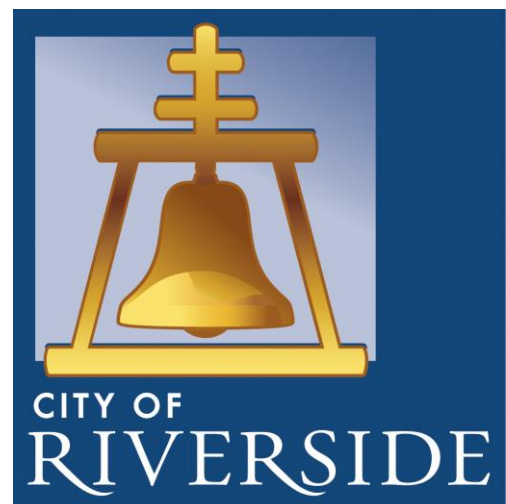


GENERAL SERVICES DEPARTMENT

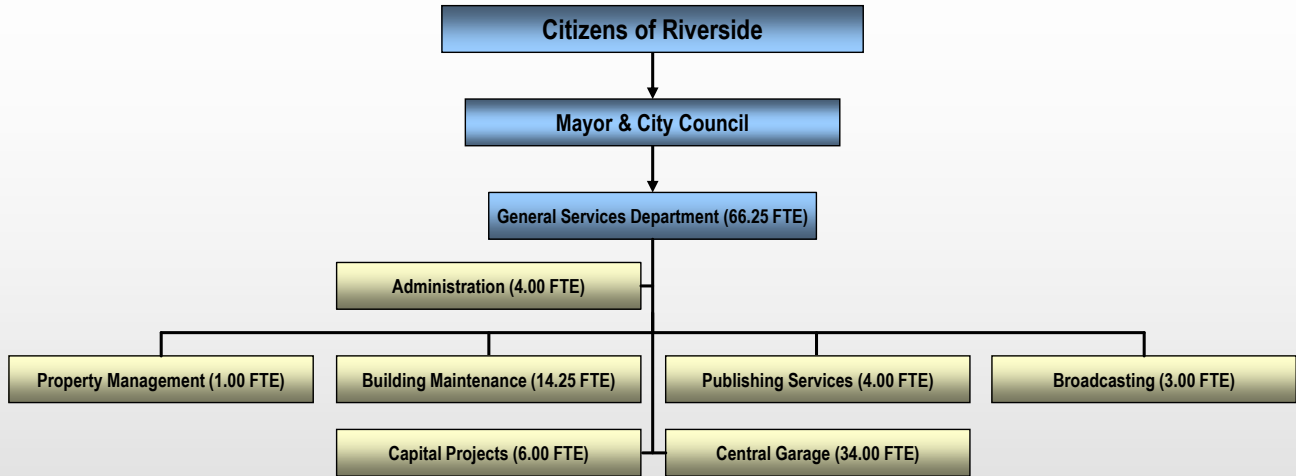
MISSION STATEMENT

The mission of the General Services Department is to provide timely, quality, and efficient services to all City departments in support of their departmental outcomes through Administration, Property Management, Fleet Management, Publishing, Building Maintenance, and Project Management Services.

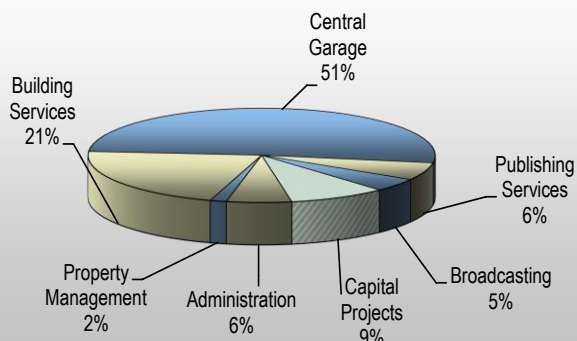


GENERAL SERVICES DEPARTMENT

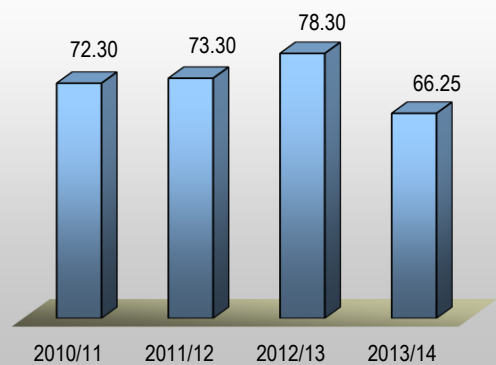
DEPARTMENT ORGANIZATIONAL CHART



PERSONNEL BY DIVISION



HISTORICAL PERSONNEL



GENERAL SERVICES DEPARTMENT

SERVICES PROVIDED BY DEPARTMENT

The General Services Department is responsible for providing support services to all City departments and includes the functions of Property Management, Building Services, Publishing, Broadcast Services, Capital Projects and Fleet Management. The cost of these services is allocated to user departments through the charges to/from or the Central Garage fund.

The Administration Division is responsible for providing leadership, administrative support, and fiscal management to enable the Divisions of the Department to achieve their goals.

The Building Services Division supports over 133 buildings and facilities located throughout the City through corrective and preventative maintenance programs as well as providing new facility design, construction specifications, and project management services for both new construction and existing building improvements.

The Fleet Management Division provides maintenance and repair services for the City's fleet of vehicles and equipment, writes specifications, and acquires new and replacement vehicles and equipment.

The Broadcast Services Division provides live and recorded programming all day, every day, to city cable subscribers. It focuses on governmental meetings and news events, but also offers various programs highlighting the many aspects of living and working in Riverside.

The Capital Projects Division facilitates new construction and rehabilitation of public development projects in various areas of the city. Other Divisions include the Property Management Division, which represents the City in the negotiation of leases and property management services, and the Publishing Services Division, which provides printing services to users throughout the City.

PERSONNEL SUMMARY BY DIVISION

	Budgeted 2010/11	Budgeted 2011/12	Budgeted 2012/13	Budgeted 2013/14	Change
Administration	5.00	5.00	5.00	4.00	(1.00)
Property Management	2.00	2.00	2.00	1.00	(1.00)
Building Services	23.30	21.81	20.81	14.25	(6.56)
Central Garage					
Central Garage	28.00	28.00	28.00	27.00	(1.00)
Auto Stores	6.00	6.00	6.00	5.00	(1.00)
Motor Pool	2.00	2.00	2.00	2.00	-
Publishing Services	6.00	6.00	6.00	4.00	(2.00)
Broadcasting	-	2.49	2.49	3.00	0.51
Capital Projects	-	-	6.00	6.00	-
Total Personnel	72.30	73.30	78.30	66.25	(12.05)

GENERAL SERVICES DEPARTMENT

DEPARTMENT GOALS

1. To research and develop an environmentally friendly approach to building maintenance at key City facilities, such as energy efficient lighting, use of recycled products, and low flush plumbing.
2. To research and develop environmentally friendly construction practices that implement supplemental energy sources, such as cool roofs, voltaic panels, water reclamation systems, and natural grading and bio swales for ground water clarification.
3. To provide capital projects that will assist in the development and enhancement of City facilities.
4. To provide continued promotion about the need for air quality improvement and providing clean alternative fuel sources to the citizens and businesses of Riverside.
5. To provide the Community with award-winning, timely programming about Riverside and its programs and projects on the GTV channel.

FISCAL YEAR 2012/13 DEPARTMENT ACCOMPLISHMENTS

Accomplishment	Related Goal	Related City Council Goal
1 Completed the new Dispatch Center at the Magnolia Police Station.	Goal #2 / Goal #3	Livable Communities / Neighborhoods
2 Completed the Fox Entertainment Plaza to include a parking garage, exhibit house, Black Box Fox Theatre, annex lobby and retail/restaurant.	Goal #2 / Goal #3	Economic Development / Livable Communities / Arts and Innovation
3 Completed concept elevations and budget for the Main Library Rehabilitation Project	Goal #2 / Goal #3	Livable Communities / Neighborhoods
4 Maintained the ASE Blue Seal of Excellence Shop recognition.	Goal #4	Environmental Leadership
5 Named the #1 Green Fleet in North America.	Goal #4	Environmental Leadership
6 Increased broadcasting capabilities with live programming of events within the city, such as the State of the City, Festival of Lights and local athletic events.	Goal #5	Arts & Innovation

GENERAL SERVICES DEPARTMENT

FISCAL YEAR 2013/14 DEPARTMENT OBJECTIVES

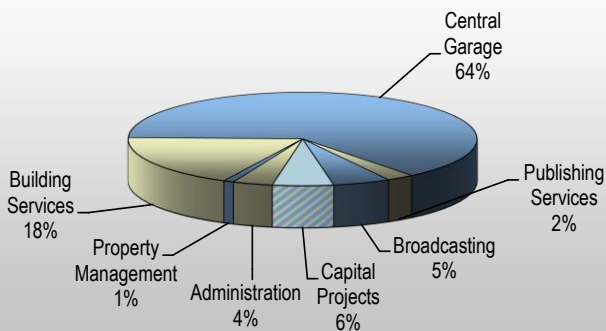
Objective	Related Goal	Related City Council Goal
1 To replace the HVAC system at the Utility Operations Center.	Goal #1 / Goal #2	Environmental Leadership / Livable Communities
2 To complete the new Fox Entertainment Plaza rear staging and demolition of the Binderly facade.	Goal #1 / Goal #2	Economic Development / Livable Communities / Arts and Innovation
3 To expand our alternative fuel infrastructure by installing an E85 fueling station.	Goal #1 / Goal #3	Environmental Leadership / Transportation / Livable Communities
4 To complete the design for the Main Library Renovation.	Goal #1 / Goal #2 / Goal #3	Economic Development / Environmental Leadership / Livable Communities
5 To complete the Convention Center Renovation Project.	Goal #2 / Goal #3	Economic Development
6 To complete the Special Transportation CNG Vehicle Repair Facility.	Goal #2 / Goal #3	Environmental Leadership / Transportation / Livable Communities
7 To implement Wireless Automated Fueling (WAF) - requires no operator input when fueling vehicles, allows collection of vehicle information daily and tracks utilization information daily.	Goal #3	Environmental Leadership / Transportation / Livable Communities
8 To build the CNG Station at the Water Quality Control Plant for improvement of operational efficiencies for departments.	Goal #3 / Goal #4	Economic Development / Environmental Leadership
9 To implement the Low Carbon Fuel Standard in the City to generate new revenue, reduce emissions and reduce operational costs for our customers.	Goal #4	Economic Development / Environmental Leadership
10 To expand GTV programming while maintaining the quality and quantity of existing shows, increase sponsorships, complete plans to develop studio space for production, and apply for all available awards for GTV.	Goal #5	Arts and Innovation / Economic Development

GENERAL SERVICES DEPARTMENT

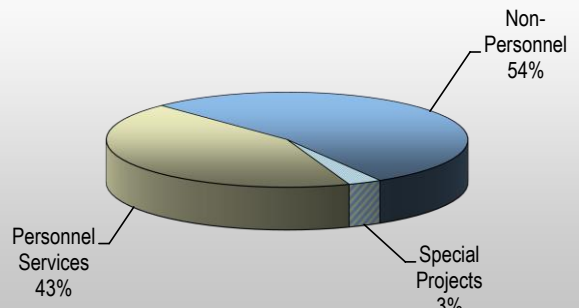
BUDGET SUMMARY BY DIVISION

	Actual 2010/11	Actual 2011/12	Budgeted 2012/13	Budgeted 2013/14	Change
Administration	536,103	511,053	405,776	525,827	29.59%
Property Management	131,399	134,125	136,204	135,921	-0.21%
Building Services	2,753,968	2,787,617	2,559,213	2,562,970	0.15%
Central Garage	8,514,377	8,613,192	8,780,323	9,080,332	3.42%
Publishing Services	323,643	347,333	384,784	362,211	-5.87%
Broadcasting	-	859,746	756,232	756,233	0.00%
Capital Projects	-	24,835	930,591	800,460	-13.98%
Current Operations Budget	\$ 12,259,491	\$ 13,277,905	\$ 13,953,123	\$ 14,223,954	1.94%

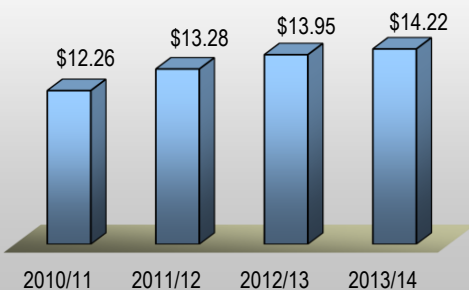
BUDGET BY DIVISION



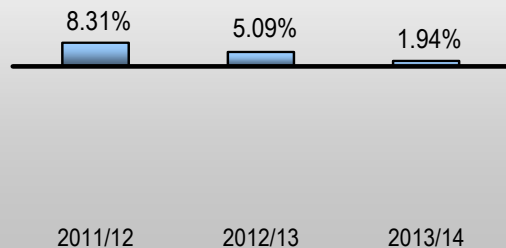
BUDGET BY CATEGORY



HISTORICAL BUDGET (MILLIONS)



HISTORICAL BUDGET INCREASE (OVER PRIOR FISCAL YEAR)



GENERAL SERVICES DEPARTMENT

BUDGET SUMMARY BY BUDGET CATEGORY

	Actual 2010/11	Actual 2011/12	Budgeted 2012/13	Budgeted 2013/14	Change
Personnel Services	4,926,594	5,192,570	6,042,114	6,122,015	1.32%
Non-Personnel	7,178,110	7,416,926	7,492,363	7,683,293	2.55%
Special Projects	154,787	668,409	418,646	418,646	0.00%
Current Operations Budget	\$ 12,259,491	\$ 13,277,905	\$ 13,953,123	\$ 14,223,954	1.94%
Equipment Outlay	1,024,901	994,131	1,417,559	1,989,042	40.31%
Debt Service	58,518	60,501	66,414	66,414	0.00%
Operating Grants	-	-	-	-	---
Capital Outlay & Grants	321,943	358,642	168,390	518,390	207.85%
Charges From Others	1,313,293	1,317,417	1,319,627	1,429,345	8.31%
Charges To Others	(4,542,452)	(4,988,283)	(5,579,295)	(5,421,843)	-2.82%
Total Budget	\$ 10,435,694	\$ 11,020,313	\$ 11,345,818	\$ 12,805,302	12.86%

SUMMARY OF SIGNIFICANT BUDGET ADJUSTMENTS – PRIOR YEAR TO CURRENT YEAR

Personnel Adjustments

1. One General Services Deputy Director position was added.
2. Various unfunded positions were deleted to better reflect the actual workforce in place.

Other Adjustments

1. The increase in the equipment outlay budget is attributable to increases in the automotive equipment budget, including new vehicle and vehicle replacement purchases.
2. The increase in the capital outlay and grants budget is the result of planned building and structural improvements for the CNG station.

Departmental Budget Detail

Department / Section: General Services / General Services-Administratn
101 - 220000

Object	GL Key	Description	Actual 2011/12	Budgeted 2012/13	Amended 2012/13	Requested 2013/14	% Budget Change
411100	2200000	Salaries-Regular	266,889	268,361	268,361	355,446	32 %
412000	2200000	Emp Pension & Benefits	109,440	112,868	112,868	142,639	26 %
Personnel Services Total			376,329	381,229	381,229	498,085	30 %
421000	2200000	Professional Services	(22)	0	0	0	---
422000	2200000	Utility Services	1,632	4,500	4,500	4,500	%
423000	2200000	Rentals & Transport	4,388	5,200	5,200	6,000	15 %
424000	2200000	Maint & Repairs	0	100	100	100	%
425000	2200000	Office Exp & Supplies	270	1,395	1,395	2,334	67 %
425200	2200000	Periodicals/Dues	0	250	250	250	%
426000	2200000	Materials & Supplies	950	850	850	850	%
427200	2200000	Training	0	300	300	1,000	233 %
428400	2200000	Liability Insurance	8,166	6,952	6,952	7,708	10 %
Non-personnel Expenses Total			15,386	19,547	19,547	22,742	16 %
450052	2200000	Commission on Disabilities	1,684	5,000	5,000	5,000	%
450055	2200000	PEG Exp	117,653	0	0	0	---
Special Projects Total			119,338	5,000	5,000	5,000	---
881100	2200000	General Fund Allocation Chgs	37,965	33,385	33,385	35,724	7 %
882101	2200000	Annual Utilization Chgs 101 Fd	7,631	0	0	0	---
Charges From Others Total			45,596	33,385	33,385	35,724	7 %
891100	2200000	General Fund Allocation Chrges	(450,869)	(439,161)	(439,161)	(561,551)	27 %
Charges to Others Total			(450,869)	(439,161)	(439,161)	(561,551)	27 %
Total Budget Requirements			105,780	0	0	0	---

Departmental Budget Detail

Department / Section: General Services / General Serv-Property Mgmt
101 - 220500

Object	GL Key	Description	Actual 2011/12	Budgeted 2012/13	Amended 2012/13	Requested 2013/14	% Budget Change
411100	2205000	Salaries-Regular	86,100	85,608	85,608	86,076	%
412000	2205000	Emp Pension & Benefits	37,782	37,692	37,692	37,294	(1) %
Personnel Services Total			123,883	123,300	123,300	123,370	%
421000	2205000	Professional Services	45	500	500	400	(20) %
422000	2205000	Utility Services	405	941	941	941	%
423000	2205000	Rentals & Transport	5,077	6,000	6,000	7,000	16 %
425000	2205000	Office Exp & Supplies	295	1,825	1,825	1,100	(39) %
425200	2205000	Periodicals/Dues	0	120	120	120	%
426000	2205000	Materials & Supplies	113	1,000	1,000	824	(17) %
427200	2205000	Training	0	300	300	300	%
428400	2205000	Liability Insurance	2,639	2,218	2,218	1,866	(15) %
447100	2205000	Taxes and Assessments	1,666	0	0	0	---
Non-personnel Expenses Total			10,241	12,904	12,904	12,551	(2) %
881100	2205000	General Fund Allocation Chgs	13,044	19,298	19,298	9,357	(51) %
Charges From Others Total			13,044	19,298	19,298	9,357	(51) %
891100	2205000	General Fund Allocation Chrges	(150,672)	(155,502)	(155,502)	(145,278)	(6) %
Charges to Others Total			(150,672)	(155,502)	(155,502)	(145,278)	(6) %
Total Budget Requirements			(3,502)	0	0	0	---

Departmental Budget Detail

Department / Section: General Services / Gen.Serv-Prop. Serv.-Mag Prop.
101 - 220510

Object	GL Key	Description	Actual 2011/12	Budgeted 2012/13	Amended 2012/13	Requested 2013/14	% Budget Change
421000	2205100	Professional Services	28,655	0	0	0	---
421001	2205100	Prof Svcs - Admin	294	0	0	0	---
422000	2205100	Utility Services	14,100	0	0	0	---
422200	2205100	Electric	4,914	0	0	0	---
422500	2205100	Water	22,281	0	0	0	---
424000	2205100	Maint & Repairs	16,548	0	0	0	---
Non-personnel Expenses Total			86,794	0	0	0	---
881100	2205100	General Fund Allocation Chgs	8,379	0	0	0	---
Charges From Others Total			8,379	0	0	0	---
Total Budget Requirements			95,174	0	0	0	---

Departmental Budget Detail

Department / Section: General Services / Gen Svs-Bldg Svs-Maintenance
101 - 221000

Object	GL Key	Description	Actual 2011/12	Budgeted 2012/13	Amended 2012/13	Requested 2013/14	% Budget Change
411100	2210000	Salaries-Regular	760,719	774,845	774,845	856,012	10 %
411110	2210000	Salaries-Temp & Part Time	31,943	52,000	52,000	10,400	(80) %
411310	2210000	Night Shift Premium	0	0	0	0	---
411410	2210000	Vacation Payoff	9,914	0	0	0	---
411420	2210000	Sick Leave Payoff	14,727	0	0	0	---
412000	2210000	Emp Pension & Benefits	347,586	343,100	343,100	350,625	2 %
413110	2210000	OT at Straight Time	13,853	10,000	10,000	10,000	%
413120	2210000	OT at 1.5 Rate	211,070	40,000	40,000	40,000	%
413130	2210000	OT at Double Time Rate	1,895	2,000	2,000	2,000	%
Personnel Services Total			1,391,711	1,221,945	1,221,945	1,269,037	3 %
421000	2210000	Professional Services	508,183	526,704	691,868	526,704	%
421001	2210000	Prof Svcs - Admin	18,899	0	0	0	---
422000	2210000	Utility Services	62,897	59,700	59,700	59,700	%
422200	2210000	Electric	126,366	130,400	130,400	130,400	%
422500	2210000	Water	11,604	15,100	15,100	15,100	%
422700	2210000	Refuse/Disposal Fees	0	1,200	1,200	1,200	%
423000	2210000	Rentals & Transport	98,616	111,100	111,100	111,100	%
424000	2210000	Maint & Repairs	468,700	418,810	448,584	376,112	(10) %
424000	9781500	Homeless Acquisition - Hulen	15,740	0	0	0	---
424000	9873600	Casa Blanca Library Roof Repr	0	0	100,000	0	---
425000	2210000	Office Exp & Supplies	6,463	5,800	5,800	5,800	%
425200	2210000	Periodicals/Dues	0	500	500	500	%
426000	2210000	Materials & Supplies	44,048	40,600	42,340	40,600	%
427200	2210000	Training	594	3,000	3,000	5,000	66 %
428400	2210000	Liability Insurance	26,616	21,425	21,425	18,788	(12) %
428420	2210000	Insurance Charges - Direct	6,507	2,929	2,929	2,929	%
Non-personnel Expenses Total			1,395,239	1,337,268	1,633,946	1,293,933	(3) %
462100	2210000	Automotive Equipment	0	0	45,000	0	---
Equipment Outlay Total			0	0	45,000	0	---
440301	9815800	Mahatma Gandhi Monument	0	0	23,901	0	---
470020	2210000	Buildings/Structures Improve	153,157	153,390	450,391	153,390	%
470050	2210000	Air Conditioning & Heating	15,953	15,000	15,000	15,000	%
Grants & Capital Outlay Total			169,111	168,390	489,292	168,390	---
881100	2210000	General Fund Allocation Chgs	192,018	171,921	171,921	197,817	15 %
882101	2210000	Annual Utilization Chgs 101 Fd	3,740	9,811	9,811	8,346	(14) %
882260	2210000	Annual Utilization Chgs 260 Fd	41,933	55,977	55,977	69,843	24 %
882510	2210000	Annual Utilization Chgs 510 Fd	768	768	768	768	%
884101	2210000	General Fund Charges	0	4,000	4,000	6,000	50 %
Charges From Others Total			238,459	242,477	242,477	282,774	16 %
891100	2210000	General Fund Allocation Chrges	(3,244,314)	(2,970,080)	(2,970,080)	(3,014,134)	1 %
894101	2210000	Interfund Svcs-General Fund	(32,600)	0	0	0	---
894280	2210000	Interfund Svcs to 280 Fund	(263)	0	0	0	---
894472	2210000	RDA-Casa Blanca Capital Proj	(11,045)	0	0	0	---
894474	2210000	RDA-Magnolia Ctr Cap Projects	(561)	0	0	0	---
894478	2210000	RDA-Downtown/Airport Cap Proj	(10,765)	0	0	0	---
894510	2210000	Interfund Svcs-Electric Fund	(37,354)	0	0	0	---

Departmental Budget Detail

Department / Section: General Services / Gen Svs-Bldg Svs-Maintenance
 101 - 221000

Object	GL Key	Description	Actual 2011/12	Budgeted 2012/13	Amended 2012/13	Requested 2013/14	% Budget Change
894550	2210000	Interfund Svcs-Sewer Fund	(79)	0	0	0	---
894560	2210000	Interfund Svcs-Special	(30,949)	0	0	0	---
894570	2210000	Interfund Services to 570 Fund	(138)	0	0	0	---
894650	2210000	Interfund Svcs-Central Garage	(2,768)	0	0	0	---
Charges to Others Total			(3,370,840)	(2,970,080)	(2,970,080)	(3,014,134)	1 %
Total Budget Requirements			(176,319)	0	662,581	0	---

Departmental Budget Detail

Department / Section: General Services / Gen Svs-Bldg Svs-City Hall Occ
101 - 221020

Object	GL Key	Description	Actual 2011/12	Budgeted 2012/13	Amended 2012/13	Requested 2013/14	% Budget Change
421000	2210200	Professional Services	165,283	0	0	0	---
421001	2210200	Prof Svcs - Admin	2,264	0	0	0	---
422000	2210200	Utility Services	40,642	0	0	0	---
422200	2210200	Electric	388,764	0	0	0	---
422500	2210200	Water	41,353	0	0	0	---
424000	2210200	Maint & Repairs	53,456	0	0	0	---
425000	2210200	Office Exp & Supplies	807	0	0	0	---
426000	2210200	Materials & Supplies	28,754	0	0	0	---
428420	2210200	Insurance Charges - Direct	55,976	0	0	0	---
Non-personnel Expenses Total			777,302	0	0	0	---
881100	2210200	General Fund Allocation Chgs	65,664	0	0	0	---
882101	2210200	Annual Utilization Chgs 101 Fd	1,066,911	0	0	0	---
882510	2210200	Annual Utilization Chgs 510 Fd	2,616	0	0	0	---
Charges From Others Total			1,135,191	0	0	0	---
891100	2210200	General Fund Allocation Chrges	(2,087,241)	0	0	0	---
Charges to Others Total			(2,087,241)	0	0	0	---
Total Budget Requirements			(174,748)	0	0	0	---

Departmental Budget Detail

Department / Section: General Services / Gen Svcs-Bldg Svs-Capital Imp
101 - 221040

Object	GL Key	Description	Actual 2011/12	Budgeted 2012/13	Amended 2012/13	Requested 2013/14	% Budget Change
440301	9817000	Corporation Yard Security Impr	26,109	0	7,196	0	---
440301	9864300	Hertiage House Renovations	0	0	2,693	0	---
440301	9865700	Fire Stn#12 Gen Replacement	0	0	100,000	0	---
440301	9865800	Fire Stn#12 Roof Replacement	0	0	175,000	0	---
440301	9869200	Clerk/LFR Office Reconfigure	0	0	45,000	0	---
470170	2210400	All Other Improvements	59,445	0	250,000	0	---
Grants & Capital Outlay Total			85,554	0	579,889	0	---
Total Budget Requirements			85,554	0	579,889	0	---

Departmental Budget Detail

Department / Section: General Services / Gen Svs-Bldg Svs-Transport Ctr
101 - 221050

Object	GL Key	Description	Actual 2011/12	Budgeted 2012/13	Amended 2012/13	Requested 2013/14	% Budget Change
428420	2210500	Insurance Charges - Direct	667	0	0	0	---
		Non-personnel Expenses Total	667	0	0	0	---
		Total Budget Requirements	667	0	0	0	---

Departmental Budget Detail

Department / Section: General Services / General Svcs-Managed Facility
101 - 222000

Object	GL Key	Description	Actual 2011/12	Budgeted 2012/13	Amended 2012/13	Requested 2013/14	% Budget Change
422000	2220000	Utility Services	45,320	0	0	0	---
428420	2220000	Insurance Charges - Direct	19,464	0	0	0	---
Non-personnel Expenses Total			64,784	0	0	0	---
450112	2220000	Municipal Aud Improvement	5,548	0	0	0	---
450310	2220000	Convention Center Improvements	2,164	0	0	0	---
450320	2220000	Convention Ctr Minor Repairs	12,322	0	0	0	---
Special Projects Total			20,035	0	0	0	---
881100	2220000	General Fund Allocation Chgs	121,719	0	0	0	---
882101	2220000	Annual Utilization Chgs 101 Fd	15,348	0	0	0	---
Charges From Others Total			137,067	0	0	0	---
Total Budget Requirements			221,888	0	0	0	---

Departmental Budget Detail

Department / Section: General Services / General Sev-Publishing Svcs
101 - 223000

Object	GL Key	Description	Actual 2011/12	Budgeted 2012/13	Amended 2012/13	Requested 2013/14	% Budget Change
411100	2230000	Salaries-Regular	184,411	179,988	179,988	175,313	(2) %
411310	2230000	Night Shift Premium	1,290	0	0	0	---
412000	2230000	Emp Pension & Benefits	88,943	89,682	89,682	72,647	(18) %
413120	2230000	OT at 1.5 Rate	684	10,900	10,900	10,900	%
Personnel Services Total			275,328	280,570	280,570	258,860	(7) %
421000	2230000	Professional Services	11,261	7,000	7,435	7,000	%
422000	2230000	Utility Services	83	150	150	150	%
423000	2230000	Rentals & Transport	10,558	10,200	10,200	10,200	%
424000	2230000	Maint & Repairs	0	20,500	20,500	20,500	%
425000	2230000	Office Exp & Supplies	4,630	6,600	6,600	6,600	%
426000	2230000	Materials & Supplies	39,923	55,100	55,100	55,100	%
428400	2230000	Liability Insurance	5,547	4,664	4,664	3,801	(18) %
Non-personnel Expenses Total			72,004	104,214	104,649	103,351	() %
463300	2230000	Office Furniture & Equip-Cap	142,244	149,000	149,000	9,000	(93) %
Equipment Outlay Total			142,244	149,000	149,000	9,000	(93) %
881100	2230000	General Fund Allocation Chgs	87,828	94,773	94,773	82,464	(12) %
Charges From Others Total			87,828	94,773	94,773	82,464	(12) %
891100	2230000	General Fund Allocation Chrges	(510,786)	(514,699)	(514,699)	(388,745)	(24) %
892101	2230000	Annual Utiliztn Chgs to 101 Fd	(48,929)	(48,929)	(48,929)	0	---
892510	2230000	Annual Utiliztn Chgs to 510 Fd	(64,929)	(64,929)	(64,929)	(64,930)	%
894101	2230000	Interfund Svcs-General Fund	(6,810)	0	0	0	---
Charges to Others Total			(631,454)	(628,557)	(628,557)	(453,675)	(27) %
Total Budget Requirements			(54,047)	0	435	0	---

Departmental Budget Detail

Department / Section: General Services / General Services-Broadcasting
101 - 223500

Object	GL Key	Description	Actual 2011/12	Budgeted 2012/13	Amended 2012/13	Requested 2013/14	% Budget Change
411100	2235000	Salaries-Regular	147,087	140,264	140,264	137,564	(1) %
411110	2235000	Salaries-Temp & Part Time	42,660	41,367	41,367	63,944	54 %
412000	2235000	Emp Pension & Benefits	61,802	63,566	63,566	71,583	12 %
413110	2235000	OT at Straight Time	445	0	0	0	---
413120	2235000	OT at 1.5 Rate	7,353	0	0	0	---
413130	2235000	OT at Double Time Rate	529	0	0	0	---
Personnel Services Total			259,878	245,197	245,197	273,091	11 %
421000	2235000	Professional Services	45,247	85,200	128,700	53,126	(37) %
422000	2235000	Utility Services	265	2,750	2,750	2,750	%
423000	2235000	Rentals & Transport	252	2,400	2,400	6,000	150 %
425000	2235000	Office Exp & Supplies	0	2,250	2,250	2,250	%
426000	2235000	Materials & Supplies	315	0	0	0	---
427200	2235000	Training	0	0	0	1,000	---
428400	2235000	Liability Insurance	4,716	4,789	4,789	4,370	(8) %
Non-personnel Expenses Total			50,797	97,389	140,889	69,496	(28) %
450050	2235000	CATV Public Access Prog	23,596	13,646	21,609	13,646	%
450055	2235000	PEG Exp	525,473	400,000	417,873	400,000	%
Special Projects Total			549,070	413,646	439,482	413,646	---
881100	2235000	General Fund Allocation Chgs	8,772	28,307	28,307	27,945	(1) %
Charges From Others Total			8,772	28,307	28,307	27,945	(1) %
891100	2235000	General Fund Allocation Chrges	(325,826)	(384,539)	(384,539)	(384,178)	() %
894101	2235000	Interfund Svcs-General Fund	(17,529)	0	0	0	---
894170	2235000	Interfund Svcs-Development	(229)	0	0	0	---
894540	2235000	Interfund Svcs-Refuse Fund	(125)	0	0	0	---
Charges to Others Total			(343,711)	(384,539)	(384,539)	(384,178)	() %
Total Budget Requirements			524,808	400,000	469,336	400,000	---

Departmental Budget Detail

Department / Section: General Services / Capital Projects
101 - 224000

Object	GL Key	Description	Actual 2011/12	Budgeted 2012/13	Amended 2012/13	Requested 2013/14	% Budget Change
411100	2240000	Salaries-Regular	20,697	597,768	597,768	519,807	(13) %
412000	2240000	Emp Pension & Benefits	0	258,838	258,838	209,881	(18) %
Personnel Services Total			20,697	856,606	856,606	729,688	(14) %
421000	2240000	Professional Services	0	40,000	40,000	38,000	(5) %
422000	2240000	Utility Services	0	3,750	3,750	3,750	%
423000	2240000	Rentals & Transport	4,105	10,250	10,250	11,250	9 %
424000	2240000	Maint & Repairs	0	250	250	250	%
425000	2240000	Office Exp & Supplies	0	2,500	2,500	3,500	40 %
426000	2240000	Materials & Supplies	32	750	750	750	%
427200	2240000	Training	0	1,000	1,000	2,000	100 %
428400	2240000	Liability Insurance	0	15,485	15,485	11,272	(27) %
Non-personnel Expenses Total			4,138	73,985	73,985	70,772	(4) %
881100	2240000	General Fund Allocation Chgs	0	27,955	27,955	19,305	(30) %
Charges From Others Total			0	27,955	27,955	19,305	(30) %
894101	2240000	Interfund Svcs-General Fund	0	(958,546)	(958,546)	(819,765)	(14) %
Charges to Others Total			0	(958,546)	(958,546)	(819,765)	(14) %
Total Budget Requirements			24,835	0	0	0	---

Departmental Budget Detail

Department / Section: General Services / General Svcs-Debt
101 - 229000

Object	GL Key	Description	Actual 2011/12	Budgeted 2012/13	Amended 2012/13	Requested 2013/14	% Budget Change
882101	2290000	Annual Utilization Chgs 101 Fd	40,734	42,910	42,910	43,262	%
		Charges From Others Total	40,734	42,910	42,910	43,262	%
891100	2290000	General Fund Allocation Chrges	(40,734)	(42,910)	(42,910)	(43,262)	%
		Charges to Others Total	(40,734)	(42,910)	(42,910)	(43,262)	%
Total Budget Requirements			0	0	0	0	---

Departmental Budget Detail

Department / Section: General Services / 2007-COPS-General Svcs
 401 - 226500

Object	GL Key	Description	Actual 2011/12	Budgeted 2012/13	Amended 2012/13	Requested 2013/14	% Budget Change
463400	9801100	City Hall 1st & 2nd Floor Reno	0	0	709	0	---
463400	9801110	City Hall Improvements-PH 3	0	0	(8,747)	0	---
Grants & Capital Outlay Total			0	0	(8,038)	0	---
Total Budget Requirements			0	0	(8,038)	0	---

Departmental Budget Detail

Department / Section: General Services / Gen Svs-Central Garage
650 - 221500

Object	GL Key	Description	Actual 2011/12	Budgeted 2012/13	Amended 2012/13	Requested 2013/14	% Budget Change
411100	2215000	Salaries-Regular	1,521,936	1,552,040	1,552,040	1,623,067	4 %
411310	2215000	Night Shift Premium	31,223	34,302	34,302	41,182	20 %
411320	2215000	Temp Foreman Pay-Extra 5%	1,230	8,601	8,601	8,601	%
411410	2215000	Vacation Payoff	0	4,000	4,000	8,610	115 %
411420	2215000	Sick Leave Payoff	0	11,000	11,000	38,200	247 %
412000	2215000	Emp Pension & Benefits	685,610	748,337	748,337	776,263	3 %
412313	2215000	OPEB Annual Amortization	90,311	0	0	0	---
413110	2215000	OT at Straight Time	1,243	0	0	0	---
413120	2215000	OT at 1.5 Rate	14,531	40,000	40,000	40,000	%
413130	2215000	OT at Double Time Rate	158	0	0	0	---
413230	2215000	Holiday OT-Reg/Ret	574	0	0	0	---
Personnel Services Total			2,346,820	2,398,280	2,398,280	2,535,923	5 %
421000	2215000	Professional Services	111,424	63,503	103,560	65,478	3 %
421001	2215000	Prof Svcs - Admin	2,768	0	0	0	---
422000	2215000	Utility Services	3,565	5,151	5,151	5,151	%
422200	2215000	Electric	0	0	60,000	0	---
422700	2215000	Refuse/Disposal Fees	1,889	21,000	21,000	21,000	%
423000	2215000	Rentals & Transport	37,413	35,800	35,800	50,800	41 %
424000	2215000	Maint & Repairs	1,665,747	1,547,870	1,597,902	1,583,320	2 %
425000	2215000	Office Exp & Supplies	9,653	16,250	16,250	16,250	%
425200	2215000	Periodicals/Dues	219	0	0	0	---
426000	2215000	Materials & Supplies	338,692	142,348	147,873	142,348	%
427100	2215000	Travel & Meeting	30	0	0	0	---
427200	2215000	Training	9,841	25,000	40,159	25,000	%
428200	2215000	Legal Fees	25	0	0	0	---
428400	2215000	Liability Insurance	28,500	40,679	40,679	39,544	(2) %
428420	2215000	Insurance Charges - Direct	2	1,086	1,086	1,086	%
Non-personnel Expenses Total			2,209,773	1,898,687	2,069,461	1,949,977	2 %
462100	2215000	Automotive Equipment	31,792	0	0	38,483	---
462100	9405900	SCAQMD Heavy Duty Vehicle 2010	0	0	400,000	0	---
462100	9407100	CEC - CNG @ WQCP	0	0	200,000	0	---
462100	9407110	SCAQMD - CNG @ WQCP	0	0	400,000	0	---
462200	2215000	Machinery & Eqment	131,418	130,559	130,559	130,559	%
462308	2215000	Office Furn & Eq-Computer Acqu	491	0	0	0	---
Equipment Outlay Total			163,702	130,559	1,130,559	169,042	29 %
481000	2215000	Principal	32,259	32,259	32,259	32,259	%
482000	2215000	Interest	28,242	34,155	34,155	34,155	%
Debt Service Total			60,501	66,414	66,414	66,414	---
440220	9323500	SCAQMD-Heavy Duty Vehicles	87,813	0	1,094	0	---
470020	2215000	Buildings/Structures Improveme	0	0	50,000	0	---
Grants & Capital Outlay Total			87,813	0	51,094	0	---
881100	2215000	General Fund Allocation Chgs	491,376	359,506	359,506	398,908	10 %
882101	2215000	Annual Utilization Chgs 101 Fd	4,599	0	0	233	---
882510	2215000	Annual Utilization Chgs 510 Fd	768	5,732	5,732	4,272	(25) %
Charges From Others Total			496,743	365,238	365,238	403,413	10 %

Departmental Budget Detail

Department / Section: General Services / Gen Svs-Central Garage
650 - 221500

Object	GL Key	Description	Actual 2011/12	Budgeted 2012/13	Amended 2012/13	Requested 2013/14	% Budget Change
		Total Budget Requirements	5,365,355	4,859,178	6,081,046	5,124,769	5 %

Departmental Budget Detail

Department / Section: General Services / Gen Svs-Cntrl Gar-Auto Stores
650 - 221510

Object	GL Key	Description	Actual 2011/12	Budgeted 2012/13	Amended 2012/13	Requested 2013/14	% Budget Change
411100	2215100	Salaries-Regular	153,894	231,048	231,048	204,420	(11) %
411310	2215100	Night Shift Premium	2,898	10,800	10,800	10,800	%
411320	2215100	Temp Foreman Pay-Extra 5%	2,377	0	0	0	---
411410	2215100	Vacation Payoff	579	25,000	25,000	0	---
412000	2215100	Emp Pension & Benefits	77,441	130,306	130,306	78,237	(39) %
412313	2215100	OPEB Annual Amortization	10,320	0	0	0	---
413120	2215100	OT at 1.5 Rate	18,251	7,000	7,000	7,000	%
413130	2215100	OT at Double Time Rate	132	0	0	0	---
Personnel Services Total			265,894	404,154	404,154	300,457	(25) %
421000	2215100	Professional Services	510	1,700	1,700	1,700	%
422000	2215100	Utility Services	2,226	1,730	1,730	1,730	%
422200	2215100	Electric	18,957	0	0	0	---
423000	2215100	Rentals & Transport	12,377	14,200	14,200	14,200	%
424000	2215100	Maint & Repairs	94,792	175,050	238,600	194,050	10 %
425000	2215100	Office Exp & Supplies	1,691	7,900	7,900	7,900	%
426000	2215100	Materials & Supplies	24,439	35,290	45,064	35,290	%
427200	2215100	Training	0	500	500	5,000	900 %
428400	2215100	Liability Insurance	4,985	2,221	2,221	4,983	124 %
447000	2215100	Misc Expenses Unclassified	76,513	0	0	0	---
Non-personnel Expenses Total			236,494	238,591	311,915	264,853	11 %
462100	2215100	Automotive Equipment	88,746	250,000	643,295	330,000	32 %
Equipment Outlay Total			88,746	250,000	643,295	330,000	32 %
440301	9859800	Ethanol (E85) Project	0	0	100,000	0	---
470020	2215100	Buildings/Structures Improveme	0	0	0	350,000	---
Grants & Capital Outlay Total			0	0	100,000	350,000	---
881100	2215100	General Fund Allocation Chgs	82,014	163,382	163,382	177,234	8 %
Charges From Others Total			82,014	163,382	163,382	177,234	8 %
Total Budget Requirements			673,150	1,056,127	1,622,747	1,422,544	34 %

Departmental Budget Detail

Department / Section: General Services / Gen Svs-Cntrl Gar-Motor Pool
650 - 221520

Object	GL Key	Description	Actual 2011/12	Budgeted 2012/13	Amended 2012/13	Requested 2013/14	% Budget Change
411100	2215200	Salaries-Regular	84,447	84,737	84,737	86,933	2 %
412000	2215200	Emp Pension & Benefits	41,465	46,096	46,096	46,571	1 %
412313	2215200	OPEB Annual Amortization	6,113	0	0	0	---
Personnel Services Total			132,026	130,833	130,833	133,504	2 %
423000	2215200	Rentals & Transport	661	1,500	1,500	1,500	%
424000	2215200	Maint & Repairs	1,808,916	1,900,000	1,900,000	2,090,000	10 %
425000	2215200	Office Exp & Supplies	0	0	0	2,000	---
426000	2215200	Materials & Supplies	1,610,633	1,800,000	1,802,963	1,800,000	%
428400	2215200	Liability Insurance	1,971	8,278	8,278	2,118	(74) %
Non-personnel Expenses Total			3,422,183	3,709,778	3,712,741	3,895,618	5 %
462100	2215200	Automotive Equipment	583,274	888,000	1,756,973	1,481,000	66 %
462100	9405910	SCAQMD Heavy Duty Vehicle 2010	16,162	0	77,223	0	---
Equipment Outlay Total			599,436	888,000	1,834,196	1,481,000	66 %
440301	9405920	SCAQMD Heavy Duty Vehicle 2010	16,162	0	77,223	0	---
Grants & Capital Outlay Total			16,162	0	77,223	0	---
881100	2215200	General Fund Allocation Chgs	284,574	282,730	282,730	328,695	16 %
882101	2215200	Annual Utilization Chgs 101 Fd	19,647	19,172	19,172	19,172	%
Charges From Others Total			304,221	301,902	301,902	347,867	15 %
Total Budget Requirements			4,474,029	5,030,513	6,056,895	5,857,989	16 %

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