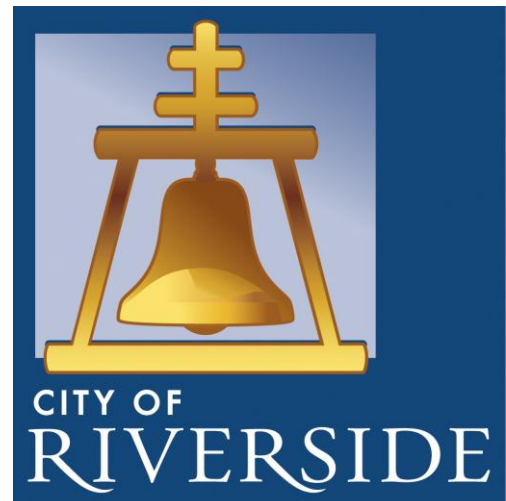


GENERAL SERVICES DEPARTMENT

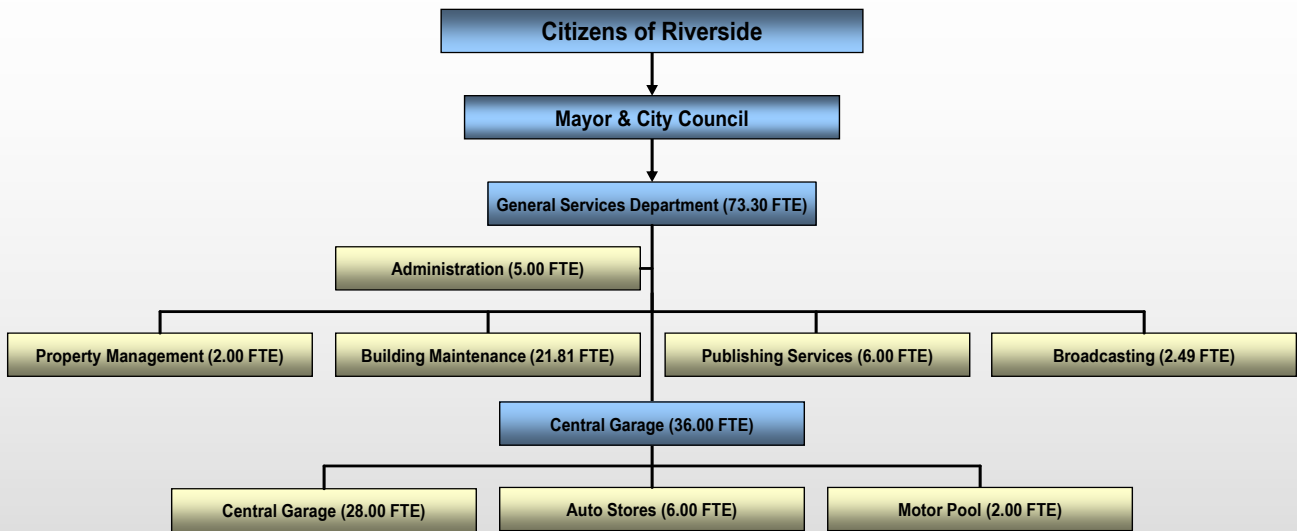
MISSION STATEMENT

The mission of the General Services Department is to provide timely, quality, and efficient services to all City departments in support of their departmental outcomes through Administration, Property Management, Fleet Management, Publishing, Building Maintenance, and Project Management Services.

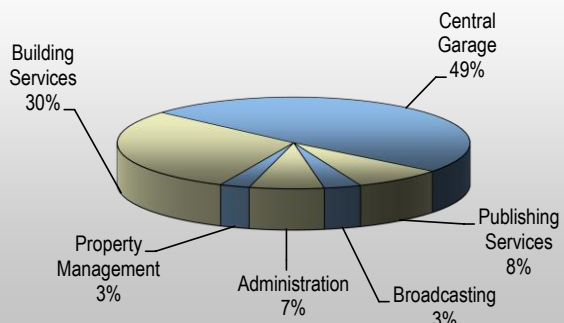


GENERAL SERVICES DEPARTMENT

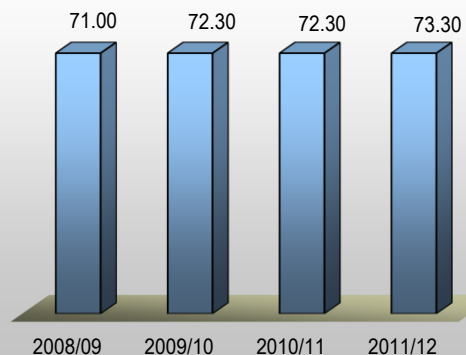
DEPARTMENT ORGANIZATIONAL CHART



PERSONNEL BY DIVISION



HISTORICAL PERSONNEL



GENERAL SERVICES DEPARTMENT

SERVICES PROVIDED BY DEPARTMENT

The General Services Department is responsible for providing support services to all City departments and includes the functions of Property Management, Building Services, Publishing, and Fleet Management. The cost of these services is allocated to user departments through the charges to/from or the Central Garage fund.

The Administration Division is responsible for providing leadership, administrative support, and fiscal management to enable the Divisions of the Department to achieve their goals.

The Building Services Division supports over 133 buildings and facilities located throughout the City through corrective and preventative maintenance programs as well as providing new facility design, construction specifications, and project management services for both new construction and existing building improvements.

The Fleet Management Division provides maintenance and repair services for the City's fleet of vehicles and equipment, writes specifications, and acquires new and replacement vehicles and equipment.

The Broadcast Services Division provides live and recorded programming all day, every day, to city cable subscribers. It focuses on governmental meetings and news events, but also offers various programs highlighting the many aspects of living and working in Riverside.

Other Divisions include the Property Management Division, which represents the City in the negotiation of leases and property management services, and the Publishing Services Division, which provides printing services to users throughout the City.

PERSONNEL SUMMARY BY DIVISION

	Budgeted 2008/09	Budgeted 2009/10	Budgeted 2010/11	Budgeted 2011/12	Change
Administration	5.00	5.00	5.00	5.00	-
Property Management	2.00	2.00	2.00	2.00	-
Building Services	22.00	23.30	23.30	21.81	(1.49)
Central Garage					
Central Garage	31.00	31.00	28.00	28.00	-
Auto Stores	5.00	5.00	6.00	6.00	-
Motor Pool	-	-	2.00	2.00	-
Publishing Services	6.00	6.00	6.00	6.00	-
Broadcasting	-	-	-	2.49	2.49
Total Personnel	71.00	72.30	72.30	73.30	1.00

GENERAL SERVICES DEPARTMENT

DEPARTMENT GOALS

1. To research and develop an environmentally friendly approach to building maintenance at key City facilities, such as energy efficient lighting, use of recycled products, and low flush plumbing.
2. To research and develop environmentally friendly construction practices that implement supplemental energy sources, such as cool roofs, voltaic panels, water reclamation systems, and natural grading and bio swales for ground water clarification.
3. To improve upon our current rank of #10 among the 100 Best Fleets in North America for 2011-12 and achieving a new Government Green Fleet Award.
4. To support the advancement of mechanics' skills by continuing to promote the Automotive Service Excellence (ASE) Certification Program and continued recognition as a Blue Seal of Excellence shop.
5. To provide the Community with award-winning, timely programming about Riverside and its programs and projects.

FISCAL YEAR 2010/11 DEPARTMENT ACCOMPLISHMENTS

	Accomplishment	Related Goal	Related City Council Goal	Related Seizing Our Destiny Strategic Route
1	Renegotiated and reduced the copy charges for both color and black/white copies in Publishing Services.	Goal #1	Economic Development	Economy
2	Developed a new Leasing Program for Magnolia Place.	Goal #1	Economic Development	Economy
3	Completed the replacement of the shake roof and exterior paint at the Heritage House facility.	Goal #1 / Goal #2	Economic Development / Livable Communities	Economy / Green
4	Completed the total exterior and WIC interior renovation of the Solander Facility at Bryant Park.	Goal #1 / Goal #2	Economic Development / Livable Communities	Green
5	Achieved 72% alternative fuel vehicles and 89% clean vehicles for the City.	Goal #2 / Goal #4	Env. Leadership / Transportation / Livable Communities	Economy / Green / Entertainment
6	Dispensed 25% more CNG (from 73,250 to 97,000 gallons per month) this year, and increased City and public accessibility to CNG fuel.	Goal #2 / Goal #4	Env. Leadership / Transportation / Livable Communities	Economy / Green / Entertainment
7	Achieved the ranking of #10 among the 100 Best Fleets in North America.	Goal #2 / Goal #4	Env. Leadership / Transportation	Workforce / Green / Our Story
8	Achieved and maintained the ASE Blue Seal of Excellence Shop recognition.	Goal #2 / Goal #4	Env. Leadership / Transportation	Learning / Green / Our Story

GENERAL SERVICES DEPARTMENT

FISCAL YEAR 2011/12 DEPARTMENT OBJECTIVES

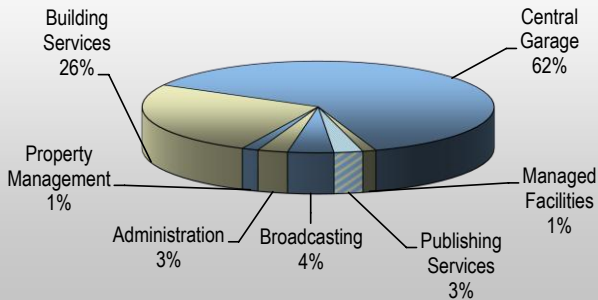
Objective	Related Goal	Related City Council Goal	Related Seizing Our Destiny Strategic Route
1 To complete the Corporation Yard facility renovation.	Goal #1 / Goal #2	Economic Development	Recreation / Creativity
2 To expand our alternative fuel infrastructure by installing an E85 fueling station.	Goal #1 / Goal #3	Env. Leadership / Transportation / Livable Communities	Economy / Green / Entertainment / Places
3 To continue to promote air quality by applying for grants that offset the cost of Alternative Fuel Vehicles and infrastructure.	Goal #2 / Goal #3	Env. Leadership / Transportation / Livable Communities	Economy / Green / Entertainment / Community
4 To complete the Special Transportation CNG Vehicle Repair Facility.	Goal #3	Env. Leadership / Transportation / Livable Communities	Economy / Green / Entertainment / Places
5 To construct additional CNG storage facilities.	Goal #3	Env. Leadership / Transportation / Livable Communities	Economy / Green / Entertainment / Places
6 To increase broadcasting capabilities with live programming of events within the city, such as the State of the City, Festival of Lights and local athletic events.	Goal #5	Arts & Innovation	Entertainment / Recreation / Creativity / Community / Our Story
7 To coordinate the relocation and consolidation of Riverside Public Utilities and the Police Department into new facilities.	N/A	Economic Development	N/A

GENERAL SERVICES DEPARTMENT

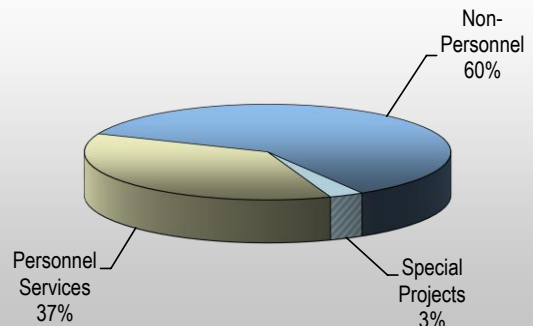
BUDGET SUMMARY BY DIVISION

	Actual 2008/09	Actual 2009/10	Budgeted 2010/11	Budgeted 2011/12	Change
Administration	373,286	465,623	555,588	405,273	-27.06%
Property Management	271,611	156,775	220,731	222,628	0.86%
Building Services	4,209,218	3,452,493	3,830,418	3,786,416	-1.15%
Central Garage	7,124,829	7,483,727	8,750,386	9,052,230	3.45%
Managed Facilities	293,642	101,126	167,530	180,563	7.78%
Energy Retrofit	17,602	-	-	-	---
Publishing Services	459,894	292,608	375,483	387,816	3.28%
Broadcasting	-	-	-	617,053	---
Current Operations Budget	\$ 12,750,086	\$ 11,952,354	\$ 13,900,136	\$ 14,651,979	5.41%

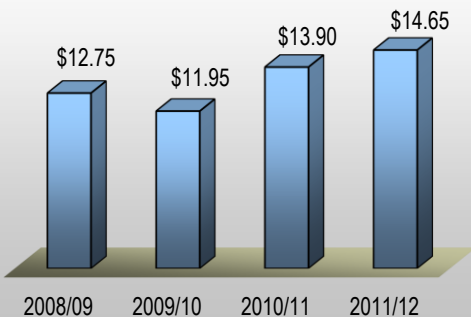
BUDGET BY DIVISION



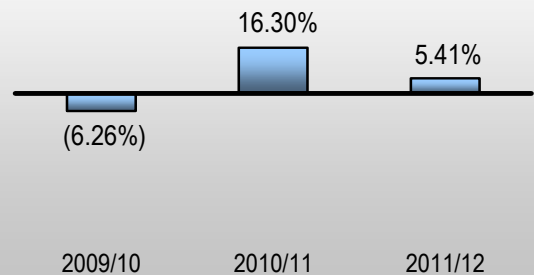
BUDGET BY CATEGORY



HISTORICAL BUDGET (MILLIONS)



HISTORICAL BUDGET INCREASE (OVER PRIOR FISCAL YEAR)



GENERAL SERVICES DEPARTMENT

BUDGET SUMMARY BY BUDGET CATEGORY

	Actual 2008/09	Actual 2009/10	Budgeted 2010/11	Budgeted 2011/12	Change
Personnel Services	5,137,954	4,965,465	4,994,268	5,384,562	7.81%
Non-Personnel	7,288,850	6,822,494	8,612,222	8,823,771	2.46%
Special Projects	323,282	164,395	293,646	443,646	51.08%
Current Operations Budget	\$ 12,750,086	\$ 11,952,354	\$ 13,900,136	\$ 14,651,979	5.41%
Equipment Outlay	808,915	269,429	1,046,532	1,480,132	41.43%
Debt Service	75,943	79,096	82,347	66,414	-19.35%
Operating Grants	-	-	-	-	---
Capital Outlay & Grants	4,002,653	611,165	168,390	168,390	0.00%
Charges From Others	2,894,431	2,123,327	2,580,611	2,601,155	0.80%
Charges To Others	(8,902,122)	(7,066,976)	(6,660,980)	(6,924,303)	3.95%
Total Budget	\$ 11,629,906	\$ 7,968,395	\$ 11,117,036	\$ 12,043,767	8.34%

SUMMARY OF SIGNIFICANT BUDGET ADJUSTMENTS – PRIOR YEAR TO CURRENT YEAR

Personnel Adjustments

1. One Plant and Equipment Mechanic position in the Building Maintenance Division was reclassified to a Maintenance Electrician.
2. The Broadcasting Division was added and staffed with existing personnel transferred from the Building Maintenance Division and the addition of one Public Information Officer position.
3. Various vacant positions were unfunded as part of the strategy to balance the General Fund budget.
4. The budget for employee pensions was increased due to a CalPERS rate increase.

Other Adjustments

1. Budget from the Administration and Building Maintenance Divisions related to the City's cable television broadcasting activities was moved to the new Broadcasting Division.
2. Liability Insurance Trust Fund contributions were fully funded at the required level.

Departmental Budget Detail

Department / Section: General Services / General Services-Administratn
101 - 220000

Object	GL Key	Description	Actual 2009/10	Budgeted 2010/11	Amended 2010/11	Requested 2011/12	% Budget Change
411100	2200000	Salaries-Regular	256,304	262,762	262,762	265,997	1 %
412000	2200000	Emp Pension & Benefits	101,941	108,690	108,690	113,514	4 %
Personnel Services Total			358,245	371,452	371,452	379,511	2 %
421001	2200000	Prof Svcs - Admin	10	0	0	0	---
422000	2200000	Utility Services	1,969	4,500	4,500	4,500	%
423000	2200000	Rentals & Transport	4,474	6,000	6,000	5,200	(13) %
424000	2200000	Maint & Repairs	0	100	100	100	%
425000	2200000	Office Exp & Supplies	265	1,395	1,395	1,395	%
425200	2200000	Periodicals/Dues	0	250	250	250	%
426000	2200000	Materials & Supplies	1,556	750	750	850	13 %
427200	2200000	Training	25	300	300	300	%
428400	2200000	Liability Insurance	1,810	2,195	2,195	8,167	272 %
Non-personnel Expenses Total			10,112	15,490	15,490	20,762	34 %
450050	2200000	CATV Public Access Prog	32,309	13,646	34,290	0	---
450052	2200000	Commission on Disabilities	1,500	5,000	5,000	5,000	%
450055	2200000	PEG Exp	63,454	150,000	436,682	0	---
Special Projects Total			97,264	168,646	475,972	5,000	(97) %
881100	2200000	General Fund Allocation Chgs	45,624	36,854	36,854	37,965	3 %
882101	2200000	Annual Utilization Chgs 101 Fd	3,657	0	0	7,631	---
Charges From Others Total			49,281	36,854	36,854	45,596	23 %
891100	2200000	General Fund Allocation Chrges	(441,084)	(442,442)	(442,442)	(450,869)	1 %
Charges to Others Total			(441,084)	(442,442)	(442,442)	(450,869)	1 %
Total Budget Requirements			73,821	150,000	457,326	0	---

Departmental Budget Detail

Department / Section: General Services / General Serv-Property Mgmt
101 - 220500

Object	GL Key	Description	Actual 2009/10	Budgeted 2010/11	Amended 2010/11	Requested 2011/12	% Budget Change
411100	2205000	Salaries-Regular	84,458	85,935	85,935	85,937	%
412000	2205000	Emp Pension & Benefits	35,672	37,392	37,392	38,366	2 %
Personnel Services Total			120,130	123,327	123,327	124,303	%
421000	2205000	Professional Services	10	500	500	500	%
422000	2205000	Utility Services	484	941	941	941	%
423000	2205000	Rentals & Transport	6,660	7,000	7,000	6,000	(14) %
425000	2205000	Office Exp & Supplies	1,340	1,825	1,825	1,825	%
425200	2205000	Periodicals/Dues	0	120	120	120	%
426000	2205000	Materials & Supplies	245	1,000	1,000	1,000	%
427200	2205000	Training	0	300	300	300	%
428400	2205000	Liability Insurance	591	718	718	2,639	267 %
428420	2205000	Insurance Charges - Direct	26	0	0	0	---
Non-personnel Expenses Total			9,359	12,404	12,404	13,325	7 %
881100	2205000	General Fund Allocation Chgs	7,869	10,187	10,187	13,045	28 %
Charges From Others Total			7,869	10,187	10,187	13,045	28 %
891100	2205000	General Fund Allocation Chrges	(142,530)	(145,918)	(145,918)	(150,673)	3 %
Charges to Others Total			(142,530)	(145,918)	(145,918)	(150,673)	3 %
Total Budget Requirements			(5,171)	0	0	0	---

Departmental Budget Detail

Department / Section: General Services / Gen.Serv-Prop. Serv.-Mag Prop.
101 - 220510

Object	GL Key	Description	Actual 2009/10	Budgeted 2010/11	Amended 2010/11	Requested 2011/12	% Budget Change
421000	2205100	Professional Services	7,360	35,000	47,116	35,000	%
422000	2205100	Utility Services	6,363	15,000	15,090	15,000	%
422200	2205100	Electric	8,485	15,000	15,000	11,000	(26) %
422500	2205100	Water	4,902	10,000	10,000	16,000	60 %
424000	2205100	Maint & Repairs	175	10,000	10,125	8,000	(20) %
Non-personnel Expenses Total			27,285	85,000	97,331	85,000	---
470020	2205100	Buildings/Structures Improveme	85	0	0	0	---
Grants & Capital Outlay Total			85	0	0	0	---
881100	2205100	General Fund Allocation Chgs	0	3,084	3,084	8,380	171 %
Charges From Others Total			0	3,084	3,084	8,380	171 %
Total Budget Requirements			27,370	88,084	100,415	93,380	6 %

Departmental Budget Detail

Department / Section: General Services / Gen Svs-Bldg Svs-Maintenance

101 - 221000

Object	GL Key	Description	Actual 2009/10	Budgeted 2010/11	Amended 2010/11	Requested 2011/12	% Budget Change
411100	2210000	Salaries-Regular	897,161	826,213	826,213	830,971	%
411110	2210000	Salaries-Temp & Part Time	39,118	48,984	48,984	35,921	(26) %
412000	2210000	Emp Pension & Benefits	334,893	338,272	338,272	374,871	10 %
413110	2210000	OT at Straight Time	11,310	10,000	10,000	10,000	%
413120	2210000	OT at 1.5 Rate	321,641	40,000	40,000	40,000	%
413130	2210000	OT at Double Time Rate	18,796	2,000	2,000	2,000	%
Personnel Services Total			1,622,922	1,265,469	1,265,469	1,293,763	2 %
421000	2210000	Professional Services	485,760	757,944	899,385	661,404	(12) %
421001	2210000	Prof Svcs - Admin	5,206	0	0	0	---
422000	2210000	Utility Services	49,949	62,200	62,200	62,200	%
422200	2210000	Electric	110,046	130,400	130,400	130,400	%
422500	2210000	Water	11,799	15,100	15,100	15,100	%
422700	2210000	Refuse/Disposal Fees	296	1,200	1,200	1,200	%
423000	2210000	Rentals & Transport	88,598	106,100	106,100	111,100	4 %
424000	2210000	Maint & Repairs	280,429	467,000	481,923	474,600	1 %
424000	9781500	Homeless Acquisition - Hulen	3,916	0	0	0	---
425000	2210000	Office Exp & Supplies	3,537	7,300	7,300	7,300	%
425200	2210000	Periodicals/Dues	0	500	500	500	%
426000	2210000	Materials & Supplies	49,248	41,600	41,600	40,600	(2) %
427200	2210000	Training	1,536	3,000	3,000	3,000	%
428400	2210000	Liability Insurance	5,746	7,723	7,723	26,616	244 %
428420	2210000	Insurance Charges - Direct	347	5,057	5,057	6,582	30 %
Non-personnel Expenses Total			1,096,421	1,605,124	1,761,488	1,540,602	(4) %
450050	2210000	CATV Public Access Prog	5,584	0	0	0	---
Special Projects Total			5,584	0	0	0	---
440301	9815800	Mahatma Gandhi Monument	1,619	0	24,111	0	---
470020	2210000	Buildings/Structures Improve	96,579	153,390	395,254	153,390	%
470050	2210000	Air Conditioning & Heating	0	15,000	15,000	15,000	%
470170	2210000	All Other Improvements	27,513	0	0	0	---
Grants & Capital Outlay Total			125,712	168,390	434,365	168,390	---
881100	2210000	General Fund Allocation Chgs	170,406	179,313	179,313	192,018	7 %
882101	2210000	Annual Utilization Chgs 101 Fd	61,180	61,440	61,440	2,840	(95) %
882260	2210000	Annual Utilization Chgs 260 Fd	48,429	61,924	61,924	41,933	(32) %
882510	2210000	Annual Utilization Chgs 510 Fd	4,596	768	768	768	%
884101	2210000	General Fund Charges	0	4,000	4,000	4,000	%
Charges From Others Total			284,613	307,445	307,445	241,559	(21) %
891100	2210000	General Fund Allocation Chrges	(3,397,596)	(3,296,428)	(3,296,428)	(3,244,314)	(1) %
892570	2210000	Utilization Chgs to 570 Fund	(60,000)	0	0	0	---
894101	2210000	Interfund Svcs-General Fund	(24,307)	(50,000)	(50,000)	0	---
894170	2210000	Interfund Svcs-Development	(7,182)	0	0	0	---
894401	2210000	Interfund Services-401	(36,582)	0	0	0	---
894411	2210000	Special Capital Imp Fund	(141)	0	0	0	---
894475	2210000	RDA-Downtown Capital Projects	(314)	0	0	0	---
894478	2210000	RDA-Downtown/Airport Cap Proj	(6,153)	0	0	0	---
894479	2210000	Interfund Svcs to 479 Fund	(92)	0	0	0	---
894510	2210000	Interfund Svcs-Electric Fund	(229,255)	0	0	0	---

Departmental Budget Detail

Department / Section: General Services / Gen Svs-Bldg Svs-Maintenance
101 - 221000

Object	GL Key	Description	Actual 2009/10	Budgeted 2010/11	Amended 2010/11	Requested 2011/12	% Budget Change
894511	2210000	Interfund Svcs-Pub Benefits Fd	(2,179)	0	0	0	---
894520	2210000	Interfund Svcs-Water Fund	(3,159)	0	0	0	---
894530	2210000	Interfund Svcs-Airport	(32,936)	0	0	0	---
894540	2210000	Interfund Svcs-Refuse Fund	(1,303)	0	0	0	---
894560	2210000	Interfund Svcs-Special	(1,447)	0	0	0	---
894650	2210000	Interfund Svcs-Central Garage	(2,607)	0	0	0	---
Charges to Others Total			(3,805,259)	(3,346,428)	(3,346,428)	(3,244,314)	(3) %
Total Budget Requirements			(670,005)	0	422,340	0	---

Departmental Budget Detail

Department / Section: General Services / Gen Svs-Bldg Svs-City Hall Occ
101 - 221020

Object	GL Key	Description	Actual 2009/10	Budgeted 2010/11	Amended 2010/11	Requested 2011/12	% Budget Change
421000	2210200	Professional Services	191,798	376,588	427,712	386,588	2 %
421001	2210200	Prof Svcs - Admin	599	0	0	0	---
422000	2210200	Utility Services	34,908	30,697	30,697	30,697	%
422200	2210200	Electric	367,728	400,000	400,000	400,000	%
422500	2210200	Water	17,199	16,000	16,000	16,000	%
422700	2210200	Refuse/Disposal Fees	0	15,000	15,000	15,000	%
424000	2210200	Maint & Repairs	34,867	37,600	39,950	37,600	%
426000	2210200	Materials & Supplies	9,092	10,000	10,000	10,000	%
428420	2210200	Insurance Charges - Direct	71,135	73,940	73,940	56,166	(24) %
Non-personnel Expenses Total			727,331	959,825	1,013,300	952,051	() %
881100	2210200	General Fund Allocation Chgs	89,611	63,689	63,689	65,664	3 %
882101	2210200	Annual Utilization Chgs 101 Fd	635,892	1,064,003	1,064,003	1,066,911	%
882510	2210200	Annual Utilization Chgs 510 Fd	2,340	2,616	2,616	2,616	%
Charges From Others Total			727,843	1,130,308	1,130,308	1,135,191	%
891100	2210200	General Fund Allocation Chrges	(1,889,344)	(2,090,133)	(2,090,133)	(2,087,242)	() %
Charges to Others Total			(1,889,344)	(2,090,133)	(2,090,133)	(2,087,242)	() %
Total Budget Requirements			(434,169)	0	53,475	0	---

Departmental Budget Detail

Department / Section: General Services / Gen Svcs-Bldg Svs-Capital Imp
101 - 221040

Object	GL Key	Description	Actual 2009/10	Budgeted 2010/11	Amended 2010/11	Requested 2011/12	% Budget Change
440301	9817000	Corporation Yard Security Impr	1,110	0	33,305	0	---
470170	2210400	All Other Improvements	22,038	0	395,055	0	---
Grants & Capital Outlay Total			23,149	0	428,360	0	---
Total Budget Requirements			23,149	0	428,360	0	---

Departmental Budget Detail

Department / Section: General Services / Gen Svs-Bldg Svs-Transport Ctr
101 - 221050

Object	GL Key	Description	Actual 2009/10	Budgeted 2010/11	Amended 2010/11	Requested 2011/12	% Budget Change
421000	2210500	Professional Services	31	0	0	0	---
428420	2210500	Insurance Charges - Direct	203	0	0	0	---
Non-personnel Expenses Total			234	0	0	0	---
Total Budget Requirements			234	0	0	0	---

Departmental Budget Detail

Department / Section: General Services / General Svcs-Managed Facility
101 - 222000

Object	GL Key	Description	Actual 2009/10	Budgeted 2010/11	Amended 2010/11	Requested 2011/12	% Budget Change
422000	2220000	Utility Services	33,000	36,000	36,000	36,000	%
428420	2220000	Insurance Charges - Direct	6,580	6,530	6,530	19,563	199 %
Non-personnel Expenses Total			39,580	42,530	42,530	55,563	30 %
450112	2220000	Municipal Aud Improvement	1,108	25,000	65,064	25,000	%
450310	2220000	Convention Center Improvements	12,264	50,000	98,511	50,000	%
450320	2220000	Convention Ctr Minor Repairs	48,173	50,000	66,301	50,000	%
Special Projects Total			61,546	125,000	229,876	125,000	---
881100	2220000	General Fund Allocation Chgs	118,260	133,659	133,659	121,719	(8) %
882101	2220000	Annual Utilization Chgs 101 Fd	0	0	0	15,349	---
Charges From Others Total			118,260	133,659	133,659	137,068	2 %
Total Budget Requirements			219,386	301,189	406,065	317,631	5 %

Departmental Budget Detail

Department / Section: General Services / General Sev-Publishing Svcs
101 - 223000

Object	GL Key	Description	Actual 2009/10	Budgeted 2010/11	Amended 2010/11	Requested 2011/12	% Budget Change
411100	2230000	Salaries-Regular	177,299	181,334	181,334	180,680	() %
411310	2230000	Night Shift Premium	969	0	0	0	---
412000	2230000	Emp Pension & Benefits	64,056	71,397	71,397	81,139	13 %
413110	2230000	OT at Straight Time	60	0	0	0	---
413120	2230000	OT at 1.5 Rate	612	10,900	10,900	10,900	%
Personnel Services Total			242,998	263,631	263,631	272,719	3 %
421000	2230000	Professional Services	11,687	2,000	2,000	7,000	250 %
422000	2230000	Utility Services	198	150	150	150	%
423000	2230000	Rentals & Transport	10,578	11,000	11,000	10,200	(7) %
424000	2230000	Maint & Repairs	(1,871)	20,500	20,500	20,500	%
425000	2230000	Office Exp & Supplies	8,214	11,600	11,600	6,600	(43) %
426000	2230000	Materials & Supplies	19,558	65,100	65,100	65,100	%
428400	2230000	Liability Insurance	1,245	1,502	1,502	5,547	269 %
Non-personnel Expenses Total			49,610	111,852	111,852	115,097	2 %
463300	2230000	Office Furniture & Equip-Cap	203,529	149,000	149,177	149,000	%
Equipment Outlay Total			203,529	149,000	149,177	149,000	---
881100	2230000	General Fund Allocation Chgs	79,065	84,916	84,916	87,828	3 %
Charges From Others Total			79,065	84,916	84,916	87,828	3 %
891100	2230000	General Fund Allocation Chrges	(247,270)	(262,527)	(262,527)	(510,786)	94 %
892101	2230000	Annual Utiliztn Chgs to 101 Fd	0	0	0	(48,929)	---
892510	2230000	Annual Utiliztn Chgs to 510 Fd	0	0	0	(64,929)	---
894003	2230000	Print Shop Services	(190,272)	0	0	0	---
894101	2230000	Interfund Svcs-General Fund	(150)	(346,872)	(346,872)	0	---
Charges to Others Total			(437,693)	(609,399)	(609,399)	(624,644)	2 %
Total Budget Requirements			137,510	0	177	0	---

Departmental Budget Detail

Department / Section: General Services / General Services-Broadcasting
101 - 223500

Object	GL Key	Description	Actual 2009/10	Budgeted 2010/11	Amended 2010/11	Requested 2011/12	% Budget Change
411100	2235000	Salaries-Regular	0	0	0	142,400	---
411110	2235000	Salaries-Temp & Part Time	0	0	0	11,211	---
412000	2235000	Emp Pension & Benefits	0	0	0	59,879	---
Personnel Services Total			0	0	0	213,490	---
421000	2235000	Professional Services	0	0	0	85,200	---
428400	2235000	Liability Insurance	0	0	0	4,717	---
Non-personnel Expenses Total			0	0	0	89,917	---
450050	2235000	CATV Public Access Prog	0	0	0	13,646	---
450055	2235000	PEG Exp	0	0	0	300,000	---
Special Projects Total			0	0	0	313,646	---
881100	2235000	General Fund Allocation Chgs	0	0	0	8,773	---
Charges From Others Total			0	0	0	8,773	---
891100	2235000	General Fund Allocation Chrges	0	0	0	(325,826)	---
Charges to Others Total			0	0	0	(325,826)	---
Total Budget Requirements			0	0	0	300,000	---

Departmental Budget Detail

Department / Section: General Services / General Svcs-Debt
101 - 229000

Object	GL Key	Description	Actual 2009/10	Budgeted 2010/11	Amended 2010/11	Requested 2011/12	% Budget Change
882101	2290000	Annual Utilization Chgs 101 Fd	43,737	26,660	26,660	40,735	52 %
		Charges From Others Total	43,737	26,660	26,660	40,735	52 %
891100	2290000	General Fund Allocation Chrges	(43,737)	(26,660)	(26,660)	(40,735)	52 %
		Charges to Others Total	(43,737)	(26,660)	(26,660)	(40,735)	52 %
Total Budget Requirements			0	0	0	0	---

Departmental Budget Detail

Department / Section: General Services / 2007-COPS-General Svcs
401 - 226500

Object	GL Key	Description	Actual 2009/10	Budgeted 2010/11	Amended 2010/11	Requested 2011/12	% Budget Change
463400	9801100	City Hall 1st & 2nd Floor Reno	187	0	0	0	---
463400	9801110	City Hall Improvements-PH 3	754,404	0	30,296	0	---
463400	9832800	Gender Imprvmnts-Magnolia FS	(293,177)	0	22,106	0	---
Grants & Capital Outlay Total			461,414	0	52,402	0	---
Total Budget Requirements			461,414	0	52,402	0	---

Departmental Budget Detail

Department / Section: General Services / Gen Svs-Central Garage
650 - 221500

Object	GL Key	Description	Actual 2009/10	Budgeted 2010/11	Amended 2010/11	Requested 2011/12	% Budget Change
411100	2215000	Salaries-Regular	1,502,158	1,591,707	1,591,707	1,609,123	1 %
411310	2215000	Night Shift Premium	23,648	34,302	34,302	34,302	%
411320	2215000	Temp Foreman Pay-Extra 5%	12,424	8,601	8,601	8,601	%
411410	2215000	Vacation Payoff	510	5,000	5,000	5,000	%
411420	2215000	Sick Leave Payoff	41	600	600	600	%
411430	2215000	Compensatory Time Payoff	175	0	0	0	---
412000	2215000	Emp Pension & Benefits	672,692	731,287	731,287	785,238	7 %
413110	2215000	OT at Straight Time	965	0	0	0	---
413120	2215000	OT at 1.5 Rate	50,540	40,000	40,000	40,000	%
413130	2215000	OT at Double Time Rate	181	0	0	0	---
413220	2215000	Holiday OT at 1 1/2T/NS	325	0	0	0	---
Personnel Services Total			2,263,664	2,411,497	2,411,497	2,482,864	2 %
421000	2215000	Professional Services	25,669	77,803	217,741	77,803	%
421001	2215000	Prof Svcs - Admin	1,693	0	0	0	---
421002	2215000	Prof Svcs - Prof Svcs	643	0	0	0	---
422000	2215000	Utility Services	4,956	5,151	5,151	5,151	%
422200	2215000	Electric	0	60,000	10,000	60,000	%
422700	2215000	Refuse/Disposal Fees	3,444	21,000	21,000	21,000	%
423000	2215000	Rentals & Transport	43,832	41,800	41,800	48,800	16 %
424000	2215000	Maint & Repairs	1,483,507	1,594,864	1,666,197	1,588,414	() %
425000	2215000	Office Exp & Supplies	5,724	11,250	11,250	11,250	%
426000	2215000	Materials & Supplies	120,926	142,348	142,348	134,798	(5) %
427100	2215000	Travel & Meeting	711	0	0	0	---
427200	2215000	Training	3,675	25,000	25,000	25,000	%
428400	2215000	Liability Insurance	35,139	28,343	28,343	28,501	%
428420	2215000	Insurance Charges - Direct	15,641	0	0	0	---
443300	2215000	Uncoll Accts-Bad Debts	1,388	0	0	0	---
Non-personnel Expenses Total			1,746,955	2,007,559	2,168,831	2,000,717	() %
462100	9405900	SCAQMD Heavy Duty Vehicle 2010	0	0	400,000	0	---
462200	2215000	Machinery & Eqment	10,001	48,960	48,960	130,559	166 %
Equipment Outlay Total			10,001	48,960	448,960	130,559	166 %
481000	2215000	Principal	23,320	27,595	27,595	32,259	16 %
482000	2215000	Interest	55,776	54,752	54,752	34,155	(37) %
Debt Service Total			79,096	82,347	82,347	66,414	(19) %
440220	9323500	SCAQMD-Heavy Duty Vehicles	0	0	112,500	0	---
440301	9835900	Corp Yard Wash Rack	804	0	299,195	0	---
470020	2215000	Buildings/Structures Improveme	0	0	50,000	0	---
Grants & Capital Outlay Total			804	0	461,695	0	---
881100	2215000	General Fund Allocation Chgs	492,683	488,371	488,371	491,376	%
882101	2215000	Annual Utilization Chgs 101 Fd	21,390	2,880	2,880	4,600	59 %
882510	2215000	Annual Utilization Chgs 510 Fd	4,596	768	768	768	%
Charges From Others Total			518,670	492,019	492,019	496,744	%
892510	2215000	Annual Utiliztn Chgs to 510 Fd	(75,000)	0	0	0	---
892520	2215000	Annual Utiliztn Chgs to 520 Fd	(75,000)	0	0	0	---
892540	2215000	Annual Utiliztn Chgs to 540 Fd	(75,000)	0	0	0	---

Departmental Budget Detail

Department / Section: General Services / Gen Svs-Central Garage
650 - 221500

Object	GL Key	Description	Actual 2009/10	Budgeted 2010/11	Amended 2010/11	Requested 2011/12	% Budget Change
892560	2215000	Utilization Chgs to 560 Fund	(75,000)	0	0	0	---
894101	2215000	Interfund Svcs-General Fund	(5,612)	0	0	0	---
894478	2215000	RDA-Downtown/Airport Cap Proj	(545)	0	0	0	---
Charges to Others Total			(306,157)	0	0	0	---
Total Budget Requirements			4,313,034	5,042,382	6,065,349	5,177,298	2 %

Departmental Budget Detail

Department / Section: General Services / Gen Svs-Cntrl Gar-Auto Stores
650 - 221510

Object	GL Key	Description	Actual 2009/10	Budgeted 2010/11	Amended 2010/11	Requested 2011/12	% Budget Change
411100	2215100	Salaries-Regular	234,020	270,125	270,125	297,941	10 %
411310	2215100	Night Shift Premium	5,530	10,800	10,800	10,800	%
411320	2215100	Temp Foreman Pay-Extra 5%	396	0	0	0	---
411410	2215100	Vacation Payoff	266	12,000	12,000	12,000	%
411420	2215100	Sick Leave Payoff	14,524	6,500	6,500	6,500	%
412000	2215100	Emp Pension & Benefits	99,421	119,134	119,134	150,861	26 %
413110	2215100	OT at Straight Time	215	0	0	0	---
413120	2215100	OT at 1.5 Rate	3,128	7,000	7,000	7,000	%
Personnel Services Total			357,504	425,559	425,559	485,102	13 %
421000	2215100	Professional Services	346	1,700	2,300	1,700	%
421001	2215100	Prof Svcs - Admin	347	0	0	0	---
422000	2215100	Utility Services	1,092	1,730	1,730	1,730	%
422200	2215100	Electric	22,390	0	0	0	---
423000	2215100	Rentals & Transport	10,508	15,200	15,200	11,000	(27) %
424000	2215100	Maint & Repairs	115,549	144,050	152,307	175,050	21 %
425000	2215100	Office Exp & Supplies	3,395	5,500	5,500	5,500	%
426000	2215100	Materials & Supplies	30,866	46,750	50,905	42,900	(8) %
427200	2215100	Training	70	500	500	500	%
428400	2215100	Liability Insurance	4,545	4,400	4,400	4,985	13 %
Non-personnel Expenses Total			189,112	219,830	232,842	243,365	10 %
462100	2215100	Automotive Equipment	0	0	225,000	257,776	---
Equipment Outlay Total			0	0	225,000	257,776	---
881100	2215100	General Fund Allocation Chgs	91,416	76,782	76,782	82,015	6 %
Charges From Others Total			91,416	76,782	76,782	82,015	6 %
894650	2215100	Interfund Svcs-Central Garage	(1,168)	0	0	0	---
Charges to Others Total			(1,168)	0	0	0	---
Total Budget Requirements			636,863	722,171	960,183	1,068,258	47 %

Departmental Budget Detail

Department / Section: General Services / Gen Svs-Cntrl Gar-Motor Pool
650 - 221520

Object	GL Key	Description	Actual 2009/10	Budgeted 2010/11	Amended 2010/11	Requested 2011/12	% Budget Change
411100	2215200	Salaries-Regular	0	91,384	91,384	84,142	(7) %
412000	2215200	Emp Pension & Benefits	0	41,949	41,949	48,668	16 %
Personnel Services Total			0	133,333	133,333	132,810	() %
423000	2215200	Rentals & Transport	3,612	1,000	1,000	5,400	440 %
424000	2215200	Maint & Repairs	1,641,116	1,750,000	1,750,000	1,900,000	8 %
426000	2215200	Materials & Supplies	1,281,762	1,800,000	1,800,000	1,800,000	%
428400	2215200	Liability Insurance	0	1,608	1,608	1,972	22 %
Non-personnel Expenses Total			2,926,491	3,552,608	3,552,608	3,707,372	4 %
462100	2215200	Automotive Equipment	55,899	848,572	1,364,218	942,797	11 %
462100	9405910	SCAQMD Heavy Duty Vehicle 2010	0	0	105,500	0	---
Equipment Outlay Total			55,899	848,572	1,469,718	942,797	11 %
440301	9405920	SCAQMD Heavy Duty Vehicle 2010	0	0	105,500	0	---
Grants & Capital Outlay Total			0	0	105,500	0	---
881100	2215200	General Fund Allocation Chgs	202,567	259,642	259,642	284,574	9 %
882101	2215200	Annual Utilization Chgs 101 Fd	0	19,055	19,055	19,647	3 %
Charges From Others Total			202,567	278,697	278,697	304,221	9 %
Total Budget Requirements			3,184,958	4,813,210	5,539,856	5,087,200	5 %