (D)	1.00	1.00	1.00
3520000	7750 F	Fire Safety Inspector I	1.00	1.00	1.00
		Total	3.00	3.00	3.00
		Department Subtotal	239.00	233.00	233.00
Measure Z Funded: Fire Department / Operations					
Full Time					
3510009	2100 F	Fire Captain (D)	1.00	1.00	1.00
3510009	2040 F	Firefighters (S)	-	6.00	6.00
		Total	1.00	7.00	7.00
Measure Z Funded: Fire Department / Training					
Full Time					
3520009	2100 F	Fire Captain (D)	1.00	1.00	1.00
3520009	2125 F	Fire Battalion Chief (D)	1.00	1.00	1.00
		Total	2.00	2.00	2.00
		Measure Z Funded Subtotal	3.00	9.00	9.00
Grant Funded					
3510000	1130 F	Inventory Control Specialist	1.00	1.00	1.00
3510000	2100 F	Fire Captain (D)	2.00	2.00	2.00
3510000	2125 F	Fire Battalion Chief (D)	1.00	1.00	1.00
3510000	6580 F	Instructor	1.00	1.00	1.00
		Total	5.00	5.00	5.00
		Grant Funded Subtotal	5.00	5.00	5.00
		Department Grand Total	247.00	247.00	247.00

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

General Services Department

General Services Department / Administration

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Full Time						
2200000	4540	F	General Services Director	1.00	1.00	1.00
2200000	4541	F	Assistant General Services Director (NC)	1.00	-	-
2200000	8110	F	Project Assistant	1.00	1.00	1.00
2200000	8440	F	Management Analyst	1.00	-	-
2200000	9530	F	Administrative Analyst	1.00	1.00	1.00
2200000	4539	F	Deputy General Services Director (NC)	1.00	1.00	1.00
			Total	6.00	4.00	4.00

General Services Department / Property Management

Full Time						
2205000	8810	F	Real Property Agent	1.00	1.00	1.00
			Total	1.00	1.00	1.00

General Services Department / Building Maintenance

Full Time						
2210000	0024	F	Office Specialist	1.00	1.00	1.00
2210000	2880	F	Senior Custodian	1.00	1.00	1.00
2210000	2291	F	Maintenance Worker I	-	2.00	2.00
2210000	2930	F	General Services Worker	1.00	2.00	2.00
2210000	4344	F	Building Maintenance Crew Leader	1.00	1.00	1.00
2210000	4341	F	Building Maintenance Specialist	4.00	4.00	4.00
2210000	4372	F	Maintenance Electrician	1.00	1.00	1.00
2210000	4440	F	Air Conditioning Technician	2.00	2.00	2.00
2210000	4510	F	Building Services Supervisor	1.00	1.00	1.00
2210000	6986	F	Building Services Project Manager	3.00	3.00	3.00
			Subtotal	15.00	18.00	18.00
Part Time						
2210000	9982	N	General Service Worker (REG)	0.25	-	-
			Subtotal	0.25	-	-
			Total	15.25	18.00	18.00

General Services Department / Central Garage

Full Time						
2215000	5291	F	Equipment Service Worker	5.00	5.00	5.00
2215000	5311	F	Tire Maintenance Specialist	1.00	1.00	1.00
2215000	5330	F	Mechanic	7.00	8.00	8.00
2215000	5340	F	Senior Mechanic	6.00	7.00	7.00
2215000	5342	F	Senior Mechanic Specialist	2.00	2.00	2.00
2215000	5345	F	Fire Mechanic	2.00	2.00	2.00
2215000	5360	F	Fleet Management Supervisor	3.00	3.00	3.00
2215000	5370	F	Fleet Management Service Writer	1.00	1.00	1.00
2215000	5391	F	Fleet Operations Manager	1.00	1.00	1.00
2215000	5395	F	General Services Operations Superintendent	1.00	1.00	1.00

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
2215000	5550	F	Metal Shop Technician	1.00	1.00	1.00
2215000	5640	F	Police Fleet Maintenance Coordinator	-	1.00	1.00
			Total	30.00	33.00	33.00
General Services Department / Auto Stores						
Full Time						
2215100	1131	F	Inventory Control Specialist (T)	2.00	2.00	2.00
2215100	2920	F	General Service Worker	1.00	1.00	1.00
2215100	8440	F	Management Analyst	-	1.00	1.00
2215100	2980	F	Fuel Truck Operator and Attendant	1.00	-	-
2215100	5350	F	Fleet Management Technician	1.00	-	-
			Total	5.00	4.00	4.00
General Services Department / Motor Pool						
Full Time						
2215200	0082	F	Senior Office Specialist	1.00	1.00	1.00
2215200	0450	F	Senior Account Technician	1.00	1.00	1.00
			Total	2.00	2.00	2.00
General Services Department / Publishing Services						
Full Time						
2230000	1760	F	Offset Duplicating Equipment Operator II	3.00	3.00	3.00
			Total	3.00	3.00	3.00
General Services Department / Capital Projects						
Full Time						
2240000	8131	F	Project Manager (NC)	3.00	2.00	2.00
			Total	3.00	2.00	2.00
General Services Department / Airport Administration						
Full Time						
2245000	0082	F	Senior Office Specialist	1.00	1.00	1.00
2245000	0690	F	Airport Customer Service Representative	1.00	1.00	1.00
2245000	2940	F	Airport Operations Specialist	2.00	3.00	3.00
2245000	2960	F	Senior Airport Operations Specialist	1.00	-	-
2245000	9530	F	Administrative Analyst	1.00	1.00	1.00
2245000	9702	F	Airport Manager (NC)	1.00	1.00	1.00
			Total	7.00	7.00	7.00
			Department Subtotal	72.25	74.00	74.00
Measure Z Funded: General Services Department / Central Garage						
Full Time						
2215000(Z)	5330	F	Mechanic	1.00	-	-
2215000(Z)	5341	F	Senior Mechanic	1.00	2.00	2.00
2215000(Z)	5345	F	Fire Mechanic	2.00	2.00	2.00
			Total	4.00	4.00	4.00
			Measure Z Funded Subtotal	4.00	4.00	4.00
			Department Grand Total	76.25	78.00	78.00

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

Human Resources Department

Human Resources Department / Administration

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Full Time						
2100000	0353	F	Senior Administrative Assistant	1.00	1.00	1.00
2100000	8648	F	Safety Officer	1.00	1.00	1.00
2100000	8699	F	Human Resources Specialist	8.00	10.00	10.00
2100000	8710	F	Human Resources Analyst	6.00	5.00	5.00
2100000	8720	F	Senior Human Resources Analyst	1.00	3.00	3.00
2100000	8732	F	Principal Human Resources Analyst	4.00	3.00	3.00
2100000	8738	F	Deputy Human Resources Director (NC)	1.00	2.00	2.00
2100000	8740	F	Human Resources Director	1.00	1.00	1.00
2100000	9256	F	Business Systems Support Manager (NC)	1.00	1.00	1.00
2100000	9530	F	Administrative Analyst	-	1.00	1.00
2100000	9540	F	Senior Administrative Analyst	-	1.00	1.00
			Subtotal	24.00	29.00	29.00
Part Time						
2100000	9510	N	Administrative Intern	1.00	4.00	4.00
			Subtotal	1.00	4.00	4.00
			Total	25.00	33.00	33.00

Human Resources Department / Workers Compensation

Full Time						
2115100	0140	F	Workers Compensation Assistant (C)	2.00	2.00	2.00
2115100	8620	F	Claims Administrator	1.00	1.00	1.00
2115100	8622	F	Senior Claims Administrator	1.00	1.00	1.00
2115100	8625	F	Workers Compensation Supervisor	1.00	1.00	1.00
			Total	5.00	5.00	5.00
			Department Subtotal	30.00	38.00	38.00

Measure Z Funded: Human Resources Department / Administration

Full Time						
2100009	8720	F	Senior Human Resources Analyst	1.00	1.00	1.00
			Total	1.00	1.00	1.00
			Meaure Z Subtotal	1.00	1.00	1.00
			Department Grand Total	31.00	39.00	39.00

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

Innovation and Technology Department

Innovation and Technology Department / Administration

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Full Time						
2400000	0353	F	Senior Administrative Assistant	1.00	1.00	1.00
2400000	0450	F	Senior Accounting Technician	1.00	1.00	1.00
2400000	9210	F	Deputy Chief Information Officer (NC)	1.00	1.00	1.00
2400000	9220	F	Chief Innovation Officer (NC)	1.00	1.00	1.00
2400000	9240	F	Innovation & Technology Officer I (NC)	1.00	-	-
2400000	9540	F	Senior Administrative Analyst	1.00	1.00	1.00
			Total	6.00	5.00	5.00

Innovation and Technology Department / Network

Full Time						
2405000	9239	F	Innovation & Technology Officer II (NC)	1.00	1.00	1.00
2405000	9251	F	IT Analyst I	1.00	1.00	1.00
2405000	9252	F	IT Analyst II	1.00	1.00	1.00
2405000	9253	F	Senior IT Analyst	1.00	1.00	1.00
2405000	9254	F	Principal IT Analyst	1.00	1.00	1.00
			Total	5.00	5.00	5.00

Innovation and Technology Department / Operations

Full Time						
2410000	9227	F	Systems Manager (NC)	1.00	1.00	1.00
2410000	9239	F	Innovation & Technology Officer II (NC)	1.00	1.00	1.00
2410000	9252	F	IT Analyst II	1.00	1.00	1.00
2410000	9253	F	Senior IT Analyst	2.00	2.00	2.00
2410000	9254	F	Principal IT Analyst	4.00	4.00	4.00
			Total	9.00	9.00	9.00

Innovation and Technology Department / Applications

Full Time						
2415000	9239	F	Innovation & Technology Officer II (NC)	1.00	1.00	1.00
2415000	9251	F	IT Analyst I	2.00	2.00	2.00
2415000	9252	F	IT Analyst II	7.00	6.00	6.00
2415000	9253	F	Senior IT Analyst	6.00	6.00	6.00
2415000	9254	F	Principal IT Analyst	4.00	4.00	4.00
			Total	20.00	19.00	19.00

Innovation and Technology Department / Client Services

Full Time						
2420000	9240	F	Innovation & Technology Officer I (NC)	1.00	1.00	1.00
2420000	9247	F	IT Technician I	3.00	3.00	3.00
2420000	9248	F	IT Technician II	5.00	5.00	5.00
2420000	9249	F	Senior IT Technician	3.00	3.00	3.00
			Total	12.00	12.00	12.00

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Innovation and Technology Department / Cybersecurity						
Full Time						
2425000	9244	F	Innovation Security Officer (NC)	1.00	1.00	1.00
2425000	9253	F	Senior IT Analyst	1.00	-	-
			Total	2.00	1.00	1.00
Innovation and Technology Department / Innovation						
Full Time						
2440000	9256	F	Business Systems Support Manager	-	1.00	1.00
2440000	9239	F	IT Officer II	-	1.00	1.00
2440000	9240	F	IT Officer II	-	2.00	2.00
2440000	9252	F	IT Analyst II	-	1.00	1.00
2440000	9259	F	GIS Analyst	-	1.00	1.00
2440000	9264	F	Senior GIS Analyst	-	1.00	1.00
			Total	-	7.00	7.00
Part Time						
2440000	9264	F	Senior GIS Analyst	-	0.25	0.25
			Subtotal	-	0.25	0.25
			Total	-	7.25	7.25
Innovation and Technology Department / GIS						
Full Time						
2430000	9240	F	Innovation & Technology Officer I (NC)	1.00	-	-
2430000	9259	F	GIS Analyst	1.00	-	-
2430000	9264	F	Senior GIS Analyst	1.00	-	-
			Subtotal	3.00	-	-
Part Time						
2430000	9264	N	Senior GIS Analyst	0.25	-	-
			Subtotal	0.25	-	-
			Total	3.25	-	-
Innovation and Technology Department / Project Management						
Full Time						
2435000	9239	F	Innovation & Technology Officer II (NC)	1.00	-	-
			Total	1.00	-	-
			Department Subtotal	58.25	58.25	58.25

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Measure Z Funded: Innovation and Technology Department / Cybersecurity						
Full Time						
2425009	9252	F	Senior IT Analyst	-	1.00	1.00
			Total	-	1.00	1.00
			Measure Z Funded Subtotal	-	1.00	1.00
			Department Grand Total	58.25	59.25	59.25

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

Museum

Museum & Cultural Affairs Department / Administration

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Full Time						
5300000	0024	F	Office Specialist (T)	1.00	-	-
5300000	0082	F	Senior Office Specialist	1.00	-	-
5300000	6195	F	Museum and Cultural Affairs Director	1.00	-	-
5300000	9540	F	Senior Administrative Analyst	1.00	-	-
			Total	4.00	-	-

Museum & Cultural Affairs Department / Facilities and Operations

Full Time						
5300000	0082	F	Senior Office Specialist	-	1.00	1.00
5300000	9540	F	Senior Administrative Analyst	-	1.00	1.00
5300000	9571	F	Administrative Services Manager	-	1.00	1.00
5305000	5995	F	Archivist	1.00	-	-
5305000	6086	F	Associate Curator of Collections	2.00	3.00	3.00
5305000	6090	F	Museum Maintenance Worker	2.00	1.00	1.00
5305000	6128	F	Associate Education Curator (Science)	1.00	1.00	1.00
5305000	6130	F	Education Curator	1.00	1.00	1.00
5305000	6150	F	Senior Museum Curator	1.00	-	-
5305000	6160	F	Museum Curator	2.00	3.00	3.00
5305000	6195	F	Museum & Cultural Affairs Director	-	1.00	1.00
			Subtotal	10.00	13.00	13.00
Part Time						
5305000	6086	H	Associate Curator of Collections	0.50	0.50	0.50
			Subtotal	0.50	0.50	0.50
			Total	10.50	13.50	13.50

Museum & Cultural Affairs Department /Arts and Cultural Affairs

Full Time						
5310000	8110	F	Project Assistant	2.00	-	-
5310000	8125	F	Project Coordinator	3.00	-	-
5310000	8136	F	Arts & Culture Manager (NC)	1.00	-	-
			Total	6.00	-	-
			Department Total	20.50	13.50	13.50

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

Office of the City Attorney

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Office of the City Attorney						
Full Time						
1300000	0310	F	Legal Secretary	7.00	5.00	5.00
1300000	0320	F	Legal Support Specialist	2.00	2.00	2.00
1300000	8910	F	Paralegal	5.00	5.00	5.00
1300000	8920	F	Deputy City Attorney I	5.00	5.00	5.00
1300000	8922	F	Deputy City Attorney II	4.00	4.00	4.00
1300000	8925	F	Legal Services Manager	1.00	1.00	1.00
1300000	8923	F	Senior Deputy City Attorney	5.00	4.00	4.00
1300000	8988	F	Assistant City Attorney	2.00	3.00	3.00
1300000	8989	F	Chief Assistant City Attorney	1.00	1.00	1.00
1300000	8990	F	City Attorney	1.00	1.00	1.00
			Subtotal	33.00	31.00	31.00
Part Time						
1300000	8915	N	Law Clerk	0.50	0.50	0.50
1300000	8910	H	Paralegal	0.50	0.50	0.50
			Subtotal	1.00	1.00	1.00
			Total	34.00	32.00	32.00
			Department Subtotal	34.00	32.00	32.00
Measure Z Funded: Office of the City Attorney						
Full Time						
1305009	0310	F	Legal Secretary	-	1.00	1.00
1305009	8922	F	DCA II - Community Involvement	1.00	1.00	1.00
			Total	1.00	2.00	2.00
			Measure Z Funded Subtotal	1.00	2.00	2.00
			Department Grand Total	35.00	34.00	34.00

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

Office of the City Clerk

Office of the City Clerk / Administration and Support

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Full Time						
1200000	0115	F	City Clerk Specialist (C)	4.00	4.00	4.00
1200000	0117	F	Deputy City Clerk (C)	4.00	4.00	4.00
1200000	0131	F	Assistant City Clerk (NC)	1.00	1.00	1.00
1200000	9720	F	City Clerk	1.00	1.00	1.00
			Total	10.00	10.00	10.00
			Department Total	10.00	10.00	10.00

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

Office of the City Manager

Office of the City Manager / Administration

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Full Time						
1100000	0347	F	Administrative Assistant (C)	1.00	-	-
1100000	0353	F	Senior Administrative Assistant	-	1.00	1.00
1100000	0360	F	Executive Assistant	2.00	2.00	2.00
1100000	8460	F	Principal Management Analyst	1.00	1.00	1.00
1100000	9770	F	Assistant City Manager	3.00	3.00	3.00
1100000	9790	F	City Manager	1.00	1.00	1.00
			Total	8.00	8.00	8.00

Office of the City Manager / Community Police Review Commission

Full Time						
1125000	9530	F	Administrative Assistant	1.00	1.00	1.00
			Total	1.00	1.00	1.00

Office of the City Manager / Communications Office

Full Time						
1140000	7800	F	Senior Graphics Technician	-	1.00	1.00
1140000	7802	F	Principal Graphics Technician	1.00	-	-
1140000	7803	F	Graphics Technician	1.00	2.00	2.00
1140000	8110	F	Project Assistant	1.00	3.00	3.00
1140000	8125	F	Project Coordinator	1.00	1.00	1.00
1140000	8151	F	Marketing Manager (NC)	1.00	1.00	1.00
1140000	8440	F	Management Analyst	-	-	-
1140000	9161	F	Web Designer	1.00	2.00	2.00
1140000	9661	F	Senior Communications Technician	1.00	1.00	1.00
1140000	9662	F	Communications Technician	-	3.00	3.00
1140000	9664	F	Communications Supervisor	-	1.00	1.00
			Subtotal	7.00	14.00	14.00
Part Time						
1140000	9300	N	Extra Help	1.10	1.10	1.10
1140000	9510	N	Administrative Intern	-	-	-
1140000	9662	H	Communications Technician	1.45	1.45	1.45
			Subtotal	2.55	2.55	2.55
			Total	9.55	16.55	16.55

Office of the City Manager / Internal Audit

Full Time						
1145000	8313	F	Senior Internal Auditor	1.00	1.00	1.00
1145000	8316	F	Internal Audit Manager (NC)	1.00	1.00	1.00
1145000	8460	F	Principal Management Analyst	-	1.00	1.00
			Total	2.00	3.00	3.00

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Office of the City Manager / Public Relations						
Full Time						
1150000	9650	F	Public Information Officer	1.00	1.00	1.00
1150000	9653	F	Communications Officer	-	-	-
			Total	1.00	1.00	1.00
Office of the City Manager / Intergovernmental Relations						
Full Time						
1155000	9652	F	Intergovernmental and Communications Officer (NC)	1.00	1.00	1.00
			Total	1.00	1.00	1.00
			Department Subtotal	22.55	30.55	30.55
MeasureZ: Office of the City Manager / Administration						
Full Time						
1100009	8460	F	Principal Management Analyst	1.00	2.00	2.00
1100009		F	Ward Action Team Community Advocate	1.00	-	-
			Total	2.00	2.00	2.00
			Measure Z Funded Subtotal	2.00	2.00	2.00
			Department Grand Total	24.55	32.55	32.55

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

Office of the Mayor

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Office of the Mayor						
Full Time						
0100000	0086	F	Senior Office Specialist (C)	1.00	1.00	1.00
0100000	9642	F	Chief of Staff (NC)	1.00	1.00	1.00
0100000	9800	F	Mayor	1.00	1.00	1.00
0100000	9881	F	Administrative Assistant to the Mayor (NC)	1.00	1.00	1.00
			Total	4.00	4.00	4.00
Office of the Mayor / Community Relations						
Full Time						
0120000	9635	F	Assistant to the Mayor (NC)	2.00	2.00	2.00
0120000	9645	F	International Affairs & Protocol Officer (NC)	1.00	1.00	1.00
			Subtotal	3.00	3.00	3.00
Part Time						
0120000	9510	N	Administrative Intern	0.25	0.25	0.25
			Subtotal	0.25	0.25	0.25
			Total	3.25	3.25	3.25
			Department Grand Total	7.25	7.25	7.25

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

Parks, Recreation, and Community Services Department

Parks, Recreation, and Community Services Department / Administration

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Full Time						
5200000	0024	F	Office Specialist	1.00	1.00	1.00
5200000	0353	F	Senior Administrative Assistant	1.00	1.00	1.00
5200000	0460	F	Accounting Technician	1.00	1.00	1.00
5200000	6511	F	Deputy Park & Recreation Director (NC)	1.00	2.00	2.00
5200000	6520	F	Park and Recreation Director	1.00	1.00	1.00
5200000	7870	F	Senior Park Planner	1.00	1.00	1.00
5200000	8131	F	Project Manager (NC)	1.00	1.00	1.00
5200000	8450	F	Senior Management Analyst	1.00	1.00	1.00
5200000	9530	F	Administrative Analyst	1.00	1.00	1.00
			Total	9.00	10.00	10.00

Parks, Recreation, and Community Services Department / Recreation

Full Time						
5205000	6420	F	Recreation Services Coordinator	11.00	12.00	12.00
5205000	6480	F	Recreation Supervisor	3.00	2.00	2.00
5205000	6490	F	Recreation Superintendent	1.00	-	-
			Subtotal	15.00	14.00	14.00
Part Time						
5205000	2930	N	General Service Worker	2.25	2.25	2.25
5205000	6260	N	Lifeguard / Instructor	11.05	11.05	11.05
5205000	6280	N	Pool Manager	2.04	2.04	2.04
5205000	6285	N	Assistant Aquatics Coordinator	1.09	1.09	1.09
5205000	6350	N	Recreation Leader	33.19	33.19	33.19
5205000	6380	T	Assistant Recreation Coordinator	4.50	6.00	6.00
5205000	6380	H	Assistant Recreation Coordinator	3.00	2.00	2.00
5205000	6380	N	Assistant Recreation Coordinator	2.25	2.25	2.25
5205000	6580	N	Instructor	1.98	1.98	1.98
			Subtotal	61.35	61.85	61.85
			Total	76.35	75.85	75.85

Parks, Recreation, and Community Services Department / Parks

Full Time						
5215000	2985	F	Park Maintenance Worker II	10.00	10.00	10.00
5215000	3005	F	Park Maintenance Specialist	5.00	5.00	5.00
5215000	3015	F	Park Supervisor	2.00	2.00	2.00
5215000	3020	F	Park Maintenance Crew Leader	3.00	3.00	3.00
5215000	3025	F	Park Superintendent	1.00	1.00	1.00
5215000	3035	F	Landscape Maintenance Inspector	3.00	3.00	3.00
5215000	4370	F	Maintenance Electrician	2.00	2.00	2.00
5215000	4440	F	Air Conditioning Technician	1.00	1.00	1.00
5215000	7855	F	Transportation and Trails Coordinator	1.00	1.00	1.00
5215000	9540	F	Senior Administrative Analyst	1.00	1.00	1.00
5215000	9530	F	Administrative Analyst	1.00	1.00	1.00
			Subtotal	30.00	30.00	30.00

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Part Time						
5215000	2930	N	General Service Worker	3.00	3.00	3.00
5215000	2995	N	Weekend Crew Supervisor	2.25	2.25	2.25
			Subtotal	5.25	5.25	5.25
			Total	35.25	35.25	35.25
Parks, Recreation, and Community Services Department / Fairmount Park Golf Course						
Full Time						
5215400	6480	F	Recreation Supervisor	1.00	1.00	1.00
			Subtotal	1.00	1.00	1.00
Part Time						
5215400	2930	N	General Service Worker	0.50	0.50	0.50
5215400	6350	N	Recreation Leader	0.75	0.75	0.75
5215400	6381	H	Assistant Recreation Coordinator	0.75	0.75	0.75
5215400	6580	N	Instructor	1.75	1.75	1.75
			Subtotal	3.75	3.75	3.75
			Total	4.75	4.75	4.75
Parks, Recreation, and Community Services Department / Community Services						
Full Time						
5225000	6420	F	Recreation Services Coordinator	6.00	5.00	5.00
5225000	6480	F	Recreation Supervisor	2.00	2.00	2.00
5225000	6490	F	Recreation Superintendent	1.00	-	-
5225000	8756	F	Outreach Worker (NC)	1.00	-	-
5225000	8757	F	Lead Outreach Worker	1.00	1.00	1.00
			Subtotal	11.00	8.00	8.00
Part Time						
5225000	6350	N	Recreation Leader	12.83	12.83	12.83
5225000	6380	H	Assistant Recreation Coordinator	2.00	2.00	2.00
5225000	6580	N	Instructor	2.30	2.30	2.30
5225000	8756	H	Outreach Worker (NC)	-	1.50	1.50
			Subtotal	17.13	18.63	18.63
			Total	28.13	26.63	26.63
Parks, Recreation, and Community Services Department / Special Transit Services						
Full Time						
5200200	0025	F	Office Specialist	1.00	1.00	1.00
5200200	0086	F	Senior Office Specialist (C)	1.00	1.00	1.00
5200200	3940	F	Minibus Driver / Scheduler	6.00	6.00	6.00
5200200	3950	F	Minibus Driver	29.00	33.00	33.00
5200200	6430	F	Special Transit Supervisor	1.00	2.00	2.00
5200200	9540	F	Senior Administrative Analyst	1.00	1.00	1.00
			Subtotal	39.00	44.00	44.00

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Part Time						
5200200	3950	N	Minibus Driver	4.25	4.25	4.25
			Subtotal	4.25	4.25	4.25
			Total	43.25	48.25	48.25
			Department Subtotal	196.73	200.73	200.73
Grant Funded						
5225000	6350	F	Recreation Leader	4.00	4.00	4.00
5225000	6380	F	Assistant Recreation Coordinator	2.00	2.00	2.00
5225000	6420	F	Recreation Services Coordinator	1.00	1.00	1.00
			Total	7.00	7.00	7.00
			Grant Funded Subtotal	7.00	7.00	7.00
			Department Grand Total	203.73	207.73	207.73

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

Police Department

Police Department / Office of the Chief of Police

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Full Time						
3100000	0347	F	Administrative Assistant (C)	2.00	2.00	2.00
3100000	0353	F	Senior Administrative Assistant	1.00	1.00	1.00
3100000	2240	F	Police Detective	2.00	2.00	2.00
3100000	2300	F	Police Sergeant	4.00	4.00	4.00
3100000	2320	F	Police Lieutenant	1.00	1.00	1.00
3100000	2356	F	Deputy Police Chief (NC)	2.00	2.00	2.00
3100000	2358	F	Assistant Police Chief (NC)	1.00	-	-
3100000	2360	F	Police Chief	1.00	1.00	1.00
3100000	2670	F	Police Administrative Specialist	1.00	1.00	1.00
			Total	15.00	14.00	14.00

Police Department / Community Services Bureau

Full Time						
3101000	0347	F	Administrative Assistant (C)	1.00	1.00	1.00
3101000	2240	F	Police Officer	6.00	6.00	6.00
3101000	2320	F	Police Lieutenant	1.00	1.00	1.00
3101000	2571	F	Police Service Representative	1.00	3.00	3.00
3101000	2673	F	Police Program Coordinator	1.00	1.00	1.00
3101000	2675	F	Police Program Supervisor	2.00	-	-
			Total	12.00	12.00	12.00

Police Department / Support Services

Full Time						
3102000	0082	F	Senior Office Specialist	2.00	1.00	1.00
3102000	2240	F	Police Officer	6.00	6.00	6.00
3102000	2260	F	Police Detective	1.00	1.00	1.00
3102000	2300	F	Police Sergeant	2.00	2.00	2.00
3102000	2320	F	Police Lieutenant	2.00	2.00	2.00
3102000	2340	F	Police Captain	1.00	1.00	1.00
3102000	2571	F	Police Service Representative	3.00	3.00	3.00
3102000	2600	F	Range Master	1.00	1.00	1.00
3102000	2650	F	Police Property Specialist	6.00	6.00	6.00
3102000	2654	F	Police Records Specialist	4.00	22.00	22.00
3102000	2659	F	Senior Police Records Specialist	9.00	-	-
3102000	2662	F	Senior Police Records Specialist	-	-	-
3102000	2663	F	Police Records / Information Manager	1.00	1.00	1.00
3102000	2655	F	Police Records Specialist	11.00	-	-
3102000	2670	F	Police Administrative Specialist	2.00	2.00	2.00
3102000	2673	F	Police Program Coordinator	1.00	-	-
3102000	2675	F	Police Program Supervisor	6.00	6.00	6.00
3102000	2700	F	Police Records System Analyst	1.00	1.00	1.00
			Subtotal	59.00	55.00	55.00

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Part Time						
3102000	2430	N	Police Cadet	7.00	7.00	7.00
3102000	2655	N	Police Records Specialist	-	0.80	0.80
			Subtotal	7.00	7.80	7.80
			Total	66.00	62.80	62.80
Police Department / Administrative Services						
Full Time						
3105000	0084	F	Senior Office Specialist	1.00	1.00	1.00
3105000	0410	F	Account Clerk II	2.00	3.00	3.00
3105000	0420	F	Account Clerk II (C)	1.00	-	-
3105000	0465	F	Accounting Technician (C)	1.00	1.00	1.00
3105000	2673	F	Police Program Coordinator	1.00	1.00	1.00
3105000	2860	F	Custodian	5.00	6.00	6.00
3105000	2880	F	Senior Custodian	1.00	-	-
3105000	5330	F	Mechanic	1.00	-	-
3105000	5640	F	Police Fleet Maintenance Coordinator	1.00	-	-
3105000	8280	F	Senior Accountant	1.00	1.00	1.00
3105000	8450	F	Senior Management Analyst	2.00	2.00	2.00
3105000	9530	F	Administrative Analyst	1.00	1.00	1.00
3105000	9574	F	Police Administrator	1.00	1.00	1.00
			Total	19.00	17.00	17.00
Police Department / Communications						
Full Time						
3110000	2300	F	Police Sergeant	1.00	1.00	1.00
3110000	2490	F	Public Safety Dispatcher I	4.00	4.00	4.00
3110000	2493	F	Public Safety Dispatcher II	41.00	41.00	41.00
3110000	2510	F	Public Safety Communications Supervisor	6.00	6.00	6.00
3110000	2515	F	Police Communications System Analyst	1.00	1.00	1.00
			Total	53.00	53.00	53.00
Police Department / Field Operations						
Full Time						
3115000	0082	F	Senior Office Specialist	1.00	2.00	2.00
3115000	2240	F	Police Officer	152.00	152.00	152.00
3115000	2260	F	Police Detective	5.00	5.00	5.00
3115000	2300	F	Police Sergeant	23.00	23.00	23.00
3115000	2320	F	Police Lieutenant	8.00	8.00	8.00
3115000	2340	F	Police Captain	1.00	1.00	1.00
3115000	2422	F	Senior Parking Control Representative	3.00	-	-
3115000	2571	F	Police Service Representative	2.00	4.00	4.00
3115000	2673	F	Police Program Coordinator	1.00	1.00	1.00
3115000	9530	F	Administrative Analyst	1.00	1.00	1.00
			Total	197.00	197.00	197.00

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Police Department / Aviation						
Full Time						
3120000	2240	F	Police Officer	1.00	1.00	1.00
3120000	2280	F	Police Pilot	5.00	5.00	5.00
3120000	2300	F	Police Sergeant	1.00	1.00	1.00
3120000	5430	F	Helicopter Mechanic	1.00	-	-
3120000	5450	F	Senior Helicopter Mechanic	1.00	2.00	2.00
			Total	9.00	9.00	9.00
Police Department / Special Operations						
Full Time						
3125000	2240	F	Police Officer	39.00	39.00	39.00
3125000	2260	F	Police Detective	15.00	15.00	15.00
3125000	2300	F	Police Sergeant	7.00	7.00	7.00
3125000	2320	F	Police Lieutenant	5.00	5.00	5.00
3125000	2340	F	Police Captain	1.00	1.00	1.00
3125000	2571	F	Police Service Representative	4.00	4.00	4.00
3125000	9137	F	Crime Analyst	3.00	3.00	3.00
3125000	9139	F	Supervising Crime Analyst	1.00	1.00	1.00
3125000	9241	F	Programmer Analyst	1.00	1.00	1.00
			Total	76.00	76.00	76.00
Police Department / Central Investigations						
Full Time						
3130000	2240	F	Police Officer	1.00	1.00	1.00
3130000	2260	F	Police Detective	25.00	25.00	25.00
3130000	2300	F	Police Sergeant	4.00	4.00	4.00
3130000	2320	F	Police Lieutenant	1.00	1.00	1.00
3130000	2340	F	Police Captain	1.00	1.00	1.00
3130000	2571	F	Police Service Representative	2.00	3.00	3.00
3130000	2615	F	Senior Forensic Specialist	-	3.00	3.00
3130000	2620	F	Supervising Forensic Specialist	-	1.00	1.00
3130000	2615	F	Senior Evidence Technician	3.00	-	-
3130000	2620	F	Supervising Evidence Technician	1.00	-	-
3130000	2675	F	Police Program Supervisor	1.00	-	-
			Total	39.00	39.00	39.00
Police Department / Special Investigations						
Full Time						
3135000	0082	F	Senior Office Specialist	1.00	1.00	1.00
3135000	2240	F	Police Officer	1.00	1.00	1.00
3135000	2260	F	Police Detective	19.00	19.00	19.00
3135000	2300	F	Police Sergeant	3.00	3.00	3.00
3135000	2320	F	Police Lieutenant	1.00	1.00	1.00
3135000	2571	F	Police Service Representative	1.00	1.00	1.00
			Total	26.00	26.00	26.00
			Department Subtotal	512.00	505.80	505.80

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Measure Z Funded: Police Department / Field Operations						
Full Time						
3115009	2240	F	Police Officer	17.00	26.00	40.00
3115009	2260	F	Police Detective	-	2.00	2.00
3115009	2300	F	Police Sergeant	-	5.00	5.00
			Total	17.00	33.00	47.00
Measure Z Funded: Police Department / Communications						
Full Time						
3110009	2493	F	Public Safety Dispatcher II	3.00	4.00	6.00
3110009	2510	F	Public Safety Communication Supervisor	-	1.00	1.00
			Total	3.00	5.00	7.00
Measure Z Funded: Police Department / Support Services						
Full Time						
3102009	2662	F	Senior Police Records Specialist	2.00	-	-
3102009	0084	F	Senior Office Specialist	2.00	2.00	2.00
3102009	2655	F	Police Records Specialist	2.00	4.00	4.00
			Subtotal	6.00	6.00	6.00
Part Time						
3102009	2605	T	Assistant Range Master	0.75	0.75	0.75
3102009			Background Investigator	1.25	-	-
3102009	9300	T	Extra Help	-	1.25	1.25
			Subtotal	2.00	2.00	2.00
			Total	8.00	8.00	8.00
Measure Z Funded: Police Department / Administrative Services						
Full Time						
3105009		F	Office Specialist	1.00	1.00	1.00
3105009	2861	F	Custodian	1.00	1.00	1.00
			Subtotal	2.00	2.00	2.00
Part Time						
3105009	2930	N	General Service Worker	1.00	-	-
			Subtotal	1.00	-	-
			Total	3.00	2.00	2.00
			Measure Z Funded Subtotal	31.00	48.00	64.00

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Grant Funded						
3130000	2615	F	Senior Forensic Specialist	1.00	1.00	1.00
3125000	0082	F	Senior Office Specialist	1.00	1.00	1.00
3125000	2260	F	Police Detective	1.00	1.00	1.00
3105000	9530	F	Administrative Analyst	1.00	1.00	1.00
3100000	9300	F	Extra Help	1.00	1.00	1.00
3102000	2659	F	Senior Police Records Specialist	1.00	1.00	1.00
			Total	6.00	6.00	6.00
			Grant Funded Subtotal	6.00	6.00	6.00
			Department Grand Total	549.00	559.80	575.80

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

Public Works Department

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Public Works Administration						
Full Time						
4100000	0345	F	Administrative Assistant	1.00	1.00	1.00
4100000	0353	F	Senior Administrative Assistant	1.00	1.00	1.00
4100000	2580	F	Emergency Services Coordinator	1.00	1.00	1.00
4100000	7217	F	Deputy Public Works Director / Field Operations (NC)	1.00	1.00	1.00
4100000	7213	F	Deputy Public Works Director / City Engineer (NC)	1.00	1.00	1.00
4100000	7400	F	Public Works Director	1.00	1.00	1.00
4100000	8460	F	Principal Management Analyst	1.00	1.00	1.00
4100000	9540	F	Senior Administrative Analyst	1.00	1.00	1.00
4100000	9580	F	Fiscal Manager	1.00	1.00	1.00
			Total	9.00	9.00	9.00
Public Works Department / Street Services - Administration and Support						
Full Time						
4110000	0084	F	Senior Office Specialist	1.00	1.00	1.00
4110000	3365	F	Senior Field Services Operations Manager (NC)	1.00	1.00	1.00
4110000	8460	F	Principal Management Analyst	1.00	1.00	1.00
4110000	9530	F	Administrative Analyst	1.00	1.00	1.00
			Total	4.00	4.00	4.00
Public Works Department / Street Services - Street Maintenance						
Full Time						
4110100	3210	F	Sign Technician	1.00	1.00	1.00
4110100	3215	F	Senior Sign Technician	1.00	1.00	1.00
4110100	3230	F	Vector Control Technician	2.00	2.00	2.00
4110100	3240	F	Street Maintenance Worker	8.00	8.00	8.00
4110100	3260	F	Street Maintenance Specialist	18.00	18.00	18.00
4110100	3266	F	Graffiti Education Coordinator	1.00	1.00	1.00
4110100	3290	F	Street Maintenance Crew Leader	4.00	4.00	4.00
4110100	3310	F	Street Maintenance Supervisor	5.00	5.00	5.00
4110100	4000	F	Heavy Equipment Operator	6.00	6.00	6.00
4110100	9982	F	General Service Worker	4.00	5.00	5.00
			Subtotal	50.00	51.00	51.00
Part Time						
4110100	2935	N	General Service Worker (RESET)	5.00	4.00	4.00
			Subtotal	5.00	4.00	4.00
			Total	55.00	55.00	55.00
Public Works Department / Forestry & Landscape Maintenance						
Full Time						
4110110	0082	F	Senior Office Specialist	1.00	1.00	1.00
4110110	3035	F	Landscape Maintenance Inspector	2.00	2.00	2.00
4110110	3050	F	Tree Maintenance Inspector	3.00	3.00	3.00
4110110	7866	F	Urban Forester Manager	1.00	1.00	1.00
			Total	7.00	7.00	7.00
Public Works Department / Storm Drain Maintenance						
Full Time						
4110300	3130	F	Wastewater Collection System Technician II	1.00	1.00	1.00

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
4110300	3241	F	Street Maintenance Worker	1.00	2.00	2.00
4110300	3261	F	Street Maintenance Specialist	2.00	1.00	1.00
4110300	4000	F	Heavy Equipment Operator	1.00	1.00	1.00
			Total	5.00	5.00	5.00
Public Works Department / Traffic Signals Maintenance						
Full Time						
4110400	5190	F	Traffic Signal Technician II	4.00	4.00	4.00
4110400	5191	F	Traffic Signal Technician II	-		
4110400	5211	F	Traffic Signal Maintenance Supervisor	1.00	1.00	1.00
4110400	6765	F	Senior Engineering Aide	1.00	1.00	1.00
			Total	6.00	6.00	6.00
Public Works Department / City Engineering Services						
Full Time						
4115000	0920	F	Development Services Representative III	2.00	2.00	2.00
4115000	6765	F	Senior Engineering Aide	1.00	3.00	3.00
4115000	6780	F	Land Records Technician I	1.00	-	-
4115000	6790	F	Land Records Technician II	-	1.00	1.00
4115000	6821	F	Survey Party Chief (T)	1.00	1.00	1.00
4115000	6841	F	Surveyor (NC)	1.00	1.00	1.00
4115000	6875	F	Engineering Technician	5.00	2.00	2.00
4115000	6885	F	Senior Engineering Technician (Civil)	3.00	4.00	4.00
4115000	7120	F	Associate Engineer	4.00	4.00	4.00
4115000	7130	F	Senior Engineer	3.00	3.00	3.00
4115000	7140	F	Principal Engineer	1.00	1.00	1.00
4115000	7193	F	Engineering Manager (NC)	2.00	2.00	2.00
4115000	7195	F	Plan Check Engineer	2.00	1.00	1.00
4115000	7590	F	Construction Inspector II	10.00	10.00	10.00
4115000	7610	F	Senior Construction Inspector	1.00	1.00	1.00
4115000	7631	F	Chief Construction Inspector	1.00	1.00	1.00
4115000	7636	F	Construction Contracts Administrator	1.00	1.00	1.00
4115000	9372	F	Construction Project Manager	2.00	2.00	2.00
4115000	9536	F	Administrative Analyst Trainee	1.00	1.00	1.00
			Total	42.00	41.00	41.00
Part Time						
4115000	7195	H	Plan Check Engineer	-	1.00	1.00
			Subtotal	-	1.00	1.00
			Total	42.00	42.00	42.00
Public Works Department / Traffic Engineering						
Full Time						
4120000	6875	F	Engineering Technician	1.00	1.00	1.00
4120000	6885	F	Senior Engineering Technician (Civil)	1.00	1.00	1.00
4120000	7120	F	Associate Engineer	2.00	2.00	2.00
4120000	7210	F	City Traffic Engineer	1.00	1.00	1.00
4120000	7225	F	Senior Traffic Engineer	1.00	1.00	1.00
			Total	6.00	6.00	6.00

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Public Works Department / Sewerage Systems - Administration and Regulatory Compliance						
Full Time						
4125000	0082	F	Senior Office Specialist	2.00	1.00	1.00
4125000	0410	F	Account Clerk II	2.00	2.00	2.00
4125000	4150	F	Wastewater Operations Manager	3.00	3.00	3.00
4125000	4186	F	Wastewater Resources Analyst	2.00	2.00	2.00
4125000	7218	F	Deputy Public Works Director / Wastewater (NC)	1.00	1.00	1.00
4125000	8460	F	Principal Management Analyst	1.00	1.00	1.00
4125000	8648	F	Safety Officer	1.00	1.00	1.00
4125000	9264	F	Senior GIS Analyst	-	1.00	1.00
4125000	9225	F	Systems Analyst	1.00	-	-
4125000	9530	F	Administrative Analyst	2.00	1.00	1.00
4125000	9540	F	Senior Administrative Analyst	1.00	2.00	2.00
			Total	16.00	15.00	15.00
Public Works Department / Sewerage Systems - Collection System Maintenance						
Full Time						
4125100	3130	F	Wastewater Collection System Technician II	10.00	10.00	10.00
4125100	3170	F	Wastewater Collection System Crew Leader	2.00	3.00	3.00
4125100	3174	F	Senior Wastewater Collection System Technician	1.00	1.00	1.00
4125100	3175	F	Wastewater Collection System Scheduler	1.00	1.00	1.00
4125100	4150	F	Wastewater Operations Manager	1.00	1.00	1.00
4125100	5505	F	Wastewater Mechanical Supervisor	1.00	1.00	1.00
			Total	16.00	17.00	17.00
Public Works Department / Sewerage Systems - Treatment Services						
Full Time						
4125200	4112	F	Wastewater Plant Operator III	14.00	17.00	17.00
4125200	4125	F	Wastewater Operations Dispatcher	6.00	4.00	4.00
4125200	4130	F	Senior Wastewater Plant Operator	6.00	6.00	6.00
4125200	4140	F	Wastewater Plant Supervisor	4.00	3.00	3.00
4125200	4146	F	Wastewater Operations Superintendent (NC)	1.00	-	-
4125200	9982	F	General Service Worker	1.00	1.00	1.00
			Total	32.00	31.00	31.00
Public Works Department / Sewerage Systems - Environmental Compliance						
Full Time						
4125300	7670	F	Environmental Compliance Inspector II	6.00	6.00	6.00
4125300	7675	F	Senior Environmental Compliance Inspector	2.00	2.00	2.00
4125300	7681	F	Environmental Compliance Supervisor	1.00	1.00	1.00
			Total	9.00	9.00	9.00
Public Works Department / Sewerage Systems - Plant Maintenance						
Full Time						
4125400	2910	F	Maintenance Worker I	2.00	2.00	2.00
4125400	3185	F	Wastewater Maintenance Scheduler	1.00	1.00	1.00
4125400	5490	F	Wastewater Maintenance Mechanic	12.00	12.00	12.00
4125400	5495	F	Wastewater Co-Gen Specialist	-	1.00	1.00

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
4125400	5500	F	Senior Wastewater Maintenance Mechanic	2.00	2.00	2.00
4125400	5505	F	Wastewater Mechanical Supervisor	1.00	1.00	1.00
			Total	18.00	19.00	19.00
Public Works Department / Sewerage Systems - Electrical & Instrumentation Maintenance						
Full Time						
4125410	3185	F	Wastewater Maintenance Scheduler	1.00	1.00	1.00
4125410	4420	F	Plant and Equipment Electrician	3.00	3.00	3.00
4125410	4470	F	Wastewater Electrical Supervisor	1.00	1.00	1.00
4125410	5230	F	Instrument Technician	3.00	3.00	3.00
4125410	5240	F	Senior Instrument Technician	1.00	1.00	1.00
			Total	9.00	9.00	9.00
Public Works Department / Sewerage Systems - SCADA & SPL						
Full Time						
4125420	4120	F	Wastewater Control System Technician	1.00	1.00	1.00
4125420	7035	F	Senior SCADA System Technician	1.00	1.00	1.00
4125420	7041	F	SCADA System Supervisor	1.00	1.00	1.00
			Total	3.00	3.00	3.00
Public Works Department / Sewerage Systems - Warehouse						
Full Time						
4125430	1130	F	Inventory Control Specialist	2.00	2.00	2.00
			Total	2.00	2.00	2.00
Public Works Department / Sewerage Systems - Laboratory Services						
Full Time						
4125500	8025	F	Laboratory Analyst III	4.00	4.00	4.00
4125500	8030	F	Laboratory Supervisor	1.00	1.00	1.00
			Total	5.00	5.00	5.00
Public Works Department / Sewerage Systems - CoGen/Fuel Cell						
Full Time						
4125800	5495	F	Wastewater Co-generation Specialist	2.00	-	-
			Total	2.00	-	-
Public Works Department / Sewerage Systems - Capital Engineering Services						
Full Time						
4125900	7120	F	Associate Engineer	3.00	3.00	3.00
4125900	7140	F	Principal Engineer	2.00	2.00	2.00
			Total	5.00	5.00	5.00
Public Works Department / Sewerage Systems - Plant Construction Support						
Full Time						
4125910	6885	F	Senior Engineering Technician (Civil)	-	1.00	1.00
4125910	7610	F	Senior Construction Inspector	1.00	-	-
4125910	7636	F	Construction Contracts Administrator	1.00	-	-
4125910	9372	F	Construction Project Manager (NC)	-	1.00	1.00
			Total	2.00	2.00	2.00
Public Works Department / Solid Waste Services - Administration						
Full Time						

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
4130000	0082	F	Senior Office Specialist	1.00	1.00	1.00
4130000	3361	F	Field Services Operations Manager (NC)	1.00	1.00	1.00
4130000	9540	F	Senior Administrative Analyst	1.00	1.00	1.00
4130000	9530	F	Administrative Analyst	1.00	1.00	1.00
			Total	4.00	4.00	4.00
Public Works Department / Solid Waste Services - Collection Services						
Full Time						
4130100	3240	F	Street Maintenance Worker	1.00	1.00	1.00
4130100	3390	F	Solid Waste Operator	9.00	9.00	9.00
4130100	3400	F	Senior Solid Waste Operator	27.00	27.00	27.00
4130100	3410	F	Solid Waste Collection Supervisor I	2.00	2.00	2.00
4130100	3421	F	Solid Waste Collection Supervisor II (NC)	1.00	1.00	1.00
4130100	9982	F	General Service Worker FT Regular	1.00	1.00	1.00
			Subtotal	41.00	41.00	41.00
Part Time						
4130100	2995	N	Weekend Crew Supervisor	1.00	1.00	1.00
			Subtotal	1.00	1.00	1.00
			Total	42.00	42.00	42.00
Public Works Department / Solid Waste Services - Street Sweeping						
Full Time						
4130400	3260	F	Street Maintenance Specialist	2.00	2.00	2.00
4130400	3290	F	Street Maintenance Crew Leader	1.00	1.00	1.00
4130400	3310	F	Street Maintenance Supervisor	1.00	1.00	1.00
4130400	4030	F	Street Sweeper Operator	7.00	7.00	7.00
			Subtotal	11.00	11.00	11.00
Part Time						
4130400	2935	N	General Service Worker (RESET)	2.00	2.00	2.00
			Subtotal	2.00	2.00	2.00
			Total	13.00	13.00	13.00
Public Works Department / NPDES Urban Run-off						
Full Time						
4140200	3175	F	Wastewater Collection System Scheduler	1.00	1.00	1.00
4140200	7695	F	Environmental Services Coordinator	1.00	1.00	1.00
			Total	2.00	2.00	2.00
Public Works Department / Public Parking Services						
Full Time						
4150000	0082	F	Senior Office Specialist	1.00	1.00	1.00
4150000	9504	F	Public Parking Services Manager	1.00	1.00	1.00
4150000	9530	F	Administrative Analyst	1.00	1.00	1.00
			Total	3.00	3.00	3.00
Public Works Department / Parking Enforcement						
Full Time						
4150000	0084	F	Senior Office Specialist	1.00	1.00	1.00
4150000	2421	F	Parking Control Representative	13.00	13.00	13.00
4150000	2422	F	Senior Parking Control Representative	1.00	1.00	1.00
			Total	15.00	15.00	15.00

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

		FULL TIME EQUIVALENT		
		Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
	Department Total	332.00	330.00	330.00
Grant Funded				
		-	-	-
	Total	-	-	-
	Grant Funded Subtotal	-	-	-
	Department Grand Total	332.00	330.00	330.00

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

Riverside Public Library

Riverside Public Library / Administration and Support

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Full Time						
5130000	0082	F	Senior Office Specialist	1.00	1.00	1.00
5130000	0430	F	Senior Account Clerk	1.00	1.00	1.00
5130000	6035	F	Assistant Library Director (NC)	1.00	1.00	1.00
5130000	6040	F	Library Director	1.00	1.00	1.00
5130000	8450	F	Senior Management Analyst	-	1.00	1.00
5130000	9165	F	Library Digital Systems Specialist	1.00	1.00	1.00
5130000	9530	F	Administrative Analyst	1.00	-	-
5130000	9571	F	Administrative Services Manager (NC)	1.00	1.00	1.00
			Total	7.00	7.00	7.00

Riverside Public Library / Neighborhood Services

Full Time						
5135000	0082	F	Senior Office Specialist	1.00	1.00	1.00
5135000	5785	F	Library Assistant	18.00	19.00	19.00
5135000	5825	F	Library Technician	10.00	10.00	10.00
5135000	5865	F	Library Associate	13.00	13.00	13.00
5135000	5915	F	Librarian	7.00	7.00	7.00
			Subtotal	49.00	50.00	50.00
Part Time						
5135000	2930	N	General Service Worker	0.50	0.50	0.50
5135000	5770	N	Library Page	0.75	0.50	0.50
5135000	5785	H	Library Assistant	2.00	1.00	1.00
5135000	5785	N	Library Assistant	1.00	1.00	1.00
5135000	5865	H	Library Associate	0.50	-	-
5135000	9950	N	Technical Intern	1.00	-	-
			Subtotal	5.75	3.00	3.00
			Total	54.75	53.00	53.00
			Department Total	61.75	60.00	60.00

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

Riverside Public Utilities

Riverside Public Utilities / Electric Utility - Management Services

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Full Time						
6000000	0082	F	Office Specialist	-	1.00	1.00
6000000	0082	F	Senior Office Specialist	1.00	-	-
6000000	0345	F	Administrative Assistant	6.00	6.00	6.00
6000000	0353	F	Senior Administrative Assistant	1.00	1.00	1.00
6000000	0450	F	Senior Accounting Technician	2.00	2.00	2.00
6000000	0460	F	Accounting Technician	1.00	1.00	1.00
6000000	6985	F	Building Services Project Coordinator	1.00	1.00	1.00
6000000	7247	F	Utilities Principal Resources Analyst	1.00	1.00	1.00
6000000	7420	F	Public Utilities General Manager	1.00	1.00	1.00
6000000	7424	F	Utilities Assistant GM / Energy Delivery (NC)	1.00	1.00	1.00
6000000	7436	F	Utilities Assistant GM / Water Delivery (NC)	2.00	1.00	1.00
6000000	8131	F	Project Manager	1.00	1.00	1.00
6000000	8260	F	Accountant II	2.00	2.00	2.00
6000000	8280	F	Senior Accountant	2.00	2.00	2.00
6000000	8301	F	Utilities Assistant GM / Operational Technology (NC)	1.00	-	-
6000000	8366	F	Utilities Assistant GM / Resources (NC)	1.00	1.00	1.00
6000000	8376	F	Utilities Assistant GM / Finance & Administration (NC)	1.00	1.00	1.00
6000000	8387	F	Utilities Assistant GM / Marketing & Customer Relations (NC)	1.00	-	-
6000000	8393	F	Utilities Senior Analyst	1.00	1.00	1.00
6000000	8394	F	Utilities Principal Analyst	5.00	5.00	5.00
6000000	8398	F	Utilities Fiscal Manager (NC)	2.00	3.00	3.00
6000000	8460	F	Principal Management Analyst	1.00	1.00	1.00
6000000	8654	F	Utilities Safety & Training Manager (NC)	1.00	-	-
6000000	9530	F	Administrative Analyst	-	1.00	1.00
6000000	9540	F	Senior Administrative Analyst	-	1.00	1.00
6000000	9571	F	Administrative Services Manager	1.00	-	-
			Subtotal	37.00	35.00	35.00
Part Time						
6000000	9950	N	Technical Intern	1.00	1.00	1.00
			Subtotal	1.00	1.00	1.00
			Total	38.00	36.00	36.00

Riverside Public Utilities / Electric Utility - Workforce Development

Full Time						
6002000	8398	F	Utilities Fiscal Manager (NC)	1.00	-	-
6002000	8720	F	Senior Human Resources Analyst	3.00	-	-
6002000	8732	F	Principal Human Resources Analyst	2.00	-	-
6002000	9530	F	Administrative Analyst	2.00	-	-
			Total	8.00	-	-

Riverside Public Utilities / Electric Utility - Office of Operational Technology

Full Time						
6003000	1070	F	Utilities Senior Program / Services Representative	-	-	1.00
6003000	1073	F	Utilities Principal Program / Services Representative	1.00	1.00	1.00
6003000	7245	F	Utilities Resources Analyst	2.00	2.00	2.00
6003000	7246	F	Utilities Senior Resources Analyst	3.00	4.00	3.00
6003000	7247	F	Utilities Principal Resources Analyst	1.00	1.00	1.00
6003000	7521	F	Utilities Power Resources Manager (NC)	1.00	1.00	1.00
6003000	8131	F	Project Manager	3.00	3.00	3.00
6003000	8132	F	Senior Project Manager	1.00	1.00	1.00

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
6003000	8386	F	Utilities Customer Communication Coordinator	-	1.00	1.00
6003000	8460	F	Principal Management Analyst	-	1.00	1.00
6003000	9239	F	Innovation and Tech Officer II	6.00	6.00	6.00
6003000	9240	F	Innovation and Tech Officer I	2.00	2.00	2.00
6003000	9244	F	Innovation Security Officer	1.00	1.00	1.00
6003000	9264	F	Senior Geographic Information Systems Analyst	2.00	2.00	2.00
6003000	9530	F	Administrative Analyst	-	1.00	1.00
			Subtotal	23.00	27.00	27.00
Part Time						
6003000	9950	N	Technical Intern	1.00	1.00	1.00
			Subtotal	1.00	1.00	1.00
			Total	24.00	28.00	28.00
Riverside Public Utilities / Electric Utility - Business Support						
Full Time						
6004000	8460	F	Principal Management Analyst	1.00	1.00	1.00
6004000	9176	F	Senior Network Support Specialist	1.00	1.00	1.00
6004000	9255	F	Business Systems Support Manager	1.00	1.00	1.00
6004000	9257	F	Senior Business Systems Support Analyst	2.00	2.00	2.00
6004000	9261	F	Business Systems Support Analyst	1.00	-	-
6004000	9262	F	Business Systems Support Technician	3.00	3.00	3.00
			Total	9.00	8.00	8.00
Riverside Public Utilities / Electric Utility - Utility Billing						
Full Time						
6005000	0610	F	Utilities Customer Service Representative II	10.00	11.00	11.00
6005000	9530	F	Administrative Analyst	1.00	1.00	1.00
6005000	9540	F	Senior Administrative Analyst	1.00	1.00	1.00
			Subtotal	12.00	13.00	13.00
Part Time						
6005000	0610	H	Utilities Customer Service Representative II	1.00	-	-
			Subtotal	1.00	-	-
			Total	13.00	13.00	13.00
Riverside Public Utilities / Electric Utility - Safety						
Full Time						
6007000	0082	F	Senior Office Specialist	-	1.00	1.00
6007000	8654	F	Utilities Safety and training Manager	-	1.00	1.00
			Total	-	2.00	2.00

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Riverside Public Utilities / Electric Utility - Field Services						
Full Time						
6010000	0082	F	Senior Office Specialist	1.00	1.00	1.00
6010000	0410	F	Account Clerk II	1.00	1.00	1.00
6010000	0650	F	Utilities Customer Service Supervisor	2.00	2.00	2.00
6010000	0670	F	Utilities Field Services Assistant	7.00	7.00	7.00
6010000	0680	F	Utilities Meter Reader	18.00	18.00	18.00
6010000	0810	F	Utilities Senior Field Services Technician	15.00	15.00	15.00
6010000	0831	F	Utilities Field Services Manager (NC)	1.00	1.00	1.00
			Subtotal	45.00	45.00	45.00
Part Time						
6010000	0810	N	Utilities Senior Field Services Technician	0.50	0.50	0.50
6010000	2930	N	General Service Worker	0.75	0.75	0.75
			Subtotal	1.25	1.25	1.25
			Total	46.25	46.25	46.25
Riverside Public Utilities / Electric Utility - Customer Service						
Full Time						
6015000	0345	F	Administrative Assistant	-	1.00	1.00
6015000	0610	F	Utilities Customer Service Representative II	53.00	51.00	51.00
6015000	0614	F	Utilities Customer Service Representative III	6.00	7.00	7.00
6015000	0650	F	Utilities Customer Service Supervisor	5.00	5.00	5.00
6015000	0891	F	Utilities Customer Service Manager	1.00	1.00	1.00
			Total	65.00	65.00	65.00
Riverside Public Utilities / Electric Utility - Customer Engagement						
Full Time						
6020000	1040	F	Utilities Information Assistant	-	2.00	2.00
6020000	1070	F	Utilities Senior Program / Service Representative	-	1.00	1.00
6020000	1073	F	Utilities Principal Program / Service Representative	-	1.00	1.00
6020000	7802	F	Principal Graphics Technician	-	1.00	1.00
			Subtotal	-	5.00	5.00
Part Time						
6020000	0990	N	Utility Surveyor / Installer	-	0.50	0.50
			Subtotal	-	0.50	0.50
			Total	-	5.50	5.50
Riverside Public Utilities / Electric Utility - Marketing Services						
Full Time						
6020000	0024	F	Office Specialist	1.00	-	-
6020000	0610	F	Utilities Customer Service Representative II	1.00	-	-
6020000	1040	F	Utilities Information Assistant	1.00	-	-
6020000	1050	F	Utilities Customer Communications Specialist	1.00	-	-
6020000	1070	F	Utilities Senior Program / Services Representative	2.00	-	-
6020000	1073	F	Utilities Principal Program / Services Representative	1.00	-	-
6020000	1079	F	Utilities Public Benefits / Customer Relations Manager (NC)	1.00	-	-
6020000	7802	F	Principal Graphics Technician	1.00	-	-
6020000	8386	F	Utilities Customer Communications Coordinator	1.00	-	-
6020000	9160	F	Web Designer	1.00	-	-
6020000	9662	F	Communication Technician	1.00	-	-
			Subtotal	12.00	-	-

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Part Time						
6020000	0990	N	Utility Surveyor / Installer	1.50	-	-
			Subtotal	1.50	-	-
			Total	13.50	-	-
Riverside Public Utilities / Electric Utility - Marketing Public Benefit						
Full Time						
6020100	0082	F	Senior Office Specialist	1.00	1.00	1.00
6020100	0610	F	Utilities Customer Service Representative II	3.00	-	-
6020100	0650	F	Utilities Customer Service Supervisor	1.00	1.00	1.00
6020100	1040	F	Utilities Information Assistant	-	3.00	3.00
6020100	1065	F	Utilities Program / Services Representative	1.00	1.00	1.00
6020100	1070	F	Utilities Senior Program / Services Representative	4.00	3.00	3.00
6020100	1073	F	Utilities Principal Program / Services Representative	2.00	2.00	2.00
6020100	1079	F	Utilities Public Benefits / Customer Relations Manager (NC)	2.00	1.00	1.00
6020100	8440	F	Management Analyst	-	1.00	1.00
			Subtotal	14.00	13.00	13.00
Part Time						
6020100	0990	N	Utility Surveyor / Installer	0.50	0.50	0.50
			Subtotal	0.50	0.50	0.50
			Total	14.50	13.50	13.50
Riverside Public Utilities / Electric Utility - Legislative and Regulatory Risk						
Full Time						
6025000	7521	F	Utilities Power Resources Manager (NC)	1.00	1.00	1.00
6025000	8394	F	Utilities Principal Analyst	1.00	1.00	1.00
			Total	2.00	2.00	2.00
Riverside Public Utilities / Electric Utility - Production and Operations						
Full Time						
6100000	0082	F	Senior Office Specialist	2.00	2.00	2.00
6100000	4710	F	Utilities Electric Field Manager	1.00	-	-
6100000	4720	F	Utilities Electric Superintendent	2.00	2.00	2.00
6100000	4745	F	Utilities Electric Meter Shop Assistant	1.00	1.00	1.00
6100000	4765	F	Utilities Electric Meter Technician	5.00	5.00	5.00
6100000	4860	F	Utilities Electric Power System Dispatcher II	13.00	13.00	13.00
6100000	4876	F	Utilities Dispatch Superintendent	1.00	1.00	1.00
6100000	5000	F	Utilities Transformer Technician II	2.00	2.00	2.00
6100000	5020	F	Utilities Substation Electrician	13.00	13.00	13.00
6100000	5060	F	Utilities Substation Test Technician	6.00	6.00	6.00
6100000	5061	F	Utilities Substation Test Supervisor	1.00	1.00	1.00
6100000	5100	F	Utilities Substation Construction / Maintenance Supervisor	3.00	3.00	3.00

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
6100000	5120	F	Utilities Eletric Operations Manager	-	1.00	1.00
6100000	7040	F	SCADA System Supervisor	1.00	1.00	1.00
6100000	7140	F	Principal Engineer	1.00	-	-
6100000	8389	F	Utilities Analyst	1.00	1.00	1.00
6100000	9176	F	Senior Network Support Specialist	1.00	1.00	1.00
6100000	9230	F	Senior Systems Analyst	2.00	2.00	2.00
			Total	56.00	55.00	55.00

Riverside Public Utilities / Electric Utility - Field Operations

Full Time

6105000	0082	F	Senior Office Specialist	1.00	1.00	1.00
6105000	3610	F	Utilities Crew Helper	2.00	2.00	2.00
6105000	3820	F	Utilities Street Light Maintenance Worker	2.00	2.00	2.00
6105000	4640	F	Utilities Power Line Technician	42.00	42.00	42.00
6105000	4660	F	Utilities Electric Troubleshooter	2.00	2.00	2.00
6105000	4700	F	Utilities Electric Supervisor	13.00	13.00	13.00
6105000	4710	F	Utilities Electric Field Manager	1.00	-	-
6105000	4711	F	Utilities Field Manager	-	1.00	1.00
6105000	4720	F	Utilities Electric Superintendent	2.00	2.00	2.00
6105000	6755	F	Engineering Aide	-	1.00	1.00
6105000	6765	F	Senior Engineering Aide	1.00	-	-
6105000	6895	F	Utilities Senior Engineering Technician (Electric)	1.00	1.00	1.00
6105000	7180	F	Utilities Senior Electrical Engineer	1.00	1.00	1.00
6105000	7590	F	Construction Inspector II	2.00	2.00	2.00
6105000	9530	F	Administrative Analyst	3.00	3.00	3.00
6105000	9540	F	Senior Administrative Analyst	1.00	1.00	1.00
			Total	74.00	74.00	74.00

Riverside Public Utilities / Electric Utility - Energy Delivery Engineering

Full Time

6110000	0082	F	Senior Office Specialist	4.00	3.00	3.00
6110000	0920	F	Development Services Representative III	2.00	2.00	2.00
6110000	6755	F	Engineering Aide	6.00	6.00	6.00
6110000	6765	F	Senior Engineering Aide	11.00	11.00	11.00
6110000	6865	F	Util Supervising Engineering Technician (Electric)	3.00	3.00	3.00
6110000	6875	F	Engineering Technician	8.00	8.00	8.00
6110000	6895	F	Utilities Senior Engineering Technician (Electric)	8.00	8.00	8.00
6110000	7140	F	Principal Engineer	6.00	7.00	7.00
6110000	7175	F	Utilities Electrical Engineer	3.00	3.00	3.00
6110000	7180	F	Utilities Senior Electrical Engineer	14.00	14.00	14.00
6110000	7191	F	Utilities Electrical Engineering Manager (NC)	1.00	1.00	1.00
6110000	9530	F	Administrative Analyst	-	1.00	1.00
			Subtotal	66.00	67.00	67.00

Part Time

6110000	9950	N	Technical Intern	1.00	1.00	1.00
			Subtotal	1.00	1.00	1.00
			Total	67.00	68.00	68.00

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
Riverside Public Utilities / Electric Utility - Power Supply Operations						
Full Time						
6120000	7235	F	Utilities Power Scheduler / Trader	16.00	15.00	15.00
6120000	7245	F	Utilities Resources Analyst	2.00	2.00	2.00
6120000	7246	F	Utilities Senior Resources Analyst	8.00	15.00	9.00
6120000	7247	F	Utilities Principal Resources Analyst	7.00	-	7.00
6120000	7521	F	Utilities Power Resources Manager (NC)	3.00	3.00	3.00
6120000	8394	F	Utilities Principal Analyst	1.00	1.00	-
			Subtotal	37.00	36.00	36.00
Part Time						
6120000	9950	N	Technical Intern	1.00	1.00	1.00
			Subtotal	1.00	1.00	1.00
			Total	38.00	37.00	37.00
Riverside Public Utilities / Electric Utility - Riverside Energy Resource Center Generating Plant						
Full Time						
6120130	0082	F	Senior Office Specialist	1.00	1.00	1.00
6120130	1130	F	Inventory Control Specialist	1.00	1.00	1.00
6120130	4708	F	Utilities Generation Manager (NC)	1.00	1.00	1.00
6120130	5020	F	Utilities Substation Electrician	1.00	1.00	1.00
6120130	5030	F	Utilities Generation Technician	4.00	4.00	4.00
6120130	5035	F	Utilities Generation Test Technician	2.00	2.00	2.00
6120130	5040	F	Utilities Senior Generation Test Technician	1.00	1.00	1.00
6120130	5060	F	Utilities Substation Test Technician	-		1.00
6120130	5100	F	Utilities Substation Conservation / Maintenance Supervisor	1.00	1.00	-
6120130	7246	F	Utilities Senior Resources Analyst	1.00	1.00	1.00
6120130	7411	F	Utilities Generation Plant Manager (NC)	1.00	1.00	1.00
6120130	8394	F	Utilities Principal Analyst	-	1.00	1.00
6120130	9230	F	Senior Systems Analyst	1.00	1.00	1.00
			Total	15.00	16.00	16.00
Riverside Public Utilities / Electric Utility - Clearwater Generating Plant						
Full Time						
6120140	5030	F	Utilities Generation Technician	3.00	3.00	3.00
6120140	5031	F	Utilities Senior Generation Technician	1.00	1.00	1.00
6120140	5035	F	Utilities Generation Test Technician	1.00	1.00	1.00
6120140	7411	F	Utilities Generation Plant Manager (NC)	1.00	1.00	1.00
			Total	6.00	6.00	6.00
Riverside Public Utilities / Water Utility - Engineering & Resources						
Full Time						
6200000	0082	F	Senior Office Specialist	1.00	1.00	1.00
6200000	0450	F	Senior Accounting Technician	1.00	1.00	1.00
6200000	2801	F	Utilities Landscape and Maintenance Contract Admin	1.00	1.00	1.00
6200000	3740	F	Utilities Water Superintendent	1.00	1.00	1.00
6200000	4280	F	Utilities Water System Operator II	7.00	7.00	7.00
6200000	4300	F	Utilities Senior Water System Operator	1.00	1.00	1.00
6200000	4310	F	Utilities Chief Water System Operator	1.00	1.00	1.00
6200000	4320	F	Utilities Water Control System Technician	3.00	3.00	3.00
6200000	4330	F	Utilities Water System Operations Manager	2.00	2.00	2.00
6200000	4337	F	Utilities Water Quality Technician	2.00	2.00	2.00
6200000	4340	F	Building Maintenance Specialist	3.00	3.00	3.00
6200000	4371	F	Utilities Water Maintenance Electrician	3.00	3.00	3.00

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
6200000	5485	F	Utilities Water Maintenance Mechanic	3.00	3.00	3.00
6200000	6765	F	Senior Engineering Aide	1.00	1.00	1.00
6200000	6875	F	Engineering Technician	2.00	2.00	2.00
6200000	6885	F	Senior Engineering Technician (Civil)	1.00	1.00	1.00
6200000	7246	F	Utilities Senior Resources Analyst	1.00	1.00	1.00
6200000	7247	F	Utilities Principal Resources Analyst	1.00	1.00	1.00
6200000	9230	F	Senior Systems Analyst	1.00	1.00	1.00
			Total	36.00	36.00	36.00

Riverside Public Utilities / Water Utility - Field Operations

Full Time						
6205000	0082	F	Senior Office Specialist	1.00	1.00	1.00
6205000	3620	F	Utilities Water Field Helper	12.00	12.00	12.00
6205000	3660	F	Utilities Water Works Pipefitter	34.00	34.00	34.00
6205000	3680	F	Utilities Water Utility Troubleshooter	4.00	4.00	4.00
6205000	3720	F	Utilities Water Supervisor	10.00	10.00	10.00
6205000	3740	F	Utilities Water Superintendent	2.00	2.00	2.00
6205000	4010	F	Utility Equipment Operator	4.00	4.00	4.00
6205000	4255	F	Utilities Water Meter Technician II	5.00	5.00	5.00
6205000	4330	F	Utilities Water System Operations Manager	1.00	-	-
6205000	5580	F	Utilities Welder / Pipefitter	1.00	1.00	1.00
6205000	5590	F	Utilities Asst Shop Tool / Fabrication Technician	1.00	1.00	1.00
6205000	5600	F	Utilities Shop Tool / Fabrication Technician	2.00	2.00	2.00
6205000	7247	F	Utilities Principal Resource Analyst	-	1.00	1.00
6205000	8389	F	Utilities Analyst	1.00	1.00	1.00
6205000	8393	F	Utilities Senior Analyst	-	1.00	1.00
6205000	9100	F	Utilities Data Control Clerk	2.00	2.00	2.00
6205000	9530	F	Administrative Analyst	1.00	1.00	1.00
			Subtotal	81.00	82.00	82.00
Part Time						
6205000	9950	N	Technical Intern	0.50	-	-
			Subtotal	0.50	-	-
			Total	81.50	82.00	82.00

Riverside Public Utilities / Water Utility - Engineering & Resources

Full Time						
6210000	0610	F	Utilities Customer Service Representative II	1.00	1.00	1.00
6210000	2801	F	Utilities Landscape and Maintenance Contract Administrator	-	-	-
6210000	6765	F	Senior Engineering Aide	4.00	4.00	4.00
6210000	6855	F	Supervising Engineering Technician (Civil)	1.00	1.00	1.00
6210000	6875	F	Engineering Technician	3.00	3.00	3.00
6210000	6885	F	Senior Engineering Technician (Civil)	3.00	2.00	2.00
6210000	7140	F	Principal Engineer	3.00	4.00	4.00
6210000	7155	F	Utilities Associate Water Engineer	7.00	7.00	7.00
6210000	7160	F	Utilities Senior Water Engineer	7.00	7.00	7.00

AMENDED CITYWIDE PERSONNEL DETAIL May 1, 2018

				FULL TIME EQUIVALENT		
				Amended 2017/18	Proposed FY 2018/19	Proposed FY 2019/20
6210000	7193	F	Engineering Manager (NC)	2.00	2.00	2.00
6210000	7245	F	Utilities Resources Analyst	1.00	1.00	1.00
6210000	7590	F	Construction Inspector II	4.00	4.00	4.00
6210000	9530	F	Administrative Analyst	1.00	1.00	1.00
			Subtotal	37.00	37.00	37.00
Part Time						
6210000	0082	H	Senior Office Specialist	0.50	-	-
6210000	9950	N	Technical Intern	1.00	1.00	1.00
			Subtotal	1.50	1.00	1.00
			Total	38.50	38.00	38.00
Riverside Public Utilities / Water Utility - Conservation and Reclamation Program						
Full Time						
6220200	1065	F	Utilities Program / Services Representative	1.00	1.00	1.00
6220200	1070	F	Utilities Senior Program / Services Representative	1.00	1.00	1.00
			Subtotal	2.00	2.00	2.00
Part Time						
6220200	0990	N	Utility Surveyor / Installer	0.65	0.65	0.65
			Subtotal	0.65	0.65	0.65
			Total	2.65	2.65	2.65
Riverside Public Utilities / Central Stores						
Full Time						
6400000	1130	F	Inventory Control Specialist	5.00	5.00	5.00
6400000	1150	F	Senior Inventory Control Specialist	2.00	2.00	2.00
6400000	1170	F	Warehouse Supervisor	1.00	1.00	1.00
			Total	8.00	8.00	8.00
			Department Total	655.90	641.90	641.90
			AUTHORIZED POSITIONS CITYWIDE GRAND TOTAL	2,502.93	2,519.73	2,535.73