



The mission of the City Council is to provide proactive community leadership in the formulation of public policy in order to promote the economic interests of the City, a high quality of life, and a safe and attractive environment for the citizenry.

WARD 1

Council Member,
Mike Gardner

WARD 2

Council Member
Andy Melendrez

WARD 3

Council Member
Mike Soubirous

WARD 4

Council Member
Paul Davis

WARD 5

Council Member
Chris Mac Arthur

WARD 6

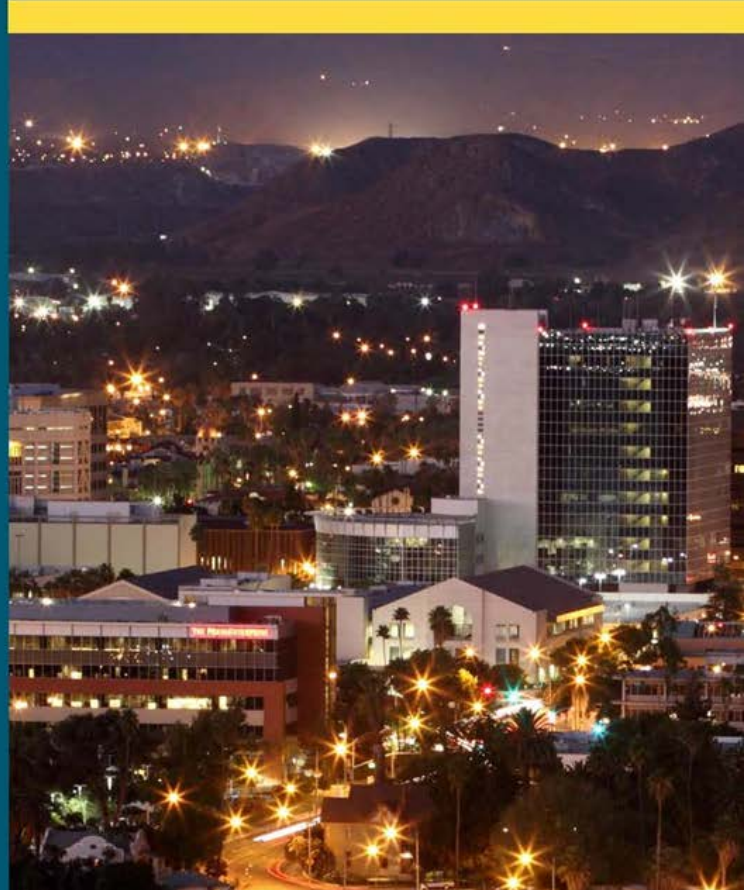
Council Member
Jim Perry

WARD 7

Council Member
John Burnard



CITY COUNCIL



DEPARTMENT OVERVIEW

SERVICES PROVIDED

The City Council serves as the elected legislative and policy-making body of the City, enacting all laws and directing any actions necessary to provide for the general welfare of the community. The City Charter states: "All powers of the City shall be vested in the City Council except as otherwise provided in this Charter (Section CH. 406)." As part of the ward districted boundary system of government, each Council Member represents a different ward, ensuring that the citizenry receives equal representation.

BUSINESS GOALS

The City Council's business goals are incorporated into citywide policies that are implemented by city departments. These goals reflect the City Council's strategic priorities as outlined on page 37. Each department's goals are detailed in its section of this budget document.

ORGANIZATIONAL CHART AND PERSONNEL SUMMARY

CHART 5 – CITY COUNCIL ORGANIZATION CHART

14.00 Total FTE for FY 2016/17 and FY 2017/2018

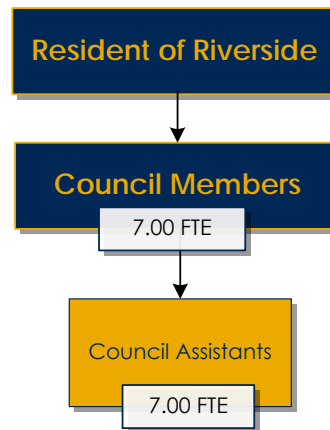


TABLE 38 – CITY COUNCIL PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

General Fund	Authorized FTE FY2013/14	Authorized FTE FY2014/15	Authorized FTE FY2015/16	Approved FTE FY2016/17	Approved FTE FY2017/18
City Councilmembers	7.00	7.00	7.00	7.00	7.00
City Council Staff	7.00	7.00	7.00	7.00	7.00
General Fund Total	14.00	14.00	14.00	14.00	14.00
Other Funds					
City Councilmembers	-	-	-	-	-
City Council Staff	-	-	-	-	-
Other Funds Total	-	-	-	-	-
All Fund Total	14.00	14.00	14.00	14.00	14.00

BUDGET OVERVIEW

The Department's total recommended budget for FY 2016/17 and FY 2017/18 is \$1.2 million. The Personnel Budget is 91.1 percent of the department's budget for both years. The Non-Personnel Budget accounts for 8.9 percent and 8.7 percent in FY 2016/17 and FY 2017/18 respectively.

The Personnel Budget is \$1.1 million for 14 FTEs during both fiscal years. Total FTEs include the seven Council Member positions and the corresponding seven Council Assistants. The Council Members' salaries and benefits are about \$480,000, 44.8 percent of the total Personnel budget for FY 2016/17, the remaining \$600,000 or 55.3 percent is for the Council Member Assistants.

The Personnel Budget decreased by 1.4 percent from FY 2015/16 to FY 2016/17 and increased by 2.8 percent from FY 2016/17 to FY 2017/18. The Non-Personnel Budget for FY 2016/17 is \$74,408 and FY 2017/18 is \$74,732. The Non-Personnel Budget decreased by 45.8 percent from FY 2015/16 to FY 16/17 and increased by 0.4 percent from FY 2016/17 to FY 2017/18. The key non-personnel items for this department include Office Expenses, Travel/Meetings and an apportioned share of the citywide Liability costs.

KEY CHANGES IN THE DEPARTMENT BUDGET

TABLE 39 – CITY COUNCIL, KEY CHANGES IN THE OPERATING BUDGET

FY 2015/16 versus FY 2016/17 and FY 2016/17 versus FY 2017/18

FUND AND DIVISION	FTE CHANGES (count)		BUDGET CHANGES (dollars)		BUDGET CHANGES (Percent)	
	FY 2015/16	FY 2016/17	FY 2015/16	FY 2016/17	FY 2015/16	FY 2016/17
	vs. FY 2016/17	vs. FY 2017/18	vs. FY 2016/17	vs. FY 2017/18	vs. FY 2016/17	vs. FY 2017/18
General Fund						
City Council	-	-	(\$78,093)	\$30,486	-6.3%	2.6%
General Fund Change Total ²²	-	-	(\$78,093)	\$30,486	-6.3%	2.6%
Change Grand Total	-	-	(\$78,093)	\$30,486	-6.3%	2.6%

Personnel Budget Changes

Changes FY 2015/16 to 2016/17

The FY 2016/17 Personnel increased by \$15,134 or 1.4 percent from the FY 2015/16 Adopted Budget of \$1.1 million. The budget decrease is due to lower salaries and associated benefits.

Changes FY 2016/17 to 2017/18

The FY 2017/18 Personnel Budget increased by \$30,162 or 2.8 percent from the FY 2016/17 Budget. The budget increase is due to merit increases anticipated for the Council Assistants and associated benefit cost increases.

Non-Personnel Budget Changes

Changes FY 2015/16 to 2016/17

The Department's FY 2016/17 Non-Personnel Budget is \$74,408, a decrease of \$62,959 or 45.8 percent from the FY 2015/16 Adopted Budget of \$137,367. The budget decrease is partially due to:

- Periodicals and Dues increased from \$0 to \$8,267.
- Allocation of citywide Liability costs decreased \$39,726 or 79.4 percent.

²² City Council does not have budget or personnel data in any other funds outside the General Fund.

Changes FY 2016/17 to 2017/18

The Department's FY 2017/18 Non-Personnel Budget is \$74,732, an increase of \$324 or 0.34 percent from the FY 2016/17 Budget of \$74,408.

DEPARTMENT BUDGET SUMMARY TABLES

The table below reflects the "operating budget" before Charges To, Charges From, or Operating Transfers. The table provides an overview of the departments spending for operations, debt, equipment, special projects, as well as managed savings and the four percent budget reduction.

TABLE 40 – CITY COUNCIL REVENUE AND EXPENDITURE BUDGET, BY FUND AND DIVISION

REVENUE

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
City Council	-	-	-	-	-
General Fund Total	-	-	-	-	-
Other Funds					
City Council	-	-	-	-	-
Other Funds Total	-	-	-	-	-
All Fund Revenue Total	-	-	-	-	-

EXPENDITURES²³

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
City Council	\$974,801	\$1,005,864	\$1,232,591	\$1,154,498	\$1,184,984
General Fund Total	\$974,801	\$1,005,864	\$1,232,591	\$1,154,498	\$1,184,984
Other Funds					
City Council	-	-	-	-	-
Other Funds Total	-	-	-	-	-
All Fund Expenditure Total	\$974,801	\$1,005,864	\$1,232,591	\$1,154,498	\$1,184,984

The table below reflects the expenditure budget summary and includes Charges to, Charges From, and Operating Transfers. The table provides an overview of the department's spending as well as its managed savings, utilization charges, and transfers. The net expenditures total represents a spending deficit or surplus that will be offset by departmental revenue or an impact to fund balance. It should be noted that negative expenditure totals will be adjusted during the year or will increase fund balance.

TABLE 41 – CITY COUNCIL EXPENDITURE BUDGET SUMMARY, BY FUND AND CATEGORY

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	\$882,220	\$891,280	\$1,095,224	\$1,080,090	\$1,110,252

²³ Expenditures do not reflect Charges to, Charges from, or operating transfers.

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Non-Personnel	\$92,581	\$114,584	\$137,367	\$74,408	\$74,732
Special Projects	-	-	-	-	-
Operating Budget Total	\$974,801	\$1,005,864	\$1,232,591	\$1,154,498	\$1,184,984
Equipment Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Operating Grants	-	-	-	-	-
Capital Outlay and Grants	-	-	-	-	-
Charges From Others	\$264,797	\$373,435	\$552,535	\$554,440	\$555,852
Charges To Others	(\$1,302,198)	(\$1,475,994)	(\$1,785,126)	(\$1,785,127)	(\$1,785,127)
Managed Savings	-	-	-	-	-
Equipment, Capital, Debt Service, and Utilization Charges Total	(\$1,037,401)	(\$1,102,559)	(\$1,232,591)	(\$1,230,687)	(\$1,229,275)
Other Funds					
Personnel	-	-	-	-	-
Non-Personnel	-	-	-	-	-
Special Projects	-	-	-	-	-
Operating Budget Total	-	-	-	-	-
Equipment Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Operating Grants	-	-	-	-	-
Capital Outlay and Grants	-	-	-	-	-
Charges From Others	-	-	-	-	-
Charges To Others	-	-	-	-	-
Managed Savings	-	-	-	-	-
Equipment, Capital, Debt Service, and Utilization Charges Total	-	-	-	-	-
Net Expenditures for All Funds²⁴	(\$62,600)	(\$96,695)	-	(\$76,189)	(\$44,291)

²⁴ A negative number in this row represents a surplus in Charges to Others as approved by City Council with the adopted budget. Charges to Others will be adjusted during the fiscal year to result in net expenditures of zero.

BUDGET DETAIL

CITY COUNCIL BUDGET DETAIL

Department Budget Detail

Department / Section: **City Council / City Council**
101 - 020000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	0200000	Salaries - Regular	549,744	554,081	713,513	700,031	705,205	(1)%	%
411210	0200000	Vacation	11,072	10,541	0	0	0	-	-
411220	0200000	Holidays & Special Days Off	14,204	14,948	0	0	0	-	-
411240	0200000	Sick Leave	3,962	2,746	0	0	0	-	-
411245	0200000	Family Illness Sick Leave	870	0	0	0	0	-	-
411292	0200000	Administrative Leave	4,435	7,788	0	0	0	-	-
411510	0200000	Accrued Payroll	1,865	6,364	7,976	3,954	4,070	(50)%	2%
412210	0200000	Workers Compensation Ins	7,533	12,063	12,772	10,503	10,581	(17)%	%
412220	0200000	Health Insurance	99,830	98,893	107,265	107,186	112,252	() %	4%
412222	0200000	Dental Insurance	4,033	4,035	4,245	4,018	4,148	(5)%	3%
412230	0200000	Life Insurance	3,413	3,426	4,424	4,343	4,377	(1)%	%
412240	0200000	Unemployment Insurance	837	448	398	390	394	(2)%	1%
412310	0200000	PERS Retirement	113,280	122,574	196,485	197,516	212,801	%	7%
412320	0200000	Medicare OASDI	9,083	9,317	10,346	10,149	10,224	(1)%	%
412400	0200000	Deferred Compensation	35,134	25,681	12,600	16,800	21,000	33%	25%
412500	0200000	Automobile/Expense Allowance	22,925	18,375	25,200	25,200	25,200	-	-
Personnel Services Total			882,227	891,286	1,095,224	1,080,090	1,110,252	(1)%	2%
421000	0200000	Professional Services	7,500	12,321	0	0	0	-	-
421001	0200000	Prof Services/Internal	105	65	0	0	0	-	-
422100	0200000	Telephone	1,144	1,688	1,400	1,400	1,400	-	-
422120	0200000	Telephone - Cellular	13,375	14,672	0	1,140	1,140	-	-
423400	0200000	Motor Pool Equipment Rental	12,166	16,091	10,000	10,000	10,000	-	-
423500	0200000	Vehicle Usage Reimb Employee	0	5,025	10,000	10,000	10,000	-	-
425100	0200000	Advertising Expense	(273)	0	0	0	0	-	-
425200	0200000	Periodicals & Dues	1,120	1,131	0	8,267	8,515	-	2%
425400	0200000	General Office Expense	670	280	0	0	0	-	-
425401	0200000	Council Ward 1 - Office Exp	0	0	3,800	2,800	2,800	(26)%	-
425402	0200000	Council Ward 2 - Office Exp	0	0	3,800	2,800	2,800	(26)%	-
425403	0200000	Council Ward 3 - Office Exp	0	0	3,800	2,800	2,800	(26)%	-
425404	0200000	Council Ward 4 - Office Exp	0	0	3,800	1,660	1,660	(56)%	-
425405	0200000	Council Ward 5 - Office Exp	0	0	3,800	2,800	2,800	(26)%	-
425406	0200000	Council Ward 6 - Office Exp	0	0	3,800	2,800	2,800	(26)%	-
425407	0200000	Council Ward 7 - Office Exp	0	0	3,800	2,800	2,800	(26)%	-
425500	0200000	Postage	1,338	624	1,000	1,000	1,000	-	-
425600	0200000	Central Printing Charges	164	0	0	0	0	-	-
425610	0200000	Outside Printing Expense	1,356	938	0	0	0	-	-
425700	0200000	Software Purchase/Licensing	514	0	0	0	0	-	-
425800	0200000	Computer Equip Purc Undr \$5000	5,224	1,205	0	0	0	-	-
426800	0200000	Special Department Supplies	3,205	0	0	0	0	-	-
427100	0200000	Travel & Meeting Expense	1,090	9,322	0	0	0	-	-
427101	0200000	Council Ward 1 Travel/Meeting	1,378	85	5,000	1,500	1,500	(70)%	-
427102	0200000	Council Ward 2 Travel/Meeting	7,876	7,792	5,000	1,500	1,500	(70)%	-
427103	0200000	Council Ward 3 Travel/Meeting	864	171	5,000	1,500	1,500	(70)%	-
427104	0200000	Council Ward 4 Travel/Meeting	6,174	3,343	5,000	1,500	1,500	(70)%	-
427105	0200000	Council Ward 5 Travel/Meeting	820	120	5,000	1,500	1,500	(70)%	-

Department Budget Detail

Department / Section: **City Council / City Council**
101 - 020000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
427106	0200000	Council Ward 6 Travel/Meeting	378	0	5,000	1,500	1,500	(70)%	-
427107	0200000	Council Ward 7 Travel/Meeting	1,663	992	5,000	1,500	1,500	(70)%	-
427115	0200000	Assorted Council Mtg Expenses	697	409	3,350	3,350	3,350	-	-
428400	0200000	Liability Insurance	24,033	38,310	50,017	10,291	10,367	(79)%	%
Non-personnel Expenses Total			92,590	114,592	137,367	74,408	74,732	(45)%	%
881100	0200000	General Fund Allocation Chgs	201,693	307,662	483,386	483,386	483,386	-	-
882101	0200000	Utilization Chgs from 101 Fund	38,789	40,171	41,761	41,761	41,761	-	-
Charges From Others Total			240,482	347,834	525,147	525,147	525,147	-	-
891100	0200000	General Fund Allocation Chgs	(1,277,883)	(1,475,994)	(1,785,126)	(1,785,127)	(1,785,127)	%	-
Charges to Others Total			(1,277,883)	(1,475,994)	(1,785,126)	(1,785,127)	(1,785,127)	%	-
Total Budget Requirements			(62,583)	(122,280)	(27,388)	(105,482)	(74,996)	285%	(28)%

Department Budget Detail

Department / Section: **City Council / City Council-Debt**
101 - 029000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
882101	0290000	Utilization Chgs from 101 Fund	24,315	25,602	27,388	29,293	30,705	6%	4%
		Charges From Others Total	24,315	25,602	27,388	29,293	30,705	6%	4%
891100	0290000	General Fund Allocation Chgs	(24,315)	0	0	0	0	-	-
		Charges to Others Total	(24,315)	0	0	0	0	-	-
		Total Budget Requirements	0	25,602	27,388	29,293	30,705	6%	4%

Department Budget Detail

Department / Section: **Department Total**

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		General Fund	(62,583)	(96,677)	0	(76,189)	(44,291)	-	(41)%
		All Other Funds	0	0	0	0	0	-	-
		Department Total	(62,583)	(96,677)	0	(76,189)	(44,291)	-	(41)%



CITY OF
RIVERSIDE

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