CITY OF RIVERSIDE, CALIFORNIA

CITY MANAGER ADOPTED

BIENNIAL BUDGET

FISCAL YEARS
2016/17 to 2017/18

CITY MANAGER ADOPTED BIENNIAL BUDGET

FISCAL YEARS 2016/17 TO 2017/18

Mayor
William R. Bailey

City Council
Mike Gardner
Andy Melendrez
Mike Soubirous
Paul Davis
Chris Mac Arthur
Jim Perry
John Burnard

Submitted to the
City Council by:

John Russo
City Manager

CITY OF RIVERSIDE

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Riverside, CA 92522

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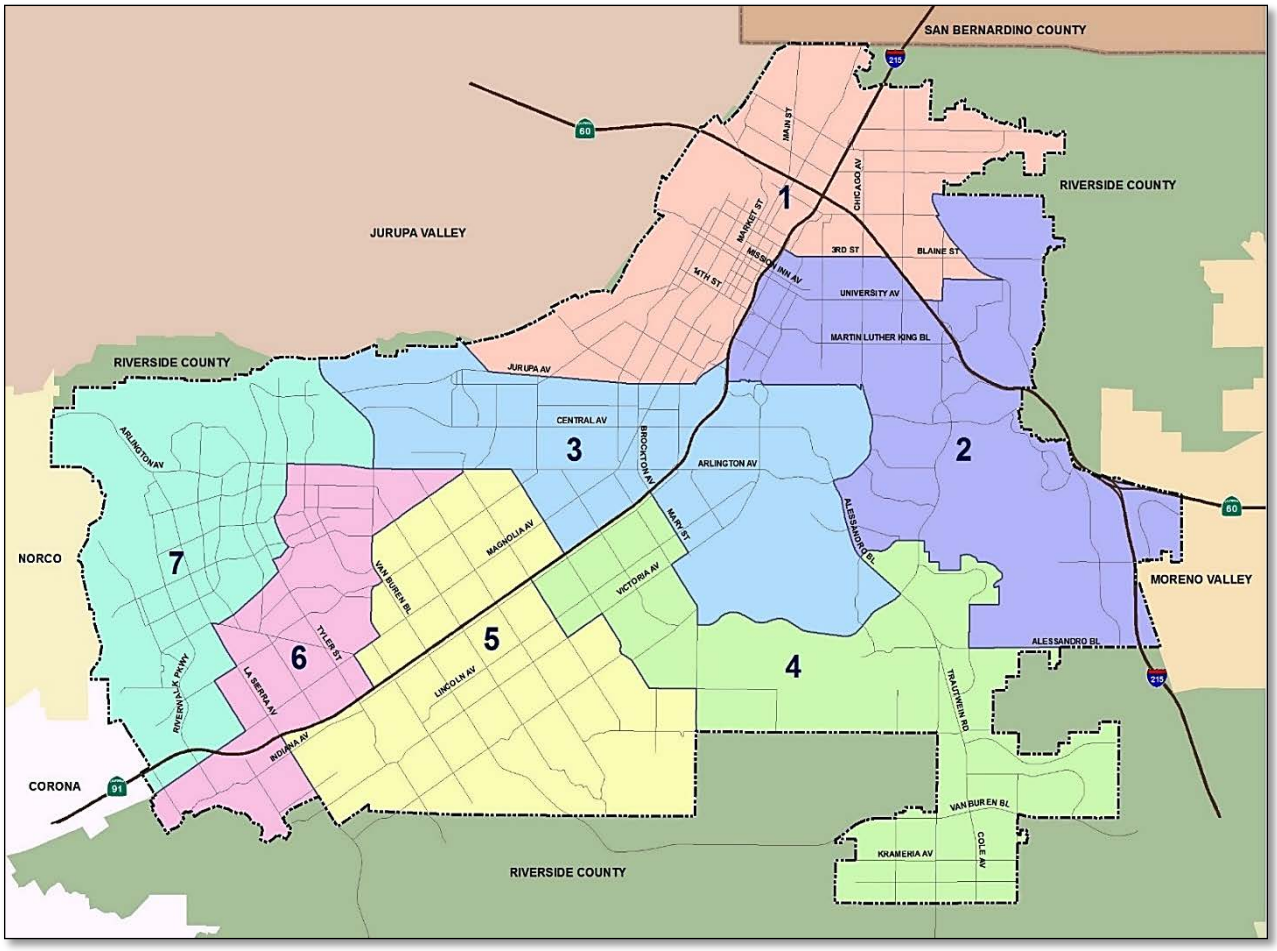
CITY OF
RIVERSIDE

CITY LEADERSHIP

CITY COUNCIL WARDS

FIGURE 1 – MAP OF CITY COUNCIL WARDS



CITY OF RIVERSIDE, CALIFORNIA

CITY LEADERSHIP

Rusty Bailey
Mayor

Mike Gardner
Ward 1

Andy Melendrez
Ward 2

Mike Soubirous
Ward 3

Paul Davis
Ward 4

Chris Mac Arthur
Ward 5

Jim Perry
Ward 6

John Burnard
Ward 7

Gary Geuss
City Attorney

John Russo
City Manager

Colleen Nicol
City Clerk

COMMUNITY AND ECONOMIC DEVELOPMENT

FINANCE

FIRE

GENERAL SERVICES

HUMAN RESOURCES

INNOVATION & TECHNOLOGY

LIBRARY

MUSEUM & CULTURAL AFFAIRS

PARKS, RECREATION AND COMMUNITY SERVICES

PUBLIC WORKS

POLICE

PUBLIC UTILITIES

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Award to the City of Riverside, CA for its Annual Budget for the fiscal year beginning July 1, 2015.

In order to receive this award, a government unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

The City of Riverside is confident that the City's 2016-18 Biennial Budget continues to conform to program requirements. Accordingly, this budget document will be sent to GFOA.

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CITY MANAGER'S BUDGET MESSAGE

CITY OF
RIVERSIDE

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Office of the City Manager
John Russo, City Manager

City of Arts & Innovation

May 19, 2016

Honorable Mayor and City Council Members
City of Riverside
3900 Main Street
Riverside, CA 92522

Proposed Two-Year Budget for Fiscal Years 2016-2017 and 2017-2018, and 2016-2021 Five-Year Plan

Honorable Mayor and City Council Members -

Your executive management is pleased to present for your consideration, discussion and, ultimately, approval, the City's first two-year budget and five-year plan. This is a new process for the City. It is a process designed to bring enhanced transparency to the City's finances, operations and strategic goals - both internally with employees and departments, and externally with the residents and businesses. City staff, particularly the Finance Department and the executive management team, have invested significant effort, time and creative thinking into the new process. We trust that the City Council and our internal and external constituents will be pleased with the results.

The transition to a two-year budget and five-year plan came at the same time as the City identified a substantial structural shortfall - $7.2 million for Fiscal Year 2015-16, $10.6 million for Fiscal Year 2016-17 and $8.5 million for Fiscal Year 2017-18. Moreover, the accuracy of budget projections had to be verified, which required a significant investment of time and effort from the City's very small but highly capable budget team. As a consequence of that significant investment of time and effort, the City has a plan to address its financial challenges, as discussed further in this transmittal letter.

This document provides highlights of key financials, budget development themes, priorities and financial realities applicable to the upcoming two fiscal years, as well as challenges and opportunities for the following three years. Additional details are presented in applicable sections of the enclosed Proposed Budget / Five-Year Plan document.

The Bottom Line

The City's Proposed Budget for Fiscal Year 2016-17 is $990.3 million across all funds, of which $277.4 million is in the General Fund (expenditures only). For Fiscal Year 2017-18, the All Funds expenditures are $971.4 million of which the General Fund spending is $281 million.

General Fund

Significant structural shortfalls are projected for the next five fiscal years in the General Fund, including:

- $10.6 million for Fiscal Year 2016-17
- $8.5 million for Fiscal Year 2017-18
- $7.7 million for Fiscal Year 2018-19
- $8.8 million for Fiscal Year 2019-20
- $0.6 million for Fiscal Year 2020-21

Note that the amount of each annual shortfall listed above is for that year and not in addition to the year before or after.

The City's administration has taken the following measures to address the fiscal challenges in the General Fund:

- The City Manager instituted a freeze on discretionary hiring and spending in the General Fund on May 13, 2016, to help alleviate the pressure of the $7.2 million deficit in Fiscal Year 2015-16.
- Based on input from department directors, on April 19, April 26, May 3 and May 10, the City's executive management team recommended balancing measures to cover the FY 2016-17 and FY 2017-18 shortfalls – and to address imbalances in the following three fiscal years.

As the two-year budget document transmitted to you today was finalized, the City departments – with the City Manager's and Finance team's guidance – continued to refine the financials based on new information.

A table on the following page illustrates the General Fund position in the next five years, based on the financials included in the budget document, plus the aforementioned changes. The table starts with the original baseline numbers, and:

- Adds the net cost of the proposed Union Compensation Model, which ties employee compensation to the performance of the City's key revenues, and gradually transitions employees who are currently not paying anything towards their retirement to contribute the employee share of 8-9% over five years;
- Accounts for the anticipated savings from the upcoming update of the Cost Allocation Plan, which allocates central and administrative expenses to service-providing programs and functions, and is updated after the budget is developed and numbers finalized;
- Takes into account the anticipated higher Utility Users Tax and General Fund Transfer revenues from the Water fund due to the recently loosened water conservation requirements at the State level; and
- Lists known to date revisions to the initially proposed balancing measures.

City departments have proposed – and presented at City Council public hearings and meetings in April-May – a combined total of $10.5 million in balancing measures against the revised baseline shortfall of $10.6 million projected for FY 2016-17, and the $8.5 million gap projected for FY 2017-18. If all proposed measures are implemented – along with the revisions listed in the table – the General Fund budget will be balanced in FY 2016-17, and a $1.9 million surplus will be created in FY 2017-18. The surplus will be deposited into the General Fund reserves to partially offset the $7.2 million withdrawal expected to occur in the current year.

Overall, **with the implementation of all of the proposed balancing measures, the General Fund Reserve is projected to gradually replenish from 12% in the first year of the budget to over 16% in the fifth.** Therefore, in year five (FY 2020-21), the City should finally have resources to start addressing a significant backlog of unfunded needs, particularly the deferred building maintenance gap of over $2 million annually.

Category	3rd Quarter FY 2015/16	Proposed: FY 2016/17	Proposed: FY 2017/18	5-Year FY 2018/19	5-Year FY 2019/20	5-Year FY 2020/21
Beginning General Fund Reserve	**$ 40,085,510**	**$ 32,853,252**	**$ 32,884,565**	**$ 34,967,362**	**$ 37,904,492**	**$ 39,702,500**
Baseline Revenue	$255,093,517	$266,021,469	$272,700,401	$284,183,482	$291,258,952	$305,028,077
Baseline Expenditures	$262,325,775	$277,350,449	$280,965,952	$288,947,080	$294,517,629	$297,769,973
Initial Baseline Budget Surplus / (Deficit)	**$ (7,232,258)**	**$(11,328,980)**	**$ (8,265,551)**	**$ (4,763,598)**	**$ (3,258,677)**	**$ 7,258,104**
Union Compensation Model	$ -	$ (51,764)	$ (1,431,685)	$ (3,779,305)	$ (6,133,348)	$ (8,503,184)
Cost Plan Update	$ -	$ 600,000	$ 600,000	$ 600,000	$ 600,000	$ 600,000
RPU Water Revenue Update Due to Anticipated Changes in Drought Restrictions	$ -	$ 205,000	$ 590,000	$ 290,000	$ -	$ -
Revised Baseline Surplus / (Deficit)	**$ (7,232,258)**	**$(10,575,744)**	**$ (8,507,236)**	**$ (7,652,903)**	**$ (8,792,025)**	**$ (645,080)**
Initial Balancing Measures						
Departmental Reductions	$ -	$ 10,511,377	$ 10,489,353	$ 10,489,353	$ 10,489,353	$ 10,489,353
Revised Baseline Surplus / (Deficit) After Initial Balancing Measures	**$ (7,232,258)**	**$ (64,367)**	**$ 1,982,117**	**$ 2,836,450**	**$ 1,697,328**	**$ 9,844,273**
Revisions To Balancing Measures						
Restore a portion of the University Neighborhood Enhancement Team (UNET) (Police)	$ -	$ (750,000)	$ (750,000)	$ (750,000)	$ (750,000)	$ (750,000)
Restore the RCC Aquatics Cut (PRCSD)	$ -	$ (80,000)	$ (80,000)	$ (80,000)	$ (80,000)	$ (80,000)
Restore Janet Goske Center Cut (PRCSD)	$ -	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)
Add Raincross Hospitality RCVB Giveback (Non-Departmental)	$ -	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000
Add Community Livability Overtime Elimination (Police)	$ -	$ 823,680	$ 823,680	$ 823,680	$ 823,680	$ 823,680
Add Community Livability Program Reduction (City Attorney)	$ -	$ 80,000	$ 80,000	$ 80,000	$ 80,000	$ 80,000
Add Net Savings from insourcing of Innovation and Technology Staff approved by the City Council on May 17. Updated to Cost Plan, FTE's, etc. will be included in the final budget.	$ -	$ 12,000	$ 17,000	$ 17,000	$ 17,000	$ 17,000
Managed Savings of $1.5 million for the Police Department will be achieved through elimination of two vacant Detective positions and managing additional vacancies throughout the year.	$ -	$ -	$ -	$ -	$ -	$ -
Revised Baseline Surplus / (Deficit) After Amended Balancing Measures as of 5/17/2016	**$ (7,232,258)**	**$ 31,313**	**$ 2,082,797**	**$ 2,937,130**	**$ 1,798,008**	**$ 9,944,953**
Ending General Fund Reserve	**$ 32,853,252**	**$ 32,884,565**	**$ 34,967,362**	**$ 37,904,492**	**$ 39,702,500**	**$ 49,647,453**
% of Baseline Budget (Baseline Less Reductions)	***12.5%***	***12.4%***	***12.9%***	***13.5%***	***13.7%***	***16.8%***

OTHER KEY FUNDS

Approximately 86% of the City's total budget is comprised of the General Fund, Electric Fund, Water Fund, and Sewer Fund. While the General Fund's fiscal challenges and opportunities are substantially outlined in this letter, it is important to highlight the key elements and upcoming changes to the City's other major funds.

The Electric Fund's proposed budget totals approximately $404 million in FY 2016/17 and FY 2017/18. The Electric Fund is supported almost exclusively by Charges for Services for residential and commercial electricity usage by the Utility's customers. As authorized by the City Charter, the Electric Fund will transfer an estimated $39.6 million out to the General Fund in FY 2016/17 and approximately $40.1 million in FY 2017/18. These funds are used by the City to augment the provisioning of core city services such as police, fire, parks, and street maintenance.

The Water Fund's proposed budget totals approximately $90.4 million in FY 2016/17 and $76 million in FY 2017/18. The largest difference between the two years is attributed to a large reduction in CIP projects of approximately $16.3 million. Typically, CIP projects are funded out of reserves, appropriated when projects are ready to start. Without additional resources (e.g. bond measure), the Water Fund's capacity to fund CIP projects and stay in line with the City Council approved Water Fund reserve limits is constrained. The Water Fund is supported almost exclusively by Charges for Services for residential and commercial water usage. Again per the City Charter, the Water Fund will transfer approximately $5.5 million out to the General Fund in FY 2016/17 and approximately $5.7 million in FY 2017/18. Similar to the Electric Fund transfer, these funds are used by the City to augment the provisioning of core city services such as police, fire, parks, and street maintenance.

In concert with the core tenets of fiscal responsibility outlined in this letter, Riverside Public Utilities will be presenting the Board of Public Utilities and City Council with a 10-year outlook on revenues and expenditures. Specifically, the plan will focus on the revenue requirement to fund Utility 2.0, including ongoing operational, enhanced technology, and capital improvement needs to continue to provide the highest and most reliable quality water and electric services.

The Sewer Fund's proposed budget totals approximately $77 million in FY 2016/17 and $74 million in FY 2017/18. The largest difference between FY 2016/17 and FY 2017/18 relates to a decrease in CIP as the Sewer Treatment Expansion Project, the largest CIP project in the City's history, nears completion. Expenditures in the Sewer Fund include the cost of constructing and maintaining sewer lines and facilities and well as the

operational costs associated with the City's Water Quality Control Plant, which serves the residential and commercial sewer needs within the City as well as the Jurupa, Rubidoux, and Edgemont Community Service Districts. The Sewer Fund is supported almost exclusively by Charges for Services for residential and commercial sewer usage. The current five-year rate structure was approved by the City Council in May 2014; staff returns to the City Council each year to determine if the rate structure should be adjusted based on current revenues and expenses.

The Liability Funds, which pay for the City's Workers Compensation and General Liability claims, settlements, staffing, legal costs and insurance, currently carry sufficient cash to cover only 32% of long-term liabilities. This amount is projected to increase to 36% by the end of the five-year term. The City currently has no policy in place on what level of funding is sufficient for these funds. Staff is researching best practices, and will return to the City Council with a policy in the new fiscal year.

How Did We Get Here?

The City of Riverside has enjoyed financial success in the past decade, most notably through the on-time and on-budget delivery of the nearly $2 billion Riverside Renaissance capital improvement program. The City rode out the Great Recession with grace, while some of our neighbors in surrounding communities struggled to maintain even a basic level of government services.

That success, however, was partially due to budgeting practices that are no longer sustainable. Whether it was borrowing from other funds to prop up the City's General Fund, relying on one-time infusions of cash from property sales, or using the concept of "unfunded positions" or "managed savings" to backfill the budget by not filling some jobs throughout the year, Riverside has effectively delayed the impact of its spending decisions for years.

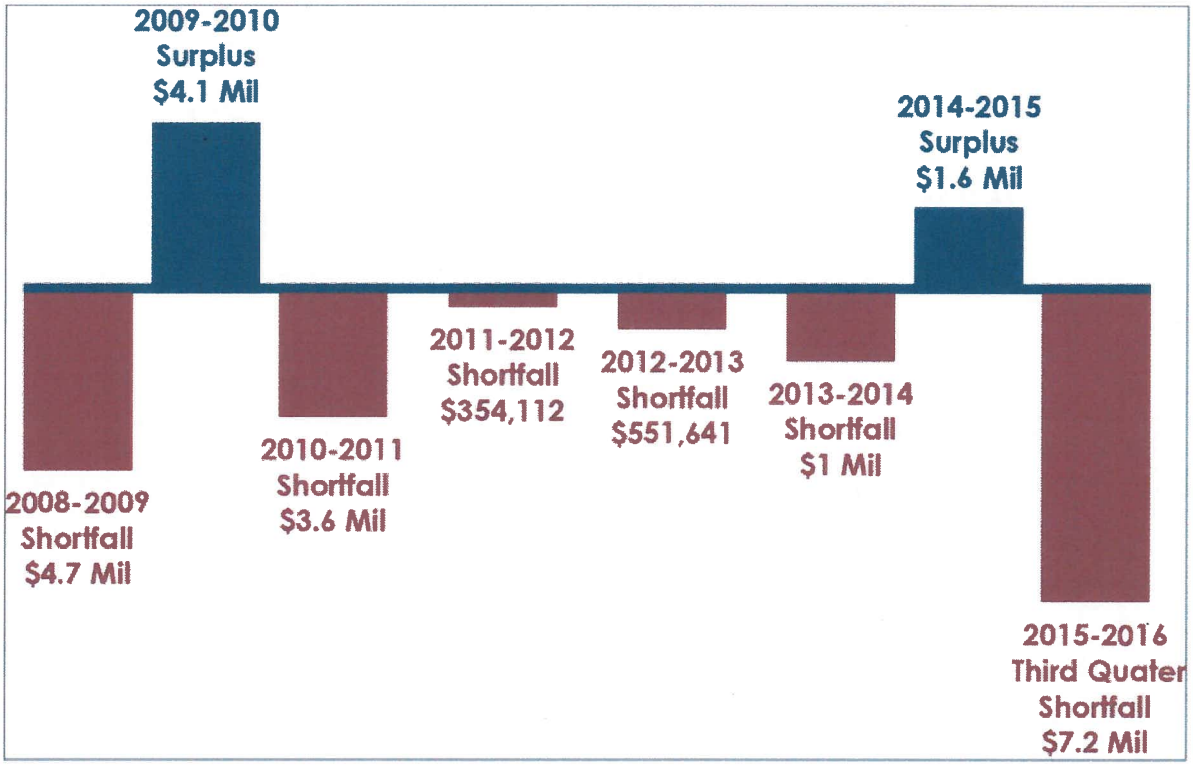
There is nothing ethically wrong with these practices, and they are certainly not illegal. Indeed, many cities employ some variation of such budgeting practices, and Riverside could have continued doing so for a few more years without encountering catastrophic financial difficulties.

However, reliance on such practices is not sustainable over the long term, and goes against the principles of prudence and conservatism in municipal budgeting – which are required to allow Riverside to grow and prosper while maintaining the level of excellent city services to which

residents and business owners have become accustomed. In short, some bills are now coming due.

The City's new administration has spent the last several months working to institute the fiscal discipline required to generate healthy and sustainable budgets well into the future. Changing past practices led to an acknowledgement of the City's structural fiscal challenges, as outlined above.

While the projected deficit numbers may seem scary, they are not surprising – the City has had an expenditure problem for years. As a matter of fact, in six out of the last eight years, the City has taken money from the General Fund Reserve – in most cases, to provide funding for various programs and services after the budget adoption.



Thanks to healthy reserves, this borrowing in prior years did not decimate the City's finances. However, we have reached the edge of the frontier when it comes to the use of reserves to balance the ongoing expenditures.

In Fiscal Year 2015-16, a $7.2 million shortfall is currently projected – and it turns into an $10.6 million shortfall for the next year, FY 2016-17. This is not because our revenues are declining – on the contrary, the

revenues are projected to increase by $11 million next year. The General Fund expenditures, on the other hand, will grow by a larger amount - $15 million over the FY 2015-16 projections – mainly due to pension, salary and benefit increases.

In the long term, these financial gaps are not sustainable, and must be addressed swiftly and with permanent measures. The City's long-term fiscal health – and our ability to continue servicing debt at affordable costs – depends on decisive actions we must take on this two-year budget.

Key Themes for the Upcoming Two-Year Budget and Five-Year Plan

Striving for Financial Accuracy

The City's executive management sees accurate financial targets and projections as the essential foundations for the City's fiscal future. Management's focus on accuracy is reflected in the comprehensive effort, undertaken during this budget process, to fully understand and diligently project the City's two-year and five-year revenues and expenditures at the most detailed level.

- For revenues, this increased level of analysis includes comparing historical trends to information provided by consultants and the City's business community. Additionally, revenues have been thoroughly vetted through City departments, including capturing anticipated future policy and operating changes and their impacts on the City's finances.

- For expenditures, this effort included (for the first time in recent years) involving City departments in the analysis of their current and projected financial needs, resulting in increased accountability over budget numbers, better analysis of fiscal impacts, and accurately assessing the City's unfunded needs.

Importantly, the City's executive management is adhering to the principle of financial accuracy – also contributing to the principles of financial responsibility and discipline, as discussed below – by eliminating the following long-standing practices that in past years had led to artificially balanced budgets:

- *Use of Unfunded Positions*: The City historically budgeted for positions that had no funding allocated to them. This allowed City departments to hire people without funds to pay for them, thereby leading to overspending.

- *Over-Relying on Supplemental Appropriations*: As mentioned above, the City has had in place a practice of seeking additional General Fund funding for programs, services, positions and purchases that were not included in the original budget. These supplemental appropriations were sometimes offset by grants and other revenues, but often simply withdrew money from the General Fund Reserves.

- *Using the Concept of Managed Savings for Budget Balancing*: For years, the City has plugged balancing measures ranging from $12.2 million (FY 2007/08) to $2.6 million (FY 2010/11) to $6.1 million (FY 2015/16) at the bottom line of the General Fund budget, to force revenues to balance expenditures by creating a theoretical category of "measures" which were to be administratively determined during the year. City departments often did produce such measures, mainly through vacancy savings. However, no specific reduction targets were ever established for each City department, and no plans were ever requested from them on how they would meet such targets. This method violated the principle of transparency by depriving the City Council of its charter role as the body established to prioritize budgetary expenditures. That is because this method gave executive staff unsupervised authority to balance a significant portion of the budget outside of the public eye and without the benefit of Council direction.

  Starting with Fiscal Year 2016-17, the City's General Fund budget allocates approximately 2% of Citywide reductions to each department based on their historical savings patterns. Departments have been provided very specific "managed savings" targets, and have plans to address them, as reflected in each departmental section of the budget document.

- *Under-Budgeting of Overtime:* In previous years, the Fire Department has been under funded for overtime by nearly $1 million annually. The mandated overtime in Fire is related to a labor union Memorandum of Understanding (MOU) provision that requires a staffing backfill for the majority of employees when they are not at work (vacation, sick, etc.), which causes the department to incur overtime costs. The backfill requirement is primarily related to the need to have a mandatory minimum number of firefighters available to respond to emergency calls. To be clear: this mandatory minimum would have the full support of executive management even were the aforementioned provision not contained in the labor contracts. It is an essential component of

public safety for our firefighters, as well as for Riverside's residents and businesses.

FY 2016-2018 Two-Year Budget appropriately funds Fire Department's overtime to avoid the structural overtime issues related to the need to backfill staff.

- *Overuse of One-Time Revenues:* The City seemed to rely heavily on one-time revenues over the years, some as a result of property transfers with associated entities (such as the Riverside Public Utilities or the Redevelopment Agency), as well as land sales. The two-year budget presented here contains one-time property sales; however, these amounts are recommended for one-time development-related initiatives and not for ongoing expenses. In years three and five of the five-year plan, additional property sales are projected, as reflected in the attached budget document. It is intended that these amounts will eventually be used in year five to both replenish the City's reserves (a one-time measure) and to start addressing the currently unfunded deferred maintenance needs (some of which may be one-time or limited-duration).

MAINTAINING FINANCIAL RESPONSIBILITY AND DISCIPLINE

Riverside is in a better financial position than many other California cities as a direct result of the City Council's generally conservative fiscal management. Key indicators of the City's stability include a high and stable bond rating and maintenance of a healthy General Fund reserve over the years.

Given the projected budget deficits for the current and next two fiscal years, more needs to be done to ensure that the City remains financially strong. Your executive management team is committed to re-establishing and maintaining the City's fiscal stability. We will continue applying the principles of financial responsibility and discipline, along with focused management action, to strengthen, maintain and enhance the City's fiscal health.

- *Financial Responsibility* requires acknowledging and fully disclosing the City's critical funding requirements including the unfunded needs, particularly during the budget development process. Financially responsible decisions should be based on the City's policy priorities while keeping those measures in line with the reality of the City's finances. Another aspect is departmental responsibility over their budgets, reflected in the ability to constrain spending within the City Council-approved budget allocations. However, in order for the departments to be held

responsible, they must receive accurate budget allocations from the outset.

- *Fiscal Discipline* demands that City departments operate within their budget targets. This includes oversight by Finance, and requires collaborative relationships among departments, Finance, and the City Manager's Office to proactively address any potential issues. Both the fiscal responsibility and fiscal discipline principles are adhered to through quarterly financial updates to the City Council.
- *Management Action* calls for timely recommendations to the City Council to address any financial issues confronting the City. Although the City has been placing an increased emphasis on accuracy and financial responsibility, unforeseen economic events can still impact the City's fiscal position. In order to address such circumstances efficiently, management action must be swift and decisive – yet based on accurate information pertaining to both financial calculations and operating impacts.

TAKING CARE OF ESSENTIAL SERVICES AND INFRASTRUCTURE

The City faces enormous challenges in funding its existing programs and services, and identifying revenues for the critical needs that have been unfunded for years, including repair, maintenance and replacement of our buildings, roads and sidewalks, streetlights, and fleet including first responder vehicles.

The backlog of these critical unfunded needs is currently estimated at $225,774,008 for the five-year planning period. Addressing this backlog will require significant additional resources including, but not limited to, new municipal revenues. No funding currently exists for these critical needs.

TRANSPARENT AND PARTICIPATORY PROCESS

This year for the first time, the budget process involved a variety of efforts designed to both inform and solicit feedback from the various internal and external stakeholders. These efforts included:

1. Internal budget discussions with all City departments in January 2016, to discuss their service challenges, efficiencies and opportunities, unfunded critical needs, and budget balancing measures.
2. Numerous public meetings with the various internal and external stakeholders in February and March 2015. These meetings both provided information, and even more importantly, solicited feedback from those attending as to the City's most critical needs. Meetings

were held throughout the community with residents, employees, various labor groups, and the business community.

3. A selected number of the above meetings were filmed, with videos played on the Government Television channel (GTV) and posted on the City's website as well as on EngageRiverside.com.
4. Easy to follow summaries of the City's budget ("Community Report" and "Budget Facts") have been published to provide a high-level overview of the City's finances, along with key anticipated challenges and opportunities. Intended to both educate and solicit input, the publications contain easy to understand infographics. They have been posted on the City's website and made available in print for the various internal and external constituents.
5. A few videos have been produced to educate and solicit input on the budget from the public, business community, City employees and labor unions. All have been aired on GTV, YouTube, the City's website, and EngageRiverside.com.
6. In April and May, all City departments presented to the City Council their contemplated balancing measures to address the projected FY 2016-18 shortfalls.

This transparent and participatory budget process, very different from prior City budget processes, provides the ability for all constituents and decision makers to collectively identify the current challenges and critical needs, and to propose solutions to address those challenges.

Key Changes in this Budget Document

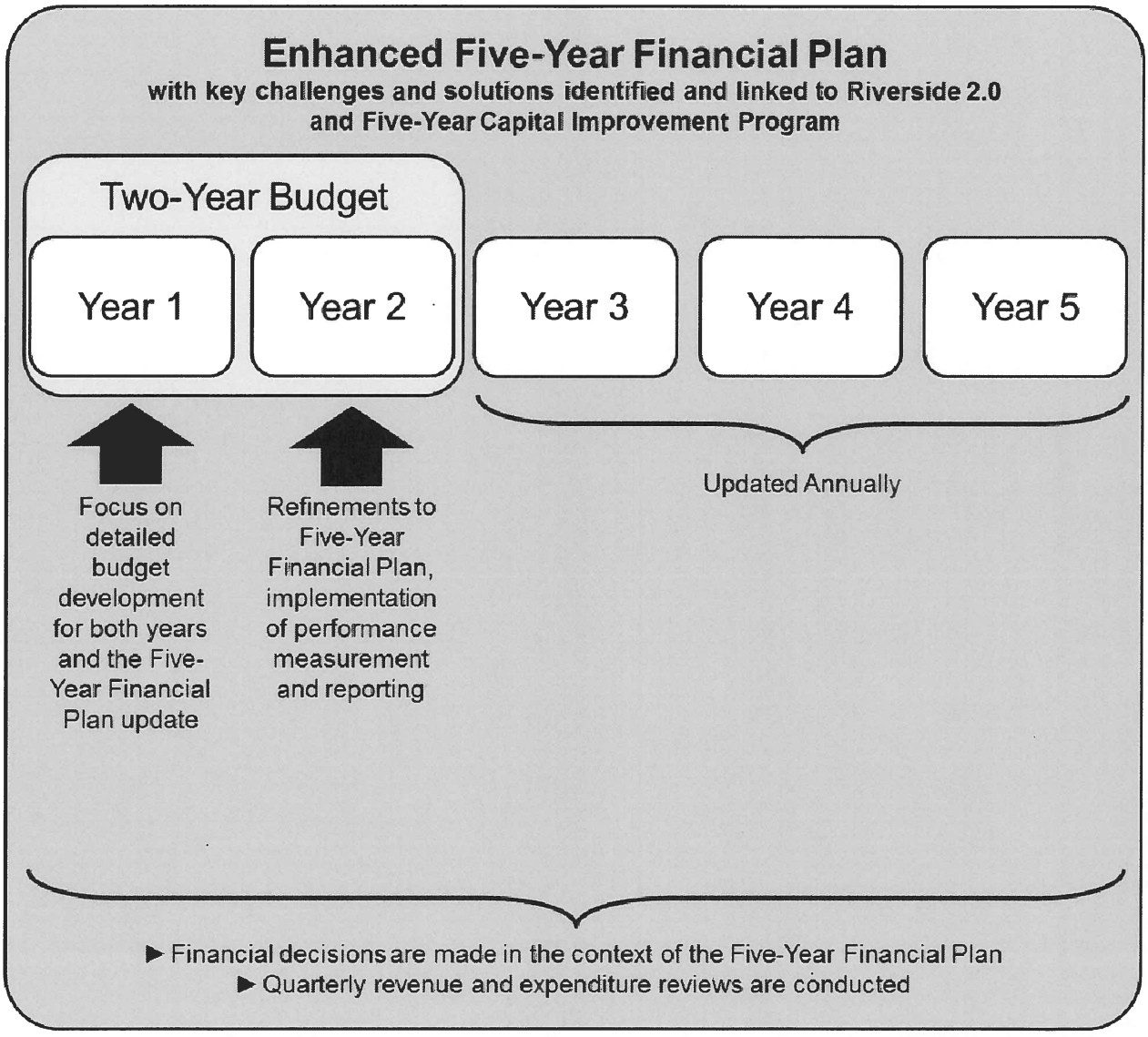
Two-Year Budget In The Context Of A Five-Year Plan

Consistent with the City Council's direction at its December 8, 2015 meeting, the executive management team has prepared a two-year budget for fiscal years 2016/17 and 2017/18. Furthermore, this budget has been developed within the context of a five-year plan, which provides a financial framework to guide future policy and programmatic recommendations by management and decisions by the City Council.

Moving to a two-year budget will provide the City Council, departments and the public with greater certainty regarding ongoing funding and staffing for programs and services. It will eliminate the time required to produce, review, and approve the budget document every year. At the conclusion of the first year, the City Council will receive a mid-cycle review of year-end financials. The mid-cycle review process will provide the mechanism to 1) ensure that revenue and expenses forecast at the beginning of the first year remain accurate and 2) only if necessary,

amend the budget to address any significant revenue shortages and/or unknown and unforeseeable expenses.

Not having to prepare a budget every year creates opportunities for the City organization to focus upon the efficiency of our expenditures instead of the traditional annual budget, which is primarily concerned with the amount of expenditures. Therefore, instead of developing a full budget for the second year, the focus will be on *performance measurement and reporting*.



The two-year budget will provide *incentives for the City departments to be fiscally prudent and responsible*.

- At the end of the first year of the two-year budget, departments with savings will automatically carry over the unspent funds to the second year, barring any significant unforeseen revenue shortfalls. Similarly, departments that overspend in the first year will not be given higher budget allocation in the second year. They will have less to spend.

- At the end of the second year, departments with savings will be able to retain 50% of the unused funds for capital or other one-time needs. (This is barring any significant unforeseen revenue shortfalls.) The other 50% will be used to balance the General Fund, or returned to the General Fund reserves.

FIVE-YEAR FINANCIAL PLAN

For the first time, the City's budget document (now prepared on a biennial basis) includes the five-year plan as a separate section. A significant amount of effort has been devoted by City's management and finance staff to prepare revenue and expenditure projections for the next five years, to serve as a framework for policy decisions on the two-year budget as well as in the future. Among other things, the five-year plan also allows us to illustrate fiscal impacts of budget decisions in June 2016 on the General Fund Reserves through June 30, 2021.

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

This year, the City Council has received the first comprehensive Five-Year Capital Improvement Program (CIP) document. The first two years include anticipated funding sources for 87 projects in FY 2016/17 and 70 projects in FY 2017/18. The funded CIP projects are incorporated into the City's Proposed FY 2016/2018 Biennial Budget. The last three years of the CIP Plan, from FY 2018/19 through 2020/21, contain projects that are anticipated to be funded during the term of the Five-Year CIP Plan.

The CIP two-year budget is $92,448,986 for fiscal year (FY) 2016/17 and $64,768,933 for FY 2017/18. The CIP five-year plan presents a $348,129,519 planned CIP revenue and expenditure budget for FY 2016/17 through FY 2020/21. This funded figure is different from – and in addition to – the unfunded critical operating needs referenced above.

The proposed CIP responds to the needs of our residents to ensure the streets, public buildings, sewer, water, and electric infrastructure, and parks are well maintained and operated for optimum health and safety, added value, increased efficiency and functionality, enhanced attractiveness and beautification, and compliance to legal mandates. The CIP document places equal emphasis on planning for new projects as

well as improving and preserving existing capital assets. In the next five years, $50.6 million has been programmed for Transportation and Railroad-Related projects; $4.8 million for Municipal Buildings and Facilities, such as library, police, and fire facilities; $4.6 million for Parks, Recreation, and Community Services projects; and $288.3 Million for upgrades to and expansion of the City's electric, water, sewer, and storm drain infrastructure.

Also for the first time, the City's CIP document includes a list of Unfunded CIP Projects. This is an initial attempt to identify and quantify the City's true CIP needs - not only in the short term, but also in the long term. Although the list is comprehensive and reflects a good assessment of the City's needs, it is by no means a complete list as more work needs to be done in the coming years to refine this list, create guidelines to prioritize projects, and prepare a strategic approach to fund and complete these unfunded projects.

As part of staff's due diligence, prior to the five-year CIP Plan being presented to the City Council, the CIP Plan was presented to the Planning Commission for review to determine consistency of the planned CIP projects with the General Plan 2025. On May 5, 2016, the Planning Commission reported to the City Council that the CIP is consistent with the City's General Plan and determined that the planned CIP projects are exempt from the California Environmental Quality Act.

Annual Contingency Funding

The two-year budget includes $500,000 per year for unanticipated spending contingencies, at the City Council's discretion. The intent is to minimize – and, ideally, prevent – supplemental appropriations throughout the year.

Other Key Changes

The budget document being proposed is a complete revamp of the City's existing document, with significant additional details on revenues, expenditures and departmental operations. Also included in the budget document (Expenditure Summary) is the most current information on the outstanding Interfund Loans.

Underlying Assumptions

The Revenue Summary and Expenditure Summary sections discuss in detail assumptions used to develop the City's revenue and expenditure projections for the next five years. A significant amount of effort has gone into developing, vetting internally and externally, and documenting

these assumptions – to ensure the accuracy of budget projections, and enhance transparency of the budget information.

Conclusion and Recommendations

Preparation of the fiscal year 2016-18 two-year budget culminates a complex process undertaken by all City Departments to ensure that the funding plan meets the City's fiscal realities, City Council's policy directives and public service priorities. It is recommended that the City Council:

1. Conduct a public hearing on June 14, 2016, to receive comments on the proposed fiscal year 2016-18 two-year budget;

2. Provide direction to staff regarding any modifications to be made prior to adoption of the two-year budget; and

3. Consider adoption of the final two-year budget during the evening session of the City Council's June 21, 2016, meeting.

Respectfully Submitted,

JOHN A. RUSSO
City Manager

CITY COUNCIL'S BUDGET RESOLUTION

RESOLUTION NO. 23012

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERSIDE, CALIFORNIA, ADOPTING THE TWO-YEAR BUDGET OF THE CITY OF RIVERSIDE FOR THE FISCAL YEARS BEGINNING JULY 1, 2016, AND ENDING JUNE 30, 2017, AND BEGINNING JULY 1, 2017, AND ENDING JUNE 30, 2018.

WHEREAS, the proposed two-year budget of the City of Riverside for the Fiscal Years beginning July 1, 2016, and ending June 30, 2017, and beginning July 1, 2017, and ending June 30, 2018, consisting of one volume entitled "City Manager Proposed Biennial Budget" for Fiscal Years 2016-2017 and 2017-2018, has been prepared and submitted to the City Council for review, consideration, and adoption; and

WHEREAS, the City Council has caused a public hearing to be held on said budget on June 14, 2016, with public notice of the hearing at least 20 days prior to said hearing, has further considered the proposed budget, and has made revisions therein; and

WHEREAS, the City Council has given careful consideration to the adoption of a budget and financial plan for the use of funds for Fiscal Years 2016-2017 and 2017-2018 as set forth in the "City Manager Proposed Biennial Budget" and including any modifications, revisions, and/or corrections made and approved by the City Council, which are incorporated by reference as though fully set forth herein, and together constitute the "Adopted Budget for Fiscal Years 2016-2017 and 2017-2018"; and

WHEREAS, Section 1103 of the Charter of the City of Riverside requires that the annual budget of the City of Riverside be adopted on or before June 30th.

NOW THEREFORE, BE IT RESOLVED that the City Council hereby finds and determines as follows:

Section 1: That the preceding recitals are true and correct and are incorporated by reference as though fully set forth herein.

Section 2: The biennial budget of the City of Riverside for Fiscal Years beginning July 1, 2016, and ending June 30, 2017, and beginning July 1, 2017, and ending June 30, 2018, prepared

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RIVERSIDE, CA 92522
(951) 826-5567

and submitted to the City Council by the City Manager and on file in the office of the City Clerk, as modified and amended by the City Council, is hereby adopted as the biennial budget for Fiscal Years beginning July 1, 2016, and ending June 30, 2017, and beginning July 1, 2017, and ending June 30, 2018, on the basis of the totals set forth in each of the budgets contained therein by program and/or sub-program within each department, the totals set forth therein for debt redemption and interest requirements, and the totals set forth therein for capital improvements.

Section 3: That the Finance Director is authorized to expend in accordance with the laws of the State of California and the laws and Charter of City of Riverside on behalf of the City Council new appropriations for departments, programs, and projects as stated in the "Adopted Budget for Fiscal Years 2016-2017 and 2017-2018" attached hereto and incorporated herein by reference.

Section 4: That, subject to availability of funds, the Finance Director is authorized to make the inter-fund transfers between funds as presented in the aforesaid budget document and as authorized by the City Council in monthly increments of one-twelfth each or such transfers may be made in lump sum amounts if necessary to finance a particular item, project, program or sub-program.

Section 5: That the Chief Financial Officer/City Treasurer is authorized to validate, sign, and pay all legal and contractual obligations of the City, including City Departments and agencies, with check warrants up to the amounts appropriated in this budget.

Section 6: That at fiscal year ending June 30, 2016, certain purchase orders exist as Outstanding Encumbrances representing contractual obligations of previously budgeted funds. Also budgeted funds for certain items or projects in various stages of acquisition or development have previously been approved or will be approved by the City Council to be carried forward to fiscal year 2016-2017 as Continuing Appropriations. The Outstanding Encumbrances and Continuing Appropriations are deemed to be rebudgeted as an addition to the budget amounts previously set forth in this resolution.

Section 7: That pursuant to Section 1104 of the Charter of the City of Riverside, the City Council may during the fiscal year amend or supplement the budget by motion adopted by the

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affirmative votes of at least five members so as to authorize the transfer of unused balances appropriated for one purpose to another purpose or to appropriate available funds not included in the budget.

Section 8: That this Resolution shall become effective immediately upon its passage.

ADOPTED by the City Council this 21st day of June, 2016.

WILLIAM R. BAILEY, III
Mayor of the City of Riverside

Attest:

COLLEEN J. NICOL
City Clerk of the City of Riverside

I, Colleen J. Nicol, City Clerk of the City of Riverside, California, hereby certify that the foregoing resolution was duly and regularly adopted at a meeting of the City Council of said City at its meeting held on the 21st day of June, 2016, by the following vote, to wit:

Ayes: Councilmembers Gardner, Melendrez, Soubirous, Davis, Mac Arthur, Perry, and Burnard

Noes: None

Absent: None

Abstained: None

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Riverside, California, this 22nd day of June, 2016.

COLLEEN J. NICOL
City Clerk of the City of Riverside

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16-0827

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COMMUNITY PROFILE

INTRODUCTION

Designated as one of "America's Most Livable Communities," the City of Riverside offers a highly educated and skilled workforce, lower land and facility costs for businesses, reliable City-owned municipal utilities, exceptional quality of life, affordable housing, and ease of access to transportation. The City is a rapidly growing urban center with 324,696 residents, currently ranked as the twelfth largest city in California and the sixth largest city in Southern California. Riverside is the largest city in, and is at the center of, the region known as the Inland Empire. With a population of over 4.4 million, the Inland Empire is ranked between Phoenix and Detroit as the 13th largest metropolitan statistical area in the United States by the U.S. Census Bureau, and is one of the fastest growing regions in the country.

Since Riverside was named the 2012 Intelligent Community of the year by the Intelligent Community Forum (ICF), the City has excelled in many key markers of success in the 21st century, including: high technology, workforce development, digital inclusion, arts, innovation, collaboration and social capital. Possessing a clear vision of the future, Riverside will continue to lead in the social and economic growth of the Inland Empire.

With a current student population of approximately 51,000, the City is home to four internationally recognized colleges and universities, including the prestigious University of California, Riverside. The City is located approximately 60 miles east of downtown Los Angeles and is centrally placed within a short distance from the Coachella Valley, San Bernardino Mountains, Southern California beaches, and Ontario International Airport.

HERITAGE

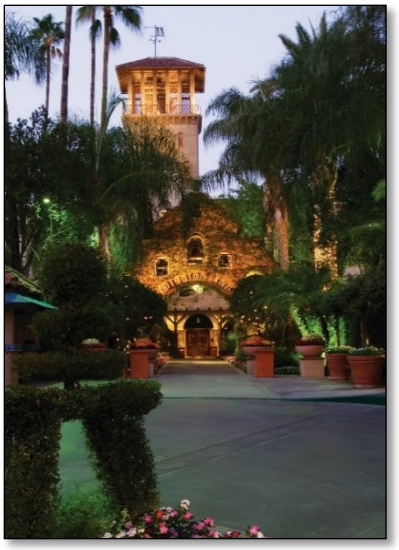
Main Street – 1890

Founded in 1870 by John North and a group of Easterners who wished to establish a colony dedicated to furthering education and culture, Riverside was built on land that was once a Spanish rancho. Investors from England and Canada transplanted traditions and activities adopted by prosperous citizens; for example, the first golf course and polo field in Southern California were built in Riverside. The citrus industry in Riverside began in 1873 when Eliza Tibbets received two Brazilian navel orange trees from the Department of Agriculture in Washington, D.C. The trees thrived in the Southern California climate and the navel orange industry grew rapidly. Within a few years, the successful cultivation of the newly discovered navel orange led to a California Gold Rush of a different kind: the establishment of the citrus industry, which is commemorated in the landscapes and exhibits of the California Citrus State Historic Park and the restored packing houses in the Downtown's Marketplace District. By 1882, there were more than half a million citrus trees in California, almost half of which were in Riverside. The development of refrigerated railroad cars and innovative irrigation systems established Riverside as the wealthiest city per capita in the nation by 1895.

As the City prospered, a small guest hotel designed in the popular Mission Revival style grew to become the world-famous Mission Inn, favored by presidents, royalty, and movie stars. Postcards of lush orange groves, swimming pools, and magnificent homes have attracted vacationers and entrepreneurs throughout the years. Many relocated to the warm, dry climate for reasons of health and to escape Eastern winters. Victoria Avenue with its landmark homes serves as a reminder of European investors who settled here.

Riverside's citizens are proud of the City's unique character born of a tradition of careful planning, from the City's carefully laid out historic Mile Square to its 1924 Civic Center designed by Charles Cheney, the same planner responsible for San Francisco's Civic Center. Through the City's Office of Historic Preservation, Riverside is committed to preserving the past as a firm foundation for the future. Over 100 City Landmarks, 20 National Register Sites, and 2 National Landmarks have been designated by the City Council, all offering enjoyment and education to City residents and visitors. Riverside is fortunate to have a wealth of sites and buildings that provide a link to the city's past and a strong sense of place. This is the result of the hard work and careful planning of the city's Historic Preservation Program. Created by the City Council in 1969, the Historic Preservation Program identifies and advances the preservation of Riverside's historic neighborhoods, and civic and commercial resources. Examples include the Mission Inn, the Chinatown site, the National Packing House, Citrus Experiment Station, and engineering feats like the Gage Canal. Many of these landmarks are found in the Downtown's Mission Inn Historic District. California's Mission Revival style, born in Riverside, can be seen throughout the City, most notably in the Mission Inn, the Municipal Auditorium, the First Church of Christ Scientist, and the Fox Performing Arts Center.

The Fox Performing Arts Center



The Mission Inn

The Mission Inn was developed from the Glenwood Tavern, owned by Captain Christopher Columbus Miller, who moved to Riverside in 1874 to survey land for the Gage Canal, which brought water to Riverside. His son, Frank, developed a lasting interest in culture and the arts and took over the expansion of the Inn. Over the years, he embellished and expanded it into a unique resort, known all over the world. It has played host to numerous movie stars, musicians, and heads of state. Ronald and Nancy Reagan honeymooned there, and Richard and Pat Nixon were married on its grounds. Teddy Roosevelt planted a tree in its courtyard; and a special chair, built for President William Howard Taft when he visited, is still in the Inn's collection.

Many of Riverside's historic buildings are open to the public including the Catherine Bettner home, restored and renamed the Heritage House, which is open for tours. The Riverside Art Museum was designed by America's most successful woman architect, Julia Morgan, famous for William Randolph Hearst's Castle in San Simeon. It was originally constructed for the YWCA on land donated by Frank Miller. Benedict Castle was built as a private residence by Henry Jekel and is now available for special events and filming as are many of Riverside's historic homes and neighborhoods.

The unique City Raincross Symbol is derived from combining a replica of the mass bell used by Father Junipero Serra, missionary priest and founder of the California Missions, and the cross to which the Navajo and Central American Indians prayed for rain. Called the "Raincross" symbol, it was designed for the Mission Inn and given to the city by Frank Miller. The Raincross symbol has been identified with Riverside since 1907. Variations of the symbol are used extensively throughout Riverside in architecture, street signs and lighting standards, and it is used on the City flag. Playing on the nostalgia for the state's Spanish heritage and the romanticized images of the missions and the Indians portrayed by Helen Hunt Jackson in her novels, Miller, Matthew Gage, the Sunkist Cooperative, the Santa Fe Railroad, and other city boosters worked together to market Riverside as a Spanish Mediterranean Mecca. Riverside's

climate and landscapes continue to evoke this Mediterranean paradise. There is strong community support for historic preservation for a city that reveres its past and has built on that firm foundation.

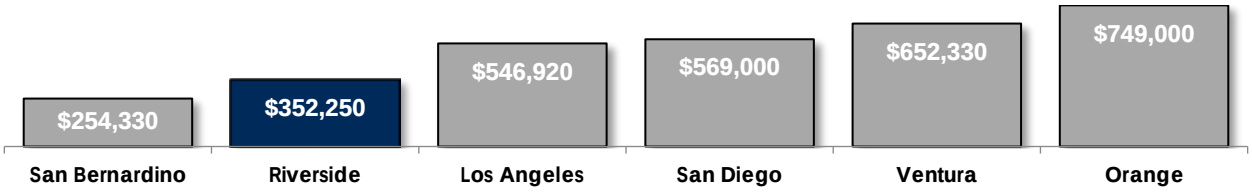
DEMOGRAPHICS

A city is defined by its assets, the most important one being the people that populate it and work within its boundaries. Riverside is distinctly proud of its highly diverse, sophisticated, and civic-minded people, and of its sense of place and legacy. The City has carefully planned for growth, while preserving local history, being cognizant of both the citrus-based past and the modern future.

HOUSING, WORKFORCE, AND JOB GROWTH

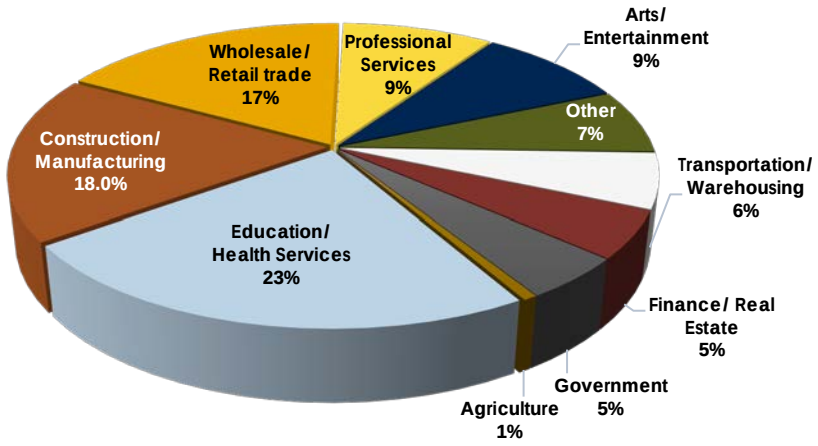
With a median single family home price of $352,250 as of September 2016, Riverside draws many families pursuing the American Dream. Young couples and on-the-go professionals are also drawn by the City's many affordable condos.

CHART 1 – MEDIAN HOME PRICE COMPARISION[1]



Businesses are taking advantage of Riverside's lower land cost, strategic location, and established transportation networks as a key portal for the movement of goods and services between the greater Los Angeles area and the rest of North America. The City is home to major industries such as advanced manufacturing, health and medical services, and retail and professional firms. As the region's largest city and the county seat of California's fourth largest county (Riverside County), legal and government services also are a significant presence.

CHART 2 -2014 INDUSTRY OF THE EMPLOYED[2]



Also reflecting its evolution as a high-technology community, the City's SmartRiverside nonprofit provides qualified low income families throughout the City with free computers and computer training

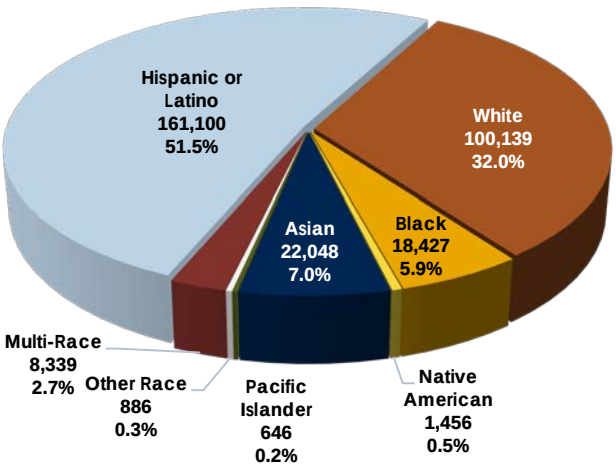
[1] Source: California Association of Realtors, September 2014 Median Sold Price of Existing Single Family Homes, Southern California Metro Areas

[2] Worker 16 years old or older. Source: United States Census Bureau, 2010-14 American Community Survey 5 Year Estimates

through its Digital Inclusion program. To date, over 7,500 families have benefitted from this important program.

POPULATION, HOUSEHOLD INCOME, AND RETAIL SALES

Centered in one of the nation's fastest-growing regions, Riverside has grown steadily in recent years both in area and population. Between 2001 and 2016, the City's population increased by 22 percent, reflecting a 1.48 percent per year growth rate. Similarly, the City has grown through annexations to more than 81 square miles during the same period. Currently, the City's population is approximately 322,424.



Riverside is an important retail center in Southern California with nearly $5.7 billion in taxable annual sales. The City has become a magnet for high-end retail establishments, reflecting the changing demographics in the City.

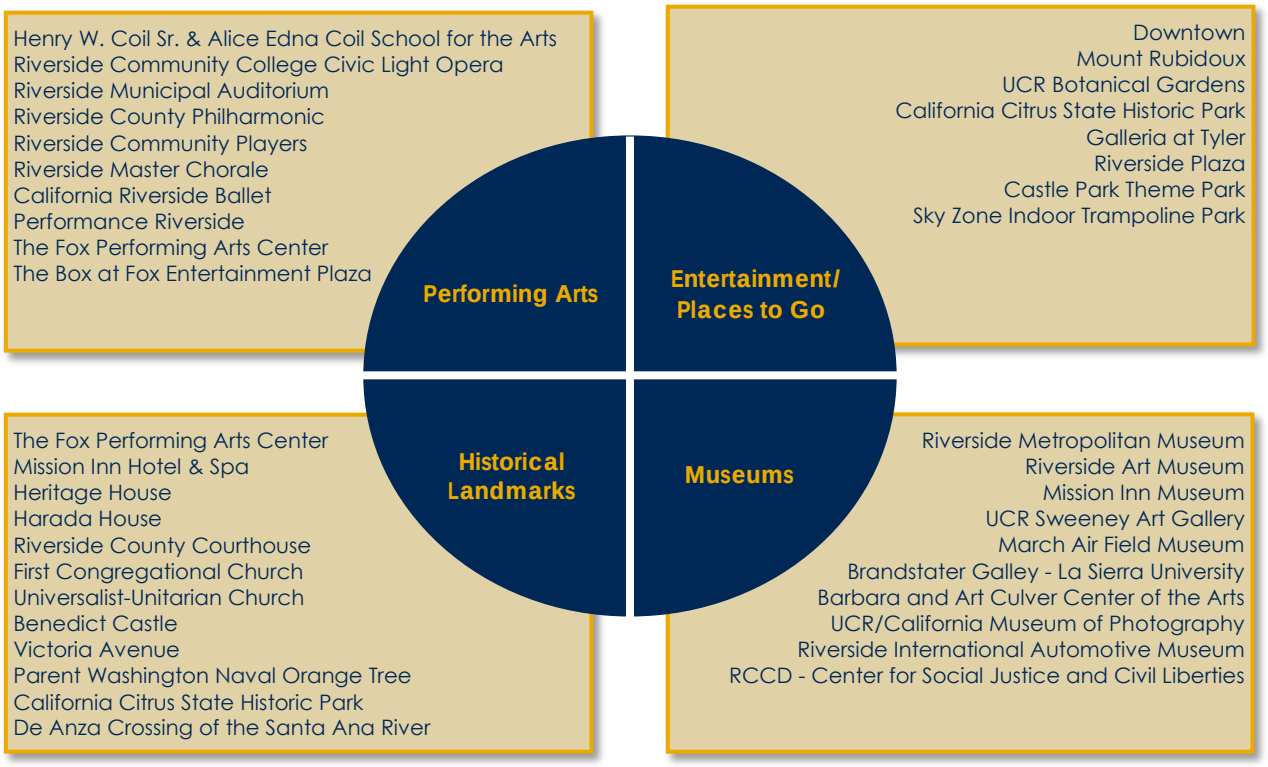
While the City's roster of upscale stores is diverse, Riverside retailers have one thing in common: success. Official sales numbers from such popular outlets as California Pizza Kitchen, Trader Joe's, and Panera Bread Company have shown that these Riverside locations are consistently among the best performing in their district, region, or chain. Recently, the Riverside Plaza, one of the region's most successful retail centers, expanded its building footprint to accommodate several new tenants including the Coffee Bean and Tea Leaf. This is on the heels of welcoming the Nordstrom Rack, Joanne's Fabrics, and Marshalls.

TOURISM AND MAJOR EVENTS

The City of Riverside is a focal point for tourism in the Inland Empire. The Riverside tourism industry is supported by the Riverside Convention Center and a variety of local hotels, such as the historic Mission Inn Hotel and Spa. An assortment of historical landmarks, performing arts centers, museums, shops,

restaurants, and places of entertainment are available for visitors to explore. Besides the many permanent attractions available to visitors, Riverside is also host to many annual events.

FIGURE 3 –PERMANENT ATTRACTIONS IN RIVERSIDE



The City's Arts and Cultural Affairs Division has created several popular arts and entertainment activities, including the Downtown Farmers Market, held every Saturday, where shoppers can purchase fresh organic produce and beautiful flowers while enjoying chef demonstrations; and an expanded annual Festival of Lights, with family-friendly activities and entertainment surrounded by more than four million holiday lights. The Festival of Lights was named USA Today's Best Holiday Festival in 2015 and was the winner of the 10 Best Reader's Choice Award for Best Public Lights Display in 2014.

TABLE 1 – MAJOR ANNUAL EVENTS IN RIVERSIDE

JANUARY	FEBRUARY	MARCH
Lunar New Year Festival Martin Luther King Walk-A-Thon Citrus Heritage Run	Dickens Festival Black History Month Parade	Riverside Airshow
APRIL	**MAY**	**JUNE/**
National Crime Victims' Rights Vigil Salute to Veterans Parade Tamale Festival Easter Egg-Stravaganza (SPRING) Smithsonian Week (SPRING)	Cinco De Mayo Fiesta & Parade West Coast Thunder Chili Cook-Off and Car/ Motorcycle Show Show and Go Car Show The Great American Clean Up	Movies on Main Street (SUMMER) Riverside Opera Camp (SUMMER)
JULY	**AUGUST**	**SEPTEMBER**
Fourth of July Celebrations		Mariachi Festival
OCTOBER	**NOVEMBER**	**DECEMBER**
Riverside Triathlon Hometown Heroes Honor Run Riverside Citrus Classic Bike Rides Riverside Ghost Walk Zombie Crawl	Dia De Los Muertos Mission Inn Run	Festival of Lights
EVERY SATURDAY		
Downtown Farmers Market		

TRANSPORTATION

The City of Riverside is strategically situated among major transportation links. Included in these links are major highways, commuter train stations, and airports. With its proximity to ports, railroads, and freeways, Riverside is establishing itself as a leader in Southern California's international trade economy. Also contributing is the March Global Port – formerly March Air Force base. The March Global Port is home to air cargo facilities as well as an expansive foreign trade zone (FTZ), where products and goods can be stored duty free. Most firms participating in the FTZ program save hundreds of thousands of dollars annually. It should come as no surprise that Riverside is viewed by many as the economic engine of the Inland Empire.

FREEWAY ACCESS

The City of Riverside can be accessed via Interstates 215 and 15 from the north and south, and via State Routes 91 and 60 from the east and west. Through these connections, the City is connected to Southern California's freeway network, providing easy access to Los Angeles, San Diego, Orange County, the Coachella Valley, and beyond.

BUS AND TAXI SERVICE

Riverside is served by Greyhound Trailways Lines, the Southern California Rapid Transit District, and the Riverside Transit Agency (RTA). Private charter bus companies and taxicab services are also available. The RTA provides fixed route bus service throughout a 2,500-square mile area in Western Riverside County, including within the City of Riverside. Additionally, the City's Parks, Recreation, and Community Services Department provides special transportation for seniors 60 years of age or older and for persons with disabilities.

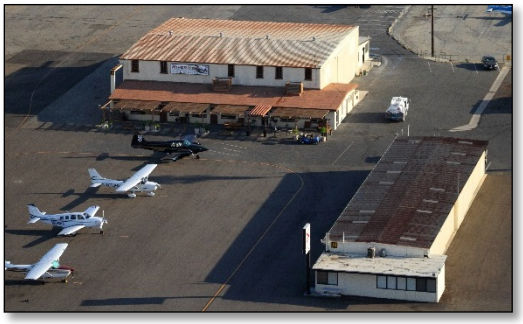
PASSENGER/COMMUTER AND FREIGHT RAILROAD SERVICE

For rail travelers and commuters, the Metrolink system offers a network of commuter trains that connect Los Angeles, Orange, Riverside, San Diego, San Bernardino, Ventura, and Kern Counties. The Metrolink system currently has three stations in the City – Downtown (near Mission Inn Avenue and Park Avenue), La Sierra (near La Sierra Avenue and Indiana Avenue), and Hunter Park (near Columbia and Marlborough Avenues). From these stations, travelers can reach almost any Southern California Metrolink destination in a short time, as well as connect to Amtrak trains. An Amtrak station is also located in the downtown area.

The BNSF and Union Pacific Railroad lines run through the City, providing dependable daily freight service to Riverside businesses. Reciprocal switching agreements exist between the companies.

AIRPORTS OFFERING PASSENGER AND CARGO SERVICE

Located just 16 miles northwest of Riverside, Ontario International Airport provides passenger service to cities all over the world, as well as highly accessible cargo service. Commuter services are also available at the airport. Several major airfreight carriers, as well as AeroMexico Airlines, Alaska Airlines, American Airlines, Delta Airlines, Southwest Airlines, United/United Express Airlines, and Volaris Airlines serve Ontario. In addition, within approximately one hour's drive of the City are the Los Angeles International, John Wayne (Orange County), Long Beach, Bob Hope (Burbank), and Palm Springs Airports.



RIVERSIDE AIRPORT

The City boasts its own airport, which has been serving the community for over 50 years. Originally designated as the Arlington Airport, the Riverside Municipal Airport has been transformed from a single, dirt runway airfield serving light aircraft into a corporate aviation and business facility unique in its varied services to the Inland Empire. Today, Riverside's main runway (5,400 feet), as well as its second, cross-wind runway, serves the daily needs of small aircraft, business jets, cargo aircraft, and helicopters – easily handling 110,000 annual flight operations.

INFRASTRUCTURE

Cities must provide the critical facilities that enable their inhabitants to live, work, and play. As many Southern California cities are creating new "downtowns," Riverside is fortunate to have an established core area characterized by unique, independently-owned fine dining establishments and eclectic shopping options, made more attractive by modern touches. Downtown Riverside is truly defined by charm, history, commerce, and entertainment. One of the prominent goals of the City's various capital projects is to protect and enhance these distinctive elements of the downtown. Capital projects include the recent renovation and expansion of the Riverside Convention Center the Main Street Pedestrian Mall, and restoration of the historic Fox Theater into a state of the art performing arts center. The Fox Performing Arts Center is drawing more people downtown for first class entertainment, on par with any top theaters.

Imperial Lofts Project

In addition, private development plans call for upscale residential lofts, condos, and townhouses, as well as retail space. The transformation of the remainder of the block housing the Fox Performing Arts Center, into the Fox Entertainment Plaza, continues with a new and exciting retail and dining space in addition to

multi-level parking and a Black Box theater. Finally, hotel options continue to expand as an additional hotel is currently in the planning stages.

In addition to the downtown projects, citywide infrastructure improvements have been made, including the rehabilitation of many existing parks, recreation facilities, and community centers, as well as the addition of new facilities to serve the growing community. Public safety enhancements include the addition of the new Downtown fire station and improvements to existing stations. The City has also recently remodeled existing Police Department facilities. These improvements show that the City is continuing to invest in infrastructure and public facilities to ensure that Riverside remains one of the best places to live and work in Southern California.

Reliable municipal utility service is important to residents and businesses alike. Riverside Public Utilities continues to invest in its electric and water infrastructure, and is engaged in a strategic visioning process to transform itself into the utility of tomorrow. To keep Riverside on the move, the City has undertaken multiple railroad grade separation projects, several freeway interchanges, and citywide beautification projects that have or will improve numerous City streets and bicycle lanes, repair or add sidewalks, and enhance medians with landscape improvements.

COMMUNITY PROFILE

PUBLIC WORKS

RESIDENTIAL TONS OF REFUSE COLLECTED
- 21,765 RECYCLING
- 47,406 GREEN WASTE
- 72,020 TRASH

COMMERCIAL TONS OF REFUSE COLLECTED
- 5,714 RECYCLING
- 7,411 GREEN WASTE
- 132,420 TRASH

872 MILES OF PAVED STREETS

376 SIGNALIZED INTERSECTIONS MAINTAINED

30 MILLION GALLONS OF SEWAGE TREATED

PUBLIC SAFETY

367 SWORN POLICE OFFICERS

3 HELICOPTERS

5 POLICE STATIONS

326 POLICE VEHICLES

7 POLICE DOGS

19 MOTORCYCLES

14 FIRE STATIONS

1 URBAN SEARCH AND RESCUE TEAM TASK FORCE 6

1 TRAINING / EMERGENCY OPERATIONS CENTER

40 FIRE APPARATUS

9,508 FIRE HYDRANTS

RIVERSIDE LIBRARIES

8 LIBRARIES

272,388 LIBRARY CUSTOMERS

345 PUBLIC ACCESS COMPUTERS

643,964 COMPUTER USERS

128,883 AUDIO-VISUAL MATERIALS

327,223 LIBRARY BOOKS

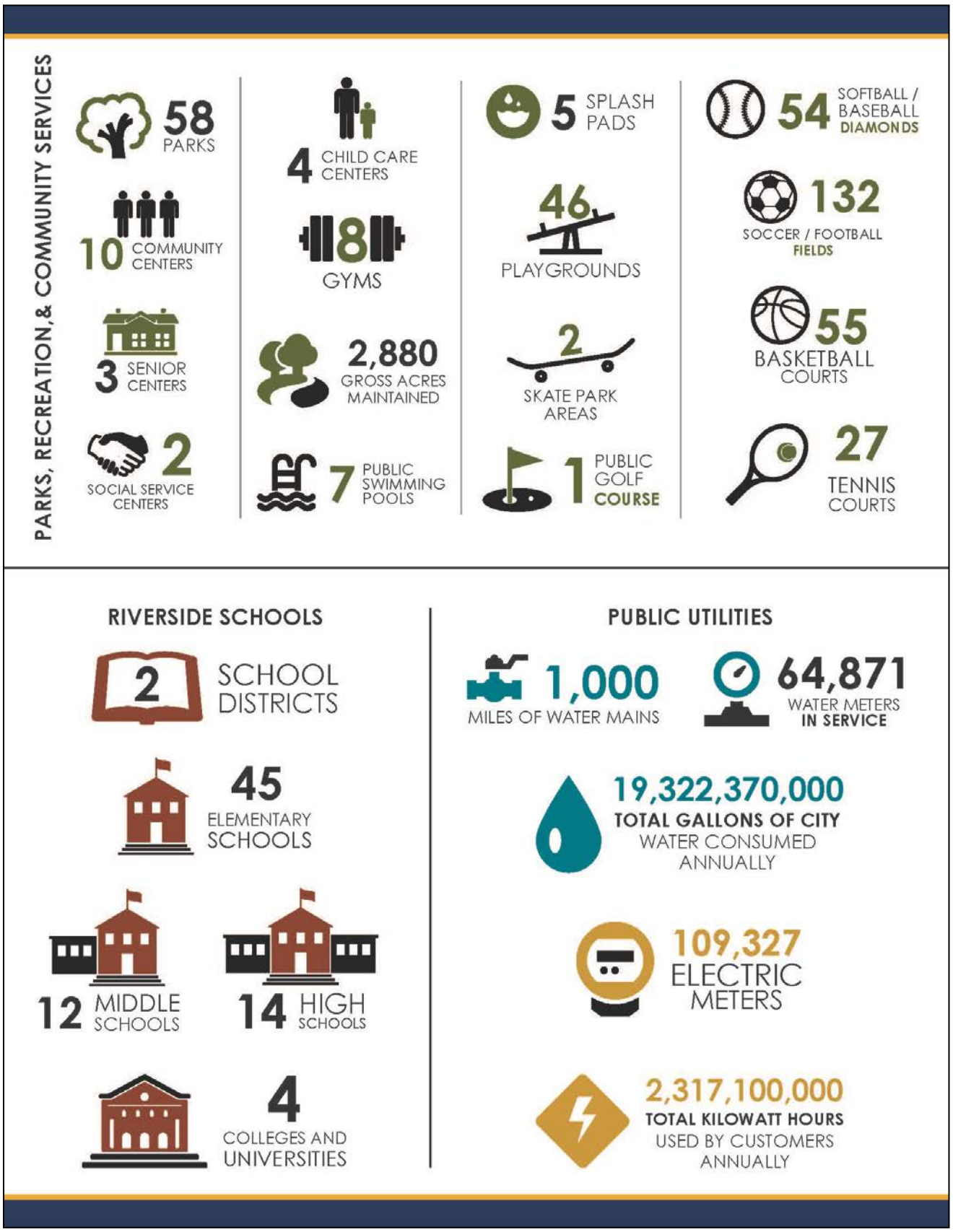
1,138 FREE PROGRAMS AND EVENTS

40,188 PROGRAM / EVENT ATTENDANCE

1,057,062 ANNUAL CIRCULATION

906,388 ANNUAL ATTENDANCE IN LIBRARY

822,423 ONLINE PUBLIC ACCESS CATALOG (OPAC) SEARCHES


PARKS, RECREATION, & COMMUNITY SERVICES
58 PARKS
10 COMMUNITY CENTERS
3 SENIOR CENTERS
2 SOCIAL SERVICE CENTERS
4 CHILD CARE CENTERS
8 GYMS
2,880 GROSS ACRES MAINTAINED
7 PUBLIC SWIMMING POOLS
5 SPLASH PADS
46 PLAYGROUNDS
2 SKATE PARK AREAS
1 PUBLIC GOLF COURSE
54 SOFTBALL / BASEBALL DIAMONDS
132 SOCCER / FOOTBALL FIELDS
55 BASKETBALL COURTS
27 TENNIS COURTS
RIVERSIDE SCHOOLS
2 SCHOOL DISTRICTS
45 ELEMENTARY SCHOOLS
12 MIDDLE SCHOOLS
14 HIGH SCHOOLS
4 COLLEGES AND UNIVERSITIES
PUBLIC UTILITIES
1,000 MILES OF WATER MAINS
64,871 WATER METERS IN SERVICE
19,322,370,000 TOTAL GALLONS OF CITY WATER CONSUMED ANNUALLY
109,327 ELECTRIC METERS
2,317,100,000 TOTAL KILOWATT HOURS USED BY CUSTOMERS ANNUALLY

CITY OF
RIVERSIDE

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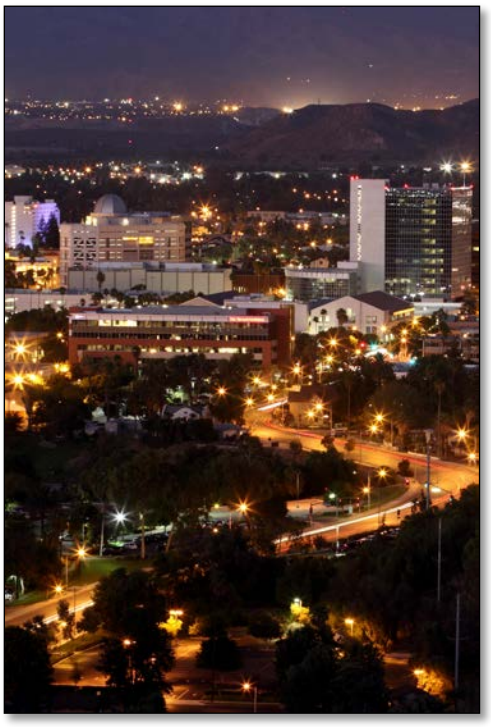
STRATEGIC BUDGET PRIORITIES

OVERVIEW

Strategic planning is a vital process that allows the City to take control of and shape its future. It is also proactive. It is about thinking, planning, and anticipating the kinds of things the City will need to do in order to achieve its vision and goals. Effective strategic planning involves an understanding of the services provided, identifying the customers served, and measuring how well the City is meeting customer expectations and needs.



Strategic planning allows the City to better align its services with City Council and community priorities. Through the strategic planning process, the City collectively formulates goals, expectations, and strategies for improving life within its borders. When done well, strategic planning involves input and participation from a broad cross-section of the community and employees. This guarantees that the best resources available are harnessed into the planning of the City's future. It also provides important forum for civic participation, ownership, and engagement. Strategic planning ensures the wise and effective utilization of city resources.

The 2016-18 Biennial Budget reflects the City's and community's vision and mission, the City Council's Strategic Goals, and City Management's Principles of Effective Government as outlined on the following pages. This Biennial budget has been developed in the context of a broader five-year financial plan. With a more expansive view of the City's needs, the five-year plan helps guide future policy and programmatic decisions by the City Council and City management.

THE CITY'S MISSION

The City of Riverside is committed to providing high quality municipal services to ensure a safe, inclusive, and livable community.

THE CITY'S VISION: SEIZING OUR DESTINY

"Seizing Our Destiny" is Riverside's vision for the future. It envisions a prosperous future for Riverside through a shared commitment of community, business and civic leaders working together to creatively tackle local issues, implement innovative solutions, and promote the City's success stories. The Vision has four primary aspects for Riverside: to nurture *Intelligent Growth*, to function as a *Catalyst for Innovation*, to be a *Location of Choice*, and to evolve into a *Unified City*.

INTELLIGENT GROWTH

Riverside promotes an outstanding quality of life for all through intelligent growth. This means that Riverside embraces economic growth and guides this growth in a manner that maintains and improves the community's quality of life. An example of this intelligent growth is the repurposing of historic structures to provide jobs and support businesses while service as a steward of the City's heritage and natural beauty. Riverside makes every effort to maximize its position as the gateway to the United States and the world through trade and transportation networks.

CATALYST FOR INNOVATION

Riverside is a catalyst for profound discoveries and creativity in the arts, technology, research, and business innovation. The community leaders collaborate to address issues, which lead to more inventive and multi-disciplinary approaches. The people and educational institutions of Riverside

cultivate and support useful and beneficial ideas, research, products, scholars, businesspeople, artists and entrepreneurs. Creativity and innovation permeate all that of the City activities, which makes the community a trendsetter for the region.

LOCATION OF CHOICE

Riverside is a location of choice and attracts creative, entrepreneurial, dynamic and diverse people as residents, workers, business owners and visitors. An unmatched landscape, year-round outdoor activities, ample recreational options and attention to healthy living make Riverside one of the most inspiring, livable, healthy and adventurous cities to live in or visit. The community provides an abundance of opportunities for visitors and residents to be amazed, inspired and entertained including: arts and cultural offerings; well-defined, welcoming neighborhoods; well-paying jobs in strong companies; and diverse education. Our central location means we are within 60 minutes of beaches, lakes, mountain snow, apple picking, horseback riding, backpacking, mountain biking and more.

UNIFIED CITY

Riverside is committed to unifying its diverse community in pursuit of the common good. One of community's increasing strengths is the celebration and value placed on the diversity of its neighborhoods and communities. The City promotes activities and events that embrace the various backgrounds, cultures and interests of its residents. This respect for diversity encourages community engagement that is reflective of the City's diverse population.

THE CITY COUNCIL'S STRATEGIC GOALS

In February 2015, the City Council approved the Riverside 2.0 Strategic Plan, which established new City Council Strategic Goals that align with the four pillars of "Seizing our Destiny". These Strategic Goals are:

- Enhanced Customer Service: Improved quality of life.
- Economic Development: Continue to develop an economically vibrant City.
- Community Services: Providing appealing, accessible and safe venues.
- City Transportation Program: Continue to develop efficient transportation systems and provide affordable options for community mobility.
- Improve Housing Diversity and Options.
- Improve Teamwork and Communication.
- Reduce Taxpayer Liability and Reduce Costs Wherever Possible.

THE PRINCIPLES FOR EFFECTIVE GOVERNMENT

This budget – and the overall management of the City – incorporates the following principles for effective government. These principles are:

- Accountability
- Transparency
- Responsiveness
- Financial Prudence
- Decisiveness

Please refer to the City Manager's Office section (Page 417) for a description of these principles.

BUDGET GUIDING PRINCIPLES

The development of the Biennial budget is guided by a commitment to encourage greater public involvement, while providing increased understanding of, and transparency to, the City's financial position. It is therefore critical to the success of this effort that a system be put in place to ensure all

financial reporting is accurate and consistent with best practices. City staff is committed to this and recognizes that maintaining financial responsibility is critical to the City's core mission of providing high-quality municipal services. Equally important, the Biennial budget must reflect a fiscal discipline that strengthens the City's financial position over the short- and long-term. This will provide the City Council a greater opportunity to make timely adjustments when necessary.

Below are the five guiding principles for the 2016-18 Biennial Budget:

- **Accuracy:** The principle of accuracy is reflected in a comprehensive effort to fully understand and diligently project the City's Biennial and five-year revenues and expenditures at the most detailed level. For revenues, this increased level of analysis includes comparing historical trends to information provided by consultants and the City's business community. Additionally, revenues have been thoroughly vetted through City departments, including looking into future policy/operations decisions and impacts on the City's bottom line. For expenditures, this effort included involving City departments in the analysis of their current and projected financial needs, resulting in increased accountability over budget numbers, better analysis of fiscal impacts, and accurately preparing for the City's unfunded needs.

- **Financial Responsibility:** One aspect of financial responsibility is to ensure the City understands its unfunded needs and critical/important funding requirements when proposing solutions and/or programs for consideration. Financially responsible decisions are based on the City's policy priorities and are in line with the City's finances. Departmental responsibility over their budgets is reflected in the ability to expend funds within the City Council-approved budget allocations.

- **Fiscal Discipline:** The principle of financial discipline demands that City departments operate within their budget targets. Not only does this include oversight, but requires transparent relationships among departments, Finance Department staff, and the City Manager's Office to proactively address any potential issues. Both the fiscal responsibility and fiscal discipline principles will be further demonstrated through quarterly financial updates to the City Council.

- **Management Action:** Effective management action can only happen if accurate and timely information is provided to the City's management team about potential financial issues on the horizon. Management will then make timely recommendations to the City Council to address any financial issues confronting the City. Although the City will be placing an increased effort with respect to accuracy and financial responsibility/discipline, unforeseen economic events can still impact the City's fiscal position. In order to address such circumstances efficiently, management action must be swift and decisive, but based on accurate information pertaining to both financial calculations and operating impacts.

- **Transparency:** The principle of transparency centers on increased communication with City officials, staff and employee unions, residents and the business community. This includes increased financial position presentations to the City Council (e.g. quarterly updates); encouraging community participation through the City's open data portal (EngageRiverside.com) and community meetings; and, developing a budget document that provides in-depth views on the City's revenue and expenditure assumptions, and the changes and challenges facing the City's departments.

GUIDE TO THE BUDGET

WHAT IS THE BUDGET?

The Biennial Budget sets forth a strategic resource allocation plan that addresses the City Council's Strategic Goals. For the fiscal year that will begin on July 1, 2016, we are converting our City from an Annual budget to a Biennial budget. The Budget is a policy document, financial plan, operations guide, and communication device all in one.

The City's Budget accomplishes the following:

- Determines the quality and quantity of City programs and services;
- Details expenditure requirements and the estimated revenue available to meet these requirements;
- Connects the activities of individual City Departments to the City Council's Strategic Goals;
- Sets targets and provides a means of measuring actual accomplishments against goals; and
- Serves as a communication device that promotes the City's vision and direction, fiscal health and vitality, and what the public is getting for its tax dollars.

Through the Biennial Budget document, the City demonstrates its accountability to its residents, customers, and the community-at-large. Additionally, the Biennial Budget provides the legal authority for expenditures and a means for control of municipal operations throughout the fiscal year. Accordingly, the City Charter mandates that a budget be adopted prior to the beginning of the fiscal year.

The budget process furnishes departments with an opportunity to justify departmental work programs, to propose changes in services, and to recommend revisions in organizational structure and work methods. It also enables the City Manager to review these aspects and make appropriate recommendations to the City Council.

Presentation of the budget to the City Council provides an opportunity to explain municipal programs and organizational structures. It also allows the Council to judge the adequacy of the proposed operating programs, to determine basic organizational and personnel staffing patterns, and to establish the level of municipal services to be rendered with the available resources.

In order to accomplish these objectives, the budget must combine a detailed explanation of anticipated financial resources for the ensuing fiscal year with proposed expenditures, supported by sufficient information on the proposed programs and activities to assess the appropriateness of the recommended levels of services.

THE OPERATING BUDGET, CAPITAL BUDGET, AND CAPITAL IMPROVEMENT PROGRAM

The Biennial Budget document contains information about both the City's operating and capital budgets for a particular fiscal year. Typically, when one refers to the City's Biennial Budget, the meaning is the combination of the operating and capital budgets. The operating budget details the funding for the day-to-day operations and obligations of the City for a particular fiscal year such as personnel costs, vendors and contractors, utilities, building maintenance, and debt payments. The capital budget details planned expenditures for the same fiscal year to construct, maintain, or improve City facilities such as fire and police stations, parks, recreation centers, sewers, and electric and water infrastructure.

The Capital Improvement Program (CIP) is a separate five-year planning document that details planned capital expenditures. Capital projects range from road maintenance or construction to the renovation of municipal buildings, recreation centers and ball fields, to water main and sewerage system replacement. The CIP relates these capital projects' needs to the financial sources that will support their realization and the timeframe in which both the financing and work will take place. With a life span of five years, capital improvement projects typically carry considerable future impact. They are often financed over a longer period of time, in effect spreading the cost of the project across

generations of users. Because of the more long-term nature of the CIP and the sometimes complex nature of capital project financing, the CIP is presented in a separate document. However, the first two years of the CIP are integrally related to the Biennial Budget document, and so a summary of the CIP is provided in Section J.

Most expenditures found in the first two years the CIP are included in the Biennial Budget's capital budget component. However, certain projects for which funding is not yet secure or planning is not complete are budgeted through supplemental appropriations later during the fiscal year. Additionally, debt-financed projects are typically reflected twice in the Biennial Budget as an original capital expenditure from the proceeds of the debt and as payments of principal and interest over a number of years. For example, the City's Measure G Bond Initiative funded construction of various projects for the Riverside Fire Department several years ago. Because bonds were issued to fund these projects, payments of principal and interest are still shown in the Biennial Budget each year until fully paid off.

HOW IS THE BUDGET DEVELOPED?

The City of Riverside's fiscal year begins each July first and concludes on June 30. In accordance with fundamental democratic principles, the City embraces the notion and practice of citizen participation, especially in key planning and resource allocation activities. Therefore, the development of the budget process begins early in the prior fiscal year to ensure adequate planning and community input into that planning. Departments obtain citizen input through Boards and Commission meetings, Mayor's Night Out forums, community meetings, public hearings, online forums, and other forms of written and oral communication.

The development of the Biennial Budget is comprised of three distinct phases.

- Phase One: Strategic Program Assessment
- Phase Two: Budget Directive and Departmental Submittal
- Phase Three: Budget Preparation and Adoption

Phase One is the planning phase. Departments focus on the what, why, how, and how well they deliver individual services. This phase can begin as early as the start of the previous fiscal year. Phase Two consists of the City Manager's Budget Policy Directive and Departmental Budget Submittal, and runs from December through February. Phase Three covers the period when preliminary financials are presented publicly and then the Preliminary Budget is prepared and presented to the City Council through Budget Adoption.

PHASE ONE: STRATEGIC PROGRAM ASSESSMENT

Program Assessment is a crucial component of the Budget Development process. It engages City staff in linking past assumptions and decisions with current issues before focusing on dollars. Program Assessment is also designed to elicit evaluation of current service delivery efforts, as well as to provide baseline and performance information on the services (activities) that a Department currently provides. Program Assessment is conducted around five main themes: the What, Why, How, How Well, and Impact of the program in question.

PHASE TWO: BUDGET DIRECTIVE AND DEPARTMENTAL SUBMITTAL

The City Manager establishes a Budget Directive based on short and long-term financial and organizational goals. The Directive is issued to the departments in December at a meeting attended by the City's Departmental Budget Coordinators and key staff from the Finance Department and Administration Division of the Office of the City Manager. Policy directives, general budgeting guidelines, and the technical and procedural aspects of preparing the budget are discussed. The Budget Preparation Manual, distributed to each departmental representative in electronic format, provides the information necessary to prepare the Budget Submittal in an accurate and timely manner. Departments have approximately two months to prepare their budgets based on the City Manager's Budget Directive.

A City Manager Review is then conducted for each Department including the City Manager or applicable Assistant City Manager, key staff from the Finance Department and Administration Division of the Office of the City Manager, Department Heads, and Departmental Budget Coordinators. Staff presents an overview of the department's adopted budget, including increases, reductions, and/or other significant budgetary changes.

PHASE THREE: BUDGET PREPARATION AND ADOPTION

This phase consists of the preparation of the City Manager's recommended Budget through Budget Adoption. Early on, before the budget is fully formulated, the phase also includes presentation of the preliminary financials and contemplated budget reduction measures.

Included in this phase is also the publication of various easy-to-read budget publications for wider distribution to the general public. Although the City strives to avoid as much technical language as possible, budget documents can still be rather cumbersome and dense in nature. The user-friendly summarized budget brochures provide financial summaries for the various internal and external constituents. Once the City Manager Reviews have taken place and all departmental budget issues are resolved, the Finance Department prepares the Recommended Budget.

The City Manager presents the Recommended Budget to the City Council in one or more workshop sessions typically held in April and May. Public comment is encouraged throughout the process, and a budget specific Public Hearing is expressly held for public participation in June. Subsequent to the Public Hearing, the City Manager will ask the City Council to adopt the Biennial Budget with any necessary revisions made between the time of the publication of the Budget and the date of adoption. The Biennial Budget is effective July first, and the printed document is available as soon as the year-end accounting and final cost allocation plan are completed.

HOW TO READ THE BUDGET

Budgets play a crucial role in communicating to elected officials, city employees, and the public the City's plans for the use of its resources. Yet budgets are complex documents that can be difficult to grasp at first glance. Although the City has made every effort to make the document as easy to navigate as possible, this section provides the reader with some basic understanding of the constituent components of the Biennial Budget document. Additional sections to which the reader should refer are the Budget Summary Tab and the Glossary of Terms Tab.

The Budget Document is comprised of the following 12 main sections:

- City Manager's Budget Message
- Community Profile
- Strategic Budget Priorities
- Guide to the Budget

FIGURE 4 – BUDGET PROCESS AT A GLANCE

Budget Adjustments are made over the biennial budget period as appropriate.

- Budget Summary
- Fund Balance Summary
- Revenue Summary
- Expenditure Summary
- Departmental Summaries
- Capital Improvement Program Summary
- Personnel Detail
- Glossary of Terms
- Appendices and Index

City Manager's Budget Message: The City Manager's Budget Message is a transmittal letter addressed to the Mayor and City Council that introduces the Biennial Budget. The Budget Message outlines the organizing principles of the budget and the assumptions on which the budget was developed (e.g., economy, strategic plan requirements, revenues, and expenditure needs) to accomplish the City's objectives for the year.

The City Manager's Budget Message aims to provide the reader with highlights of the operating and capital budgets and a sufficient context to understand how and why budgetary changes occurred between fiscal years.

Community Profile: The Community Profile provides a snapshot of the City's community. The purpose of this section is to give the reader an at-a-glance look at the City's main assets, including information on tourism, transportation, and City heritage, as well as demographic data and basic infrastructure statistics.

Strategic Budget Priorities: The City's Biennial Budget is expressly shaped by the City's mission and vision, and the City Council's Strategic Goals. The City's taxpayers can be assured that resources are allocated wisely and effectively toward meeting the Strategic Goals. This section describes the linkage between the City's Mission, Vision, and Strategic Goals, on the one hand, and the budget allocation, on the other hand.

Guide to the Budget: The Guide to the Budget allows the reader to understand the purpose of the budget, how the budget is developed, how to read the budget, and the financial and operational polices that guide the budget development and planning processes as a whole.

Budget Summary: The Budget Summary provides a concise and informative narrative summary of the Biennial Budget including fund descriptions, planned expenditures, and estimated revenues. The following sections then expand upon this summary to provide additional detail:

Fund Balance Summary: The Fund Balance Summary provides a citywide summary of beginning and projected year-end balances for each of the City's funds.

Revenue Summary: The Revenue Summary provides a citywide summary of projected and historical revenues.

Expenditure Summary: The Expenditure Summary provides a citywide summary of projected and historical expenditures.

Departmental Summaries: The Departmental Summaries contain detailed budget information for the basic organizational units of the City, its Departments. The Departments are presented in alphabetical order. Each departmental summary presents the following information:

- Mission Statement – Each department has formulated a Mission Statement that presents "the what, for whom, and why" the department exists.

- Department Overview – This section provides detailed information on the breadth and scope of the Department's work. It also lists the Department's long-term strategic goals and the related accomplishments for the prior fiscal year and objectives for the current fiscal year. These accomplishments and objectives are also linked to the City Council's Strategic Goals.
- Organizational Chart and Personnel Summary – This section includes an organizational Chart diagrams the relationships of the Divisions comprising a department. The total number of Full Time Equivalents (FTEs) in each Division is also shown. The purpose of this chart is to highlight programmatic activities rather than to portray reporting relationships among staff.

  It also includes a table provides comparative information on budgeted personnel for four fiscal years for each of the Divisions presented in the Organizational Chart. Percentage change data between the prior and current fiscal years is also provided.
- Budget Overview – This section provides an overview of the department's budget including comparative information, details about budget balancing measures as well as unmet needs, and budget summary tables.

  - Key Changes in the Department Budget – This section includes a table provides comparative information on budgeted expenditures for four fiscal years for each of the divisions presented in the Organizational Chart, as well as Divisions without personnel. Percentage change data between the prior and current fiscal years is also provided.

  - Department Budget Balancing Measures and Unfunded Needs – This section provides information about the department's budget balancing measures as well as unmet needs. Includes tables that reflect both of these topics.

  - Department Budget Summaries – This section includes tables that provide a budget overview for the department. It includes budget overview table by fund and division. It also includes a table that provides an expenditure budget summary by fund and object group. This will illustrate the cost of personnel, capital projects, debt service, and other key expenditure groupings in aggregate for the entire Department.

- Departmental Budget Detail – This section provides line item detail for each Division and Section with the Department.

Capital Improvement Program Summary: This section looks at the City's five-year Capital Improvement Program including funding sources, project highlights, and the specific projects for which funds are allocated for the fiscal year detailed in the Biennial Budget. A more in-depth Capital Improvement Program document is available online and in print in the Finance Department.

Personnel Detail: The Personnel Detail section includes the titles and job codes of the full-time and part-time positions authorized for each Department. A comparative table that provides four years of historical data and a citywide organizational chart are also presented in this section.

Glossary of Terms: Budget documents may be difficult to read and may contain terms unfamiliar to the reader. This section attempts to cover the key terms used throughout the Biennial Budget document and in the budgeting process, in general.

Index: The index is an alphabetical list of names and topics with a reference to pages where the item occurs.

Appendices: The Appendices contain detailed information related to items in the budget that may be of interest to the reader. It also includes a list of tables and charts as well as a list of acronyms used in the budget document.

BASIS OF BUDGETING

ACCOUNTING VERSUS BUDGETARY BASIS

The modified accrual basis of accounting is used by all General, Special Revenue, Debt Service, and Capital Projects Funds. This means that revenues are recognized when they become both measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when liabilities are incurred, except that principal and interest payments on long-term debt are recognized as expenditures when due. The accrual basis of accounting is utilized by all Enterprise and Internal Service Funds. This means that revenues are recorded when earned and that expenses are recorded at the time liabilities are incurred.

The City's basis for budgeting is consistent with accounting principles generally accepted in the United States of America and with the City's financial statements as presented in the Comprehensive Annual Financial Report (CAFR). Exceptions are as follows:

- Capital expenditures within the Enterprise Funds and Internal Service Funds are recorded as assets on an accounting basis but are shown as expenditures on a budgetary basis.
- Depreciation of capital assets and amortization of various deferred charges are recorded on an accounting basis only.
- Principal payments on long-term debt within the Enterprise Funds and Internal Service Funds are applied to the outstanding liability on an accounting basis but are shown as expenditures on a budgetary basis.

The budget appropriates revenues and expenses for all of the City's funds (General, Special Revenue, Enterprise, etc.).

ACCOUNTING STRUCTURE AND TERMINOLOGY

The complexities of the account structure utilized by the City do not lend themselves to a narrative and straight-forward description. However, some brief discussion is warranted to assist with reviewing the City's budget. In the Departmental Budget Detail sections of the Biennial Budget, expenditures are shown by General Ledger (GL) account. In certain other sections of the Biennial Budget, such as the Revenue Summary, GL accounts may also be shown. These GL accounts are the fundamental building blocks through which the budget is constructed. The City's GL structure includes two primary components: key and object.

GL keys are seven digit numbers representing the location of the expenditure (such as the Police Department). For expenditures, the first two digits are the Department number of the organizational unit, digits three and four are the Division (an organizational unit within a Department), digits five and six are the Section (an organizational unit within a Division), and the final digit is used for various purposes. Data is presented in the Departmental Budget Detail at the Section level. Additionally, certain projects have their own GL key starting with the number nine and will be shown with the budget for the responsible Department. For revenue, GL keys typically begin with four zeros and end with the three-digit number of the applicable fund.

GL objects are six digit numbers indicating the type of expenditure or revenue (such as telephone expense). Each of these objects has a text description. For expenditures, this description can be found next to the individual line item in the Departmental Budget Detail. For revenues, the object description is the category of revenue.

COST ALLOCATION PLAN AND DIRECT CHARGES

The City employs a complex multi-step plan for distributing the costs of internal services to various Departments and funds. Through these allocations, a more realistic picture of the cost of doing business for the City's various organizational units and services is obtained.

For example, the budgets for internal service Departments (such as Human Resources and Information Systems) are allocated to public service Departments (such as the Police Department and Public Works Department). This allocation of costs adjusts each Department's budget to a truer representation of the cost for providing its services to the City's citizens and customers. Any fees or charges set for city Services are then based upon the expenditures of this adjusted budget, which includes an appropriate amount of overhead or allocated costs.

Allocated costs are primarily determined through the City's Cost Allocation Plan (CAP). The CAP uses various statistical data to distribute the identified service costs to the appropriate Departments and funds. Additionally, in certain circumstances direct charges from one organizational unit to another are included in the budget outside of the CAP. Direct charges are typically utilized when the origin and destination of a specific cost are readily apparent and fixed.

FINANCIAL AND OPERATIONAL POLICIES

The City's budget development is shaped by several financial and operational polices. These policies promote and ensure organizational continuity, consistency, transparency, and responsibility from year to year. This section identifies some of the major short and long-term planning documents, financial and operational policies, and fiscal management tools that the City of Riverside employs in order to guarantee fiscal and programmatic integrity and to guide the development of the City's Biennial Budget.

FIVE YEAR GENERAL FUND FINANCIAL PLAN

The City's Five Year Financial Plan projects the fiscal health of the City's General Fund and allows the policy makers and management to understand the fiscal gaps that may exist between revenue projections and projected expenditure requirements.

Revenue estimates for the five-year plan are prepared through an objective, analytical process based on year-to-date trends, prior years' data, and anticipated one-time adjustments. In all instances, the City provides reasonable revenue projections to prevent undue or unbalanced reliance on certain revenues and to ensure the ability to provide ongoing services.

Using the Five Year General Fund Financial Plan as a guide, the Finance Department issues budget targets to Departments in order to submit budget proposals that are constrained by the resources anticipated to be available in the upcoming fiscal year.

PROPOSITION 4 (GANN) APPROPRIATION LIMIT

In the late 1970s, Paul Gann and other spending-limit advocates drafted a spending-limit initiative to restrict growth of tax-funded programs and services. The measure was placed on the November 1979 ballot as Proposition 4 or the "Gann Initiative." The Gann initiative passed and Article 13-B was added to the California Constitution. In the late 1980s/early 1990s, additional amendments were made to improve the legislation.

For state and local governments, the California Government Code (beginning section 7900) mandates that the total annual appropriations subject to the limitation shall not exceed the prior year appropriations Limit. This limitation can be adjusted for the change in cost of living and population, except as otherwise provided in the government code. Section 7910 of the code provides that the governing body of each jurisdiction shall annually establish its Appropriations Limit by resolution.

The Appropriations Limit is calculated by determining appropriations financed by proceeds of taxes in the 1978/79 base year and adjusting the limit each subsequent year for changes in the cost of living and population. This Appropriation Limit is the maximum limit of proceeds from taxes the City may collect or spend each year. Appropriations financed by proceeds of taxes are limited to actual revenues collected if they are lower than the limit. The Appropriations Limit may be amended at any time during the fiscal year to reflect new data.

The cost of living adjustment may be based upon the changes in the California per capita personal income or the percentage change in the local assessment roll from the preceding year due to the addition of local nonresidential new construction. The population adjustment may be based on the changes in the City population or population growth within the County. The annual adjustment factors used for the 2016/17 calculation uses the change in California per capita income and the change in the City's population.

In June 2016, the City Council adopted a resolution to establish the City of Riverside's annual Appropriations Limit at $307.2 million for FY 2016/17. Actual proceeds from taxes available for appropriations as estimated in the FY 2016/17 budget are $204. 5 million which is $102.6 million or 33 percent less than our limit. The FY 2017/18 Appropriations Limit is expected to be established in June 2017.

For more detail about the GANN Limit calculation, please see Appendix C: City of Riverside Appropriation Limit Calculation through Appendix D: City of Riverside Permitted Appropriation Growth Rate.

BALANCED BUDGET

The City's policy is to adopt a balanced budget, which means that planned expenditures do not exceed planned funds available. Available funds may include the use of fund balances on hand, provided that in the case of the General Fund the available Reserve is at the 15 percent level or measures are identified to replenish the Reserve.

ADJUSTMENTS TO THE ADOPTED BUDGET

Per the City Charter, Section 601 (d), the City Manager shall "keep the City Council advised of the financial condition and future needs of the City and make such recommendations as may seem desirable to the City Manager." In order to accomplish this mandate, the City Manager Biennially presents a mid-year fiscal review to the City Council, typically in February. This review includes needed adjustments to personnel and non-personnel budgets that have been identified by staff since the adoption of the Biennial Budget. Additionally, at any meeting after the adoption of the budget, whether before or after the Mid-Year Review, the City Council may amend or supplement the budget by motion adopted by the affirmative votes of at least five members to authorize the transfer of unused balances appropriated for one purpose to another purpose or to appropriate available funds not included in the budget. The Biennial Budget, as adopted by the City Council, establishes the total appropriation provided for each city department's operations. To ensure that the expenditures of each Department do not exceed the departmental appropriation, expenditures for each Department are legally limited to the amounts authorized by the City Council in the budget document, plus carryover amounts and supplemental appropriations individually approved by the City Council. The City Manager is legally authorized to transfer budgeted amounts between Divisions and accounts within the same Department and Fund over the course of a fiscal year. Transfer of appropriations between Departments or funds and increased appropriations must be authorized by the City Council. Thus, expenditures may not legally exceed budgeted appropriations at the Department level within a Fund. City Council approval is also required for all transfers from unappropriated fund balances or contingency reserves.

CONTINUED/CARRYOVER APPROPRIATIONS

The City's Municipal Code states that all unexpended or unencumbered appropriations shall lapse at the end of the fiscal year, except for appropriations for capital projects that are required for the completion of the approved project. Other encumbered funds from the previous fiscal year are carried over to the current fiscal year through a list of continued appropriations. Additionally, the City has established a carryover review process during which Departments submit justification for unencumbered, available funds that are requested for carryover. The final list of continued appropriations, including both encumbrances from the previous year and unencumbered funds

approved for carryover, is then adopted by the City Council and becomes part of the City's Biennial Budget. These continuing appropriations are not included in the Biennial Budget document.

DEPARTMENTAL MANAGED SAVINGS

Following a long-standing practice, this budget continues relying on managed savings to help forecast anticipated positions and spending efficiencies, and utilize them for budget balancing. While in prior years, managed savings represented negative expenditures at the bottom line of the General Fund overall expenditures, this Biennial Budget for the first time allocates specific savings target to each city department, and contains specific plans to achieve those targets.

GENERAL FUND RESERVE

The City strives to maintain a General Fund reserve amount equivalent to 15 percent of the General Fund expenditure budget. This reserve is intended to provide a cushion against fluctuations in revenue and expenses. The 15 percent level is a minimum threshold required by bond rating agencies and recommended by the Government Finance Officers Association (GFOA).

ONE TIME REVENUES

The City's policy is to avoid the use of one time revenues to fund ongoing operations. Usage of one time revenue may be occasionally appropriate to bridge short-term gaps in available resources.

CASH/INVESTMENT MANAGEMENT

One of the City's highest fiscal management priorities is maintaining the value of its cash and investment assets. The City values its cash and investments in accordance with the provisions of Government and Accounting Standards Board (GASB) Statement No. 31, "Accounting and Financial Reporting for Certain Investments and External Investment Pools (GASB 31)," which requires governmental entities, including governmental external investment pools, to report certain investments at fair value in the statement of net assets/balance sheet and recognize the corresponding change in the fair value of investments in the year in which the change occurred. Fair value is determined using published market prices.

Cash accounts for all funds are pooled for investment purposes to enhance safety and liquidity while maximizing interest earnings. Investments are stated at fair value. All highly liquid investments (including restricted assets) with a maturity of three months or less when purchased are considered cash equivalents. Cash and investments held on behalf of proprietary funds by the City Treasurer are considered highly liquid and are classified as cash equivalents for the purpose of presentations in the Statement of Cash Flows.

DEBT MANAGEMENT

Debt Management Overview

The California Constitution requires that long-term debt pledged by the full faith and credit of the City can only be approved by voter referendum. Per State of California statute, the City's debt limit is set at 15 percent of total adjusted assessed valuation of all the real and personal property within the City. Currently, the City's total General Obligation Debt is significantly below its debt limit. The City also carries bonded debt secured by specific revenue sources, and Certificates of Participation secured by interests in city assets.

City Debt Profile

According to the City of Riverside's Comprehensive Annual Financial Report for the fiscal year ended June 30, 2015, net bonded debt equaled $1.6 million. The calculated legal debt limit for the City for general obligation bond related debt was $670,013. The following are some of the credit ratings maintained by the City as of July 2016:

	Standard and Poor's Financial Services, LLC	Fitch Ratings Inc.	Moody's Investors Service
General Obligation Bonds	AA-	AA	Not Rated
Electric Revenue Bonds	AA-	AA-	Not Rated
Sewer Revenue Bonds	A+	Not Rated	A1
Water Revenue Bonds	AAA	AA+	Not Rated

Debt Limit

Of the $1.85 billion in debt currently outstanding, only $12.4 million is supported by tax revenues (the Measure G Fire Facility Projects Bonds) and is therefore subject to the legal debt limit. The City's assessed valuation for the current fiscal year is $18.5 billion, resulting in a debt limit of $694.0 million and a current ratio of debt to assessed value of 1.8 percent. The remaining outstanding debt detailed in the Expenditure Summary Section is supported by other specific revenue streams and is not subject to the legal debt limit.

RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. Internal Service Funds have been established to account for and finance the uninsured risks of loss. Various insurance policies are carried by the City to cover risks of loss beyond the self-insured amounts covered by the Internal Service Funds. Using an internally developed allocation model, the cost of the various insurance coverage, whether self-insured or externally insured, are allocated to city departments.

CITY OF
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BIENNIAL BUDGET OVERVIEW

OVERVIEW OF THE BIENNIAL BUDGET

The City's 2016-18 Biennial Budget totals $979.5 million in FY 2016/17 and $960.6 million in FY 2017/18. The following are the City's major funds, with expenditure budgets noted:

	FY 2016/17	FY 2017/18
• The General Fund	$267.0 million	$270.6 million
• The Electric Fund	$403.9 million	$404.1 million
• The Water Fund	$90.4 million	$76.0 million
• The Sewer Fund	$77.0 million	$74.0 million

SUMMARY OF SIGNIFICANT BUDGET ADJUSTMENTS

Detailed listings by department of significant budget adjustments can be found in the departmental sections of this budget. This summary is intended only as a high-level overview of significant structural changes to the budget or organization. Please refer to each department for a detailed discussion of specific budgetary adjustments at the department level.

FUND REORGANIZATIONS

Funds 751, 753, and 757 have been inactivated due to the maturity of related debt for the Orangecrest and Highlander Community Facilities Districts. These funds remain in various schedules with prior year activity included for historical purposes. There were no other material changes to the City's fund structure. Funds 759, 760, and 761 were added to account for the Visa, Highlands and Kunny Ranch Community Facilities Districts.

DEPARTMENT REORGANIZATIONS

During FY 2014/15 or effective at the beginning of FY 2015/16, the following reorganizations occurred throughout the City. A reorganization can be defined as the transfer of a particular function from one department to another department or one fund to another fund that has no impact on the net Annual Budget.

The Broadcasting Division of General Services was moved to the Communications Division of the Office of the City Manager to better align common areas of service. Additionally, the Intergovernmental and Public Relations operations were moved from the Communications Division to their own Divisions to track performance and costs associated with each area.

The Innovation and Technology department moved from one main division (Administration) to seven divisions (Administration, Project Management, Cybersecurity, Client Services, Network, Operations, and GIS). As an Internal Service Department, the move the multiple divisions will allow the Innovation and Technology Department to better track expenditures, cost allocation, and performance of each division.

PROGRAMMATIC AND STAFFING CHANGES

The 2016-18 Biennial Budget marked a move to changing authorized positions citywide. With minor exception, all full time equivalents (FTE's) located in the Personnel Detail Section of this budget, will represent funded positions starting with FY 2016/17. Previously, there were many unfunded positions, which had the potential to cause confusion and allow departments to fill unfunded vacancies. As a result, approximately unfunded 84 FTE's were eliminated from the budget. Each department's summary outlines the reasons for the increases or decreases in personnel.

INTERFUND TRANSFERS

Throughout the Annual Budget reference is made to Interfund transfers. An Interfund transfer is a transfer of funds from one city fund to another city fund. These transfers appear as a resource in the fund receiving the transfer and as a budget requirement in the fund that is sending the transfer. While

this does result in the revenue and expenditure being "double counted" in the Annual Budget, this presentation provides a truer picture of the actual expenditures for the City's Enterprise Funds, from which the transferred funds originate. Transfers for FY 2016/17 are budgeted at $39.6 million from the Electric Fund to the General Fund and $5.5 million from the Water Fund to the General Fund. Transfers for FY 2017/18 are budgeted at $40.1 million from the Electric Fund to the General Fund and $6 million from the Water Fund to the General Fund. Both transfers are made per City Charter Section 1204(f) and Section 1204.1.

TABLE 2 – CITYWIDE BIENNIAL BUDGET SUMMARY

In Thousands of Dollars

	Actual FY 2014/15	Estimated FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
REVENUE / TRANSFERS IN				
Charges for Services	$541,704	$560,074	$563,210	$580,204
Property Taxes	$76,662	$80,697	$84,502	$83,509
Interfund Transfers	$63,733	$47,358	$46,121	$47,241
Sales and Use Taxes	$59,437	$62,949	$66,568	$70,141
Debt Proceeds	$35,390	-	-	-
Miscellaneous	$28,965	$25,828	$29,444	$29,892
Intergovernmental	$28,870	$25,411	$25,350	$25,645
Utility Users Tax	$28,076	$29,082	$28,577	$29,181
Licenses and Permits	$11,393	$12,040	$13,009	$13,491
Special Assessments	$10,129	$10,307	$10,901	$10,916
Fines and Forfeits	$7,763	$6,319	$5,175	$5,434
Franchise Fees	$5,543	$5,365	$5,590	$5,683
Transient Occupancy Tax	$5,280	$5,656	$6,542	$6,869
Other Financing Source	$96,840	$111,952	$94,488	$52,384
Total Revenues / Transfers In	**$999,784**	**$983,039**	**$979,476**	**$960,589**
EXPENDITURES / TRANSFERS OUT				
Personnel Costs	$270,481	$291,096	$308,741	$317,403
Non-Personnel Costs	$320,258	$351,021	$347,600	$350,063
Special Projects	$37,409	$40,110	$44,065	$42,284
Equipment Outlay	$19,249	$7,618	$7,432	$5,576
Capital Outlay and Grants	$60,580	$46,839	$62,026	$43,689
Debt Service	$162,284	$145,997	$159,024	$155,864

	Actual FY 2014/15	Estimated FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Allocated Costs, Utilization Charges and Operating Transfers	$129,523	$100,358	$56,015	$51,134
Managed Savings	-	-	-$5,425	-$5,425
Total Expenditures/Transfers Out	**$999,784**	**$983,039**	**$979,476**	**$960,589**

FIVE-YEAR FINANCIAL PLAN

GENERAL FUND FIVE-YEAR FINANCIAL PLAN OVERVIEW

This Biennial Budget is the City's first budget that incorporates two fiscal years, and was developed in the context of a five-year financial plan for General Fund spending. During this process, the City identifies factors (known or anticipated) that may have a significant effect on future revenues, expenditures, or staffing levels. The analysis is based on past city revenue and expenditure trends, general and relevant economic trends and outlooks, input from the city departments who oversee those specific expenditure and revenue streams, and consultation with outside economists and revenue experts. The biennial budget projections reflect the first two years of the financial forecast.

REVENUE AND EXPENDITURE FORECASTING METHODOLOGY

Citywide revenues and expenditures are projected using two forecasting techniques: qualitative analysis, and quantitative analysis.

Qualitative analysis projects future revenues and/or expenditures using non-statistical techniques. These techniques rely on human judgment rather than statistical analysis to arrive at revenue projections. Qualitative forecasting is essential for projecting revenue or expenditure components that are unstable, volatile, or for which there is limited historical information. To facilitate sound qualitative analysis, Riverside seeks input from outside sources such as the Riverside Convention and Visitors Bureau.

Quantitative analysis involves looking at data to understand historical trends and causal relationships. One kind of quantitative analysis is time series analysis; it is based on data which have been collected over time and can be shown chronologically on graphs. When using time series techniques, the forecaster is especially interested in the nature of seasonal fluctuations which occur within a year, the nature of multiyear cycles, and the nature of any possible long-run trends. Causal analysis is another type of quantitative analysis; it deals with the historical interrelationships between two or more variables. One or more predictors influence, directly or indirectly, the future revenue or expenditure (e.g. TOT revenues' effect on sales tax).

KEY REVENUE AND EXPENDITURE ASSUMPTIONS

To prepare the five-year forecast, a comprehensive analysis of the components of the City's revenues and expenditures is performed. These major components are projected on the basis of various relevant assumptions. For example, projections for sales tax, the single largest source of revenues for the City's General Fund, are done based on economic reports from Beacon Economics, insights from the City's sales tax consultant, Hinderliter, de Llamas and Associates, and a review of past revenue history. Similarly, forecast of the expenditures is performed by separately analyzing individual expenditure categories (e.g. salaries, retirement, medical, etc.) based on forecast cost increases (e.g. pay-step increases, CalPERS retirement rates, union negotiations, etc.).

General assumptions relating to the five-year plan can be found below. More detailed assumptions for these items can be found at the Revenue Summary and Expenditure Summary section of the 2016-18 Biennial Budget.

Revenue:

- Major General Fund Revenues: 50 percent of the City's General Fund revenues are based on information provided by Beacon Economics and Hinderliter, de Llamas and Associates.
- Utility Users Tax and General Fund Transfer: These revenue sources are largely based on information provided by the Riverside Public Utilities' Finance staff.
- Charges for Services: In addition to historical and economic trends, revenues associated with development relates fee revenue are vetted with the Community and Economic Development staff.

- Licenses and Permits: Revenue assumptions are based on input from the City's departments and historical trends.
- Fines and Forfeits: Revenue is based on assumptions from the Police and Community and Economic Development departments.
- Intergovernmental Revenues: Revenue is based on staff estimates from various departments (e.g. Mutual Aid – Fire Department / Training Reimbursement – Police Department).
- Special Assessments: Special Assessment revenue is based on information from the Finance Department and departments that administer the special assessment district activity (e.g. Weed Abatement – Code Enforcement)

Expenditures:

- Salaries: Based on negotiated/anticipated salary increases and contractually obligated step and merit increases.
- Retirement: Based on actuarial studies from CalPERS and negotiated or anticipated changes to employee contributions.
- Union Compensation Model: This budget reflects fiscal impacts of a proposed employee compensation model, currently being discussed with employee unions. The model is based on the balanced revenue index (BRI) model, whereby future increases in pay are linked to the BRI performance of the City's key revenues, and partially offset with employees paying a greater percentage of their retirement contribution.
- Medical Benefits: Based on information from the Human Resources Department and insurance broker, HUB International.
- Non-Personnel: Based on historical expenditure trends and nominal future price escalations.
- Special Projects: Based on historical expenditures. Most special project expenditures are fully or partially offset with revenue (e.g. Live Nation, Convention Center, etc.).
- Debt: Based on the debt service schedule, including Interfund loans.

TABLE 3 – FIVE-YEAR FINANCIAL PLAN SUMMARY – GENERAL FUND ONLY

As Approved by the City Council with Preliminary Budget

	Estimated FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18	Projected FY 2018/19	Projected FY 2019/20	Projected FY 2020/21
REVENUE / TRANSFERS IN						
Sales and Use Taxes	$62,949,000	$66,567,942	$70,140,574	$73,498,523	$76,877,237	$80,339,483
Property Taxes	$54,084,782	$56,730,769	$59,713,414	$62,481,932	$65,213,974	$67,731,329
Utilities Users Tax	$28,140,000	$28,577,109	$29,180,764	$29,515,736	$29,962,131	$30,786,915
Franchise Fees	$5,500,000	$5,590,000	$5,682,700	$5,778,181	$5,876,526	$5,977,822
Transient Occupancy Tax	$6,230,000	$6,541,500	$6,868,575	$7,212,004	$7,572,604	$7,951,234
Property Transfer Tax	$2,440,000	$2,684,000	$2,952,400	$3,247,640	$3,507,451	$3,788,047
General Fund Transfer	$44,789,400	$45,075,000	$45,852,500	$46,904,500	$47,892,800	$48,484,500
Charges for Services[8]	$4,128,094	$4,505,786	$4,742,061	$4,836,902	$4,933,640	$5,032,313
Special Revenue - Entertainment	$10,991,816	$11,126,690	$11,264,982	$11,406,732	$11,552,025	$11,700,950
Charges for Services	$10,308,963	$10,499,514	$10,698,110	$10,982,968	$11,276,010	$11,651,743
Licenses and Permits	$9,118,200	$9,825,167	$10,499,737	$11,070,603	$11,674,900	$12,314,638
Fines and Forfeits	$1,730,440	$1,737,000	$1,745,065	$1,779,966	$1,815,566	$1,851,877
Special Assessments	$4,454,627	$4,504,237	$4,494,029	$4,503,591	$4,513,344	$4,523,293
Intergovernmental Revenues	$2,190,386	$1,520,000	$1,525,000	$1,555,500	$1,586,610	$1,618,342
Other	$8,037,809	$10,741,756	$7,640,491	$9,408,704	$7,004,134	$11,275,591
Total Baseline Revenues / Transfers In	**$255,093,517**	**$266,021,469**	**$272,700,401**	**$284,183,482**	**$291,258,952**	**$305,028,077**
EXPENDITURES / TRANSFERS OUT						
Personnel Costs	$187,629,686	$201,169,692	$206,564,512	$212,976,538	$219,288,864	$222,832,293
Non-Personnel Costs	$58,060,157	$60,862,570	$60,265,152	$61,470,455	$62,699,864	$64,256,429
Special Projects	$18,570,225	$24,813,682	$23,043,892	$23,504,770	$23,974,865	$24,454,362
Equipment Outlay	$218,142	$226,642	$226,642	$231,175	$235,798	$240,514
Capital Outlay and Grants	$442,302	$350,000	$346,235	$353,160	$360,223	$367,427
Debt Service	$18,147,990	$19,213,160	$20,256,746	$20,047,624	$17,752,464	$15,501,982
Allocated Costs, Utilization Charges and Operating Transfers	(20,374,784)	(23,860,298)	(24,312,228)	(24,312,228)	(24,312,228)	(24,312,228)

[8] Reflects fees collected for Development and Building Services

	Estimated FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18	Projected FY 2018/19	Projected FY 2019/20	Projected FY 2020/21
Managed Savings	($5,450,297)	($5,425,000)	($5,425,000)	($5,324,413)	($5,482,222)	($5,570,807)
Preliminary Baseline Expenditures/Transfers Out	**$257,243,421**	**$277,350,448**	**$280,965,951**	**$288,947,080**	**$294,517,629**	**$297,769,973**
Supplemental Appropriations[9]	**$5,082,354**	**-**	-	-	-	-
Baseline Expenditures/Transfers Out	**$262,325,775**	**$277,350,448**	**$280,965,951**	**$288,947,080**	**$294,517,629**	**$297,769,973**
Baseline Financial Plan Surplus/(Deficit)	**($7,232,258)**	**($11,328,979)**	**($8,265,550)**	**($4,763,598)**	**($3,258,677)**	**$7,258,104**
ADJUSTMENTS TO BASELINE BUDGET						
Union Compensation Model[10]	-	($51,764)	($1,431,685)	($3,779,305)	($6,133,348)	($8,503,184)
Cost Plan Update[11]	-	$600,000	$600,000	$600,000	$600,000	$600,000
RPU Water Revenue Update[12]	-	$205,000	$590,000	$290,000	-	-
Total Adjustments to Baseline Budget	**-**	**$753,236**	**($241,685)**	**($2,889,305)**	**($5,533,348)**	**($7,903,184)**
Adjusted Baseline Financial Plan Surplus/(Deficit)	**($7,232,258)**	**($10,575,743)**	**($8,507,235)**	**($7,652,902)**	**($8,792,025)**	**($645,079)**
Budget Balancing Measures	-	$10,511,377	$10,489,353	10,489,353	10,489,353	10,489,353
Five-Year Financial Plan Surplus/(Deficit)	**($7,232,258)**	**($64,366)**	**$1,982,118**	**$2,836,451**	**$1,697,328**	**$9,844,274**

RESERVE REQUIREMENTS

Beginning General Fund Reserve	**$40,085,510**	**$32,853,252**	**$32,788,886**	**$34,771,005**	**37,607,455**	**$39,304,783**
Five-Year Financial Plan Surplus/(Deficit)	($7,232,258)	($64,366)	$1,982,118	$2,836,451	$1,697,328	$9,844,274
Ending General Fund Reserve	**$32,853,252**	**$32,788,886**	**$34,771,005**	**$37,607,455**	**$39,304,783**	**$49,149,057**
Fund Balance to Spending Percentage[13]	*12.5%*	*11.8%*	*12.4%*	*13.0%*	*13.3%*	*16.5%*

[9] This line reflects FY 2015/16 departmental savings that will be "carried over" to the next fiscal year. This amount is not reflected because City Council approval does not recommend until after the budget is adopted and the year-end fiscal procedures have been completed.

[10] See page 112 for more information

[11] The City anticipates the update will result an improvement in the allocation of general fund costs. See page 43 for more information about the cost allocation plan.

[12] Riverside Public Utility anticipates reduction in water conservation costs due to changes in drought restrictions– see page 377 for more information.

[13] This represents the percentage of spending that the fund balance represents.

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FUND BALANCE OVERVIEW

FUND STRUCTURE

The City organizes its resources into seven main fund categories: General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Enterprise Funds, Internal Service Funds, and Agency Funds. Within each category are multiple funds that each relate to a city department or more than one city departments.

GENERAL FUND

The General Fund is the City's primary operating fund where core city services such as police, fire, parks, recreation, and street maintenance are budgeted. The General Fund is described in more detail later in this Section.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for specific monies that are legally restricted for use for a particular purpose. Funds included in this category relate to the following city departments:

- In the Community and Economic Development Department, Special Revenue Funds are used to account for Federal grants received from the Department of Housing and Urban Development (HUD) for the development of a viable urban community by providing decent housing, a suitable living environment, and expanding economic opportunities principally for persons of low and moderate incomes.
- The Public Works Department's budget includes three Special Revenue Funds. These funds include:
    - The Special Gas Tax Fund, used to account for the construction and maintenance of city streets funded by the City's share of State gasoline taxes;
    - The Air Quality Improvement Fund, used to account for qualified air pollution reduction programs funded by the South Coast Air Quality Management District; and
    - The National Pollution Discharge Elimination System (NPDES) Fund, used to account for storm drain maintenance and inspection required for California storm water permits funded by a special assessment district of Riverside County.

A final fund included in this category is the Successor Agency Administration Fund. Subsequent to the dissolution of the Redevelopment Agency, this fund has been used to track administrative expenditures related to the Successor Agency.

DEBT SERVICE FUNDS

Debt Service Funds are used to account for the accumulation of resources and payment of long-term debt obligations of the City and related entities.

CAPITAL PROJECTS FUNDS

Capital Projects Funds are used to account for the acquisition and construction of major capital facilities other than those financed by Enterprise Funds or the General Fund.

The Public Works Department's budget includes four Capital Projects Funds. These funds include:

- The Storm Drain Fund, used to account for the acquisition, construction, and installation of storm drains in the City;
- The Capital Outlay Fund, used to account for the construction and installation of street and highway capital improvements;
- The Measure A Fund, used to account for transportation improvements funded by the one half of one percent sales tax approved by Riverside County voters in 1988; and

- The Transportation Development Impact Fees Fund, used to account for transportation improvements funded by impact fees.

The Parks, Recreation, and Community Services Department's budget includes two Capital Projects Funds:

- The Local Park Special Capital Improvements Fund, used to account for capital projects to construct parks and recreation facilities funded by impact fees; and
- The Regional Park Special Capital Improvements Fund, used to account for capital projects to construct regional parks and recreation facilities funded by impact fees.

ENTERPRISE FUNDS

Enterprise Funds are used to account for activities that are financed and operated in a manner similar to private businesses. The City's intent is that the operational and capital costs of providing these services be recovered primarily through user fees and charges.

The Riverside Public Utilities' budget includes four Enterprise Funds:

- The Electric Fund, used to account for expenditures of the City's electric utility.
- The Electric Public Benefits Charge Fund, used to account for public benefits funds related to the City's electric utility.
- The Water Fund, used to account for expenditures of the City's water utility.
- The Water Conservation and Reclamation Program Fund, used to account for public benefits funds related to the City's water utility.

The Public Works Department's budget includes three Enterprise Funds:

- The Refuse Collection Fund, used to account for expenditures associated with the City's refuse collection services.
- The Sewer Service Fund, used to account for expenditures related to the City's sewer system.
- The Public Parking fund, used to account for expenditures related to the various parking facilities operated by the City principally in downtown Riverside.

The Parks, Recreation, and Community Services Department's budget includes one Enterprise Fund. The Special Transit fund is used to account for expenditures related to the City's fleet of minibuses, which are used to transport senior citizens and disabled persons.

Finally, operations of the Riverside Airport, a Division of the General Services Department, is entirely budgeted in an Enterprise Fund.

INTERNAL SERVICE FUNDS

Internal Service Funds are used to account for the operational and capital cost of providing centralized services to city departments. The costs of these services are recovered through the City's Cost Allocation Plan or other cost reimbursement methods. Funds in this category include the City's insurance-related funds, which are budgeted in the Human Resources Department and Finance Department. They are the Workers' Compensation Insurance Trust Fund, the Unemployment Insurance Trust Fund, and the Liability Insurance Trust Fund. Riverside Public Utilities' budget includes the Central Stores Fund, used to account for purchases; and the General Services Department's budget includes the Central Garage Fund, used to account for vehicle maintenance and motor pool functions.

AGENCY FUNDS

Agency Funds are used to account for funds held by the City as an agent for another entity.

A number of Agency Funds, budgeted in the Finance Department, are used to account for debt service payments for the various assessment districts (ADs) and community facilities districts (CFDs) located throughout the City.

The Community and Economic Development Department's budget also includes various Agency Funds, which are used to account for financial obligations related to the Successor Agency to the City's former Redevelopment Agency.

FUNDS NOT BUDGETED

There are certain city funds that do not appear in the budget and that have not been described in this Section, either because they are no longer active or because they are never budgeted in the Annual Budget. Funds in the second category include the Capital Projects Funds related to the City's assessment districts and CFDs, certain Public Works Capital Projects Funds, and certain Capital Projects Funds used to account for expenditures associated with bond or certificate of participation issues completed mid-year in prior budget years. Appropriations were or are made to these funds on an as-needed basis throughout the fiscal year, with the approval of the City Council.

BUDGETED USE OF FUND BALANCE

The tables below are a summary of budgeted revenue and expenditures for the FYs 2016/17 and 2017/18 as well as the projected changes to fund balances for city funds included in the budget document.

TABLE 4 – FY 2016/17 PROJECTED FUND[14] BALANCE

(In thousands of dollars)

	Governmental		Proprietary	Fiduciary	Total All Funds
	General	Other			
Projected Beginning Balance – July 1, 2016	**$32,853.3**	**$22,276.3**	**$421,094.1**	**$6,428.7**	**$282,652.40**
Revenue/Transfers In					
Taxes and Fees	166,691.3	1,061.0	1,000.0	24,026.6	192,778.9
Licenses and Permits	9,825.2	-	3,183.4	-	13,008.6
Intergovernmental	1,520.0	20,557.6	3,272.2	-	25,349.8
Charges for Services	26,350.0	2,730.0	534,129.9	-	563,209.9
Fines and Forfeitures	1,737.0	-	3,437.6	-	5,174.6
Special Assessments	4,504.2	2,681.4	-	3,715.0	10,900.6
Miscellaneous	6,608.9	1,863.0	18,395.5	2,576.8	29,444.2
Other Financing Sources	4,132.9	2,140.0	1,559.0	-	7,831.9
Operating Transfers In	45,075.0	1,046.3	-	-	46,121.3
Total Revenue/Transfers In	*266,444.5*	*32,079.3*	*564,977.6*	*30,318.4*	***893,819.8***
Expenditures/Transfers Out					
Personnel Costs	201,169.7	1,648.7	109,515.6	-	312,334.0
Non-Personnel Costs	60,862.6	723.5	288,609.0	67.0	350,262.1
Special Projects	24,813.7	5,421.3	20,109.5	-	50,344.5
Equipment Outlay	226.6	-	7,205.0	-	7,431.6
Capital Outlay and Grants	350.0	13,941.2	80,215.5	91.1	94,597.8
Redevelopment	-	-	-	-	-
Debt Service	19,213.2	21,507.3	90,011.8	28,291.7	159,024.0
Operating Transfers Out[15]	(23,860.3)	(9,196.4)	52,479.9	1,851.1	21,274.3
Total Expenditures/Transfers Out	*282,775.5*	34,045.6	*648,146.3*	*30,300.9*	*995,268.3*

[14] Does not include funds that are not budgeted.

[15] Includes allocated costs, utilization charges, and operating transfers.

	Governmental		Proprietary	Fiduciary	Total All Funds
	General	Other			
Baseline Budget Adjustments					
Managed Savings/Reductions	(16,689.6)	-	-	-	(16,689.6)
Net Change to Fund Balance	**358.6**	**(1,966.3)**	**(83,168.7)**	**(17.5)**	**(84,793.9)**
Projected Ending Balance	**33,211.9**	**20,310.0**	**337,925.4**	**6,411.2**	**397,858.5**
Percentage Change	1.1%	-8.8%	-19.8%	-0.3%	

TABLE 5 – FY 2017/18 PROJECTED FUND[16] BALANCE

(In thousands of dollars)

	Governmental		Proprietary	Fiduciary	Total All Funds
	General	Other			
Projected Beginning Balance – July 1, 2017	**$32,788.9**	**$20,310.0**	**$337,925.4**	**6,411.2**	**$191,435.5**
Revenue/Transfers In					
Taxes and Fees	174,538.4	1,079.7	-	19,763.8	195,381.9
Licenses and Permits	10,499.8	-	2,990.9	-	13,490.7
Intergovernmental	1,525.0	20,709.8	3,410.3	-	25,645.1
Charges for Services	26,923.2	2,730.0	550,551.1	-	580,204.3
Fines and Forfeitures	1,745.1	-	3,689.3	-	5,434.4
Special Assessments	4,494.0	2,586.4	-	3,835.4	10,915.8
Miscellaneous	6,755	1,858.1	18,669.6	2,609.3	29,892.0
Other Financing Sources	885.4	637.5	559.0	-	2,081.9
Operating Transfers In	46,142.5	1,098.4	-	-	47,240.9
Total Revenue/Transfers In	*273,508.4*	*30,699.8*	579,870.2	26,208.5	910,286.9
Expenditures/Transfers Out					
Personnel Costs	206,564.5	1,734.9	112,560.4	-	320,859.8
Non-Personnel Costs	60,265.2	749.6	291,551.2	67.0	352,633.0
Special Projects	23,043.9	5,421.3	20,129.1	-	48,594.3
Equipment Outlay	226.6	0.0	5,349.5	-	5,576.1
Capital Outlay and Grants	346.2	12,091.9	58,539.6	91.1	71,068.8
Redevelopment	-	0.0	2.0	-	2.0
Debt Service	20,256.7	21,467.2	89,965.1	24,174.8	155,863.8
Operating Transfers[17]	(24,312.2)	(9,303.7)	53,543.8	1,858.3	21,786.2
Total Expenditures/Transfers Out	*286,390.90*	32,161.2	*631,640.7*	*26,191.2*	*976,384.0*
Baseline Budget Adjustments					
Managed Savings/Reductions	(15,672.7)	-	-	-	(15,672.7)
Net Change to Fund Balance	**2,790.2**	**1,461.4**	**(51,770.5)**	**17.3**	(46,501.6)
Projected Ending Balance	**35,579.1**	**21,771.4**	**286,154.9**	**6,428.5**	**349,933.9**
Percentage Change	8.5%	-7.2%	-15.3%	0.3%	

[16] Does not include funds that are not budgeted.

[17] Includes allocated costs, utilization charges, and operating transfers.

MAJOR CHANGES TO FUND BALANCE

Some major changes (greater than 10 percent) to fund balance are projected for both budgeted fiscal years.

MAJOR CHANGES TO FY 2016/17

The Public Utilities funds (Electric, Water, Sewer, and Airport), have several projects in progress or planned for the future. The change in fund balance is related to the planned project expenditures.

MAJOR CHANGES TO FY 2017/18

The Public Utilities funds (Electric, Water, Sewer, and Airport), have several projects in progress or planned for the future. The change in fund balance is related to the planned project expenditures.

REVENUE OVERVIEW

GENERAL FUND REVENUE OVERVIEW

OVERVIEW OF REVENUE PROJECTIONS

General Fund revenues are projected based on history, known or anticipated future changes, input from city departments and outside sources (such as consultants and hotel operators). The forecast considers trend analysis, economic modeling and qualitative assumptions about future performance of revenues.

Various externally prepared forecasts are reviewed in the development of the City's revenue estimates, produced by Beacon Economics and Hinderliter, de Llamas and Associates Companies. Specifically, Beacon Economics assist with forecasting 50 percent of the General Fund revenues including the projections for Sales Tax, Property Taxes, Transient Occupancy Tax, Business Tax and Property Transfer Tax. Beacon's forecasts incorporate national, state and regional trends and outlooks. Hinderliter, de Llamas and Associates forecast Sales Tax revenues at each retail outlet level.

The following table compares Beacon Economics forecast for the 50 percent of the General Fund revenues to the assumptions eventually used by city staff in the five-year plan. Hinderliter, de Llamas and Associates (HdL) assumptions are noted. The percentages represent growth rates.

GENERAL FUND REVENUE ANALYSIS

The following is a discussion of specific factors and assumption considered in the preparation of the City's revenue projections.

Sales and Use Tax:

The Sales and Use Tax is the largest single revenue source for the General Fund. For FY 2016/17, Sales and Use Tax represents 25.0 percent of the total revenue budget. The revenue for FY 2016/17 is projected to increase by 5.4 percent for revenue of $66.6 million with FY 2017/18 revenue projected to increase by 4.8 percent at $70.1 million. For Fiscal Years 2018/19, 2019/20 and 2020/21, revenue is projected to increase by 4.8 percent, 4.6 percent and 4.5 percent, respectively, for future estimated revenues in this category of $73.5 million for FY 2018/19, $76.9 million for 2019/20 and $80.4 million for FY 2020/21.

TABLE 6 – SALES AND USE TAX REVENUE TREND

Fiscal Year	Sales and Use Tax Revenue	Change from Previous Fiscal Year (%)
Actual 2013/14	$55,096,218	-
Actual 2014/15	$59,437,483	7.88%
Estimated 2015/16	$62,949,000	5.91%
Projected 2016/17	$66,567,942	5.75%
Projected 2017/18	$70,140,574	5.37%
Projected 2018/19	$73,498,523	4.79%
Projected 2019/20	$76,877,237	4.60%
Projected 2020/21	$80,339,483	4.50%

Sales and Use Taxes are based on three components that are accounted for separately: Main Sales and Use Tax, Motor Vehicle License Fee in Lieu, and Public Safety half-cent Sales Tax. Sales and Use Taxes are based on a current tax rate of 8 percent. Of this 8 percent, the City of Riverside receives three types of Sales Tax: Local General Fund (Bradley-Burns), Statewide Proposition 57 Fiscal Recovery Act, and Countywide Public Safety Augmentation Funds.

- State General Funds: 3.9 percent
- Statewide Proposition 30 School Funds: 0.25 percent

- Countywide Transportation Fund: 0.25 percent
- County Realignment – Mental Health/Welfare/Public Safety: 1.6 percent
- Countywide Measure A Transportation Tax: 0.5 percent
- Local General Fund (Bradley-Burns): 1.0 percent
- Countywide Public Safety Augmentation Fund: 0.5 percent

Main Sales and Use Tax (Bradley-Burns and Prop 57, 1 Percent Total)

The City of Riverside receives 1.0 percent of Local General Fund (Bradley-Burns) sales and use tax that is imposed upon retailers who sell or rent tangible property. Sales tax is not applicable to the sale of real estate, services that do not result in a finished product, food purchased for home consumption, good purchased for resale, prescription medication, common carrier aircraft, utilities or goods sold to the federal government.

Sales Tax revenue projections are based on recommendations from Beacon Economics and Hinderliter, de Llamas and Associates Companies, staff's own trend analysis and discussions with Community and Economic Development staff regarding future anticipated retail changes.

Motor Vehicle License Fee in Lieu

Vehicle License Fees (VLF) are a tax imposed by the state on ownership of a registered vehicle, which is considered personal property. In 1998, the State of California began reducing this tax; however, the State backfilled these funds with State General Funds, called In Lieu fees. In FY 2004/05, cities and counties began receiving these in-lieu funds. Effective FY 2005/06, Vehicle License Fee in Lieu is subject to changes in assessed valuation of taxable property in each jurisdiction.

Projected revenues for Vehicle License Fee in Lieu are based on staff's trend analysis, discussions with the County of Riverside and economic analysis prepared by Beacon Economics

Public Safety One Half of a Percent Sales Tax

In November 1993, Proposition 172 was enacted by California voters to establish a permanent statewide half-cent sales tax for support of local public safety functions in cities and counties. The purpose of Proposition 172 was to maintain public safety funding levels due to ERAF property shifts. State law assigned approximately 4.5 percent of this revenue to cities.

Projected revenues for Public Safety on half of one percent Sales Tax are based on discussions with the County of Riverside and economic analysis prepared by consultants. It is anticipated that the methodology of allocation by the County of Riverside may be changing in the future; therefore, the amounts are assumed flat for the next five years.

Property Taxes

Property Tax revenue is comprised of several components, including Motor Vehicle License Fee in Lieu, Current Secured Property Tax, Successor Agency Property Tax, Measure G Property Tax, Measure I Property Tax, Unsecured Property Tax and Supplemental Property Tax.

For FY 2016/17, Property Tax revenue represents 21.3 percent of the total revenue budget. The revenue for FY 2016/17 is projected to increase by 4.9 percent, with revenue at $56.7 million, and FY 2017/18 revenue projected to increase by 5.3 percent at $59.7 million. For Fiscal Years 2018/19, 2019/20 and 2020/21, revenue is projected to increase by 4.6 percent, 4.4 percent and 3.9 percent respectively, for future estimated revenues in this category of $62.5 million for FY 2018/19, $65.2 million for FY 2019/20 and $67.7 million for FY 2020/21.

TABLE 7 – PROPERTY TAX REVENUE TREND

Fiscal Year	Property Tax Revenue	Change from Previous Fiscal Year (%)
Actual 2013/14	$48,827,024	-
Actual 2014/15	$52,256,688	7.02%
Estimated 2015/16	$54,084,782	3.88%
Projected 2016/17	$56,730,769	4.89%
Projected 2017/18	$59,713,414	5.26%
Projected 2018/19	$62,481,932	4.64%
Projected 2019/20	$65,213,974	4.37%
Projected 2020/21	$67,731,329	3.86%

Current Secured Property Tax

Current Secured Property Tax is an ad valorem, also known as value based, tax on the assessed value of real property. In 1978, Proposition 13 limited property tax to a total maximum rate of 1 percent, based on the assessed value of the property being taxed, not including voter-approved rates to fund debt. With a few exceptions, property is only re-assessed at the time it transfers to a new owner. Current Secured Property Tax represents the basic levy for property taxes. For City of Riverside residents, property taxes include the basic levy and voter approved debt service.

Effective 2014, the City adopted the Teeter Plan. Under the Teeter Plan, property tax revenues are allocated based on the amount of property taxes billed, but not yet collected. This enables the City to receive 100 percent of receivable secured property tax. The County of Riverside advances cash in an amount equal to the current year's delinquent property taxes; and in exchange, the County receives all penalty and interest revenue.

Projected revenues for Current Secured Property Tax are based on staff's trend analysis, discussions with the County of Riverside and economic analysis prepared by Beacon Economics.

Successor Agency

The Successor Agency to the Redevelopment Agency (RDA) of the City of Riverside is a separate legal entity, which was formed to hold the assets and liabilities of the former Redevelopment Agency. The Redevelopment Agency was dissolved on February 1, 2012. Funds that were previously distributed to the RDA as tax increment are now deposited into a redevelopment trust fund, known as the Redevelopment Property Tax Trust Fund (RPTTF). This fund is used to pay obligations listed on the Recognized Obligation Payment Schedule (ROPS), which are for enforceable obligations developed prior to dissolution of the RDA, pass through payments to taxing entities and the County administrative fees.

After the enforceable obligations, pass through payments and County administrative fees are paid, the remaining funds in the RPTTF are proportionally distributed to the tax entities, which include the City. Property tax for the Successor Agency reflect the amount of projected annual distribution of these funds.

Projected revenues for Successor Agency Property Tax are based on staff's trend analysis, discussions with the Community and Economic Development Agency, and the County of Riverside and incorporate economic analysis prepared by Beacon Economics.

Property Taxes for Measure G

Measure G was approved by the voters in November 2003, as a Fire and Emergency Facilities Bond, securing nearly $20 million for construction and renovation of fire stations throughout the City. The bond represents a general obligation of the City, payable from an additional ad valorem property tax

assessment, at a rate not to exceed $12 per $100,000 of assessed value. The amount of the annual ad valorem tax levied by the City to repay the bonds is determined by the relationship between the assessed valuation of taxable property in the city and the amount of debt service due on the bonds in any year. Variations in the annual debt service, combined with changes in assessed valuation of taxable property in the City, result in a fluctuation of the Actual annual tax rate. As a result, Measure G ad valorem tax revenue is projected to meet the debt service requirements of the general obligation bond.

Property Taxes for Measure I

Measure I was originally approved by the voters in 2002, and renewed for ten years in 2012, as a $19 annual parcel tax. Measure I funds are designated for use by the Library for community based programs. This is a flat tax assessed by parcel and the revenue stream is projected to remain flat for the duration of measure.

Unsecured Property Tax

Unsecured property taxes are an ad-valorem property tax assessed on personal property. The tax is called unsecured because it is a lien against an individual, rather than real property. Some typical items assessed and collected on the unsecured roll include: Boats, jet skis, airplanes, real estate improvements, business property and possessor interests. Historically, revenues from Unsecured Property Tax has remained relatively flat. As such, future revenues are projected with no increases.

Supplemental Property Tax

Supplemental Property Tax revenue results due to a change in the base value of a property, which occurs after a change in ownership or completion of construction.

Projected revenues for Supplemental Property Tax are based on staff's trend analysis, discussions with the County of Riverside and economic analysis prepared by Beacon Economics.

Utilities Users Tax

The City of Riverside applies a Utility Users Tax (UUT) on various utility services. The tax imposed is 6.5% of the amount billed to customers for use charges.

Electric and Water Utilities Users Tax is based on projections of customer use charges provided by Riverside Public Utilities (RPU). Utility Users Tax for Southern California Gas, Pacific Bell, Cable Television, Cellular and Other Telephone, Western Municipal Water District and Southern California Edison are based on historical trend analysis and anticipated or known future changes.

For FY 2016/17, Utility Users Tax represents 10.7 percent of the total revenue budget. The revenue for FY 2016/17 is projected to increase by 1.55 percent, with revenue at $28.6 million, and FY 2017/18 revenue projected to increase by 2.11 percent at $29.2 million. For Fiscal Years 2018/19, 2019/20 and 2020/21, revenue is projected to increase by 1.2 percent, 1.5 percent and 2.8 percent, respectively. The increases reflect analysis and assumptions on the individual components of the UUT, as described above.

TABLE 8 – UTILITIES USERS TAX REVENUE TREND

Fiscal Year	Utilities Users Tax Revenue	Change from Previous Fiscal Year (%)
Actual 2013/14	$28,092,419	-
Actual 2014/15	$28,076,304	(0.06%)
Estimated 2015/16	$28,140,000	0.23%
Projected 2016/17	$28,577,109	1.55%
Projected 2017/18	$29,180,764	2.11%

Fiscal Year	Utilities Users Tax Revenue	Change from Previous Fiscal Year (%)
Projected 2018/19	$29,515,736	1.15%
Projected 2019/20	$29,962,131	1.51%
Projected 2020/21	$30,786,915	2.75%

Franchise Fees

Franchise Fees are collected by the City in Lieu of rent for use of city streets and public right of way. The Franchises category primarily relates to fees collected for refuse collection and Taxi service. Additionally, there is a separate category for Cable Television and ATT Cable. The revenue projections for these categories are based on historical trend analysis.

For FY 2016/17, Franchise revenue represents 2.1 percent of the total revenue budget. The revenue for FY 2016/17 is projected to increase by 1.6 percent, with revenue at $5.6 million and FY 2017/18 revenue projected to increase by 1.7 percent at $5.7 million. For Fiscal Years 2018/19, 2019/20 and 2020/21, revenue is projected to increase by 1.7 percent for all years. Like UUT, these increases reflect analysis of the individual revenue components.

TABLE 9 – FRANCHISE FEE REVENUE TREND

Fiscal Year	Franchise Fee Revenue	Change from Previous Fiscal Year (%)
Actual 2013/14	$5,046,330	-
Actual 2014/15	$5,542,505	9.83%
Estimated 2015/16	$5,500,000	(0.77%)
Projected 2016/17	$5,590,000	1.64%
Projected 2017/18	$5,682,700	1.66%
Projected 2018/19	$5,778,181	1.68%
Projected 2019/20	$5,876,526	1.70%
Projected 2020/21	$5,977,822	1.72%

Transient Occupancy Tax

Transient Occupancy Tax (TOT) is a tax levied by the City, on people staying for 30 days or less in a hotel, inn, or other lodging facility. The tax rate is 13.0 percent and is collected and transmitted by the hotel operators.

Projected revenues for Transient Occupancy Tax are based on trend analysis, discussions with the Convention Center staff and local hotels, consideration for hospitality expansion and economic analysis prepared by Beacon Economics.

For FY 2016/17, Transient Occupancy Tax represents 2.5 percent of the total revenue budget. The revenue for FY 2016/17 is projected to increase by 5.0 percent with revenue at $6.5 million and 2017/18 revenue projected to increase by 5.0 percent at $6.9 million. For Fiscal Years 2018/19, 2019/20 and 2020/21, revenue is projected to increase by 5.0 percent for all years.

TABLE 10 – TRANSIENT OCCUPANCY TAX REVENUE TREND

Fiscal Year	Transient Occupancy Tax Revenue	Change from Previous Fiscal Year (%)
Actual 2013/14	$4,189,350	-
Actual 2014/15	$5,279,657	26.03%

Fiscal Year	Transient Occupancy Tax Revenue	Change from Previous Fiscal Year (%)
Estimated 2015/16	$6,230,000	18.00%
Projected 2016/17	$6,541,500	5.00%
Projected 2017/18	$6,868,575	5.00%
Projected 2018/19	$7,212,004	5.00%
Projected 2019/20	$7,572,604	5.00%
Projected 2020/21	$7,951,234	5.00%

Property Transfer Tax

A property transfer tax is imposed when there is a change in title to a secured property, generally when a sale occurs. The property transfer rate, for Counties in California under the Transfer Tax Act, is $0.55 for each $500 property interest conveyed. However, the City of Riverside, along with 31 other chartered cities in California, has enacted their own transfer tax ordinance with the tax rate at $1.10 for each $500 of property interest conveyed.

Projected revenues for Property Transfer Tax are based on staff's trend analysis, discussions with economic development staff and economic analysis prepared by Beacon Economics.

For FY 2016/17, Property Transfer Tax represents one percent of the total revenue budget. The revenue for FY 2016/17 is projected to increase by 1 percent, with revenue at $2.7 million, and FY 2017/18 revenue projected to increase by 10 percent at $3.0 million. For Fiscal Years 2018/19, 2019/20 and 2020/21, revenue is projected to increase by 10 percent, 8 percent and 8 percent respectively.

TABLE 11 – PROPERTY TRANSFER TAX REVENUE TREND

Fiscal Year	Property Transfer Tax Revenue	Change from Previous Fiscal Year (%)
Actual 2013/14	$1,767,442	-
Actual 2014/15	$1,893,952	7.16%
Estimated 2015/16	$2,440,000	28.83%
Projected 2016/17	$2,684,000	10.00%
Projected 2017/18	$2,952,400	10.00%
Projected 2018/19	$3,247,640	10.00%
Projected 2019/20	$3,507,451	8.00%
Projected 2020/21	$3,788,047	8.00%

General Fund Transfer

General Fund Transfer represents transfers from Riverside Public Utilities (RPU) for Electric and Water Services, per the City Charter. For Electric, the amount is based on 11.5 percent of Retail Sales, Transmission Revenue and Other Operating Revenue, less Bad Debt. For Water, it is based on 11.5 percent of Retail Sales and Other Operating Revenue, less Bad Debt and Outside Service Area Surcharge. The amount transferred is based on the audited revenue stream from the prior year. Projections take in account anticipated future changes in consumption and rates, provided by RPU staff.

For FY 2016/17, General Fund Transfer revenue represents 16.9 percent of the total revenue budget. The revenue for FY 2016/17 is projected to increase by 0.6 percent, with revenue at $45.1 million and FY 2017/18 revenue projected to increase by 2.4 percent at $46.1 million. For Fiscal Years 2018/19, 2019/20 and 2020/21, revenue is projected to increase by 1.7 percent, 2.1 percent and 1.2 percent, respectively.

TABLE 12 – GENERAL FUND TRANSFER TREND

Fiscal Year	General Fund Transfer	Change from Previous Fiscal Year (%)
Actual 2013/14	$45,694,500	-
Actual 2014/15	45,276,800	(0.91%)
Estimated 2015/16	44,789,400	(1.08%)
Projected 2016/17	45,075,000	0.64%
Projected 2017/18	46,142,500	2.37%
Projected 2018/19	46,904,500	1.65%
Projected 2019/20	47,892,800	2.11%
Projected 2020/21	48,484,500	1.24%

Charges for Services – Building, Planning and Code Enforcement

Building

Based on construction trends, industry experts and revenue trends, is anticipated that construction activity will continue to increase at a more modest pace, when compared to the previous two fiscal years. Demand for new single-family homes remains tempered throughout the State, while recovering marginally without a significant increase in the foreseeable future. However, increased demand for rental housing remains strong in the region, evidenced by several mixed-use rental projects in the downtown area and various others through the City.

The commercial sector also remains a driving force, with an increase in medical, retail and industrial facilities anticipated in the future. This includes projects, such as the Stalder building, various Ratkovich development projects, at least two hotels, the future Canyon Springs Hospital campus, and continued development at California Baptist University, including the Building of Engineering. Additionally, multiple improvements are anticipated at the Tyler Mall, Olivewood Medical Office Building.

The new Building and Safety fee schedule was adopted in November of 2015, and a future Building and Safety Fee Methodology update, along with a proposed building permit penalty fee are anticipated to be presented to the City Council in the fall of 2016. These fee updates will have positive impact on the Development and Building revenue.

Building Department Revenue is regulated by California Government Code 66014-66016. Building Fee Revenue projections consider anticipated permit activity, as well as consideration for current, known development activity and the opinion of industry experts.

Planning

Revenue projections for FY 2015/16 assumed adoption of new land use entitlement fees for the Planning Division. In October 2015, the City Council approved new fees, effective November 2015 for some Planning cases; however, fees for the following nine case types were stayed:

- Minor Conditional Use Permits
- Conditional Use Permits
- Minor Conditional Use Permits – Alcohol/Entertainment/Housing
- Conditional Use Permits - Alcohol/Entertainment/Housing
- Planned Residential Development
- Administrative Sign Review
- Single Family Residential Plot Plan/Elevations – Minor Review
- Single Family Residential Landscape/Irrigation Plans
- Administrative Design Review - Report

Because of the stayed fees, revenues are lower than projected for the FY 15/16. Most significantly, conditional use permits and minor conditional use permits, which comprise approximately 55 percent of total case volume, are anticipated to be 10 percent below projected revenues for FY 2015/16. Revenue from Variances, a high-volume case type that was not stayed, is anticipated to be approximately 35 percent higher than expected.

Two internal factors are anticipated to significantly affect projected revenues: Streamline Riverside and a Revised Fee Schedule. At the direction of the City Council and the City Manager, the Planning Division has been tasked with streamlining the development review process. An ordinance presented to the City Council in May 2016, which would be effective July 1, 2016, is anticipated to significantly reduce regulatory processes, and in the process, will also reduce Planning fee revenue. Streamlining efforts will eliminate Conditional Use Permits for various land use types and resulting in an expected 25 percent reduction in conditional use permit volume. Streamlining will also eliminate the Variances for various case types, resulting in an expected 20 percent reduction in Variance volume. Projects requiring Administrative Design Review will result in an expected 15 percent reduction in volume. Planning fees for redundant cases for Lot Line Adjustments, Lot Mergers, Lot Consolidations, Street/Alley Abandonments and Traffic Pattern Modifications will be eliminated.

The revised fees schedule includes modifications for stayed fees, elimination of fees mentioned above and new fees for administrative plan check fees associated with building permits that do not require Administrative Design Review.

Code Enforcement

Code Enforcement revenue shows a marked decrease because of the improving economy and the end of the foreclosure crisis. In the past, vacant, neglected homes, produced by foreclosures, generated significant abatement fine revenue. Additionally, State drought legislation, along with the City adopted water conservation ordinance, prevents the City from assessing fines related to brown/dry landscape. In the past, this was one of the primary case types that generated revenue for Code Enforcement. Overall, as Building and Planning activity increases, Code Enforcement fines should decrease

Other fees in this category include: Inspection Fees, Plan Review Water Quality, Management Plan Fees, Grading Permits, Street Tree Plan Check Fees, Sale of Maps and Diagrams, Plans and Specification Fees and Inspection Fees. Fire Department Plan Check and Inspection Fees are also included in this category.

For FY 2016/17, Charges for Services – Development and Building represents 1.7 percent of the total revenue budget. The revenue for FY 2016/17 is projected to increase by 9.2 percent, with revenue at $4.5 million and FY 2017/18 revenue projected to increase by 5.2 percent at $4.7 million. For Fiscal Years 2018/19, 2019/20 and 2020/21, revenue is projected to increase by 2.0 percent for all years.

TABLE 13 – CHARGES FOR SERVICES – BUILDING, PLANNING, AND CODE ENFORCES REVENUE TREND

Fiscal Year	Charges for Services Revenue	Change from Previous Fiscal Year (%)
Actual 2013/14	$3,699,707	-
Actual 2014/15	$3,819,435	3.24%
Estimated 2015/16	$4,128,094	16.53%
Projected 2016/17	$4,505,786	9.15%
Projected 2017/18	$4,742,061	5.24%
Projected 2018/19	$4,836,902	2.00%
Projected 2019/20	$4,933,640	2.00%
Projected 2020/21	$5,032,313	2.00%

Charges for Services – Other Departments

Charges for Services in this category includes fees collected by: Police, Fire, Public Works (Street Replacement, Traffic Plan Review, Engineering Miscellaneous receipts, Street Alley, Sign and Signal Repairs), Parks and Recreation, Community Development (Hazardous Material Disclosure, Board and Securing of Structures), and Library. The revenue projections are developed by the departments and reviewed by Finance.

For FY 2016/17, Charges for Services represents 4.0 percent of the total revenue budget. The revenue for 2016/17 is projected to increase by 1.9 percent, with revenue at $10.5 million and FY 2017/18 revenue projected to increase by 1.9 percent at $10.7 million. For Fiscal Years 2018/19, 2019/20 and 2020/21, revenue is projected to increase by 2.7 percent, 2.7 percent and 3.3 percent, respectively.

TABLE 14 – CHARGES FOR SERVICES – OTHER DEPARTMENTS REVENUE TREND

Fiscal Year	Charges for Services – Other Departments Revenue	Change from Previous Fiscal Year (%)
Actual 2013/14	$9,153,139	-
Actual 2014/15	$10,259,536	12.09%
Estimated 2015/16	$10,308,963	95.92%
Projected 2016/17	$10,499,514	1.85%
Projected 2017/18	$10,698,110	1.89%
Projected 2018/19	$10,982,968	2.66%
Projected 2019/20	$11,276,010	2.67%
Projected 2020/21	$11,651,743	3.33%

Police: Police Charges for Services include fees for special police services, reimbursement from the Galleria, emergency DUI services, police false alarms, alarm registration, towing referral, school resource officers, and miscellaneous police receipts

Fire: Fire Charges for Services include fees for fire false alarms, Fire inspection, AMR Paramedics Program and miscellaneous fire receipts.

Public Works: Public Works Charges for Services include fees for the repair and replacement of Streets, Traffic Plan Review, and Engineering miscellaneous receipts.

Parks and Recreation: Parks and Recreation Charges for Services include fees for the Fairmount Park Golf Course, swimming pool, special recreation programs, non-residential park use, and park rentals.

Community Development: Community Development Charges for Services include fees for disclosure of hazardous materials, securing boarding up of structures and demolition of structures, street and alley repairs, street sign repairs, traffic signal repairs, street tree service and damage charges, and miscellaneous street receipts

Library: Library Charges for Services include miscellaneous library receipts for copies and printing.

Special Revenue - Entertainment

Live Nation revenue includes receipts for the Box, Fox Theater and the Municipal Auditorium. Convention Center Revenue represents revenue collected by the Convention Center.

For FY 2016/17, Special Revenue from Entertainment represents 4.2 percent of the total revenue budget. Revenues are projected by the operators as part of their budget/five-year plan submission to the City. The revenue for FY 2016/17 is projected to increase by 2.1 percent with revenue at $11.2 million and FY 2017/18 revenue projected to increase by 1.2 percent at $11.4 million. For Fiscal Years 2018/19, 2019/20 and 2020/21, revenue is projected to increase by 1.3 percent for all years.

TABLE 15 – SPECIAL REVENUE, ENTERTAINMENT TREND

Fiscal Year	Special Revenue-Entertainment	Change from Previous Fiscal Year (%)
Actual 2013/14	$2,852,016	-
Actual 2014/15	$10,631,391	272.77%
Estimated 2015/16	$10,991,816	(7.93%)
Projected 2016/17	$11,221,690	2.09%
Projected 2017/18	$11,359,982	1.23%
Projected 2018/19	$11,406,732	1.26%
Projected 2019/20	$11,552,025	1.27%
Projected 2020/21	$11,700,950	1.29%

Licenses and Permits

Revenue in this category includes: Business License Tax, Development and Building Permits, Animal Licensing, Other Permits, Code Enforcement Administration for Citations, and Fire Code Inspection. The revenue projections are developed by the departments and reviewed by Finance.

For FY 2016/17, Licenses and Permits revenue represents 3.7 percent of the total revenue budget. The revenue for FY 2016/17 is projected to increase by 7.8 percent, with revenue at $9.8 million and FY 2017/18 revenue projected to increase by 6.7 percent at $10.5 million. For Fiscal Years 2018/19, 2019/20 and 2020/21, revenue is projected to increase by 5.4 percent, 5.5 percent and 5.5 percent, respectively.

TABLE 16 – LICENSES AND PERMITS REVENUE TREND

Fiscal Year	Licenses and Permits Revenue	Change from Previous Fiscal Year (%)
Actual 2013/14	$7,692,440	-
Actual 2014/15	$8,489,825	10.37%
Estimated 2015/16	$9,118,200	7.81%
Projected 2016/17	$9,825,167	7.75%
Projected 2017/18	$10,499,737	6.87%
Projected 2018/19	$11,070,603	5.44%
Projected 2019/20	$11,674,900	5.46%
Projected 2020/21	$12,314,638	5.48%

Business License Tax: All persons or companies conducting business in the City of Riverside are required to pay a business tax. This includes, but is not limited to, retail outlets, wholesalers, manufacturers, service companies, professional businesses, independent contractors, home businesses, and commercial and residential landlords. The amount of business tax collect is based on the City's municipal code and varies depending on the type of business.

Development and Building Permits: Development and Building Permits includes revenue from Building, Plumbing, Electrical, Heating and Air Conditioning Permits.

Animal Licensing: Animal Licensing includes fees and penalties for animal licenses.

Other Permits: Other Permit Revenue includes Sewer, Massage, Gun, Taxi, Explosives, Fireworks Displays, Oversize Loads, and Miscellaneous Permits.

Code Enforcement Administration for Citations: Revenue for Code Enforcement Administration for Citations is generated by the Code Enforcement Department.

Fire Code Inspection: Fire Code Inspection includes revenue from Uniform Fire Code Inspections.

Fines and Forfeitures

The Fines and Forfeits revenue includes: Photo Enforcement Program, California Vehicle Code, Administrative Civil Penalties, Library Fines, Administrative Citations, General and Misdemeanor Fines, Vehicle Abatement Fees, Code Rehab, Settlements and Receiverships and Deferred Revenue. The revenue projections are developed by the departments and reviewed by Finance.

For FY 2016/17, Fines and Forfeits represents 0.7 percent of the total revenue budget. The revenue for FY 2016/17 is projected to increase by 0.4 percent, with revenue at $1.7 million and FY 2017/18 revenue projected to increase by 0.5 percent at $1.7 million. For Fiscal Years 2018/19, 2019/20 and 2020/21, revenue is projected to increase by 2.0 percent for all years.

TABLE 17 – FINES AND FORFEITURES REVENUE TREND

Fiscal Year	Fines and Forfeitures Revenue	Change from Previous Fiscal Year (%)
Actual 2013/14	$7,281,161	-
Actual 2014/15	$3,956,795	(45.66%)
Estimated 2015/16	$1,730,440	(48.28%)
Projected 2016/17	$1,737,000	0.38%
Projected 2017/18	$1,745,065	0.46%
Projected 2018/19	$1,779,966	2.00%
Projected 2019/20	$1,815,566	2.00%
Projected 2020/21	$1,851,877	2.00%

Photo Enforcement Program: The Photo Enforcement Program has been phased out.

California Vehicle Code: California Vehicle Code Fines are issued by the Police Department.

Administrative Civil Penalties: Administrative Civil Penalties is generated by Code Enforcement.

Library Fines: Library Fines represents revenue from late fees, lost books, etc.

Administrative Citations: Administrative Citations are issued by the Code Enforcement Division, as noted previously.

General and Misdemeanor Fines: General and Misdemeanor Fines are issued by the Police Department.

Vehicle Abatement Fees: Vehicle Abatement Fees are generated by Police Department and Code Enforcement activity.

Code Rehab, Settlements and Receiverships: Revenue for Code Rehab, Settlements and Receiverships is generated by Code Enforcement.

Deferred Revenue: Deferred Revenue is generated by Code Enforcement.

Special Assessments

The Special Assessment revenue includes assessments for Street Lighting, Landscape Maintenance, Debris Removal, Manheim Riverside Mitigation, Weed Assessments, Village at Canyon Crest and Loving Homes. The revenue projections are developed by the departments and reviewed by Finance.

For FY 2016/17, Special Assessments represent 1.7 percent of the total revenue budget. The revenue for FY 2016/17 is projected to increase by 1.1 percent, with revenue at $4.5 million and FY 2017/18 revenue projected to decrease by 0.2 percent at $4.5 million. For Fiscal Years 2018/19, 2019/20 and 2020/21, revenue is projected to increase by 0.2 percent for all years.

TABLE 18 – SPECIAL ASSESSMENTS REVENUE TREND

Fiscal Year	Special Assessments Revenue	Change from Previous Fiscal Year (%)
Actual 2013/14	$4,218,864	-
Actual 2014/15	$4,480,375	6.20%
Estimated 2015/16	$4,454,627	0.42%
Projected 2016/17	$4,504,237	1.11%
Projected 2017/18	$4,494,029	(0.23%)
Projected 2018/19	$4,503,591	0.21%
Projected 2019/20	$4,513,344	0.22%
Projected 2020/21	$4,523,293	0.22%

Street Lighting: Street Lighting represents revenues collected through assessments and are offset by permitted and Council-approved by expenses.

Landscape Maintenance: Similarly, Landscape Maintenance represents revenues collected through assessments, which are offset by permitted and Council-approved expenses.

Debris Removal: Debris Removal represents revenue from Code Enforcement special assessments.

Manheim Riverside Mitigation: Manheim auto auction pays a fee, on an annual basis, to mitigate the usage of the City's streets and other infrastructure.

Weed Assessments: Weed Assessment represents revenue from Code Enforcement special assessments.

Village at Canyon Crest: Village at Canyon Crest represents revenues collected through assessments, which are offset directly by allowable and approved expenses.

Loving Homes: Loving Homes represents revenues collected through assessments, which are offset directly by allowable and approved expenses.

Intergovernmental

Intergovernmental revenues come from other government agencies, primarily the state and federal governments. These revenues include general or categorical support, such as grants for specific projects, reimbursements for state mandates and various subventions. Intergovernmental revenue includes: Mutual Aid Reimbursement, Homeowner's Exemption, State Mandated Claims, Vehicle License in Lieu in Excess, Code Enforcement Revenue Sharing, Police Officer's Training, Vehicle Abatement Surcharge and Storm Drain Damage reimbursement. The revenue projections are developed by the departments and reviewed by Finance.

For FY 2016/17, Intergovernmental revenue represents 0.6 percent of the total revenue budget. The revenue for FY 2016/17 is projected to decrease by 30.6 percent, with revenue at $1.5 million and FY 2017/18 revenue projected to increase by 0.3 percent at $1.5 million. The decrease between FY 2015/16 and 2016/17 is primarily due to lower expected Mutual Aid Reimbursements, which offset Personnel costs. For Fiscal Years 2018/19, 2019/20 and 2020/21, revenue is projected to increase by 2.0 percent for all years.

TABLE 19 – INTERGOVERNMENTAL REVENUE TREND

Fiscal Year	Intergovernmental Revenue	Change from Previous Fiscal Year (%)
Actual 2013/14	$1,787,929	-
Actual 2014/15	$4,774,583	167.05%
Estimated 2015/16	$2,190,386	(53.39%)
Projected 2016/17	$1,520,000	(30.61%)

Fiscal Year	Intergovernmental Revenue	Change from Previous Fiscal Year (%)
Projected 2017/18	$1,525,000	0.33%
Projected 2018/19	$1,555,500	2.00%
Projected 2019/20	$1,586,610	2.00%
Projected 2020/21	$1,618,342	2.00%

Other Miscellaneous Revenue

Other Revenue represents revenues that are not previously listed in other categories and include: Property Tax Settlement Payments, Interest Income, Interfund Loan Receivable on Pension Obligation Bonds, Land and Building Rentals/Leases, Sale of City Property, Sale of Successor Property and Other Miscellaneous Revenue. The revenue projections are developed by the departments and reviewed by Finance.

For FY 2016/17, Other Revenue represents 4.0 percent of the total revenue budget. The revenue for FY 2016/17 is projected to increase by 33.6 percent, primarily due to expected sales of city properties. Revenue for FY 2016/17 is projected at $10.7 million and FY 2017/18 revenue projected to decrease by 28.9 percent to $7.6 million due to variance in expected sale of city properties. For Fiscal Years 2018/19 and 2020/21, revenue is projected to increase by 24.1 percent and 55.5 percent, respectively, with an expected decrease of 18.5 percent in FY 2019/20. The fluctuations in revenue for Other are mainly due to the one-time nature of scheduled sales of city properties.

TABLE 20 – OTHER MISCELLANEOUS REVENUE TREND

Fiscal Year	Other Miscellaneous Revenue	Change from Previous Fiscal Year (%)
Actual 2013/14	$6,777,026	-
Actual 2014/15	8,392,434	70.90%
Estimated 2015/16	8,037,809	(1.94%)
Projected 2016/17	10,741,756	33.64%
Projected 2017/18	7,640,491	(28.87%)
Projected 2018/19	9,480,704	24.09%
Projected 2019/20	7,004134	(18.55%)
Projected 2020/21	11,275,591	55.50%

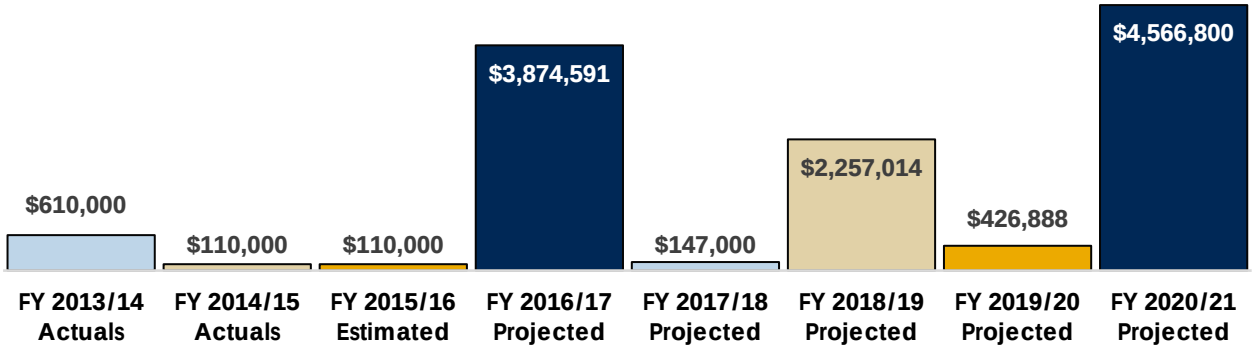
Interest Income: Interest Income represents interest on investments held by the City.

Interfund Loan Receivable on POB: Interfund Loan Receivable on POB represents a reimbursement from other city funds for Pension Obligation Bonds.

Land and Building Rentals/Leases; Land and Building Rentals and Leases includes revenue from the rental or lease of city owned property, such as Hulen Place or Magnolia.

Sale of City Property: [Enter more information about the sale of city property. The following represents the schedule of the expected proceeds from the Sale of City Property.

CHART 3 – SALE OF CITY PROPERTY REVENUE



Sale of Successor Property: This category includes revenue of sales of property, previously owned by the Redevelopment Agency and now owned by the Successor Agency.

Miscellaneous: Miscellaneous Revenue includes revenue from one-time transactions, grants or transfers. It also includes Miscellaneous Parks and Recreation, Redevelopment, Subpoena, Police, Fire, Office of the City Attorney, Office of the City Clerk, After Hours Premium payments, Public Education Government (PEG), Write Offs, Refunds and Rebates and other miscellaneous revenues.

REVENUE DETAIL BY FUND AND SOURCES

REVENUE DETAIL BY FUND AND SOURCE

Description	GL Key	GL Object	Actual 2013/14	Actual 2014/15	Budgeted 2015/16	Proposed 2016/17	Proposed 2017/18
General Fund - 101							
Taxes							
Property Taxes							
Property Taxes - Current Secured	0000101 -	311100	18,119,125	19,848,139	20,550,000	21,923,680	23,151,406
Property Taxes - Successor Agency	0000101 -	311101	3,472,345	4,042,648	3,246,000	3,997,600	4,221,466
Property Taxes - Supplemental	0000101 -	311110	725,332	429,219	450,000	496,544	524,350
Property Taxes in Lieu (VLF)	0000101 -	311120	22,635,655	24,050,637	25,613,000	26,445,922	27,926,893
Property Taxes - Measure G	0000101 -	311130	1,572,057	1,593,558	1,599,073	1,632,023	1,654,298
Property Taxes - Unsecured	0000101 -	311200	910,483	904,774	889,000	850,000	850,000
Property Taxes - Measure I	0000101 -	311550	1,392,027	1,387,713	1,395,000	1,385,000	1,385,000
SubTotal Property Taxes			**48,827,025**	**52,256,687**	**53,742,073**	**56,730,769**	**59,713,413**
Property Transfer Tax	**0000101 -**	**311500**	**1,767,442**	**1,893,952**	**2,609,000**	**2,684,000**	**2,952,400**
Sales & Use Taxes							
Sales & Use Taxes	0000101 -	312000	40,339,302	43,964,117	45,835,000	64,956,942	68,529,574
Sales & Use Taxes - Hospital	0000101 -	312005	-	-	500,000	-	-
Sales Tax in Lieu	0000101 -	312030	13,334,840	13,932,895	15,003,000	-	-
SubTotal Sales & Use Taxes			**53,674,142**	**57,897,012**	**61,338,000**	**64,956,942**	**68,529,574**
Public Safety 1/2% Sales Tax	**0000101**	**312020**	**1,422,076**	**1,540,471**	**1,611,000**	**1,611,000**	**1,611,000**
Transient Occupancy Tax	**0000101 -**	**313000**	**4,189,350**	**5,279,657**	**5,656,000**	**6,541,500**	**6,868,575**
Utilities Users Tax							
Utility Users Tax - Electric	0000101 -	314100	15,908,073	16,204,849	17,300,000	16,979,901	17,161,123
Utility Users Tax - Pacific Bell	0000101 -	314200	2,396,096	2,564,668	2,396,000	2,828,000	2,912,000
Utility Users Tax - Natural Gas	0000101 -	314300	3,000,007	2,888,846	3,000,000	2,579,000	2,475,000
Utility Users Tax - Southern California Edison	0000101 -	314400	199,855	198,512	220,000	185,400	190,962
Utility Users Tax - Cable TV	0000101 -	314500	1,267,632	1,309,496	1,315,000	1,426,550	1,469,347
Utility Users Tax - Other Telephone	0000101 -	314600	1,238,403	1,075,520	1,060,000	1,000,000	1,000,000
Utility Users Tax - Miscellaneous	0000101 -	314700	666,214	730,148	775,000	798,000	821,000
Utility Users Tax - Water	0000101 -	314900	3,416,139	3,104,265	3,016,000	2,780,258	3,151,332
SubTotal Utilities Users Tax			**28,092,419**	**28,076,305**	**29,082,000**	**28,577,109**	**29,180,764**
Franchises							
Franchises	0000101 -	315000	2,894,526	3,085,034	2,895,000	3,090,000	3,182,700
Franchises - Cable TV	0000101 -	315100	1,150,622	1,156,177	1,120,000	1,150,000	1,150,000
Franchises - ATT Cable	0000101 -	315110	1,001,182	1,301,294	1,350,000	1,350,000	1,350,000
SubTotal Franchises			**5,046,330**	**5,542,504**	**5,365,000**	**5,590,000**	**5,682,700**
SubTotal Taxes			**143,018,784**	**152,486,587**	**159,403,073**	**166,691,320**	**174,538,426**
Licenses and Permits							
Licenses and Permits - Development / Building							
Building Permit Issuance	0000101 -	321120	111,589	124,848	159,000	150,000	155,000
Building Permits	0000101 -	321130	789,383	1,109,340	1,329,000	1,362,000	1,455,000
Plumbing Permits	0000101 -	321140	10,658	9,695	12,000	12,000	13,000
Electrical Permits	0000101 -	321150	20,293	24,068	31,000	32,000	33,000
Heating & Air Condition Permits	0000101 -	321170	23,846	24,947	33,000	40,000	42,000
SubTotal Licenses and Permits - Development / Building			**955,769**	**1,292,898**	**1,564,000**	**1,596,000**	**1,698,000**
Other Licenses and Permits							
Business Licenses Taxes	0000101 -	320000	5,633,975	6,190,775	6,488,000	7,023,308	7,628,445
Miscellaneous Business Licenses Taxes	0000101 -	320100	31,085	25,968	35,000	36,715	38,808
Animal Licenses-County	0000101 -	321000	800,112	706,682	750,000	900,000	850,000
Animal Licenses-City Hall	0000101 -	321010	22,523	31,148	30,000	24,756	26,168
Residential Kennel Permits	0000101 -	321040	2,816	3,100	-	2,937	3,105
Miscellaneous Revenue - Animal Shelter	0000101 -	321080	763	1,087	-	-	-
Revenue Experts	0000101 -	321085	108,929	93,575	100,000	91,982	97,225
Penalties - Animal Licenses-Pet Data	0000101 -	321091	11,773	13,716	12,000	6,909	7,303
Sewer Permits	0000101 -	321220	4,954	20,785	5,000	5,245	5,544
Massage Permits	0000101 -	321230	32,804	28,840	28,000	52,450	55,440
Gun Permits	0000101 -	321240	4,218	6,527	4,500	5,245	5,544
Taxi Permits	0000101 -	321250	27,485	20,851	24,000	24,127	25,502
Fireworks Display Permit Fees	0000101 -	321420	2,730	1,072	2,700	1,364	1,441
Uniform Fire Code Inspection Permits	0000101 -	321430	20,612	24,189	26,000	23,393	24,726
Miscellaneous Permits	0000101 -	321900	1,651	2,074	2,300	2,413	2,550
Oversize Load Permits	0000101 -	322400	30,240	26,538	22,000	28,323	29,937
Subtotal Other Licenses and Permits			**6,736,670**	**7,196,926**	**7,529,500**	**8,229,167**	**8,801,738**
SubTotal Licenses and Permits			**7,692,438**	**8,489,824**	**9,093,500**	**9,825,167**	**10,499,738**

REVENUE DETAIL BY FUND AND SOURCE

Description	GL Key	GL Object	Actual 2013/14	Actual 2014/15	Budgeted 2015/16	Proposed 2016/17	Proposed 2017/18
Intergovernmental							
Homeowners Exemption	0000101	335100	283,001	270,566	285,000	265,000	265,000
Motor Vehicle In Lieu Taxes	0000101	335520	132,347	128,694	130,000	128,000	128,000
Vehicle Abatement Surcharge	0000101	335550	154,423	180,681	200,000	130,000	130,000
Storm Drain Damage	0000101	336110	-	164,867	-	-	-
Police Officers' Training	0000101	336300	123,739	78,970	80,000	120,000	125,000
State Mandate Claims	0000101	336500	130,970	2,918,062	500,000	175,000	175,000
Code Enforcement Rev Sharing	0000101	337100	-	105,875	52,000	52,000	52,000
Revenue from Other Agencies	0000101	339000	963,449	926,868	650,000	650,000	650,000
SubTotal Intergovernmental			**1,787,929**	**4,774,582**	**1,897,000**	**1,520,000**	**1,525,000**
Charges for Services							
Charges for Services - Development / Building							
Planned Residential Development Fees	0000101	340301	24,471	16,314	20,000	32,000	32,628
Tentative Map Fees	0000101	340302	55,198	31,759	35,000	72,000	71,910
General Plan Amendment Fees	0000101	340303	63,058	46,470	65,000	49,000	48,960
Parcel Map/Waiver Fees	0000101	340304	71,722	69,618	70,000	70,000	70,000
Certificate of Compliance Fees	0000101	340305	2,533	3,220	6,500	-	-
Rezoning Fees	0000101	340306	19,631	27,020	30,000	40,000	40,000
Conditional Use Permit Fees	0000101	340307	263,135	366,062	350,000	320,000	336,000
Variance Fees	0000101	340308	1,080	1,157	-	13,000	15,750
Minor Variance Fees	0000101	340309	48,254	77,279	50,000	44,500	52,500
Environmental Impact Assessment	0000101	340311	139,522	74,278	140,000	100,000	105,000
Temporary Use Permits	0000101	340313	15,359	16,383	22,000	12,000	12,600
Design Review Board	0000101	340314	293,123	315,368	325,000	207,000	217,000
Plot Plan Review Fees	0000101	340315	65,216	38,688	60,000	28,000	29,500
Street Alley Vacating Fees	0000101	340317	19,632	(5,238)	25,000	-	-
Miscellaneous Planning Receipts	0000101	340318	59,051	59,306	65,000	100,000	105,000
General Plan Surcharge	0000101	340319	392,213	434,632	400,000	349,004	366,000
Development Agreement Processing Fees	0000101	340320	-	-	22,000	-	-
Fire Dept - Fire Prevention Plan Ck	0000101	340330	-	-	-	273,350	278,800
Building Plan Microfilming Fee	0000101	340331	139,843	171,036	185,000	200,000	205,000
Plan Checking-Building Inspection Division	0000101	340333	836,491	875,832	900,000	1,300,000	1,450,000
Miscellaneous Building Receipts	0000101	340334	1,530	1,581	1,750	1,500	1,600
Special Inspectors Application Fees	0000101	340336	13,746	11,583	15,000	14,000	14,300
Strong Motion Seismic Education Fees	0000101	340337	-	-	500	-	-
Water Quality Management Plan	0000101	340338	25,788	29,472	20,000	20,400	20,400
House Moving Application Fees	0000101	340342	100	-	-	-	-
Grading (Permits) Inspection Fees	0000101	340343	19,238	15,536	15,000	15,300	15,300
Plan Review Fee	0000101	340351	432,387	322,586	395,000	300,000	300,000
Inspection Fees	0000101	340354	502,735	603,122	500,000	700,000	700,000
Street Tree Plan Check	0000101	340357	20,862	43,002	18,500	18,870	18,870
Sale of Maps & Diagrams	0000101	340362	258	129	200	248	248
Plans And Specifications Fees	0000101	340363	139	50	100	102	102
Fee Study Revenue	0000101	340395	-	-	1,232,834	-	-
Fire Dept - Plan Check-Inspection	0000101	341240	173,392	173,190	197,000	225,512	234,593
SubTotal Charges for Services - Development / Building			**3,699,707**	**3,819,434**	**5,166,384**	**4,505,786**	**4,742,061**
Other Charges for Services							
Special Vehicle Application Fees	0000101	340160	-	-	-	-	-
Street Replacement Charges	0000101	340346	1,720,291	1,739,214	1,751,389	1,786,417	1,804,281
Traffic Plan Review	0000101	340359	28,731	28,048	9,500	20,000	20,000
Engineers Miscellaneous Receipts	0000101	340391	8,202	13,987	3,000	10,000	10,000
Fee Study Revenue - Other	0000101	340396	-	-	1,094,037	-	-
Securing Boarding Up of Structures	0000101	340401	153,724	171,288	140,000	120,000	110,000
Demolition of Structures	0000101	340402	26,724	22,770	25,000	13,000	13,000
Special Police Services	0000101	341100	323,719	325,093	325,000	325,000	325,000
Police Reimbursement - Galleria	0000101	341101	71,376	71,376	71,376	71,376	71,376
Emergency Services For DUI	0000101	341130	59,694	175,749	165,000	175,000	180,000
Police False Alarm Fees	0000101	341170	201,152	207,591	230,000	260,000	260,000
Police Alarm Registration Fees	0000101	341180	66,763	62,979	62,000	62,000	65,000
Miscellaneous Police Receipts	0000101	341190	332,408	659,985	320,000	655,920	656,420
Police - Towing Referral Fee	0000101	341190	170,633	189,222	180,000	190,000	190,000
Police - School Resource Officers	0000101	341193	664,088	771,628	576,628	626,628	626,628
Hazardous Material Disclosure	0000101	341210	490,885	448,666	501,400	568,302	658,100
Fire False Alarm Fees	0000101	341215	118,190	127,450	100,000	95,000	90,000
Miscellaneous Fire Receipts	0000101	341220	22,749	61,321	60,000	60,000	60,000
Inspection Fees - Fire Department	0000101	341245	225,610	367,560	350,000	400,000	410,000
AMR Paramedics Program	0000101	341250	1,601,321	1,662,399	1,630,933	1,702,341	1,739,275
Street & Alley Repair Fees	0000101	342100	3,156	12,042	-	6,500	6,500
Street Sign Repair Fees	0000101	342200	6,139	8,604	3,500	6,500	6,500
Traffic Signal Repairs	0000101	342300	13,805	35,405	15,000	15,000	15,000
State Hwy MTC Traffic Signal	0000101	342400	(35,492)	-	-	-	-
Miscellaneous Street Receipts	0000101	342900	15,126	75,653	25,000	50,000	50,000
Fairmount Park Golf Course	0000101	343110	285,351	451,535	400,000	450,000	450,000
Swimming Pool Fees	0000101	343200	278,370	293,947	341,530	341,530	341,530
Street Tree Service & Damage Charges	0000101	343420	4,786	7,899	9,000	8,000	8,500
Special Recreation Program Receipts	0000101	343510	1,143,350	1,142,160	1,155,000	1,237,000	1,261,000

REVENUE DETAIL BY FUND AND SOURCE

Description	GL Key	GL Object	Actual 2013/14	Actual 2014/15	Budgeted 2015/16	Proposed 2016/17	Proposed 2017/18
Non-Res Park Use Fee	0000101	343512	11,118	16,390	10,000	10,000	10,000
Miscellaneous Park Rentals	0000101	343610	1,005,258	1,006,099	1,050,000	1,268,000	1,293,000
Boat & Lakeside Room Rental	0000101	343611	15,915	-	-	-	-
Park Rentals - Reserv Fee	0000101	343612	10,811	-	-	-	-
Miscellaneous Park Receipts	0000101	343620	26,121	10,775	-	-	-
The Box / Showcase	0000101	343660	-	93,103	95,000	95,000	95,000
Grow Riverside	0000101	343660	-	-	70,000	70,000	70,000
Live Nation - Fox Performing Arts Center	0000101	343665	2,852,016	3,629,744	3,898,000	3,500,000	3,500,000
Live Nation - Municipal Auditorium	0000101	343666	-	1,750,986	1,295,000	2,000,000	2,000,000
Convention Center	0000101	343670		5,157,558	4,500,000	5,556,690	5,694,982
Miscellaneous Library Receipts-Printing	0000101	343839	83,066	92,702	88,000	89,000	90,000
SubTotal Other Charges for Services			**12,005,156**	**20,890,929**	**20,550,293**	**21,844,204**	**22,181,092**
SubTotal Charges for Services			**15,704,863**	**24,710,362**	**25,716,677**	**26,349,990**	**26,923,153**
Fines and Forfeits							
Library Fines	0000101	351010	175,885	173,378	185,000	185,500	191,065
California Vehicle Code Fines	0000101	352100	898,836	1,163,783	925,000	1,000,000	1,000,000
Photo Red Light Fines	0000101	352200	1,816,478	634,661	-	-	-
General & Misdemeanor Fines	0000101	353100	82,723	74,123	50,500	74,000	74,000
Parking Fines	0000101	353200	592	1,148	-	-	-
Vehicle Abatement Fees	0000101	353300	56,088	58,080	58,000	35,000	35,000
Administrative Citations	0000101	353600	354,738	387,507	200,000	130,000	130,000
Administrative Civil Penalties	0000101	353700	4,183,999	3,088,348	2,400,000	900,000	900,000
Code Receiverships	0000101	353795	(2,738)	(49,100)	(100,000)	(27,500)	(25,000)
Code Rehab & Settlements	0000101	353799	(573,715)	(604,677)	(300,000)	(200,000)	(200,000)
Deferred Revenue	0000101	353999	288,275	(970,456)	(1,000,000)	(360,000)	(360,000)
SubTotal Fines and Forfeits			**7,281,160**	**3,956,795**	**2,418,500**	**1,737,000**	**1,745,065**
Special Assessments							
Street Lighting District Assessment Fee	0000101	361100	3,429,008	3,544,846	3,450,000	3,450,000	3,450,000
Loving Homes	0000101	361610	22,411	23,065	19,200	19,200	19,200
Village at Canyon Crest	0000101	361620	27,012	26,693	23,900	23,900	23,900
Mannheim Mitigation Fee	0000101	361710	122,694	221,316	225,000	250,000	250,000
Weed Destruction Assessments	0000101	362100	94,104	103,825	150,000	100,000	100,000
Debris Removal Assessments	0000101	362300	116,797	154,670	200,000	85,000	85,000
Highlander Landscape Maintenance District	9716820	363001	83,238	84,112	92,521	92,521	92,521
Riverwalk Landscape Maintenance District	9760340	363001	323,600	321,848	461,222	483,616	473,408
SubTotal Special Assessments			**4,218,863**	**4,480,375**	**4,621,843**	**4,504,237**	**4,494,029**
Miscellaneous							
Interest Revenue	0000101	371100	505,431	1,212,030	-	500,000	500,000
Interfund Pension Bond Revenue	0000101	373100	-	-	1,901,555	1,999,025	2,138,179
Land & Building Rentals	0000101	373100	540,072	732,344	445,000	823,830	823,830
Building Leases - Magnolia	7222000	373105	698,190	710,226	700,000	701,000	710,000
Greyhound	0000101	373105	-	-	1	1	1
Refunds & Rebates	0000101	374000	246,536	678,508	140,000	500,000	500,000
Miscellaneous Receipts	0000101	374200	2,747,597	4,382,210	2,578,469	2,172,000	2,172,000
Miscellaneous Receipts - One-Time Revenue	0000101	374200	-	-	2,500,000	-	-
Miscellaneous Receipts-CAO	1300000	374200	289,453	222,640	353,000	300,000	300,000
After Hours Premium-Fire	0000101	374205	16,280	14,315	16,000	20,000	20,000
After Hours Premium-Community Development	0000101	374206	27,568	44,403	40,000	100,000	100,000
One-Time Property Taxes	0000101	374213	728,984	713,846	-	-	-
Shopping Cart Retrieval	0000101	374430	88,254	64,897	80,000	43,028	41,125
Bad Debt Recovery	0000101	374800	(296,350)	(593,479)	(500,000)	(500,000)	(500,000)
Settlement Recovery	0000101	374801	280,608	(31,966)	(100,000)	(50,000)	(50,000)
SubTotal Miscellaneous			**5,872,624**	**8,149,973**	**8,154,025**	**6,608,884**	**6,755,135**
Other Financing Sources							
Sale of Land & Buildings	0000101	380010	610,000	110,000	-	4,000,371	752,855
Sale of Equipment	0000101	380020	261,177	125,930	150,000	125,000	125,000
Sale of Salvage Materials	0000101	380030	3,648	2,083	-	2,500	2,500
Damage Claim Recoveries	0000101	380100	29,579	4,452	5,000	5,000	5,000
SubTotal Other Financing Sources			**904,405**	**242,465**	**155,000**	**4,132,871**	**885,355**
Operating Transfers In							
Electric Fund	0000101	985510	38,703,800	38,178,400	39,530,300	39,600,400	40,114,200
Water Fund	0000101	985520	6,990,700	7,098,400	6,603,800	5,474,600	6,028,300
SubTotal Operating Transfers In			**45,694,500**	**45,276,800**	**46,134,100**	**45,075,000**	**46,142,500**
Total General Fund Operating Budget - 101			**$ 232,175,565**	**$ 252,567,763**	**$ 257,593,718**	**$ 266,444,469**	**$ 273,508,401**
Operating Grants / Other			**11,322,428**	**6,433,948**	**-**	**-**	**-**
Debt Proceeds			**37,565,221**	**35,390,000**	**-**	**-**	**-**
TOTAL GENERAL FUND REVENUE - 101			**$ 281,063,214**	**$ 294,391,711**	**$ 257,593,718**	**$ 266,444,469**	**$ 273,508,401**

REVENUE DETAIL BY FUND AND SOURCE

Description	GL Key	GL Object	Actual 2013/14	Actual 2014/15	Budgeted 2015/16	Proposed 2016/17	Proposed 2017/18
Successor Agency Administration Fund - 170							
Taxes - Tax Increment Revenue	**0000170**	**311101**	**1,478,949**	**1,403,753**	**1,932,343**	**1,060,926**	**1,079,672**
Total Successor Agency Administration Fund - 170			**$ 1,478,949**	**$ 1,403,753**	**$ 1,932,343**	**$ 1,060,926**	**$ 1,079,672**
Community Development Block Grant - 220							
Intergovernmental - HCD Block Grant	**0000220**	**331100**	**2,530,013**	**2,231,473**	**3,132,682**	**3,068,705**	**3,068,705**
Miscellaneous							
Interest on Investments	0000220	371100	1,432	2,637			
Interest - Loan Programs	0000220	3712**	9,392	897			
Refunds and Reimbursements	0000220	374000	2,266	-			
Principal - Loan Programs	0000220	3741**	26,649	935	-	-	-
Miscellaneous Receipts	0000220	374200	11,112	-	-	-	-
SubTotal Miscellaneous			**50,851**	**4,469**	**-**	**-**	**-**
Total Community Development Block Grant - 220			**$ 2,580,864**	**$ 2,235,942**	**$ 3,132,682**	**$ 3,068,705**	**$ 3,068,705**
Home Investment Partnership Program - 221							
Intergovernmental - HOME Program Grant	**0000221**	**331100**	**785,014**	**899,577**	**788,793**	**872,658**	**872,658**
Miscellaneous Revenues							
Interest on Investments	0000221	371100	3,348	2,409			
Interest - Loan Programs	0000221	3712**	4,193	134			
Principal - Loan Programs	0000221	3741**	99,568	26,747	-	-	-
Miscellaneous Receipts	0000221	374200	101,020	3,094	-	-	-
SubTotal Miscellaneous Revenues			**208,129**	**32,384**	**-**	**-**	**-**
Total Home Investment Partnership Program - 221			**$ 993,143**	**$ 931,961**	**$ 788,793**	**$ 872,658**	**$ 872,658**
Housing Opportunities for Persons with AIDS - 222							
Intergovernmental - HOPWA Grant	**0000222**	**331100**	**763,160**	**1,902,477**	**1,977,833**	**2,004,516**	**2,004,516**
Total Housing Opportunities for Persons with AIDS - 222			**$ 763,160**	**$ 1,902,477**	**$ 1,977,833**	**$ 2,004,516**	**$ 2,004,516**
Neighborhood Stabilization Program - 225							
Intergovernmental - NSP Grants	**0000225**	**331100**	**809,459**	**-**	**-**	**-**	**-**
Miscellaneous Revenues							
Interest on Investments	0000225	371100	1,699			**-**	**-**
Miscellaneous Receipts	0000225	374200	22,196	875	36,202		
SubTotal Miscellaneous Revenues			23,895	875	36,202	-	-
Total Neighborhood Stabilization Program - 225			**$ 833,354**	**$ 875**	**$ 36,202**	**$ -**	**$ -**
Special Gas Tax - 230							
Intergovernmental Revenues							
Gas Tax - 2107	0000230	335410	2,206,004	2,414,903	2,463,000	2,760,000	2,760,000
Gas Tax - 2106	0000230	335420	982,037	1,150,470	929,000	970,000	970,000
Gas Tax - 2105	0000230	335430	2,061,585	1,860,371	1,794,000	1,980,000	1,980,000
Gas Tax - 2103	0000230	335440	4,168,573	3,302,315	1,422,000	745,000	745,000
SubTotal Intergovernmental Revenues			**9,418,198**	**8,728,058**	**6,608,000**	**6,455,000**	**6,455,000**
Miscellaneous - Interest on Investments	**0000230**	**371100**	**201,957**	**146,052**	**150,000**	**150,000**	**150,000**
Total Special Gas Tax - 230			**$ 9,620,155**	**$ 8,874,110**	**$ 6,758,000**	**$ 6,605,000**	**$ 6,605,000**
Air Quality - 240							
Intergovernmental - Air Quality Program	**0000240**	**335540**	**480,453**	**387,888**	**360,000**	**391,760**	**393,900**
Intergovernmental - Riverside Go transit Pass	**0000240**	**335542**	**257,523**	**252,957**	**254,000**	**254,000**	**254,000**
Miscellaneous - Interest on Investments	**0000240**	**371100**	**5,365**	**5,079**	**-**	**-**	**-**
Total Air Quality - 240			**$ 743,340**	**$ 645,924**	**$ 614,000**	**$ 645,760**	**$ 647,900**

REVENUE DETAIL BY FUND AND SOURCE

Description	GL Key	GL Object	Actual 2013/14	Actual 2014/15	Budgeted 2015/16	Proposed 2016/17	Proposed 2017/18
NPDES STORM DRAIN - 260							
Special Assessments - CSA 152/NPDES Storm Drain-Cnty.	**0000260**	**369001**	**656,574**	**904,500**	**1,082,053**	**1,391,370**	**1,391,370**
Total NPDES Storm Drain - 260			**$ 656,574**	**$ 904,500**	**$ 1,082,053**	**$ 1,391,370**	**$ 1,391,370**
Housing Authority - 280							
Miscellaneous							
Interest on Investments	0000280	371100	9,923	4,605	-	-	-
Interest on Investments-Housing Loans	0000280	371200	477	1,881	-	-	-
Land and Building Rental	0000280	373100	-	7	-	-	-
Principal on Loans	0000280	374100	1,299	3,014	-	-	-
Miscellaneous Receipts	0000280	374200	78,459	3,760	-	-	-
SubTotal Miscellaneous			**90,158**	**13,267**	**-**	**-**	**-**
Other Financing Sources							
Sale of Land & Buildings	0000280	380010	(18,106)	-	-	-	-
Operating Transfer	0000280	985281	859,668	3,641,800	1,224,335	1,046,256	1,098,928
SubTotal Other Financing Sources			**841,562**	**3,641,800**	**1,224,335**	**1,046,256**	**1,098,928**
Total Housing Authority - 280			**$ 931,720**	**$ 3,655,067**	**$ 1,224,335**	**$ 1,046,256**	**$ 1,098,928**
RORF - Arlington Debt Service - 371							
Taxes - Tax Increment Revenue	**0000371**	**311101**	**2,695,835**	**1,891,119**	**2,119,523**	**2,071,777**	**2,071,724**
Miscellaneous							
Interest on Investments	0000371	371100	(1,730)	43,643	-	-	-
Other Interest Income	0000371	371300	21,053	(22,011)	-	-	-
SubTotal Miscellaneous			**19,323**	**21,632**	**-**	**-**	**-**
Operating Transfers In	0000371	98547*	**-**	**233,928**	**-**	**-**	**-**
Total RORF - Arlington - 371			**$ 2,715,158**	**$ 2,146,679**	**$ 2,119,523**	**$ 2,071,777**	**$ 2,071,724**
RORF - Casa Blanca Debt Service - 372							
Taxes - Tax Increment Revenue	**0000372**	**311101**	**2,579,594**	**2,262,672**	**1,924,045**	**1,853,431**	**1,841,738**
Miscellaneous							
Interest on Investments	0000372	371100	7,288	38,232	-	-	-
Other Interest Income	0000372	371300	14,619	(15,394)	-	-	-
SubTotal Miscellaneous			**21,907**	**22,838**	**-**	**-**	**-**
Operating Transfers In	**0000372**	**985476**		**25,902**			
Total RORF - Casa Blanca - 372			**$ 2,601,501**	**$ 2,311,412**	**$ 1,924,045**	**$ 1,853,431**	**$ 1,841,738**
RORF - Eastside Debt Service - 373							
Taxes - Tax Increment Revenue	**0000373**	**311101**	**-**	**-**	**29,300**	**26,100**	**29,500**
Miscellaneous							
Interest on Investments	0000373	371100	5,847	6,309	-	-	-
Other Interest Income	0000373	371300	1,249	1,249	-	-	-
SubTotal Miscellaneous			**7,096**	**7,558**	**-**	**-**	**-**
Total RORF - Eastside - 373			**$ 7,096**	**$ 7,558**	**$ 29,300**	**$ 26,100**	**$ 29,500**
RORF - Magnolia Center Debt Service - 374							
Taxes - Tax Increment Revenue	**0000374**	**311101**	**1,829,525**	**1,416,283**	**1,369,106**	**1,361,268**	**1,355,947**
Miscellaneous							
Interest on Investments	0000374	371100	6,646	12,658	**-**	**-**	**-**
Other Interest Income	0000374	371300	88	33	-	-	-
SubTotal Miscellaneous			**6,735**	**12,691**	**-**	**-**	**-**
Operating Transfers In	**0000374**	**985476**		**161,480**			
Total RORF - Magnolia - 374			**$ 1,836,260**	**$ 1,590,454**	**$ 1,369,106**	**$ 1,361,268**	**$ 1,355,947**
RORF - University Corridor/Sycamore Canyon DS - 376							
Taxes - Tax Increment Revenue	**0000376**	**311101**	**5,029,317**	**4,294,344**	**3,935,022**	**3,421,522**	**3,742,396**

REVENUE DETAIL BY FUND AND SOURCE

Description	GL Key	GL Object	Actual 2013/14	Actual 2014/15	Budgeted 2015/16	Proposed 2016/17	Proposed 2017/18
Miscellaneous							
Interest on Investments	0000376	371100	14,555	33,193	-	-	-
Other Interest Income	0000376	371300	88,978	46,227			
Miscellaneous Receipts	0000376	374200	204,537	231,012	-	-	-
SubTotal Miscellaneous			**308,070**	**310,432**	**-**	**-**	**-**
Other Financing Sources - Proceeds	**0000376**	**382040**	**-**	**219,000**	**-**	**-**	**-**
Operating Transfer In			**4**	**806,590**			
Total RORF - University Corridor/Sycamore Canyon - 376			**$ 5,337,391**	**$ 5,630,366**	**$ 3,935,022**	**$ 3,421,522**	**$ 3,742,396**
RORF - Downtown/Airport/Hunter Park/Northside DS - 378							
Taxes - Tax Increment Revenue	**0000378**	**311101**	**8,419,416**	**6,659,002**	**9,772,718**	**12,027,735**	**7,448,904**
Miscellaneous							
Interest on Investments	0000378	371100	25,905	53,495	-	-	-
Other Interest Income	0000378	371300	350	127	-	-	-
California Tower - Interest on Investments	2830830	371300	64,239	40,790	-	-	-
State Lease California Tower	2830830	373122	987,150	914,850	-	2,369,349	2,401,983
SubTotal Miscellaneous			**1,077,645**	**1,009,262**	**-**	**2,369,349**	**2,401,983**
Operating Transfers In	**0000378**	**98547***	**-**	**591,285**			
Total RORF - Downtown/Airport/Hunter Park/Northside - 378			**$ 9,497,061**	**$ 8,259,549**	**$ 9,772,718**	**$ 14,397,084**	**$ 9,850,887**
RORF - La Sierra/Arlanza Debt Service - 379							
Taxes - Tax Increment Revenue	**0000379**	**311101**	**2,360,963**	**4,572,938**	**3,263,472**	**3,264,742**	**3,273,603**
Miscellaneous - Interest on Investments	**0000379**	**371100**	**4,752**	**(8,750)**	**-**	**-**	**-**
Operating Transfers In	**0000379**	**98547***	**-**	**2,227,935**			
Total RORF - La Sierra/Arlanza - 379			**$ 2,365,715**	**$ 6,792,123**	**$ 3,263,472**	**$ 3,264,742**	**$ 3,273,603**
Debt Service Fund - General - 390							
Special Assessments - Special Taxes - Galleria	**0000390**	**361653**	**1,107,796**	**1,069,200**	**1,070,000**	**1,070,000**	**1,070,000**
Miscellaneous							
All Other Interest	0000390	371300	1,354,179	1,190,769	150,000	1,173,000	1,158,000
Land and Building Rental	0000390	373100	394,000	418,547	340,000	350,000	360,000
SubTotal Miscellaneous			**1,748,179**	**1,609,316**	**490,000**	**1,523,000**	**1,518,000**
Operating Transfers In			**663,992**	**-**	**-**	**-**	**-**
Total Debt Service Fund - General - 390			**$ 3,519,967**	**$ 2,678,516**	**$ 1,560,000**	**$ 2,593,000**	**$ 2,588,000**
Storm Drain - 410							
Charges for Services							
Storm Drain Fees	0000410	348520	116,274	226,575	100,000	100,000	100,000
Acreage Drainage Fees	0000410	348530	11,292	14,079	30,000	30,000	30,000
SubTotal Charges for Services			**127,566**	**240,654**	**130,000**	**130,000**	**130,000**
Miscellaneous - Interest on Investments	**0000410**	**371100**	**22,055**	**14,631**	**20,000**	**20,000**	**20,000**
Capital Projects			**115,976**	**3,317,103**	**-**	**-**	**-**
Total Storm Drain - 410			**$ 265,597**	**$ 3,572,388**	**$ 150,000**	**$ 150,000**	**$ 150,000**
Local Park Special Capital Improvements - 411							
Charges for Services							
Residential Development Fees	0000411	340344	626,012	1,025,406	1,800,000	1,300,000	1,300,000
Residential Development Fees - Renaissance	0000411	340367	274,101	564,361	200,000	150,000	150,000
Aquatic Facility Fee	0000411	340348	57,855	139,480	500,000	650,000	650,000
SubTotal Charges for Services			**957,968**	**1,729,247**	**2,500,000**	**2,100,000**	**2,100,000**
Miscellaneous - Interest on Investments	**0000411**	**371100**	**(1,183)**	**-**	**-**	**-**	**-**
Total Local Park Special Capital Improvements - 411			**$ 956,785**	**$ 1,729,247**	**$ 2,500,000**	**$ 2,100,000**	**$ 2,100,000**

REVENUE DETAIL BY FUND AND SOURCE

Description	GL Key	GL Object	Actual 2013/14	Actual 2014/15	Budgeted 2015/16	Proposed 2016/17	Proposed 2017/18
Regional Park Special Capital Improvements - 413							
Charges for Services							
Regional Park Development Fees	0000413	340345	271,790	362,447	285,000	210,000	210,000
Recreational Trail Fee	0000413	340349	3,960	8,542			
Regional Park Development Fees - Renaissance	0000413	340368	187,417	326,997	335,000	290,000	290,000
SubTotal Charges for Services			**463,167**	**697,985**	**620,000**	**500,000**	**500,000**
Miscellaneous - Interest on Investments	**0000413**	**371100**	**8,325**	**13,076**	**-**	**-**	**-**
Total Regional Park Special Capital Improvements - 413			**$ 471,491**	**$ 711,061**	**$ 620,000**	**$ 500,000**	**$ 500,000**
Capital Outlay - 430							
Capital Grants			**21,632,798**	**8,787,421**	**10,614,450**	**2,140,030**	**637,500**
Miscellaneous - Interest on Investments	**0000430**	**371100**	**115,390**	**123,539**	**-**	**-**	**-**
Debt Proceeds			**36,446,002**	**-**	**-**	**-**	**-**
Total Capital Outlay - 430			**$ 58,194,190**	**$ 8,910,960**	**$ 10,614,450**	**$ 2,140,030**	**$ 637,500**
Measure A Capital Outlay - 432							
Intergovernmental - Transportation 1/2% Sales Tax	**0000432**	**337010**	**6,193,057**	**6,497,409**	**6,797,000**	**7,511,000**	**7,661,000**
Miscellaneous - Interest Earned on Measure A	**0000432**	**371100**	**161,639**	**142,721**	**150,000**	**150,000**	**150,000**
Capital Grants			**805,813**	**281,246**	**-**	**-**	**-**
Total Measure A Capital Outlay - 432			**$ 7,160,509**	**$ 6,921,376**	**$ 6,947,000**	**$ 7,661,000**	**$ 7,811,000**
Transportation Development Impact Fees - 433							
Charges for Services - Regional Park Development Fees	0000433	340345		**10,430**			
Special Assessments							
Transportation Development Impact Fees	0000433	361200	80,325	143,325	90,000	100,000	50,000
Traffic Signal & Railroad Mitigation Fees	0000433	361500	199,421	135,969	100,000	120,000	75,000
Overlook Parkway Mitigation Fees	9524036	361700	36	28	-	-	-
SubTotal Special Assessments			**279,782**	**279,322**	**190,000**	**220,000**	**125,000**
Miscellaneous - Interest Earned on Investments	**0000433**	**371100**	**243,440**	**22,107**	**20,000**	**20,000**	**20,000**
Miscellaneous - Contribution in Aid of Construction	**0000433**	**375000**	**-**	**111,505**	**-**	**-**	**-**
Total Transportation Development Impact Fees - 433			**$ 523,222**	**$ 423,364**	**$ 210,000**	**$ 240,000**	**$ 145,000**

REVENUE DETAIL BY FUND AND SOURCE

Description	GL Key	GL Object	Actual 2013/14	Actual 2014/15	Budgeted 2015/16	Proposed 2016/17	Proposed 2017/18
Electric - 510							
Charges for Services							
Residential Sales	0000510	344110	105,656,005	108,000,944	110,232,300	107,144,200	107,168,900
All Electric Homes	0000510	344120	972,563	807,094	888,100	778,400	778,400
Electric Water Heating	0000510	344130	874,380	796,466	837,200	787,100	787,100
Electric Space Heating	0000510	344140	458,287	351,416	391,900	340,700	340,700
Outdoor & Private Area Lights	0000510	344150	103,740	103,826	104,000	103,400	103,400
Residential-Time of Use	0000510	344160	443,890	439,426	267,300	20,300	20,300
Lifeline Patients	0000510	344170	1,675,484	1,949,835	1,809,300	1,999,300	1,999,300
Domestic Multi-Family	0000510	344180	1,799,734	1,766,918	1,857,000	1,739,000	1,739,000
General Service Connected Load	0000510	344210	44,482,617	45,125,179	47,580,700	47,687,500	48,574,300
General Service Demand Rate A	0000510	344211	22,367,222	23,263,359	24,627,200	24,556,000	24,988,000
Unmetered Commercial Sales	0000510	344212	179,597	179,597	179,600	179,600	179,600
Commercial/Industrial-Wind	0000510	344240	33,850	3,994	33,500	8,100	8,100
Green Power Premium	0000510	344245	2,741	2,379	3,000	2,000	2,000
Power Agriculture & Pumping	0000510	344250	1,137,075	1,030,774	113,400	122,300	122,300
Contract Customers	0000510	344265	31,561,726	28,866,255	28,674,400	28,089,300	27,822,300
Schedule - Time of Use	0000510	344270	79,414,259	83,142,139	91,388,400	92,652,500	94,894,800
Standby Charge	0000510	344272	283,994	275,065	274,900	274,900	274,900
Street & Highway Lighting	0000510	344380	4,257,319	4,390,808	4,409,300	4,380,100	4,380,100
Traffic Signals	0000510	344390	99,203	126,099	130,900	122,500	122,500
Diversion Revenue	0000510	344400	27,534	-	-	-	-
Service Connect Charges	0000510	344410	370,985	465,140	370,807	371,000	371,000
Miscellaneous Service Revenues	0000510	344491	2,866,300	2,029,614	2,811,943	2,861,000	2,861,000
Miscellaneous Operating Revenues	0000510	344492	18,520	19,649	15,900	17,800	17,800
Corona Fees - Revenue	0000510	344493	248	1,090	20,000	20,000	20,000
Cap and Trade Auction	0000510	344511	2,768,269	4,282,503	4,154,000	4,767,000	5,000,000
Non-Energy Receipts ABC-Admin OH	0000510	344513	860,642	856,012	646,900	720,500	749,100
Transmission Revenue Requirement	0000510	344518	32,630,390	30,587,469	32,000,000	35,062,000	35,514,000
Other Outside Sales-Excess Power	0000510	344519	115,254	60,111	-	-	-
SubTotal Charges for Services			**335,461,828**	**338,923,158**	**353,821,950**	**354,806,500**	**358,838,900**
Fines and Forfeitures - Late Payment Penalties	**510**	**353400**	**1,529**	**-**	**-**	**-**	**-**
Miscellaneous							
Interest on Investments	0000510	371100	2,523,296	988,403	1,411,200	2,458,000	3,072,000
Other Interest Income	0000510	371300	2,131,846	2,033,442	2,153,000	2,171,000	2,228,000
Bond Interest	0000510	371400	1,386,234	799,167	563,000	704,000	568,000
Land and Building Rental	0000510	373100	473,490	477,655	2,687,985	1,994,080	1,955,160
Rent From Electric Property	0000510	373120	67,608	68,325	68,969	71,000	74,000
Pole Attachment	0000510	373125	265,143	215,698	218,900	216,900	216,900
Substation Operation & Maintenance	0000510	373126	411,341	423,368	423,808	391,000	391,000
Substation Leasing	0000510	373127	715,009	628,338	670,931	588,400	588,400
Communication Services	0000510	373128	264,518	271,351	268,100	268,200	268,200
CIS User Fee	0000510	373132	-	-	671,299	688,600	688,600
Refunds & Rebates	0000510	374000	323,424	26	-	-	-
Miscellaneous Receipts	0000510	374200	99,048	99,386	150,000	115,000	115,000
Bad Debt Recovery	0000510	374800	2,469	1,963	6,400	4,300	4,300
Settlement Recovery	0000510	374801	128,349	13,339	-	-	-
Settlement Recovery - SONGS	0000510	374802	-	1,197,879			
Contributions In Aid of Construction	0000510	375000	1,947,143	1,955,562	1,500,000	1,700,000	1,900,000
Contributions In Aid of Construction - Non-Cash	0000510	375030	1,117,967	450,522	-	-	-
SubTotal Miscellaneous			**11,856,885**	**9,624,423**	**10,793,592**	**11,370,480**	**12,069,560**
Other Financing Sources							
Sale of Land & Buildings	0000510	380020	-	-	-	-	-
Sale of Salvage Materials	0000510	380030	78,347	23,433	69,000	51,000	51,000
Damage Claim Recoveries	0000510	380100	378,849	319,646	484,000	431,000	431,000
SubTotal Other Financing Sources			**457,196**	**343,079**	**553,000**	**482,000**	**482,000**
Operating / Capital Grants			**942,836**	**183,920**	**-**	**-**	**-**
		Total Electric - 510	**$ 348,720,275**	**$ 349,074,580**	**$ 365,168,542**	**$ 366,658,980**	**$ 371,390,460**

REVENUE DETAIL BY FUND AND SOURCE

Description	GL Key	GL Object	Actual 2013/14	Actual 2014/15	Budgeted 2015/16	Proposed 2016/17	Proposed 2017/18
Electric - Public Benefits Charge - 511							
Charges for Services							
Public Benefit Charges	0000511	344440	8,467,420	8,604,423	8,943,000	8,863,000	8,958,000
Miscellaneous Settlement Reimbursements	0000511	344494	-	-	-	-	-
SubTotal Charges for Services			**8,467,420**	**8,604,423**	**8,943,000**	**8,863,000**	**8,958,000**
Miscellaneous							
Interest on Investments	0000511	371100	109,340	95,384	29,800	78,959	49,436
Miscellaneous Receipts	0000511	374200	-	(500)	-	-	-
SubTotal Miscellaneous			**109,340**	**94,884**	**29,800**	**78,959**	**49,436**
Operating Transfers In			**10,916**	**-**	**-**	**-**	**-**
Total Electric - Public Benefits Charge - 511			**$ 8,587,676**	**$ 8,699,307**	**$ 8,972,800**	**$ 8,941,959**	**$ 9,007,436**
Water - 520							
Charges for Services							
Diversion Revenue	0000510	344400	1,952	-	-	-	-
Riverside System Metered Sales	0000520	345110	36,839,597	32,835,055	31,756,800	29,340,900	32,730,900
Riverside System Commercial	0000520	345120	10,165,463	9,436,547	9,716,300	8,346,800	9,425,800
Riverside System Industrial	0000520	345125	9,291,603	8,740,052	8,812,800	7,786,800	8,374,000
Outside City Residential	0000520	345130	3,847,037	3,430,835	3,344,700	3,045,400	3,406,300
Outside City Commercial	0000520	345140	523,043	533,787	528,500	471,600	533,400
Outside City Industrial	0000520	345145	247,229	221,313	235,700	195,200	211,500
Riverside Water Co. Irrigation Plan II	0000520	345211	95,578	62,137	64,700	60,000	60,000
Riverside Water Co. Irrigation Plan II - Outside	0000520	345212	1,944	1,524	1,800	1,500	1,500
Miscellaneous Irrigation	0000520	345220	122,093	101,676	107,500	90,200	90,200
Irrigation System	0000520	345230	699,623	599,751	593,800	615,500	615,500
Irrigation Metered Service	0000520	345231	32,728	29,052	27,500	26,800	26,800
Recycled Water Service	0000520	345232	23,190	16,428	18,700	19,800	19,800
Fire Protection Service	0000520	345420	536,417	531,159	527,800	519,300	519,300
Fire Protection Service-Outside	0000520	345421	42,925	44,533	42,600	42,700	42,700
Fire Hydrant Meter	0000520	345430	328,352	470,642	317,700	323,900	323,900
County Area Fire Hydrant	0000520	345431	62,415	62,576	62,700	62,700	62,700
Temporary Service Jumpers	0000520	345440	23,127	26,794	2,500	20,000	20,000
Miscellaneous Service Revenues	0000520	345450	322,330	190,528	313,346	314,000	314,000
Reimbursement Operating Revenue	0000520	345455	29,125	39,065	-	-	-
Reimbursement - Settlement Reimbursement	0000520	345457	1,550,236	1,501,946	1,236,330	1,500,000	1,500,000
Miscellaneous Operating Revenues	0000520	345460	-	7,127	25,000	50,000	50,000
UCR Capital Charges	0000520	345461	11,445	11,445	11,450	-	-
UCR Admin Charges	0000520	345462	32,340	32,340	32,500	-	-
Service Connect Charges	0000520	345501	72,130	66,735	74,692	74,000	74,000
Irrigation Service Charges-Contractors	0000520	345504	61,290	59,805	62,800	60,000	60,000
Merchandise Job & Sundry Sales	0000520	345508	4,920	3,760	3,000	3,000	3,000
Wholesale Water Sales	0000520	345600	319,551	288,179	336,100	1,355,000	1,382,000
Water Conveyance Revenue	0000520	345602	2,356,234	2,285,729	2,881,200	3,191,000	3,227,000
SubTotal Charges for Services			**67,643,916**	**61,630,519**	**61,138,518**	**57,516,100**	**63,074,300**
Miscellaneous							
Interest on Investments	0000520	371100	1,008,476	736,758	527,100	829,000	983,000
Bond Interest on Investments	0000520	371400	40,129	12,613	69,200	108,000	36,000
Water Property Rentals	0000520	373100	573,212	609,759	590,628	803,000	826,500
Property Rental - Hillwood	0000520	373111	-	185,001	1,040,628	1,044,000	1,065,000
Refunds & Rebates	0000520	374000	41,344	-	-	-	-
Miscellaneous Receipts	0000520	374200	28,588	30,500	30,000	25,000	25,000
Bad Debt Recovery	0000520	374800	127	-	300	600	600
Settlement Recovery	0000520	374801	55,221	7,046	-	-	-
Contributions in Aid of Construction	0000520	375000	902,615	1,019,801	500,000	800,000	800,000
Back-Up Facility Capacity Charge	0000520	375010	1,105,230	1,616,860	1,000,000	800,000	800,000
Contributions in Aid of Construction - CALTRANS	0000520	375023	-	-	-	585,000	-
Contributions in Aid of Construction - Non-Cash	0000520	375030	1,256,084	1,163,594	-	-	-
SubTotal Miscellaneous			**5,011,027**	**5,381,931**	**3,757,856**	**4,994,600**	**4,536,100**
Other Financing Sources							
Damage Claim Recoveries	0000520	380100	57,769	101,457	35,000	35,000	35,000
Sale of Land and Buildings	0000520	380010	-	2,900	-	-	-
Sale of Salvage Materials	0000520	380030	68,377	44,012	36,000	42,000	42,000
Operating Transfers In	0000520	985101	3,333,333	3,333,333	-	-	-
SubTotal Other Financing Sources			**3,459,479**	**3,481,702**	**71,000**	**77,000**	**77,000**
Operating / Capital Grants			**270,003**	**216,915**	**-**	**1,000,000**	**-**
Total Water - 520			**$ 76,384,424**	**$ 70,711,067**	**$ 64,967,374**	**$ 63,587,700**	**$ 67,687,400**

REVENUE DETAIL BY FUND AND SOURCE

Description	GL Key	GL Object	Actual 2013/14	Actual 2014/15	Budgeted 2015/16	Proposed 2016/17	Proposed 2017/18
Water - Conservation & Reclamation Program - 521							
Charges for Services							
Public Benefits Charge	0000521	344440	954,477	869,087	842,000	764,000	847,000
Reimbursements-Other Agencies	0000521	345456	62,150	3,531,557	-	-	-
SubTotal Charges for Services			**1,016,627**	**4,400,644**	**842,000**	**764,000**	**847,000**
Miscellaneous							
Interest on Investments	0000521	371100	30,218	18,917	8,300	9,508	5,646
Miscellaneous Receipts	0000521	374200	-	369	-	-	-
SubTotal Miscellaneous			**30,218**	**19,286**	**8,300**	**9,508**	**5,646**
Operating Transfers In	0000521	985520	**-**	**1,000,000**	**-**	**-**	**-**
Total - Water - Conservation & Reclamation Program - 521			**$ 1,046,845**	**$ 5,419,930**	**$ 850,300**	**$ 773,508**	**$ 852,646**
Airport - 530							
Taxes - Non-Commercial Aircraft	**0000530**	**311300**	**61,050**	**11,607**	**-**	**-**	**-**
Charges for Services							
Airport Terminal	0000530	346110	114,093	116,215	98,000	76,000	77,000
Tenant Utility Surcharges	0000530	346111	-	7,500	-	12,000	12,000
Airport Build & Ground Rental	0000530	346120	523,309	674,655	615,000	807,000	747,000
Airport Build & Ground Rental - FBO	0000530	346123	56,280	52,679	50,000	50,500	51,000
Aircraft Hangar Rental	0000530	346125	380,100	396,909	390,000	395,000	397,000
Aircraft Storage Space	0000530	346130	18,113	11,013	20,500	35,000	37,000
Landing & Tie Down Fees	0000530	346200	480	1,198	600	1,700	2,000
Landing & Tie Down Fees - FBO	0000530	346201	308	-	-	-	-
Airport Gas Percentage	0000530	346300	7,644	-	20,000	20,000	20,000
SubTotal Charges for Services			**1,100,326**	**1,260,169**	**1,194,100**	**1,397,200**	**1,343,000**
Fines & Forfeitures - Late Payment Penalties	**0000530**	**353400**	**5,074**	**3,352**	**-**	**-**	**-**
Miscellaneous - Miscellaneous Receipts	**0000530**	**374200**	**16,858**	**(30,679)**	**-**	**-**	**-**
Other Financing Sources - Sale of Salvage Materials	**0000530**	**380030**	**27,019**	**-**	**-**	**-**	**-**
Capital Grants			**295,947**	**-**	**-**	**-**	**-**
Total Airport - 530			**$ 1,506,275**	**$ 1,244,448**	**$ 1,194,100**	**$ 1,397,200**	**$ 1,343,000**

REVENUE DETAIL BY FUND AND SOURCE

Description	GL Key	GL Object	Actual 2013/14	Actual 2014/15	Budgeted 2015/16	Proposed 2016/17	Proposed 2017/18
Refuse Collection - 540							
Charges for Services							
City - Recycling Fee	0000540	347102	53,241	54,636	55,729	64,729	65,458
Curbside Residential	0000540	347110	9,984,790	10,138,839	10,420,537	10,653,226	10,869,486
City Additional Automated Waste	0000540	347111	206,700	212,241	203,012	204,999	210,913
Driveway Residential	0000540	347120	98,510	100,106	101,639	102,981	104,517
Backyard Residential	0000540	347130	27,690	25,783	25,294	25,355	25,540
Disabled Residential	0000540	347140	146,838	124,215	126,843	134,534	136,956
Mobile Home Park	0000540	347200	21,216	21,565	22,377	22,689	23,386
Private Hauler Multi-Family	0000540	347250	52,441	50,605	62,520	56,742	57,319
City Multi-Family	0000540	347270	393,054	405,043	384,766	391,128	401,075
Refuse Collection-Street Sweeping	0000540	347320	-	267,804	-	-	-
Outside Contract - Hauler	0000540	347430	3,818,147	3,936,446	4,071,057	4,153,699	4,238,019
City Sale Additional Auto Container	0000540	347610	15,798	12,710	16,000	16,000	16,000
Administrative Fees	0000540	347902	4,937,836	4,872,924	5,173,240	5,278,257	5,385,406
SubTotal Charges for Services			**19,756,261**	**20,222,916**	**20,663,014**	**21,104,339**	**21,534,075**
Fines and Forfeits - Parking Citations - Street Sweeping	**0000540**	**353250**	**920,618**	**1,136,999**	**1,024,000**	**1,086,597**	**1,110,258**
Miscellaneous							
Interest on Investments	0000540	371100	50,984	51,671	50,000	40,000	40,000
Refunds and Reimbursements	0000540	374000	3,854	-	-	-	-
Miscellaneous Receipts	0000540	374200	46,922	55,267	85,000	45,000	45,000
Curbside Material Revenue	0000540	374421	319,917	327,103	336,600	306,000	312,120
Settlement Recovery	0000540	374801	42,394	(5,673)	-	-	-
SubTotal Miscellaneous			**464,071**	**428,368**	**471,600**	**391,000**	**397,120**
Other Financing Sources - Damage Claim Recoveries	**0000540**	**380100**	**7,783**	**15,213**	**-**	**-**	**-**
Total Refuse Collection - 540			**$ 21,148,734**	**$ 21,803,496**	**$ 22,158,614**	**$ 22,581,936**	**$ 23,041,453**

REVENUE DETAIL BY FUND AND SOURCE

Description	GL Key	GL Object	Actual 2013/14	Actual 2014/15	Budgeted 2015/16	Proposed 2016/17	Proposed 2017/18
Sewer Service - 550							
Charges for Services							
Grading Plan Review Fees	0000550 -	340351	6,170	6,540	5,947	6,183	6,429
Public Benefit Charge - Commercial	0000550 -	344441	159,204	155,298	180,990	188,194	195,684
Public Benefit Charge - Residential	0000550 -	344442	53,069	54,998	57,951	60,258	62,656
Connection Fees	0000550 -	348010	2,643,253	1,772,582	1,083,455	1,126,576	1,171,414
Unit of Benefit	0000550 -	348020	-	30,083	10,812	11,242	11,690
Rubidoux CSD Sewer Improvement	0000550 -	348031	13,564	13,564	13,564	13,564	13,564
Jurupa CSD Improvement	0000550 -	348032	20,798	20,798	20,798	20,798	20,798
Edgemont CSD Improvement	0000550 -	348033	6,692	6,692	6,692	6,692	6,692
Commercial Sewage	0000550 -	348110	7,066,040	7,402,378	8,387,093	9,189,176	10,067,965
Residential Sewage	0000550 -	348130	21,789,305	23,797,371	26,242,196	28,751,816	31,501,438
Rubidoux CSD Sewer Service Charges	0000550 -	348170	1,330,911	1,368,109	1,416,435	1,566,539	1,683,732
Jurupa CSD Sewer Service Charges	0000550 -	348180	1,868,557	1,908,455	2,203,343	2,328,638	2,502,846
Edgemont CSD Sewer Service Charges	0000550 -	348190	259,998	276,276	314,763	338,711	364,050
Commercial Special Billing	0000550 -	348253	2,045,956	2,759,111	2,572,164	2,818,148	3,087,656
Residential Pumping	0000550 -	348401	9,395,729	10,302,085	11,191,655	12,261,947	13,434,594
Commercial Pumping	0000550 -	348403	1,760,487	1,854,727	2,059,577	2,256,540	2,472,340
Recycled Water	0000550 -	348410	53,261	47,780	43,595	44,020	44,451
Septic Waste Disposal	0000550 -	348510	339,993	321,441	324,355	337,265	350,688
Industrial Waste Permits	0000550 -	348550	18,920	45,110	25,256	26,262	27,307
Enforcement - Notice of Violation	0000550 -	348553	10,269	28,420	-	-	-
Enforcement - Cease and Desist Order	0000550 -	348556		1,000	-	-	-
Enforcement - Inspection Fees	0000550 -	348558	8,269	9,836	-	-	-
Miscellaneous Receipts - Other Charges	0000550 -	349012	2,279	3,217	-	-	-
SubTotal Charges for Services			**48,852,721**	**52,185,872**	**56,160,641**	**61,352,569**	**67,025,994**
Miscellaneous							
Interest on Investments	0000550 -	371100	123,133	51,378	243,091	246,963	263,300
Other Interest	0000550 -	371300	120,929	100,239	-	-	-
Bond Interest	0000550 -	371400	582,971	532,176	471,881	479,399	511,113
Refunds and Reimbursements	0000550 -	374000	21,868	-	-	-	-
Miscellaneous Receipts	0000550 -	374200	1,627,086	68,755	-	-	-
Bad Debt Recovery	0000550 -	374800	(889)	(3,879)	-	-	-
Settlement Recovery	0000550 -	374801	35,326	-	-	-	-
Contributions in Aid of Construction	0000550 -	375030	14,000	-	-	-	-
SubTotal Miscellaneous			**2,524,424**	**748,668**	**714,972**	**726,362**	**774,413**
Other Financing Sources							
Sale of Land & Buildings	0000550 -	380010	458,400	-	-	-	-
Damage Claim Recoveries	0000550 -	380100	-	7,170	-	-	-
SubTotal Other Financing Sources			**458,400**	**7,170**	**-**	**-**	**-**
	Total Sewer Service - 550		**$ 51,835,546**	**$ 52,941,711**	**$ 56,875,613**	**$ 62,078,931**	**$ 67,800,407**

REVENUE DETAIL BY FUND AND SOURCE

Description	GL Key	GL Object	Actual 2013/14	Actual 2014/15	Budgeted 2015/16	Proposed 2016/17	Proposed 2017/18
Special Transit - 560							
Intergovernmental - SB 325 - Article 4	0000560	335912	2,485,145	3,195,230	3,595,744	3,272,194	3,410,294
Charges for Services - Transit Fare Dial-A-Ride	0000560	343530	413,473	384,631	427,213	439,823	534,823
Miscellaneous - Interest on Investments	0000560	371100	5,071	-	-	-	-
Miscellaneous - Settlement Recovery	0000560	374801	6,347				
Other Financing Sources - Sale of Equipment	0000560	380020	-	-	3,500	-	-
Other Financing Sources - Damage Claim Recoveries	0000560	380100	4,156	(89)	3,500	-	-
Operating / Capital Grants			1,017,689	2,105,548	-	-	-
Total Special Transit - 560			**$ 3,931,881**	**$ 5,685,320**	**$ 4,029,957**	**$ 3,712,017**	**$ 3,945,117**
Public Parking - 570							
Licenses and Permits							
Monthly Rentals - Parking Lots	0000570	322100	208,802	290,784	548,000	327,078	198,000
Garage 1	0000570	322210	136,914	145,100	147,000	166,000	171,000
Garage 2	0000570	322220	139,129	147,344	148,000	168,000	172,000
Garage 3 (California Tower)	0000570	322230	271,579	268,389	271,000	273,000	277,000
Garage 4 (Mission Square)	0000570	322240	40,560	40,560	40,560	43,680	46,800
Garage 3 Office Lease	0000570	322260	169,210	175,709	183,608	189,762	195,984
Garage 6 (Orange Square)	0000570	322270	306,942	309,054	311,536	377,100	399,240
Garage 7 (Fox Entertainment Plaza)	0000570	322280	223,739	167,946	162,000	200,000	213,000
Other Parking Receipts	0000570	322300	3,871	3,566	5,000	3,800	3,900
Metered Parking Zone	0000570	322303	1,317,598	1,354,712	1,130,000	1,435,000	1,314,000
SubTotal Licenses and Permits			**2,818,344**	**2,903,165**	**2,946,704**	**3,183,420**	**2,990,924**
Fines and Forfeits							
Parking Fines	0000570	353200	3,503,578	3,782,370	3,900,000	3,512,000	3,763,000
Parking Fines - Street Sweeping Transfer	0000570	353250	(1,064,952)	(1,116,622)	(1,024,000)	(1,161,000)	(1,184,000)
SubTotal Fines and Forfeits			**2,438,626**	**2,665,748**	**2,876,000**	**2,351,000**	**2,579,000**
Miscellaneous							
Interest on Investments	0000570	371100	6,599	359	6,000	-	-
Garage 6 Office Lease	0000570	373124	696,615	707,766	721,214	735,639	750,352
Garage 7 Office Lease	0000570	373130	-	-	-	-	-
Miscellaneous Receipts	0000570	374200	1,043	2,141	-	-	-
Settlement Recovery	0000570	374801	1,781	-	-	-	-
SubTotal Miscellaneous			**706,039**	**710,266**	**727,214**	**735,639**	**750,352**
Other Financing Sources - Sale of Land & Buildings	**0000570**	**380010**	**523,681**	**-**	**-**	**-**	**-**
Total Public Parking - 570			**$ 6,486,690**	**$ 6,279,178**	**$ 6,549,918**	**$ 6,270,059**	**$ 6,320,276**

REVENUE DETAIL BY FUND AND SOURCE

Description	GL Key	GL Object	Actual 2013/14	Actual 2014/15	Budgeted 2015/16	Proposed 2016/17	Proposed 2017/18
Workers' Compensation Insurance Trust - 610							
Miscellaneous							
Interest on Investments	0000610	371100	28,181	67,280	30,000	70,000	75,000
Other Interest	0000610	371300	118,326	71,822	120,000	19,000	12,000
Miscellaneous Receipts	0000610	374200	461	696	-	-	-
Bad Debt Recovery	0000610	374800	(624)	(1,043)	-	-	-
SubTotal Miscellaneous			**146,343**	**138,754**	**150,000**	**89,000**	**87,000**
Charges to Departments							
Charges to General Fund	0000610	349101	2,945,430	4,142,845	4,259,195	4,298,712	4,340,694
Charges to Successor Agency Fund	0000610	349170	3,720	5,398	5,059	4,099	4,234
Charges to CDBG Fund	0000610	349220	3,573	5,185	5,413	3,829	3,984
Charges to Housing Authority Fund	0000610	349280	6,007	8,900	10,058	7,551	7,802
Charges to Electric Fund	0000610	349510	537,543	761,675	768,715	774,905	784,454
Charges to Electric - Public Benefit Programs Fund	0000610	349511			-	18,750	19,270
Charges to Water Fund	0000610	349520	274,419	413,595	421,270	425,486	430,691
Charges to Water Conservation Fund	0000610	349521	3,626	4,886	5,000	5,272	5,432
Charges to Airport Fund	0000610	349530	7,540	5,519	12,367	12,718	12,958
Charges to Refuse Collection Fund	0000610	349540	131,812	205,666	216,034	198,869	202,005
Charges to Sewer Service Fund	0000610	349550	165,329	228,101	218,945	185,943	188,533
Charges to Special Transit	0000610	349560	64,997	89,753	73,760	55,979	56,645
Charges to Public Parking Fund	0000610	349570	24,231	29,336	30,414	28,043	28,553
Charges to Workers' Compensation Insurance Trust Fund	0000610	349610	16,363	19,748	21,095	18,906	19,184
Charges to Central Stores Fund	0000610	349640	6,073	8,873	8,225	8,370	8,560
Charges to Central Garage Fund	0000610	349650	37,696	70,521	70,839	72,919	74,247
SubTotal Charges to Departments			**4,228,359**	**6,000,001**	**6,126,389**	**6,120,351**	**6,187,246**
Total Workers' Compensation Insurance Trust - 610			**$ 4,374,702**	**$ 6,138,755**	**$ 6,276,389**	**$ 6,209,351**	**$ 6,274,246**
Unemployment Insurance Trust - 620							
Miscellaneous - Interest on Investments	**0000620**	**371100**	**6,754**	**4,091**	**-**	**-**	**-**
Charges to Departments							
Charges to General Fund	0000620	349101	149,471	75,787	63,608	66,193	66,949
Charges to Successor Agency Fund	0000620	349170	328	165	142	147	153
Charges to CDBG Fund	0000620	349220	315	158	151	138	143
Charges to NPDES Storm Drain	0000620	349260	-	-	-	50	52
Charges to Housing Authority Fund	0000620	349280	529	271	279	271	281
Charges to Electric Fund	0000620	349510	50,508	25,513	21,290	21,364	21,542
Charges to Electric - Public Benefit Programs Fund	0000620	349511	-	-	-	485	496
Charges to Water Fund	0000620	349520	17,705	8,910	7,630	7,517	7,606
Charges to Water Conservation Fund	0000620	349521	234	106	91	93	95
Charges to Airport Fund	0000620	349530	525	244	211	227	232
Charges to Refuse Collection Fund	0000620	349540	4,137	2,066	1,724	1,741	1,770
Charges to Sewer Service Fund	0000620	349550	12,247	6,207	4,993	4,760	4,830
Charges to Special Transit	0000620	349560	1,802	993	847	851	860
Charges to Public Parking Fund	0000620	349570	1,074	558	462	458	467
Charges to Workers' Compensation Insurance Trust Fund	0000620	349610	433	218	188	174	177
Charges to Central Stores Fund	0000620	349640	571	297	229	231	235
Charges to Central Garage Fund	0000620	349650	2,666	1,409	1,200	1,217	1,235
SubTotal Charges to Departments			**242,545**	**122,902**	**103,045**	**105,917**	**107,123**
Total Unemployment Insurance Trust - 620			**$ 249,299**	**$ 126,993**	**$ 103,045**	**$ 105,917**	**$ 107,123**

REVENUE DETAIL BY FUND AND SOURCE

Description	GL Key	GL Object	Actual 2013/14	Actual 2014/15	Budgeted 2015/16	Proposed 2016/17	Proposed 2017/18
Liability Insurance Trust - 630							
Miscellaneous - Settlement Reimbursements	**0000630**	**344494**	**975**	**-**	**-**	**-**	**-**
Charges to Departments							
Charges to General Fund	0000630	349101	5,354,588	5,893,356	5,962,053	6,191,436	6,239,212
Charges to Successor Agency Fund	0000630	349170	6,106	4,784	6,573	5,395	5,574
Charges to CDBG Fund	0000630	349220	5,865	4,595	7,050	5,038	5,242
Charges to Housing Authority Fund	0000630	349280	9,860	7,888	13,124	9,939	10,267
Charges to Electric Fund	0000630	349510	786,472	609,075	534,516	606,077	610,882
Charges to Electric - Public Benefit Programs Fund	0000630	349511	-	-	-	13,716	14,096
Charges to Water Fund	0000630	349520	508,370	324,116	285,403	280,856	284,124
Charges to Water Conservation Fund	0000630	349521	6,717	3,813	3,406	3,473	3,573
Charges to Airport Fund	0000630	349530	7,427	3,875	7,236	7,825	7,971
Charges to Refuse Collection Fund	0000630	349540	114,966	95,484	90,556	89,453	90,862
Charges to Sewer Service Fund	0000630	349550	424,262	297,880	387,893	208,100	211,006
Charges to Special Transit	0000630	349560	48,651	36,527	39,733	45,506	46,002
Charges to Public Parking Fund	0000630	349570	77,370	25,787	47,983	55,830	56,850
Charges to Workers' Compensation Insurance Trust Fund	0000630	349610	17,044	22,393	32,522	4,177	4,234
Charges to Central Stores Fund	0000630	349640	8,885	7,095	5,672	6,463	6,601
Charges to Central Garage Fund	0000630	349650	46,645	63,332	69,909	46,976	47,791
SubTotal Charges to Departments			**7,423,227**	**7,400,000**	**7,493,629**	**7,580,260**	**7,644,287**
Total Liability Insurance Trust - 630			**$ 7,424,202**	**$ 7,400,000**	**$ 7,493,629**	**$ 7,580,260**	**$ 7,644,287**
Central Stores - 640							
Charges for Services - Stores Overhead Charge on Sales	0000640	349010	1,436,661	1,368,115	1,472,800	1,453,233	1,453,233
Charges for Services - Miscellaneous Central Stores Receipts	0000640	349012	74,155	114,629	93,200	76,075	76,075
Total Central Stores - 640			**$ 1,510,816**	**$ 1,482,744**	**$ 1,566,000**	**$ 1,529,308**	**$ 1,529,308**
Central Garage - 650							
Charges for Services							
Equipment Repair Charges	0000650	349001	5,444,415	5,283,196	5,600,000	6,100,000	6,283,000
Motor Pool Equipment Rental	0000650	349003	4,046,919	3,658,252	4,100,000	3,403,643	3,505,752
Motor Pool Replacement Fund	0000650	349004	1,503,160	1,606,928	1,503,160	1,744,355	1,796,686
Auto Stores Overhead Revenue	0000650	349005	1,129,298	1,149,110	1,425,000	1,302,486	1,341,561
SubTotal Charges for Services			**12,123,793**	**11,697,486**	**12,628,160**	**12,550,484**	**12,926,999**
Miscellaneous							
Interest on Investments	0000650	371100	76,337	(6,620)	32,072	-	-
Other Interest Income	0000650	371300	-	29,593	-	-	-
Miscellaneous Receipts	0000650	374200	(4,853)	18	-	-	-
Bad Debt Recovery	0000650	374800	(4)	(8)	-	-	-
Settlement Recovery	0000650	374801	(494)	-	-	-	-
SubTotal Miscellaneous			**70,986**	**22,984**	**32,072**	**-**	**-**
Other Financing Sources							
Sale of Salvage Materials	0000650	380030	912	521	-	-	-
Damage Claim Recoveries	0000650	380100	369	3,659	-	-	-
SubTotal Other Financing Sources			**1,281**	**4,179**	**-**	**-**	**-**
Capital Grants			**-**	**600,000**	**-**	**-**	**-**
Total Central Garage - 650			**$ 12,196,061**	**$ 12,324,649**	**$ 12,660,232**	**$ 12,550,484**	**$ 12,926,999**
Assessment Districts - Miscellaneous - 741							
Special Assessments - Auto Center Assessment District	**0000741**	**361033**	**409,693**	**408,698**	**407,125**	**403,472**	**403,856**
Miscellaneous							
Interest on Investments	0000741	371100	(1,787)	(3,493)	-	-	-
Other Interest Income	0000741	371300	5,909	5,929	14,450	14,400	14,300
SubTotal Miscellaneous			**4,122**	**2,436**	**14,450**	**14,400**	**14,300**
Total Assessment Districts - Miscellaneous - 741			**$ 413,815**	**$ 411,133**	**$ 421,575**	**$ 417,872**	**$ 418,156**

REVENUE DETAIL BY FUND AND SOURCE

Description	GL Key	GL Object	Actual 2013/14	Actual 2014/15	Budgeted 2015/16	Proposed 2016/17	Proposed 2017/18
Hunter Business Park Assessment District - 742							
Special Assessments - Hunter Park Assessment District	**0000742**	**361035**	**1,005,880**	**1,033,966**	**997,528**	**996,106**	**993,795**
Miscellaneous							
Interest on Investments	0000742	371100	(19,402)	(32,906)	-	3,000	3,000
Other Interest Income	0000742	371300	51,955	51,958	31,000	52,000	52,000
SubTotal Miscellaneous			**32,553**	**19,052**	**31,000**	**55,000**	**55,000**
Total Hunter Business Park Assessment District - 742			**$ 1,038,433**	**$ 1,053,018**	**$ 1,028,528**	**$ 1,051,106**	**$ 1,048,795**
Riverwalk Assessment District - 745							
Special Assessments - Riverwalk Assessment District	**0000745**	**361034**	**699,809**	**691,956**	**721,482**	**717,006**	**715,413**
Miscellaneous							
Interest on Investments	0000745	371100	6,627	2,775	5,000	5,000	5,000
Other Interest Income	0000745	371300	(1,309)	8,216	16,000	16,500	16,500
SubTotal Miscellaneous			**5,318**	**10,992**	**21,000**	**21,500**	**21,500**
Total Riverwalk Assessment District - 745			**$ 705,127**	**$ 702,948**	**$ 742,482**	**$ 738,506**	**$ 736,913**
Riverwalk Business Center Assessment District - 746							
Special Assessments - Riverwalk Assessment District	**0000746**	**361034**	**267,349**	**257,396**	**286,603**	**289,693**	**287,205**
Miscellaneous							
Interest on Investments	0000746	371100	6,261	3,410	-	2,000	2,000
Other Interest Income	0000746	371300	3,235	3,236	17,500	16,500	16,500
SubTotal Miscellaneous			**9,495**	**6,646**	**17,500**	**18,500**	**18,500**
Total Riverwalk Business Center Assessment District - 746			**$ 276,844**	**$ 264,042**	**$ 304,103**	**$ 308,193**	**$ 305,705**
Orangecrest Community Facilities District 86-1 - 751							
Special Assessments - Special Assessments	**0000751**	**361641**	**462,837**	**254,446**	**-**	**-**	**-**
Miscellaneous							
Interest on Investments	0000751	371100	(24,454)	45,830	-	-	-
Other Interest Income	0000751	371300	43,020	(5,130)	-	-	-
SubTotal Miscellaneous			**18,566**	**40,700**	**-**	**-**	**-**
Total Orangecrest Community Facilities District 86-1 - 751			**$ 481,403**	**$ 295,146**	**$ -**	**$ -**	**$ -**
Highlander Community Facilities District 90-1 - 753							
Special Assessments - Special Taxes	**0000753**	**361651**	**942,034**	**5,115**	**-**	**-**	**-**
Miscellaneous							
Interest On Investments	0000753	371100	10,127	(1,432)	-	-	-
Other Interest Income	0000753	371300	74,678	38,588	-	-	-
SubTotal Miscellaneous			**84,805**	**37,156**	**-**	**-**	**-**
Total Highlander Community Facilities District 90-1 - 753			**$ 1,026,840**	**$ 42,271**	**$ -**	**$ -**	**$ -**
Riverwalk Vista Community Facilities District 2006-1 - 756							
Special Assessments - Special Taxes	**0000756**	**361651**	**292,134**	**358,634**	**286,569**	**289,919**	**287,794**
Miscellaneous							
Interest On Investments	0000756	371100	3,305	3,252	-	-	-
Other Interest Income	0000756	371300	3,454	3,688	52,000	42,000	42,000
SubTotal Miscellaneous			**6,759**	**6,940**	**52,000**	**42,000**	**42,000**
Total Riverwalk Vista Community Facilities District 2006-1 - 756			**$ 298,893**	**$ 365,574**	**$ 338,569**	**$ 331,919**	**$ 329,794**

REVENUE DETAIL BY FUND AND SOURCE

Description	GL Key	GL Object	Actual 2013/14	Actual 2014/15	Budgeted 2015/16	Proposed 2016/17	Proposed 2017/18
Orangecrest Community Facilities District 2002-1 - 757							
Special Assessments - Special Taxes	**0000757**	**361651**	**29,767**	**(3,731)**	**-**	**-**	**-**
Miscellaneous							
Interest On Investments	0000757	371100	(4,844)	(21,389)	-	-	-
Other Interest Income	0000757	371300	7,985	(962)	-	-	-
SubTotal Miscellaneous			**3,141**	**(22,351)**	**-**	**-**	**-**
Total Orangecrest Community Facilities District 2002-1 - 757			**$ 32,908**	**$ (26,082)**	**$ -**	**$ -**	**$ -**
Sycamore Canyon Community Facilities District 92-1 - 758							
Special Assessments - Special Taxes	**0000758**	**361651**	**629,382**	**644,917**	**644,172**	**642,990**	**641,034**
Miscellaneous							
Interest On Investments	0000758	371100	3,796	1,917	-	-	-
Other Interest Income	0000758	371300	81	9,780	22,350	35,000	35,000
Operating Transfer In	0000758	985458	-	16	-	-	-
SubTotal Miscellaneous			**3,876**	**11,713**	**22,350**	**35,000**	**35,000**
Total Sycamore Canyon Community Facilities District 92-1 - 758			**$ 633,258**	**$ 656,630**	**$ 666,522**	**$ 677,990**	**$ 676,034**
Riverwalk Vista Community Facilities District Area 2 - 759							
Special Assessments - Special Taxes	**0000759**	**361651**	**-**	**-**	**-**	**301,939**	**364,013**
Miscellaneous							
Interest On Investments	0000759	371100	-	-	-	-	-
Other Interest Income	0000759	371300	-	-	-	10,500	10,500
SubTotal Miscellaneous			**-**	**-**	**-**	**10,500**	**10,500**
Total Riverwalk Vista Community Facilities District Area 2 - 759			**$ -**	**$ -**	**$ -**	**$ 312,439**	**$ 374,513**
Highlands Community Facilities District 2014-2 -760							
Special Assessments - Special Taxes	**0000760**	**361651**	**-**	**-**	**-**	**73,846**	**142,300**
Miscellaneous							
Interest On Investments	0000760	371100	-	-	-	-	-
Other Interest Income	0000760	371300	-	-	-	10,500	10,500
SubTotal Miscellaneous			**-**	**-**	**-**	**10,500**	**10,500**
Total Highlands Community Facilities District 2014-2 - 760			**$ -**	**$ -**	**$ -**	**$ 84,346**	**$ 152,800**

CITY OF
RIVERSIDE

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EXPENDITURE OVERVIEW

OVERVIEW OF BUDGETED EXPENDITURES

Forecasting the City's expenditures involves analyzing past actuals and anticipated future trends at the category level (e.g. personnel, special projects, etc.).

Each department has provided its budget for FY 2016/17 and 2017/18. The total budgeted expenditures are $979.4 million for the first fiscal year of the biennial budget and $960.6 million for the second year.

GENERAL ANALYSIS OF EXPENDITURES BY DEPARTMENT

Current operating costs account for about $707.8 million of the total budget for FY 2016/17. Other costs total $979.5 million and represent long-term operating costs for each department. For FY 2017/18, current operating costs are $717 million of the total budget while $960.6 represent long-term operating costs.

A more detailed analysis on each one of these areas can be found at each department's budget section.

FY 2016/17 CITYWIDE EXPENDITURE SUMMARY BY DEPARTMENT

City of Riverside - Department Category Summary

Fiscal Year: 2017

Department	Current Operations				Equipment Outlay	Debt Service	Capital Outlay	Charges from Other	Charges to Other	Managed Savings	Operating Transfer Out	Total
	Personnel Services	Non-Personnel	Special Projects	Total								
Mayor	708,656	34,947	51,050	794,653	0	0	0	185,127	(1,053,382)	0	0	(73,602)
City Council	1,080,090	74,408	0	1,154,498	0	0	0	554,440	(1,785,127)	0	0	(76,189)
City Manager	3,249,119	963,034	533,646	4,745,799	0	0	0	840,479	(5,282,789)	(100,000)	0	203,489
City Clerk	1,083,393	540,335	12,000	1,635,728	0	0	0	254,325	(1,525,273)	0	0	364,780
Office of the City Attorney	4,242,563	560,552	560,000	5,363,115	0	0	0	726,211	(5,825,831)	(50,000)	0	213,495
Human Resources	3,042,055	5,554,390	105,000	8,701,445	0	18,000	0	1,099,572	(3,655,079)	(100,000)	0	6,063,938
General Services	7,054,707	7,696,241	5,000	14,755,948	1,904,277	419,297	651,000	2,216,763	(5,865,798)	(200,000)	0	13,881,487
Finance	5,408,131	7,651,615	255,000	13,314,746	6,500	39,933,911	0	18,392,566	(59,265,874)	(125,000)	0	12,256,849
Innovation and Technology	6,790,378	4,199,808	0	10,990,186	65,000	0	0	1,550,837	(12,584,064)	(350,000)	0	(328,041)
Community Development	12,076,142	2,440,621	7,870,738	22,387,501	50,000	24,627,545	0	8,642,654	(4,061,501)	(400,000)	0	51,246,199
Police	85,102,969	9,207,174	299,484	94,609,627	0	0	0	15,266,511	(1,864,365)	(1,500,000)	0	106,511,773
Fire	43,624,462	3,348,557	0	46,973,019	11,430	0	0	11,281,337	(1,683,759)	(750,000)	0	55,832,027
Public Works	34,842,113	36,479,818	6,773,823	78,095,754	2,366,548	33,722,956	26,558,187	24,458,239	(19,105,183)	(1,200,000)	0	144,896,501
Library	4,851,434	1,459,965	0	6,311,399	0	0	0	3,504,048	(1,088,421)	(150,000)	0	8,577,026
Parks, Recreation & Comm Svcs	11,189,308	9,524,796	494,197	21,208,301	40,912	1,500,335	0	8,115,869	(2,192,829)	(400,000)	0	28,272,588
Museum	1,941,380	748,338	1,134,947	3,824,665	0	0	10,000	411,440	0	(100,000)	0	4,146,105
Public Utilities-Admin	20,430,835	11,666,186	12,624,633	44,721,654	249,000	0	2,118,000	10,153,062	(13,676,462)	0	0	43,565,254
Public Utilities-Electric	39,300,431	222,073,494	0	261,373,925	0	43,848,000	34,886,000	5,461,190	(10,933,260)	0	39,600,400	374,236,255
Public Utilities-Water	22,079,548	16,033,277	965,000	39,077,825	610,000	14,935,000	26,489,000	11,209,733	(6,149,000)	0	5,474,600	91,647,158
Public Utilities-Cent Stores	643,251	63,488	0	706,739	0	18,874	0	334,197	0	0	0	1,059,810
Non Departmental	0	14,700,655	12,370,002	27,070,657	0	0	150,000	11,839,670	(2,305,800)	0	0	36,754,527
Community Livability	0	25,000	0	25,000	0	0	0	200,000	0	0	0	225,000
Total Expenditures	308,740,965	355,046,699	44,054,520	707,842,184	5,303,667	159,023,918	90,862,187	136,698,270	(159,903,797)	(5,425,000)	45,075,000	979,476,429

FY 2017/18 CITYWIDE EXPENDITURE SUMMARY BY DEPARTMENT

City of Riverside - Department Category Summary

Fiscal Year: 2018

Department	Current Operations				Equipment Outlay	Debt Service	Capital Outlay	Charges from Other	Charges to Other	Managed Savings	Operating Transfer Out	Total
	Personnel Services	Non-Personnel	Special Projects	Total								
Mayor	734,440	35,066	52,550	822,056	0	0	0	186,091	(1,053,382)	0	0	(45,235)
City Council	1,110,252	74,732	0	1,184,984	0	0	0	555,852	(1,785,127)	0	0	(44,291)
City Manager	3,361,047	926,577	533,646	4,821,270	0	0	0	854,234	(5,306,789)	(100,000)	0	268,715
City Clerk	1,122,627	445,624	12,000	1,580,251	0	0	0	253,995	(1,525,273)	0	0	308,973
Office of the City Attorney	4,407,682	561,331	560,000	5,529,013	0	0	0	729,942	(5,825,831)	(50,000)	0	383,124
Human Resources	3,192,579	5,555,186	105,000	8,852,765	0	18,868	0	1,103,803	(3,656,247)	(100,000)	0	6,219,189
General Services	7,292,429	7,647,510	5,000	14,944,939	1,680,582	428,914	651,000	2,234,542	(5,867,917)	(200,000)	0	13,872,060
Finance	5,583,798	7,766,643	255,000	13,605,441	6,500	41,059,238	0	18,375,620	(60,278,159)	(125,000)	0	12,643,640
Innovation and Technology	7,020,318	4,190,360	0	11,210,678	65,000	0	0	1,552,689	(12,584,064)	(350,000)	0	(105,697)
Community Development	12,494,550	2,404,107	5,870,738	20,769,395	50,000	20,392,433	0	8,625,242	(4,015,946)	(400,000)	0	45,421,124
Police	87,520,712	9,113,853	299,484	96,934,049	0	0	0	15,898,606	(1,949,886)	(1,500,000)	0	109,382,769
Fire	44,515,139	3,375,906	0	47,891,045	11,430	0	0	11,553,214	(1,732,992)	(750,000)	0	56,972,697
Public Works	35,897,201	36,443,297	6,793,431	79,133,929	2,626,754	33,711,885	21,375,511	24,408,020	(19,342,640)	(1,200,000)	0	140,713,459
Library	4,998,439	1,499,050	0	6,497,489	0	0	0	3,513,624	(1,088,421)	(150,000)	0	8,772,692
Parks, Recreation & Comm Svcs	11,444,071	9,565,795	497,197	21,507,063	40,912	1,502,715	0	8,130,463	(2,211,318)	(400,000)	0	28,569,835
Museum	2,013,909	731,449	1,127,948	3,873,306	0	0	6,235	414,388	0	(100,000)	0	4,193,929
Public Utilities-Admin	21,044,154	11,291,878	12,624,633	44,960,665	200,000	0	0	10,505,447	(14,700,939)	0	0	40,965,173
Public Utilities-Electric	40,327,406	225,345,867	0	265,673,273	0	43,614,000	32,837,000	5,604,948	(10,727,893)	0	40,114,200	377,115,528
Public Utilities-Water	22,654,687	16,179,698	965,000	39,799,385	875,000	15,116,000	10,201,000	11,693,475	(6,149,000)	0	5,738,300	77,274,160
Public Utilities-Cent Stores	667,871	63,837	0	731,708	0	19,784	0	334,197	0	0	0	1,085,689
Non Departmental	0	14,073,326	12,572,711	26,646,037	0	0	150,000	11,917,949	(2,317,820)	0	0	36,396,166
Community Livability	0	25,000	0	25,000	0	0	0	200,000	0	0	0	225,000
Total Expenditures	317,403,311	357,316,092	42,274,338	716,993,741	5,556,178	155,863,837	65,220,746	138,646,341	(162,119,644)	(5,425,000)	45,852,500	960,588,699

GENERAL ANALYSIS OF EXPENDITURES BY FUND

Most of the citywide budget expenditures occur within the Enterprise funds which includes Public Utilities, Public Works, Parks, Recreation and Community Services. Total expenditures for these funds are more than $621.5 million for FY 2016/17 and 605.1 million for FY 2017/18. The General Fund reflects spending that is close behind with a total budget of $266.9 million for FY 2016/17 and $270.6 million for FY 2017/18. The tables on the following pages summarized expenditures by fund. For more detailed data about department expenditures by fund, please see:

- **Appendix G: FY 2016/17 Department Expenditure Summary For All Funds by Fund**
- **Appendix H: FY 2017/18 Department Expenditure Summary For All Funds by Fund**

FY 2016/17 CITYWIDE EXPENDITURE SUMMARY BY DEPARTMENT, BY FUND TYPE

In Thousands of Dollars

	Agency Fund	Capital Project Fund	Debt Service Fund	Enterprise Fund	General Fund	Internal Service Fund	Special Revenue Fund	Successor Agency	Total
City Council	-	-	-	-	(76)	-	-	-	(76)
Community and Economic Development	-	-	-	-	15,740	-	7,135	28,371	51,246
Finance	3,905	-	1,538	-	98	6,716	-	-	12,257
Fire	-	-	-	-	55,832	-	-	-	55,832
General Services	-	-	-	1,268	(237)	12,850	-	-	13,881
Human Resources	-	-	-	-	137	5,927	-	-	6,064
Innovation and Technology	-	-	-	-	(328)	-	-	-	(328)
Museum and Cultural Affairs	-	-	-	-	4,146	-	-	-	4,146
Non Departmental	-	-	-	-	36,980	-	-	-	36,980
Office of the City Attorney	-	-	-	-	213	-	-	-	213
Office of the City Clerk	-	-	-	-	365	-	-	-	365
Office of the City Manager	-	-	-	-	203	-	-	-	203
Office of the Mayor	-	-	-	-	(74)	-	-	-	(74)
Parks, Recreation, and Community Services	-	2,579	-	4,081	21,612	-	-	-	28,273
Public Works	-	11,835	-	106,796	17,284	-	8,982	-	144,897
Riverside Police	-	-	-	-	106,512	-	-	-	106,512
Riverside Public Library	-	-	-	-	8,577	-	-	-	8,577
Riverside Public Utilities	-	-	-	509,449	-	1,060	-	-	510,508
Total Expenditures	**3,905**	**14,415**	**1,538**	**621,594**	**266,984**	**26,553**	**16,117**	**28,371**	**979,476**

FY 2017/18 CITYWIDE EXPENDITURE SUMMARY BY DEPARTMENT, BY FUND

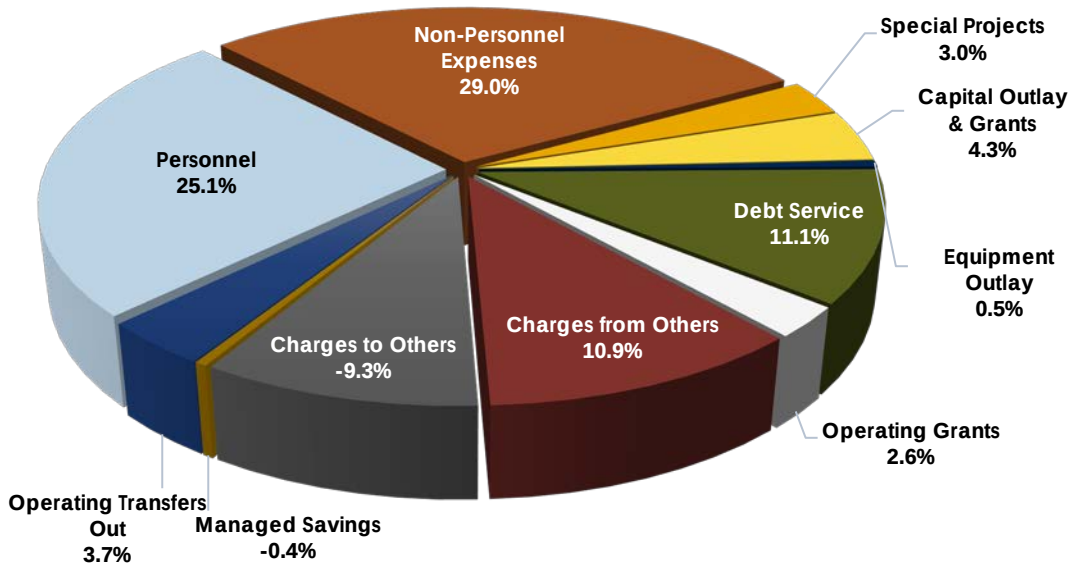
In Thousands of Dollars

	Agency Fund	Capital Project Fund	Debt Service Fund	Enterprise Fund	General Fund	Internal Service Fund	Special Revenue Fund	Successor Agency	Total
City Council	-	-	-	-	(44)	-	-	-	**(44)**
Community and Economic Development	-	-	-	-	14,143	-	7,211	24,067	**45,421**
Finance	4,025	-	1,532	-	382	6,705	-	-	**12,644**
Fire	-	-	-	-	56,973	-	-	-	**56,973**
General Services	-	-	-	1,278	(176)	12,770	-	-	**13,872**
Human Resources	-	-	-	-	275	5,944	-	-	**6,219**
Innovation and Technology	-	-	-	-	(106)	-	-	-	**(106)**
Museum and Cultural Affairs	-	-	-	-	4,194	-	-	-	**4,194**
Non Departmental	-	-	-	-	36,621	-	-	-	**36,621**
Office of the City Attorney	-	-	-	-	383	-	-	-	**383**
Office of the City Clerk	-	-	-	-	309	-	-	-	**309**
Office of the City Manager	-	-	-	-	269	-	-	-	**269**
Office of the Mayor	-	-	-	-	(45)	-	-	-	**(45)**
Parks, Recreation, and Community Services	-	2,579	-	4,160	21,830	-	-	-	**28,570**
Public Works	-	10,234	-	104,341	17,435	-	8,703	-	**140,713**
Riverside Police	-	-	-	-	109,383	-	-	-	**109,383**
Riverside Public Library	-	-	-	-	8,773	-	-	-	**8,773**
Riverside Public Utilities	-	-	-	495,355	-	1,086	-	-	**496,441**
Total Expenditures	**4,025**	**12,814**	**1,532**	**605,134**	**270,598**	**26,505**	**15,914**	**24,067**	**960,589**

GENERAL ANALYSIS OF EXPENDITURES BY OBJECT

The City's adopted Biennial Budget includes total expenditures in FY 2016/17 of $991 million and expenditures in FY 2017/18 of $971 million. More than 29 percent of these expenditures are related to non-personnel expenses which includes services and supplies needed to operate each department. Personnel costs represent the next largest portion of the budget with about 25 percent of spending expected to go towards these costs. Debt service related expenditures represented more than 11 percent of the budget. The following chart provides an overview of the expenditure allocation by object.

CHART 4 – FY 2016/17 AND FY 2017/18 CITYWIDE OPERATING EXPENDITURE ALLOCATION BY OBJECT[18]



PERSONNEL EXPENDITURES

Citywide personnel costs (e.g. salaries, retirement, medical, etc.) of $301.7 million in FY 2016/17 and $309.4 million in FY 2017/18 make up approximately one-fourth of the citywide budget, while General Fund personnel costs of $192.2 million in FY 2016/17 and $206.6 million in FY 2017/18 represents more than 71 percent of the General Fund biennial budget ($558.5 million). The following provides and overview of personnel expenditures by department and fund for the Biennial budget.

TABLE 21 – FY 2016/17 CITYWIDE PERSONNEL EXPENDITURES BY DEPARTMENT AND FUND

Department	General Fund	Non-General Fund	Total FY 2016/17
City Clerk	$1,083,393	-	$1,083,393
City Council	$1,080,090	-	$1,080,090
City Manager	$3,671,641	-	$3,671,641
Community Development	$1,189,332	-	$1,189,332
Finance	$5,920,595	-	$5,920,595
Fire	$46,013,023	-	$46,013,023

[18] Charges to Others and Managed Savings included to provide the net allocation of all object types.

Department	General Fund	Non-General Fund	Total FY 2016/17
General Services	$3,087,043	$4,004,588	$7,091,631
Human Resources	$2,651,312	$517,825	$3,169,137
Innovation and Technology	$2,329,300	-	$2,329,300
Library	$4,840,923	-	$4,840,923
Mayor	$726,156	-	$726,156
Museum	$2,225,266	-	$2,225,266
Non Departmental	$823,680	-	$823,680
Office of the City Attorney	$4,242,563	-	$4,242,563
Parks, Recreation, and Community Services	$8,691,291	$2,500,192	$11,191,483
Police	$88,349,041	-	$88,349,041
Public Utilities	-	$82,454,065	$82,454,065
Public Works	$15,236,972	$20,080,054	$35,317,026
Total Personnel Costs	**$192,161,621**	**$109,556,724**	**$301,718,345**

TABLE 22 – FY 2017/18 CITYWIDE PERSONNEL EXPENDITURES BY DEPARTMENT AND FUND

Department	General Fund	Non-General Fund	Total FY 2017/18
City Clerk	$1,122,627	-	$1,122,627
City Council	$1,110,252	-	$1,110,252
City Manager	$3,786,051	-	$3,786,051
Community Development	$1,216,303	-	$1,216,303
Finance	$5,836,455	-	$5,836,455
Fire	$46,922,116	-	$46,922,116
General Services	$3,188,920	$4,138,314	$7,327,234
Human Resources	$2,785,341	$534,273	$3,319,614
Innovation and Technology	$2,408,451	-	$2,408,451
Library	$4,985,227	-	$4,985,227
Mayor	$751,940	-	$751,940
Museum	$2,303,372	-	$2,303,372
Non Departmental	$823,680	-	$823,680
Office of the City Attorney	$4,407,682	-	$4,407,682
Parks, Recreation, and Community Services	$8,879,826	$2,566,420	$11,446,246
Police	$90,765,610	-	$90,765,610
Public Utilities	-	$84,528,035	$84,528,035
Public Works	$15,695,308	$20,676,155	$36,371,463
Total Personnel Costs	**$206,586,707**	**$114,208,646**	**$320,795,353**

Salaries

Salaries account for about 60 percent of total personnel costs. The budget includes assumptions related to salaries for sworn and non-sworn personnel that are consistent with the City's memoranda of understanding (MOU) with its bargaining units. The budget also reflects Cost of Living Adjustments (COLA) for applicable MOU's as follows: 1) 2.5 percent for all sworn police and non-management fire personnel; and 2 percent for sworn Fire Management. As other agreements covering the Biennial

budget cycle have not been reached with the City's other bargaining units no COLAs are assumed in the baseline budget. However, certain salary increases and changes in retirement costs are assumed in the budget per the union compensation model. The details are discussed in the Union Compensation section on page 113 and in the budget summary section that begins on page 52.

TABLE 23 – CITYWIDE SALARY COST OVERVIEW

Fund	FY 16/17	FY 17/18
General Fund	$115,280,921	$116,559,987
Non-General Fund	$70,101,706	$70,833,733
Total Salary Costs	**$185,382,627**	**$187,393,720**
Percentage of Budget Labor Costs	*61.4%*	*58.4%*

Retirement

The City of Riverside participates and pays for defined benefit retirement plans through CalPERS, a statewide retirement program administrator. CalPERS expenditures comprise 22 percent of all personnel costs, and are the fastest growing of all personnel costs.

TABLE 24 – CITYWIDE RETIREMENT COST OVERVIEW

Fund	FY 16/17	FY 17/18
General Fund	$44,004,279	$47,373,545
Non-General Fund	$20,836,580	$22,490,926
Total Retirement Costs	**$64,840,859**	**$69,864,471**
Percentage of Budget Labor Costs	*21.5%*	*21.8%*

The City's and employees' retirement contributions (e.g. payments into the CalPERS Fund) are based on an actuarial study is done every two years by CalPERS. Although CalPERS identifies an "employer" contribution and "employee" contribution for retirement deposits, the actual cost sharing between the City and employees is a bargained arrangement codified in Memoranda of Understanding (MOUs) between the City and employee unions. The budget assumes that the arrangement currently in place would continue, except as noted in the Union Compensation Model Section.

Based on CalPERS report, the following increases are projected for the next five years.

TABLE 25 – CITYWIDE CALPERS INCREASE SUMMARY

Compares Fiscal Year Costs with Previous Fiscal Year

Fiscal Year	General Fund	Non-General Fund	Total FY 2016/17	Percent Increase
2016/17	$44,004,279	$20,836,580	$64,840,859	10.5%
2017/18	$47,373,545	$22,490,926	$69,864,471	7.8%
2018/19	$50,896,353	$24,163,404	$75,059,757	7.4%
2019/20	$54,450,182	$25,850,609	$80,300,791	7.0%
2020/21	$55,207,663	$26,210,229	$81,417,891	1.4%

Fringe Benefits

Employee fringe benefits are comprised of many components, including health insurance, workers' compensation, dental and vision insurance, disability insurance, unemployment insurance, and others. Cost sharing between employer and employee on fringe benefits is also a bargained arrangement. The budget assumes that the arrangement currently in place would continue. To determine the costs of the fringe benefits, the Finance and Human Resources Departments meet with the City's insurance broker, HUB International to estimate costs over the next five years.

Fringe benefits include cost allocations for the City's workers' compensation costs. The total required funding for workers' compensation is $6 million for FY 2016/17 and FY 2017/18. Workers' compensation charges to departments are based on three factors: actual four-year paid loss history (60 percent), gross annual payroll (30 percent) and number of vehicles 10 percent). All funds and departments of the City participate in cost sharing.

Union Compensation Model

The City is currently negotiating with all bargaining groups. Currently, 75 percent of employees do not contribute towards their pension. For these employees, the City pays between the eight to nine percent employee portion of the pension contribution as well as the employer portion of the contribution. All other employees pay the employee portion of the pension contribution which ranges from seven to twelve percent of their salaries. The City's Union Compensation Model accomplishes two goals:

- It links salary increases to city employees to the performance of the City's core revenues (Sales Tax, Property Tax, Transient Occupancy Tax, and Utility Users Tax); and
- Equalizes retirement contributions by gradually increasing the amounts paid by the employees that are not paying the employee portion of the pension contribution.

The estimated net costs to the General Fund over the next five years are presented below. These amounts were not included in the baseline 2016-18 Biennial Budget. The impact of these items on the budget are addressed in the budget summary which begins on page 52 and the Five-Year Financial plan on page 56.

TABLE 26 – CITYWIDE UNION COMPENSATION MODEL – GENERAL FUND NET COST

Compares Fiscal Year Costs with Previous Fiscal Year

	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Salary Increase	$42,931	$1,453,146	$ 4,298,020	$ 7,180,770	$10,221,558
CalPERS Increase Resulting From Salary Increase	$ 8,833	$798,024	$ 2,083,498	$ 3,552,919	$ 5,011,573
Employee Retirement Pick-Up (Tier 1)	-	($819,485)	($2,602,213)	($4,600,341)	($6,729,947)
Grand Total	**$51,764**	**$1,431,685**	**$ 3,779,305**	**$ 6,133,348**	**$ 8,503,184**

NON-PERSONNEL

Budgeted non-personnel expenditures include, but are not limited to: professional services, travel, training, subscriptions, general office supplies, outside legal costs, special department supplies, and utilities. These types of costs can be broken down further into two main areas: discretionary expenditures and contractual obligations. The 2016-18 Biennial Budget forecasting follows that all contractual obligations have been captured at the department levels and all discretionary spending would remain the same or slightly down than in prior years.

In FY 2016/17, non-personnel expenditures total $352.0 million of which $63.1 million are related to the General Fund. Similarly, in FY 2017/18, non-personnel expenditures total $354.6 million of which $62.7 million are related to the General Fund. The following is a summary of non-personnel expenditure by

department and fund. Detailed information on these costs can be found in the departmental budget summaries that begin on page 129.

TABLE 27 – FY 2016/17CITYWIDE NON-PERSONNEL EXPENDITRES BY DEPARTMENT AND FUND

Department	General Fund	Non-General Fund	Total FY 2016/17
City Clerk	$631,893	-	$631,893
City Council	$105,908	-	$105,908
City Manager	$1,018,789	-	$1,018,789
Community Development	$192,154	-	$192,154
Finance	$2,370,934	$5,563,428	$7,934,362
Fire	$3,354,488	-	$3,354,488
General Services	$1,282,157	$6,414,084	$7,696,241
Human Resources	$330,583	$5,065,344	$5,395,927
Innovation and Technology	$9,163,333	-	$9,163,333
Library	$1,459,940	-	$1,459,940
Mayor	$49,085	-	$49,085
Museum	$580,406	-	$580,406
Non Departmental	$13,519,655	-	$13,519,655
Office of the City Attorney	$564,258	-	$564,258
Parks, Recreation, and Community Services	$9,148,440	$866,221	$10,014,661
Police	$9,272,370	-	$9,272,370
Public Utilities	-	$244,466,769	$244,466,769
Public Works	$10,052,036	$26,488,437	$36,540,473
Total Non-Personnel Costs	**$63,096,429**	**$288,864,283**	**$351,960,712**

TABLE 28 – FY 2017/18 CITYWIDE NON-PERSONNEL EXPENDITURES BY DEPARTMENT AND FUND

Department	General Fund	Non-General Fund	Total FY 2017/18
City Clerk	$515,158	-	$515,158
City Council	$106,232	-	$106,232
City Manager	$982,421	-	$982,421
Community Development	$192,224	-	$192,224
Finance	$2,497,012	$5,552,428	$8,049,440
Fire	$3,381,870	-	$3,381,870
General Services	$1,238,432	$6,409,078	$7,647,510
Human Resources	$331,369	$5,065,401	$5,396,770
Innovation and Technology	$9,309,674	-	$9,309,674
Library	$1,499,075	-	$1,499,075
Mayor	$49,204	-	$49,204
Museum	$556,991	-	$556,991
Non Departmental	$13,091,326	-	$13,091,326
Office of the City Attorney	$565,037	-	$565,037

Department	General Fund	Non-General Fund	Total FY 2017/18
Parks, Recreation, and Community Services	$9,191,943	$866,717	$10,058,660
Police	$9,180,223	-	$9,180,223
Public Utilities	-	$247,505,046	$247,505,046
Public Works	$10,075,226	$26,429,227	$36,504,453
Total Non-Personnel Costs	**$62,763,417**	**$291,827,897**	**$354,591,314**

General Liability Claims and Related Costs

All funds of the City participate in the Risk Management program and make payments to the Liability Internal Service Funds based on actuarial estimates of the amounts needed to fund prior and current year claims and settlements, as well as applicable legal costs and insurance premiums.

The total required funding for general liability costs is $7.4 million for FY 2016/17 and FY 2017/18. Liability cost are distributed to departments based on the same three factors as worker' compensation, with different weighting: actual four-year loss history (50 percent), gross annual payroll (40 percent) and number of vehicles (10 percent). Additionally, the total amount needed to fund the prior and current year claims and incidents that have been incurred by not yet reported is reduced by street trees ($1.5 million for FY 2016/17 and FY 2017/18), which are directly charged to the Public Works Department. The workers' compensation costs are referenced in Personnel Expenses, as discussed on page 110.

SPECIAL PROJECTS

Special Project related expenditures represent several different expenditure types. In FY 2016/17, Special Project expenditures total $36.3 million of which $16 million are related to the General Fund. Similarly, in FY 2017/18, Special Project expenditures total $36.6 million of which $16.2 million are related to the General Fund. Departments with the largest Special Project expenditures are Public Utilities, Non-Departmental, Community Development, and Public Works.

For the Public Utilities Department, these expenditures are mostly related the State mandated publicly-owned utilities electric surcharge for public benefit and local mandated Water Conservation Surcharge. Specifically, the expenditures are related to energy efficiency, low-income assistance, renewable energy, research/development, and water conservation programs. For Non-Departmental, these expenditures are mostly related to the City's Animal Control contract with the County of Riverside and the City's contractual obligations with Live Nation (Fox Theatre and Municipal Auditorium) and Raincross Hospitality Corporation (Convention Center, Riverside Convention and Visitors Bureau, and Sports Commission. For Community and Economic Development, these expenditures are mostly related to neighborhood events, Community Development Block Grant (CDBG) projects, and Housing Opportunities for Persons with Aids (HOPWA) projects. Special Project expenditures related to Community and Economic Development in FY 2016/17 also include one-time expenditure related to key development projects (e.g. Chow Alley, One-Stop Center, etc.) that are offset by one-time revenues. For the Public Works Department, Special Projects are most associated with Air Quality Management District (AQMD) projects, the City's private solid waste hauler contract, and sewer system maintenance agreements.

TABLE 29 – FY 2016/17 CITYWIDE SPECIAL PROJECT EXPENDITURES BY DEPARTMENT AND FUND

Department	General Fund	Non-General Fund	Total FY 2016/17
City Clerk	$12,000	-	$12,000
City Manager	$533,646	-	$533,646
Community Development	$50,000	-	$50,000
Finance	$255,000	$10,000	$265,000

Department	General Fund	Non-General Fund	Total FY 2016/17
General Services	$5,000	-	$5,000
Human Resources	$105,000	-	$105,000
Innovation and Technology	-	-	-
Library	-	-	-
Mayor	$66,500	-	$66,500
Museum	$1,167,924	-	$1,167,924
Non Departmental	$12,405,556	-	$12,405,556
Office of the City Attorney	$560,000	-	$560,000
Parks, Recreation, and Community Services	$514,197	-	$514,197
Police	$299,484	-	$299,484
Total Special Project Costs	**$15,991,682**	**$20,356,081**	**$36,347,763**

TABLE 30 – FY 2017/18 CITYWIDE SPECIAL PROJECT EXPENDITURES BY DEPARTMENT AND FUND

Department	General Fund	Non-General Fund	Total FY 2017/18
City Clerk	$12,000	-	$12,000
City Manager	$533,646	-	$533,646
Community Development	$50,000	-	$50,000
Finance	$255,000	$10,000	$265,000
General Services	$5,000	-	$5,000
Human Resources	$105,000	-	$105,000
Innovation and Technology	-	-	-
Library	-	-	-
Mayor	$68,000	-	$68,000
Museum	$1,160,925	-	$1,160,925
Non Departmental	$12,608,265	-	$12,608,265
Office of the City Attorney	$560,000	-	$560,000
Parks, Recreation, and Community Services	$514,197	-	$514,197
Police	$299,484	-	$299,484
Total Special Project Costs	**$16,188,892**	**$20,375,689**	**$36,564,581**

DEBT

The Finance Department's Fiscal Resources and Accounting Divisions are responsible for the City's debt administration in accordance with the City's debt management policies (see page 48). Estimated future debt service expenditures are based on the City's debt repayment schedule. A summary of the debt schedule for the biennial budget is as follows:

TABLE 31 – FY 2016/17 AND 2017/18 DEBT SCHEDULE SUMMARY

Debt Issuance[19]	Outstanding as of June 30, 2016	FY 2016/17 Payments	FY 2017/18 Payments	Projected Outstanding June 30, 2018
General Fund				
General Obligation	$12,430,000	$1,632,023	$1,654,298	$10,280,000
Pension Obligation	$100,795,000	$44,025,353	$44,576,608	$51,055,000
Certificates of Participation	$146,690,000	$10,057,637	$10,036,164	$137,390,000
Lease Revenue Bonds	$37,245,000	$3,073,125	$3,072,600	$34,340,000
Capital Leases[20]	$12,006,447	$3,608,993	$4,000,900	$13,823,796
Interfund Loans	$3,279,369	$340,000	$340,000	$2,700,859
Private Placement Financings	$43,481,284	$3,503,433	$3,503,433	$39,154,050
Total General Fund	$355,927,099	$66,240,563	$67,184,002	$288,743,705
Capital Projects Funds				
Local Park Impact Fee Interfund Loans	$6,185,525	$1,451,000	$1,451,000	$3,460,786
Measure A Certificates of Participation	$33,950,000	$2,999,688	$2,996,088	$31,220,000
Total Capital Projects Funds	*$40,135,525*	*$4,450,688*	*$4,447,087*	*$34,680,786*
Enterprise Funds				
Electric Fund Revenue Bonds	$566,835,000	$41,671,466	$41,562,456	$539,720,000
Electric Fund Capital Leases	$1,213,341	$322,164	$322,164	$615,481
Water Fund Revenue Bonds	$193,480,000	$14,457,385	$14,455,442	$182,885,000
Sewer Fund Revenue Bonds	$412,160,000	$27,310,123	$27,310,413	$395,695,000
Sewer Fund Loans	$2,979,734	$816,861	$816,861	$1,446,699
Parking Fund Interfund Loans	$217,636	$121,000	$99,900	$-
Parking Fund Loans	$20,246,817	$1,746,704	$1,746,704	$18,255,838
Total Enterprise Funds	*$1,197,132,527*	*$86,445,702*	*$86,313,939*	*$1,138,618,018*
Internal Service Funds				
Central Garage Fund Interfund Loans	$1,019,704	$350,000	$350,000	$346,987
Total Internal Service Funds	*$1,019,704*	*$350,000*	*$350,000*	*$346,987*
RDA Successor Agency				
Tax Allocation Bonds	$196,070,000	$16,495,031	$16,739,658	$181,980,000
Lease Revenue Bonds	$18,030,000	$2,369,349	$2,401,983	$14,925,000
Interfund Loans	$9,383,168	$4,752,545	$500,000	$4,289,965
Loans	$1,175,000	$394,308	$408,779	$420,000
Total RDA Successor Agency	*$224,658,168*	*$24,011,232*	*$20,050,420*	*$201,614,965*
ADs and CFDs				
Assessment Districts	$24,435,000	$2,406,277	$2,400,269	$21,950,000
Community Facilities Districts	$11,980,000	$932,909	$928,828	$11,300,000
Total AD and CFD	*$36,415,000*	*$3,339,186*	*$3,329,096*	*$33,250,000*
Total	**$1,855,288,023**	**$184,837,371**	**$181,674,545**	**$1,697,254,461**

[19] Excludes water stock acquisition rights, copier leases, development agreements, and amortization of premiums and discounts on outstanding debt, none of which are material.

[20] During FY 2016/17 the City anticipates entering two new capital lease agreements for the Computronix permitting software and the Public Safety Communication System (PSEC) both of which are included in the projected ending balance.

For more detailed data about the City Debt Schedules, please see:

- **Appendix I: FY 2016/17 Detailed Debt Schedule**
- **Appendix J: FY 2017/18 Detailed Debt Schedule**

During FY 2015/16, one debt transaction was completed. The General Fund completed an annual renewal of the City's 2005 pension obligation bonds. Bond proceeds totaling $73.7 million are included in the Electric Fund, Water Fund, and Sewer Fund portions of the adopted 2016-18 Biennial Budget that relate to various debt issues. These funds are reflected as a resource in the various revenue tables but are not included in revenue to avoid skewing historical comparisons, as bond proceeds are not included in historical revenues.

CAPITAL OUTLAY

The City's 2016-18 Biennial Capital Improvement Plan (CIP) provides detail on the funded and unfunded capital projects of the City over the next five years. Generally, the Capital Outlay expenditure category is related to CIP. Additional information on each Department's capital outlay can be found on page 790.

CHARGES TO/FROM:

Cost Plan:

Since December 2013, the City has contracted with NBS Government Finance Group (NBS) to prepare and update the City's cost allocation plan (Cost Plan) in accordance with the Federal Government's guideline (located in Title 2 of the Code of Federal Regulations, Part 200 - previously Office of Management and Budget Circular A-87). Generally, the Cost Plan facilitates the dissemination of administrative costs in the City's budget to the areas that receive benefit.

TABLE 32 – CITYWIDE COST PLAN CHARGES TO/FROM OVERVIEW

	Actual FY 13/14	Actual FY 14/15	Adopted FY 15/16	Adopted FY 16/17[1]	Adopted FY 17/18[21]
General Fund	($18,563,719)	($18,103,300)	($19,940,744)	($19,940,745)	($19,940,745)
All Other Funds	$18,563,719	$17,064,840	$19,940,744	$19,902,376	$19,884,421
Grand Total	**-**	**($1,038,460)**	**-**	**($38,369)**	**($56,324)**

UTILIZATION CHARGES:

Utilization charges are used when one department/division is allocated a specific cost for a specific period to another department/division. Utilization charges differ from the cost plan charges and they are typically shorter term in nature and the actual costs for the allocation go through a true-up process at the end of the year. For example, the Community and Economic Development Department used the utilization charges to allocate specific personnel costs to applicable grants (e.g., CDBG).

TABLE 33 – CITYWIDE UTILIZATION CHARGES TO/FROM OVERVIEW

	Actual FY 13/14	Actual FY 14/15	Adopted FY 15/16	Adopted FY 16/17[1]	Adopted FY 17/18[1]
General Fund	$2,812,475	$3,912,622	$4,521,870	$3,461,852	$3,331,554
All Other Funds	($2,892,194)	($4,009,202)	($4,521,870)	($3,461,852)	($3,331,554)
Grand Total	**($79,719)**	**($96,580)**	**-**	**-**	**-**

[21] FY 2016/17 and FY 2017/18 Cost Plan amounts will be updated prior to final budget adoption upon completion of the Cost Plan by NBS. As noted in the Budget Summary Section, amounts benefiting the General Fund are estimated to increase by approximately $400,000 to $600,000.

MANAGED SAVINGS

The City has utilized the concept of managed savings in the General Fund for more than 10 years. Historically, this amount has represented the amount of money needed to close the gap between on-going revenues and on-ongoing expenditures. Managed savings has historically been budgeted at the fund level and tracked through budget to actual performance of the departments. Historically, the City has missed its managed savings target by approximately $1 million.

To provide greater oversight, beginning in with the 2016-18 Biennial Budget, managed savings have been budgeted in each General Fund department. The overall total of $5.4 million represents approximately 2 percent of the General Fund budget and was allocated to each department based on that department's historical budget to actual performance. Balancing measures developed by each department to meet the assigned managed savings targets can be found in the departmental summaries and the Budget Reduction section of the budget.

TABLE 34 – BUDGETED MANAGED SAVINGS TREND, GENERAL FUND ONLY

Fiscal Year	Budgeted Managed Savings
FY 2006/07	$5,791,005
FY 2007/08	$12,164,432
FY 2008/09	$8,842,909
FY 2009/10	$4,427,294
FY 2010/11	$2,550,353
FY 2011/12	$4,247,735

Fiscal Year	Budgeted Managed Savings
FY 2012/13	$3,695,122
FY 2013/14	$4,444,556
FY 2014/15	$6,301,000
FY 2015/16	$6,100,000
FY 2016/17	$5,425,000
FY 2017/18	$5,425,000

USE OF ONE-TIME REVENUES TO FUND ONGOING EXPENDITURES

A structurally balanced budget uses current on-going revenues that are equal to meet current on-going expenses.

City's External Auditor (MGO):

"…one-time revenues should not be counted on to support on-going operational expenses or be relied upon for balancing future budgets...should just be limited to fund one-time expenses."

ICMA PM Magazine (May 2009)

"The only sound financial practice is to use one-time revenues or budget savings to fund one-time expenses, both operating and capital, as appropriate…. Using one-time revenues and budget savings to finance operating expenses merely exacerbates an organization's fiscal problems in the future."

The City's 2016-18 Biennial Budget includes one-time revenues to pay for one-time projects and initiatives. Specifically, the sale of land should net the City approximately $3.8 million in FY 2016/17 and $150,000 in FY 2017/18. The City has budgeted to spend the one-time funds on one-time expenses in the Community and Economic Development (operational) and General Services (CIP) budgets.

TABLE 35 – SUMMARY OF ONE-TIME EXPENSES FUNDED BY ONE-TIME REVENUE

	Totals
Chow Alley and Courthouse Piazza	$1,500,000
Downtown, Marketplace and University Strategic Plan	$450,000
Northside Strategic Plan	$500,000
One-Stop Shop and Floor Configuration	$500,000
Streamline Riverside	$50,000
SEEDstock - GrowRiverside	$50,000
Computronix Upgrade and Mobile Inspection Application	$38,000

BUDGET BALANCING MEASURES

BUDGET BALANCING MEASURES OVERVIEW

In the beginning of the budget process, all General Funded departments were given budget reduction targets necessary to balance the 2016-18 Biennial Budget. The targets included:

Managed Savings: Savings targets were assigned to each department to reflect their typical historical savings. Overall, the managed savings total 2 percent of the General Fund budget.

Four Percent Budget Balancing Reduction: During the budget development process, the City projected a $10 to $12 million structural shortfall the General Fund for FY 2016/17. To address the gap, each department was asked to reduce their General Fund operational budget by four percent. The Four percent reductions are in addition to each department's annual managed savings target, and represent an additional $10.5 million in necessary balancing measures.

City departments presented their plans to achieve the Managed Savings and 4 percent reduction targets during the April 19, April 26, May 3, and May 10 City Council meetings in 2016. The following table summarizes the reduction and managed savings target for each department as approved by the City Council.

TABLE 36 – BUDGET BALANCING MEASURES – MANAGED SAVINGS/BUDGET REDUCTION SUMMARY

Department	FY 2016/17	FY 2017/18
City Council	-	-
Community and Economic Development Department	$400,000	$400,000
Finance	$125,000	$125,000
Fire	$750,000	$750,000
General Services	$200,000	$200,000
Human Resources	$100,000	$100,000
Information and Technology	$350,000	$350,000
Museum and Cultural Affairs	$100,000	$100,000
Office of the City Attorney	$50,000	$50,000
Office of the City Clerk	-	-
Office of the City Manager	$100,000	$100,000
Office of the Mayor	-	-
Parks, Recreation, and Community Services	$400,000	$400,000
Police	$1,500,000	$1,500,000
Public Library	$150,000	$150,000
Public Works	$1,200,000	$1,200,000
Non Departmental	-	-
Managed Savings Total	**$5,425,000**	**$5,425,000**
City Council	-	-
Community and Economic Development Department	$514,187	$514,187
Finance	$254,429	$254,429

Department	FY 2016/17	FY 2017/18
Fire	$2,580,381	$2,580,381
General Services	$153,000	$153,000
Human Resources	$128,026	$128,026
Information and Technology	$486,000	$486,000
Museum and Cultural Affairs	$164,093	$164,093
Office of the City Attorney	-	-
Office of the City Clerk	$88,000	$65,976
Office of the City Manager	$220,000	$220,000
Office of the Mayor	$33,050	$33,050
Parks, Recreation, and Community Services	$829,067	$829,067
Police	$4,201,648	$4,201,648
Public Library	$238,217	$238,217
Public Works	$610,725	$610,725
Non Departmental	$10,554	$10,554
4 Percent Balancing Measures Total	**$10,511,377**	**$10,511,353**
Grand Total General Fund Budget Reductions	**$15,936,377**	**$15,914,353**

For the budget balancing measures detail for each department, please see the department's budget detail in the department summaries section beginning on page 129.

CITY OF
RIVERSIDE

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UNFUNDED OPERATIONAL NEEDS

UNFUNDED OPERATIONAL NEEDS OVERVIEW

The Unfunded Operational Needs Section of the biennial budget reflects the result of a new process. This process involves the identification of the citywide unfunded needs that are not part of the Capital Improvement Program (CIP). The intent is to provide a snapshot of the estimated critical needs, so when funding is available, policy decisions could be made quickly and effectively to fund them.

All City departments were requested to perform an in-depth assessment of their operations and identify truly critical items that are currently not funded. These critical needs, as identified by the departments include, but are not limited to, additional positions, new software and/or hardware, small equipment purchases, and special project funding.

Staff was mindful not to have duplicate requests between the unfunded operational needs and unfunded CIP requests. However, even as the two unfunded requests are exclusive of each other, they may be correlated. For example, there can be a CIP request to expand a facility that is directly correlated to additional positions to run that facility in the operational budget request. Another example is a CIP request for a new Police headquarters that may decrease the operational budget request for additional maintenance for the old Police headquarters.

The unfunded operational requests have been prioritized according to highest, high, and important needs. While each department prioritized their needs according to their operations and while each department's needs are different relative to other departments, this prioritization is a valuable tool to aid the City Council in future policy decisions.

The unfunded operational needs schedule is the most comprehensive the City has ever had, yet it is not a complete list. The unfunded operational needs will evolve and change as the City's operations and priorities change. The Unfunded Operational Needs Summary Table below shows the highest, high, and important needs by department. For more detailed information for each department, please see the department summaries section beginning on page 129.

TABLE 37 – UNFUNDED NEEDS SUMMARY BY DEPARMENT (FIVE-YEAR TOTALS)

Department	Highest	High	Important	Grand Total
City Attorney-Prosecution	$8,557,500	$1,007,690	-	$9,565,190
City Attorney	$381,200	$1,257,000	$16,500	$1,654,700
City Manager's Office	$3,313,548	-	-	$3,313,548
Community Development	$2,943,084	$102,750	$5,335,970	$8,381,804
Finance	$1,735,320	-	-	$1,735,320
Fire	$11,176,625	$2,295,963	$1,552,315	$15,024,903
General Services	$18,815,804	$580,344	$1,107,636	$20,503,784
Human Resources	$817,376	$400,000	$1,142,254	$2,359,630
Innovation and Technology	$13,540,700	$14,572,925	$9,132,718	$37,246,343
Library	$3,484,682	$1,226,025	$320,000	$5,030,707
Museum	$3,458,145	$2,380,061	$985,854	$6,824,060
Parks, Recreation and Community Services	$2,536,500	$990,500	$499,040	$4,026,040
Police	$60,122,171	$1,055,000	$1,577,118	$62,754,289
Public Utilities	$5,931,500	-	-	$5,931,500
Public Works	$21,407,669	$11,226,485	$8,788,036	$41,422,190
Grand Total (Five Years)	**$158,221,824**	**$37,094,743**	**$30,457,441**	**$225,774,008**

CITY COUNCIL

The mission of the City Council is to provide proactive community leadership in the formulation of public policy in order to promote the economic interests of the City, a high quality of life, and a safe and attractive environment for the citizenry.

MAYOR AND CITY COUNCIL

Back Row (Left to Right)

Mike Soubirous, Mike Gardner, John Burnard, Jim Perry, Paul Davis

Front Row (Left to Right)

Andy Melendrez, Mayor Rusty Bailey, Chris Mac Arthur

CITY COUNCIL

WARD 1
Council Member,
Mike Gardner

WARD 2
Council Member
Andy Melendrez

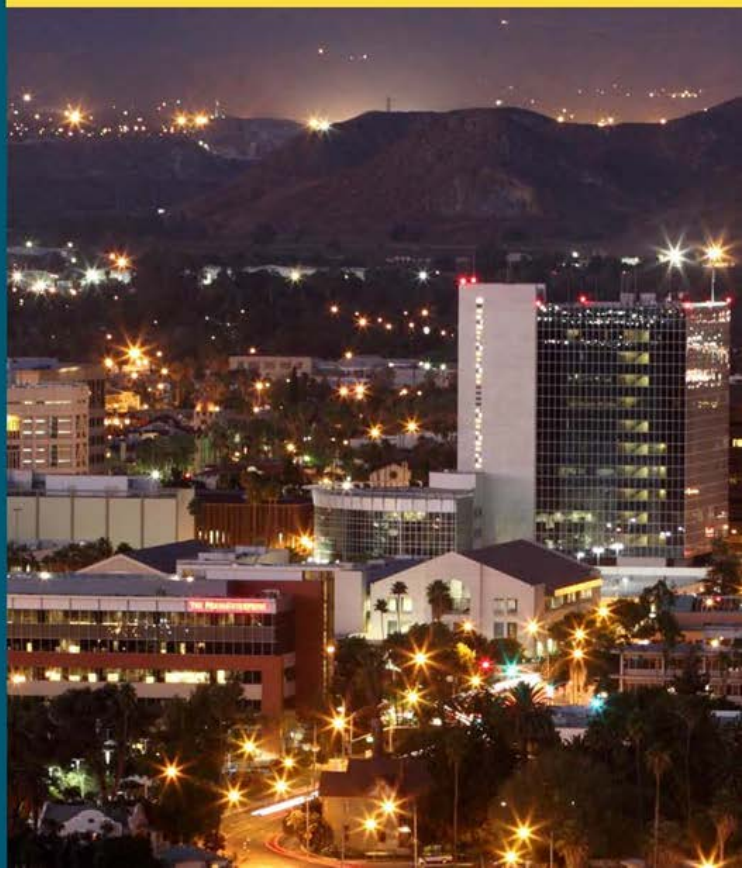
WARD 3
Council Member
Mike Soubirous

WARD 4
Council Member
Paul Davis

WARD 5
Council Member
Chris Mac Arthur

WARD 6
Council Member
Jim Perry

WARD 7
Council Member
John Burnard



DEPARTMENT OVERVIEW

SERVICES PROVIDED

The City Council serves as the elected legislative and policy-making body of the City, enacting all laws and directing any actions necessary to provide for the general welfare of the community. The City Charter states: "All powers of the City shall be vested in the City Council except as otherwise provided in this Charter (Section CH. 406)." As part of the ward districted boundary system of government, each Council Member represents a different ward, ensuring that the citizenry receives equal representation.

BUSINESS GOALS

The City Council's business goals are incorporated into citywide policies that are implemented by city departments. These goals reflect the City Council's strategic priorities as outlined on page 37. Each department's goals are detailed in its section of this budget document.

ORGANIZATIONAL CHART AND PERSONNEL SUMMARY

CHART 5 – CITY COUNCIL ORGANIZATION CHART

14.00 Total FTE for FY 2016/17 and FY 2017/2018

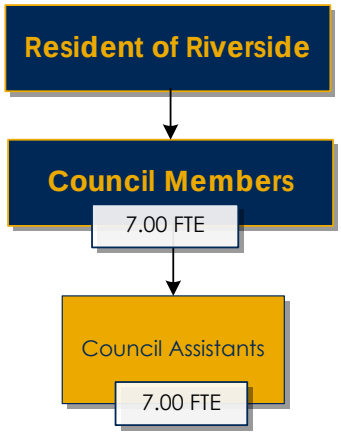


TABLE 38 – CITY COUNCIL PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

General Fund	Authorized FTE FY2013/14	Authorized FTE FY2014/15	Authorized FTE FY2015/16	Approved FTE FY2016/17	Approved FTE FY2017/18
City Councilmembers	7.00	7.00	7.00	7.00	7.00
City Council Staff	7.00	7.00	7.00	7.00	7.00
General Fund Total	**14.00**	**14.00**	**14.00**	**14.00**	**14.00**
Other Funds					
City Councilmembers	-	-	-	-	-
City Council Staff	-	-	-	-	-
Other Funds Total	-	-	-	-	-
All Fund Total	**14.00**	**14.00**	**14.00**	**14.00**	**14.00**

BUDGET OVERVIEW

The Department's total recommended budget for FY 2016/17 and FY 2017/18 is $1.2 million. The Personnel Budget is 91.1 percent of the department's budget for both years. The Non-Personnel Budget accounts for 8.9 percent and 8.7 percent in FY 2016/17 and FY 2017/18 respectively.

The Personnel Budget is $1.1 million for 14 FTEs during both fiscal years. Total FTEs include the seven Council Member positions and the corresponding seven Council Assistants. The Council Members' salaries and benefits are about $480,000, 44.8 percent of the total Personnel budget for FY 2016/17, the remaining $600,000 or 55.3 percent is for the Council Member Assistants.

The Personnel Budget decreased by 1.4 percent from FY 2015/16 to FY 2016/17 and increased by 2.8 percent from FY 2016/17 to FY 2017/18. The Non-Personnel Budget for FY 2016/17 is $74,408 and FY 2017/18 is $74,732. The Non-Personnel Budget decreased by 45.8 percent from FY 2015/16 to FY 16/17 and increased by 0.4 percent from FY 2016/17 to FY 2017/18. The key non-personnel items for this department include Office Expenses, Travel/Meetings and an apportioned share of the citywide Liability costs.

KEY CHANGES IN THE DEPARTMENT BUDGET

TABLE 39 – CITY COUNCIL, KEY CHANGES IN THE OPERATING BUDGET

FY 2015/16 versus FY 2016/17 and FY 2016/17 versus FY 2017/18

FUND AND DIVISION	FTE CHANGES (count)		BUDGET CHANGES (dollars)		BUDGET CHANGES (Percent)	
General Fund	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18
City Council	-	-	($78,093)	$30,486	-6.3%	2.6%
General Fund Change Total [22]	**-**	**-**	**($78,093)**	**$30,486**	**-6.3%**	**2.6%**
Change Grand Total	**-**	**-**	($78,093)	$30,486	**-6.3%**	**2.6%**

Personnel Budget Changes

Changes FY 2015/16 to 2016/17

The FY 2016/17 Personnel increased by $15,134 or 1.4 percent from the FY 2015/16 Adopted Budget of $1.1 million. The budget decrease is due to lower salaries and associated benefits.

Changes FY 2016/17 to 2017/18

The FY 2017/18 Personnel Budget increased by $30,162 or 2.8 percent from the FY 2016/17 Budget. The budget increase is due to merit increases anticipated for the Council Assistants and associated benefit cost increases.

Non-Personnel Budget Changes

Changes FY 2015/16 to 2016/17

The Department's FY 2016/17 Non-Personnel Budget is $74,408, a decrease of $62,959 or 45.8 percent from the FY 2015/16 Adopted Budget of $137,367. The budget decrease is partially due to:

- Periodicals and Dues increased from $0 to $8,267.
- Allocation of citywide Liability costs decreased $39,726 or 79.4 percent.

[22] City Council does not have budget or personnel data in any other funds outside the General Fund.

Changes FY 2016/17 to 2017/18

The Department's FY 2017/18 Non-Personnel Budget is $74,732, an increase of $324 or 0.34 percent from the FY 2016/17 Budget of $74,408.

DEPARTMENT BUDGET SUMMARY TABLES

The table below reflects the "operating budget" before Charges To, Charges From, or Operating Transfers. The table provides an overview of the departments spending for operations, debt, equipment, special projects, as well as managed savings and the four percent budget reduction.

TABLE 40 – CITY COUNCIL REVENUE AND EXPENDITURE BUDGET, BY FUND AND DIVISION

REVENUE

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
City Council	-	-	-	-	-
General Fund Total	**-**	**-**	**-**	**-**	**-**
Other Funds					
City Council	-	-	-	-	-
Other Funds Total	**-**	**-**	**-**	**-**	**-**
All Fund Revenue Total	**-**	**-**	**-**	**-**	**-**

EXPENDITURES[23]

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
City Council	$974,801	$1,005,864	$1,232,591	$1,154,498	$1,184,984
General Fund Total	**$974,801**	**$1,005,864**	**$1,232,591**	**$1,154,498**	**$1,184,984**
Other Funds					
City Council	-	-	-	-	-
Other Funds Total	**-**	**-**	**-**	**-**	**-**
All Fund Expenditure Total	**$974,801**	**$1,005,864**	**$1,232,591**	**$1,154,498**	**$1,184,984**

The table below reflects the expenditure budget summary and includes Charges to, Charges From, and Operating Transfers. The table provides an overview of the department's spending as well as its managed savings, utilization charges, and transfers. The net expenditures total represents a spending deficit or surplus that will be offset by departmental revenue or an impact to fund balance. It should be noted that negative expenditure totals will be adjusted during the year or will increase fund balance.

TABLE 41 – CITY COUNCIL EXPENDITURE BUDGET SUMMARY, BY FUND AND CATEGORY

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	$882,220	$891,280	$1,095,224	$1,080,090	$1,110,252

[23] Expenditures do not reflect Charges to, Charges from, or operating transfers.

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Non-Personnel	$92,581	$114,584	$137,367	$74,408	$74,732
Special Projects	-	-	-	-	-
Operating Budget Total	**$974,801**	**$1,005,864**	**$1,232,591**	**$1,154,498**	**$1,184,984**
Equipment Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Operating Grants	-	-	-	-	-
Capital Outlay and Grants	-	-	-	-	-
Charges From Others	$264,797	$373,435	$552,535	$554,440	$555,852
Charges To Others	($1,302,198)	($1,475,994)	($1,785,126)	($1,785,127)	($1,785,127)
Managed Savings	-	-	-	-	-
Equipment, Capital, Debt Service, and Utilization Charges Total	**($1,037,401)**	**($1,102,559)**	**($1,232,591)**	**($1,230,687)**	**($1,229,275)**
Other Funds					
Personnel	-	-	-	-	-
Non-Personnel	-	-	-	-	-
Special Projects	-	-	-	-	-
Operating Budget Total	**-**	**-**	**-**	**-**	**-**
Equipment Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Operating Grants	-	-	-	-	-
Capital Outlay and Grants	-	-	-	-	-
Charges From Others	-	-	-	-	-
Charges To Others	-	-	-	-	-
Managed Savings	-	-	-	-	-
Equipment, Capital, Debt Service, and Utilization Charges Total	**-**	**-**	**-**	**-**	**-**
Net Expenditures for All Funds[24]	**($62,600)**	**($96,695)**	**-**	**($76,189)**	**($44,291)**

[24] A negative number in this row represents a surplus in Charges to Others as approved by City Council with the adopted budget. Charges to Others will be adjusted during the fiscal year to result in net expenditures of zero.

BUDGET DETAIL

CITY COUNCIL BUDGET DETAIL

Department Budget Detail

Department / Section: **City Council / City Council**
101 - 020000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	0200000	Salaries - Regular	549,744	554,081	713,513	700,031	705,205	(1)%	%
411210	0200000	Vacation	11,072	10,541	0	0	0	-	-
411220	0200000	Holidays & Special Days Off	14,204	14,948	0	0	0	-	-
411240	0200000	Sick Leave	3,962	2,746	0	0	0	-	-
411245	0200000	Family Illness Sick Leave	870	0	0	0	0	-	-
411292	0200000	Administrative Leave	4,435	7,788	0	0	0	-	-
411510	0200000	Accrued Payroll	1,865	6,364	7,976	3,954	4,070	(50)%	2%
412210	0200000	Workers Compensation Ins	7,533	12,063	12,772	10,503	10,581	(17)%	%
412220	0200000	Health Insurance	99,830	98,893	107,265	107,186	112,252	( )%	4%
412222	0200000	Dental Insurance	4,033	4,035	4,245	4,018	4,148	(5)%	3%
412230	0200000	Life Insurance	3,413	3,426	4,424	4,343	4,377	(1)%	%
412240	0200000	Unemployment Insurance	837	448	398	390	394	(2)%	1%
412310	0200000	PERS Retirement	113,280	122,574	196,485	197,516	212,801	%	7%
412320	0200000	Medicare OASDI	9,083	9,317	10,346	10,149	10,224	(1)%	%
412400	0200000	Deferred Compensation	35,134	25,681	12,600	16,800	21,000	33%	25%
412500	0200000	Automobile/Expense Allowance	22,925	18,375	25,200	25,200	25,200	-	-
		Personnel Services Total	**882,227**	**891,286**	**1,095,224**	**1,080,090**	**1,110,252**	**(1)%**	**2%**
421000	0200000	Professional Services	7,500	12,321	0	0	0	-	-
421001	0200000	Prof Services/Internal	105	65	0	0	0	-	-
422100	0200000	Telephone	1,144	1,688	1,400	1,400	1,400	-	-
422120	0200000	Telephone - Cellular	13,375	14,672	0	1,140	1,140	-	-
423400	0200000	Motor Pool Equipment Rental	12,166	16,091	10,000	10,000	10,000	-	-
423500	0200000	Vehicle Usage Reimb Employee	0	5,025	10,000	10,000	10,000	-	-
425100	0200000	Advertising Expense	(273)	0	0	0	0	-	-
425200	0200000	Periodicals & Dues	1,120	1,131	0	8,267	8,515	-	2%
425400	0200000	General Office Expense	670	280	0	0	0	-	-
425401	0200000	Council Ward 1 - Office Exp	0	0	3,800	2,800	2,800	(26)%	-
425402	0200000	Council Ward 2 - Office Exp	0	0	3,800	2,800	2,800	(26)%	-
425403	0200000	Council Ward 3 - Office Exp	0	0	3,800	2,800	2,800	(26)%	-
425404	0200000	Council Ward 4 - Office Exp	0	0	3,800	1,660	1,660	(56)%	-
425405	0200000	Council Ward 5 - Office Exp	0	0	3,800	2,800	2,800	(26)%	-
425406	0200000	Council Ward 6 - Office Exp	0	0	3,800	2,800	2,800	(26)%	-
425407	0200000	Council Ward 7 - Office Exp	0	0	3,800	2,800	2,800	(26)%	-
425500	0200000	Postage	1,338	624	1,000	1,000	1,000	-	-
425600	0200000	Central Printing Charges	164	0	0	0	0	-	-
425610	0200000	Outside Printing Expense	1,356	938	0	0	0	-	-
425700	0200000	Software Purchase/Licensing	514	0	0	0	0	-	-
425800	0200000	Computer Equip Purc Undr $5000	5,224	1,205	0	0	0	-	-
426800	0200000	Special Department Supplies	3,205	0	0	0	0	-	-
427100	0200000	Travel & Meeting Expense	1,090	9,322	0	0	0	-	-
427101	0200000	Council Ward 1 Travel/Meeting	1,378	85	5,000	1,500	1,500	(70)%	-
427102	0200000	Council Ward 2 Travel/Meeting	7,876	7,792	5,000	1,500	1,500	(70)%	-
427103	0200000	Council Ward 3 Travel/Meeting	864	171	5,000	1,500	1,500	(70)%	-
427104	0200000	Council Ward 4 Travel/Meeting	6,174	3,343	5,000	1,500	1,500	(70)%	-
427105	0200000	Council Ward 5 Travel/Meeting	820	120	5,000	1,500	1,500	(70)%	-

Department Budget Detail

Department / Section: **City Council / City Council**
101 - 020000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
427106	0200000	Council Ward 6 Travel/Meeting	378	0	5,000	1,500	1,500	(70)%	-
427107	0200000	Council Ward 7 Travel/Meeting	1,663	992	5,000	1,500	1,500	(70)%	-
427115	0200000	Assorted Council Mtg Expenses	697	409	3,350	3,350	3,350	-	-
428400	0200000	Liability Insurance	24,033	38,310	50,017	10,291	10,367	(79)%	%
		Non-personnel Expenses Total	**92,590**	**114,592**	**137,367**	**74,408**	**74,732**	**(45)%**	**%**
881100	0200000	General Fund Allocation Chgs	201,693	307,662	483,386	483,386	483,386	-	-
882101	0200000	Utilization Chgs from 101 Fund	38,789	40,171	41,761	41,761	41,761	-	-
		Charges From Others Total	**240,482**	**347,834**	**525,147**	**525,147**	**525,147**	-	**-**
891100	0200000	General Fund Allocation Chgs	(1,277,883)	(1,475,994)	(1,785,126)	(1,785,127)	(1,785,127)	%	-
		Charges to Others Total	**(1,277,883)**	**(1,475,994)**	**(1,785,126)**	**(1,785,127)**	**(1,785,127)**	**%**	**-**
		Total Budget Requirements	**(62,583)**	**(122,280)**	**(27,388)**	**(105,482)**	**(74,996)**	**285%**	**(28)%**

Department Budget Detail

Department / Section: **City Council / City Council-Debt**
101 - 029000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
882101	0290000	Utilization Chgs from 101 Fund	24,315	25,602	27,388	29,293	30,705	6%	4%
		Charges From Others Total	**24,315**	**25,602**	**27,388**	**29,293**	**30,705**	**6%**	**4%**
891100	0290000	General Fund Allocation Chgs	(24,315)	0	0	0	0	-	-
		Charges to Others Total	**(24,315)**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**0**	**25,602**	**27,388**	**29,293**	**30,705**	**6%**	**4%**

Department Budget Detail

Department / Section: **Department Total**

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		General Fund	(62,583)	(96,677)	0	(76,189)	(44,291)	-	(41)%
		All Other Funds	0	0	0	0	0	-	-
		Department Total	(62,583)	(96,677)	0	(76,189)	(44,291)	-	(41)%

CITY OF
RIVERSIDE

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COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT

The mission of the Community and Economic Development Department, through its diverse service, is to continuously improve Riverside's quality of life by facilitating investment and economic development that is beneficial to the City – and its neighborhoods and business districts – and meets or exceeds community expectations.

GROW RIVERSIDE
GROW LOCAL EAT LOCAL

<TECH/HIRE>

RIVERSIDE Where History Matters

streamline Riverside

ONE STOP SHOP

COMMUNITY DEVELOPMENT BLOCK GRANT

Affordability Accessibility
Availability Sustainability

Riverside
RESTORATIVE GROWTHPRINT

COMPUTRONIX

A Focus on
High-End Retail
City of Riverside

COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT

DEPARTMENT OVERVIEW

SERVICES PROVIDED

The Community and Economic Development Department exists to serve the public and is dedicated to enthusiastically and responsively working with residents, businesses, property owners, developers, community organizations, elected and appointed officials, and public agency staff to accomplish investment that contributes to economic development and advances our city's outstanding quality of life.

BUSINESS GOALS

The Department's Business Goals are:

- To attract, protect and increase private investment to stimulate the economy, increase the number of jobs, and elevate residents' prosperity in the City;
- To increase, preserve and protect the City's housing stock to ensure available housing for all residents;
- To provide valued city planning, urban design, and building services that contribute to orderly and responsible growth, revitalization and development of the built and natural environment; and,
- To revitalize and stabilize neighborhoods through timely, responsive strategic investment, community-based Neighborhood outreach and engagement, and effective code enforcement of property maintenance concerns.

DEPARTMENT DIVISIONS AND SECTIONS

The Community and Economic Development Department includes the following Divisions and Sections:

Administration: This division provides administrative support, oversight and leadership to the nine divisions in the Community and Economic Development Department. The Division's primary responsibility is to manage the department's general operations to ensure efficient and effective service delivery while ensuring alignment with the City's Strategic Plan, goals, and objectives.

Building and Safety: This division protects and enhances the built environment by ensuring all construction within the City complies with adopted State and local Codes and Standards. This is done through the review of Building Plans and specifications for code compliance, issuance of construction permits and the completion of various building inspections throughout a project. After project completion and approval by the Building and Safety Division, a Certificate of Occupancy is issued.

Code Enforcement: This division serves the citizens of Riverside by ensuring compliance with all adopted city codes that govern the proper use and maintenance of private properties. This division receives requests for service for property maintenance and health and safety concerns. The main objectives are to enhance the quality of life in our neighborhoods, protect property owner's investments, educate residents, perform community outreach and promote public health, safety and welfare.

Economic Development: This division is responsible for the attraction and retention of businesses to the City. Promote the City through targeted collateral materials and website, host or sponsor outreach events and attending tradeshows/conventions.

Housing Grants: This division oversees the management of two federal programs: the Community Development Block Grant Program and the Housing Opportunities for Persons with AIDS (HOPWA).

Housing Authority and Homeless Outreach: This division provides homeownership opportunities and develops quality affordable housing opportunities for individuals and families while promoting self-sufficiency and neighborhood revitalization. In addition, this division provides access to services and

housing for homeless individuals and families; and links homeless individuals and families to the appropriate housing intervention and supportive services.

Neighborhood Engagement and Historic Preservation: This division is responsible for connecting Riverside's citizens to activities and programs that lead to a better quality of life including, but not limited to, the following: Riverside Neighborhood Partnership, Riverside Community Garden Council, Our Riverside Our Neighborhoods, and Fit Fresh Fun.

Planning: This division is responsible for the implementation and maintenance of the City's General Plan/Zoning Code, developing vision plans for future growth and development, updating the City's Specific Plans and Zoning Ordinances, reviewing and routing of outside agency proposals for land development and policy documents. The division consists of three teams: Advanced Planning and Special Projects; Current Planning; and, the Planning Information team. The Planning Division is responsible for a broad range of programs and projects developing and implementing land use planning tools for the City, including the General Plan, the Zoning Code, Specific Plans, and Design and Sign Guidelines.

Property Services: This division acquires real property interests necessary for construction of the City's public projects and disposes of surplus city-owned land. Real Property Services staff prepare right-of-entry agreements to access city property, resolve title issues related to ownership of real property, provide real property valuations and estimates, administer appraisal review, purchase required real property interests, and other property matters.

Successor Agency: This division is responsible for winding down the former Redevelopment Agency activities through implementation of the Long Range Property Management Plan.

DEPARTMENT OBJECTIVES

Objectives	Status	Financial and Operational Challenges to Implement Objective
1. Enter into purchase and sale agreements to dispose of the remaining 28 Successor Agency properties.	Five properties are currently in escrow. Staff is marketing remaining properties.	Developer obtaining entitlement and receiving approval for sale from the California Department of Finance.
2. Coordinate the development of Chow Alley.	Entered lease agreement with the County of Riverside on April 5, 2016.	Relocation of mechanical equipment for the Riverside County Public Defender's Office. Entering into new lease with the developer Main Street Festival of Lights.
3. Complete an update to the Downtown, University and Marketplace Specific Plan.	No status update pending budget approval.	Budget challenges that may not result in funding for the updates.
4. Obtain financing to carry out the Riverside Ending Homeless Service Campus Tenant Improvements.	Securing consultant to prepare a funding strategy plan. City Council to review on May 24, 2016.	Fundraising challenges and difficulty identify funding sources.

Objectives	Status	Financial and Operational Challenges to Implement Objective
5. Enhance development review services and refocus operations to be more customer service oriented through One Stop Shop, Streamline Riverside, Computronix and Uniform Plan Check timelines.	The One Stop Shop in initial planning phase. Streamline Riverside was presented to Planning Commission in March 2016 and review by City Council May 2016. Computronix process mapping initiated January 2016. Uniform Plan Check timelines initiated April 2016.	Physical reorganization and configuration of the 2nd, 3rd and 5th floors for One Stop Shop.
6. Enhance Grow Riverside Initiative to foster the growth of a sustainable local food and agriculture system that benefits the community, environment and economy of Riverside.	No status update pending budget approval.	Budget challenges that may not result in sufficient funding. Event coordinator needed for Grow Riverside conference location for 2017.
7. Process entitlements for Stalder Building, a mixed-use project consisting of 165 residential units and 22,000 sq. ft. of commercial space.	Preliminary meeting held with the developer in first quarter of 2016.	Process entitlements.
8. Collaborate with local stakeholders and submit application for Tech Hire grant. Will allow implementation of technical field training options for Riverside workers.	Tech Hire designated by White House in March 2016. Working group met in January and February 2016.	Award notification from the White House still pending.
9. Complete a comprehensive reimagining of transit hubs (i.e. SPOT).	Preliminary concept completed in March 2016. Awarded Beyond Grant on February 23, 2016.	Design and construction funding to be identified and targeted.
10. Select Economic Development program that evaluates CRIA, EFID, and other opportunities.	Signed agreement with Kosmont to lead review of financing opportunities.	Community support is needing. Inherent challenges in forming the governing structure.

ORGANIZATIONAL CHART AND PERSONNEL SUMMARY

CHART 6 – COMMUNITY AND ECONOMIC DEVELOPMENT ORGANIZATION CHART

112.75 Total FTE for FY 2016/17 and FY 2017/2018

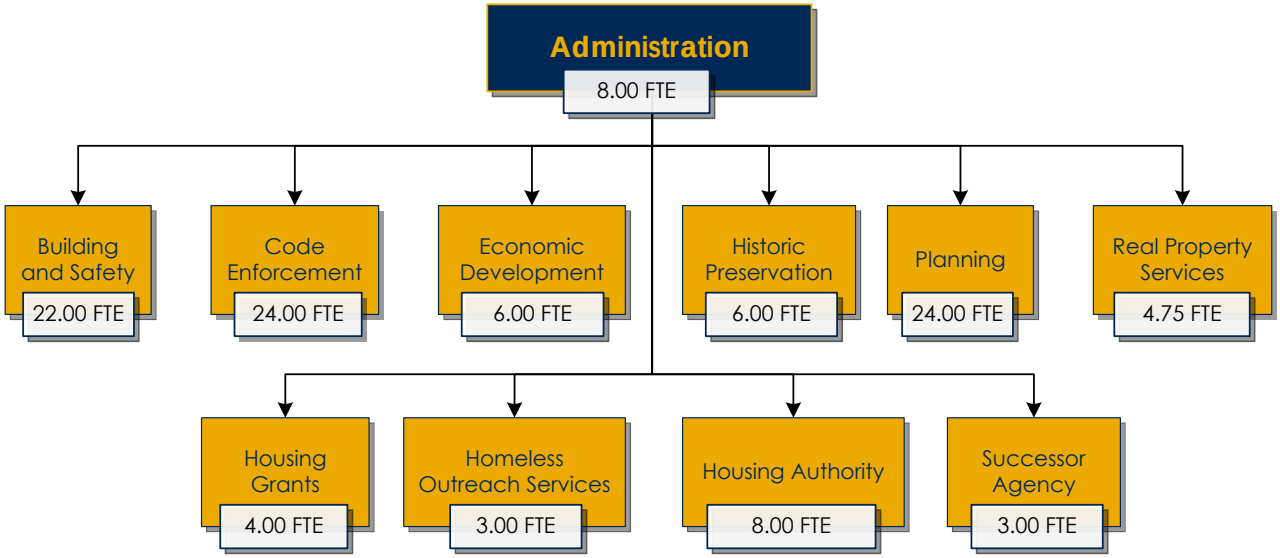


TABLE 42 – COMMUNITY AND ECONOMIC DEVELOPMENT PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

General Fund	Authorized FTE FY2013/14	Authorized FTE FY2014/15	Authorized FTE FY2015/16	Approved FTE FY2016/17	Approved FTE FY2017/18
Administration	10.00	7.00	7.00	8.00	8.00
Building and Safety	22.00	21.00	25.00	22.00	22.00
Code Enforcement	32.00	32.00	31.00	24.00	24.00
Economic Development	0.00	0.00	7.00	6.00	6.00
Historic Preservation	5.00	6.00	6.00	6.00	6.00
Homeless Outreach Services	0.00	5.00	4.00	3.00	3.00
Planning	20.00	19.00	27.00	24.00	24.00
Property Services	7.00	7.00	7.00	4.75	4.75
General Fund Total	**96.00**	**97.00**	**114.00**	**97.75**	**97.75**
Other Funds					
Housing Authority	5.00	5.00	7.00	8.00	8.00
Housing Grants	8.00	8.00	6.00	4.00	4.00
Successor Agency	3.00	3.00	3.00	3.00	3.00
Other Funds Total	**16.00**	**16.00**	**16.00**	**15.00**	**15.00**
All Fund Total	**112.00**	**113.00**	**130.00**	**112.75**	**112.75**

BUDGET OVERVIEW

The Department's total for FY 2016/17 Budget is $46.7 million and FY 2017/18 is $40.8 million. The Personnel Budget in FY 2016/17 is 25.9 percent of the department's total budget and in FY 2017/18 it comprises 30.6 percent of the total budget. The Non-Personnel Budget accounts for 5.1 percent and 5.8 percent in FY 2016/17 and FY 2017/18, respectively.

The Personnel Budget for FY 2016/17 is $12.1 million for 122 FTEs and $12.5 million in FY 2017/18 for 122 FTEs. Total FTEs include full-time positions as well as part-time, seasonal, temporary positions. Position totals may also reflect workforce charged to or from other departments or funds. The Personnel Budget increased by 3.3 percent from FY 2015/16 to FY 2016/17 and increased by 3.5 percent from FY 2016/17 to FY 2017/18.

KEY CHANGES IN THE DEPARTMENT BUDGET

TABLE 43 – COMMUNITY AND ECONOMIC DEVELOPMENT KEY CHANGES IN BUDGET

FY 2015/16 versus FY 2016/17 and FY 2016/17 versus FY 2017/18

FUND AND DIVISION	FTE CHANGES (count)		BUDGET CHANGES (dollars)		BUDGET CHANGES (Percent)	
	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18
General Fund						
Administration	1.00	-	($228,046)	$27,041	-19.0%	2.8%
Building and Safety	-	-	$94,909	$68,371	4.0%	2.8%
Code Enforcement	(7.00)	-	($364,349)	$62,621	-10.9%	2.1%
Economic Development	(1.00)	-	$1,532,499	($1,476,389)	136.7%	-55.6%
Historic Preservation	-	-	($104,249)	$23,902	-12.1%	3.2%
Homeless Outreach Services	-	-	($9,527)	$11,325	-2.2%	2.7%
Planning	(1.00)	-	$1,434,963	($441,376)	57.2%	-11.2%
Property Services	(1.00)	-	$22,731	$25,584	3.6%	3.9%
General Fund Change Total	**(9.00)**	**-**	**$2,378,931**	**($1,698,921)**	**19.0%**	**-11.4%**
Other Funds						
Administration	-	-	$0	$0	N/A	N/A
Housing Authority	1.00	-	($70,384)	$62,192	-4.7%	4.3%
Housing Grants	-	-	$159,926	-	3.2%	0.0%
Real Property Services	-	-	$3,979,434	($4,237,298)	19.3%	-17.2%
Successor Agency	-	-	$27,550	$20,809	5.5%	3.9%
Other Fund Change Total	**1.00**	**-**	**$4,096,526**	**($4,154,297)**	**14.8%**	**-13.1%**
Grand Total	**(8.00)**	**-**	**$6,475,457**	**($5,853,218)**	**16.1%**	**-12.5%**

Personnel Budget Changes

Changes FY 2015/16 to 2016/17

The FY 2016/17 Personnel Budget for the Department is $12.1 million, an increase of $382,144 or 3.3 percent from the FY 2015/16 Adopted Budget of $11.7 million for personnel costs. The budget increase is due to bargaining unit's negotiated salary increases and cost of living adjustment.

Changes FY 2016/17 to 2017/18

The FY 2017/18 Personnel Budget for the Department is $12.5 million, an increase of $418,408 or 3.5 percent from the FY 2016/17 Adopted Budget of $12.1 million for personnel costs. The budget increase/decrease are due to bargaining unit's negotiated salary increases and cost of living adjustment.

Non-Personnel Budget Changes

Changes FY 2015/16 to 2016/17

The Department's FY 2016/17 Non-Personnel Budget is $2.4 million, a decrease of $195,546 or 7.4 percent from the FY 2015/16 Adopted Budget of $2.6 million. The budget decrease is due to managed saving items the department expects to realize during the budget year.

Changes FY 2016/17 to 2017/18

The Department's FY 2017/18 Non-Personnel Budget is $2.4 million, a decrease of $36,514 or 1.5percent from the FY 2016/17 Adopted Budget of $2.4 million.

DEPARTMENT BUDGET BALANCING MEASURES AND UNFUNDED NEEDS

TABLE 44 – COMMUNITY AND ECONOMIC DEVELOPMENT BUDGET REDUCTIONS

Budget Reductions	Impacts and how the Department plans to achieve the reductions	Reduction Amount
Various managed savings items	Managed savings will be obtained by a funding reduction of the Northside, Downtown, Marketplace and University Specific Plans and deferred recruitments for general funded positions	$400,000
Managed Savings Total		**$400,000**
1. Decrease GrowRiverside Funding	GrowRiverside Conference budget may be reduced and meet objectives.	$22,500
2. Decrease Board Up Abatement	Impact the frequency that building are boarded up.	$20,500
3. Decrease Dangerous Building Demo and Abatement	Impact the frequency that dangerous buildings are demolished.	$70,000
4. Decrease Green Pool Abatement	Impact the frequency pools overrun with algae are abated.	$20,000
5. Decrease Revenue Experts	May impact administrative citation process if citation level high.	$10,000
6. Decrease Weed Abatement	Impact the frequency that weeds are abated.	$20,000
7. Unfund Administrative Assistant	Administrative position recently vacated will not be filled. Will likely have a service impact.	$51,718
8. Increase efficiencies with Go Enforce Software	Implementation of Computronix will allow Go Enforce software to be discontinued resulting in a cost savings.	$7,000

Budget Reductions	Impacts and how the Department plans to achieve the reductions	Reduction Amount
9. Decrease Photography and Video Services	May have an impact on Economic Development's visual imagery products.	$6,596
10. Decrease Overtime Budget	Administrative staff will be unable to attend neighborhood meetings.	$20,000
11. Decrease Neighborhood Funding	Impact scope of work for Neighborfests, Small Sparks and Leadership Academy.	$22,000
12. Decrease Professional Services Funding	Eliminate storytelling projects, new division website and reduce scope of work for projects like "Our Riverside and Our Neighborhoods" and "HP Ambassadors".	$43,873
13. Decrease Funding for Scanning Archived Files	Delays in locating archived files and potential customer service impacts.	$50,000
14. Eliminate Strategic Initiatives Funding	Less nimble response to new initiatives.	$50,000
15. Decrease Downtown Specific Plan Funding	Impact streamline review process that reduced time to approve plans downtown improvement projects.	$100,000
4 Percent Balancing Measures Total		**$514,187**
Grand Total General Fund Budget Reductions		**$914,187**

TABLE 45 – COMMUNITY AND ECONOMIC DEVELOMENT - SUMMARY OF SIGNIFICANT UNFUNDED NEEDS (NON-CIP) WITH IMPACTS AND CHALLENGES

FY 2016/17 AND 2017/18

HIGHEST			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. Building Consulting Services	Will result in service impacts as consulting services are needed when fluctuations in construction levels and city staff resources occur	$150,000	$150,000
2. Architectural Designs and Illustrations	May impact visual marketing illustrations and imagining capabilities	$65,000	$65,000
3. Accountant II	May result in service impacts as position would assist with grant management Total number of grants to manage is anticipated to increase	$87,100	$88,319
4. Exchange Admin Intern for Project Assistant Position	May result in service impacts as position would support CRIA/EFID establishment and new Seedstock concept along with GrowRiverside and technology initiatives	$58,512	$62,187
5. Change Senior Planner to Historic Preservation Officer	May result in service impacts as current Historic Preservation Officer has been moved into Division Management and current role is unfilled	$12,653	$13,640

HIGHEST			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
6. Video Conferencing	May result in service impacts as video conferencing is needed and would be supported by the Tech Fee	$3,684	-
	Highest Unfunded Needs Total	**$376,949**	**$379,146**

HIGH			
High Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. Computer Replacements	This impacts operations and customer service as outdated equipment is being utilized which slows down efforts	$61,950	$40,800
	High Unfunded Needs Total	**$61,950**	**$40,800**

IMPORTANT			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. Innovation District	Will impact ability to create innovative District plans, standards and programs	$500,000	$500,000
2. Exhibit Booth for Trade Shows	Will impact the ability to update and enhance the exhibit booth as needed	$50,000	$5,000
3. GrowRiverside Initiative	May impact ability to expand GrowRiverside opportunities	$45,000	$45,000
4. Scanning Building Permits	Will impact processes which are required by law	$10,000	$10,000
5. Scanning Building Permits	Will impact processes which are required by law	$20,000	$20,000
6. Arroyo Study	Will impact ability to move forward with a focused study on remapping the boundaries, which is needed	$250,000	-
7. Replace General Plan Subsidy for Staffing Charges	Will result in a larger contribution from general fund when city embarks on new General Plan	$355,770	$372,476
	Important Unfunded Needs Total	**$1,230,770**	**$952,476**
Grand Total Top Five Highest, High, and Important Unfunded Needs		**$373,265**	**$379,146**
Grand Total All Unfunded Needs of the Department		**$1,669,669**	**$1,372,422**

DEPARTMENT BUDGET SUMMARY TABLES

The table below reflects the "operating budget" before Charges To, Charges From, or Operating Transfers. The table provides an overview of the departments spending for administration and revenue.

TABLE 46 – COMMUNITY AND ECONOMIC DEVELOPMENT REVENUE AND EXPENDITURE BUDGET, BY FUND AND DIVISION

REVENUE

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Community and Economic Development	-	-	-	-	-
General Fund Total					
Other Funds					
Community and Economic Development	$31,941,372	$36,868,216	$31,505,374	$34,448,985	$30,290,274
Other Funds Total	$31,941,372	$36,868,216	$31,505,374	$34,448,985	$30,290,274
All Fund Revenue Total	**$31,941,372**	**$36,868,216**	**$31,505,374**	**$34,448,985**	**$30,290,274**

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Administration	$1,420,851	$1,252,102	$1,201,884	$973,838	$1,000,879
Building and Safety	$1,817,795	$1,919,893	$2,390,156	$2,485,065	$2,553,436
Code Enforcement	$3,020,952	$2,934,072	$3,337,408	$2,973,059	$3,035,680
Economic Development	-	-	$1,121,229	$2,653,728	$1,177,339
Historic Preservation	$615,449	$783,769	$860,558	$756,309	$780,211
Homeless Outreach Services	$157,895	$406,496	$428,198	$418,671	$429,996
Planning	$1,957,147	$1,744,868	$2,510,342	$3,945,305	$3,503,929
Real Property Services	$651,056	$583,546	$639,688	$662,419	$688,003
General Fund Total	**$9,641,145**	**$9,624,746**	**$12,489,463**	**$14,868,394**	**$13,169,473**

Other Funds	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Administration	$4,532	$3,774	-	-	-
Housing Authority	$2,267,584	$1,249,632	$1,510,925	$1,440,541	$1,502,733
Housing Grants	$15,198,121	$6,394,717	$5,024,812	$5,184,738	$5,184,738
Real Property Services	$25,940,944	$21,544,029	$20,664,279	$24,643,713	$20,406,415
Successor Agency	$7,911,649	$6,102,633	$500,110	$527,660	$548,469
Other Funds Total	**$51,322,830**	**$35,294,785**	**$27,700,126**	**$31,796,652**	**$27,642,355**
All Fund Expenditure Total	**$60,963,975**	**$44,919,531**	**$40,189,589**	**$46,665,046**	**$40,811,828**

The table below reflects the expenditure budget summary and includes Charges to, Charges From, and Operating Transfers. The table provides an overview of the department's spending as well as its managed savings, utilization charges, and transfers. The net expenditures total represents a spending deficit or surplus that will be offset by departmental revenue or an impact to fund balance. It should be noted that negative expenditure totals will be adjusted during the year or will increase fund balance

TABLE 47 – COMMUNITY AND ECONOMIC DEVELOPMENT EXPENDITURE BUDGET SUMMARY, BY FUND AND CATEGORY

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	$7,840,600	$7,558,478	$10,139,067	$10,555,180	$10,895,184
Non-Personnel	$1,628,686	$1,874,800	$2,159,396	$1,977,214	$1,938,289
Special Projects	$97,356	$137,679	$141,000	$2,686,000	$686,000
Operating Budget Total	**$9,566,642**	**$9,570,957**	**$12,439,463**	**$15,218,394**	**$13,519,473**
Equipment Outlay	$39,111	$53,789	$50,000	$50,000	$50,000
Debt Service	-	-	-	-	-
Operating Grants	$35,392	-	-	-	-
Capital Outlay and Grants	-	-	-	-	-
Charges From Others	$3,036,133	$4,590,438	$4,068,056	$4,359,528	$4,407,399
Charges To Others	($2,466,813)	($2,015,301)	($3,453,255)	($3,488,146)	($3,433,961)
Managed Savings	-	-	-	($400,000)	($400,000)
Equipment, Capital, Debt Service, and Utilization Charges Total	**$643,823**	**$2,628,926**	**$664,801**	**$521,382**	**$623,438**
General Fund Total	**$10,210,465**	**$12,199,883**	**$13,104,264**	**$15,739,776**	**$14,142,911**

Other Funds	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	$1,161,753	$1,215,745	$1,554,931	$1,520,962	$1,599,366
Non-Personnel	$703,312	$1,106,482	$476,771	$463,407	$465,818
Special Projects	$4,210,553	$4,173,828	$5,024,812	$5,184,738	$5,184,738
Operating Budget Total	**$6,075,618**	**$6,496,055**	**$7,056,514**	**$7,169,107**	**$7,249,922**
Equipment Outlay	$131,976	$123,483	-	-	-
Debt Service	$21,657,278	$19,823,399	$20,643,612	$24,627,545	$20,392,433
Operating Grants	$23,457,958	$8,851,848	-	-	-
Capital Outlay and Grants	-	-	-	-	-
Charges From Others	$2,452,198	$2,490,939	$4,281,990	$4,283,126	$4,217,843
Charges To Others	($3,751,739)	($2,310,700)	($476,942)	($573,355)	($581,985)
Managed Savings	-	-	-	-	-
Equipment, Capital, Debt Service, and Utilization Charges Total	**$43,947,671**	**$28,978,969**	**$24,448,660**	**$28,337,316**	**$24,028,291**
Other Funds Total	$50,023,289	$35,475,024	$31,505,174	$35,506,423	$31,278,213
Net Expenditures for All Funds	**$60,233,754**	**$47,674,907**	**$44,609,438**	**$51,246,199**	**$45,421,124**

BUDGET DETAIL

COMMUNITY AND ECONOMIC DEVELOPMENT BUDGET DETAIL

Department Budget Detail

Department / Section: **Community Development / CD-Administration**
101 - 280000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2800001	Salaries - Regular	680,963	588,816	685,902	748,921	752,329	9%	%
411110	2800001	Salaries-Temp & Part Time	7,056	19,610	0	57,420	57,420	-	-
411130	2800001	Compensatory Time	15	12	0	0	0	-	-
411210	2800001	Vacation	61,594	38,400	0	0	0	-	-
411220	2800001	Holidays & Special Days Off	34,387	32,787	0	0	0	-	-
411240	2800001	Sick Leave	17,569	15,040	0	0	0	-	-
411245	2800001	Family Illness Sick Leave	5,948	5,361	0	0	0	-	-
411260	2800001	Bereavement Leave	1,112	1,748	0	0	0	-	-
411280	2800001	Jury Duty	1,217	252	0	0	0	-	-
411292	2800001	Administrative Leave	11,371	9,677	0	0	0	-	-
411410	2800001	Vacation Payoffs	0	14,083	0	0	0	-	-
411420	2800001	Sick Leave Payoff	0	11,582	0	0	0	-	-
411510	2800001	Accrued Payroll	4,308	(401)	7,394	4,466	4,571	(39)%	2%
412210	2800001	Workers Compensation Ins	14,041	17,826	14,473	12,497	12,550	(13)%	%
412220	2800001	Health Insurance	85,124	83,455	59,821	85,134	89,060	42%	4%
412222	2800001	Dental Insurance	4,746	3,987	3,240	3,780	3,780	16%	-
412230	2800001	Life Insurance	3,920	3,748	3,923	4,669	4,690	19%	%
412240	2800001	Unemployment Insurance	1,236	516	383	449	451	17%	%
412250	2800001	Disability Insurance	478	218	136	136	136	-	-
412310	2800001	PERS Retirement	211,881	191,417	193,787	243,369	260,676	25%	7%
412320	2800001	Medicare OASDI	12,066	10,879	9,946	11,691	11,740	17%	%
412400	2800001	Deferred Compensation	212	2,417	4,500	8,400	10,500	86%	25%
412500	2800001	Automobile/Expense Allowance	8,225	7,000	8,400	8,400	8,400	-	-
413110	2800001	Overtime At Straight Rate	21	139	0	0	0	-	-
413120	2800001	Overtime At 1.5 Rate	1,021	0	0	0	0	-	-
		Personnel Services Total	**1,168,521**	**1,058,579**	**991,905**	**1,189,332**	**1,216,303**	**19%**	**2%**
421000	2800001	Professional Services	22,291	3,255	2,500	2,500	2,500	-	-
421000	9878200	Grow Riverside	42,000	106,000	150,000	127,500	127,500	(15)%	-
421000	9880000	Riverside Reconnects	62,500	0	0	0	0	-	-
421001	2800001	Prof Services/Internal	246	4,544	0	0	0	-	-
422100	2800001	Telephone	2,795	1,738	400	400	400	-	-
422120	2800001	Telephone - Cellular	2,753	2,552	3,800	3,800	3,800	-	-
423500	2800001	Vehicle Usage Reimb Employee	0	46	50	50	50	-	-
424220	2800001	All Other Equip Maint/Repair	0	1,418	1,420	1,420	1,420	-	-
425200	2800001	Periodicals & Dues	1,552	1,613	1,445	1,445	1,445	-	-
425400	2800001	General Office Expense	12,254	8,931	11,490	11,490	11,490	-	-
425500	2800001	Postage	478	562	100	100	100	-	-
425600	2800001	Central Printing Charges	1,160	0	0	0	0	-	-
425610	2800001	Outside Printing Expense	642	203	0	0	0	-	-
425700	2800001	Software Purchase/Licensing	0	629	0	0	0	-	-
425800	2800001	Computer Equip Purc Undr $5000	339	0	1,500	1,500	1,500	-	-
426800	2800001	Special Department Supplies	938	795	1,000	1,000	1,000	-	-
427100	2800001	Travel & Meeting Expense	17,231	2,230	500	352	352	(29)%	-
427200	2800001	Training	1,412	959	1,500	1,500	1,500	-	-
428400	2800001	Liability Insurance	23,049	16,720	19,274	16,449	16,519	(14)%	%

Department Budget Detail

Department / Section: **Community Development / CD-Administration**
101 - 280000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		Non-personnel Expenses Total	**191,646**	**152,203**	**194,979**	**169,506**	**169,576**	**(13)%**	**%**
450042	9878200	Grow Riverside	53,720	12,680	0	0	0	-	-
		Special Projects Total	**53,720**	**12,680**	**0**	**0**	**0**	**-**	**-**
462300	2800001	Office Furniture & Equipment	0	0	0	0	0	-	-
463300	2800001	Off Furn & Equip Cap Lease	6,980	28,658	15,000	15,000	15,000	-	-
		Equipment Outlay Total	**6,980**	**28,658**	**15,000**	**15,000**	**15,000**	**-**	**-**
881100	2800001	General Fund Allocation Chgs	82,962	3,171,343	3,000,953	3,000,953	3,000,953	-	-
882101	2800001	Utilization Chgs from 101 Fund	41,851	52,644	65,567	68,058	73,968	3%	8%
882260	2800001	Utilization Chgs from 260 Fund	69,843	55,215	49,497	0	0	(100)%	-
884170	2800001	Interfund Services from 170 Fd	0	293,414	0	0	0	-	-
884220	2800001	Interfund Services from 220 Fd	0	68,400	0	0	0	-	-
		Charges From Others Total	**194,656**	**3,641,018**	**3,116,017**	**3,069,011**	**3,074,921**	**(1)%**	**%**
892101	2800001	Utilization Chgs to 101 Fund	(119,487)	(124,719)	(126,376)	(137,289)	(144,669)	8%	5%
892170	2800001	Utilization Chgs to 170 Fund	(608,739)	(400,473)	(516,782)	(534,772)	(436,238)	3%	(18)%
892220	2800001	Utilization Chgs to 220 Fund	(122,178)	(70,883)	0	0	0	-	-
892225	2800001	Utilization Chgs to 225 Fund	(28,824)	0	0	0	0	-	-
892280	2800001	Utilization Chgs to 280 Fund	(163,338)	(193,632)	(199,365)	(226,134)	(237,892)	13%	5%
894101	2800001	Interfund Services to 101 Fund	(1,777)	0	0	0	0	-	-
894220	2800001	Interfund Services to 220 Fund	0	0	(138,319)	(81,666)	(86,114)	(40)%	5%
894223	2800001	Interfund Services to 223 Fund	(5,042)	(1,265)	(2,039)	(3,020)	(865)	48%	(71)%
		Charges to Others Total	**(1,049,389)**	**(790,975)**	**(982,881)**	**(982,881)**	**(905,778)**	**-**	**(7)%**
		Total Budget Requirements	**566,134**	**4,102,164**	**3,335,020**	**3,459,968**	**3,570,022**	**3%**	**3%**

Department Budget Detail

Department / Section: **Community Development / CD-Planning**
101 - 281000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2810000	Salaries - Regular	978,588	786,308	1,752,437	1,838,825	1,872,530	4%	1%
411110	2810000	Salaries-Temp & Part Time	18,567	0	0	0	0	-	-
411130	2810000	Compensatory Time	2,861	1,189	0	0	0	-	-
411210	2810000	Vacation	69,047	50,455	0	0	0	-	-
411220	2810000	Holidays & Special Days Off	45,427	36,914	0	0	0	-	-
411240	2810000	Sick Leave	27,788	22,706	0	0	0	-	-
411245	2810000	Family Illness Sick Leave	2,927	4,127	0	0	0	-	-
411260	2810000	Bereavement Leave	5,452	1,186	0	0	0	-	-
411280	2810000	Jury Duty	2,780	6,139	0	0	0	-	-
411292	2810000	Administrative Leave	6,281	5,477	0	0	0	-	-
411410	2810000	Vacation Payoffs	4,920	51,759	0	0	0	-	-
411420	2810000	Sick Leave Payoff	95	784	0	0	0	-	-
411430	2810000	Compensatory Time Payoff	242	229	0	0	0	-	-
411510	2810000	Accrued Payroll	(11,453)	665	18,618	10,329	10,696	(44)%	3%
412210	2810000	Workers Compensation Ins	18,645	30,225	36,976	28,502	29,022	(22)%	1%
412220	2810000	Health Insurance	139,161	102,955	237,235	279,178	288,889	17%	3%
412222	2810000	Dental Insurance	6,537	4,839	9,810	11,959	12,180	21%	1%
412230	2810000	Life Insurance	3,999	3,383	5,431	6,738	6,778	24%	%
412240	2810000	Unemployment Insurance	1,641	873	978	1,025	1,044	4%	1%
412250	2810000	Disability Insurance	1,056	821	2,176	1,904	1,904	(12)%	-
412310	2810000	PERS Retirement	312,893	223,975	385,456	510,629	558,460	32%	9%
412320	2810000	Medicare OASDI	15,833	13,033	21,777	26,868	27,388	23%	1%
412330	2810000	City Retirement Plan	696	0	0	0	0	-	-
412400	2810000	Deferred Compensation	250	2,682	8,100	12,000	15,000	48%	25%
413110	2810000	Overtime At Straight Rate	0	733	0	0	0	-	-
413120	2810000	Overtime At 1.5 Rate	7,093	11,739	10,000	10,000	10,000	-	-
419910	2810000	Salaries Adjustment Factor	0	0	(309,732)	0	0	(100)%	-
		Personnel Services Total	**1,661,335**	**1,363,209**	**2,179,262**	**2,737,957**	**2,833,891**	**25%**	**3%**
421000	2810000	Professional Services	94,420	244,792	164,912	14,912	14,912	(90)%	-
421001	2810000	Prof Services/Internal	2,198	2,058	1,300	1,300	1,300	-	-
421100	2810000	Outside Legal Services	16,879	8,120	4,000	4,000	4,000	-	-
422100	2810000	Telephone	2,671	2,451	4,000	4,000	4,000	-	-
422120	2810000	Telephone - Cellular	6,789	7,602	6,000	6,000	6,000	-	-
423400	2810000	Motor Pool Equipment Rental	63	0	800	800	800	-	-
424220	2810000	All Other Equip Maint/Repair	0	0	500	500	500	-	-
425100	2810000	Advertising Expense	12,193	13,908	18,700	18,700	18,700	-	-
425200	2810000	Periodicals & Dues	0	0	650	650	650	-	-
425400	2810000	General Office Expense	11,807	14,803	10,000	10,000	10,000	-	-
425500	2810000	Postage	6,503	4,258	10,000	10,000	10,000	-	-
425600	2810000	Central Printing Charges	66	0	2,600	2,600	2,600	-	-
425610	2810000	Outside Printing Expense	700	1,609	0	0	0	-	-
425700	2810000	Software Purchase/Licensing	0	8,274	8,125	46,125	8,125	467%	(82)%
425800	2810000	Computer Equip Purc Undr $5000	926	11,498	5,000	5,000	5,000	-	-
426800	2810000	Special Department Supplies	1,825	202	6,000	6,000	6,000	-	-
427100	2810000	Travel & Meeting Expense	2,081	2,408	0	0	0	-	-

Department Budget Detail

Department / Section: **Community Development / CD-Planning**
101 - 281000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
427200	2810000	Training	3,176	3,513	5,250	5,250	5,250	-	-
428400	2810000	Liability Insurance	30,606	28,351	49,243	37,511	38,201	(23)%	1%
		Non-personnel Expenses Total	**192,908**	**353,855**	**297,080**	**173,348**	**136,038**	**(41)%**	**(21)%**
450033	2810000	Special Projects - Dev - Misc	0	0	0	1,000,000	500,000	-	(50)%
		Special Projects Total	**0**	**0**	**0**	**1,000,000**	**500,000**	**-**	**(50)%**
463300	2810000	Off Furn & Equip Cap Lease	17,888	16,271	20,000	20,000	20,000	-	-
		Equipment Outlay Total	**17,888**	**16,271**	**20,000**	**20,000**	**20,000**	**-**	**-**
881100	2810000	General Fund Allocation Chgs	477,262	0	0	0	0	-	-
884101	2810000	Interfund Services from 101 Fd	0	0	1,000	1,000	1,000	-	-
		Charges From Others Total	**477,262**	**0**	**1,000**	**1,000**	**1,000**	**-**	**-**
892101	2810000	Utilization Chgs to 101 Fund	(375,999)	(320,000)	(320,000)	(355,770)	(372,476)	11%	4%
894101	2810000	Interfund Services to 101 Fund	0	(4,544)	(8,029)	(8,276)	(8,499)	3%	2%
		Charges to Others Total	**(375,999)**	**(324,544)**	**(328,029)**	**(364,046)**	**(380,975)**	**10%**	**4%**
		Total Budget Requirements	**1,973,396**	**1,408,791**	**2,169,313**	**3,568,259**	**3,109,954**	**64%**	**(12)%**

Department Budget Detail

Department / Section: **Community Development / Comm Dev-Planning-Gen Plan**
101 - 281020

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	2810200	Professional Services	60,334	11,545	10,000	10,000	10,000	-	-
421100	2810200	Outside Legal Services	0	0	2,000	2,000	2,000	-	-
422120	2810200	Telephone - Cellular	339	0	0	0	0	-	-
425100	2810200	Advertising Expense	0	0	500	500	500	-	-
425500	2810200	Postage	15	9	500	500	500	-	-
427200	2810200	Training	342	0	1,000	1,000	1,000	-	-
		Non-personnel Expenses Total	**61,030**	**11,555**	**14,000**	**14,000**	**14,000**	-	**-**
881100	2810200	General Fund Allocation Chgs	33,232	36,997	0	0	0	-	-
882101	2810200	Utilization Chgs from 101 Fund	375,999	319,999	320,000	355,770	372,476	11%	4%
		Charges From Others Total	**409,232**	**356,997**	**320,000**	**355,770**	**372,476**	**11%**	**4%**
		Total Budget Requirements	**470,263**	**368,552**	**334,000**	**369,770**	**386,476**	**10%**	**4%**

Department Budget Detail

Department / Section: **Community Development / Comm Dev-Plng-Hist Pres**
101 - 281025

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2810250	Salaries - Regular	320,190	367,348	458,057	435,467	445,131	(4)%	2%
411110	2810250	Salaries-Temp & Part Time	(14)	0	0	0	0	-	-
411130	2810250	Compensatory Time	2,532	19,244	0	0	0	-	-
411210	2810250	Vacation	24,896	18,631	0	0	0	-	-
411220	2810250	Holidays & Special Days Off	16,539	19,385	0	0	0	-	-
411240	2810250	Sick Leave	9,280	19,941	0	0	0	-	-
411245	2810250	Family Illness Sick Leave	1,763	3,571	0	0	0	-	-
411280	2810250	Jury Duty	388	0	0	0	0	-	-
411292	2810250	Administrative Leave	1,324	3,357	0	0	0	-	-
411410	2810250	Vacation Payoffs	0	259	0	0	0	-	-
411430	2810250	Compensatory Time Payoff	0	15	0	0	0	-	-
411510	2810250	Accrued Payroll	11,136	7,218	5,090	2,481	2,571	(51)%	3%
412210	2810250	Workers Compensation Ins	6,616	11,307	9,837	6,750	6,900	(31)%	2%
412220	2810250	Health Insurance	43,879	54,234	57,528	71,353	72,673	24%	1%
412222	2810250	Dental Insurance	1,584	2,349	2,409	3,240	3,240	34%	-
412230	2810250	Life Insurance	1,749	1,938	2,147	2,065	2,105	(3)%	1%
412240	2810250	Unemployment Insurance	582	327	260	243	249	(6)%	2%
412250	2810250	Disability Insurance	114	258	272	272	272	-	-
412310	2810250	PERS Retirement	95,741	111,779	126,025	123,664	134,757	(1)%	8%
412320	2810250	Medicare OASDI	4,449	5,484	5,583	6,314	6,455	13%	2%
412400	2810250	Deferred Compensation	149	1,805	3,600	4,800	6,000	33%	25%
413120	2810250	Overtime At 1.5 Rate	1,352	2,918	20,000	0	0	(100)%	-
		Personnel Services Total	**544,260**	**651,377**	**690,808**	**656,649**	**680,353**	**(4)%**	**3%**
421000	2810250	Professional Services	240	46,099	84,825	40,952	40,952	(51)%	-
421001	2810250	Prof Services/Internal	996	538	0	0	0	-	-
422100	2810250	Telephone	158	190	0	0	0	-	-
422120	2810250	Telephone - Cellular	5,620	7,656	6,000	6,000	6,000	-	-
423400	2810250	Motor Pool Equipment Rental	30	0	0	0	0	-	-
425100	2810250	Advertising Expense	0	58	500	500	500	-	-
425200	2810250	Periodicals & Dues	195	0	0	0	0	-	-
425400	2810250	General Office Expense	7,415	6,023	0	0	0	-	-
425500	2810250	Postage	89	298	1,325	1,325	1,325	-	-
425600	2810250	Central Printing Charges	0	248	1,500	1,500	1,500	-	-
425610	2810250	Outside Printing Expense	416	104	0	0	0	-	-
425800	2810250	Computer Equip Purc Undr $5000	2,151	1,862	1,500	1,500	1,500	-	-
426800	2810250	Special Department Supplies	974	55	1,000	1,000	1,000	-	-
427100	2810250	Travel & Meeting Expense	450	1,098	0	0	0	-	-
427200	2810250	Training	263	2,337	2,500	2,500	2,500	-	-
428400	2810250	Liability Insurance	10,861	10,606	13,100	8,883	9,081	(32)%	2%
		Non-personnel Expenses Total	**29,864**	**77,180**	**112,250**	**64,160**	**64,358**	**(42)%**	**%**
450301	2810250	Neighborhood Pride Awards	0	4,298	4,500	4,500	4,500	-	-
450309	2810250	Neighborhood Program	29,601	50,911	53,000	31,000	31,000	(41)%	-
		Special Projects Total	**29,601**	**55,209**	**57,500**	**35,500**	**35,500**	**(38)%**	**-**
440110	9145700	CLG Grant Modernism II - 12/13	11,392	0	0	0	0	-	-

Department Budget Detail

Department / Section: **Community Development / Comm Dev-Plng-Hist Pres**
101 - 281025

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
440110	9148700	CLG Grant Landmark - 13/14	24,000	0	0	0	0	-	-
		Operating Grants Total	**35,392**	**0**	**0**	**0**	**0**	-	**-**
881100	2810250	General Fund Allocation Chgs	43,168	0	0	0	0	-	-
		Charges From Others Total	**43,168**	**0**	**0**	**0**	**0**	-	**-**
894220	2810250	Interfund Services to 220 Fund	(3,358)	0	0	0	0	-	-
894223	2810250	Interfund Services to 223 Fund	0	(2,109)	(3,080)	(2,530)	(610)	(17)%	(75)%
		Charges to Others Total	**(3,358)**	**(2,109)**	**(3,080)**	**(2,530)**	**(610)**	**(17)%**	**(75)%**
		Total Budget Requirements	**678,928**	**781,658**	**857,478**	**753,779**	**779,601**	**(12)%**	**3%**

Department Budget Detail

Department / Section: **Community Development / Economic Development**
101 - 281500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2815001	Salaries - Regular	0	0	602,141	443,483	455,602	(26)%	2%
411110	2815001	Salaries-Temp & Part Time	0	0	22,880	22,360	22,880	(2)%	2%
411510	2815001	Accrued Payroll	0	0	6,512	2,503	2,612	(61)%	4%
412210	2815001	Workers Compensation Ins	0	0	13,188	7,220	7,415	(45)%	2%
412220	2815001	Health Insurance	0	0	45,488	48,229	50,031	6%	3%
412222	2815001	Dental Insurance	0	0	1,869	2,160	2,160	15%	-
412230	2815001	Life Insurance	0	0	3,733	2,749	2,825	(26)%	2%
412240	2815001	Unemployment Insurance	0	0	349	259	267	(25)%	3%
412310	2815001	PERS Retirement	0	0	159,160	120,483	132,302	(24)%	9%
412320	2815001	Medicare OASDI	0	0	9,063	6,754	6,939	(25)%	2%
412330	2815001	City Retirement Plan	0	0	858	838	858	(2)%	2%
412400	2815001	Deferred Compensation	0	0	5,400	6,000	7,500	11%	25%
		Personnel Services Total	**0**	**0**	**870,641**	**663,038**	**691,391**	**(23)%**	**4%**
421000	2815001	Professional Services	0	0	0	103,404	103,404	-	-
422100	2815001	Telephone	0	0	2,500	2,500	2,500	-	-
422120	2815001	Telephone - Cellular	0	0	2,500	2,500	2,500	-	-
423400	2815001	Motor Pool Equipment Rental	0	0	500	500	500	-	-
423500	2815001	Vehicle Usage Reimb Employee	0	0	500	500	500	-	-
424220	2815001	All Other Equip Maint/Repair	0	0	600	600	600	-	-
425100	2815001	Advertising Expense	0	0	0	25,000	25,000	-	-
425200	2815001	Periodicals & Dues	0	0	30,000	12,000	12,000	(60)%	-
425400	2815001	General Office Expense	0	0	2,500	2,500	2,500	-	-
425500	2815001	Postage	0	0	4,000	4,000	4,000	-	-
425600	2815001	Central Printing Charges	0	0	9,300	9,300	9,300	-	-
425700	2815001	Software Purchase/Licensing	0	0	60,000	128,264	128,264	113%	-
425800	2815001	Computer Equip Purc Undr $5000	0	0	1,500	5,000	0	233%	(100)%
427100	2815001	Travel & Meeting Expense	0	0	26,250	24,620	24,620	(6)%	-
427200	2815001	Training	0	0	9,375	10,000	10,000	6%	-
428400	2815001	Liability Insurance	0	0	17,563	9,502	9,760	(45)%	2%
		Non-personnel Expenses Total	**0**	**0**	**167,088**	**340,190**	**335,448**	**103%**	**(1)%**
450033	2815001	Special Projects - Dev - Misc	0	0	0	1,550,000	50,000	-	(96)%
450302	2815001	Sponsorships	0	0	0	27,000	27,000	-	-
453052	2815001	Destination Marketing	0	0	10,000	0	0	(100)%	-
453101	2815001	Small Business Devel Center	0	0	73,500	73,500	73,500	-	-
		Special Projects Total	**0**	**0**	**83,500**	**1,650,500**	**150,500**	**1876%**	**(90)%**
881100	2815001	General Fund Allocation Chgs	0	0	11,045	11,045	11,045	-	-
882101	2815001	Utilization Chgs from 101 Fund	0	0	4,095	3,750	4,000	(8)%	6%
		Charges From Others Total	**0**	**0**	**15,140**	**14,795**	**15,045**	**(2)%**	**1%**
891100	2815001	General Fund Allocation Chgs	0	0	(1,136,369)	(1,136,369)	(1,136,369)	-	-
		Charges to Others Total	**0**	**0**	**(1,136,369)**	**(1,136,369)**	**(1,136,369)**	**-**	**-**
		Total Budget Requirements	**0**	**0**	**0**	**1,532,154**	**56,015**	**-**	**(96)%**

Department Budget Detail

Department / Section: **Community Development / Arts and Culture**
101 - 281510

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
425500	2815100	Postage	0	20	0	0	0	-	-
		Non-personnel Expenses Total	**0**	**20**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**0**	**20**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Community Development / Special Events**
101 - 281530

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
425500	2815300	Postage	5	0	0	0	0	-	-
		Non-personnel Expenses Total	**5**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**5**	**0**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Community Development / Comm Dev-Building & Safety**
101 - 282500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2825000	Salaries - Regular	996,522	906,778	1,506,288	1,576,459	1,597,601	4%	1%
411110	2825000	Salaries-Temp & Part Time	11,492	0	0	0	0	-	-
411130	2825000	Compensatory Time	0	1,339	0	0	0	-	-
411210	2825000	Vacation	63,239	50,238	0	0	0	-	-
411220	2825000	Holidays & Special Days Off	44,259	41,568	0	0	0	-	-
411230	2825000	Military Leave	0	1,479	0	0	0	-	-
411240	2825000	Sick Leave	39,572	41,475	0	0	0	-	-
411245	2825000	Family Illness Sick Leave	2,885	4,275	0	0	0	-	-
411250	2825000	Industrial Accident	293	0	0	0	0	-	-
411260	2825000	Bereavement Leave	2,871	340	0	0	0	-	-
411280	2825000	Jury Duty	991	1,053	0	0	0	-	-
411292	2825000	Administrative Leave	92	377	0	0	0	-	-
411410	2825000	Vacation Payoffs	17,057	0	0	0	0	-	-
411420	2825000	Sick Leave Payoff	4,267	0	0	0	0	-	-
411430	2825000	Compensatory Time Payoff	71	0	0	0	0	-	-
411510	2825000	Accrued Payroll	(4,087)	29,787	16,349	8,639	8,904	(47)%	3%
412210	2825000	Workers Compensation Ins	17,541	29,082	31,783	24,436	24,763	(23)%	1%
412220	2825000	Health Insurance	125,164	135,007	207,849	185,797	194,925	(10)%	4%
412222	2825000	Dental Insurance	6,489	6,765	9,191	9,815	9,984	6%	1%
412230	2825000	Life Insurance	2,132	1,146	3,019	3,608	3,686	19%	2%
412240	2825000	Unemployment Insurance	1,545	840	841	879	891	4%	1%
412250	2825000	Disability Insurance	1,406	1,746	2,176	2,040	2,040	(6)%	-
412310	2825000	PERS Retirement	279,004	250,249	377,631	443,413	480,125	17%	8%
412320	2825000	Medicare OASDI	17,662	16,323	21,841	22,860	23,166	4%	1%
412330	2825000	City Retirement Plan	430	0	0	0	0	-	-
412400	2825000	Deferred Compensation	50	675	3,600	6,000	7,500	66%	25%
413110	2825000	Overtime At Straight Rate	49	71	0	0	0	-	-
413120	2825000	Overtime At 1.5 Rate	23,247	66,866	25,000	25,000	25,000	-	-
		Personnel Services Total	**1,654,254**	**1,587,490**	**2,205,568**	**2,308,946**	**2,378,585**	**4%**	**3%**
421000	2825000	Professional Services	0	189,212	0	0	0	-	-
421001	2825000	Prof Services/Internal	0	130	0	0	0	-	-
422100	2825000	Telephone	2,592	2,123	3,461	3,461	3,461	-	-
422120	2825000	Telephone - Cellular	3,701	6,633	5,000	5,000	5,000	-	-
423400	2825000	Motor Pool Equipment Rental	56,290	52,194	60,000	60,000	60,000	-	-
425100	2825000	Advertising Expense	1,270	1,806	0	0	0	-	-
425200	2825000	Periodicals & Dues	1,195	1,267	5,000	5,000	5,000	-	-
425301	2825000	Document Archival and Supplies	30,085	25,870	30,000	30,000	30,000	-	-
425400	2825000	General Office Expense	11,132	7,925	10,000	10,000	10,000	-	-
425500	2825000	Postage	433	397	1,000	1,000	1,000	-	-
425600	2825000	Central Printing Charges	0	0	1,100	1,100	1,100	-	-
425610	2825000	Outside Printing Expense	573	853	0	0	0	-	-
425800	2825000	Computer Equip Purc Undr $5000	15,456	8,276	2,500	2,500	2,500	-	-
426200	2825000	Clothing/Linen/Safety Supplies	0	0	3,000	3,000	3,000	-	-
426710	2825000	Work Boot Reimbursement	0	900	900	900	900	-	-
426800	2825000	Special Department Supplies	1,282	1,094	3,300	5,000	3,300	51%	(34)%

Department Budget Detail

Department / Section: **Community Development / Comm Dev-Building & Safety**
101 - 282500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
427100	2825000	Travel & Meeting Expense	613	1,514	0	0	0	-	-
427200	2825000	Training	5,974	2,461	12,000	12,000	12,000	-	-
427300	9723110	Seismic Education & Traning	12,687	0	0	0	0	-	-
428400	2825000	Liability Insurance	28,794	27,279	42,327	32,158	32,590	(24)%	1%
		Non-personnel Expenses Total	**172,083**	**329,942**	**179,588**	**171,119**	**169,851**	**(4)%**	**( )%**
463300	2825000	Off Furn & Equip Cap Lease	4,162	2,480	5,000	5,000	5,000	-	-
		Equipment Outlay Total	**4,162**	**2,480**	**5,000**	**5,000**	**5,000**	-	**-**
881100	2825000	General Fund Allocation Chgs	376,446	0	0	0	0	-	-
882510	2825000	Utilization Chgs from 510 Fund	499	399	500	600	600	20%	-
		Charges From Others Total	**376,946**	**399**	**500**	**600**	**600**	**20%**	**-**
		Total Budget Requirements	**2,207,448**	**1,920,313**	**2,390,656**	**2,485,665**	**2,554,036**	**3%**	**2%**

Department Budget Detail

Department / Section: **Community Development / Comm Dev-Code Enforcement**
101 - 284000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2840000	Salaries - Regular	1,260,718	1,245,629	1,653,153	1,518,209	1,527,818	(8)%	%
411105	2840000	Salaries - Non-Productive	0	0	0	0	3,277	-	-
411110	2840000	Salaries-Temp & Part Time	21,140	32,893	43,387	41,840	43,932	(3)%	5%
411130	2840000	Compensatory Time	2,505	4,344	0	0	0	-	-
411210	2840000	Vacation	96,526	100,175	0	0	0	-	-
411220	2840000	Holidays & Special Days Off	66,242	67,222	0	0	0	-	-
411225	2840000	Rest Time Pay - IBEW	406	0	0	0	0	-	-
411240	2840000	Sick Leave	58,919	72,656	0	0	0	-	-
411245	2840000	Family Illness Sick Leave	7,316	3,684	0	0	0	-	-
411250	2840000	Industrial Accident	40,113	34,973	0	0	0	-	-
411260	2840000	Bereavement Leave	920	4,244	0	0	0	-	-
411280	2840000	Jury Duty	1,174	1,671	0	0	0	-	-
411292	2840000	Administrative Leave	22,018	21,147	0	0	0	-	-
411310	2840000	Night Shift Premium	210	160	0	0	0	-	-
411410	2840000	Vacation Payoffs	7,178	5,383	0	0	0	-	-
411420	2840000	Sick Leave Payoff	0	120	0	0	0	-	-
411430	2840000	Compensatory Time Payoff	0	1,486	0	0	0	-	-
411510	2840000	Accrued Payroll	3,198	9,198	18,728	8,658	8,872	(53)%	2%
412210	2840000	Workers Compensation Ins	26,653	39,741	35,797	24,177	24,359	(32)%	%
412220	2840000	Health Insurance	191,453	203,443	233,597	203,039	212,645	(13)%	4%
412222	2840000	Dental Insurance	11,628	11,779	12,129	10,101	10,192	(16)%	%
412230	2840000	Life Insurance	3,031	3,085	3,767	3,267	3,267	(13)%	-
412240	2840000	Unemployment Insurance	2,346	1,149	947	872	879	(7)%	%
412250	2840000	Disability Insurance	2,520	2,431	2,312	2,176	2,176	(5)%	-
412310	2840000	PERS Retirement	422,985	392,691	459,558	446,174	478,733	(2)%	7%
412320	2840000	Medicare OASDI	22,663	23,063	23,506	22,623	22,792	(3)%	%
412330	2840000	City Retirement Plan	792	1,208	1,627	1,569	1,648	(3)%	5%
412400	2840000	Deferred Compensation	250	3,100	5,400	6,000	7,500	11%	25%
413120	2840000	Overtime At 1.5 Rate	0	2,240	5,000	5,000	5,000	-	-
413130	2840000	Overtime At Double Time Rate	0	141	0	0	0	-	-
413250	2840000	Dbl Time Subj To Retirement	307	0	0	0	0	-	-
		Personnel Services Total	**2,273,223**	**2,289,069**	**2,498,908**	**2,293,705**	**2,353,090**	**(8)%**	**2%**
421000	2840000	Professional Services	459,324	367,581	495,900	347,897	347,897	(29)%	-
421001	2840000	Prof Services/Internal	105	32	0	0	0	-	-
421100	2840000	Outside Legal Services	7,454	0	5,000	5,000	5,000	-	-
422100	2840000	Telephone	2,375	1,974	3,000	3,000	3,000	-	-
422120	2840000	Telephone - Cellular	16,123	16,786	19,500	19,500	19,500	-	-
423400	2840000	Motor Pool Equipment Rental	116,281	126,128	120,000	125,000	128,000	4%	2%
424220	2840000	All Other Equip Maint/Repair	301	0	500	500	500	-	-
424230	2840000	Central Garage Charges	333	0	0	0	0	-	-
425100	2840000	Advertising Expense	4,027	0	1,040	1,040	1,040	-	-
425200	2840000	Periodicals & Dues	681	0	0	0	0	-	-
425300	2840000	Photo & Recording Supplies	0	0	1,000	1,000	1,000	-	-
425400	2840000	General Office Expense	22,181	15,594	17,000	17,000	17,000	-	-
425500	2840000	Postage	39,414	36,697	40,000	40,000	40,000	-	-

Department Budget Detail

Department / Section: **Community Development / Comm Dev-Code Enforcement**
101 - 284000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
425600	2840000	Central Printing Charges	0	0	2,500	2,500	2,500	-	-
425610	2840000	Outside Printing Expense	1,211	2,199	0	0	0	-	-
425700	2840000	Software Purchase/Licensing	0	15,000	18,900	18,900	18,900	-	-
425800	2840000	Computer Equip Purc Undr $5000	1,488	1,771	15,887	15,887	15,887	-	-
426200	2840000	Clothing/Linen/Safety Supplies	14,639	10,898	25,000	25,000	25,000	-	-
426710	2840000	Work Boot Reimbursement	2,400	2,100	2,100	2,100	2,100	-	-
426800	2840000	Special Department Supplies	3,702	762	3,500	3,500	3,500	-	-
427100	2840000	Travel & Meeting Expense	84	705	1,000	704	704	(29)%	-
427200	2840000	Training	1,784	3,131	9,000	9,000	9,000	-	-
428400	2840000	Liability Insurance	43,753	37,278	47,673	31,826	32,062	(33)%	%
		Non-personnel Expenses Total	**737,671**	**638,642**	**828,500**	**669,354**	**672,590**	**(19)%**	**%**
462300	2840000	Office Furniture & Equipment	0	0	0	0	0	-	-
463300	2840000	Off Furn & Equip Cap Lease	10,081	6,380	10,000	10,000	10,000	-	-
		Equipment Outlay Total	**10,081**	**6,380**	**10,000**	**10,000**	**10,000**	-	**-**
881100	2840000	General Fund Allocation Chgs	906,027	0	0	0	0	-	-
882510	2840000	Utilization Chgs from 510 Fund	49,699	57,000	53,000	66,900	70,300	26%	5%
		Charges From Others Total	**955,727**	**57,000**	**53,000**	**66,900**	**70,300**	**26%**	**5%**
894101	2840000	Interfund Services to 101 Fund	(3,635)	(7,651)	0	0	0	-	-
		Charges to Others Total	**(3,635)**	**(7,651)**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**3,973,068**	**2,983,441**	**3,390,408**	**3,039,959**	**3,105,980**	**(10)%**	**2%**

Department Budget Detail

Department / Section: **Community Development / CD-Property Services**
101 - 284500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2845000	Salaries - Regular	296,451	250,679	306,643	297,497	304,374	(2)%	2%
411110	2845000	Salaries-Temp & Part Time	0	43,450	42,860	56,273	59,051	31%	4%
411130	2845000	Compensatory Time	0	199	0	0	0	-	-
411210	2845000	Vacation	19,400	14,659	0	0	0	-	-
411220	2845000	Holidays & Special Days Off	14,571	14,395	0	0	0	-	-
411240	2845000	Sick Leave	13,187	12,029	0	0	0	-	-
411245	2845000	Family Illness Sick Leave	1,781	1,323	0	0	0	-	-
411260	2845000	Bereavement Leave	243	0	0	0	0	-	-
411280	2845000	Jury Duty	433	1,433	0	0	0	-	-
411292	2845000	Administrative Leave	3,581	5,181	0	0	0	-	-
411410	2845000	Vacation Payoffs	12,816	3,127	0	0	0	-	-
411420	2845000	Sick Leave Payoff	9,635	0	0	0	0	-	-
411430	2845000	Compensatory Time Payoff	0	160	0	0	0	-	-
411510	2845000	Accrued Payroll	(1,231)	4,255	4,075	2,102	2,198	(48)%	4%
412210	2845000	Workers Compensation Ins	7,650	8,469	7,375	5,483	5,633	(25)%	2%
412220	2845000	Health Insurance	51,998	53,069	56,482	58,478	61,480	3%	5%
412222	2845000	Dental Insurance	2,447	2,440	2,565	2,565	2,565	-	-
412230	2845000	Life Insurance	1,380	1,756	2,008	2,034	2,095	1%	2%
412240	2845000	Unemployment Insurance	673	244	195	197	203	1%	3%
412250	2845000	Disability Insurance	319	135	136	136	136	-	-
412310	2845000	PERS Retirement	98,163	98,006	109,510	118,357	129,133	8%	9%
412320	2845000	Medicare OASDI	5,413	5,039	5,068	5,130	5,270	1%	2%
412400	2845000	Deferred Compensation	150	2,256	4,500	6,000	7,500	33%	25%
		Personnel Services Total	**539,068**	**522,314**	**541,417**	**554,252**	**579,638**	**2%**	**4%**
421000	2845000	Professional Services	58,902	35,178	64,000	75,000	75,000	17%	-
421001	2845000	Prof Services/Internal	2,772	0	0	0	0	-	-
421100	2845000	Outside Legal Services	0	0	0	1,500	1,500	-	-
422100	2845000	Telephone	840	606	1,000	1,000	1,000	-	-
422120	2845000	Telephone - Cellular	900	2,925	1,000	1,000	1,000	-	-
423400	2845000	Motor Pool Equipment Rental	0	0	100	100	100	-	-
423500	2845000	Vehicle Usage Reimb Employee	365	17	500	500	500	-	-
424130	2845000	Maint/Repair of Bldgs & Improv	175	0	0	0	0	-	-
425100	2845000	Advertising Expense	0	0	500	500	500	-	-
425200	2845000	Periodicals & Dues	1,605	2,023	2,000	2,000	2,000	-	-
425400	2845000	General Office Expense	1,346	2,905	2,500	2,500	2,500	-	-
425500	2845000	Postage	1,927	985	1,000	1,000	1,000	-	-
425600	2845000	Central Printing Charges	0	0	250	250	250	-	-
425610	2845000	Outside Printing Expense	29	282	0	0	0	-	-
425700	2845000	Software Purchase/Licensing	3,398	0	4,000	4,000	4,000	-	-
425800	2845000	Computer Equip Purc Undr $5000	6,555	4,972	5,800	5,800	5,800	-	-
426800	2845000	Special Department Supplies	10	0	0	0	0	-	-
427100	2845000	Travel & Meeting Expense	153	0	0	0	0	-	-
427200	2845000	Training	7,776	3,405	5,800	5,800	5,800	-	-
428400	2845000	Liability Insurance	12,556	7,944	9,821	7,217	7,415	(26)%	2%
		Non-personnel Expenses Total	**99,317**	**61,246**	**98,271**	**108,167**	**108,365**	**10%**	**%**

Department Budget Detail

Department / Section: **Community Development / CD-Property Services**
101 - 284500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
881100	2845000	General Fund Allocation Chgs	73,747	94,260	161,264	161,264	161,264	-	-
882101	2845000	Utilization Chgs from 101 Fund	119,487	124,719	126,376	137,289	144,669	8%	5%
882170	2845000	Utilization Chgs from 170 Fund	48,105	48,465	50,935	52,321	54,759	2%	4%
882510	2845000	Utilization Chgs from 510 Fund	1,800	1,800	(3,600)	0	0	(100)%	-
884170	2845000	Interfund Services from 170 Fd	152,912	0	0	0	0	-	-
		Charges From Others Total	**396,053**	**269,245**	**334,975**	**350,874**	**360,692**	**4%**	**2%**
891100	2845000	General Fund Allocation Chgs	(882,309)	(736,711)	(812,924)	(812,924)	(812,924)	-	-
892170	2845000	Utilization Chgs to 170 Fund	(116,754)	(117,969)	(126,927)	(125,729)	(131,760)	( )%	4%
892280	2845000	Utilization Chgs to 280 Fund	(32,808)	(33,360)	(34,812)	(35,434)	(37,312)	1%	5%
894220	2845000	Interfund Services to 220 Fund	(2,565)	0	0	0	0	-	-
		Charges to Others Total	**(1,034,439)**	**(888,041)**	**(974,663)**	**(974,087)**	**(981,996)**	**( )%**	**%**
		Total Budget Requirements	**0**	**(35,235)**	**0**	**39,206**	**66,699**	-	**70%**

Department Budget Detail

Department / Section: **Community Development / Neighborhoods**
101 - 285510

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
425500	2855100	Postage	219	0	0	0	0	-	-
		Non-personnel Expenses Total	**219**	**0**	**0**	**0**	**0**	-	**-**
450309	2855100	Neighborhood Program	125	0	0	0	0	-	-
		Special Projects Total	**125**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**345**	**0**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Community Development / CD-Homeless Svcs Campus**
101 - 285530

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
422120	2855304	Telephone - Cellular	0	513	0	0	0	-	-
424130	2855301	Maint/Repair of Bldgs & Improv	72,071	71,682	78,473	78,473	78,473	-	-
424130	2855304	Maint/Repair of Bldgs & Improv	69,865	78,352	68,400	68,400	68,400	-	-
425400	2855304	General Office Expense	1,360	2,239	0	0	0	-	-
428420	2855300	Insurance Charges - Direct	689	1,011	1,273	1,843	2,440	44%	32%
		Non-personnel Expenses Total	**143,986**	**153,798**	**148,146**	**148,716**	**149,313**	**%**	**%**
453604	2855304	Family Shelter Program	13,910	0	0	0	0	-	-
		Special Projects Total	**13,910**	**0**	**0**	**0**	**0**	**-**	**-**
881100	2855301	General Fund Allocation Chgs	4,203	19,774	0	0	0	-	-
881100	2855302	General Fund Allocation Chgs	1,591	0	0	0	0	-	-
881100	2855303	General Fund Allocation Chgs	1,591	0	0	0	0	-	-
881100	2855304	General Fund Allocation Chgs	1,591	0	0	0	0	-	-
882510	2855300	Utilization Chgs from 510 Fund	3,199	4,599	5,500	7,000	7,400	27%	5%
		Charges From Others Total	**12,179**	**24,374**	**5,500**	**7,000**	**7,400**	**27%**	**5%**
		Total Budget Requirements	**170,076**	**178,173**	**153,646**	**155,716**	**156,713**	**1%**	**%**

Department Budget Detail

Department / Section: **Community Development / CD-Outreach Homeless Services**
101 - 285531

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2855310	Salaries - Regular	0	45,929	98,104	93,967	98,663	(4)%	4%
411110	2855310	Salaries-Temp & Part Time	0	994	0	0	0	-	-
411130	2855310	Compensatory Time	0	135	0	0	0	-	-
411210	2855310	Vacation	0	818	0	0	0	-	-
411220	2855310	Holidays & Special Days Off	0	2,406	0	0	0	-	-
411240	2855310	Sick Leave	0	2,060	0	0	0	-	-
411292	2855310	Administrative Leave	0	225	0	0	0	-	-
411510	2855310	Accrued Payroll	0	3,697	1,209	574	615	(52)%	7%
412210	2855310	Workers Compensation Ins	0	2,275	2,070	1,456	1,530	(29)%	5%
412220	2855310	Health Insurance	0	15,728	31,343	26,429	28,289	(15)%	7%
412222	2855310	Dental Insurance	0	855	1,477	1,620	1,620	9%	-
412230	2855310	Life Insurance	0	116	255	243	256	(4)%	5%
412240	2855310	Unemployment Insurance	0	66	55	51	54	(7)%	5%
412250	2855310	Disability Insurance	0	219	408	408	408	-	-
412310	2855310	PERS Retirement	0	9,727	20,614	21,591	24,567	4%	13%
412320	2855310	Medicare OASDI	0	738	1,423	1,362	1,431	(4)%	5%
412400	2855310	Deferred Compensation	0	0	3,600	3,600	4,500	-	25%
413120	2855310	Overtime At 1.5 Rate	0	518	0	0	0	-	-
		Personnel Services Total	**0**	**86,512**	**160,558**	**151,301**	**161,933**	**(5)%**	**7%**
421000	2855310	Professional Services	0	66,116	90,237	90,237	90,237	-	-
422120	2855310	Telephone - Cellular	0	5,216	2,500	2,500	2,500	-	-
423400	2855310	Motor Pool Equipment Rental	0	13,139	9,000	9,000	9,000	-	-
424130	2855310	Maint/Repair of Bldgs & Improv	0	2,520	0	0	0	-	-
425400	2855310	General Office Expense	0	6,538	15,000	15,000	15,000	-	-
425610	2855310	Outside Printing Expense	0	740	0	0	0	-	-
428400	2855310	Liability Insurance	0	2,134	2,757	1,917	2,013	(30)%	5%
		Non-personnel Expenses Total	**0**	**96,406**	**119,494**	**118,654**	**118,750**	**( )%**	**%**
453056	2855310	Riverside Emergency Shelter	0	69,645	0	0	0	-	-
453606	2855310	Hulen Campus Pet Kennel	0	145	0	0	0	-	-
		Special Projects Total	**0**	**69,791**	**0**	**0**	**0**	-	**-**
882280	2855310	Utilization Chgs from 280 Fund	0	61,443	29,412	37,674	39,131	28%	3%
		Charges From Others Total	**0**	**61,443**	**29,412**	**37,674**	**39,131**	**28%**	**3%**
894101	2855310	Interfund Services to 101 Fund	0	0	(28,233)	(28,233)	(28,233)	-	-
894223	2855310	Interfund Services to 223 Fund	0	(1,985)	0	0	0	-	-
		Charges to Others Total	**0**	**(1,985)**	**(28,233)**	**(28,233)**	**(28,233)**	-	**-**
		Total Budget Requirements	**0**	**312,167**	**281,231**	**279,396**	**291,581**	**( )%**	**4%**

Department Budget Detail

Department / Section: **Community Development / CD-Debt**
101 - 289000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
882101	2890000	Utilization Chgs from 101 Fund	170,919	179,967	192,512	455,904	465,834	136%	2%
		Charges From Others Total	**170,919**	**179,967**	**192,512**	**455,904**	**465,834**	**136%**	**2%**
		Total Budget Requirements	**170,919**	**179,967**	**192,512**	**455,904**	**465,834**	**136%**	**2%**

Department Budget Detail

Department / Section: **Community Development / CD-Managed Savings**
101 - 289900

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
499999	2899000	Managed Savings Allocation	0	0	0	(400,000)	(400,000)	-	-
		Managed Savings Total	**0**	**0**	**0**	**(400,000)**	**(400,000)**	-	**-**
		Total Budget Requirements	**0**	**0**	**0**	**(400,000)**	**(400,000)**	-	**-**

Department Budget Detail

Department / Section: **Community Development / CD-Administration**
170 - 280000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
412220	2800000	Health Insurance	0	(295)	0	0	0	-	-
412222	2800000	Dental Insurance	0	(10)	0	0	0	-	-
412310	2800000	PERS Retirement	0	1,722	0	0	0	-	-
		Personnel Services Total	**0**	**1,417**	**0**	**0**	**0**	-	**-**
421001	2800000	Prof Services/Internal	0	65	0	0	0	-	-
425400	2800000	General Office Expense	4,532	1,969	0	0	0	-	-
425500	2800000	Postage	0	1	0	0	0	-	-
425800	2800000	Computer Equip Purc Undr $5000	0	304	0	0	0	-	-
427100	2800000	Travel & Meeting Expense	0	18	0	0	0	-	-
		Non-personnel Expenses Total	**4,532**	**2,358**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**4,532**	**3,775**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Community Development / RDSA RORF-Redevelopment**
170 - 280500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2805000	Salaries - Regular	25,115	27,486	253,586	264,460	273,208	4%	3%
411210	2805000	Vacation	675	1,681	0	0	0	-	-
411220	2805000	Holidays & Special Days Off	1,287	1,293	0	0	0	-	-
411240	2805000	Sick Leave	410	(2,013)	0	0	0	-	-
411245	2805000	Family Illness Sick Leave	321	2,432	0	0	0	-	-
411292	2805000	Administrative Leave	58	36	0	0	0	-	-
411410	2805000	Vacation Payoffs	0	587	0	0	0	-	-
411510	2805000	Accrued Payroll	729	3,165	2,901	1,535	1,614	(47)%	5%
412210	2805000	Workers Compensation Ins	3,720	5,397	5,059	4,099	4,234	(18)%	3%
412220	2805000	Health Insurance	5,341	6,558	34,521	35,497	37,479	2%	5%
412222	2805000	Dental Insurance	225	268	1,620	1,620	1,620	-	-
412230	2805000	Life Insurance	109	178	1,572	1,640	1,694	4%	3%
412240	2805000	Unemployment Insurance	327	165	142	147	153	3%	4%
412310	2805000	PERS Retirement	9,874	9,517	79,456	88,477	97,077	11%	9%
412320	2805000	Medicare OASDI	369	459	3,677	3,835	3,961	4%	3%
412400	2805000	Deferred Compensation	(1)	300	2,700	3,600	4,500	33%	25%
		Personnel Services Total	**48,564**	**57,515**	**385,234**	**404,910**	**425,540**	**5%**	**5%**
421000	2805000	Professional Services	36,044	50,980	25,000	25,000	25,000	-	-
421001	2805000	Prof Services/Internal	721	0	0	0	0	-	-
421100	2805000	Outside Legal Services	3,890	14,045	50,000	50,000	50,000	-	-
422100	2805000	Telephone	1,258	907	1,250	1,250	1,250	-	-
422120	2805000	Telephone - Cellular	0	1,800	1,500	1,500	1,500	-	-
423400	2805000	Motor Pool Equipment Rental	0	13	250	250	250	-	-
423500	2805000	Vehicle Usage Reimb Employee	0	0	1,000	1,000	1,000	-	-
425200	2805000	Periodicals & Dues	0	0	1,000	1,000	1,000	-	-
425400	2805000	General Office Expense	40	141	2,000	2,000	2,000	-	-
425500	2805000	Postage	63	5,087	1,000	1,000	1,000	-	-
425600	2805000	Central Printing Charges	0	0	1,500	1,500	1,500	-	-
425800	2805000	Computer Equip Purc Undr $5000	7,500	0	0	0	0	-	-
427100	2805000	Travel & Meeting Expense	149	3,131	0	0	0	-	-
427200	2805000	Training	393	0	3,500	3,500	3,500	-	-
428200	2805000	Legal Fees	(1,260)	0	0	0	0	-	-
428400	2805000	Liability Insurance	6,105	4,783	6,573	5,395	5,574	(17)%	3%
428420	2805000	Insurance Charges - Direct	13,594	16,113	20,303	29,355	29,355	44%	-
		Non-personnel Expenses Total	**68,503**	**97,003**	**114,876**	**122,750**	**122,929**	**6%**	**%**
450080	2805000	Successor Agency Wind Down	400,000	450,000	0	0	0	-	-
453350	2805000	Successor Agency Board Legal	43,274	11,721	0	0	0	-	-
		Special Projects Total	**443,274**	**461,721**	**0**	**0**	**0**	**-**	**-**
881100	2805000	General Fund Allocation Chgs	564,948	864,159	838,959	838,959	838,959	-	-
882101	2805000	Utilization Chgs from 101 Fund	671,045	426,634	643,709	660,501	567,998	2%	(14)%
882510	2805000	Utilization Chgs from 510 Fund	399	600	500	600	600	20%	-
		Charges From Others Total	**1,236,393**	**1,291,393**	**1,483,168**	**1,500,060**	**1,407,557**	**1%**	**(6)%**
892101	2805000	Utilization Chgs to 101 Fund	(48,105)	(48,465)	(50,935)	(52,321)	(54,759)	2%	4%

Department Budget Detail

Department / Section: **Community Development / RDSA RORF-Redevelopment**
170 - 280500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
894101	2805000	Interfund Services to 101 Fund	(152,912)	(293,414)	0	0	0	-	-
894220	2805000	Interfund Services to 220 Fund	(7,955)	0	0	0	0	-	-
894280	2805000	Interfund Services to 280 Fund	(200,867)	0	0	0	0	-	-
		Charges to Others Total	**(409,840)**	**(341,879)**	**(50,935)**	**(52,321)**	**(54,759)**	**2%**	**4%**
		Total Budget Requirements	**1,386,896**	**1,565,754**	**1,932,343**	**1,975,399**	**1,901,267**	**2%**	**(3)%**

Department Budget Detail

Department / Section: **Community Development / Proj-CDBG Projects**
220 - 283510

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
453001	2835100	Unprogrammed Funds	0	0	2,196,598	2,254,964	2,254,964	2%	-
453003	2835100	Homeless Shelter Programs	126,347	115,500	0	0	0	-	-
453010	2835100	Fair Housing Program	59,640	85,422	0	0	0	-	-
453017	2835100	Volunteer Center 211 Riv Co	6,500	7,500	0	0	0	-	-
453027	2835100	Assistance League	3,500	4,050	0	0	0	-	-
453029	2835100	Templo Roca Fime	6,000	0	0	0	0	-	-
453031	2835100	Lutheran Soc Svs-Transitional	3,897	0	0	0	0	-	-
453034	2835100	Villegas Music Program	2,935	3,410	0	0	0	-	-
453035	2835100	PRCS Youth Sports	18,740	26,662	0	0	0	-	-
453048	2835100	Alternatve to Domestic Violenc	14,880	0	0	0	0	-	-
453098	2835100	Arlington Temporary Services	13,500	15,600	0	0	0	-	-
453110	2835100	Rape Crisis Center	14,500	0	0	0	0	-	-
453122	2835100	YWCA Of Riverside	2,500	0	0	0	0	-	-
453126	2835100	Whiteside Manor	13,500	18,600	0	0	0	-	-
453166	2835100	Care Connexxus Adult Day Svcs	5,930	8,069	0	0	0	-	-
453173	2835100	CASA For Riverside	6,500	0	0	0	0	-	-
453313	2835100	Operation Safehse Transitional	6,500	7,500	0	0	0	-	-
453314	2835100	Operation Safehse Shelter	6,500	7,500	0	0	0	-	-
453315	2835100	Catholic Charities Neigh Prog	6,500	7,500	0	0	0	-	-
453324	2835100	PRCS-Reid Folk Dance	4,447	0	0	0	0	-	-
453328	2835100	ARC-Advance Enterprise	0	0	0	0	0	-	-
453335	2835100	Smooth Transition Inc	3,500	4,050	0	0	0	-	-
453336	2835100	Park & Rec - Project Bridge	27,763	28,000	0	0	0	-	-
453339	2835100	Janet Goeske Sr Adivor Svc	6,000	6,950	0	0	0	-	-
453340	2835100	PRCS Sr Breakfast Prog	7,378	7,500	0	0	0	-	-
453341	2835100	Church of God Prophecy	2,217	2,305	0	0	0	-	-
453344	2835100	Anointed Vessel Prod. Inc.	3,000	0	0	0	0	-	-
453345	2835100	The Carolyn E. Wylie Center	0	2,824	0	0	0	-	-
453346	2835100	Riverside School for the Arts	7,127	8,500	0	0	0	-	-
453347	2835100	POLM Rainy Day Shelter	3,892	5,587	0	0	0	-	-
453348	2835100	AMPAC TRI ST CDC	27,500	14,525	0	0	0	-	-
453351	2835100	Family Shelter Pr-Path of Life	5,500	0	0	0	0	-	-
453352	2835100	IE Latino Lawyers Association	2,000	0	0	0	0	-	-
453353	2835100	Goodwill Southern California	3,000	0	0	0	0	-	-
453354	2835100	Habitat for Humanity	21,240	23,642	0	0	0	-	-
453355	2835100	Feed America Rvsd Eman Foster	0	0	0	0	0	-	-
453356	2835100	Voices for Children CASA	0	0	0	0	0	-	-
453416	2835100	DT Mission Vlg Sect 108 Repmt	200,000	200,000	200,000	200,000	200,000	-	-
453601	2835100	Casa Blanca Hm Neighborly Svcs	10,000	10,814	0	0	0	-	-
459982	2835100	Smart Riverside Bridge Proj	27,414	27,500	0	0	0	-	-
		Special Projects Total	**680,352**	**649,514**	**2,396,598**	**2,454,964**	**2,454,964**	**2%**	**-**
440120	9242300	Dales Sr Ctr Const Rehab	3,819	0	0	0	0	-	-
440120	9245800	Casa Blanca Lib Outdoor Cover	2,489	0	0	0	0	-	-
440120	9246800	PRCS Club House Renovation	2,455	0	0	0	0	-	-
440120	9247600	Arlington Park Imp Proj	0	144	0	0	0	-	-
440120	9247800	PRCS Bryant Park Improvements	210,005	41,734	0	0	0	-	-

Department Budget Detail

Department / Section: **Community Development / Proj-CDBG Projects**
220 - 283510

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
440120	9249600	Ward 2 North Park Fencing	2,489	0	0	0	0	-	-
440120	9249700	Ward 2 University/12th St Imp	42,302	0	0	0	0	-	-
440120	9249800	Ward 5 Van Buren/Mag St Imps	44,318	0	0	0	0	-	-
440120	9249900	Ward 7 Tyler/Crest Ave St Imp	137,749	0	0	0	0	-	-
440120	9250000	Ward 1 Blaine/Massachusetts St	74,871	0	0	0	0	-	-
440120	9250100	Ward 3 Magnolia/Orchard St Imp	60,504	0	0	0	0	-	-
440120	9250200	Ward 6 Dawes St/Mag St Imps	204,561	28,678	0	0	0	-	-
440120	9250500	PRCS Bobby Bonds Playground	178,793	0	0	0	0	-	-
440120	9250600	Commerce Street Overcrossing	40,979	0	0	0	0	-	-
440120	9250700	LMJ Innovation Econonomy Corp	38,056	0	0	0	0	-	-
440120	9250900	Pergola Imp Project North Park	53,000	0	0	0	0	-	-
440120	9251100	PRCS Villegas Park Pool Gates	0	9,865	0	0	0	-	-
440120	9251600	PW ADA Street Improvements	73,996	0	0	0	0	-	-
440120	9251700	PRCS ADA Swimming Pool	17,389	0	0	0	0	-	-
440120	9251800	2881 Hulen Place Acq-Ward 1	412,313	0	0	0	0	-	-
440120	9251900	Alley Block Wall	5,838	145,088	0	0	0	-	-
440120	9252000	Ward 7 Nebraska/Sunnyslope Sdw	896	0	0	0	0	-	-
440120	9253100	Ward 5 Verbena Drive/ St Impro	0	32,515	0	0	0	-	-
440120	9253200	Carolyn Wylie Center Reception	2,612	0	0	0	0	-	-
440120	9253300	PW Ward 7 / Sidewalk Imps	12,609	168,741	0	0	0	-	-
440120	9253400	PW ADA Street Improvements	8,293	91,706	0	0	0	-	-
440120	9253500	PW Ward 5 / St Improvements	7,295	114,813	0	0	0	-	-
440120	9253600	Fairmont Pk ADA Boat Launch Pr	0	0	0	0	0	-	-
440120	9253700	PRCS Bobby Bonds Reader Board	559	0	0	0	0	-	-
440120	9253800	PRCS Don Jones Park Restroom B	3,122	72,494	0	0	0	-	-
440120	9253900	PRCS HVAC Dales Senior Center	0	26,910	0	0	0	-	-
440120	9254000	PRCS Bryant Park Improvements	0	30,673	0	0	0	-	-
440120	9254100	PRCS HVAC Cesar Chavez CC	0	69,999	0	0	0	-	-
440120	9254600	MFI Recovery Center Inc	0	9,200	0	0	0	-	-
440120	9254800	Community Settlement Assoc.	0	14,719	0	0	0	-	-
440120	9255300	PRCS Cesar Chavez Classroom	0	50,000	0	0	0	-	-
440120	9255400	PW ADA St Improv 14/15 Various	0	0	0	0	0	-	-
440120	9255500	Design Homeless Shelter Improv	0	55,471	0	0	0	-	-
440120	9255600	PRCS Bordwell Park Fitness Stn	0	9,461	0	0	0	-	-
440120	9255700	PRCS Villegas Park ADA Walkway	0	0	0	0	0	-	-
440120	9255800	PRCS Villegas Pk Brown Rm Imp	0	0	0	0	0	-	-
440120	9255900	PRCS Villegas Pk Plygrnd-Shade	0	0	0	0	0	-	-
440120	9257400	Ward 1 11th & 12th Streets	0	3,360	0	0	0	-	-
440120	9257500	Ward 2 12th & 13th Streets	0	2,915	0	0	0	-	-
440120	9257600	Ward 3 Potomac/Madison/SanRafa	0	3,101	0	0	0	-	-
440120	9257700	Ward 5 Farnham/Magnolia/Andrew	0	4,088	0	0	0	-	-
440120	9257800	Ward5 Jackson St	0	0	0	0	0	-	-
440120	9257900	Ward 6 Jones/Hole/Wells	0	2,472	0	0	0	-	-
440120	9258000	Ward7 Sunnyside/Easy/Nebraska	0	2,807	0	0	0	-	-
		Capital Outlay & Grants Total	**1,641,322**	**990,966**	**0**	**0**	**0**	**-**	**-**

Department Budget Detail

Department / Section: **Community Development / Proj-CDBG Projects**
220 - 283510

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
Total Budget Requirements			**2,321,675**	**1,640,480**	**2,396,598**	**2,454,964**	**2,454,964**	**2%**	**-**

Department Budget Detail

Department / Section: **Community Development / Housing**
220 - 285500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2855000	Salaries - Regular	187,511	212,765	269,791	246,963	256,980	(8)%	4%
411130	2855000	Compensatory Time	0	255	0	0	0	-	-
411210	2855000	Vacation	7,602	6,273	0	0	0	-	-
411220	2855000	Holidays & Special Days Off	11,448	9,894	0	0	0	-	-
411240	2855000	Sick Leave	7,507	3,188	0	0	0	-	-
411245	2855000	Family Illness Sick Leave	813	5,481	0	0	0	-	-
411250	2855000	Industrial Accident	(32)	0	0	0	0	-	-
411260	2855000	Bereavement Leave	1,355	1,011	0	0	0	-	-
411292	2855000	Administrative Leave	3,070	3,480	0	0	0	-	-
411410	2855000	Vacation Payoffs	0	1,497	0	0	0	-	-
411510	2855000	Accrued Payroll	(13,567)	4,838	3,047	1,408	1,488	(53)%	5%
412210	2855000	Workers Compensation Ins	3,573	5,184	5,413	3,829	3,984	(29)%	4%
412220	2855000	Health Insurance	25,281	28,784	35,395	42,868	44,994	21%	4%
412222	2855000	Dental Insurance	1,616	1,696	1,869	2,160	2,160	15%	-
412230	2855000	Life Insurance	1,219	1,188	1,335	1,156	1,207	(13)%	4%
412240	2855000	Unemployment Insurance	315	157	151	138	143	(8)%	3%
412250	2855000	Disability Insurance	222	188	272	272	272	-	-
412310	2855000	PERS Retirement	64,519	70,000	80,871	65,317	73,114	(19)%	11%
412320	2855000	Medicare OASDI	3,241	3,565	3,912	3,581	3,726	(8)%	4%
412400	2855000	Deferred Compensation	150	1,800	2,700	3,600	4,500	33%	25%
413120	2855000	Overtime At 1.5 Rate	0	328	0	0	0	-	-
		Personnel Services Total	**305,847**	**361,580**	**404,756**	**371,292**	**392,568**	**(8)%**	**5%**
421000	2855000	Professional Services	26,237	37,593	39,521	50,000	50,000	26%	-
421001	2855000	Prof Services/Internal	15,429	22	0	0	0	-	-
422100	2855000	Telephone	1,494	1,641	1,000	1,000	1,000	-	-
422120	2855000	Telephone - Cellular	2,959	616	1,500	1,500	1,500	-	-
423400	2855000	Motor Pool Equipment Rental	2,139	262	800	800	800	-	-
423500	2855000	Vehicle Usage Reimb Employee	63	52	200	200	200	-	-
424220	2855000	All Other Equip Maint/Repair	0	0	500	500	500	-	-
425100	2855000	Advertising Expense	5,566	3,734	10,000	10,000	10,000	-	-
425200	2855000	Periodicals & Dues	2,000	2,000	1,000	1,000	1,000	-	-
425300	2855000	Photo & Recording Supplies	0	0	200	200	200	-	-
425400	2855000	General Office Expense	3,115	1,528	2,000	2,000	2,000	-	-
425500	2855000	Postage	16,477	16,997	10,000	10,000	10,000	-	-
425600	2855000	Central Printing Charges	0	15	4,000	4,000	4,000	-	-
425610	2855000	Outside Printing Expense	1,470	1,537	0	0	0	-	-
425700	2855000	Software Purchase/Licensing	0	29	500	500	500	-	-
425800	2855000	Computer Equip Purc Undr $5000	0	393	0	0	0	-	-
426800	2855000	Special Department Supplies	233	143	2,500	2,500	2,500	-	-
427100	2855000	Travel & Meeting Expense	1,574	225	0	0	0	-	-
427200	2855000	Training	1,132	934	2,000	2,000	2,000	-	-
428400	2855000	Liability Insurance	5,865	4,594	7,050	5,038	5,242	(28)%	4%
428420	2855000	Insurance Charges - Direct	0	0	0	180	180	-	-
		Non-personnel Expenses Total	**85,760**	**72,324**	**82,771**	**91,418**	**91,622**	**10%**	**%**
453001	2855000	Unprogrammed Funds	0	0	0	0	0	-	-

Department Budget Detail

Department / Section: **Community Development / Housing**
220 - 285500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		Special Projects Total	**0**	**0**	**0**	**0**	**0**	-	**-**
463300	2855000	Off Furn & Equip Cap Lease	6,619	0	0	0	0	-	-
		Equipment Outlay Total	**6,619**	**0**	**0**	**0**	**0**	-	**-**
481000	2855000	Principal	22,601	25,660	28,874	32,348	36,080	12%	11%
482000	2855000	Interest	12,286	11,128	11,959	12,984	11,438	8%	(11)%
		Debt Service Total	**34,887**	**36,788**	**40,833**	**45,332**	**47,518**	**11%**	**4%**
881100	2855000	General Fund Allocation Chgs	32,367	215,106	187,121	187,121	187,121	-	-
882101	2855000	Utilization Chgs from 101 Fund	122,178	70,882	0	0	0	-	-
884101	2855000	Interfund Services from 101 Fd	0	0	138,319	81,666	86,114	(40)%	5%
884170	2855000	Interfund Services from 170 Fd	7,955	0	0	0	0	-	-
		Charges From Others Total	**162,500**	**285,988**	**325,440**	**268,787**	**273,235**	**(17)%**	**1%**
892222	2855000	Utilization Chgs to 222 Fund	(56,475)	(59,432)	0	0	0	-	-
892280	2855000	Utilization Chgs to 280 Fund	(22,575)	(23,773)	(28,583)	(40,799)	(42,766)	42%	4%
894101	2855000	Interfund Services to 101 Fund	0	(68,400)	0	0	0	-	-
894222	2855000	Interfund Services to 222 Fund	0	0	(59,333)	(60,135)	(60,135)	1%	-
894223	2855000	Interfund Services to 223 Fund	0	(8,834)	(29,800)	(31,490)	(34,258)	5%	8%
		Charges to Others Total	**(79,050)**	**(160,439)**	**(117,716)**	**(132,424)**	**(137,159)**	**12%**	**3%**
		Total Budget Requirements	**516,565**	**596,242**	**736,084**	**644,405**	**667,784**	**(12)%**	**3%**

Department Budget Detail

Department / Section: **Community Development / Proj-HOME Prog**
221 - 283520

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
450098	2835200	Home Front at Camp Anza	0	592,955	0	0	0	-	-
453001	2835200	Unprogrammed Funds	0	0	509,914	585,393	585,393	14%	-
453018	2835200	Citywide Housing Rehab	176,683	153,072	200,000	200,000	200,000	-	-
453037	2835200	First Time Homebuyer	0	0	0	0	0	-	-
453038	2835200	Acquisition/Rehab/Sale	0	0	0	0	0	-	-
453133	2835200	Home Buyer Asst Mission Villg	0	0	0	0	0	-	-
453192	2835200	1725 Seventh St. Proj	0	0	0	0	0	-	-
453198	2835200	2325 11th St-Dev	95,075	0	0	0	0	-	-
453199	2835200	3349 Arapahoe St - Dev	591	0	0	0	0	-	-
453222	2835200	3553 Lou Ella Lane	150,754	0	0	0	0	-	-
453224	2835200	11th & Ottowa SF Dev	792	150,000	0	0	0	-	-
453227	2835200	3552 Lou Ella Lane	231,118	0	0	0	0	-	-
454302	2835200	Tenant Based Rental Assist	0	3,548	0	0	0	-	-
		Special Projects Total	**655,014**	**899,576**	**709,914**	**785,393**	**785,393**	**10%**	**-**
882280	2835200	Utilization Chgs from 280 Fund	74,257	82,221	0	0	0	-	-
884280	2835200	Interfund Services from 280 Fd	0	0	78,879	87,265	87,265	10%	-
		Charges From Others Total	**74,257**	**82,221**	**78,879**	**87,265**	**87,265**	**10%**	**-**
		Total Budget Requirements	**729,272**	**981,797**	**788,793**	**872,658**	**872,658**	**10%**	**-**

Department Budget Detail

Department / Section: **Community Development / Projects-HOPWA Proj**
222 - 283530

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
450410	2835300	Riverside Co Housing Authority	1,129,095	1,110,340	1,131,716	1,108,297	1,108,297	(2)%	-
453001	2835300	Unprogrammed Funds	0	0	0	0	0	-	-
453207	2835300	Foothill Aids Project	717,411	722,902	786,584	836,084	836,084	6%	-
		Special Projects Total	**1,846,506**	**1,833,243**	**1,918,300**	**1,944,381**	**1,944,381**	**1%**	**-**
882220	2835300	Utilization Chgs from 220 Fund	56,475	59,431	0	0	0	-	-
884220	2835300	Interfund Services from 220 Fd	0	0	59,333	60,135	60,135	1%	-
		Charges From Others Total	**56,475**	**59,431**	**59,333**	**60,135**	**60,135**	**1%**	**-**
		Total Budget Requirements	**1,902,981**	**1,892,675**	**1,977,633**	**2,004,516**	**2,004,516**	**1%**	**-**

Department Budget Detail

Department / Section: **Community Development / CD-Grants**
223 - 287000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	9129130	Homeless St Outreach 12/13	37,028	0	0	0	0	-	-
411100	9129140	Homeless St Outreach 13/14	135,148	21,694	0	0	0	-	-
411100	9146600	Chronic Homeless SHP 12/13	10,466	(10,466)	0	0	0	-	-
411100	9147200	SHP 13/14-Indiana	19,533	0	0	0	0	-	-
411100	9147210	SHP 14/15-Indiana	25,433	15,174	0	0	0	-	-
411100	9147220	SHP 15/16-Indiana	0	16,599	0	0	0	-	-
411100	9229730	7th Street SHP 13/14	28,762	0	0	0	0	-	-
411100	9229740	7th Street SHP 14/15	0	39,305	0	0	0	-	-
411100	9256100	COC 13-14 Rapid Re-Housing	0	1,985	0	0	0	-	-
411510	2870000	Accrued Payroll	4,152	(269)	0	0	0	-	-
412310	2870000	PERS Retirement	0	0	0	0	0	-	-
		Personnel Services Total	**260,526**	**84,023**	**0**	**0**	**0**	-	**-**
421000	9877000	HEAL Zone-CDD	0	0	0	0	0	-	-
		Non-personnel Expenses Total	**0**	**0**	**0**	**0**	**0**	-	**-**
453001	2870000	Unprogrammed Funds	0	0	0	0	0	-	-
		Special Projects Total	**0**	**0**	**0**	**0**	**0**	-	**-**
440110	9133320	Emergency Shelter 11/12	0	1,705	0	0	0	-	-
440110	9133321	ESG Grant Em Solutions 11/12	51,334	31,572	0	0	0	-	-
440110	9145800	ESG 12/13 Cold Weather/Admin	66,999	19,717	0	0	0	-	-
440110	9145810	ESG 12/13 HPRP Activities	0	105,161	0	0	0	-	-
440110	9146600	Chronic Homeless SHP 12/13	4,770	(4,770)	0	0	0	-	-
440110	9147200	SHP 13/14-Indiana	52,451	0	0	0	0	-	-
440110	9147210	SHP 14/15-Indiana	23,388	57,314	0	0	0	-	-
440110	9147220	SHP 15/16-Indiana	0	850	0	0	0	-	-
440110	9149500	FY 13/14 ESG Emergency Shelter	48,061	4,614	0	0	0	-	-
440110	9149510	FY 13/14 ESG Cold Weather	0	67,000	0	0	0	-	-
440110	9149520	FY 13/14 ESG HPRP	0	48,250	0	0	0	-	-
440110	9149530	FY 13/14 ESG Admin	0	14,899	0	0	0	-	-
440110	9152100	ESG 14/15-Rapid Re-housing	0	0	0	0	0	-	-
440110	9152110	ESG 14/15-Cold Weather Shelter	0	67,635	0	0	0	-	-
440110	9152120	ESG 14/15-Emergency Shelter	0	44,753	0	0	0	-	-
440110	9152130	ESG 14/15-Admin	0	0	0	0	0	-	-
440110	9152140	ESG 14/15-Hmless Mgmt Info Sys	0	0	0	0	0	-	-
440110	9229730	7th Street SHP 13/14	86,195	0	0	0	0	-	-
440110	9229740	7th Street SHP 14/15	0	68,682	0	0	0	-	-
440110	9256100	COC 13-14 Rapid Re-Housing	0	24,346	0	0	0	-	-
440210	9229910	Cal Home Housing Rehab 10/11	22,504	12,106	0	0	0	-	-
440210	9229920	Cal Home DPA 10/11	0	0	0	0	0	-	-
440210	9229930	13/14 Cal Home Housing Rehab	19,959	72,173	0	0	0	-	-
440210	9229940	13/14 Cal Home Morgage DPA	0	330,526	0	0	0	-	-
		Operating Grants Total	**375,665**	**966,537**	**0**	**0**	**0**	-	**-**
440120	9129130	Homeless St Outreach 12/13	10,163	0	0	0	0	-	-
440120	9129140	Homeless St Outreach 13/14	51,680	(698)	0	0	0	-	-

Department Budget Detail

Department / Section: **Community Development / CD-Grants**
223 - 287000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
440120	9147200	SHP 13/14-Indiana	176	0	0	0	0	-	-
440120	9147220	SHP 15/16-Indiana	0	104	0	0	0	-	-
440120	9229600	Supportive Hsg Program (SHP)	(1,594)	0	0	0	0	-	-
440120	9229700	SHP-Continum of Care Homeless	(27,784)	0	0	0	0	-	-
440120	9229900	CalHOme Owner Occupied Housing	0	0	0	0	0	-	-
440120	9240900	ARRA-Business Surveys	800	0	0	0	0	-	-
440120	9242000	Cal HOME Reuse	0	0	0	0	0	-	-
440440	9129140	Homeless St Outreach 13/14	8,680	0	0	0	0	-	-
440440	9146600	Chronic Homeless SHP 12/13	2,990	(2,990)	0	0	0	-	-
440440	9147200	SHP 13/14-Indiana	2,845	0	0	0	0	-	-
440440	9147210	SHP 14/15-Indiana	0	0	0	0	0	-	-
440440	9147220	SHP 15/16-Indiana	0	0	0	0	0	-	-
440440	9229710	SHP-Disabled Homeless,10/11/12	1,572	0	0	0	0	-	-
440440	9229730	7th Street SHP 13/14	1,611	0	0	0	0	-	-
440440	9229740	7th Street SHP 14/15	0	0	0	0	0	-	-
440440	9256100	COC 13-14 Rapid Re-Housing	0	3,889	0	0	0	-	-
		Capital Outlay & Grants Total	**51,142**	**305**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**687,335**	**1,050,866**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Community Development / CD-Grants - Other**
223 - 287010

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	9150300	Nutritional Ed & Obseity Prev	43,447	207,191	0	0	0	-	-
		Personnel Services Total	**43,447**	**207,191**	**0**	**0**	**0**	-	**-**
421000	9150300	Nutritional Ed & Obseity Prev	13,262	492,798	0	0	0	-	-
423200	9150300	Nutritional Ed & Obseity Prev	0	0	0	0	0	-	-
425400	9150300	Nutritional Ed & Obseity Prev	179	1,912	0	0	0	-	-
425500	9150300	Nutritional Ed & Obseity Prev	0	0	0	0	0	-	-
425610	9150300	Nutritional Ed & Obseity Prev	58	0	0	0	0	-	-
426800	9150300	Nutritional Ed & Obseity Prev	388	3,725	0	0	0	-	-
427100	9150300	Nutritional Ed & Obseity Prev	746	3,638	0	0	0	-	-
		Non-personnel Expenses Total	**14,636**	**502,075**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**58,083**	**709,266**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Community Development / NSP-Administration**
225 - 283540

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	2835400	Professional Services	6,121	0	15,000	0	0	(100)%	-
425500	2835400	Postage	185	0	0	0	0	-	-
426800	2835400	Special Department Supplies	295	0	10,000	0	0	(100)%	-
		Non-personnel Expenses Total	**6,602**	**0**	**25,000**	**0**	**0**	**(100)%**	**-**
881100	2835400	General Fund Allocation Chgs	0	0	11,202	0	0	(100)%	-
882101	2835400	Utilization Chgs from 101 Fund	28,824	0	0	0	0	-	-
882280	2835400	Utilization Chgs from 280 Fund	54,799	0	0	0	0	-	-
		Charges From Others Total	**83,624**	**0**	**11,202**	**0**	**0**	**(100)%**	**-**
		Total Budget Requirements	**90,227**	**0**	**36,202**	**0**	**0**	**(100)%**	**-**

Department Budget Detail

Department / Section: **Community Development / NSP Programs**
225 - 283541

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
453001	2835410	Unprogrammed Funds	0	0	0	0	0	-	-
		Special Projects Total	**0**	**0**	**0**	**0**	**0**	-	**-**
440440	9243100	10820 Sunnyslope	0	2,075	0	0	0	-	-
440440	9246900	2825 Mulberry St- NSP	0	0	0	0	0	-	-
440440	9247700	4578 Sunnyside -NSP	6	0	0	0	0	-	-
440440	9248100	10370 Gould - NSP	1,450	275	0	0	0	-	-
440443	9248400	3552 Lou Ella Lane-NSP	4,091	0	0	0	0	-	-
440443	9248500	3553 Lou Ella Lane-NSP	100,339	0	0	0	0	-	-
440443	9251500	1740 Loma Vista-N1	65,936	0	0	0	0	-	-
440446	9233900	3065-3067 Fairmount	223	0	0	0	0	-	-
440446	9236200	1791 Orange	1,409	5,088	0	0	0	-	-
440446	9238900	11502 Anacapa	1,050	1,310	0	0	0	-	-
440446	9246700	2792 Woodbine-NSP	784	213	0	0	0	-	-
440446	9246900	2825 Mulberry St- NSP	(1,001)	0	0	0	0	-	-
440446	9247700	4578 Sunnyside -NSP	644	29	0	0	0	-	-
440446	9247900	2841 Mulberry - NSP	0	9	0	0	0	-	-
440446	9248100	10370 Gould - NSP	0	0	0	0	0	-	-
440446	9248400	3552 Lou Ella Lane-NSP	35,481	0	0	0	0	-	-
440446	9248500	3553 Lou Ella Lane-NSP	35,849	(40)	0	0	0	-	-
440446	9251500	1740 Loma Vista-N1	55,512	0	0	0	0	-	-
440446	9254300	2929 11th St-NSP1	0	24,999	0	0	0	-	-
440446	9254700	3236 Washington- N1	0	38,209	0	0	0	-	-
440446	9256200	2831 Mulberry- N1	0	4,037	0	0	0	-	-
		Capital Outlay & Grants Total	**301,777**	**76,208**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**301,777**	**76,208**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Community Development / NSP3 Programs**
225 - 283542

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
440443	9245600	1740 Loma Vista - N3	15,757	0	0	0	0	-	-
440443	9248410	3552 Lou Ella Lane-N3	23,542	0	0	0	0	-	-
440446	9245600	1740 Loma Vista - N3	41,568	0	0	0	0	-	-
440446	9248410	3552 Lou Ella Lane-N3	108,599	0	0	0	0	-	-
440446	9248510	3553 Lou Ella Lane-NSP3	101,670	0	0	0	0	-	-
		Capital Outlay & Grants Total	**291,137**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**291,137**	**0**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Community Development / Housing Authority**
280 - 287500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2875000	Salaries - Regular	285,676	279,557	499,466	487,199	503,336	(2)%	3%
411210	2875000	Vacation	22,566	13,285	0	0	0	-	-
411220	2875000	Holidays & Special Days Off	13,581	12,320	0	0	0	-	-
411240	2875000	Sick Leave	8,859	6,349	0	0	0	-	-
411245	2875000	Family Illness Sick Leave	2,348	3,729	0	0	0	-	-
411260	2875000	Bereavement Leave	587	0	0	0	0	-	-
411280	2875000	Jury Duty	0	1,006	0	0	0	-	-
411292	2875000	Administrative Leave	3,543	5,029	0	0	0	-	-
411410	2875000	Vacation Payoffs	0	3,467	0	0	0	-	-
411510	2875000	Accrued Payroll	13,686	4,310	5,760	2,824	2,962	(50)%	4%
412210	2875000	Workers Compensation Ins	6,006	8,899	10,058	7,551	7,802	(24)%	3%
412220	2875000	Health Insurance	45,082	49,758	90,852	78,148	81,450	(13)%	4%
412222	2875000	Dental Insurance	2,203	2,334	3,780	2,962	2,988	(21)%	%
412230	2875000	Life Insurance	1,809	1,522	2,865	2,826	2,916	(1)%	3%
412240	2875000	Unemployment Insurance	528	270	279	271	281	(2)%	3%
412250	2875000	Disability Insurance	21	125	136	136	136	-	-
412310	2875000	PERS Retirement	89,642	89,308	139,103	148,582	163,128	6%	9%
412320	2875000	Medicare OASDI	4,800	4,716	7,242	7,061	7,259	(2)%	2%
412400	2875000	Deferred Compensation	145	1,900	5,400	7,200	9,000	33%	25%
412515	2875000	HA Meeting Compensation	2,300	16,150	0	0	0	-	-
		Personnel Services Total	**503,389**	**504,042**	**764,941**	**744,760**	**781,258**	**(2)%**	**4%**
421000	2875000	Professional Services	59,005	22,130	65,000	65,000	65,000	-	-
421001	2875000	Prof Services/Internal	2,312	0	0	0	0	-	-
421100	2875000	Outside Legal Services	0	12,395	10,000	10,000	10,000	-	-
422100	2875000	Telephone	0	0	2,500	2,500	2,500	-	-
422120	2875000	Telephone - Cellular	676	1,849	2,500	2,500	2,500	-	-
423400	2875000	Motor Pool Equipment Rental	5,805	4,970	6,500	4,800	6,500	(26)%	35%
423500	2875000	Vehicle Usage Reimb Employee	25	172	1,000	1,000	1,000	-	-
424130	2875000	Maint/Repair of Bldgs & Improv	41,182	34,064	60,000	60,000	60,000	-	-
425100	2875000	Advertising Expense	56	917	10,000	10,000	10,000	-	-
425400	2875000	General Office Expense	2,352	2,680	5,000	5,000	5,000	-	-
425500	2875000	Postage	518	477	5,000	5,000	5,000	-	-
425600	2875000	Central Printing Charges	0	0	1,000	1,000	1,000	-	-
425610	2875000	Outside Printing Expense	625	143	1,000	1,000	1,000	-	-
426800	2875000	Special Department Supplies	0	485	500	500	500	-	-
427100	2875000	Travel & Meeting Expense	860	0	0	0	0	-	-
427200	2875000	Training	3,116	2,400	4,000	4,000	4,000	-	-
428400	2875000	Liability Insurance	9,859	7,887	13,124	9,939	10,267	(24)%	3%
		Non-personnel Expenses Total	**126,398**	**90,576**	**187,124**	**182,239**	**184,267**	**(2)%**	**1%**
482000	2875000	Interest	4,627	3,918	5,500	5,500	5,500	-	-
		Debt Service Total	**4,627**	**3,918**	**5,500**	**5,500**	**5,500**	**-**	**-**
440440	9864500	Chicago/Linden Strategic Plan	44,232	0	0	0	0	-	-
440440	9864510	Chicago/Linden SP - UDAG	75,285	0	0	0	0	-	-
440440	9872000	Camp Anza ENA	179,266	814	0	0	0	-	-

Department Budget Detail

Department / Section: **Community Development / Housing Authority**
280 - 287500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
440440	9873800	7th St Conceptual Plan	12,562	89	0	0	0	-	-
440440	9883100	Hulen Place NMTC-04 Bonds	12,500	0	0	0	0	-	-
440443	9826420	1705&1733 7th St Apts-04Bonds	32,334	0	0	0	0	-	-
440443	9826430	1705 and 1733 7th St Apts	75,270	493	0	0	0	-	-
440446	9826420	1705&1733 7th St Apts-04Bonds	77,977	0	0	0	0	-	-
440446	9826430	1705 and 1733 7th St Apts	35,473	56,163	0	0	0	-	-
440446	9864400	3943 10th - HA	8	17	0	0	0	-	-
440446	9864600	3236 Washington- HA	9	7,420	0	0	0	-	-
440446	9872000	Camp Anza ENA	215	17,308	0	0	0	-	-
440446	9873500	HA Property Mgmt	5,727	468	0	0	0	-	-
440446	9873700	3015 Redwood Dr.	0	274	0	0	0	-	-
440446	9873710	3015 Redwood Dr-04 Bd	25,479	0	0	0	0	-	-
440446	9878900	3836 2nd Street-04 Bonds	24,214	0	0	0	0	-	-
440446	9884900	Lime & 4th Street- HA	21	4,384	0	0	0	-	-
440446	9887100	3753 Myers St - HA	0	1,549	0	0	0	-	-
440446	9887300	3893 3rd St - HA	0	582	0	0	0	-	-
440446	9889300	4350 La Sierra Project Imps	0	11,318	0	0	0	-	-
440446	9889600	2550 14th St-HA	0	126	0	0	0	-	-
440446	9889700	2719 11th St-HA	0	336	0	0	0	-	-
440446	9889800	2882 Mission Inn-HA	0	168	0	0	0	-	-
440446	9889900	11049 Bogart-HA	0	2,723	0	0	0	-	-
		Capital Outlay & Grants Total	**600,577**	**104,237**	**0**	**0**	**0**	**-**	**-**
881100	2875000	General Fund Allocation Chgs	0	63,019	112,301	112,301	112,301	-	-
882101	2875000	Utilization Chgs from 101 Fund	196,147	226,992	234,177	261,568	275,204	11%	5%
882220	2875000	Utilization Chgs from 220 Fund	22,575	23,773	28,583	40,799	42,766	42%	4%
884170	2875000	Interfund Services from 170 Fd	200,867	0	0	0	0	-	-
		Charges From Others Total	**419,591**	**313,785**	**375,061**	**414,668**	**430,271**	**10%**	**3%**
892101	2875000	Utilization Chgs to 101 Fund	0	(61,443)	(29,412)	(37,674)	(39,131)	28%	3%
892221	2875000	Utilization Chgs to 221 Fund	(74,257)	(82,221)	0	0	0	-	-
892225	2875000	Utilization Chgs to 225 Fund	(54,799)	0	0	0	0	-	-
894220	2875000	Interfund Services to 220 Fund	(9,505)	0	0	0	0	-	-
894221	2875000	Interfund Services to 221 Fund	0	0	(78,879)	(87,265)	(87,265)	10%	-
894223	2875000	Interfund Services to 223 Fund	(37,984)	(51,345)	0	(63,671)	(63,671)	-	-
		Charges to Others Total	**(176,548)**	**(195,009)**	**(108,291)**	**(188,610)**	**(190,067)**	**74%**	**%**
		Total Budget Requirements	**1,478,035**	**821,552**	**1,224,335**	**1,158,557**	**1,211,229**	**(5)%**	**4%**

Department Budget Detail

Department / Section: **Community Development / Arlington Debt Service**
371 - 283010

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421002	2830101	Professional Svcs/Prof Svcs	5,601	4,665	10,000	10,000	10,000	-	-
		Non-personnel Expenses Total	**5,601**	**4,665**	**10,000**	**10,000**	**10,000**	-	**-**
481000	2830101	Principal	1,707	1,938	2,181	2,444	2,726	12%	11%
481015	2830101	L/T Bond Debt Principal	646,565	677,193	924,954	907,098	942,544	(1)%	3%
482000	2830101	Interest	1,359,308	1,107,328	1,182,388	1,152,235	1,116,454	(2)%	(3)%
		Debt Service Total	**2,007,581**	**1,786,460**	**2,109,523**	**2,061,777**	**2,061,724**	**(2)%**	**( )%**
		Total Budget Requirements	**2,013,183**	**1,791,126**	**2,119,523**	**2,071,777**	**2,071,724**	**(2)%**	**( )%**

Department Budget Detail

Department / Section: **Community Development / Casa Blanca Debt Service**
372 - 283020

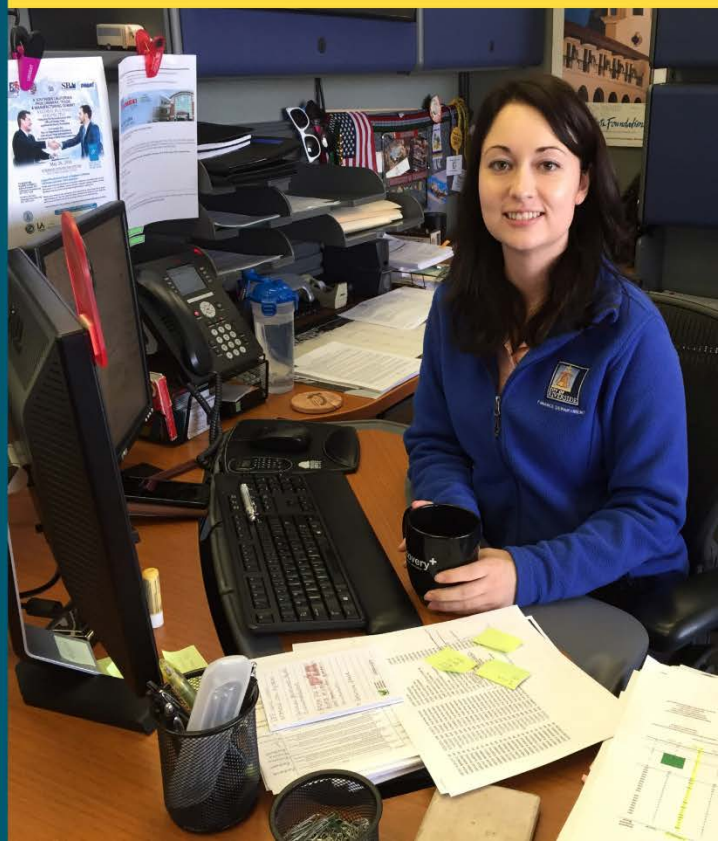
Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421002	2830201	Professional Svcs/Prof Svcs	6,482	6,863	10,000	10,000	10,000	-	-
		Non-personnel Expenses Total	**6,482**	**6,863**	**10,000**	**10,000**	**10,000**	-	**-**
481000	2830201	Principal	3,378	3,835	4,316	4,836	5,393	12%	11%
481015	2830201	L/T Bond Debt Principal	1,087,995	1,268,652	957,099	918,223	944,676	(4)%	2%
482000	2830201	Interest	1,164,679	832,660	952,630	920,372	881,669	(3)%	(4)%
		Debt Service Total	**2,256,053**	**2,105,148**	**1,914,045**	**1,843,431**	**1,831,738**	**(3)%**	**( )%**
		Total Budget Requirements	**2,262,536**	**2,112,011**	**1,924,045**	**1,853,431**	**1,841,738**	**(3)%**	**( )%**

FINANCE DEPARTMENT

The mission of the Finance Department is to provide fiduciary control of the City's assets, perform fiscally related services, and provide accurate, timely, and useful financial information to support the delivery of municipal services to the City organization and the public. The Finance Department consists of the Administration, Accounting, Financial Resources, Financial Systems, and Purchasing & Risk Management Divisions.

FINANCE DEPARTMENT

The Finance Department administers the financial affairs of the City of Riverside. The department manages the City's revenues, expenditures, investments, purchasing, accounting, budgeting, and debt. As such, the department provides the City's departments and residents with dependable and efficient quality services in billing and collection of City services, cash management, and other fiscal functions in accordance with legal and professional standards.



DEPARTMENT OVERVIEW

SERVICES PROVIDED

The Finance Department is responsible for all financial record keeping and reporting functions required by the City Charter. Finance functions include centralized accounting, preparing the City's annual budget and capital improvement program, revenue and investment management, debt administration, financial systems management, purchasing, and risk management.

The Department is committed to the delivery of quality, courteous and responsive services, treating all citizens with fairness, dignity and respect. It seeks to achieve an optimal level of effectiveness and compliance in the administration and collection of local taxes, fines, and fees, to ensure equity and transparency in the application of applicable laws and policies.

BUSINESS GOALS

The Department's Business Goals are:

- To ensure the safety and security of the City's assets;
- To provide the financial resources necessary to support goals and operations of city departments;
- To develop sound financial strategies for business decisions; and,
- To actively support the local business economy.

DEPARTMENT DIVISIONS AND SECTIONS

The Finance Department includes the following Divisions and Sections:

Administration Division: This division provides administrative support, oversight and leadership to the four divisions in the Finance Department. The Division's primary responsibility is to manage the department's general operations to ensure efficient and effective service delivery while ensuring alignment with the City's Strategic Plan, goals, and objectives.

Financial Systems is part of the Administration Division. Financial Systems maintains and supports enterprise applications and databases, such as IFAS, the City's Enterprise Resource Planning financial system, which supports Financials, Payroll, and Benefits; Oracle/SPL, the City's work order system; TeamBudget, the City's budget system; enQuesta and iNovah, the revenue management systems; PCard Works, the procurement management system; and ClientLine, the merchant account management system. This division designs, develops and implements program solutions for enterprise applications; provides support for performance monitoring of enterprise resources and performance capacity.

Accounting Division: The Accounting Division provides timely and accurate financial information that supports and enhances the effective, responsive and courteous delivery of services to the citizens and residents of Riverside, businesses, the Mayor, City Administration, and City Departments. The Section maintains strong internal controls, ensuring transparency, adhering to established financial policies and procedures and complying with legal fiscal reporting requirements. Services include: financial analysis and reporting, budget management, accounts payable processing, centralized billing, and accounts receivable tracking.

Accounting plans and coordinates the year-end audit process and prepares the Comprehensive Annual Financial Report (CAFR) as well as the Single Audit Report. It also completes several legislative mandated measures year-end audits. It completes the State-Mandated Cost Claim Report, the State Controller's Report, and the Riverside Redevelopment Successor Agency Audit. This Section also reconciles and interfaces payroll and back accounts to the General Ledger, manages the City's fixed assets, processes debt services payments, manages the City's overall financial system (Oracle), and conducts fiscal monitoring of grant sub-recipients.

- **Accounts Payable Section:** The Accounts Payable Section processes the city departments' payables (including invoices, grant payments, travel requests, reimbursements, and refunds annually), thereby ensuring vendors are paid timely and departments are able to procure supplies and services needed to continue the operations, services, and programs benefiting the citizens of Riverside. The Section handles the sales tax reporting to the State Board of Equalization and 1099 Miscellaneous reporting for city vendors to the Internal Revenue Service.

- **Accounts Receivable Section:** The Accounts Receivable Section provides accounting, fiscal monitoring, and financial and specialized reporting for all city departments, thereby allowing them to perform timely grant drawdowns, and securing new grants. The Section also manages a centralized billing and receivable system that keep track of all accounts receivables.

- **Payroll Section:** The Payroll Section processes and distributes biweekly all aspects of payroll including benefits and taxes, maintains and upgrades payroll systems, and processes year-end reports and production of W-2's and 1099R's.

- **Treasury Section:** The Treasury Section promotes the conditions for fiscal prosperity and stability in Riverside and provides support services to all city departments. Treasury services include: financial management and maintenance of the City's cashier functions, receipt and deposit of payments and cash receipts and other revenue stream; account for, verify and allocate recovered monies to appropriate funds and accounts for all city departments and programs; and perform general banking and depository services and safekeeping.

Financial Resources Division: The Financial Services Division is responsible for the preparation and development of the City's Biennial Budget, Five-Year Financial Plan, and the Capital Improvement Program Biennial Budget and Five-Year Financial Plan. It is also responsible for the application and management of the City's debt service, Community Facilities Districts, Assessment Districts, and other such funding mechanisms. This Division is also responsible for providing Business Tax and Licensing services.

- **Budget Section:** The Budget Section develops a fiscally responsible budget that meets council priorities and community needs; produces timely and accurate analysis of program revenues and expenditures; provides consultative services city departments to ensure programs are efficient and effective. Compiles and produces the Biennial Budget and prepares the Adopted Policy Budget.

- **Business Tax and License Section:** The Business Tax and License Section reviews tax and fee ordinances to ensure equitable and fair application of taxes and fees paid to the City by residents, businesses, and visitors. This Section collects, records, and reports on all city revenues; enforces and monitors the provisions of the City's ordinances; complies with the State of California reporting requirements for sales tax, business tax, utility users' tax, occupancy tax, business improvement district fees.

- **Debt Service Section:** The Debt Service Section manages the City's debt portfolio and provides support to the Successor Agency's debt expectations and needs including issuing new debt, maintaining and restructuring current/existing debt; responding to debt information requests from the public, and managing day to day debt service responsibilities.

Purchasing/Risk Management Division: This division supports the procurement of materials, equipment and services essential to providing governmental services for the citizens of Riverside. The division promotes the most effective use of city funds in the acquisition of commodities, procurement of supplies and services for city departments. The Section prepares specifications and requests for formal bids and request for proposals in collaboration with city departments.

DEPARTMENT OBJECTIVES

Objectives	Status	Financial and Operational Challenges to Implement Objective
1. Transition Risk Management Administration in-house.	Initiated the hiring of a Risk Management Supervisor.	Implementing the structure and direction of the unit.
2. Recommend appropriate and necessary financial policies to the City Council.	General Fund reserve policy presented to the Finance Committee February 2016. Additional policies being researched are Liability funds reserve, Sewer Fund reserve, balanced budget, and long-term planning policies.	Prioritizing the development of the policies when there are other competing priorities.
3. Develop an "Extreme Customer Service" Strategy.	Key staff attended the "Lessons from the Mouse" training with David Snow. Continuing to encompass the concept of "exceptional customer service" as the standard for all employees - not an exception.	Ensuring employees practice the extreme customer service strategy.
4. Develop a comprehensive Vehicle and Equipment Funding Strategy.	Some departments identified and projected replacement costs in the 5-Year plan.	Accomplishing the long-term goal of a self-sustaining Replacement Fund funded by a fee or contribution charged to departments for vehicles purchased. Vehicles and equipment will be replaced once enough funds have been set aside.
5. Develop a Grant Administration Resource to assist departments with grant compliance.	Finance is working with the Innovation and Technology department to create a website, which will be used to track grant related expenditures and compliance.	Prioritizing the development of the resource when there are other competing priorities.
6. Communicate with the City Council regarding financial matters via periodic workshops.	Updates on the city's Finances have been presented to the City Council, the community and employees through numerous meetings and workshops. Quarterly financial updates will continue to be presented to City Council.	Ensuring the information presented adequately assists City Council with decision making.
7. Develop a process that assures control of payments within contract limits	City Attorney's office is formalizing Purchase Orders for outside attorney services to allow improved contract management.	Prioritizing the development of the process when there are other competing priorities.

ORGANIZATIONAL CHART AND PERSONNEL SUMMARY

CHART 7 – FINANCE ORGANIZATION CHART

55.75 Total FTE for FY 2016/17 and FY 2017/2018

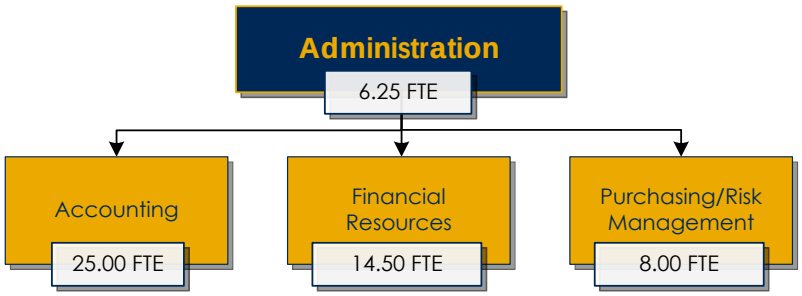


TABLE 48 – FINANCE PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

General Fund	Authorized FTE FY2013/14	Authorized FTE FY2014/15	Authorized FTE FY2015/16	Approved FTE FY2016/17	Approved FTE FY2017/18
Administration	5.00	5.00	6.00	6.25	6.25
Accounting	27.00	27.00	26.00	25.00	25.00
Financial Resources	11.00	11.00	12.00	14.50	14.50
Purchasing/Risk Management	8.00	8.00	10.00	10.00	10.00
General Fund Total	**51.00**	**51.00**	**54.00**	**55.75**	**55.75**
Other Funds					
Financial Resources	-	-	-	-	-
Purchasing/Risk Management	-	-	-	-	-
Other Funds Total	**-**	**-**	**-**	**-**	**-**
All Fund Total	**51.00**	**51.00**	**54.00**	**55.75**	**55.75**

BUDGET OVERVIEW

The Department's total budget recommended/adopted FY 2016/17 Budget is $53.1 million and FY 2017/18 is $54.5 million. The Personnel Budget in FY 2016/17 is 10.5 percent of the Department's total budget and in FY 2017/18 it comprises 10.3 percent of the total budget. The Non-Personnel Budget accounts for 13.9 percent and 13.8 percent in FY 2016/17 and FY 2017/18 respectively.

The Personnel Budget for FY 2016/17 is $5.4 million for 55.75 FTEs and $5.6 million in FY 2017/18 for 55.75 FTEs. Total FTEs include full-time positions and may also include part-time, seasonal, temporary positions and may also reflect workforce charged to or from other departments or funds. The Personnel Budget increased by 5.3 percent from FY 2015/16 to FY 2016/17 and increased by 3.2 percent from FY 2016/17 to FY 2017/18.

KEY CHANGES IN THE DEPARTMENT BUDGET

TABLE 49 – FINANCE KEY CHANGES IN BUDGET

FY 2015/16 versus FY 2016/17 and FY 2016/17 versus FY 2017/18

FUND AND DIVISION	FTE CHANGES (count)		BUDGET CHANGES (dollars)		BUDGET CHANGES (Percent)	
	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18
General Fund						
Administration	0.25	-	$183,657	$204,761	5.3%	5.6%
Accounting	(1.00)	-	$3,989	$14,171	0.3%	1.2%
Financial Resources	2.50	-	$1,283,975	$1,091,580	6.6%	5.3%
Purchasing/Risk Management	-	-	$12,014	$34,819	1.0%	2.7%
General Fund Change Total	**1.75**	**-**	**$1,483,635**	**$1,345,331**	**5.9%**	**5.0%**
Other Funds						
Financial Resources	-	-	$362,117	$81,691	1.8%	0.4%
Purchasing/Risk Management	-	-	($446,788)	($11,000)	-7.4%	-0.2%
Other Fund Change Total	**-**	**-**	**($84,671)**	**$70,691**	**-0.3%**	**0.3%**
Grand Total	**1.75**	**-**	**$1,398,964**	**$1,416,022**	**2.7%**	**2.7%**

Personnel

Changes FY 2015/16 to 2016/17

The FY 2016/17 Personnel Budget for the Department is $5.4 million, an increase of $269,859 or 5.3 percent from the FY 2015/16 Adopted Budget of $5.1 million. The budget increase is due primarily to the following and increase for salaries of two additional positions in the Financial Services Division, Business Tax and increase in all other salaries and employee benefits including health insurance and retirement

Changes FY 2016/17 to 2017/18

The FY 2017/18 Personnel Budget for the Department is $5.6 million, an increase of $175,667 or 3.2 percent from the FY 2016/17 Adopted Budget of $5.4 million. The budget increase is due primarily to the Increase in salaries and employee benefits including health insurance and retirement.

Non-Personnel

Changes FY 2015/16 to 2016/17

The Department's FY 2016/17 Non-Personnel Budget is $7.4 million, an decrease of $208,182 or 2.7 percent from the FY 2015/16 Adopted Budget of $7.8 million. The budget due to managed savings the department is expecting during the fiscal year.

Changes FY 2016/17 to 2017/18

The Department's FY 2017/18 Non-Personnel Budget is $7.5 million, an increase of $115,078 or 1.5 percent from the FY 2016/17 Adopted Budget of $7.4 million. The budget increase is due primarily to the increase in citywide merchant fees for processing credit card payments

DEPARTMENT BUDGET BALANCING MEASURES AND UNFUNDED NEEDS

TABLE 50 – FINANCE BUDGET REDUCTIONS

Budget Reductions	Impacts and how the Department plans to achieve the reductions	Reduction Amount
1. Delay recruitment of vacant positions until the managed savings target is achieved	This will result in service impacts (e.g. payment of bills, processing of receipts, etc.)	$100,000
2. Expected savings from lower current interest rates for bond issuances.	No expected impact to current operations.	$25,000
Managed Savings Total		**$125,000**
1. Increase Accounting Division Salary Savings	Lower annual salary and benefits for new management staff. No expected impact to current operations.	$62,500
2. Increase Financial Resources Division Salary Savings	Hold Fiscal Resources Manager position vacant. Impacts to budget, debt, fees, and cost plan activities. May also impact timing and frequency of fiscal updates to the City Council.	$191,929
4 Percent Balancing Measures Total		**$254,429**
Grand Total General Fund Budget Reductions		**$379,429**

TABLE 51 – FINANCE SUMMARY OF SIGNIFICANT UNFUNDED CRITICAL NEEDS (NON-CIP) WITH IMPACTS AND CHALLENGES

FY 2016/17 AND 2017/18

HIGHEST

Highest Unfunded Needs	Impacts and Challenges	FY 2016/17	FY 2017/18
1. Staffing for one Principal Analyst, one Management Analyst, and one Senior Accountant	These additional staff positions will strengthen internal controls and take on special projects needed throughout the City. Special projects include debt service functions to keep the City's bond rating stable/high; Community Facilities District analysis; Cost Allocation Plan; strengthen budget and accounting efficiencies and best practices.	$309,315	$330,851
	Highest Unfunded Needs Total	**$309,315**	**$330,851**

HIGH

High Unfunded Needs	Impacts and Challenges	FY 2016/17	FY 2017/18
1. None	Not Applicable	-	-
	High Unfunded Needs Total	**-**	**-**

IMPORTANT			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. None	Not Applicable	-	-
	Important Unfunded Needs Total	**-**	**-**
Grand Total Top Five Highest, High, and Important Unfunded Needs		**$309,315**	**$330,851**
Grand Total All Unfunded Needs of the Department		**$309,315**	**$330,851**

DEPARTMENT BUDGET SUMMARY TABLES

The table below reflects the "operating budget" before Charges To, Charges From, or Operating Transfers. The table provides an overview of the departments spending for operations, debt, equipment, special projects, as well as managed savings and the four percent budget reduction.

TABLE 52 – FINANCE REVENUE AND EXPENDITURE BUDGET, BY FUND AND DIVISION

REVENUE

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Finance	-	-	-	-	-
General Fund Total	**-**	**-**	**-**	**-**	**-**

Other Funds	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Finance	$16,100,988	$13,970,188	$12,658,453	$14,201,548	$14,382,120
Other Funds Total	**$16,100,988**	**$13,970,188**	**$12,658,453**	**$14,201,548**	**$14,382,120**
All Fund Revenue Total	**$16,100,988**	**$13,970,188**	**$12,658,453**	**$14,201,548**	**$14,382,120**

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Accounting	$3,219,660	$3,564,402	$3,472,585	$3,656,242	$3,861,003
Administration	$1,315,470	$258,726	$1,158,644	$1,162,633	$1,176,804
Financial Resources	$47,749,402	$49,273,791	$19,316,139	$20,600,114	$21,691,694
Purchasing/Risk Management	$1,066,248	$1,110,213	$1,263,875	$1,275,889	$1,310,708
General Fund Total	**$53,350,780**	**$54,207,132**	**$25,211,243**	**$26,694,878**	**$28,040,209**

Other Funds	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Financial Resources	$22,624,991	$27,657,766	$20,509,734	$20,871,851	$20,953,542
Purchasing/Risk Management	$6,113,350	$5,021,898	$6,010,216	$5,563,428	$5,552,428
Other Funds Total	**$28,738,341**	**$32,679,664**	**$26,519,950**	**$26,435,279**	**$26,505,970**
All Fund Expenditure Total	**$82,089,121**	**$86,886,796**	**$51,731,193**	**$53,130,157**	**$54,546,179**

The table below reflects the expenditure budget summary and includes Charges to, Charges From, and Operating Transfers. The table provides an overview of the department's spending as well as its managed savings, utilization charges, and transfers. The net expenditures total represents a spending deficit or surplus that will be offset by departmental revenue or an impact to fund balance. It should be noted that negative expenditure totals will be adjusted during the year or will increase fund balance.

TABLE 53 – FINANCE EXPENDITURE BUDGET SUMMARY, BY FUND AND CATEGORY

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	$4,521,395	$4,456,720	$5,138,272	$5,408,131	$5,583,798
Non-Personnel	$1,557,316	$1,321,835	$1,628,481	$1,867,087	$1,993,165
Special Projects	$491,025	$252,152	$250,000	$255,000	$255,000
Operating Budget Total	**$6,569,736**	**$6,030,707**	**$7,016,753**	**$7,530,218**	**$7,831,963**
Equipment Outlay	$63,404	$5,207	$6,500	$6,500	$6,500
Debt Service	$46,656,385	$48,100,506	$18,147,990	$19,213,160	$20,256,746
Operating Grants	$61,255	$70,712	$40,000	$70,000	$70,000
Capital Outlay and Grants	-	-	-	-	-
Charges From Others	$10,829,506	$16,092,522	$17,041,388	$17,141,569	$17,124,623
Charges To Others	($30,673,478)	($40,529,920)	($42,437,696)	($43,738,513)	($44,782,739)
Operating Transfers Out	$3,333,333	$3,333,333	$2,487,202	-	-
Managed Savings	-	-	-	($125,000)	($125,000)
Equipment, Capital, Debt Service, and Utilization Charges Total	**$30,270,405**	**$27,072,360**	**($4,714,616)**	**($7,432,284)**	**($7,449,870)**
General Fund Total	**$36,840,141**	**$33,103,067**	**$2,302,137**	**$97,934**	**$382,093**

Other Funds	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	-	-	-	-	-
Non-Personnel	$6,054,511	$5,002,084	$6,010,216	$5,563,428	$5,552,428
Special Projects	$2,148,521	$1,235,465	$10,000	$10,000	$10,000
Operating Budget Total	**$8,203,032**	**$6,237,549**	**$6,020,216**	**$5,573,428**	**$5,562,428**
Equipment Outlay	-	-	-	-	-
Debt Service	$20,423,287	$26,348,409	$20,384,734	$20,720,751	$20,802,492
Operating Grants	$112,022	$93,706	$115,000	$141,100	$141,050
Capital Outlay and Grants	-	-	-	-	-
Charges From Others	$609,256	$454,479	$546,997	$1,250,997	$1,250,997
Charges To Others	($11,029,172)	($13,902,486)	($15,553,772)	($15,527,361)	($15,495,420)
Managed Savings	-	-	-	-	-

Other Funds	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Equipment, Capital, Debt Service, and Utilization Charges Total	$10,115,393	$12,994,108	$5,492,959	$6,585,487	$6,699,119
Other Funds Total	$18,318,425	$19,231,657	$11,513,175	$12,158,915	$12,261,547
Net Expenditures for All Funds	$55,158,566	$52,334,724	$13,815,312	$12,256,849	$12,643,640

CITY OF
RIVERSIDE

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BUDGET DETAIL

FINANCE BUDGET DETAIL

Department Budget Detail

Department / Section: **Finance / Finance-Administration**
101 - 230000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2300000	Salaries - Regular	441,890	447,016	605,698	612,926	608,863	1%	( )%
411110	2300000	Salaries-Temp & Part Time	0	0	52,539	89,213	90,253	69%	1%
411210	2300000	Vacation	15,346	23,216	0	0	0	-	-
411220	2300000	Holidays & Special Days Off	21,310	22,384	0	0	0	-	-
411240	2300000	Sick Leave	1,302	4,406	0	0	0	-	-
411245	2300000	Family Illness Sick Leave	13,724	13,807	0	0	0	-	-
411260	2300000	Bereavement Leave	0	3,041	0	0	0	-	-
411280	2300000	Jury Duty	3,435	1,467	0	0	0	-	-
411292	2300000	Administrative Leave	8,254	12,706	0	0	0	-	-
411410	2300000	Vacation Payoffs	12,038	23,887	0	0	0	-	-
411510	2300000	Accrued Payroll	6,452	2,887	7,142	3,924	3,980	(45)%	1%
412210	2300000	Workers Compensation Ins	4,008	6,198	7,197	7,232	7,201	%	( )%
412220	2300000	Health Insurance	36,116	38,666	49,355	67,531	70,486	36%	4%
412222	2300000	Dental Insurance	1,964	1,977	2,662	2,753	2,812	3%	2%
412230	2300000	Life Insurance	2,863	3,006	3,768	4,000	3,959	6%	(1)%
412240	2300000	Unemployment Insurance	700	367	368	392	391	6%	( )%
412250	2300000	Disability Insurance	0	0	136	136	136	-	-
412310	2300000	PERS Retirement	144,225	155,340	201,861	229,446	242,201	13%	5%
412320	2300000	Medicare OASDI	7,616	8,121	9,573	10,030	9,972	4%	( )%
412330	2300000	City Retirement Plan	0	0	390	390	429	-	10%
412400	2300000	Deferred Compensation	200	2,400	4,500	6,000	7,500	33%	25%
412500	2300000	Automobile/Expense Allowance	4,200	4,200	4,200	4,200	4,200	-	-
		Personnel Services Total	**725,650**	**775,101**	**949,389**	**1,038,173**	**1,052,383**	**9%**	**1%**
421000	2300000	Professional Services	198,663	142,924	155,775	165,775	165,775	6%	-
421001	2300000	Prof Services/Internal	343	0	0	0	0	-	-
422100	2300000	Telephone	1,003	1,112	1,300	1,300	1,300	-	-
422120	2300000	Telephone - Cellular	2,352	2,403	2,400	2,400	2,400	-	-
423400	2300000	Motor Pool Equipment Rental	0	12	0	0	0	-	-
424220	2300000	All Other Equip Maint/Repair	382	0	3,200	3,200	3,200	-	-
425200	2300000	Periodicals & Dues	2,365	3,835	3,300	3,300	3,300	-	-
425400	2300000	General Office Expense	9,336	6,194	3,000	3,000	3,000	-	-
425500	2300000	Postage	840	356	500	500	500	-	-
425600	2300000	Central Printing Charges	1,808	1,314	2,000	2,000	2,000	-	-
425610	2300000	Outside Printing Expense	29	0	0	0	0	-	-
425700	2300000	Software Purchase/Licensing	0	418	1,500	1,500	1,500	-	-
425800	2300000	Computer Equip Purc Undr $5000	46,520	1,944	0	2,000	2,000	-	-
426800	2300000	Special Department Supplies	419	2,566	3,000	3,000	3,000	-	-
427100	2300000	Travel & Meeting Expense	4,212	9,317	2,000	3,518	3,518	75%	-
427200	2300000	Training	1,009	975	3,000	32,408	32,408	980%	-
428400	2300000	Liability Insurance	9,618	12,660	15,780	9,059	9,020	(42)%	( )%
		Non-personnel Expenses Total	**278,907**	**186,036**	**196,755**	**232,960**	**232,921**	**18%**	**( )%**
462305	2300000	Computer System Upgrades	57,235	0	0	0	0	-	-
		Equipment Outlay Total	**57,235**	**0**	**0**	**0**	**0**	**-**	**-**
881100	2300000	General Fund Allocation Chgs	262,044	2,085,637	2,190,320	2,190,320	2,190,320	-	-

Department Budget Detail

Department / Section: **Finance / Finance-Administration**
101 - 230000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
882101	2300000	Utilization Chgs from 101 Fund	24,108	33,254	21,625	25,200	27,000	16%	7%
		Charges From Others Total	**286,153**	**2,118,892**	**2,211,945**	**2,215,520**	**2,217,320**	**%**	**%**
891100	2300000	General Fund Allocation Chgs	(1,184,281)	(6,901,883)	(7,078,037)	(7,078,037)	(7,078,037)	-	-
		Charges to Others Total	**(1,184,281)**	**(6,901,883)**	**(7,078,037)**	**(7,078,037)**	**(7,078,037)**	-	**-**
		Total Budget Requirements	**163,665**	**(3,821,852)**	**(3,719,948)**	**(3,591,384)**	**(3,575,413)**	**(3)%**	**( )%**

Department Budget Detail

Department / Section: **Finance / Finance-Sundry/Gen Govt**
101 - 230010

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
990520	9880900	Wtr Fund GFT Trans Settlement	3,333,333	3,333,333	2,487,202	0	0	(100)%	-
		Operating Transfers Out Total	**3,333,333**	**3,333,333**	**2,487,202**	**0**	**0**	**(100)%**	**-**
412210	2300100	Workers Compensation Ins	0	(223,036)	0	0	0	-	-
412220	2300100	Health Insurance	(3)	(50)	0	0	0	-	-
412222	2300100	Dental Insurance	(33)	(2)	0	0	0	-	-
		Personnel Services Total	**(37)**	**(223,090)**	**0**	**0**	**0**	**-**	**-**
422600	2300100	Other Utilities	909	1,053	1,500	1,500	1,500	-	-
428400	2300100	Liability Insurance	0	(486,252)	0	0	0	-	-
428420	2300100	Insurance Charges - Direct	2,000	0	1,000	5,000	5,000	400%	-
443200	2300100	Refunds and Rebates	7,487	5,891	10,000	10,000	10,000	-	-
		Non-personnel Expenses Total	**10,397**	**(479,306)**	**12,500**	**16,500**	**16,500**	**32%**	**-**
450043	2300100	Give Big Riverside	10,000	0	0	0	0	-	-
450044	2300100	Greenbelt Preservation Project	0	0	0	0	0	-	-
450045	2300100	Law Library MOU	233,333	0	0	0	0	-	-
		Special Projects Total	**243,333**	**0**	**0**	**0**	**0**	**-**	**-**
881100	2300100	General Fund Allocation Chgs	118,773	1,138,998	1,090,104	1,090,104	1,090,104	-	-
		Charges From Others Total	**118,773**	**1,138,998**	**1,090,104**	**1,090,104**	**1,090,104**	**-**	**-**
891100	2300100	General Fund Allocation Chgs	0	(2,351,681)	(2,359,120)	(2,359,120)	(2,359,120)	-	-
		Charges to Others Total	**0**	**(2,351,681)**	**(2,359,120)**	**(2,359,120)**	**(2,359,120)**	**-**	**-**
		Total Budget Requirements	**3,705,800**	**1,418,253**	**1,230,686**	**(1,252,516)**	**(1,252,516)**	**(201)%**	**-**

Department Budget Detail

Department / Section: **Finance / Finance-Accounting**
101 - 230500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2305000	Salaries - Regular	1,168,657	1,137,761	1,431,508	1,443,493	1,466,115	%	1%
411105	2305000	Salaries - Non-Productive	0	930	0	(62,500)	(62,500)	-	-
411110	2305000	Salaries-Temp & Part Time	108,719	111,172	71,835	81,211	85,294	13%	5%
411130	2305000	Compensatory Time	4,592	9,238	0	0	0	-	-
411210	2305000	Vacation	90,592	98,776	0	0	0	-	-
411220	2305000	Holidays & Special Days Off	63,559	62,081	0	0	0	-	-
411240	2305000	Sick Leave	48,002	45,826	0	0	0	-	-
411245	2305000	Family Illness Sick Leave	9,506	12,037	0	0	0	-	-
411250	2305000	Industrial Accident	0	898	0	0	0	-	-
411260	2305000	Bereavement Leave	1,200	3,142	0	0	0	-	-
411280	2305000	Jury Duty	2,233	465	0	0	0	-	-
411292	2305000	Administrative Leave	8,204	8,505	0	0	0	-	-
411410	2305000	Vacation Payoffs	52	16,210	0	0	0	-	-
411420	2305000	Sick Leave Payoff	0	2,572	0	0	0	-	-
411430	2305000	Compensatory Time Payoff	0	12	0	0	0	-	-
411510	2305000	Accrued Payroll	(4,382)	12,712	16,797	8,555	8,856	(49)%	3%
412210	2305000	Workers Compensation Ins	12,064	18,246	16,386	15,703	15,977	(4)%	1%
412220	2305000	Health Insurance	194,313	200,901	229,225	216,637	226,605	(5)%	4%
412222	2305000	Dental Insurance	10,780	10,763	10,974	11,316	11,420	3%	%
412230	2305000	Life Insurance	5,344	5,044	4,849	4,959	5,058	2%	1%
412240	2305000	Unemployment Insurance	2,110	1,081	839	849	862	1%	1%
412250	2305000	Disability Insurance	2,275	2,301	2,312	2,312	2,312	-	-
412310	2305000	PERS Retirement	403,930	386,198	410,842	439,638	477,202	7%	8%
412320	2305000	Medicare OASDI	22,089	22,300	21,798	22,108	22,496	1%	1%
412400	2305000	Deferred Compensation	562	6,250	9,900	14,400	18,000	45%	25%
413110	2305000	Overtime At Straight Rate	0	341	0	0	0	-	-
413120	2305000	Overtime At 1.5 Rate	2,861	10,537	0	0	0	-	-
		Personnel Services Total	**2,157,271**	**2,186,312**	**2,227,265**	**2,198,681**	**2,277,697**	**(1)%**	**3%**
421000	2305000	Professional Services	107,795	151,816	83,800	110,800	114,300	32%	3%
421001	2305000	Prof Services/Internal	170	324	0	0	0	-	-
422100	2305000	Telephone	1,835	1,712	2,100	2,100	2,100	-	-
422120	2305000	Telephone - Cellular	540	510	1,140	1,140	1,140	-	-
423400	2305000	Motor Pool Equipment Rental	125	25	0	0	0	-	-
424220	2305000	All Other Equip Maint/Repair	5,081	9,536	10,000	10,000	10,000	-	-
425200	2305000	Periodicals & Dues	615	375	1,350	1,350	1,350	-	-
425400	2305000	General Office Expense	21,872	17,191	22,000	22,000	22,000	-	-
425410	2305000	Merchant Fees	854,951	1,119,128	1,050,000	1,250,000	1,371,900	19%	9%
425500	2305000	Postage	17,561	18,177	20,000	20,000	20,000	-	-
425600	2305000	Central Printing Charges	1,810	1,810	2,500	2,500	2,500	-	-
425610	2305000	Outside Printing Expense	6,176	2,658	0	0	0	-	-
425700	2305000	Software Purchase/Licensing	299	0	0	0	0	-	-
425800	2305000	Computer Equip Purc Undr $5000	173	1,256	0	1,500	1,500	-	-
426800	2305000	Special Department Supplies	2,928	8,874	5,000	5,000	5,000	-	-
427100	2305000	Travel & Meeting Expense	987	941	0	0	0	-	-
427200	2305000	Training	4,249	1,296	5,000	5,000	5,000	-	-

Department Budget Detail

Department / Section: **Finance / Finance-Accounting**
101 - 230500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
428400	2305000	Liability Insurance	28,954	37,267	35,930	19,671	20,016	(45)%	1%
		Non-personnel Expenses Total	**1,056,130**	**1,372,903**	**1,238,820**	**1,451,061**	**1,576,806**	**17%**	**8%**
452004	2305000	City-Wide Employee Training	108	0	0	0	0	-	-
		Special Projects Total	**108**	**0**	**0**	**0**	**0**	**-**	**-**
463300	2305000	Off Furn & Equip Cap Lease	6,169	5,207	6,500	6,500	6,500	-	-
		Equipment Outlay Total	**6,169**	**5,207**	**6,500**	**6,500**	**6,500**	**-**	**-**
881100	2305000	General Fund Allocation Chgs	235,380	0	0	0	0	-	-
		Charges From Others Total	**235,380**	**0**	**0**	**0**	**0**	**-**	**-**
891100	2305000	General Fund Allocation Chgs	(2,625,190)	0	0	0	0	-	-
892101	2305000	Utilization Chgs to 101 Fund	(56,758)	(59,657)	(81,490)	(106,290)	(131,290)	30%	23%
892510	2305000	Utilization Chgs to 510 Fund	(769,507)	(1,012,237)	(952,127)	(1,113,470)	(1,197,373)	16%	7%
892650	2305000	Utilization Chgs to 650 Fund	(232)	(3,576)	(16,383)	(30,240)	(43,237)	84%	42%
894510	2305000	Interfund Services to 510 Fund	(1,202)	0	0	0	0	-	-
		Charges to Others Total	**(3,452,891)**	**(1,075,470)**	**(1,050,000)**	**(1,250,000)**	**(1,371,900)**	**19%**	**9%**
		Total Budget Requirements	**2,168**	**2,488,953**	**2,422,585**	**2,406,242**	**2,489,103**	**( )%**	**3%**

Department Budget Detail

Department / Section: **Finance / Finance-Financial Resources**
101 - 231000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2310000	Salaries - Regular	542,471	586,812	704,595	840,530	857,231	19%	1%
411105	2310000	Salaries - Non-Productive	0	0	0	(8)	3,606	-	4517)%
411130	2310000	Compensatory Time	1,129	2,472	0	0	0	-	-
411210	2310000	Vacation	31,346	45,308	0	0	0	-	-
411220	2310000	Holidays & Special Days Off	25,420	29,036	0	0	0	-	-
411240	2310000	Sick Leave	17,137	20,716	0	0	0	-	-
411245	2310000	Family Illness Sick Leave	68	0	0	0	0	-	-
411250	2310000	Industrial Accident	972	6,797	0	0	0	-	-
411260	2310000	Bereavement Leave	0	1,932	0	0	0	-	-
411280	2310000	Jury Duty	968	732	0	0	0	-	-
411292	2310000	Administrative Leave	3,580	6,303	0	0	0	-	-
411410	2310000	Vacation Payoffs	0	11,866	0	0	0	-	-
411510	2310000	Accrued Payroll	5,589	3,349	8,015	4,644	4,814	(42)%	3%
412210	2310000	Workers Compensation Ins	4,845	8,758	8,041	8,657	8,827	7%	1%
412220	2310000	Health Insurance	81,044	84,299	97,814	125,299	130,302	28%	3%
412222	2310000	Dental Insurance	4,500	4,504	4,785	6,464	6,542	35%	1%
412230	2310000	Life Insurance	2,122	2,586	2,850	2,604	2,633	(8)%	1%
412240	2310000	Unemployment Insurance	847	519	412	469	478	13%	1%
412250	2310000	Disability Insurance	821	883	952	1,292	1,292	35%	-
412310	2310000	PERS Retirement	162,807	165,613	187,659	218,612	239,175	16%	9%
412320	2310000	Medicare OASDI	9,049	10,267	10,696	12,188	12,431	13%	1%
412400	2310000	Deferred Compensation	150	1,800	3,600	4,800	6,000	33%	25%
		Personnel Services Total	**894,873**	**994,563**	**1,029,419**	**1,225,551**	**1,273,331**	**19%**	**3%**
421000	2310000	Professional Services	66,259	29,562	36,352	36,352	36,352	-	-
421001	2310000	Prof Services/Internal	35	0	0	0	0	-	-
422100	2310000	Telephone	1,281	1,217	2,400	2,400	2,400	-	-
422120	2310000	Telephone - Cellular	2,042	2,596	1,140	1,140	1,140	-	-
423400	2310000	Motor Pool Equipment Rental	9,044	8,248	9,000	9,000	9,000	-	-
424220	2310000	All Other Equip Maint/Repair	668	0	0	0	0	-	-
425200	2310000	Periodicals & Dues	260	260	260	260	260	-	-
425400	2310000	General Office Expense	6,547	5,435	5,000	5,000	5,000	-	-
425500	2310000	Postage	24,553	28,274	25,000	25,000	25,000	-	-
425610	2310000	Outside Printing Expense	7,552	12,991	10,000	10,000	10,000	-	-
425700	2310000	Software Purchase/Licensing	11,062	0	0	0	0	-	-
425800	2310000	Computer Equip Purc Undr $5000	188	192	0	0	0	-	-
426800	2310000	Special Department Supplies	595	936	0	0	0	-	-
427100	2310000	Travel & Meeting Expense	1,108	2,394	0	1,407	1,407	-	-
427200	2310000	Training	334	150	0	0	0	-	-
428400	2310000	Liability Insurance	11,631	17,889	17,630	10,844	11,058	(38)%	1%
		Non-personnel Expenses Total	**143,164**	**110,149**	**106,782**	**101,403**	**101,617**	**(5)%**	**%**
881100	2310000	General Fund Allocation Chgs	210,319	0	0	0	0	-	-
882101	2310000	Utilization Chgs from 101 Fund	19,191	17,718	29,574	43,661	57,018	47%	30%
		Charges From Others Total	**229,511**	**17,718**	**29,574**	**43,661**	**57,018**	**47%**	**30%**
891100	2310000	General Fund Allocation Chgs	(494,101)	0	0	0	0	-	-

Department Budget Detail

Department / Section: **Finance / Finance-Financial Resources**
101 - 231000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		Charges to Others Total	**(494,101)**	**0**	**0**	**0**	**0**	-	-
		Total Budget Requirements	**773,448**	**1,122,430**	**1,165,775**	**1,370,615**	**1,431,966**	**17%**	**4%**

Department Budget Detail

Department / Section: **Finance / Finance-Purchasing/Risk Mgmt**
101 - 231500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2315000	Salaries - Regular	444,574	409,800	614,909	634,296	646,469	3%	1%
411130	2315000	Compensatory Time	0	310	0	0	0	-	-
411210	2315000	Vacation	32,601	24,691	0	0	0	-	-
411220	2315000	Holidays & Special Days Off	21,595	18,167	0	0	0	-	-
411240	2315000	Sick Leave	11,690	8,948	0	0	0	-	-
411245	2315000	Family Illness Sick Leave	1,806	4,376	0	0	0	-	-
411260	2315000	Bereavement Leave	0	3,682	0	0	0	-	-
411280	2315000	Jury Duty	0	198	0	0	0	-	-
411292	2315000	Administrative Leave	2,290	2,475	0	0	0	-	-
411410	2315000	Vacation Payoffs	0	25,090	0	0	0	-	-
411420	2315000	Sick Leave Payoff	0	18,011	0	0	0	-	-
411430	2315000	Compensatory Time Payoff	0	1,181	0	0	0	-	-
411510	2315000	Accrued Payroll	1,581	694	7,062	3,590	3,722	(49)%	3%
412210	2315000	Workers Compensation Ins	4,132	6,291	6,703	6,533	6,658	(2)%	1%
412220	2315000	Health Insurance	66,919	54,574	112,733	91,814	95,966	(18)%	4%
412222	2315000	Dental Insurance	4,129	3,306	5,400	4,582	4,608	(15)%	%
412230	2315000	Life Insurance	1,725	1,714	2,496	2,558	2,594	2%	1%
412240	2315000	Unemployment Insurance	723	372	343	354	360	3%	1%
412250	2315000	Disability Insurance	679	523	816	816	816	-	-
412310	2315000	PERS Retirement	141,313	128,644	166,521	183,585	199,319	10%	8%
412320	2315000	Medicare OASDI	7,514	7,548	8,916	9,198	9,375	3%	1%
412400	2315000	Deferred Compensation	200	2,400	6,300	8,400	10,500	33%	25%
413120	2315000	Overtime At 1.5 Rate	0	870	0	0	0	-	-
413230	2315000	Holiday O/T-Strt/Subj To Retir	190	0	0	0	0	-	-
		Personnel Services Total	**743,667**	**723,875**	**932,199**	**945,726**	**980,387**	**1%**	**3%**
421000	2315000	Professional Services	50,000	101,306	51,500	51,500	51,500	-	-
422100	2315000	Telephone	1,934	1,756	2,000	2,000	2,000	-	-
422120	2315000	Telephone - Cellular	3,735	4,388	2,280	2,280	2,280	-	-
423400	2315000	Motor Pool Equipment Rental	143	188	800	800	800	-	-
424220	2315000	All Other Equip Maint/Repair	0	0	750	750	750	-	-
425100	2315000	Advertising Expense	0	540	560	560	560	-	-
425200	2315000	Periodicals & Dues	(61)	0	1,220	1,220	1,220	-	-
425400	2315000	General Office Expense	5,875	8,432	4,180	4,180	4,180	-	-
425500	2315000	Postage	155	347	1,000	1,000	1,000	-	-
425600	2315000	Central Printing Charges	1,810	1,402	2,000	2,000	2,000	-	-
425610	2315000	Outside Printing Expense	117	147	0	0	0	-	-
425700	2315000	Software Purchase/Licensing	0	0	165	165	165	-	-
425800	2315000	Computer Equip Purc Undr $5000	0	192	275	275	275	-	-
426800	2315000	Special Department Supplies	278	157	0	0	0	-	-
427100	2315000	Travel & Meeting Expense	885	2,122	0	0	0	-	-
427200	2315000	Training	213	370	250	250	250	-	-
428400	2315000	Liability Insurance	9,919	12,849	14,696	8,183	8,341	(44)%	1%
		Non-personnel Expenses Total	**75,009**	**134,202**	**81,676**	**75,163**	**75,321**	**(7)%**	**%**
450337	2315000	Hazardous Materials Cleanup	247,584	252,152	250,000	255,000	255,000	2%	-

Department Budget Detail

Department / Section: **Finance / Finance-Purchasing/Risk Mgmt**
101 - 231500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		Special Projects Total	**247,584**	**252,152**	**250,000**	**255,000**	**255,000**	**2%**	**-**
881100	2315000	General Fund Allocation Chgs	107,074	0	0	0	0	-	-
882101	2315000	Utilization Chgs from 101 Fund	1,807	2,031	1,809	1,968	2,104	8%	6%
		Charges From Others Total	**108,882**	**2,031**	**1,809**	**1,968**	**2,104**	**8%**	**6%**
891100	2315000	General Fund Allocation Chgs	(1,191,789)	0	0	0	0	-	-
892630	2315000	Utilization Chgs to 630 Fund	0	0	(195,840)	(195,840)	(195,840)	-	-
		Charges to Others Total	**(1,191,789)**	**0**	**(195,840)**	**(195,840)**	**(195,840)**	-	**-**
		Total Budget Requirements	**(16,643)**	**1,112,263**	**1,069,844**	**1,082,017**	**1,116,972**	**1%**	**3%**

Department Budget Detail

Department / Section: **Finance / Finance-Debt Service**
101 - 237000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	2370000	Professional Services	0	2,355	0	0	0	-	-
428420	2370000	Insurance Charges - Direct	1,225	1,413	1,948	0	0	(100)%	-
447010	2370000	Annual Bond Expense	53,768	64,821	30,000	60,000	60,000	100%	-
		Non-personnel Expenses Total	**54,993**	**68,589**	**31,948**	**60,000**	**60,000**	**87%**	**-**
481000	2370000	Principal	33,224,470	34,037,772	3,413,711	3,699,573	4,085,976	8%	10%
481015	2370000	L/T Bond Debt Principal	7,070,000	7,950,000	8,895,000	9,920,000	11,030,000	11%	11%
481018	2370000	Bond Cost of Issuance	102,813	172,476	0	190,000	195,000	-	2%
482000	2370000	Interest	6,259,102	5,940,258	5,839,279	5,403,587	4,945,770	(7)%	(8)%
		Debt Service Total	**46,656,386**	**48,100,507**	**18,147,990**	**19,213,160**	**20,256,746**	**5%**	**5%**
882390	2370000	Utilization Chgs from 390 Fund	9,850,810	12,690,369	12,856,865	12,823,150	12,784,040	( )%	( )%
882570	2370000	Utilization Chgs from 570 Fund	0	0	717,896	824,706	824,706	14%	-
		Charges From Others Total	**9,850,810**	**12,690,369**	**13,574,761**	**13,647,856**	**13,608,746**	**%**	**( )%**
891100	2370000	General Fund Allocation Chgs	(118,254)	0	0	0	0	-	-
892101	2370000	Utilization Chgs to 101 Fund	(24,193,938)	(30,162,660)	(31,716,473)	(32,817,290)	(33,739,616)	3%	2%
892240	2370000	Utilization Chgs to 240 Fund	(38,226)	(38,226)	(38,226)	(38,226)	(38,226)	-	-
		Charges to Others Total	**(24,350,418)**	**(30,200,886)**	**(31,754,699)**	**(32,855,516)**	**(33,777,842)**	**3%**	**2%**
		Total Budget Requirements	**32,211,771**	**30,658,580**	**0**	**65,500**	**147,650**	**-**	**125%**

Department Budget Detail

Department / Section: **Finance / Finance-Debt**
101 - 239000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
882101	2390001	Utilization Chgs from 101 Fund	0	124,515	133,195	142,460	149,331	6%	4%
		Charges From Others Total	**0**	**124,515**	**133,195**	**142,460**	**149,331**	**6%**	**4%**
		Total Budget Requirements	**0**	**124,515**	**133,195**	**142,460**	**149,331**	**6%**	**4%**

Department Budget Detail

Department / Section: **Finance / Finance-Managed Savings**
101 - 239900

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
499999	2399000	Managed Savings Allocation	0	0	0	(125,000)	(125,000)	-	-
		Managed Savings Total	**0**	**0**	**0**	**(125,000)**	**(125,000)**	-	**-**
		Total Budget Requirements	**0**	**0**	**0**	**(125,000)**	**(125,000)**	-	**-**

Department Budget Detail

Department / Section: **Finance / Finance-Debt Service**
390 - 237000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	2370100	Professional Services	4,291	3,540	0	0	0	-	-
447010	2370100	Annual Bond Expense	31,808	26,633	50,000	50,000	50,000	-	-
455001	2370100	Spec Dist Admin Misc Expense	957	895	10,000	10,000	10,000	-	-
		Non-personnel Expenses Total	**37,058**	**31,068**	**60,000**	**60,000**	**60,000**	**-**	**-**
481000	2370100	Principal	630,456	1,973,598	2,009,763	2,071,602	2,120,390	3%	2%
481015	2370100	L/T Bond Debt Principal	4,965,000	5,540,000	5,815,000	6,000,000	6,205,000	3%	3%
482000	2370100	Interest	8,920,571	9,322,549	9,216,492	8,934,178	8,641,692	(3)%	(3)%
		Debt Service Total	**14,516,027**	**16,836,148**	**17,041,255**	**17,005,780**	**16,967,082**	**( )%**	**( )%**
892101	2370100	Utilization Chgs to 101 Fund	(9,850,810)	(12,690,363)	(12,856,865)	(12,823,150)	(12,784,040)	( )%	( )%
892376	2370100	Utilization Chgs to 376 Fund	(216,000)	(216,000)	(216,000)	(216,000)	(216,000)	-	-
892378	2370100	Utilization Chgs to 378 Fund	0	(0)	(1,489,938)	(1,487,738)	(1,489,938)	( )%	%
892379	2370100	Utilization chgs to 379 Fund	(203,362)	(242,123)	(242,969)	(248,473)	(253,442)	2%	1%
892570	2370100	Utilization Chgs to 570 Fund	(738,000)	(738,000)	(738,000)	(738,000)	(738,000)	-	-
892742	2370100	Utilization Chgs to 742 Fund	(3,000)	(2,000)	(2,000)	(2,000)	(2,000)	-	-
892745	2370100	Utilization Chgs to 745 Fund	(3,000)	(2,000)	(2,000)	(2,000)	(2,000)	-	-
892746	2370100	Utilization Chgs to 746 Fund	(3,000)	(2,000)	(2,000)	(2,000)	(2,000)	-	-
892751	2370100	Utilization Chgs to 751 Fund	(3,000)	(2,000)	0	0	0	-	-
892753	2370100	Utilization Chgs to 753 Fund	(3,000)	(2,000)	0	0	0	-	-
892756	2370100	Utilization Chgs to 756 Fund	0	(2,000)	(2,000)	(2,000)	(2,000)	-	-
892757	2370100	Utilization Chgs to 757 Fund	(3,000)	(2,000)	0	0	0	-	-
892758	2370100	Utilization Chgs to 758 Fund	(3,000)	(2,000)	(2,000)	(2,000)	(2,000)	-	-
892759	2370100	Utilization Chgs to 759 Fund	0	0	0	(2,000)	(2,000)	-	-
892760	2370100	Utilization Chgs to 760 Fund	0	0	0	(2,000)	(2,000)	-	-
		Charges to Others Total	**(11,029,172)**	**(13,902,486)**	**(15,553,772)**	**(15,527,361)**	**(15,495,420)**	**( )%**	**( )%**
		Total Budget Requirements	**3,523,913**	**2,964,730**	**1,547,483**	**1,538,419**	**1,531,662**	**( )%**	**( )%**

Department Budget Detail

Department / Section: **Finance / Finance-Street Lighting**
442 - 238000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
455060	9754100	Hunter Pk Master Drainage Plan	9,901	6,107	0	0	0	-	-
455060	9754120	Hunter Pk-Street Imp	0	0	0	0	0	-	-
455060	9754130	Hunter Park-Detention Basin	0	0	0	0	0	-	-
455060	9754140	Hunter Park-Storm Drain Lns	0	0	0	0	0	-	-
		Special Projects Total	**9,901**	**6,107**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**9,901**	**6,107**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Finance / Fin-Canyon Springs Asmt Dist**
450 - 239024

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
455023	2390240	Canyon Springs Assmnt District	0	0	0	0	0	-	-
		Special Projects Total	**0**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**0**	**0**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Finance / Finance-CFD 2006-1Rvrwlk Vista**
456 - 239028

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
455020	9875700	Riverwalk Vista Fac - City	1,412,153	0	0	0	0	-	-
		Special Projects Total	**1,412,153**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**1,412,153**	**0**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Finance / Finance-CFD 92-1-Sycamore Cyn**
458 - 239010

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
455140	2390100	Sycamore Canyon CFD 92-1	13,317	389	0	0	0	-	-
455140	9858000	Sycamore Water Quality Basins	54,437	1,177,351	0	0	0	-	-
455140	9860900	Sycamore @ Alessandro Median	657,756	50,723	0	0	0	-	-
		Special Projects Total	**725,511**	**1,228,464**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**725,511**	**1,228,464**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Finance / Finance-Unemployment Trust**
620 - 232030

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
428521	2320300	Claims-Temporary Disability	128,807	154,536	140,000	165,000	150,000	17%	(9)%
		Non-personnel Expenses Total	**128,807**	**154,536**	**140,000**	**165,000**	**150,000**	**17%**	**(9)%**
881100	2320300	General Fund Allocation Chgs	15,514	9,220	13,110	13,110	13,110	-	-
		Charges From Others Total	**15,514**	**9,220**	**13,110**	**13,110**	**13,110**	-	**-**
		Total Budget Requirements	**144,321**	**163,756**	**153,110**	**178,110**	**163,110**	**16%**	**(8)%**

Department Budget Detail

Department / Section: **Finance / Finance-Liability Trust**
630 - 232020

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	2320200	Professional Services	7,400	0	0	0	0	-	-
425500	2320200	Postage	31	25	0	0	0	-	-
428100	2320200	Adjuster Service Fees	192,000	179,520	0	200,000	204,000	-	2%
428200	2320200	Legal Fees	2,279,581	1,858,732	2,000,000	1,300,000	1,300,000	(35)%	-
428420	2320200	Insurance Charges - Direct	408,940	439,348	470,216	498,428	498,428	5%	-
428610	2320200	Bodily Injury Claims	1,248,124	725,521	1,500,000	1,500,000	1,500,000	-	-
428630	2320200	Property Damage Claims	1,781,860	1,637,194	1,900,000	1,900,000	1,900,000	-	-
		Non-personnel Expenses Total	**5,917,937**	**4,840,342**	**5,870,216**	**5,398,428**	**5,402,428**	**(8)%**	**%**
482000	2320200	Interest	66,607	27,022	0	0	0	-	-
		Debt Service Total	**66,607**	**27,022**	**0**	**0**	**0**	**-**	**-**
881100	2320200	General Fund Allocation Chgs	528,616	314,581	243,144	243,144	243,144	-	-
882101	2320200	Utilization Chgs from 101 Fund	0	0	195,840	895,840	895,840	357%	-
		Charges From Others Total	**528,616**	**314,581**	**438,984**	**1,138,984**	**1,138,984**	**159%**	**-**
		Total Budget Requirements	**6,513,162**	**5,181,946**	**6,309,200**	**6,537,412**	**6,541,412**	**3%**	**%**

Department Budget Detail

Department / Section: **Finance / Finance-Asmt District Misc**
741 - 239021

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	2390210	Professional Services	3,477	3,668	0	0	0	-	-
447010	2390210	Annual Bond Expense	4,125	1,430	5,000	7,500	7,450	50%	( )%
		Non-personnel Expenses Total	**7,602**	**5,098**	**5,000**	**7,500**	**7,450**	**50%**	**( )%**
481000	2390210	Principal	270,000	275,000	280,000	285,000	295,000	1%	3%
482000	2390210	Interest	140,731	134,762	127,125	118,472	108,856	(6)%	(8)%
		Debt Service Total	**410,731**	**409,762**	**407,125**	**403,472**	**403,856**	**( )%**	**%**
881100	2390210	General Fund Allocation Chgs	2,793	9,420	6,830	6,830	6,830	-	-
		Charges From Others Total	**2,793**	**9,420**	**6,830**	**6,830**	**6,830**	-	**-**
		Total Budget Requirements	**421,127**	**424,282**	**418,955**	**417,802**	**418,136**	**( )%**	**%**

Department Budget Detail

Department / Section: **Finance / Finance-Hunter Park Asmt Dist**
742 - 239027

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
447010	2390270	Annual Bond Expense	9,185	12,052	15,000	15,000	15,000	-	-
		Non-personnel Expenses Total	**9,185**	**12,052**	**15,000**	**15,000**	**15,000**	-	**-**
481000	2390270	Principal	310,000	325,000	340,000	355,000	370,000	4%	4%
482000	2390270	Interest	687,365	672,992	657,528	641,106	623,795	(2)%	(2)%
		Debt Service Total	**997,365**	**997,992**	**997,528**	**996,106**	**993,795**	**( )%**	**( )%**
881100	2390270	General Fund Allocation Chgs	6,948	14,034	14,977	14,977	14,977	-	-
882390	2390270	Utilization Chgs from 390 Fund	3,000	1,999	2,000	2,000	2,000	-	-
		Charges From Others Total	**9,948**	**16,034**	**16,977**	**16,977**	**16,977**	-	**-**
		Total Budget Requirements	**1,016,498**	**1,026,080**	**1,029,505**	**1,028,083**	**1,025,772**	**( )%**	**( )%**

Department Budget Detail

Department / Section: **Finance / Finance-Riverwalk Asmt Dist**
745 - 239025

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
447010	2390251	Annual Bond Expense	6,012	9,792	10,000	10,000	10,000	-	-
		Non-personnel Expenses Total	**6,012**	**9,792**	**10,000**	**10,000**	**10,000**	-	**-**
481000	2390251	Principal	420,000	425,000	440,000	450,000	465,000	2%	3%
482000	2390251	Interest	302,906	293,393	281,482	267,006	250,413	(5)%	(6)%
		Debt Service Total	**722,906**	**718,393**	**721,482**	**717,006**	**715,413**	**( )%**	**( )%**
881100	2390251	General Fund Allocation Chgs	5,470	8,844	9,498	9,498	9,498	-	-
882390	2390251	Utilization Chgs from 390 Fund	3,000	1,999	2,000	2,000	2,000	-	-
		Charges From Others Total	**8,470**	**10,844**	**11,498**	**11,498**	**11,498**	-	**-**
		Total Budget Requirements	**737,389**	**739,031**	**742,980**	**738,504**	**736,911**	**( )%**	**( )%**

Department Budget Detail

Department / Section: **Finance / Finance-Riverwak Bus Asmt Dist**
746 - 239026

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
447010	2390261	Annual Bond Expense	7,457	7,445	10,000	10,000	10,000	-	-
		Non-personnel Expenses Total	**7,457**	**7,445**	**10,000**	**10,000**	**10,000**	-	**-**
481000	2390261	Principal	110,000	115,000	0	130,000	135,000	-	3%
481015	2390261	L/T Bond Debt Principal	0	0	120,000	0	0	(100)%	-
482000	2390261	Interest	178,827	172,920	166,603	159,693	152,205	(4)%	(4)%
		Debt Service Total	**288,827**	**287,920**	**286,603**	**289,693**	**287,205**	**1%**	**( )%**
881100	2390261	General Fund Allocation Chgs	2,658	5,602	6,145	6,145	6,145	-	-
882390	2390261	Utilization Chgs from 390 Fund	3,000	1,999	2,000	2,000	2,000	-	-
		Charges From Others Total	**5,658**	**7,602**	**8,145**	**8,145**	**8,145**	-	**-**
		Total Budget Requirements	**301,943**	**302,968**	**304,748**	**307,838**	**305,350**	**1%**	**( )%**

Department Budget Detail

Department / Section: **Finance / Finance-CFD 86-1-Orangecrest**
751 - 239013

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
447010	2390131	Annual Bond Expense	27,819	19,486	0	0	0	-	-
		Non-personnel Expenses Total	**27,819**	**19,486**	**0**	**0**	**0**	-	**-**
481015	2390131	L/T Bond Debt Principal	908,151	0	0	0	0	-	-
482000	2390131	Interest	164,213	71,649	0	0	0	-	-
		Debt Service Total	**1,072,364**	**71,649**	**0**	**0**	**0**	-	**-**
881100	2390131	General Fund Allocation Chgs	9,378	12,111	0	0	0	-	-
882390	2390131	Utilization Chgs from 390 Fund	3,000	1,999	0	0	0	-	-
		Charges From Others Total	**12,378**	**14,110**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**1,112,561**	**105,246**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Finance / Finance-CFD 90-1-Highlander**
753 - 239014

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
447010	2390141	Annual Bond Expense	7,762	1,750	0	0	0	-	-
		Non-personnel Expenses Total	**7,762**	**1,750**	**0**	**0**	**0**	-	**-**
481015	2390141	L/T Bond Debt Principal	1,220,000	2,640,000	0	0	0	-	-
482000	2390141	Interest	178,750	72,600	0	0	0	-	-
		Debt Service Total	**1,398,750**	**2,712,600**	**0**	**0**	**0**	-	**-**
881100	2390141	General Fund Allocation Chgs	9,672	13,755	0	0	0	-	-
882390	2390141	Utilization Chgs from 390 Fund	3,000	1,999	0	0	0	-	-
		Charges From Others Total	**12,672**	**15,754**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**1,419,185**	**2,730,104**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Finance / Finance-CFD 2006-1Rvrwlk Vista**
756 - 239028

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
447010	2390280	Annual Bond Expense	6,262	6,237	15,000	15,000	15,000	-	-
		Non-personnel Expenses Total	**6,262**	**6,237**	**15,000**	**15,000**	**15,000**	-	**-**
481000	2390280	Principal	0	0	80,000	0	0	(100)%	-
481015	2390280	L/T Bond Debt Principal	0	45,000	0	85,000	85,000	-	-
481018	2390280	Bond Cost of Issuance	20,000	0	0	0	0	-	-
482000	2390280	Interest	141,738	207,818	206,569	204,919	202,794	( )%	(1)%
		Debt Service Total	**161,738**	**252,818**	**286,569**	**289,919**	**287,794**	**1%**	**( )%**
881100	2390280	General Fund Allocation Chgs	0	34,968	24,878	24,878	24,878	-	-
882390	2390280	Utilization Chgs from 390 Fund	0	1,999	2,000	2,000	2,000	-	-
		Charges From Others Total	**0**	**36,967**	**26,878**	**26,878**	**26,878**	-	**-**
		Total Budget Requirements	**168,000**	**296,024**	**328,447**	**331,797**	**329,672**	**1%**	**( )%**

Department Budget Detail

Department / Section: **Finance / Finance-CFD 2002-1-Orangecrest**
757 - 239012

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
447010	2390121	Annual Bond Expense	5,555	264	0	0	0	-	-
		Non-personnel Expenses Total	**5,555**	**264**	**0**	**0**	**0**	-	**-**
481015	2390121	L/T Bond Debt Principal	121,849	3,385,000	0	0	0	-	-
482000	2390121	Interest	22,033	9,613	0	0	0	-	-
		Debt Service Total	**143,882**	**3,394,613**	**0**	**0**	**0**	-	**-**
881100	2390121	General Fund Allocation Chgs	2,395	5,604	0	0	0	-	-
882390	2390121	Utilization Chgs from 390 Fund	3,000	1,999	0	0	0	-	-
		Charges From Others Total	**5,395**	**7,604**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**154,833**	**3,402,482**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Finance / Finance-CFD 92-1-Sycamore Cyn**
758 - 239010

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
447010	2390101	Annual Bond Expense	6,037	8,617	10,000	10,000	10,000	-	-
		Non-personnel Expenses Total	**6,037**	**8,617**	**10,000**	**10,000**	**10,000**	-	**-**
481015	2390101	L/T Bond Debt Principal	220,000	225,000	240,000	250,000	260,000	4%	4%
482000	2390101	Interest	424,090	414,493	404,172	392,990	381,034	(2)%	(3)%
		Debt Service Total	**644,090**	**639,493**	**644,172**	**642,990**	**641,034**	**( )%**	**( )%**
881100	2390101	General Fund Allocation Chgs	4,812	10,348	22,575	22,575	22,575	-	-
882390	2390101	Utilization Chgs from 390 Fund	3,000	1,999	2,000	2,000	2,000	-	-
		Charges From Others Total	**7,812**	**12,348**	**24,575**	**24,575**	**24,575**	-	**-**
		Total Budget Requirements	**657,939**	**660,459**	**678,747**	**677,565**	**675,609**	**( )%**	**( )%**

Department Budget Detail

Department / Section: **Finance / Finance-CFD 2006-1-RW Vsta #2**
759 - 239029

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
447010	2390290	Annual Bond Expense	0	0	0	8,500	8,500	-	-
		Non-personnel Expenses Total	**0**	**0**	**0**	**8,500**	**8,500**	-	**-**
481015	2390290	L/T Bond Debt Principal	0	0	0	80,000	130,000	-	62%
482000	2390290	Interest	0	0	0	221,939	234,013	-	5%
		Debt Service Total	**0**	**0**	**0**	**301,939**	**364,013**	-	**20%**
882390	2390290	Utilization Chgs from 390 Fund	0	0	0	2,000	2,000	-	-
		Charges From Others Total	**0**	**0**	**0**	**2,000**	**2,000**	-	**-**
		Total Budget Requirements	**0**	**0**	**0**	**312,439**	**374,513**	-	**19%**

Department Budget Detail

Department / Section: **Finance / Finance-CFD 2014-2 Highlands**
760 - 239030

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
447010	2390300	Annual Bond Expense	0	0	0	8,500	8,500	-	-
		Non-personnel Expenses Total	**0**	**0**	**0**	**8,500**	**8,500**	-	**-**
481015	2390300	L/T Bond Debt Principal	0	0	0	0	55,000	-	-
482000	2390300	Interest	0	0	0	73,846	87,300	-	18%
		Debt Service Total	**0**	**0**	**0**	**73,846**	**142,300**	-	**92%**
882390	2390300	Utilization Chgs from 390 Fund	0	0	0	2,000	2,000	-	-
		Charges From Others Total	**0**	**0**	**0**	**2,000**	**2,000**	-	**-**
		Total Budget Requirements	**0**	**0**	**0**	**84,346**	**152,800**	-	**81%**

Department Budget Detail

Department / Section: **Finance / Finance-CFD 2013-1 Kunny Ranch**
761 - 239031

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
447010	2390310	Annual Bond Expense	0	0	0	6,600	6,600	-	-
		Non-personnel Expenses Total	**0**	**0**	**0**	**6,600**	**6,600**	-	**-**
		Total Budget Requirements	**0**	**0**	**0**	**6,600**	**6,600**	-	**-**

Department Budget Detail

Department / Section: **Department Total**

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		General Fund	36,840,210	33,103,144	2,302,137	97,934	382,093	(95)%	290%
		All Other Funds	18,318,441	19,231,685	11,513,175	12,158,915	12,261,547	5%	%
		Department Total	55,158,652	52,334,830	13,815,312	12,256,849	12,643,640	(11)%	3%

CITY OF
RIVERSIDE

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FIRE DEPARTMENT

The mission of the City of Riverside Fire Department is to protect life, property, and the environment by providing exceptional and progressive, all-hazard emergency services, public education, and safety programs.

FIRE DEPARTMENT

The Riverside Fire Department is committed to stand ready to assist Riverside in times of need 24/7 with compassion, professionalism, respect and dignity.

The Department has a proud history of serving our community for over 125 years. That spirit of service continues as we move forward into the future.

DEPARTMENT OVERVIEW

SERVICES PROVIDED

The Fire Department is responsible for providing fire suppression, emergency medical services (EMS), hazardous materials mitigation, and rescue services of all types. Deployed from fourteen fire stations strategically spanning the City's 81 square miles, the Department responds to over 34,000 emergency calls for service annually. Non-emergency services include fire code enforcement, fire inspection of buildings and facilities, public fire life safety education and disaster preparedness planning and community emergency response team (CERT) training.

In addition, the Fire Department stages and operates two State of California/Office of Emergency Services fire engines, one for use on structure fires and one for use on wildland incidents, for mutual aid deployment throughout the state.

BUSINESS GOALS

The Department's Business Goals are:

- To respond quickly to Fire, EMS, and hazardous materials related incidents to minimize the loss of life, damage to property, and economic impact to the community;
- To use technology to expand and improve the services and abilities of the Department;
- To ensure that the City and its residents are prepared to effectively respond to major disasters by providing information and education in fire safety and emergency preparedness;
- To perform fire life safety inspections for Riverside businesses and facilities to prevent injuries, deaths, business disruption and property damages relating from fires; and
- To develop and implement strategies to navigate economic challenges to sustain fire and EMS services.

DEPARTMENT DIVISIONS AND SECTIONS

The Fire Department includes the following Divisions and Sections:

Administration Division: Fire Administration houses the Office of the Fire Chief, and provides organizational oversight, policy direction, internal affairs, financial management, ambulance administration, and community relations for the Department. The Division's primary responsibility is to manage the Department's general operations to ensure efficient and effective service delivery while ensuring alignment with the City's Strategic Plan, goals and objectives.

Fire Prevention Division: The Fire Prevention Division is responsible for coordinating the fire inspection program, fire plans review for new construction and tenant improvements, and the Business Emergency Plan Program (BEP) to regulate the business generation and storage of hazardous materials. The primary focus for this Division is to protect the community from fire and related hazards through proactive enforcement of the fire code.

Operations Division: The Fire Operations Division provides fire suppression, Emergency Medical Services/Paramedic Program, Hazardous Materials, Urban Search and Rescue, Fire Investigations, and public education outreach. This Division directly supports the Department's primary mission to respond quickly to fires and other emergency incidents to preserve life and property.

Special Services Division: The Special Services Division administers a comprehensive all-hazards community based emergency management program. This Division is responsible for planning for emergencies, incidents and events that will have an impact on the City of Riverside. Special Services maintains a robust preparedness effort through Community Emergency Response Team (CERT) training and resident and City employee public education events. This Division also coordinates response and recovery efforts through the activation of the City's Emergency Operations Center (EOC).

Training Division: The Training Division coordinates ongoing training for all sworn fire personnel in order to meet National Fire Protection Association, Occupational Safety and Health Administration, and other safety standards. This Division supports core emergency operations programs by providing essential manipulative and proficiency instruction for personnel, including New Firefighter Orientation.

DEPARTMENT OBJECTIVES

Objectives	Status	Financial and Operational Challenges to Implement Objective
1. Implement Strategic Plan/Standards of Cover	The Department Strategic Plan is 90 percent complete. Staff is currently working with a consultant to produce the Standards of Cover document.	None
2. Evaluate E Reporting System/ Mobile Data Computers	Riverside County EMS Agency (REMSA) has identified Imagetrend as the computer system Fire will migrate to at a future date.	Funding source has not yet been identified.
3. Implement the Fire Department Accreditation Process	Staff has been assigned to evaluate core organizational practices against industry standards.	None
4. Evaluate the EMS Service Delivery System	Fire is reviewing RMC 5.66 and will be making recommendations to the Public Safety Committee.	None
5. Implement Computer Aided Dispatch (CAD)/ Records Management System	The new FIREHOUSE RMS is fully integrated and in use for fire incident and inspection data.	Completed

ORGANIZATIONAL CHART AND PERSONNEL SUMMARY

CHART 8 – FIRE ORGANIZATION CHART

242.00 Total FTE for FY 2016/17 and FY 2017/2018

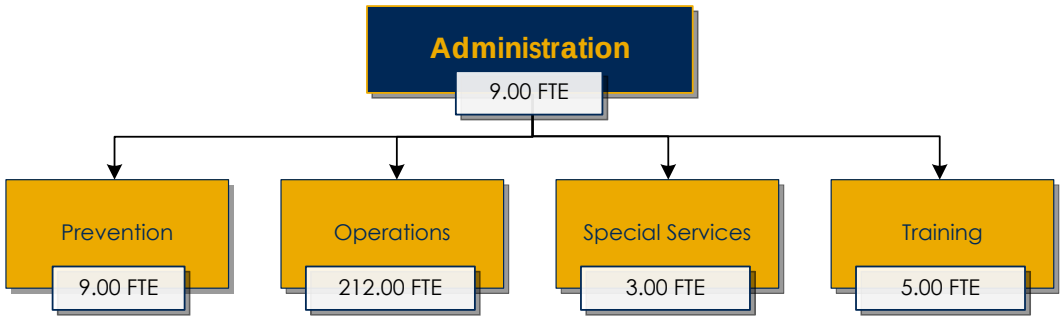

TABLE 54 – FIRE PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

General Fund	Authorized FTE FY2013/14	Authorized FTE FY2014/15	Authorized FTE FY2015/16	Approved FTE FY2016/17	Approved FTE FY2017/18
Administration	10.00	10.00	10.00	9.00	9.00
Prevention	14.00	14.00	14.00	13.00	13.00
Operations	221.00	221.00	221.00	212.00	212.00
Special Services	4.00	4.00	4.00	3.00	3.00
Training	6.00	6.00	6.00	5.00	5.00
General Fund Total	**255.00**	**255.00**	**255.00**	**242.00**	**242.00**
Other Funds					
Special Services	-	-	-	-	-
Other Funds Total	**-**	**-**	**-**	**-**	**-**
All Fund Total	**255.00**	**255.00**	**255.00**	**242.00**	**242.00**

BUDGET OVERVIEW

The Department's total recommended operating budget for FY 2016/17 is $43.6 million and for FY 2017/18 is $47.2 million. The Personnel Budget in FY 2016/17 is 94.4 percent of the Department's total budget and in FY 2017/18 it comprises 94.3 percent of the total budget. The Non-Personnel Budget accounts for 6 percent and 5.7 percent in FY 2016/17 and FY 2017/18, respectively.

The Personnel Budget for FY 2016/17 is $43.6 million for 242 FTEs and $44.5 million in FY 2017/18 for 242 FTEs. Total FTEs include full-time positions and may also include part-time, seasonal, temporary positions and may also reflect workforce charged to or from other departments or funds.

The Non-Personnel Budget for FY 2016/17 is $3.3 million and FY 2017/18 is $3.4 million. The key non-personnel items for this department include electric, gas and water utilities for 14 fire stations and 1 Training/Emergency Operations Center, fuel and fleet maintenance costs for fire apparatus, and fire safety clothing and supplies.

KEY CHANGES IN THE DEPARTMENT BUDGET

TABLE 55 – FIRE KEY CHANGES IN BUDGET

FY 2015/16 versus FY 2016/17 and FY 2016/17 versus FY 2017/18

FUND AND DIVISION	FTE CHANGES (count)		BUDGET CHANGES (dollars)		BUDGET CHANGES (Percent)	
General Fund	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18
Administration	(1.00)	-	($535,239)	($70,974)	-30.9%	-5.9%
Operations	(9.00)	-	$1,017,378	$957,890	2.4%	2.2%
Prevention	(1.00)	-	$26,512	$25,940	2.0%	1.9%
Special Services	(1.00)	-	$74,036	$11,446	17.1%	2.3%
Training	(1.00)	-	($453,243)	($6,276)	-50.6%	-1.4%

FUND AND DIVISION	FTE CHANGES (count)		BUDGET CHANGES (dollars)		BUDGET CHANGES (Percent)	
General Fund	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18
General Fund Change Total	**(13.00)**	**-**	**$129,444**	**$918,026**	**0.3%**	**2.0%**
Other Funds						
Special Services	-	-	-	-	N/A	N/A
Other Fund Change Total	**-**	**-**	**-**	**-**	**N/A**	**N/A**
Grand Total	**(13.00)**	**-**	**$3,277,936**	**$936,475**	**7.11%**	**1.90%**

Personnel

Changes FY 2015/16 to 2016/17

The FY 2016/17 Personnel Budget for the Department is $43.6 million, an increase of $ 782,574 or 1.8 percent from the FY 2015/16 Adopted Budget of $42.8 million.

Changes FY 2016/17 to 2017/18

The FY 2017/18 Personnel Budget for the Department is $44.5 million, an increase of $890,677 or 2.0 percent from the FY 2016/17 Adopted Budget of $46.0 million. The budget increase is due to:

- Increase of $108,857 for salaries related to step increases and MOU provisions;
- Increase of $800,236 for pension increases related to anticipated CalPERS increases based on the latest actuarial analysis.

Non-Personnel

Changes FY 2015/16 to 2016/17

The Department's FY 2016/17 Non-Personnel Budget is $3.3 million, an increase of $96,870 or 1.9 percent from the FY 2015/16 Adopted Budget of $3.3 million.

Changes FY 2016/17 to 2017/18

The Department's FY 2017/18 Non-Personnel Budget is $3.4 million, an increase of $27,349 or 0.8 percent from the FY 2016/17 Adopted Budget of $3,3. The budget increase is due to an Increase of $31,112 related to increases in liability insurance charges from the self-insurance fund.

DEPARTMENT BUDGET BALANCING MEASURES AND UNFUNDED NEEDS

TABLE 56 – FIRE BUDGET REDUCTIONS FY 2016/17

Budget Reductions	Impacts and how the Department plans to achieve the reductions	Reduction Amount
Various managed savings items	Fire will closely monitor vacancies vs. overtime expenditures.	$750,000
Managed Savings Total		**$750,000**
1. Decrease daily staffing	Rolling Closures –take one engine company out of service daily/reassign 4-person crew to cover absences in other stations. This is subject to agreement between City and Riverside City Firefighters Association.	$1,787,653

Budget Reductions	Impacts and how the Department plans to achieve the reductions	Reduction Amount
2. Decrease daily staffing	Remove Squad – Take one squad company out of service daily/reassign 2-person crew to cover absences in other stations. This is subject to agreement between City and Riverside City Firefighters Association.	$792,728
4 Percent Balancing Measures Total		**$2,580,381**
Grand Total General Fund Budget Reductions		**$3,330,381**

TABLE 57 – FIRE SUMMARY OF SIGNIFICANT UNFUNDED NEEDS (NON-CIP) WITH IMPACTS AND CHALLENGES

FY 2016/17 AND 2017/18

HIGHEST

Highest Unfunded Needs	Impacts and Challenges	FY 2016/17	FY 2017/18
1. Fire Vehicle Replacement	Emergency response vehicles have exceeded useful service life of 15 years in frontline service and 10 years in reserve.	$3,225,000	-
2. Central Garage Charges	Vehicles are being kept in service longer and incur higher maintenance costs.	$250,000	$250,000
3. Fire Operations Program Supplies	Supplies budget is inadequate to cover actual needs for fire hose, foam, nozzles, air cylinders and uniforms.	$150,000	$150,000
4. Plan Check Engineer Position	Position is critically needed to improve plan check turnaround times for better customer service.	$123,252	$129,415
5. Senior Fire Safety Inspector Position	Position is critically needed to reduce commercial inspection backlog and provide training for less experienced inspectors.	$115,641	$119,110
	Highest Unfunded Needs Total	**$3,863,893**	**$648,525**

HIGH

High Unfunded Needs	Impacts and Challenges	FY 2016/17	FY 2017/18
1. Motorola Portable Radios	Radios have exceeded useful service life.	$1,572,609	-
2. Deputy Fire Marshal Position	This position is needed to oversee the Certified Unified Program Agency (CUPA) program and manage the Prevention Division in the absence of the Fire Marshal.	$132,539	$139,165
	High Unfunded Needs Total	**$1,705,148**	**$139,165**

IMPORTANT			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. Mobile Data Computers	Mobile Data Computers have exceeded their useful service life of 5 years.	-	$150,000
2. CADME Maps Software	Printed maps require updating.	$20,000	-
3. Cardiac Monitors/ Defibrillators	EMS equipment has exceeded its useful service life of 8 years.	$1,070,632	-
4. Computer Servers	Computer servers have exceeded useful service life of 5 years.	$25,000	$25,000
5. Safety Clothing - Turnouts	50 sets of turnouts have exceeded useful service life of 10 years.	$100,000	-
6. Wildland Radios	Wildland radios have exceeded useful service life of 8 years.	-	-
	Important Unfunded Needs Total	**$1,215,632**	**$175,000**
Grand Total Top Five Highest, High, and Important Unfunded Needs		**$3,863,893**	**$648,525**
Grand Total All Unfunded Needs of the Department		**$6,784,673**	**$ 962,690**

DEPARTMENT BUDGET SUMMARY TABLES

The table below reflects the "operating budget" before Charges To, Charges From, or Operating Transfers. The table provides an overview of the departments spending for operations, debt, equipment, special projects, as well as managed savings and the four percent budget reduction.

TABLE 58 – FIRE REVENUE AND EXPENDITURE BUDGET, BY FUND AND DIVISION

REVENUE

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Fire	-	-	-	-	-
General Fund Total	**-**	**-**	**-**	**-**	**-**

Other Funds	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Fire	-	-	-	-	-
Other Funds Total	**-**	**-**	**-**	**-**	**-**
All Fund Revenue Total	**-**	**-**	**-**	**-**	**-**

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Administration	$1,923,111	$2,387,954	$1,731,076	$1,195,837	$1,124,863

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Operations	$41,086,832	$42,490,450	$41,725,507	$42,742,885	$43,700,775
Prevention	$1,056,772	$1,300,429	$1,319,402	$1,345,914	$1,371,854
Special Services	$644,600	$706,490	$433,418	$507,454	$518,900
Training	$960,791	$1,078,767	$895,602	$442,359	$436,083
General Fund Total	**$45,672,106**	**$47,964,090**	**$46,105,005**	**$46,234,449**	**$47,152,475**
Other Funds	**Actual FY 2013/14**	**Actual FY 2014/15**	**Adopted FY 2015/16**	**Adopted FY 2016/17**	**Adopted FY 2017/18**
Special Services	$2,271,071	$1,012,265	$0	$0	$0
Other Funds Total	**$2,271,071**	**$1,012,265**	**$0**	**$0**	**$0**
All Fund Expenditure Total	**$47,943,177**	**$48,976,355**	**$46,105,005**	**$46,234,449**	**$47,152,475**

The table below reflects the expenditure budget summary and includes Charges to, Charges From, and Operating Transfers. The table provides an overview of the department's spending as well as its managed savings, utilization charges, and transfers. The net expenditures total represents a spending deficit or surplus that will be offset by departmental revenue or an impact to fund balance. It should be noted that negative expenditure totals will be adjusted during the year or will increase fund balance.

TABLE 59 – FIRE EXPENDITURE BUDGET SUMMARY, BY FUND AND CATEGORY

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	$40,575,746	$42,995,665	$42,841,888	$43,624,462	$44,515,139
Non-Personnel	$3,654,007	$3,716,046	$3,247,687	$3,344,557	$3,371,906
Special Projects	-	-	-	-	-
Operating Budget Total	**$44,229,753**	**$46,711,711**	**$46,089,575**	**$46,969,019**	**$47,887,045**
Equipment Outlay	$128,660	$129,507	$11,430	$11,430	$11,430
Debt Service	-	-	-	-	-
Operating Grants	$1,313,693	$1,122,872	$4,000	$4,000	$4,000
Capital Outlay and Grants	-	-	-	-	-
Charges From Others	$10,427,164	$11,529,075	$11,078,128	$11,281,337	$11,553,214
Charges To Others	($2,735,800)	($2,954,235)	($1,634,477)	($1,683,759)	($1,732,992)
Managed Savings	-	-	-	($750,000)	($750,000)
Equipment, Capital, Debt Service, and Utilization Charges Total	**$9,133,717**	**$9,827,219**	**$9,459,081**	**$8,863,008**	**$9,085,652**
General Fund Total	**$53,363,470**	**$56,538,930**	**$55,548,656**	**$55,832,027**	**$56,972,697**
Other Funds	**Actual FY 2013/14**	**Actual FY 2014/15**	**Adopted FY 2015/16**	**Adopted FY 2016/17**	**Adopted FY 2017/18**
Personnel	$141,154	$75,453	-	-	-

Other Funds	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Non-Personnel	-	$71	-	-	-
Special Projects	-	-	-	-	-
Operating Budget Total	**$141,154**	**$75,524**	**-**	**-**	**-**
Equipment Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Operating Grants	$2,129,917	$936,741	-	-	-
Capital Outlay and Grants	-	-	-	-	-
Charges From Others	-	-	-	-	-
Charges To Others	-	-	-	-	-
Managed Savings	-	-	-	-	-
Equipment, Capital, Debt Service, and Utilization Charges Total	**$2,129,917**	**$936,741**	**-**	**-**	**-**
Other Funds Total	**$2,271,071**	**$1,012,265**	**-**	**-**	**-**
Net Expenditures for All Funds	**$55,634,541**	**$57,551,195**	**$55,548,656**	**$55,832,027**	**$56,972,697**

BUDGET DETAIL

FIRE BUDGET DETAIL

Department Budget Detail

Department / Section: **Fire / Fire-Administration**
101 - 350000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	3500000	Salaries - Regular	799,799	950,859	933,545	971,069	971,069	4%	-
411105	3500000	Salaries - Non-Productive	0	0	0	(10,443)	(10,443)	-	-
411130	3500000	Compensatory Time	2,015	2,475	0	0	0	-	-
411210	3500000	Vacation	53,548	51,229	0	0	0	-	-
411220	3500000	Holidays & Special Days Off	15,722	16,980	0	0	0	-	-
411240	3500000	Sick Leave	7,834	9,685	0	0	0	-	-
411245	3500000	Family Illness Sick Leave	1,806	2,302	0	0	0	-	-
411250	3500000	Industrial Accident	6,825	0	0	0	0	-	-
411280	3500000	Jury Duty	215	342	0	0	0	-	-
411292	3500000	Administrative Leave	4,162	3,750	0	0	0	-	-
411410	3500000	Vacation Payoffs	85,654	79,906	32,750	100,000	32,750	205%	(67)%
411420	3500000	Sick Leave Payoff	156,473	218,014	35,725	100,000	35,725	179%	(64)%
411430	3500000	Compensatory Time Payoff	9,903	38,027	0	0	0	-	-
411510	3500000	Accrued Payroll	(16,441)	(3,938)	9,275	4,880	4,974	(47)%	1%
412210	3500000	Workers Compensation Ins	34,089	39,501	31,087	29,715	29,715	(4)%	-
412220	3500000	Health Insurance	84,178	79,364	82,893	85,286	89,376	2%	4%
412221	3500000	Retiree Health Insurance	0	22,100	2,400	2,400	2,400	-	-
412222	3500000	Dental Insurance	4,060	4,204	3,138	3,802	3,828	21%	%
412230	3500000	Life Insurance	3,854	3,725	5,008	5,240	5,240	4%	-
412240	3500000	Unemployment Insurance	1,477	670	521	542	542	4%	-
412250	3500000	Disability Insurance	660	607	408	408	408	-	-
412310	3500000	PERS Retirement	302,401	290,961	308,748	346,944	369,973	12%	6%
412320	3500000	Medicare OASDI	6,209	8,041	13,536	11,459	11,459	(15)%	-
412400	3500000	Deferred Compensation	5,978	4,656	8,640	9,840	11,040	13%	12%
412520	3500000	Uniform Allowance-Cash	2,034	1,687	0	0	0	-	-
413110	3500000	Overtime At Straight Rate	8,533	2,562	0	0	0	-	-
413120	3500000	Overtime At 1.5 Rate	27,190	18,127	0	0	0	-	-
413230	3500000	Holiday O/T-Strt/Subj To Retir	310	0	0	0	0	-	-
		Personnel Services Total	**1,608,500**	**1,845,848**	**1,467,674**	**1,661,142**	**1,558,056**	**13%**	**(6)%**
421000	3500000	Professional Services	86,039	58,078	41,256	51,666	51,666	25%	-
422120	3500000	Telephone - Cellular	8,336	9,295	11,800	11,800	11,800	-	-
422600	3500000	Other Utilities	278	0	0	0	0	-	-
423400	3500000	Motor Pool Equipment Rental	67,952	46,350	75,000	42,000	43,000	(44)%	2%
424220	3500000	All Other Equip Maint/Repair	579	4,376	3,200	3,200	3,200	-	-
424230	3500000	Central Garage Charges	1,918	4,293	2,500	5,000	5,000	100%	-
425200	3500000	Periodicals & Dues	1,115	1,671	2,835	14,835	14,835	423%	-
425400	3500000	General Office Expense	4,527	3,303	9,500	9,500	9,500	-	-
425410	3500000	Merchant Fees	0	162	0	0	0	-	-
425500	3500000	Postage	864	980	1,900	1,900	1,900	-	-
425600	3500000	Central Printing Charges	0	182	1,000	1,000	1,000	-	-
425610	3500000	Outside Printing Expense	759	1,725	0	0	0	-	-
425800	3500000	Computer Equip Purc Undr $5000	401	1,580	2,500	2,500	2,500	-	-
426100	3500000	Janitorial Supplies	749	555	1,200	1,200	1,200	-	-
426300	3500000	Motor Fuels & Lubricants	139	0	100	100	100	-	-
426800	3500000	Special Department Supplies	6,420	17,969	5,000	5,000	5,000	-	-

Department Budget Detail

Department / Section: **Fire / Fire-Administration**
101 - 350000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
426800	9890500	Rotary Club Donation	0	0	0	0	0	-	-
427200	3500000	Training	7,782	6,091	9,500	14,500	14,500	52%	-
428400	3500000	Liability Insurance	20,896	20,229	17,364	20,005	20,005	15%	-
428420	3500000	Insurance Charges - Direct	38,151	52,275	67,317	89,059	120,171	32%	34%
		Non-personnel Expenses Total	**246,912**	**229,120**	**251,972**	**273,265**	**305,377**	**8%**	**11%**
440301	9798000	Firefighter Memorial	0	0	0	0	0	-	-
440310	9798000	Firefighter Memorial	0	0	0	0	0	-	-
		Capital Outlay & Grants Total	**0**	**0**	**0**	**0**	**0**	**-**	**-**
881100	3500000	General Fund Allocation Chgs	533,170	2,347,518	2,395,999	2,395,999	2,395,999	-	-
882101	3500000	Utilization Chgs from 101 Fund	6,216	6,950	9,254	5,196	5,715	(43)%	9%
882510	3500000	Utilization Chgs from 510 Fund	99,288	97,938	112,113	104,748	104,748	(6)%	-
884101	3500000	Interfund Services from 101 Fd	3,881	7,445	0	0	0	-	-
		Charges From Others Total	**642,557**	**2,459,852**	**2,517,366**	**2,505,943**	**2,506,462**	**( )%**	**%**
894101	3500000	Interfund Services to 101 Fund	(127,206)	(240,507)	(155,594)	(160,811)	(168,134)	3%	4%
894205	3500000	Interfund Services to 205 Fund	(77,946)	(48,884)	0	0	0	-	-
		Charges to Others Total	**(205,153)**	**(289,391)**	**(155,594)**	**(160,811)**	**(168,134)**	**3%**	**4%**
		Total Budget Requirements	**2,292,817**	**4,245,430**	**4,081,418**	**4,279,539**	**4,201,761**	**4%**	**(1)%**

Department Budget Detail

Department / Section: **Fire / Fire-Prevention**
101 - 350500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	3505000	Salaries - Regular	550,253	703,139	831,206	818,611	826,807	(1)%	1%
411105	3505000	Salaries - Non-Productive	0	0	0	(5,221)	(5,221)	-	-
411130	3505000	Compensatory Time	4,294	6,938	0	0	0	-	-
411210	3505000	Vacation	48,628	55,190	0	0	0	-	-
411220	3505000	Holidays & Special Days Off	22,266	25,958	0	0	0	-	-
411240	3505000	Sick Leave	12,192	16,571	0	0	0	-	-
411245	3505000	Family Illness Sick Leave	4,323	3,244	0	0	0	-	-
411250	3505000	Industrial Accident	0	75	0	0	0	-	-
411260	3505000	Bereavement Leave	1,286	0	0	0	0	-	-
411280	3505000	Jury Duty	0	143	0	0	0	-	-
411292	3505000	Administrative Leave	347	551	0	0	0	-	-
411310	3505000	Night Shift Premium	122	755	0	0	0	-	-
411510	3505000	Accrued Payroll	15,683	5,095	8,511	4,325	4,442	(49)%	2%
412210	3505000	Workers Compensation Ins	16,770	30,312	27,679	25,052	25,303	(9)%	1%
412220	3505000	Health Insurance	72,625	79,917	86,927	109,708	114,095	26%	3%
412221	3505000	Retiree Health Insurance	0	1,200	1,200	1,200	1,200	-	-
412222	3505000	Dental Insurance	3,463	4,024	4,287	4,716	4,820	10%	2%
412230	3505000	Life Insurance	730	1,155	1,427	1,462	1,462	2%	-
412240	3505000	Unemployment Insurance	726	514	464	456	461	(1)%	1%
412250	3505000	Disability Insurance	1,168	1,343	1,224	1,224	1,224	-	-
412310	3505000	PERS Retirement	199,640	243,707	256,722	264,903	284,996	3%	7%
412320	3505000	Medicare OASDI	9,520	12,180	12,052	11,871	11,989	(1)%	%
412400	3505000	Deferred Compensation	1,400	2,400	2,520	2,520	2,520	-	-
412520	3505000	Uniform Allowance-Cash	605	1,038	443	443	443	-	-
413110	3505000	Overtime At Straight Rate	0	318	0	0	0	-	-
413120	3505000	Overtime At 1.5 Rate	6,207	17,707	5,700	5,700	5,700	-	-
413130	3505000	Overtime At Double Time Rate	862	143	0	0	0	-	-
		Personnel Services Total	**973,119**	**1,213,630**	**1,240,362**	**1,246,970**	**1,280,241**	**%**	**2%**
421000	3505000	Professional Services	2,282	1,933	3,000	3,000	3,000	-	-
422100	3505000	Telephone	2,169	1,933	2,500	2,500	2,500	-	-
422120	3505000	Telephone - Cellular	3,724	5,429	5,040	5,040	5,040	-	-
423400	3505000	Motor Pool Equipment Rental	43,835	43,283	33,000	44,000	44,000	33%	-
424230	3505000	Central Garage Charges	841	3,440	1,500	1,500	1,500	-	-
425200	3505000	Periodicals & Dues	2,324	2,350	1,615	9,115	1,615	464%	(82)%
425400	3505000	General Office Expense	8,746	4,699	4,000	4,000	4,000	-	-
425500	3505000	Postage	3,275	4,489	3,000	3,000	3,000	-	-
425600	3505000	Central Printing Charges	161	0	0	0	0	-	-
425610	3505000	Outside Printing Expense	1,135	1,231	0	0	0	-	-
425800	3505000	Computer Equip Purc Undr $5000	0	199	2,000	2,000	2,000	-	-
426300	3505000	Motor Fuels & Lubricants	2,099	921	3,500	3,500	3,500	-	-
426710	3505000	Work Boot Reimbursement	900	1,050	900	900	900	-	-
426800	3505000	Special Department Supplies	1,803	227	1,000	1,000	1,000	-	-
427100	3505000	Travel & Meeting Expense	12	0	0	0	0	-	-
427200	3505000	Training	75	105	2,525	2,525	2,525	-	-
428400	3505000	Liability Insurance	10,281	15,523	15,460	16,864	17,033	9%	1%

Department Budget Detail

Department / Section: **Fire / Fire-Prevention**
101 - 350500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		Non-personnel Expenses Total	**83,667**	**86,818**	**79,040**	**98,944**	**91,613**	**25%**	**(7)%**
881100	3505000	General Fund Allocation Chgs	107,013	0	0	0	0	-	-
		Charges From Others Total	**107,013**	**0**	**0**	**0**	**0**	**-**	**-**
894101	3505000	Interfund Services to 101 Fund	(331,793)	(388,149)	(433,616)	(426,054)	(446,456)	(1)%	4%
		Charges to Others Total	**(331,793)**	**(388,149)**	**(433,616)**	**(426,054)**	**(446,456)**	**(1)%**	**4%**
		Total Budget Requirements	**832,006**	**912,299**	**885,786**	**919,860**	**925,398**	**3%**	**%**

Department Budget Detail

Department / Section: **Fire / Fire-Operations**
101 - 351000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	3510000	Salaries - Regular	16,364,178	16,322,869	21,032,991	21,608,570	21,831,744	2%	1%
411105	3510000	Salaries - Non-Productive	0	0	0	(824,543)	(824,543)	-	-
411130	3510000	Compensatory Time	96,225	51,172	0	0	0	-	-
411210	3510000	Vacation	1,069,391	1,154,420	0	0	0	-	-
411220	3510000	Holidays & Special Days Off	752,437	712,541	0	0	0	-	-
411240	3510000	Sick Leave	298,765	321,541	0	0	0	-	-
411245	3510000	Family Illness Sick Leave	157,967	233,702	0	0	0	-	-
411250	3510000	Industrial Accident	93,188	203,696	0	0	0	-	-
411260	3510000	Bereavement Leave	25,246	24,977	0	0	0	-	-
411280	3510000	Jury Duty	4,121	4,711	0	0	0	-	-
411292	3510000	Administrative Leave	45	23,557	0	0	0	-	-
411310	3510000	Night Shift Premium	13,260	8,820	0	0	0	-	-
411330	3510000	Fire Eng Operators Certif Pay	92,282	87,059	0	0	0	-	-
411340	3510000	Haz-Mat Pay	71,687	69,847	0	0	0	-	-
411350	3510000	Paramedic Pay	564,562	550,805	0	0	0	-	-
411360	3510000	Technical Rescue Team	52,061	52,028	0	0	0	-	-
411410	3510000	Vacation Payoffs	82,733	93,970	104,500	104,500	104,500	-	-
411420	3510000	Sick Leave Payoff	60,218	54,738	104,500	104,500	104,500	-	-
411430	3510000	Compensatory Time Payoff	1,029	2,389	0	0	0	-	-
411510	3510000	Accrued Payroll	95,346	350,799	179,730	94,152	97,123	(47)%	3%
412210	3510000	Workers Compensation Ins	650,013	834,285	700,399	661,214	668,043	(5)%	1%
412220	3510000	Health Insurance	1,869,301	1,912,579	2,064,395	2,134,389	2,254,921	3%	5%
412221	3510000	Retiree Health Insurance	0	231,300	253,200	252,000	252,000	( )%	-
412222	3510000	Dental Insurance	76,377	77,046	79,731	78,758	79,464	(1)%	%
412230	3510000	Life Insurance	9,032	9,363	11,379	11,650	11,915	2%	2%
412240	3510000	Unemployment Insurance	28,173	14,179	11,736	12,063	12,192	2%	1%
412250	3510000	Disability Insurance	23,955	23,665	24,600	24,480	24,480	( )%	-
412310	3510000	PERS Retirement	7,727,690	8,195,758	8,911,404	9,815,338	10,547,046	10%	7%
412320	3510000	Medicare OASDI	359,335	376,566	301,018	311,639	314,873	3%	1%
412400	3510000	Deferred Compensation	14,355	15,420	16,020	16,320	16,620	1%	1%
412520	3510000	Uniform Allowance-Cash	7,227	6,838	5,760	5,760	5,760	-	-
413110	3510000	Overtime At Straight Rate	67,602	37,556	60,000	60,000	60,000	-	-
413120	3510000	Overtime At 1.5 Rate	5,422,127	5,951,593	4,032,204	4,412,773	4,278,324	9%	(3)%
413120	9144900	USAR 12/13	33,033	0	0	0	0	-	-
413120	9149200	USAR 13/15	122,296	73,507	0	0	0	-	-
413120	9151600	USAR 2014/2016	0	82,169	0	0	0	-	-
413120	9331200	MOBEX-2013 Mobile Exercise	49,497	0	0	0	0	-	-
413230	3510000	Holiday O/T-Strt/Subj To Retir	457,339	464,219	520,000	520,000	520,000	-	-
		Personnel Services Total	**36,812,111**	**38,629,699**	**38,413,567**	**39,403,563**	**40,358,962**	**2%**	**2%**
421000	3510000	Professional Services	45,286	57,148	143,050	144,610	144,610	1%	-
421000	9144900	USAR 12/13	13,479	0	0	0	0	-	-
421000	9149200	USAR 13/15	8,801	13,988	0	0	0	-	-
421000	9151600	USAR 2014/2016	0	20,257	0	0	0	-	-
421000	9331200	MOBEX-2013 Mobile Exercise	5,671	0	0	0	0	-	-
421001	3510000	Prof Services/Internal	0	97	0	0	0	-	-

Department Budget Detail

Department / Section: **Fire / Fire-Operations**
101 - 351000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
422100	3510000	Telephone	15,730	17,165	30,000	30,000	30,000	-	-
422100	9144900	USAR 12/13	1,588	0	0	0	0	-	-
422100	9149200	USAR 13/15	2,824	2,104	0	0	0	-	-
422100	9151600	USAR 2014/2016	0	9,123	0	0	0	-	-
422120	3510000	Telephone - Cellular	23,870	39,669	43,700	43,700	43,700	-	-
422200	3510000	Electric	104,863	138,330	170,000	170,000	170,000	-	-
422200	9144900	USAR 12/13	2,306	0	0	0	0	-	-
422200	9149200	USAR 13/15	2,523	3,157	0	0	0	-	-
422200	9151600	USAR 2014/2016	0	2,054	0	0	0	-	-
422300	3510000	Gas	20,163	17,906	18,000	18,000	18,000	-	-
422500	3510000	Water	35,882	33,352	30,000	30,000	30,000	-	-
422600	3510000	Other Utilities	18,232	19,060	17,000	17,000	17,000	-	-
422600	9144900	USAR 12/13	73	0	0	0	0	-	-
422600	9149200	USAR 13/15	80	100	0	0	0	-	-
422600	9151600	USAR 2014/2016	0	0	0	0	0	-	-
422700	3510000	Refuse/Disposal Fees	15,976	16,771	17,142	17,142	17,142	-	-
423200	9144900	USAR 12/13	28,333	0	0	0	0	-	-
423200	9149200	USAR 13/15	56,666	28,333	0	0	0	-	-
423200	9151600	USAR 2014/2016	0	56,666	0	0	0	-	-
423400	3510000	Motor Pool Equipment Rental	41,294	75,403	65,000	65,000	65,000	-	-
424130	3510000	Maint/Repair of Bldgs & Improv	24,096	15,329	20,500	20,500	20,500	-	-
424130	9144900	USAR 12/13	8,849	0	0	0	0	-	-
424130	9149200	USAR 13/15	8,303	0	0	0	0	-	-
424200	3510000	Maintenance & Repair - General	132	214	0	0	0	-	-
424220	3510000	All Other Equip Maint/Repair	165,959	104,325	154,068	155,992	156,195	1%	%
424220	9141800	USAR 11/12	0	0	0	0	0	-	-
424220	9144900	USAR 12/13	2,945	0	0	0	0	-	-
424220	9149200	USAR 13/15	713	1,583	0	0	0	-	-
424220	9151600	USAR 2014/2016	0	0	0	0	0	-	-
424230	3510000	Central Garage Charges	805,608	800,168	550,000	550,000	550,000	-	-
424230	9144900	USAR 12/13	(1,595)	0	0	0	0	-	-
424230	9149200	USAR 13/15	478	246	0	0	0	-	-
424230	9151600	USAR 2014/2016	0	1,770	0	0	0	-	-
425100	3510000	Advertising Expense	25	103	1,000	1,000	1,000	-	-
425200	3510000	Periodicals & Dues	452	80	730	240	240	(67)%	-
425400	3510000	General Office Expense	21,663	21,902	19,375	23,415	23,415	20%	-
425400	9144900	USAR 12/13	78	0	0	0	0	-	-
425400	9149200	USAR 13/15	0	88	0	0	0	-	-
425400	9151600	USAR 2014/2016	0	72	0	0	0	-	-
425500	3510000	Postage	19	0	0	0	0	-	-
425500	9144900	USAR 12/13	625	0	0	0	0	-	-
425500	9149200	USAR 13/15	177	1,217	0	0	0	-	-
425500	9151600	USAR 2014/2016	0	275	0	0	0	-	-
425600	3510000	Central Printing Charges	631	464	1,000	1,000	1,000	-	-
425610	3510000	Outside Printing Expense	294	500	0	0	0	-	-
425610	9149200	USAR 13/15	42	0	0	0	0	-	-

Department Budget Detail

Department / Section: **Fire / Fire-Operations**
101 - 351000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
425610	9151600	USAR 2014/2016	0	29	0	0	0	-	-
425700	3510000	Software Purchase/Licensing	1,976	1,996	250	250	250	-	-
425700	9144900	USAR 12/13	1,240	0	0	0	0	-	-
425700	9149200	USAR 13/15	461	3,272	0	0	0	-	-
425700	9151600	USAR 2014/2016	0	0	0	0	0	-	-
425800	3510000	Computer Equip Purc Undr $5000	9,954	11,220	20,659	20,659	20,659	-	-
425800	9144900	USAR 12/13	3,798	0	0	0	0	-	-
425800	9149200	USAR 13/15	150	0	0	0	0	-	-
425800	9151600	USAR 2014/2016	0	1,127	0	0	0	-	-
426100	3510000	Janitorial Supplies	32,088	33,005	32,245	32,245	32,245	-	-
426100	9149200	USAR 13/15	75	0	0	0	0	-	-
426200	3510000	Clothing/Linen/Safety Supplies	220,629	230,699	325,490	291,964	292,139	(10)%	%
426200	9141800	USAR 11/12	0	0	0	0	0	-	-
426200	9149200	USAR 13/15	226	289	0	0	0	-	-
426200	9151600	USAR 2014/2016	0	0	0	0	0	-	-
426300	3510000	Motor Fuels & Lubricants	242,648	187,277	240,000	240,000	240,000	-	-
426300	9144900	USAR 12/13	7,482	0	0	0	0	-	-
426300	9149200	USAR 13/15	7,200	1,883	0	0	0	-	-
426300	9151600	USAR 2014/2016	0	7,235	0	0	0	-	-
426400	3510000	Horticultural Supplies	414	973	900	900	900	-	-
426600	3510000	Chemical Supplies	8,046	5,520	11,102	11,615	11,615	4%	-
426700	3510000	Maintenance Tools/Supplies	14,425	21,189	23,094	22,000	22,000	(4)%	-
426700	9144900	USAR 12/13	710	0	0	0	0	-	-
426700	9151600	USAR 2014/2016	0	457	0	0	0	-	-
426800	3510000	Special Department Supplies	166,937	151,541	177,931	179,054	176,393	%	(1)%
426800	9124500	FEMA-Hurricane Reimb 2005	0	0	0	0	0	-	-
426800	9144900	USAR 12/13	158,873	0	0	0	0	-	-
426800	9149200	USAR 13/15	78,890	124,976	0	0	0	-	-
426800	9151600	USAR 2014/2016	0	77,748	0	0	0	-	-
426800	9331200	MOBEX-2013 Mobile Exercise	3,123	0	0	0	0	-	-
426800	9884200	Fireman's Fund Heritage Grant	0	18,238	0	0	0	-	-
426800	9887900	FM Global Fire Prevention Grnt	0	2,009	0	0	0	-	-
427100	3510000	Travel & Meeting Expense	677	13,239	1,000	704	704	(29)%	-
427100	9144900	USAR 12/13	18,911	0	0	0	0	-	-
427100	9149200	USAR 13/15	27,361	64,717	0	0	0	-	-
427100	9151600	USAR 2014/2016	0	29,707	0	0	0	-	-
427100	9331200	MOBEX-2013 Mobile Exercise	2,745	0	0	0	0	-	-
427200	3510000	Training	4,306	3,527	11,400	10,600	10,600	(7)%	-
428400	3510000	Liability Insurance	398,460	427,267	391,214	445,142	449,741	13%	1%
448000	3510000	Employee Meal Allowance	3,598	2,119	4,000	4,000	4,000	-	-
448000	9331200	MOBEX-2013 Mobile Exercise	4,314	0	0	0	0	-	-
		Non-personnel Expenses Total	**2,902,883**	**2,920,307**	**2,519,850**	**2,546,732**	**2,549,048**	**1%**	**%**
440110	9124500	FEMA-Hurricane Reimb 2005	3,864	1,785	0	0	0	-	-
440110	9143100	County-Wide HazMat (CHOG),2011	(1,728)	0	0	0	0	-	-
440110	9144900	USAR 12/13	221,959	0	0	0	0	-	-

Department Budget Detail

Department / Section: **Fire / Fire-Operations**
101 - 351000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
440110	9147000	Regnl Catastrp Prepardns FY10	(67)	0	0	0	0	-	-
440110	9147500	County-Wide HazMat (CHOG),2012	46,130	0	0	0	0	-	-
440110	9148400	FEMA/Firefighters Asst 2012	428,277	22,729	0	0	0	-	-
440110	9149200	USAR 13/15	299,787	225,212	0	0	0	-	-
440110	9151200	County-Wide HazMat (CHOG),2012	38,406	14,098	0	0	0	-	-
440110	9151300	Asst to Firefighters 2013-FEMA	0	168,502	0	0	0	-	-
440110	9151600	USAR 2014/2016	0	352,827	0	0	0	-	-
440110	9152400	County-Wide HazMat (CHOG),2014	0	7,139	0	0	0	-	-
440110	9154100	Asst to Firefighters 2014-FEMA	0	0	0	0	0	-	-
440110	9331200	MOBEX-2013 Mobile Exercise	23,289	0	0	0	0	-	-
440210	9331200	MOBEX-2013 Mobile Exercise	11,358	0	0	0	0	-	-
		Operating Grants Total	**1,071,275**	**792,295**	**0**	**0**	**0**	**-**	**-**
462100	9149200	USAR 13/15	42,004	0	0	0	0	-	-
462200	9144900	USAR 12/13	23,068	0	0	0	0	-	-
462200	9151600	USAR 2014/2016	0	0	0	0	0	-	-
462300	9154100	Asst to Firefighters 2014-FEMA	0	0	0	0	0	-	-
462300	9154110	Asst to Firefighters 2014-City	0	0	0	0	0	-	-
		Equipment Outlay Total	**65,072**	**0**	**0**	**0**	**0**	**-**	**-**
440301	9148400	FEMA/Firefighters Asst 2012	108,692	5,682	0	0	0	-	-
440301	9151310	Asst to Firefighters 2013-City	0	18,722	0	0	0	-	-
440301	9154110	Asst to Firefighters 2014-City	0	0	0	0	0	-	-
		Capital Outlay & Grants Total	**108,692**	**24,404**	**0**	**0**	**0**	**-**	**-**
881100	3510000	General Fund Allocation Chgs	856,855	0	0	0	0	-	-
882101	3510000	Utilization Chgs from 101 Fund	1,541,896	1,562,313	1,603,021	1,697,458	1,782,479	5%	5%
882260	3510000	Utilization Chgs from 260 Fund	69,843	55,215	49,497	0	0	(100)%	-
884101	3510000	Interfund Services from 101 Fd	86,523	165,123	7,500	7,500	7,500	-	-
		Charges From Others Total	**2,555,119**	**1,782,652**	**1,660,018**	**1,704,958**	**1,789,979**	**2%**	**4%**
892101	3510000	Utilization Chgs to 101 Fund	(911,496)	(910,233)	(913,288)	(957,589)	(976,256)	4%	1%
894101	3510000	Interfund Services to 101 Fund	(980,683)	(1,166,780)	0	(33,037)	(34,437)	-	4%
		Charges to Others Total	**(1,892,180)**	**(2,077,014)**	**(913,288)**	**(990,626)**	**(1,010,693)**	**8%**	**2%**
		Total Budget Requirements	**41,622,974**	**42,072,344**	**41,680,147**	**42,664,627**	**43,687,296**	**2%**	**2%**

Department Budget Detail

Department / Section: **Fire / Fire-Operatn-Paramedic Program**
101 - 351010

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	3510100	Professional Services	3,358	3,237	3,500	3,500	3,500	-	-
422120	3510100	Telephone - Cellular	4,629	5,104	5,000	5,000	5,000	-	-
423400	3510100	Motor Pool Equipment Rental	5,367	5,528	5,000	5,500	5,675	10%	3%
424220	3510100	All Other Equip Maint/Repair	25,727	27,837	30,015	30,015	30,015	-	-
424230	3510100	Central Garage Charges	0	0	500	500	500	-	-
425200	3510100	Periodicals & Dues	9,237	1,343	10,250	10,250	10,250	-	-
425400	3510100	General Office Expense	1,306	816	1,500	1,500	1,500	-	-
425700	3510100	Software Purchase/Licensing	0	0	500	500	500	-	-
425800	3510100	Computer Equip Purc Undr $5000	0	1,074	1,000	1,000	1,000	-	-
426300	3510100	Motor Fuels & Lubricants	0	0	1,000	1,000	1,000	-	-
426800	3510100	Special Department Supplies	65,698	76,739	65,975	65,975	65,975	-	-
427200	3510100	Training	11,527	2,114	17,850	17,850	17,850	-	-
		Non-personnel Expenses Total	**126,853**	**123,796**	**142,090**	**142,590**	**142,765**	**%**	**%**
881100	3510100	General Fund Allocation Chgs	10,452	0	0	0	0	-	-
882101	3510100	Utilization Chgs from 101 Fund	911,496	910,233	913,288	957,589	976,256	4%	1%
884101	3510100	Interfund Services from 101 Fd	583,684	702,798	0	0	0	-	-
		Charges From Others Total	**1,505,633**	**1,613,031**	**913,288**	**957,589**	**976,256**	**4%**	**1%**
		Total Budget Requirements	**1,632,487**	**1,736,828**	**1,055,378**	**1,100,179**	**1,119,021**	**4%**	**1%**

Department Budget Detail

Department / Section: **Fire / Fire-Operations-Mutual Aid**
101 - 351020

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
413120	3510200	Overtime At 1.5 Rate	0	0	650,000	650,000	650,000	-	-
		Personnel Services Total	**0**	**0**	**650,000**	**650,000**	**650,000**	-	**-**
		Total Budget Requirements	**0**	**0**	**650,000**	**650,000**	**650,000**	-	**-**

Department Budget Detail

Department / Section: **Fire / Fire-Special Services**
101 - 351500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	3515000	Salaries - Regular	227,796	228,988	184,975	218,484	222,218	18%	1%
411100	9152000	Emerg Mgmnt Perf Grant 2014	0	25,979	0	0	0	-	-
411110	3515000	Salaries-Temp & Part Time	1,905	0	0	0	0	-	-
411130	3515000	Compensatory Time	635	915	0	0	0	-	-
411210	3515000	Vacation	17,723	9,091	0	0	0	-	-
411220	3515000	Holidays & Special Days Off	8,603	9,321	0	0	0	-	-
411240	3515000	Sick Leave	4,244	2,983	0	0	0	-	-
411245	3515000	Family Illness Sick Leave	1,146	1,095	0	0	0	-	-
411292	3515000	Administrative Leave	460	2,406	0	0	0	-	-
411410	3515000	Vacation Payoffs	9,890	1,689	0	0	0	-	-
411420	3515000	Sick Leave Payoff	11,633	0	0	0	0	-	-
411510	3515000	Accrued Payroll	(721)	10,568	2,051	1,202	1,245	(41)%	3%
412210	3515000	Workers Compensation Ins	7,045	8,428	6,160	6,686	6,800	8%	1%
412220	3515000	Health Insurance	31,622	36,064	24,819	24,468	25,932	(1)%	5%
412222	3515000	Dental Insurance	1,799	1,824	1,458	1,477	1,516	1%	2%
412230	3515000	Life Insurance	808	955	890	1,098	1,121	23%	2%
412240	3515000	Unemployment Insurance	304	142	103	122	124	18%	1%
412250	3515000	Disability Insurance	193	135	136	136	136	-	-
412310	3515000	PERS Retirement	62,368	63,434	51,937	63,446	68,742	22%	8%
412320	3515000	Medicare OASDI	3,981	3,965	2,682	3,168	3,222	18%	1%
412400	3515000	Deferred Compensation	100	1,200	1,800	2,400	3,000	33%	25%
413120	3515000	Overtime At 1.5 Rate	327	260	4,000	4,000	4,000	-	-
		Personnel Services Total	**391,871**	**409,450**	**281,011**	**326,687**	**338,056**	**16%**	**3%**
421000	3515000	Professional Services	8,190	12,328	10,496	10,496	10,496	-	-
422100	3515000	Telephone	2,753	5,142	12,000	12,600	12,600	5%	-
422120	3515000	Telephone - Cellular	13,368	19,927	7,740	7,740	7,740	-	-
422200	3515000	Electric	20,700	22,568	20,000	20,000	20,000	-	-
422500	3515000	Water	0	0	600	600	600	-	-
422600	3515000	Other Utilities	176	1,989	2,040	2,040	2,040	-	-
422700	3515000	Refuse/Disposal Fees	2,410	2,109	4,640	4,640	4,640	-	-
423400	3515000	Motor Pool Equipment Rental	4,370	21,970	5,000	22,000	22,000	340%	-
424130	3515000	Maint/Repair of Bldgs & Improv	5,369	3,127	2,000	5,600	5,600	180%	-
424220	3515000	All Other Equip Maint/Repair	4,438	686	1,000	5,000	5,000	400%	-
424230	3515000	Central Garage Charges	2,333	2,206	4,500	4,500	4,500	-	-
425200	3515000	Periodicals & Dues	410	1,075	750	850	850	13%	-
425400	3515000	General Office Expense	3,496	3,485	2,900	2,900	2,900	-	-
425500	3515000	Postage	126	198	200	200	200	-	-
425600	3515000	Central Printing Charges	0	0	2,000	2,000	2,000	-	-
425610	3515000	Outside Printing Expense	172	100	0	0	0	-	-
425700	3515000	Software Purchase/Licensing	19	5,330	9,000	10,000	10,000	11%	-
425800	3515000	Computer Equip Purc Undr $5000	10,076	7,720	12,000	12,000	12,000	-	-
426100	3515000	Janitorial Supplies	0	1,421	1,200	1,200	1,200	-	-
426300	3515000	Motor Fuels & Lubricants	1,507	208	1,600	1,600	1,600	-	-
426800	3515000	Special Department Supplies	20,518	38,111	25,500	26,500	26,500	3%	-
427200	3515000	Training	640	5,430	5,000	5,000	5,000	-	-

Department Budget Detail

Department / Section: **Fire / Fire-Special Services**
101 - 351500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
428400	3515000	Liability Insurance	4,318	4,317	3,441	4,501	4,578	30%	1%
		Non-personnel Expenses Total	**105,397**	**159,456**	**133,607**	**161,967**	**162,044**	**21%**	**%**
440110	9146400	Emerg Mgmnt Perf Grant 2012	8	0	0	0	0	-	-
440110	9146500	St. Homeland Security-OES-2012	38,454	0	0	0	0	-	-
440110	9149400	Emerg Mgmnt Perf Grant 2013	74,090	(183)	0	0	0	-	-
440110	9150500	St. Homeland Security-OES-2013	9,132	69,711	0	0	0	-	-
440110	9152000	Emerg Mgmnt Perf Grant 2014	0	44,853	0	0	0	-	-
440110	9152300	St Homeland Security-OES-2014	0	6,179	0	0	0	-	-
		Operating Grants Total	**121,684**	**120,560**	**0**	**0**	**0**	**-**	**-**
881100	3515000	General Fund Allocation Chgs	58,683	0	0	0	0	-	-
882101	3515000	Utilization Chgs from 101 Fund	1,677	1,776	1,812	1,027	1,027	(43)%	-
884101	3515000	Interfund Services from 101 Fd	9,706	16,668	0	0	0	-	-
		Charges From Others Total	**70,067**	**18,444**	**1,812**	**1,027**	**1,027**	**(43)%**	**-**
894101	3515000	Interfund Services to 101 Fund	(73,900)	(59,495)	(56,979)	(31,268)	(32,709)	(45)%	4%
894205	3515000	Interfund Services to 205 Fund	(75,936)	(27,875)	0	0	0	-	-
		Charges to Others Total	**(149,837)**	**(87,371)**	**(56,979)**	**(31,268)**	**(32,709)**	**(45)%**	**4%**
		Total Budget Requirements	**539,184**	**620,541**	**359,451**	**458,413**	**468,418**	**27%**	**2%**

Department Budget Detail

Department / Section: **Fire / Fire-Training**
101 - 352000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	3520000	Salaries - Regular	430,500	440,105	482,683	189,769	189,769	(60)%	-
411130	3520000	Compensatory Time	5,116	7,893	0	0	0	-	-
411210	3520000	Vacation	23,855	15,246	0	0	0	-	-
411220	3520000	Holidays & Special Days Off	7,096	10,930	0	0	0	-	-
411240	3520000	Sick Leave	2,415	3,533	0	0	0	-	-
411245	3520000	Family Illness Sick Leave	2,465	2,028	0	0	0	-	-
411260	3520000	Bereavement Leave	0	2,244	0	0	0	-	-
411292	3520000	Administrative Leave	826	28	0	0	0	-	-
411410	3520000	Vacation Payoffs	0	25,465	0	0	0	-	-
411420	3520000	Sick Leave Payoff	0	79,031	0	0	0	-	-
411430	3520000	Compensatory Time Payoff	0	2,667	0	0	0	-	-
411510	3520000	Accrued Payroll	1,583	2,553	4,243	889	909	(79)%	2%
412210	3520000	Workers Compensation Ins	14,046	19,812	16,073	5,807	5,807	(63)%	-
412220	3520000	Health Insurance	37,405	36,677	38,927	18,588	19,910	(52)%	7%
412221	3520000	Retiree Health Insurance	0	3,500	3,600	1,200	1,200	(66)%	-
412222	3520000	Dental Insurance	1,567	1,622	1,620	960	960	(40)%	-
412230	3520000	Life Insurance	809	836	1,133	52	52	(95)%	-
412240	3520000	Unemployment Insurance	609	336	269	106	106	(60)%	-
412250	3520000	Disability Insurance	465	465	376	256	256	(31)%	-
412310	3520000	PERS Retirement	181,563	194,235	205,351	81,931	87,143	(60)%	6%
412320	3520000	Medicare OASDI	7,782	9,208	6,999	2,752	2,752	(60)%	-
412400	3520000	Deferred Compensation	2,400	2,300	2,520	0	0	(100)%	-
412520	3520000	Uniform Allowance-Cash	1,038	995	960	960	960	-	-
413110	3520000	Overtime At Straight Rate	4,194	8,919	0	0	0	-	-
413120	3520000	Overtime At 1.5 Rate	64,529	34,815	11,690	20,000	20,000	71%	-
413230	3520000	Holiday O/T-Strt/Subj To Retir	0	0	12,830	12,830	0	-	(100)%
		Personnel Services Total	**790,272**	**905,455**	**789,274**	**336,100**	**329,824**	**(57)%**	**(1)%**
421000	3520000	Professional Services	22,047	21,525	25,000	25,000	25,000	-	-
422100	3520000	Telephone	686	272	0	0	0	-	-
422120	3520000	Telephone - Cellular	101	166	0	0	0	-	-
422300	3520000	Gas	1,976	1,324	5,500	5,500	5,500	-	-
423400	3520000	Motor Pool Equipment Rental	40,750	36,947	30,000	35,000	35,000	16%	-
424130	3520000	Maint/Repair of Bldgs & Improv	6,864	5,186	4,000	4,000	4,000	-	-
424220	3520000	All Other Equip Maint/Repair	2,543	3,216	4,500	4,500	4,500	-	-
424230	3520000	Central Garage Charges	0	0	500	500	500	-	-
425200	3520000	Periodicals & Dues	4,511	3,507	4,250	4,250	4,250	-	-
425300	3520000	Photo & Recording Supplies	0	0	1,000	1,000	1,000	-	-
425400	3520000	General Office Expense	1,932	6,586	5,000	5,000	5,000	-	-
425600	3520000	Central Printing Charges	0	89	2,000	2,000	2,000	-	-
425610	3520000	Outside Printing Expense	84	671	0	0	0	-	-
425700	3520000	Software Purchase/Licensing	457	358	4,000	4,000	4,000	-	-
425800	3520000	Computer Equip Purc Undr $5000	1,670	0	0	0	0	-	-
425800	9773400	CFFJAC Firefighter Apprent.	0	0	0	0	0	-	-
426100	3520000	Janitorial Supplies	875	417	1,200	1,200	1,200	-	-
426300	3520000	Motor Fuels & Lubricants	0	0	200	200	200	-	-

Department Budget Detail

Department / Section: **Fire / Fire-Training**
101 - 352000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
426500	3520000	Recreation Supplies	0	918	0	0	0	-	-
426600	3520000	Chemical Supplies	768	1,393	1,000	1,000	1,000	-	-
426800	3520000	Special Department Supplies	16,872	1,462	0	0	0	-	-
426800	9773400	CFFJAC Firefighter Apprent.	48,475	68,698	0	0	0	-	-
427200	3520000	Training	11,307	10,443	9,200	9,200	9,200	-	-
428400	3520000	Liability Insurance	8,610	10,146	8,978	3,909	3,909	(56)%	-
		Non-personnel Expenses Total	**170,537**	**173,331**	**106,328**	**106,259**	**106,259**	**( )%**	**-**
881100	3520000	General Fund Allocation Chgs	73,509	0	0	0	0	-	-
884101	3520000	Interfund Services from 101 Fd	495	298	0	0	0	-	-
		Charges From Others Total	**74,005**	**298**	**0**	**0**	**0**	-	**-**
894101	3520000	Interfund Services to 101 Fund	(156,840)	(112,312)	(75,000)	(75,000)	(75,000)	-	-
		Charges to Others Total	**(156,840)**	**(112,312)**	**(75,000)**	**(75,000)**	**(75,000)**	-	**-**
		Total Budget Requirements	**877,974**	**966,773**	**820,602**	**367,359**	**361,083**	**(55)%**	**(1)%**

Department Budget Detail

Department / Section: **Fire / Fire-Cert Unifd Part Agcy-CUPA**
101 - 352500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	3525000	Salaries - Regular	(69)	(8,357)	0	0	0	-	-
		Personnel Services Total	**(69)**	**(8,357)**	**0**	**0**	**0**	-	**-**
421000	3525000	Professional Services	14,405	3,690	0	0	0	-	-
422120	3525000	Telephone - Cellular	0	0	2,100	2,100	2,100	-	-
424230	3525000	Central Garage Charges	0	0	500	500	500	-	-
425200	3525000	Periodicals & Dues	0	100	150	150	150	-	-
425300	3525000	Photo & Recording Supplies	0	0	200	200	200	-	-
425400	3525000	General Office Expense	1,054	53	700	700	700	-	-
425600	3525000	Central Printing Charges	360	735	250	250	250	-	-
425610	3525000	Outside Printing Expense	155	188	0	0	0	-	-
425700	3525000	Software Purchase/Licensing	8,000	8,000	8,000	8,000	8,000	-	-
425800	9330300	CUPA-Electronic Reporting	0	11,830	0	0	0	-	-
426200	3525000	Clothing/Linen/Safety Supplies	261	87	500	500	500	-	-
426300	3525000	Motor Fuels & Lubricants	0	0	200	200	200	-	-
426800	3525000	Special Department Supplies	73	109	500	500	500	-	-
427200	3525000	Training	1,427	606	5,700	5,700	5,700	-	-
		Non-personnel Expenses Total	**25,738**	**25,401**	**18,800**	**18,800**	**18,800**	-	**-**
881100	3525000	General Fund Allocation Chgs	6,946	0	0	0	0	-	-
884101	3525000	Interfund Services from 101 Fd	354,091	396,507	433,616	426,054	446,456	(1)%	4%
		Charges From Others Total	**361,038**	**396,507**	**433,616**	**426,054**	**446,456**	**(1)%**	**4%**
		Total Budget Requirements	**386,707**	**413,551**	**452,416**	**444,854**	**465,256**	**(1)%**	**4%**

Department Budget Detail

Department / Section: **Fire / Fire-Debt**
101 - 359000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
882101	3590000	Utilization Chgs from 101 Fund	5,108,971	5,258,293	5,552,028	5,685,766	5,833,034	2%	2%
		Charges From Others Total	**5,108,971**	**5,258,293**	**5,552,028**	**5,685,766**	**5,833,034**	**2%**	**2%**
		Total Budget Requirements	**5,108,971**	**5,258,293**	**5,552,028**	**5,685,766**	**5,833,034**	**2%**	**2%**

Department Budget Detail

Department / Section: **Fire / Fire-Capital**
101 - 359500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
462100	3595000	Automotive Equipment	1,388	0	0	0	0	-	-
462100	9877200	FD-Batt Chief Veh-Pinnacle	48,545	49,194	0	0	0	-	-
462100	9885500	14/15 Cap Lease-Fire Vehicles	0	71,770	0	0	0	-	-
462308	3595000	Off Furn & Eq/Computer Acqustn	0	0	0	0	0	-	-
463300	3595000	Off Furn & Equip Cap Lease	13,655	8,543	11,430	11,430	11,430	-	-
		Equipment Outlay Total	**63,590**	**129,507**	**11,430**	**11,430**	**11,430**	-	**-**
440301	9866810	Fire RMS Software-Chase Lease	4,130	183,497	0	0	0	-	-
		Capital Outlay & Grants Total	**4,130**	**183,497**	**0**	**0**	**0**	-	**-**
881100	3595000	General Fund Allocation Chgs	2,769	0	0	0	0	-	-
		Charges From Others Total	**2,769**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**70,489**	**313,005**	**11,430**	**11,430**	**11,430**	-	**-**

Department Budget Detail

Department / Section: **Fire / FD-Managed Savings**
101 - 359900

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
499999	3599000	Managed Savings Allocation	0	0	0	(750,000)	(750,000)	-	-
		Managed Savings Total	**0**	**0**	**0**	**(750,000)**	**(750,000)**	-	**-**
		Total Budget Requirements	**0**	**0**	**0**	**(750,000)**	**(750,000)**	-	**-**

Department Budget Detail

Department / Section: **Fire / Fire-UASI-Riverside**
205 - 353010

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	9138410	UASI-Riverside,2010	(52,664)	0	0	0	0	-	-
411100	9142510	UASI-Riverside,2011	140,782	0	0	0	0	-	-
411100	9147110	UASI-Riverside,2012	53,036	19,281	0	0	0	-	-
411100	9151710	UASI-Riverside,2014	0	56,172	0	0	0	-	-
		Personnel Services Total	**141,155**	**75,454**	**0**	**0**	**0**	-	**-**
425610	9151710	UASI-Riverside,2014	0	71	0	0	0	-	-
		Non-personnel Expenses Total	**0**	**71**	**0**	**0**	**0**	-	**-**
440451	9147110	UASI-Riverside,2012	10,670	(570)	0	0	0	-	-
440451	9151710	UASI-Riverside,2014	0	0	0	0	0	-	-
440452	9151710	UASI-Riverside,2014	0	0	0	0	0	-	-
440453	9142510	UASI-Riverside,2011	306,731	(38,626)	0	0	0	-	-
440453	9147110	UASI-Riverside,2012	96,170	39,196	0	0	0	-	-
440453	9151710	UASI-Riverside,2014	0	466	0	0	0	-	-
440454	9142510	UASI-Riverside,2011	211,126	(3,747)	0	0	0	-	-
440454	9147110	UASI-Riverside,2012	167,301	95,733	0	0	0	-	-
440454	9151710	UASI-Riverside,2014	0	57,938	0	0	0	-	-
440455	9138410	UASI-Riverside,2010	(1,584)	109	0	0	0	-	-
440455	9142510	UASI-Riverside,2011	2,628	43	0	0	0	-	-
440455	9147110	UASI-Riverside,2012	8,732	3,515	0	0	0	-	-
440455	9151710	UASI-Riverside,2014	0	1,802	0	0	0	-	-
440456	9142510	UASI-Riverside,2011	76,371	114,918	0	0	0	-	-
440456	9151710	UASI-Riverside,2014	0	24,969	0	0	0	-	-
440457	9142510	UASI-Riverside,2011	139,898	(114,918)	0	0	0	-	-
440457	9151710	UASI-Riverside,2014	0	168	0	0	0	-	-
		Capital Outlay & Grants Total	**1,018,045**	**180,998**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**1,159,200**	**256,524**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Fire / Fire-UASI-San Bernardino**
205 - 353020

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
440451	9142520	UASI-San Bernardino,2011	0	0	0	0	0	-	-
440453	9142520	UASI-San Bernardino,2011	251,818	0	0	0	0	-	-
440453	9147120	UASI-San Bernardino,2012	0	0	0	0	0	-	-
440456	9142520	UASI-San Bernardino,2011	0	0	0	0	0	-	-
		Capital Outlay & Grants Total	**251,818**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**251,818**	**0**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Fire / Fire-UASI-Ontario**
205 - 353030

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
440451	9142530	UASI-Ontario,2011	248,508	250,626	0	0	0	-	-
440451	9147130	UASI-Ontario,2012	261,549	505,119	0	0	0	-	-
440451	9151730	UASI-Ontario,2014	0	0	0	0	0	-	-
440453	9142530	UASI-Ontario,2011	349,999	0	0	0	0	-	-
		Capital Outlay & Grants Total	**860,057**	**755,745**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**860,057**	**755,745**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Department Total**

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		General Fund	53,363,613	56,539,068	55,548,656	55,832,027	56,972,697	%	2%
		All Other Funds	2,271,076	1,012,270	0	0	0	-	-
		Department Total	55,634,690	57,551,338	55,548,656	55,832,027	56,972,697	%	2%

CITY OF
RIVERSIDE

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GENERAL SERVICES DEPARTMENT

The mission of the General Services Department is to provide timely, quality, and efficient support services consisting of Real Property, Fleet Management, Capital Projects and Building Services to all City departments and Airport Services to all internal and external customers.

General Services

125
FACILITIES MAINTAINED

100,000
AIRPORT OPERATIONS

1,400
VEHICLES MAINTAINED

120+
AIRPORT LEASES

135,000
SQUARE FEET OF CITY BUILDINGS MANAGED

1.5
MILLION UTILITY BILLS PROCESSED

DEPARTMENT OVERVIEW

SERVICES PROVIDED

The General Services Department provides a variety of internal services to support city departments. General Services' primary internal service functions are to maintain the City's fleet and buildings and manage construction and repair of city facilities. The Department also manages the Riverside Municipal Airport, one of the largest general aviation airports in southern California.

General Services strives to provide exceptional customer service to enable all city departments to maximize services to Riverside's residents, businesses and visitors.

BUSINESS GOALS

The Department's Business Goals are:

- To ensure the City's facilities are safe, functional and comfortable;
- To provide outstanding service to all customers;
- To develop a clean fleet and fuel strategy for city vehicles and the public and,
- To actively support economic development throughout the City through business-friendly leasing strategies at city properties and the Airport.

DEPARTMENT DIVISIONS AND SECTIONS

The General Services Department includes the following Divisions and Sections:

Administration: This Division provides leadership, administrative support and fiscal management for each of the other divisions.

Airport: The Airport Division is responsible for ensuring safe municipal and corporation aviation operations on more than 525 acres.

The Division oversees the Airport leasing program which includes more than 120 leases, manages the Airport capital improvement program, infrastructure maintenance, and provides administration of Federal Aviation Administration policies and procedures.

Building Services: The Building Services Division maintains the function, appearance and safe access to nearly 125 city buildings. This Division also provides new facility design, construction specifications and project management services for both new construction and improvements to existing facilities.

Capital Projects: The Capital Projects Division provides project management services for the citywide capital improvement program. This team manages minor capital projects, such as small roof repairs, flooring replacements, and facility rehabilitation. In addition, this team oversees major capital projects, such as renovation of the Riverside Convention Center, and historic Fox Theater as well as new construction of essential city facilities (i.e. fire and police stations or libraries).

Fleet Services: The Fleet Services Division is responsible for maintaining the City fleet of nearly 1,400 sedans, light/heavy duty vehicles and equipment, and fire apparatus. In addition, Fleet is responsible for buying vehicles for the City at the most cost competitive price available. Also, known as a Green Fleet, Riverside Fleet Services is a national leader in the use of alternative fuel technologies for both public and private use.

Property Services: The Property Services Division is responsible for managing 134,982 square feet of city-owned building space and 41 cell towers. This Division ensures city properties are well taken care of, collects rents and recruits new tenants for available space. This Division manages approximately $2.3 million in annual revenue to the City.

Publishing Services: The Publishing Services Division processes the City's mail and daily routing. This Division processes 1.5 million utility bills, 336,000 pieces of first class mail each year.

DEPARTMENT OBJECTIVES

Objectives	Status	Financial and Operational Challenges to Implement Objective
1. Expand electric vehicle charging infrastructure and EV vehicles in the fleet.	Purchases of electric vehicles ongoing; working with Riverside Public Utilities to develop an EV Charging Station policy; developing infrastructure plan to install additional EV charging stations.	Limited funding available to ensure infrastructure to expand EV chargers for growing demand.
2. Expand hangar complex at Fixed Based Operator (FBO) at Airport.	With 100 percent occupancy, Airport staff continues to work with FBO to facilitate new development to increase Airport capacity.	Financing challenges limit amount of development FBO can facilitate; performing work in phases contingent upon funding.
3. Facilitate capital improvement projects and facility maintenance citywide.	Conducted a citywide Needs Assessment to determine scope of projects; received City Council approval to relocate Main Library; evaluating Security program for city facilities.	The primary challenge to this division is financial resources to keep pace with preventative maintenance, major repairs and new essential facilities.
4. Implement energy efficient upgrades at facilities citywide.	Implementing Siemens energy management data system; ongoing upgrade of inefficient components with energy efficient components.	While energy efficiency buildings are the long-term goal, efficiencies often require newer technologies which can be costly in the short term. Change is incremental due to funding limitations.
5. Maximize leasing opportunities at city-owned facilities and Airport.	With less than two percent vacancy citywide, City continues to work to attract successful and reliable tenants to city properties; implemented Master Leasing Program for efficient lease processing.	Increasing competition in the retail and commercial leasing market; airport hangars are 100 percent occupied resulting in space limitations except for larger development projects.
6. Seek economic development opportunity for West Side Development of Airport.	Pursing active negotiations with potential developer of West Side of Airport.	Lack of infrastructure on the west side limits feasibility of developments.
7. Seek opportunities to become more cost effective and efficient in the delivery of departmental services.	Fleet Division implemented various process changes resulting in increased productivity and reduced operating costs by nearly $300,000 in one year.	While efficiencies save money in the long run, short-term costs to implement and lack of personnel are the primary challenges to create efficiencies.

ORGANIZATIONAL CHART AND PERSONNEL SUMMARY

CHART 9 –GENERAL SERVICES ORGANIZATION CHART

71.25 Total FTE for FY 2016/17 and FY 2017/2018

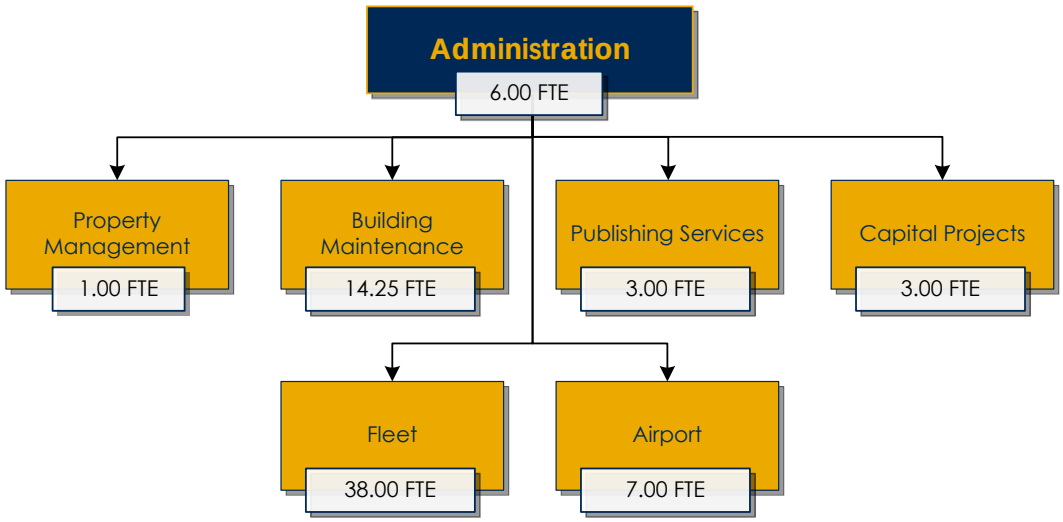

TABLE 60 - PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

General Fund	Authorized FTE FY2013/14	Authorized FTE FY2014/15	Authorized FTE FY2015/16	Approved FTE FY2016/17	Approved FTE FY2017/18
Administration	4.00	6.00	6.00	6.00	6.00
Property Management	1.00	1.00	1.00	1.00	1.00
Building Maintenance	14.25	14.25	14.25	14.25	14.25
Publishing Services	4.00	4.00	4.00	3.00	3.00
Capital Projects	6.00	4.00	4.00	3.00	3.00
GTV Broadcasting	3.00	3.00	-	-	-
General Fund Total	**32.25**	**32.25**	**29.25**	**27.25**	**27.25**
Other Funds					
Airport	6.00	6.00	6.00	7.00	7.00
Capital Projects	-	-	-	-	-
Fleet – Motor Pool	34.00	35.00	38.00	38.00	38.00
Other Funds Total	**40.00**	**41.00**	**44.00**	**45.00**	**45.00**
All Fund Total	**72.25**	**73.25**	**73.25**	**72.25**	**72.25**

BUDGET OVERVIEW

The Department's total recommended FY 2016/17 Budget is $17.5 million and FY 2017/18 is $17.5 million. The Personnel Budget in FY 2016/17 is 42.3 percent of the Department's total budget and in FY 2017/18 it comprises 41.7 percent of the total budget. The Non-Personnel Budget accounts for 44.0 percent and 43.4 percent in FY 2016/17 and FY 2017/18, respectively.

The Personnel Budget for FY 2016/17 is $7.1 million for 72.25 FTEs and $7.3 million in FY 2017/18 for 72.25 FTEs. Total FTEs include full-time positions and may also include part-time, seasonal, temporary positions and may also reflect workforce charged to or from other departments or funds. The Personnel Budget increased by 1.8 percent from FY 2015/16 to FY 2016/17 and increased by 3.3 percent from FY 2016/17 to FY 2017/18.

The Non-Personnel Budget for FY 2016/17 is $7.7 million and FY 2017/18 is $7.6 million. The Non-Personnel Budget decreased by 5.9 percent from FY 2015/16 to FY 2016/17 and decreased by 0.6 percent from FY 2016/17 to FY 2017/18. The key non-personnel items for this department include building maintenance materials and services, fleet fuels, professional services for maintenance and capital improvements and other miscellaneous supplies.

KEY CHANGES IN THE DEPARTMENT BUDGET

TABLE 61 – GENERAL SERVICES KEY CHANGES IN BUDGET

FY 2015/16[25] versus FY 2016/17 and FY 2016/17 versus FY 2017/18

FUND AND DIVISION	FTE CHANGES (count)		BUDGET CHANGES (dollars)		BUDGET CHANGES (Percent)	
General Fund	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18
Administration	-	-	($297,402)	$31,645	-33.4%	5.3%
Building Maintenance	-	-	$72,863	$15,536	2.9%	0.6%
Capital Projects	(1.00)	-	$12,358	$11,111	2.3%	2.0%
GTV Broadcasting			$0	$0	N/A	N/A
Property Management	-	-	$1,527	$2,624	1.1%	1.8%
Publishing Services	(1.00)	-	($87,656)	($645)	-21.6%	-0.2%
General Fund Change Total	**(2.00)**	**-**	**($298,310)**	**$60,271**	**-6.6%**	**1.4%**
Other Funds						
Airport	1.00	-	$98,749	$9,693	10.0%	0.9%
Capital Projects			$0	$0	N/A	N/A
Fleet	-	-	($57,193)	($95,051)	-0.5%	-0.8%
Other Fund Change Total	**1.00**	**-**	**$41,556**	**($85,358)**	**0.3%**	**-0.6%**
Grand Total	**1.00**	**-**	**($256,754)**	**($25,087)**	**-1.4%**	**-0.1%**

Personnel

Changes FY 2015/16 to 2016/17

The FY 2016/17 Personnel Budget for the Department is $7.1 million, an increase of $121,834 or 1.8 percent from the FY 2015/16 Adopted Budget of $7.0 million. The budget increase is due to:

- Increase $48,000 (less than 1 percent) of total Personnel budget to fund a new Airport Customer Service Representative
- Increases in CalPERS retirement and projected personnel and cost of living adjustments across all divisions

[25] (Personnel and Non-Personnel only), FY 15/16 includes carryover amounts.

Changes FY 2016/17 to 2017/18

The FY 2017/18 Personnel Budget for the Department is $7.3 million, an increase of $235,603 or 3.3 percent from the FY 2016/17 Adopted Budget of $7.1 million. The budget increase is due to increases in PERS retirement and projected personnel and cost of living adjustments across all divisions

Non-Personnel

Changes FY 2015/16 to 2016/17

The Department's FY 2016/17 Non-Personnel Budget is $7.7 million, a decrease of $484,408 or 5.9 percent from the FY 2015/16 Adopted Budget of $8.2 million. The budget decreases are due to:

- Decrease $508,100 (27.9 percent) due to revised estimate for motor fuels and lubricant expenditures for Fleet
- Decrease $27,000 (less than 1 percent) to defer equipment purchases
- Decrease $40,000 in professional services for Building Services
- Increase $71,000 to maintenance repair of buildings

Changes FY 2016/17 to 2017/18

The Department's FY 2017/18 Non-Personnel Budget is $7.6 million, a decrease of $48,731 or 0.6 percent from the FY 2016/17 Adopted Budget of $7.7 million. The budget decreases are due to:

- Decrease $56,000 for maintenance and repair of buildings
- Minor increases in other operating line items

DEPARTMENT BUDGET BALANCING MEASURES AND UNFUNDED NEEDS

TABLE 62 – GENERAL SERVICES BUDGET REDUCTIONS

Budget Reductions	Impacts and how the Department plans to achieve the reductions	Reduction Amount
1. Transfer General Fund staff to Fleet Division	Charge unallocated 25% for Project Coordinator to Fleet Fund to oversee fleet facilities and infrastructure projects. This may impact oversight of General Fund capital projects.	$30,500
2. Defer recruitments for vacant positions	Reduction in internal service and overall maintenance of facilities.	$86,500
3. Decrease maintenance purchase orders	This will result in service reductions to internal departments. General Services will continue to prioritize maintenance projects and delay the least critical, but these reductions will further inhibit the Department's ability to complete critical maintenance functions.	$68,000
4. Delay purchase of publishing equipment	May impact mail processing efficiency.	$15,000
Managed Savings Total		**$200,000**
1. Transfer 72 percent of Management Analyst from Admin to Fleet Fund	Improves services to Fleet, may result service impacts to Administration.	$86,630
2. Defer recruitment for balance of vacant Assistant Director position	Impacts Department operations through minimized project oversight.	$66,370
4 Percent Balancing Measures Total		**$153,000**
Grand Total General Fund Budget Reductions		**$353,000**

TABLE 63 – GENERAL SERVICES SUMMARY OF SIGNIFICANT UNFUNDED NEEDS (NON-CIP) WITH IMPACTS AND CHALLENGES

FY 2016/17 AND 2017/18

HIGHEST			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. Two Fire Maintenance Mechanics	With nearly 800 service requests pending, Fire apparatus are in critical need of increased maintenance capacity	$118,272	$124,200
2. Maintenance/Repair funding	Increase funds to address cumulative deferred maintenance	$250,000	$250,000
	Highest Unfunded Needs Total	**$368,272**	**$374,200**

HIGH			
High Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. Maintenance Electrician	Address deferred maintenance and minimize costly outsourcing	$55,740	$58,524
2. Building Maintenance Specialist	Address deferred maintenance and minimize costly outsourcing	$50,424	$52,932
	High Unfunded Needs Total	**$106,164**	**$111,456**

IMPORTANT			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. Two Maintenance Worker I	To address deferred maintenance	$76,200	$80,208
2. Air Conditioning Tech	To address deferred maintenance	$53,100	$55,750
3. Equipment (trucks)	Equipment required for additional personnel	$180,000	-
	Important Unfunded Needs Total	**$309,300**	**$135,958**
Grand Total Top Five Highest, High, and Important Unfunded Needs		**$550,636**	**$565,864**
Grand Total All Unfunded Needs of the Department[26]		**$783,736**	**$621,614**

[26] Personnel costs do not include overhead

DEPARTMENT BUDGET SUMMARY TABLES

The table below reflects the "operating budget" before Charges To, Charges From, or Operating Transfers. The table provides an overview of the departments spending for operations, debt, equipment, special projects, as well as managed savings and the four percent budget reduction.

TABLE 64 – GENERAL SERVICES REVENUE AND EXPENDITURE BUDGET, BY FUND AND DIVISION

REVENUE

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
General Services	-	-	-	-	-
General Fund Total	**-**	**-**	**-**	**-**	**-**

Other Funds	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
General Services	$13,702,336	$13,569,097	$13,854,332	$13,947,684	$14,269,999
Other Funds Total	**$13,702,336**	**$13,569,097**	**$13,854,332**	**$13,947,684**	**$14,269,999**
All Fund Revenue Total	**$13,702,336**	**$13,569,097**	**$13,854,332**	**$13,947,684**	**$14,269,999**

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Administration	$408,738	$744,641	$890,716	$593,314	$624,959
Building Maintenance	$2,730,056	$2,631,871	$2,524,800	$2,597,663	$2,613,199
Capital Projects	$765,692	$516,718	$533,769	$546,127	$557,238
GTV Broadcasting	$487,065	$1,018,737	-	-	-
Property Management	$133,030	$141,992	$143,604	$145,131	$147,755
Publishing Services	$352,892	$262,136	$406,067	$318,411	$317,766
General Fund Total	**$4,877,473**	**$5,316,095**	**$4,498,956**	**$4,200,646**	**$4,260,917**

Other Funds					
Airport	$24,450	$939,205	$986,938	$1,085,687	$1,095,380
Capital Projects	-	$200,074	-	-	-
Fleet	$12,846,307	$10,799,517	$12,301,382	$12,244,189	$12,149,138
Other Funds Total	**$12,870,757**	**$11,938,796**	**$13,288,320**	**$13,329,876**	**$13,244,518**
All Fund Expenditure Total	**$17,748,230**	**$17,254,891**	**$17,787,276**	**$17,530,522**	**$17,505,435**

The table on the next page reflects the expenditure budget summary and includes Charges to, Charges From, and Operating Transfers. The table provides an overview of the department's spending as well as its managed savings, utilization charges, and transfers. The net expenditures total represents a spending deficit or surplus that will be offset by departmental revenue or an impact to fund balance. It should be noted that negative expenditure totals will be adjusted during the year or will increase fund balance.

TABLE 65 – GENERAL SERVICES EXPENDITURE BUDGET SUMMARY, BY FUND AND CATEGORY

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	$2,813,302	$2,890,420	$2,983,121	$2,963,489	$3,067,485
Non-Personnel	$1,493,708	$1,512,577	$1,364,533	$1,282,157	$1,238,432
Special Projects	$136,971	$649,134	$5,000	$5,000	$5,000
Operating Budget Total	**$4,443,981**	**$5,052,131**	**$4,352,654**	**$4,250,646**	**$4,310,917**
Equipment Outlay	$67,330	$31,030	$14,000	$15,000	$15,000
Debt Service	-	-	-	-	-
Operating Grants	$297,370	$134,628	-	-	-
Capital Outlay and Grants	$68,792	$98,306	$132,302	$135,000	$135,000
Charges From Others	$495,801	$1,564,898	$1,436,207	$1,388,819	$1,391,482
Charges To Others	($5,399,666)	($6,542,329)	($5,741,470)	($5,826,469)	($5,828,588)
Managed Savings	-	-	-	($200,000)	($200,000)
Equipment, Capital, Debt Service, and Utilization Charges Total	**($4,470,373)**	**($4,713,467)**	**($4,158,961)**	**($4,487,650)**	**($4,487,106)**
General Fund Total	**($26,392)**	**$338,664**	**$193,693**	**($237,004)**	**($176,189)**

Other Funds	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	$2,997,401	$3,336,592	$3,986,676	$4,091,218	$4,224,944
Non-Personnel	$5,927,000	$5,667,561	$6,816,116	$6,414,084	$6,409,078
Special Projects	-	-	-	-	-
Operating Budget Total	**$8,924,401**	**$9,004,153**	**$10,802,792**	**$10,505,302**	**$10,634,022**
Equipment Outlay	$3,723,484	$2,173,877	$2,043,383	$1,889,277	$1,665,582
Debt Service	$83,174	$434,211	$442,145	$419,297	$428,914
Operating Grants	$139,698	$326,555	-	-	-
Capital Outlay and Grants	-	-	-	$516,000	$516,000
Charges From Others	$928,511	$581,907	$750,355	$827,944	$843,060
Charges To Others	($5,352)	($41,827)	($39,329)	($39,329)	($39,329)
Managed Savings	-	-	-	-	-
Equipment, Capital, Debt Service, and Utilization Charges Total	**$4,869,515**	**$3,474,723**	**$3,196,554**	**$3,613,189**	**$3,414,227**
Other Funds Total	**$13,793,916**	**$12,478,876**	**$13,999,346**	**$14,118,491**	**$14,048,249**
Net Expenditures for All Funds	**$13,767,524**	**$12,817,540**	**$14,193,039**	**$13,881,487**	**$13,872,060**

BUDGET DETAIL

GENERAL SERVICES BUDGET DETAIL

Department Budget Detail

Department / Section: **General Services / General Services-Administratn**
101 - 220000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2200000	Salaries - Regular	229,178	399,945	579,620	597,228	606,382	3%	1%
411105	2200000	Salaries - Non-Productive	0	0	0	(123,554)	(121,435)	-	(1)%
411110	2200000	Salaries-Temp & Part Time	0	14,960	0	0	0	-	-
411130	2200000	Compensatory Time	25	385	0	0	0	-	-
411210	2200000	Vacation	21,569	27,773	0	0	0	-	-
411220	2200000	Holidays & Special Days Off	11,551	19,329	0	0	0	-	-
411240	2200000	Sick Leave	6,315	10,996	0	0	0	-	-
411245	2200000	Family Illness Sick Leave	401	1,089	0	0	0	-	-
411250	2200000	Industrial Accident	20	0	0	0	0	-	-
411260	2200000	Bereavement Leave	909	0	0	0	0	-	-
411280	2200000	Jury Duty	0	177	0	0	0	-	-
411292	2200000	Administrative Leave	4,626	10,063	0	0	0	-	-
411410	2200000	Vacation Payoffs	0	6,822	0	0	0	-	-
411510	2200000	Accrued Payroll	1,127	17,153	6,355	3,321	3,433	(47)%	3%
412210	2200000	Workers Compensation Ins	4,242	9,171	9,969	10,272	10,430	3%	1%
412220	2200000	Health Insurance	20,345	38,296	54,854	68,697	71,963	25%	4%
412222	2200000	Dental Insurance	1,597	2,647	3,240	3,240	3,240	-	-
412230	2200000	Life Insurance	1,569	2,647	3,594	3,702	3,759	3%	1%
412240	2200000	Unemployment Insurance	495	364	323	334	339	3%	1%
412310	2200000	PERS Retirement	78,380	142,625	173,116	174,748	189,374	%	8%
412320	2200000	Medicare OASDI	4,082	7,253	8,404	8,660	8,793	3%	1%
412400	2200000	Deferred Compensation	150	2,975	5,400	7,200	9,000	33%	25%
412500	2200000	Automobile/Expense Allowance	4,200	4,200	4,200	4,200	4,200	-	-
		Personnel Services Total	**390,790**	**718,881**	**849,075**	**758,048**	**789,478**	**(10)%**	**4%**
421000	2200000	Professional Services	0	106	0	0	0	-	-
421001	2200000	Prof Services/Internal	548	224	0	0	0	-	-
422100	2200000	Telephone	456	502	1,000	1,000	1,000	-	-
422120	2200000	Telephone - Cellular	1,212	1,864	3,500	3,500	3,500	-	-
423400	2200000	Motor Pool Equipment Rental	4,815	6,750	6,000	6,000	6,000	-	-
424130	2200000	Maint/Repair of Bldgs & Improv	63	0	0	0	0	-	-
424220	2200000	All Other Equip Maint/Repair	0	0	100	0	0	(100)%	-
424230	2200000	Central Garage Charges	0	0	0	500	500	-	-
425100	2200000	Advertising Expense	437	0	0	0	0	-	-
425200	2200000	Periodicals & Dues	0	0	800	800	800	-	-
425400	2200000	General Office Expense	205	151	1,500	1,500	1,500	-	-
425500	2200000	Postage	19	29	90	90	90	-	-
425600	2200000	Central Printing Charges	0	0	150	150	150	-	-
425610	2200000	Outside Printing Expense	117	576	0	0	0	-	-
425800	2200000	Computer Equip Purc Undr $5000	0	0	350	1,000	1,000	185%	-
426300	2200000	Motor Fuels & Lubricants	0	0	100	0	0	(100)%	-
426800	2200000	Special Department Supplies	1,801	959	750	750	750	-	-
427200	2200000	Training	100	919	3,000	1,000	1,000	(66)%	-
428400	2200000	Liability Insurance	7,707	12,820	19,301	13,976	14,191	(27)%	1%
		Non-personnel Expenses Total	**17,486**	**24,905**	**36,641**	**30,266**	**30,481**	**(17)%**	**%**
450052	2200000	Commission of Disabilities	477	871	5,000	5,000	5,000	-	-

Department Budget Detail

Department / Section: **General Services / General Services-Administratn**
101 - 220000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		Special Projects Total	**477**	**871**	**5,000**	**5,000**	**5,000**	-	**-**
881100	2200000	General Fund Allocation Chgs	35,724	891,876	937,718	937,718	937,718	-	-
		Charges From Others Total	**35,724**	**891,876**	**937,718**	**937,718**	**937,718**	-	**-**
891100	2200000	General Fund Allocation Chgs	(561,550)	(5,586,197)	(4,977,953)	(4,977,953)	(4,977,953)	-	-
894101	2200000	Interfund Services to 101 Fund	(376)	(3,365)	0	0	0	-	-
		Charges to Others Total	**(561,927)**	**(5,589,562)**	**(4,977,953)**	**(4,977,953)**	**(4,977,953)**	-	**-**
		Total Budget Requirements	**(117,449)**	**(3,953,026)**	**(3,149,519)**	**(3,246,921)**	**(3,215,276)**	**3%**	**( )%**

Department Budget Detail

Department / Section: **General Services / General Serv-Property Mgmt**
101 - 220500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2205000	Salaries - Regular	74,104	75,992	86,470	86,472	86,472	%	-
411210	2205000	Vacation	7,223	4,984	0	0	0	-	-
411220	2205000	Holidays & Special Days Off	2,963	2,978	0	0	0	-	-
411280	2205000	Jury Duty	0	579	0	0	0	-	-
411292	2205000	Administrative Leave	1,317	1,489	0	0	0	-	-
411510	2205000	Accrued Payroll	216	889	981	501	511	(48)%	1%
412210	2205000	Workers Compensation Ins	1,026	1,513	1,487	1,487	1,487	-	-
412220	2205000	Health Insurance	9,752	10,432	10,912	11,392	11,872	4%	4%
412222	2205000	Dental Insurance	355	360	378	397	436	5%	9%
412230	2205000	Life Insurance	498	499	536	536	536	-	-
412240	2205000	Unemployment Insurance	120	60	48	48	48	-	-
412310	2205000	PERS Retirement	24,436	25,303	27,094	28,930	30,725	6%	6%
412320	2205000	Medicare OASDI	1,250	1,256	1,254	1,254	1,254	-	-
412400	2205000	Deferred Compensation	50	600	900	1,200	1,500	33%	25%
		Personnel Services Total	**123,315**	**126,940**	**130,060**	**132,217**	**134,841**	**1%**	**1%**
421000	2205000	Professional Services	0	0	400	400	400	-	-
422100	2205000	Telephone	80	61	440	440	440	-	-
422120	2205000	Telephone - Cellular	300	300	501	501	501	-	-
423400	2205000	Motor Pool Equipment Rental	6,404	6,131	8,000	8,000	8,000	-	-
425400	2205000	General Office Expense	117	0	500	500	500	-	-
425500	2205000	Postage	0	0	0	50	50	-	-
426800	2205000	Special Department Supplies	0	113	824	750	750	(8)%	-
427200	2205000	Training	0	0	0	250	250	-	-
428400	2205000	Liability Insurance	1,866	2,115	2,879	2,023	2,023	(29)%	-
447100	2205000	Taxes And Assessments	953	6,338	0	0	0	-	-
		Non-personnel Expenses Total	**9,723**	**15,061**	**13,544**	**12,914**	**12,914**	**(4)%**	**-**
881100	2205000	General Fund Allocation Chgs	9,357	0	0	0	0	-	-
		Charges From Others Total	**9,357**	**0**	**0**	**0**	**0**	**-**	**-**
891100	2205000	General Fund Allocation Chgs	(145,278)	0	0	0	0	-	-
		Charges to Others Total	**(145,278)**	**0**	**0**	**0**	**0**	**-**	**-**
		Total Budget Requirements	**(2,882)**	**142,001**	**143,604**	**145,131**	**147,755**	**1%**	**1%**

Department Budget Detail

Department / Section: **General Services / Gen Svs-Bldg Svs-Maintenance**
101 - 221000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2210000	Salaries - Regular	578,803	598,144	799,341	850,782	874,049	6%	2%
411110	2210000	Salaries-Temp & Part Time	5,410	3,435	25,798	5,805	6,105	(77)%	5%
411130	2210000	Compensatory Time	16,054	26,735	0	0	0	-	-
411210	2210000	Vacation	41,612	42,225	0	0	0	-	-
411220	2210000	Holidays & Special Days Off	27,765	29,837	0	0	0	-	-
411240	2210000	Sick Leave	19,365	21,869	0	0	0	-	-
411245	2210000	Family Illness Sick Leave	7,653	8,394	0	0	0	-	-
411260	2210000	Bereavement Leave	1,741	0	0	0	0	-	-
411280	2210000	Jury Duty	249	3,641	0	0	0	-	-
411292	2210000	Administrative Leave	1,175	1,945	0	0	0	-	-
411410	2210000	Vacation Payoffs	17,396	4,266	0	0	0	-	-
411420	2210000	Sick Leave Payoff	203	10,834	0	0	0	-	-
411430	2210000	Compensatory Time Payoff	169	580	0	0	0	-	-
411510	2210000	Accrued Payroll	201	(14,062)	8,799	4,866	5,073	(44)%	4%
412210	2210000	Workers Compensation Ins	9,741	14,127	14,192	14,734	15,140	3%	2%
412220	2210000	Health Insurance	84,552	92,533	104,501	160,800	166,562	53%	3%
412222	2210000	Dental Insurance	4,161	4,029	4,407	6,734	6,799	52%	%
412230	2210000	Life Insurance	1,151	1,174	1,330	1,889	1,918	42%	1%
412240	2210000	Unemployment Insurance	1,137	567	460	477	490	3%	2%
412250	2210000	Disability Insurance	1,187	1,274	1,360	1,530	1,530	12%	-
412310	2210000	PERS Retirement	177,140	168,457	199,731	224,355	247,646	12%	10%
412320	2210000	Medicare OASDI	8,753	9,678	10,674	11,129	11,471	4%	3%
412330	2210000	City Retirement Plan	202	131	967	218	229	(77)%	5%
412400	2210000	Deferred Compensation	62	1,200	1,800	3,600	4,500	100%	25%
413110	2210000	Overtime At Straight Rate	9,229	4,782	10,000	10,000	10,000	-	-
413120	2210000	Overtime At 1.5 Rate	29,787	32,325	40,000	40,000	40,000	-	-
413130	2210000	Overtime At Double Time Rate	252	573	2,000	2,000	2,000	-	-
		Personnel Services Total	**1,045,163**	**1,068,705**	**1,225,360**	**1,338,919**	**1,393,512**	**9%**	**4%**
421000	2210000	Professional Services	375,054	363,054	393,220	283,730	291,730	(27)%	2%
421001	2210000	Prof Services/Internal	4,571	3,147	0	0	0	-	-
421200	2210000	Regulatory/Market Compliance	0	0	0	1,000	1,000	-	-
422100	2210000	Telephone	1,952	1,236	1,900	1,900	1,900	-	-
422110	2210000	Telephone Outside Comm Lines	0	0	1,100	1,100	1,100	-	-
422120	2210000	Telephone - Cellular	6,121	6,499	7,500	7,000	7,000	(6)%	-
422200	2210000	Electric	137,126	130,916	130,400	129,000	129,000	(1)%	-
422300	2210000	Gas	35,140	26,261	30,000	30,000	30,000	-	-
422500	2210000	Water	13,035	12,192	15,100	15,100	15,100	-	-
422600	2210000	Other Utilities	21,771	18,435	19,200	19,200	19,200	-	-
422700	2210000	Refuse/Disposal Fees	0	0	1,200	800	800	(33)%	-
423100	2210000	Equipment Rental	0	0	1,000	1,000	1,000	-	-
423400	2210000	Motor Pool Equipment Rental	90,496	96,889	110,000	96,000	100,000	(12)%	4%
423500	2210000	Vehicle Usage Reimb Employee	0	0	100	0	0	(100)%	-
424130	2210000	Maint/Repair of Bldgs & Improv	430,400	583,069	358,612	430,000	373,500	19%	(13)%
424130	9873600	Casa Blanca Library Roof Repr	96,959	0	0	0	0	-	-
424130	9890400	SB1186-Accesibility Projects	0	0	0	0	0	-	-

Department Budget Detail

Department / Section: **General Services / Gen Svs-Bldg Svs-Maintenance**
101 - 221000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
424200	2210000	Maintenance & Repair - General	0	0	0	0	0	-	-
424210	2210000	Non Stock Inventory	599	0	0	0	0	-	-
424220	2210000	All Other Equip Maint/Repair	18,214	11,603	10,000	10,000	8,000	-	(20)%
424230	2210000	Central Garage Charges	16,022	8,350	2,500	5,000	5,200	100%	4%
424250	2210000	Sublet Repairs-Automotive	79	27	0	0	0	-	-
425200	2210000	Periodicals & Dues	0	0	500	500	500	-	-
425400	2210000	General Office Expense	2,916	2,890	4,500	3,500	3,500	(22)%	-
425500	2210000	Postage	90	60	300	300	300	-	-
425600	2210000	Central Printing Charges	0	184	1,000	1,000	1,000	-	-
425610	2210000	Outside Printing Expense	117	58	0	0	0	-	-
426100	2210000	Janitorial Supplies	15,391	20,647	19,500	16,500	16,500	(15)%	-
426200	2210000	Clothing/Linen/Safety Supplies	4,260	5,732	8,000	8,000	8,000	-	-
426300	2210000	Motor Fuels & Lubricants	3,150	3,290	4,000	3,000	3,000	(25)%	-
426600	2210000	Chemical Supplies	0	0	2,100	2,100	2,100	-	-
426700	2210000	Maintenance Tools/Supplies	3,786	2,020	7,100	6,500	6,000	(8)%	(7)%
426710	2210000	Work Boot Reimbursement	1,500	1,500	2,400	2,400	2,400	-	-
426800	2210000	Special Department Supplies	2,123	3,970	500	500	500	-	-
427100	2210000	Travel & Meeting Expense	0	763	0	0	0	-	-
427200	2210000	Training	4,609	1,360	5,000	5,100	4,600	2%	(9)%
428400	2210000	Liability Insurance	17,698	19,575	27,477	20,043	20,595	(27)%	2%
428420	2210000	Insurance Charges - Direct	14,309	12,855	2,929	23,471	31,162	701%	32%
		Non-personnel Expenses Total	**1,317,499**	**1,336,596**	**1,167,138**	**1,123,744**	**1,084,687**	**(3)%**	**(3)%**
470020	2210000	Bldgs & Structures Improvmnts	32,744	98,306	117,302	120,000	120,000	2%	-
470050	2210000	Air Conditioning & Heating	20,099	0	15,000	15,000	15,000	-	-
		Capital Outlay & Grants Total	**52,844**	**98,306**	**132,302**	**135,000**	**135,000**	**2%**	**-**
881100	2210000	General Fund Allocation Chgs	197,817	0	0	0	0	-	-
882101	2210000	Utilization Chgs from 101 Fund	9,317	229,512	230,245	228,964	229,114	( )%	%
882260	2210000	Utilization Chgs from 260 Fund	69,843	55,215	49,497	0	0	(100)%	-
882510	2210000	Utilization Chgs from 510 Fund	768	768	768	768	768	-	-
882650	2210000	Utilization Chgs from 650 Fund	0	39,328	39,329	39,329	39,329	-	-
884101	2210000	Interfund Services from 101 Fd	0	0	3,000	3,000	3,000	-	-
		Charges From Others Total	**277,745**	**324,824**	**322,839**	**272,061**	**272,211**	**(15)%**	**%**
891100	2210000	General Fund Allocation Chgs	(3,014,133)	0	0	0	0	-	-
892650	2210000	Utilization Chgs to 650 Fund	0	(39,363)	(39,363)	(124,362)	(126,481)	215%	1%
894101	2210000	Interfund Services to 101 Fund	(3,916)	(2,435)	0	0	0	-	-
894510	2210000	Interfund Services to 510 Fund	(259)	(4,550)	0	0	0	-	-
894550	2210000	Interfund Services to 550 Fund	(893)	(152)	0	0	0	-	-
894560	2210000	Interfund Services to 560 Fund	(839)	(17,143)	0	0	0	-	-
		Charges to Others Total	**(3,020,043)**	**(63,646)**	**(39,363)**	**(124,362)**	**(126,481)**	**215%**	**1%**
		Total Budget Requirements	**(326,791)**	**2,764,786**	**2,808,276**	**2,745,362**	**2,758,929**	**(2)%**	**%**

Department Budget Detail

Department / Section: **General Services / Gen Svcs-Bldg Svs-Capital Imp**
101 - 221040

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
440301	9817000	Corporation Yard Security Impr	0	4,922	0	0	0	-	-
440301	9865700	Fire Stn#12 Gen Replacement	84,727	0	0	0	0	-	-
440301	9865800	Fire Stn#12 Roof Replacement	158,665	0	0	0	0	-	-
440301	9880600	City Hall Reconfig/2nd&5th Fl	50,000	0	0	0	0	-	-
440301	9880800	Metro Museum Elevator Rehab	3,025	123,368	0	0	0	-	-
470170	2210400	All Other Improvements	15,949	0	0	0	0	-	-
		Capital Outlay & Grants Total	**312,367**	**128,291**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**312,367**	**128,291**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **General Services / Gen Svs-Bldg Svs-Transport Ctr**
101 - 221050

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421001	2210500	Prof Services/Internal	2,209	0	0	0	0	-	-
		Non-personnel Expenses Total	**2,209**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**2,209**	**0**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **General Services / General Sev-Publishing Svcs**
101 - 223000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2230000	Salaries - Regular	135,274	122,866	186,849	148,752	148,752	(20)%	-
411210	2230000	Vacation	11,347	9,720	0	0	0	-	-
411220	2230000	Holidays & Special Days Off	6,694	5,953	0	0	0	-	-
411240	2230000	Sick Leave	5,176	4,219	0	0	0	-	-
411245	2230000	Family Illness Sick Leave	648	780	0	0	0	-	-
411260	2230000	Bereavement Leave	181	930	0	0	0	-	-
411280	2230000	Jury Duty	1,601	372	0	0	0	-	-
411292	2230000	Administrative Leave	0	139	0	0	0	-	-
411310	2230000	Night Shift Premium	624	0	0	0	0	-	-
411410	2230000	Vacation Payoffs	10,171	0	0	0	0	-	-
411420	2230000	Sick Leave Payoff	10,975	0	0	0	0	-	-
411430	2230000	Compensatory Time Payoff	5	0	0	0	0	-	-
411510	2230000	Accrued Payroll	(1,458)	1,380	2,063	809	824	(60)%	1%
412210	2230000	Workers Compensation Ins	2,091	3,207	3,214	2,559	2,559	(20)%	-
412220	2230000	Health Insurance	23,448	15,281	28,859	15,246	16,570	(47)%	8%
412222	2230000	Dental Insurance	1,731	1,616	2,160	1,620	1,620	(25)%	-
412230	2230000	Life Insurance	92	79	104	78	78	(25)%	-
412240	2230000	Unemployment Insurance	243	127	104	84	84	(19)%	-
412250	2230000	Disability Insurance	475	407	544	408	408	(25)%	-
412310	2230000	PERS Retirement	44,053	35,182	48,989	43,968	46,884	(10)%	6%
412320	2230000	Medicare OASDI	2,671	2,153	2,709	2,157	2,157	(20)%	-
413120	2230000	Overtime At 1.5 Rate	463	704	10,900	10,900	10,900	-	-
		Personnel Services Total	**256,514**	**205,123**	**286,495**	**226,581**	**230,836**	**(20)%**	**1%**
421000	2230000	Professional Services	1,262	0	7,000	10,000	10,000	42%	-
422100	2230000	Telephone	112	89	150	150	150	-	-
423400	2230000	Motor Pool Equipment Rental	10,783	6,229	15,000	2,000	2,000	(86)%	-
424220	2230000	All Other Equip Maint/Repair	0	0	20,500	20,500	20,500	-	-
424230	2230000	Central Garage Charges	0	2,957	0	500	500	-	-
425400	2230000	General Office Expense	2,187	3,314	1,500	1,500	1,500	-	-
425500	2230000	Postage	11	8	500	500	500	-	-
425600	2230000	Central Printing Charges	1,453	1,009	0	0	0	-	-
425610	2230000	Outside Printing Expense	471	2,670	0	0	0	-	-
425700	2230000	Software Purchase/Licensing	0	0	4,100	4,100	4,100	-	-
425800	2230000	Computer Equip Purc Undr $5000	0	0	500	500	500	-	-
426200	2230000	Clothing/Linen/Safety Supplies	0	0	800	800	800	-	-
426300	2230000	Motor Fuels & Lubricants	0	1,021	0	2,500	2,600	-	4%
426710	2230000	Work Boot Reimbursement	600	450	300	300	300	-	-
426800	2230000	Special Department Supplies	8,377	4,619	49,000	30,000	25,000	(38)%	(16)%
428400	2230000	Liability Insurance	3,801	4,485	6,222	3,480	3,480	(44)%	-
428600	2230000	Public Liability Claims	0	(860)	0	0	0	-	-
		Non-personnel Expenses Total	**29,061**	**25,994**	**105,572**	**76,830**	**71,930**	**(27)%**	**(6)%**
463300	2230000	Off Furn & Equip Cap Lease	67,330	31,030	14,000	15,000	15,000	7%	-
		Equipment Outlay Total	**67,330**	**31,030**	**14,000**	**15,000**	**15,000**	**7%**	**-**
881100	2230000	General Fund Allocation Chgs	82,464	0	0	0	0	-	-

Department Budget Detail

Department / Section: **General Services / General Sev-Publishing Svcs**
101 - 223000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		Charges From Others Total	**82,464**	**0**	**0**	**0**	**0**	-	**-**
891100	2230000	General Fund Allocation Chgs	(388,744)	0	0	0	0	-	-
892510	2230000	Utilization Chgs to 510 Fund	(64,929)	(63,462)	(63,462)	(63,462)	(63,462)	-	-
		Charges to Others Total	**(453,674)**	**(63,462)**	**(63,462)**	**(63,462)**	**(63,462)**	-	**-**
		Total Budget Requirements	**(18,303)**	**198,687**	**342,605**	**254,949**	**254,304**	**(25)%**	**( )%**

Department Budget Detail

Department / Section: **General Services / General Services-Broadcasting**
101 - 223500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2235000	Salaries - Regular	141,933	164,309	0	0	0	-	-
411110	2235000	Salaries-Temp & Part Time	29,583	19,263	0	0	0	-	-
411130	2235000	Compensatory Time	617	1,584	0	0	0	-	-
411210	2235000	Vacation	6,655	12,526	0	0	0	-	-
411220	2235000	Holidays & Special Days Off	7,413	8,121	0	0	0	-	-
411240	2235000	Sick Leave	3,912	3,700	0	0	0	-	-
411292	2235000	Administrative Leave	1,315	1,407	0	0	0	-	-
411510	2235000	Accrued Payroll	(45)	(6,288)	0	0	0	-	-
412210	2235000	Workers Compensation Ins	2,406	3,697	0	0	0	-	-
412220	2235000	Health Insurance	13,827	15,569	0	0	0	-	-
412222	2235000	Dental Insurance	1,008	876	0	0	0	-	-
412230	2235000	Life Insurance	537	552	0	0	0	-	-
412240	2235000	Unemployment Insurance	280	147	0	0	0	-	-
412250	2235000	Disability Insurance	269	271	0	0	0	-	-
412310	2235000	PERS Retirement	50,253	48,729	0	0	0	-	-
412320	2235000	Medicare OASDI	2,917	3,210	0	0	0	-	-
412330	2235000	City Retirement Plan	0	722	0	0	0	-	-
413110	2235000	Overtime At Straight Rate	222	0	0	0	0	-	-
413120	2235000	Overtime At 1.5 Rate	5,744	6,469	0	0	0	-	-
413130	2235000	Overtime At Double Time Rate	568	76	0	0	0	-	-
413210	2235000	Holiday O/T-Straight/Non-Sched	0	455	0	0	0	-	-
		Personnel Services Total	**269,423**	**285,404**	**0**	**0**	**0**	**-**	**-**
421000	2235000	Professional Services	69,835	56,354	0	0	0	-	-
421001	2235000	Prof Services/Internal	0	126	0	0	0	-	-
422100	2235000	Telephone	151	51	0	0	0	-	-
422120	2235000	Telephone - Cellular	1,702	2,313	0	0	0	-	-
423200	9876500	Dalton Road Annex	0	16,127	0	0	0	-	-
423400	2235000	Motor Pool Equipment Rental	1,016	4,266	0	0	0	-	-
425400	2235000	General Office Expense	420	300	0	0	0	-	-
425500	2235000	Postage	32	222	0	0	0	-	-
425610	2235000	Outside Printing Expense	29	29	0	0	0	-	-
426800	2235000	Special Department Supplies	63	122	0	0	0	-	-
427200	2235000	Training	3,540	0	0	0	0	-	-
428400	2235000	Liability Insurance	4,369	5,169	0	0	0	-	-
		Non-personnel Expenses Total	**81,161**	**85,083**	**0**	**0**	**0**	**-**	**-**
450050	2235000	CATV Public Access Programming	23,520	15,768	0	0	0	-	-
450055	2235000	PEG Exp	112,974	361,207	0	0	0	-	-
450055	9876500	Dalton Road Annex	0	271,288	0	0	0	-	-
		Special Projects Total	**136,494**	**648,263**	**0**	**0**	**0**	**-**	**-**
881100	2235000	General Fund Allocation Chgs	27,945	0	0	0	0	-	-
		Charges From Others Total	**27,945**	**0**	**0**	**0**	**0**	**-**	**-**
891100	2235000	General Fund Allocation Chgs	(384,177)	0	0	0	0	-	-
894101	2235000	Interfund Services to 101 Fund	(6,160)	(6,116)	0	0	0	-	-

Department Budget Detail

Department / Section: **General Services / General Services-Broadcasting**
101 - 223500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
894170	2235000	Interfund Services to 170 Fund	(143)	0	0	0	0	-	-
894720	2235000	Interfund Services to 720 Fund	0	(225)	0	0	0	-	-
		Charges to Others Total	**(390,481)**	**(6,341)**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**124,543**	**1,012,410**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **General Services / Capital Projects**
101 - 224000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2240000	Salaries - Regular	446,357	286,025	334,484	337,705	338,436	%	%
411210	2240000	Vacation	28,778	23,053	0	0	0	-	-
411220	2240000	Holidays & Special Days Off	21,289	13,915	0	0	0	-	-
411240	2240000	Sick Leave	11,825	6,209	0	0	0	-	-
411245	2240000	Family Illness Sick Leave	0	156	0	0	0	-	-
411280	2240000	Jury Duty	488	0	0	0	0	-	-
411292	2240000	Administrative Leave	5,403	8,417	0	0	0	-	-
411410	2240000	Vacation Payoffs	0	3,229	0	0	0	-	-
411510	2240000	Accrued Payroll	1,950	(3,481)	3,711	1,923	1,964	(48)%	2%
412210	2240000	Workers Compensation Ins	6,204	5,736	5,753	5,808	5,821	%	%
412220	2240000	Health Insurance	45,046	32,127	32,110	36,905	39,029	14%	5%
412222	2240000	Dental Insurance	2,677	1,554	1,458	1,620	1,620	11%	-
412230	2240000	Life Insurance	2,884	1,967	2,074	2,095	2,099	1%	%
412240	2240000	Unemployment Insurance	723	228	187	189	189	1%	-
412310	2240000	PERS Retirement	146,766	99,449	104,804	112,983	120,254	7%	6%
412320	2240000	Medicare OASDI	7,502	4,979	4,850	4,896	4,906	%	%
412400	2240000	Deferred Compensation	250	1,850	2,700	3,600	4,500	33%	25%
		Personnel Services Total	**728,149**	**485,418**	**492,131**	**507,724**	**518,818**	**3%**	**2%**
421000	2240000	Professional Services	5,415	0	8,000	8,000	8,000	-	-
421001	2240000	Prof Services/Internal	0	3,365	0	0	0	-	-
422100	2240000	Telephone	332	355	1,250	1,250	1,250	-	-
422120	2240000	Telephone - Cellular	3,012	2,908	2,500	2,500	2,500	-	-
423400	2240000	Motor Pool Equipment Rental	12,185	12,802	13,500	13,500	13,500	-	-
423500	2240000	Vehicle Usage Reimb Employee	46	0	250	250	250	-	-
424220	2240000	All Other Equip Maint/Repair	0	0	250	250	250	-	-
425400	2240000	General Office Expense	1,213	468	2,000	2,000	2,000	-	-
426800	2240000	Special Department Supplies	3,599	3,390	750	750	750	-	-
427200	2240000	Training	477	0	2,000	2,000	2,000	-	-
428400	2240000	Liability Insurance	11,271	8,017	11,138	7,903	7,920	(29)%	%
		Non-personnel Expenses Total	**37,553**	**31,309**	**41,638**	**38,403**	**38,420**	**(7)%**	**%**
881100	2240000	General Fund Allocation Chgs	19,305	302,647	126,923	126,923	126,923	-	-
		Charges From Others Total	**19,305**	**302,647**	**126,923**	**126,923**	**126,923**	**-**	**-**
892101	2240000	Utilization Chgs to 101 Fund	0	(222,008)	(222,008)	(222,008)	(222,008)	-	-
894101	2240000	Interfund Services to 101 Fund	(785,008)	(540,333)	(438,684)	(438,684)	(438,684)	-	-
894510	2240000	Interfund Services to 510 Fund	0	(56,980)	0	0	0	-	-
		Charges to Others Total	**(785,008)**	**(819,321)**	**(660,692)**	**(660,692)**	**(660,692)**	**-**	**-**
		Total Budget Requirements	**0**	**54**	**0**	**12,358**	**23,469**	**-**	**89%**

Department Budget Detail

Department / Section: **General Services / General Svcs-Debt**
101 - 229000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
882101	2290000	Utilization Chgs from 101 Fund	43,261	45,552	48,727	52,117	54,630	6%	4%
		Charges From Others Total	**43,261**	**45,552**	**48,727**	**52,117**	**54,630**	**6%**	**4%**
891100	2290000	General Fund Allocation Chgs	(43,261)	0	0	0	0	-	-
		Charges to Others Total	**(43,261)**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**0**	**45,552**	**48,727**	**52,117**	**54,630**	**6%**	**4%**

Department Budget Detail

Department / Section: **General Services / GS-Managed Savings**
101 - 229900

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
499999	2299000	Managed Savings Allocation	0	0	0	(200,000)	(200,000)	-	-
		Managed Savings Total	**0**	**0**	**0**	**(200,000)**	**(200,000)**	-	**-**
		Total Budget Requirements	**0**	**0**	**0**	**(200,000)**	**(200,000)**	-	**-**

Department Budget Detail

Department / Section: **General Services / Future Debt Projects**
401 - 226700

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
440301	9887700	Police Headquarters Dsgn/Plng	0	140,318	0	0	0	-	-
440301	9887800	Downtown Library Dsgn/Plan'g	0	59,756	0	0	0	-	-
		Capital Outlay & Grants Total	**0**	**200,074**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**0**	**200,074**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **General Services / Airport Administration**
530 - 224500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2245000	Salaries - Regular	0	305,627	378,069	405,454	412,982	7%	1%
411130	2245000	Compensatory Time	0	2,617	0	0	0	-	-
411210	2245000	Vacation	0	26,528	0	0	0	-	-
411220	2245000	Holidays & Special Days Off	0	15,021	0	0	0	-	-
411240	2245000	Sick Leave	0	6,956	0	0	0	-	-
411245	2245000	Family Illness Sick Leave	0	2,905	0	0	0	-	-
411260	2245000	Bereavement Leave	0	840	0	0	0	-	-
411280	2245000	Jury Duty	0	625	0	0	0	-	-
411292	2245000	Administrative Leave	0	1,799	0	0	0	-	-
411430	2245000	Compensatory Time Payoff	0	36	0	0	0	-	-
411510	2245000	Accrued Payroll	1,240	4,782	4,074	2,234	2,313	(45)%	3%
411521	2245000	Accrued Sick Leave Yr End Only	0	4,498	0	0	0	-	-
411522	2245000	Accrued Vacation Year-End Only	0	3,282	0	0	0	-	-
411530	2245000	Accrued Comp. Time Earned	0	1,974	0	0	0	-	-
412210	2245000	Workers Compensation Ins	0	5,518	12,367	12,718	12,958	2%	1%
412220	2245000	Health Insurance	0	37,369	45,200	57,467	59,267	27%	3%
412222	2245000	Dental Insurance	0	2,205	1,998	2,557	2,596	27%	1%
412230	2245000	Life Insurance	0	973	1,089	1,188	1,211	9%	1%
412240	2245000	Unemployment Insurance	0	243	211	227	232	7%	2%
412250	2245000	Disability Insurance	0	543	544	680	680	25%	-
412310	2245000	PERS Retirement	0	85,693	99,447	109,692	119,824	10%	9%
412312	2245000	Pension Expense - GASB68	0	(26,025)	0	0	0	-	-
412313	2245000	OPEB Annual Req Cont Expense	0	13,111	0	0	0	-	-
412320	2245000	Medicare OASDI	0	5,621	5,482	5,878	5,987	7%	1%
412400	2245000	Deferred Compensation	0	600	1,800	2,400	3,000	33%	25%
412500	2245000	Automobile/Expense Allowance	0	0	4,550	0	0	(100)%	-
413110	2245000	Overtime At Straight Rate	0	158	0	0	0	-	-
413120	2245000	Overtime At 1.5 Rate	0	12,563	0	0	0	-	-
		Personnel Services Total	**1,240**	**516,073**	**554,831**	**600,495**	**621,050**	**8%**	**3%**
421000	2245000	Professional Services	0	44,141	46,107	51,286	51,371	11%	%
421001	2245000	Prof Services/Internal	0	1,983	0	0	0	-	-
422100	2245000	Telephone	0	7,325	1,400	1,400	1,400	-	-
422120	2245000	Telephone - Cellular	0	3,111	2,400	3,200	32,000	33%	900%
422200	2245000	Electric	0	73,950	79,400	79,400	79,400	-	-
422300	2245000	Gas	0	3,152	3,700	3,700	3,700	-	-
422500	2245000	Water	0	14,729	18,200	18,200	18,200	-	-
422600	2245000	Other Utilities	0	17,236	20,000	20,000	20,000	-	-
422700	2245000	Refuse/Disposal Fees	0	3,348	4,900	4,900	4,900	-	-
423400	2245000	Motor Pool Equipment Rental	0	22,003	24,980	21,000	21,000	(15)%	-
424130	2245000	Maint/Repair of Bldgs & Improv	0	90,655	125,000	149,500	105,000	19%	(29)%
424220	2245000	All Other Equip Maint/Repair	0	0	800	800	800	-	-
424230	2245000	Central Garage Charges	0	13,484	18,000	26,000	27,000	44%	3%
425200	2245000	Periodicals & Dues	0	1,305	940	940	940	-	-
425300	2245000	Photo & Recording Supplies	0	4,767	1,500	1,500	1,500	-	-
425400	2245000	General Office Expense	0	2,667	4,000	5,000	5,000	25%	-

Department Budget Detail

Department / Section: **General Services / Airport Administration**
530 - 224500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
425410	2245000	Merchant Fees	0	549	0	0	0	-	-
425500	2245000	Postage	0	418	600	600	600	-	-
425610	2245000	Outside Printing Expense	0	220	200	1,000	200	400%	(80)%
426100	2245000	Janitorial Supplies	0	4,307	4,000	4,000	4,000	-	-
426200	2245000	Clothing/Linen/Safety Supplies	0	1,041	1,400	1,400	1,400	-	-
426300	2245000	Motor Fuels & Lubricants	0	2,156	5,000	2,000	2,000	(60)%	-
426600	2245000	Chemical Supplies	0	0	3,700	3,800	3,800	2%	-
426700	2245000	Maintenance Tools/Supplies	0	3,560	18,500	20,000	23,500	8%	17%
426800	2245000	Special Department Supplies	0	5,549	5,000	10,000	10,000	100%	-
427100	2245000	Travel & Meeting Expense	0	244	4,500	6,000	6,000	33%	-
427200	2245000	Training	0	2,452	2,000	2,000	2,000	-	-
428400	2245000	Liability Insurance	0	3,874	7,236	7,825	7,971	8%	1%
428420	2245000	Insurance Charges - Direct	0	19,829	13,037	20,940	20,940	60%	-
		Non-personnel Expenses Total	**0**	**348,066**	**416,500**	**466,391**	**454,622**	**11%**	**(2)%**
481000	2245000	Principal	0	10,642	9,374	13,416	14,964	43%	11%
482000	2245000	Interest	0	4,615	6,233	5,385	4,744	(13)%	(11)%
		Debt Service Total	**0**	**15,257**	**15,607**	**18,801**	**19,708**	**20%**	**4%**
440301	2245000	City Funds	0	0	0	0	0	-	-
		Capital Outlay & Grants Total	**0**	**0**	**0**	**0**	**0**	**-**	**-**
881100	2245000	General Fund Allocation Chgs	0	176,979	177,853	177,853	177,853	-	-
882510	2245000	Utilization Chgs from 510 Fund	0	4,764	4,764	4,764	4,764	-	-
		Charges From Others Total	**0**	**181,743**	**182,617**	**182,617**	**182,617**	**-**	**-**
894650	2245000	Interfund Services to 650 Fund	0	(2,498)	0	0	0	-	-
		Charges to Others Total	**0**	**(2,498)**	**0**	**0**	**0**	**-**	**-**
		Total Budget Requirements	**1,240**	**1,058,643**	**1,169,555**	**1,268,304**	**1,277,997**	**8%**	**%**

Department Budget Detail

Department / Section: **General Services / Airport Capital Projects**
530 - 224510

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
440120	9229500	North Side Environmental	295,947	0	0	0	0	-	-
440220	9250800	Apron Reconstruction Proj	0	0	0	0	0	-	-
440301	9229500	North Side Environmental	(611,840)	4,191	0	0	0	-	-
440301	9254200	North Side Design	339,103	0	0	0	0	-	-
440301	9782800	Annual Pvmt Maint. Proj	0	0	0	0	0	-	-
440301	9886100	Asphalt Repair-Gemende Hangars	0	34,727	0	0	0	-	-
440301	9886400	Parson Brinckerhoff Consultant	0	20,913	0	0	0	-	-
		Capital Outlay & Grants Total	**23,210**	**59,831**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**23,210**	**59,831**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **General Services / Gen Svs-Central Garage**
650 - 221500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2215000	Salaries - Regular	1,422,622	1,464,506	1,855,975	1,877,108	1,906,228	1%	1%
411105	2215000	Salaries - Non-Productive	0	0	0	86,630	86,630	-	-
411130	2215000	Compensatory Time	(6,435)	(14,307)	0	0	0	-	-
411210	2215000	Vacation	88,030	88,357	0	0	0	-	-
411220	2215000	Holidays & Special Days Off	64,888	66,336	0	0	0	-	-
411230	2215000	Military Leave	130	1,175	0	0	0	-	-
411240	2215000	Sick Leave	16,234	31,757	0	0	0	-	-
411245	2215000	Family Illness Sick Leave	12,160	6,767	0	0	0	-	-
411250	2215000	Industrial Accident	990	902	0	0	0	-	-
411260	2215000	Bereavement Leave	1,405	3,500	0	0	0	-	-
411280	2215000	Jury Duty	1,340	0	0	0	0	-	-
411292	2215000	Administrative Leave	6,588	7,476	0	0	0	-	-
411310	2215000	Night Shift Premium	30,323	28,419	41,182	41,182	41,182	-	-
411320	2215000	Temporary Foreman Pay	460	1,300	8,601	8,601	8,601	-	-
411410	2215000	Vacation Payoffs	267	36,238	38,776	0	0	(100)%	-
411420	2215000	Sick Leave Payoff	0	62,227	63,668	0	0	(100)%	-
411430	2215000	Compensatory Time Payoff	0	1,613	0	0	0	-	-
411510	2215000	Accrued Payroll	9,367	26,978	20,805	10,647	11,001	(48)%	3%
411521	2215000	Accrued Sick Leave Yr End Only	31,217	(61,466)	0	0	0	-	-
411522	2215000	Accrued Vacation Year-End Only	37,358	(29,401)	0	0	0	-	-
411530	2215000	Accrued Comp. Time Earned	5,910	(269)	0	0	0	-	-
412210	2215000	Workers Compensation Ins	31,957	59,614	60,634	62,118	63,138	2%	1%
412220	2215000	Health Insurance	220,451	232,828	327,743	322,663	337,489	(1)%	4%
412222	2215000	Dental Insurance	11,334	11,539	14,309	13,865	14,060	(3)%	1%
412230	2215000	Life Insurance	2,301	2,393	3,278	3,362	3,409	2%	1%
412240	2215000	Unemployment Insurance	2,259	1,201	1,036	1,045	1,059	%	1%
412250	2215000	Disability Insurance	3,090	3,059	3,400	3,400	3,400	-	-
412310	2215000	PERS Retirement	418,635	396,765	474,718	523,494	569,015	10%	8%
412311	2215000	PERS - NPA Amortization	42,952	0	0	0	0	-	-
412312	2215000	Pension Expense - GASB68	0	(148,007)	0	0	0	-	-
412313	2215000	OPEB Annual Req Cont Expense	75,633	81,687	0	0	0	-	-
412320	2215000	Medicare OASDI	18,715	17,892	22,867	24,264	24,686	6%	1%
412400	2215000	Deferred Compensation	150	1,525	4,500	6,000	7,500	33%	25%
413110	2215000	Overtime At Straight Rate	2,000	2,250	0	0	0	-	-
413120	2215000	Overtime At 1.5 Rate	36,646	27,369	40,000	40,000	40,000	-	-
		Personnel Services Total	**2,588,992**	**2,412,234**	**2,981,492**	**3,024,379**	**3,117,398**	**1%**	**3%**
421000	2215000	Professional Services	59,354	38,143	142,572	142,572	142,572	-	-
421001	2215000	Prof Services/Internal	5,666	4,035	0	0	0	-	-
422100	2215000	Telephone	974	801	1,851	1,851	1,851	-	-
422120	2215000	Telephone - Cellular	2,782	3,323	3,300	3,300	3,300	-	-
422700	2215000	Refuse/Disposal Fees	4,655	1,428	21,000	21,000	21,000	-	-
423300	2215000	Freight/Express & Cartage	490	0	800	800	800	-	-
423400	2215000	Motor Pool Equipment Rental	45,197	44,656	50,000	50,000	50,000	-	-
424130	2215000	Maint/Repair of Bldgs & Improv	3,008	3,552	0	0	0	-	-
424210	2215000	Non Stock Inventory	1,071,899	1,057,465	950,000	950,000	950,000	-	-

Department Budget Detail

Department / Section: **General Services / Gen Svs-Central Garage**
650 - 221500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
424220	2215000	All Other Equip Maint/Repair	30,030	14,688	95,500	95,500	95,500	-	-
424230	2215000	Central Garage Charges	7,904	16,978	7,500	22,000	23,000	193%	4%
424240	2215000	Central Communications Chg	228	0	320	320	320	-	-
424250	2215000	Sublet Repairs-Automotive	798,059	783,244	700,000	650,000	650,000	(7)%	-
425400	2215000	General Office Expense	3,759	6,610	4,000	29,000	29,000	625%	-
425500	2215000	Postage	67	23	200	200	200	-	-
425600	2215000	Central Printing Charges	831	513	800	100	100	(87)%	-
425610	2215000	Outside Printing Expense	58	126	0	700	700	-	-
425700	2215000	Software Purchase/Licensing	1,866	150	1,250	1,250	1,250	-	-
425800	2215000	Computer Equip Purc Undr $5000	4,569	0	10,000	20,000	20,000	100%	-
426100	2215000	Janitorial Supplies	4,337	4,372	7,500	7,500	7,500	-	-
426200	2215000	Clothing/Linen/Safety Supplies	15,236	14,284	22,100	22,100	22,100	-	-
426300	2215000	Motor Fuels & Lubricants	59,058	(91,526)	6,000	8,000	8,400	33%	5%
426600	2215000	Chemical Supplies	1,211	0	2,000	2,000	2,000	-	-
426700	2215000	Maintenance Tools/Supplies	35,329	48,855	40,548	40,000	40,548	(1)%	1%
426710	2215000	Work Boot Reimbursement	3,300	3,750	4,200	4,800	4,800	14%	-
426800	2215000	Special Department Supplies	55,841	65,875	60,000	60,000	60,000	-	-
427100	2215000	Travel & Meeting Expense	0	3,793	0	0	0	-	-
427200	2215000	Training	8,034	16,164	25,000	25,000	25,000	-	-
428400	2215000	Liability Insurance	39,543	52,840	59,234	40,359	40,985	(31)%	1%
428420	2215000	Insurance Charges - Direct	737	4,375	1,086	35,044	35,044	3126%	-
		Non-personnel Expenses Total	**2,264,031**	**2,098,527**	**2,216,761**	**2,233,396**	**2,235,970**	**%**	**%**
462100	2215000	Automotive Equipment	2,620	1,320	38,483	153,483	153,483	298%	-
462100	9405900	SCAQMD Heavy Duty Vehicle 2010	0	0	0	0	0	-	-
462100	9407100	CEC - CNG @ WQCP	84,228	115,771	0	0	0	-	-
462100	9407110	SCAQMD - CNG @ WQCP	230,346	169,652	0	0	0	-	-
462100	9407120	CNG @ WQCP - Lease	963,919	645,402	0	0	0	-	-
462200	2215000	Machine and Equipment	130,800	130,547	179,900	99,000	99,000	(44)%	-
		Equipment Outlay Total	**1,411,915**	**1,062,694**	**218,383**	**252,483**	**252,483**	**15%**	**-**
481000	2215000	Principal	42,364	48,097	387,819	0	0	(100)%	-
481018	2215000	Bond Cost of Issuance	3,691	0	0	0	0	-	-
482000	2215000	Interest	23,028	20,858	38,719	0	0	(100)%	-
		Debt Service Total	**69,085**	**68,956**	**426,538**	**0**	**0**	**(100)%**	**-**
470020	2215000	Bldgs & Structures Improvmnts	0	0	0	516,000	516,000	-	-
		Capital Outlay & Grants Total	**0**	**0**	**0**	**516,000**	**516,000**	**-**	**-**
881100	2215000	General Fund Allocation Chgs	398,907	333,555	486,453	486,453	486,453	-	-
882101	2215000	Utilization Chgs from 101 Fund	232	42,939	55,746	154,602	169,718	177%	9%
882510	2215000	Utilization Chgs from 510 Fund	4,272	4,272	4,272	4,272	4,272	-	-
		Charges From Others Total	**403,412**	**380,766**	**546,471**	**645,327**	**660,443**	**18%**	**2%**
892101	2215000	Utilization Chgs to 101 Fund	0	(39,329)	(39,329)	(39,329)	(39,329)	-	-
894650	2215000	Interfund Services to 650 Fund	(2,828)	0	0	0	0	-	-
		Charges to Others Total	**(2,828)**	**(39,329)**	**(39,329)**	**(39,329)**	**(39,329)**	**-**	**-**

Department Budget Detail

Department / Section: **General Services / Gen Svs-Central Garage**
650 - 221500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
Total Budget Requirements			**6,734,609**	**5,983,848**	**6,350,316**	**6,632,256**	**6,742,965**	**4%**	**1%**

Department Budget Detail

Department / Section: **General Services / Gen Svs-Cntrl Gar-Auto Stores**
650 - 221510

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2215100	Salaries - Regular	164,946	176,734	211,458	218,238	225,412	3%	3%
411130	2215100	Compensatory Time	728	839	0	0	0	-	-
411210	2215100	Vacation	7,270	9,731	0	0	0	-	-
411220	2215100	Holidays & Special Days Off	7,756	8,380	0	0	0	-	-
411240	2215100	Sick Leave	2,507	2,737	0	0	0	-	-
411245	2215100	Family Illness Sick Leave	962	1,426	0	0	0	-	-
411250	2215100	Industrial Accident	0	224	0	0	0	-	-
411260	2215100	Bereavement Leave	0	803	0	0	0	-	-
411280	2215100	Jury Duty	150	0	0	0	0	-	-
411292	2215100	Administrative Leave	388	391	0	0	0	-	-
411310	2215100	Night Shift Premium	5,706	5,559	10,800	10,800	10,800	-	-
411320	2215100	Temporary Foreman Pay	0	102	0	0	0	-	-
411410	2215100	Vacation Payoffs	8,132	0	0	0	0	-	-
411420	2215100	Sick Leave Payoff	10,067	0	0	0	0	-	-
411430	2215100	Compensatory Time Payoff	61	0	0	0	0	-	-
411510	2215100	Accrued Payroll	(459)	2,136	2,185	1,139	1,196	(47)%	5%
411521	2215100	Accrued Sick Leave Yr End Only	(8,885)	566	0	0	0	-	-
411522	2215100	Accrued Vacation Year-End Only	(4,257)	(68)	0	0	0	-	-
411530	2215100	Accrued Comp. Time Earned	575	(11)	0	0	0	-	-
412210	2215100	Workers Compensation Ins	4,026	7,411	7,338	7,661	7,912	4%	3%
412220	2215100	Health Insurance	16,221	17,529	19,934	19,246	20,570	(3)%	6%
412222	2215100	Dental Insurance	1,787	2,152	2,160	2,160	2,160	-	-
412230	2215100	Life Insurance	125	132	130	130	130	-	-
412240	2215100	Unemployment Insurance	285	141	118	122	125	3%	2%
412250	2215100	Disability Insurance	648	679	680	680	680	-	-
412310	2215100	PERS Retirement	45,324	45,782	52,593	58,522	64,722	11%	10%
412313	2215100	OPEB Annual Req Cont Expense	5,565	6,150	0	0	0	-	-
412320	2215100	Medicare OASDI	3,141	3,224	3,066	3,165	3,268	3%	3%
413110	2215100	Overtime At Straight Rate	14	168	0	0	0	-	-
413120	2215100	Overtime At 1.5 Rate	10,260	7,652	7,000	7,000	7,000	-	-
413130	2215100	Overtime At Double Time Rate	0	80	0	0	0	-	-
		Personnel Services Total	**283,053**	**300,658**	**317,462**	**328,863**	**343,975**	**3%**	**4%**
421000	2215100	Professional Services	1,244	3,450	1,700	1,700	1,700	-	-
421001	2215100	Prof Services/Internal	2,952	151	0	0	0	-	-
422100	2215100	Telephone	1,767	1,797	1,200	1,200	1,200	-	-
422120	2215100	Telephone - Cellular	0	51	530	530	530	-	-
422200	2215100	Electric	23,503	24,162	0	0	0	-	-
422600	2215100	Other Utilities	702	328	0	0	0	-	-
423300	2215100	Freight/Express & Cartage	130	6	200	200	200	-	-
423400	2215100	Motor Pool Equipment Rental	18,199	14,330	18,000	18,000	18,000	-	-
424130	2215100	Maint/Repair of Bldgs & Improv	27	62	0	0	0	-	-
424220	2215100	All Other Equip Maint/Repair	69,899	58,617	106,000	111,000	111,000	4%	-
424230	2215100	Central Garage Charges	65,820	82,311	100,000	139,000	143,000	39%	2%
424240	2215100	Central Communications Chg	0	0	50	50	50	-	-
425400	2215100	General Office Expense	701	0	3,600	3,600	3,600	-	-

Department Budget Detail

Department / Section: **General Services / Gen Svs-Cntrl Gar-Auto Stores**
650 - 221510

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
425500	2215100	Postage	0	0	100	100	100	-	-
425600	2215100	Central Printing Charges	453	196	1,000	1,000	1,000	-	-
425700	2215100	Software Purchase/Licensing	0	0	200	200	200	-	-
425800	2215100	Computer Equip Purc Undr $5000	2,757	0	3,000	3,000	3,000	-	-
426100	2215100	Janitorial Supplies	372	1,739	800	800	800	-	-
426200	2215100	Clothing/Linen/Safety Supplies	668	808	5,250	5,250	5,250	-	-
426300	2215100	Motor Fuels & Lubricants	17,986	3,362	9,000	500	500	(94)%	-
426700	2215100	Maintenance Tools/Supplies	0	1,859	300	300	300	-	-
426710	2215100	Work Boot Reimbursement	900	600	750	750	750	-	-
426800	2215100	Special Department Supplies	15,684	7,050	20,000	20,000	20,000	-	-
427200	2215100	Training	288	0	7,000	7,000	7,000	-	-
428400	2215100	Liability Insurance	4,983	7,129	7,676	4,693	4,847	(38)%	3%
447000	2215100	Misc Expenses Unclassified	116,488	66,650	0	0	0	-	-
		Non-personnel Expenses Total	**345,532**	**274,668**	**286,356**	**318,873**	**323,027**	**11%**	**1%**
462100	2215100	Automotive Equipment	190,165	466,277	140,000	50,000	0	(64)%	(100)%
462100	9407130	CNG @ WQCP - Lease	472,128	152,871	0	0	0	-	-
462200	2215100	Machine and Equipment	0	0	7,000	7,000	7,000	-	-
		Equipment Outlay Total	**662,294**	**619,149**	**147,000**	**57,000**	**7,000**	**(61)%**	**(87)%**
481000	2215100	Principal	0	335,559	0	400,496	409,206	-	2%
482000	2215100	Interest	14,091	14,440	0	0	0	-	-
		Debt Service Total	**14,091**	**350,000**	**0**	**400,496**	**409,206**	**-**	**2%**
440301	9859800	Ethanol (E85) Project	0	0	0	0	0	-	-
		Capital Outlay & Grants Total	**0**	**0**	**0**	**0**	**0**	**-**	**-**
881100	2215100	General Fund Allocation Chgs	177,234	0	0	0	0	-	-
		Charges From Others Total	**177,234**	**0**	**0**	**0**	**0**	**-**	**-**
894101	2215100	Interfund Services to 101 Fund	(218)	0	0	0	0	-	-
894650	2215100	Interfund Services to 650 Fund	(2,306)	0	0	0	0	-	-
		Charges to Others Total	**(2,524)**	**0**	**0**	**0**	**0**	**-**	**-**
		Total Budget Requirements	**1,479,682**	**1,544,476**	**750,818**	**1,105,232**	**1,083,208**	**47%**	**(1)%**

Department Budget Detail

Department / Section: **General Services / Gen Svs-Cntrl Gar-Motor Pool**
650 - 221520

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2215200	Salaries - Regular	71,138	65,066	82,619	89,476	91,092	8%	1%
411130	2215200	Compensatory Time	418	62	0	0	0	-	-
411210	2215200	Vacation	4,154	3,034	0	0	0	-	-
411220	2215200	Holidays & Special Days Off	3,327	2,223	0	0	0	-	-
411240	2215200	Sick Leave	1,204	515	0	0	0	-	-
411245	2215200	Family Illness Sick Leave	1,370	155	0	0	0	-	-
411292	2215200	Administrative Leave	125	47	0	0	0	-	-
411510	2215200	Accrued Payroll	(1,184)	1,889	992	515	533	(48)%	3%
411521	2215200	Accrued Sick Leave Yr End Only	368	447	0	0	0	-	-
411522	2215200	Accrued Vacation Year-End Only	(1,210)	1,187	0	0	0	-	-
411530	2215200	Accrued Comp. Time Earned	(265)	21	0	0	0	-	-
412210	2215200	Workers Compensation Ins	1,710	3,493	2,867	3,140	3,197	9%	1%
412220	2215200	Health Insurance	13,669	10,441	23,225	17,403	18,545	(25)%	6%
412222	2215200	Dental Insurance	817	495	918	937	976	2%	4%
412230	2215200	Life Insurance	50	33	52	52	52	-	-
412240	2215200	Unemployment Insurance	120	66	46	50	51	8%	2%
412250	2215200	Disability Insurance	251	177	272	272	272	-	-
412310	2215200	PERS Retirement	22,218	13,771	20,702	24,338	26,482	17%	8%
412313	2215200	OPEB Annual Req Cont Expense	4,689	3,664	0	0	0	-	-
412320	2215200	Medicare OASDI	1,172	872	1,198	1,298	1,321	8%	1%
		Personnel Services Total	**124,148**	**107,668**	**132,891**	**137,481**	**142,521**	**3%**	**3%**
421001	2215200	Prof Services/Internal	3,676	10,530	0	0	0	-	-
423400	2215200	Motor Pool Equipment Rental	32	0	1,500	1,500	1,500	-	-
424230	2215200	Central Garage Charges	1,916,295	1,786,496	2,090,000	2,090,000	2,090,000	-	-
425800	2215200	Computer Equip Purc Undr $5000	0	0	2,000	2,000	2,000	-	-
426300	2215200	Motor Fuels & Lubricants	1,511,802	1,211,497	1,800,000	1,300,000	1,300,000	(27)%	-
426800	2215200	Special Department Supplies	20	1,098	0	0	0	-	-
428400	2215200	Liability Insurance	2,118	3,360	2,999	1,924	1,959	(35)%	1%
		Non-personnel Expenses Total	**3,433,944**	**3,012,984**	**3,896,499**	**3,395,424**	**3,395,459**	**(12)%**	**%**
462100	2215200	Automotive Equipment	1,649,278	492,037	1,678,000	1,579,794	1,406,099	(5)%	(10)%
462100	9405910	SCAQMD Heavy Duty Vehicle 2010	0	0	0	0	0	-	-
		Equipment Outlay Total	**1,649,278**	**492,037**	**1,678,000**	**1,579,794**	**1,406,099**	**(5)%**	**(10)%**
440301	9405920	SCAQMD Heavy Duty Vehicle 2010	0	0	0	0	0	-	-
		Capital Outlay & Grants Total	**0**	**0**	**0**	**0**	**0**	**-**	**-**
881100	2215200	General Fund Allocation Chgs	328,695	0	0	0	0	-	-
882101	2215200	Utilization Chgs from 101 Fund	19,171	19,398	21,267	0	0	(100)%	-
		Charges From Others Total	**347,866**	**19,398**	**21,267**	**0**	**0**	**(100)%**	**-**
		Total Budget Requirements	**5,555,238**	**3,632,089**	**5,728,657**	**5,112,699**	**4,944,079**	**(10)%**	**(3)%**

Department Budget Detail

Department / Section: **Department Total**

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		General Fund	(26,307)	338,757	193,693	(237,004)	(176,189)	(222)%	(25)%
		All Other Funds	13,793,981	12,478,965	13,999,346	14,118,491	14,048,249	%	( )%
		Department Total	13,767,674	12,817,722	14,193,039	13,881,487	13,872,060	(2)%	( )%

HUMAN RESOURCES DEPARTMENT

The mission of the Human Resources Department is to be an innovative professional strategic business partner that values integrity, confidentiality, and diversity; while continuing to provide a variety of resources to past, present and future employees.

HUMAN RESOURCES

Human Resources provides administrative support to the City's departments related to the hiring and development of City staff.

DEPARTMENT OVERVIEW

SERVICES PROVIDED

The Human Resources Department is responsible for providing administrative support to the City's departments related to the hiring and development of city staff. This includes recruiting to fill vacant positions, maintaining employee personnel files and salary information, managing the City's Workers' Compensation Program, overseeing the City's Safety Program, providing training and employee development opportunities, managing cases of employee grievances and complaints, and administering employee health and wellness programs.

BUSINESS GOALS

The Department's Business Goals are:

- To ensure a discriminatory free work environment for all employees and external customers;
- To provide highly progressive personnel services as a business partner with city departments and the Community;
- To develop staff members and enable them to perform their work to a high standard of competence and efficiency; and,
- To actively support the City to meet goals through effective delivery.

DEPARTMENT DIVISIONS AND SECTIONS

The Human Resources Department includes the following Divisions:

Administration: This division is responsible for developing and administering the department budget, maintaining records management, processing employee transactions and ensuring requests to fill positions are accurate and within budget. This division also maintains and updates salary schedules as required by the Fringe Benefit and Salary Plan and Memorandum of Understanding.

- **Benefits/Wellness:** The division oversees the administration and implementation of all city fringe benefits for employees, including Health, Dental, Vision, Retirement, Deferred Compensation, Life/Additional Life, Long Term Disability, Flexible Spending Accounts and Employee Assistance Program. In addition, the Benefits Division oversees and coordinates the citywide Wellness Program.
- **Employee and Labor Relations:** The Employee and Labor Relations division negotiates, adopts and administers agreements between the City and employee groups/bargaining units. This division promotes effective communication and relations in the workforce. In addition, the Employee and Labor Relations Division oversees Classification and Compensation to ensure compensation is comparable to our surrounding cities and ensures the organization's structure is internally aligned.
- **Recruitment and Selection:** The Recruitment and Selection division is responsible for attracting the most highly qualified, talented workforce for employment with the City of Riverside, while providing a level of consistency throughout city government in compliance with all federal and state requirements, and to administer valid and unbiased testing processes for all departments.
- **Safety/Training and Development:** This division's main function is to implement preventive and corrective measures to maintain a safe work environment. This division ensures compliance with regulatory agencies and coordinates safety specific training. In addition, this division also oversees all soft skills training and professional development opportunities as well as mandatory training for all city employees. This division oversees coordination of the Municipal Volunteer Program and Annual Employee Service Awards.

Workers' Compensation: The Workers' Compensation division is committed to making certain that injured workers and their dependents in the event of their death, receive promptly and accurately the full measure of compensation to which they are entitled.

DEPARTMENT OBJECTIVES

Objectives	Status	Financial and Operational Challenges to Implement Objective
1. Talent Management/ Succession Planning	The Human Resources Department has increased the number of Business Writing Courses being offered due to the high demand among employees.	Due to the department's limited funding, training can only be provided on an as-requested basis for non-mandatory trainings. The Human Resources Department has deferred two positions due to budget constraints.
2. Improve Recruitment and Selection/Hiring Process	Developed and implemented new procedures for hiring seasonal Park and Recreation employees. This process allowed most seasonal employees to be hired within one day.	Recruitment and Selection needs an integrated system to track and identify potential skill gaps for the organization.
3. Collaboration with Finance and Leadership on HR Decisions	Continue collaborative efforts with the Finance Department to reconcile position control.	None
4. Team Building (Retreats/Morale) with Employee Organizations	Begin preparation for the next teambuilding assignment.	None
5. Technology Growth and Improvement	Developed a new webpage for Customer Service Training.	Human Resources currently does not have a Learning Management System to track and manage succession planning.
6. Develop a Plan to Conduct Classification Studies, Including Salary Review for all Positions	The Human Resources Department completed the training of 10 non-Classification and Compensation Division employees on Class and Comp.	Currently, Human Resources is unable to fill one budgeted position, due to budget reductions, to perform in-house studies, therefore most studies are contracted with an external consultant.

ORGANIZATIONAL CHART AND PERSONNEL SUMMARY

CHART 10 – HUMAN RESOURCES ORGANIZATION CHART

30.00 Total FTE for FY 2016/17 and FY 2017/2018

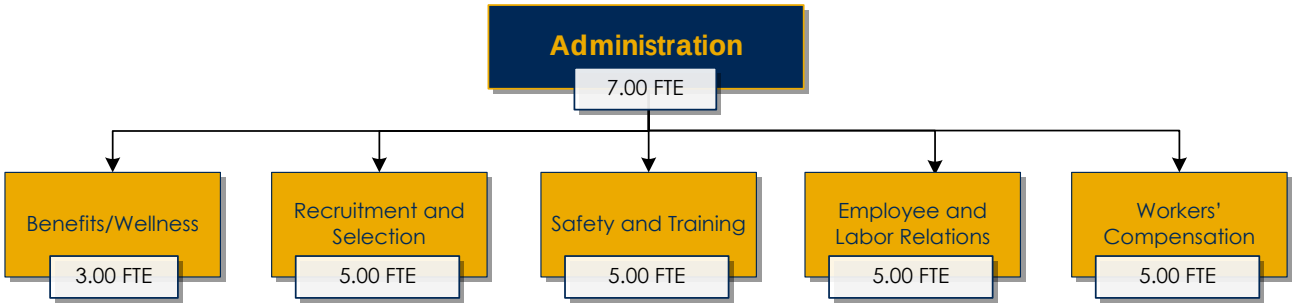

TABLE 66 – HUMAN RESOURCES PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

General Fund	Authorized FTE FY2013/14	Authorized FTE FY2014/15	Authorized FTE FY2015/16	Approved FTE FY2016/17	Approved FTE FY2017/18
Administration	5.00	4.00	7.00	7.00	7.00
Benefits/Wellness	3.25	4.25	3.00	3.00	3.00
Employee and Labor Relations	3.25	5.25	5.00	5.00	5.00
Recruitment and Selection	8.25	6.25	5.00	5.00	5.00
Safety and Training	2.25	2.25	5.00	5.00	5.00
General Fund Total	**23.00**	**23.00**	**25.00**	**25.00**	**25.00**
Other Funds					
Workers Compensation	5.00	5.00	5.00	5.00	5.00
Other Funds Total	**5.00**	**5.00**	**5.00**	**5.00**	**5.00**
All Fund Total	**28.00**	**28.00**	**30.00**	**30.00**	**30.00**

BUDGET OVERVIEW

The Department's total recommended budget for FY 2016/17 is $8.6 million and FY 2017/18 is $8.8 million. The Personnel Budget in FY 2016/17 is 34.9 percent of the Department's total budget and in FY 2017/18 it comprises 36.4 percent of the total budget.

The Personnel Budget for FY 2016/17 is $3.0 million for 32.50 FTEs and $3.2 million in FY 2017/18 for 35.50 FTEs. Total FTEs include full-time positions and may also include part-time, seasonal, temporary positions and may also reflect workforce charged to or from other departments or funds. The Human Resources Department has requested two Office Specialists and two Examination Proctors in FY 2016/17. The FTE increase in FY 2017/18 includes three personnel requests that include one Human Resources Analyst and two additional Office Specialists. The Personnel Budget increased by 8.1 percent from FY 2015/16 to FY 2016/17 and increased by 4.9 percent from FY 2016/17 to FY 2017/18.

The Non-Personnel Budget for FY 2016/17 is $5.4 million and FY 2017/18 is $5.4 million. The Non-Personnel Budget decreased by 1.2 percent from FY 2015/16 to FY 2016/17 and remained relatively flat with a

slight increase of less than 1 percent from FY 2016/17 to FY 2017/18. The key non-personnel items for this department include professional and legal services, recruitment expenses, workers' compensation claims and liability insurance charges.

The Special Projects Budget will remain relatively unchanged from FY 2016/17 and 2017/18. This includes monies from healthcare vendors for wellness related programs.

KEY CHANGES IN THE DEPARTMENT BUDGET

TABLE 67 – HUMAN RESOURCES KEY CHANGES IN BUDGET

FY 2015/16[27] versus FY 2016/17 and FY 2016/17 versus FY 2017/18

FUND AND DIVISION	FTE CHANGES (count)		BUDGET CHANGES (dollars)		BUDGET CHANGES (Percent)	
	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18
General Fund						
Administration	2.50	2.00	$113,012	$134,815	4.1%	4.7%
Benefits/Wellness	-	-	-	-	N/A	N/A
Employee and Labor Relations	-	-	-	-	N/A	N/A
Recruitment and Selection	-	-	-	-	N/A	N/A
Safety and Training	-	-	-	-	N/A	N/A
General Fund Change Total	2.50	2.00	$113,012	$134,815	4.1%	4.7%
Other Funds						
Workers Compensation	-	1.00	($49,273)	$17,373	-0.8%	0.3%
Other Fund Change Total	**-**	**1.00**	**($49,273)**	**$17,373**	**-0.8%**	**0.3%**
Grand Total	**2.50**	**3.00**	**$63,739**	**$152,188**	**0.7%**	**1.8%**

Personnel

Changes FY 2015/16 to 2016/17

The FY 2016/17 Personnel Budget for the Department is $3.0 million, an increase of $227,707 or 8.1 percent from the FY 2015/16 Adopted Budget of $2.8 million. The budget increase is due primarily to an Increase $218,784 for salaries of three additional positions that include one Human Resources Analyst and two additional Office Specialists

Changes FY 2016/17 to 2017/18

The FY 2017/18 Personnel Budget for the Department is $3.2 million, an increase of $150,524 or 4.9 percent from the FY 2016/17 Adopted Budget of $3.0 million. The budget increase is due primarily to the following:

- Increase $62,644 in salaries associated with step increases and other compensation adjustments
- Increase $60,246 in pension costs associated with anticipated increases in the employer rate based on the latest actuarial analysis

[27] (Personnel and Non-Personnel only), FY 15/16 includes carryover amounts.

Non-Personnel

Changes FY 2015/16 to 2016/17

The Department's FY 2016/17 Non-Personnel Budget is $5.4 million, a decrease of 65,755 or 1.2 percent from the FY 2015/16 Adopted Budget of $5.6 million. The budget increase is due primarily a reduction in the allocated liability insurance premiums attributed to the department from the self-insurance fund.

Changes FY 2016/17 to 2017/18

The Department's FY 2017/18 Non-Personnel Budget is $5.4 million, an increase of $796 or less than 1 percent from the FY 2016/17 Adopted Budget of $5.4 million. The budget is essentially the same as the prior year with no significant changes anticipated.

DEPARTMENT BUDGET BALANCING MEASURES AND UNFUNDED NEEDS

TABLE 68 – HUMAN RESOURCES BUDGET REDUCTIONS

Budget Reductions	Impacts and how the Department plans to achieve the reductions	Reduction Amount
1. Delayed Hiring	The Human Resources Department will achieve the managed savings by delaying the hiring process for one vacant Senior Human Resources Analyst (Training and Development). Delaying the hiring process for this budgeted position will result in service impacts to internal staff as the Human Resources Department will be unable to formulate the training program.	$100,000
Managed Savings Total		**$100,000**
1. Defer Recruitment	Delay the hiring process for one vacant Senior Human Resources Analyst (Classification and Compensation). This specific reduction may result in service impacts citywide as the Human Resources Department will be unable to conduct classification studies and salary reviews for all positions.	$128,026
4 Percent Balancing Measures Total		**$128,026**
Grand Total General Fund Budget Reductions		**$228,026**

TABLE 69 – HUMAN RESOURCES SUMMARY OF SIGNIFICANT UNFUNDED NEEDS (NON-CIP) WITH IMPACTS AND CHALLENGES

FY 2016/17 AND 2017/18

HIGHEST			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. Office Specialist	The need to add one Office Specialist is critical to the department to improve customer service and decrease processing time for services provided.	$58,904	$65,136
2. Office Specialist	Managers and Analysts are currently performing entry level duties in addition to their professional level duties due to the department's deficiency in having clerical support positions.	$60,904	$67,136

HIGHEST			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
3. Examination Proctor	This impacts HR Analysts who proctor written and performance examinations. Analysts should remain occupied with professional level duties.	$16,848	$16,848
4. Examination Proctor	This impacts HR Analysts who proctor written and performance examinations. Analysts should remain occupied with professional level duties.	$16,848	$16,848
	Highest Unfunded Needs Total	**$153,504**	**$165,968**

HIGH			
High Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. Education Reimbursement Program	The overwhelming response to the Education Reimbursement Program has resulted into creating a waiting list for employees seeking education reimbursement.	$40,000	$40,000
2. Citywide Employee Training	This impacts the Human Resources Department's ability to develop innovative training initiatives.	$40,000	$40,000
	High Unfunded Needs Total	**$80,000**	**$80,000**

IMPORTANT			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. Human Resources Analyst	This impacts the Human Resources Department's ability to maintain a stable competitive workforce.	$98,694	$104,640
2. Learning Management System (LMS)	This impacts citywide succession planning. This platform will ensure continuity of service to our customers when voids are created by retirements, resignations and terminations.	$175,000	$100,000
3. Advertising	This will impact the development of a holistic recruitment marketing campaign. The Human Resources Department will be unable to create awareness of employment opportunities via regional publications, job fairs, social media, etc.	$10,000	$10,000
	Important Unfunded Needs Total	**$283,694**	**$214,640**
Grand Total Top Five Highest, High, and Important Unfunded Needs		**$193,504**	**$205,968**
Grand Total All Unfunded Needs of the Department[28]		**$517,198**	**$460,608**

[28] Personnel costs do not include overhead

DEPARTMENT BUDGET SUMMARY TABLES

The table below reflects the "operating budget" before Charges To, Charges From, or Operating Transfers. The table provides an overview of the departments spending for operations, debt, equipment, special projects, as well as managed savings and the four percent budget reduction.

TABLE 70 –HUMAN RESOURCES REVENUE AND EXPENDITURE BUDGET, BY FUND AND DIVISION

REVENUE

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Human Resources	-	-	-	-	-
General Fund Total	**-**	**-**	**-**	**-**	**-**
Other Funds					
Human Resources	$4,374,702	$6,138,755	$6,276,389	$6,209,351	$6,274,246
Other Funds Total	**$4,374,702**	**$6,138,755**	**$6,276,389**	**$6,209,351**	**$6,274,246**
All Fund Revenue Total	**$4,374,702**	**$6,138,755**	**$6,276,389**	**$6,209,351**	**$6,274,246**

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Administration	$748,575	$695,490	$2,745,264	$2,858,276	$2,993,091
Benefits/Wellness	$386,290	$431,181	-	-	-
Employee and Labor Relations	$309,913	$450,087	-	-	-
Recruitment and Selection	$689,367	$482,321	-	-	-
Safety and Training	$377,414	$271,930	-	-	-
General Fund Total	**$2,511,559**	**$2,331,009**	**$2,745,264**	**$2,858,276**	**$2,993,091**
Other Funds	**Actual FY 2013/14**	**Actual FY 2014/15**	**Adopted FY 2015/16**	**Adopted FY 2016/17**	**Adopted FY 2017/18**
Workers' Compensation	$5,761,292	$5,358,103	$5,810,442	$5,761,169	$5,778,542
Other Funds Total	**$5,761,292**	**$5,358,103**	**$5,810,442**	**$5,761,169**	**$5,778,542**
All Fund Expenditure Total	**$8,272,851**	**$7,689,112**	**$8,555,706**	**$8,619,445**	**$8,771,633**

The table below reflects the expenditure budget summary and includes Charges to, Charges From, and Operating Transfers. The table provides an overview of the department's spending as well as its managed savings, utilization charges, and transfers. The net expenditures total represents a spending deficit or surplus that will be offset by departmental revenue or an impact to fund balance. It should be noted that negative expenditure totals will be adjusted during the year or will increase fund balance.

TABLE 71 – HUMAN RESOURCES EXPENDITURE BUDGET SUMMARY, BY FUND AND CATEGORY

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	$1,911,413	$1,984,701	$2,275,393	$2,524,230	$2,658,306
Non-Personnel	$431,129	$262,856	$364,871	$329,046	$329,785
Special Projects	$169,017	$83,452	$105,000	$105,000	$105,000
Operating Budget Total	**$2,511,559**	**$2,331,009**	**$2,745,264**	**$2,958,276**	**$3,093,091**
Equipment Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Operating Grants	-	-	-	-	-
Capital Outlay and Grants	-	-	-	-	-
Charges From Others	$495,792	$840,247	$931,675	$933,755	$937,986
Charges To Others	($2,985,155)	($3,337,693)	($3,676,939)	($3,655,079)	($3,656,247)
Managed Savings	-	-	-	($100,000)	($100,000)
Equipment, Capital, Debt Service, and Utilization Charges Total	**($2,489,363)**	**($2,497,446)**	**($2,745,264)**	**($2,821,324)**	**($2,818,261)**
General Fund Total	**$22,196**	**($166,437)**	**-**	**$136,952**	**$274,830**

Other Funds	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	$511,385	$550,874	$538,955	$517,825	$534,273
Non-Personnel	$5,030,740	$4,591,434	$5,095,274	$5,065,344	$5,065,401
Special Projects	-	-	-	-	-
Operating Budget Total	**$5,542,125**	**$5,142,308**	**$5,634,229**	**$5,583,169**	**$5,599,674**
Equipment Outlay	-	-	-	-	-
Debt Service	$14,634	$14,606	$16,213	$18,000	$18,868
Operating Grants	$204,533	$201,189	$160,000	$160,000	$160,000
Capital Outlay and Grants	-	-	-	-	-
Charges From Others	$260,688	$186,777	$165,817	$165,817	$165,817
Charges To Others	-	-	-	-	-
Managed Savings	-	-	-	-	-
Equipment, Capital, Debt Service, and Utilization Charges Total	**$479,855**	**$402,572**	**$342,030**	**$343,817**	**$344,685**
Other Funds Total	**$6,021,980**	**$5,544,880**	**$5,976,259**	**$5,926,986**	**$5,944,359**
Net Expenditures for All Funds	**$6,044,176**	**$5,378,443**	**$5,976,259**	**$6,063,938**	**$6,219,189**

BUDGET DETAIL

HUMAN RESOURCES BUDGET DETAIL

Department Budget Detail

Department / Section: **Human Resources / Human Resources-Administration**
101 - 210000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2100000	Salaries - Regular	414,936	322,596	1,521,454	1,690,419	1,745,063	11%	3%
411105	2100000	Salaries - Non-Productive	0	0	0	(19,396)	(12,971)	-	(33)%
411110	2100000	Salaries-Temp & Part Time	0	0	30,305	16,206	18,200	(46)%	12%
411130	2100000	Compensatory Time	66	10	0	0	0	-	-
411210	2100000	Vacation	15,300	4,591	0	0	0	-	-
411220	2100000	Holidays & Special Days Off	20,697	13,059	0	0	0	-	-
411240	2100000	Sick Leave	5,619	3,446	0	0	0	-	-
411245	2100000	Family Illness Sick Leave	702	0	0	0	0	-	-
411280	2100000	Jury Duty	3,787	265	0	0	0	-	-
411292	2100000	Administrative Leave	7,734	12,572	0	0	0	-	-
411410	2100000	Vacation Payoffs	32,423	48,429	0	0	0	-	-
411420	2100000	Sick Leave Payoff	0	74,389	0	0	0	-	-
411440	2100000	Admin Leave Payoff	3,698	0	0	0	0	-	-
411510	2100000	Accrued Payroll	2,014	49,630	17,133	9,637	10,126	(43)%	5%
412210	2100000	Workers Compensation Ins	4,893	5,898	19,863	20,990	21,686	5%	3%
412220	2100000	Health Insurance	38,043	28,942	210,873	254,549	266,045	20%	4%
412222	2100000	Dental Insurance	2,232	1,698	11,594	11,999	12,064	3%	%
412230	2100000	Life Insurance	2,618	1,910	8,871	10,178	10,506	14%	3%
412240	2100000	Unemployment Insurance	672	292	866	953	985	10%	3%
412250	2100000	Disability Insurance	104	125	544	272	272	(50)%	-
412310	2100000	PERS Retirement	128,418	77,517	407,631	472,471	522,596	15%	10%
412320	2100000	Medicare OASDI	4,569	5,020	21,469	23,544	24,351	9%	3%
412330	2100000	City Retirement Plan	0	0	790	608	683	(23)%	12%
412400	2100000	Deferred Compensation	150	1,475	19,800	27,600	34,500	39%	25%
412500	2100000	Automobile/Expense Allowance	4,200	8,225	4,200	4,200	4,200	-	-
		Personnel Services Total	**692,884**	**660,099**	**2,275,393**	**2,524,230**	**2,658,306**	**10%**	**5%**
421000	2100000	Professional Services	19,543	7,121	153,909	153,909	153,909	-	-
421001	2100000	Prof Services/Internal	198	292	0	0	0	-	-
421100	2100000	Outside Legal Services	0	0	29,500	29,500	29,500	-	-
422100	2100000	Telephone	2,543	2,673	5,694	5,694	5,694	-	-
422120	2100000	Telephone - Cellular	2,827	1,959	4,200	4,200	4,200	-	-
423500	2100000	Vehicle Usage Reimb Employee	3	0	7,625	7,625	7,625	-	-
424130	2100000	Maint/Repair of Bldgs & Improv	0	216	0	0	0	-	-
424220	2100000	All Other Equip Maint/Repair	1,273	330	2,000	2,000	2,000	-	-
425100	2100000	Advertising Expense	1,411	0	15,263	15,263	15,263	-	-
425200	2100000	Periodicals & Dues	768	939	6,250	6,250	6,250	-	-
425400	2100000	General Office Expense	2,810	3,516	18,850	18,850	18,850	-	-
425500	2100000	Postage	996	178	8,750	8,750	8,750	-	-
425600	2100000	Central Printing Charges	0	184	0	0	0	-	-
425610	2100000	Outside Printing Expense	147	212	7,725	7,725	7,725	-	-
425700	2100000	Software Purchase/Licensing	0	0	16,000	16,000	16,000	-	-
425800	2100000	Computer Equip Purc Undr $5000	7,565	857	18,000	18,000	18,000	-	-
426800	2100000	Special Department Supplies	3,437	2,084	11,690	11,690	11,690	-	-
427100	2100000	Travel & Meeting Expense	1,139	1,160	2,000	1,407	1,407	(29)%	-
428400	2100000	Liability Insurance	11,515	13,680	57,415	22,183	22,922	(61)%	3%

Department Budget Detail

Department / Section: **Human Resources / Human Resources-Administration**
101 - 210000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		Non-personnel Expenses Total	**56,180**	**35,406**	**364,871**	**329,046**	**329,785**	**(9)%**	**%**
450338	2100000	Drug & Alcohol Testing Prog	(507)	0	35,000	35,000	35,000	-	-
452004	2100000	City-Wide Employee Training	32	0	20,000	20,000	20,000	-	-
452005	2100000	Education Reimbursement Prog	0	0	20,000	20,000	20,000	-	-
452011	2100000	Employee Recognition Program	0	0	30,000	30,000	30,000	-	-
		Special Projects Total	**(475)**	**0**	**105,000**	**105,000**	**105,000**	**-**	**-**
881100	2100000	General Fund Allocation Chgs	365,982	766,312	850,815	850,815	850,815	-	-
882101	2100000	Utilization Chgs from 101 Fund	17,241	16,008	17,095	14,865	15,900	(13)%	6%
884101	2100000	Interfund Services from 101 Fd	0	0	1,800	1,800	1,800	-	-
		Charges From Others Total	**383,224**	**782,321**	**869,710**	**867,480**	**868,515**	**( )%**	**%**
891100	2100000	General Fund Allocation Chgs	(1,129,107)	(3,324,939)	(3,639,732)	(3,639,730)	(3,639,730)	( )%	-
894101	2100000	Interfund Services to 101 Fund	0	(12,754)	(37,207)	(15,349)	(16,517)	(58)%	7%
		Charges to Others Total	**(1,129,107)**	**(3,337,693)**	**(3,676,939)**	**(3,655,079)**	**(3,656,247)**	**( )%**	**%**
		Total Budget Requirements	**2,706**	**(1,859,865)**	**(61,965)**	**170,677**	**305,359**	**(375)%**	**78%**

Department Budget Detail

Department / Section: **Human Resources / Human Resources-Benefits**
101 - 211500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2115000	Salaries - Regular	182,302	212,739	0	0	0	-	-
411110	2115000	Salaries-Temp & Part Time	9,200	9,400	0	0	0	-	-
411130	2115000	Compensatory Time	19	38	0	0	0	-	-
411210	2115000	Vacation	10,524	22,807	0	0	0	-	-
411220	2115000	Holidays & Special Days Off	9,013	11,418	0	0	0	-	-
411240	2115000	Sick Leave	4,373	6,400	0	0	0	-	-
411245	2115000	Family Illness Sick Leave	5,369	2,483	0	0	0	-	-
411260	2115000	Bereavement Leave	0	1,896	0	0	0	-	-
411292	2115000	Administrative Leave	2,344	3,488	0	0	0	-	-
411410	2115000	Vacation Payoffs	0	2,904	0	0	0	-	-
411510	2115000	Accrued Payroll	821	(7,963)	0	0	0	-	-
412210	2115000	Workers Compensation Ins	2,181	3,801	0	0	0	-	-
412220	2115000	Health Insurance	24,920	38,064	0	0	0	-	-
412222	2115000	Dental Insurance	1,620	2,134	0	0	0	-	-
412230	2115000	Life Insurance	1,240	1,524	0	0	0	-	-
412240	2115000	Unemployment Insurance	300	189	0	0	0	-	-
412310	2115000	PERS Retirement	55,470	70,902	0	0	0	-	-
412320	2115000	Medicare OASDI	2,217	2,892	0	0	0	-	-
412330	2115000	City Retirement Plan	345	352	0	0	0	-	-
412400	2115000	Deferred Compensation	150	2,375	0	0	0	-	-
413120	2115000	Overtime At 1.5 Rate	59	35	0	0	0	-	-
		Personnel Services Total	**312,474**	**387,885**	**0**	**0**	**0**	-	**-**
421000	2115000	Professional Services	53,227	21,433	0	0	0	-	-
421001	2115000	Prof Services/Internal	376	0	0	0	0	-	-
422100	2115000	Telephone	500	475	0	0	0	-	-
423500	2115000	Vehicle Usage Reimb Employee	48	130	0	0	0	-	-
425400	2115000	General Office Expense	2,752	2,379	0	0	0	-	-
425500	2115000	Postage	9,827	8,688	0	0	0	-	-
425600	2115000	Central Printing Charges	300	0	0	0	0	-	-
425610	2115000	Outside Printing Expense	1,659	1,384	0	0	0	-	-
428400	2115000	Liability Insurance	5,134	8,814	0	0	0	-	-
		Non-personnel Expenses Total	**73,826**	**43,306**	**0**	**0**	**0**	-	**-**
881100	2115000	General Fund Allocation Chgs	13,443	0	0	0	0	-	-
		Charges From Others Total	**13,443**	**0**	**0**	**0**	**0**	-	**-**
891100	2115000	General Fund Allocation Chgs	(286,612)	0	0	0	0	-	-
894101	2115000	Interfund Services to 101 Fund	(75,524)	0	0	0	0	-	-
		Charges to Others Total	**(362,136)**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**37,607**	**431,192**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Human Resources / Human Resources-Safety**
101 - 212000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2120000	Salaries - Regular	78,845	87,261	0	0	0	-	-
411110	2120000	Salaries-Temp & Part Time	1,836	3,429	0	0	0	-	-
411130	2120000	Compensatory Time	55	0	0	0	0	-	-
411210	2120000	Vacation	3,249	3,918	0	0	0	-	-
411220	2120000	Holidays & Special Days Off	3,791	4,187	0	0	0	-	-
411240	2120000	Sick Leave	1,040	2,580	0	0	0	-	-
411245	2120000	Family Illness Sick Leave	0	142	0	0	0	-	-
411292	2120000	Administrative Leave	238	1,493	0	0	0	-	-
411510	2120000	Accrued Payroll	1,164	(3,318)	0	0	0	-	-
412210	2120000	Workers Compensation Ins	909	1,471	0	0	0	-	-
412220	2120000	Health Insurance	11,561	13,446	0	0	0	-	-
412222	2120000	Dental Insurance	735	778	0	0	0	-	-
412230	2120000	Life Insurance	363	477	0	0	0	-	-
412240	2120000	Unemployment Insurance	124	72	0	0	0	-	-
412250	2120000	Disability Insurance	115	83	0	0	0	-	-
412310	2120000	PERS Retirement	21,593	25,822	0	0	0	-	-
412320	2120000	Medicare OASDI	1,294	1,497	0	0	0	-	-
412330	2120000	City Retirement Plan	68	128	0	0	0	-	-
412400	2120000	Deferred Compensation	100	1,200	0	0	0	-	-
413120	2120000	Overtime At 1.5 Rate	58	21	0	0	0	-	-
		Personnel Services Total	**127,148**	**144,694**	**0**	**0**	**0**	-	**-**
421000	2120000	Professional Services	21,721	0	0	0	0	-	-
421001	2120000	Prof Services/Internal	459	0	0	0	0	-	-
422120	2120000	Telephone - Cellular	606	616	0	0	0	-	-
423500	2120000	Vehicle Usage Reimb Employee	409	212	0	0	0	-	-
425200	2120000	Periodicals & Dues	734	75	0	0	0	-	-
425400	2120000	General Office Expense	1,692	3,702	0	0	0	-	-
425610	2120000	Outside Printing Expense	282	29	0	0	0	-	-
426800	2120000	Special Department Supplies	4,168	2,779	0	0	0	-	-
428400	2120000	Liability Insurance	2,139	3,412	0	0	0	-	-
		Non-personnel Expenses Total	**32,214**	**10,827**	**0**	**0**	**0**	-	**-**
452004	2120000	City-Wide Employee Training	17,303	2,671	0	0	0	-	-
		Special Projects Total	**17,303**	**2,671**	**0**	**0**	**0**	-	**-**
881100	2120000	General Fund Allocation Chgs	5,059	0	0	0	0	-	-
		Charges From Others Total	**5,059**	**0**	**0**	**0**	**0**	-	**-**
891100	2120000	General Fund Allocation Chgs	(193,911)	0	0	0	0	-	-
		Charges to Others Total	**(193,911)**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**(12,185)**	**158,192**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Human Resources / Human Resources-Training**
101 - 213000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2130000	Salaries - Regular	30,107	31,269	0	0	0	-	-
411130	2130000	Compensatory Time	116	209	0	0	0	-	-
411210	2130000	Vacation	3,188	2,438	0	0	0	-	-
411220	2130000	Holidays & Special Days Off	1,630	1,665	0	0	0	-	-
411240	2130000	Sick Leave	3,720	419	0	0	0	-	-
411245	2130000	Family Illness Sick Leave	55	58	0	0	0	-	-
411510	2130000	Accrued Payroll	72	(1,157)	0	0	0	-	-
412210	2130000	Workers Compensation Ins	361	573	0	0	0	-	-
412220	2130000	Health Insurance	2,000	2,000	0	0	0	-	-
412222	2130000	Dental Insurance	528	537	0	0	0	-	-
412230	2130000	Life Insurance	226	207	0	0	0	-	-
412240	2130000	Unemployment Insurance	49	27	0	0	0	-	-
412310	2130000	PERS Retirement	7,140	6,952	0	0	0	-	-
412320	2130000	Medicare OASDI	592	553	0	0	0	-	-
412400	2130000	Deferred Compensation	50	300	0	0	0	-	-
413120	2130000	Overtime At 1.5 Rate	0	63	0	0	0	-	-
		Personnel Services Total	**49,841**	**46,118**	**0**	**0**	**0**	**-**	**-**
421000	2130000	Professional Services	4,581	6,511	0	0	0	-	-
421001	2130000	Prof Services/Internal	2,280	0	0	0	0	-	-
423500	2130000	Vehicle Usage Reimb Employee	68	46	0	0	0	-	-
425400	2130000	General Office Expense	739	665	0	0	0	-	-
425610	2130000	Outside Printing Expense	100	155	0	0	0	-	-
425700	2130000	Software Purchase/Licensing	0	636	0	0	0	-	-
425800	2130000	Computer Equip Purc Undr $5000	3,738	0	0	0	0	-	-
426800	2130000	Special Department Supplies	108	0	0	0	0	-	-
427100	2130000	Travel & Meeting Expense	335	0	0	0	0	-	-
428400	2130000	Liability Insurance	852	1,329	0	0	0	-	-
		Non-personnel Expenses Total	**12,805**	**9,345**	**0**	**0**	**0**	**-**	**-**
452003	2130000	Volunteer Coordination Program	1,957	0	0	0	0	-	-
452004	2130000	City-Wide Employee Training	(8,556)	(1,839)	0	0	0	-	-
452005	2130000	Education Reimbursement Prog	22,100	18,750	0	0	0	-	-
452011	2130000	Employee Recognition Program	10,729	15,181	0	0	0	-	-
453221	2130000	Wellness Program	111,898	26,200	0	0	0	-	-
		Special Projects Total	**138,129**	**58,293**	**0**	**0**	**0**	**-**	**-**
881100	2130000	General Fund Allocation Chgs	10,741	0	0	0	0	-	-
		Charges From Others Total	**10,741**	**0**	**0**	**0**	**0**	**-**	**-**
891100	2130000	General Fund Allocation Chgs	(128,991)	0	0	0	0	-	-
		Charges to Others Total	**(128,991)**	**0**	**0**	**0**	**0**	**-**	**-**
		Total Budget Requirements	**82,527**	**113,757**	**0**	**0**	**0**	**-**	**-**

Department Budget Detail

Department / Section: **Human Resources / Human Resources-Recruit/Sel**
101 - 214000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2140000	Salaries - Regular	277,466	206,147	0	0	0	-	-
411110	2140000	Salaries-Temp & Part Time	12,925	21,595	0	0	0	-	-
411130	2140000	Compensatory Time	624	0	0	0	0	-	-
411210	2140000	Vacation	12,395	10,042	0	0	0	-	-
411220	2140000	Holidays & Special Days Off	12,807	9,319	0	0	0	-	-
411240	2140000	Sick Leave	4,352	4,879	0	0	0	-	-
411245	2140000	Family Illness Sick Leave	1,223	2,088	0	0	0	-	-
411260	2140000	Bereavement Leave	353	0	0	0	0	-	-
411292	2140000	Administrative Leave	494	4,162	0	0	0	-	-
411410	2140000	Vacation Payoffs	11,501	4,703	0	0	0	-	-
411430	2140000	Compensatory Time Payoff	27	0	0	0	0	-	-
411510	2140000	Accrued Payroll	(4,808)	(12,443)	0	0	0	-	-
412210	2140000	Workers Compensation Ins	3,693	2,850	0	0	0	-	-
412220	2140000	Health Insurance	48,150	40,696	0	0	0	-	-
412222	2140000	Dental Insurance	2,548	2,311	0	0	0	-	-
412230	2140000	Life Insurance	1,792	1,226	0	0	0	-	-
412240	2140000	Unemployment Insurance	507	141	0	0	0	-	-
412250	2140000	Disability Insurance	0	120	0	0	0	-	-
412310	2140000	PERS Retirement	76,190	57,906	0	0	0	-	-
412320	2140000	Medicare OASDI	4,996	3,866	0	0	0	-	-
412330	2140000	City Retirement Plan	346	809	0	0	0	-	-
412400	2140000	Deferred Compensation	250	2,800	0	0	0	-	-
413110	2140000	Overtime At Straight Rate	0	107	0	0	0	-	-
413120	2140000	Overtime At 1.5 Rate	9,706	934	0	0	0	-	-
		Personnel Services Total	**477,544**	**364,268**	**0**	**0**	**0**	-	-
421000	2140000	Professional Services	191,781	84,499	0	0	0	-	-
421001	2140000	Prof Services/Internal	65	129	0	0	0	-	-
423500	2140000	Vehicle Usage Reimb Employee	712	387	0	0	0	-	-
425100	2140000	Advertising Expense	4,197	6,179	0	0	0	-	-
425400	2140000	General Office Expense	3,316	2,325	0	0	0	-	-
425500	2140000	Postage	249	171	0	0	0	-	-
425600	2140000	Central Printing Charges	1,472	0	0	0	0	-	-
425610	2140000	Outside Printing Expense	206	100	0	0	0	-	-
425700	2140000	Software Purchase/Licensing	694	15,876	0	0	0	-	-
425800	2140000	Computer Equip Purc Undr $5000	0	1,299	0	0	0	-	-
426800	2140000	Special Department Supplies	449	486	0	0	0	-	-
428400	2140000	Liability Insurance	8,689	6,612	0	0	0	-	-
		Non-personnel Expenses Total	**211,835**	**118,068**	**0**	**0**	**0**	-	-
881100	2140000	General Fund Allocation Chgs	19,707	0	0	0	0	-	-
		Charges From Others Total	**19,707**	**0**	**0**	**0**	**0**	-	-
891100	2140000	General Fund Allocation Chgs	(684,273)	0	0	0	0	-	-
894510	2140000	Interfund Services to 510 Fund	(458)	0	0	0	0	-	-
		Charges to Others Total	**(684,731)**	**0**	**0**	**0**	**0**	-	-

Department Budget Detail

Department / Section: **Human Resources / Human Resources-Recruit/Sel**
101 - 214000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		Total Budget Requirements	**24,356**	**482,336**	**0**	**0**	**0**	-	-

Department Budget Detail

Department / Section: **Human Resources / HR-Employee & Labor Relations**
101 - 215000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2150000	Salaries - Regular	140,127	210,895	0	0	0	-	-
411110	2150000	Salaries-Temp & Part Time	3,930	2,970	0	0	0	-	-
411210	2150000	Vacation	9,823	9,819	0	0	0	-	-
411220	2150000	Holidays & Special Days Off	6,284	10,852	0	0	0	-	-
411240	2150000	Sick Leave	1,951	5,542	0	0	0	-	-
411245	2150000	Family Illness Sick Leave	2,699	5,351	0	0	0	-	-
411280	2150000	Jury Duty	294	657	0	0	0	-	-
411292	2150000	Administrative Leave	315	4,164	0	0	0	-	-
411410	2150000	Vacation Payoffs	9,440	5,065	0	0	0	-	-
411510	2150000	Accrued Payroll	(2,485)	(5,442)	0	0	0	-	-
412210	2150000	Workers Compensation Ins	2,394	5,692	0	0	0	-	-
412220	2150000	Health Insurance	25,311	41,439	0	0	0	-	-
412222	2150000	Dental Insurance	1,175	1,804	0	0	0	-	-
412230	2150000	Life Insurance	924	1,421	0	0	0	-	-
412240	2150000	Unemployment Insurance	328	282	0	0	0	-	-
412250	2150000	Disability Insurance	88	36	0	0	0	-	-
412310	2150000	PERS Retirement	46,120	75,139	0	0	0	-	-
412320	2150000	Medicare OASDI	2,541	3,879	0	0	0	-	-
412330	2150000	City Retirement Plan	147	111	0	0	0	-	-
412400	2150000	Deferred Compensation	100	2,000	0	0	0	-	-
413120	2150000	Overtime At 1.5 Rate	56	0	0	0	0	-	-
		Personnel Services Total	**251,569**	**381,684**	**0**	**0**	**0**	**-**	**-**
421000	2150000	Professional Services	3,564	3,202	0	0	0	-	-
421001	2150000	Prof Services/Internal	0	16,665	0	0	0	-	-
421100	2150000	Outside Legal Services	31,373	9,440	0	0	0	-	-
422120	2150000	Telephone - Cellular	802	1,239	0	0	0	-	-
425200	2150000	Periodicals & Dues	525	360	0	0	0	-	-
425400	2150000	General Office Expense	482	677	0	0	0	-	-
425610	2150000	Outside Printing Expense	88	71	0	0	0	-	-
426800	2150000	Special Department Supplies	148	197	0	0	0	-	-
427100	2150000	Travel & Meeting Expense	1,676	870	0	0	0	-	-
428400	2150000	Liability Insurance	5,632	13,201	0	0	0	-	-
		Non-personnel Expenses Total	**44,294**	**45,926**	**0**	**0**	**0**	**-**	**-**
450338	2150000	Drug & Alcohol Testing Prog	14,061	22,489	0	0	0	-	-
		Special Projects Total	**14,061**	**22,489**	**0**	**0**	**0**	**-**	**-**
881100	2150000	General Fund Allocation Chgs	8,605	0	0	0	0	-	-
		Charges From Others Total	**8,605**	**0**	**0**	**0**	**0**	**-**	**-**
891100	2150000	General Fund Allocation Chgs	(431,265)	0	0	0	0	-	-
		Charges to Others Total	**(431,265)**	**0**	**0**	**0**	**0**	**-**	**-**
		Total Budget Requirements	**(112,734)**	**450,099**	**0**	**0**	**0**	**-**	**-**

Department Budget Detail

Department / Section: **Human Resources / Human Resources-Debt**
101 - 219000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
882101	2190000	Utilization Chgs from 101 Fund	55,014	57,927	61,965	66,275	69,471	6%	4%
		Charges From Others Total	**55,014**	**57,927**	**61,965**	**66,275**	**69,471**	**6%**	**4%**
891100	2190000	General Fund Allocation Chgs	(55,014)	0	0	0	0	-	-
		Charges to Others Total	**(55,014)**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**0**	**57,927**	**61,965**	**66,275**	**69,471**	**6%**	**4%**

Department Budget Detail

Department / Section: **Human Resources / HR-Managed Savings**
101 - 219900

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
499999	2199000	Managed Savings Allocation	0	0	0	(100,000)	(100,000)	-	-
		Managed Savings Total	**0**	**0**	**0**	**(100,000)**	**(100,000)**	-	**-**
		Total Budget Requirements	**0**	**0**	**0**	**(100,000)**	**(100,000)**	-	**-**

Department Budget Detail

Department / Section: **Human Resources / HR-Benefits-Workers' Comp**
610 - 211510

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2115100	Salaries - Regular	256,356	265,691	336,821	314,007	318,376	(6)%	1%
411110	2115100	Salaries-Temp & Part Time	7,411	53,702	0	0	0	-	-
411130	2115100	Compensatory Time	89	39	0	0	0	-	-
411210	2115100	Vacation	19,297	25,291	0	0	0	-	-
411220	2115100	Holidays & Special Days Off	12,830	13,005	0	0	0	-	-
411240	2115100	Sick Leave	8,502	7,210	0	0	0	-	-
411245	2115100	Family Illness Sick Leave	9,537	3,065	0	0	0	-	-
411250	2115100	Industrial Accident	679	318	0	0	0	-	-
411292	2115100	Administrative Leave	2,242	2,238	0	0	0	-	-
411410	2115100	Vacation Payoffs	0	966	0	0	0	-	-
411510	2115100	Accrued Payroll	2,373	301	3,952	1,911	1,973	(51)%	3%
411521	2115100	Accrued Sick Leave Yr End Only	(2,908)	3,970	0	0	0	-	-
411522	2115100	Accrued Vacation Year-End Only	3,705	(2,206)	0	0	0	-	-
411530	2115100	Accrued Comp. Time Earned	27	1,431	0	0	0	-	-
412210	2115100	Workers Compensation Ins	16,362	19,747	21,095	18,906	19,184	(10)%	1%
412220	2115100	Health Insurance	50,195	50,105	64,150	66,490	68,830	3%	3%
412222	2115100	Dental Insurance	2,700	2,700	2,700	2,700	2,700	-	-
412230	2115100	Life Insurance	1,319	1,353	1,750	1,449	1,461	(17)%	%
412240	2115100	Unemployment Insurance	432	217	188	174	177	(7)%	1%
412250	2115100	Disability Insurance	407	407	272	408	408	50%	-
412310	2115100	PERS Retirement	88,356	96,446	98,643	101,226	109,047	2%	7%
412311	2115100	PERS - NPA Amortization	9,099	0	0	0	0	-	-
412312	2115100	Pension Expense - GASB68	0	(23,186)	0	0	0	-	-
412313	2115100	OPEB Annual Req Cont Expense	17,220	17,579	0	0	0	-	-
412320	2115100	Medicare OASDI	4,610	5,443	4,884	4,554	4,617	(6)%	1%
412330	2115100	City Retirement Plan	277	2,013	0	0	0	-	-
412400	2115100	Deferred Compensation	250	3,000	4,500	6,000	7,500	33%	25%
413120	2115100	Overtime At 1.5 Rate	18	29	0	0	0	-	-
		Personnel Services Total	**511,397**	**550,884**	**538,955**	**517,825**	**534,273**	**(3)%**	**3%**
421000	2115100	Professional Services	60,828	269,290	68,800	68,800	68,800	-	-
421001	2115100	Prof Services/Internal	35	0	0	0	0	-	-
422100	2115100	Telephone	1,703	2,976	1,052	1,052	1,052	-	-
422120	2115100	Telephone - Cellular	606	564	420	420	420	-	-
423500	2115100	Vehicle Usage Reimb Employee	0	94	2,500	2,500	2,500	-	-
424220	2115100	All Other Equip Maint/Repair	1,523	681	4,000	4,000	4,000	-	-
425200	2115100	Periodicals & Dues	352	666	1,750	1,750	1,750	-	-
425400	2115100	General Office Expense	6,479	4,123	6,580	6,580	6,580	-	-
425500	2115100	Postage	51	1,666	5,700	5,700	5,700	-	-
425600	2115100	Central Printing Charges	1,207	117	3,500	3,500	3,500	-	-
425610	2115100	Outside Printing Expense	58	1,790	500	500	500	-	-
425700	2115100	Software Purchase/Licensing	14,375	0	115,000	115,000	115,000	-	-
425800	2115100	Computer Equip Purc Undr $5000	4,223	0	5,000	5,000	5,000	-	-
426800	2115100	Special Department Supplies	694	466	3,250	3,250	3,250	-	-
427100	2115100	Travel & Meeting Expense	211	575	0	0	0	-	-
427200	2115100	Training	2,874	4,039	5,000	5,000	5,000	-	-

Department Budget Detail

Department / Section: **Human Resources / HR-Benefits-Workers' Comp**
610 - 211510

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
428100	2115100	Adjuster Service Fees	0	0	12,000	12,000	12,000	-	-
428200	2115100	Legal Fees	412,214	330,662	444,000	444,000	444,000	-	-
428205	2115100	Litigation Costs	105,949	72,995	150,000	150,000	150,000	-	-
428300	2115100	Excess Insurance Premium	0	0	433,700	0	0	(100)%	-
428400	2115100	Liability Insurance	17,043	22,392	32,522	4,177	4,234	(87)%	1%
428420	2115100	Insurance Charges - Direct	372,973	401,464	0	432,115	432,115	-	-
428510	2115100	Paid Claims-Medical	2,172,555	1,982,217	1,800,000	1,800,000	1,800,000	-	-
428521	2115100	Claims-Temporary Disability	127,755	31,152	200,000	200,000	200,000	-	-
428522	2115100	Claims-Permanent Disability	1,534,101	1,272,491	1,400,000	1,400,000	1,400,000	-	-
428530	2115100	Rehabilitation	35,724	34,718	150,000	150,000	150,000	-	-
428540	2115100	Life Pension	17,526	16,615	50,000	50,000	50,000	-	-
428550	2115100	Death Benefits	139,681	139,681	200,000	200,000	200,000	-	-
447300	2115100	State Funding Assessment	204,533	201,189	160,000	160,000	160,000	-	-
		Non-personnel Expenses Total	**5,235,286**	**4,792,637**	**5,255,274**	**5,225,344**	**5,225,401**	**( )%**	**%**
481000	2115100	Principal	8,974	10,188	11,465	12,844	14,326	12%	11%
481018	2115100	Bond Cost of Issuance	782	0	0	0	0	-	-
482000	2115100	Interest	4,878	4,418	4,748	5,156	4,542	8%	(11)%
		Debt Service Total	**14,634**	**14,607**	**16,213**	**18,000**	**18,868**	**11%**	**4%**
881100	2115100	General Fund Allocation Chgs	260,688	186,777	165,817	165,817	165,817	-	-
		Charges From Others Total	**260,688**	**186,777**	**165,817**	**165,817**	**165,817**	-	**-**
		Total Budget Requirements	**6,022,006**	**5,544,905**	**5,976,259**	**5,926,986**	**5,944,359**	**( )%**	**%**

Department Budget Detail

Department / Section: **Department Total**

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		General Fund	22,278	(166,360)	0	136,952	274,830	-	100%
		All Other Funds	6,022,006	5,544,905	5,976,259	5,926,986	5,944,359	( )%	%
		Department Total	6,044,284	5,378,545	5,976,259	6,063,938	6,219,189	1%	2%

INNOVATION AND TECHNOLOGY DEPARTMENT

The mission of the Innovation and Technology Department is to work collaboratively with other departments and organizations to improve the quality of life in the City through economic development; achieve innovative, practical, and reliable solutions to City problems, optimize processes through information technology leadership and professional services; and provide an exciting, challenging, and rewarding environment where team members derive satisfaction from challenging assignments, continued professional growth, personal accomplishments, and the success of City of Riverside departments in meeting their operational and service objectives.

Innovate Today!
Innovation and Technology Department
AWARD WINNING
INNOVATIVE
BUSINESS PARTNERS

DEPARTMENT OVERVIEW

SERVICES PROVIDED

The Innovation and Technology Department is a full service technology department providing the following services: network support, server and datacenter operations, applications, help desk, desktop, cybersecurity, geographic information systems, and project management. The Department strives to work collaboratively with other departments and organizations to improve the quality of life in the City through economic development; achieve innovative, practical, and reliable solutions to city problems; and optimize processes through information technology leadership and professional services.

Information technology plays an ever-increasing role in helping the City deliver services. It enables increased productivity, around-the-clock operation, and improved relationships with residents, businesses, organizations and visitors. One of the primary roles of the Innovation and Technology Department is to guide the use of technology for the City. IT listens to the business and operational needs of departments and makes recommendations that fit into a common framework that will benefit the whole.

The Innovation and Technology Departments is embracing technology at a rapid pace as we pursue our goal to establish the City of Riverside as an internationally recognized center for innovation. The IT Department has aligned with other city Departments to make this a reality. Here are just a few examples of the City's innovative programs:

The City has a 24 x 7 virtual city hall whereby almost any service that can be offered in person is also available online at Riversideca.Gov. Also, a web site called EngageRiverside.com was created to promote information accessibility and civic collaboration, making it easier to citizens to access important government information, learn about how our government works, and get involved in the process. OnEngageRiverside.com, site visitors also have access to the City's open data portal, where raw data from various internal systems is regularly published to the site. Open data has the potential to crowd source creativity, allowing outside software developers to develop new insights, services, and products for the betterment of society. The City has also implemented leading-edge mobile applications, such as Explore Riverside, a visitor and tourist friendly app, 311 Riverside, an app that encourages the reporting of issues such as graffiti and potholes, and Riverside Tour Guide, a fun and technically advanced way to explore the monuments along Main Street. IT has championed additional resident services including free wireless at libraries and various community centers; video security in numerous parks, intersections, and facilities; an advanced 311 system for citizen reporting and inquiries; a Reverse 911 solution to notify citizens about power outages and emergencies; and an advanced Traffic Management Center to monitor bottlenecks in real-time, to name a few. Riverside has become a nationwide leader in innovation. The City's IT department has won numerous awards, published national articles, and regularly speak to groups nationwide, bringing positive attention to the City and its incredibly innovative programs.

BUSINESS GOALS

The Department's Business Goals are:

- Provide a secure, reliable technology infrastructure to our 2300+ end users
- Improve cyber security and internal controls
- Begin work on a citywide Comprehensive Continuity of Operations Plan (COOP)
- Modernize the City's Geographic Information Systems (GIS)
- Advocate for residents/businesses to attain faster internet access options
- Expand EngageRiverside.com with new features, open data sets, and dashboards
- Continue to narrow the digital divide and empower the community through technology and education
- Complete projects on time within budget using the Project Management Institute's (PMI) best practices

DEPARTMENT DIVISIONS AND SECTIONS

The Innovation and Technology Department includes the following Divisions and Sections:

Administration: The Administration Division is responsible for managing the Innovation and Technology Department operations. This includes providing departments with innovative solutions to improve economic development and/or departmental efficiencies. This team establishes long-term strategic technology direction, facilitates project ranking through the Executive Leadership Team (ELT), oversees all approved projects, releases requests for proposals (RFPs), evaluates proposals, manages the departmental budget, establishes policies and procedures, sets customer service standards, and seeks ways to bring positive attention to the City of Riverside's innovative initiatives.

Network: The Network Division is responsible for management of the City's local and municipal area networks, including copper, fiber, and wireless; video surveillance; and telecommunication services. The group also assures adequate security measures are in place to protect the City's network from unauthorized access.

Operations: The Operations Division is responsible for system administration, storage administration, and operation services, including email. The Division focuses on system design, disaster preparedness, conformance to standards, and maximizing system performance.

Applications: The Applications Division is responsible for support of enterprise applications and systems, web and mobile development, integration of new commercial-off-the-shelf (COTS) solutions, maintenance and upgrade of existing systems, and establishment and maintenance of software standards. The team is comprised of staff experienced in the development of complex computer systems, software and database architectures, internet and mobile technologies, implementation methodologies, business system process design and review, and analysis and integration. The Applications Division provides expert knowledge of the City's operating environment, core applications, operating systems, databases and support systems.

Client Services: The Client Services Division is responsible for help desk and desktop services. The help desk receives incident and service calls, tracks and routes the calls to appropriate IT staff for timely resolution. The group installs and supports desktop and laptop computers and standard desktop applications, such as Microsoft Office and Outlook.

Cybersecurity: The Cybersecurity Division is responsible for architecting, designing, implementing and maintaining citywide information security programs based on industry and regulatory standards. The Division manages staff security awareness training, technical security controls, auditing and monitoring systems. The Division also advises IT, the City, and the community on technology and business operational security compliance and best practice.

Geographic Information Systems: The Geographic Information Systems (GIS) Division is responsible for GIS layer maintenance and inventory, support of enterprise GIS systems, selection leadership and integration of new GIS solutions, maintenance and upgrade of existing systems, architectures, software and GIS database standards, and GIS services development. GIS Division staff develop and maintain GIS data, tools, models, metadata and support for spatial and web applications. They customize spatial data for map based web applications, generate data layers, provide cartographic output, distribute GIS related software and licensing, conduct training, and centrally store and manage GIS data.

Project Management: The Project Management Division is responsible for creating a foundation for consistent project success through the development of a strong and pervasive project management discipline. This division's responsibilities include: standardizing project management methodologies, building a project management culture and maturity, improving internal and external communication; building a project information system that tracks project status, budget, and resource allocations; and

monitoring compliance in delivering successful technology projects through best practices in project management.

DEPARTMENT OBJECTIVES

Objectives	Status	Financial and Operational Challenges to Implement Objective
1. Improve Cybersecurity Defenses to Protect citywide Infrastructure.	The IT Department installed new tools which will improve cyber security defenses, further enhance the city's communication networks, and reduce downtime due to viruses.	Network attacks have become significantly more advanced. Obtaining funding for additional security resources continues to be a challenge.
2. Create a citywide Comprehensive Continuity of Operations Plan (COOP)	Staff conducted a project kickoff with all city departments. IT staff created a form on The Hive to track COOP planning documents, allowing departments to define critical business processes and create manual instructions each function.	Complexity of plan implementation. Obtaining funding for COOP and hardware and software licenses needed to implement disaster recovery (DR) upgrades anticipated because of the plan.
3. Modernize the City's Geographic Information Systems (GIS)	A high-level assessment of the resources needed to move off of the old CADME system has been completed.	Obtaining funding for the final phase of replacing the City's legacy GIS solution CADME.
4. Advocate for Residents/Businesses to Attain Faster Internet Access Options	Staff completed a Request for Proposal (RFP) for a citywide Wi-Fi enhancement project, which would provide 123 upgraded or new hotspots for both staff and public access.	Obtaining funding for the City's network refresh and cybersecurity tools.
5. Expand EngageRiverside.com with New Features and Open Data Sets	IT and the City Clerk's Office completed the implementation of the new Riverside Public Records Portal for automated public record request routing. Expanded the "Share Your Ideas" section on EngageRiverside.com to incorporate "Prosecution and Crime Reduction Program" and "Biennial Budget." Published Riverside 2.0 strategies on Engageriverside.com.	Obtaining funding for needed infrastructure and system upgrades.

ORGANIZATIONAL CHART AND PERSONNEL SUMMARY

CHART 11 – INNOVATION AND TECHNOLOGY ORGANIZATION CHART

14.00 Total FTE for FY 2016/17 and FY 2017/2018

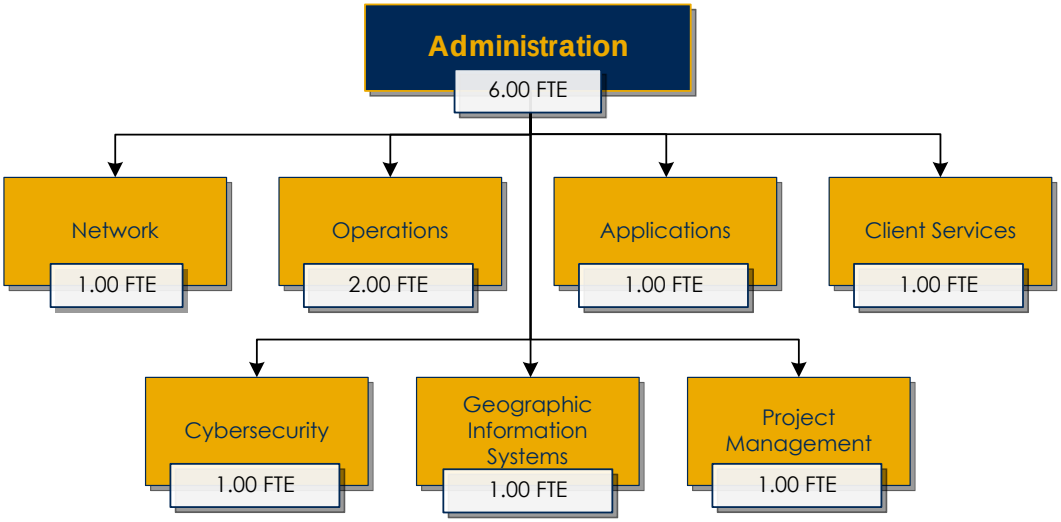

TABLE 72 – INNOVATION AND TECHNOLOGY PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

General Fund	Authorized FTE FY2013/14	Authorized FTE FY2014/15	Authorized FTE FY2015/16	Approved FTE FY2016/17	Approved FTE FY2017/18
Administration	9.00	9.00	16.00	6.00	6.00
Network	-	-	-	1.00	1.00
Operations	-	-	-	2.00	2.00
Applications	-	-	-	1.00	1.00
Client Services	-	-	-	1.00	1.00
Cybersecurity	-	-	-	1.00	1.00
Geographic Information Services	-	-	-	1.00	1.00
Project Management	-	-	-	1.00	1.00
General Fund Total	**9.00**	**9.00**	**16.00**	**14.00**	**14.00**
Other Funds					
Innovation and Technology	-	-	-	-	-
Other Funds Total	**-**	**-**	**-**	**-**	**-**
All Fund Total	**9.00**	**9.00**	**16.00**	**6.00**	**6.00**

BUDGET OVERVIEW

The Department's total operating budget recommended/adopted FY 2016/17 Budget is $10.7 million and FY 2017/18 is $10.9 million. The Personnel Budget in FY 2016/17 is 62.6 percent of the Department's total budget and in FY 2017/18 it comprises 64.2 percent of the total budget. The Non-Personnel Budget accounts for 39.3 percent and 38.5 percent in FY 2016/17 and FY 2017/18 respectively.

The Personnel Budget for FY 2016/17 is $6.8 million for 14 FTEs and $7.0 million in FY 2017/18 for 14 FTEs. Total FTEs include full-time positions and may also include part-time, seasonal, temporary positions and may also reflect workforce charged to or from other departments or funds.

The Non-Personnel Budget for FY 2016/17 is $4.2 million and FY 2017/18 is $4.2 million. The changes to both the personnel and non-personnel budgets are due primarily to permanently hiring staff that previously provide services as an outsourced function for IT.

KEY CHANGES IN THE DEPARTMENT BUDGET

TABLE 73 – INNOVATION AND TECHNOLOGY KEY CHANGES IN BASELINE BUDGET (BEFORE BALANCING MEASURES)

FY 2015/16[29] versus FY 2016/17 and FY 2016/17 versus FY 2017/18

FUND AND DIVISION	FTE CHANGES (count)		BUDGET CHANGES (dollars)		BUDGET CHANGES (Percent)	
General Fund	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18
Administration	(10.00)	0.00	($10,299,044)	($21,846)	-93.2%	-2.9%
Applications	1.00	0.00	$3,818,611	$131,940	N/A	3.5%
Network	1.00	0.00	$930,116	$35,861	N/A	3.9%
Client Services	1.00	0.00	$379,687	($117,292)	N/A	-30.9%
Cybersecurity	1.00	0.00	$705,971	$80,735	N/A	11.4%
Geographic Information Systems	1.00	0.00	$811,390	$29,852	N/A	3.7%
Operations	2.00	0.00	$3,115,591	$77,580	N/A	2.5%
Project Management	1.00	0.00	$196,865	$3,662	N/A	1.9%
General Fund Change Total	**(2.00)**	**0.00**	**($340,813)**	**$220,492**	**-3.1%**	**2.1%**
Other Funds						
Innovation and Technology	-	-	-	-	-	-
Other Fund Change Total	**-**	**-**	**-**	**-**	**-**	**-**
Grand Total	**(2.00)**	**0.00**	**($340,813)**	**$220,492**	**-3.1%**	**2.1%**

[29] (Personnel and Non-Personnel only), FY 15/16 includes carryover amounts.

KEY CHANGES IN THE DEPARTMENT BUDGET

TABLE 74 – INNOVATION AND TECHNOLOGY BUDGET REDUCTIONS

Budget Reductions	Impacts and how the Department plans to achieve the reductions	Reduction Amount
1. Leave vacant positions open.	Delay or eliminate recruiting vacant positions Will impact services and projects citywide. .	$150,000
2. Eliminate Software/maintenance agreements	Discontinue some software/maintenance agreements. No impact because discontinuing legacy maintenance due to the retire of decommissioned systems being retired at an accelerated pace	$200,000
Managed Savings Total		**$350,000**
1. Decrease professional services	Professional services for a cybersecurity assessment will be reduced and the department will be unable to perform a biennial cybersecurity assessment.	$115,000
2. Decrease professional services	Professional services for a continuity of operations plan (COOP) will be reduced and the department will be unable to provide support for this Riverside 2.0 Goal.	$50,000
3. Decrease non-personnel costs	A vacant Sr. Network Engineer position will be eliminated. This will impact network related service tasks and cybersecurity.	$126,000
4. Decrease non-personnel costs	A vacant Senior Geographic Information Systems Analyst position will be eliminated. This will impact the ability to replace the legacy CADME system.	$125,000
5. Decrease non-personnel costs	A vacant Client Services position will be eliminated. This will impact multi-department desktop support and service levels.	$70,000
4 Percent Balancing Measures Total		**$486,000**
Grand Total General Fund Budget Reductions		**$836,000**

TABLE 75 – INNOVATION AND TECNOLOGY SUMMARY OF SIGNIFICANT UNFUNDED NEEDS (NON-CIP) WITH IMPACTS AND CHALLENGES

FY 2016/17 AND 2017/18

HIGHEST			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. Insourcing of Xerox Staff (City Staff)	Expected to reduce long-term costs overall. Greatest challenge is developing draft job descriptions and preliminary salary ranges to determine the estimated fiscal impact or insourcing the remaining staff.	$318,052	$397,451
2. Additional Staff: Principal Analyst (City)	During the FY 2015-16 budget process, the Human Resources Department studied and found the need for an additional analyst position. Internal Audits confirmed the need in a recent inventory audit. Delay in obtaining analyst impacts operations.	$139,200	$147,900

HIGHEST			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
3. Network Upgrades - 5 Year Plan	Most of the City's network equipment is between eight and ten-years-old and is at or nearing end-of-life and support from manufacturer. Currently, the City's network lacks redundancy and technology to support much needed business continuity, bandwidth and security threats. This request includes critical components required for the City's network, a new network engineer, professional services for a strategic plan, support/maintenance on the new equipment, new firewalls for Police and new uninterruptable power supply (UPS) devices.	$246,700	$2,708,100
4. Additional Staff: SharePoint Developer	Many city departments have requested IT's help to automate workflow, forms, and reports to increase employee efficiency. Developing solutions with Microsoft SharePoint has eliminated the need to purchase costly off-the-shelf products. An addition position will help meet department demands in a more timely manner.	$125,000	$130,000
5. Police Department Storage	PD video and retention requirements are growing at a steady rate of 15 to 20 percent per year. Additional storage is needed to accommodate this growth.	$77,000	$32,000
6. Additional Staff: Two Client Services Techs	Two additional tech positions are required to improve service levels in City Hall, Public Utilities and Police. The position would service police service systems, provide services which address inventory processing, and provide additional HelpDesk support for various non-public safety departments.	$117,200	$120,700
7. Cybersecurity Tools	Current cybersecurity tools should be improved to mitigate IT security risks that could be costly. IT needs to purchase tools that will benefit the entire city, including Police and Public Utilities.	$400,000	$450,000
8. Additional Staff: Two Security Analysts	Security systems require continuous monitoring, tuning, and auditing. Currently, staff is focused on operations and new initiatives. Validation of the effectiveness, integrity and tuning of current systems needs additional staff. The request adds one staff member in FY 16-17 and an additional one in FY 17-18.	$136,000	$285,600
9. CADME Replacement	The City has been using its current CADME hardware for 13 years. ESRI has discontinued support for the current version as of January 1, 2016. System replacement is important to ensure system can be maintained. The request includes, software, ArcFM Utility ELA, support, 2 GIS Analysts, and professional services.	$657,100	$439,200
	Highest Unfunded Needs Total	**$2,216,252**	**$4,710,951**

HIGH			
High Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. System Upgrade: SPL - City's Work-Order/Payroll System	This system has many users, approximately 1,800 and needs to be upgraded for optimal performance.	$125,000	$130,000
2. System Upgrade: IFAS - City's Financial/Payroll System	An upgrade of the current system will be mandatory in the next two years as the vendor is moving away from some existing legacy software components. Costs included in this request are software, professional services, and one additional staff member. The project will take approximately two years to complete.	$190,000	$215,000
3. VoIP Upgrades – 5 Year Plan	The initial purchase of VoIP did not include plans to replace all legacy equipment. These parts must be replaced. The plan includes system improvements, a phone engineer to help with the high volume of traffic, phone call encryption, service/maintenance agreement, and a new call center module	$441,700	$1,196,100
4. Datacenter: Operational Needs	The City currently maintains a main datacenter, a Public Safety datacenter and Disaster Recovery site (EOC). IT must replace and update aging equipment in all locations to meet the City's growing technology demands.	$290,000	$758,300
5. Network Security Tools	Several Network cyber security enhancements are need to protect the City's IT infrastructure from attacks. The tools will include network monitoring tools (proactive notice of outages), and device authentication tools.	$157,000	$50,000
6. Datacenter: Continuity of Operations Plan (COOP)	IT's strategic initiatives in Riverside 2.0, include a Continuity of Operations Plan (COOP) to allow the continuation of operation during a natural disaster, fire, or other emergency. These expenditures will allow IT to improve and add process in compliance with COOP.	$116,500	$941,900
7. Additional Staff: Mobile Developer	There has been an increase in requests for mobile applications from the City's departments and public. At least one full-time mobile developer is needed to spearhead the projects for mobile applications.	$125,000	$130,000
8. Additional Staff: Systems Administrator	An additional system administrator will address large project demands from all the City's departments. This position with assist with data storage and virtual environment configurations as well as prevent project delays and costly overruns due to staff unavailability due to illness.	$98,525	$103,500
9. Additional Staff: Project Coordinator	The IT Department has more than 125 active projects at any given time. A project coordinator is needed to help manage IT's projects and assist with the increasing demands of staff citywide.	$126,675	$133,100
	High Unfunded Needs Total	**$1,670,400**	**$3,657,900**

IMPORTANT			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. Hardware: PC, Laptop, Tablet Replacement	Many of the IT Department PCs, laptops, and tablets are over 5 years old. Additionally, some staff are using personal devices to accomplish their daily job requirements. New equipment is needed to allow employees to do their jobs more effectively and increase cybersecurity.	$140,000	$30,000
2. Training	Currently the IT Department has $15,000 in training for 60+ employees ($250/employee). IT staff must keep up to date on more than 100 systems and countless hardware and software items. To accomplish this adequately, additional spending for training is required.	$105,000	$105,000
3. User/Account Management - Security	Estimated cost improvements to user security and account management. An implementation would greatly improve efficiency for the Operations, Applications, and Client Services divisions.	$145,000	$30,000
4. Security Camera Maintenance and Upgrade	The City has accumulated more than 1,200 video cameras. With a small Network Division, the City does not have a dedicated security camera employee capable of making all the repairs necessary. This upgrade will allow IT to provide these services plus a semi-annual inspection of devices.	$135,000	$35,000
5. Email Retention: 2-Year Option	Allows the City's to increase its email retention from 30-day optional retention to a 2-year mandatory retention. It would require additional licensing, professional services, storage capacity, and server hardware requirements.	$410,000	$40,000
6. Video Retention: 1-Year Option	Allows the City's policy of video retention from 30-day mandatory retention to the 1-year mandatory retention as specified by state law. It would require additional licensing, professional services, storage capacity, and server hardware requirements.	$450,000	$45,000
7. Citywide Computer Replacement	Currently, the City does not have a coordinated PC hardware replacement program. Based on 2,350 full-time employees, the estimated cost to replace a PC/Laptop/tablet, including monitors, and peripherals (e.g. docking stations, etc.) will cost approximately $2,500 per employee. This estimate assumes additional part-time employees with be provided with older devices.	$1,175,000	$1,233,750
	Important Unfunded Needs Total	**$2,560,000**	**$1,518,750**
Grand Total Top Five Highest, High, and Important Unfunded Needs		**$905,952**	**$3,415,451**
Grand Total All Unfunded Needs of the Department[30]		**$6,446,652**	**$9,887,601**

[30] Personnel costs do not include overhead

DEPARTMENT BUDGET SUMMARY TABLES

The table below reflects the "operating budget" before Charges To, Charges From, or Operating Transfers. The table provides an overview of the departments spending for operations, debt, equipment, special projects, as well as managed savings and the four percent budget reduction.

TABLE 76 – INNOVATION AND TECHNOLOGY
REVENUE AND EXPENDITURE BUDGET, BY FUND AND DIVISION

REVENUE

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Innovation and Technology	-	-	-	-	-
General Fund Total	-	-	-	-	-
Other Funds					
Innovation and Technology	-	-	-	-	-
Other Funds Total	-	-	-	-	-
All Fund Revenue Total	-	-	-	-	-

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Administration	$10,902,733	$11,024,561	$11,045,999	$746,955	$725,109
Applications	-	-	-	$3,818,611	$3,950,551
Client Services	-	-	-	$930,116	$965,977
Cybersecurity	-	-	-	$379,687	$262,395
Geographic Information Systems	-	-	-	$705,971	$786,706
Network	-	-	-	$811,390	$841,242
Operations	-	-	-	$3,115,591	$3,193,171
Project Management	-	-	-	$196,865	$200,527
General Fund Total	**$10,902,733**	**$11,024,561**	**$11,045,999**	**$10,705,186**	**$10,925,678**
Other Funds					
Innovation and Technology	-	-	-	-	-
Other Funds Total	-	-	-	-	-
All Fund Expenditure Total	**$10,902,733**	**$11,024,561**	**$11,045,999**	**$10,705,186**	**$10,925,678**

The table below reflects the expenditure budget summary and includes Charges to, Charges From, and Operating Transfers. The table provides an overview of the department's spending as well as its managed savings, utilization charges, and transfers. The net expenditures total represents a spending deficit or surplus that will be offset by departmental revenue or an impact to fund balance. It should be noted that negative expenditure totals will be adjusted during the year or will increase fund balance.

TABLE 77 – INNOVATION AND TECHNOLOGY EXPENDITURE BUDGET SUMMARY, BY FUND AND CATEGORY

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	$1,031,680	$1,355,658	$2,466,912	$6,790,378	$7,020,318
Non-Personnel	$7,301,065	$8,551,186	$8,504,087	$4,199,808	$4,190,360
Special Projects	$655,589	$309,951	-	-	-
Operating Budget Total	**$8,988,334**	**$10,216,795**	**$10,970,999**	**$10,990,186**	**$11,210,678**
Equipment Outlay	$1,604,158	$664,688	$75,000	$65,000	$65,000
Debt Service	-	-	-	-	-
Operating Grants	$310,241	$143,078	-	-	-
Capital Outlay and Grants	$1,247,942	$1,576,928	$1,588,064	$1,550,837	$1,552,689
Charges From Others	($10,600,144)	($12,252,635)	($12,584,063)	($12,584,064)	($12,584,064)
Charges To Others	-	-	-	-	-
Managed Savings	-	-	-	($350,000)	($350,000)
Equipment, Capital, Debt Service, and Utilization Charges Total	**($7,437,803)**	**($9,867,941)**	**($10,920,999)**	**($11,318,227)**	**($11,316,375)**
General Fund Total	**$1,550,531**	**$348,854**	**$50,000**	**($328,041)**	**($105,697)**

Other Funds	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	-	-	-	-	-
Non-Personnel	-	-	-	-	-
Special Projects	-	-	-	-	-
Operating Budget Total	**-**	**-**	**-**	**-**	**-**
Equipment Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Operating Grants	-	-	-	-	-
Capital Outlay and Grants	-	-	-	-	-
Charges From Others	-	-	-	-	-
Charges To Others	-	-	-	-	-
Managed Savings	-	-	-	-	-
Equipment, Capital, Debt Service, and Utilization Charges Total	**-**	**-**	**-**	**-**	**-**
Other Funds Total	**-**	**-**	**-**	**-**	**-**
Net Expenditures for All Funds[31]	**$1,550,531**	**$348,854**	**$50,000**	**($328,041)**	**($105,697)**

[31] A negative number in this row represents a surplus in Charges to Others as approved by City Council with the adopted budget. Charges to Others will be adjusted during the fiscal year to result in net expenditures of zero.

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RIVERSIDE

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BUDGET DETAIL

INNOVATION AND TECHNOLOGY BUDGET DETAIL

Department Budget Detail

Department / Section: **Innovation and Technology / IT-Administration**
101 - 240000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2400000	Salaries - Regular	627,155	793,186	1,736,543	607,618	608,923	(65)%	%
411130	2400000	Compensatory Time	3,020	94	0	0	0	-	-
411210	2400000	Vacation	35,304	48,937	0	0	0	-	-
411220	2400000	Holidays & Special Days Off	30,650	36,530	0	0	0	-	-
411240	2400000	Sick Leave	15,412	22,299	0	0	0	-	-
411245	2400000	Family Illness Sick Leave	863	1,257	0	0	0	-	-
411280	2400000	Jury Duty	1,362	966	0	0	0	-	-
411292	2400000	Administrative Leave	8,092	11,358	0	0	0	-	-
411410	2400000	Vacation Payoffs	0	16,404	0	0	0	-	-
411420	2400000	Sick Leave Payoff	0	5,804	0	0	0	-	-
411430	2400000	Compensatory Time Payoff	0	160	0	0	0	-	-
411510	2400000	Accrued Payroll	7,511	40,743	18,560	3,358	3,431	(81)%	2%
412210	2400000	Workers Compensation Ins	8,601	13,993	27,437	7,109	7,125	(74)%	%
412220	2400000	Health Insurance	74,712	97,427	197,002	62,734	65,998	(68)%	5%
412222	2400000	Dental Insurance	3,718	4,259	7,938	2,017	2,056	(74)%	1%
412230	2400000	Life Insurance	2,336	3,997	9,487	3,767	3,775	(60)%	%
412240	2400000	Unemployment Insurance	1,095	600	969	339	340	(65)%	%
412250	2400000	Disability Insurance	679	355	408	0	0	(100)%	-
412310	2400000	PERS Retirement	191,905	233,787	424,688	182,136	194,902	(57)%	7%
412320	2400000	Medicare OASDI	11,033	13,878	25,180	8,810	8,829	(65)%	%
412400	2400000	Deferred Compensation	250	3,875	11,700	6,000	7,500	(48)%	25%
412500	2400000	Automobile/Expense Allowance	4,200	4,200	3,000	3,000	3,000	-	-
413120	2400000	Overtime At 1.5 Rate	3,782	1,549	4,000	4,000	4,000	-	-
		Personnel Services Total	**1,031,685**	**1,355,670**	**2,466,912**	**890,888**	**909,879**	**(63)%**	**2%**
421000	2400000	Professional Services	105,272	81,645	176,200	32,000	2,000	(81)%	(93)%
421000	9837000	Security Audit	0	3,840	80,000	0	0	(100)%	-
421000	9837400	SPL Project	0	0	0	0	0	-	-
421000	9882800	Seibel-Perficient Upgrade	0	0	0	0	0	-	-
421000	9883300	SmartRiverside - CPUC Grant	26,859	11,590	0	0	0	-	-
421001	2400000	Prof Services/Internal	103	65	0	0	0	-	-
421202	2400000	Info Systems Outsourcing	3,837,837	4,845,865	4,125,000	12,642	1,523	(99)%	(87)%
421215	2400000	IT-Internet Service Provider	0	0	109,000	0	0	(100)%	-
422100	2400000	Telephone	13,313	10,342	20,500	20,500	20,500	-	-
422110	2400000	Telephone Outside Comm Lines	(13,618)	(3,663)	0	0	0	-	-
422120	2400000	Telephone - Cellular	35,772	47,709	36,000	5,000	5,000	(86)%	-
422202	2400000	State Energy Tax	131	7	0	0	0	-	-
422203	2400000	Public Benefits Charge	4,225	261	0	0	0	-	-
423200	2400000	Land and Building Rental	0	12,045	0	1,320	1,320	-	-
423400	2400000	Motor Pool Equipment Rental	17,128	11,218	14,500	8,178	8,423	(43)%	2%
424130	2400000	Maint/Repair of Bldgs & Improv	0	2,000	0	0	0	-	-
424220	2400000	All Other Equip Maint/Repair	28,710	30,282	30,000	30,000	30,000	-	-
424230	2400000	Central Garage Charges	316	2,472	2,500	0	0	(100)%	-
424310	2400000	Software Maintenance/Support	2,508,748	2,701,593	2,946,838	0	0	(100)%	-
425200	2400000	Periodicals & Dues	395	605	500	610	630	22%	3%
425400	2400000	General Office Expense	14,724	9,476	15,000	15,000	15,000	-	-

Department Budget Detail

Department / Section: **Innovation and Technology / IT-Administration**
101 - 240000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
425500	2400000	Postage	505	323	1,000	1,000	1,000	-	-
425610	2400000	Outside Printing Expense	1,513	518	1,000	1,000	1,000	-	-
425700	2400000	Software Purchase/Licensing	4,816	67,850	150,000	0	0	(100)%	-
425700	9821600	CIS/Banner Upgrade/Replacement	0	0	0	0	0	-	-
425700	9849500	CADME Project	57,500	57,500	0	0	0	-	-
425701	2400000	MS Enterprise Agreement	589,299	569,000	624,000	0	0	(100)%	-
425800	2400000	Computer Equip Purc Undr $5000	24,728	10,024	15,000	15,000	15,000	-	-
425800	9866300	Mobile Data Computers - 2012	0	0	0	0	0	-	-
426300	2400000	Motor Fuels & Lubricants	133	95	150	0	0	(100)%	-
426800	2400000	Special Department Supplies	13,336	23,707	30,000	30,000	30,000	-	-
427100	2400000	Travel & Meeting Expense	2,517	6,833	15,000	10,553	10,553	(29)%	-
427200	2400000	Training	1,156	7,438	15,000	15,000	15,000	-	-
428400	2400000	Liability Insurance	25,647	40,521	96,899	8,264	8,281	(91)%	%
428600	2400000	Public Liability Claims	0	25	0	0	0	-	-
		Non-personnel Expenses Total	**7,301,077**	**8,551,196**	**8,504,087**	**206,067**	**165,230**	**(97)%**	**(19)%**
450364	2400000	Info Tech-City Wi-Fi	655,589	309,951	0	0	0	-	-
		Special Projects Total	**655,589**	**309,951**	**0**	**0**	**0**	**-**	**-**
462200	9877300	IT-Servers/Data Stor-Pinnacle	1,025,752	276,352	0	0	0	-	-
462310	2400000	Technology Replacement Prog-PC	43,558	17,297	0	0	0	-	-
462320	2400000	Technology Replacement Prog-En	481,017	303,745	50,000	0	0	(100)%	-
462320	9819000	IVR/ACD/CTI (Utilities 311)	0	0	0	0	0	-	-
462320	9866100	City VoIP	30,727	5,661	0	0	0	-	-
462320	9885510	14/15 Cap Lease-IT-Hardware	0	36,971	0	0	0	-	-
463300	2400000	Off Furn & Equip Cap Lease	23,104	24,662	25,000	0	0	(100)%	-
		Equipment Outlay Total	**1,604,160**	**664,690**	**75,000**	**0**	**0**	**(100)%**	**-**
440120	9242500	Video Security Grant	332,708	157,938	0	0	0	-	-
440309	9883300	SmartRiverside - CPUC Grant	(22,467)	(14,860)	0	0	0	-	-
		Capital Outlay & Grants Total	**310,240**	**143,078**	**0**	**0**	**0**	**-**	**-**
881100	2400000	General Fund Allocation Chgs	778,423	952,057	959,958	959,958	959,958	-	-
882101	2400000	Utilization Chgs from 101 Fund	15,073	9,217	11,515	9,660	10,100	(16)%	4%
882510	2400000	Utilization Chgs from 510 Fund	21,540	21,540	21,540	21,540	21,540	-	-
		Charges From Others Total	**815,037**	**982,815**	**993,013**	**991,158**	**991,598**	**( )%**	**%**
891100	2400000	General Fund Allocation Chgs	(10,278,972)	(12,252,635)	(12,584,063)	(12,584,064)	(12,584,064)	%	-
892101	2400000	Utilization Chgs to 101 Fund	(34,704)	0	0	0	0	-	-
892510	2400000	Utilization Chgs to 510 Fund	(134,952)	0	0	0	0	-	-
		Charges to Others Total	**(10,448,628)**	**(12,252,635)**	**(12,584,063)**	**(12,584,064)**	**(12,584,064)**	**%**	**-**
		Total Budget Requirements	**1,269,162**	**(245,231)**	**(545,051)**	**(10,495,951)**	**(10,517,357)**	**1825%**	**%**

Department Budget Detail

Department / Section: **Innovation and Technology / IT-Network**
101 - 240500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2405000	Salaries - Regular	0	0	0	417,706	429,371	-	2%
411105	2405000	Salaries - Non-Productive	0	0	0	(126,000)	(126,000)	-	-
411510	2405000	Accrued Payroll	0	0	0	2,282	2,380	-	4%
412210	2405000	Workers Compensation Ins	0	0	0	4,886	5,023	-	2%
412220	2405000	Health Insurance	0	0	0	63,139	63,943	-	1%
412222	2405000	Dental Insurance	0	0	0	2,422	2,448	-	1%
412230	2405000	Life Insurance	0	0	0	1,483	1,533	-	3%
412240	2405000	Unemployment Insurance	0	0	0	234	241	-	2%
412250	2405000	Disability Insurance	0	0	0	544	544	-	-
412310	2405000	PERS Retirement	0	0	0	95,980	106,913	-	11%
412320	2405000	Medicare OASDI	0	0	0	6,057	6,226	-	2%
412400	2405000	Deferred Compensation	0	0	0	6,000	7,500	-	25%
		Personnel Services Total	**0**	**0**	**0**	**474,733**	**500,122**	-	**5%**
421000	2405000	Professional Services	0	0	0	10,000	10,000	-	-
421215	2405000	IT-Internet Service Provider	0	0	0	109,000	109,000	-	-
422120	2405000	Telephone - Cellular	0	0	0	3,750	3,750	-	-
423200	2405000	Land and Building Rental	0	0	0	660	660	-	-
424310	2405000	Software Maintenance/Support	0	0	0	179,165	183,470	-	2%
425700	2405000	Software Purchase/Licensing	0	0	0	3,400	3,400	-	-
428400	2405000	Liability Insurance	0	0	0	5,682	5,840	-	2%
		Non-personnel Expenses Total	**0**	**0**	**0**	**311,657**	**316,120**	-	**1%**
462320	2405000	Technology Replacement Prog-En	0	0	0	25,000	25,000	-	-
		Equipment Outlay Total	**0**	**0**	**0**	**25,000**	**25,000**	-	**-**
		Total Budget Requirements	**0**	**0**	**0**	**811,390**	**841,242**	-	**3%**

Department Budget Detail

Department / Section: **Innovation and Technology / IT-Operations**
101 - 241000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2410000	Salaries - Regular	0	0	0	963,976	980,021	-	1%
411510	2410000	Accrued Payroll	0	0	0	5,264	5,435	-	3%
412210	2410000	Workers Compensation Ins	0	0	0	11,277	11,467	-	1%
412220	2410000	Health Insurance	0	0	0	128,891	130,693	-	1%
412222	2410000	Dental Insurance	0	0	0	5,400	5,400	-	-
412230	2410000	Life Insurance	0	0	0	3,622	3,675	-	1%
412240	2410000	Unemployment Insurance	0	0	0	538	547	-	1%
412250	2410000	Disability Insurance	0	0	0	952	952	-	-
412310	2410000	PERS Retirement	0	0	0	240,049	263,160	-	9%
412320	2410000	Medicare OASDI	0	0	0	13,978	14,211	-	1%
412400	2410000	Deferred Compensation	0	0	0	12,000	15,000	-	25%
		Personnel Services Total	**0**	**0**	**0**	**1,385,947**	**1,430,561**	-	**3%**
421000	2410000	Professional Services	0	0	0	10,000	10,000	-	-
422120	2410000	Telephone - Cellular	0	0	0	8,000	8,000	-	-
423200	2410000	Land and Building Rental	0	0	0	1,320	1,320	-	-
424310	2410000	Software Maintenance/Support	0	0	0	1,639,230	1,679,329	-	2%
425700	2410000	Software Purchase/Licensing	0	0	0	17,984	10,634	-	(40)%
428400	2410000	Liability Insurance	0	0	0	13,110	13,327	-	1%
		Non-personnel Expenses Total	**0**	**0**	**0**	**1,689,644**	**1,722,610**	-	**1%**
462320	2410000	Technology Replacement Prog-En	0	0	0	40,000	40,000	-	-
		Equipment Outlay Total	**0**	**0**	**0**	**40,000**	**40,000**	-	**-**
		Total Budget Requirements	**0**	**0**	**0**	**3,115,591**	**3,193,171**	-	**2%**

Department Budget Detail

Department / Section: **Innovation and Technology / IT-Applications**
101 - 241500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2415000	Salaries - Regular	0	0	0	1,698,392	1,727,190	-	1%
411105	2415000	Salaries - Non-Productive	0	0	0	(12,000)	(17,000)	-	41%
411510	2415000	Accrued Payroll	0	0	0	9,411	9,709	-	3%
412210	2415000	Workers Compensation Ins	0	0	0	19,868	20,205	-	1%
412220	2415000	Health Insurance	0	0	0	289,977	290,637	-	%
412222	2415000	Dental Insurance	0	0	0	11,340	11,340	-	-
412230	2415000	Life Insurance	0	0	0	4,911	4,988	-	1%
412240	2415000	Unemployment Insurance	0	0	0	949	969	-	2%
412250	2415000	Disability Insurance	0	0	0	2,720	2,720	-	-
412310	2415000	PERS Retirement	0	0	0	390,255	430,069	-	10%
412320	2415000	Medicare OASDI	0	0	0	24,628	25,046	-	1%
412400	2415000	Deferred Compensation	0	0	0	25,200	31,500	-	25%
		Personnel Services Total	**0**	**0**	**0**	**2,465,651**	**2,537,373**	**-**	**2%**
422120	2415000	Telephone - Cellular	0	0	0	15,000	15,000	-	-
423200	2415000	Land and Building Rental	0	0	0	5,280	5,280	-	-
424310	2415000	Software Maintenance/Support	0	0	0	1,309,581	1,369,405	-	4%
428400	2415000	Liability Insurance	0	0	0	23,099	23,493	-	1%
		Non-personnel Expenses Total	**0**	**0**	**0**	**1,352,960**	**1,413,178**	**-**	**4%**
		Total Budget Requirements	**0**	**0**	**0**	**3,818,611**	**3,950,551**	**-**	**3%**

Department Budget Detail

Department / Section: **Innovation and Technology / IT-Client Srvc.**
101 - 242000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2420000	Salaries - Regular	0	0	0	632,814	648,202	-	2%
411105	2420000	Salaries - Non-Productive	0	0	0	(70,000)	(70,000)	-	-
411510	2420000	Accrued Payroll	0	0	0	3,703	3,842	-	3%
412210	2420000	Workers Compensation Ins	0	0	0	7,404	7,581	-	2%
412220	2420000	Health Insurance	0	0	0	153,547	153,547	-	-
412222	2420000	Dental Insurance	0	0	0	5,940	5,940	-	-
412230	2420000	Life Insurance	0	0	0	1,976	2,038	-	3%
412240	2420000	Unemployment Insurance	0	0	0	353	362	-	2%
412250	2420000	Disability Insurance	0	0	0	1,496	1,496	-	-
412310	2420000	PERS Retirement	0	0	0	145,404	161,403	-	11%
412320	2420000	Medicare OASDI	0	0	0	9,175	9,399	-	2%
412400	2420000	Deferred Compensation	0	0	0	14,400	18,000	-	25%
		Personnel Services Total	**0**	**0**	**0**	**906,212**	**941,810**	**-**	**3%**
422120	2420000	Telephone - Cellular	0	0	0	4,500	4,500	-	-
424310	2420000	Software Maintenance/Support	0	0	0	800	850	-	6%
425800	2420000	Computer Equip Purc Undr $5000	0	0	0	10,000	10,000	-	-
428400	2420000	Liability Insurance	0	0	0	8,604	8,817	-	2%
		Non-personnel Expenses Total	**0**	**0**	**0**	**23,904**	**24,167**	**-**	**1%**
		Total Budget Requirements	**0**	**0**	**0**	**930,116**	**965,977**	**-**	**3%**

Department Budget Detail

Department / Section: **Innovation and Technology / IT-Cybersecurity**
101 - 242500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2425000	Salaries - Regular	0	0	0	127,975	134,374	-	5%
411510	2425000	Accrued Payroll	0	0	0	678	722	-	6%
412210	2425000	Workers Compensation Ins	0	0	0	1,497	1,572	-	5%
412220	2425000	Health Insurance	0	0	0	14,437	15,097	-	4%
412222	2425000	Dental Insurance	0	0	0	540	540	-	-
412230	2425000	Life Insurance	0	0	0	793	833	-	5%
412240	2425000	Unemployment Insurance	0	0	0	71	75	-	5%
412310	2425000	PERS Retirement	0	0	0	29,406	33,459	-	13%
412320	2425000	Medicare OASDI	0	0	0	1,856	1,948	-	4%
412400	2425000	Deferred Compensation	0	0	0	1,200	1,500	-	25%
		Personnel Services Total	**0**	**0**	**0**	**178,453**	**190,120**	-	**6%**
421000	2425000	Professional Services	0	0	0	140,000	0	-	(100)%
422120	2425000	Telephone - Cellular	0	0	0	800	800	-	-
424310	2425000	Software Maintenance/Support	0	0	0	34,162	42,663	-	24%
425700	2425000	Software Purchase/Licensing	0	0	0	24,532	26,985	-	9%
428400	2425000	Liability Insurance	0	0	0	1,740	1,827	-	5%
		Non-personnel Expenses Total	**0**	**0**	**0**	**201,234**	**72,275**	-	**(64)%**
		Total Budget Requirements	**0**	**0**	**0**	**379,687**	**262,395**	-	**(30)%**

Department Budget Detail

Department / Section: **Innovation and Technology / IT-GIS**
101 - 243000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2430000	Salaries - Regular	0	0	0	281,270	289,819	-	3%
411105	2430000	Salaries - Non-Productive	0	0	0	(125,000)	(125,000)	-	-
411510	2430000	Accrued Payroll	0	0	0	1,596	1,666	-	4%
412210	2430000	Workers Compensation Ins	0	0	0	3,291	3,390	-	3%
412220	2430000	Health Insurance	0	0	0	55,768	56,428	-	1%
412222	2430000	Dental Insurance	0	0	0	2,160	2,160	-	-
412230	2430000	Life Insurance	0	0	0	1,128	1,169	-	3%
412240	2430000	Unemployment Insurance	0	0	0	157	162	-	3%
412250	2430000	Disability Insurance	0	0	0	408	408	-	-
412310	2430000	PERS Retirement	0	0	0	64,630	72,165	-	11%
412320	2430000	Medicare OASDI	0	0	0	4,078	4,202	-	3%
412330	2430000	City Retirement Plan	0	0	0	705	719	-	1%
412400	2430000	Deferred Compensation	0	0	0	4,800	6,000	-	25%
		Personnel Services Total	**0**	**0**	**0**	**294,991**	**313,288**	-	**6%**
421000	2430000	Professional Services	0	0	0	30,000	30,000	-	-
422120	2430000	Telephone - Cellular	0	0	0	2,500	2,500	-	-
423200	2430000	Land and Building Rental	0	0	0	660	660	-	-
424310	2430000	Software Maintenance/Support	0	0	0	369,994	432,316	-	16%
425700	2430000	Software Purchase/Licensing	0	0	0	4,000	4,000	-	-
428400	2430000	Liability Insurance	0	0	0	3,826	3,942	-	3%
		Non-personnel Expenses Total	**0**	**0**	**0**	**410,980**	**473,418**	-	**15%**
		Total Budget Requirements	**0**	**0**	**0**	**705,971**	**786,706**	-	**11%**

Department Budget Detail

Department / Section: **Innovation and Technology / IT-Project Management**
101 - 243500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	2435000	Salaries - Regular	0	0	0	139,848	139,848	-	-
411510	2435000	Accrued Payroll	0	0	0	735	749	-	1%
412210	2435000	Workers Compensation Ins	0	0	0	1,636	1,636	-	-
412220	2435000	Health Insurance	0	0	0	14,437	15,097	-	4%
412222	2435000	Dental Insurance	0	0	0	540	540	-	-
412230	2435000	Life Insurance	0	0	0	867	867	-	-
412240	2435000	Unemployment Insurance	0	0	0	78	78	-	-
412310	2435000	PERS Retirement	0	0	0	32,134	34,822	-	8%
412320	2435000	Medicare OASDI	0	0	0	2,028	2,028	-	-
412400	2435000	Deferred Compensation	0	0	0	1,200	1,500	-	25%
		Personnel Services Total	**0**	**0**	**0**	**193,503**	**197,165**	-	**1%**
422120	2435000	Telephone - Cellular	0	0	0	800	800	-	-
423200	2435000	Land and Building Rental	0	0	0	660	660	-	-
428400	2435000	Liability Insurance	0	0	0	1,902	1,902	-	-
		Non-personnel Expenses Total	**0**	**0**	**0**	**3,362**	**3,362**	-	**-**
		Total Budget Requirements	**0**	**0**	**0**	**196,865**	**200,527**	-	**1%**

Department Budget Detail

Department / Section: **Innovation and Technology / Innov & Tech-Debt**
101 - 249000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
882101	2490000	Utilization Chgs from 101 Fund	432,906	594,114	595,051	559,679	561,091	(5)%	%
		Charges From Others Total	**432,906**	**594,114**	**595,051**	**559,679**	**561,091**	**(5)%**	**%**
891100	2490000	General Fund Allocation Chgs	(151,516)	0	0	0	0	-	-
		Charges to Others Total	**(151,516)**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**281,389**	**594,114**	**595,051**	**559,679**	**561,091**	**(5)%**	**%**

Department Budget Detail

Department / Section: **Innovation and Technology / IT-Managed Savings**
101 - 249900

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
499999	2499000	Managed Savings Allocation	0	0	0	(350,000)	(350,000)	-	-
		Managed Savings Total	**0**	**0**	**0**	**(350,000)**	**(350,000)**	-	**-**
		Total Budget Requirements	**0**	**0**	**0**	**(350,000)**	**(350,000)**	-	**-**

Department Budget Detail

Department / Section: **Department Total**

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		General Fund	1,550,551	348,882	50,000	(328,041)	(105,697)	(756)%	(67)%
		All Other Funds	0	0	0	0	0	-	-
		Department Total	1,550,551	348,882	50,000	(328,041)	(105,697)	(756)%	(67)%

CITY OF
RIVERSIDE

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MUSEUM AND CULTURAL AFFAIRS DEPARTMENT

The mission of the Museum & Cultural Affairs Department is to collect the history, tell the stories and create memories for the Riverside region.

Museum and Cultural Affairs

Beyond the Arches

DEPARTMENT OVERVIEW

SERVICES PROVIDED

The Museum and Cultural Affairs Department is responsible for: stewardship of the region's history, anthropology, natural history and archival collections; oversight of three museums and four performing arts venues; arts and cultural affairs events; management of the film and event permit process; collaboration with regional arts organizations and administration of the City sponsorship program.

The Department serves over 632,000 visitors and residents annually through exhibits, educational programs and special events. Per a 2015 Economic Impact Report by the UC Riverside Center for Economic Development and Innovation, the Festival of Lights event has an economic impact to the City of Riverside of 47 million dollars.

BUSINESS GOALS

The Department's Business Goals are:

- To ensure the region's natural and cultural heritage is preserved and celebrated;
- To pursue customer service excellence;
- To increase community participation;
- To provide innovative exhibits, programs and events;
- To develop strategic partnerships with educational institutions, arts organizations and community partners; and
- To actively support the City of Riverside as the City of Arts and Innovation.

DEPARTMENT DIVISIONS AND SECTIONS

The Museum and Cultural Affairs Department includes the following Divisions and Sections:

Administration: This division is responsible for administrative support and oversight for the Museum Facilities and Operations and Arts and Cultural Affairs Divisions. The Administration Division oversees department progress toward the City's strategic goals, policies and procedures, fund development, budget preparation and accounting functions.

Museum Facilities and Operations: This division provides educational programming, exhibits and is the steward for the over 210,000 objects in the Department's collections. The Museum Facilities and Operations Division also oversees Museum historic structures including the National Historic Landmark Harada House, Riverside Metropolitan Museum, Heritage House Museum and Robinson House.

Arts and Cultural Affairs: This division is the liaison between the City of Riverside and the arts community. Arts and Cultural Affairs provides oversight and guidance for four entertainment venues (Fox Performing Arts Center, The Box, Showcase and Riverside Municipal Auditorium), collaborates with arts organizations throughout the region, oversees film and event permitting for the City and manages the City sponsorship program.

DEPARTMENT OBJECTIVES

Objectives	Status	Financial and Operational Challenges to Implement Objective
1. Expand and enhance strategic partnerships	Strengthened relationships with California Association of Museums, American Alliance of Museums and Smithsonian Affiliates Program. Enhanced business partnerships through California Association of Festivals.	Operational challenges to implementing this objective include inadequate funding to participate in and support strategic partnerships.

Objectives	Status	Financial and Operational Challenges to Implement Objective
2. Initiate customer service program	Implemented customer service surveys for additional programs and events.	No operational challenges to implementing this objective at this time.
3. Upgrade to Argus.net	Developed internet portal for general public and academic researchers to access collections data.	Operational challenges to implementing this objective include limited staff resources to devote to this project.
4. Consolidation of City Historical Archives	Pending additional resources.	Operational challenges to implementing this objective include lack of adequate funding and staff resources to devote to this project.
5. Museum Membership Program	Exploring program options with key partners.	Operational challenges to implementing this objective include lack of adequate funding and limited staff resources to devote to program development.
6. Create annual maintenance and project plans	Developing maintenance inspection schedule and inspection documents. Evaluation of National Historic Landmark Harada House completed, evaluation of other sites planned.	Operational challenges to implementing this objective include limited staff resources to devote to this project and lack of funding to appropriately address items identified during inspections of both historic and non-historic structures.
7. Festival of Lights enhancement	Updating vendor applications, bidding out key event services, expanding event footprint, meeting with key stakeholders.	Operational challenges to implementing this objective include lack of funding to enhance the event and address security and logistics issues.
8. Secure re-accreditation	Accreditation evaluation committee site visit in Summer 2016.	Operational challenges to implementing this objective include lack of funding to appropriately address educational programming, exhibits, and subject-matter expert needs for re-accreditation.
9. Increase revenue generation from Fox Performing Arts Center and Riverside Municipal Auditorium	Continue to monitor Profit and Loss statements and activity to decrease expenses and increase revenue.	Operational challenges to implementing this objective include industry competition and national political and economic factors.

ORGANIZATIONAL CHART AND PERSONNEL SUMMARY

CHART 12 – MUSEUM AND CULTURAL AFFAIRS ORGANIZATION CHART

22.75 Total FTE for FY 2016/17 and FY 2017/2018

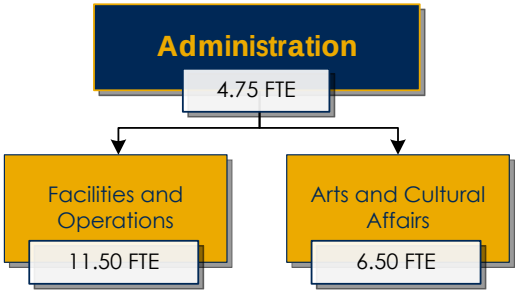

TABLE 78 – MUSEUM AND CULTURAL AFFAIRS PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

General Fund	Authorized FTE FY2013/14	Authorized FTE FY2014/15	Authorized FTE FY2015/16	Approved FTE FY2016/17	Approved FTE FY2017/18
Administration	3.50	4.00	4.00	4.75	4.75
Facilities and Operations	7.00	9.00	12.25	11.50	11.50
Arts and Cultural Affairs	5.00	5.00	6.50	6.50	6.50
General Fund Total	**15.50**	**18.00**	**22.75**	**22.75**	**22.75**
Other Funds					
Museum and Cultural Affairs	-	-	-	-	-
Other Funds Total	**-**	**-**	**-**	**-**	**-**
All Fund Total	**15.50**	**18.00**	**22.75**	**22.75**	**22.75**

BUDGET OVERVIEW

The Department's total FY 2016/17 budget is $4.3 million and FY 2017/18 budget is $4.4 million. The Personnel Budget in FY 2016/17 is 47.5 percent of the Department's total budget and in FY 2017/18 it comprises 48.7 percent of the total budget. The Non-Personnel Budget accounts for 17.8 percent and 17.2 percent in FY 2016/17 and FY 2017/18, respectively.

The Personnel Budget for FY 2016/17 is $2.1 million for 22.75 FTEs and $2.1 million in FY 2017/18 for 22.75 FTEs. Total FTEs include full-time positions and may also include part-time, seasonal, temporary positions and may also reflect workforce charged to or from other departments or funds. The Personnel Budget increased by 5.4 percent from FY 2015/16 to FY 2016/17 and increased by 3.5 percent from FY 2016/17 to FY 2017/18.

The Non-Personnel Budget for FY 2016/17 is $768,212 and FY 2017/18 is $751,347. The Non-Personnel Budget increased by 27.9 percent from FY 2015/16 to FY 2016/17 and decreased by 2.2 percent from FY 2016/17 to FY 2017/18. The key non-personnel items for this department include funding related to Museum exhibits, educational programming for the public and special events.

The Special Projects Budget for FY 2016/17 is $1.2 million and FY 2017/18 is $1.2 million. The Special Projects Budget decreased by 3.3 percent from FY 2015/16 to FY 2016/17 and decreased by 0.6 percent from FY 2016/17 to FY 2017/18. The key Special Projects items for this department include funding the Cahuilla Continuum Exhibition, grants to arts organizations, Festival of Lights and the City sponsorship program.

KEY CHANGES IN THE DEPARTMENT BUDGET

TABLE 79 – MUSEUM AND CULTURAL AFFAIRS KEY CHANGES IN BUDGET

FY 2015/16[32] versus FY 2016/17 and FY 2016/17 versus FY 2017/18

FUND AND DIVISION	FTE CHANGES (count)		BUDGET CHANGES (dollars)		BUDGET CHANGES (Percent)	
General Fund	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18
Administration	0.75	-	$13,761	$14,013	3.0%	3.0%
Arts and Cultural Affairs	-	-	($106,501)	$31,908	-5.2%	1.6%
Facilities and Operations	(0.75)	-	$53,033	($1,045)	4.1%	-0.1%
General Fund Change Total	**-**	**-**	**($39,707)**	**$44,876**	**-1.1%**	**1.2%**
Other Funds						
Innovation and Technology	-	-	-	-	-	-
Other Fund Change Total	**-**	**-**	**-**	**-**	**-**	**-**
Grand Total	**-**	**-**	**($39,707)**	**$44,876**	**-1.1%**	**1.2%**

Personnel

Changes FY 2015/16 to 2016/17

- The FY 2016/17 Personnel Budget for the Department is $2.1 million, an increase of $104,446 or 5.4 percent from the FY 2015/16 Adopted Budget of $1.9 million. The budget increase is due to:
- Net increase of $104,446 is due to the following:
- Elimination of a $205,000 salaries adjustment factor imposed on the Department by the City in the form of a Personnel budget reduction in FY2015/16
- Net decrease of $87,182 or 1 percent in salaries accrued payroll and benefits due to personnel changes including staff increases approved after the FY 2015/16 budget was adopted and moving funding for 1.75 FTE from Personnel to Non-personnel, with an anticipated budget adjustment to fill these positions in FY 2017/18
- Decrease of $27,657 or 11.0 percent in insurance charges
- Increase of $14,285 or 3.7 percent in deferred compensation and retirement
- Total authorized FTE did not change from FY2015/16 to FY2016/17, with an anticipated budget adjustment in FY17/18 to fill these positions

Changes FY 2016/17 to 2017/18

The FY 2017/18 Personnel Budget for the Department is $2.1 million, an increase of $72,505 or 3.5 percent from the FY 2016/17 Adopted Budget of $2.1 million. The budget increase is due to:

- Increase of $22,474 due to mandated salaries and benefits increases or 1.6 percent.
- Increase of $12,252 or 5.5 percent due to increases in insurance charges

[32] (Personnel and Non-Personnel only), FY 15/16 includes carryover amounts.

- Increase of $37,779 or 9.4 percent due to increases in deferred compensation and retirement
- Total authorized FTE did not change from FY2016/17 to FY2017/18

Non-Personnel

Changes FY 2015/16 to 2016/17

The Department's FY 2016/17 Non-Personnel Budget is $768,212, an increase of $167,553 or 27.9 percent from the FY 2015/16 Adopted Budget of $600,659. The budget increase/decrease is due to the following:

- Increase $138,646 or 70.4 percent in Professional Services for contract services for fundraising and natural history transferred from Personnel
- Increase $8,709 or 13.7 percent in communications and utilities charges
- Increase $15,300 or 382.5 percent in Computer Equipment to replace staff computers that are due for replacement
- Increase $4,898 or 1.5 percent for department operations support including advertising and building maintenance

Changes FY 2016/17 to 2017/18

The Department's FY 2017/18 Non-Personnel Budget is $751,347, a decrease of $16,865 or 2.2 percent from the FY 2016/17 Adopted Budget of $768,212. The budget increase/decrease is due to the following:

- Decrease ($12,800) or -66.3 percent in Computer equipment purchases of less than $5,000. The reduction is because the majority of staff computers requiring replacement will have been replaced with funding in FY16/17 and requests for additional staffing in FY 2017/18 have been deferred
- Decrease ($3,000) or 60.0 percent in budget associated with Maintenance and Repair
- Decrease ($1,000) or -8.5 percent in Periodicals and Dues

DEPARTMENT BUDGET BALANCING MEASURES AND UNFUNDED NEEDS

TABLE 80 – MUSEUM AND CULTURAL AFFAIRS BUDGET REDUCATIONS

Budget Reductions	Impacts and how the Department plans to achieve the reductions	Reduction Amount
1. Eliminate Opera Program	Impacts approximately 45 students, ages 7-35 years old.	$18,000
2. Reduce Arts Grants	Reduces support to the non-profit arts community of Riverside through reduced grant support.	$11,200
3. Reduce expansion and marketing Downtown Farmer's Market	Limits expansion and marketing for Downtown Farmer's Market.	$1,520
4. Reduce Professional Services	Eliminates customer service improvement consultant and delays of reprint of Publication – Rods, Bundles and Stitches.	$23,000
5. Reduce Outside Printing	Eliminates Harada House newsletter.	$2,200
6. Limit Tourism, Marketing and Promotion	Limits outreach and donor cultivation for National Historic Landmark Harada House.	$10,000
7. Decrease Special Department Supplies	Decreases Department's ability to conserve collections objects, refresh and change Museum exhibits, implement education programming and produce marketing materials.	$24,580

Budget Reductions	Impacts and how the Department plans to achieve the reductions	Reduction Amount
8. Reduce Travel/Training/Meetings	Decreases Department's ability to train staff on evolving industry standards and limits networking for funds.	$7,000
Managed Savings Total		**$100,000**
1. Adjust Staffing	Decreases Department's ability to cover existing commitments.	$55,916
2. Reduce Security Guard Schedule	Decreases safety of staff and visitors due to reduced security services at Main Museum.	$16,285
3. Decrease Heritage House Facility Support	Decreases funding for projects at Heritage House. Preventive maintenance will be eliminated and only emergencies will be addressed on a funding-dependent basis.	$5,000
4. Delay Recruitment of Unfilled Staff Position	Defers hiring of Project Coordinator responsible for Marketing. Marketing responsibilities will fall to city Marketing Department and existing staff.	$53,915
5. Eliminate Public Art Funding	City will not have Public Art Fund to support Riverside as City of Arts and Innovation.	$20,000
6. Reduce City Sponsorship Program	Reduces City's ability to enhance community events.	$6,090
7. Modify Riverside Arts Council Agreement	Reduces City's ability to support Riverside Arts Council.	$4,091
8. Modify Mission Inn Museum Agreement	Reduces City's ability to support Mission Inn Museum.	$2,796
4 Percent Balancing Measures Total		**$164,093**
Grand Total General Fund Budget Reductions		$264,093

TABLE 81 – MUSEUM AND CULTURAL AFFAIRS SUMMARY OF SIGNIFICANT UNFUNDED CRITICAL NEEDS (NON-CIP) WITH IMPACTS AND CHALLENGES

FY 2016/17 AND 2017/18

HIGHEST			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. Exhibits/Educational Programs	Without this funding, the Department will be unable to: add additional educational programs, continue some existing educational programs and change out exhibits frequently which will negatively impact Museum attendance.	$126,500	$196,000
2. Additional Staff	Without additional staff, the Department will be unable to: develop a comprehensive volunteer program, appropriately maintain the structures under the Department's purview, add an Assistant Director position to assist with Department oversight, provide in-house exhibit design support and expand and improve customer service through added staff to support the film permitting program.	$162,058	$435,142

HIGHEST			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
3. Events/Sponsorship	Without additional funding for events and sponsorships, the Department will be unable to: properly address security and logistics issues for the Festival of Lights, recognize the 25th Anniversary of the Festival of Lights, add new events and increase the amount of community events supported through City sponsorships.	$185,000	$210,000
4. Community Outreach	Without additional community outreach funding, the Department will be unable to: develop a volunteer program and purchase emergency preparedness supplies to support staff and visitor safety.	$11,680	$8,339
5. Management of Collections and Conservation	Without additional funding for management of collections and conservation, the Department will be unable to: appropriately support historic structure maintenance and conservation of the hands-on teaching collection.	$10,000	$5,000
	Highest Unfunded Needs Total	**$495,238**	**$854,481**

HIGH			
High Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. Exhibits/Educational Programs	Without additional funding for exhibits/educational programs, the Department will be unable to expand educational programming, photograph collections for Argus.net, demonstrate relevance to the community through changing and adding exhibits including an exhibit on Contemporary Mexican Culture.	$9,000	$132,750
2. Additional Staff	Without additional funding for staff, the Department will be unable to fund staff merit increases, provide succession planning through the addition of Associate Curator, increase Cultural Affairs oversight through an Assistant Director and increase educational expertise through the creation of a Senior Education Curator position.	$91,285	$217,493
	High Unfunded Needs Total	**$100,285**	**$350,243**

IMPORTANT			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. Exhibits/Educational Programs	Without additional funding for exhibits/educational programs, the Department will be unable to develop documentary and oral history collections by recording stories from Native American Culture-Bearers or refresh Museum exhibits.	$1,500	$14,000
	Important Unfunded Needs Total	**$1,500**	**$14,000**

Grand Total Top Five Highest, High, and Important Unfunded Needs	**$495,238**	**$854,481**
Grand Total All Unfunded Needs of the Department[33]	**$597,023**	**$1,218,724**

DEPARTMENT BUDGET SUMMARY TABLES

The table below reflects the "operating budget" before Charges To, Charges From, or Operating Transfers. The table provides an overview of the departments spending for operations, debt, equipment, special projects, as well as managed savings and the four percent budget reduction.

TABLE 82 – MUSEUM AND CULTURAL AFFAIRS
REVENUE AND EXPENDITURE BUDGET, BY FUND AND DIVISION

REVENUE

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Museum and Cultural Affairs	-	-	-	-	-
General Fund Total	**-**	**-**	**-**	**-**	**-**
Other Funds					
Museum and Cultural Affairs	-	-	-	-	-
Other Funds Total	**-**	**-**	**-**	**-**	**-**
All Fund Revenue Total	**-**	**-**	**-**	**-**	**-**

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Administration	$641,597	$329,171	$453,662	$467,423	$481,436
Arts and Cultural Affairs	$1,631,143	$1,718,434	$2,042,633	$1,936,132	$1,968,040
Facilities and Operations	$671,165	$1,058,965	$1,278,077	$1,331,110	$1,330,065
General Fund Total	**$2,943,905**	**$3,106,570**	**$3,774,372**	**$3,734,665**	**$3,779,541**
Other Funds					
Museum and Cultural Affairs	-	-	-	-	-
Other Funds Total	**-**	**-**	**-**	**-**	**-**
All Fund Expenditure Total	**$2,943,905**	**$3,106,570**	**$3,774,372**	**$3,734,665**	**$3,779,541**

[33] Personnel costs do not include overhead

The table below reflects the expenditure budget summary and includes Charges to, Charges From, and Operating Transfers. The table provides an overview of the department's spending as well as its managed savings, utilization charges, and transfers. The net expenditures total represents a spending deficit or surplus that will be offset by departmental revenue or an impact to fund balance. It should be noted that negative expenditure totals will be adjusted during the year or will increase fund balance.

TABLE 83 – MUSEUM AND CULTURAL AFFAIRS EXPENDITURE BUDGET SUMMARY, BY FUND AND CATEGORY

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	$1,315,851	$1,484,245	$1,946,288	$1,941,380	$2,013,909
Non-Personnel	$408,126	$464,608	$600,659	$748,338	$731,449
Special Projects	$1,196,028	$1,096,189	$1,207,425	$1,134,947	$1,127,948
Operating Budget Total	**$2,920,005**	**$3,045,042**	**$3,754,372**	**$3,824,665**	**$3,873,306**
Equipment Outlay	$13,219	$22,155	-	-	-
Debt Service	-	-	-	-	-
Operating Grants	$10,681	$39,373	$20,000	$10,000	$6,235
Capital Outlay and Grants	-	-	-	-	-
Charges From Others	$439,765	$461,143	$461,673	$411,440	$414,388
Charges To Others	($422)	($23,557)	-	-	-
Managed Savings	-	-	-	($100,000)	($100,000)
Equipment, Capital, Debt Service, and Utilization Charges Total	**$463,243**	**$499,114**	**$481,673**	**$321,440**	**$320,623**
General Fund Total	**$3,383,248**	**$3,544,156**	**$4,236,045**	**$4,300,036**	**$4,346,911**

Other Funds	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	-	-	-	-	-
Non-Personnel	-	-	-	-	-
Special Projects	-	-	-	-	-
Operating Budget Total	**-**	**-**	**-**	**-**	**-**
Equipment Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Operating Grants	-	-	-	-	-
Capital Outlay and Grants	-	-	-	-	-
Charges From Others	-	-	-	-	-
Charges To Others	-	-	-	-	-
Managed Savings	-	-	**-**	**-**	**-**
Equipment, Capital, Debt Service, and Utilization Charges Total	**-**	**-**	**-**	**-**	**-**
Other Funds Total	**-**	**-**	**-**	**-**	**-**
Net Expenditures for All Funds	**$3,383,248**	**$3,544,156**	**$4,236,045**	**$4,146,105**	**$4,193,929**

CITY OF
RIVERSIDE

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BUDGET DETAIL

MUSEUM AND CULTURAL AFFAIRS BUDGET DETAIL

Department Budget Detail

Department / Section: **Museum / Museum-Administration**
101 - 530000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	5300000	Salaries - Regular	154,297	147,826	220,893	319,604	320,964	44%	%
411110	5300000	Salaries-Temp & Part Time	7,467	43,347	72,933	0	0	(100)%	-
411130	5300000	Compensatory Time	1,550	500	0	0	0	-	-
411210	5300000	Vacation	8,995	16,261	0	0	0	-	-
411220	5300000	Holidays & Special Days Off	7,463	8,594	0	0	0	-	-
411240	5300000	Sick Leave	3,542	3,241	0	0	0	-	-
411245	5300000	Family Illness Sick Leave	1,723	1,802	0	0	0	-	-
411260	5300000	Bereavement Leave	156	2,964	0	0	0	-	-
411292	5300000	Administrative Leave	1,174	1,889	0	0	0	-	-
411410	5300000	Vacation Payoffs	29	0	0	0	0	-	-
411510	5300000	Accrued Payroll	4,615	4,517	3,046	1,725	1,768	(43)%	2%
412210	5300000	Workers Compensation Ins	2,445	3,474	3,085	3,164	3,177	2%	%
412220	5300000	Health Insurance	9,755	14,836	30,219	42,049	44,773	39%	6%
412222	5300000	Dental Insurance	1,023	921	1,329	1,604	1,656	20%	3%
412230	5300000	Life Insurance	804	1,106	1,413	1,571	1,571	11%	-
412240	5300000	Unemployment Insurance	261	138	164	177	178	7%	%
412250	5300000	Disability Insurance	154	143	272	272	272	-	-
412310	5300000	PERS Retirement	38,062	40,727	64,817	76,536	83,035	18%	8%
412320	5300000	Medicare OASDI	2,799	3,382	4,260	4,634	4,654	8%	%
412330	5300000	City Retirement Plan	14	880	0	0	0	-	-
412400	5300000	Deferred Compensation	50	762	1,800	2,400	3,000	33%	25%
412500	5300000	Automobile/Expense Allowance	4,025	4,200	4,200	4,200	4,200	-	-
413230	5300000	Holiday O/T-Strt/Subj To Retir	37	0	0	0	0	-	-
		Personnel Services Total	**250,449**	**301,521**	**408,431**	**457,936**	**469,248**	**12%**	**2%**
421000	5300000	Professional Services	82,311	(3,247)	10,375	80,005	84,083	671%	5%
421001	5300000	Prof Services/Internal	1,159	0	0	0	0	-	-
422100	5300000	Telephone	8,320	0	0	2,500	2,500	-	-
422120	5300000	Telephone - Cellular	1,368	747	1,980	3,840	3,840	93%	-
422200	5300000	Electric	19,554	0	0	0	0	-	-
422300	5300000	Gas	689	0	0	0	0	-	-
422500	5300000	Water	6,631	0	0	0	0	-	-
422600	5300000	Other Utilities	3,273	0	0	0	0	-	-
423400	5300000	Motor Pool Equipment Rental	1,807	0	0	0	0	-	-
423500	5300000	Vehicle Usage Reimb Employee	283	0	0	0	0	-	-
424130	5300000	Maint/Repair of Bldgs & Improv	553	0	0	0	0	-	-
425100	5300000	Advertising Expense	1,617	0	0	0	0	-	-
425200	5300000	Periodicals & Dues	3,685	295	1,500	1,500	1,500	-	-
425400	5300000	General Office Expense	3,593	733	2,500	2,850	2,500	14%	(12)%
425500	5300000	Postage	10,494	0	1,000	1,200	1,200	20%	-
425600	5300000	Central Printing Charges	1,335	0	500	0	0	(100)%	-
425610	5300000	Outside Printing Expense	4,187	0	200	2,700	2,700	1250%	-
425800	5300000	Computer Equip Purc Undr $5000	0	0	0	4,200	3,000	-	(28)%
426100	5300000	Janitorial Supplies	2,020	0	0	0	0	-	-
426200	5300000	Clothing/Linen/Safety Supplies	274	0	0	0	0	-	-
426700	5300000	Maintenance Tools/Supplies	981	0	0	0	0	-	-

Department Budget Detail

Department / Section: **Museum / Museum-Administration**
101 - 530000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
426710	5300000	Work Boot Reimbursement	24	0	0	0	0	-	-
426800	5300000	Special Department Supplies	14,503	16,734	11,100	2,650	2,305	(76)%	(13)%
427100	5300000	Travel & Meeting Expense	4,548	1,938	2,500	1,759	1,759	(29)%	-
427200	5300000	Training	0	0	1,000	2,000	2,500	100%	25%
428400	5300000	Liability Insurance	3,360	8,199	12,576	4,283	4,301	(65)%	%
428420	5300000	Insurance Charges - Direct	26,864	0	0	0	0	-	-
		Non-personnel Expenses Total	**203,444**	**25,402**	**45,231**	**109,487**	**112,188**	**142%**	**2%**
450011	5300000	Clark Fund Botany Gallery	5,188	0	0	0	0	-	-
450040	5300000	Harada House- Land Acquisition	151,092	0	0	0	0	-	-
450041	5300000	Robinson House - Improvements	29,444	0	0	0	0	-	-
450048	5300000	Target Arts and Culture	2,000	0	0	0	0	-	-
450054	5300000	Cahuilla Continuum Exhibition	0	2,262	0	0	0	-	-
450056	5300000	Paleo Environmental Assoc	0	0	0	0	0	-	-
		Special Projects Total	**187,725**	**2,262**	**0**	**0**	**0**	-	**-**
881100	5300000	General Fund Allocation Chgs	59,671	325,170	317,108	317,108	317,108	-	-
882101	5300000	Utilization Chgs from 101 Fund	5,243	0	0	0	0	-	-
882510	5300000	Utilization Chgs from 510 Fund	1,800	0	0	0	0	-	-
		Charges From Others Total	**66,714**	**325,170**	**317,108**	**317,108**	**317,108**	-	**-**
894101	5300000	Interfund Services to 101 Fund	(422)	(23,557)	0	0	0	-	-
		Charges to Others Total	**(422)**	**(23,557)**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**707,911**	**630,799**	**770,770**	**884,531**	**898,544**	**14%**	**1%**

Department Budget Detail

Department / Section: **Museum / Museum Facilities and Operatns**
101 - 530500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	5305000	Salaries - Regular	364,898	339,511	706,441	583,275	588,734	(17)%	%
411105	5305000	Salaries - Non-Productive	0	0	0	(55,916)	(55,916)	-	-
411110	5305000	Salaries-Temp & Part Time	0	16,112	0	20,298	21,315	-	5%
411130	5305000	Compensatory Time	17,884	11,789	0	0	0	-	-
411210	5305000	Vacation	28,522	38,132	0	0	0	-	-
411220	5305000	Holidays & Special Days Off	18,972	20,316	0	0	0	-	-
411240	5305000	Sick Leave	11,848	26,766	0	0	0	-	-
411245	5305000	Family Illness Sick Leave	2,093	16,616	0	0	0	-	-
411250	5305000	Industrial Accident	743	0	0	0	0	-	-
411260	5305000	Bereavement Leave	379	1,714	0	0	0	-	-
411280	5305000	Jury Duty	452	0	0	0	0	-	-
411292	5305000	Administrative Leave	1,860	1,819	0	0	0	-	-
411510	5305000	Accrued Payroll	1,072	7,136	7,664	3,263	3,360	(57)%	2%
412210	5305000	Workers Compensation Ins	5,895	8,253	7,418	5,976	6,040	(19)%	1%
412220	5305000	Health Insurance	48,165	57,361	97,842	67,850	72,339	(30)%	6%
412222	5305000	Dental Insurance	2,014	2,577	3,968	3,490	3,568	(12)%	2%
412230	5305000	Life Insurance	575	651	1,082	733	733	(32)%	-
412240	5305000	Unemployment Insurance	630	330	394	336	340	(14)%	1%
412250	5305000	Disability Insurance	821	962	1,428	1,292	1,292	(9)%	-
412310	5305000	PERS Retirement	122,551	117,354	184,777	168,197	181,652	(8)%	7%
412320	5305000	Medicare OASDI	6,055	6,541	9,082	8,066	8,161	(11)%	1%
412400	5305000	Deferred Compensation	50	600	1,800	1,200	1,500	(33)%	25%
413120	5305000	Overtime At 1.5 Rate	447	0	0	0	0	-	-
419910	5305000	Salaries Adjustment Factor	0	0	(205,000)	0	0	(100)%	-
		Personnel Services Total	**635,933**	**674,548**	**816,896**	**808,060**	**833,118**	**(1)%**	**3%**
421000	5305000	Professional Services	1,715	137,605	106,657	169,388	169,829	58%	%
422100	5305000	Telephone	601	6,338	10,000	10,000	10,000	-	-
422120	5305000	Telephone - Cellular	0	2,128	2,640	2,640	2,640	-	-
422200	5305000	Electric	0	23,911	31,400	32,596	32,596	3%	-
422300	5305000	Gas	(21)	746	1,800	1,800	1,800	-	-
422500	5305000	Water	0	3,983	4,742	6,948	6,948	46%	-
422600	5305000	Other Utilities	0	4,481	4,553	5,500	5,500	20%	-
423400	5305000	Motor Pool Equipment Rental	0	1,574	1,800	1,030	1,061	(42)%	3%
423500	5305000	Vehicle Usage Reimb Employee	0	275	500	1,500	1,000	200%	(33)%
424130	5305000	Maint/Repair of Bldgs & Improv	0	1,122	2,000	5,000	2,000	150%	(60)%
425100	5305000	Advertising Expense	701	9,526	9,605	10,000	10,000	4%	-
425200	5305000	Periodicals & Dues	0	5,965	6,720	6,720	6,720	-	-
425300	5305000	Photo & Recording Supplies	0	0	2,000	0	0	(100)%	-
425400	5305000	General Office Expense	0	4,782	5,000	6,769	6,000	35%	(11)%
425500	5305000	Postage	0	11,201	12,000	12,000	12,000	-	-
425600	5305000	Central Printing Charges	0	1,266	0	0	0	-	-
425610	5305000	Outside Printing Expense	84	529	3,000	6,444	6,444	114%	-
425700	5305000	Software Purchase/Licensing	0	418	0	0	0	-	-
425800	5305000	Computer Equip Purc Undr $5000	0	0	2,500	13,100	2,500	424%	(80)%
426100	5305000	Janitorial Supplies	0	1,464	1,500	2,000	2,000	33%	-

Department Budget Detail

Department / Section: **Museum / Museum Facilities and Operatns**
101 - 530500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
426200	5305000	Clothing/Linen/Safety Supplies	21	1,563	3,000	1,850	1,850	(38)%	-
426300	5305000	Motor Fuels & Lubricants	0	0	0	168	173	-	2%
426700	5305000	Maintenance Tools/Supplies	0	3,163	2,500	2,500	2,500	-	-
426710	5305000	Work Boot Reimbursement	150	306	260	300	260	15%	(13)%
426800	5305000	Special Department Supplies	8,754	29,893	60,667	109,500	108,506	80%	( )%
427100	5305000	Travel & Meeting Expense	1,286	7,545	5,000	2,111	2,111	(57)%	-
427200	5305000	Training	0	0	1,500	5,000	5,000	233%	-
428400	5305000	Liability Insurance	8,101	19,477	30,236	8,088	8,175	(73)%	1%
428420	5305000	Insurance Charges - Direct	0	28,260	34,601	34,599	34,599	( )%	-
		Non-personnel Expenses Total	**21,394**	**307,532**	**346,181**	**457,551**	**442,212**	**32%**	**(3)%**
450011	5305000	Clark Fund Botany Gallery	3,166	13,222	0	0	0	-	-
450031	5305000	Harada House	0	0	20,000	5,499	3,500	(72)%	(36)%
450049	5305000	Smithsonian Inst Science How	0	0	0	0	0	-	-
450054	5305000	Cahuilla Continuum Exhibition	0	20,562	25,000	10,000	5,000	(60)%	(50)%
459950	5305000	Tourism Marketing & Promotion	0	3,747	50,000	40,000	40,000	(20)%	-
		Special Projects Total	**3,166**	**37,532**	**95,000**	**55,499**	**48,500**	**(41)%**	**(12)%**
440110	9150900	Connect Riverside w/Nature	5,007	0	0	0	0	-	-
440110	9879500	Smithsonian Young History Prog	2,500	0	0	0	0	-	-
		Operating Grants Total	**7,507**	**0**	**0**	**0**	**0**	**-**	**-**
440301	5305000	City Funds	0	0	20,000	10,000	6,235	(50)%	(37)%
440301	9787130	Riverside Museum Associates	0	0	0	0	0	-	-
440301	9848500	Heritage House Roof Replacemnt	3,174	0	0	0	0	-	-
440301	9848510	Heritage House	0	6,595	0	0	0	-	-
440301	9885520	14/15 Cap Lease-Museum Softwar	0	29,999	0	0	0	-	-
440309	9885700	Harada House-Comm Forum-NTHP	0	1,042	0	0	0	-	-
440309	9885710	Harada House-Comm Forum-RMA	0	1,737	0	0	0	-	-
		Capital Outlay & Grants Total	**3,174**	**39,374**	**20,000**	**10,000**	**6,235**	**(50)%**	**(37)%**
881100	5305000	General Fund Allocation Chgs	89,970	0	0	0	0	-	-
882510	5305000	Utilization Chgs from 510 Fund	0	1,800	5,700	3,600	3,600	(36)%	-
		Charges From Others Total	**89,970**	**1,800**	**5,700**	**3,600**	**3,600**	**(36)%**	**-**
		Total Budget Requirements	**761,145**	**1,060,787**	**1,283,777**	**1,334,710**	**1,333,665**	**3%**	**( )%**

Department Budget Detail

Department / Section: **Museum / Museum-Arts & Cultural Affairs**
101 - 531000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	5310000	Salaries - Regular	251,582	297,242	492,694	455,424	468,006	(7)%	2%
411105	5310000	Salaries - Non-Productive	0	0	0	0	3,299	-	-
411130	5310000	Compensatory Time	1,860	1,588	0	0	0	-	-
411210	5310000	Vacation	17,067	11,403	0	0	0	-	-
411220	5310000	Holidays & Special Days Off	12,591	12,501	0	0	0	-	-
411240	5310000	Sick Leave	12,226	9,259	0	0	0	-	-
411245	5310000	Family Illness Sick Leave	0	299	0	0	0	-	-
411280	5310000	Jury Duty	0	498	0	0	0	-	-
411292	5310000	Administrative Leave	4,157	5,481	0	0	0	-	-
411410	5310000	Vacation Payoffs	0	12,137	0	0	0	-	-
411510	5310000	Accrued Payroll	791	8,540	5,462	2,570	2,694	(52)%	4%
412210	5310000	Workers Compensation Ins	4,728	6,390	5,173	4,509	4,633	(12)%	2%
412220	5310000	Health Insurance	31,030	38,624	70,029	56,545	60,759	(19)%	7%
412222	5310000	Dental Insurance	1,907	1,964	2,928	2,684	2,736	(8)%	1%
412230	5310000	Life Insurance	1,502	1,698	3,055	2,825	2,902	(7)%	2%
412240	5310000	Unemployment Insurance	504	255	275	254	261	(7)%	2%
412250	5310000	Disability Insurance	135	135	0	0	0	-	-
412310	5310000	PERS Retirement	84,903	91,101	127,901	136,769	150,467	6%	10%
412320	5310000	Medicare OASDI	4,352	5,121	7,144	6,604	6,786	(7)%	2%
412400	5310000	Deferred Compensation	150	2,150	6,300	7,200	9,000	14%	25%
413120	5310000	Overtime At 1.5 Rate	0	1,809	0	0	0	-	-
		Personnel Services Total	**429,494**	**508,207**	**720,961**	**675,384**	**711,543**	**(6)%**	**5%**
421000	5310000	Professional Services	125,915	47,070	80,000	70,000	70,000	(12)%	-
421001	5310000	Prof Services/Internal	535	0	0	0	0	-	-
422100	5310000	Telephone	802	519	1,440	1,440	1,440	-	-
422120	5310000	Telephone - Cellular	2,582	3,131	4,620	4,620	4,620	-	-
422200	5310000	Electric	376	62	400	400	400	-	-
423500	5310000	Vehicle Usage Reimb Employee	0	25	500	500	500	-	-
424220	5310000	All Other Equip Maint/Repair	0	0	400	400	400	-	-
425100	5310000	Advertising Expense	25,126	41,542	60,000	60,000	60,000	-	-
425200	5310000	Periodicals & Dues	3,481	535	3,800	3,500	2,500	(7)%	(28)%
425400	5310000	General Office Expense	4,616	4,702	4,000	3,500	4,000	(12)%	14%
425500	5310000	Postage	311	85	500	500	400	-	(20)%
425600	5310000	Central Printing Charges	126	848	1,500	0	0	(100)%	-
425610	5310000	Outside Printing Expense	126	71	6,000	6,000	6,000	-	-
425700	5310000	Software Purchase/Licensing	0	4,858	2,000	1,500	1,500	(25)%	-
425800	5310000	Computer Equip Purc Undr $5000	450	551	1,500	2,000	1,000	33%	(50)%
426100	5310000	Janitorial Supplies	314	734	0	0	0	-	-
426800	5310000	Special Department Supplies	10,498	11,431	15,000	14,820	12,000	(1)%	(19)%
427100	5310000	Travel & Meeting Expense	1,188	409	5,000	3,518	3,518	(29)%	-
427200	5310000	Training	360	34	1,500	2,500	2,500	66%	-
428400	5310000	Liability Insurance	6,495	15,081	21,087	6,102	6,271	(71)%	2%
		Non-personnel Expenses Total	**183,308**	**131,696**	**209,247**	**181,300**	**177,049**	**(13)%**	**(2)%**
450032	5310000	Art Organizatn Special Support	280,000	280,000	280,000	280,000	280,000	-	-
450038	5310000	Renaissance Block	25,000	25,000	25,000	25,000	25,000	-	-

Department Budget Detail

Department / Section: **Museum / Museum-Arts & Cultural Affairs**
101 - 531000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
450081	5310000	Mission Inn Museum	69,900	69,900	69,900	67,104	67,104	(4)%	-
450128	5310000	Riverside Arts Council	93,761	110,808	102,285	98,194	98,194	(3)%	-
450302	5310000	Sponsorships	116,800	156,400	152,240	146,150	146,150	(4)%	-
450365	5310000	Public Art	0	0	20,000	0	0	(100)%	-
453054	5310000	Farmer's Market	29,938	29,711	38,000	38,000	38,000	-	-
453225	5310000	Festival of Lights	389,739	384,577	425,000	425,000	425,000	-	-
		Special Projects Total	**1,005,139**	**1,056,398**	**1,112,425**	**1,079,448**	**1,079,448**	**(2)%**	**-**
462300	9878600	Fox Perf Arts Ctr-FF&E-Lease	13,219	22,155	0	0	0	-	-
		Equipment Outlay Total	**13,219**	**22,155**	**0**	**0**	**0**	-	**-**
881100	5310000	General Fund Allocation Chgs	154,660	0	0	0	0	-	-
882101	5310000	Utilization Chgs from 101 Fund	2,799	6,045	5,638	5,920	6,908	5%	16%
		Charges From Others Total	**157,460**	**6,045**	**5,638**	**5,920**	**6,908**	**5%**	**16%**
		Total Budget Requirements	**1,788,622**	**1,724,503**	**2,048,271**	**1,942,052**	**1,974,948**	**(5)%**	**1%**

Department Budget Detail

Department / Section: **Museum / Museum-Debt**
101 - 539000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
882101	5390000	Utilization Chgs from 101 Fund	125,622	128,128	133,227	84,812	86,772	(36)%	2%
		Charges From Others Total	**125,622**	**128,128**	**133,227**	**84,812**	**86,772**	**(36)%**	**2%**
		Total Budget Requirements	**125,622**	**128,128**	**133,227**	**84,812**	**86,772**	**(36)%**	**2%**

Department Budget Detail

Department / Section: **Museum / MU-Managed Savings**
101 - 539900

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
499999	5399000	Managed Savings Allocation	0	0	0	(100,000)	(100,000)	-	-
		Managed Savings Total	**0**	**0**	**0**	**(100,000)**	**(100,000)**	-	**-**
		Total Budget Requirements	**0**	**0**	**0**	**(100,000)**	**(100,000)**	-	**-**

Department Budget Detail

Department / Section: **Department Total**

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		General Fund	3,383,302	3,544,220	4,236,045	4,146,105	4,193,929	(2)%	1%
		All Other Funds	0	0	0	0	0	-	-
		Department Total	3,383,302	3,544,220	4,236,045	4,146,105	4,193,929	(2)%	1%

OFFICE OF THE CITY ATTORNEY

The mission of the Office of the City Attorney is to provide excellent and ethical legal advice, effective legal representation, and other quality legal services for the City Council, City officers, and City employees in order that they may lawfully attain the City Council's goals and other department program outcomes without undue risk to the City.

The City Attorney's Office represents and advises the City Council and all City officers in matters of law pertaining to their offices; represents and appears for the City in actions or proceedings in which the City is concerned or is a party; and represents and appears for any City officer or employee, or former City officer or employee, in actions and proceedings in which such officer or employee is concerned or is a party for acts arising out of his employment or by reason of his official capacity.

OFFICE OF THE CITY ATTORNEY

DEPARTMENT OVERVIEW

SERVICES PROVIDED

The City Attorney's Office strives to provide excellent and ethical legal advice and representation to City Council and city departments. The City Attorney also serves as general counsel to the Successor Agency of the City of Riverside, and provides representation of the City before various boards, commissions, and judicial tribunals.

The City Attorney's Office provides general legal services including, but not limited to, civil litigation defense and prosecutions; rendering of legal advice; preparation of various types of legal documents including ordinances, resolutions, agreements and security instruments.

Although one division, there are two distinct services sections; litigation and municipal services. Both play an active and fundamental role in providing timely advice and services on issues as they arise, ensure that actions are legal and enforceable, reduce the risks from contemplated actions, defend the City in a variety of matters, and numerous transactional matters. In addition to these services, a community livability program exists to ensure that the goals and objectives of the City Council continue to be met through the prosecution of municipal code violations. The members of the Office have varied expertise and represent their client departments in complex and challenging issues facing the City and its residents.

BUSINESS GOALS

The Department's Business Goals are:

- Continued implementation of the Neighborhood Livability and Community Livability Municipal Prosecution Programs to improve neighborhood livability and quality of life issues
- To improve neighborhood livability
- To reduce outside legal expenses
- To enhance support to client departments
- To increase efficiency, external accessibility, and transparency
- To attract, develop, and retain quality staff

DEPARTMENT DIVISIONS AND SECTIONS

The City Attorney's Office includes the following divisions:

Municipal Services: The Municipal Services Division reviews, drafts and analyzes a wide variety of contracts, leases, and other transactional documents. This Division also prepares resolutions, ordinances, recommends changes to the Riverside Municipal Code, and researches a wide range of issues involving municipal governments, including various policies and procedures. The attorneys staff the various city Boards and Commissions. This Division also handles CEQA and land use litigation.

Litigation: The Litigation Division analyzes claims to assess liability and defends the City and its employees against claims of personal injury, property damage, constitutional and civil rights, and employment discrimination. The Division also provides general legal counsel to the Human Resources Department and represents the City in administrative appeals related to the discipline of city employees. The Division also works closely with Riverside Police and Fire Department management on legal issue issues involving constitutional law, criminal law and procedure, civil liability, and employment law. The Division also provides counsel to the Code Enforcement Division and initiates actions against code violators where efforts to informally resolve disputes have failed.

DEPARTMENT OBJECTIVES

Objectives	Status	Financial and Operational Challenges to Implement Objective
1. Continue implementation of Neighborhood Livability Program	Successful completion of 50 receivership actions to rehabilitate distressed properties	Challenges include identifying distressed and blighted properties within the City limits. This is an ongoing and highly successful program
2. Provide legal support to city Departments to help them accomplish their goals and objectives	Processed approximately 3000 requests for service for client departments in 2015	Operational challenges increase as additional requests are received and adequate staffing does not exist
3. Create criminal prosecution unit	Measure A to be decided by voters in June 2016	Increased staffing and minimal operational costs after start up
4. Reduce outside legal expenses	Litigation costs are unpredictable, however, there is a decline in the use of outside counsel as more matters are retained in house and handled by staff attorneys	Operational challenges will increase as more matters are kept in house and trial preparation requires additional staffing and resources
5. Improve quality of life issues through prosecution of the RMC	The community livability program prosecuted 1859 misdemeanor RMC violations since inception	Challenges arise as violations increase and adequate staffing and resources do not exist in order to address the issues

ORGANIZATIONAL CHART AND PERSONNEL SUMMARY

CHART 13 – OFFICE OF THE CITY ATTORNEY ORGANIZATION CHART

28.50 Total FTE for FY 2016/17 and FY 2017/2018

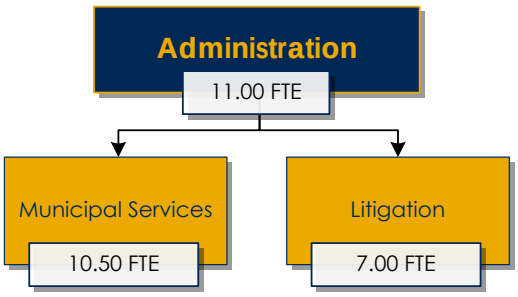

TABLE 84 – OFFICE OF THE CITY ATTORNEY PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

General Fund	Authorized FTE FY2013/14	Authorized FTE FY2014/15	Authorized FTE FY2015/16	Approved FTE FY2016/17	Approved FTE FY2017/18
Administration	11.00	11.00	11.00	11.00	11.00
Municipal Services	9.50	11.50	11.50	10.50	10.50
Litigation	6.00	7.00	7.00	7.00	7.00
General Fund Total	**26.50**	**29.50**	**29.50**	**28.50**	**28.50**

Other Funds					
Office of the City Attorney	-	-	-	-	-
Other Funds Total	**-**	**-**	**-**	**-**	**-**
All Funds Total	**26.50**	**29.50**	**29.50**	**28.50**	**28.50**

BUDGET OVERVIEW

The Department's total recommended operating budget for FY 2016/17 is $5.4 million and FY 2017/18 is $5.5 million. The Personnel Budget in FY 2016/17 is 79.1 percent of the Department's total operating budget and in FY 2017/18 it comprises 79.7 percent of the total operating budget. The Non-Personnel Budget accounts for 10.5 percent and 10.2 percent in FY 2016/17 and FY 2017/18, respectively.

The Personnel Budget for FY 2016/17 is $4.2 million for 28.50 FTEs and $4.4 million in FY 2017/18 for 28.50 FTEs. Total FTEs include full-time positions and may also include part-time, seasonal, temporary positions and may also reflect workforce charged to or from other departments or funds. The Personnel Budget increased by 2.3 percent from FY 2015/16 to FY 2016/17 and increased by 3.9 percent from FY 2016/17 to FY 2017/18.

The Non-Personnel Budget for FY 2016/17 is $564,258 and FY 2017/18 is $565,037. The Non-Personnel Budget increased by 192.4 percent from FY 2015/16 to FY 2016/17 and increased by 0.1 percent from FY 2016/17 to FY 2017/18. The key non-personnel items for this department include land and building Rental.

The Special Projects Budget for FY 2016/17 is $560,000 and FY 2017/18 is $560,000. The Special Projects Budget increased by 833.3 percent from FY 2015/16 to FY 2016/17 and remained flat from FY 2016/17 to FY 2017/18. The key special project for this department is the addition of the community prosecutor.

KEY CHANGES IN THE DEPARTMENT BUDGET

TABLE 85 – OFFICE OF THE CITY ATTORNEY KEY CHANGES IN BASELINE BUDGET (BEFORE BALANCING MEASURES)

FY 2015/16[34] versus FY 2016/17 and FY 2016/17 versus FY 2017/18

FUND AND DIVISION	FTE CHANGES (count)		BUDGET CHANGES (dollars)		BUDGET CHANGES (Percent)	
General Fund	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18
Office of the City Attorney	(1.00)	-	$500,000	-	N/A	0.0%
Community Prosecutor	-	-	$410,955	$165,898	9.3%	3.4%
General Fund Change Total	**(1.00)**	**-**	**$910,955**	**$165,898**	**20.7%**	**3.1%**
Other Funds						
Office of the City Attorney	-	-	-	-	-	-
Other Fund Change Total	**-**	**-**	**-**	**-**	**-**	**-**
Grand Total	**(1.00)**	**-**	**$964,661**	**$165,898**	**21.91%**	**3.09%**

[34] (Personnel and Non-Personnel only), FY 15/16 includes carryover amounts.

Personnel

Changes FY 2015/16 to 2016/17

The FY 2016/17 Personnel Budget for the Department is $4.2 million, an increase of $93,367 or 2.3 percent from the FY 2015/16 Adopted Budget of $4.1 million. The budget increase is due to:

- Net increase of $33,069 or 1.1 percent in Regular and Part Time Salaries
- Increase $59,183 or 7.6 percent in pension costs based on anticipated increases in employer rates per the latest actuarial study
- Increase $9,300 or 38.3 percent in Deferred Compensation
- Increase $8,415 or 3.0 percent in Health Insurance

Changes FY 2016/17 to 2017/18

The FY 2017/18 Personnel Budget for the Department is $4.4 million, an increase of $165,119 or 3.9 percent from the FY 2016/17 Adopted Budget of $4.2 million. The budget increase is due to:

- Increase $61,122 or 2.1 percent in regular salaries based on step increases and other compensation agreements
- Increase $76,780 or 9.1 percent in pension costs based on anticipated increases in employer rates per the latest actuarial study
- Increase $16,066 or 5.5 percent in Health Insurance
- Increase $8,400 or 25.0 percent in Deferred Compensation

Non-Personnel

Changes FY 2015/16 to 2016/17

The Department's FY 2016/17 Non-Personnel Budget is $564,258, an increase of $371,294 or 192.4 percent from the FY 2015/16 Adopted Budget of $192,964. The net budget increase is due to two primary factors:

- First time increase of $411,035 for Land and Building Rental.
- Decrease $39,741 or 51.5 percent in Liability Insurance allocated to the department.

Changes FY 2016/17 to 2017/18

The Department's FY 2017/18 Non-Personnel Budget is $565,037, an increase of $779 or 0.1 percent from the FY 2016/17 Adopted Budget of $564,258. The budget increase is due to Increase $779 or 2.1 percent in Liability Insurance

DEPARTMENT BUDGET BALANCING MEASURES AND UNFUNDED NEEDS

TABLE 86 - OFFICE OF THE CITY ATTORNEY

Budget Reductions	Impacts and how the Department plans to achieve the reductions	Reduction Amount
1. Reduced External Legal Services	Less availability of outside legal services.	$33,750
Managed Savings Total		**$33,750**
1. Increase transfer to Liability Fund	Increase transfer to Liability Fund to meet reduction requirement.	$200,000
4 Percent Balancing Measures Total		**$200,000**
Grand Total General Fund Budget Reductions		**$233,750**

TABLE 87 - OFFICE OF THE CITY ATTORNEY SUMMARY OF SIGNIFICANT UNFUNDED CRITICAL NEEDS (NON-CIP) WITH IMPACTS AND CHALLENGES

FY 2016/17 AND 2017/18

HIGHEST			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. Computers and Software for criminal prosecution unit	Required technology to increase production	$78,000	$2,000
2. Minimum Continuing Legal Education, Professional Dues, and Training for criminal prosecution unit	Mandated training and professional dues for all licensed attorneys. Training increases expertise, thus allowing additional matters to be kept in house	$62,200	$61,600
3. One-time Capital Purchase for criminal prosecution unit	Required upon passing of Measure A and the creation of the Criminal Prosecution Unit	$50,000	-
4. Staffing for criminal prosecution unit and additional attorney to handle tort matters	Needed to provide new and continued services	$1,264,500	$1,805,000
	Highest Unfunded Needs Total	**$1,454,700**	**$1,868,600**

HIGH			
High Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. Computer and Telephone Stipends	Prosecutors serving outside City Hall and in the community will need to be accessible. Tablet computers are necessary in the field and at court	$9,510	$10,020
2. Professional Dues, Training, Supplies, and Printing	Mandated by state. Additional resources required for additional staff	$72,000	$245,100
3. Staffing	Impacts services provided and productivity	$175,000	$176,540
	High Unfunded Needs Total	**$256,510**	**$431,660**

IMPORTANT			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. Recurring non-personnel costs	To cover unexpected costs if necessary	$1,500	1,500
2. Printers	Necessary technology	$3,000	$1,500
	Important Unfunded Needs Total	**$4,500**	**$3,000**
Grand Total Top Five Highest, High, and Important Unfunded Needs		**$1,464,210**	**$2,123,720**
Grand Total All Unfunded Needs of the Department[35]		**$1,715,710**	**$2,303,260**

[35] Personnel costs do not include overhead

DEPARTMENT BUDGET SUMMARY TABLES

The table below reflects the "operating budget" before Charges To, Charges From, or Operating Transfers. The table provides an overview of the departments spending for operations, debt, equipment, special projects, as well as managed savings and the four percent budget reduction.

TABLE 88 – OFFICE OF THE CITY ATTORNEY
REVENUE AND EXPENDITURE BUDGET, BY FUND AND DIVISION

REVENUE

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Office of the City Attorney	-	-	-	-	-
General Fund Total	**-**	**-**	**-**	**-**	**-**
Other Funds					
Office of the City Attorney	-	-	-	-	-
Other Funds Total	**-**	**-**	**-**	**-**	**-**
All Fund Revenue Total	**-**	**-**	**-**	**-**	**-**

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Office of the City Attorney	-	-	-	$500,000	$500,000
Municipal Services	$3,901,937	$3,790,916	$4,402,160	$4,813,115	$4,979,013
General Fund Total	**$3,901,937**	**$3,790,916**	**$4,402,160**	**$5,313,115**	**$5,479,013**
Other Funds					
Office of the City Attorney	-	-	-	-	-
Other Funds Total	**-**	**-**	**-**	**-**	**-**
All Fund Expenditure Total	**$3,901,937**	**$3,790,916**	**$4,402,160**	**$5,313,115**	**$5,479,013**

The table below reflects the expenditure budget summary and includes Charges to, Charges From, and Operating Transfers. The table provides an overview of the department's spending as well as its managed savings, utilization charges, and transfers. The net expenditures total represents a spending deficit or surplus that will be offset by departmental revenue or an impact to fund balance. It should be noted that negative expenditure totals will be adjusted during the year or will increase fund balance.

TABLE 89 – OFFICE OF THE CITY EXPENDITURE BUDGET SUMMARY, BY FUND AND CATEGORY

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	$3,442,332	$3,274,228	$4,149,196	$4,242,563	$4,407,682
Non-Personnel	$235,394	$333,841	$192,964	$560,552	$561,331
Special Projects	$224,211	$182,847	$60,000	$560,000	$560,000

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Operating Budget Total	**$3,901,937**	**$3,790,916**	**$4,402,160**	**$5,363,115**	**$5,529,013**
Equipment Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Operating Grants	-	-	-	-	-
Capital Outlay and Grants	-	-	-	-	-
Charges From Others	$408,210	$1,509,783	$723,671	$726,211	$729,942
Charges To Others	($4,015,519)	($5,445,966)	($5,125,831)	($5,825,831)	($5,825,831)
Managed Savings	-	-	-	($50,000)	($50,000)
Equipment, Capital, Debt Service, and Utilization Charges Total	**($3,607,309)**	**($3,936,183)**	**($4,402,160)**	**($5,149,620)**	**($5,145,889)**
General Fund Total	**$294,628**	**($145,267)**	**-**	**$213,495**	**$383,124**

Other Funds	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	-	-	-	-	-
Non-Personnel	-	-	-	-	-
Special Projects	-	-	-	-	-
Operating Budget Total	**-**	**-**	**-**	**-**	**-**
Equipment Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Operating Grants	-	-	-	-	-
Capital Outlay and Grants	-	-	-	-	-
Charges From Others	-	-	-	-	-
Charges To Others	-	-	-	-	-
Managed Savings	-	-	**-**	**-**	**-**
Equipment, Capital, Debt Service, and Utilization Charges Total	**-**	**-**	**-**	**-**	**-**
Other Funds Total	**-**	**-**	**-**	**-**	**-**
Net Expenditures for All Funds	**$294,628**	**($145,267)**	**-**	**$213,495**	**$383,124**

CITY OF
RIVERSIDE

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BUDGET DETAIL

OFFICE OF THE CITY ATTORNEY BUDGET DETAIL

Department Budget Detail

Department / Section: **Office of the City Attorney / Office of the City Attorney**
101 - 130000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	1300000	Salaries - Regular	1,939,550	1,803,386	2,733,110	2,911,417	2,972,539	6%	2%
411110	1300000	Salaries-Temp & Part Time	96,907	110,812	156,678	11,440	11,440	(92)%	-
411210	1300000	Vacation	131,732	104,129	0	0	0	-	-
411220	1300000	Holidays & Special Days Off	98,207	90,154	0	0	0	-	-
411225	1300000	Rest Time Pay - IBEW	0	277	0	0	0	-	-
411240	1300000	Sick Leave	55,072	75,386	0	0	0	-	-
411245	1300000	Family Illness Sick Leave	16,924	18,244	0	0	0	-	-
411260	1300000	Bereavement Leave	0	1,233	0	0	0	-	-
411280	1300000	Jury Duty	33	982	0	0	0	-	-
411292	1300000	Administrative Leave	26,671	41,963	0	0	0	-	-
411410	1300000	Vacation Payoffs	35,133	70,287	30,000	30,000	30,000	-	-
411420	1300000	Sick Leave Payoff	57,401	755	0	0	0	-	-
411510	1300000	Accrued Payroll	10,113	19,857	31,186	16,018	16,647	(48)%	3%
412210	1300000	Workers Compensation Ins	19,369	31,620	32,077	30,106	30,735	(6)%	2%
412220	1300000	Health Insurance	240,640	230,505	284,319	292,734	308,800	2%	5%
412222	1300000	Dental Insurance	11,493	10,784	12,843	13,317	13,512	3%	1%
412230	1300000	Life Insurance	13,507	12,567	17,693	18,049	18,429	2%	2%
412240	1300000	Unemployment Insurance	3,306	1,828	1,613	1,630	1,667	1%	2%
412310	1300000	PERS Retirement	648,274	601,300	782,684	841,867	918,647	7%	9%
412320	1300000	Medicare OASDI	35,837	33,547	41,902	42,385	43,266	1%	2%
412330	1300000	City Retirement Plan	1,101	1,387	791	0	0	(100)%	-
412400	1300000	Deferred Compensation	1,062	12,225	24,300	33,600	42,000	38%	25%
412500	1300000	Automobile/Expense Allowance	0	1,000	0	0	0	-	-
		Personnel Services Total	**3,442,343**	**3,274,238**	**4,149,196**	**4,242,563**	**4,407,682**	**2%**	**3%**
421000	1300000	Professional Services	39,759	157,855	0	0	0	-	-
421001	1300000	Prof Services/Internal	681	97	0	0	0	-	-
422100	1300000	Telephone	3,994	2,654	5,832	5,832	5,832	-	-
422120	1300000	Telephone - Cellular	7,317	5,771	2,380	2,380	2,380	-	-
423200	1300000	Land and Building Rental	0	0	0	411,035	411,035	-	-
423400	1300000	Motor Pool Equipment Rental	8,036	238	9,500	9,500	9,500	-	-
424220	1300000	All Other Equip Maint/Repair	37,454	13,435	15,054	15,054	15,054	-	-
425200	1300000	Periodicals & Dues	6,288	7,229	10,790	10,790	10,790	-	-
425400	1300000	General Office Expense	22,996	22,269	13,000	13,000	13,000	-	-
425500	1300000	Postage	4,967	3,960	3,000	3,000	3,000	-	-
425600	1300000	Central Printing Charges	11,563	2,956	15,125	15,125	15,125	-	-
425610	1300000	Outside Printing Expense	177	317	0	0	0	-	-
425700	1300000	Software Purchase/Licensing	0	0	350	350	350	-	-
425800	1300000	Computer Equip Purc Undr $5000	1,027	5,450	3,000	3,000	3,000	-	-
426800	1300000	Special Department Supplies	26,693	24,020	23,176	23,176	23,176	-	-
427100	1300000	Travel & Meeting Expense	11,552	16,366	12,500	8,794	8,794	(29)%	-
427200	1300000	Training	4,467	1,711	2,100	2,100	2,100	-	-
428400	1300000	Liability Insurance	48,423	69,513	77,157	37,416	38,195	(51)%	2%
		Non-personnel Expenses Total	**235,404**	**333,849**	**192,964**	**560,552**	**561,331**	**190%**	**%**
450209	1300000	Unspecfd Outside Counsel Cost	67,583	71,013	52,500	52,500	52,500	-	-
450239	1300000	General Litigation Costs	54,557	60,794	7,500	7,500	7,500	-	-

Department Budget Detail

Department / Section: **Office of the City Attorney / Office of the City Attorney**
101 - 130000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
450241	1300000	Conflict of Interest Advice	6,195	0	0	0	0	-	-
450242	1300000	Neighborhood Livability Prog.	94,828	51,040	0	0	0	-	-
452000	1300000	Proj Implementation City	798	0	0	0	0	-	-
452005	1300000	Education Reimbursement Prog	250	0	0	0	0	-	-
		Special Projects Total	**224,213**	**182,849**	**60,000**	**60,000**	**60,000**	-	**-**
881100	1300000	General Fund Allocation Chgs	347,472	1,446,679	654,831	654,831	654,831	-	-
882101	1300000	Utilization Chgs from 101 Fund	12,107	11,899	14,065	12,795	13,700	(9)%	7%
		Charges From Others Total	**359,579**	**1,458,579**	**668,896**	**667,626**	**668,531**	**( )%**	**%**
891100	1300000	General Fund Allocation Chgs	(3,916,888)	(5,420,966)	(4,775,831)	(4,775,831)	(4,775,831)	-	-
892101	1300000	Utilization Chgs to 101 Fund	0	0	(250,000)	(250,000)	(250,000)	-	-
892170	1300000	Utilization Chgs to 170 Fund	(25,000)	0	0	0	0	-	-
892630	1300000	Utilization Chgs to 630 Fund	0	0	0	(700,000)	(700,000)	-	-
894170	1300000	Interfund Services to 170 Fund	(25,000)	(25,000)	(100,000)	(100,000)	(100,000)	-	-
		Charges to Others Total	**(3,966,888)**	**(5,445,966)**	**(5,125,831)**	**(5,825,831)**	**(5,825,831)**	**13%**	**-**
		Total Budget Requirements	**294,651**	**(196,449)**	**(54,775)**	**(295,090)**	**(128,287)**	**438%**	**(56)%**

Department Budget Detail

Department / Section: **Office of the City Attorney / CAO-Community Prosecutor**
101 - 130500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
450248	1305000	Community Prosecutor	0	0	0	500,000	500,000	-	-
		Special Projects Total	**0**	**0**	**0**	**500,000**	**500,000**	-	**-**
		Total Budget Requirements	**0**	**0**	**0**	**500,000**	**500,000**	-	**-**

Department Budget Detail

Department / Section: **Office of the City Attorney / City Atty-Debt**
101 - 139000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
882101	1390000	Utilization Chgs from 101 Fund	48,631	51,205	54,775	58,585	61,411	6%	4%
		Charges From Others Total	**48,631**	**51,205**	**54,775**	**58,585**	**61,411**	**6%**	**4%**
891100	1390000	General Fund Allocation Chgs	(48,631)	0	0	0	0	-	-
		Charges to Others Total	**(48,631)**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**0**	**51,205**	**54,775**	**58,585**	**61,411**	**6%**	**4%**

Department Budget Detail

Department / Section: **Office of the City Attorney / CA-Managed Savings**
101 - 139900

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
499999	1399000	Managed Savings Allocation	0	0	0	(50,000)	(50,000)	-	-
		Managed Savings Total	**0**	**0**	**0**	**(50,000)**	**(50,000)**	-	**-**
		Total Budget Requirements	**0**	**0**	**0**	**(50,000)**	**(50,000)**	-	**-**

Department Budget Detail

Department / Section: **Department Total**

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		General Fund	294,651	(145,243)	0	213,495	383,124	-	79%
		All Other Funds	0	0	0	0	0	-	-
		Department Total	294,651	(145,243)	0	213,495	383,124	-	79%

CITY OF
RIVERSIDE

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OFFICE OF THE CITY CLERK

The mission of the Office of the City Clerk is to provide municipal election services, maintain the official record of all City Council proceedings, and perform other State and municipal statutory duties for elected officials, voters, City departments, and the public in order that they be guaranteed fair and impartial elections and open access to information and the legislative process.

Office of the City Clerk

DEPARTMENT OVERVIEW

SERVICES PROVIDED

The Office of the City Clerk provides legislative support to the Mayor, City Council, and Standing Committees; conducts all municipal elections; administers the citywide records retention schedule and off-site storage contract; administers the board/commission process; and operates a Passport Acceptance Facility.

BUSINESS GOALS

The Department's Business Goals are:

- To ensure open access to information, documents, and the legislative process;
- To ensure fair and impartial elections;
- To maintain the official record of all City Council proceedings;
- To develop and maintain on-going efforts that increase transparency in city government; and
- Perform other State and municipal statutory duties.

DEPARTMENT DIVISIONS AND SECTIONS

The Office of the City Clerk includes the following Divisions:

Administration: The Administration Division provides legislative support to the Mayor, City Council, and public through accurate and timely documentation and access to the legislative process of the City Council in compliance with State and municipal requirements. This Division is also responsible for operation of a Passport Acceptance Facility.

Election Services: The Election Services Division administers the City's municipal elections and related activities for candidates and voters so that they may be guaranteed fair and impartial elections in compliance with State and municipal requirements.

Records Management: The Records Management Division preserves and protects the official records of the City for administrative departments and the public so that they may be guaranteed timely access to information and the legislative process.

DEPARTMENT OBJECTIVES

Objectives	Status	Financial and Operational Challenges to Implement Objective
1. Transfer board/commission legislative records to transparency portal	Completed	None
2. Automate workflow for contracts/agreements with electronic signatures	Net Energy Metering Interconnection Agreements are fully automated - Work on other agreement types has begun	None
3. Automate board/ commission application/ appointment/administration process	Funding included in the 2016/17 Budget	None
4. Showcase transparency initiatives to community organizations	On-going	None

Objectives	Status	Financial and Operational Challenges to Implement Objective
5. Centralize public records requests/launch tool on transparency portal	Completed	None

ORGANIZATIONAL CHART AND PERSONNEL SUMMARY

CHART 14 – OFFICE OF THE CITY CLERK ORGANIZATION CHART

10.00 Total FTE for FY 2016/17 and FY 2017/2018

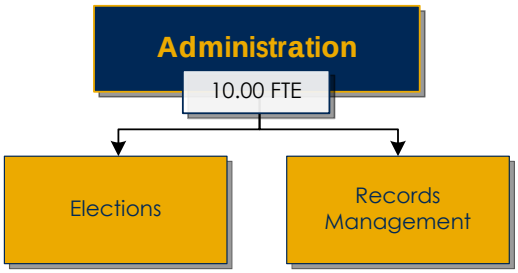

TABLE 90 – OFFICE OF THE CITY CLERK PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

General Fund	Authorized FTE FY2013/14	Authorized FTE FY2014/15	Authorized FTE FY2015/16	Approved FTE FY2016/17	Approved FTE FY2017/18
Office of the City Clerk	9.00	9.00	10.00	10.00	10.00
General Fund Total	**9.00**	**9.00**	**10.00**	**10.00**	**10.00**
Other Funds					
Office of the City Clerk	-	-	-	-	-
Other Funds Total	**-**	**-**	**-**	**-**	**-**
All Fund Total	**9.00**	**9.00**	**10.00**	**10.00**	**10.00**

BUDGET OVERVIEW

The Department's total recommended operating budget for FY 2016/17 is $1.7 million and FY 2017/18 is $1.6 million. The Personnel Budget in FY 2016/17 is 62.7 percent of the Department's total operating budget and in FY 2017/18 comprises 68.0 percent of the total budget. The Non-Personnel Budget accounts for 36.6 percent and 31.2 percent in FY 2016/17 and FY 2017/18, respectively.

The Personnel Budget for FY 2016/17 is $1.1 million for 10 FTEs and $1.1 million in FY 2017/18 for 10 FTEs. Total FTEs include full-time positions and may also reflect workforce charged to or from other departments or funds. The Personnel Budget increased by 2.2 percent from FY 2015/16 to FY 2016/17 and increased by 3.6 percent from FY 2016/17 to FY 2017/18.

The Non-Personnel Budget for FY 2016/17 is $631,893 and FY 2017/18 is $515,158. The Non-Personnel Budget increased by 18.3 percent from FY 2015/16 to FY 2016/17 and decreased by 18.5 percent from

FY 2016/17 to FY 2017/18. The key non-personnel items for this department include elections and records management.

KEY CHANGES IN THE DEPARTMENT BUDGET

TABLE 91 – OFFICE OF THE CITY CLERK KEY CHANGES IN BUDGET

FY 2015/16[36] versus FY 2016/17 and FY 2016/17 versus FY 2017/18

FUND AND DIVISION	FTE CHANGES (count)		BUDGET CHANGES (dollars)		BUDGET CHANGES (Percent)	
	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18
General Fund						
Administration	-	-	$17,339	$34,499	1.4%	2.8%
Elections Services	-	-	$2,500	($89,976)	0.7%	-25.5%
Records Management	-	-	$10,000	-	26.8%	-
General Fund Change Total	**-**	**-**	**$29,839**	**($55,477)**	**1.9%**	**-3.4%**
Other Funds						
Office of the City Clerk	-	-	-	-	-	-
Other Fund Change Total	**-**	**-**	**-**	**-**	**-**	**-**
Grand Total	**-**	**-**	**$29,839**	**($55,477)**	**1.9%**	**-3.4%**

Personnel

Changes FY 2015/16 to 2016/17

The FY 2016/17 Personnel Budget for the Department is $1.1 million, an increase of $22,949 or 2.2 percent from the FY 2015/16 Adopted Budget of $1.1 million. The budget increase is due primarily to increase in pension costs of $23,456 from anticipated increases in the employer rates based on the latest actuarial analysis.

Changes FY 2016/17 to 2017/18

The FY 2017/18 Personnel Budget for the Department is $1.1 million, an increase of $39,234 or 3.6 percent from the FY 2016/17 Adopted Budget of $1.1 million. The budget increase is due primarily to two factors:

- Increase of $11,455 in budgeted salaries based on step increases and other adjustments.
- Increase of $18,362 in pension costs from anticipated increases in the employer rates based on the latest actuarial analysis.

Non-Personnel

Changes FY 2015/16 to 2016/17

The Department's FY 2016/17 Non-Personnel Budget is $631,893, an increase of $97,948 or 18.3 percent from the FY 2015/16 Adopted Budget of $533,945. The budget increases/decreases are due to:

- Increase of $90,500 or 25.9 percent to fund elections for Mayor and possible measures compared to 2015/16 election costs.
- Increase of $10,000 or 1.8 percent to records management due to increased activity.

[36] (Personnel and Non-Personnel only), FY 15/16 includes carryover amounts.

Changes FY 2016/17 to 2017/18

The Department's FY 2017/18 Non-Personnel Budget is $515,158, a decrease of $116,735 or 18.5 percent from the FY 2016/17 Adopted Budget of $631,893. The budget decreases are due to decrease of $112,000 or 25.4 percent to fund elections for Wards 2, 4, and 6 and possible measures compared to 2016/17 election costs

DEPARTMENT BUDGET BALANCING MEASURES AND UNFUNDED NEEDS

TABLE 92. – OFFICE OF THE CITY CLERK BUDGET REDUCTIONS

Budget Reductions	Impacts and how the Department plans to achieve the reductions	Reduction Amount
1. None	Not Applicable	-
Managed Savings Total		**-**
1. Decrease in Elections – Measure A – City Prosecutor	As approved by the City Council, the Office of the City Attorney will absorb these costs	$88,000
4 Percent Balancing Measures Total		**$88,000**
Grand Total General Fund Budget Reductions		**$88,000**

TABLE 93 – OFFICE OF THE CITY CLERK SUMMARY OF SIGNIFICANT UNFUNDED CRITICAL NEEDS (NON-CIP) WITH IMPACTS AND CHALLENGES

FY 2016/17 AND 2017/18

HIGHEST

Highest Unfunded Needs	Impacts and Challenges	FY 2016/17	FY 2017/18
1. None	Not Applicable	-	-
	Highest Unfunded Needs Total	**-**	**-**

HIGH

High Unfunded Needs	Impacts and Challenges	FY 2016/17	FY 2017/18
1. None	Not Applicable	-	-
	High Unfunded Needs Total	**-**	**-**

IMPORTANT

Highest Unfunded Needs	Impacts and Challenges	FY 2016/17	FY 2017/18
1. Permanent facility to house archival records from City Clerk, Museum, and Library Departments	Funding source and site have not been identified	Unknown	Unknown
	Important Unfunded Needs Total	**-**	**-**
Grand Total Top Five Highest, High, and Important Unfunded Needs		**-**	**-**
Grand Total All Unfunded Needs of the Department[37]		**-**	**-**

[37] Personnel costs do not include overhead

DEPARTMENT BUDGET SUMMARY TABLES

The table below reflects the "operating budget" before Charges To, Charges From, or Operating Transfers. The table provides an overview of the departments spending for operations, debt, equipment, special projects, as well as managed savings and the four percent budget reduction.

TABLE 94 – OFFICE OF THE CITY CLERK
REVENUE AND EXPENDITURE BUDGET, BY FUND AND DIVISION

REVENUE

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Office of the City Clerk	-	-	-	-	-
General Fund Total	**-**	**-**	**-**	**-**	**-**
Other Funds					
Office of the City Clerk	-	-	-	-	-
Other Funds Total	**-**	**-**	**-**	**-**	**-**
All Fund Revenue Total	**-**	**-**	**-**	**-**	**-**

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Administration	$887,988	$955,289	$1,218,529	$1,235,868	$1,270,367
Elections Services	$288,861	$79,023	$350,110	$352,610	$262,634
Records Management	$33,864	$47,462	$37,250	$47,250	$47,250
General Fund Total	**$1,210,713**	**$1,081,774**	**$1,605,889**	**$1,635,728**	**$1,580,251**
Other Funds	**Actual FY 2013/14**	**Actual FY 2014/15**	**Adopted FY 2015/16**	**Adopted FY 2016/17**	**Adopted FY 2017/18**
Office of the City Clerk	-	-	-	-	-
Other Funds Total	**-**	**-**	**-**	**-**	**-**
All Fund Expenditure Total	**$1,210,713**	**$1,081,774**	**$1,605,889**	**$1,635,728**	**$1,580,251**

The table below reflects the expenditure budget summary and includes Charges to, Charges From, and Operating Transfers. The table provides an overview of the department's spending as well as its managed savings, utilization charges, and transfers. The net expenditures total represents a spending deficit or surplus that will be offset by departmental revenue or an impact to fund balance. It should be noted that negative expenditure totals will be adjusted during the year or will increase fund balance.

TABLE 95 - OFFICE OF THE CITY CLERK
EXPENDITURE BUDGET SUMMARY, BY FUND AND CATEGORY

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	$786,396	$852,691	$1,060,444	$1,083,393	$1,122,627

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Non-Personnel	$413,987	$220,013	$533,945	$540,335	$445,624
Special Projects	$10,330	$9,070	$11,500	$12,000	$12,000
Operating Budget Total	**$1,210,713**	**$1,081,774**	**$1,605,889**	**$1,635,728**	**$1,580,251**
Equipment Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Operating Grants	-	-	-	-	-
Capital Outlay and Grants	-	-	-	-	-
Charges From Others	$176,033	$205,001	$253,119	$254,325	$253,995
Charges To Others	($1,228,351)	($907,564)	($1,525,273)	($1,525,273)	($1,525,273)
Managed Savings	-	-	-	-	-
Equipment, Capital, Debt Service, and Utilization Charges Total	**($1,052,318)**	**($702,563)**	**($1,272,154)**	**($1,270,948)**	**($1,271,278)**
General Fund Total	**$158,395**	**$379,211**	**$333,735**	**$364,780**	**$308,973**

Other Funds	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	-	-	-	-	-
Non-Personnel	-	-	-	-	-
Special Projects	-	-	-	-	-
Operating Budget Total	**-**	**-**	**-**	**-**	**-**
Equipment Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Operating Grants	-	-	-	-	-
Capital Outlay and Grants	-	-	-	-	-
Charges From Others	-	-	-	-	-
Charges To Others	-	-	-	-	-
Managed Savings	-	-	**-**	**-**	**-**
Equipment, Capital, Debt Service, and Utilization Charges Total	**-**	**-**	**-**	**-**	**-**
Other Funds Total	**-**	**-**	**-**	**-**	**-**
Net Expenditures for All Funds	**$158,395**	**$379,211**	**$333,735**	**$456,338**	**$378,507**

BUDGET DETAIL

OFFICE OF THE CITY CLERK BUDGET DETAIL

Department Budget Detail

Department / Section: **City Clerk / City Clerk Administration**
101 - 120000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	1200000	Salaries - Regular	440,863	478,153	696,099	702,896	714,351	%	1%
411130	1200000	Compensatory Time	1,686	2,578	0	0	0	-	-
411210	1200000	Vacation	31,582	25,245	0	0	0	-	-
411220	1200000	Holidays & Special Days Off	22,365	23,727	0	0	0	-	-
411240	1200000	Sick Leave	19,493	15,975	0	0	0	-	-
411245	1200000	Family Illness Sick Leave	5,394	5,161	0	0	0	-	-
411260	1200000	Bereavement Leave	0	4,834	0	0	0	-	-
411280	1200000	Jury Duty	248	61	0	0	0	-	-
411292	1200000	Administrative Leave	4,415	10,147	0	0	0	-	-
411410	1200000	Vacation Payoffs	8,753	4,376	0	0	0	-	-
411510	1200000	Accrued Payroll	1,948	8,857	7,932	4,072	4,222	(48)%	3%
412210	1200000	Workers Compensation Ins	6,334	9,940	12,112	11,460	11,691	(5)%	2%
412220	1200000	Health Insurance	74,441	76,066	101,821	95,766	101,600	(5)%	6%
412222	1200000	Dental Insurance	4,141	4,380	5,400	5,400	5,400	-	-
412230	1200000	Life Insurance	2,074	2,179	2,676	2,746	2,775	2%	1%
412240	1200000	Unemployment Insurance	744	388	388	392	399	1%	1%
412250	1200000	Disability Insurance	815	826	1,088	1,088	1,088	-	-
412310	1200000	PERS Retirement	146,707	162,391	207,035	230,581	248,943	11%	7%
412320	1200000	Medicare OASDI	7,881	8,395	10,093	10,192	10,358	%	1%
412400	1200000	Deferred Compensation	300	3,600	9,000	12,000	15,000	33%	25%
412500	1200000	Automobile/Expense Allowance	4,800	4,800	4,800	4,800	4,800	-	-
413110	1200000	Overtime At Straight Rate	0	98	0	0	0	-	-
413120	1200000	Overtime At 1.5 Rate	1,412	514	2,000	2,000	2,000	-	-
		Personnel Services Total	**786,407**	**852,699**	**1,060,444**	**1,083,393**	**1,122,627**	**2%**	**3%**
421000	1200000	Professional Services	6,868	3,615	3,700	3,700	3,700	-	-
421001	1200000	Prof Services/Internal	204	0	0	0	0	-	-
422100	1200000	Telephone	1,550	984	1,450	1,600	1,600	10%	-
422120	1200000	Telephone - Cellular	1,974	2,080	2,000	2,500	2,500	25%	-
423500	1200000	Vehicle Usage Reimb Employee	0	0	100	100	100	-	-
424220	1200000	All Other Equip Maint/Repair	430	0	1,050	1,050	1,050	-	-
425100	1200000	Advertising Expense	21,966	26,358	27,800	32,400	33,000	16%	1%
425200	1200000	Periodicals & Dues	2,318	2,688	2,951	3,440	3,500	16%	1%
425300	1200000	Photo & Recording Supplies	3,416	4,030	10,200	7,400	8,400	(27)%	13%
425400	1200000	General Office Expense	11,220	12,155	13,524	14,300	14,300	5%	-
425500	1200000	Postage	6,545	9,408	10,000	12,500	12,500	25%	-
425600	1200000	Central Printing Charges	1,257	1,837	0	0	0	-	-
425610	1200000	Outside Printing Expense	1,553	1,883	2,000	3,500	3,500	75%	-
425700	1200000	Software Purchase/Licensing	499	0	0	0	0	-	-
426800	1200000	Special Department Supplies	1,043	1,772	44,040	31,600	25,000	(28)%	(20)%
427100	1200000	Travel & Meeting Expense	13,375	12,088	11,590	8,442	8,442	(27)%	-
427200	1200000	Training	5,439	3,691	7,200	7,200	7,200	-	-
428400	1200000	Liability Insurance	11,605	10,939	8,980	10,743	10,948	19%	1%
		Non-personnel Expenses Total	**91,271**	**93,534**	**146,585**	**140,475**	**135,740**	**(4)%**	**(3)%**
450309	1200000	Neighborhood Program	84	0	0	0	0	-	-
450327	1200000	Board/Comm Recognition Recptn	10,141	9,070	11,500	12,000	12,000	4%	-

Department Budget Detail

Department / Section: **City Clerk / City Clerk Administration**
101 - 120000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
450351	1200000	Redistrict Ward Boundaries	105	0	0	0	0	-	-
		Special Projects Total	**10,330**	**9,070**	**11,500**	**12,000**	**12,000**	**4%**	**-**
881100	1200000	General Fund Allocation Chgs	128,935	174,867	200,443	200,443	200,443	-	-
882101	1200000	Utilization Chgs from 101 Fund	3,608	3,634	3,900	5,040	5,400	29%	7%
882510	1200000	Utilization Chgs from 510 Fund	6,000	7,299	28,235	26,872	25,123	(4)%	(6)%
		Charges From Others Total	**138,543**	**185,800**	**232,578**	**232,355**	**230,966**	**( )%**	**( )%**
891100	1200000	General Fund Allocation Chgs	(858,076)	(867,595)	(1,483,512)	(1,483,512)	(1,483,512)	-	-
892101	1200000	Utilization Chgs to 101 Fund	(38,424)	(39,969)	(41,761)	(41,761)	(41,761)	-	-
		Charges to Others Total	**(896,500)**	**(907,565)**	**(1,525,273)**	**(1,525,273)**	**(1,525,273)**	-	**-**
		Total Budget Requirements	**130,052**	**233,538**	**(74,166)**	**(57,050)**	**(23,940)**	**(23)%**	**(58)%**

Department Budget Detail

Department / Section: **City Clerk / City Clerk-Election Services**
101 - 120500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	1205000	Professional Services	288,806	78,912	350,000	352,500	262,524	%	(25)%
425200	1205000	Periodicals & Dues	55	111	110	110	110	-	-
		Non-personnel Expenses Total	**288,861**	**79,024**	**350,110**	**352,610**	**262,634**	**%**	**(25)%**
881100	1205000	General Fund Allocation Chgs	15,247	0	0	0	0	-	-
		Charges From Others Total	**15,247**	**0**	**0**	**0**	**0**	-	**-**
891100	1205000	General Fund Allocation Chgs	(272,358)	0	0	0	0	-	-
		Charges to Others Total	**(272,358)**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**31,751**	**79,024**	**350,110**	**352,610**	**262,634**	**%**	**(25)%**

Department Budget Detail

Department / Section: **City Clerk / City Clerk-Records Management**
101 - 121000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	1210000	Professional Services	33,864	47,462	37,000	47,000	47,000	27%	-
425400	1210000	General Office Expense	0	0	250	250	250	-	-
		Non-personnel Expenses Total	**33,864**	**47,462**	**37,250**	**47,250**	**47,250**	**26%**	**-**
881100	1210000	General Fund Allocation Chgs	4,006	0	0	0	0	-	-
		Charges From Others Total	**4,006**	**0**	**0**	**0**	**0**	-	**-**
891100	1210000	General Fund Allocation Chgs	(41,256)	0	0	0	0	-	-
		Charges to Others Total	**(41,256)**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**(3,385)**	**47,462**	**37,250**	**47,250**	**47,250**	**26%**	**-**

Department Budget Detail

Department / Section: **City Clerk / City Clerk-Debt**
101 - 129000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
882101	1290000	Utilization Chgs from 101 Fund	18,237	19,201	20,541	21,970	23,029	6%	4%
		Charges From Others Total	**18,237**	**19,201**	**20,541**	**21,970**	**23,029**	**6%**	**4%**
891100	1290000	General Fund Allocation Chgs	(18,237)	0	0	0	0	-	-
		Charges to Others Total	**(18,237)**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**0**	**19,201**	**20,541**	**21,970**	**23,029**	**6%**	**4%**

Department Budget Detail

Department / Section: **Department Total**

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		General Fund	158,418	379,227	333,735	364,780	308,973	9%	(15)%
		All Other Funds	0	0	0	0	0	-	-
		Department Total	158,418	379,227	333,735	364,780	308,973	9%	(15)%

CITY OF
RIVERSIDE

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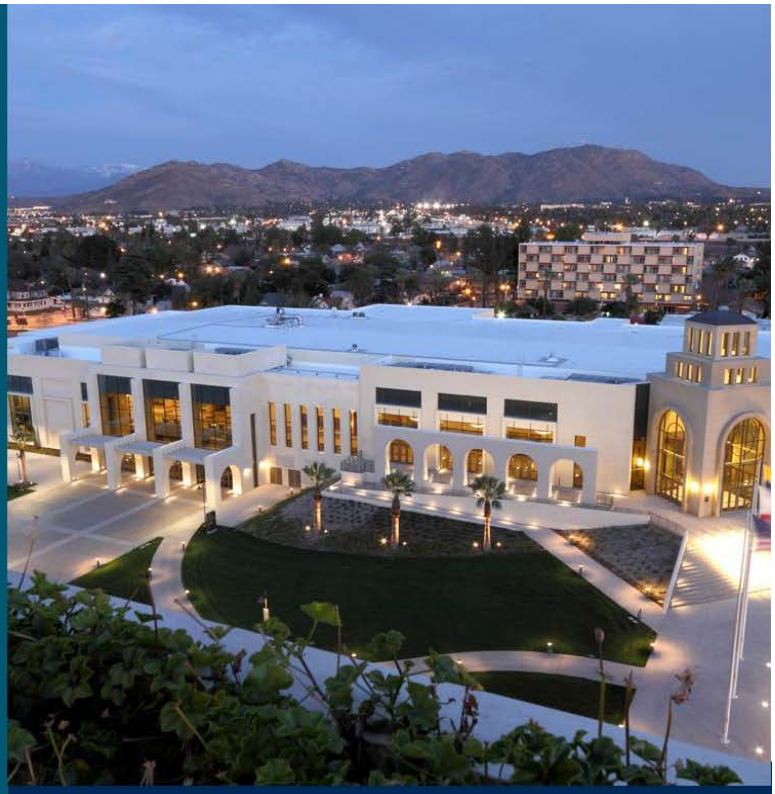
OFFICE OF THE CITY MANAGER

The mission of the City Manager's Office is to provide leadership, direction, and support to City Departments in implementing City Council's strategic goals and directives, and to promote a City organization that is customer and results-focused in the provision of City services.



OFFICE OF THE CITY MANAGER

DEPARTMENT OVERVIEW

SERVICES PROVIDED

The City Manager's Office carries out the policies and goals formulated by the City Council through the strategic and financial leadership of the entire city organization. The Office works in collaboration with all city departments as well as outside parties to develop and implement solutions to various internal and external challenges, identify and carry out new and innovative efforts, facilitate local economic development, and ensure organizational compliance with laws and policies throughout the City.

BUSINESS GOALS

The City Manager's Office relies on and carries out the following principles of effective governance:

- **ACCOUNTABILITY** - Government officials must always keep in mind that they are working for the residents and businesses that pay the taxes that run the City. Every municipal employee should be expected to produce real value for the public and to solve, rather than merely process, the problems assigned to them. Employees who fail to add value, or worse, abuse the public's trust, need to be retrained or, in extreme cases, released from service.
- **TRANSPARENCY** - The government belongs to the people of the City. Decisions must be made in the open, not just because transparency is ethically correct in a democracy, but because government operates most effectively when it operates in the open. While there are several understandable exceptions to the rule for openness in government (personnel privacy, real estate negotiations, and matters in litigation are the most common of these), these exceptions should be applied as narrowly as possible. Local government leaders must be on guard against the use of these exceptions merely to keep embarrassing information from the public or to rehearse for each other the arguments that they should only have in front of the general public.

  A truly transparent government gives its leaders and the public enough time to review all material relevant to the decision being considered. Allowing ample time for review helps defeat notions, usually based in fear rather than in fact, that a particular policy or decision is being pushed forward by unethical motives.
- **RESPONSIVENESS** - Every inquiry received by the City should be acknowledged within one business day. This does not mean that the City should have to provide a substantive answer to the inquiry instantaneously, but it is important that residents and local businesses know that they have been heard and that their government is working to provide them with a meaningful response as soon as possible. Nothing is more damaging to a city's reputation than a reputation for not caring about the questions of its residents.

  Responsiveness means that inquiries should be answered materially and promptly. Responsiveness does not mean that a resident has to be given the answer she or he wants to hear. And responsiveness does not require City Hall to perform original analyses, or re-index records or documents into a new format to please the person asking for those records or documents. Responsiveness is about a mutually respectful dialogue with a goal of improving city policy and performance. Disagreement is not a problem – there are many ways to view policy and performance. Disrespect, on either side of the dialogue, is a problem – and should not be tolerated.
- **FINANCIAL PRUDENCE** - Over the past half-century, government has all too often been marked by a willingness to spend money on programs while piling debt onto future generations. California cities are now seeing the beginnings of a fiscal reckoning that has been decades in the making. Public spending must be viewed with the utmost restraint. Government needs to keep in mind that they are spending the people's money, not their own. Even more importantly, debt should always be viewed with skepticism. Incurring debt to invest in assets (infrastructure, for instance) that build a community's quality of life and/or provide a clear monetary rate of return is laudable; using debt to cover for ongoing budgetary shortfalls is not. It is financially unsound and it is damaging to a city's ability to float debt when it is actually appropriate to do

so. To this end, it is essential for a city to maintain a good bond rating, just like a family needs to keep an eye on its credit score. A favorable bond rating means better interest rates when borrowing is appropriate. More money for assets. Less money wasted on interest payments.

- **DECISIVENESS** - While government should operate in the open and while every person who wishes to be heard should be heard, too many modern municipal governments get paralyzed by process. When confronted with a difficult decision, it is all too easy to prolong the process and put off having to make the difficult decision, and hence bring the people's business to a halt. Sometimes it almost seems that no decision can be made unless there is consensus on a particular direction. This is a recipe for doing nothing. While we should always seek to establish consensus, the solutions to the challenges facing modern government cannot wait for unanimous public acceptance. The thorniest issues require strong action and consensus impels us to half measures and solutions more symbolic than real. If it were otherwise, the problems would have already been solved.

DEPARTMENT DIVISIONS AND SECTIONS

The City Manager's Office includes the following Divisions and Sections:

Administration: This division, consisting of the City Manager and Assistant City Managers, provides leadership, direction, and support to city departments in carrying out the policies and goals formulated by the City Council and required by the City Charter. The City Administration oversees the city departments' efforts to research, identify and implement innovative and cost-effective solutions to various internal and external challenges.

Community Police Review Commission: This division receives and independently reviews complaints alleging misconduct against sworn employees of the Riverside Police Department (RPD) and, when deemed appropriate by the Commission or Manager, conducts an independent investigation of citizen complaints, makes policy recommendations to RPD, conducts public outreach to educate the community on the purpose of the Commission, and reviews and investigates the death of any individual arising out of or in connection with the actions of a sworn police officer.

Communications: This division supports departments across the City with graphic design services, photography, video and marketing tools, and manages the City's social media network and website. The division also manages the City's television station – GTV- which provides 24/7 content including coverage of City Council and committee meetings, local sporting events and public service announcements.

Internal Audit: This division conducts performance audits of various city departments and functions, the results of which are used by the City Council and Mayor in policy making, and by city management in identifying and correcting performance issues, and improving effectiveness of city operations. The division also investigates inquiries and requests from the city employees and the public regarding alleged or potential fraud, waste and abuse in city government.

Public Information: This division leads the City's communications and public information efforts. The Communications Officer is the first point of contact for media inquiries that concern most city departments and provides resources as needed to other city departments (Police, Fire, Public Utilities) that handle their own media inquiries. The division also provides communications services to the city Manager's Office, citywide communications help to the Mayor's Office and assists City Council members and department heads with talking points and presentations to community groups on issues of importance to the City.

Intergovernmental Relations: This division is responsible for developing, managing and implementing the City's legislative and intergovernmental efforts with local, state and federal partners. This includes advocating the City's legislative priorities as well as engaging neighboring jurisdictions and partner agencies on issues of mutual and regional interest.

DEPARTMENT OBJECTIVES

Objectives	Status	Financial and Operational Challenges to Implement Objective
1. Implement a customer service initiative to instill a culture of helpfulness throughout all departments and employees	With guidance from the City's executive management, the Human Resources and Public Utilities departments led a citywide customer service training initiative for over 500 attendees. Additional training for additional employees is in the planning stages.	Funding for dedicated customer service positions does not exist.
2. Establish regular survey process to obtain feedback from the public regarding city services and activities. Survey will also identify needs and priorities and provide feedback from city employees.	During the Biennial budget development process input was sought and received from the city employees, residents and businesses on city's budget and policy priorities, through meetings, an online dialogue and City Council discussions.	The City lacks resources – both dedicated employees and funding to develop and conduct surveys.
3. Create a culture of continuous improvement and innovation in the workplace through regular process improvement activities, rewarding innovative practices and regular review of department operations on a triennial basis	A peer review was completed for the city's Internal Audit function. Consequently, changes were made to the governing structure and rules to strengthen and enhance effectiveness of the function. Performance and financial audits of the Finance and Human Resources Departments, and Public Utilities were completed and presented to the City Council in July 2016. Additional audits and reviews will be completed.	Performance and financial audits require focus and commitment from the executive management and the departments that are audited. With resources stretched citywide, this is often a challenge.
4. Undertake process improvement initiatives related to communication tools; entitlement process; claims process; employee recruitment and selection; permit processing/one stop counter and virtual assistance; virtual meetings	For communication tool improvements, staff has focused on low-cost mediums such as social media and YouTube to create content and provide information quickly and efficiently. Meetings with the working group have been scheduled to improve the entitlement process. Efforts are under way to enhance claims process customer service. Additionally, the Finance and Human Resources departments presented its first claim and financial status reports. The HR recruitment and selection division has mapped and began implementing a streamlined process. A working group formed with permit customers and inter-departmental staff to improve the permitting process.	Funding is lacking for both personnel and technology that could help make further improvements in the areas listed on the left.

Objectives	Status	Financial and Operational Challenges to Implement Objective
5. Create economic development focus areas for process improvement, updated specific plans, and focused attraction/ retention/ expansion with Downtown, University and the Marketplace as the first phase.	The City Council directed staff to prepare a specific plan for the Northside neighborhood of Riverside. City staff began outlining an approach for a consolidated update to the Downtown, Marketplace, and University Avenue Specific Plans. Signed agreement with Kosmont to lead review of financing opportunities. Northside RFQ/RFP issued. Updates to other Specific Plans have not been initiated. Council to review Streamline Riverside on May 17, 2016; Planning Commission recommended approval on March 17, 2016	In order to advance economic development efforts, additional funding is needed. There is limited funding for the Northside Specific Plan. All Specific plan budgets were reduced to meet managed savings target.
6. Conduct feasibility reviews of proposed community facilities	Council has authorized the relocation of the Main Library, and planning process has started for the new location. Additional needs have been identified, such as Police Downtown headquarters and a collections facility for the Museum.	There is currently no funding for any new facilities, while the needs are significant. The February 23, 2016 report from General Services outlined the needed new critical facilities and estimated costs to construct them.
7. Develop metrics to measure community and city progress	Quality of Life Survey was completed in 2015. A comparison to the 2013 study will be completed by the end of fiscal year 2015/16.	The City lacks funding for personnel and consultants to dedicate to this important function.
8. Strengthen internal and external communications with all audiences including residents, local businesses and media, with streamlined messaging and cross-departmental collaboration	During the Biennial budget development process, input was sought and received from the city employees, residents and businesses on city's budget and policy priorities, through meetings, an online dialogue and City Council discussions. Videos on the budget were also produced and made available online and through the government television channel. Efforts are also underway, led by the Office of Communications to increase outreach to department directors regarding success stories or other messages to share with audiences inside and outside of City Hall, both through the "telling our story" effort	As marketing and communications continue to evolve, they become more labor intensive and with limited labor resources we have to pick and choose which mediums we utilize and the frequency in which we can connect with residents. The costs of traditional marketing tools continues to be cumbersome and limits the exposure we have across the city regarding programs and initiatives.
9. Coordinate legislative and intergovernmental efforts with key local agencies including, but not limited to, advocating for local control of the Ontario Airport	Under the direction of the City Manager, the new Intergovernmental Relations Officer is working to strengthen relationships and improve communication with Riverside's neighboring jurisdictions and partner agencies to foster a greater level of collaboration, not just to advance the City's legislative priorities, but to serve as an advocate for the Inland Southern California region as well.	Ability to regularly engage all neighboring jurisdictions and partner agencies is limited based on the evolving priorities of the City and region

Objectives	Status	Financial and Operational Challenges to Implement Objective
10. Open a new production studio to consolidate GTV staff and enhance capabilities	Studio is complete, continuing to identify opportunities for use above the daily needs of the City.	While dedicated funds have covered the capital improvements to the studio staff time is unfunded. The addition of committee meetings this year leaves staff spends limited time to produce in the studio.
11. Broaden variety and quality of GTV programing for diverse city audience	Staff is identifying topics and content that will appeal to a variety of audiences and also meet the City's overall priorities and goals.	With the priority being Council and committee meetings, staff has limited time to spend on creating new content.

ORGANIZATIONAL CHART AND PERSONNEL SUMMARY

CHART 15 – OFFICE OF THE CITY MANAGER ORGANIZATION CHART

25.80 Total FTE for FY 2016/17 and FY 2017/2018

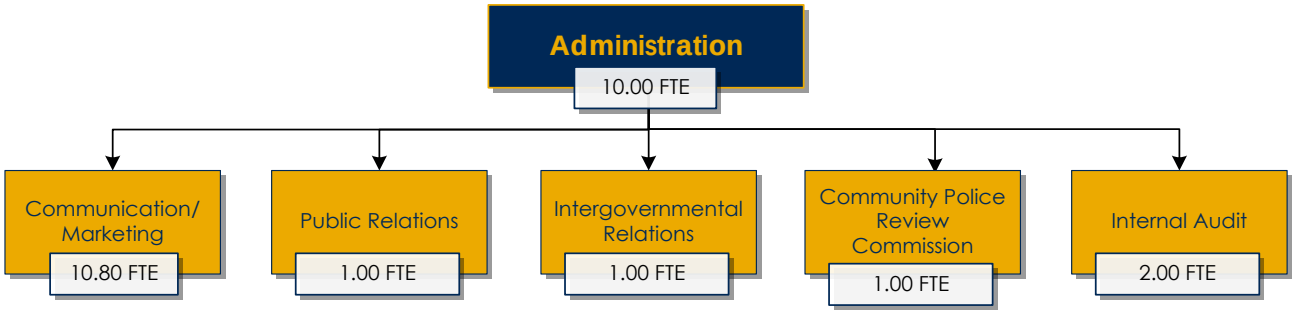


TABLE 96 – OFFICE OF THE CITY MANAGER PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

General Fund	Authorized FTE FY2013/14	Authorized FTE FY2014/15	Authorized FTE FY2015/16	Approved FTE FY2016/17	Approved FTE FY2017/18
Administration	10.00	10.00	13.00	10.00	10.00
Economic Development	10.50	11.50	-	-	-
Community Police Review Commission	1.00	1.00	1.00	1.00	1.00
Communications	1.00	1.00	9.49	10.80	10.40
Internal Audit	3.00	3.00	2.00	2.00	2.00
Public Information	-	-	-	1.00	1.00
Intergovernmental Relations	-	-	-	1.00	1.00
General Fund Total	**25.50**	**26.50**	**26.99**	**25.80**	**25.80**

Other Funds	Authorized FTE FY2013/14	Authorized FTE FY2014/15	Authorized FTE FY2015/16	Approved FTE FY2016/17	Approved FTE FY2017/18
Office of the City Manager	-	-	-	-	-
Other Funds Total	**-**	**-**	**-**	**-**	**-**
All Fund Total	**25.50**	**26.50**	**26.99**	**25.80**	**25.80**

BUDGET OVERVIEW

The City Manager's Office has a total recommended operating budget for FY 2016/17 of $5.1 million and FY 2017/18 Budget of $5.1 million. The Personnel Budget in FY 2016/17 is 70.0 percent of the Office's total operating budget and in FY 2017/18 it comprises 71.2 percent of the total operating budget. The Non-Personnel Budget accounts for 19.5 percent and 18.5 percent in FY 2016/17 and FY 2017/18, respectively.

The Personnel Budget for FY 2016/17 is $3.6 million for 26.4 FTEs and $3.7 million in FY 2017/18 for 26.4 FTEs. Total FTEs include full-time positions and may also include part-time, seasonal, temporary positions and may also reflect workforce charged to or from other departments or funds. The Personnel Budget increased by 1.1 percent from FY 2015/16 to FY 2016/17 and increased by 3.1 percent from FY 2016/17 to FY 2017/18.

The Non-Personnel Budget for FY 2016/17 is $995,615 and FY 2017/18 is $959,427. The Non-Personnel Budget decreased by 4.6 percent from FY 2015/16 to FY 2016/17 and increased by 3.7 percent from FY 2016/17 to FY 2017/18. The key non-personnel items for the City Manager's Office include professional consultant services, non-departmental government charges, contract with lobbyists, and marketing.

KEY CHANGES IN THE DEPARTMENT BUDGET

TABLE 97 – OFFICE OF THE CITY MANAGER KEY CHANGES IN BUDGET

FY 2015/16[38] versus FY 2016/17 and FY 2016/17 versus FY 2017/18

FUND AND DIVISION	FTE CHANGES (count)		BUDGET CHANGES (dollars)		BUDGET CHANGES (Percent)	
General Fund	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18
Administration	(2.00)	-	($641,691)	$53,462	-24.1%	2.6%
Community Police Review Commission	-	-	($16,894)	$1,966	-6.6%	0.8%
Intergovernmental Relations	1.00		-	-	N/A	N/A
Internal Audit			$297,351	$63,823	N/A	21.5%
Public Relations	2.31		$44,194	$6,448	15.0%	1.9%
General Fund Change Total	**1.31**	**-**	**($529,699)**	**$75,471**	**-10.2%**	**1.6%**

[38] (Personnel and Non-Personnel only), FY 15/16 includes carryover amounts.

FUND AND DIVISION	FTE CHANGES (count)		BUDGET CHANGES (dollars)		BUDGET CHANGES (Percent)	
Other Funds	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18
Office of the City Manager	-	-	-	-	-	-
Other Fund Change Total	**-**	**-**	**-**	**-**	**-**	**-**
Grand Total	**1.31**	**-**	**($529,699)**	**$75,471**	**-10.2%**	**1.6%**

Overall, the City Manager's Office budget for FY 2016/17 is a decrease of $174,490 from the FY 2015/16 budget and an increase of $75,471 from the FY 2017/18 budget.

Administration Division: The budget for FY 2016/17 is a decrease of $343,581 from the FY 2015/16 budget. This is due primarily to a reduction in salaries and benefits, due staffing reductions. The budget for FY 2017/18 is an increase of $50,527 from the FY 2016/17 budget. This is due primarily to budgeted increases in salaries and benefits.

Community Police Review Commission Division: The budget for FY 2016/17 is an increase of $6,071 from the FY 2015/16 budget. This is due primarily to budgeted increases in salaries and benefits. The budget for FY 2017/18 is an increase of $1,966 from the FY 2016/17 budget. This is due primarily to budgeted increases in salaries and benefits.

Communications Division: The budget for FY 2016/17 is a decrease of $221,182 from the FY 2015/16 budget. This is due primarily to a reduction in salaries and benefits, due staffing reductions and staffing realignment to new divisions. The budget for FY 2017/18 is a decrease of $49,622 from the FY 2016/17 budget. This is due primarily to a reduction in salaries and benefits, due staffing reductions and staffing realignment to new divisions.

Internal Audit Division: The budget for FY 2016/17 is an increase of $45,083 from the FY 2015/16 budget. This is due primarily to budgeted increases in salaries and benefits. The budget for FY 2017/18 is an increase of $6,448 from the FY 2016/17 budget. This is due primarily to budgeted increases in salaries and benefits.

Public Information: The budget for FY 2016/17 is an increase of $141,333 from the FY 2015/16 budget. This is a new budgetary division. The budget for FY 2017/18 is an increase of $2,329 from the FY 2016/17 budget. This is due primarily to budgeted increases in salaries and benefits

Intergovernmental Relations: The budget for FY 2016/17 is an increase of $297,736 from the FY 2015/16 budget. This is a new budgetary division. The budget for FY 2017/18 is an increase of $63,823 from the FY 2016/17 budget. This is due primarily to budgeted increases in salaries and benefits.

DEPARTMENT BUDGET BALANCING MEASURES AND UNFUNDED NEEDS

TABLE 98 – OFFICE OF THE CITY MANAGER BUDGET REDUCTIONS

Budget Reductions	Impacts and how the Department plans to achieve the reductions	Reduction Amount
1. Limit memberships	Impacts to professional development and access to resources	
2. Manage professional services	Impacts to implementing strategic plan	100,000
3. Hold vacant any staff openings	Impacts to city services	

Budget Reductions	Impacts and how the Department plans to achieve the reductions	Reduction Amount
Managed Savings Total		100,000
1. Administration: Elimination of one Executive Assistant	Duties will be absorbed by other staff – Impact to services at the Concierge Desk, to departments and constituents is anticipated	$71,000
2. Police Review Commission: Reduction of Professional Services	Less funding available for investigative services	$20,000
3. Office of Communications: Elimination of vacant GTV Division Manager	Service impacts to division experiencing an increase in service requests	$129,000
4 Percent Balancing Measures Total		**$220,000**
Grand Total General Fund Budget Reductions		**$320,000**

TABLE 99 – OFFICE OF THE CITY MANAGER SUMMARY OF SIGNIFICANT UNFUNDED NEEDS (NON-CIP) WITH IMPACTS AND CHALLENGES

FY 2016/17 AND 2017/18

HIGHEST

Highest Unfunded Needs	Impacts and Challenges	FY 2016/17	FY 2017/18
1. Addition staff for the Communications Division.	Need of additional staff and resources to meet the increased demand for design, print, social media, and video services	$415,000	$443,500
2. Additional Senior Auditor for the Internal Audits Division.	Internal Audit is in need of an additional Senior Auditor to expand necessary services and meet a greater demand	$110,000	$115,500
3. Implement Destination Marketing	Destination Marketing will bring increased interest for investment in the City	$100,000	$100,000
	Highest Unfunded Needs Total	**$625,000**	**$659,000**

HIGH

High Unfunded Needs	Impacts and Challenges	FY 2016/17	FY 2017/18
1. None	Not Applicable	-	-
	High Unfunded Needs Total	**-**	**-**

IMPORTANT

Highest Unfunded Needs	Impacts and Challenges	FY 2016/17	FY 2017/18
1. None	Not Applicable	-	-

IMPORTANT			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
	Important Unfunded Needs Total	**-**	**-**
Grand Total Top Five Highest, High, and Important Unfunded Needs		**$625,000**	**$659,000**
Grand Total All Unfunded Needs of the Department[39]		**$625,000**	**$659,000**

DEPARTMENT BUDGET SUMMARY TABLES

The table below reflects the "operating budget" before Charges To, Charges From, or Operating Transfers. The table provides an overview of the departments spending for operations, debt, equipment, special projects, as well as managed savings and the four percent budget reduction.

TABLE 100 – OFFICE OF THE CITY MANGER
REVENUE AND EXPENDITURE BUDGET, BY FUND AND DIVISION

REVENUE

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Office of the City Manager	-	-	-	-	-
General Fund Total	**-**	**-**	**-**	**-**	**-**
Other Funds					
Office of the City Manager	-	-	-	-	-
Other Funds Total	**-**	**-**	**-**	**-**	**-**
All Fund Revenue Total	**-**	**-**	**-**	**-**	**-**

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Administration	$2,159,888	$2,523,645	$2,665,319	$2,023,628	$2,077,090
Community Police Review Commission	$219,407	$203,141	$255,572	$238,678	$240,644
Economic Development	$1,720,899	$1,803,235	-	-	-
Intergovernmental Relations	-	-	-	$297,351	$361,174
Internal Audit	$249,623	$192,453	$295,464	$339,658	$346,106
Public Relations	$306,516	$338,935	$1,959,143	$1,746,484	$1,696,256
General Fund Total	**$4,656,333**	**$5,061,409**	**$5,175,498**	**$4,645,799**	**$4,721,270**
Other Funds					
Office of the City Manager	-	-	-	-	-
Other Funds Total	**-**	**-**	**-**	**-**	**-**
All Fund Expenditure Total	**$4,656,333**	**$5,061,409**	**$5,175,498**	**$4,645,799**	**$4,721,270**

[39] Personnel costs do not include overhead

The table below reflects the expenditure budget summary and includes Charges to, Charges From, and Operating Transfers. The table provides an overview of the department's spending as well as its managed savings, utilization charges, and transfers. The net expenditures total represents a spending deficit or surplus that will be offset by departmental revenue or an impact to fund balance. It should be noted that negative expenditure totals will be adjusted during the year or will increase fund balance.

TABLE 101 – OFFICE OF THE CITY MANAGER
EXPENDITURE BUDGET SUMMARY, BY FUND AND CATEGORY

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	$3,017,870	$3,594,789	$3,533,292	$3,249,119	$3,361,047
Non-Personnel	$1,327,859	$1,195,253	$1,043,560	$963,034	$926,577
Special Projects	$310,604	$271,367	$598,646	$533,646	$533,646
Operating Budget Total	**$4,656,333**	**$5,061,409**	**$5,175,498**	**$4,745,799**	**$4,821,270**
Equipment Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Operating Grants	-	-	-	-	-
Capital Outlay and Grants	-	-	-	-	-
Charges From Others	$687,753	$933,337	$841,652	$840,479	$854,234
Charges To Others	($3,225,080)	($5,549,913)	($5,332,056)	($5,282,789)	($5,306,789)
Managed Savings	-	-	-	($100,000)	($100,000)
Equipment, Capital, Debt Service, and Utilization Charges Total	**($2,537,327)**	**($4,616,576)**	**($4,490,404)**	**($4,542,310)**	**($4,552,555)**
General Fund Total	**$2,119,006**	**$444,833**	**$685,094**	**$203,489**	**$268,715**

Other Funds	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	-	-	-	-	-
Non-Personnel	-	-	-	-	-
Special Projects	-	-	-	-	-
Operating Budget Total	**-**	**-**	**-**	**-**	**-**
Equipment Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Operating Grants	-	-	-	-	-
Capital Outlay and Grants	-	-	-	-	-
Charges From Others	-	-	-	-	-
Charges To Others	-	-	-	-	-
Managed Savings	-	-	**-**	**-**	**-**
Equipment, Capital, Debt Service, and Utilization Charges Total	**-**	**-**	**-**	**-**	**-**
Other Funds Total	**-**	**-**	**-**	**-**	**-**
Net Expenditures for All Funds	**$2,119,006**	**$444,833**	**$685,094**	**$203,489**	**$268,715**

BUDGET DETAIL

OFFICE OF THE CITY MANAGER BUDGET DETAIL

Department Budget Detail

Department / Section: **City Manager / City Manager-Administration**
101 - 110000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	1100000	Salaries - Regular	987,739	1,019,918	1,538,368	1,235,211	1,240,037	(19)%	%
411105	1100000	Salaries - Non-Productive	0	0	0	1,130	16,438	-	1354%
411110	1100000	Salaries-Temp & Part Time	19,133	89,484	0	0	0	-	-
411130	1100000	Compensatory Time	1,066	902	0	0	0	-	-
411210	1100000	Vacation	69,247	84,162	0	0	0	-	-
411220	1100000	Holidays & Special Days Off	49,218	48,270	0	0	0	-	-
411240	1100000	Sick Leave	34,622	17,474	0	0	0	-	-
411245	1100000	Family Illness Sick Leave	3,358	2,920	0	0	0	-	-
411260	1100000	Bereavement Leave	0	944	0	0	0	-	-
411280	1100000	Jury Duty	2,840	94	0	0	0	-	-
411292	1100000	Administrative Leave	22,053	26,125	0	0	0	-	-
411410	1100000	Vacation Payoffs	124	141,415	0	0	0	-	-
411420	1100000	Sick Leave Payoff	0	103,158	0	0	0	-	-
411510	1100000	Accrued Payroll	(659)	25,290	16,686	6,441	6,587	(61)%	2%
412210	1100000	Workers Compensation Ins	9,621	14,353	24,967	19,351	19,401	(22)%	%
412220	1100000	Health Insurance	99,352	101,244	134,025	87,431	92,055	(34)%	5%
412222	1100000	Dental Insurance	4,794	4,600	5,358	3,502	3,528	(34)%	%
412230	1100000	Life Insurance	6,446	6,553	9,356	7,476	7,505	(20)%	%
412240	1100000	Unemployment Insurance	1,683	843	858	690	693	(19)%	%
412250	1100000	Disability Insurance	135	135	136	136	136	-	-
412310	1100000	PERS Retirement	334,015	328,715	450,963	315,362	341,281	(30)%	8%
412320	1100000	Medicare OASDI	17,524	24,101	22,306	17,911	17,981	(19)%	%
412400	1100000	Deferred Compensation	350	4,650	10,800	9,600	12,000	(11)%	25%
412500	1100000	Automobile/Expense Allowance	14,400	12,400	0	0	0	-	-
413120	1100000	Overtime At 1.5 Rate	597	0	0	0	0	-	-
		Personnel Services Total	**1,677,667**	**2,057,760**	**2,213,823**	**1,704,241**	**1,757,642**	**(23)%**	**3%**
421000	1100000	Professional Services	140,175	86,242	50,000	50,000	50,000	-	-
421001	1100000	Prof Services/Internal	33	130	0	0	0	-	-
422100	1100000	Telephone	3,002	3,041	3,500	3,500	3,500	-	-
422120	1100000	Telephone - Cellular	10,778	16,246	12,000	12,000	12,000	-	-
423400	1100000	Motor Pool Equipment Rental	0	0	3,000	0	0	(100)%	-
424130	1100000	Maint/Repair of Bldgs & Improv	0	215	0	0	0	-	-
425100	1100000	Advertising Expense	1,150	8,041	0	0	0	-	-
425200	1100000	Periodicals & Dues	1,372	6,065	3,000	3,000	3,000	-	-
425400	1100000	General Office Expense	14,209	16,286	20,000	20,000	20,000	-	-
425500	1100000	Postage	446	458	0	0	0	-	-
425600	1100000	Central Printing Charges	1,810	11,390	7,500	7,500	7,500	-	-
425610	1100000	Outside Printing Expense	203	1,450	0	0	0	-	-
425700	1100000	Software Purchase/Licensing	0	146	0	0	0	-	-
425800	1100000	Computer Equip Purc Undr $5000	1,177	3,495	0	0	0	-	-
426800	1100000	Special Department Supplies	21,577	8,448	30,000	30,000	30,000	-	-
427100	1100000	Travel & Meeting Expense	7,756	25,402	6,000	4,221	4,221	(29)%	-
427110	1100000	Mayor C Mgr D/Head Travel Mtg	5,862	5,676	6,000	6,000	6,000	-	-
427200	1100000	Training	1,427	0	6,000	6,000	6,000	-	-
428400	1100000	Liability Insurance	24,294	31,603	47,396	20,066	20,127	(57)%	%

Department Budget Detail

Department / Section: **City Manager / City Manager-Administration**
101 - 110000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		Non-personnel Expenses Total	**235,276**	**224,341**	**194,396**	**162,287**	**162,348**	**(16)%**	**%**
453053	1100000	Seizing Our Destiny	42	0	0	0	0	-	-
		Special Projects Total	**42**	**0**	**0**	**0**	**0**	**-**	**-**
881100	1100000	General Fund Allocation Chgs	152,796	553,314	570,741	570,741	570,741	-	-
882101	1100000	Utilization Chgs from 101 Fund	3,085	4,690	0	0	0	-	-
882510	1100000	Utilization Chgs from 510 Fund	256,599	252,099	216,800	210,800	221,600	(2)%	5%
		Charges From Others Total	**412,482**	**810,104**	**787,541**	**781,541**	**792,341**	**( )%**	**1%**
891100	1100000	General Fund Allocation Chgs	(2,315,898)	(5,305,881)	(5,226,789)	(5,226,789)	(5,226,789)	-	-
892650	1100000	Utilization Chgs to 650 Fund	(19,171)	(19,398)	(21,267)	0	0	(100)%	-
		Charges to Others Total	**(2,335,070)**	**(5,325,279)**	**(5,248,056)**	**(5,226,789)**	**(5,226,789)**	**( )%**	**-**
		Total Budget Requirements	**(9,602)**	**(2,233,072)**	**(2,052,296)**	**(2,578,720)**	**(2,514,458)**	**25%**	**(2)%**

Department Budget Detail

Department / Section: **City Manager / City Mgr-Economic Development**
101 - 111000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	1110000	Salaries - Regular	533,674	603,094	0	0	0	-	-
411110	1110000	Salaries-Temp & Part Time	40,579	71,060	0	0	0	-	-
411130	1110000	Compensatory Time	4,846	1,292	0	0	0	-	-
411210	1110000	Vacation	29,670	38,378	0	0	0	-	-
411220	1110000	Holidays & Special Days Off	25,396	31,011	0	0	0	-	-
411240	1110000	Sick Leave	13,522	31,534	0	0	0	-	-
411245	1110000	Family Illness Sick Leave	2,226	6,246	0	0	0	-	-
411250	1110000	Industrial Accident	395	44	0	0	0	-	-
411260	1110000	Bereavement Leave	985	0	0	0	0	-	-
411280	1110000	Jury Duty	0	1,258	0	0	0	-	-
411292	1110000	Administrative Leave	7,728	14,711	0	0	0	-	-
411410	1110000	Vacation Payoffs	5,665	21,624	0	0	0	-	-
411430	1110000	Compensatory Time Payoff	1,851	280	0	0	0	-	-
411510	1110000	Accrued Payroll	4,860	(10,670)	0	0	0	-	-
412210	1110000	Workers Compensation Ins	5,685	9,595	0	0	0	-	-
412220	1110000	Health Insurance	75,182	80,583	0	0	0	-	-
412222	1110000	Dental Insurance	4,093	3,629	0	0	0	-	-
412230	1110000	Life Insurance	3,207	4,054	0	0	0	-	-
412240	1110000	Unemployment Insurance	994	564	0	0	0	-	-
412250	1110000	Disability Insurance	172	149	0	0	0	-	-
412310	1110000	PERS Retirement	149,720	189,953	0	0	0	-	-
412320	1110000	Medicare OASDI	9,734	11,941	0	0	0	-	-
412330	1110000	City Retirement Plan	830	1,319	0	0	0	-	-
412400	1110000	Deferred Compensation	225	3,817	0	0	0	-	-
413120	1110000	Overtime At 1.5 Rate	1,141	328	0	0	0	-	-
		Personnel Services Total	**922,393**	**1,115,803**	**0**	**0**	**0**	**-**	**-**
421000	1110000	Professional Services	155,740	97,894	0	0	0	-	-
421001	1110000	Prof Services/Internal	482	65	0	0	0	-	-
422100	1110000	Telephone	478	390	0	0	0	-	-
422120	1110000	Telephone - Cellular	2,032	1,895	0	0	0	-	-
423500	1110000	Vehicle Usage Reimb Employee	0	35	0	0	0	-	-
425100	1110000	Advertising Expense	163,703	142,582	0	0	0	-	-
425200	1110000	Periodicals & Dues	32,831	13,582	0	0	0	-	-
425400	1110000	General Office Expense	7,502	7,288	0	0	0	-	-
425500	1110000	Postage	369	1,331	0	0	0	-	-
425600	1110000	Central Printing Charges	3,324	0	0	0	0	-	-
425610	1110000	Outside Printing Expense	176	147	0	0	0	-	-
425700	1110000	Software Purchase/Licensing	59,401	74,784	0	0	0	-	-
425800	1110000	Computer Equip Purc Undr $5000	2,412	3,318	0	0	0	-	-
427100	1110000	Travel & Meeting Expense	32,712	54,372	0	0	0	-	-
427110	1110000	Mayor C Mgr D/Head Travel Mtg	55	0	0	0	0	-	-
427200	1110000	Training	12,385	6,414	0	0	0	-	-
428400	1110000	Liability Insurance	14,355	21,127	0	0	0	-	-
		Non-personnel Expenses Total	**487,964**	**425,229**	**0**	**0**	**0**	**-**	**-**
450182	1110000	Riverside Community on Line	20,000	20,000	0	0	0	-	-

Department Budget Detail

Department / Section: **City Manager / City Mgr-Economic Development**
101 - 111000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
453051	1110000	Outlook	68,794	72,713	0	0	0	-	-
453052	1110000	Destination Marketing	78,607	0	0	0	0	-	-
453053	1110000	Seizing Our Destiny	37,388	42,095	0	0	0	-	-
453055	1110000	Community Outreach ED & Mktg	0	0	0	0	0	-	-
453101	1110000	Small Business Devel Center	82,300	95,093	0	0	0	-	-
453220	1110000	Shop Riverside Program	23,473	32,316	0	0	0	-	-
		Special Projects Total	**310,563**	**262,219**	**0**	**0**	**0**	-	**-**
881100	1110000	General Fund Allocation Chgs	115,642	0	0	0	0	-	-
882101	1110000	Utilization Chgs from 101 Fund	1,620	76,296	0	0	0	-	-
		Charges From Others Total	**117,262**	**76,296**	**0**	**0**	**0**	-	**-**
892510	1110000	Utilization Chgs to 510 Fund	(128,721)	(140,634)	0	0	0	-	-
		Charges to Others Total	**(128,721)**	**(140,634)**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**1,709,462**	**1,738,914**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **City Manager / City Mgr-Communications Office**
101 - 111500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
422100	1115000	Telephone	0	80	0	0	0	-	-
425400	1115000	General Office Expense	0	127	0	0	0	-	-
		Non-personnel Expenses Total	**0**	**207**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**0**	**207**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **City Manager / CM-Comm Police Review Commiss.**
101 - 112500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	1125000	Salaries - Regular	37,235	36,794	44,393	48,132	48,132	8%	-
411130	1125000	Compensatory Time	401	679	0	0	0	-	-
411210	1125000	Vacation	3,972	4,649	0	0	0	-	-
411220	1125000	Holidays & Special Days Off	1,859	1,868	0	0	0	-	-
411240	1125000	Sick Leave	422	0	0	0	0	-	-
411260	1125000	Bereavement Leave	0	169	0	0	0	-	-
411280	1125000	Jury Duty	63	0	0	0	0	-	-
411510	1125000	Accrued Payroll	135	576	572	313	320	(45)%	2%
412210	1125000	Workers Compensation Ins	351	525	497	501	501	%	-
412220	1125000	Health Insurance	12,182	13,117	13,777	14,437	15,097	4%	4%
412222	1125000	Dental Insurance	528	536	540	540	540	-	-
412230	1125000	Life Insurance	107	108	115	125	125	8%	-
412240	1125000	Unemployment Insurance	61	30	25	27	27	8%	-
412250	1125000	Disability Insurance	135	135	136	136	136	-	-
412310	1125000	PERS Retirement	12,547	12,990	13,910	16,103	17,102	15%	6%
412320	1125000	Medicare OASDI	664	666	644	698	698	8%	-
412400	1125000	Deferred Compensation	50	600	900	1,200	1,500	33%	25%
413120	1125000	Overtime At 1.5 Rate	1,664	1,655	3,000	3,000	3,000	-	-
		Personnel Services Total	**72,385**	**75,106**	**78,509**	**85,212**	**87,178**	**8%**	**2%**
421000	1125000	Professional Services	112,716	115,449	150,000	130,000	130,000	(13)%	-
421001	1125000	Prof Services/Internal	33	65	0	0	0	-	-
422100	1125000	Telephone	106	197	300	300	300	-	-
424220	1125000	All Other Equip Maint/Repair	0	0	500	500	500	-	-
425100	1125000	Advertising Expense	810	1,080	1,000	1,000	1,000	-	-
425200	1125000	Periodicals & Dues	877	145	660	660	660	-	-
425400	1125000	General Office Expense	669	541	1,560	1,560	1,560	-	-
425500	1125000	Postage	118	94	500	500	500	-	-
425600	1125000	Central Printing Charges	2,703	1,314	3,000	3,000	3,000	-	-
425610	1125000	Outside Printing Expense	29	84	0	0	0	-	-
425700	1125000	Software Purchase/Licensing	0	48	0	0	0	-	-
425800	1125000	Computer Equip Purc Undr $5000	5,021	0	5,000	5,000	5,000	-	-
426800	1125000	Special Department Supplies	224	48	300	300	300	-	-
427100	1125000	Travel & Meeting Expense	19,207	7,473	10,000	7,035	7,035	(29)%	-
427200	1125000	Training	3,630	350	3,000	3,000	3,000	-	-
428400	1125000	Liability Insurance	888	1,156	1,243	611	611	(50)%	-
		Non-personnel Expenses Total	**147,035**	**128,049**	**177,063**	**153,466**	**153,466**	**(13)%**	**-**
881100	1125000	General Fund Allocation Chgs	50,655	0	0	0	0	-	-
		Charges From Others Total	**50,655**	**0**	**0**	**0**	**0**	**-**	**-**
		Total Budget Requirements	**270,077**	**203,156**	**255,572**	**238,678**	**240,644**	**(6)%**	**%**

Department Budget Detail

Department / Section: **City Manager / CM-Sundry/Gen Govt**
101 - 113500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
423400	9125100	Homeless Street Outreach	301	364	0	0	0	-	-
425200	1135000	Periodicals & Dues	225,826	220,407	235,100	235,100	235,100	-	-
425700	1135000	Software Purchase/Licensing	20,790	20,790	22,000	22,000	22,000	-	-
		Non-personnel Expenses Total	**246,917**	**241,561**	**257,100**	**257,100**	**257,100**	-	**-**
881100	1135000	General Fund Allocation Chgs	23,313	0	0	0	0	-	-
		Charges From Others Total	**23,313**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**270,231**	**241,561**	**257,100**	**257,100**	**257,100**	-	**-**

Department Budget Detail

Department / Section: **City Manager / CM-Communications Office**
101 - 114000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	1140000	Salaries - Regular	71,526	92,040	625,692	485,676	505,662	(22)%	4%
411110	1140000	Salaries-Temp & Part Time	0	0	66,023	99,281	101,686	50%	2%
411210	1140000	Vacation	0	2,975	0	0	0	-	-
411220	1140000	Holidays & Special Days Off	3,601	4,363	0	0	0	-	-
411240	1140000	Sick Leave	800	733	0	0	0	-	-
411292	1140000	Administrative Leave	1,700	2,008	0	0	0	-	-
411510	1140000	Accrued Payroll	3,398	30,447	7,043	3,096	3,264	(56)%	5%
412210	1140000	Workers Compensation Ins	957	1,243	7,467	5,824	6,059	(22)%	4%
412220	1140000	Health Insurance	6,255	10,432	71,394	90,166	92,988	26%	3%
412222	1140000	Dental Insurance	(43)	0	2,625	3,748	3,878	42%	3%
412230	1140000	Life Insurance	453	606	2,926	1,598	1,666	(45)%	4%
412240	1140000	Unemployment Insurance	168	72	372	313	326	(15)%	4%
412250	1140000	Disability Insurance	0	0	408	870	870	113%	-
412310	1140000	PERS Retirement	14,273	19,574	159,497	138,601	155,215	(13)%	11%
412320	1140000	Medicare OASDI	1,128	1,486	9,667	8,119	8,443	(16)%	3%
412330	1140000	City Retirement Plan	0	0	0	780	780	-	-
412400	1140000	Deferred Compensation	0	0	5,400	4,800	6,000	(11)%	25%
		Personnel Services Total	**104,220**	**165,985**	**958,514**	**842,872**	**886,837**	**(12)%**	**5%**
421000	1140000	Professional Services	192,609	154,602	240,000	37,542	7,542	(84)%	(79)%
422100	1140000	Telephone	0	0	1,750	1,750	1,750	-	-
422120	1140000	Telephone - Cellular	760	1,140	3,140	3,140	3,140	-	-
423400	1140000	Motor Pool Equipment Rental	0	0	6,500	4,900	4,050	(24)%	(17)%
423500	1140000	Vehicle Usage Reimb Employee	0	0	500	500	500	-	-
425100	1140000	Advertising Expense	0	1,050	105,000	150,956	85,000	43%	(43)%
425200	1140000	Periodicals & Dues	225	580	5,300	5,300	5,300	-	-
425400	1140000	General Office Expense	0	0	4,000	4,000	4,000	-	-
425500	1140000	Postage	0	0	750	750	750	-	-
425610	1140000	Outside Printing Expense	979	0	0	0	0	-	-
425800	1140000	Computer Equip Purc Undr $5000	1,124	0	0	0	0	-	-
426800	1140000	Special Department Supplies	908	0	0	0	0	-	-
427100	1140000	Travel & Meeting Expense	3,245	3,453	11,250	7,915	7,915	(29)%	-
427110	1140000	Mayor C Mgr D/Head Travel Mtg	25	0	0	0	0	-	-
427200	1140000	Training	9	35	5,125	5,125	5,125	-	-
428400	1140000	Liability Insurance	2,416	2,739	18,668	7,111	7,395	(61)%	3%
		Non-personnel Expenses Total	**202,304**	**163,599**	**401,983**	**228,989**	**132,467**	**(43)%**	**(42)%**
450050	1140000	CATV Public Access Programming	0	0	13,646	13,646	13,646	-	-
450055	1140000	PEG Exp	0	0	400,000	400,000	400,000	-	-
453051	1140000	Outlook	0	0	65,000	65,000	65,000	-	-
453053	1140000	Seizing Our Destiny	0	0	65,000	0	0	(100)%	-
453055	1140000	Community Outreach ED & Mktg	0	0	15,000	15,000	15,000	-	-
453220	1140000	Shop Riverside Program	0	9,150	40,000	40,000	40,000	-	-
		Special Projects Total	**0**	**9,150**	**598,646**	**533,646**	**533,646**	**(10)%**	**-**
881100	1140000	General Fund Allocation Chgs	19,623	0	0	0	0	-	-
882101	1140000	Utilization Chgs from 101 Fund	0	0	3,900	5,235	5,600	34%	6%

Department Budget Detail

Department / Section: **City Manager / CM-Communications Office**
101 - 114000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		Charges From Others Total	**19,623**	**0**	**3,900**	**5,235**	**5,600**	**34%**	**6%**
891100	1140000	General Fund Allocation Chgs	(323,988)	0	0	0	0	-	-
892510	1140000	Utilization Chgs to 510 Fund	(80,871)	(84,000)	(84,000)	0	0	(100)%	-
		Charges to Others Total	**(404,859)**	**(84,000)**	**(84,000)**	**0**	**0**	**(100)%**	**-**
		Total Budget Requirements	**(78,711)**	**254,735**	**1,879,043**	**1,610,742**	**1,558,550**	**(14)%**	**(3)%**

Department Budget Detail

Department / Section: **City Manager / CM-Internal Audit**
101 - 114500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	1145000	Salaries - Regular	137,224	91,965	193,490	222,373	222,373	14%	-
411210	1145000	Vacation	14,237	8,436	0	0	0	-	-
411220	1145000	Holidays & Special Days Off	8,110	5,087	0	0	0	-	-
411240	1145000	Sick Leave	5,153	2,630	0	0	0	-	-
411245	1145000	Family Illness Sick Leave	4,893	10,086	0	0	0	-	-
411280	1145000	Jury Duty	1,840	0	0	0	0	-	-
411292	1145000	Administrative Leave	1,840	2,023	0	0	0	-	-
411410	1145000	Vacation Payoffs	2,075	2,312	0	0	0	-	-
411510	1145000	Accrued Payroll	(2,242)	5,642	2,139	1,240	1,265	(42)%	2%
412210	1145000	Workers Compensation Ins	1,611	2,439	2,167	2,313	2,313	6%	-
412220	1145000	Health Insurance	17,800	10,432	24,689	18,015	19,157	(27)%	6%
412222	1145000	Dental Insurance	715	360	918	659	724	(28)%	9%
412230	1145000	Life Insurance	1,030	696	1,200	1,378	1,378	14%	-
412240	1145000	Unemployment Insurance	282	142	108	124	124	14%	-
412310	1145000	PERS Retirement	44,036	35,500	53,129	74,397	79,013	40%	6%
412320	1145000	Medicare OASDI	2,586	1,819	2,806	3,224	3,224	14%	-
412400	1145000	Deferred Compensation	50	600	1,800	2,400	3,000	33%	25%
		Personnel Services Total	**241,246**	**180,175**	**282,446**	**326,123**	**332,571**	**15%**	**1%**
421000	1145000	Professional Services	540	0	0	0	0	-	-
422120	1145000	Telephone - Cellular	1,011	1,118	1,500	1,500	1,500	-	-
425200	1145000	Periodicals & Dues	493	910	600	1,100	1,100	83%	-
425400	1145000	General Office Expense	251	0	1,000	1,000	1,000	-	-
425800	1145000	Computer Equip Purc Undr $5000	0	997	1,000	1,000	1,000	-	-
427100	1145000	Travel & Meeting Expense	1,821	1,982	2,000	2,111	2,111	5%	-
427200	1145000	Training	196	1,909	1,500	4,000	4,000	166%	-
428400	1145000	Liability Insurance	4,071	5,368	5,418	2,824	2,824	(47)%	-
		Non-personnel Expenses Total	**8,385**	**12,286**	**13,018**	**13,535**	**13,535**	**3%**	**-**
881100	1145000	General Fund Allocation Chgs	19,842	0	0	0	0	-	-
		Charges From Others Total	**19,842**	**0**	**0**	**0**	**0**	**-**	**-**
891100	1145000	General Fund Allocation Chgs	(311,853)	0	0	0	0	-	-
		Charges to Others Total	**(311,853)**	**0**	**0**	**0**	**0**	**-**	**-**
		Total Budget Requirements	**(42,380)**	**192,461**	**295,464**	**339,658**	**346,106**	**14%**	**1%**

Department Budget Detail

Department / Section: **City Manager / CM-Public Relations**
101 - 115000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	1150000	Salaries - Regular	0	0	0	105,084	105,084	-	-
411510	1150000	Accrued Payroll	0	0	0	510	519	-	1%
412210	1150000	Workers Compensation Ins	0	0	0	1,093	1,093	-	-
412220	1150000	Health Insurance	0	0	0	2,000	2,000	-	-
412230	1150000	Life Insurance	0	0	0	652	652	-	-
412240	1150000	Unemployment Insurance	0	0	0	59	59	-	-
412310	1150000	PERS Retirement	0	0	0	24,146	26,166	-	8%
412320	1150000	Medicare OASDI	0	0	0	1,524	1,524	-	-
412400	1150000	Deferred Compensation	0	0	0	1,200	1,500	-	25%
		Personnel Services Total	**0**	**0**	**0**	**136,268**	**138,597**	-	**1%**
422120	1150000	Telephone - Cellular	0	0	0	1,140	1,140	-	-
425200	1150000	Periodicals & Dues	0	0	0	1,390	1,390	-	-
427100	1150000	Travel & Meeting Expense	0	0	0	844	844	-	-
428400	1150000	Liability Insurance	0	0	0	1,335	1,335	-	-
		Non-personnel Expenses Total	**0**	**0**	**0**	**4,709**	**4,709**	-	**-**
		Total Budget Requirements	**0**	**0**	**0**	**140,977**	**143,306**	-	**1%**

Department Budget Detail

Department / Section: **City Manager / CM-Intergovernmental Relations**
101 - 115500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	1155000	Salaries - Regular	0	0	0	105,636	105,984	-	%
411510	1155000	Accrued Payroll	0	0	0	587	602	-	2%
412210	1155000	Workers Compensation Ins	0	0	0	1,099	1,102	-	%
412220	1155000	Health Insurance	0	0	0	8,031	8,835	-	10%
412222	1155000	Dental Insurance	0	0	0	262	288	-	9%
412230	1155000	Life Insurance	0	0	0	655	657	-	%
412240	1155000	Unemployment Insurance	0	0	0	59	59	-	-
412310	1155000	PERS Retirement	0	0	0	35,342	37,658	-	6%
412320	1155000	Medicare OASDI	0	0	0	1,532	1,537	-	%
412400	1155000	Deferred Compensation	0	0	0	1,200	1,500	-	25%
		Personnel Services Total	**0**	**0**	**0**	**154,403**	**158,222**	-	**2%**
421000	1155000	Professional Services	0	0	0	140,000	200,000	-	42%
425200	1155000	Periodicals & Dues	0	0	0	191	191	-	-
427100	1155000	Travel & Meeting Expense	0	0	0	915	915	-	-
427200	1155000	Training	0	0	0	500	500	-	-
428400	1155000	Liability Insurance	0	0	0	1,342	1,346	-	%
		Non-personnel Expenses Total	**0**	**0**	**0**	**142,948**	**202,952**	-	**41%**
892510	1155000	Utilization Chgs to 510 Fund	0	0	0	(56,000)	(80,000)	-	42%
		Charges to Others Total	**0**	**0**	**0**	**(56,000)**	**(80,000)**	-	**42%**
		Total Budget Requirements	**0**	**0**	**0**	**241,351**	**281,174**	-	**16%**

Department Budget Detail

Department / Section: **City Manager / City Manager-Debt**
101 - 119000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
882101	1190000	Utilization Chgs from 101 Fund	44,578	46,938	50,211	53,703	56,293	6%	4%
		Charges From Others Total	**44,578**	**46,938**	**50,211**	**53,703**	**56,293**	**6%**	**4%**
891100	1190000	General Fund Allocation Chgs	(44,578)	0	0	0	0	-	-
		Charges to Others Total	**(44,578)**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**0**	**46,938**	**50,211**	**53,703**	**56,293**	**6%**	**4%**

Department Budget Detail

Department / Section: **City Manager / CM-Managed Savings**
101 - 119900

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
499999	1199000	Managed Savings Allocation	0	0	0	(100,000)	(100,000)	-	-
		Managed Savings Total	**0**	**0**	**0**	**(100,000)**	**(100,000)**	-	**-**
		Total Budget Requirements	**0**	**0**	**0**	**(100,000)**	**(100,000)**	-	**-**

Department Budget Detail

Department / Section: **Department Total**

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		General Fund	2,119,076	444,903	685,094	203,489	268,715	(70)%	32%
		All Other Funds	0	0	0	0	0	-	-
		Department Total	2,119,076	444,903	685,094	203,489	268,715	(70)%	32%

OFFICE OF THE MAYOR

The Office of the Mayor carries out a threefold mission. First, it provides leadership and works with the City Council to develop public policy that furthers the vision, and the reality, of Riverside as an attractive, diverse, urban, and successful city. Second, the Office of the Mayor provides leadership and support to residents by representing their interests within the City organization, facilitating opportunities to work together on mutually beneficial issues and communicating the shared vision. Third, the Mayor acts as the chief spokesperson and ambassador for the City.

The Office of the Mayor represents all residents in the City of Riverside.

Through public input processes and best practices analysis, the Mayor's office facilitates programs and policy that serve to protect the quality of life for Riverside residents and to provide an environment where businesses can flourish.

The Office of the Mayor serves as a bridge for Riverside's residents, along with local businesses and property owners, and advocates on their behalf within the city organization.

The Office of the Mayor provides leadership for many of the City's boards and commissions.

The Office of the Mayor serves as the spokesperson for the City, facilitating high-profile media opportunities and local, state, and federal events.

OFFICE OF THE MAYOR

DEPARTMENT OVERVIEW

KEY FUNCTIONS

Key functions of the Office of the Mayor include:

- Provides leadership and works with the City Council to develop public policy. The Mayor's Office conducts best practices analyses, consults with the community, and proposes policy to the City Council for approval.
- Facilitates working groups and taskforces around key issues.
- Serves as the chief spokesperson and ambassador for the City at the local, region, state, and federal levels. The Mayor participates in leadership roles on Boards and Commissions including the Riverside County Transportation Commission, the Western Riverside Council of Governments and the Southern California Association of Governments, amongst others, to ensure that we have a strong intergovernmental voice in shaping the future of our city.
- Chairs City Council meetings.

BUSINESS GOALS

The Business Goals for the Mayor's Office are:

- To ensure Riverside's economic and environmental viability.
- To ensure Riverside meets the diverse parameters of a livable community, maintaining low crime, valuing diversity, optimizing health, providing diverse and safe transportation options, fostering strong educational and civic opportunities, and ensuring a high quality of life.
- To connect Riverside's 50,000 college students with the City and its local community leaders, with the aim of encouraging the students to consider Riverside as their permanent residence and place of employment.
- To provide a business-friendly environment and to promote entrepreneurship, creativity, and innovation.

DEPARTMENT DIVISIONS AND SECTIONS

The Office of the Mayor includes the following Divisions and Sections:

Administration: This division administers the Office of the Mayor, the city's Sister city Program, the city's ceremonial tasks and coordinates the Mayor's schedule. This division also provides customer service, coordinates community needs, serves on community boards, and manages the budget for the Office of the Mayor.

Community Relations: This division performs community outreach, as part of the Mayor's charter role to serve as the spokesperson for the city. In addition, this division provides leadership for the Model Deaf Community program, the Commission on Aging, the Human Relations Commission, the Multi-Cultural Forum, the College Council and Fit, Fresh, Fun effort. The primary aim of this division is to foster diversity, inclusivity and give the opportunity for all Riverside constituents to have a voice into city government.

DEPARTMENT OBJECTIVES

Objectives	Status	Financial and Operational Challenges to Implement Objective
1. Use sister city networks to promote Riverside to companies that will provide stable, long-term, viable jobs.	SunSpark selected Riverside as the location for its US headquarters	Limited Resources

Objectives	Status	Financial and Operational Challenges to Implement Objective
2. Advocate for smart water conservation policies.	Mayor was instrumental in securing CEQA exemption	RPU Lawsuit
3. Develop portal that can be used to aid 11,000 international students.	Achieved	Not Applicable.
4. Continue development of entrepreneurial culture.	Achieved	Program not funded in budget, therefore it is dependent upon community sponsorships.
5. Place 100 percent of identified homeless veterans into permanent housing.	Exceeded Goal. Mayor's office instrumental in partnership meetings, wooing landlords to participate, increasing the media presence and securing grant funding to provide household goods upon transition	Service reluctant population
6. Implement healthier food and beverage practices at city sponsored events.	Achieved	Not Applicable.

ORGANIZATIONAL CHART AND PERSONNEL SUMMARY

CHART 16 – OFFICE OF THE MAYOR ORGANIZATION CHART

7.25 Total FTE for FY 2016/17 and FY 2017/2018

TABLE 102 – OFFICE OF THE MAYOR PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

General Fund	Authorized FTE FY2013/14	Authorized FTE FY2014/15	Authorized FTE FY2015/16	Approved FTE FY2016/17	Approved FTE FY2017/18
Administration[40]	5.00	5.00	5.00	5.25	5.25
Community Relations	2.00	2.00	2.00	2.00	2.00
General Fund Total	**7.00**	**7.00**	**7.00**	**7.25**	**7.25**

[40] The Mayor's office hosts upwards of 30 interns a year, one of these is paid. 0.25 represents a paid intern. All other city departments pay their interns.

Other Funds	Authorized FTE FY2013/14	Authorized FTE FY2014/15	Authorized FTE FY2015/16	Approved FTE FY2016/17	Approved FTE FY2017/18
Office of the Mayor	-	-	-	-	-
Other Funds Total	**-**	**-**	**-**	**-**	**-**
All Fund Total	**7.00**	**7.00**	**7.00**	**7.25**	**7.25**

BUDGET OVERVIEW

The Department's total recommended operating budget for FY 2016/17 is $794,653 and FY 2017/18 is $822,056. The Personnel Budget in FY 2016/17 is 89.2 percent of the Department's total budget and in FY 2017/18 it comprises 89.3 percent of the total budget. The Non-Personnel Budget accounts for 4.4 percent and 4.3 percent in FY 2016/17 and FY 2017/18 respectively.

The Personnel Budget for FY 2016/17 is $708,656 for 7.25 FTEs and $734,440 in FY 2017/18 for 7.25 FTEs. Total FTEs include full-time positions and may also include part-time, seasonal, temporary positions and may also reflect workforce charged to or from other departments or funds. The Personnel Budget decreased by 1.8 percent from FY 2015/16 to FY 2016/17 and increased by 3.6 percent from FY 2016/17 to FY 2017/18.

The Non-Personnel Budget for FY 2016/17 is $34,967 and FY 2017/18 is $35,066. The Non-Personnel Budget decreased by 56.9 percent from FY 2015/16 to FY 2016/17 and increased by 0.3 percent from FY 2016/17 to FY 2017/18. The key non-personnel items for this department include professional services, travel/meeting, telecommunication services, and liability insurance.

The Special Projects Budget for FY 2016/17 is $51,050 and FY 2017/18 is $52,550. The Special Projects Budget decreased by 22.1 percent from FY 2015/16 to FY 2016/17 and increased by 2.9 percent from FY 2016/17 to FY 2017/18. The key special projects for this department include Sister Cities, Night of Arts and Innovation, Human Relations Commission, and Fit, Fresh and Fun.

KEY CHANGES IN THE DEPARTMENT BUDGET

TABLE 103 – OFFICE OF THE MAYOR KEY CHANGES IN BUDGET

FY 2015/16[41] versus FY 2016/17 and FY 2016/17 versus FY 2017/18

FUND AND DIVISION	FTE CHANGES (count)		BUDGET CHANGES (dollars)		BUDGET CHANGES (Percent)	
General Fund	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18
Administration	0.25	-	($184,716)	$13,895	-29.9%	3.2%
Community Relations	-	-	$111,003	$13,508	44.4%	3.7%
General Fund Change Total	**0.25**	**-**	**($73,713)**	**$27,403**	**-8.5%**	**3.4%**
Other Funds						
Office of the Mayor	-	-	-	-	-	-
Other Fund Change Total	**-**	**-**	**-**	**-**	**-**	**-**
Grand Total	**0.25**	**-**	**($73,713)**	**$27,403**	**-8.5%**	**3.4%**

[41] (Personnel and Non-Personnel only), FY 15/16 includes carryover amounts.

Personnel

Changes FY 2015/16 to 2016/17

The FY 2016/17 Personnel Budget for the Department is $708,656 a decrease of $13,072 or 1.8 percent from the FY 2015/16 Adopted Budget of $721,728. The budget decrease is due to the net:

- Decrease in net Salaries for both Regular and Part Time/Temporary
- Decrease in Health Insurance
- Decrease in pension costs for anticipated increases in employer rates based on latest actuarial analysis

Changes FY 2016/17 to 2017/18

The FY 2017/18 Personnel Budget for the Department is $734,440, an increase of $25,784 or 3.6 percent from the FY 2016/17 Adopted Budget of $708,656. The budget increase is due to the net:

- Increase in net Salaries for both Regular and Part Time/Temporary
- Increase in Health Insurance
- Increase in pension costs for anticipated increases in employer rates based on latest actuarial analysis

Non-Personnel

Changes FY 2015/16 to 2016/17

The Department's FY 2016/17 Non-Personnel Budget is $34,397, a decrease of $46,191 or 56.9 percent from the FY 2015/16 Adopted Budget of $81,138. The budget decrease is due to the net decrease in liability cost allocation

Changes FY 2016/17 to 2017/18

The Department's FY 2017/18 Non-Personnel Budget is $35,066, an increase of $119 or 0.1 percent from the FY 2016/17 Adopted Budget of $34,397. The budget increase is due to increase in liability cost allocation

DEPARTMENT BUDGET BALANCING MEASURES AND UNFUNDED NEEDS

TABLE 104 – OFFICE OF THE MAYOR BUDGET REDUCTIONS

Budget Reductions	Impacts and how the Department plans to achieve the reductions	Reduction Amount
1. None	Not Applicable	-
Managed Savings Total		**-**
1. Professional Services	Reduce cost, no significant impact.	$5,000
2. Periodicals and Dues	Reduce cost, no significant impact.	$500
3. General Office Expense	Reduce cost, no significant impact.	$500
4. Special Departmental Supplies	Reduce cost, no significant impact.	$500
5. Central Printing Charges	Reduce cost, no significant impact.	$800
6. Mayor C Mgr D/Head Travel Meeting	Reduce cost, no significant impact.	$1,000
7. Telephone	Reduce cost, no significant impact.	$1,000
8. College Council	Reduce cost, no significant impact.	$2,000
9. Commission on Aging	Reduce cost, no significant impact.	$500
10. Human Relations Commission	Reduce cost, no significant impact.	$2,000

Budget Reductions	Impacts and how the Department plans to achieve the reductions	Reduction Amount
11. Long Night of Arts/Innovation	Reduce cost, no significant impact.	$5,000
12. Purple city	Reduce cost, no significant impact.	$750
13. Fit, Fresh and Fun	Reduce cost, no significant impact.	$1,500
14. Sister Cities	Reduce cost, no significant impact.	$1,500
15. Mayor- Salaries-Regular	Reduce cost, no significant impact.	$8,000
16. Mayor-Community Relations-Salaries-Regular	Reduce cost, no significant impact.	$2,500
4 Percent Balancing Measures Total		**$33,050**
Grand Total General Fund Budget Reductions		**$33,050**

TABLE 105- OFFICE OF THE MAYOR SUMMARY OF SIGNIFICANT UNFUNDED NEEDS (NON-CIP) WITH IMPACTS AND CHALLENGES

FY 2016/17 AND 2017/18

HIGHEST

Highest Unfunded Needs	Impacts and Challenges	FY 2016/17	FY 2017/18
1. Computer Equipment	The Mayor's office can have up to 30 interns a year sharing 4 computers. Additionally, the office does not have capacity to set up remotely at community meetings and display a presentation (laptop, projector, and screen). This inhibits the Mayor from performing his role as spokesperson for the city.	$8,000	-
	Highest Unfunded Needs Total	**$8,000**	**-**

HIGH

High Unfunded Needs	Impacts and Challenges	FY 2016/17	FY 2017/18
1. Communications Team Member	The Mayor's Office does not have funding for a communications team member. Currently share a public information officer with the City Manager's office. As the City Manager's expectations for this team member increases, his availability to support the needs of the Mayor's office is limited.	$60,000	$60,000
	High Unfunded Needs Total	**$60,000**	**$60,000**

IMPORTANT

Highest Unfunded Needs	Impacts and Challenges	FY 2016/17	FY 2017/18
1. None	Not Applicable	-	-

IMPORTANT			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
	Important Unfunded Needs Total	**-**	**-**
Grand Total Top Five Highest, High, and Important Unfunded Needs		**$68,000.00**	**$60,000.00**
Grand Total All Unfunded Needs of the Department[42]		**$68,000.00**	**$60,000.00**

DEPARTMENT BUDGET SUMMARY TABLES

The table below reflects the "operating budget" before Charges To, Charges From, or Operating Transfers. The table provides an overview of the departments spending for operations, debt, equipment, special projects, as well as managed savings and the four percent budget reduction.

TABLE 106 – OFFICE OF THE MAYOR
REVENUE AND EXPENDITURE BUDGET, BY FUND AND DIVISION

REVENUE[43]

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Office of the Mayor	-	-	-	-	-
General Fund Total	**-**	**-**	**-**	**-**	**-**
Other Funds					
Office of the Mayor	-	-	-	-	-
Other Funds Total	**-**	**-**	**-**	**-**	**-**
All Fund Revenue Total	**-**	**-**	**-**	**-**	**-**

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Office of the Mayor	$557,913	$610,688	$618,566	$433,850	$447,745
Community Relations	$174,665	$223,414	$249,800	$360,803	$374,311
General Fund Total	**$732,578**	**$834,102**	**$868,366**	**$794,653**	**$822,056**
Other Funds					
Office of the Mayor	-	-	-	-	-
Other Funds Total	**-**	**-**	**-**	**-**	**-**
All Fund Expenditure Total	**$732,578**	**$834,102**	**$868,366**	**$794,653**	**$822,056**

The table below reflects the expenditure budget summary and includes Charges to, Charges From, and Operating Transfers. The table provides an overview of the department's spending as well as its managed savings, utilization charges, and transfers. The net expenditures total represents a spending deficit or surplus that will be offset by departmental revenue or an adjustment to fund balance. It

[42] Personnel costs do not include overhead

[43] While the Office of the Mayor does not generate traditional revenue, it has been effective in generating grant and sponsorship money to provide valuable services to our residents. The City's financial structures are currently being modified to account for these benefits in future budget documents

should be noted that negative expenditure totals will be adjusted during the year or will increase fund balance.

TABLE 107 – OFFICE OF THE MAYOR
EXPENDITURE BUDGET SUMMARY, BY FUND AND CATEGORY

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	$654,060	$706,527	$721,728	$708,656	$734,440
Non-Personnel	$48,222	$69,079	$81,138	$34,947	$35,066
Special Projects	$30,296	$58,496	$65,500	$51,050	$52,550
Operating Budget Total	**$732,578**	**$834,102**	**$868,366**	**$794,653**	**$822,056**
Equipment Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Operating Grants	-	-	-	-	-
Capital Outlay and Grants	-	-	-	-	-
Charges From Others	$134,739	$145,195	$185,015	$185,127	$186,091
Charges To Others	($900,367)	($953,161)	($1,053,381)	($1,053,382)	($1,053,382)
Managed Savings	-	-	-	-	-
Equipment, Capital, Debt Service, and Utilization Charges Total	**($765,628)**	**($807,966)**	**($868,366)**	**($868,255)**	**($867,291)**
General Fund Total	**($33,050)**	**$26,136**	**-**	**($73,602)**	**($45,235)**

Other Funds	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	-	-	-	-	-
Non-Personnel	-	-	-	-	-
Special Projects	-	-	-	-	-
Operating Budget Total	**-**	**-**	**-**	**-**	**-**
Equipment Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Operating Grants	-	-	-	-	-
Capital Outlay and Grants	-	-	-	-	-
Charges From Others	-	-	-	-	-
Charges To Others	-	-	-	-	-
Managed Savings	-	-	**-**	**-**	**-**
Equipment, Capital, Debt Service, and Utilization Charges Total	**-**	**-**	**-**	**-**	**-**
Other Funds Total	**-**	**-**	**-**	**-**	**-**
Net Expenditures for All Funds[44]	**($33,050)**	**$26,136**	**-**	**($73,602)**	**($45,235)**

[44] A negative number in this row represents a surplus in Charges to Others as approved by City Council with the adopted budget. Charges to Others will be adjusted during the fiscal year to result in net expenditures of zero.

CITY OF
RIVERSIDE

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BUDGET DETAIL

OFFICE OF THE MAYOR BUDGET DETAIL

Department Budget Detail

Department / Section: **Mayor / Mayor**
101 - 010000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	0100000	Salaries - Regular	309,605	318,948	355,295	258,493	262,522	(27)%	1%
411105	0100000	Salaries - Non-Productive	0	0	0	(15,000)	(15,000)	-	-
411110	0100000	Salaries-Temp & Part Time	0	5,096	0	0	0	-	-
411130	0100000	Compensatory Time	2,147	2,109	0	0	0	-	-
411210	0100000	Vacation	19,521	10,054	0	0	0	-	-
411220	0100000	Holidays & Special Days Off	7,259	6,701	0	0	0	-	-
411240	0100000	Sick Leave	7,381	6,615	0	0	0	-	-
411250	0100000	Industrial Accident	0	84	0	0	0	-	-
411260	0100000	Bereavement Leave	0	1,097	0	0	0	-	-
411292	0100000	Administrative Leave	2,712	3,246	0	0	0	-	-
411410	0100000	Vacation Payoffs	0	10,534	0	0	0	-	-
411420	0100000	Sick Leave Payoff	0	59	0	0	0	-	-
411430	0100000	Compensatory Time Payoff	0	4	0	0	0	-	-
411510	0100000	Accrued Payroll	(1,050)	2,819	3,890	1,471	1,523	(62)%	3%
412210	0100000	Workers Compensation Ins	4,411	6,739	6,644	4,317	4,384	(35)%	1%
412220	0100000	Health Insurance	40,167	38,513	45,563	43,844	46,126	(3)%	5%
412222	0100000	Dental Insurance	2,765	2,655	2,700	1,882	1,908	(30)%	1%
412230	0100000	Life Insurance	1,938	1,977	2,071	1,498	1,518	(27)%	1%
412240	0100000	Unemployment Insurance	486	246	198	144	146	(27)%	1%
412250	0100000	Disability Insurance	135	109	136	136	136	-	-
412310	0100000	PERS Retirement	95,577	95,927	92,253	68,069	74,168	(26)%	8%
412320	0100000	Medicare OASDI	5,227	5,490	5,152	3,747	3,806	(27)%	1%
412330	0100000	City Retirement Plan	0	191	0	0	0	-	-
412400	0100000	Deferred Compensation	150	2,325	4,500	4,800	6,000	6%	25%
412500	0100000	Automobile/Expense Allowance	6,000	6,000	6,500	6,500	6,500	-	-
412515	0100000	HA Meeting Compensation	0	2,350	0	0	0	-	-
		Personnel Services Total	**504,438**	**529,900**	**524,902**	**379,901**	**393,737**	**(27)%**	**3%**
421000	0100000	Professional Services	7,500	6,347	8,000	0	0	(100)%	-
421001	0100000	Prof Services/Internal	0	376	0	0	0	-	-
422100	0100000	Telephone	1,034	1,131	2,200	1,000	1,000	(54)%	-
422120	0100000	Telephone - Cellular	3,826	3,743	4,800	5,000	5,000	4%	-
423400	0100000	Motor Pool Equipment Rental	0	129	0	0	0	-	-
423500	0100000	Vehicle Usage Reimb Employee	0	33	150	300	300	100%	-
425200	0100000	Periodicals & Dues	984	919	820	320	320	(60)%	-
425400	0100000	General Office Expense	1,507	3,354	3,000	2,500	2,500	(16)%	-
425500	0100000	Postage	275	243	400	400	400	-	-
425600	0100000	Central Printing Charges	972	0	3,122	2,022	2,022	(35)%	-
425610	0100000	Outside Printing Expense	980	1,704	600	600	600	-	-
425800	0100000	Computer Equip Purc Undr $5000	0	0	0	1,000	1,000	-	-
426300	0100000	Motor Fuels & Lubricants	0	37	0	0	0	-	-
426800	0100000	Special Department Supplies	2,343	9,313	4,019	3,519	3,519	(12)%	-
427100	0100000	Travel & Meeting Expense	1,767	1,925	1,500	2,462	2,462	64%	-
427110	0100000	Mayor C Mgr D/Head Travel Mtg	4,562	5,345	9,000	7,500	7,500	(16)%	-
428400	0100000	Liability Insurance	15,876	24,843	31,053	3,826	3,885	(87)%	1%
		Non-personnel Expenses Total	**41,632**	**59,448**	**68,664**	**30,449**	**30,508**	**(55)%**	**%**

Department Budget Detail

Department / Section: **Mayor / Mayor**
101 - 010000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
450006	0100000	Sister Cities	7,444	20,628	25,000	23,500	23,500	(6)%	-
450008	0100000	Model Deaf Community Program	4,366	679	0	0	0	-	-
450358	0100000	Multicultural Forum	0	51	0	0	0	-	-
450502	0100000	Connect with the Mayor	46	0	0	0	0	-	-
		Special Projects Total	**11,857**	**21,360**	**25,000**	**23,500**	**23,500**	**(6)%**	**-**
440301	9776600	Walkable Communities Task Forc	0	0	0	0	0	-	-
		Capital Outlay & Grants Total	**0**	**0**	**0**	**0**	**0**	-	**-**
881100	0100000	General Fund Allocation Chgs	105,115	126,942	166,754	166,754	166,754	-	-
882101	0100000	Utilization Chgs from 101 Fund	5,066	5,131	4,225	3,360	3,600	(20)%	7%
		Charges From Others Total	**110,181**	**132,073**	**170,979**	**170,114**	**170,354**	**( )%**	**%**
891100	0100000	General Fund Allocation Chgs	(668,382)	(953,161)	(1,053,381)	(1,053,382)	(1,053,382)	%	-
		Charges to Others Total	**(668,382)**	**(953,161)**	**(1,053,381)**	**(1,053,382)**	**(1,053,382)**	**%**	**-**
		Total Budget Requirements	**(271)**	**(210,378)**	**(263,836)**	**(449,418)**	**(435,283)**	**70%**	**(3)%**

Department Budget Detail

Department / Section: **Mayor / Mayor-Community Relations**
101 - 012000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	0120000	Salaries - Regular	77,184	98,239	131,279	217,215	221,124	65%	1%
411105	0120000	Salaries - Non-Productive	0	0	0	(2,500)	(2,500)	-	-
411110	0120000	Salaries-Temp & Part Time	10,556	0	0	5,590	5,720	-	2%
411210	0120000	Vacation	7,101	7,978	0	0	0	-	-
411220	0120000	Holidays & Special Days Off	3,992	4,498	0	0	0	-	-
411240	0120000	Sick Leave	1,843	2,097	0	0	0	-	-
411260	0120000	Bereavement Leave	0	1,217	0	0	0	-	-
411292	0120000	Administrative Leave	969	1,422	0	0	0	-	-
411410	0120000	Vacation Payoffs	1,085	1,217	0	0	0	-	-
411510	0120000	Accrued Payroll	276	3,426	1,483	1,247	1,292	(15)%	3%
412210	0120000	Workers Compensation Ins	1,599	2,388	2,455	3,720	3,788	51%	1%
412220	0120000	Health Insurance	17,212	21,760	21,824	27,829	28,969	27%	4%
412222	0120000	Dental Insurance	686	728	755	1,477	1,516	95%	2%
412230	0120000	Life Insurance	614	636	814	1,347	1,371	65%	1%
412240	0120000	Unemployment Insurance	175	87	73	124	126	69%	1%
412310	0120000	PERS Retirement	24,802	28,277	34,439	65,875	71,508	91%	8%
412320	0120000	Medicare OASDI	1,485	1,694	1,904	3,231	3,289	69%	1%
412400	0120000	Deferred Compensation	50	975	1,800	3,600	4,500	100%	25%
		Personnel Services Total	**149,636**	**176,646**	**196,826**	**328,755**	**340,703**	**67%**	**3%**
422100	0120000	Telephone	0	0	400	0	0	(100)%	-
422120	0120000	Telephone - Cellular	775	837	600	1,200	1,200	100%	-
427100	0120000	Travel & Meeting Expense	64	0	0	0	0	-	-
428400	0120000	Liability Insurance	5,757	8,800	11,474	3,298	3,358	(71)%	1%
		Non-personnel Expenses Total	**6,597**	**9,638**	**12,474**	**4,498**	**4,558**	**(63)%**	**1%**
450008	0120000	Model Deaf Community Program	500	(53)	2,000	2,000	2,000	-	-
450039	0120000	Commission on Aging	(35)	570	2,000	1,500	1,500	(25)%	-
450051	0120000	Human Relations Commission	7,658	6,184	8,000	5,000	5,000	(37)%	-
450358	0120000	Multicultural Forum	817	2,280	1,200	1,000	1,000	(16)%	-
450370	0120000	Long Night of Arts/Innov	0	25,000	12,500	7,500	7,500	(40)%	-
450502	0120000	Connect with the Mayor	719	387	800	800	1,800	-	125%
453232	0120000	Purple City	0	0	0	250	250	-	-
453925	0120000	College Council of Riverside	6,688	128	5,000	3,000	3,000	(40)%	-
453926	0120000	Fit, Fresh and Fun	1,497	161	7,500	5,000	5,000	(33)%	-
456022	0120000	Commty Supprt Outrch/Educatn	596	2,481	1,500	1,500	2,000	-	33%
		Special Projects Total	**18,441**	**37,142**	**40,500**	**27,550**	**29,050**	**(31)%**	**5%**
881100	0120000	General Fund Allocation Chgs	12,096	0	0	0	0	-	-
		Charges From Others Total	**12,096**	**0**	**0**	**0**	**0**	**-**	**-**
891100	0120000	General Fund Allocation Chgs	(219,523)	0	0	0	0	-	-
		Charges to Others Total	**(219,523)**	**0**	**0**	**0**	**0**	**-**	**-**
		Total Budget Requirements	**(32,751)**	**223,426**	**249,800**	**360,803**	**374,311**	**44%**	**3%**

Department Budget Detail

Department / Section: **Mayor / Mayor-Debt**
101 - 019000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
882101	0190000	Utilization Chgs from 101 Fund	12,462	13,122	14,036	15,013	15,737	6%	4%
		Charges From Others Total	**12,462**	**13,122**	**14,036**	**15,013**	**15,737**	**6%**	**4%**
891100	0190000	General Fund Allocation Chgs	(12,462)	0	0	0	0	-	-
		Charges to Others Total	**(12,462)**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**0**	**13,122**	**14,036**	**15,013**	**15,737**	**6%**	**4%**

Department Budget Detail

Department / Section: **Department Total**

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		General Fund	(33,023)	26,170	0	(73,602)	(45,235)	-	(38)%
		All Other Funds	0	0	0	0	0	-	-
		Department Total	(33,023)	26,170	0	(73,602)	(45,235)	-	(38)%

PARKS, RECREATION, AND COMMUNITY SERVICES DEPARTMENT

The mission of the Parks, Recreation and Community Services Department is to provide innovative recreational experiences and social enrichment opportunities to address the changing needs for people of all ages and cultures, in a variety of attractive parks, trails, landscapes, and facilities.

PARKS, RECREATION, AND COMMUNITY SERVICES

Recognized nationally as a Playful City USA for nine consecutive years, Riverside's park system provides open-space, active and passive recreation, a wide range of educational, cultural, physical, healthful programs, special events, and services truly making our community a great place to live, work, and play.

Parks Make Life Better!

DEPARTMENT OVERVIEW

SERVICES PROVIDED

The Parks, Recreation and Community Services Department is responsible for providing innovative recreational experiences and social enrichment opportunities to address the changing needs for people of all ages and cultures, in a variety of safe and attractive parks, trails, landscapes, and facilities.

BUSINESS GOALS

The Department's Business Goals are:

- To maintain and upkeep parks, landscapes, and facilities;
- To provide opportunities that promote and encourage a healthy lifestyle;
- To deliver recreation, social enrichment, and educational programs that help to build community;
- To continue a commitment to environmental stewardship and preservation of open space; and,
- To preserve and improve quality of life.

DEPARTMENT DIVISIONS AND SECTIONS

The Parks, Recreation, and Community Services Department includes the following Divisions and Sections:

Administrative: Responsible for the overall fiscal and personnel oversight and management. Grant administration. Clerical support. Planning and design services

Recreation: Youth and Adult sports and leisure programs. City special events and celebrations. Community center operations and programs. Facility rentals and reservations

Community Services: Cultural enrichment programs. Education, health, gang prevention and intervention. Senior center operations and programs. Senior and disabled transportation program. Special Transportation Section. Senior and Disabled Transportation program

Parks: Maintenance of parks, facilities, open spaces, and sports fields. Assessment of Park fees

Planning and Design: Planning, design, and construction of capital improvement projects. Advanced Planning. Plan Check services for the City's map review, building permits, and planning processes

DEPARTMENT OBJECTIVES

Objectives	Status	Financial and Operational Challenges to Implement Objective
1. Advance Health and Wellness Initiatives	In Progress.	Significant marketing and outreach necessary to promote health and wellness programs.
2. Build, open, and fund the Arlington Youth Innovation Center	Design Phase 95 percent completed.	Limited funds available for operating costs associated with new facility.
3. Enhance the Operations of Riverside Arts Academy	In Progress. Recently achieved Harmony Project Affiliation.	Limited staffing resource requires reliance on Community support and significant effort spent on fundraising.
4. Identify and Implement, Park and Facility Asset Maintenance Software System	In Progress.	Limited staffing resource and funds to acquire and implement new system.
5. Increase Stewardship of Natural Resources	In Progress Converted 310,000 sq. ft. of turf to water-wise landscaping.	Use of utility rebates is limited
6. Reduce Deferred Maintenance Liability	In Progress. Completed roof repairs. Seeking bids for playground resurfacing, gym floor resurfacing	Limited funds available
7. Update Park Master Plan and Recreation Needs Assessment	In Progress. Preparing RFP to seek consultancy to facilitate Park Master Plan update	Limited staffing resource available
8. Expand Programming and Services at Fairmount Park	In Progress. Hired full-time supervisor to assist in management of Fairmount Park golf course. Working with partners to improve bowling greens. Working with partners to construct ADA boat launch.	Limited parking available due to high demand for use of park
9. Formalize A Professional Development and Retention Program	On-going/In Progress. Received 2 CPRS awards and selected employees to attend state-wide conference	Limited funds available for training due to current and projected deficit

ORGANIZATIONAL CHART AND PERSONNEL SUMMARY

CHART 17 – PARKS, RECREATION, AND COMMUNITY SERVICES ORGANIZATION CHART

193.48 Total FTE for FY 2016/17 and FY 2017/2018

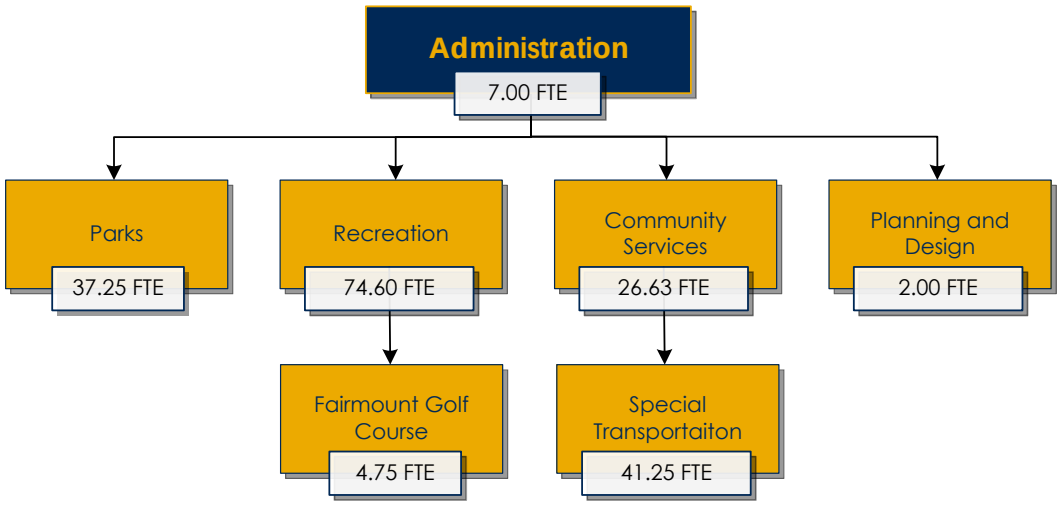

TABLE 108 – PARKS, RECREATION, AND COMMUNITY SERVICES PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

General Fund	Authorized FTE FY2013/14	Authorized FTE FY2014/15	Authorized FTE FY2015/16	Approved FTE FY2016/17	Approved FTE FY2017/18
Administration	8.00	8.00	8.00	7.00	7.00
Community Services	40.54	22.29	23.79	26.63	26.63
Fairmount Park Golf Course	7.00	7.00	4.75	4.75	4.75
Parks	38.75	37.25	37.25	37.25	37.25
Recreation	55.77	75.49	77.44	74.60	74.60
General Fund Total	**152.06**	**152.03**	**153.23**	**152.23**	**152.23**
Other Funds					
Planning and Design	2.00	2.00	2.00	2.00	2.00
Special Transportation	36.50	38.50	41.75	41.25	41.25
Other Funds Total	**36.50**	**38.50**	**41.75**	**41.25**	**41.25**
All Fund Total	**188.56**	**190.53**	**194.98**	**193.48**	**193.48**

BUDGET OVERVIEW

The Department's total recommended budget for FY 2016/17 is $22.3 million and FY 2017/18 is $22.7 million. The Personnel Budget in FY 2016/17 is 50.1 percent of the Department's total budget and in FY 2017/18 it comprises 50.5 percent of the total operating budget. The Non-Personnel Budget accounts for 42.5 percent and 42.1 percent in FY 2016/17 and FY 2017/18 respectively.

The Personnel Budget for FY 2016/17 is $11.2 million for 193.48 FTEs and $11.4 million in FY 2017/18 for 193.48 FTEs. Total FTEs include full-time positions and may also include part-time, seasonal, temporary positions and may also reflect workforce charged to or from other departments or funds. The Personnel Budget increased by 1.3 percent from FY 2015/16 to FY 2016/17 and increased by 2.3 percent from FY 2016/17 to FY 2017/18.

The Non-Personnel Budget for FY 2016/17 is $9.5 million and FY 2017/18 is $9.5 million. The Non-Personnel Budget decreased by 5.4 percent from FY 2015/16 to FY 2016/17 and increased by 0.4 percent from FY 2016/17 to FY 2017/18. The key non-personnel items for this department include contracted services for janitorial, lake, pool, and landscaping maintenance, utilities, contracted services and supplies for community and senior centers and programs.

KEY CHANGES IN THE DEPARTMENT BUDGET

TABLE 109 – PARKS, RECREATION, AND COMMUNITY SERVICES KEY CHANGES IN BUDGET

FY 2015/16[45] versus FY 2016/17 and FY 2016/17 versus FY 2017/18

FUND AND DIVISION	FTE CHANGES (count)		BUDGET CHANGES (dollars)		BUDGET CHANGES (Percent)	
	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18
General Fund						
Administration	(1.00)	-	($344,776)	$56,808	-22.5%	4.8%
Community Services	2.84	-	$86,520	$31,233	4.6%	1.6%
Fairmount Park Golf Course	-	-	($292,215)	$7,165	-42.4%	1.8%
Parks	-	-	($132,026)	$105,993	-1.3%	1.1%
Recreation	(2.84)	-	-	-	N/A	N/A
General Fund Change Total	**(1.00)**	**-**	**($717,923)**	**$232,038**	**-3.9%**	**1.3%**
Other Funds						
Planning and Design	-	-	$710,400	$1	95.9%	0.0%
Special Transportation	(1.50)	-	$10,561	$69,103	0.3%	2.0%
Other Fund Change Total	**(0.50)**	**0.00**	**$720,961**	**$69,104**	**17.4%**	**1.4%**
Grand Total	**0.25**	**-**	**$3,038**	**$301,142**	**0.01%**	**1.3%**

Personnel

Changes FY 2015/16 to 2016/17

The FY 2016/17 Personnel Budget for the Department is $11.2 million, an increase of $148,751 or 1.3 percent from the FY 2015/16 Adopted Budget of $11.0 million. The budget increase/decrease are due to:

- Increase for charges related to salaries for existing positions due to aging workforce and related merit/step increases. No new FTEs added.
- Increase for charges related to benefit categories (e.g. CalPERS, Insurance) for existing positions. No new FTEs were added.
- Increase for charges related to overtime based on historical expenditure patterns and current projections. Shift in allocation to this area is offset by decreases in non-personnel. The overall

[45] (Personnel and Non-Personnel only), FY 15/16 includes carryover amounts.

baseline budget did not increase as a result. Also, the department will implement measures to curtail overtime spending to achieve Managed Savings.

Changes FY 2016/17 to 2017/18

The FY 2017/18 Personnel Budget for the Department is $11.4 million, an increase of $254,763 or 2.3 percent from the FY 2016/17 Adopted Budget of $11.2 million. The budget increase/decrease are due to:

- Increase charges related to salaries for existing positions due to aging workforce and related merit/step increases. No new positions were added.
- Increase charges related to benefit categories (e.g. CalPERS, Insurance) for existing positions. No new FTEs were added.

Non-Personnel

Changes FY 2015/16 to 2016/17

The Department's FY 2016/17 Non-Personnel Budget is $9.5 million, a decrease of $541,347 or 7.4 percent from the FY 2015/16 Adopted Budget of $10.0 million. The net budget decrease is due to:

- Decrease for professional services/contracted services. Shifts from this category is to better align with historical expenditure patterns and meet budget targets. Department will also closely monitor existing agreements and contracted work to achieve Managed Savings.
- Decrease for charges related to utilities. Shifts from this category is to better align with department's efforts to be energy efficient, reflects current efforts to curtail water usage, and meets budget targets.
- Increase for motor pool, central garage, equipment rental charges. Shift in spending to this category is based on estimates from Fleet services for existing vehicles and current service levels.
- Increase for costs associated with printing, postage, computer equipment and general office expenditures. Shifts to this category (within baseline budget target) is to cover inflationary costs and better align with historical and anticipated spending patterns for advertising and marketing programs such as Activity guides, flyers, brochures, banners, signage. The Department will also monitor spending in this area to achieve Managed Savings.
- Increase for costs associated with Uniforms, Fuel, Recreation Supplies for programs, events, and activities. Shift in spending allocation to this category (within budget targets) is to cover inflationary cost and better align with historical and anticipated spending patterns. The Department will also monitor spending in this category to achieve Managed Savings.
- Increase for costs associated with training. Shift in spending to this category is intended to support professional development and enhanced customer service as well address succession planning. Department will also monitor spending in this category to meet Managed Savings.
- Increase percent for Liability Insurance.

Changes FY 2016/17 to 2017/18

The Department's FY 2017/18 Non-Personnel Budget is $9.5 million, an increase of $40,999 or 0.4 percent from the FY 2016/17 Adopted Budget of $9.5 million. The budget increase is due to:

- Increase for motor pool, central garage, equipment rental charges based on estimates from Fleet services for existing vehicles and service levels.
- Increase for costs associated with Fuel based on estimates from Fleet services for existing service levels.
- Increase for Liability Insurance.

TABLE 110 – PARKS, RECREATION, AND COMMUNITY SERVICES BUDGET REDUCTION

Budget Reductions	Impacts and how the Department plans to achieve the reductions	Reduction Amount
1. Managed Savings	Combination of salary savings due to turnover and selectively holding positions vacant along with closely monitoring and curtailing expenditures across various line items including overtime, contracted services, supplies, marketing and advertising.	$400,000
Managed Savings Total		**-**
1. Reduce printing for Explore Riverside/Activity Guide	Fewer Explore Riverside/Activity Guides available for distribution. May result in lower participation rates.	$15,000
2. Eliminate Free Fireworks Shows	Eliminate La Sierra Fireworks show starting in 2016 and Mt. Rubidoux show starting in 2017.	$72,750
3. Eliminate Free Fishing Derby	Eliminate free one-day event at Fairmount Park starting 2016	$11,817
4. Close Arlington Pool	Close one pool site and leave six others open. Re-direct residents in this area to Hunt Pool or Villegas Pool.	$35,000
5. Terminate Agreement for RCC Aquatics Complex	User groups using city allotted time will need to reserve facility directly with RCC	$80,000
6. Extend water reduction measures	Reduce watering of passive turf areas, continue with turf conversion and implementation of water-wise technologies, water play features remain off.	$367,000
7. Reduce gas utilities	Purchase covers for two heated pools (Sippy Woodhead and Shamel) to curtail gas usage.	$22,500
8. Reduce allocation for Janet Goeske Senior Center	Reduce funding for Janet Goeske Senior Center by 4 percenton par with rest of department.	$15,000
9. Discontinue PRIME Time program in partnership with AUSD and RUSD	Schools will need to seek other agency partners to continue program.	$17,000
10. Increase picnic shelter rental rates by 10 percent	Current rate for a standard picnic shelter would go from $75 to $83 for 8 hours of use, etc.	$8,000
11. Increase facility rental rates by 10 percent	Current rate for a Tier 1 Ballroom for a resident would go from $200 per hour to $220 per hour, etc.	$50,000
12. Increase ball field lighting rates from $4 per hour to $9 per hour.	User groups would incur additional costs and/or use fields more sparingly and efficiently	$90,000
13. Adjust various program fees within current Council-approved cost recovery rates of 50 percent.	For example, proposed new fee for Mini Day camp would go from $38 to $55 per session. This still works out to be less than $2 per hour of service which includes a meal, snacks, supplies, t-shirt, and excursion. Alternative would be to eliminate the programs.	$45,000
4 Percent Balancing Measures Total		**$829,067**
Grand Total General Fund Budget Reductions		**$1,229,067**

TABLE 111 – PARKS, RECREATION, AND COMMUNITY SERVICES SUMMARY OF SIGNIFICANT UNFUNDED NEEDS (NON-CIP) WITH IMPACTS AND CHALLENGES

FY 2016/17 AND 2017/18

HIGHEST			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. Parks Master Plan Update (Use Regional Funds)	This request provides professional Planning and Design services for Park Master Plan updates. Lack of funding will result in no planning decision-making tool.	-	-
2. Deferred Maintenance	Maintenance that was deferred must be completed to avoid more costly repair costs in the long-term.	$400,000	$400,000
3. Upgrade Existing Staffing Levels/Cost Corrections	Upgrade and/or fully fund existing staff to meet current demands and growing scope of work. Impacts service levels.	$436,500	$436,500
4. New positions to improve customer service and meet workload demands.	Allows recruitment of 2.0 FTE Office Specialist position for the front office clerical area. Positions needed to meet service demands. Impacts service levels.	$50,000	$50,000
	Highest Unfunded Needs Total	**$886,500**	**$886,500**

HIGH			
High Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. New positions to improve customer service and meet workload demands	Allows recruitment several positions for the department. Positions needed to meet service demands. Impacts service levels.	$112,000	$288,500
2. Arlington Youth Innovation Center operating costs.	Need funding to purchase recreation, computer equipment, and office supplies. Unable to operate as a youth center without funding.	-	$335,000
3. Tree Trimming	Establish a 5-year rotating tree-trimming schedule. Phased in over three-year period with FY 2018/19 costs the same as FY 2017/18.	$120,000	$67,500
	High Unfunded Needs Total	**$232,000**	**$691,000**

IMPORTANT			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. Arlington Youth Innovation Center Gang Intervention and Outreach program.	Allows funding for staffing and operations for the Gang Intervention program.	-	$131,690
2. Training	Allows supervisory, management, customer service, and succession planning training.	$18,756	$18,756
3. Smart Water Conservation Technology	Fund the conversion of ten parks to the Smart Water Conservation Technology in the next two years.	$100,000	-
4. Replacement of Vehicles and Equipment	Needed to fund the replacement of vehicles and equipment that are reaching end-of-life.	$50,000	$50,000
5. Program Enhancements	Allows needed program enhancements such as a Point of Sale system at Fairmount Park Golf Course, additional staffing and supplies to meet program demands, expansion of janitorial contract to include banquet upholstered furniture, development of Bilingual marketing brochures; and the additional of defibrillator devices at pools and community centers.	$154,935	$72,500
	Important Unfunded Needs Total	**$323,691**	**$272,946**
Grand Total Top Five Highest, High, and Important Unfunded Needs		**$998,500**	**$1,175,000**
Grand Total All Unfunded Needs of the Department[46]		**$1,442,191**	**$1,850,446**

DEPARTMENT BUDGET SUMMARY TABLES

The table below reflects the "operating budget" before Charges To, Charges From, or Operating Transfers. The table provides an overview of the departments spending for operations, debt, equipment, special projects, as well as managed savings and the four percent budget reduction.

TABLE 112 – PARKS, RECREATION, AND COMMUNITY SERVICES REVENUE AND EXPENDITURE BUDGET, BY FUND AND DIVISION

REVENUE

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Parks, Recreation, and Community Services	-	-	-	-	-
General Fund Total	**-**	**-**	**-**	**-**	**-**

[46] Personnel costs do not include overhead

Other Funds	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Parks, Recreation, and Community Services	$5,360,157	$8,125,629	$7,149,957	$6,312,017	$6,545,117
Other Funds Total	**$5,360,157**	**$8,125,629**	**$7,149,957**	**$6,312,017**	**$6,545,117**
All Fund Revenue Total	**$5,360,157**	**$8,125,629**	**$7,149,957**	**$6,312,017**	**$6,545,117**

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Estimated FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Administration	$1,868,654	$1,633,310	$1,532,743	$1,187,967	$1,244,775
Community Services	$3,972,205	$2,940,798	$1,901,227	$1,987,747	$2,018,980
Fairmount Golf Course	$463,382	$548,591	$688,855	$396,640	$403,805
Parks	$9,530,337	$9,704,416	$9,904,438	$9,772,412	$9,878,405
Planning and Design	$1,142,057	$76,929	-	-	-
Recreation	$2,875,061	$3,826,733	$4,173,460	$4,138,034	$4,168,873
Special Transportation	-	($52)	-	-	-
General Fund Total	**$19,851,696**	**$18,730,725**	**$18,200,723**	**$17,482,800**	**$17,714,838**
Other Funds					
Administration	-	$3,992	-	-	-
Parks	$178,216	-	-	-	-
Planning and Design	$431,763	$59,187	$740,600	$1,451,000	$1,451,001
Special Transportation	$3,984,948	$4,628,570	$3,405,187	$3,415,748	$3,484,851
Other Funds Total	**$4,594,927**	**$4,691,749**	**$4,145,787**	**$4,866,748**	**$4,935,852**
All Fund Expenditure Total	**$24,446,623**	**$23,422,474**	**$22,346,510**	**$22,349,548**	**$22,650,690**

The table below reflects the expenditure budget summary and includes Charges to, Charges From, and Operating Transfers. The table provides an overview of the department's spending as well as its managed savings, utilization charges, and transfers. The net expenditures total represents a spending deficit or surplus that will be offset by departmental revenue or an adjustment to fund balance. It should be noted that negative expenditure totals will be adjusted during the year or will increase fund balance.

TABLE 113 – PARKS, RECREATION, AND COMMUNITY SERVICES EXPENDITURE BUDGET SUMMARY, BY FUND AND CATEGORY

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Estimated FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	$8,108,549	$8,185,735	$8,535,100	$8,691,291	$8,879,826
Non-Personnel	$9,119,167	$9,307,861	$9,185,695	$9,168,489	$9,211,992
Special Projects	$415,456	$397,728	$456,516	$514,197	$514,197
Operating Budget Total	**$17,643,172**	**$17,891,324**	**$18,177,311**	**$18,373,977**	**$18,606,015**
Equipment Outlay	$171,384	$22,940	$23,412	$40,912	$40,912
Debt Service	-	-	-	-	-

General Fund	Actual FY 2013/14	Actual FY 2014/15	Estimated FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Operating Grants	$2,037,254	$816,574	$49	$20,049	$20,049
Capital Outlay and Grants	-	-	-	-	-
Charges From Others	$5,605,912	$6,180,554	$6,152,527	$6,321,936	$6,326,802
Charges To Others	($2,435,344)	($3,140,675)	($2,463,607)	($2,192,829)	($2,211,318)
Managed Savings	-	-	-	($400,000)	($400,000)
Equipment, Capital, Debt Service, and Utilization Charges Total	**$5,379,206**	**$3,879,393**	**$3,712,381**	**$3,790,068**	**$3,776,445**
General Fund Total	**$23,022,264**	**$21,770,604**	**$21,889,643**	**$21,611,907**	**$21,830,322**

Other Funds

Personnel	$2,131,543	$2,145,195	$2,505,457	$2,500,192	$2,566,420
Non-Personnel	$982,187	$944,668	$860,448	$866,221	$866,717
Special Projects	-	-	-	-	-
Operating Budget Total	**$3,113,730**	**$3,089,863**	**$3,368,905**	**$3,366,413**	**$3,433,137**
Equipment Outlay	$1,003,617	$1,466,467	-	-	-
Debt Service	$109,417	$98,726	$779,882	$1,500,335	$1,502,715
Operating Grants	$368,193	$36,719	-	-	-
Capital Outlay and Grants	$607,530	$501,260	-	-	-
Charges From Others	$1,163,079	$2,340,350	$2,402,729	$1,793,933	$1,803,661
Charges To Others	($25,607)	$25,607	-	-	-
Managed Savings	-	-	-	-	-
Equipment, Capital, Debt Service, and Utilization Charges Total	**$2,618,699**	**$3,967,869**	**$3,182,611**	**$3,294,268**	**$3,306,376**
Other Funds Total	**$5,732,399**	**$7,057,706**	**$6,548,516**	**$6,660,681**	**$6,739,513**
Net Expenditures for All Funds	**$28,754,663**	**$28,828,310**	**$28,438,159**	**$28,272,588**	**$28,569,835**

BUDGET DETAIL

PARKS, RECREATION, AND COMMUNITY SERVICES BUDGET DETAIL

Department Budget Detail

Department / Section: **Parks, Recreation & Comm Svcs / Park & Rec-Administration**
101 - 520000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	5200000	Salaries - Regular	767,533	664,722	800,299	822,315	823,841	2%	%
411100	9877800	Washington Park Land Exchange	19,520	3,205	0	0	0	-	-
411110	5200000	Salaries-Temp & Part Time	18,691	15,860	5,243	0	0	(100)%	-
411130	5200000	Compensatory Time	913	1,785	0	0	0	-	-
411210	5200000	Vacation	49,008	82,282	0	0	0	-	-
411220	5200000	Holidays & Special Days Off	35,335	32,524	0	0	0	-	-
411240	5200000	Sick Leave	8,579	12,551	0	0	0	-	-
411245	5200000	Family Illness Sick Leave	890	877	0	0	0	-	-
411250	5200000	Industrial Accident	0	1,611	0	0	0	-	-
411260	5200000	Bereavement Leave	1,036	0	0	0	0	-	-
411280	5200000	Jury Duty	1,313	0	0	0	0	-	-
411292	5200000	Administrative Leave	7,679	11,556	0	0	0	-	-
411410	5200000	Vacation Payoffs	0	82,337	0	0	0	-	-
411420	5200000	Sick Leave Payoff	0	46,881	0	0	0	-	-
411430	5200000	Compensatory Time Payoff	0	1,700	0	0	0	-	-
411510	5200000	Accrued Payroll	125,565	(122,894)	8,772	4,558	4,656	(48)%	2%
412210	5200000	Workers Compensation Ins	17,967	27,904	22,555	21,463	21,502	(4)%	%
412220	5200000	Health Insurance	88,491	83,398	83,954	86,386	90,830	2%	5%
412222	5200000	Dental Insurance	4,970	4,686	4,320	4,320	4,320	-	-
412230	5200000	Life Insurance	4,396	4,133	4,456	4,583	4,583	2%	-
412240	5200000	Unemployment Insurance	1,209	615	449	460	461	2%	%
412250	5200000	Disability Insurance	366	319	272	272	272	-	-
412310	5200000	PERS Retirement	253,360	216,934	227,896	251,167	268,232	10%	6%
412320	5200000	Medicare OASDI	10,898	12,440	11,680	11,924	11,946	2%	%
412330	5200000	City Retirement Plan	700	546	0	0	0	-	-
412400	5200000	Deferred Compensation	350	4,240	6,300	8,400	10,500	33%	25%
412500	5200000	Automobile/Expense Allowance	350	4,200	0	0	0	-	-
413120	5200000	Overtime At 1.5 Rate	9,214	12,304	5,000	10,000	10,000	100%	-
413130	5200000	Overtime At Double Time Rate	0	180	0	0	0	-	-
		Personnel Services Total	**1,428,344**	**1,206,908**	**1,181,196**	**1,225,848**	**1,251,143**	**3%**	**2%**
421000	5200000	Professional Services	40,411	29,972	16,487	20,000	20,000	21%	-
421001	5200000	Prof Services/Internal	304	0	0	0	0	-	-
421040	5200000	Recreational Services	2,836	4,523	0	0	0	-	-
422100	5200000	Telephone	2,668	2,213	2,000	2,000	2,000	-	-
422120	5200000	Telephone - Cellular	5,569	5,988	8,000	7,000	7,000	(12)%	-
423400	5200000	Motor Pool Equipment Rental	8,005	12,428	7,500	10,576	10,893	41%	2%
423500	5200000	Vehicle Usage Reimb Employee	971	808	500	500	500	-	-
424220	5200000	All Other Equip Maint/Repair	0	600	1,000	1,000	1,000	-	-
424230	5200000	Central Garage Charges	0	0	0	505	520	-	2%
425200	5200000	Periodicals & Dues	650	2,566	1,745	1,745	1,745	-	-
425300	5200000	Photo & Recording Supplies	0	0	500	500	500	-	-
425400	5200000	General Office Expense	13,690	9,699	14,000	14,000	14,000	-	-
425500	5200000	Postage	12,328	6,095	12,130	12,130	12,130	-	-
425600	5200000	Central Printing Charges	976	0	2,500	2,500	2,500	-	-
425610	5200000	Outside Printing Expense	124,697	128,989	156,924	141,924	141,924	(9)%	-

Department Budget Detail

Department / Section: **Parks, Recreation & Comm Svcs / Park & Rec-Administration**
101 - 520000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
425700	5200000	Software Purchase/Licensing	1,113	369	0	0	0	-	-
425800	5200000	Computer Equip Purc Undr $5000	7,953	6,049	0	0	0	-	-
426200	5200000	Clothing/Linen/Safety Supplies	0	48	500	500	500	-	-
426500	5200000	Recreation Supplies	1,025	2,197	0	0	0	-	-
426710	5200000	Work Boot Reimbursement	150	150	150	0	0	(100)%	-
426800	5200000	Special Department Supplies	(4,630)	1,542	2,180	2,180	2,180	-	-
427100	5200000	Travel & Meeting Expense	1,330	8,105	2,000	1,513	1,513	(24)%	-
427200	5200000	Training	2,584	2,957	0	0	0	-	-
428400	5200000	Liability Insurance	26,001	29,136	21,830	22,860	22,902	4%	%
428420	5200000	Insurance Charges - Direct	42,776	61,353	86,601	105,686	136,825	22%	29%
		Non-personnel Expenses Total	**291,412**	**315,796**	**336,547**	**347,119**	**378,632**	**3%**	**9%**
450065	5200000	Bordwell Park Cell Tower	0	0	0	0	0	-	-
450066	5200000	La Sierra Park Cell Tower	4,535	0	0	0	0	-	-
450067	5200000	Riverside Sprt Complx Cell Twr	0	0	0	0	0	-	-
450068	5200000	Nichols Park Cell Tower	0	0	0	0	0	-	-
450069	5200000	Villegas Park Cell Tower	0	0	0	0	0	-	-
450070	5200000	Swanson Park Cell Tower	19,602	0	0	0	0	-	-
450071	5200000	Taft Park Cell Tower	0	0	0	0	0	-	-
453001	5200000	Unprogrammed Funds	0	0	0	0	0	-	-
		Special Projects Total	**24,138**	**0**	**0**	**0**	**0**	**-**	**-**
463300	5200000	Off Furn & Equip Cap Lease	9,702	22,605	15,000	15,000	15,000	-	-
		Equipment Outlay Total	**9,702**	**22,605**	**15,000**	**15,000**	**15,000**	**-**	**-**
440120	9141500	Cesar Chavez Comm Ctr Imps	0	0	0	0	0	-	-
440120	9252600	Playground at Bobby Bonds	100,000	0	0	0	0	-	-
440120	9252700	Reader Board at Bobby Bonds	559	0	0	0	0	-	-
440120	9252800	Reid Pk Comm Ctr Roofing	0	0	0	0	0	-	-
440120	9253000	Restroom Bldg Replc-Don Jones	3,122	72,494	0	0	0	-	-
440120	9255000	Bordwell Park Fitness Center	0	9,461	0	0	0	-	-
440120	9255100	Villegas ADA Concrete Walkways	0	0	0	0	0	-	-
440120	9256000	Arlington Youth Opportunity Ct	0	6,067	0	0	0	-	-
440120	9256300	Villegas Pk Plygrnd Shade Stru	0	0	0	0	0	-	-
440120	9256400	Villegas Pk Brown Rm Renovtn	0	0	0	0	0	-	-
462050	9877010	HEAL Zone-PRCS Admin	11,394	0	0	0	0	-	-
		Capital Outlay & Grants Total	**115,075**	**88,024**	**0**	**0**	**0**	**-**	**-**
881100	5200000	General Fund Allocation Chgs	289,860	1,861,702	1,826,509	1,826,509	1,826,509	-	-
882101	5200000	Utilization Chgs from 101 Fund	633	0	0	0	0	-	-
882510	5200000	Utilization Chgs from 510 Fund	43,917	49,023	49,324	64,324	65,524	30%	1%
		Charges From Others Total	**334,411**	**1,910,726**	**1,875,833**	**1,890,833**	**1,892,033**	**%**	**%**
892560	5200000	Utilization Chgs to 560 Fund	(252,897)	(227,990)	(214,940)	(220,513)	(226,231)	2%	2%
894101	5200000	Interfund Services to 101 Fund	(147,560)	(128,477)	(35,700)	(36,000)	(36,000)	%	-
894170	5200000	Interfund Services to 170 Fund	0	0	(106,225)	(106,225)	(127,470)	-	20%
894220	5200000	Interfund Services to 220 Fund	0	0	(35,000)	(36,540)	(37,408)	4%	2%

Department Budget Detail

Department / Section: **Parks, Recreation & Comm Svcs / Park & Rec-Administration**
101 - 520000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
894401	5200000	Interfund Services to 401 Fund	(207,643)	(131,746)	0	0	0	-	-
894413	5200000	Interfund Services to 413 Fund	0	(3,836)	(117,323)	(117,323)	(117,323)	-	-
894432	5200000	Interfund Services to 432 Fund	(1,201)	0	0	0	0	-	-
894471	5200000	Interfund Services to 471 Fund	(3,634)	(26,865)	0	0	0	-	-
894479	5200000	Interfund Services to 479 Fund	(5,820)	0	0	0	0	-	-
895220	9252600	Playground at Bobby Bonds	(100,000)	0	0	0	0	-	-
895220	9252700	Reader Board at Bobby Bonds	(559)	0	0	0	0	-	-
895220	9252800	Reid Pk Comm Ctr Roofing	0	0	0	0	0	-	-
895220	9253000	Restroom Bldg Replc-Don Jones	(3,122)	(72,494)	0	0	0	-	-
895220	9255000	Bordwell Park Fitness Center	0	(9,461)	0	0	0	-	-
895220	9255100	Villegas ADA Concrete Walkways	0	0	0	0	0	-	-
895220	9256300	Villegas Pk Plygrnd Shade Stru	0	0	0	0	0	-	-
895220	9256400	Villegas Pk Brown Rm Renovtn	0	0	0	0	0	-	-
895471	9256000	Arlington Youth Opportunity Ct	0	(6,067)	0	0	0	-	-
		Charges to Others Total	**(722,439)**	**(606,940)**	**(509,188)**	**(516,601)**	**(544,432)**	**1%**	**5%**
		Total Budget Requirements	**1,480,646**	**2,937,121**	**2,899,388**	**2,962,199**	**2,992,376**	**2%**	**1%**

Department Budget Detail

Department / Section: **Parks, Recreation & Comm Svcs / P&R-Adm-Plan & Des-Park Proj**
101 - 520011

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
424130	9736151	Dog People Donations	0	0	0	0	0	-	-
		Non-personnel Expenses Total	**0**	**0**	**0**	**0**	**0**	-	**-**
440210	9330200	Sycamore Canyon Nature Ctr CAP	252	0	0	0	0	-	-
440210	9330251	Sycamore Canyon Nature Center	153	29,237	0	0	0	-	-
		Operating Grants Total	**405**	**29,237**	**0**	**0**	**0**	-	**-**
440120	9143051	Reid Park Clubhouse Renovation	2,455	0	0	0	0	-	-
440120	9227651	Arlanza EDI	0	(703)	0	0	0	-	-
440120	9248800	Bobby Bonds-Playground Install	78,793	0	0	0	0	-	-
440120	9330251	Sycamore Canyon Nature Center	16	0	0	0	0	-	-
440220	9330200	Sycamore Canyon Nature Ctr CAP	10,000	5,000	0	0	0	-	-
440220	9406151	Syc Cyn Wildness Nature Center	680,329	8,993	0	0	0	-	-
440301	9721651	Park Refurbishing Program	107,570	0	0	0	0	-	-
440301	9729151	Park Refurbishment -Rec Ctrs	52,506	0	0	0	0	-	-
440301	9779251	Park Land Acquisition	23,683	33,583	0	0	0	-	-
440301	9847951	Tequesquite Park	74,768	819	0	0	0	-	-
440301	9879051	Bonaminio/Teques Storm Repairs	85,289	0	0	0	0	-	-
440301	9879151	Community Garden Storm Repairs	26,243	0	0	0	0	-	-
440301	9879251	Mt Rubidoux Storm Repairs	0	0	0	0	0	-	-
		Capital Outlay & Grants Total	**1,141,656**	**47,691**	**0**	**0**	**0**	-	**-**
895220	9143051	Reid Park Clubhouse Renovation	(2,455)	0	0	0	0	-	-
895220	9248800	Bobby Bonds-Playground Install	(78,793)	0	0	0	0	-	-
		Charges to Others Total	**(81,249)**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**1,060,812**	**76,929**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Parks, Recreation & Comm Svcs / P&R-Adm-Special Transit Svs**
101 - 520020

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	9143856	Transportation Voucher Program	0	(52)	0	0	0	-	-
		Non-personnel Expenses Total	**0**	**(52)**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**0**	**(52)**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Parks, Recreation & Comm Svcs / Park & Recreation-Recreation**
101 - 520500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	5205000	Salaries - Regular	469,345	766,223	983,516	1,008,493	1,023,167	2%	1%
411100	9876900	Operation Splash	0	0	0	0	0	-	-
411100	9889500	Operation Splash 15/16	0	0	0	0	0	-	-
411105	5205000	Salaries - Non-Productive	1,197	0	0	(2,175)	(2,175)	-	-
411110	5205000	Salaries-Temp & Part Time	774,614	1,086,116	1,386,622	1,379,785	1,357,847	(1)%	(1)%
411110	9877030	HEAL Zone-PRCS Recreation	0	0	0	0	0	-	-
411130	5205000	Compensatory Time	2,468	7,870	0	0	0	-	-
411210	5205000	Vacation	30,772	60,672	0	0	0	-	-
411220	5205000	Holidays & Special Days Off	28,765	47,712	0	0	0	-	-
411225	5205000	Rest Time Pay - IBEW	70	0	0	0	0	-	-
411240	5205000	Sick Leave	16,094	33,707	0	0	0	-	-
411245	5205000	Family Illness Sick Leave	2,178	1,700	0	0	0	-	-
411260	5205000	Bereavement Leave	2,634	240	0	0	0	-	-
411280	5205000	Jury Duty	76	195	0	0	0	-	-
411292	5205000	Administrative Leave	248	5,113	0	0	0	-	-
411320	5205000	Temporary Foreman Pay	682	831	0	0	0	-	-
411410	5205000	Vacation Payoffs	7,362	5,454	0	0	0	-	-
411430	5205000	Compensatory Time Payoff	574	0	0	0	0	-	-
411510	5205000	Accrued Payroll	25,409	40,449	22,893	11,551	11,675	(49)%	1%
412210	5205000	Workers Compensation Ins	34,971	71,814	66,364	62,337	62,148	(6)%	(0)%
412220	5205000	Health Insurance	88,660	167,168	181,502	198,126	208,697	9%	5%
412222	5205000	Dental Insurance	5,582	9,324	9,007	9,356	9,454	3%	1%
412230	5205000	Life Insurance	1,605	2,337	2,454	2,467	2,503	0%	1%
412240	5205000	Unemployment Insurance	2,353	1,585	1,323	1,332	1,332	0%	-
412250	5205000	Disability Insurance	1,400	2,274	2,550	2,346	2,346	(8)%	-
412310	5205000	PERS Retirement	199,920	310,169	327,439	340,452	370,226	3%	8%
412320	5205000	Medicare OASDI	20,077	28,620	43,471	16,090	16,415	(62)%	2%
412330	5205000	City Retirement Plan	22,363	29,959	43,551	44,112	42,940	1%	(2)%
412400	5205000	Deferred Compensation	100	1,775	3,600	4,800	6,000	33%	25%
413110	5205000	Overtime At Straight Rate	963	326	0	0	0	-	-
413120	5205000	Overtime At 1.5 Rate	9,352	11,154	1,800	10,000	10,000	455%	-
413130	5205000	Overtime At Double Time Rate	0	367	0	0	0	-	-
		Personnel Services Total	**1,749,848**	**2,693,167**	**3,076,092**	**3,089,072**	**3,122,575**	**0%**	**1%**
421000	5205000	Professional Services	61,617	61,314	65,500	65,600	65,600	0%	-
421001	5205000	Prof Services/Internal	195,812	8,849	0	0	0	-	-
421040	5205000	Recreational Services	470,923	616,833	611,288	549,603	546,603	(10)%	(0)%
421040	9889500	Operation Splash 15/16	0	0	0	0	0	-	-
422100	5205000	Telephone	11,869	12,419	9,200	10,600	10,600	15%	-
422120	5205000	Telephone - Cellular	6,021	6,715	8,000	8,880	8,880	11%	-
423400	5205000	Motor Pool Equipment Rental	47,805	45,772	5,119	18,260	18,800	256%	2%
423500	5205000	Vehicle Usage Reimb Employee	7,569	7,256	17,784	17,301	17,301	(2)%	-
423500	9889500	Operation Splash 15/16	0	0	0	0	0	-	-
424130	5205000	Maint/Repair of Bldgs & Improv	3,258	0	0	0	0	-	-
424220	5205000	All Other Equip Maint/Repair	2,553	13,001	8,400	8,100	8,100	(3)%	-
424230	5205000	Central Garage Charges	182	2,128	6,779	0	0	(100)%	-

Department Budget Detail

Department / Section: **Parks, Recreation & Comm Svcs / Park & Recreation-Recreation**
101 - 520500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
424250	5205000	Sublet Repairs-Automotive	0	0	2,220	2,220	2,220	-	-
425100	5205000	Advertising Expense	2,657	17,399	4,000	3,800	3,800	(5)%	-
425200	5205000	Periodicals & Dues	1,102	2,455	4,025	9,205	9,205	128%	-
425400	5205000	General Office Expense	21,341	18,713	20,450	17,450	17,450	(14)%	-
425600	5205000	Central Printing Charges	6,609	17,882	25,700	25,687	25,687	( )%	-
425610	5205000	Outside Printing Expense	618	517	0	0	0	-	-
425700	5205000	Software Purchase/Licensing	1,207	4,542	9,500	19,000	19,000	100%	-
425800	5205000	Computer Equip Purc Undr $5000	16,535	17,341	10,750	10,750	10,750	-	-
426100	5205000	Janitorial Supplies	2,964	2,483	2,850	3,970	3,970	39%	-
426200	5205000	Clothing/Linen/Safety Supplies	6,326	13,284	11,000	8,395	8,395	(23)%	-
426200	9889500	Operation Splash 15/16	0	0	0	0	0	-	-
426300	5205000	Motor Fuels & Lubricants	139	45	500	460	460	(8)%	-
426500	5205000	Recreation Supplies	100,400	93,722	152,000	152,215	152,215	%	-
426500	9876900	Operation Splash	38,362	22,371	0	0	0	-	-
426500	9877030	HEAL Zone-PRCS Recreation	0	0	0	0	0	-	-
426500	9889500	Operation Splash 15/16	0	0	0	0	0	-	-
426800	5205000	Special Department Supplies	19,290	34,543	37,100	33,010	33,010	(11)%	-
427100	5205000	Travel & Meeting Expense	1,070	3,665	0	0	0	-	-
427100	9889500	Operation Splash 15/16	0	0	0	0	0	-	-
427200	5205000	Training	5,315	5,893	10,060	9,650	9,650	(4)%	-
427200	9889500	Operation Splash 15/16	0	0	0	0	0	-	-
428400	5205000	Liability Insurance	50,607	74,985	64,231	66,394	66,190	3%	( )%
		Non-personnel Expenses Total	**1,082,164**	**1,104,139**	**1,086,456**	**1,040,550**	**1,037,886**	**(4)%**	**( )%**
450034	5205000	City/Co Child Care Consortium	2,500	2,500	2,500	0	0	(100)%	-
		Special Projects Total	**2,500**	**2,500**	**2,500**	**0**	**0**	**(100)%**	**-**
462300	5205000	Office Furniture & Equipment	0	290	0	0	0	-	-
463300	5205000	Off Furn & Equip Cap Lease	0	0	8,412	8,412	8,412	-	-
		Equipment Outlay Total	**0**	**290**	**8,412**	**8,412**	**8,412**	-	**-**
440120	9143400	Folklorico Dance Program	4,447	0	0	0	0	-	-
440120	9143600	Youth Sports League	18,740	26,662	0	0	0	-	-
440120	9249200	ADA Pool Lift, Slope or Stairs	17,389	0	0	0	0	-	-
		Capital Outlay & Grants Total	**40,577**	**26,662**	**0**	**0**	**0**	-	**-**
881100	5205000	General Fund Allocation Chgs	258,223	0	0	0	0	-	-
882101	5205000	Utilization Chgs from 101 Fund	12,133	13,897	3,511	6,442	8,522	83%	32%
		Charges From Others Total	**270,357**	**13,897**	**3,511**	**6,442**	**8,522**	**83%**	**32%**
894101	5205000	Interfund Services to 101 Fund	(153,270)	(82,313)	(20,790)	(13,705)	(14,410)	(34)%	5%
895220	9143400	Folklorico Dance Program	(4,447)	0	0	0	0	-	-
895220	9143600	Youth Sports League	(18,740)	(26,662)	0	0	0	-	-
895220	9249200	ADA Pool Lift, Slope or Stairs	(17,389)	0	0	0	0	-	-
		Charges to Others Total	**(193,847)**	**(108,975)**	**(20,790)**	**(13,705)**	**(14,410)**	**(34)%**	**5%**
		Total Budget Requirements	**2,951,600**	**3,731,681**	**4,156,181**	**4,130,771**	**4,162,985**	**( )%**	**%**

Department Budget Detail

Department / Section: **Parks, Recreation & Comm Svcs / Park & Rec-Janet Goeske Cent**
101 - 521000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
422200	5210000	Electric	16,311	16,036	25,000	25,000	25,000	-	-
422500	5210000	Water	0	7,643	0	0	0	-	-
422600	5210000	Other Utilities	0	3,518	0	0	0	-	-
		Non-personnel Expenses Total	**16,311**	**27,197**	**25,000**	**25,000**	**25,000**	-	**-**
450129	5210000	Janet Goeske Center	378,590	378,590	378,590	378,590	378,590	-	-
		Special Projects Total	**378,590**	**378,590**	**378,590**	**378,590**	**378,590**	-	**-**
881100	5210000	General Fund Allocation Chgs	26,691	0	0	0	0	-	-
		Charges From Others Total	**26,691**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**421,592**	**405,787**	**403,590**	**403,590**	**403,590**	-	**-**

Department Budget Detail

Department / Section: **Parks, Recreation & Comm Svcs / Park & Recreation-Parks**
101 - 521500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	5215000	Salaries - Regular	1,209,970	1,222,846	1,720,076	1,691,518	1,717,390	(1)%	1%
411110	5215000	Salaries-Temp & Part Time	147,706	128,747	187,681	186,303	195,618	( )%	4%
411130	5215000	Compensatory Time	24,773	18,859	0	0	0	-	-
411210	5215000	Vacation	69,251	89,412	0	0	0	-	-
411220	5215000	Holidays & Special Days Off	61,908	62,903	0	0	0	-	-
411240	5215000	Sick Leave	45,923	55,584	0	0	0	-	-
411245	5215000	Family Illness Sick Leave	14,515	9,113	0	0	0	-	-
411250	5215000	Industrial Accident	5,397	0	0	0	0	-	-
411260	5215000	Bereavement Leave	1,016	1,222	0	0	0	-	-
411280	5215000	Jury Duty	1,613	351	0	0	0	-	-
411292	5215000	Administrative Leave	8,218	7,921	0	0	0	-	-
411410	5215000	Vacation Payoffs	15,873	1,524	0	0	0	-	-
411420	5215000	Sick Leave Payoff	325	0	0	0	0	-	-
411430	5215000	Compensatory Time Payoff	840	0	0	0	0	-	-
411510	5215000	Accrued Payroll	(2,743)	25,474	20,559	10,390	10,738	(49)%	3%
412210	5215000	Workers Compensation Ins	39,426	57,408	53,417	49,011	49,931	(8)%	1%
412220	5215000	Health Insurance	204,976	216,629	255,755	303,519	317,413	18%	4%
412222	5215000	Dental Insurance	10,218	10,038	11,351	12,936	13,040	13%	%
412230	5215000	Life Insurance	2,490	2,404	3,212	3,240	3,263	%	%
412240	5215000	Unemployment Insurance	2,653	1,267	1,065	1,047	1,069	(1)%	2%
412250	5215000	Disability Insurance	2,986	3,012	3,264	3,264	3,264	-	-
412310	5215000	PERS Retirement	382,192	372,925	462,280	466,050	504,803	%	8%
412320	5215000	Medicare OASDI	24,625	24,279	27,662	24,135	24,492	(12)%	1%
412330	5215000	City Retirement Plan	4,486	3,682	7,038	6,987	7,336	( )%	4%
412400	5215000	Deferred Compensation	125	2,033	4,500	6,000	7,500	33%	25%
413110	5215000	Overtime At Straight Rate	17,551	19,535	26,752	26,752	26,752	-	-
413120	5215000	Overtime At 1.5 Rate	57,609	60,679	73,635	73,635	73,635	-	-
413130	5215000	Overtime At Double Time Rate	2,237	3,896	4,954	4,954	4,954	-	-
413210	5215000	Holiday O/T-Straight/Non-Sched	0	46	0	0	0	-	-
413230	5215000	Holiday O/T-Strt/Subj To Retir	305	504	0	0	0	-	-
413240	5215000	O/T 1.5 Rate Sub To Retirement	0	212	0	0	0	-	-
		Personnel Services Total	**2,356,480**	**2,402,518**	**2,863,201**	**2,869,741**	**2,961,198**	**%**	**3%**
421000	5215000	Professional Services	684,397	762,686	830,838	699,808	699,808	(15)%	-
421001	5215000	Prof Services/Internal	80,463	104,991	0	0	0	-	-
421204	5215000	Neighborhood Maint Contract	2,040,921	2,020,617	2,316,419	2,570,421	2,570,421	10%	-
421205	5215000	Tree Maintenance Contract	120,373	267,139	45,000	47,500	47,500	5%	-
422100	5215000	Telephone	13,563	14,981	14,000	14,000	14,000	-	-
422120	5215000	Telephone - Cellular	13,920	16,140	20,000	17,600	17,600	(12)%	-
422200	5215000	Electric	1,167,569	1,151,470	1,194,229	1,194,229	1,194,229	-	-
422300	5215000	Gas	96,317	77,949	122,465	99,965	99,965	(18)%	-
422500	5215000	Water	1,206,618	1,146,150	1,138,703	771,703	771,703	(32)%	-
422600	5215000	Other Utilities	33,071	23,051	36,047	36,047	36,047	-	-
422700	5215000	Refuse/Disposal Fees	154,038	153,401	242,700	242,700	242,700	-	-
423100	5215000	Equipment Rental	6,899	0	10,000	5,000	5,000	(50)%	-
423400	5215000	Motor Pool Equipment Rental	314,043	281,714	284,318	263,350	271,250	(7)%	2%

Department Budget Detail

Department / Section: **Parks, Recreation & Comm Svcs / Park & Recreation-Parks**
101 - 521500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
424130	5215000	Maint/Repair of Bldgs & Improv	777,004	771,384	518,381	587,147	587,147	13%	-
424200	5215000	Maintenance & Repair - General	3,548	5,526	0	0	0	-	-
424220	5215000	All Other Equip Maint/Repair	5,466	6,350	10,000	10,000	10,000	-	-
424230	5215000	Central Garage Charges	51,143	51,821	65,000	75,000	77,200	15%	2%
425200	5215000	Periodicals & Dues	353	1,321	700	1,700	1,700	142%	-
425400	5215000	General Office Expense	5,530	12,064	5,000	5,000	5,000	-	-
425500	5215000	Postage	0	39	0	0	0	-	-
425600	5215000	Central Printing Charges	81	0	500	500	500	-	-
425610	5215000	Outside Printing Expense	42	909	0	0	0	-	-
425800	5215000	Computer Equip Purc Undr $5000	2,213	2,381	4,000	4,000	4,000	-	-
426100	5215000	Janitorial Supplies	38,932	42,134	30,000	24,500	24,500	(18)%	-
426200	5215000	Clothing/Linen/Safety Supplies	23,517	32,155	20,900	50,000	50,000	139%	-
426300	5215000	Motor Fuels & Lubricants	22,775	16,827	16,500	15,300	15,760	(7)%	3%
426500	5215000	Recreation Supplies	0	57	0	0	0	-	-
426600	5215000	Chemical Supplies	1,214	13,681	10,000	10,000	10,000	-	-
426700	5215000	Maintenance Tools/Supplies	1,138	858	5,000	5,000	5,000	-	-
426710	5215000	Work Boot Reimbursement	3,300	3,600	3,300	3,450	3,450	4%	-
426800	5215000	Special Department Supplies	9,024	10,888	8,116	5,500	5,500	(32)%	-
426800	9863600	Adopt-A-Park	2,863	2,396	0	0	0	-	-
427200	5215000	Training	4,630	10,856	5,872	14,500	14,500	146%	-
428400	5215000	Liability Insurance	57,054	59,943	51,700	52,202	53,178	%	1%
447100	5215000	Taxes And Assessments	0	0	49	49	49	-	-
		Non-personnel Expenses Total	**6,942,033**	**7,065,493**	**7,009,737**	**6,826,171**	**6,837,707**	**(2)%**	**%**
450014	5215000	Live Steamers	1,959	6,342	6,500	6,500	6,500	-	-
450016	5215000	Weekend Prisoner Program	0	720	25,000	(10,000)	(7,000)	(140)%	(30)%
450073	5215000	Sycamore Park Maintenance	0	0	0	0	0	-	-
450082	5215000	RCC Aquatics Complex	0	0	0	80,000	80,000	-	-
		Special Projects Total	**1,959**	**7,063**	**31,500**	**76,500**	**79,500**	**142%**	**3%**
462100	5215000	Automotive Equipment	0	45	0	0	0	-	-
		Equipment Outlay Total	**0**	**45**	**0**	**0**	**0**	**-**	**-**
440120	9141300	Bryant Park Improvements	210,005	41,734	0	0	0	-	-
440120	9242800	GF-Dales Sr Ctr Rehabilitation	3,819	0	0	0	0	-	-
440120	9248700	Reid Park-Pool Gate Install.	0	0	0	0	0	-	-
440120	9248900	Sippy Woodhead at Bnds-Pool Gt	0	0	0	0	0	-	-
440120	9249000	Villegas Pk-Pool Gate Install	0	9,865	0	0	0	-	-
440120	9249300	Arlington Park Imp Proj	0	144	0	0	0	-	-
440120	9250400	North Park Fencing Project	2,489	0	0	0	0	-	-
440120	9252200	Bryant Park Improvements	0	30,673	0	0	0	-	-
440120	9252300	Dales Senior Center HVAC	0	26,910	0	0	0	-	-
440120	9252400	HVAC Cesar Chavez	0	69,999	0	0	0	-	-
440120	9254500	Fairmount ADA Boat Launch	0	0	0	0	0	-	-
440120	9254900	Cesar Chavez CC Classrm Refurb	0	50,000	0	0	0	-	-
440301	9864800	Loring Park Irrigation Imps	2,278	0	0	0	0	-	-
440301	9871400	Fairmount Park Golf Course	11,304	0	0	0	0	-	-

Department Budget Detail

Department / Section: **Parks, Recreation & Comm Svcs / Park & Recreation-Parks**
101 - 521500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		Capital Outlay & Grants Total	**229,897**	**229,328**	**0**	**0**	**0**	-	-
881100	5215000	General Fund Allocation Chgs	619,789	0	0	0	0	-	-
882510	5215000	Utilization Chgs from 510 Fund	768	768	768	768	768	-	-
884101	5215000	Interfund Services from 101 Fd	0	0	5,000	5,000	5,000	-	-
		Charges From Others Total	**620,557**	**768**	**5,768**	**5,768**	**5,768**	-	-
892101	5215000	Utilization Chgs to 101 Fund	(96,963)	(93,569)	(94,034)	(398,351)	(383,351)	323%	(3)%
894101	5215000	Interfund Services to 101 Fund	(91,635)	(69,514)	(24,200)	(19,200)	(19,200)	(20)%	-
894220	5215000	Interfund Services to 220 Fund	0	0	(40,000)	(40,000)	(40,000)	-	-
894401	5215000	Interfund Services to 401 Fund	(1,499)	(27,527)	0	0	0	-	-
894550	5215000	Interfund Services to 550 Fund	(382)	(1,458)	0	0	0	-	-
894560	5215000	Interfund Services to 560 Fund	(555)	0	0	0	0	-	-
895220	9141300	Bryant Park Improvements	(210,005)	(41,734)	0	0	0	-	-
895220	9242800	GF-Dales Sr Ctr Rehabilitation	(3,819)	0	0	0	0	-	-
895220	9248700	Reid Park-Pool Gate Install.	0	0	0	0	0	-	-
895220	9248900	Sippy Woodhead at Bnds-Pool Gt	0	0	0	0	0	-	-
895220	9249000	Villegas Pk-Pool Gate Install	0	(9,865)	0	0	0	-	-
895220	9249300	Arlington Park Imp Proj	0	(144)	0	0	0	-	-
895220	9250400	North Park Fencing Project	(2,489)	0	0	0	0	-	-
895220	9252200	Bryant Park Improvements	0	(30,673)	0	0	0	-	-
895220	9252300	Dales Senior Center HVAC	0	(26,910)	0	0	0	-	-
895220	9252400	HVAC Cesar Chavez	0	(69,999)	0	0	0	-	-
895220	9254900	Cesar Chavez CC Classrm Refurb	0	(50,000)	0	0	0	-	-
		Charges to Others Total	**(407,350)**	**(421,397)**	**(158,234)**	**(457,551)**	**(442,551)**	**189%**	**(3)%**
		Total Budget Requirements	**9,743,578**	**9,283,819**	**9,751,972**	**9,320,629**	**9,441,622**	**(4)%**	**1%**

Department Budget Detail

Department / Section: **Parks, Recreation & Comm Svcs / Park & Rec-Parks-Street Tree**
101 - 521510

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	5215100	Salaries - Regular	(150)	0	0	0	0	-	-
411310	5215100	Night Shift Premium	(12)	0	0	0	0	-	-
		Personnel Services Total	**(162)**	**0**	**0**	**0**	**0**	-	**-**
421001	5215100	Prof Services/Internal	162	0	0	0	0	-	-
		Non-personnel Expenses Total	**162**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**0**	**0**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Parks, Recreation & Comm Svcs / P&R-Fairmount Park Golf Cour**
101 - 521540

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	5215400	Salaries - Regular	0	(124)	82,165	60,228	63,216	(26)%	4%
411110	5215400	Salaries-Temp & Part Time	118,783	136,403	77,150	92,364	93,667	19%	1%
411130	5215400	Compensatory Time	94	0	0	0	0	-	-
411250	5215400	Industrial Accident	44	0	0	0	0	-	-
411510	5215400	Accrued Payroll	2,487	180	1,596	741	770	(53)%	3%
412220	5215400	Health Insurance	0	0	23,471	15,277	15,277	(34)%	-
412222	5215400	Dental Insurance	0	0	945	540	540	(42)%	-
412230	5215400	Life Insurance	0	0	402	392	411	(2)%	4%
412240	5215400	Unemployment Insurance	238	120	89	85	86	(4)%	1%
412250	5215400	Disability Insurance	0	0	102	102	102	-	-
412310	5215400	PERS Retirement	4,778	13,648	17,265	20,448	22,903	18%	12%
412320	5215400	Medicare OASDI	1,725	1,984	2,235	1,763	1,804	(21)%	2%
412330	5215400	City Retirement Plan	4,348	5,132	2,893	1,965	1,994	(32)%	1%
412400	5215400	Deferred Compensation	0	0	900	1,200	1,500	33%	25%
413120	5215400	Overtime At 1.5 Rate	357	0	0	0	0	-	-
		Personnel Services Total	**132,857**	**157,347**	**209,213**	**195,105**	**202,270**	**(6)%**	**3%**
421000	5215400	Professional Services	54,583	96,225	150,000	7,100	7,100	(95)%	-
421001	5215400	Prof Services/Internal	24,391	7,304	0	500	500	-	-
421040	5215400	Recreational Services	0	36	0	9,000	9,000	-	-
421204	5215400	Neighborhood Maint Contract	33,382	253,040	170,202	0	0	(100)%	-
421215	5215400	IT-Internet Service Provider	0	0	0	1,980	1,980	-	-
422100	5215400	Telephone	709	0	0	0	0	-	-
422120	5215400	Telephone - Cellular	0	0	0	1,440	1,440	-	-
422200	5215400	Electric	0	10,503	60,000	18,000	18,000	(70)%	-
422700	5215400	Refuse/Disposal Fees	730	3,651	12,000	3,450	3,450	(71)%	-
423100	5215400	Equipment Rental	0	0	0	6,000	6,000	-	-
423500	5215400	Vehicle Usage Reimb Employee	0	0	0	1,200	1,200	-	-
424130	5215400	Maint/Repair of Bldgs & Improv	65,750	17,133	84,940	0	0	(100)%	-
424200	5215400	Maintenance & Repair - General	0	0	0	3,000	3,000	-	-
424210	5215400	Non Stock Inventory	0	0	0	7,500	7,500	-	-
424220	5215400	All Other Equip Maint/Repair	0	0	0	36,000	36,000	-	-
425100	5215400	Advertising Expense	0	0	0	7,500	7,500	-	-
425200	5215400	Periodicals & Dues	0	0	0	750	750	-	-
425400	5215400	General Office Expense	695	1,799	2,500	2,000	2,000	(20)%	-
425610	5215400	Outside Printing Expense	0	1,557	0	6,900	6,900	-	-
425700	5215400	Software Purchase/Licensing	0	0	0	14,000	14,000	-	-
425800	5215400	Computer Equip Purc Undr $5000	0	0	0	500	500	-	-
426100	5215400	Janitorial Supplies	0	0	0	3,500	3,500	-	-
426500	5215400	Recreation Supplies	0	0	0	10,000	10,000	-	-
426800	5215400	Special Department Supplies	0	0	0	20,500	20,500	-	-
427100	5215400	Travel & Meeting Expense	0	0	0	915	915	-	-
427200	5215400	Training	0	0	0	2,300	2,300	-	-
447500	5215400	Purch of Souvenirs for Resale	0	0	0	20,000	20,000	-	-
		Non-personnel Expenses Total	**180,242**	**391,253**	**479,642**	**184,035**	**184,035**	**(61)%**	**-**
462200	5215400	Machine and Equipment	0	0	0	15,000	15,000	-	-

Department Budget Detail

Department / Section: **Parks, Recreation & Comm Svcs / P&R-Fairmount Park Golf Cour**
101 - 521540

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
462200	9877400	Fairmount Pk Mowers-Pinnacle	150,288	0	0	0	0	-	-
462308	5215400	Off Furn & Eq/Computer Acqustn	0	0	0	2,500	2,500	-	-
		Equipment Outlay Total	**150,288**	**0**	**0**	**17,500**	**17,500**	-	**-**
881100	5215400	General Fund Allocation Chgs	33,382	0	0	0	0	-	-
882101	5215400	Utilization Chgs from 101 Fund	0	0	0	285,000	285,000	-	-
		Charges From Others Total	**33,382**	**0**	**0**	**285,000**	**285,000**	-	**-**
894101	5215400	Interfund Services to 101 Fund	(1,268)	(592)	0	0	0	-	-
		Charges to Others Total	**(1,268)**	**(592)**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**495,503**	**548,008**	**688,855**	**681,640**	**688,805**	**(1)%**	**1%**

Department Budget Detail

Department / Section: **Parks, Recreation & Comm Svcs / Park & Recreation-Comm Svcs**
101 - 522500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	5225000	Salaries - Regular	569,360	456,704	580,934	565,823	582,192	(2)%	2%
411100	9148557	Summer Food 2013	12,184	0	0	0	0	-	-
411100	9151157	NEOP 13/14	3,019	16,173	0	0	0	-	-
411100	9329257	CALGRIP 2011	12,628	0	0	0	0	-	-
411100	9329657	AUSD-Prime Time 12/13	(5,039)	0	0	0	0	-	-
411100	9329857	RUSD-Prime Time 12/13	(2,886)	0	0	0	0	-	-
411100	9330657	AUSD-Prime Time 13/14	32,937	(7,506)	0	0	0	-	-
411100	9331057	RUSD-Prime Time 13/14	(4,400)	0	0	0	0	-	-
411100	9331457	CALGRIP 2013/14	0	0	0	0	0	-	-
411100	9331857	RUSD-Summer Food 2014	1,830	5,091	0	0	0	-	-
411100	9333457	RUSD-Summer Food 2015	0	968	0	0	0	-	-
411100	9877020	HEAL Zone-PRCS Comm Svcs	0	359	0	0	0	-	-
411100	9884357	Riverside Hertiage JMCS	0	50,518	0	0	0	-	-
411110	5225000	Salaries-Temp & Part Time	660,554	418,784	308,245	399,461	387,464	29%	(3)%
411110	9148557	Summer Food 2013	26,516	0	0	0	0	-	-
411110	9151157	NEOP 13/14	10,479	76,446	0	0	0	-	-
411110	9329257	CALGRIP 2011	822	0	0	0	0	-	-
411110	9329657	AUSD-Prime Time 12/13	11,020	0	0	0	0	-	-
411110	9329857	RUSD-Prime Time 12/13	(7,583)	0	0	0	0	-	-
411110	9330657	AUSD-Prime Time 13/14	302,696	3,189	0	0	0	-	-
411110	9331057	RUSD-Prime Time 13/14	101,712	65	0	0	0	-	-
411110	9331457	CALGRIP 2013/14	2,635	4,915	0	0	0	-	-
411110	9331857	RUSD-Summer Food 2014	2,408	30,853	0	0	0	-	-
411110	9332200	AUSD 13/14- 3 Day	0	3,238	0	0	0	-	-
411110	9332357	AUSD-Prime Time 14/15	0	68,610	0	0	0	-	-
411110	9332557	RUSD-Prime Time 14/15	0	110,579	0	0	0	-	-
411110	9333457	RUSD-Summer Food 2015	0	2,635	0	0	0	-	-
411110	9877020	HEAL Zone-PRCS Comm Svcs	9,850	34,869	0	0	0	-	-
411110	9885000	Riverside School of the Arts	0	0	0	0	0	-	-
411130	5225000	Compensatory Time	2,074	1,107	0	0	0	-	-
411130	9148557	Summer Food 2013	57	0	0	0	0	-	-
411130	9151157	NEOP 13/14	483	0	0	0	0	-	-
411210	5225000	Vacation	52,071	30,137	0	0	0	-	-
411220	5225000	Holidays & Special Days Off	36,896	27,171	0	0	0	-	-
411240	5225000	Sick Leave	42,182	7,266	0	0	0	-	-
411245	5225000	Family Illness Sick Leave	1,277	0	0	0	0	-	-
411250	5225000	Industrial Accident	25	0	0	0	0	-	-
411260	5225000	Bereavement Leave	2,380	399	0	0	0	-	-
411280	5225000	Jury Duty	0	181	0	0	0	-	-
411292	5225000	Administrative Leave	3,103	2,407	0	0	0	-	-
411320	5225000	Temporary Foreman Pay	918	0	0	0	0	-	-
411410	5225000	Vacation Payoffs	12,377	3,535	0	0	0	-	-
411420	5225000	Sick Leave Payoff	42,851	0	0	0	0	-	-
411430	5225000	Compensatory Time Payoff	914	0	0	0	0	-	-
411510	5225000	Accrued Payroll	(2,911)	21,268	9,000	4,874	4,991	(45)%	2%
412210	5225000	Workers Compensation Ins	30,543	26,076	24,897	25,194	25,312	1%	%

Department Budget Detail

Department / Section: **Parks, Recreation & Comm Svcs / Park & Recreation-Comm Svcs**
101 - 522500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
412220	5225000	Health Insurance	134,280	93,994	81,426	81,501	88,071	%	8%
412222	5225000	Dental Insurance	7,361	5,190	4,091	4,975	5,040	21%	1%
412230	5225000	Life Insurance	2,155	1,812	1,737	1,808	1,854	4%	2%
412240	5225000	Unemployment Insurance	2,055	576	496	538	542	8%	%
412250	5225000	Disability Insurance	1,937	1,262	1,020	1,156	1,156	13%	-
412310	5225000	PERS Retirement	258,810	178,643	167,561	185,564	204,136	10%	10%
412320	5225000	Medicare OASDI	26,521	18,648	12,963	9,962	10,289	(23)%	3%
412330	5225000	City Retirement Plan	33,749	21,609	10,328	12,494	11,918	20%	(4)%
412400	5225000	Deferred Compensation	150	1,800	2,700	6,000	7,500	122%	25%
413110	5225000	Overtime At Straight Rate	1,711	895	0	0	0	-	-
413120	5225000	Overtime At 1.5 Rate	6,452	5,313	0	10,000	10,000	-	-
		Personnel Services Total	**2,441,180**	**1,725,795**	**1,205,398**	**1,309,350**	**1,340,465**	**8%**	**2%**
421000	5225000	Professional Services	26,373	22,088	22,680	8,210	8,210	(63)%	-
421001	5225000	Prof Services/Internal	129,650	64,713	0	0	0	-	-
421040	5225000	Recreational Services	175,716	113,985	89,314	84,373	84,373	(5)%	-
421040	9331457	CALGRIP 2013/14	0	384	0	0	0	-	-
421040	9884357	Riverside Hertiage JMCS	0	1,107	0	0	0	-	-
422100	5225000	Telephone	4,788	4,097	1,200	1,200	1,200	-	-
422100	9884357	Riverside Hertiage JMCS	0	1,275	0	0	0	-	-
422120	5225000	Telephone - Cellular	5,858	6,923	6,000	4,600	4,600	(23)%	-
423400	5225000	Motor Pool Equipment Rental	67	0	5,663	5,663	5,663	-	-
423500	5225000	Vehicle Usage Reimb Employee	6,525	4,688	4,486	5,337	5,337	18%	-
423500	9884357	Riverside Hertiage JMCS	80	1,493	0	0	0	-	-
424200	5225000	Maintenance & Repair - General	0	440	0	0	0	-	-
424220	5225000	All Other Equip Maint/Repair	260	0	0	0	0	-	-
425100	5225000	Advertising Expense	5,651	609	4,887	4,787	4,787	(2)%	-
425200	5225000	Periodicals & Dues	415	150	400	400	400	-	-
425300	5225000	Photo & Recording Supplies	0	0	225	225	225	-	-
425400	5225000	General Office Expense	28,297	8,483	9,853	9,643	9,643	(2)%	-
425500	5225000	Postage	59	0	1,200	1,400	1,400	16%	-
425600	5225000	Central Printing Charges	4,329	2,598	8,263	9,207	9,207	11%	-
425610	5225000	Outside Printing Expense	323	189	0	0	0	-	-
425800	5225000	Computer Equip Purc Undr $5000	18,849	120	0	0	0	-	-
426100	5225000	Janitorial Supplies	1,185	629	0	0	0	-	-
426200	5225000	Clothing/Linen/Safety Supplies	6,087	4,366	2,500	3,300	3,300	32%	-
426500	5225000	Recreation Supplies	135,471	78,891	63,445	66,569	66,569	4%	-
426500	9877020	HEAL Zone-PRCS Comm Svcs	227	13,193	0	0	0	-	-
426500	9885000	Riverside School of the Arts	0	40,102	0	0	0	-	-
426800	5225000	Special Department Supplies	6,777	575	300	0	0	(100)%	-
427100	5225000	Travel & Meeting Expense	745	246	0	0	0	-	-
427100	9884357	Riverside Hertiage JMCS	0	1,157	0	0	0	-	-
427200	5225000	Training	4,898	4,293	3,800	3,950	3,950	3%	-
428400	5225000	Liability Insurance	44,199	27,228	24,097	26,836	26,954	11%	%
		Non-personnel Expenses Total	**606,840**	**404,033**	**248,313**	**235,700**	**235,818**	**(5)%**	**%**
451292	5225000	Social & Cultural Services	5,452	5,419	7,450	7,825	7,825	5%	-

Department Budget Detail

Department / Section: **Parks, Recreation & Comm Svcs / Park & Recreation-Comm Svcs**
101 - 522500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
453184	5225000	Dales Sr. Ctr Comp Lab	0	0	994	994	994	-	-
453185	5225000	Friendly Stars Program	730	0	3,494	3,794	3,794	8%	-
453186	5225000	Hunt Pk Homewk Assist Program	495	1,289	3,494	0	0	(100)%	-
453346	5225000	Riverside School for the Arts	0	0	25,000	25,000	25,000	-	-
453524	5225000	Arlanza Learning Center	1,590	0	0	0	0	-	-
453916	5225000	Nichols Pk Homework Assist Pgm	0	2,866	3,494	1,494	1,494	(57)%	-
		Special Projects Total	**8,268**	**9,575**	**43,926**	**39,107**	**39,107**	**(10)%**	**-**
440110	9148557	Summer Food 2013	210,870	0	0	0	0	-	-
440210	9151157	NEOP 13/14	3,123	25,973	0	0	0	-	-
440210	9329257	CALGRIP 2011	79,058	0	0	0	0	-	-
440210	9329657	AUSD-Prime Time 12/13	44	0	0	0	0	-	-
440210	9330657	AUSD-Prime Time 13/14	3,678	3	0	0	0	-	-
440210	9331057	RUSD-Prime Time 13/14	1,247	0	0	0	0	-	-
440210	9331457	CALGRIP 2013/14	45,263	94,727	0	0	0	-	-
440210	9331857	RUSD-Summer Food 2014	413	208,107	0	0	0	-	-
440210	9332357	AUSD-Prime Time 14/15	0	45	0	0	0	-	-
440210	9332557	RUSD-Prime Time 14/15	0	0	0	0	0	-	-
440210	9333457	RUSD-Summer Food 2015	0	0	0	0	0	-	-
		Operating Grants Total	**343,700**	**328,857**	**0**	**0**	**0**	**-**	**-**
440120	9143300	Riverside School of the Arts	7,127	8,500	0	0	0	-	-
440120	9143557	Project BRIDGE	27,763	28,000	0	0	0	-	-
440120	9143757	Senior Breakfast Program	7,378	7,500	0	0	0	-	-
440120	9143957	Villegas Music Program	2,935	3,410	0	0	0	-	-
440120	9249557	LWCF-Bobby Bonds Playground	131,091	19,371	0	0	0	-	-
440309	9864157	2012 Cultural Recognition Prog	1,055	0	0	0	0	-	-
		Capital Outlay & Grants Total	**177,351**	**66,781**	**0**	**0**	**0**	**-**	**-**
881100	5225000	General Fund Allocation Chgs	163,596	0	0	0	0	-	-
		Charges From Others Total	**163,596**	**0**	**0**	**0**	**0**	**-**	**-**
892560	5225000	Utilization Chgs to 560 Fund	0	(76,551)	(48,373)	(83,501)	(87,511)	72%	4%
894101	5225000	Interfund Services to 101 Fund	(270,735)	(137,733)	0	0	0	-	-
894411	5225000	Interfund Services to 411 Fund	0	0	(27,022)	(21,471)	(22,414)	(20)%	4%
895220	9143300	Riverside School of the Arts	(7,127)	(8,500)	0	0	0	-	-
895220	9143557	Project BRIDGE	(27,763)	(28,000)	0	0	0	-	-
895220	9143757	Senior Breakfast Program	(7,378)	(7,500)	0	0	0	-	-
895220	9143957	Villegas Music Program	(2,935)	(3,410)	0	0	0	-	-
895220	9151157	NEOP 13/14	0	0	0	0	0	-	-
895223	9151157	NEOP 13/14	(13,262)	(116,085)	0	0	0	-	-
		Charges to Others Total	**(329,203)**	**(377,780)**	**(75,395)**	**(104,972)**	**(109,925)**	**39%**	**4%**
		Total Budget Requirements	**3,411,734**	**2,157,262**	**1,422,242**	**1,479,185**	**1,505,465**	**4%**	**1%**

Department Budget Detail

Department / Section: **Parks, Recreation & Comm Svcs / Park & Rec-Debt**
101 - 529000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
882101	5290000	Utilization Chgs from 101 Fund	4,156,920	4,255,164	4,267,415	4,133,893	4,135,479	(3)%	%
		Charges From Others Total	**4,156,920**	**4,255,164**	**4,267,415**	**4,133,893**	**4,135,479**	**(3)%**	**%**
892411	5290000	Utilization Chgs to 411 Fund	(699,999)	(1,625,000)	(1,700,000)	(1,100,000)	(1,100,000)	(35)%	-
		Charges to Others Total	**(699,999)**	**(1,625,000)**	**(1,700,000)**	**(1,100,000)**	**(1,100,000)**	**(35)%**	**-**
		Total Budget Requirements	**3,456,921**	**2,630,163**	**2,567,415**	**3,033,893**	**3,035,479**	**18%**	**%**

Department Budget Detail

Department / Section: **Parks, Recreation & Comm Svcs / PR-Managed Savings**
101 - 529900

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
499999	5299000	Managed Savings Allocation	0	0	0	(400,000)	(400,000)	-	-
		Managed Savings Total	**0**	**0**	**0**	**(400,000)**	**(400,000)**	-	**-**
		Total Budget Requirements	**0**	**0**	**0**	**(400,000)**	**(400,000)**	-	**-**

Department Budget Detail

Department / Section: **Parks, Recreation & Comm Svcs / 2007-COPS-Park & Rec**
401 - 526500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
463406	9800400	Orange Terrace Comm Pk-Riv Ren	0	0	0	0	0	-	-
463406	9801000	Andulka Park Project	0	0	0	0	0	-	-
463406	9801010	Andulka Park-Camera/fiberoptic	0	0	0	0	0	-	-
463406	9815400	Mt. Rubidoux Improvements	0	0	0	0	0	-	-
463406	9825000	Thundersky-Tennis Courts	0	0	0	0	0	-	-
463406	9830900	Rutland Park Improvements	0	0	0	0	0	-	-
463406	9834800	Mountain View Park Plygrnd	0	0	0	0	0	-	-
463406	9847900	Tequesquite Park	196,392	0	0	0	0	-	-
		Capital Outlay & Grants Total	**196,392**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**196,392**	**0**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Parks, Recreation & Comm Svcs / 2012 Pinnacle Financing**
401 - 526501

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
440301	9847910	Tequesquite Park	(18,176)	0	0	0	0	-	-
		Capital Outlay & Grants Total	**(18,176)**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**(18,176)**	**0**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Parks, Recreation & Comm Svcs / P&R-Adm-Plan & Des-Park Proj**
411 - 520011

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	5200111	Professional Services	7,056	0	0	0	0	-	-
		Non-personnel Expenses Total	**7,056**	**0**	**0**	**0**	**0**	-	**-**
481000	5200111	Principal	0	0	671,980	1,389,298	1,391,239	106%	%
482000	5200111	Interest	69,306	58,690	68,620	61,702	59,762	(10)%	(3)%
		Debt Service Total	**69,306**	**58,690**	**740,600**	**1,451,000**	**1,451,001**	**95%**	**%**
440305	9779152	Construction Contingency Res	125,011	0	0	0	0	-	-
440305	9779252	Park Land Acquisition	2,532	497	0	0	0	-	-
		Capital Outlay & Grants Total	**127,544**	**497**	**0**	**0**	**0**	-	**-**
881100	5200111	General Fund Allocation Chgs	21,406	19,374	13,650	13,650	13,650	-	-
882101	5200111	Utilization Chgs from 101 Fund	699,999	1,624,999	1,700,000	1,100,000	1,100,000	(35)%	-
882260	9779152	Construction Contingency Res	69,843	55,215	49,497	0	0	(100)%	-
		Charges From Others Total	**791,249**	**1,699,590**	**1,763,147**	**1,113,650**	**1,113,650**	**(36)%**	**-**
		Total Budget Requirements	**995,156**	**1,758,778**	**2,503,747**	**2,564,650**	**2,564,651**	**2%**	**%**

Department Budget Detail

Department / Section: **Parks, Recreation & Comm Svcs / Park & Rec-Administration**
413 - 520000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
440305	9889254	Fairmount Park Boat Launch	0	3,992	0	0	0	-	-
		Capital Outlay & Grants Total	**0**	**3,992**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**0**	**3,992**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Parks, Recreation & Comm Svcs / P&R-Adm-Plan & Des-Reg Prk D**
413 - 520012

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	5200122	Professional Services	3,532	0	0	0	0	-	-
		Non-personnel Expenses Total	**3,532**	**0**	**0**	**0**	**0**	-	**-**
440305	9742554	Syc Cyn Kangaroo Rat Maint	1,637	0	0	0	0	-	-
440305	9797254	Parent Navel Orange Preserv	0	0	0	0	0	-	-
440305	9871454	Fairmount Park Golf Course	222,689	0	0	0	0	-	-
		Capital Outlay & Grants Total	**224,326**	**0**	**0**	**0**	**0**	-	**-**
881100	5200122	General Fund Allocation Chgs	3,994	12,444	14,812	14,812	14,812	-	-
		Charges From Others Total	**3,994**	**12,444**	**14,812**	**14,812**	**14,812**	-	**-**
		Total Budget Requirements	**231,853**	**12,444**	**14,812**	**14,812**	**14,812**	-	**-**

Department Budget Detail

Department / Section: **Parks, Recreation & Comm Svcs / P&R-Adm-Special Transit Svs**
560 - 520020

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	5200200	Salaries - Regular	656,474	815,083	925,140	1,384,006	1,394,989	49%	%
411100	9333300	Prop 1B-Renov Dispatch/Admin	0	5,190	0	0	0	-	-
411105	5200200	Salaries - Non-Productive	861	252	0	0	0	-	-
411110	5200200	Salaries-Temp & Part Time	537,166	314,490	592,439	132,745	138,347	(77)%	4%
411130	5200200	Compensatory Time	9,686	16,731	0	0	0	-	-
411210	5200200	Vacation	50,481	61,277	0	0	0	-	-
411220	5200200	Holidays & Special Days Off	46,525	50,154	0	0	0	-	-
411240	5200200	Sick Leave	27,376	39,533	0	0	0	-	-
411245	5200200	Family Illness Sick Leave	2,507	4,479	0	0	0	-	-
411250	5200200	Industrial Accident	1,393	9,397	0	0	0	-	-
411260	5200200	Bereavement Leave	304	608	0	0	0	-	-
411280	5200200	Jury Duty	2,495	505	0	0	0	-	-
411292	5200200	Administrative Leave	3,303	7,132	0	0	0	-	-
411310	5200200	Night Shift Premium	804	885	0	0	0	-	-
411410	5200200	Vacation Payoffs	684	8,723	0	0	0	-	-
411420	5200200	Sick Leave Payoff	0	1,098	0	0	0	-	-
411430	5200200	Compensatory Time Payoff	53	773	0	0	0	-	-
411510	5200200	Accrued Payroll	7,548	12,796	17,212	8,681	8,928	(49)%	2%
411521	5200200	Accrued Sick Leave Yr End Only	3,952	3,633	0	0	0	-	-
411522	5200200	Accrued Vacation Year-End Only	17,323	(832)	0	0	0	-	-
411530	5200200	Accrued Comp. Time Earned	547	4,529	0	0	0	-	-
412210	5200200	Workers Compensation Ins	64,996	89,752	73,760	55,979	56,645	(24)%	1%
412220	5200200	Health Insurance	206,257	235,829	317,071	319,112	335,924	%	5%
412222	5200200	Dental Insurance	12,976	13,149	15,184	14,333	14,788	(5)%	3%
412230	5200200	Life Insurance	1,754	1,707	2,045	2,037	2,042	( )%	%
412240	5200200	Unemployment Insurance	1,801	993	847	851	860	%	1%
412250	5200200	Disability Insurance	3,951	4,358	4,828	4,760	4,760	(1)%	-
412310	5200200	PERS Retirement	304,467	293,733	359,384	380,201	410,350	5%	7%
412311	5200200	PERS - NPA Amortization	24,939	0	24,939	24,939	24,939	-	-
412312	5200200	Pension Expense - GASB68	0	(95,468)	0	0	0	-	-
412313	5200200	OPEB Annual Req Cont Expense	70,763	82,741	91,000	91,000	91,000	-	-
412320	5200200	Medicare OASDI	20,366	21,681	22,005	20,968	21,157	(4)%	%
412330	5200200	City Retirement Plan	4,503	3,202	4,903	4,980	5,191	1%	4%
412400	5200200	Deferred Compensation	50	600	2,700	3,600	4,500	33%	25%
413110	5200200	Overtime At Straight Rate	3,009	8,813	12,000	12,000	12,000	-	-
413120	5200200	Overtime At 1.5 Rate	42,154	127,177	40,000	40,000	40,000	-	-
413130	5200200	Overtime At Double Time Rate	60	479	0	0	0	-	-
		Personnel Services Total	**2,131,543**	**2,145,195**	**2,505,457**	**2,500,192**	**2,566,420**	**( )%**	**2%**
421000	5200200	Professional Services	18,714	19,661	20,000	20,000	20,000	-	-
421000	9141200	Transportation Voucher Program	0	0	0	0	0	-	-
421001	5200200	Prof Services/Internal	1,342	2,605	0	0	0	-	-
421002	5200200	Professional Svcs/Prof Svcs	8	5,348	0	0	0	-	-
422100	5200200	Telephone	2,369	2,025	2,900	2,900	2,900	-	-
422120	5200200	Telephone - Cellular	12,565	26,734	19,424	19,424	19,424	-	-
422200	5200200	Electric	9,997	10,605	2,811	2,811	2,811	-	-

Department Budget Detail

Department / Section: **Parks, Recreation & Comm Svcs / P&R-Adm-Special Transit Svs**
560 - 520020

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
422500	5200200	Water	257	1,437	231	231	231	-	-
422600	5200200	Other Utilities	638	2,747	366	366	366	-	-
423400	5200200	Motor Pool Equipment Rental	5,590	5,774	5,383	5,383	5,383	-	-
423500	5200200	Vehicle Usage Reimb Employee	156	254	200	200	200	-	-
424130	5200200	Maint/Repair of Bldgs & Improv	0	83	0	0	0	-	-
424200	5200200	Maintenance & Repair - General	355	0	0	0	0	-	-
424210	9333200	Prop 1B-Repaint 35 Mini-Buses	0	0	0	0	0	-	-
424220	5200200	All Other Equip Maint/Repair	1,460	1,611	1,300	1,300	1,300	-	-
424220	9244956	FTA-Com Equip-08/09	0	0	0	0	0	-	-
424220	9245156	FTA-Fleet Bay Exp-08/09	7,550	0	0	0	0	-	-
424220	9246556	FTA-09/10 Support Equipment	0	316	0	0	0	-	-
424230	5200200	Central Garage Charges	0	(0)	400,000	400,000	400,000	-	-
424240	5200200	Central Communications Chg	34,027	8,000	10,000	10,000	10,000	-	-
424240	9244956	FTA-Com Equip-08/09	1,134	0	0	0	0	-	-
424250	5200200	Sublet Repairs-Automotive	0	19,791	18,500	18,500	18,500	-	-
424250	9228156	FTA-Prev Maint-06/07	0	0	0	0	0	-	-
424250	9244856	FTA-Prev Maint-08/09	0	464,578	0	0	0	-	-
424250	9251256	FTA-11/12 Preventive Maintenan	211,936	0	0	0	0	-	-
424250	9254456	FTA-12/13 Preventive Maintenan	285,495	0	0	0	0	-	-
424310	5200200	Software Maintenance/Support	87,672	61,629	52,000	52,000	52,000	-	-
425100	5200200	Advertising Expense	1,705	4,607	7,000	7,000	7,000	-	-
425200	5200200	Periodicals & Dues	1,070	580	1,000	1,000	1,000	-	-
425400	5200200	General Office Expense	9,131	11,247	11,900	11,900	11,900	-	-
425500	5200200	Postage	787	598	500	500	500	-	-
425600	5200200	Central Printing Charges	262	296	1,000	1,000	1,000	-	-
425610	5200200	Outside Printing Expense	431	140	0	0	0	-	-
425700	9228356	FTA-Office Equip-06/07	0	0	0	0	0	-	-
425800	5200200	Computer Equip Purc Undr $5000	0	7,124	0	0	0	-	-
426100	5200200	Janitorial Supplies	121	0	0	0	0	-	-
426200	5200200	Clothing/Linen/Safety Supplies	3,742	6,147	25,000	25,000	25,000	-	-
426200	9406856	CalEma Security Safety Imps	0	492	0	0	0	-	-
426300	5200200	Motor Fuels & Lubricants	202,525	224,272	225,000	225,000	225,000	-	-
426500	5200200	Recreation Supplies	13,355	4,862	0	0	0	-	-
426800	5200200	Special Department Supplies	798	1,103	3,000	3,000	3,000	-	-
427100	5200200	Travel & Meeting Expense	6,324	5,989	1,500	1,500	1,500	-	-
427200	5200200	Training	1,417	7,474	6,700	6,700	6,700	-	-
428400	5200200	Liability Insurance	48,651	36,526	39,733	45,506	46,002	14%	1%
428420	5200200	Insurance Charges - Direct	0	0	5,000	5,000	5,000	-	-
		Non-personnel Expenses Total	**971,599**	**944,668**	**860,448**	**866,221**	**866,717**	**%**	**%**
462100	9228256	FTA-8 Vans-06/07	0	0	0	0	0	-	-
462100	9245256	FTA-Replace Veh-08/09	254,010	0	0	0	0	-	-
462100	9251356	FTA-Replace Veh-11/12	0	441,412	0	0	0	-	-
462100	9323400	Prop 1B-11 Vehicles	0	537	0	0	0	-	-
462100	9406556	Vehicle Replacement Prop 1B	473,220	8,213	0	0	0	-	-
462100	9406956	PTMISEA Vehicle Replacement	2,655	551,765	0	0	0	-	-

Department Budget Detail

Department / Section: **Parks, Recreation & Comm Svcs / P&R-Adm-Special Transit Svs**
560 - 520020

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
462200	9228356	FTA-Office Equip-06/07	0	0	0	0	0	-	-
462200	9239256	ARRA-Special Trans Capital Pr	34,398	0	0	0	0	-	-
462300	9228556	FTA-Vehicle Locator Equip-06/0	0	0	0	0	0	-	-
		Equipment Outlay Total	**764,284**	**1,001,928**	**0**	**0**	**0**	**-**	**-**
481000	5200200	Principal	24,597	27,926	7,109	35,204	39,266	395%	11%
481018	5200200	Bond Cost of Issuance	2,143	0	0	0	0	-	-
482000	5200200	Interest	13,371	12,110	32,173	14,131	12,448	(56)%	(11)%
		Debt Service Total	**40,112**	**40,037**	**39,282**	**49,335**	**51,714**	**25%**	**4%**
440220	9324300	CA Transit Security Grant	0	14,835	0	0	0	-	-
440220	9406000	Fiber Installation at Corp Yd	667	0	0	0	0	-	-
440220	9406856	CalEma Security Safety Imps	19,025	8,284	0	0	0	-	-
440220	9407256	Cal EMA Capital 11-12	10,033	5,300	0	0	0	-	-
440220	9407356	Cal EMA Capital 12-13	0	3,811	0	0	0	-	-
440220	9407656	Cal EMA Capital 13/14	0	0	0	0	0	-	-
440231	9323400	Prop 1B-11 Vehicles	4,775	0	0	0	0	-	-
462000	9228456	FTA-Fleet Bay Exp-06/07	0	0	0	0	0	-	-
462000	9245156	FTA-Fleet Bay Exp-08/09	0	0	0	0	0	-	-
462000	9325500	Prop 1B-CNG Maint Facility	26,283	0	0	0	0	-	-
462000	9333300	Prop 1B-Renov Dispatch/Admin	0	91,389	0	0	0	-	-
462000	9333700	Prop 1B-PTMISEA 14/15 Bus Purc	0	0	0	0	0	-	-
462000	9406200	Facility Modern & Improv- 1B	13,299	207,665	0	0	0	-	-
462000	9407056	PTMISEA-Facility Modernization	0	16,038	0	0	0	-	-
462050	9246656	FTA-09/10 Instal Slw Fill Stat	3,360	149,448	0	0	0	-	-
		Capital Outlay & Grants Total	**77,445**	**496,771**	**0**	**0**	**0**	**-**	**-**
881100	5200200	General Fund Allocation Chgs	114,172	323,008	360,689	360,689	360,689	-	-
882101	5200200	Utilization Chgs from 101 Fund	252,897	304,542	263,313	304,014	313,742	15%	3%
882510	5200200	Utilization Chgs from 510 Fund	768	768	768	768	768	-	-
		Charges From Others Total	**367,837**	**628,318**	**624,770**	**665,471**	**675,199**	**6%**	**1%**
894101	5200200	Interfund Services to 101 Fund	(25,607)	25,607	0	0	0	-	-
895220	9141200	Transportation Voucher Program	0	0	0	0	0	-	-
		Charges to Others Total	**(25,607)**	**25,607**	**0**	**0**	**0**	**-**	**-**
		Total Budget Requirements	**4,327,215**	**5,282,528**	**4,029,957**	**4,081,219**	**4,160,050**	**1%**	**1%**

Department Budget Detail

Department / Section: **Department Total**

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		General Fund	23,022,389	21,770,722	21,889,643	21,611,907	21,830,322	(1)%	1%
		All Other Funds	5,732,441	7,057,744	6,548,516	6,660,681	6,739,513	2%	1%
		Department Total	28,754,831	28,828,467	28,438,159	28,272,588	28,569,835	( )%	1%

CITY OF
RIVERSIDE

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RIVERSIDE POLICE DEPARTMENT

The Riverside Police Department dedicates ourselves to becoming leaders in the police profession. We are committed to developing innovative solutions to the challenges we face and to becoming the best law enforcement agency in the nation. We recognize that our fellow employees and our community are our most treasured assets. We devote ourselves to being part of the community we serve through improved communication, greater partnerships, and a shared commitment to neighborhood safety. We embrace the principles of community policing, as we seek the participation of law-abiding citizens to reduce crime, the fear of crime and the perception of crime. We commit ourselves to securing and maintaining public safety through the dedicated efforts of police officers and civilian employees who are trained and equipped to fight crime and foster public confidence in a respectful, efficient and ethical manner. We respect the Constitutional rights of all people to liberty, equality, and justice.

It is the priority of the Department to promote continued education to maximize training opportunities for our officers, command staff, and civilian employees. Technical advancements and the ongoing development of comprehensive data collection programs are also essential for the most efficient delivery of services, improved public safety, and departmental accountability. With a renewed commitment to excellence and a focus on state of the art technology, the Riverside Police Department plans to be well prepared to meet the challenges ahead.

RIVERSIDE POLICE

DEPARTMENT OVERVIEW

SERVICES PROVIDED

The Police Department is responsible for providing not only reactive services necessary to ensure public safety, but also the proactive services that will enhance the unity within our community. By listening to our collective voices, both internally and externally, the Riverside Police Department and the citizens of Riverside will build bridges of trust that encourage mutual respect and positive change in the 21st Century.

BUSINESS GOALS

The Department's Business Goals are:

- To reduce crime, the fear of crime, and the perception of crime in our community;
- To integrate the ideals of community policing throughout the department;
- To develop and mentor personnel to ensure they are prepared to lead the department in the future;
- To enhance the department's service to youth; and
- To achieve operational excellence and efficiency.

DEPARTMENT DIVISIONS AND SECTIONS

The Police Department includes the following Divisions and Sections:

Office of the Chief: This Division is responsible for the Department's administration and policy development. The Office of the Chief also includes the Community Services Bureau and the Criminal Intelligence Unit.

Support Services: Commanded by a Captain, the Support Services Division consists of the Training Bureau, the Personnel Bureau, Internal Affairs, Records Management, and Communications.

Administrative Services: Commanded by a Deputy Chief, the Administrative Services Division provides business and support services for the Department, which include Financial and Budget Management, Grants Administration, Contract Management, Fleet Services, Payroll, and Facilities Management.

Field Operations: Commanded by a Captain, the Field Operations Division consists of Uniformed Patrol, K-9 Unit, Technical Services Unit, and Traffic Bureau. The Division handles in-process calls, criminal investigations, traffic enforcement and education, and special event coordination.

Special Operations: Commanded by a Captain, the Special Operations Division consists of the METRO/SWAT Unit, Aviation Bureau, Arson Unit, UNET, School Resource Officers, and the Neighborhood Policing Centers.

Investigations: Commanded by a Captain, the Investigations Division consists of the Special Investigations Bureau and the Central Investigation Bureau. The Investigations Division is responsible for preparation and follow-up of criminal investigations, investigations of officer-involved shootings, and evidence collection.

DEPARTMENT OBJECTIVES

Objectives	Status	Financial and Operational Challenges to Implement Objective
1. Replace the existing communications/dispatch system.	All necessary radio and system equipment has been ordered and delivered. All contracts have been executed. Project implementation by July 1, 2015.	N/A

Objectives	Status	Financial and Operational Challenges to Implement Objective
2. Find location and funding for replacement for police headquarters.	Department has identified a potential location at University and Park Ave. Working with other city departments to ascertain next project steps.	Funding for project needs to be identified.
3. Implement a body camera program.	Obtained data collection and analysis from third body camera vendor. Department is applying for grant funding.	Pending grant award. Working with City Finance to find additional funding sources if grant not awarded.
4. Complete and publish a new five-year strategic plan.	Pending 2016/2017 budget approval.	Pending 2016/2017 budget approval.

ORGANIZATIONAL CHART AND PERSONNEL SUMMARY

CHART 18 – RIVERSIDE POLICE ORGANIZATION CHART

193.48 Total FTE for FY 2016/17 and FY 2017/2018

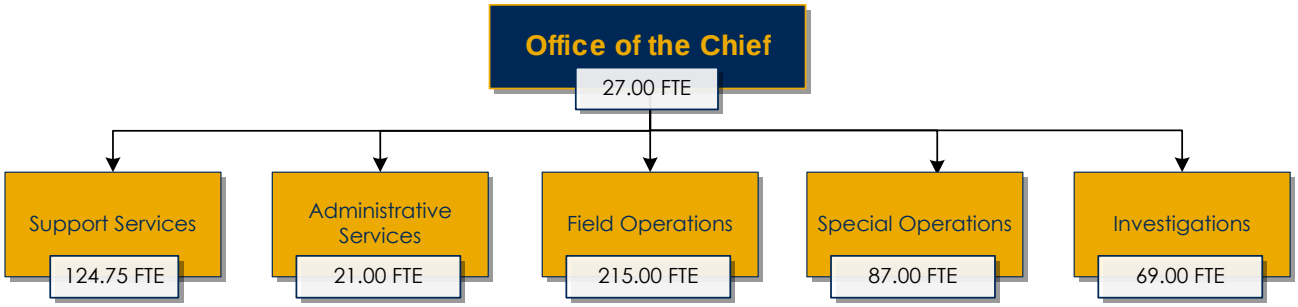


TABLE 114 – RIVERSIDE POLICE PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

General Fund	Authorized FTE FY2013/14	Authorized FTE FY2014/15	Authorized FTE FY2015/16	Approved FTE FY2016/17	Approved FTE FY2017/18
Administrative Services	69.00	69.00	21.00	21.00	21.00
Field Operations	222.00	226.00	226.00	215.00	215.00
Investigations	69.00	69.00	68.00	69.00	69.00
Office of the Chief	25.00	27.00	27.00	27.00	27.00
Special Operations	89.00	85.00	87.00	87.00	87.00
Support Services	77.75	77.75	125.75	124.75	124.75
General Fund Total	**551.75**	**553.75**	**554.75**	**543.75**	**543.75**

Other Funds	Authorized FTE FY2013/14	Authorized FTE FY2014/15	Authorized FTE FY2015/16	Approved FTE FY2016/17	Approved FTE FY2017/18
Riverside Police	-	-	-	-	-
Other Funds Total	**-**	**-**	**-**	**-**	**-**
All Fund Total	**551.75**	**553.75**	**554.75**	**543.75**	**543.75**

BUDGET OVERVIEW

The Department's total budget recommended/adopted FY 2016/17 Budget is $93.1 million and FY 2017/18 is $95.4 million. The Personnel Budget in FY 2016/17 is 91.4 percent of the Department's total budget and in FY 2017/18 it comprises 91.7 percent of the total budget. The Non-Personnel Budget accounts for 9.7 percent and 9.3 percent in FY 2016/17 and FY 2017/18 respectively.

The Personnel Budget for FY 2016/17 is $85.1 million for 543.75 FTEs and $87.5 million in FY 2017/18 for 543.75 FTEs. Total FTEs include full-time positions and may also include part-time, seasonal, temporary positions and may also reflect workforce charged to or from other departments or funds.

The Personnel Budget decreased by 0.5 percent from FY 2015/16 to FY 2016/17 and increased by 3.0 percent from FY 2016/17 to FY 2017/18.

The Non-Personnel Budget for FY 2016/17 is $9.0 million and FY 2017/18 is $8.9 million. The Non-Personnel Budget increased by 9.5 percent from FY 2015/16 to FY 2016/17 and decreased by 1 percent from FY 2016/17 to FY 2017/18. The key non-personnel items for this department include Professional Services, Training, Uniforms, Special Department Supplies, Communication Equipment, and Equipment Maintenance and Repair.

KEY CHANGES IN THE DEPARTMENT BUDGET

TABLE 115 – RIVERSIDE POLICE KEY CHANGES IN BUDGET

FY 2015/16[47] versus FY 2016/17 and FY 2016/17 versus FY 2017/18

FUND AND DIVISION	FTE CHANGES (count)		BUDGET CHANGES (dollars)		BUDGET CHANGES (Percent)	
General Fund	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18
Administrative Services	-	-	($1,119,352)	$152,601	-22.4%	3.9%
Field Operations	(12.00)	-	$1,024,796	$1,189,594	2.8%	3.2%
Investigations	1.00	-	$991,084	$278,085	7.6%	2.0%
Office of the Chief	-	-	$584,979	$93,019	10.8%	1.6%
Special Operations	-	-	$1,184,542	$250,076	7.5%	1.5%
Support Services	(1.00)	-	$696,660	$361,047	4.9%	2.4%
General Fund Change Total	**(12.00)**	**-**	**$3,362,709**	**$2,324,422**	**3.7%**	**2.5%**

[47] (Personnel and Non-Personnel only), FY 15/16 includes carryover amounts.

Other Funds	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18
Riverside Police	-	-	-	-	-	-
Other Fund Change Total	**-**	**-**	**-**	**-**	**-**	**-**
Grand Total	**(12.00)**	**-**	**$3,362,709**	**$2,324,422**	**3.7%**	**2.5%**

Personnel

Changes FY 2015/16 to 2016/17

The FY 2016/17 Personnel Budget for the Department is $85.1 million, an increase of $4.1 million or 5.0 percent from the FY 2015/16 Adopted Budget of $81.0 million. The budget increase is due merit increases, CalPERS Retirement and negotiated raise contracted with Riverside Police Officer's Association.

Changes FY 2016/17 to 2017/18

The FY 2017/18 Personnel Budget for the Department is $87.5 million, an increase of $2.4 million or 2.8 percent from the FY 2016/17 Adopted Budget of $87.5 million. The budget increase is due to merit increases, CalPERS Retirement and negotiated raise contracted with Riverside Police Officer's Association.

Non-Personnel

Changes FY 2015/16 to 2016/17

The Department's FY 2016/17 Non-Personnel Budget is $9.0 million, an increase/decrease of $784,846 or 9.5 percent from the FY 2015/16 Adopted Budget of $8.2 million. The budget increase is due to increased Outside Legal Services, Liability Insurance, Equipment Maintenance and Repair, General Office Expenses, Outside Printing Expenses, Clothing/Linen/Supplies, Special Department Supplies, Training/POST Training, Periodicals and Dues, and Motor Fuels and Lubricants.

Changes FY 2016/17 to 2017/18

The Department's FY 2017/18 Non-Personnel Budget is $8.9 million, a decrease of $93.321 or 1 percent from the FY 2016/17 Adopted Budget of $9.0 million. The budget decrease is due to decrease funding for Outside Legal Services, Special Department Supplies, Non-Stock Inventory and Training.

DEPARTMENT BUDGET BALANCING MEASURES AND UNFUNDED NEEDS

TABLE 116 – RIVERSIDE POLICE BUDGET REDUCTIONS

Budget Reductions	Impacts and how the Department plans to achieve the reductions	Reduction Amount
1. Various managed savings items	Management assessments will be performed throughout the year to address potential staff reductions.	$1,500,000
Managed Savings Total		**1,500,000**
1. Reduce two Detective Positions	Achieved through unfilled vacancies/attrition. Result will be reduction in investigative abilities.	$380,756

Budget Reductions	Impacts and how the Department plans to achieve the reductions	Reduction Amount
2. Eliminate eight Vacant Police Officer Positions	Achieved through unfilled vacancies/attrition. Result will be gap in hiring stream.	$1,442,072
3. Reduce five Sergeant Positions	Achieved through unfilled vacancies/attrition. Result will be increased supervisory responsibilities.	$1,182,984
4. Reduce two Pilot Positions	Achieved through unfilled vacancies/attrition. Result will be reduction in response times.	$410,204
5. Reduce three Police Record Specialist Positions	Achieved through unfilled vacancies/attrition. Result will be reduction in office operations and customer service.	$238,730
6. Reduce a Senior. Office Specialist Position	Achieved through unfilled vacancies/attrition. Result will be reduction in office operations and customer service.	$163,648
7. Eliminate .75 FTE Assistant Range Master Position	Achieved through unfilled vacancies/attrition. Result will be reduction in investigative abilities, community service and customer service.	$42,260
8. Reduce a Senior Police Records Specialist Position	Achieved through unfilled vacancies/attrition. Result will be reduction in office operations and customer service.	$89,748
9. Reduce 1.25 Background Investigator Positions	Achieved through unfilled vacancies/attrition. Result will be reduction in hiring process, investigative abilities and community service.	$91,000
10. Reduce a Custodian Position	Achieved through unfilled vacancies/attrition. Result will be reduction in office operations and building maintenance.	$72,518
11. Reduce an Office Specialist Position	Achieved through unfilled vacancies/attrition. Result will be reduction in office operations and customer service.	$63,731
12. Reduce a General Service Worker Position	Achieved through unfilled vacancies/attrition. Result will be reduction in office operations and customer service.	$23,997
4 Percent Balancing Measures Total		**$4,201,648**
Grand Total General Fund Budget Reductions		**$5,701,648**

TABLE 117 – RIVERSIDE POLICE SUMMARY OF SIGNIFICANT UNFUNDED NEEDS (NON-CIP) WITH IMPACTS AND CHALLENGES

FY 2016/17 AND 2017/18

HIGHEST			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. Six Additional Officers Per Year (includes officer equipment as well as psychological and medical exams, background investigation)	This will reduce future overtime costs and increase quality of services provided to the City and improve quality of life for all Department personnel.	$1,096,514	$1,156,514

HIGHEST			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
2. Funding for officers hired under COPS grant.	This will add funding for officers hired under the COPS Grant, which requires that salaries/benefits be paid by General Fund for at least 12 months three years of funding by the grant.	$553,260	$158,621
3. One Additional Dispatcher for Every Five Officers Hired	This impacts the ability to handle implementation of 911 texting and continued growth of the Riverside community, which will increase call volume.	$111,533	$111,533
4. Fleet – Vehicle Replacement	This will meet Finance replacement recommendations of 51 vehicles/yr., which includes marked/unmarked, K-9 Units, Motorcycles, and reserve vehicles.	$1,734,000	$1,786,020
5. Purchase New Vehicles	This will provide one new vehicle with emergency equipment for each 4 officers hired. Cost represents purchase of 1.5 vehicle/yr.	$62,708	$62,708
6. Offsite Storage for Body Camera Data	This will provide storage capabilities and reduce paperwork, while increasing accuracy and accountability.	$70,000	-
7. Helicopter Replacement/FLIR	This will meet Finance recommendation to replace one of three Department helicopters every five years.	$2,400,000	-
8. FLIR for Helicopter	If a helicopter is not purchased, the FLIR (infrared camera system) will need to be updated. Current system is almost ten years old and additional equipment will be needed to perform with mission equipment.	$400,000	-
9. Police Facility/Lease Costs	This will accommodate Department's current needs and allow for future expansion over a 50- to 75-year period. Until funding is obtained for a new facility, lease costs will need to be paid at current location.	-	$292,000
	Highest Unfunded Needs Total	**$6,428,015**	**$3,567,396**

HIGH			
High Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. Pre-Action Fire System for Magnolia Server Room	This will prevent fire sprinklers from immediately activating in the event of a fire in the Data Center, which could potentially ruin hundreds of thousands of dollars of computing, network, telecommunications and radio equipment and would disable PD/Fire emergency dispatch.	$40,000	-
2. Computer Servers	This will replace two virtual server systems with racks, one Net Motion server, and two additional LTO tape drives and cartridges with labels.	$250,000	-

HIGH			
High Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
3. SWAT Safety Equipment	Per RPOA MOU, the Department must replace expired ballistic helmets and tactical vests, which have a maximum life span of five years.	$20,000	-
4. Police Officer Safety Equipment	Per RPOA MOU, the Department must replace approximately 50 officer vests per years, which have a maximum lifespan of five years.	$50,000	-
5. Overtime Costs	This will provide sufficient budgeting for overtime costs, which is often incident driven.	$560,000	-
6. Compensatory Time Payoff	Per RPOA MOU, the Department must remit related pay downs for compensatory time.	$110,000	-
7. Toughbooks	This will provide funding to replace the Department's Mobile Data Computers, which will be five years old in September 2017 and will no longer be supported under maintenance agreement.	-	$550,000
8. Computers/Monitors/Peripherals	This will meet IT's recommendation to replace computers every 3-5 years, with approximately 150 being replaced yearly.	-	$170,000
9. Training for Pilots	This will provide sufficient funding for training for replacement pilots, to include initial training for pilot ground school, initial flight school, and initial emergency procedures training and transition course.	-	$25,000
	High Unfunded Needs Total	**$1,030,000**	**$745,000**

IMPORTANT			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. Evidence Testing	This will provide funding for testing of Gunshot Residue Kits and DNA, which assists with identification and prosecution of suspects.	$10,000	-
2. CAL-ID	This will provide sufficient funding for contractual agreement with CAL-ID for automated fingerprinting service.	$52,550	-
3. Miscellaneous Training	This will allow for mandatory week-long training for all SWAT and Sniper officers.	$8,000	-
4. GPS Tracker	This impacts the ability to perform technical surveillance. Upgrades are needed due to battery depreciation and technological advances, along with monitoring fees.	$4,000	$4,400
5. Narcotics Detection K-9 Training and Supplies	This will provide monthly K-9 training, supplies, vet visits and food.	$7,000	-
6. Website Memberships	This will provide membership fees to monitor vice activity of various websites.	$400	-
7. Gun Buy-Backs	This will allow for handgun replacement every 7-10 years.	$15,000	$15,000

IMPORTANT			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
8. SWAT Motorhome Technology	Technology upgrades are needed in order to effectively resolve critical incidents.	$50,000	$50,000
9. SWAT Motorhome	In lieu of technology upgrade, replacement of current 1998 model would allow for reassignment to Emergency Negotiations Team.	$500,000	-
10. Armed Response Vehicle (ARV)	This would provide one additional ARV, which is more appropriate for the size of the city, and would be beneficial should the city fall victim to a terrorist event.	$500,000	-
	Important Unfunded Needs Total	**$1,146,950**	**$69,400**
Grand Total Top Five Highest, High, and Important Unfunded Needs		**$3,558,015**	**$3,275,396**
Grand Total All Unfunded Needs of the Department[48]		**$8,604,965**	**$4,381,796**

DEPARTMENT BUDGET SUMMARY TABLES

The table below reflects the "operating budget" before Charges To, Charges From, or Operating Transfers. The table provides an overview of the departments spending for operations, debt, equipment, special projects, as well as managed savings and the four percent budget reduction.

TABLE 118 – RIVERSIDE POLICE REVENUE AND EXPENDITURE BUDGET, BY FUND AND DIVISION

REVENUE

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Riverside Police	-	-	-	-	-
General Fund Total	**-**	**-**	**-**	**-**	**-**
Other Funds					
Riverside Police	-	-	-	-	-
Other Funds Total	**-**	**-**	**-**	**-**	**-**
All Fund Revenue Total	**-**	**-**	**-**	**-**	**-**

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Administrative Services	$11,920,594	$13,459,376	$5,004,512	$3,885,160	$4,037,761
Field Operations	$35,625,406	$36,604,533	$36,104,161	$37,128,957	$38,318,551

[48] Personnel costs do not include overhead

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Investigations	$13,210,764	$13,789,856	$13,002,095	$13,993,179	$14,271,264
Office of the Chief	$4,823,037	$5,247,744	$5,402,177	$5,987,156	$6,080,175
Special Operations	$16,213,689	$16,062,641	$15,873,179	$17,057,721	$17,307,797
Support Services	$9,562,370	$9,882,072	$14,360,794	$15,057,454	$15,418,501
General Fund Total	**$91,356,121**	**$95,046,474**	**$89,746,918**	**$98,120,895**	**$100,445,317**
Other Funds	**Actual FY 2013/14**	**Actual FY 2014/15**	**Adopted FY 2015/16**	**Adopted FY 2016/17**	**Adopted FY 2017/18**
Riverside Police	-	-	-	-	-
Other Funds Total	**-**	**-**	**-**	**-**	**-**
All Fund Expenditure Total	**$91,356,121**	**$95,046,474**	**$89,746,918**	**$98,120,895**	**$100,445,317**

The table below reflects the expenditure budget summary and includes Charges to, Charges From, and Operating Transfers. The table provides an overview of the department's spending as well as its managed savings, utilization charges, and transfers. The net expenditures total represents a spending deficit or surplus that will be offset by departmental revenue or an adjustment to fund balance. It should be noted that negative expenditure totals will be adjusted during the year or will increase fund balance.

TABLE 119 – RIVERSIDE POLICE EXPENDITURE BUDGET SUMMARY, BY FUND AND CATEGORY

REVENUE

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Riverside Police	-	-	-	-	-
General Fund Total	**-**	**-**	**-**	**-**	**-**
Other Funds	**Actual FY 2013/14**	**Actual FY 2014/15**	**Adopted FY 2015/16**	**Adopted FY 2016/17**	**Adopted FY 2017/18**
Riverside Police	-	-	-	-	-
Other Funds Total	**-**	**-**	**-**	**-**	**-**
All Fund Revenue Total	**-**	**-**	**-**	**-**	**-**

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	$78,735,552	$80,033,270	$81,030,106	$85,102,969	$87,520,712
Non-Personnel	$8,485,403	$8,867,820	$8,222,328	$9,007,174	$8,913,853
Special Projects	$326,264	$347,082	$294,484	$299,484	$299,484
Operating Budget Total	**$87,547,219**	**$89,248,172**	**$89,546,918**	**$94,409,627**	**$96,734,049**
Equipment Outlay	$1,691,633	$2,750,009	-	-	-
Debt Service	-	-	-	-	-

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Operating Grants	$2,117,008	$3,048,041	$200,000	$200,000	$200,000
Capital Outlay and Grants	-	-	-	-	-
Charges From Others	$11,532,024	$13,690,248	$14,598,149	$15,266,511	$15,898,606
Charges To Others	($2,650,242)	($2,394,249)	($1,769,728)	($1,864,365)	($1,949,886)
Managed Savings	-	-	-	($1,500,000)	($1,500,000)
Equipment, Capital, Debt Service, and Utilization Charges Total	**$12,690,423**	**$17,094,049**	**$13,028,421**	**$12,102,146**	**$12,648,720**
General Fund Total	**$100,237,911**	**$106,342,478**	**$102,575,339**	**$110,023,041**	**$112,894,037**

Other Funds

Personnel	-	-	-	-	-
Non-Personnel	-	-	-	-	-
Special Projects	-	-	-	-	-
Operating Budget Total	**-**	**-**	**-**	**-**	**-**
Equipment Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Operating Grants	-	-	-	-	-
Capital Outlay and Grants	-	-	-	-	-
Charges From Others	-	-	-	-	-
Charges To Others	-	-	-	-	-
Managed Savings	-	-	**-**	**-**	**-**
Equipment, Capital, Debt Service, and Utilization Charges Total	**-**	**-**	**-**	**-**	**-**
Other Funds Total	**-**	**-**	**-**	**-**	**-**
Net Expenditures for All Funds	**$100,237,642**	**$106,342,221**	**$102,575,339**	**$106,511,773**	**$109,382,769**

BUDGET DETAIL

RIVERSIDE POLICE BUDGET DETAIL

Department Budget Detail

Department / Section: **Police / Police-Office of the Chief**
101 - 310000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	3100000	Salaries - Regular	1,751,132	1,759,939	1,987,832	2,103,817	2,105,636	5%	%
411110	3100000	Salaries-Temp & Part Time	0	2,307	0	0	0	-	-
411130	3100000	Compensatory Time	2,739	4,327	0	0	0	-	-
411210	3100000	Vacation	65,336	81,512	0	0	0	-	-
411220	3100000	Holidays & Special Days Off	51,608	71,957	0	0	0	-	-
411240	3100000	Sick Leave	14,850	17,918	0	0	0	-	-
411245	3100000	Family Illness Sick Leave	4,335	2,355	0	0	0	-	-
411250	3100000	Industrial Accident	492	24,290	0	0	0	-	-
411260	3100000	Bereavement Leave	2,886	2,883	0	0	0	-	-
411280	3100000	Jury Duty	0	207	0	0	0	-	-
411292	3100000	Administrative Leave	6,010	4,015	0	0	0	-	-
411315	3100000	Shift Differential Pay-Police	0	180	0	0	0	-	-
411410	3100000	Vacation Payoffs	116,815	86,512	85,000	85,000	85,000	-	-
411420	3100000	Sick Leave Payoff	118,595	0	0	0	0	-	-
411430	3100000	Compensatory Time Payoff	22,603	8,141	10,000	10,000	10,000	-	-
411510	3100000	Accrued Payroll	14,621	9,921	20,881	11,394	11,643	(45)%	2%
412210	3100000	Workers Compensation Ins	62,093	99,753	106,945	113,186	113,283	5%	%
412220	3100000	Health Insurance	71,731	75,225	38,212	68,312	72,058	78%	5%
412221	3100000	Retiree Health Insurance	9,300	8,400	12,000	12,000	12,000	-	-
412222	3100000	Dental Insurance	5,134	5,037	1,850	3,216	3,320	73%	3%
412223	3100000	RPOA Insurance	91,960	104,208	124,848	142,846	147,286	14%	3%
412230	3100000	Life Insurance	8,158	8,670	10,602	11,216	11,227	5%	%
412240	3100000	Unemployment Insurance	2,591	1,299	1,109	1,175	1,177	5%	%
412250	3100000	Disability Insurance	1,657	1,562	1,008	1,008	1,008	-	-
412310	3100000	PERS Retirement	735,600	805,625	852,833	977,053	1,039,395	14%	6%
412320	3100000	Medicare OASDI	33,448	31,585	28,824	30,507	30,533	5%	%
412400	3100000	Deferred Compensation	22,478	19,019	26,820	28,020	29,220	4%	4%
413110	3100000	Overtime At Straight Rate	64,826	74,440	57,000	57,000	57,000	-	-
413120	3100000	Overtime At 1.5 Rate	16,028	11,127	50,000	50,000	50,000	-	-
413130	3100000	Overtime At Double Time Rate	0	80	0	0	0	-	-
413210	3100000	Holiday O/T-Straight/Non-Sched	395	184	0	0	0	-	-
413230	3100000	Holiday O/T-Strt/Subj To Retir	47,672	22,571	30,000	24,733	30,000	(17)%	21%
		Personnel Services Total	**3,345,104**	**3,345,262**	**3,445,764**	**3,730,483**	**3,809,786**	**8%**	**2%**
421000	3100000	Professional Services	14,933	11,232	10,000	10,000	10,000	-	-
421001	3100000	Prof Services/Internal	695	61	0	0	0	-	-
421100	3100000	Outside Legal Services	495	22,102	80,000	180,000	150,000	125%	(16)%
422100	3100000	Telephone	3,027	2,507	12,000	12,000	12,000	-	-
422120	3100000	Telephone - Cellular	8,424	14,082	14,300	14,300	14,300	-	-
423400	3100000	Motor Pool Equipment Rental	300	226	0	0	0	-	-
424130	3100000	Maint/Repair of Bldgs & Improv	171	0	0	0	0	-	-
425200	3100000	Periodicals & Dues	12,830	11,404	355	355	355	-	-
425400	3100000	General Office Expense	12,514	9,670	10,000	10,000	10,000	-	-
425610	3100000	Outside Printing Expense	301	117	0	0	0	-	-
426800	3100000	Special Department Supplies	48,177	13,727	5,000	5,000	5,000	-	-
426800	9886000	Get Home Safe Program Grant	0	5,539	0	0	0	-	-

Department Budget Detail

Department / Section: **Police / Police-Office of the Chief**
101 - 310000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
427100	3100000	Travel & Meeting Expense	8,699	18,795	8,475	5,962	5,962	(29)%	-
427200	3100000	Training	0	675	0	0	0	-	-
428400	3100000	Liability Insurance	84,822	138,577	103,964	124,545	124,653	19%	%
		Non-personnel Expenses Total	**195,394**	**248,720**	**244,094**	**362,162**	**332,270**	**48%**	**(8)%**
881100	3100000	General Fund Allocation Chgs	1,573,518	5,773,219	6,268,009	6,268,009	6,268,009	-	-
		Charges From Others Total	**1,573,518**	**5,773,219**	**6,268,009**	**6,268,009**	**6,268,009**	-	**-**
894101	3100000	Interfund Services to 101 Fund	0	(2,421)	0	0	0	-	-
		Charges to Others Total	**0**	**(2,421)**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**5,114,017**	**9,364,781**	**9,957,867**	**10,360,654**	**10,410,065**	**4%**	**%**

Department Budget Detail

Department / Section: **Police / Police-Capital**
101 - 319500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
462100	9885530	14/15 Cap Lease-PD Vehicles	0	1,956,947	0	0	0	-	-
		Equipment Outlay Total	**0**	**1,956,947**	**0**	**0**	**0**	-	**-**
440301	9868800	PD-CAD Hardware/Software-Chase	71,985	742,576	0	0	0	-	-
440301	9885540	14/15 Cap Lease-PD Hardware	0	0	0	0	0	-	-
		Capital Outlay & Grants Total	**71,985**	**742,576**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**71,985**	**2,699,523**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Police / Police-Community Svcs Bureau**
101 - 310100

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	3101000	Salaries - Regular	601,833	752,529	942,474	1,000,137	1,005,011	6%	%
411110	3101000	Salaries-Temp & Part Time	10,474	8,801	15,151	28,367	28,922	87%	1%
411130	3101000	Compensatory Time	1,465	6,692	0	0	0	-	-
411210	3101000	Vacation	23,499	40,153	0	0	0	-	-
411220	3101000	Holidays & Special Days Off	21,781	29,562	0	0	0	-	-
411225	3101000	Rest Time Pay - IBEW	199	0	0	0	0	-	-
411240	3101000	Sick Leave	7,918	14,170	0	0	0	-	-
411245	3101000	Family Illness Sick Leave	1,620	2,090	0	0	0	-	-
411250	3101000	Industrial Accident	17,861	19,795	0	0	0	-	-
411260	3101000	Bereavement Leave	1,964	1,543	0	0	0	-	-
411280	3101000	Jury Duty	0	226	0	0	0	-	-
411410	3101000	Vacation Payoffs	26,097	21,476	10,000	10,000	10,000	-	-
411420	3101000	Sick Leave Payoff	2,107	0	0	0	0	-	-
411430	3101000	Compensatory Time Payoff	6,971	14,845	0	0	0	-	-
411510	3101000	Accrued Payroll	4,502	7,661	8,904	4,938	5,064	(44)%	2%
412210	3101000	Workers Compensation Ins	25,089	50,025	51,520	55,335	55,628	7%	%
412220	3101000	Health Insurance	31,381	35,308	43,478	60,828	62,808	39%	3%
412221	3101000	Retiree Health Insurance	5,900	8,100	8,400	8,400	8,400	-	-
412222	3101000	Dental Insurance	1,600	1,542	1,842	2,295	2,295	24%	-
412223	3101000	RPOA Insurance	60,161	61,228	55,584	77,318	80,798	39%	4%
412230	3101000	Life Insurance	1,545	1,667	1,980	2,009	2,041	1%	1%
412240	3101000	Unemployment Insurance	1,044	651	534	575	578	7%	%
412250	3101000	Disability Insurance	813	1,024	1,026	1,026	1,026	-	-
412310	3101000	PERS Retirement	250,427	343,452	383,353	436,896	466,741	13%	6%
412320	3101000	Medicare OASDI	11,098	13,709	12,995	14,912	14,991	14%	%
412330	3101000	City Retirement Plan	392	330	214	710	713	231%	%
412400	3101000	Deferred Compensation	2,465	2,430	5,280	6,180	7,080	17%	14%
413110	3101000	Overtime At Straight Rate	0	4,834	0	0	0	-	-
413120	3101000	Overtime At 1.5 Rate	16,422	14,669	29,000	27,885	29,000	(3)%	3%
413130	3101000	Overtime At Double Time Rate	0	146	0	0	0	-	-
413210	3101000	Holiday O/T-Straight/Non-Sched	468	470	0	0	0	-	-
413230	3101000	Holiday O/T-Strt/Subj To Retir	8,343	17,777	0	0	0	-	-
		Personnel Services Total	**1,145,457**	**1,476,918**	**1,571,735**	**1,737,811**	**1,781,096**	**10%**	**2%**
421000	3101000	Professional Services	15,458	11,104	15,000	15,000	15,000	-	-
421001	3101000	Prof Services/Internal	199	0	0	0	0	-	-
422120	3101000	Telephone - Cellular	6,089	6,210	5,000	5,000	5,000	-	-
424220	3101000	All Other Equip Maint/Repair	1,984	2,796	5,000	5,000	5,000	-	-
425400	3101000	General Office Expense	720	2,916	1,500	3,500	3,500	133%	-
425600	3101000	Central Printing Charges	615	966	8,000	8,000	8,000	-	-
425610	3101000	Outside Printing Expense	3,053	1,892	2,000	4,000	4,000	100%	-
426800	3101000	Special Department Supplies	55,094	52,929	41,000	43,500	43,500	6%	-
427100	3101000	Travel & Meeting Expense	3,863	795	4,000	2,814	2,814	(29)%	-
427200	3101000	Training	10,661	16,119	9,000	9,000	9,000	-	-
428400	3101000	Liability Insurance	34,275	69,495	50,084	60,886	61,209	21%	%
		Non-personnel Expenses Total	**132,014**	**165,228**	**140,584**	**156,700**	**157,023**	**11%**	**%**

Department Budget Detail

Department / Section: **Police / Police-Community Svcs Bureau**
101 - 310100

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
440110	9151800	OTS CarFit Program	0	7,056	0	0	0	-	-
440210	9331500	CHP Every 15 Minutes 2014	5,106	(52)	0	0	0	-	-
440210	9333000	CHP Every 15 Minutes 2015	0	4,650	0	0	0	-	-
		Operating Grants Total	**5,106**	**11,653**	**0**	**0**	**0**	-	**-**
881100	3101000	General Fund Allocation Chgs	33,987	0	0	0	0	-	-
		Charges From Others Total	**33,987**	**0**	**0**	**0**	**0**	-	**-**
894101	3101000	Interfund Services to 101 Fund	(556)	(263)	0	0	0	-	-
		Charges to Others Total	**(556)**	**(263)**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**1,316,008**	**1,653,537**	**1,712,319**	**1,894,511**	**1,938,119**	**10%**	**2%**

Department Budget Detail

Department / Section: **Police / Police-Support Services**
101 - 310200

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	3102000	Salaries - Regular	1,346,419	1,427,293	4,018,182	3,969,429	4,019,516	(1)%	1%
411110	3102000	Salaries-Temp & Part Time	119,417	297,895	275,725	219,046	228,510	(20)%	4%
411130	3102000	Compensatory Time	9,310	8,332	0	0	0	-	-
411210	3102000	Vacation	60,028	52,605	0	0	0	-	-
411220	3102000	Holidays & Special Days Off	49,430	56,980	0	0	0	-	-
411226	3102000	Fld Trning Ofcr Earnd Time Off	9,546	9,309	0	0	0	-	-
411240	3102000	Sick Leave	16,541	12,619	0	0	0	-	-
411245	3102000	Family Illness Sick Leave	4,080	2,816	0	0	0	-	-
411250	3102000	Industrial Accident	17,363	6,676	0	0	0	-	-
411260	3102000	Bereavement Leave	1,088	1,156	0	0	0	-	-
411280	3102000	Jury Duty	249	0	0	0	0	-	-
411315	3102000	Shift Differential Pay-Police	3,456	3,924	0	0	0	-	-
411410	3102000	Vacation Payoffs	53,001	84,196	50,000	50,000	50,000	-	-
411420	3102000	Sick Leave Payoff	40,202	77,026	0	0	0	-	-
411430	3102000	Compensatory Time Payoff	20,471	13,581	11,130	11,130	11,130	-	-
411510	3102000	Accrued Payroll	10,623	67,092	44,418	21,876	22,582	(50)%	3%
412210	3102000	Workers Compensation Ins	57,717	96,819	231,012	225,337	228,542	(2)%	1%
412220	3102000	Health Insurance	37,874	38,807	484,953	476,468	498,108	(1)%	4%
412221	3102000	Retiree Health Insurance	14,100	14,200	14,400	14,400	14,400	-	-
412222	3102000	Dental Insurance	1,975	1,598	23,540	22,060	22,359	(6)%	1%
412223	3102000	RPOA Insurance	131,874	139,147	148,512	170,841	178,221	15%	4%
412230	3102000	Life Insurance	4,000	3,969	9,879	9,709	9,811	(1)%	1%
412240	3102000	Unemployment Insurance	2,404	1,261	2,396	2,336	2,370	(2)%	1%
412250	3102000	Disability Insurance	2,368	2,323	6,892	6,518	6,518	(5)%	-
412310	3102000	PERS Retirement	584,352	632,809	1,351,141	1,429,313	1,541,418	5%	7%
412320	3102000	Medicare OASDI	25,765	29,340	59,925	56,376	57,066	(5)%	1%
412330	3102000	City Retirement Plan	3,963	6,265	7,296	7,507	7,880	2%	4%
412400	3102000	Deferred Compensation	8,502	10,494	22,800	24,900	27,900	9%	12%
413110	3102000	Overtime At Straight Rate	165	0	0	0	0	-	-
413120	3102000	Overtime At 1.5 Rate	66,373	66,378	40,000	88,000	88,000	120%	-
413130	3102000	Overtime At Double Time Rate	0	60	0	0	0	-	-
413210	3102000	Holiday O/T-Straight/Non-Sched	353	528	0	0	0	-	-
413230	3102000	Holiday O/T-Strt/Subj To Retir	27,436	34,038	31,750	32,839	37,750	3%	14%
		Personnel Services Total	**2,730,463**	**3,199,550**	**6,833,951**	**6,838,085**	**7,052,081**	**%**	**3%**
421000	3102000	Professional Services	152,931	18,507	237,117	146,117	146,117	(38)%	-
421001	3102000	Prof Services/Internal	5,869	130	0	0	0	-	-
422100	3102000	Telephone	1,942	1,944	4,000	4,000	4,000	-	-
422120	3102000	Telephone - Cellular	4,955	5,155	12,040	12,040	12,040	-	-
423500	3102000	Vehicle Usage Reimb Employee	7,761	3,979	2,000	2,000	2,000	-	-
424220	3102000	All Other Equip Maint/Repair	502	509	12,220	12,220	12,220	-	-
425200	3102000	Periodicals & Dues	234	50	0	0	0	-	-
425400	3102000	General Office Expense	9,710	12,250	28,500	28,500	28,500	-	-
425600	3102000	Central Printing Charges	(208)	0	0	0	0	-	-
425610	3102000	Outside Printing Expense	2,101	2,513	0	0	0	-	-
426200	3102000	Clothing/Linen/Safety Supplies	171,601	189,125	160,600	214,100	210,600	33%	(1)%

Department Budget Detail

Department / Section: **Police / Police-Support Services**
101 - 310200

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
426800	3102000	Special Department Supplies	317,073	101,131	121,300	126,300	121,300	4%	(3)%
427200	3102000	Training	144,574	82,538	111,250	76,250	41,250	(31)%	(45)%
427210	3102000	Training - P.O.S.T.	215,160	235,135	175,000	250,000	220,000	42%	(12)%
427215	3102000	P.O.S.T On-Site Training	0	0	1,000	1,000	1,000	-	-
428400	3102000	Liability Insurance	78,846	134,502	224,571	247,959	251,483	10%	1%
		Non-personnel Expenses Total	**1,113,056**	**787,475**	**1,089,598**	**1,120,486**	**1,050,510**	**2%**	**(6)%**
440110	9146700	Bulletproof Vest 2012-13	1,679	0	0	0	0	-	-
		Operating Grants Total	**1,679**	**0**	**0**	**0**	**0**	**-**	**-**
881100	3102000	General Fund Allocation Chgs	154,023	0	0	0	0	-	-
		Charges From Others Total	**154,023**	**0**	**0**	**0**	**0**	**-**	**-**
894101	3102000	Interfund Services to 101 Fund	(8,273)	(39,521)	0	0	0	-	-
		Charges to Others Total	**(8,273)**	**(39,521)**	**0**	**0**	**0**	**-**	**-**
		Total Budget Requirements	**3,990,949**	**3,947,504**	**7,923,549**	**7,958,571**	**8,102,591**	**%**	**1%**

Department Budget Detail

Department / Section: **Police / Police-Administrative Services**
101 - 310500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	3105000	Salaries - Regular	2,624,916	2,819,873	1,116,475	1,143,923	1,150,993	2%	%
411110	3105000	Salaries-Temp & Part Time	25,541	30,470	20,639	0	0	(100)%	-
411130	3105000	Compensatory Time	29,975	34,251	0	0	0	-	-
411210	3105000	Vacation	205,729	222,415	0	0	0	-	-
411220	3105000	Holidays & Special Days Off	111,942	124,328	0	0	0	-	-
411240	3105000	Sick Leave	107,081	103,252	0	0	0	-	-
411245	3105000	Family Illness Sick Leave	17,730	21,045	0	0	0	-	-
411250	3105000	Industrial Accident	15,527	799	0	0	0	-	-
411260	3105000	Bereavement Leave	2,125	5,839	0	0	0	-	-
411280	3105000	Jury Duty	2,001	2,908	0	0	0	-	-
411292	3105000	Administrative Leave	91,904	13,532	0	0	0	-	-
411310	3105000	Night Shift Premium	3,396	3,484	5,700	5,700	5,700	-	-
411320	3105000	Temporary Foreman Pay	5,292	1,563	0	0	0	-	-
411410	3105000	Vacation Payoffs	23,721	24,827	0	0	0	-	-
411420	3105000	Sick Leave Payoff	21,459	7,969	0	0	0	-	-
411430	3105000	Compensatory Time Payoff	10,801	15,548	7,200	7,200	7,200	-	-
411510	3105000	Accrued Payroll	5,942	(11,825)	12,990	6,670	6,844	(48)%	2%
412210	3105000	Workers Compensation Ins	114,139	190,509	61,177	61,545	61,927	%	%
412220	3105000	Health Insurance	538,612	570,048	197,416	199,876	210,474	1%	5%
412222	3105000	Dental Insurance	27,973	28,411	8,463	8,449	8,696	( )%	2%
412230	3105000	Life Insurance	7,103	7,335	3,186	3,316	3,350	4%	1%
412240	3105000	Unemployment Insurance	4,755	2,482	635	636	640	%	%
412250	3105000	Disability Insurance	6,882	7,039	2,040	2,040	2,040	-	-
412310	3105000	PERS Retirement	872,419	854,798	319,909	354,458	379,814	10%	7%
412320	3105000	Medicare OASDI	43,966	48,494	15,588	15,689	15,791	%	%
412330	3105000	City Retirement Plan	165	374	774	0	0	(100)%	-
412400	3105000	Deferred Compensation	750	9,425	6,300	8,400	10,500	33%	25%
413110	3105000	Overtime At Straight Rate	2,751	803	0	0	0	-	-
413120	3105000	Overtime At 1.5 Rate	61,287	72,621	65,000	14,062	15,000	(78)%	6%
413130	3105000	Overtime At Double Time Rate	1,506	4,396	400	400	400	-	-
413210	3105000	Holiday O/T-Straight/Non-Sched	6,415	6,052	7,000	7,000	7,000	-	-
413230	3105000	Holiday O/T-Strt/Subj To Retir	4,939	2,165	8,000	8,000	8,000	-	-
413240	3105000	O/T 1.5 Rate Sub To Retirement	0	431	0	0	0	-	-
419910	3105000	Salaries Adjustment Factor	0	0	(200,000)	0	0	(100)%	-
		Personnel Services Total	**4,998,761**	**5,225,678**	**1,658,892**	**1,847,364**	**1,894,369**	**11%**	**2%**
421000	3105000	Professional Services	339,727	256,246	320,410	320,410	320,410	-	-
421001	3105000	Prof Services/Internal	2,418	495	0	0	0	-	-
422100	3105000	Telephone	121,629	125,557	152,100	152,100	152,100	-	-
422120	3105000	Telephone - Cellular	5,962	6,747	7,000	7,000	7,000	-	-
422200	3105000	Electric	346,573	359,068	357,000	357,000	357,000	-	-
422300	3105000	Gas	6,315	6,190	12,500	12,500	12,500	-	-
422500	3105000	Water	28,136	25,286	26,000	26,000	26,000	-	-
422600	3105000	Other Utilities	34,340	31,758	26,100	26,100	26,100	-	-
422700	3105000	Refuse/Disposal Fees	21,908	22,488	21,220	21,220	21,220	-	-
423200	3105000	Land and Building Rental	0	0	0	0	267,667	-	-

Department Budget Detail

Department / Section: **Police / Police-Administrative Services**
101 - 310500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
423400	3105000	Motor Pool Equipment Rental	1,354	1,455	400	400	400	-	-
423500	3105000	Vehicle Usage Reimb Employee	95	215	0	0	0	-	-
424130	3105000	Maint/Repair of Bldgs & Improv	26,535	40,835	50,000	50,000	50,000	-	-
424220	3105000	All Other Equip Maint/Repair	46,789	57,829	52,257	52,257	52,257	-	-
424230	3105000	Central Garage Charges	11,100	7,093	8,000	8,000	8,000	-	-
424250	3105000	Sublet Repairs-Automotive	545,198	456,392	525,000	525,000	525,000	-	-
425100	3105000	Advertising Expense	0	0	1,450	1,450	1,450	-	-
425200	3105000	Periodicals & Dues	1,140	783	16,052	16,552	16,552	3%	-
425400	3105000	General Office Expense	54,254	46,749	35,000	35,000	35,000	-	-
425500	3105000	Postage	29,861	32,535	25,000	25,000	25,000	-	-
425600	3105000	Central Printing Charges	8,619	4,432	15,000	7,500	7,500	(50)%	-
425610	3105000	Outside Printing Expense	3,889	3,532	0	0	0	-	-
425700	3105000	Software Purchase/Licensing	0	389	1,650	1,650	1,650	-	-
425800	3105000	Computer Equip Purc Undr $5000	35,876	33,934	53,443	53,443	53,443	-	-
426100	3105000	Janitorial Supplies	38,744	36,952	25,000	30,000	25,000	20%	(16)%
426200	3105000	Clothing/Linen/Safety Supplies	10,711	11,012	10,600	10,600	10,600	-	-
426300	3105000	Motor Fuels & Lubricants	1,296,548	972,360	1,150,000	1,150,000	1,150,000	-	-
426400	3105000	Horticultural Supplies	27,508	40,858	0	0	0	-	-
426700	3105000	Maintenance Tools/Supplies	1,315	1,605	1,800	1,800	1,800	-	-
426710	3105000	Work Boot Reimbursement	2,100	2,100	1,650	1,650	1,000	-	(39)%
426800	3105000	Special Department Supplies	137,410	124,674	123,300	298,300	123,300	141%	(58)%
427200	3105000	Training	9,392	16,413	2,000	2,000	2,000	-	-
427210	3105000	Training - P.O.S.T.	40	0	0	0	0	-	-
428400	3105000	Liability Insurance	155,922	264,654	59,471	67,719	68,137	13%	%
428420	3105000	Insurance Charges - Direct	21,504	25,431	36,217	47,145	65,306	30%	38%
447410	3105000	County Booking Fees	31,259	132,004	200,000	200,000	200,000	-	-
		Non-personnel Expenses Total	**3,404,185**	**3,148,084**	**3,315,620**	**3,507,796**	**3,613,392**	**5%**	**3%**
450018	3105000	Horizon House-RCCADV	10,000	10,000	10,000	10,000	10,000	-	-
450020	3105000	Rape Crisis Center	10,000	10,000	10,000	10,000	10,000	-	-
453123	3105000	Operation Safehouse	10,000	10,000	10,000	10,000	10,000	-	-
		Special Projects Total	**30,000**	**30,000**	**30,000**	**30,000**	**30,000**	**-**	**-**
440110	9135900	JAG-2010	9,562	0	0	0	0	-	-
440110	9140000	JAG-2011	87,006	0	0	0	0	-	-
440110	9142300	Secure Our Schools 2011	22,956	0	0	0	0	-	-
440110	9144700	JAG-2012	158,615	134,123	0	0	0	-	-
440210	9329100	STATE COPS 12/13-AB3229	127,718	0	0	0	0	-	-
440210	9330100	STATE COPS 13/14-AB3229	240,947	283,925	0	0	0	-	-
440210	9331700	STATE COPS 14/15-AB3229	0	458,649	0	0	0	-	-
440210	9333100	STATE COPS 15/16-AB3229	0	38,367	0	0	0	-	-
		Operating Grants Total	**646,807**	**915,066**	**0**	**0**	**0**	**-**	**-**
462100	3105000	Automotive Equipment	0	0	0	0	0	-	-
		Equipment Outlay Total	**0**	**0**	**0**	**0**	**0**	**-**	**-**
440446	9855230	Mag Police Stat Tn Impr-RC	1,821	0	0	0	0	-	-

Department / Section: **Police / Police-Administrative Services**
101 - 310500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		Capital Outlay & Grants Total	**1,821**	**0**	**0**	**0**	**0**	-	**-**
881100	3105000	General Fund Allocation Chgs	585,846	0	0	0	0	-	-
882101	3105000	Utilization Chgs from 101 Fund	9,854	8,511	9,270	9,582	10,800	3%	12%
882510	3105000	Utilization Chgs from 510 Fund	27,099	24,499	27,000	30,000	30,700	11%	2%
884510	3105000	Interfund Services from 510 Fd	10	620	0	0	0	-	-
		Charges From Others Total	**622,810**	**33,631**	**36,270**	**39,582**	**41,500**	**9%**	**4%**
894101	3105000	Interfund Services to 101 Fund	(78,468)	(145,040)	0	0	0	-	-
		Charges to Others Total	**(78,468)**	**(145,040)**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**9,625,917**	**9,207,420**	**5,040,782**	**5,424,742**	**5,579,261**	**7%**	**2%**

Department Budget Detail

Department / Section: **Police / Police-Communications**
101 - 311000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	3110000	Salaries - Regular	2,617,152	2,441,365	3,594,704	3,690,194	3,748,584	2%	1%
411110	3110000	Salaries-Temp & Part Time	172,837	159,652	121,555	121,554	122,181	( )%	%
411130	3110000	Compensatory Time	105,549	112,834	0	0	0	-	-
411210	3110000	Vacation	153,123	138,338	0	0	0	-	-
411220	3110000	Holidays & Special Days Off	17,876	28,413	0	0	0	-	-
411240	3110000	Sick Leave	74,319	71,076	0	0	0	-	-
411245	3110000	Family Illness Sick Leave	35,375	37,212	0	0	0	-	-
411250	3110000	Industrial Accident	3,207	22,697	0	0	0	-	-
411260	3110000	Bereavement Leave	5,407	3,220	0	0	0	-	-
411280	3110000	Jury Duty	1,237	324	0	0	0	-	-
411292	3110000	Administrative Leave	17,941	9,227	0	0	0	-	-
411310	3110000	Night Shift Premium	62,296	54,614	56,600	56,600	56,600	-	-
411320	3110000	Temporary Foreman Pay	2,517	2,546	0	0	0	-	-
411410	3110000	Vacation Payoffs	17,336	12,462	0	0	0	-	-
411430	3110000	Compensatory Time Payoff	26,187	45,409	25,000	25,000	25,000	-	-
411510	3110000	Accrued Payroll	6,961	(7,482)	40,404	21,005	21,674	(48)%	3%
412210	3110000	Workers Compensation Ins	118,791	195,648	199,935	205,066	208,239	2%	1%
412220	3110000	Health Insurance	354,063	350,180	504,161	514,900	538,141	2%	4%
412221	3110000	Retiree Health Insurance	0	0	1,200	1,200	1,200	-	-
412222	3110000	Dental Insurance	19,000	17,879	23,408	23,728	23,871	1%	%
412223	3110000	RPOA Insurance	0	0	10,200	11,440	11,920	12%	4%
412230	3110000	Life Insurance	4,190	4,161	5,851	6,029	6,093	3%	1%
412240	3110000	Unemployment Insurance	4,950	2,550	2,074	2,134	2,171	2%	1%
412250	3110000	Disability Insurance	5,209	4,639	5,882	5,882	5,882	-	-
412310	3110000	PERS Retirement	827,769	737,085	1,004,867	1,109,660	1,203,625	10%	8%
412320	3110000	Medicare OASDI	56,422	56,092	53,886	55,274	56,124	2%	1%
412330	3110000	City Retirement Plan	256	0	0	0	0	-	-
412400	3110000	Deferred Compensation	350	4,200	8,880	10,980	13,080	23%	19%
413110	3110000	Overtime At Straight Rate	3,087	12,700	0	0	0	-	-
413120	3110000	Overtime At 1.5 Rate	401,482	570,108	575,000	545,900	575,000	(5)%	5%
413130	3110000	Overtime At Double Time Rate	199,814	261,163	140,000	140,000	140,000	-	-
413210	3110000	Holiday O/T-Straight/Non-Sched	28,590	21,270	24,000	24,000	24,000	-	-
413230	3110000	Holiday O/T-Strt/Subj To Retir	22,962	15,551	18,000	18,000	18,000	-	-
413240	3110000	O/T 1.5 Rate Sub To Retirement	0	2,093	0	0	0	-	-
413250	3110000	Dbl Time Subj To Retirement	0	896	0	0	0	-	-
419910	3110000	Salaries Adjustment Factor	0	0	(457,000)	0	0	(100)%	-
		Personnel Services Total	**5,366,270**	**5,388,136**	**5,958,607**	**6,588,546**	**6,801,385**	**10%**	**3%**
421000	3110000	Professional Services	47,213	86,750	109,000	110,500	110,500	1%	-
421001	3110000	Prof Services/Internal	595	7,773	0	0	0	-	-
422100	3110000	Telephone	45,859	41,568	47,500	46,000	46,000	(3)%	-
422120	3110000	Telephone - Cellular	12,002	4,896	5,000	5,000	5,000	-	-
424220	3110000	All Other Equip Maint/Repair	40,781	63,313	65,600	65,600	65,600	-	-
425200	3110000	Periodicals & Dues	195	195	0	0	0	-	-
425400	3110000	General Office Expense	10,137	8,682	16,100	16,100	16,100	-	-
425610	3110000	Outside Printing Expense	117	0	0	0	0	-	-

Department Budget Detail

Department / Section: **Police / Police-Communications**
101 - 311000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
426800	3110000	Special Department Supplies	17,215	14,479	23,605	23,605	23,605	-	-
427200	3110000	Training	13,663	7,064	16,000	16,000	16,000	-	-
428400	3110000	Liability Insurance	162,276	271,795	194,360	225,656	229,150	16%	1%
428420	3110000	Insurance Charges - Direct	887	1,045	1,473	1,876	2,570	27%	36%
		Non-personnel Expenses Total	**350,944**	**507,564**	**478,638**	**510,337**	**514,525**	**6%**	**%**
440110	9133400	COPS Technology 2009	0	(614)	0	0	0	-	-
		Operating Grants Total	**0**	**(614)**	**0**	**0**	**0**	**-**	**-**
881100	3110000	General Fund Allocation Chgs	167,653	0	0	0	0	-	-
882510	3110000	Utilization Chgs from 510 Fund	86,640	86,640	86,640	86,640	86,640	-	-
		Charges From Others Total	**254,293**	**86,640**	**86,640**	**86,640**	**86,640**	**-**	**-**
892101	3110000	Utilization Chgs to 101 Fund	(1,538,255)	(1,562,313)	(1,603,021)	(1,697,458)	(1,782,479)	5%	5%
		Charges to Others Total	**(1,538,255)**	**(1,562,313)**	**(1,603,021)**	**(1,697,458)**	**(1,782,479)**	**5%**	**5%**
		Total Budget Requirements	**4,433,254**	**4,419,414**	**4,920,864**	**5,488,065**	**5,620,071**	**11%**	**2%**

Department Budget Detail

Department / Section: **Police / Police-Field Operations**
101 - 311500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	3115000	Salaries - Regular	16,225,292	16,112,020	19,556,550	19,513,143	19,723,266	( )%	1%
411105	3115000	Salaries - Non-Productive	0	0	0	(30,269)	62,954	-	(307)%
411110	3115000	Salaries-Temp & Part Time	0	139,469	0	0	0	-	-
411130	3115000	Compensatory Time	158,676	165,061	0	0	0	-	-
411130	9741700	Security Overtime	11,030	14,100	0	0	0	-	-
411210	3115000	Vacation	715,800	709,455	0	0	0	-	-
411220	3115000	Holidays & Special Days Off	166,667	181,182	0	0	0	-	-
411226	3115000	Fld Trning Ofcr Earnd Time Off	101,384	112,650	0	0	0	-	-
411230	3115000	Military Leave	37,256	21,400	0	0	0	-	-
411240	3115000	Sick Leave	383,005	372,926	0	0	0	-	-
411245	3115000	Family Illness Sick Leave	166,710	186,712	0	0	0	-	-
411250	3115000	Industrial Accident	434,945	535,339	0	0	0	-	-
411260	3115000	Bereavement Leave	28,181	14,675	0	0	0	-	-
411280	3115000	Jury Duty	406	0	0	0	0	-	-
411292	3115000	Administrative Leave	34,972	121,870	0	0	0	-	-
411315	3115000	Shift Differential Pay-Police	442,893	428,708	0	0	0	-	-
411320	3115000	Temporary Foreman Pay	3	0	0	0	0	-	-
411410	3115000	Vacation Payoffs	563,622	561,424	550,000	550,000	550,000	-	-
411420	3115000	Sick Leave Payoff	270,242	78,388	202,835	202,835	202,835	-	-
411430	3115000	Compensatory Time Payoff	339,244	361,752	336,000	336,000	336,000	-	-
411510	3115000	Accrued Payroll	122,646	58,288	168,901	87,034	89,761	(48)%	3%
412210	3115000	Workers Compensation Ins	611,769	1,022,991	1,052,142	1,049,819	1,061,124	( )%	1%
412220	3115000	Health Insurance	148,279	159,171	90,136	235,961	246,285	161%	4%
412221	3115000	Retiree Health Insurance	231,300	231,500	229,200	214,800	214,800	(6)%	-
412222	3115000	Dental Insurance	9,315	9,239	4,320	9,577	9,616	121%	%
412223	3115000	RPOA Insurance	2,162,641	2,130,099	2,132,328	2,173,378	2,270,698	1%	4%
412230	3115000	Life Insurance	25,381	25,729	32,530	31,894	32,395	(1)%	1%
412240	3115000	Unemployment Insurance	23,507	11,869	10,913	10,884	11,003	( )%	1%
412250	3115000	Disability Insurance	25,958	25,534	19,552	18,592	18,592	(4)%	-
412310	3115000	PERS Retirement	7,385,309	7,783,961	8,082,699	8,554,968	9,213,846	5%	7%
412320	3115000	Medicare OASDI	313,873	316,281	275,676	276,854	279,902	%	1%
412330	3115000	City Retirement Plan	2,268	630	0	0	0	-	-
412400	3115000	Deferred Compensation	83,700	72,448	93,780	83,760	84,060	(10)%	%
413110	3115000	Overtime At Straight Rate	86,257	63,717	100,000	100,000	100,000	-	-
413120	3115000	Overtime At 1.5 Rate	1,289,302	1,082,442	1,030,234	1,030,234	1,030,234	-	-
413120	9741700	Security Overtime	22,553	24,166	30,000	30,000	30,000	-	-
413130	3115000	Overtime At Double Time Rate	0	83	0	0	0	-	-
413210	3115000	Holiday O/T-Straight/Non-Sched	2,120	425	815	815	815	-	-
413230	3115000	Holiday O/T-Strt/Subj To Retir	717,165	718,237	1,000,000	908,207	1,000,000	(9)%	10%
413240	3115000	O/T 1.5 Rate Sub To Retirement	0	342	0	0	0	-	-
413320	3115000	Police Spec Events at 1.5 O/T	24,306	27,924	56,750	56,750	56,750	-	-
413330	3115000	Police Special Event Program	312,275	282,771	200,000	200,000	200,000	-	-
419910	3115000	Salaries Adjustment Factor	0	0	(500,000)	0	0	(100)%	-
		Personnel Services Total	**33,680,269**	**34,164,995**	**34,755,361**	**35,645,236**	**36,824,936**	**2%**	**3%**
421000	3115000	Professional Services	328,409	75,216	82,087	82,087	82,087	-	-

Department Budget Detail

Department / Section: **Police / Police-Field Operations**
101 - 311500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421001	3115000	Prof Services/Internal	3,387	2,957	0	0	0	-	-
422100	3115000	Telephone	7,512	7,227	14,000	14,000	14,000	-	-
422120	3115000	Telephone - Cellular	25,967	29,340	32,000	32,000	32,000	-	-
424220	3115000	All Other Equip Maint/Repair	1,929	12,212	12,657	12,657	12,657	-	-
424250	3115000	Sublet Repairs-Automotive	80,324	74,454	90,000	90,000	90,000	-	-
425200	3115000	Periodicals & Dues	507	445	0	0	0	-	-
425400	3115000	General Office Expense	16,405	16,738	20,000	20,000	20,000	-	-
425610	3115000	Outside Printing Expense	882	1,230	0	0	0	-	-
426200	3115000	Clothing/Linen/Safety Supplies	0	37,986	12,423	12,423	12,423	-	-
426800	3115000	Special Department Supplies	53,047	56,921	55,975	55,975	55,975	-	-
427200	3115000	Training	4,399	13,927	6,850	9,400	6,850	37%	(27)%
428400	3115000	Liability Insurance	851,176	1,429,848	1,022,808	1,155,179	1,167,623	12%	1%
		Non-personnel Expenses Total	**1,373,949**	**1,758,507**	**1,348,800**	**1,483,721**	**1,493,615**	**10%**	**%**
440110	3115000	Federal Operating Grants	(603)	0	0	0	0	-	-
440110	9146000	OTS Avoid 2013	163,256	0	0	0	0	-	-
440110	9146100	OTS STEP 12/13 - STAKEOUTS	26,548	0	0	0	0	-	-
440110	9146110	OTS STEP 12/13 - ENFORCEMENT	21,435	0	0	0	0	-	-
440110	9146200	OTS-SOBRIETY CHECKPOINT 12/13	26,428	0	0	0	0	-	-
440110	9148900	OTS-SOBRIETY CHECKPOINT 13/14	51,792	23,241	0	0	0	-	-
440110	9149000	OTS STEP 13/14 - STAKEOUTS	37,796	15,294	0	0	0	-	-
440110	9149010	OTS STEP 13/14 - ENFORCEMENT	79,732	15,545	0	0	0	-	-
440110	9149300	OTS Avoid 2013/2014	163,406	162,630	0	0	0	-	-
440110	9151900	OTS STEP 2014/15	0	160,348	0	0	0	-	-
440110	9151910	OTS STEP 2014/15	0	177,266	0	0	0	-	-
440210	9332000	RAID 14/15	1,420	126,730	0	0	0	-	-
		Operating Grants Total	**571,213**	**681,057**	**0**	**0**	**0**	**-**	**-**
881100	3115000	General Fund Allocation Chgs	868,287	0	0	0	0	-	-
882101	3115000	Utilization Chgs from 101 Fund	14,421	0	0	0	0	-	-
882510	3115000	Utilization Chgs from 510 Fund	7,320	7,320	7,320	7,320	7,320	-	-
884101	3115000	Interfund Services from 101 Fd	1,048	3,422	10,000	10,000	10,000	-	-
		Charges From Others Total	**891,077**	**10,742**	**17,320**	**17,320**	**17,320**	**-**	**-**
892101	3115000	Utilization Chgs to 101 Fund	(354,000)	(146,208)	(39,300)	(39,500)	(40,000)	%	1%
894101	3115000	Interfund Services to 101 Fund	(237,826)	(112,700)	0	0	0	-	-
894101	9146000	OTS Avoid 2013	(4)	0	0	0	0	-	-
		Charges to Others Total	**(591,830)**	**(258,909)**	**(39,300)**	**(39,500)**	**(40,000)**	**%**	**1%**
		Total Budget Requirements	**35,924,680**	**36,356,394**	**36,082,181**	**37,106,777**	**38,295,871**	**2%**	**3%**

Department Budget Detail

Department / Section: **Police / Police-Aviation Unit**
101 - 312000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	3120000	Salaries - Regular	860,137	712,772	998,393	973,299	973,299	(2)%	-
411110	3120000	Salaries-Temp & Part Time	59,040	32,419	98,424	0	0	(100)%	-
411130	3120000	Compensatory Time	14,387	6,728	0	0	0	-	-
411210	3120000	Vacation	52,220	32,873	0	0	0	-	-
411220	3120000	Holidays & Special Days Off	14,122	13,468	0	0	0	-	-
411226	3120000	Fld Trning Ofcr Earnd Time Off	0	2,501	0	0	0	-	-
411230	3120000	Military Leave	7,639	11,351	0	0	0	-	-
411240	3120000	Sick Leave	13,847	25,319	0	0	0	-	-
411245	3120000	Family Illness Sick Leave	2,943	11,939	0	0	0	-	-
411250	3120000	Industrial Accident	357	16,750	0	0	0	-	-
411260	3120000	Bereavement Leave	2,238	0	0	0	0	-	-
411310	3120000	Night Shift Premium	106	746	0	0	0	-	-
411315	3120000	Shift Differential Pay-Police	13,680	11,232	0	0	0	-	-
411320	3120000	Temporary Foreman Pay	291	594	0	0	0	-	-
411410	3120000	Vacation Payoffs	36,320	60,780	32,000	32,000	32,000	-	-
411420	3120000	Sick Leave Payoff	72,267	76,468	0	0	0	-	-
411430	3120000	Compensatory Time Payoff	12,166	13,354	6,200	6,200	6,200	-	-
411510	3120000	Accrued Payroll	(3,378)	(2,481)	9,810	4,509	4,605	(54)%	2%
412210	3120000	Workers Compensation Ins	36,849	58,179	59,009	52,363	52,363	(11)%	-
412220	3120000	Health Insurance	24,455	26,086	25,225	17,585	18,245	(30)%	3%
412221	3120000	Retiree Health Insurance	9,600	7,600	10,800	8,400	8,400	(22)%	-
412222	3120000	Dental Insurance	1,106	1,061	1,080	802	828	(25)%	3%
412223	3120000	RPOA Insurance	85,540	69,794	107,712	97,344	101,664	(9)%	4%
412230	3120000	Life Insurance	749	726	894	923	923	3%	-
412240	3120000	Unemployment Insurance	1,534	757	612	543	543	(11)%	-
412250	3120000	Disability Insurance	1,291	1,091	1,232	992	992	(19)%	-
412310	3120000	PERS Retirement	378,861	327,294	395,181	433,531	461,038	9%	6%
412320	3120000	Medicare OASDI	14,330	13,313	15,904	14,112	14,112	(11)%	-
412400	3120000	Deferred Compensation	2,366	1,308	2,580	2,580	2,580	-	-
413110	3120000	Overtime At Straight Rate	519	0	0	0	0	-	-
413120	3120000	Overtime At 1.5 Rate	1,109	10,527	5,000	5,000	5,000	-	-
413210	3120000	Holiday O/T-Straight/Non-Sched	0	273	319	319	319	-	-
413230	3120000	Holiday O/T-Strt/Subj To Retir	17,132	14,427	25,000	23,834	25,000	(4)%	4%
		Personnel Services Total	**1,733,836**	**1,559,264**	**1,795,375**	**1,674,336**	**1,708,111**	**(6)%**	**2%**
421000	3120000	Professional Services	3,114	5,817	6,950	6,950	6,950	-	-
422100	3120000	Telephone	1,574	1,326	1,750	1,750	1,750	-	-
422120	3120000	Telephone - Cellular	420	420	0	0	0	-	-
422200	3120000	Electric	14,674	18,033	20,000	20,000	20,000	-	-
422300	3120000	Gas	1,368	1,211	2,000	2,000	2,000	-	-
422500	3120000	Water	6,005	6,626	7,000	7,000	7,000	-	-
422600	3120000	Other Utilities	2,729	3,008	3,500	3,500	3,500	-	-
422700	3120000	Refuse/Disposal Fees	1,227	1,241	1,150	1,150	1,150	-	-
423200	3120000	Land and Building Rental	52,152	53,057	52,702	52,702	52,702	-	-
423300	3120000	Freight/Express & Cartage	1,607	1,800	1,200	1,200	1,200	-	-
424130	3120000	Maint/Repair of Bldgs & Improv	4,897	4,953	4,756	4,756	4,756	-	-

Department Budget Detail

Department / Section: **Police / Police-Aviation Unit**
101 - 312000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
424210	3120000	Non Stock Inventory	171,528	478,047	301,000	351,651	310,000	16%	(11)%
424220	3120000	All Other Equip Maint/Repair	3,414	4,329	8,265	8,265	8,265	-	-
425200	3120000	Periodicals & Dues	771	410	0	0	0	-	-
425400	3120000	General Office Expense	1,241	785	2,000	2,000	2,000	-	-
426200	3120000	Clothing/Linen/Safety Supplies	3,413	3,020	5,700	5,700	5,700	-	-
426300	3120000	Motor Fuels & Lubricants	144,117	124,626	128,000	128,000	128,000	-	-
426600	3120000	Chemical Supplies	849	534	1,500	1,500	1,500	-	-
426700	3120000	Maintenance Tools/Supplies	1,434	292	1,200	1,200	1,200	-	-
426710	3120000	Work Boot Reimbursement	300	300	300	300	300	-	-
426800	3120000	Special Department Supplies	1,806	5,932	5,300	5,300	5,300	-	-
427200	3120000	Training	20,445	18,429	40,000	45,000	20,000	12%	(55)%
428400	3120000	Liability Insurance	50,337	80,823	57,364	57,619	57,619	%	-
428420	3120000	Insurance Charges - Direct	41,920	53,033	56,513	55,799	57,293	(1)%	2%
		Non-personnel Expenses Total	**531,353**	**868,061**	**708,150**	**763,342**	**698,185**	**7%**	**(8)%**
440110	9148000	INCA OPS 12/13	51,455	0	0	0	0	-	-
440110	9149800	INCA OPS 14/15	3,837	67,359	0	0	0	-	-
440110	9153700	INCA OPS 15/16	0	1,480	0	0	0	-	-
		Operating Grants Total	**55,292**	**68,840**	**0**	**0**	**0**	**-**	**-**
462200	3120000	Machine and Equipment	94,426	0	0	0	0	-	-
		Equipment Outlay Total	**94,426**	**0**	**0**	**0**	**0**	**-**	**-**
881100	3120000	General Fund Allocation Chgs	91,630	0	0	0	0	-	-
882510	3120000	Utilization Chgs from 510 Fund	5,028	5,028	5,028	5,028	5,028	-	-
		Charges From Others Total	**96,658**	**5,028**	**5,028**	**5,028**	**5,028**	**-**	**-**
892510	3120000	Utilization Chgs to 510 Fund	0	0	(127,407)	(127,407)	(127,407)	-	-
894510	3120000	Interfund Services to 510 Fund	(125,290)	(127,407)	0	0	0	-	-
		Charges to Others Total	**(125,290)**	**(127,407)**	**(127,407)**	**(127,407)**	**(127,407)**	**-**	**-**
		Total Budget Requirements	**2,386,278**	**2,373,786**	**2,381,146**	**2,315,299**	**2,283,917**	**(2)%**	**(1)%**

Department Budget Detail

Department / Section: **Police / Police-Special Operations**
101 - 312500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	3125000	Salaries - Regular	6,567,404	6,386,696	7,439,683	7,985,999	8,014,103	7%	%
411130	3125000	Compensatory Time	(35,261)	(14,654)	0	0	0	-	-
411210	3125000	Vacation	289,656	307,500	0	0	0	-	-
411220	3125000	Holidays & Special Days Off	208,138	202,221	0	0	0	-	-
411226	3125000	Fld Trning Ofcr Earnd Time Off	1,661	878	0	0	0	-	-
411230	3125000	Military Leave	1,470	0	0	0	0	-	-
411240	3125000	Sick Leave	67,995	119,270	0	0	0	-	-
411245	3125000	Family Illness Sick Leave	80,791	72,924	0	0	0	-	-
411250	3125000	Industrial Accident	145,049	14,315	0	0	0	-	-
411260	3125000	Bereavement Leave	9,348	9,849	0	0	0	-	-
411280	3125000	Jury Duty	0	479	0	0	0	-	-
411292	3125000	Administrative Leave	11,196	11,879	0	0	0	-	-
411310	3125000	Night Shift Premium	855	1,218	0	0	0	-	-
411315	3125000	Shift Differential Pay-Police	69,761	73,044	0	0	0	-	-
411410	3125000	Vacation Payoffs	164,319	214,593	180,000	180,000	180,000	-	-
411420	3125000	Sick Leave Payoff	7,192	47,620	0	0	0	-	-
411430	3125000	Compensatory Time Payoff	171,172	155,433	100,000	100,000	100,000	-	-
411510	3125000	Accrued Payroll	34,749	34,253	65,791	35,990	36,870	(45)%	2%
412210	3125000	Workers Compensation Ins	249,310	381,417	400,255	429,655	431,166	7%	%
412220	3125000	Health Insurance	92,338	97,906	97,753	94,231	98,977	(3)%	5%
412221	3125000	Retiree Health Insurance	81,600	76,800	80,400	80,400	80,400	-	-
412222	3125000	Dental Insurance	4,214	6,062	4,407	4,296	4,400	(2)%	2%
412223	3125000	RPOA Insurance	761,223	679,303	703,512	813,256	849,736	15%	4%
412230	3125000	Life Insurance	11,018	10,557	13,132	14,106	14,152	7%	%
412240	3125000	Unemployment Insurance	10,387	4,971	4,151	4,454	4,469	7%	%
412250	3125000	Disability Insurance	9,917	9,215	7,568	7,568	7,568	-	-
412310	3125000	PERS Retirement	2,943,909	2,983,368	3,160,543	3,617,050	3,857,768	14%	6%
412320	3125000	Medicare OASDI	119,454	118,872	103,168	109,748	110,106	6%	%
412400	3125000	Deferred Compensation	33,654	23,813	34,440	34,740	35,040	%	%
413110	3125000	Overtime At Straight Rate	22,572	13,559	0	0	0	-	-
413120	3125000	Overtime At 1.5 Rate	299,166	258,135	250,000	250,000	250,000	-	-
413130	3125000	Overtime At Double Time Rate	0	79	0	0	0	-	-
413230	3125000	Holiday O/T-Strt/Subj To Retir	170,075	161,056	180,000	163,470	180,000	(9)%	10%
		Personnel Services Total	**12,604,348**	**12,462,645**	**12,824,803**	**13,924,963**	**14,254,755**	**8%**	**2%**
421000	3125000	Professional Services	3,706	4,107	0	50,000	0	-	(100)%
421001	3125000	Prof Services/Internal	5,972	0	0	0	0	-	-
422100	3125000	Telephone	4,587	6,625	9,000	9,000	9,000	-	-
422120	3125000	Telephone - Cellular	24,896	23,697	27,500	27,500	27,500	-	-
424220	3125000	All Other Equip Maint/Repair	11,052	1,784	2,300	2,800	2,800	21%	-
424230	3125000	Central Garage Charges	43	161	0	0	0	-	-
425200	3125000	Periodicals & Dues	360	400	0	0	0	-	-
425400	3125000	General Office Expense	18,962	13,622	15,000	15,000	15,000	-	-
425610	3125000	Outside Printing Expense	1,353	2,042	0	0	0	-	-
426200	3125000	Clothing/Linen/Safety Supplies	9,246	726	1,156	1,156	1,156	-	-
426800	3125000	Special Department Supplies	42,654	38,593	82,600	82,600	82,600	-	-

Department Budget Detail

Department / Section: **Police / Police-Special Operations**
101 - 312500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
426800	9879400	RCP-PACT Funds FY 13/14	38,676	44,229	0	0	0	-	-
427100	3125000	Travel & Meeting Expense	209	5,934	1,200	2,251	2,251	87%	-
427200	3125000	Training	11,401	17,109	14,000	24,000	24,000	71%	-
428400	3125000	Liability Insurance	340,576	529,863	389,095	472,773	474,439	21%	%
		Non-personnel Expenses Total	**513,700**	**688,899**	**541,851**	**687,080**	**638,746**	**26%**	**(7)%**
450029	3125000	Police Explorer Scouts	3,179	5,127	3,000	8,000	8,000	166%	-
		Special Projects Total	**3,179**	**5,127**	**3,000**	**8,000**	**8,000**	**166%**	**-**
440110	9137400	Safe Routes,2010-2012	9,048	1,273	0	0	0	-	-
440110	9137800	DUI Youth Safety,2010-2011	1,966	0	0	0	0	-	-
440110	9142200	Avoid the 30 DUI, 2011-2012	63	0	0	0	0	-	-
440110	9142600	CHP Every 15 Minutes 2012	226	0	0	0	0	-	-
440110	9149700	ATF GUN/GANG TASK 14/15	10,376	11,002	0	0	0	-	-
440110	9150400	St. Homeland Security-PD-2013	30,057	40,081	0	0	0	-	-
440110	9151000	US Marshal Fugitive Task Force	76,554	23,445	0	0	0	-	-
440110	9152200	St. Homeland Security-PD-2014	0	79,303	0	0	0	-	-
440110	9153300	ATF GUN/GANG TASK 15/16	0	11,598	0	0	0	-	-
440110	9153400	US Marshal Fugitive TF 15/16	0	54,925	0	0	0	-	-
440210	9330900	RAID 13/14	123,347	3,121	0	0	0	-	-
		Operating Grants Total	**251,641**	**224,751**	**0**	**0**	**0**	**-**	**-**
462100	9874000	RCP-PACT Funds FY 12/13	118,506	0	0	0	0	-	-
462100	9879300	ARCCOPS-PACT Funds FY 13/14	19,323	155,171	0	0	0	-	-
462100	9879400	RCP-PACT Funds FY 13/14	82,601	0	0	0	0	-	-
462200	9873900	ARCCOPS-PACT Funds FY 12/13	178,286	0	0	0	0	-	-
462200	9879300	ARCCOPS-PACT Funds FY 13/14	0	24,664	0	0	0	-	-
462200	9879400	RCP-PACT Funds FY 13/14	27,249	5,268	0	0	0	-	-
		Equipment Outlay Total	**425,966**	**185,104**	**0**	**0**	**0**	**-**	**-**
881100	3125000	General Fund Allocation Chgs	268,563	0	0	0	0	-	-
		Charges From Others Total	**268,563**	**0**	**0**	**0**	**0**	**-**	**-**
894101	3125000	Interfund Services to 101 Fund	(116,242)	(137,418)	0	0	0	-	-
894205	3125000	Interfund Services to 205 Fund	(98,879)	0	0	0	0	-	-
		Charges to Others Total	**(215,121)**	**(137,418)**	**0**	**0**	**0**	**-**	**-**
		Total Budget Requirements	**13,852,277**	**13,429,109**	**13,369,654**	**14,620,043**	**14,901,501**	**9%**	**1%**

Department Budget Detail

Department / Section: **Police / Police-Central Investigations**
101 - 313000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	3130000	Salaries - Regular	3,400,217	3,366,121	3,883,894	4,101,604	4,125,802	5%	%
411130	3130000	Compensatory Time	22,228	43,618	0	0	0	-	-
411210	3130000	Vacation	149,257	134,483	0	0	0	-	-
411220	3130000	Holidays & Special Days Off	124,739	132,068	0	0	0	-	-
411225	3130000	Rest Time Pay - IBEW	31	0	0	0	0	-	-
411226	3130000	Fld Trning Ofcr Earnd Time Off	1,215	1,302	0	0	0	-	-
411240	3130000	Sick Leave	57,123	45,095	0	0	0	-	-
411245	3130000	Family Illness Sick Leave	18,090	13,605	0	0	0	-	-
411250	3130000	Industrial Accident	7,062	66,905	0	0	0	-	-
411260	3130000	Bereavement Leave	6,050	7,057	0	0	0	-	-
411280	3130000	Jury Duty	0	344	0	0	0	-	-
411292	3130000	Administrative Leave	0	39,161	0	0	0	-	-
411315	3130000	Shift Differential Pay-Police	0	240	0	0	0	-	-
411320	3130000	Temporary Foreman Pay	633	591	0	0	0	-	-
411410	3130000	Vacation Payoffs	189,076	218,326	200,000	200,000	200,000	-	-
411420	3130000	Sick Leave Payoff	35,768	122,517	30,000	30,000	30,000	-	-
411430	3130000	Compensatory Time Payoff	106,288	107,315	81,000	81,000	81,000	-	-
411510	3130000	Accrued Payroll	34,335	16,155	34,648	18,942	19,467	(45)%	2%
412210	3130000	Workers Compensation Ins	124,539	202,480	208,954	220,670	221,973	5%	%
412220	3130000	Health Insurance	77,124	83,994	58,272	78,689	81,329	35%	3%
412221	3130000	Retiree Health Insurance	38,300	38,700	39,600	38,400	38,400	(3)%	-
412222	3130000	Dental Insurance	3,843	4,030	2,915	3,637	3,676	24%	1%
412223	3130000	RPOA Insurance	375,472	371,326	376,008	411,128	429,368	9%	4%
412230	3130000	Life Insurance	5,053	5,077	6,193	6,744	6,861	8%	1%
412240	3130000	Unemployment Insurance	5,188	2,638	2,167	2,284	2,297	5%	%
412250	3130000	Disability Insurance	5,018	5,091	3,920	3,800	3,800	(3)%	-
412310	3130000	PERS Retirement	1,463,292	1,550,720	1,653,450	1,928,109	2,064,779	16%	7%
412320	3130000	Medicare OASDI	57,716	60,092	52,493	56,711	57,025	8%	%
412400	3130000	Deferred Compensation	14,331	9,719	16,380	17,880	18,480	9%	3%
413110	3130000	Overtime At Straight Rate	107,440	89,876	125,000	118,580	125,000	(5)%	5%
413120	3130000	Overtime At 1.5 Rate	249,564	204,069	150,000	200,000	150,000	33%	(25)%
413130	3130000	Overtime At Double Time Rate	8,297	8,236	6,000	6,000	6,000	-	-
413210	3130000	Holiday O/T-Straight/Non-Sched	0	1,067	0	0	0	-	-
413230	3130000	Holiday O/T-Strt/Subj To Retir	66,985	56,231	53,000	46,580	53,000	(12)%	13%
		Personnel Services Total	**6,754,290**	**7,008,267**	**6,983,894**	**7,570,758**	**7,718,257**	**8%**	**1%**
421000	3130000	Professional Services	75,610	47,552	77,840	78,255	78,255	%	-
422100	3130000	Telephone	13,912	12,944	17,000	17,000	17,000	-	-
422120	3130000	Telephone - Cellular	16,955	13,779	16,000	16,000	16,000	-	-
424220	3130000	All Other Equip Maint/Repair	0	626	3,415	3,000	3,000	(12)%	-
425200	3130000	Periodicals & Dues	0	150	200	0	0	(100)%	-
425300	3130000	Photo & Recording Supplies	4,007	2,029	5,000	5,000	5,000	-	-
425400	3130000	General Office Expense	12,974	11,772	12,000	12,000	12,000	-	-
425610	3130000	Outside Printing Expense	206	412	0	200	200	-	-
426800	3130000	Special Department Supplies	9,738	11,980	13,100	12,900	12,900	(1)%	-
427100	3130000	Travel & Meeting Expense	2,610	2,233	5,300	3,729	3,729	(29)%	-

Department Budget Detail

Department / Section: **Police / Police-Central Investigations**
101 - 313000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
427200	3130000	Training	13,844	18,928	10,600	10,600	10,600	-	-
428400	3130000	Liability Insurance	170,130	281,286	203,128	242,819	244,251	19%	%
		Non-personnel Expenses Total	**319,992**	**403,694**	**363,583**	**401,503**	**402,935**	**10%**	**%**
450130	3130000	Cal-ID	293,085	311,955	261,484	261,484	261,484	-	-
		Special Projects Total	**293,085**	**311,955**	**261,484**	**261,484**	**261,484**	**-**	**-**
440110	9148100	IRAT 12/13	4,300	0	0	0	0	-	-
440110	9149100	JAG-2013	0	3,555	0	0	0	-	-
440110	9150100	IRAT 14/15	12,901	4,300	0	0	0	-	-
440110	9151500	JAG-2014	0	66,061	0	0	0	-	-
440110	9153500	IRAT 15/16	0	12,134	0	0	0	-	-
		Operating Grants Total	**17,202**	**86,051**	**0**	**0**	**0**	**-**	**-**
881100	3130000	General Fund Allocation Chgs	161,178	0	0	0	0	-	-
		Charges From Others Total	**161,178**	**0**	**0**	**0**	**0**	**-**	**-**
894101	3130000	Interfund Services to 101 Fund	(92,223)	(96,229)	0	0	0	-	-
		Charges to Others Total	**(92,223)**	**(96,229)**	**0**	**0**	**0**	**-**	**-**
		Total Budget Requirements	**7,453,524**	**7,713,740**	**7,608,961**	**8,233,745**	**8,382,676**	**8%**	**1%**

Department Budget Detail

Department / Section: **Police / Police-Special Investigations**
101 - 313500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	3135000	Salaries - Regular	2,626,179	2,655,289	2,851,975	2,926,921	2,937,154	2%	%
411130	3135000	Compensatory Time	15,917	21,111	0	0	0	-	-
411210	3135000	Vacation	122,235	105,228	0	0	0	-	-
411220	3135000	Holidays & Special Days Off	79,515	91,845	0	0	0	-	-
411226	3135000	Fld Trning Ofcr Earnd Time Off	984	0	0	0	0	-	-
411240	3135000	Sick Leave	37,655	39,544	0	0	0	-	-
411245	3135000	Family Illness Sick Leave	14,903	17,543	0	0	0	-	-
411250	3135000	Industrial Accident	61,237	23,401	0	0	0	-	-
411260	3135000	Bereavement Leave	9,528	3,590	0	0	0	-	-
411280	3135000	Jury Duty	0	15	0	0	0	-	-
411292	3135000	Administrative Leave	0	19,572	0	0	0	-	-
411410	3135000	Vacation Payoffs	132,368	150,712	135,000	135,000	135,000	-	-
411420	3135000	Sick Leave Payoff	21,052	5,624	0	0	0	-	-
411430	3135000	Compensatory Time Payoff	58,682	65,054	56,000	56,000	56,000	-	-
411510	3135000	Accrued Payroll	29,664	11,885	25,371	13,229	13,565	(47)%	2%
412210	3135000	Workers Compensation Ins	99,315	159,250	153,436	157,470	158,020	2%	%
412220	3135000	Health Insurance	18,854	22,759	32,455	14,213	15,235	(56)%	7%
412221	3135000	Retiree Health Insurance	33,400	33,500	31,200	30,000	30,000	(3)%	-
412222	3135000	Dental Insurance	540	540	1,080	1,080	1,080	-	-
412223	3135000	RPOA Insurance	348,207	351,572	323,544	342,902	357,902	5%	4%
412230	3135000	Life Insurance	3,517	3,567	4,298	4,563	4,606	6%	%
412240	3135000	Unemployment Insurance	4,052	2,040	1,591	1,632	1,638	2%	%
412250	3135000	Disability Insurance	3,871	3,846	2,928	2,672	2,672	(8)%	-
412310	3135000	PERS Retirement	1,199,185	1,270,301	1,234,409	1,380,700	1,472,571	11%	6%
412320	3135000	Medicare OASDI	51,190	52,243	40,537	42,445	42,593	4%	%
412400	3135000	Deferred Compensation	11,677	8,269	12,900	12,900	12,900	-	-
413110	3135000	Overtime At Straight Rate	33,227	40,272	20,000	45,000	45,000	125%	-
413120	3135000	Overtime At 1.5 Rate	307,747	327,980	225,000	335,000	335,000	48%	-
413230	3135000	Holiday O/T-Strt/Subj To Retir	76,676	53,554	50,000	43,660	55,000	(12)%	25%
		Personnel Services Total	**5,401,391**	**5,540,120**	**5,201,724**	**5,545,387**	**5,675,936**	**6%**	**2%**
421000	3135000	Professional Services	878	1,431	3,030	2,400	2,400	(20)%	-
422100	3135000	Telephone	2,743	3,407	5,700	3,700	3,700	(35)%	-
422120	3135000	Telephone - Cellular	1,332	1,780	0	2,000	2,000	-	-
424220	3135000	All Other Equip Maint/Repair	0	1,765	6,320	5,470	5,470	(13)%	-
425200	3135000	Periodicals & Dues	500	400	360	180	180	(50)%	-
425300	3135000	Photo & Recording Supplies	0	0	1,000	1,000	1,000	-	-
425400	3135000	General Office Expense	9,000	9,765	9,000	9,650	9,650	7%	-
425610	3135000	Outside Printing Expense	323	264	0	300	300	-	-
426800	3135000	Special Department Supplies	3,138	4,506	8,000	8,000	8,000	-	-
427100	3135000	Travel & Meeting Expense	7,830	7,321	8,842	8,071	6,071	(8)%	(24)%
427200	3135000	Training	0	1,240	0	0	0	-	-
428400	3135000	Liability Insurance	136,083	221,260	149,158	173,276	173,881	16%	%
		Non-personnel Expenses Total	**161,831**	**253,143**	**191,410**	**214,047**	**212,652**	**11%**	**( )%**
440110	9146300	DOJ-VIOLENCE AGAINST WOMEN	0	0	0	0	0	-	-
440110	9147300	WCNTF-2012/13	26,567	0	0	0	0	-	-

Department / Section: **Police / Police-Special Investigations**
101 - 313500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
440110	9147700	HIDTA 12/13	5,778	0	0	0	0	-	-
440110	9147800	ICEP 12/13	3,082	0	0	0	0	-	-
440110	9147900	INCA OT 12/13	28,147	0	0	0	0	-	-
440110	9148200	ATF GUN/GANG TASK 12/13	(2,391)	0	0	0	0	-	-
440110	9149600	HIDTA 14/15	50,056	1,549	0	0	0	-	-
440110	9149900	INCA OT 14/15	54,397	14,574	0	0	0	-	-
440110	9150000	ICEP 14/15	659	(659)	0	0	0	-	-
440110	9151400	Ontario PD ABC Task Force	0	5,112	0	0	0	-	-
440110	9153200	HIDTA 15/16	0	50,446	0	0	0	-	-
440110	9153600	ICEP 15/16	0	0	0	0	0	-	-
440110	9153800	INCA OT 15/16	0	26,116	0	0	0	-	-
440110	9330500	ABC GAP 2013	40,224	(33)	0	0	0	-	-
440210	9331900	Anti-Drug Abuse 13/14	56,495	37,755	0	0	0	-	-
440210	9332100	ABC GAP 2014	0	51,806	0	0	0	-	-
		Operating Grants Total	**263,018**	**186,668**	**0**	**0**	**0**	**-**	**-**
881100	3135000	General Fund Allocation Chgs	101,718	0	0	0	0	-	-
		Charges From Others Total	**101,718**	**0**	**0**	**0**	**0**	**-**	**-**
894101	3135000	Interfund Services to 101 Fund	(226)	(55)	0	0	0	-	-
894721	3135000	Interfund Services to 721 Fund	0	(24,674)	0	0	0	-	-
		Charges to Others Total	**(226)**	**(24,730)**	**0**	**0**	**0**	**-**	**-**
		Total Budget Requirements	**5,927,732**	**5,955,203**	**5,393,134**	**5,759,434**	**5,888,588**	**6%**	**2%**

Department Budget Detail

Department / Section: **Police / Police-Asset Forefeiture-Misc**
101 - 314520

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	3145200	Professional Services	27	41,270	0	0	0	-	-
422120	3145200	Telephone - Cellular	0	0	0	0	0	-	-
424130	3145200	Maint/Repair of Bldgs & Improv	0	0	0	0	0	-	-
425400	3145200	General Office Expense	23,264	6,358	0	0	0	-	-
425700	3145200	Software Purchase/Licensing	1,340	8,949	0	0	0	-	-
425800	3145200	Computer Equip Purc Undr $5000	9,811	0	0	0	0	-	-
426800	3145200	Special Department Supplies	163,740	23,847	0	0	0	-	-
427100	3145200	Travel & Meeting Expense	0	0	0	0	0	-	-
427200	3145200	Training	8,402	9,873	0	0	0	-	-
		Non-personnel Expenses Total	**206,585**	**90,299**	**0**	**0**	**0**	-	**-**
462100	3145200	Automotive Equipment	30,682	205,064	0	0	0	-	-
462305	3145200	Computer System Upgrades	0	38,449	0	0	0	-	-
		Equipment Outlay Total	**30,682**	**243,514**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**237,268**	**333,813**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Police / Pol-Asst Forefeit-US DOJ**
101 - 314540

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	3145400	Professional Services	918	1,510	0	0	0	-	-
424130	3145400	Maint/Repair of Bldgs & Improv	400	0	0	0	0	-	-
424210	3145400	Non Stock Inventory	0	0	0	0	0	-	-
425300	3145400	Photo & Recording Supplies	0	0	0	0	0	-	-
425400	3145400	General Office Expense	0	0	0	0	0	-	-
425700	3145400	Software Purchase/Licensing	0	0	0	0	0	-	-
426200	3145400	Clothing/Linen/Safety Supplies	0	0	0	0	0	-	-
426800	3145400	Special Department Supplies	54,317	2,138	0	0	0	-	-
427100	3145400	Travel & Meeting Expense	1,411	1,150	0	0	0	-	-
427200	3145400	Training	5,571	11,998	0	0	0	-	-
		Non-personnel Expenses Total	**62,618**	**16,797**	**0**	**0**	**0**	-	**-**
462100	3145400	Automotive Equipment	69,420	0	0	0	0	-	-
462200	3145400	Machine and Equipment	0	21,243	0	0	0	-	-
		Equipment Outlay Total	**69,420**	**21,243**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**132,038**	**38,040**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Police / Pol-Asset Forefeiture-US Treas**
101 - 314550

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	3145500	Professional Services	28,300	10,780	0	0	0	-	-
422120	3145500	Telephone - Cellular	23,600	19,836	0	0	0	-	-
423100	3145500	Equipment Rental	17,236	17,077	0	0	0	-	-
426800	3145500	Special Department Supplies	61,101	0	0	0	0	-	-
		Non-personnel Expenses Total	**130,237**	**47,693**	**0**	**0**	**0**	-	**-**
462100	3145500	Automotive Equipment	29,626	0	0	0	0	-	-
462200	3145500	Machine and Equipment	0	8,856	0	0	0	-	-
		Equipment Outlay Total	**29,626**	**8,856**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**159,864**	**56,549**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Police / Pol-Grant-Drug Abuse Enforcmnt**
101 - 315002

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	3150020	Salaries - Regular	7,911	96	0	0	0	-	-
411130	3150020	Compensatory Time	290	287	0	0	0	-	-
411210	3150020	Vacation	1,987	845	0	0	0	-	-
411220	3150020	Holidays & Special Days Off	0	883	0	0	0	-	-
411240	3150020	Sick Leave	215	198	0	0	0	-	-
411280	3150020	Jury Duty	0	329	0	0	0	-	-
411510	3150020	Accrued Payroll	107	(1,965)	0	0	0	-	-
412220	3150020	Health Insurance	1,334	343	0	0	0	-	-
412222	3150020	Dental Insurance	112	22	0	0	0	-	-
412230	3150020	Life Insurance	4	2	0	0	0	-	-
412250	3150020	Disability Insurance	31	5	0	0	0	-	-
412310	3150020	PERS Retirement	2,699	289	0	0	0	-	-
412320	3150020	Medicare OASDI	150	29	0	0	0	-	-
		Personnel Services Total	**14,844**	**1,367**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**14,844**	**1,367**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Police / COPS Hiring Grant**
101 - 315010

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	9137500	COPS Hiring Grant	587,414	462,190	0	0	0	-	-
411130	9137500	COPS Hiring Grant	(7,455)	0	0	0	0	-	-
411210	9137500	COPS Hiring Grant	19,828	5,506	0	0	0	-	-
411220	9137500	COPS Hiring Grant	3,175	4,797	0	0	0	-	-
411240	9137500	COPS Hiring Grant	15,015	7,158	0	0	0	-	-
411245	9137500	COPS Hiring Grant	6,408	683	0	0	0	-	-
411260	9137500	COPS Hiring Grant	0	317	0	0	0	-	-
411410	9137500	COPS Hiring Grant	(3,078)	0	0	0	0	-	-
411510	3150100	Accrued Payroll	(4,319)	(16,415)	0	0	0	-	-
412210	9137500	COPS Hiring Grant	20,431	13,264	0	0	0	-	-
412220	9137500	COPS Hiring Grant	7,073	9,898	0	0	0	-	-
412221	9137500	COPS Hiring Grant	9,600	6,800	0	0	0	-	-
412222	9137500	COPS Hiring Grant	461	731	0	0	0	-	-
412223	9137500	COPS Hiring Grant	66,185	39,936	0	0	0	-	-
412230	9137500	COPS Hiring Grant	140	126	0	0	0	-	-
412240	9137500	COPS Hiring Grant	2,326	1,421	0	0	0	-	-
412250	9137500	COPS Hiring Grant	960	680	0	0	0	-	-
412310	3150100	PERS Retirement	(421)	0	0	0	0	-	-
412310	9137500	COPS Hiring Grant	227,522	117,260	0	0	0	-	-
412320	9137500	COPS Hiring Grant	9,413	6,869	0	0	0	-	-
		Personnel Services Total	**960,682**	**661,228**	**0**	**0**	**0**	-	**-**
428400	9137500	COPS Hiring Grant	20,871	15,728	0	0	0	-	-
		Non-personnel Expenses Total	**20,871**	**15,728**	**0**	**0**	**0**	-	**-**
440110	9137500	COPS Hiring Grant	0	0	0	0	0	-	-
		Operating Grants Total	**0**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**981,554**	**676,956**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Police / Police-Debt**
101 - 319000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
882101	3190000	Utilization Chgs from 101 Fund	7,374,051	7,780,989	8,184,882	8,849,932	9,480,109	8%	7%
		Charges From Others Total	**7,374,051**	**7,780,989**	**8,184,882**	**8,849,932**	**9,480,109**	**8%**	**7%**
		Total Budget Requirements	**7,374,051**	**7,780,989**	**8,184,882**	**8,849,932**	**9,480,109**	**8%**	**7%**

Department Budget Detail

Department / Section: **Police / Police-Capital**
101 - 319500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
462100	9877100	PD Marked Patrol Cars-Pinnacle	160,739	334,347	0	0	0	-	-
462200	3195000	Machine and Equipment	2,343	0	0	0	0	-	-
462200	9874300	PD Coban Tech. Equip.-Pinnacle	878,432	0	0	0	0	-	-
		Equipment Outlay Total	**1,041,515**	**334,347**	**0**	**0**	**0**	-	**-**
440301	9878800	PD-Dispatch Ctr Addtl Eq-Lease	200,000	0	0	0	0	-	-
		Capital Outlay & Grants Total	**200,000**	**0**	**0**	**0**	**0**	-	**-**
881100	3195000	General Fund Allocation Chgs	150	0	0	0	0	-	-
		Charges From Others Total	**150**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**1,241,665**	**334,347**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Police / PD-Managed Savings**
101 - 319900

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
499999	3199000	Managed Savings Allocation	0	0	0	(1,500,000)	(1,500,000)	-	-
		Managed Savings Total	**0**	**0**	**0**	**(1,500,000)**	**(1,500,000)**	-	**-**
		Total Budget Requirements	**0**	**0**	**0**	**(1,500,000)**	**(1,500,000)**	-	**-**

Department Budget Detail

Department / Section: **Department Total**

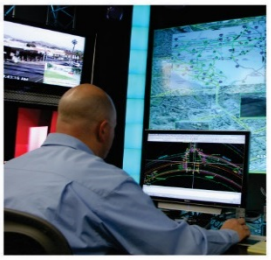
Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		General Fund	100,237,913	106,342,480	102,575,339	106,511,773	109,382,769	3%	2%
		All Other Funds	0	0	0	0	0	-	-
		Department Total	100,237,913	106,342,480	102,575,339	106,511,773	109,382,769	3%	2%

PUBLIC WORKS DEPARTMENT

The mission of the Public Works Department is to provide and enhance the quality of life for City residents and businesses by operating and maintaining the City's streets, urban forestry, wastewater and storm drain facilities, solid waste systems and public parking in the most effective, efficient, and responsible manner.

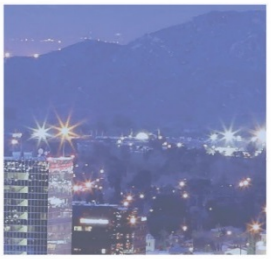
LANDSCAPE &
TREE MAINTENANCE

PUBLIC PARKING



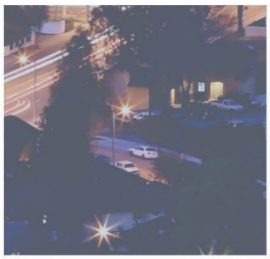
STREET
MAINTENANCE

ENGINEERING



SOLID WASTE

WASTEWATER
TREATMENT



ANIMAL SERVICES

GRAFFITI REMOVAL

PUBLIC WORKS DEPARTMENT

DEPARTMENT OVERVIEW

SERVICES PROVIDED

The Public Works Department maintains, operates, and improves the City's infrastructure, including a 40 million gallon a day sewerage treatment plant, 800+ miles of sewers, 870+ miles of streets, 300+ miles of storm drains, and 360+ traffic signals. Provides solid waste collection and enhancements through the Clean Up Riverside's Environment (C.U.R.E.) program. Addresses public health issues through street sweeping, storm drain cleaning, and vector control. Additionally, provides construction permitting, inspection, and plan checking services to assure compliance with city standards.

BUSINESS GOALS

The Department's Business Goals are:

- To improve and restore the aging infrastructure, including the urban forest and improve the quality of the City's neighborhoods.
- To become a leader in environmental innovation.
- To enhance employee safety and disaster preparedness.
- To enhance employee satisfaction and obtain and retain qualified personnel.

DEPARTMENT DIVISIONS AND SECTIONS

The Public Works Department includes the following Divisions and Sections:

Administration: This division provides administrative support, oversight and leadership to the divisions in the Public Works Department. Additionally, it oversees contracts for Animal Control and School Crossing Guard services. The Division's primary responsibility is to manage the department's general operations to ensure efficient and effective service delivery while ensuring alignment with the City's Strategic Plan, goals, and objectives.

Engineering Services: This division strives to ensure the City of Riverside has the vital infrastructure in place to maintain its standing as the premiere community in the region. This involves managing the engineering design and construction related to transportation, parking, sewer, and storm water facilities, as well as reviewing and approving land development and construction activity within the public right-of -way. This Division also facilitates the safe and efficient movement of traffic within the City by optimizing traffic flow on arterial streets; enhancing roadway, neighborhood, and school zone safety; and improving traffic management citywide.

- **City Engineering:** This section provides for the planning, design, and construction management of street, storm water and sewer collection improvements, including right-of-way acquisition and environmental compliance assuring the City's infrastructure will meet existing and future needs of the citizens of Riverside.
- **Contract Administration: T**his section provides contract administration of city capital improvement projects and provides inspections for both private and public development.
- **Land Development:** This section ensures private development projects are constructed in accordance with city standards by determining appropriate offsite improvements and reviewing construction plans in an effective and efficient manner. The section also oversees the issuance of various permits within the public right-of-way.
- **Survey/Land Records Management:** This section provides survey and land records management services in support of all sections within the Division.
- **Traffic Engineering:** This section Traffic Engineering provides plan checking and plan preparation as well as traffic signal system timing and maintenance for the development community and public in order that they may proceed with the implementation of appropriate traffic control infrastructure assuring safe and efficient use of city streets.

Field Services: This division provides maintenance of public right-of-way for residents and the general public as well as support services to other city departments. Their goal is to provide safe and efficient movement of vehicular and pedestrian traffic through proper maintenance of roads, storm drains, signs, and provide an attractive environment through the maintenance of streets, medians, removal of weeds and abatement of graffiti.

- **Administration:** This section provides administrative support, oversight and leadership to the Field Services Division in the Public Works Department. The Sections's primary responsibility is to manage the division's general operations to ensure efficient and effective service delivery while ensuring alignment with the City's Strategic Plan, goals, and objectives.
- **Streets Maintenance:** This section provides maintenance for city rights-of-way, barricading, sandbagging and storm debris removal. Maintenance includes:
    - Sidewalk, curb and gutter installation and repairs
    - Pothole and asphalt rehabilitation (paving)
    - Street and curb painting
    - Traffic control signage
    - Graffiti removal
    - Guardrail repair
    - Weed abatement
    - Remove mud, palm fronds and debris from the streets
    - Water conveyance ditches in front of drains and culverts
- **Forestry and Landscape:** This section provides landscape maintenance in public right-of-ways, reverse frontages and medians. The city uses independent contractors for landscape and street tree maintenance and tree trimming for utility line clearance. They also work with private contractors, volunteer organizations and citizens when working in and around trees and landscaping within the city jurisdiction.
- **Storm Drain Maintenance:** This section maintains the City's drainage systems in order to facilitate a clean and healthy environment and to assist in the prevention of flooding conditions.
- **Traffic Signal Maintenance:** This section provides maintenance of all of the City's traffic signals, inspection of all traffic signal construction projects and repair of damaged traffic signal equipment as needed to ensure they operate for optimum pedestrian and motorist use.

Solid Waste Services: This division provides high quality trash and recycling services and the street sweeping program. Residential solid waste services are provided with city crews to about two-thirds of the City and by contract forces to the remaining one-third. Additionally, the City oversees franchise agreements for commercial services to ensure quality affordable services.

- **Administration:** This section provides administrative support, oversight and leadership to the Solid Waste Services Division in the Public Works Department. The primary responsibility is to manage the division's general operations to ensure efficient and effective service delivery while ensuring alignment with the City's Strategic Plan, goals, and objectives.

- **Collection:** This section provides trash collection to promote a clean, healthy and beautiful environment through curbside and drop-off trash collections. Convenient curbside and drop-off trash collection services promote a healthy, clean and beautiful environment. Several disposal options are available for residents, from regularly scheduled trash, green waste and recyclables pick up to special pick up services for bulky items, appliances and used oil. There are also several Clean-Up Riverside's Environment (C.U.R.E.) collection events held throughout the year to assist residents with the proper disposal of household items.

- **Refuse Disposal:** This section provides services required to maintain the closed landfill including maintaining and complying with proper State and Federal permits.

- **Street Sweeping:** This section provides bi-weekly street cleaning service along streets with curb and gutter improvements and increased levels in high traffic areas such as downtown. Sweeping is provided not only to beautify the City, but also to comply with Federal Clean Water requirements which require the City to take measures to prevent debris and contaminants from entering our waterways. Street sweeping is one of the most effective ways to meet this goal, and required under our permit to discharge water from storm drains into the Santa Ana River.

- **Sundry/General Government:** This section supports the Services of Keep Riverside Clean and Beautiful (KRCB). KRCB is a nonprofit organization which coordinates community volunteer events throughout the year for city residents including litter pick up, tree plantings and graffiti paint outs, and beautification projects. They also administer the Adopt-a-Street and Adopt-a-Trail programs to encourage volunteers to help keep our streets and trails clean and beautiful.

Wastewater Services: This division operates and maintains a wastewater facility and collection system serving a population of more than 300,000 within the City and surrounding areas. The City provides wastewater treatment services for the Jurupa, Rubidoux, and Edgemont Community Service Districts. More than 800 miles of public sewers convey wastewater from residences and businesses to the Riverside Regional Water Quality Control Plant (WQCP). At the treatment facility, wastewater is processed using advanced wastewater treatment systems before it is reused for irrigation or discharged to the Santa Ana River.

- **Administration and Regulatory Compliance:** This section provides administrative support, oversight and leadership to the Wastewater Services Division in the Public Works Department. The Section's primary responsibility is to manage the division's general operations, finances, and regulatory reporting to ensure efficient and effective service delivery while ensuring alignment with the City's Strategic Plan, goals, and objectives.

- **Collection System Maintenance:** This section provides sewer maintenance and repair activities for City of Riverside customers in order to minimize the number of complaints, reduce the frequency of wastewater overflows, and respond to service requests in a timely manner while protecting public health, the environment, and meeting regulatory requirements.

- **Treatment Services:** This section provides for the efficient and effective utilization of personnel and resources for the treatment and recycling of the Community's wastewater in compliance with all federal, state, and local regulations/requirements. This includes handling Public Works 311 customer service calls 24 hours per 7 days per week.

- **Environmental Compliance:** This section administers and implements the City's EPA required Pretreatment Program and provides services to the City's commercial and industrial business so they will meet all regulatory water quality requirements for discharge to the City sewer system.

- **Plant Maintenance:** This section provides machinery and equipment maintenance, repair and replacement (planned, preventive, and emergency) for the Wastewater Services Division in order to optimize the useful life and operation of all treatment operational processes and assets.

- **Electrical and Instrument Maintenance:** This section provides electrical and instrument maintenance (planned, preventive, and emergency) for the Division in order to optimize the useful life and operation of all Sewerage Division operational processes and assets.

- **SCADA and SPL:** This section provides installs, configures, tests, and troubleshoots control equipment such as Programmatic Logic Controllers (PLCs), computer network servers, and related software. They also supervise and provide direction and inspection of contractors performing repair or installation and programming of PLCs and related software. They develop, program, test, and troubleshoot PLC control logic.

- **Warehouse:** This section orders, receives, accepts, and unpacks incoming equipment and supplies to support of plant operations and maintenance activities. They also check delivery receipts with purchase orders, assign stock numbers to incoming supplies and materials, placing items in their assigned location. Staff in this section maintains stock records and assists in periodic inventories of the warehouse.

- **Laboratory Services:** This section provides accurate and timely laboratory analysis and information for the Division in order that they may monitor and ensure compliance with all federal, state, and local regulation/requirements.

- **Co-Generation/Fuel Cell:** This section provides thermal energy, reduce overall energy costs and provide reliable backup power for critical treatment plant electrical loads.

- **Capital Engineering Services:** This section provides for the planning and design of wastewater facilities improvements, including construction activities, so that the City's infrastructure and assets will meet existing and future needs of the citizens of Riverside.

- **Plant Construction Support:** This section administers the Wastewater Services Division capital improvement construction projects contracts and inspections activities in an efficient and timely manner.

Public Parking Services: This division promotes and maximizes public parking opportunities that contribute to improving the quality of life in residential and commercial areas citywide. This includes management oversight for contract services for operation and maintenance of the city's public parking facilities, parking meters, and providing parking enforcement for schools, street sweeping activities and citywide parking restrictions.

DEPARTMENT OBJECTIVES

Objectives	Status	Financial and Operational Challenges to Implement Objective
1. Work with RPU on recycled water and green power generation	There is renewed interest by local agencies to rehabilitate the Hidden Valley Wetlands for environmental benefits. A task force is being formed to evaluate partnerships and funding possibilities. Wastewater treatment improvements, Van Buren and Jackson Street Phase 1 recycled project, and new 1.4 mega-watt fuel cell are all under construction.	Determining reuse strategies beneficial to the City for treating waste water and bio-gas could have an impact on utility rates.
2. Improve refuse service (i.e. reduce complaints regarding cans, manual routes)	RFP has been issued for new trucks. Internal processes are being updated.	New trucks and better route tracking/mapping is required.
3. Continue implementation of walkability, bicycling, accessibility and congestion relief on the transportation system	Public Works collaborated with the Riverside Community College District (RCCD) to design and construct a new traffic signal at University Ave at Fairmount Blvd. The project which is now complete will make it easier for students, staff, and the public to access the new Centennial Plaza and allow students and faculty to easily reach nearby restaurants and	Increasing non-car transportation options in the city (while addressing existing roadway congestion) may not be accepted by the community. Funding sources would be required.

Objectives	Status	Financial and Operational Challenges to Implement Objective
	businesses. A construction contract has been awarded to add sidewalks to the east side of Riverside Avenue between Laura Lane and Carlsbad Way.	
4. Purchase the first vacuum sweeper for improved street sweeping performance	The first sweeper has been purchased and is scheduled for delivery mid-May. A second vacuum sweeper is planned to be ordered in the 4th quarter of FY 15-16, as budgeted.	No internal challenges. However, manufacturing issues have led to several delivery delays.
5. Continue enhanced pavement maintenance program	During the 3rd Quarter, 6.63 miles of roadway were improved (5 arterial roads and 5 local streets), through various treatments such as slurry sealing, cape sealing or asphalt overlays. Construction is underway on the Indiana Avenue Maintenance Improvements from Vallejo Street to Auto Center Drive. Construction is underway for preservation, maintenance and rehabilitation work on the following arterial roadways: University Avenue between Orange Street and Park Avenue; Olivewood Avenue from 14th Street to Prospect Avenue; Riverside Avenue from Central Avenue to the SR 91 off-ramp; and, Central Avenue from Brockton Avenue to Streeter Avenue.	Improving the condition of city roadways requires coordination with RPU. Funding is a significant barrier to maintaining current conditions. In order to accurately access and analyze the City's roadways, and develop an effective strategy for pavement improvement and maintenance, the City needs to implement a comprehensive and proactive Pavement Management System.

ORGANIZATIONAL CHART AND PERSONNEL SUMMARY

CHART 19 – PUBLIC WORKS ORGANIZATION CHART

336.00 Total FTE for FY 2016/17 and FY 2017/2018

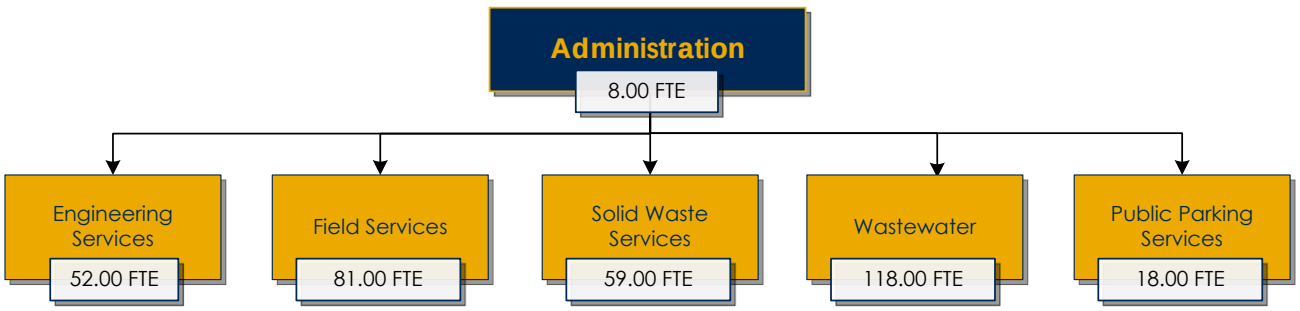


TABLE 120 – PUBLIC WORKS PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

General Fund	Authorized FTE FY2013/14	Authorized FTE FY2014/15	Authorized FTE FY2015/16	Approved FTE FY2016/17	Approved FTE FY2017/18
Administration	33.48	9.00	9.00	8.00	8.00
Engineering Services	56.00	56.00	56.00	51.00	51.00
Field Services	91.00	89.00	90.00	81.00	81.00
General Fund Total	**180.48**	**154.00**	**155.00**	**140.00**	**140.00**
Other Funds	**Authorized FTE FY2013/14**	**Authorized FTE FY2014/15**	**Authorized FTE FY2015/16**	**Approved FTE FY2016/17**	**Approved FTE FY2017/18**
Field Services	-	-	-	1.00	1.00
Public Parking Services	18.00	18.00	18.00	18.00	18.00
Solid Waste Services	59.00	59.00	59.00	59.00	59.00
Wastewater Services	135.00	134.00	134.00	118.00	118.00
Other Funds Total	**212.00**	**211.00**	**211.00**	**196.00**	**196.00**
All Fund Total	**392.48**	**365.00**	**366.00**	**336.00**	**336.00**

BUDGET OVERVIEW

The Department's total recommended budget for FY 2016/17 is $139.5 million and FY 2017/18 is $135.6 million. The Personnel Budget in FY 2016/17 is 25.0 percent of the Department's total budget and in FY 2017/18 it comprises 26.5 percent of the total budget. The Non-Personnel Budget accounts for 26.0 percent and 26.7 percent in FY 2016/17 and FY 2017/18, respectively.

The Personnel Budget for FY 2016/17 is $34.8 million for 336 FTEs and $36.0 million in FY 2017/18 for 336 FTEs. Total FTEs include full-time positions and may also include part-time, seasonal, temporary positions and may also reflect workforce charged to or from other departments or funds. The Personnel Budget decreased by 0.5 percent from FY 2015/16 to FY 2016/17 and increased by 3.0 percent from FY 2016/17 to FY 2017/18.

The Non-Personnel Budget for FY 2016/17 is $36.2 million and FY 2017/18 is $35.9 million. The Non-Personnel Budget increased by 1.2 percent from FY 2015/16 to FY 2016/17 and decreased by 0.1 percent from FY 2016/17 to FY 2017/18.

KEY CHANGES IN THE DEPARTMENT BUDGET

TABLE 121 – PUBLIC WORKS KEY CHANGES IN BUDGET

FY 2015/16[49] versus FY 2016/17 and FY 2016/17 versus FY 2017/18

FUND AND DIVISION	FTE CHANGES (count)		BUDGET CHANGES (dollars)		BUDGET CHANGES (Percent)	
General Fund	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18
Administration	(1.00)	-	($912,997)	$59,297	-65.7%	12.4%
Engineering Services	(5.00)	-	($154,225)	$211,753	-2.2%	3.2%
Field Services	(9.00)	-	($188,301)	$210,476	-1.1%	1.3%
General Fund Change Total	**(15.00)**	**-**	**($1,255,523)**	**$481,526**	**-5.1%**	**2.1%**

FUND AND DIVISION	FTE CHANGES (count)		BUDGET CHANGES (dollars)		BUDGET CHANGES (Percent)	
Other Funds	**FY 2015/16 vs. FY 2016/17**	**FY 2016/17 vs. FY 2017/18**	**FY 2015/16 vs. FY 2016/17**	**FY 2016/17 vs. FY 2017/18**	**FY 2015/16 vs. FY 2016/17**	**FY 2016/17 vs. FY 2017/18**
Field Services	1.00	-	($8,707,320)	($1,875,930)	-34.4%	-11.3%
Public Parking Services	-	-	$139,913	$90,341	2.2%	1.4%
Solid Waste Services	-	-	($23,996,239)	($2,645,796)	-20.7%	-2.9%
Wastewater Services	(16.00)	-	($101,731)	$54,493	-9.4%	5.6%
Other Fund Change Total	**(15.00)**	**-**	**($32,665,377)**	**($4,376,892)**	**-22.0%**	**-3.8%**
Grand Total	**(30.00)**	**0.00**	**($33,920,900)**	**($3,895,366)**	**-19.6%**	**-2.8%**

Personnel

Changes FY 2015/16 to 2016/17

The FY 2016/17 Personnel Budget for the Department is $34.8 million, a net decrease of $169,114 or 0.5 percent from the FY 2015/16 Adopted Budget of $35.0 million. The budget changes are due to the following:

- General Fund – The department is eliminating 15 FTE positions from FY 2015-16 to FY 2016-17, several positions of which were vacated or eliminated during the prior year. As such, the remaining net increases are due primarily to the following:
- Increases in salaries due to merit increases and other adjustment per the provisions of the respective labor agreements
- Increases totaling in pension costs due to projected increases in the employer rate based on the latest actuarial analysis
- Decreases in leave payoffs and other benefits costs due to reduction in expected turnover as a result of reduction in workforce that

[49] (Personnel and Non-Personnel only), FY 15/16 includes carryover amounts.

- All Other Funds – decrease due primarily to reduction in workforce of 16 FTE total in Wastewater operations, net of anticipated increases in pension costs and other salary adjustments of remaining personnel, as indicated above.

Changes FY 2016/17 to 2017/18

The FY 2017/18 Personnel Budget for the Department is $35.9 million, an increase of $1.1 million or 3.0 percent from the FY 2016/17 Adopted Budget of $35.9 million. The budget changes are due to the following:

General Fund – Increase due primarily to the following:

- Increases in salaries due to merit increases and other adjustment per the provisions of the respective labor agreements
- Increases in pension costs due to projected increases in the employer rate based on the latest actuarial analysis
- Decreases in leave payoffs and other benefits costs due to reduction in expected turnover as a result of reduction in workforce that

All Other Funds – decrease due primarily to the following:

- Increases in salaries due to merit increases and other adjustment per the provisions of the respective labor agreements
- Increases in pension costs due to projected increases in the employer rate based on the latest actuarial analysis
- Increases in health insurance costs based on projected increases in premium rates and benefits provided under the respective labor agreements

Non-Personnel

Changes FY 2015/16 to 2016/17

The Department's FY 2016/17 Non-Personnel Budget is $36.2 million, an increase of $423,404 or 1.2 percent from the FY 2015/16 Adopted Budget of $36.1 million. The budget changes are due to the following:

General Fund – The increases are due primarily to the following:

- Increases in motor pool equipment rental due to increases in fleet charges
- Increases in liability insurance charges resulting from increases from the self-insurance fund
- Decreases in water costs due to conservation efforts in the forestry/landscape division
- Decreases in streets maintenance construction and maintenance materials

All Other Funds – decrease due primarily to the in professional services for Public Parking and Wastewater operations.

Changes FY 2016/17 to 2017/18

The Department's FY 2017/18 Non-Personnel Budget is $36.2 million, a decrease of $36,671 or 0.1 percent from the FY 2016/17 Adopted Budget of $36.2 million. The budget changes in the General Fund and All Other Funds are relatively minor and represent carryover budgets

DEPARTMENT BUDGET BALANCING MEASURES AND UNFUNDED NEEDS

TABLE 122 – PUBLIC WORKS BUDGET REDUCTIONS

Budget Reductions	Impacts and how the Department plans to achieve the reductions	Reduction Amount
1. Eliminate funding for asphalt materials and supplies	Primarily impacts preservation and rehabilitation of minor streets.	$600,000
2. Increase work related to waterline repairs	Address Public Utilities/Water waterline repair backlog.	$300,000
3. Reduce street tree grid trimming	Reduce street tree grid trimming by 25% and lengthens trimming cycle. Emergency trimming to continue. May increase risk for claims.	$200,000
4. Reduce cost for water usage due to prior turf replacement	Limited watering for turf replacement with drought tolerant landscaping.	$100,000
Managed Savings Total		**1,200,000**
1. Reduce landscape repairs	Severely limits plant material replacement. Reduce frequency for litter pick up.	$250,000
2. Eliminate 6.0 FTE - funded and vacant positions	Reduction in services, maintenance and repairs, storm cleanup, and asphalt repairs. May reduce the effectiveness of the traffic management center operations	$322,921
3. Reduce funding for traffic signal repairs and spare parts	Limits emergency repairs. Limits annual replacement of battery backup for traffic signals.	$16,000
4. Eliminate funding to replace computers for work related to engineering, design, and construction inspection	Delay in replacing aging desktop and laptop computers.	$21,804
4 Percent Balancing Measures Total		**$610,725**
Grand Total General Fund Budget Reductions		**$1,810,725**

TABLE 123 – PUBLIC WORKS SUMMARY OF SIGNIFICANT UNFUNDED NEEDS (NON-CIP) WITH IMPACTS AND CHALLENGES

FY 2016/17 AND 2017/18

HIGHEST			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. Pavement Management Program – Streets Infrastructure Analysis	A comprehensive Pavement Management Program will maximize available road funding by applying a proactive planning and budget process for citywide road maintenance and rehabilitation projects.	$194,000	$100,000
2. Replacement - Heavy Duty Trucks and Equipment	There is a significant need to replace aging equipment and trucks needed for work performed by field forces – Street Maintenance, Storm Drain Maintenance, and Traffic Signal Maintenance operations.	$3,018,000	$2,200,000
3. Replacement – Land Surveying Instruments	Two complete sets of land surveying instruments are beyond their useful life - no longer supported by the manufacturer and spare parts are not available.	$240,000	-
4. Landscape Maintenance – Turf Replacement (Water wise)	Due to the State mandate, the City must restrict water usage on existing medians with turf landscaping. Because of this, it is imperative that these medians be converted to drought tolerant landscaping.	$500,000	$500,000
5. Street Tree Maintenance	Increasing the trimming frequency will likely reduce liability claims related to falling branches.	$500,000	$500,000
6. (REFUSE FUND) Staffing – Route Based Coverage and Cleanups	Meeting the challenge of providing daily customer service for trash pickup at the current staffing level has proven to be difficult with increased services for homeless clean-ups, bulky pick-ups and other special clean ups. Additional staff would help meet these needs and minimize the need to pull staff from the more routine route based, daily trash pickup.	$309,817	$309,817
7. (PUBLIC PARKING FUND) Replacement – Pay Station Parking Meters	The manufacturer will no longer provide maintenance support in mid- 2017, and parts are no longer available.	$750,000	-
8. (PUBLIC PARKING FUND) Replacement – Single Head Parking Meters	The manufacturer will no longer provide maintenance support and parts will no longer available in mid-2018.	$124,000	-
	Highest Unfunded Needs Total	**$5,635,817**	**$3,609,817**

HIGH			
High Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. None	Not Applicable	-	-
	High Unfunded Needs Total	**-**	**-**

IMPORTANT			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. None	Not Applicable	-	-
	Important Unfunded Needs Total	**-**	**-**

Grand Total Top Five Highest, High, and Important Unfunded Needs	**$4,452,000**	**$3,609,817**
Grand Total All Unfunded Needs of the Department[50]	**$5,635,817**	**$3,609,817**

DEPARTMENT BUDGET SUMMARY TABLES

The table below reflects the "operating budget" before Charges To, Charges From, or Operating Transfers. The table provides an overview of the departments spending for operations, debt, equipment, special projects, as well as managed savings and the four percent budget reduction.

TABLE 124 – PUBLIC WORKS REVENUE AND EXPENDITURE BUDGET, BY FUND AND DIVISION

REVENUE

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Public Works	-	-	-	-	-
General Fund Total	**-**	**-**	**-**	**-**	**-**
Other Funds					
Public Works	$156,634,558	$111,277,007	$111,959,648	$109,764,086	$114,549,906
Other Funds Total	**$156,634,558**	**$111,277,007**	**$111,959,648**	**$109,764,086**	**$114,549,906**
All Fund Revenue Total	**$156,634,558**	**$111,277,007**	**$111,959,648**	**$109,764,086**	**$114,549,906**

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Administration Division	$2,048,791	$1,711,081	$1,390,552	$477,555	$536,852

[50] Personnel costs do not include overhead

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Engineering Services Division	$6,663,317	$6,424,048	$6,863,137	$6,708,912	$6,920,665
Field Services Division	$15,041,727	$14,074,770	$16,410,799	$16,222,498	$16,432,974
General Fund Total	**$23,753,835**	**$22,209,899**	**$24,664,488**	**$23,408,965**	**$23,890,491**
Other Funds					
Field Services	$44,290,835	$44,325,403	$25,301,438	$16,594,118	$14,718,188
Public Parking Services	$6,883,494	$6,411,330	$6,498,400	$6,638,313	$6,728,654
Solid Waste Services	$159,930,251	$105,009,568	$115,920,145	$91,923,906	$89,278,110
Wastewater Services	$876,327	$1,721,679	$1,079,874	$978,143	$1,032,636
Other Funds Total	**$211,980,907**	**$157,467,980**	**$148,799,857**	**$116,134,480**	**$111,757,588**
All Fund Expenditure Total	**$235,734,742**	**$179,677,879**	**$173,464,345**	**$139,543,445**	**$135,648,079**

The table below reflects the expenditure budget summary and includes Charges to, Charges From, and Operating Transfers. The table provides an overview of the department's spending as well as its managed savings, utilization charges, and transfers. The net expenditures total represents a spending deficit or surplus that will be offset by departmental revenue or an adjustment to fund balance. It should be noted that negative expenditure totals will be adjusted during the year or will increase fund balance.

TABLE 125 – PUBLIC WORKS EXPENDITURE BUDGET SUMMARY, BY FUND AND CATEGORY

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	$12,729,272	$12,420,239	$14,542,900	$14,762,059	$15,221,046
Non-Personnel	$10,116,812	$9,069,684	$9,926,363	$9,741,681	$9,764,220
Special Projects	$10,454	$17,304	$17,375	$17,375	$17,375
Operating Budget Total	**$22,856,538**	**$21,507,227**	**$24,486,638**	**$24,521,115**	**$25,002,641**
Equipment Outlay	$39,129	$32,768	$37,800	$37,800	$37,800
Debt Service	-	-	-	-	-
Operating Grants	$858,168	$669,904	$140,050	$50,050	$50,050
Capital Outlay and Grants	$778,217	$577,012	$140,000	$50,000	$50,000
Charges From Others	$5,780,783	$6,955,742	$6,668,915	$6,546,737	$6,583,233
Charges To Others	($12,481,514)	($12,945,138)	($12,717,691)	($12,672,123)	($13,038,921)
Managed Savings	-	-	-	($1,200,000)	($1,200,000)
Equipment, Capital, Debt Service, and Utilization Charges Total	**($5,803,434)**	**($5,286,724)**	**($5,870,926)**	**($7,237,536)**	**($7,567,838)**
General Fund Total	**$17,053,104**	**$16,220,503**	**$18,615,712**	**$17,283,579**	**$17,434,803**

Other Funds	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	$18,417,823	$17,243,563	$20,468,327	$20,080,054	$20,676,155
Non-Personnel	$22,244,413	$22,632,098	$25,880,351	$26,488,437	$26,429,227
Special Projects	$6,073,484	$5,943,972	$6,719,700	$6,756,448	$6,776,056
Operating Budget Total	**$46,735,720**	**$45,819,633**	**$53,068,378**	**$53,324,939**	**$53,881,438**
Equipment Outlay	$9,600,426	$10,558,679	$3,088,280	$2,338,748	$2,608,954
Debt Service	$16,021,704	$13,503,640	$23,866,244	$33,722,956	$33,711,885
Operating Grants	$139,623,057	$87,586,028	$68,776,955	$26,747,837	$21,555,311
Capital Outlay and Grants	-	-	-	-	-
Charges From Others	$15,108,458	$15,183,581	$17,466,856	$17,911,502	$17,824,787
Charges To Others	($6,173,889)	($6,307,721)	($7,661,108)	($6,433,060)	($6,303,719)
Managed Savings	-	-	-	-	-
Equipment, Capital, Debt Service, and Utilization Charges Total	**$174,179,756**	**$120,524,207**	**$105,537,227**	**$74,287,983**	**$69,397,218**
Other Funds Total	**$220,915,476**	**$166,343,840**	**$158,605,605**	**$127,612,922**	**$123,278,656**
Net Expenditures for All Funds	**$237,968,580**	**$182,564,343**	**$177,221,317**	**$144,896,501**	**$140,713,459**

CITY OF
RIVERSIDE

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BUDGET DETAIL

PUBLIC WORKS BUDGET DETAIL

Department Budget Detail

Department / Section: **Public Works / Public Works-Administration**
101 - 410000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	4100000	Salaries - Regular	591,240	636,032	768,333	976,898	985,434	27%	%
411105	4100000	Salaries - Non-Productive	0	0	0	7,712	27,714	-	259%
411130	4100000	Compensatory Time	182	0	0	0	0	-	-
411210	4100000	Vacation	41,647	43,868	0	0	0	-	-
411220	4100000	Holidays & Special Days Off	27,789	30,442	0	0	0	-	-
411240	4100000	Sick Leave	7,153	8,451	0	0	0	-	-
411245	4100000	Family Illness Sick Leave	9,992	17,678	0	0	0	-	-
411260	4100000	Bereavement Leave	1,680	1,482	0	0	0	-	-
411280	4100000	Jury Duty	0	340	0	0	0	-	-
411292	4100000	Administrative Leave	10,866	15,532	0	0	0	-	-
411410	4100000	Vacation Payoffs	0	7,399	0	0	0	-	-
411510	4100000	Accrued Payroll	1,176	10,621	8,533	5,343	5,489	(37)%	2%
412210	4100000	Workers Compensation Ins	22,347	29,422	28,198	33,509	33,801	18%	%
412220	4100000	Health Insurance	67,652	77,486	81,797	87,202	91,930	6%	5%
412222	4100000	Dental Insurance	3,041	3,210	3,240	3,780	3,780	16%	-
412230	4100000	Life Insurance	3,863	4,319	4,764	6,058	6,110	27%	%
412240	4100000	Unemployment Insurance	990	531	429	546	552	27%	1%
412250	4100000	Disability Insurance	83	0	0	0	0	-	-
412310	4100000	PERS Retirement	192,377	217,179	235,791	293,481	315,909	24%	7%
412320	4100000	Medicare OASDI	10,134	11,177	11,141	14,165	14,289	27%	%
412400	4100000	Deferred Compensation	250	4,025	6,300	9,600	12,000	52%	25%
412500	4100000	Automobile/Expense Allowance	4,200	4,200	4,200	4,200	4,200	-	-
		Personnel Services Total	**996,669**	**1,123,405**	**1,152,726**	**1,442,494**	**1,501,208**	**25%**	**4%**
421000	4100000	Professional Services	4,270	1,740	3,000	3,000	3,000	-	-
421000	9823300	AVL	35,253	2,849	0	0	0	-	-
421001	4100000	Prof Services/Internal	392	4,808	0	0	0	-	-
422100	4100000	Telephone	1,228	1,022	1,375	1,375	1,375	-	-
422120	4100000	Telephone - Cellular	3,624	3,202	7,250	7,250	7,250	-	-
423400	4100000	Motor Pool Equipment Rental	418	4,223	0	0	0	-	-
423500	4100000	Vehicle Usage Reimb Employee	6	0	0	0	0	-	-
424120	4100000	Constr & Maint Materials	0	0	1,000	1,000	1,000	-	-
425200	4100000	Periodicals & Dues	922	0	2,500	2,500	2,500	-	-
425400	4100000	General Office Expense	11,331	16,462	10,220	10,220	10,220	-	-
425410	4100000	Merchant Fees	0	280	0	0	0	-	-
425500	4100000	Postage	15	36	350	350	350	-	-
425600	4100000	Central Printing Charges	270	81	1,700	1,700	1,700	-	-
425610	4100000	Outside Printing Expense	2,504	1,182	0	0	0	-	-
425700	4100000	Software Purchase/Licensing	498	0	0	0	0	-	-
425800	4100000	Computer Equip Purc Undr $5000	10,341	9,080	9,000	9,000	9,000	-	-
426200	4100000	Clothing/Linen/Safety Supplies	469	0	0	0	0	-	-
426800	4100000	Special Department Supplies	1,850	734	4,745	4,745	4,745	-	-
427100	4100000	Travel & Meeting Expense	3,530	1,932	0	0	0	-	-
427200	4100000	Training	590	2,984	6,300	6,300	6,300	-	-
428400	4100000	Liability Insurance	71,353	35,565	44,486	66,721	67,304	49%	%
428600	4100000	Public Liability Claims	393	0	0	0	0	-	-

Department Budget Detail

Department / Section: **Public Works / Public Works-Administration**
101 - 410000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		Non-personnel Expenses Total	**149,267**	**86,188**	**91,926**	**114,161**	**114,744**	**24%**	**%**
881100	4100000	General Fund Allocation Chgs	542,187	1,662,963	1,532,909	1,532,909	1,532,909	-	-
882101	4100000	Utilization Chgs from 101 Fund	85,454	85,950	85,060	87,750	91,300	3%	4%
882510	4100000	Utilization Chgs from 510 Fund	28,200	60,499	40,500	33,700	35,500	(16)%	5%
		Charges From Others Total	**655,842**	**1,809,413**	**1,658,469**	**1,654,359**	**1,659,709**	**( )%**	**%**
892101	4100000	Utilization Chgs to 101 Fund	(278,524)	(472,422)	(732,827)	(732,827)	(732,827)	-	-
892540	4100000	Utilization Chgs to 540 Fund	(586,926)	(926,565)	(717,286)	(717,286)	(717,286)	-	-
892550	4100000	Utilization Chgs to 550 Fund	(681,265)	(1,232,079)	(1,151,948)	(1,151,948)	(1,151,948)	-	-
892570	4100000	Utilization Chgs to 570 Fund	(248,736)	(381,899)	(301,060)	(301,060)	(301,060)	-	-
894101	4100000	Interfund Services to 101 Fund	(1,647)	0	0	0	0	-	-
894550	4100000	Interfund Services to 550 Fund	(7,256)	0	0	0	0	-	-
		Charges to Others Total	**(1,804,357)**	**(3,012,966)**	**(2,903,121)**	**(2,903,121)**	**(2,903,121)**	-	**-**
		Total Budget Requirements	**(2,577)**	**6,040**	**0**	**307,893**	**372,540**	-	**20%**

Department Budget Detail

Department / Section: **Public Works / Public Works-Sundry/Gen Govt**
101 - 410020

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	4100200	Professional Services	11,142	15,444	18,510	18,510	18,510	-	-
421043	4100200	Prof Svcs Regulatory Comp	0	219,113	0	0	0	-	-
421203	4100200	Landscape Maintenance Contract	4,541	4,541	4,855	4,855	4,855	-	-
422200	4100200	Electric	8,465	8,627	8,750	8,750	8,750	-	-
422600	4100200	Other Utilities	891	785	985	985	985	-	-
		Non-personnel Expenses Total	**25,041**	**248,510**	**33,100**	**33,100**	**33,100**	-	**-**
440210	9330400	Used Oil Payment Prog Cycle 3	79,906	0	0	0	0	-	-
440210	9330700	Bev Cont Paymt Prog Cyc 12-13	68,111	0	0	0	0	-	-
440210	9330800	Hazard Waste Prog Cycle12-13	168	49,832	0	0	0	-	-
440210	9331300	Used Oil Payment Prog Cycle 4	19,657	66,665	0	0	0	-	-
440210	9331600	City/Cty Pmt Prog Cycle 13/14	6,016	57,766	0	0	0	-	-
440210	9333500	Used Oil Payment Prog Cycle 5	0	22,178	0	0	0	-	-
440210	9333600	Household Hazard Waste HD23	0	0	0	0	0	-	-
		Operating Grants Total	**173,860**	**196,442**	**0**	**0**	**0**	-	**-**
440301	9870500	Quiet Zone Maintenance	0	0	50,000	50,000	50,000	-	-
440301	9886300	Mt Rubidoux/Miramonte Drainage	0	26,637	0	0	0	-	-
440301	9887600	Mission Inn Avenue Arbors	0	0	25,000	0	0	(100)%	-
		Capital Outlay & Grants Total	**0**	**26,637**	**75,000**	**50,000**	**50,000**	**(33)%**	**-**
881100	4100200	General Fund Allocation Chgs	2,001	747,681	2,568	2,568	2,568	-	-
		Charges From Others Total	**2,001**	**747,681**	**2,568**	**2,568**	**2,568**	-	**-**
		Total Budget Requirements	**200,902**	**1,219,271**	**110,668**	**85,668**	**85,668**	**(22)%**	**-**

Department Budget Detail

Department / Section: **Public Works / Public Works-Streets-Admin**
101 - 411000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	4110000	Salaries - Regular	248,580	247,424	313,483	346,170	348,828	10%	%
411130	4110000	Compensatory Time	2,366	1,566	0	0	0	-	-
411210	4110000	Vacation	13,200	9,465	0	0	0	-	-
411220	4110000	Holidays & Special Days Off	11,922	10,917	0	0	0	-	-
411240	4110000	Sick Leave	6,863	(2,437)	0	0	0	-	-
411245	4110000	Family Illness Sick Leave	1,193	3,027	0	0	0	-	-
411280	4110000	Jury Duty	78	0	0	0	0	-	-
411292	4110000	Administrative Leave	3,429	3,489	0	0	0	-	-
411410	4110000	Vacation Payoffs	0	4,123	0	0	0	-	-
411510	4110000	Accrued Payroll	1,130	(654)	3,589	1,995	2,050	(44)%	2%
412210	4110000	Workers Compensation Ins	9,204	11,503	11,505	11,874	11,965	3%	%
412220	4110000	Health Insurance	40,651	41,281	48,154	46,277	48,739	(3)%	5%
412222	4110000	Dental Insurance	1,658	1,555	1,869	1,739	1,804	(6)%	3%
412230	4110000	Life Insurance	1,293	1,303	1,467	1,874	1,891	27%	%
412240	4110000	Unemployment Insurance	408	207	175	194	195	10%	%
412250	4110000	Disability Insurance	271	203	272	136	136	(50)%	-
412310	4110000	PERS Retirement	78,093	76,794	95,001	113,944	122,019	19%	7%
412320	4110000	Medicare OASDI	4,192	4,099	4,546	5,020	5,058	10%	%
412400	4110000	Deferred Compensation	100	1,200	1,800	3,600	4,500	100%	25%
413110	4110000	Overtime At Straight Rate	106	(360)	0	0	0	-	-
413120	4110000	Overtime At 1.5 Rate	548	(97)	1,000	2,000	2,000	100%	-
413220	4110000	Holiday O/T-1.5 Rate/Non-Sched	0	14	0	0	0	-	-
		Personnel Services Total	**425,297**	**414,626**	**482,861**	**534,823**	**549,185**	**10%**	**2%**
421001	4110000	Prof Services/Internal	0	2,854	0	0	0	-	-
422100	4110000	Telephone	1,044	785	1,700	1,200	1,200	(29)%	-
422120	4110000	Telephone - Cellular	891	1,756	1,200	2,400	2,400	100%	-
423400	4110000	Motor Pool Equipment Rental	5,353	4,676	6,500	4,715	4,856	(27)%	2%
424220	4110000	All Other Equip Maint/Repair	0	7	300	300	300	-	-
425400	4110000	General Office Expense	6,914	4,647	7,500	6,900	6,900	(8)%	-
425500	4110000	Postage	7	29	500	400	400	(20)%	-
425600	4110000	Central Printing Charges	0	38	1,000	1,000	1,000	-	-
425610	4110000	Outside Printing Expense	0	140	0	0	0	-	-
426200	4110000	Clothing/Linen/Safety Supplies	237	354	0	0	0	-	-
427100	4110000	Travel & Meeting Expense	0	20	0	0	0	-	-
427200	4110000	Training	0	884	0	0	0	-	-
428400	4110000	Liability Insurance	29,391	13,905	18,151	23,643	23,825	30%	%
449100	4110000	Equipment Rental Charges	(2,869)	0	0	0	0	-	-
		Non-personnel Expenses Total	**40,969**	**30,100**	**36,851**	**40,558**	**40,881**	**10%**	**%**
881100	4110000	General Fund Allocation Chgs	191,166	0	253,580	253,580	253,580	-	-
882101	4110000	Utilization Chgs from 101 Fund	25,908	36,835	141,591	141,591	141,591	-	-
		Charges From Others Total	**217,074**	**36,835**	**395,171**	**395,171**	**395,171**	**-**	**-**
892101	4110000	Utilization Chgs to 101 Fund	(12,930)	(12,182)	(12,771)	(10,344)	(10,861)	(19)%	4%
892540	4110000	Utilization Chgs to 540 Fund	(131,811)	(63,945)	(124,303)	(155,819)	(165,676)	25%	6%
894101	4110000	Interfund Services to 101 Fund	(453)	(713)	0	0	0	-	-

Department Budget Detail

Department / Section: **Public Works / Public Works-Streets-Admin**
101 - 411000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
894430	4110000	Interfund Services to 430 Fund	(5,816)	0	0	0	0	-	-
894520	4110000	Interfund Services to 520 Fund	(219)	0	0	0	0	-	-
894540	4110000	Interfund Services to 540 Fund	(1,544)	(1,571)	0	0	0	-	-
		Charges to Others Total	**(152,775)**	**(78,412)**	**(137,074)**	**(166,163)**	**(176,537)**	**21%**	**6%**
		Total Budget Requirements	**530,566**	**403,150**	**777,809**	**804,389**	**808,700**	**3%**	**%**

Department Budget Detail

Department / Section: **Public Works / Public Wrk-Streets-Maintenance**
101 - 411010

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	4110100	Salaries - Regular	2,209,724	2,205,501	2,982,781	2,919,036	2,944,155	(2)%	%
411110	4110100	Salaries-Temp & Part Time	70,394	71,749	130,860	105,037	110,289	(19)%	5%
411130	4110100	Compensatory Time	19,598	14,728	0	0	0	-	-
411210	4110100	Vacation	161,290	166,189	0	0	0	-	-
411220	4110100	Holidays & Special Days Off	113,944	111,413	0	0	0	-	-
411225	4110100	Rest Time Pay - IBEW	274	0	0	0	0	-	-
411240	4110100	Sick Leave	66,587	75,327	0	0	0	-	-
411245	4110100	Family Illness Sick Leave	25,262	16,487	0	0	0	-	-
411250	4110100	Industrial Accident	43,463	18,898	0	0	0	-	-
411260	4110100	Bereavement Leave	5,523	4,211	0	0	0	-	-
411280	4110100	Jury Duty	13,270	2,035	0	0	0	-	-
411292	4110100	Administrative Leave	3,316	3,140	0	0	0	-	-
411320	4110100	Temporary Foreman Pay	2,527	2,560	4,000	4,000	4,000	-	-
411410	4110100	Vacation Payoffs	4,443	11,702	33,260	0	0	(100)%	-
411420	4110100	Sick Leave Payoff	31,745	9,661	16,650	0	0	(100)%	-
411430	4110100	Compensatory Time Payoff	19	1,332	2,003	0	0	(100)%	-
411510	4110100	Accrued Payroll	(2,159)	63,786	35,060	17,231	17,706	(50)%	2%
412210	4110100	Workers Compensation Ins	92,157	118,251	114,271	103,719	104,760	(9)%	1%
412220	4110100	Health Insurance	461,811	450,422	562,689	533,903	559,961	(5)%	4%
412222	4110100	Dental Insurance	22,876	21,320	24,466	22,632	22,788	(7)%	%
412230	4110100	Life Insurance	3,342	3,312	3,687	3,658	3,660	( )%	%
412240	4110100	Unemployment Insurance	4,083	2,133	1,737	1,688	1,703	(2)%	%
412250	4110100	Disability Insurance	5,930	5,653	6,392	6,120	6,120	(4)%	-
412310	4110100	PERS Retirement	721,301	648,730	802,460	846,132	910,468	5%	7%
412320	4110100	Medicare OASDI	34,937	36,291	41,183	39,797	40,192	(3)%	%
412330	4110100	City Retirement Plan	2,696	2,710	4,907	3,940	4,137	(19)%	5%
412400	4110100	Deferred Compensation	200	2,900	4,500	6,000	7,500	33%	25%
413110	4110100	Overtime At Straight Rate	11,517	13,805	13,000	13,000	13,000	-	-
413120	4110100	Overtime At 1.5 Rate	98,322	96,939	95,000	135,000	135,000	42%	-
413130	4110100	Overtime At Double Time Rate	8,054	8,763	8,600	8,600	8,600	-	-
		Personnel Services Total	**4,236,458**	**4,189,959**	**4,887,506**	**4,769,493**	**4,894,039**	**(2)%**	**2%**
421000	4110100	Professional Services	43,743	55,529	43,890	43,890	43,890	-	-
421001	4110100	Prof Services/Internal	19,956	38,818	0	0	0	-	-
422100	4110100	Telephone	396	383	679	679	679	-	-
422120	4110100	Telephone - Cellular	14,636	15,566	17,930	17,930	17,930	-	-
422200	4110100	Electric	0	0	17,100	8,550	8,550	(50)%	-
422500	4110100	Water	4,374	5,790	8,692	8,692	8,692	-	-
422600	4110100	Other Utilities	0	0	670	670	670	-	-
423100	4110100	Equipment Rental	33,600	28,475	49,500	49,500	49,500	-	-
423400	4110100	Motor Pool Equipment Rental	715,387	636,559	513,535	627,735	627,735	22%	-
424120	4110100	Constr & Maint Materials	3,689	7,484	4,276	4,276	4,276	-	-
424121	4110100	Const. Maint. Materials- St. M	1,186,582	737,168	969,480	923,030	923,030	(4)%	-
424122	4110100	Const. Maint. Materials- Conc	112,842	115,700	138,600	138,600	138,600	-	-
424123	4110100	Const. Maint. Mat-Grad./Slry	43,456	87,320	171,060	171,060	171,060	-	-
424130	4110100	Maint/Repair of Bldgs & Improv	373	342	4,180	4,180	4,180	-	-

Department Budget Detail

Department / Section: **Public Works / Public Wrk-Streets-Maintenance**
101 - 411010

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
424142	4110100	Street Painting Supplies	98,671	95,849	136,800	130,000	130,000	(4)%	-
424143	4110100	Signing Supplies	180,895	162,805	210,120	216,920	216,920	3%	-
424200	4110100	Maintenance & Repair - General	1,009	139	0	0	0	-	-
424220	4110100	All Other Equip Maint/Repair	11,074	4,796	24,932	24,932	24,932	-	-
424230	4110100	Central Garage Charges	143,958	184,335	140,000	138,319	142,470	(1)%	3%
424240	4110100	Central Communications Chg	883	1,800	4,275	4,275	4,275	-	-
425100	4110100	Advertising Expense	818	0	1,000	1,000	1,000	-	-
425400	4110100	General Office Expense	6,131	5,650	1,000	2,800	2,800	180%	-
425500	4110100	Postage	24	18	0	0	0	-	-
425600	4110100	Central Printing Charges	1,479	582	3,300	1,650	1,650	(50)%	-
425610	4110100	Outside Printing Expense	58	132	0	0	0	-	-
425800	4110100	Computer Equip Purc Undr $5000	7,501	0	0	0	0	-	-
426100	4110100	Janitorial Supplies	353	527	500	500	500	-	-
426200	4110100	Clothing/Linen/Safety Supplies	34,794	31,044	30,029	30,029	30,029	-	-
426300	4110100	Motor Fuels & Lubricants	47,521	45,976	50,000	44,181	45,505	(11)%	2%
426500	4110100	Recreation Supplies	99	491	0	0	0	-	-
426600	4110100	Chemical Supplies	21,298	22,512	14,500	24,500	24,500	68%	-
426700	4110100	Maintenance Tools/Supplies	18,091	21,272	17,383	17,383	17,383	-	-
426710	4110100	Work Boot Reimbursement	7,010	7,197	8,550	8,250	8,250	(3)%	-
426800	4110100	Special Department Supplies	31,425	31,875	26,199	31,199	31,199	19%	-
427200	4110100	Training	70	4,798	1,750	1,750	1,750	-	-
428400	4110100	Liability Insurance	294,258	142,938	180,280	206,541	208,615	14%	1%
449100	4110100	Equipment Rental Charges	(91,033)	(103,543)	0	0	0	-	-
		Non-personnel Expenses Total	**2,995,438**	**2,390,341**	**2,790,210**	**2,883,021**	**2,890,570**	**3%**	**%**
450342	4110100	Graffiti Reward Program	10,454	17,304	17,375	17,375	17,375	-	-
		Special Projects Total	**10,454**	**17,304**	**17,375**	**17,375**	**17,375**	**-**	**-**
881100	4110100	General Fund Allocation Chgs	363,277	0	267,564	267,564	267,564	-	-
882510	4110100	Utilization Chgs from 510 Fund	208,167	254,667	180,168	137,768	144,668	(23)%	5%
882540	4110100	Utilization Chgs from 540 Fund	0	34,281	36,808	30,527	32,801	(17)%	7%
882550	4110100	Utilization Chgs from 550 Fund	0	47,763	51,083	52,472	54,740	2%	4%
		Charges From Others Total	**571,445**	**336,712**	**535,623**	**488,331**	**499,773**	**(8)%**	**2%**
892230	4110100	Utilization Chgs to 230 Fund	(2,190,708)	(2,190,708)	(2,287,097)	(2,287,097)	(2,287,097)	-	-
892540	4110100	Utilization Chgs to 540 Fund	(301,212)	(297,518)	(304,936)	(308,397)	(357,644)	1%	15%
892550	4110100	Utilization Chgs to 550 Fund	(120,000)	(120,000)	(120,000)	(120,000)	(120,000)	-	-
894101	4110100	Interfund Services to 101 Fund	(56,109)	(49,153)	(28,300)	(28,300)	(28,300)	-	-
894170	4110100	Interfund Services to 170 Fund	(40)	(242)	0	0	0	-	-
894210	4110100	Interfund Services to 210 Fund	0	(12)	0	0	0	-	-
894220	4110100	Interfund Services to 220 Fund	0	(74)	0	0	0	-	-
894230	4110100	Interfund Services to 230 Fund	(2,544)	(1,764)	0	0	0	-	-
894279	4110100	Interfund Services to 279 Fund	(3,039)	0	0	0	0	-	-
894280	4110100	Interfund Services to 280 Fund	(1,783)	0	0	0	0	-	-
894401	4110100	Interfund Services to 401 Fund	(3,489)	0	0	0	0	-	-
894410	4110100	Interfund Services to 410 Fund	0	(934)	0	0	0	-	-
894413	4110100	Interfund Services to 413 Fund	(593)	0	0	0	0	-	-

Department Budget Detail

Department / Section: **Public Works / Public Wrk-Streets-Maintenance**
101 - 411010

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
894430	4110100	Interfund Services to 430 Fund	(1,154,963)	(470,282)	0	0	0	-	-
894432	4110100	Interfund Services to 432 Fund	(94,476)	(95,104)	(97,985)	(101,490)	(106,565)	3%	5%
894471	4110100	Interfund Services to 471 Fund	(60)	0	0	0	0	-	-
894476	4110100	Interfund Services to 476 Fund	(349)	0	0	0	0	-	-
894478	4110100	Interfund Services to 478 Fund	(1,424)	0	0	0	0	-	-
894479	4110100	Interfund Services to 479 Fund	(4,916)	0	0	0	0	-	-
894510	4110100	Interfund Services to 510 Fund	(35,721)	(19,640)	(33,000)	(33,000)	(33,000)	-	-
894511	4110100	Interfund Services to 511 Fund	(175)	(195)	0	0	0	-	-
894520	4110100	Interfund Services to 520 Fund	(857,209)	(993,202)	(994,061)	(1,083,424)	(1,106,206)	8%	2%
894530	4110100	Interfund Services to 530 Fund	0	(93,378)	0	0	0	-	-
894540	4110100	Interfund Services to 540 Fund	(49,542)	(53,949)	(2,500)	(2,500)	(2,500)	-	-
894550	4110100	Interfund Services to 550 Fund	(1,798)	(2,399)	(10,000)	(10,000)	(10,000)	-	-
894560	4110100	Interfund Services to 560 Fund	(761)	(1,413)	0	0	0	-	-
894570	4110100	Interfund Services to 570 Fund	(4,381)	(4,701)	0	0	0	-	-
894610	4110100	Interfund Services to 610 Fund	(47)	0	0	0	0	-	-
894650	4110100	Interfund Services to 650 Fund	(5,455)	(12,903)	0	0	0	-	-
		Charges to Others Total	**(4,890,805)**	**(4,407,578)**	**(3,877,879)**	**(3,974,208)**	**(4,051,312)**	**2%**	**1%**
		Total Budget Requirements	**2,922,991**	**2,526,740**	**4,352,835**	**4,184,012**	**4,250,445**	**(3)%**	**1%**

Department Budget Detail

Department / Section: **Public Works / Public Wrk-Forestry&Landscape**
101 - 411011

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	4110110	Salaries - Regular	294,277	305,721	410,737	457,554	460,518	11%	%
411130	4110110	Compensatory Time	3,023	5,997	0	0	0	-	-
411210	4110110	Vacation	15,056	16,106	0	0	0	-	-
411220	4110110	Holidays & Special Days Off	14,097	12,967	0	0	0	-	-
411240	4110110	Sick Leave	7,620	1,302	0	0	0	-	-
411245	4110110	Family Illness Sick Leave	90	1,800	0	0	0	-	-
411260	4110110	Bereavement Leave	4,380	0	0	0	0	-	-
411280	4110110	Jury Duty	291	136	0	0	0	-	-
411292	4110110	Administrative Leave	124	250	0	0	0	-	-
411510	4110110	Accrued Payroll	1,530	3,513	4,578	2,566	2,627	(43)%	2%
412210	4110110	Workers Compensation Ins	10,593	14,638	15,074	15,693	15,795	4%	%
412220	4110110	Health Insurance	41,743	43,587	62,838	64,724	67,810	3%	4%
412222	4110110	Dental Insurance	2,025	1,972	2,625	2,676	2,780	1%	3%
412230	4110110	Life Insurance	573	570	630	701	701	11%	-
412240	4110110	Unemployment Insurance	468	264	229	255	257	11%	%
412250	4110110	Disability Insurance	679	664	816	816	816	-	-
412310	4110110	PERS Retirement	92,866	87,657	112,717	134,783	144,568	19%	7%
412320	4110110	Medicare OASDI	5,461	5,431	5,956	6,634	6,677	11%	%
412400	4110110	Deferred Compensation	50	600	900	1,200	1,500	33%	25%
413110	4110110	Overtime At Straight Rate	415	160	0	0	0	-	-
413120	4110110	Overtime At 1.5 Rate	33,183	26,533	20,000	20,000	20,000	-	-
413130	4110110	Overtime At Double Time Rate	89	73	0	0	0	-	-
		Personnel Services Total	**528,642**	**529,949**	**637,100**	**707,602**	**724,049**	**11%**	**2%**
421000	4110110	Professional Services	141,952	340,935	156,040	178,380	181,380	14%	1%
421001	4110110	Prof Services/Internal	22	5,394	0	0	0	-	-
421203	4110110	Landscape Maintenance Contract	1,890,974	1,625,450	2,061,283	1,886,403	1,886,403	(8)%	-
421205	4110110	Tree Maintenance Contract	1,236,072	1,092,424	1,151,512	1,126,512	1,126,512	(2)%	-
422100	4110110	Telephone	3,232	0	3,500	3,500	3,500	-	-
422120	4110110	Telephone - Cellular	3,382	3,601	3,000	3,000	3,000	-	-
422200	4110110	Electric	70,697	69,963	80,000	80,000	80,000	-	-
422500	4110110	Water	886,621	799,899	797,200	697,200	697,200	(12)%	-
422600	4110110	Other Utilities	2,983	1,938	10,500	10,500	10,500	-	-
423400	4110110	Motor Pool Equipment Rental	40,987	38,485	43,000	37,571	38,698	(12)%	2%
424130	4110110	Maint/Repair of Bldgs & Improv	24	2	0	0	0	-	-
424143	4110110	Signing Supplies	(262)	(70)	0	0	0	-	-
424220	4110110	All Other Equip Maint/Repair	0	0	2,000	2,000	2,000	-	-
425200	4110110	Periodicals & Dues	1,190	770	2,000	2,000	2,000	-	-
425300	4110110	Photo & Recording Supplies	0	0	100	100	100	-	-
425400	4110110	General Office Expense	2,738	1,896	3,000	3,000	3,000	-	-
425500	4110110	Postage	44	35	200	200	200	-	-
425600	4110110	Central Printing Charges	0	0	500	500	500	-	-
425610	4110110	Outside Printing Expense	88	29	200	200	200	-	-
425800	4110110	Computer Equip Purc Undr $5000	11,671	0	0	0	0	-	-
426200	4110110	Clothing/Linen/Safety Supplies	1,435	1,022	2,345	2,345	2,345	-	-
426300	4110110	Motor Fuels & Lubricants	0	0	100	100	100	-	-

Department Budget Detail

Department / Section: **Public Works / Public Wrk-Forestry&Landscape**
101 - 411011

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
426700	4110110	Maintenance Tools/Supplies	1,707	822	2,000	2,000	2,000	-	-
426710	4110110	Work Boot Reimbursement	600	600	750	750	750	-	-
426800	4110110	Special Department Supplies	4,733	1,050	2,500	2,500	2,500	-	-
428400	4110110	Liability Insurance	1,188,096	1,171,965	1,484,727	1,492,196	1,492,398	%	%
		Non-personnel Expenses Total	**5,488,994**	**5,156,217**	**5,806,457**	**5,530,957**	**5,535,286**	**(4)%**	**%**
881100	4110110	General Fund Allocation Chgs	394,743	0	114,452	114,452	114,452	-	-
882101	4110110	Utilization Chgs from 101 Fund	45,654	68,184	106,717	106,717	106,717	-	-
882510	4110110	Utilization Chgs from 510 Fund	52,200	65,100	49,200	56,000	58,700	13%	4%
		Charges From Others Total	**492,597**	**133,284**	**270,369**	**277,169**	**279,869**	**2%**	**%**
892101	4110110	Utilization Chgs to 101 Fund	(72,522)	(85,980)	(91,492)	(96,624)	(100,899)	5%	4%
892510	4110110	Utilization Chgs to 510 Fund	(96,724)	(154,264)	(125,608)	(138,974)	(144,887)	10%	4%
892540	4110110	Utilization Chgs to 540 Fund	(49,126)	(34,683)	(38,575)	(40,047)	(41,812)	3%	4%
894101	4110110	Interfund Services to 101 Fund	(937)	(11,340)	0	0	0	-	-
894430	4110110	Interfund Services to 430 Fund	0	(2,287)	0	0	0	-	-
894432	4110110	Interfund Services to 432 Fund	(532)	0	0	0	0	-	-
894510	4110110	Interfund Services to 510 Fund	0	0	(50,000)	(50,000)	(50,000)	-	-
894540	4110110	Interfund Services to 540 Fund	(574)	(1,279)	0	0	0	-	-
		Charges to Others Total	**(220,418)**	**(289,836)**	**(305,675)**	**(325,645)**	**(337,598)**	**6%**	**3%**
		Total Budget Requirements	**6,289,815**	**5,529,614**	**6,408,251**	**6,190,083**	**6,201,606**	**(3)%**	**%**

Department Budget Detail

Department / Section: **Public Works / Public Works-Storm Drain Maint**
101 - 411030

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	4110300	Salaries - Regular	0	0	169,077	279,516	284,244	65%	1%
411510	4110300	Accrued Payroll	0	0	1,849	1,627	1,678	(12)%	3%
412210	4110300	Workers Compensation Ins	0	0	0	6,094	6,197	-	1%
412220	4110300	Health Insurance	0	0	24,234	60,995	62,615	151%	2%
412222	4110300	Dental Insurance	0	0	1,458	2,414	2,492	65%	3%
412230	4110300	Life Insurance	0	0	78	130	130	66%	-
412240	4110300	Unemployment Insurance	0	0	94	156	159	65%	1%
412250	4110300	Disability Insurance	0	0	408	680	680	66%	-
412310	4110300	PERS Retirement	0	0	43,657	76,357	82,976	74%	8%
412320	4110300	Medicare OASDI	0	0	1,507	3,108	3,177	106%	2%
413110	4110300	Overtime At Straight Rate	0	0	9,000	9,000	9,000	-	-
413120	4110300	Overtime At 1.5 Rate	0	0	13,000	13,000	13,000	-	-
413130	4110300	Overtime At Double Time Rate	0	0	1,800	1,800	1,800	-	-
		Personnel Services Total	**0**	**0**	**266,162**	**454,877**	**468,148**	**70%**	**2%**
422200	4110300	Electric	0	0	13,000	13,000	13,000	-	-
422700	4110300	Refuse/Disposal Fees	0	0	12,000	12,000	12,000	-	-
423100	4110300	Equipment Rental	0	0	7,000	7,000	7,000	-	-
423400	4110300	Motor Pool Equipment Rental	0	0	23,000	23,000	23,000	-	-
424124	4110300	Const. Maint. Materials- Storm	0	0	24,750	24,750	24,750	-	-
424220	4110300	All Other Equip Maint/Repair	0	0	7,500	7,500	7,500	-	-
424230	4110300	Central Garage Charges	0	0	24,000	24,000	24,000	-	-
425200	4110300	Periodicals & Dues	0	0	600	600	600	-	-
426200	4110300	Clothing/Linen/Safety Supplies	0	0	1,660	1,660	1,660	-	-
426300	4110300	Motor Fuels & Lubricants	0	0	13,500	13,500	13,500	-	-
426700	4110300	Maintenance Tools/Supplies	0	0	4,200	9,200	9,200	119%	-
426710	4110300	Work Boot Reimbursement	0	0	450	600	600	33%	-
428400	4110300	Liability Insurance	0	0	0	6,820	6,935	-	1%
448000	4110300	Employee Meal Allowance	0	0	50	50	50	-	-
		Non-personnel Expenses Total	**0**	**0**	**131,710**	**143,680**	**143,795**	**9%**	**%**
881100	4110300	General Fund Allocation Chgs	0	0	40,551	40,551	40,551	-	-
882101	4110300	Utilization Chgs from 101 Fund	0	0	22,870	22,870	22,870	-	-
		Charges From Others Total	**0**	**0**	**63,421**	**63,421**	**63,421**	**-**	**-**
892260	4110300	Utilization Chgs to 260 Fund	0	0	(488,698)	(488,698)	(488,698)	-	-
		Charges to Others Total	**0**	**0**	**(488,698)**	**(488,698)**	**(488,698)**	**-**	**-**
		Total Budget Requirements	**0**	**0**	**(27,405)**	**173,280**	**186,666**	**(732)%**	**7%**

Department Budget Detail

Department / Section: **Public Works / Public Wrk-Signals Maintenance**
101 - 411040

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	4110400	Salaries - Regular	322,073	370,277	529,967	444,006	454,422	(16)%	2%
411130	4110400	Compensatory Time	(358)	6,336	0	0	0	-	-
411210	4110400	Vacation	25,421	23,689	0	0	0	-	-
411220	4110400	Holidays & Special Days Off	13,896	17,670	0	0	0	-	-
411240	4110400	Sick Leave	15,849	9,743	0	0	0	-	-
411245	4110400	Family Illness Sick Leave	1,398	1,739	0	0	0	-	-
411260	4110400	Bereavement Leave	1,967	1,187	0	0	0	-	-
411280	4110400	Jury Duty	269	0	0	0	0	-	-
411292	4110400	Administrative Leave	605	261	0	0	0	-	-
411410	4110400	Vacation Payoffs	7,043	0	0	0	0	-	-
411420	4110400	Sick Leave Payoff	11,794	0	0	0	0	-	-
411430	4110400	Compensatory Time Payoff	3,593	0	0	0	0	-	-
411510	4110400	Accrued Payroll	2,315	4,363	5,584	2,406	2,498	(56)%	3%
412210	4110400	Workers Compensation Ins	14,076	19,554	19,450	15,230	15,586	(21)%	2%
412220	4110400	Health Insurance	45,291	36,576	54,610	55,322	57,182	1%	3%
412222	4110400	Dental Insurance	2,835	2,677	3,240	2,160	2,160	(33)%	-
412230	4110400	Life Insurance	291	620	728	664	691	(8)%	4%
412240	4110400	Unemployment Insurance	624	352	296	247	253	(16)%	2%
412250	4110400	Disability Insurance	674	627	816	680	680	(16)%	-
412310	4110400	PERS Retirement	100,874	98,051	132,025	117,093	128,309	(11)%	9%
412320	4110400	Medicare OASDI	6,616	7,061	7,685	6,438	6,588	(16)%	2%
412400	4110400	Deferred Compensation	50	600	900	1,200	1,500	33%	25%
413110	4110400	Overtime At Straight Rate	20,582	20,468	24,710	25,000	26,000	1%	4%
413120	4110400	Overtime At 1.5 Rate	22,683	23,604	30,000	30,000	30,000	-	-
413130	4110400	Overtime At Double Time Rate	5,274	8,877	10,000	10,000	10,000	-	-
		Personnel Services Total	**625,744**	**654,343**	**820,011**	**710,446**	**735,869**	**(13)%**	**3%**
421001	4110400	Prof Services/Internal	140	84	0	0	0	-	-
422100	4110400	Telephone	449	196	600	360	360	(40)%	-
422120	4110400	Telephone - Cellular	3,035	3,478	4,200	4,200	4,200	-	-
422200	4110400	Electric	41,484	29,583	58,200	58,200	58,200	-	-
422201	4110400	St. Light/Traffic Signal Elec	133,115	126,764	145,000	135,000	140,000	(6)%	3%
422202	4110400	State Energy Tax	398	385	435	435	435	-	-
422203	4110400	Public Benefits Charge	3,716	3,593	4,140	4,140	4,140	-	-
422500	4110400	Water	261	255	400	400	400	-	-
423400	4110400	Motor Pool Equipment Rental	105,481	91,658	100,000	84,000	84,000	(16)%	-
424130	4110400	Maint/Repair of Bldgs & Improv	273	27	306	306	306	-	-
424220	4110400	All Other Equip Maint/Repair	41,926	104,058	102,500	86,500	86,500	(15)%	-
424230	4110400	Central Garage Charges	11,586	13,771	10,000	8,200	8,400	(18)%	2%
425200	4110400	Periodicals & Dues	0	175	0	0	0	-	-
425400	4110400	General Office Expense	884	937	2,000	2,500	2,500	25%	-
425500	4110400	Postage	90	119	0	0	0	-	-
425610	4110400	Outside Printing Expense	58	84	0	0	0	-	-
425800	4110400	Computer Equip Purc Undr $5000	1,092	1,251	0	0	0	-	-
426200	4110400	Clothing/Linen/Safety Supplies	2,239	2,476	690	3,300	3,300	378%	-
426300	4110400	Motor Fuels & Lubricants	10,633	8,598	9,000	6,900	7,100	(23)%	2%

Department Budget Detail

Department / Section: **Public Works / Public Wrk-Signals Maintenance**
101 - 411040

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
426700	4110400	Maintenance Tools/Supplies	0	35	500	2,000	2,000	300%	-
426710	4110400	Work Boot Reimbursement	750	600	900	900	900	-	-
427200	4110400	Training	2,200	2,180	0	2,000	0	-	(100)%
428400	4110400	Liability Insurance	44,949	23,637	30,685	30,325	31,036	(1)%	2%
		Non-personnel Expenses Total	**404,768**	**413,955**	**469,556**	**429,666**	**433,777**	**(8)%**	**%**
881100	4110400	General Fund Allocation Chgs	41,910	0	11,933	11,933	11,933	-	-
882101	4110400	Utilization Chgs from 101 Fund	13,096	25,014	26,164	26,164	26,164	-	-
		Charges From Others Total	**55,006**	**25,014**	**38,097**	**38,097**	**38,097**	**-**	**-**
892101	4110400	Utilization Chgs to 101 Fund	(2,505)	(2,505)	0	0	0	-	-
892540	4110400	Utilization Chgs to 540 Fund	(22,860)	(45,231)	(47,976)	(49,740)	(51,908)	3%	4%
894101	4110400	Interfund Services to 101 Fund	(528)	0	0	0	0	-	-
894230	4110400	Interfund Services to 230 Fund	(106)	(4,126)	0	0	0	-	-
894401	4110400	Interfund Services to 401 Fund	(2,025)	0	0	0	0	-	-
894430	4110400	Interfund Services to 430 Fund	(2,090)	(3,764)	0	0	0	-	-
894432	4110400	Interfund Services to 432 Fund	(14,534)	(4,624)	(30,000)	(30,000)	(30,000)	-	-
894510	4110400	Interfund Services to 510 Fund	(6,333)	(3,776)	0	0	0	-	-
894520	4110400	Interfund Services to 520 Fund	0	(1,371)	0	0	0	-	-
894540	4110400	Interfund Services to 540 Fund	(487)	(258)	0	0	0	-	-
894550	4110400	Interfund Services to 550 Fund	0	(81)	0	0	0	-	-
		Charges to Others Total	**(51,472)**	**(65,741)**	**(77,976)**	**(79,740)**	**(81,908)**	**2%**	**2%**
		Total Budget Requirements	**1,034,048**	**1,027,571**	**1,249,688**	**1,098,469**	**1,125,835**	**(12)%**	**2%**

Department Budget Detail

Department / Section: **Public Works / Pub Works-City Engineering Svs**
101 - 411500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	4115000	Salaries - Regular	2,467,080	2,738,623	3,834,171	3,721,669	3,783,236	(2)%	1%
411130	4115000	Compensatory Time	13,458	13,200	0	0	0	-	-
411210	4115000	Vacation	163,477	175,704	0	0	0	-	-
411220	4115000	Holidays & Special Days Off	121,092	140,025	0	0	0	-	-
411225	4115000	Rest Time Pay - IBEW	2,994	0	0	0	0	-	-
411230	4115000	Military Leave	2,809	8,528	0	0	0	-	-
411240	4115000	Sick Leave	56,113	93,935	0	0	0	-	-
411245	4115000	Family Illness Sick Leave	23,694	26,858	0	0	0	-	-
411250	4115000	Industrial Accident	846	0	0	0	0	-	-
411260	4115000	Bereavement Leave	733	3,323	0	0	0	-	-
411280	4115000	Jury Duty	1,992	1,329	0	0	0	-	-
411292	4115000	Administrative Leave	34,119	29,608	0	0	0	-	-
411310	4115000	Night Shift Premium	29	121	0	0	0	-	-
411410	4115000	Vacation Payoffs	21,072	88,136	15,893	0	0	(100)%	-
411420	4115000	Sick Leave Payoff	21,654	49,185	10,242	0	0	(100)%	-
411430	4115000	Compensatory Time Payoff	2,760	0	0	0	0	-	-
411510	4115000	Accrued Payroll	(24,045)	66,689	41,520	20,654	21,342	(50)%	3%
412210	4115000	Workers Compensation Ins	102,115	141,141	145,326	127,651	129,766	(12)%	1%
412220	4115000	Health Insurance	294,104	348,032	450,558	474,400	495,558	5%	4%
412222	4115000	Dental Insurance	16,161	18,321	22,238	21,957	22,152	(1)%	%
412230	4115000	Life Insurance	7,743	8,366	9,860	10,136	10,312	2%	1%
412240	4115000	Unemployment Insurance	4,524	2,545	2,139	2,075	2,110	(2)%	1%
412250	4115000	Disability Insurance	3,331	3,791	4,488	4,216	4,216	(6)%	-
412310	4115000	PERS Retirement	768,445	809,166	1,021,842	1,078,187	1,169,151	5%	8%
412320	4115000	Medicare OASDI	37,352	42,708	53,864	50,904	51,793	(5)%	1%
412400	4115000	Deferred Compensation	500	5,700	10,800	15,600	19,500	44%	25%
413110	4115000	Overtime At Straight Rate	0	549	0	0	0	-	-
413120	4115000	Overtime At 1.5 Rate	68,116	43,606	65,000	75,000	75,000	15%	-
413130	4115000	Overtime At Double Time Rate	3,685	3,276	0	0	0	-	-
419910	4115000	Salaries Adjustment Factor	0	0	(41,291)	0	0	(100)%	-
		Personnel Services Total	**4,215,964**	**4,862,477**	**5,646,650**	**5,602,449**	**5,784,136**	**( )%**	**3%**
421000	4115000	Professional Services	4,496	5,269	0	0	0	-	-
421001	4115000	Prof Services/Internal	0	170	0	0	0	-	-
421004	4115000	Prof Services/Computer	16,554	39,932	0	0	0	-	-
422100	4115000	Telephone	2,995	2,945	5,550	5,550	5,550	-	-
422120	4115000	Telephone - Cellular	20,000	23,004	26,750	26,750	26,750	-	-
423400	4115000	Motor Pool Equipment Rental	122,554	130,689	135,000	135,000	135,000	-	-
423500	4115000	Vehicle Usage Reimb Employee	0	73	0	0	0	-	-
424220	4115000	All Other Equip Maint/Repair	670	1,492	6,500	6,500	6,500	-	-
424230	4115000	Central Garage Charges	0	860	0	0	0	-	-
425100	4115000	Advertising Expense	1,241	1,965	0	0	0	-	-
425200	4115000	Periodicals & Dues	465	1,217	1,000	1,000	1,000	-	-
425300	4115000	Photo & Recording Supplies	4,486	4,197	6,500	6,500	6,500	-	-
425400	4115000	General Office Expense	13,947	9,489	15,000	15,000	15,000	-	-
425500	4115000	Postage	7,645	6,731	8,000	8,000	8,000	-	-

Department Budget Detail

Department / Section: **Public Works / Pub Works-City Engineering Svs**
101 - 411500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
425600	4115000	Central Printing Charges	731	830	0	0	0	-	-
425610	4115000	Outside Printing Expense	1,258	707	2,000	2,000	2,000	-	-
425700	4115000	Software Purchase/Licensing	495	990	0	0	0	-	-
425800	4115000	Computer Equip Purc Undr $5000	5,635	16,847	15,000	3,196	3,196	(78)%	-
426200	4115000	Clothing/Linen/Safety Supplies	7,961	1,941	4,475	4,475	4,475	-	-
426700	4115000	Maintenance Tools/Supplies	11,791	548	5,000	5,000	5,000	-	-
426710	4115000	Work Boot Reimbursement	2,250	2,379	2,400	2,400	2,400	-	-
426800	4115000	Special Department Supplies	1,099	3,737	2,800	2,800	2,800	-	-
427100	4115000	Travel & Meeting Expense	2,928	1,437	0	0	0	-	-
427200	4115000	Training	10,202	4,446	10,000	10,000	10,000	-	-
428400	4115000	Liability Insurance	326,061	170,607	224,574	254,189	258,395	13%	1%
		Non-personnel Expenses Total	**565,472**	**432,514**	**470,549**	**488,360**	**492,566**	**3%**	**%**
440120	9140100	Nebraska/Easy/Sunnyslope Sdwks	896	0	0	0	0	-	-
440120	9145000	Ward 2-Eucalyptus-Univ to 12th	42,302	0	0	0	0	-	-
440120	9145100	Ward 3-Cortez-Magnolia/Orchard	60,504	0	0	0	0	-	-
440120	9145200	Ward 5 - Mason & Roosevelt	44,318	0	0	0	0	-	-
440120	9145300	Ward 7 - Keller/Halsey/Hedrick	137,749	0	0	0	0	-	-
440120	9145400	ADA Street Improvements 12/13	73,996	0	0	0	0	-	-
440120	9145500	Ward 6 - Dawes-Magnolia to EOS	215,562	17,677	0	0	0	-	-
440120	9145600	Ward 1-Rustin/Minerva/Athena	74,871	0	0	0	0	-	-
440120	9148300	Commerce Street Bridge	40,979	0	0	0	0	-	-
440120	9148600	North Park Pergola Restoration	53,000	0	0	0	0	-	-
440120	9150200	Alley Block Wall Mesa&Chicago	5,838	145,088	0	0	0	-	-
440120	9150600	ADA Street Improvements 13/14	8,293	91,706	0	0	0	-	-
440120	9150700	Ward 5-Hickory/Harmony/Heidi	7,295	114,813	0	0	0	-	-
440120	9150800	Ward 7:Penny Sdwk-Rutland/Lake	12,609	168,741	0	0	0	-	-
440120	9152500	Wd 1-11th/12th/Chestnut/Almond	0	3,360	0	0	0	-	-
440120	9152600	Ward 2-12th/13th/Howard/Park	0	2,915	0	0	0	-	-
440120	9152700	Ward 3-Potomac & Mt Vernon	0	3,101	0	0	0	-	-
440120	9152800	Ward 5-Farnham-Magnolia/Andrew	0	4,088	0	0	0	-	-
440120	9152900	Ward 5-Jackson-SR 91/Magnolia	0	0	0	0	0	-	-
440120	9153000	Ward 6-Jones-Hole/Wells	0	2,472	0	0	0	-	-
440120	9153100	W 7-Snnysd/Easy/Neb/Bgrt/Bshnl	0	2,807	0	0	0	-	-
440120	9153900	ADA Street Improvements 14/15	0	0	0	0	0	-	-
440120	9154000	Verbena Street Improvements	0	32,515	0	0	0	-	-
		Capital Outlay & Grants Total	**778,217**	**589,289**	**0**	**0**	**0**	**-**	**-**
881100	4115000	General Fund Allocation Chgs	1,504,968	1,462,497	1,382,783	1,382,783	1,382,783	-	-
882101	4115000	Utilization Chgs from 101 Fund	53,148	93,412	148,524	153,400	156,992	3%	2%
882510	4115000	Utilization Chgs from 510 Fund	3,699	4,500	3,100	4,600	4,900	48%	6%
882550	4115000	Utilization Chgs from 550 Fund	0	13,645	14,595	14,992	15,640	2%	4%
884550	4115000	Interfund Services from 550 Fd	0	23,893	0	0	0	-	-
		Charges From Others Total	**1,561,815**	**1,597,950**	**1,549,002**	**1,555,775**	**1,560,315**	**%**	**%**
892260	4115000	Utilization Chgs to 260 Fund	(10,386)	(10,032)	(10,338)	(11,716)	(12,706)	13%	8%
892550	4115000	Utilization Chgs to 550 Fund	(68,995)	(68,409)	(73,378)	(81,079)	(84,651)	10%	4%

Department Budget Detail

Department / Section: **Public Works / Pub Works-City Engineering Svs**
101 - 411500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
894101	4115000	Interfund Services to 101 Fund	(78,061)	(83,675)	(38,884)	(39,388)	(41,791)	1%	6%
894221	4115000	Interfund Services to 221 Fund	(279)	0	0	0	0	-	-
894230	4115000	Interfund Services to 230 Fund	(456,696)	(809,904)	(711,480)	(723,119)	(765,713)	1%	5%
894240	4115000	Interfund Services to 240 Fund	0	(13,951)	0	0	0	-	-
894260	4115000	Interfund Services to 260 Fund	(13,932)	(8,700)	(31,063)	(32,264)	(33,568)	3%	4%
894280	4115000	Interfund Services to 280 Fund	(21,977)	(9,226)	0	0	0	-	-
894410	4115000	Interfund Services to 410 Fund	(33,248)	(282,910)	(127,594)	(117,499)	(123,729)	(7)%	5%
894411	4115000	Interfund Services to 411 Fund	(932)	0	0	0	0	-	-
894430	4115000	Interfund Services to 430 Fund	(1,072,185)	(1,231,033)	(1,146,521)	(1,163,643)	(1,232,183)	1%	5%
894432	4115000	Interfund Services to 432 Fund	(887,615)	(525,169)	(1,406,324)	(1,331,863)	(1,409,816)	(5)%	5%
894433	4115000	Interfund Services to 433 Fnd	0	0	(79,746)	(73,438)	(77,332)	(7)%	5%
894434	4115000	Interfund Services to 434 Fund	(12,227)	(23,909)	0	0	0	-	-
894442	4115000	Interfund Services to 442 Fund	(9,901)	(2,259)	0	0	0	-	-
894458	4115000	Interfund Services to 458 Fund	(135,978)	(37,131)	0	0	0	-	-
894474	4115000	Interfund Services to 474 Fund	(336)	0	0	0	0	-	-
894478	4115000	Interfund Services to 478 Fund	(385)	0	0	0	0	-	-
894479	4115000	Interfund Services to 479 Fund	(90,980)	0	0	0	0	-	-
894510	4115000	Interfund Services to 510 Fund	(90,056)	(57,808)	(60,958)	(61,532)	(62,155)	%	1%
894520	4115000	Interfund Services to 520 Fund	(182,501)	(282,996)	(243,831)	(246,125)	(248,620)	%	1%
894530	4115000	Interfund Services to 530 Fund	0	(4,310)	0	0	0	-	-
894540	4115000	Interfund Services to 540 Fund	(278)	(887)	0	0	0	-	-
894550	4115000	Interfund Services to 550 Fund	(312,573)	(153,907)	(549,345)	(547,178)	(577,628)	( )%	5%
894551	4115000	Interfund Services to 551 Fund	(9,863)	0	0	0	0	-	-
894570	4115000	Interfund Services to 570 Fund	(57,468)	(1,099)	0	0	0	-	-
895220	9140100	Nebraska/Easy/Sunnyslope Sdwks	(896)	0	0	0	0	-	-
895220	9145000	Ward 2-Eucalyptus-Univ to 12th	(42,302)	0	0	0	0	-	-
895220	9145100	Ward 3-Cortez-Magnolia/Orchard	(60,504)	0	0	0	0	-	-
895220	9145200	Ward 5 - Mason & Roosevelt	(44,318)	0	0	0	0	-	-
895220	9145300	Ward 7 - Keller/Halsey/Hedrick	(137,749)	0	0	0	0	-	-
895220	9145400	ADA Street Improvements 12/13	(73,996)	0	0	0	0	-	-
895220	9145500	Ward 6 - Dawes-Magnolia to EOS	(215,562)	(17,677)	0	0	0	-	-
895220	9145600	Ward 1-Rustin/Minerva/Athena	(74,871)	0	0	0	0	-	-
895220	9148300	Commerce Street Bridge	(40,979)	0	0	0	0	-	-
895220	9148600	North Park Pergola Restoration	(53,000)	0	0	0	0	-	-
895220	9150200	Alley Block Wall Mesa&Chicago	(5,838)	(145,088)	0	0	0	-	-
895220	9150600	ADA Street Improvements 13/14	(8,293)	(91,706)	0	0	0	-	-
895220	9150700	Ward 5-Hickory/Harmony/Heidi	(7,295)	(114,813)	0	0	0	-	-
895220	9150800	Ward 7:Penny Sdwk-Rutland/Lake	(12,609)	(168,741)	0	0	0	-	-
895220	9152500	Wd 1-11th/12th/Chestnut/Almond	0	(3,360)	0	0	0	-	-
895220	9152600	Ward 2-12th/13th/Howard/Park	0	(2,915)	0	0	0	-	-
895220	9152700	Ward 3-Potomac & Mt Vernon	0	(3,101)	0	0	0	-	-
895220	9152800	Ward 5-Farnham-Magnolia/Andrew	0	(4,088)	0	0	0	-	-
895220	9152900	Ward 5-Jackson-SR 91/Magnolia	0	0	0	0	0	-	-
895220	9153000	Ward 6-Jones-Hole/Wells	0	(2,472)	0	0	0	-	-
895220	9153100	W 7-Snnysd/Easy/Neb/Bgrt/Bshnl	0	(2,807)	0	0	0	-	-
895220	9153900	ADA Street Improvements 14/15	0	0	0	0	0	-	-

Department Budget Detail

Department / Section: **Public Works / Pub Works-City Engineering Svs**
101 - 411500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
895220	9154000	Verbena Street Improvements	0	(32,515)	0	0	0	-	-
		Charges to Others Total	**(4,325,078)**	**(4,196,612)**	**(4,479,462)**	**(4,428,844)**	**(4,669,892)**	**(1)%**	**5%**
		Total Budget Requirements	**2,796,391**	**3,285,619**	**3,186,739**	**3,217,740**	**3,167,125**	**%**	**(1)%**

Department Budget Detail

Department / Section: **Public Works / Public Wrk-Traffic Engineering**
101 - 412000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	4120000	Salaries - Regular	543,949	273,390	403,181	334,812	344,635	(16)%	2%
411110	4120000	Salaries-Temp & Part Time	27,895	19,509	48,362	31,200	33,280	(35)%	6%
411130	4120000	Compensatory Time	6,190	2,282	0	0	0	-	-
411210	4120000	Vacation	33,420	14,471	0	0	0	-	-
411220	4120000	Holidays & Special Days Off	27,341	11,605	0	0	0	-	-
411240	4120000	Sick Leave	15,371	4,736	0	0	0	-	-
411245	4120000	Family Illness Sick Leave	454	470	0	0	0	-	-
411250	4120000	Industrial Accident	378	0	0	0	0	-	-
411260	4120000	Bereavement Leave	3,887	0	0	0	0	-	-
411280	4120000	Jury Duty	551	1,106	0	0	0	-	-
411292	4120000	Administrative Leave	3,474	1,889	0	0	0	-	-
411410	4120000	Vacation Payoffs	31,384	114	0	0	0	-	-
411420	4120000	Sick Leave Payoff	15,455	0	0	0	0	-	-
411510	4120000	Accrued Payroll	911	(1,832)	4,832	2,019	2,113	(58)%	4%
412210	4120000	Workers Compensation Ins	22,722	18,258	16,572	12,555	12,964	(24)%	3%
412220	4120000	Health Insurance	61,187	33,889	54,592	48,537	50,217	(11)%	3%
412222	4120000	Dental Insurance	3,175	1,701	2,517	1,882	1,908	(25)%	1%
412230	4120000	Life Insurance	1,599	679	940	901	941	(4)%	4%
412240	4120000	Unemployment Insurance	1,006	328	252	204	212	(19)%	3%
412250	4120000	Disability Insurance	742	444	612	408	408	(33)%	-
412310	4120000	PERS Retirement	165,745	74,093	110,577	99,680	109,506	(9)%	9%
412320	4120000	Medicare OASDI	9,181	4,755	6,547	5,307	5,480	(18)%	3%
412330	4120000	City Retirement Plan	1,066	754	0	1,170	1,248	-	6%
412400	4120000	Deferred Compensation	50	500	900	1,200	1,500	33%	25%
413110	4120000	Overtime At Straight Rate	884	0	0	0	0	-	-
413120	4120000	Overtime At 1.5 Rate	1,276	266	0	0	0	-	-
413130	4120000	Overtime At Double Time Rate	209	0	0	0	0	-	-
413240	4120000	O/T 1.5 Rate Sub To Retirement	0	505	0	0	0	-	-
		Personnel Services Total	**979,516**	**463,920**	**649,884**	**539,875**	**564,412**	**(16)%**	**4%**
421000	4120000	Professional Services	9,115	12,957	26,300	26,300	26,300	-	-
421001	4120000	Prof Services/Internal	0	(0)	0	0	0	-	-
422100	4120000	Telephone	2,389	1,090	3,150	3,150	3,150	-	-
422120	4120000	Telephone - Cellular	1,216	1,642	1,800	1,800	1,800	-	-
422200	4120000	Electric	14,281	9,352	0	0	0	-	-
422500	4120000	Water	29	0	0	0	0	-	-
423400	4120000	Motor Pool Equipment Rental	13,139	14,598	19,000	12,000	12,500	(36)%	4%
423500	4120000	Vehicle Usage Reimb Employee	26	0	0	0	0	-	-
424220	4120000	All Other Equip Maint/Repair	0	897	0	0	0	-	-
424230	4120000	Central Garage Charges	2,685	2,137	0	320	330	-	3%
425100	4120000	Advertising Expense	1,377	0	0	0	0	-	-
425200	4120000	Periodicals & Dues	1,476	699	1,170	1,170	1,170	-	-
425400	4120000	General Office Expense	3,571	409	5,500	5,500	5,500	-	-
425500	4120000	Postage	189	7	240	240	240	-	-
425600	4120000	Central Printing Charges	0	0	200	200	200	-	-
425610	4120000	Outside Printing Expense	88	88	0	0	0	-	-

Department Budget Detail

Department / Section: **Public Works / Public Wrk-Traffic Engineering**
101 - 412000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
425700	4120000	Software Purchase/Licensing	380	0	0	0	0	-	-
425800	4120000	Computer Equip Purc Undr $5000	0	6,285	10,000	0	0	(100)%	-
426200	4120000	Clothing/Linen/Safety Supplies	641	73	350	350	350	-	-
426300	4120000	Motor Fuels & Lubricants	321	355	0	0	0	-	-
426800	4120000	Special Department Supplies	124	76	200	200	200	-	-
427100	4120000	Travel & Meeting Expense	230	152	0	0	0	-	-
427200	4120000	Training	354	3,000	2,000	2,000	2,000	-	-
428400	4120000	Liability Insurance	72,555	22,069	26,144	24,998	25,811	(4)%	3%
		Non-personnel Expenses Total	**124,192**	**75,896**	**96,054**	**78,228**	**79,551**	**(18)%**	**1%**
881100	4120000	General Fund Allocation Chgs	229,617	248,649	185,076	185,076	185,076	-	-
882101	4120000	Utilization Chgs from 101 Fund	62,361	95,622	118,556	118,556	118,556	-	-
882510	4120000	Utilization Chgs from 510 Fund	17,499	19,999	22,200	26,700	27,800	20%	4%
		Charges From Others Total	**309,478**	**364,270**	**325,832**	**330,332**	**331,432**	**1%**	**%**
892101	4120000	Utilization Chgs to 101 Fund	(73,887)	(66,780)	0	0	0	-	-
892230	4120000	Utilization Chgs to 230 Fund	(101,259)	(96,387)	0	0	0	-	-
892570	4120000	Utilization Chgs to 570 Fund	(32,305)	(29,760)	(29,610)	(34,543)	(37,094)	16%	7%
894101	4120000	Interfund Services to 101 Fund	0	(90)	0	0	0	-	-
894230	4120000	Interfund Services to 230 Fund	(20,265)	(2,558)	0	0	0	-	-
894240	4120000	Interfund Services to 240 Fund	0	(26,974)	(25,000)	(25,000)	(25,000)	-	-
894410	4120000	Interfund Services to 410 Fund	(4,460)	0	0	0	0	-	-
894430	4120000	Interfund Services to 430 Fund	(42,986)	(1,320)	0	0	0	-	-
894432	4120000	Interfund Services to 432 Fund	(326,796)	(181,976)	(355,396)	(208,361)	(229,961)	(41)%	10%
894510	4120000	Interfund Services to 510 Fund	(502)	0	0	0	0	-	-
		Charges to Others Total	**(602,463)**	**(405,848)**	**(410,006)**	**(267,904)**	**(292,055)**	**(34)%**	**9%**
		Total Budget Requirements	**810,723**	**498,239**	**661,764**	**680,531**	**683,340**	**2%**	**%**

Department Budget Detail

Department / Section: **Public Works / PW-Traffic-Crossing Gd**
101 - 412020

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	4120200	Salaries - Regular	25,398	0	0	0	0	-	-
411110	4120200	Salaries-Temp & Part Time	482,211	0	0	0	0	-	-
411210	4120200	Vacation	2,177	0	0	0	0	-	-
411220	4120200	Holidays & Special Days Off	1,494	0	0	0	0	-	-
411240	4120200	Sick Leave	14,525	0	0	0	0	-	-
411245	4120200	Family Illness Sick Leave	1,761	0	0	0	0	-	-
411292	4120200	Administrative Leave	54	0	0	0	0	-	-
411510	4120200	Accrued Payroll	(8,012)	0	0	0	0	-	-
412210	4120200	Workers Compensation Ins	19,041	0	0	0	0	-	-
412220	4120200	Health Insurance	6,160	0	0	0	0	-	-
412222	4120200	Dental Insurance	285	0	0	0	0	-	-
412230	4120200	Life Insurance	15	0	0	0	0	-	-
412240	4120200	Unemployment Insurance	843	0	0	0	0	-	-
412250	4120200	Disability Insurance	73	0	0	0	0	-	-
412310	4120200	PERS Retirement	10,638	0	0	0	0	-	-
412320	4120200	Medicare OASDI	7,654	0	0	0	0	-	-
412330	4120200	City Retirement Plan	17,900	0	0	0	0	-	-
		Personnel Services Total	**582,222**	**0**	**0**	**0**	**0**	**-**	**-**
421000	4120200	Professional Services	49,894	0	0	0	0	-	-
422100	4120200	Telephone	612	0	0	0	0	-	-
422120	4120200	Telephone - Cellular	267	0	0	0	0	-	-
423400	4120200	Motor Pool Equipment Rental	4,127	0	0	0	0	-	-
426200	4120200	Clothing/Linen/Safety Supplies	289	0	0	0	0	-	-
426800	4120200	Special Department Supplies	429	0	0	0	0	-	-
428400	4120200	Liability Insurance	60,798	0	0	0	0	-	-
		Non-personnel Expenses Total	**116,418**	**0**	**0**	**0**	**0**	**-**	**-**
881100	4120200	General Fund Allocation Chgs	13,603	0	0	0	0	-	-
882101	4120200	Utilization Chgs from 101 Fund	25,380	0	0	0	0	-	-
		Charges From Others Total	**38,983**	**0**	**0**	**0**	**0**	**-**	**-**
894101	4120200	Interfund Services to 101 Fund	(597)	0	0	0	0	-	-
		Charges to Others Total	**(597)**	**0**	**0**	**0**	**0**	**-**	**-**
		Total Budget Requirements	**737,026**	**0**	**0**	**0**	**0**	**-**	**-**

Department Budget Detail

Department / Section: **Public Works / Public Wrk-Photo Red Light**
101 - 412100

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
422500	4121000	Water	120	0	0	0	0	-	-
		Non-personnel Expenses Total	**120**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**120**	**0**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Public Works / Public Works-Storm Drain Maint**
101 - 412515

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	4125150	Salaries - Regular	66,091	90,762	0	0	0	-	-
411130	4125150	Compensatory Time	935	1,862	0	0	0	-	-
411210	4125150	Vacation	6,237	6,849	0	0	0	-	-
411220	4125150	Holidays & Special Days Off	2,887	3,984	0	0	0	-	-
411225	4125150	Rest Time Pay - IBEW	116	402	0	0	0	-	-
411240	4125150	Sick Leave	3,959	1,682	0	0	0	-	-
411245	4125150	Family Illness Sick Leave	999	1,384	0	0	0	-	-
411250	4125150	Industrial Accident	107	97	0	0	0	-	-
411260	4125150	Bereavement Leave	116	0	0	0	0	-	-
411280	4125150	Jury Duty	0	275	0	0	0	-	-
411292	4125150	Administrative Leave	149	162	0	0	0	-	-
411410	4125150	Vacation Payoffs	171	0	0	0	0	-	-
411420	4125150	Sick Leave Payoff	740	0	0	0	0	-	-
411430	4125150	Compensatory Time Payoff	199	0	0	0	0	-	-
411510	4125150	Accrued Payroll	574	8,025	0	0	0	-	-
411522	4125150	Accrued Vacation Year-End Only	0	1,458	0	0	0	-	-
411530	4125150	Accrued Comp. Time Earned	0	90	0	0	0	-	-
412210	4125150	Workers Compensation Ins	5,409	6,150	0	0	0	-	-
412220	4125150	Health Insurance	12,353	16,460	0	0	0	-	-
412222	4125150	Dental Insurance	580	900	0	0	0	-	-
412230	4125150	Life Insurance	39	52	0	0	0	-	-
412240	4125150	Unemployment Insurance	240	111	0	0	0	-	-
412250	4125150	Disability Insurance	203	271	0	0	0	-	-
412310	4125150	PERS Retirement	20,705	23,851	0	0	0	-	-
412320	4125150	Medicare OASDI	248	733	0	0	0	-	-
413110	4125150	Overtime At Straight Rate	7,430	5,999	0	0	0	-	-
413120	4125150	Overtime At 1.5 Rate	7,617	7,845	0	0	0	-	-
413130	4125150	Overtime At Double Time Rate	735	2,221	0	0	0	-	-
		Personnel Services Total	**138,850**	**181,638**	**0**	**0**	**0**	**-**	**-**
421000	4125150	Professional Services	0	3,000	0	0	0	-	-
421001	4125150	Prof Services/Internal	15	29,685	0	0	0	-	-
423100	4125150	Equipment Rental	5,352	1,397	0	0	0	-	-
423400	4125150	Motor Pool Equipment Rental	28,204	26,323	0	0	0	-	-
424124	4125150	Const. Maint. Materials- Storm	13,048	14,023	0	0	0	-	-
424220	4125150	All Other Equip Maint/Repair	384	4,068	0	0	0	-	-
424230	4125150	Central Garage Charges	28,085	39,466	0	0	0	-	-
425200	4125150	Periodicals & Dues	0	483	0	0	0	-	-
426200	4125150	Clothing/Linen/Safety Supplies	3,712	3,764	0	0	0	-	-
426300	4125150	Motor Fuels & Lubricants	11,553	2,506	0	0	0	-	-
426600	4125150	Chemical Supplies	53	15	0	0	0	-	-
426700	4125150	Maintenance Tools/Supplies	2,698	15	0	0	0	-	-
426710	4125150	Work Boot Reimbursement	450	300	0	0	0	-	-
426800	4125150	Special Department Supplies	0	8	0	0	0	-	-
428400	4125150	Liability Insurance	17,274	7,434	0	0	0	-	-
		Non-personnel Expenses Total	**110,831**	**132,492**	**0**	**0**	**0**	**-**	**-**

Department Budget Detail

Department / Section: **Public Works / Public Works-Storm Drain Maint**
101 - 412515

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
881100	4125150	General Fund Allocation Chgs	15,369	0	0	0	0	-	-
884101	4125150	Interfund Services from 101 Fd	86,834	95,110	0	0	0	-	-
884550	4125150	Interfund Services from 550 Fd	0	162	0	0	0	-	-
		Charges From Others Total	**102,203**	**95,273**	**0**	**0**	**0**	-	**-**
892260	4125150	Utilization Chgs to 260 Fund	(340,318)	(345,410)	0	0	0	-	-
894101	4125150	Interfund Services to 101 Fund	0	(60)	0	0	0	-	-
894540	4125150	Interfund Services to 540 Fund	(844)	(692)	0	0	0	-	-
894550	4125150	Interfund Services to 550 Fund	(52,071)	(101,661)	0	0	0	-	-
		Charges to Others Total	**(393,234)**	**(447,824)**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**(41,348)**	**(38,420)**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Public Works / PW-Cap Imp-Street Projects**
101 - 413530

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
440120	9243300	Chicago Emergency Repair	0	(38,914)	0	0	0	-	-
440301	9887400	Iowa/MLK Bicycle Improvements	0	0	65,000	0	0	(100)%	-
		Capital Outlay & Grants Total	**0**	**(38,914)**	**65,000**	**0**	**0**	**(100)%**	**-**
		Total Budget Requirements	**0**	**(38,914)**	**65,000**	**0**	**0**	**(100)%**	**-**

Department Budget Detail

Department / Section: **Public Works / Public Works-Debt**
101 - 419000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
881100	4190000	General Fund Allocation Chgs	0	0	325	325	325	-	-
882101	4190000	Utilization Chgs from 101 Fund	1,771,266	1,809,316	1,828,720	1,739,871	1,751,235	(4)%	%
		Charges From Others Total	**1,771,266**	**1,809,316**	**1,829,045**	**1,740,196**	**1,751,560**	**(4)%**	**%**
		Total Budget Requirements	**1,771,266**	**1,809,316**	**1,829,045**	**1,740,196**	**1,751,560**	**(4)%**	**%**

Department Budget Detail

Department / Section: **Public Works / Public Works-Capital**
101 - 419500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
425400	4195000	General Office Expense	1,466	0	0	0	0	-	-
		Non-personnel Expenses Total	**1,466**	**0**	**0**	**0**	**0**	-	**-**
462300	4195000	Office Furniture & Equipment	0	0	0	0	0	-	-
463300	4195000	Off Furn & Equip Cap Lease	39,129	32,768	37,800	37,800	37,800	-	-
		Equipment Outlay Total	**39,129**	**32,768**	**37,800**	**37,800**	**37,800**	-	**-**
881100	4195000	General Fund Allocation Chgs	3,076	0	1,318	1,318	1,318	-	-
		Charges From Others Total	**3,076**	**0**	**1,318**	**1,318**	**1,318**	-	**-**
892101	4195000	Utilization Chgs to 101 Fund	(40,356)	(40,356)	(37,800)	(37,800)	(37,800)	-	-
		Charges to Others Total	**(40,356)**	**(40,356)**	**(37,800)**	**(37,800)**	**(37,800)**	-	**-**
		Total Budget Requirements	**3,316**	**(7,587)**	**1,318**	**1,318**	**1,318**	-	**-**

Department Budget Detail

Department / Section: **Public Works / PW-Managed Savings**
101 - 419900

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
499999	4199000	Managed Savings Allocation	0	0	0	(1,200,000)	(1,200,000)	-	-
		Managed Savings Total	**0**	**0**	**0**	**(1,200,000)**	**(1,200,000)**	-	**-**
		Total Budget Requirements	**0**	**0**	**0**	**(1,200,000)**	**(1,200,000)**	-	**-**

Department Budget Detail

Department / Section: **Public Works / PW-Capital Imp-Special Gas Tax**
230 - 413510

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
882101	4135100	Utilization Chgs from 101 Fund	2,291,968	2,287,096	2,287,097	2,287,097	2,287,097	-	-
		Charges From Others Total	**2,291,968**	**2,287,096**	**2,287,097**	**2,287,097**	**2,287,097**	-	**-**
		Total Budget Requirements	**2,291,968**	**2,287,096**	**2,287,097**	**2,287,097**	**2,287,097**	-	**-**

Department / Section: **Public Works / PW-Cap Imp-Street Projects**
230 - 413530

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
440223	9148627	North Park Pergola Restoration	11,710	0	0	0	0	-	-
440223	9507027	Misc Street Construction	16,288	85,277	500,000	500,000	500,000	-	-
440223	9524027	Ovrlk Cross-Alessandro Bridge	30,146	5,451	0	0	0	-	-
440223	9540327	La Sierra Ave/91 Fwy Reconstrn	2,984	12,904	0	0	0	-	-
440223	9583727	Median Const./Land. - Eastridg	0	0	0	0	0	-	-
440223	9587627	Canyon Crest Dr Widening	0	0	0	1,100,000	825,000	-	(25)%
440223	9594827	Tyler Widening-Wells to Hole	462,022	550,156	0	0	0	-	-
440223	9595127	Indiana Widening at Pierce	0	0	0	0	0	-	-
440223	9595227	Van Buren-Indiana/So Cty Lmt	0	25,139	0	0	0	-	-
440223	9598427	Jurupa Ext-Van Buren-Rutland	0	7,693	0	0	0	-	-
440223	9825427	Collett Avenue Extension	108,903	138,096	0	0	0	-	-
440223	9833827	Bicycle Lane Improvements	0	0	0	0	0	-	-
440223	9853627	Palmyrita - Iowa to Northgate	348,087	325,257	0	0	0	-	-
440223	9857327	Main Street Rehab-10th to 14th	0	0	0	0	0	-	-
440223	9861427	Curb & Gutter Repair 2012/13	26,262	1,443	0	0	0	-	-
440223	9861627	Wheelchair Ramps 2012/13	879,116	97,780	0	0	0	-	-
440223	9861827	Sidewalk Repair 2012/13	490,041	192,845	0	0	0	-	-
440223	9862027	Minor Streets Rehab 2012/13	948,558	5,746	0	0	0	-	-
440223	9862127	Major Streets Rehab 2012/13	28,150	0	0	0	0	-	-
440223	9863427	Van Buren Imp-Wells to Jackson	520,137	0	0	0	0	-	-
440223	9864227	Slurry Streets	0	0	0	0	0	-	-
440223	9867827	Brockton Ave Bike Lanes	70,086	114,943	0	0	0	-	-
440223	9867927	Canyon Crest Separated Bikeway	0	62,497	0	0	0	-	-
440223	9868027	University at I-215 Bike Lane	0	230,825	0	0	0	-	-
440223	9870127	Curb & Gutter Repair 2013/14	50	0	0	0	0	-	-
440223	9870227	Minor Streets Rehab 2013/14	391,407	57,180	0	0	0	-	-
440223	9870327	Sidewalk Repair 2013/14	50	90,000	0	0	0	-	-
440223	9870427	Wheelchair Ramps 2013/14	80,787	300,690	0	0	0	-	-
440223	9871527	Fairway-McAllister/Van Buren	4,562	0	0	0	0	-	-
440223	9872427	Country Club/Via Sotelo Drain	34,521	0	0	0	0	-	-
440223	9876027	Market Street Bike Facilities	20,056	3,745	0	0	0	-	-
440223	9876127	Rutland & Gramercy Sidewalks	47,432	226,676	0	0	0	-	-
440223	9876227	Wheelchair Ramps Var Loc 13/14	16,425	325,791	0	0	0	-	-
440223	9877527	Alessandro Wall-Ryl Hill/Glnhv	27,811	24,186	0	0	0	-	-
440223	9878127	Chicago Emergency Repair 13/14	65,219	0	0	0	0	-	-
440223	9878327	Green Belt ARAM/Chip Seal	510,919	0	0	0	0	-	-
440223	9879927	Valencia Hill Closure	44,259	44,462	0	0	0	-	-
440223	9880227	Wells - Tyler to Hole	8,075	15,299	0	0	0	-	-
440223	9881127	Curb/Gutter Repair 2014/15	0	392,206	0	0	0	-	-
440223	9881227	Minor Streets Rehab 2014/15	0	1,904,254	0	0	0	-	-
440223	9881327	Sidewalk/Trail Const 2014/15	0	39,642	0	0	0	-	-
440223	9881427	Sidewalk Repair 2014/15	0	310,192	0	0	0	-	-
440223	9881527	Wheelchair Ramps 2014/15	0	432,966	0	0	0	-	-
440223	9882127	Adams/SR 91 Interchange	0	578	1,000,000	0	0	(100)%	-
440223	9882227	Bruce Avenue Sidewalks	0	52,085	0	0	0	-	-
440223	9882927	Chicago @ I-215 Improvements	0	7,585	0	0	0	-	-

Department Budget Detail

Department / Section: **Public Works / PW-Cap Imp-Street Projects**
230 - 413530

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
440223	9885927	Chicago/Central SD Emrgncy Rpr	0	225,000	0	0	0	-	-
440223	9886227	Median Turf Removal	0	15,368	0	0	0	-	-
440223	9886827	Monroe Channel Replace/Imprvmt	0	16,100	0	0	0	-	-
440223	9887027	14th St Underpass Storm Drain	0	1,984	500,000	0	0	(100)%	-
440223	9887227	Blehm & Quiet Knuckle Widening	0	24,973	0	0	0	-	-
440223	9887527	Storm Drain Rpr-10008 Victoria	0	0	0	0	0	-	-
440223	9888327	Curb/Gutter Repair	0	0	200,000	200,000	200,000	-	-
440223	9888427	Minor Streets Rehab	0	0	1,250,000	1,500,000	1,500,000	20%	-
440223	9888527	Sidewalk/Trail Const	0	0	250,000	300,000	300,000	20%	-
440223	9888627	Sidewalk Repair	0	0	300,000	300,000	300,000	-	-
440223	9888727	Pedestrian Ramps	0	0	250,000	300,000	300,000	20%	-
440223	9888827	CDBG Matching Funds	0	0	350,000	150,000	150,000	(57)%	-
440223	9888927	Norte Vista Sidewalk Imprvmnts	0	0	1,011,000	0	0	(100)%	-
440223	9889027	Wells/Arlanza Sidewalk Imprvmt	0	0	179,000	0	0	(100)%	-
440223	9889127	Downtown Bike/Ped Improvements	0	0	220,000	0	0	(100)%	-
440223	9889427	Slurry Seal/ARAM	0	14,455	500,000	500,000	500,000	-	-
440223	9890227	Rustin Sdwk-Spruce/Marlborough	0	4,242	0	0	0	-	-
		Capital Outlay & Grants Total	**5,194,072**	**6,385,726**	**6,510,000**	**4,850,000**	**4,575,000**	**(25)%**	**(5)%**
		Total Budget Requirements	**5,194,072**	**6,385,726**	**6,510,000**	**4,850,000**	**4,575,000**	**(25)%**	**(5)%**

Department Budget Detail

Department / Section: **Public Works / PW-Cap Imp-Traffic Signal Proj**
230 - 413540

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
440223	9877627	Arlington & Central Guardrails	19,757	0	0	0	0	-	-
440223	9880427	Canyon Crest Traffic Signals	11,029	37,795	0	0	0	-	-
440223	9880527	Iowa - Massachusetts to Spruce	0	0	0	0	0	-	-
440223	9883227	Misc Traffic Projects	0	1	75,000	75,000	75,000	-	-
		Capital Outlay & Grants Total	**30,786**	**37,796**	**75,000**	**75,000**	**75,000**	-	**-**
		Total Budget Requirements	**30,786**	**37,796**	**75,000**	**75,000**	**75,000**	-	**-**

Department Budget Detail

Department / Section: **Public Works / Public Works-Sundry-AQMD**
240 - 414010

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	4140100	Professional Services	2,654	3,276	3,200	3,200	3,200	-	-
421041	4140100	Prof Svcs Air Quality Program	358,235	332,815	84,000	84,000	84,000	-	-
425500	4140100	Postage	0	6	0	0	0	-	-
		Non-personnel Expenses Total	**360,889**	**336,098**	**87,200**	**87,200**	**87,200**	-	**-**
450344	4140100	Clean Cities	25,000	25,000	25,000	25,000	25,000	-	-
450347	4140100	Traffic Timing and Coordinatn	0	27,233	25,000	25,000	25,000	-	-
450348	4140100	Employee Rideshare Program	1,200	1,200	1,200	1,200	1,200	-	-
450352	4140100	Vehicle Scrapping Program	0	24,692	30,000	30,000	30,000	-	-
450355	4140100	City AFV Program	67,500	2,500	0	0	0	-	-
450366	4140100	Bicycles	6,777	0	20,000	20,000	20,000	-	-
450367	4140100	City Pass Program	17,542	16,948	16,500	16,500	16,500	-	-
453001	4140100	Unprogrammed Funds	0	0	0	0	0	-	-
453228	4140100	Matching Funds	0	0	118,874	118,874	118,874	-	-
		Special Projects Total	**118,020**	**97,574**	**236,574**	**236,574**	**236,574**	-	**-**
440211	4140100	Air Quality Prog Expenditures	2,500	0	0	0	0	-	-
440211	9764334	Pm10 Paving Projects	0	0	0	0	0	-	-
440211	9865434	ProjectDox	(32,820)	54,865	0	0	0	-	-
440211	9882534	SAR Bike Trail-McLean/Rubidoux	0	14,001	0	0	0	-	-
440301	9865400	ProjectDox-Lease	69,105	0	0	0	0	-	-
		Capital Outlay & Grants Total	**38,784**	**68,866**	**0**	**0**	**0**	-	**-**
881100	4140100	General Fund Allocation Chgs	0	23,208	18,210	18,210	18,210	-	-
882101	4140100	Utilization Chgs from 101 Fund	38,226	38,226	38,226	38,226	38,226	-	-
		Charges From Others Total	**38,226**	**61,434**	**56,436**	**56,436**	**56,436**	-	**-**
		Total Budget Requirements	**555,920**	**563,974**	**380,210**	**380,210**	**380,210**	-	**-**

Department Budget Detail

Department / Section: **Public Works / PW-NPDES-Urban Run-off**
260 - 414020

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	4140200	Salaries - Regular	0	0	0	89,292	93,828	-	5%
411510	4140200	Accrued Payroll	0	0	0	489	519	-	6%
412220	4140200	Health Insurance	0	0	0	13,777	13,777	-	-
412222	4140200	Dental Insurance	0	0	0	540	540	-	-
412230	4140200	Life Insurance	0	0	0	554	582	-	5%
412240	4140200	Unemployment Insurance	0	0	0	50	52	-	4%
412310	4140200	PERS Retirement	0	0	0	20,518	23,363	-	13%
412320	4140200	Medicare OASDI	0	0	0	1,295	1,361	-	5%
412400	4140200	Deferred Compensation	0	0	0	1,200	1,500	-	25%
		Personnel Services Total	**0**	**0**	**0**	**127,715**	**135,522**	**-**	**6%**
421000	4140200	Professional Services	42,373	115,439	123,000	172,567	196,084	40%	13%
425200	4140200	Periodicals & Dues	100	450	900	900	900	-	-
427100	4140200	Travel & Meeting Expense	225	1,030	1,000	1,000	1,000	-	-
427200	4140200	Training	550	125	2,100	2,100	2,100	-	-
		Non-personnel Expenses Total	**43,248**	**117,044**	**127,000**	**176,567**	**200,084**	**39%**	**13%**
462100	4140200	Automotive Equipment	0	0	300,000	0	0	(100)%	-
		Equipment Outlay Total	**0**	**0**	**300,000**	**0**	**0**	**(100)%**	**-**
440301	9725135	NPDES Inspection & Monitoring	81,019	63,739	115,144	112,933	132,744	(1)%	17%
440301	9725335	NPDES Public Awareness Program	0	0	0	20,000	20,000	-	-
440301	9833035	NPDES MS4 Permit Administrtn	50,952	58,264	63,956	67,154	70,512	5%	5%
		Capital Outlay & Grants Total	**131,971**	**122,003**	**179,100**	**200,087**	**223,256**	**11%**	**11%**
881100	4140200	General Fund Allocation Chgs	0	8,811	8,502	8,502	8,502	-	-
882101	4140200	Utilization Chgs from 101 Fund	350,704	355,441	499,036	500,414	501,404	%	%
882540	4140200	Utilization Chgs from 540 Fund	256,275	309,474	328,007	272,464	248,007	(16)%	(8)%
882540	9725435	NPDES Cleaning-Maintenance	111,999	111,999	112,000	103,903	69,201	(7)%	(33)%
882550	4140200	Utilization Chgs from 550 Fund	74,137	97,833	164,331	0	0	(100)%	-
		Charges From Others Total	**793,117**	**883,561**	**1,111,876**	**885,283**	**827,114**	**(20)%**	**(6)%**
892101	4140200	Utilization Chgs to 101 Fund	(209,529)	(165,648)	(148,491)	0	0	(100)%	-
892411	4140200	Utilization Chgs to 411 Fund	(69,843)	(55,215)	(49,497)	0	0	(100)%	-
892510	4140200	Utilization Chgs to 510 Fund	(69,843)	(55,215)	(49,497)	0	0	(100)%	-
892520	4140200	Utilization Chgs to 520 Fund	(69,843)	(55,215)	(49,497)	0	0	(100)%	-
892540	4140200	Utilization Chgs to 540 Fund	(18,000)	(18,000)	(18,000)	0	0	(100)%	-
		Charges to Others Total	**(437,058)**	**(349,295)**	**(314,982)**	**0**	**0**	**(100)%**	**-**
		Total Budget Requirements	**531,279**	**773,314**	**1,402,994**	**1,389,652**	**1,385,976**	**( )%**	**( )%**

Department Budget Detail

Department / Section: **Public Works / Public Works-COPS Debt**
391 - 419001

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
481000	4190010	Principal	0	0	1,285,000	1,340,000	1,390,000	4%	3%
482000	4190010	Interest	1,520,966	1,711,087	1,711,088	1,659,688	1,606,088	(3)%	(3)%
		Debt Service Total	**1,520,966**	**1,711,087**	**2,996,088**	**2,999,688**	**2,996,088**	**%**	**( )%**
892432	4190010	Utilization Chgs to 432 Fund	(1,520,966)	(1,711,088)	(2,996,088)	(2,999,688)	(2,996,088)	%	( )%
		Charges to Others Total	**(1,520,966)**	**(1,711,088)**	**(2,996,088)**	**(2,999,688)**	**(2,996,088)**	**%**	**( )%**
		Total Budget Requirements	**0**	**(0)**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Public Works / 2007-COPS-Public Wks**
401 - 416500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
463406	9778601	Redwood Drive	0	0	0	0	0	-	-
463406	9801300	Central & Van Buren Medians	0	0	0	0	0	-	-
463406	9814800	Santa Ana Rvr Trail Bike Path	0	0	0	0	0	-	-
463406	9815900	Victoria Ave Improvements	0	0	0	0	0	-	-
		Capital Outlay & Grants Total	**0**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**0**	**0**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Public Works / PW-Cap Imp-Storm Drain Project**
410 - 413520

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	4135200	Professional Services	3,532	0	0	0	0	-	-
		Non-personnel Expenses Total	**3,532**	**0**	**0**	**0**	**0**	-	**-**
440301	9598426	Jurpua Ext-Van Buren-Rutland	9,701	0	0	0	0	-	-
440301	9700126	Misc Storm Drain Construction	8,612	7,753	100,000	100,000	100,000	-	-
440301	9744526	Misc Drainage Studies	42,224	51,834	50,000	50,000	50,000	-	-
440301	9818826	Cole/Lurin Storm Drain	26,647	56,942	0	0	0	-	-
440301	9842926	Hole Lake Channel	427	0	0	0	0	-	-
440301	9858026	Sycamore Water Quality Basins	0	284,793	0	0	0	-	-
440301	9865126	Big Springs/Watkings SD Repair	175	0	0	0	0	-	-
440301	9877726	14th St Storm Drain Pump	4,826	0	0	0	0	-	-
440301	9885926	Chicago/Central SD Emrgncy Rpr	0	18,710	0	0	0	-	-
440301	9886926	Monticello SD Channel Repair	0	19,224	0	0	0	-	-
440301	9887526	Storm Drain Rpr-10008 Victoria	0	0	0	0	0	-	-
440309	9818800	Cole/Lurin Storm Drain	0	163,400	0	0	0	-	-
440309	9860400	Myers & Victoria Storm Drain	87,271	377,440	0	0	0	-	-
		Capital Outlay & Grants Total	**179,884**	**980,099**	**150,000**	**150,000**	**150,000**	-	**-**
881100	4135200	General Fund Allocation Chgs	0	33,012	16,173	16,173	16,173	-	-
		Charges From Others Total	**0**	**33,012**	**16,173**	**16,173**	**16,173**	-	**-**
		Total Budget Requirements	**183,416**	**1,013,111**	**166,173**	**166,173**	**166,173**	-	**-**

Department Budget Detail

Department / Section: **Public Works / PW-Cap Imp-Street Projects**
430 - 413530

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
440125	9589900	Iowa/BNSF Grade Separation	500	0	0	0	0	-	-
440125	9590128	BNSF Quiet Zone	2,752,523	2,158,733	0	0	0	-	-
440125	9595700	Riverside Ave/UPRR GS - DEMO	85,302	75,349	0	0	0	-	-
440125	9595728	Riverside Ave/UPRR Grade Separ	211,075	402,861	0	0	0	-	-
440125	9595750	Riverside Ave/UPRR GS-STP 125	543,879	26,120	0	0	0	-	-
440125	9595760	Riverside Ave/UPRR GS-STP 129	1,026,776	337,144	0	0	0	-	-
440125	9595770	Riverside Ave/UPRR GS-STP 120	0	492,099	0	0	0	-	-
440125	9595828	Streeter Ave/UPRR Grade Separa	30,069	(2)	0	0	0	-	-
440125	9872328	Arlington-Fairhaven/City Limit	9,618	15,604	0	0	0	-	-
440126	9589950	Iowa/BNSF Grade Separation	2,865,025	0	0	0	0	-	-
440220	4135301	State General Capital Grant	0	0	10,614,450	2,140,030	637,500	(79)%	(70)%
440220	9867800	Brockton Ave Bike Lanes	21,675	398,355	0	0	0	-	-
440227	9589929	Iowa/BNSF Grade Separation	1,194,337	692,120	0	0	0	-	-
440227	9595729	Riverside Ave/UPRR Grade Separ	26,297	4,611,339	0	0	0	-	-
440227	9595829	Streeter Ave/UPRR Grade Separa	1,027,630	2,351,524	0	0	0	-	-
440229	9878329	Green Belt ARAM/Chip Seal	92,700	0	0	0	0	-	-
440230	9595740	Riverside Ave/UPRR Grade Separ	678	0	0	0	0	-	-
440230	9595840	Streeter Ave/UPRR Grade Separa	0	0	0	0	0	-	-
440234	9589720	Magnolia/UP Grade Separation	65	0	0	0	0	-	-
440234	9589920	Iowa/BNSF Grade Separation	531,544	1,273	0	0	0	-	-
440234	9595720	Riverside Ave/UPRR Grade Separ	1,202,221	6,381,717	0	0	0	-	-
440234	9595820	Streeter Ave/UPRR Grade Separa	7,538,295	4,043,534	0	0	0	-	-
440301	9589910	Iowa/BNSF Grade Separation	1,400,000	0	0	0	0	-	-
440301	9595710	Riverside Ave/UPRR Grade Separ	0	0	0	0	0	-	-
440301	9595810	Streeter Ave/UPRR Grade Separa	161,471	594,139	0	0	0	-	-
440301	9886200	Median Turf Removal	0	359,478	0	0	0	-	-
440309	9868000	University at I-215 Bike Lane	0	20,668	0	0	0	-	-
440309	9885600	East Citrus Street Paving	0	85,703	0	0	0	-	-
440309	9886210	Median Turf Removal	0	384,415	0	0	0	-	-
		Capital Outlay & Grants Total	**20,721,687**	**23,432,179**	**10,614,450**	**2,140,030**	**637,500**	**(79)%**	**(70)%**
		Total Budget Requirements	**20,721,687**	**23,432,179**	**10,614,450**	**2,140,030**	**637,500**	**(79)%**	**(70)%**

Department Budget Detail

Department / Section: **Public Works / PW-Cap Imp-Traffic Signal Proj**
430 - 413540

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
440210	9864728	SR2S-Jefferson/Madison Signals	287,840	0	0	0	0	-	-
		Operating Grants Total	**287,840**	**0**	**0**	**0**	**0**	-	**-**
440125	9880428	Canyon Crest Traffic Signals	0	478,434	0	0	0	-	-
440125	9881928	3rd/Blaine Bike Lanes	0	256,071	0	0	0	-	-
		Capital Outlay & Grants Total	**0**	**734,505**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**287,840**	**734,505**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Public Works / PW-2013 COP-Paving Projects**
430 - 413580

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
447010	9869100	Unallocated 2013 COP Proceeds	0	5,550	0	0	0	-	-
		Non-personnel Expenses Total	**0**	**5,550**	**0**	**0**	**0**	-	**-**
463400	9866400	PMP 12/13 Arterials Rehab-Ph 1	3,598,983	233,143	0	0	0	-	-
463400	9866500	PMP 12/13 Minors Rehab-Ph 1	1,817,592	0	0	0	0	-	-
463400	9868500	Local Streets 12/13 Project 33	215,382	0	0	0	0	-	-
463400	9869100	Unallocated 2013 COP Proceeds	0	0	0	0	0	-	-
463400	9871200	PMP 13/14 Arterials Rehab	983,921	4,037,594	0	0	0	-	-
463400	9871300	PMP 13/14 Minors Rehab	1,393,503	4,146	0	0	0	-	-
463400	9872700	Local Streets 12/13 Project 3	88,944	0	0	0	0	-	-
463400	9872900	Local Streets 12/13 Project 9	10,376	0	0	0	0	-	-
463400	9873000	Local Streets 12/13 Project 12	117,160	0	0	0	0	-	-
463400	9873100	Local Streets 12/13 Project 32	364	0	0	0	0	-	-
463400	9875800	Local Streets 13/14 Project 22	77,707	0	0	0	0	-	-
463400	9876600	Local Streets 13/14 Project 1	39,488	0	0	0	0	-	-
463400	9876700	Local Streets 13/14 Project 2	94,882	0	0	0	0	-	-
463400	9877900	Local Streets 13/14 Project 3	130,991	0	0	0	0	-	-
463400	9878000	Local Streets 13/14 Project 10	0	362,134	0	0	0	-	-
463400	9883400	Local Streets 13/14 Proj 14-B	69,156	0	0	0	0	-	-
463400	9883500	Local Streets 13/14 Proj 14-BB	48,941	0	0	0	0	-	-
463400	9883800	Local Streets 13/14 Proj 14-F	82,993	56,614	0	0	0	-	-
463400	9883900	Local Streets 13/14 Proj 14-G	119,351	0	0	0	0	-	-
463400	9884000	Local Streets 13/14 Proj 14-GG	68,141	0	0	0	0	-	-
463400	9884600	PMP 14/15 Arterials Rehab	0	1,528,031	0	0	0	-	-
463400	9884700	PMP 14/15 Minors Rehab	3,146	2,007,403	0	0	0	-	-
463400	9886500	Local Sts 14/15 Project 14-FFF	0	115,136	0	0	0	-	-
463400	9890000	PMP 15/16 Arterials Rehab	0	16,726	0	0	0	-	-
		Capital Outlay & Grants Total	**8,961,030**	**8,360,930**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**8,961,030**	**8,366,480**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Public Works / PW-Cap Imp-Street Projects**
431 - 413530

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
440221	9867929	Canyon Crest Separated Bikeway	0	20,000	0	0	0	-	-
440221	9868029	University at I-215 Bike Lane	0	70,000	0	0	0	-	-
440221	9876129	Rutland & Gramercy Sidewalks	0	190,021	0	0	0	-	-
440221	9876229	Wheelchair Ramps Var Loc 13/14	0	133,800	0	0	0	-	-
		Capital Outlay & Grants Total	**0**	**413,821**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**0**	**413,821**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Public Works / PW-Cap Imp-Street Projects**
432 - 413530

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
447010	9861730	Debt Svc-2013 Transportn Bonds	0	0	0	3,300	3,500	-	6%
		Non-personnel Expenses Total	**0**	**0**	**0**	**3,300**	**3,500**	-	**6%**
440302	9586630	Misc Railroad Project Manageme	629	13,587	0	0	0	-	-
440302	9589730	Magnolia/UP Grade Design	38,015	8,556	0	0	0	-	-
440302	9589930	Iowa/BNSF Grade Separation	65,449	8,839	0	0	0	-	-
440302	9590130	BNSF Quiet Zone	685	0	0	0	0	-	-
440302	9593430	BNSF/UP QZ-Panorama/Cridge	4,868	16,255	0	0	0	-	-
440302	9594830	Tyler Widening-Wells to Hole	1,438,149	97,533	0	0	0	-	-
440302	9595130	Indiana Widening at Pierce	0	0	0	0	0	-	-
440302	9595230	Van Buren-Indiana to Dufferin	0	68,891	0	0	0	-	-
440302	9595730	Riverside Ave/UPRR Grade Separ	190,236	(8,934)	0	0	0	-	-
440302	9595830	Streeter Ave/UPRR Grade Separa	2,491	80,530	0	0	0	-	-
440302	9598430	Jurpua Ext-Van Buren-Rutland	4,692	916	0	0	0	-	-
440302	9863430	Van Buren Imp-Wells to Jackson	1,602,081	222,125	0	0	0	-	-
440312	9535530	91 Fwy-Van Buren Interchange	0	0	0	0	0	-	-
440312	9540330	La Sierra/91 Fwy Reconstructn	27,146	0	0	0	0	-	-
440312	9590132	BNSF Quiet Zone	1,186,143	438,213	0	0	0	-	-
440313	9509230	Transportation Planning	157,097	50,000	50,000	50,000	50,000	-	-
440313	9513830	Pavement Management Systems	105,964	123,476	125,000	125,000	125,000	-	-
440313	9585330	10% Measure A Rail Set-Aside	0	0	0	0	0	-	-
440313	9586630	Misc Railroad Project Manageme	68,870	28,299	0	0	0	-	-
440313	9587630	Canyon Crest Dr Widening	0	0	0	1,000,000	650,000	-	(35)%
440313	9589730	Magnolia/UP Grade Design	299,107	0	0	0	0	-	-
440313	9593430	BNSF/UP QZ-Panorama/Cridge	0	0	679,900	751,100	0	10%	(100)%
440313	9594830	Tyler Widening-Wells to Hole	0	0	0	0	0	-	-
440313	9595730	Riverside Ave/UPRR Grade Separ	38,336	128,706	0	0	0	-	-
440313	9595830	Streeter Ave/UPRR Grade Separa	4,509	1,181	0	0	0	-	-
440313	9825430	Collett Avenue Extension	98,809	33,707	0	0	0	-	-
440313	9840930	Van Buren-Jurupa to SAR Bridge	55,305	332,237	0	0	0	-	-
440313	9853030	Major Street Rehab 11/12	706,238	0	0	0	0	-	-
440313	9861030	Quiet Zone-Miss Inn/3rd/Spruce	0	0	0	0	0	-	-
440313	9861730	Debt Svc-2013 Transportn Bonds	0	0	0	0	0	-	-
440313	9862330	Arlington Rehab-Van Buren/SR91	0	0	0	0	0	-	-
440313	9862430	Jurupa Extension-Rutland/Crest	0	0	0	0	0	-	-
440313	9862630	Tequesquite Park Improvements	9,460	0	0	0	0	-	-
440313	9862930	Mission Blvd Bridge Replacemnt	0	3,016	100,000	100,000	100,000	-	-
440313	9863430	Van Buren Imp-Wells to Jackson	5,125	1,387	0	0	0	-	-
440313	9865630	Market Slurry - Mission to 1st	0	0	0	0	0	-	-
440313	9867830	Brockton Ave Bike Lanes	179,860	668,136	0	0	0	-	-
440313	9869730	Major Streets Rehab 2013/14	7,566	350	0	0	0	-	-
440313	9869830	Market St Arbor Rpr s/o SR-60	0	29,870	0	0	0	-	-
440313	9869930	Market St Bridge Replacement	0	0	0	0	0	-	-
440313	9870030	Sidewalk/Trail Const 2013/14	27,393	48,590	0	0	0	-	-
440313	9872130	UP Quiet Zone-Brockton & Palm	0	0	0	0	766,100	-	-
440313	9872330	Arlington-Fairhaven/City Limit	0	21,946	0	0	0	-	-

Department Budget Detail

Department / Section: **Public Works / PW-Cap Imp-Street Projects**
432 - 413530

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
440313	9876330	Indiana-Vallejo to Auto Center	58,193	15,517	0	0	0	-	-
440313	9881730	Major Streets Rehab 2014/15	0	27,367	0	0	0	-	-
440313	9882430	Magnolia Wdng-Buchanan/Banbury	0	10,643	0	0	0	-	-
440313	9888030	Major Streets Rehab	0	0	2,400,000	500,000	2,400,000	(79)%	380%
440313	9893630	High Friction Srfc/HAWK Sgnls	0	0	0	195,000	0	-	(100)%
440313	9893730	Monroe - Lincoln to Arlington	0	0	0	2,400,000	0	-	(100)%
		Capital Outlay & Grants Total	**6,382,428**	**2,470,952**	**3,354,900**	**5,121,100**	**4,091,100**	**52%**	**(20)%**
882391	9861730	Debt Svc-2013 Transportn Bonds	1,520,966	1,711,087	2,996,088	2,999,688	2,996,088	%	( )%
		Charges From Others Total	**1,520,966**	**1,711,087**	**2,996,088**	**2,999,688**	**2,996,088**	**%**	**( )%**
		Total Budget Requirements	**7,903,394**	**4,182,040**	**6,350,988**	**8,124,088**	**7,090,688**	**27%**	**(12)%**

Department Budget Detail

Department / Section: **Public Works / PW-Cap Imp-Traffic Signal Proj**
432 - 413540

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
440302	9586133	Misc Signal Revisions	119,991	13,105	0	0	0	-	-
440302	9588833	CalTrans Ramps Coordination	898	0	0	0	0	-	-
440302	9593133	Traffic Management Center	2,613	15,750	0	0	0	-	-
440302	9864733	SR2S-Jefferson/Madison Signals	12,674	0	0	0	0	-	-
440313	9518330	Controller Assembly Replacemnt	21,303	0	0	0	0	-	-
440313	9520830	Planning/Investigations	257,697	170,765	300,000	300,000	300,000	-	-
440313	9586133	Misc Signal Revisions	263,084	158,619	100,000	100,000	100,000	-	-
440313	9586233	Arterial Interconnections	0	10,315	40,000	40,000	40,000	-	-
440313	9593133	Traffic Management Center	29,058	3,824	50,000	125,000	50,000	150%	(60)%
440313	9834130	New Traffic Signals	185,231	1,815	0	250,000	250,000	-	-
440313	9852833	Iowa - Citrus New Signal	201,827	0	0	0	0	-	-
440313	9864733	SR2S-Jefferson/Madison Signals	42,632	0	0	0	0	-	-
440313	9870933	Brockton Protect/Permit Turns	20,520	582	0	0	0	-	-
440313	9871033	Lincoln/St Lawrence New Signal	20,374	212,030	0	0	0	-	-
440313	9871133	University-Brockton to Campus	0	0	0	0	0	-	-
440313	9879833	Magnolia-Jackson to Arlington	0	85,800	0	0	0	-	-
440313	9881933	3rd/Blaine Bike Lanes	0	10,144	0	0	0	-	-
440313	9882033	Magnolia-Buchanan to 1st	0	0	0	0	0	-	-
440313	9883033	New Signal- Rumsey & Central	0	16,511	0	0	0	-	-
440313	9888133	LED Luminaire Safety Lighting	0	0	111,000	0	0	(100)%	-
440313	9893533	Cntrl/Cnyn Crst/Wtkns Bike Lns	0	0	0	215,000	0	-	(100)%
		Capital Outlay & Grants Total	**1,177,906**	**699,265**	**601,000**	**1,030,000**	**740,000**	**71%**	**(28)%**
		Total Budget Requirements	**1,177,906**	**699,265**	**601,000**	**1,030,000**	**740,000**	**71%**	**(28)%**

Department Budget Detail

Department / Section: **Public Works / PW-CapImp-Traffic Signal Maint**
432 - 413545

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
440313	9518337	Controller Assembly Replacemnt	505	0	40,000	40,000	40,000	-	-
440313	9584637	Spread Spectrum Radio Rep	0	0	10,000	10,000	10,000	-	-
440313	9584737	Traffic Signal Loop Rep	25,523	15,080	35,000	35,000	35,000	-	-
440313	9861937	LED Signal Lenses Replacement	0	0	40,000	40,000	40,000	-	-
		Capital Outlay & Grants Total	**26,028**	**15,080**	**125,000**	**125,000**	**125,000**	-	**-**
		Total Budget Requirements	**26,028**	**15,080**	**125,000**	**125,000**	**125,000**	-	**-**

Department Budget Detail

Department / Section: **Public Works / PW-Cap Imp-Street Projects**
433 - 413530

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	4135304	Professional Services	3,532	0	0	0	0	-	-
		Non-personnel Expenses Total	**3,532**	**0**	**0**	**0**	**0**	-	**-**
440304	9524036	Ovrlk Cross-Alessandro Bridge	0	0	0	0	0	-	-
440304	9587636	Canyon Crest Dr Widening	0	0	200,000	250,000	1,475,000	25%	490%
440304	9840936	Van Buren-Jurupa to SAR Bridge	0	0	0	0	0	-	-
440304	9882436	Magnolia Wdng-Buchanan/Banbury	0	0	410,000	0	0	(100)%	-
		Capital Outlay & Grants Total	**0**	**0**	**610,000**	**250,000**	**1,475,000**	**(59)%**	**490%**
		Total Budget Requirements	**3,532**	**0**	**610,000**	**250,000**	**1,475,000**	**(59)%**	**490%**

Department Budget Detail

Department / Section: **Public Works / PW-Cap Imp-Traffic Signal Proj**
433 - 413540

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	4135403	Professional Services	3,532	0	0	0	0	-	-
		Non-personnel Expenses Total	**3,532**	**0**	**0**	**0**	**0**	-	**-**
440303	9862536	University-Fairmount	0	0	225,000	0	0	(100)%	-
440303	9888236	New Signal-Buchanan & Indiana	0	0	190,000	0	0	(100)%	-
		Capital Outlay & Grants Total	**0**	**0**	**415,000**	**0**	**0**	**(100)%**	**-**
		Total Budget Requirements	**3,532**	**0**	**415,000**	**0**	**0**	**(100)%**	**-**

Department Budget Detail

Department / Section: **Public Works / PW-Cap Imp-Street Projects**
434 - 413530

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
440315	9535519	91 Fwy-Van Buren	(142,524)	58,062	0	0	0	-	-
440315	9587919	Columbia Ave/BNSF Grade Sep	(7)	(7)	0	0	0	-	-
440315	9589719	Magnolia Grade Separation	123,600	499	0	0	0	-	-
		Capital Outlay & Grants Total	**(18,931)**	**58,554**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**(18,931)**	**58,554**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Public Works / Public Works-Solid Waste-Admin**
540 - 413000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	4130000	Salaries - Regular	218,385	164,116	310,462	318,061	330,319	2%	3%
411130	4130000	Compensatory Time	702	806	0	0	0	-	-
411210	4130000	Vacation	15,981	9,065	0	0	0	-	-
411220	4130000	Holidays & Special Days Off	10,062	5,218	0	0	0	-	-
411240	4130000	Sick Leave	3,344	2,290	0	0	0	-	-
411245	4130000	Family Illness Sick Leave	168	147	0	0	0	-	-
411250	4130000	Industrial Accident	30	0	0	0	0	-	-
411260	4130000	Bereavement Leave	743	1,460	0	0	0	-	-
411280	4130000	Jury Duty	0	157	0	0	0	-	-
411292	4130000	Administrative Leave	3,301	4,500	0	0	0	-	-
411410	4130000	Vacation Payoffs	0	20,617	0	0	0	-	-
411420	4130000	Sick Leave Payoff	0	18,899	0	0	0	-	-
411510	4130000	Accrued Payroll	692	1,611	3,421	1,939	2,043	(43)%	5%
411521	4130000	Accrued Sick Leave Yr End Only	3,254	(17,382)	0	0	0	-	-
411522	4130000	Accrued Vacation Year-End Only	6,406	(12,175)	0	0	0	-	-
411530	4130000	Accrued Comp. Time Earned	124	3,161	0	0	0	-	-
412210	4130000	Workers Compensation Ins	13,834	23,349	21,701	20,293	21,074	(6)%	3%
412220	4130000	Health Insurance	25,805	21,620	45,696	69,353	70,673	51%	1%
412222	4130000	Dental Insurance	1,614	1,350	2,160	2,700	2,700	25%	-
412230	4130000	Life Insurance	1,266	921	1,659	1,735	1,799	4%	3%
412240	4130000	Unemployment Insurance	433	222	173	178	185	2%	3%
412250	4130000	Disability Insurance	135	135	136	136	136	-	-
412310	4130000	PERS Retirement	71,677	49,697	77,424	102,621	115,188	32%	12%
412313	4130000	OPEB Annual Req Cont Expense	8,853	7,586	0	0	0	-	-
412320	4130000	Medicare OASDI	3,839	2,953	4,502	5,892	6,133	30%	4%
412400	4130000	Deferred Compensation	100	875	2,700	3,600	4,500	33%	25%
413120	4130000	Overtime At 1.5 Rate	904	1,689	700	700	700	-	-
413130	4130000	Overtime At Double Time Rate	0	42	0	0	0	-	-
		Personnel Services Total	**391,663**	**312,942**	**470,734**	**527,208**	**555,450**	**11%**	**5%**
421000	4130000	Professional Services	0	8,995	0	0	0	-	-
421001	4130000	Prof Services/Internal	98	1,209	0	0	0	-	-
422120	4130000	Telephone - Cellular	1,140	570	1,224	1,224	1,224	-	-
423400	4130000	Motor Pool Equipment Rental	0	0	50	119	122	138%	2%
425100	4130000	Advertising Expense	0	468	0	0	0	-	-
425400	4130000	General Office Expense	0	975	1,000	1,000	1,000	-	-
425500	4130000	Postage	10	0	0	0	0	-	-
425610	4130000	Outside Printing Expense	0	42	0	0	0	-	-
425806	4130000	Computers-Software	0	0	216,040	183,725	183,725	(14)%	-
426200	4130000	Clothing/Linen/Safety Supplies	76	422	0	0	0	-	-
428400	4130000	Liability Insurance	12,066	11,626	9,097	9,129	9,480	%	3%
		Non-personnel Expenses Total	**13,392**	**24,310**	**227,411**	**195,197**	**195,551**	**(14)%**	**%**
881100	4130000	General Fund Allocation Chgs	9,889	617,553	665,972	665,972	665,972	-	-
882101	4130000	Utilization Chgs from 101 Fund	49,126	35,140	39,032	40,504	42,269	3%	4%
		Charges From Others Total	**59,016**	**652,694**	**705,004**	**706,476**	**708,241**	**%**	**%**

Department Budget Detail

Department / Section: **Public Works / Public Works-Solid Waste-Admin**
540 - 413000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
892101	4130000	Utilization Chgs to 101 Fund	(19,335)	(34,281)	(36,808)	(30,527)	(32,801)	(17)%	7%
894101	4130000	Interfund Services to 101 Fund	(381)	0	0	0	0	-	-
894540	4130000	Interfund Services to 540 Fund	(1,328)	(1,199)	0	0	0	-	-
		Charges to Others Total	**(21,045)**	**(35,480)**	**(36,808)**	**(30,527)**	**(32,801)**	**(17)%**	**7%**
		Total Budget Requirements	**443,027**	**954,466**	**1,366,341**	**1,398,354**	**1,426,441**	**2%**	**2%**

Department Budget Detail

Department / Section: **Public Works / PW-Solid Waste-Collection**
540 - 413010

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	4130100	Salaries - Regular	1,429,610	1,485,874	1,997,546	2,053,176	2,084,049	2%	1%
411110	4130100	Salaries-Temp & Part Time	46,511	41,021	60,562	27,355	28,723	(54)%	5%
411130	4130100	Compensatory Time	943	5,948	0	0	0	-	-
411210	4130100	Vacation	109,021	108,450	0	0	0	-	-
411220	4130100	Holidays & Special Days Off	71,900	89,053	0	0	0	-	-
411225	4130100	Rest Time Pay - IBEW	84	0	0	0	0	-	-
411240	4130100	Sick Leave	52,191	64,752	0	0	0	-	-
411245	4130100	Family Illness Sick Leave	10,512	12,377	0	0	0	-	-
411250	4130100	Industrial Accident	18,863	1,796	0	0	0	-	-
411260	4130100	Bereavement Leave	3,223	5,920	0	0	0	-	-
411280	4130100	Jury Duty	692	7,524	0	0	0	-	-
411292	4130100	Administrative Leave	15	6,489	0	0	0	-	-
411320	4130100	Temporary Foreman Pay	27,527	4,195	0	0	0	-	-
411410	4130100	Vacation Payoffs	14,426	14,563	14,200	14,200	14,200	-	-
411420	4130100	Sick Leave Payoff	53,118	38,980	47,150	47,150	47,150	-	-
411430	4130100	Compensatory Time Payoff	87	131	0	0	0	-	-
411510	4130100	Accrued Payroll	256	33,203	23,301	12,008	12,412	(48)%	3%
411521	4130100	Accrued Sick Leave Yr End Only	(56,895)	(27,832)	0	0	0	-	-
411522	4130100	Accrued Vacation Year-End Only	(23,247)	(4,208)	0	0	0	-	-
411530	4130100	Accrued Comp. Time Earned	(1,018)	204	0	0	0	-	-
412210	4130100	Workers Compensation Ins	87,697	130,258	143,862	132,742	134,797	(7)%	1%
412220	4130100	Health Insurance	310,636	310,945	388,040	414,261	436,688	6%	5%
412222	4130100	Dental Insurance	21,460	17,660	16,770	17,891	18,112	6%	1%
412230	4130100	Life Insurance	2,001	1,785	2,236	2,201	2,220	(1)%	%
412240	4130100	Unemployment Insurance	2,752	1,345	1,148	1,162	1,181	1%	1%
412250	4130100	Disability Insurance	4,586	4,670	5,168	5,168	5,168	-	-
412310	4130100	PERS Retirement	478,476	478,419	537,252	572,813	621,086	6%	8%
412311	4130100	PERS - NPA Amortization	51,830	0	0	0	0	-	-
412312	4130100	Pension Expense - GASB68	0	(207,530)	0	0	0	-	-
412313	4130100	OPEB Annual Req Cont Expense	106,573	109,096	0	0	0	-	-
412320	4130100	Medicare OASDI	21,587	25,301	25,947	26,873	27,337	3%	1%
412330	4130100	City Retirement Plan	1,160	453	1,044	1,026	1,078	(1)%	5%
412400	4130100	Deferred Compensation	150	1,400	2,700	3,600	4,500	33%	25%
413110	4130100	Overtime At Straight Rate	7,855	6,719	7,100	7,100	7,100	-	-
413120	4130100	Overtime At 1.5 Rate	159,825	172,377	180,500	180,500	180,500	-	-
413130	4130100	Overtime At Double Time Rate	24,773	62,069	26,058	26,058	26,058	-	-
413210	4130100	Holiday O/T-Straight/Non-Sched	19,547	0	14,220	14,220	14,220	-	-
		Personnel Services Total	**3,058,742**	**3,003,420**	**3,494,804**	**3,559,504**	**3,666,579**	**1%**	**3%**
421000	4130100	Professional Services	64,257	55,818	75,700	85,700	85,700	13%	-
421001	4130100	Prof Services/Internal	5,903	10,316	0	0	0	-	-
422100	4130100	Telephone	572	557	350	350	350	-	-
422120	4130100	Telephone - Cellular	3,232	3,402	2,935	2,935	2,935	-	-
422700	4130100	Refuse/Disposal Fees	3,153,955	3,144,602	3,414,939	3,333,375	3,395,164	(2)%	1%
423400	4130100	Motor Pool Equipment Rental	86,491	90,650	95,000	91,308	94,048	(3)%	3%
424130	4130100	Maint/Repair of Bldgs & Improv	115	1,337	0	0	0	-	-

Department Budget Detail

Department / Section: **Public Works / PW-Solid Waste-Collection**
540 - 413010

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
424220	4130100	All Other Equip Maint/Repair	24,960	23,708	41,500	41,500	41,500	-	-
424230	4130100	Central Garage Charges	2,031,456	1,898,768	1,980,000	2,041,185	2,102,420	3%	2%
425100	4130100	Advertising Expense	7,587	7,973	7,000	7,000	7,000	-	-
425200	4130100	Periodicals & Dues	645	537	700	700	700	-	-
425400	4130100	General Office Expense	9,038	4,233	10,450	10,450	10,450	-	-
425500	4130100	Postage	449	115	350	350	350	-	-
425600	4130100	Central Printing Charges	120	0	150	150	150	-	-
425610	4130100	Outside Printing Expense	3,322	5,192	4,000	4,000	4,000	-	-
425800	4130100	Computer Equip Purc Undr $5000	4,313	1,195	5,000	5,000	5,000	-	-
426100	4130100	Janitorial Supplies	1,789	2,954	3,500	3,500	3,500	-	-
426200	4130100	Clothing/Linen/Safety Supplies	25,480	22,558	32,250	32,250	32,250	-	-
426300	4130100	Motor Fuels & Lubricants	507,801	459,710	486,000	471,354	483,065	(3)%	2%
426600	4130100	Chemical Supplies	211	101	425	425	425	-	-
426700	4130100	Maintenance Tools/Supplies	3,177	2,273	4,000	4,000	4,000	-	-
426710	4130100	Work Boot Reimbursement	2,266	1,741	6,000	6,000	6,000	-	-
426800	4130100	Special Department Supplies	494,253	474,032	631,660	631,660	631,660	-	-
427100	4130100	Travel & Meeting Expense	5,654	2,812	2,525	2,525	2,525	-	-
427200	4130100	Training	6,758	5,638	9,885	9,885	9,885	-	-
428400	4130100	Liability Insurance	76,489	57,934	60,303	59,708	60,632	( )%	1%
443300	4130100	Uncollect Accounts-Bad Debts	32,566	52,654	64,000	64,000	64,000	-	-
		Non-personnel Expenses Total	**6,552,873**	**6,330,824**	**6,938,622**	**6,909,310**	**7,047,709**	**( )%**	**2%**
450343	4130100	C.U.R.E.	170,978	158,541	239,559	240,608	241,678	%	%
		Special Projects Total	**170,978**	**158,541**	**239,559**	**240,608**	**241,678**	**%**	**%**
462100	4130100	Automotive Equipment	0	1,027,740	1,073,250	923,250	923,250	(13)%	-
462200	4130100	Machine and Equipment	0	685,160	0	0	0	-	-
		Equipment Outlay Total	**0**	**1,712,900**	**1,073,250**	**923,250**	**923,250**	**(13)%**	**-**
481000	4130100	Principal	51,121	58,038	65,308	73,164	81,606	12%	11%
481018	4130100	Bond Cost of Issuance	4,454	0	0	0	0	-	-
482000	4130100	Interest	27,788	25,169	27,049	29,369	25,871	8%	(11)%
		Debt Service Total	**83,364**	**83,208**	**92,357**	**102,533**	**107,477**	**11%**	**4%**
881100	4130100	General Fund Allocation Chgs	603,001	0	0	0	0	-	-
882101	4130100	Utilization Chgs from 101 Fund	741,598	981,153	830,428	893,840	904,386	7%	1%
882510	4130100	Utilization Chgs from 510 Fund	982,199	1,053,099	1,289,200	1,434,914	1,405,410	11%	(2)%
882540	4130100	Utilization Chgs from 540 Fund	0	47,764	51,083	52,472	54,740	2%	4%
		Charges From Others Total	**2,326,800**	**2,082,018**	**2,170,711**	**2,381,226**	**2,364,536**	**9%**	**( )%**
894101	4130100	Interfund Services to 101 Fund	(5,429)	(6,229)	0	0	0	-	-
894540	4130100	Interfund Services to 540 Fund	0	(7,285)	0	0	0	-	-
		Charges to Others Total	**(5,429)**	**(13,514)**	**0**	**0**	**0**	**-**	**-**
		Total Budget Requirements	**12,187,330**	**13,357,399**	**14,009,303**	**14,116,431**	**14,351,229**	**%**	**1%**

Department Budget Detail

Department / Section: **Public Works / PW-Solid Waste-Refuse Disposal**
540 - 413020

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421043	4130200	Prof Svcs Regulatory Comp	22,438	24,502	50,900	50,900	50,900	-	-
422200	4130200	Electric	0	0	28,000	28,000	28,000	-	-
422500	4130200	Water	0	0	750	750	750	-	-
422600	4130200	Other Utilities	0	0	1,000	1,000	1,000	-	-
		Non-personnel Expenses Total	**22,438**	**24,502**	**80,650**	**80,650**	**80,650**	-	**-**
440301	9719724	Landfill Capping & Landscaping	16,086	16,315	51,000	44,315	51,000	(13)%	15%
440301	9723724	Landfill Water Quality Testing	28,477	50,238	55,000	55,000	55,000	-	-
440301	9762124	Rule 1150.1 Compliance-Surf Gs	120,166	120,476	127,655	127,655	127,655	-	-
440301	9767624	Landfill Ops & Maint	36,152	16,636	0	0	0	-	-
440301	9770224	Landfill Flare Station	83,428	47,113	35,000	35,000	35,000	-	-
		Capital Outlay & Grants Total	**284,310**	**250,779**	**268,655**	**261,970**	**268,655**	**(2)%**	**2%**
881100	4130200	General Fund Allocation Chgs	11,751	0	0	0	0	-	-
		Charges From Others Total	**11,751**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**318,499**	**275,281**	**349,305**	**342,620**	**349,305**	**(1)%**	**1%**

Department Budget Detail

Department / Section: **Public Works / PW-Solid Waste-Private Hauler**
540 - 413030

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
459014	4130300	Burrtec Waste Ind, Inc	3,865,760	3,993,309	4,133,577	4,133,577	4,133,577	-	-
		Special Projects Total	**3,865,760**	**3,993,309**	**4,133,577**	**4,133,577**	**4,133,577**	-	**-**
		Total Budget Requirements	**3,865,760**	**3,993,309**	**4,133,577**	**4,133,577**	**4,133,577**	-	**-**

Department Budget Detail

Department / Section: **Public Works / PW-Solid Waste-Street Sweeping**
540 - 413040

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	4130400	Salaries - Regular	528,323	521,552	673,985	677,061	679,681	%	%
411110	4130400	Salaries-Temp & Part Time	22,738	32,977	48,065	41,320	43,387	(14)%	5%
411130	4130400	Compensatory Time	9,748	8,295	0	0	0	-	-
411210	4130400	Vacation	47,563	47,277	0	0	0	-	-
411220	4130400	Holidays & Special Days Off	13,020	15,794	0	0	0	-	-
411240	4130400	Sick Leave	11,120	27,400	0	0	0	-	-
411245	4130400	Family Illness Sick Leave	3,277	3,813	0	0	0	-	-
411260	4130400	Bereavement Leave	2,310	2,769	0	0	0	-	-
411280	4130400	Jury Duty	0	1,707	0	0	0	-	-
411292	4130400	Administrative Leave	0	5,686	0	0	0	-	-
411320	4130400	Temporary Foreman Pay	386	366	0	0	0	-	-
411410	4130400	Vacation Payoffs	2,680	7,900	0	0	0	-	-
411420	4130400	Sick Leave Payoff	3,061	0	0	0	0	-	-
411430	4130400	Compensatory Time Payoff	172	2,674	0	0	0	-	-
411510	4130400	Accrued Payroll	3,151	5,630	8,080	4,061	4,157	(49)%	2%
411521	4130400	Accrued Sick Leave Yr End Only	10,569	2,807	0	0	0	-	-
411522	4130400	Accrued Vacation Year-End Only	1,023	(12,485)	0	0	0	-	-
411530	4130400	Accrued Comp. Time Earned	1,064	1,028	0	0	0	-	-
412210	4130400	Workers Compensation Ins	30,279	52,056	50,471	45,834	46,134	(9)%	%
412220	4130400	Health Insurance	100,591	100,171	125,326	120,087	126,151	(4)%	5%
412222	4130400	Dental Insurance	4,690	4,917	5,238	4,979	5,044	(4)%	1%
412230	4130400	Life Insurance	712	720	758	758	758	-	-
412240	4130400	Unemployment Insurance	949	496	403	401	404	( )%	%
412250	4130400	Disability Insurance	1,276	1,307	1,360	1,360	1,360	-	-
412310	4130400	PERS Retirement	170,144	158,364	185,393	199,817	213,812	7%	7%
412313	4130400	OPEB Annual Req Cont Expense	34,511	35,146	0	0	0	-	-
412320	4130400	Medicare OASDI	7,946	8,013	9,612	9,555	9,623	( )%	%
412330	4130400	City Retirement Plan	864	1,275	1,802	1,549	1,627	(14)%	5%
412400	4130400	Deferred Compensation	50	600	900	1,200	1,500	33%	25%
413110	4130400	Overtime At Straight Rate	1,775	1,874	1,742	1,742	1,742	-	-
413120	4130400	Overtime At 1.5 Rate	16,768	14,077	15,137	15,137	15,137	-	-
413130	4130400	Overtime At Double Time Rate	18,717	32,819	25,400	25,400	25,400	-	-
413210	4130400	Holiday O/T-Straight/Non-Sched	1,223	922	1,216	1,216	1,216	-	-
		Personnel Services Total	**1,050,713**	**1,087,962**	**1,154,888**	**1,151,477**	**1,177,133**	**( )%**	**2%**
421000	4130400	Professional Services	422	172	0	0	0	-	-
421001	4130400	Prof Services/Internal	1,404	11,487	7,000	7,000	7,000	-	-
422120	4130400	Telephone - Cellular	2,698	4,076	2,970	2,970	2,970	-	-
422500	4130400	Water	3,596	3,119	4,500	4,500	4,500	-	-
422600	4130400	Other Utilities	53	29	150	150	150	-	-
422700	4130400	Refuse/Disposal Fees	201,535	194,211	265,883	269,780	273,745	1%	1%
423400	4130400	Motor Pool Equipment Rental	28,729	29,556	36,000	29,892	30,789	(16)%	3%
424121	4130400	Const. Maint. Materials- St. M	0	211	0	0	0	-	-
424130	4130400	Maint/Repair of Bldgs & Improv	223	1,062	0	0	0	-	-
424141	4130400	Street Sweeper Supplies	54,434	53,728	71,000	74,500	74,500	4%	-
424143	4130400	Signing Supplies	372	0	500	500	500	-	-

Department Budget Detail

Department / Section: **Public Works / PW-Solid Waste-Street Sweeping**
540 - 413040

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
424220	4130400	All Other Equip Maint/Repair	6,238	47	2,500	2,500	2,500	-	-
424230	4130400	Central Garage Charges	311,414	420,237	340,000	420,760	433,383	23%	3%
425100	4130400	Advertising Expense	628	0	2,000	2,500	2,500	25%	-
425400	4130400	General Office Expense	1,599	2,470	1,600	1,600	1,600	-	-
425500	4130400	Postage	73	64	100	100	100	-	-
425600	4130400	Central Printing Charges	0	100	0	0	0	-	-
425610	4130400	Outside Printing Expense	0	1,521	0	0	0	-	-
426100	4130400	Janitorial Supplies	33	0	100	100	100	-	-
426200	4130400	Clothing/Linen/Safety Supplies	4,389	7,182	5,848	5,848	5,848	-	-
426300	4130400	Motor Fuels & Lubricants	67,572	78,095	70,000	93,218	96,015	33%	3%
426700	4130400	Maintenance Tools/Supplies	715	2,217	1,227	1,227	1,227	-	-
426710	4130400	Work Boot Reimbursement	1,650	1,500	1,650	1,650	1,650	-	-
426800	4130400	Special Department Supplies	4,208	6,205	5,800	5,800	5,800	-	-
427200	4130400	Training	2,465	1,419	3,708	3,708	3,708	-	-
428400	4130400	Liability Insurance	26,409	25,921	21,156	20,616	20,750	(2)%	%
		Non-personnel Expenses Total	**720,869**	**844,638**	**843,692**	**948,919**	**969,335**	**12%**	**2%**
462100	4130400	Automotive Equipment	0	233,270	501,000	334,000	334,000	(33)%	-
		Equipment Outlay Total	**0**	**233,270**	**501,000**	**334,000**	**334,000**	**(33)%**	**-**
881100	4130400	General Fund Allocation Chgs	100,795	0	0	0	0	-	-
882101	4130400	Utilization Chgs from 101 Fund	301,212	352,107	364,073	337,402	388,128	(7)%	15%
882260	4130400	Utilization Chgs from 260 Fund	18,000	18,000	18,000	0	0	(100)%	-
882570	4130400	Utilization Chgs from 570 Fund	735,738	722,719	755,943	862,788	896,231	14%	3%
884101	4130400	Interfund Services from 101 Fd	0	0	2,500	2,500	2,500	-	-
		Charges From Others Total	**1,155,746**	**1,092,826**	**1,140,516**	**1,202,690**	**1,286,859**	**5%**	**6%**
892260	4130400	Utilization Chgs to 260 Fund	(368,274)	(421,475)	(440,007)	(376,367)	(317,208)	(14)%	(15)%
892550	4130400	Utilization Chgs to 550 Fund	(36,054)	(36,054)	(36,055)	(36,055)	(36,055)	-	-
894101	4130400	Interfund Services to 101 Fund	(6,111)	(5,693)	0	0	0	-	-
894540	4130400	Interfund Services to 540 Fund	(14,940)	(16,491)	0	0	0	-	-
894550	4130400	Interfund Services to 550 Fund	(847)	0	0	0	0	-	-
		Charges to Others Total	**(426,229)**	**(479,714)**	**(476,062)**	**(412,422)**	**(353,263)**	**(13)%**	**(14)%**
		Total Budget Requirements	**2,501,099**	**2,778,984**	**3,164,034**	**3,224,664**	**3,414,064**	**1%**	**5%**

Department Budget Detail

Department / Section: **Public Works / PW-Solid Waste-Sundry/GG**
540 - 413050

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
459022	4130500	Keep Riv Clean Cham of Commrc	189,899	(47,250)	137,601	138,272	138,946	%	%
		Special Projects Total	**189,899**	**(47,250)**	**137,601**	**138,272**	**138,946**	**%**	**%**
881100	4130500	General Fund Allocation Chgs	11,805	0	0	0	0	-	-
		Charges From Others Total	**11,805**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**201,704**	**(47,250)**	**137,601**	**138,272**	**138,946**	**%**	**%**

Department Budget Detail

Department / Section: **Public Works / PW-Sewer Sys-Admin & Reg Compl**
550 - 412500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	4125000	Salaries - Regular	931,554	805,642	1,360,840	1,351,111	1,368,776	( )%	1%
411130	4125000	Compensatory Time	1,310	528	0	0	0	-	-
411210	4125000	Vacation	60,516	54,414	0	0	0	-	-
411220	4125000	Holidays & Special Days Off	43,074	39,005	0	0	0	-	-
411240	4125000	Sick Leave	12,662	12,648	0	0	0	-	-
411245	4125000	Family Illness Sick Leave	18,087	9,221	0	0	0	-	-
411260	4125000	Bereavement Leave	626	567	0	0	0	-	-
411280	4125000	Jury Duty	0	2,158	0	0	0	-	-
411292	4125000	Administrative Leave	11,975	17,436	0	0	0	-	-
411320	4125000	Temporary Foreman Pay	404	0	0	0	0	-	-
411410	4125000	Vacation Payoffs	271	24,353	0	0	0	-	-
411420	4125000	Sick Leave Payoff	181	0	0	0	0	-	-
411510	4125000	Accrued Payroll	(5,667)	10,199	15,279	7,640	7,874	(49)%	3%
411521	4125000	Accrued Sick Leave Yr End Only	4,674	23,211	0	0	0	-	-
411522	4125000	Accrued Vacation Year-End Only	(2,344)	(18,100)	0	0	0	-	-
411530	4125000	Accrued Comp. Time Earned	(1,104)	14,828	0	0	0	-	-
412210	4125000	Workers Compensation Ins	23,847	21,985	33,341	29,454	29,839	(11)%	1%
412220	4125000	Health Insurance	123,691	115,557	210,148	191,738	199,178	(8)%	3%
412222	4125000	Dental Insurance	6,682	6,055	9,180	8,100	8,100	(11)%	-
412230	4125000	Life Insurance	5,646	4,489	6,673	7,028	7,113	5%	1%
412240	4125000	Unemployment Insurance	1,767	903	759	755	764	( )%	1%
412250	4125000	Disability Insurance	366	549	952	680	680	(28)%	-
412310	4125000	PERS Retirement	306,459	266,672	372,903	398,755	431,019	6%	8%
412313	4125000	OPEB Annual Req Cont Expense	42,435	40,543	0	0	0	-	-
412320	4125000	Medicare OASDI	15,875	14,479	19,732	19,593	19,848	( )%	1%
412400	4125000	Deferred Compensation	400	4,250	9,900	13,200	16,500	33%	25%
413120	4125000	Overtime At 1.5 Rate	5,813	(731)	0	0	0	-	-
413130	4125000	Overtime At Double Time Rate	0	(119)	0	0	0	-	-
413230	4125000	Holiday O/T-Strt/Subj To Retir	168	0	0	0	0	-	-
		Personnel Services Total	**1,609,378**	**1,470,750**	**2,039,707**	**2,028,054**	**2,089,691**	**( )%**	**3%**
421000	4125000	Professional Services	21,624	146,211	15,000	15,000	15,000	-	-
421000	4125001	Professional Services	0	8,813	20,000	20,000	20,000	-	-
421043	4125000	Prof Svcs Regulatory Comp	0	0	3,000	3,000	3,000	-	-
421043	4125001	Prof Svcs Regulatory Comp	210,938	251,297	263,525	265,944	266,890	%	%
421043	4125002	Prof Svcs Regulatory Comp	1,350	1,200	7,630	7,630	7,630	-	-
421100	4125000	Outside Legal Services	243,632	448,225	350,000	350,000	350,000	-	-
422100	4125000	Telephone	4,628	4,218	4,500	4,500	4,500	-	-
422120	4125000	Telephone - Cellular	6,385	4,672	6,500	6,500	6,500	-	-
422120	4125003	Telephone - Cellular	3,518	2,962	1,561	1,561	1,561	-	-
422200	4125000	Electric	0	164	0	0	0	-	-
422300	4125000	Gas	0	164	0	0	0	-	-
423400	4125000	Motor Pool Equipment Rental	24,026	24,485	25,000	25,000	25,000	-	-
424220	4125000	All Other Equip Maint/Repair	13,026	9,644	8,650	8,650	8,650	-	-
424230	4125000	Central Garage Charges	0	134	3,500	3,500	3,500	-	-
425100	4125000	Advertising Expense	0	475	0	0	0	-	-

Department Budget Detail

Department / Section: **Public Works / PW-Sewer Sys-Admin & Reg Compl**
550 - 412500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
425200	4125000	Periodicals & Dues	20,650	20,091	22,320	22,320	22,320	-	-
425200	4125001	Periodicals & Dues	16,120	25,517	24,082	24,082	24,082	-	-
425200	4125002	Periodicals & Dues	14,711	637	7,510	2,560	2,560	(65)%	-
425200	4125003	Periodicals & Dues	0	400	1,000	1,000	1,000	-	-
425400	4125000	General Office Expense	14,580	8,708	18,000	18,000	18,000	-	-
425400	4125001	General Office Expense	18	87	1,500	1,500	1,500	-	-
425400	4125002	General Office Expense	325	602	0	0	0	-	-
425400	4125003	General Office Expense	265	179	0	0	0	-	-
425410	4125000	Merchant Fees	0	254	0	0	0	-	-
425500	4125000	Postage	447	216	1,000	1,000	1,000	-	-
425500	4125001	Postage	0	0	150	150	150	-	-
425600	4125000	Central Printing Charges	0	0	100	100	100	-	-
425600	4125003	Central Printing Charges	335	0	0	0	0	-	-
425610	4125000	Outside Printing Expense	58	88	300	300	300	-	-
425700	4125001	Software Purchase/Licensing	0	0	0	10,000	10,000	-	-
425800	4125000	Computer Equip Purc Undr $5000	3,537	3,484	4,200	4,200	4,200	-	-
425806	4125000	Computers-Software	0	0	230,443	240,255	240,255	4%	-
426100	4125000	Janitorial Supplies	0	0	25	25	25	-	-
426200	4125000	Clothing/Linen/Safety Supplies	1,955	63	0	0	0	-	-
426200	4125002	Clothing/Linen/Safety Supplies	0	36	400	400	400	-	-
426200	4125003	Clothing/Linen/Safety Supplies	3,926	1,706	7,000	7,000	7,000	-	-
426600	4125000	Chemical Supplies	0	7	0	0	0	-	-
426710	4125000	Work Boot Reimbursement	450	413	0	0	0	-	-
426800	4125000	Special Department Supplies	354	2,531	1,000	1,000	1,000	-	-
427100	4125000	Travel & Meeting Expense	3,099	1,085	2,000	2,000	2,000	-	-
427100	4125001	Travel & Meeting Expense	25	0	1,800	1,800	1,800	-	-
427100	4125003	Travel & Meeting Expense	10	0	50	50	50	-	-
427200	4125000	Training	4,845	753	11,000	11,000	11,000	-	-
427200	4125001	Training	0	1,805	1,500	1,500	1,500	-	-
427200	4125002	Training	59,072	13,004	59,420	53,845	57,320	(9)%	6%
427200	4125003	Training	0	1,643	0	0	0	-	-
428400	4125000	Liability Insurance	61,197	10,684	59,333	32,968	33,399	(44)%	1%
428420	4125000	Insurance Charges - Direct	74,791	86,280	108,719	151,534	151,534	39%	-
443300	4125000	Uncollect Accounts-Bad Debts	135,071	190,654	175,000	175,000	175,000	-	-
448000	4125000	Employee Meal Allowance	0	0	50	50	50	-	-
		Non-personnel Expenses Total	**944,982**	**1,273,604**	**1,446,768**	**1,474,924**	**1,479,776**	**1%**	**%**
881100	4125000	General Fund Allocation Chgs	460,296	276,750	529,243	529,243	529,243	-	-
882101	4125000	Utilization Chgs from 101 Fund	750,261	1,313,896	1,226,475	1,234,176	1,237,748	%	%
882510	4125000	Utilization Chgs from 510 Fund	1,108,079	1,152,079	1,578,080	1,958,827	1,875,521	24%	(4)%
884550	4125000	Interfund Services from 550 Fd	36,639	40,082	0	0	0	-	-
884550	4125002	Interfund Services from 550 Fd	200	65	0	0	0	-	-
884550	4125003	Interfund Services from 550 Fd	65	0	0	0	0	-	-
		Charges From Others Total	**2,355,544**	**2,782,875**	**3,333,798**	**3,722,246**	**3,642,512**	**11%**	**(2)%**
892101	4125000	Utilization Chgs to 101 Fund	0	(61,410)	(65,678)	(67,464)	(70,380)	2%	4%
892260	4125000	Utilization Chgs to 260 Fund	(74,137)	(97,833)	(94,329)	0	0	(100)%	-

Department Budget Detail

Department / Section: **Public Works / PW-Sewer Sys-Admin & Reg Compl**
550 - 412500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
892540	4125000	Utilization Chgs to 540 Fund	0	(47,765)	(51,083)	(52,472)	(54,740)	2%	4%
892570	4125000	Utilization Chgs to 570 Fund	0	(13,646)	(14,595)	(14,992)	(15,640)	2%	4%
894510	4125000	Interfund Services to 510 Fund	(118,791)	(140,548)	0	0	0	-	-
894540	4125000	Interfund Services to 540 Fund	(796)	(289)	0	0	0	-	-
894550	4125000	Interfund Services to 550 Fund	(17,259)	(56,312)	(45,655)	(35,729)	0	(21)%	(100)%
		Charges to Others Total	**(210,985)**	**(417,805)**	**(271,340)**	**(170,657)**	**(140,760)**	**(37)%**	**(17)%**
		Total Budget Requirements	**4,698,919**	**5,109,425**	**6,548,933**	**7,054,567**	**7,071,219**	**7%**	**%**

Department Budget Detail

Department / Section: **Public Works / PW-Sewer-Collection Syst Maint**
550 - 412510

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	4125100	Salaries - Regular	729,174	821,921	1,072,506	943,626	971,450	(12)%	2%
411110	4125100	Salaries-Temp & Part Time	0	599	0	0	0	-	-
411130	4125100	Compensatory Time	28,697	18,899	0	0	0	-	-
411210	4125100	Vacation	53,313	61,107	0	0	0	-	-
411220	4125100	Holidays & Special Days Off	35,908	42,493	0	0	0	-	-
411225	4125100	Rest Time Pay - IBEW	233	829	0	0	0	-	-
411240	4125100	Sick Leave	26,447	28,802	0	0	0	-	-
411245	4125100	Family Illness Sick Leave	13,633	14,126	0	0	0	-	-
411250	4125100	Industrial Accident	257	103	0	0	0	-	-
411260	4125100	Bereavement Leave	3,098	466	0	0	0	-	-
411280	4125100	Jury Duty	1,147	1,706	0	0	0	-	-
411292	4125100	Administrative Leave	8,862	23,516	0	0	0	-	-
411310	4125100	Night Shift Premium	1,117	2,191	0	0	0	-	-
411410	4125100	Vacation Payoffs	1,330	19,489	0	0	0	-	-
411420	4125100	Sick Leave Payoff	0	17,110	0	0	0	-	-
411430	4125100	Compensatory Time Payoff	38	0	0	0	0	-	-
411510	4125100	Accrued Payroll	7,536	2,915	12,340	5,441	5,687	(55)%	4%
411521	4125100	Accrued Sick Leave Yr End Only	20,242	(17,272)	0	0	0	-	-
411522	4125100	Accrued Vacation Year-End Only	13,373	(16,139)	0	0	0	-	-
411530	4125100	Accrued Comp. Time Earned	1,495	2,214	0	0	0	-	-
412210	4125100	Workers Compensation Ins	20,247	27,955	26,276	20,571	21,179	(21)%	2%
412220	4125100	Health Insurance	140,437	172,413	223,497	186,057	193,983	(16)%	4%
412222	4125100	Dental Insurance	7,182	8,269	9,191	8,219	8,284	(10)%	%
412230	4125100	Life Insurance	1,945	2,000	2,397	2,337	2,387	(2)%	2%
412240	4125100	Unemployment Insurance	1,500	718	598	526	543	(12)%	3%
412250	4125100	Disability Insurance	1,537	1,924	2,040	1,632	1,632	(20)%	-
412310	4125100	PERS Retirement	233,300	244,492	275,508	254,687	280,574	(7)%	10%
412313	4125100	OPEB Annual Req Cont Expense	48,182	60,491	0	0	0	-	-
412320	4125100	Medicare OASDI	13,298	14,260	15,551	13,683	14,085	(12)%	2%
412400	4125100	Deferred Compensation	100	925	3,600	4,800	6,000	33%	25%
413110	4125100	Overtime At Straight Rate	19,646	20,396	23,100	23,100	23,100	-	-
413120	4125100	Overtime At 1.5 Rate	65,277	58,129	70,000	70,000	70,000	-	-
413130	4125100	Overtime At Double Time Rate	8,694	8,524	8,500	8,500	8,500	-	-
413240	4125100	O/T 1.5 Rate Sub To Retirement	20	0	0	0	0	-	-
		Personnel Services Total	**1,507,280**	**1,645,584**	**1,745,104**	**1,543,179**	**1,607,404**	**(11)%**	**4%**
421000	4125100	Professional Services	101,113	136,187	253,265	265,090	269,965	4%	1%
421001	4125100	Prof Services/Internal	0	609	0	0	0	-	-
422100	4125100	Telephone	1,816	1,418	1,620	1,620	1,620	-	-
422120	4125100	Telephone - Cellular	8,505	10,881	8,000	10,000	10,000	25%	-
422200	4125100	Electric	153,127	153,194	152,000	152,000	152,000	-	-
422300	4125100	Gas	363	1,174	220	500	500	127%	-
422500	4125100	Water	18,394	19,021	17,300	17,300	17,300	-	-
422600	4125100	Other Utilities	4,900	3,156	5,850	5,850	5,850	-	-
422700	4125100	Refuse/Disposal Fees	0	0	3,000	3,000	3,000	-	-
423100	4125100	Equipment Rental	1,074	877	4,000	4,000	4,000	-	-

Department Budget Detail

Department / Section: **Public Works / PW-Sewer-Collection Syst Maint**
550 - 412510

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
423400	4125100	Motor Pool Equipment Rental	105,313	107,069	105,000	105,000	110,000	-	4%
424120	4125100	Constr & Maint Materials	6,469	11,465	13,100	13,100	13,605	-	3%
424124	4125100	Const. Maint. Materials- Storm	2,450	0	0	0	0	-	-
424130	4125100	Maint/Repair of Bldgs & Improv	485	534	1,500	1,500	1,500	-	-
424220	4125100	All Other Equip Maint/Repair	101,331	255,143	595,500	595,500	595,500	-	-
424230	4125100	Central Garage Charges	150,238	135,350	140,000	175,000	180,000	25%	2%
424240	4125100	Central Communications Chg	0	0	2,000	2,000	2,000	-	-
425200	4125100	Periodicals & Dues	3,730	4,043	2,800	2,800	2,800	-	-
425300	4125100	Photo & Recording Supplies	0	168	1,000	1,000	1,000	-	-
425400	4125100	General Office Expense	2,168	895	3,000	3,000	3,000	-	-
425500	4125100	Postage	0	0	50	50	50	-	-
425600	4125100	Central Printing Charges	1,791	44	1,500	1,500	1,500	-	-
425700	4125100	Software Purchase/Licensing	0	0	3,000	3,000	3,000	-	-
425800	4125100	Computer Equip Purc Undr $5000	6,932	2,052	12,000	21,000	21,000	75%	-
426100	4125100	Janitorial Supplies	85	69	100	100	100	-	-
426200	4125100	Clothing/Linen/Safety Supplies	14,091	13,956	23,480	23,546	23,613	%	%
426300	4125100	Motor Fuels & Lubricants	37,555	37,619	39,000	50,000	55,000	28%	10%
426600	4125100	Chemical Supplies	66,541	58,147	103,300	103,300	104,390	-	1%
426700	4125100	Maintenance Tools/Supplies	43,544	32,451	68,500	68,500	68,500	-	-
426710	4125100	Work Boot Reimbursement	1,950	2,301	2,250	2,850	2,850	26%	-
426800	4125100	Special Department Supplies	2,270	12,123	5,500	5,500	5,500	-	-
427200	4125100	Training	14,912	5,860	22,670	17,670	17,670	(22)%	-
428400	4125100	Liability Insurance	51,957	38,952	46,761	23,024	23,704	(50)%	2%
448000	4125100	Employee Meal Allowance	0	0	50	50	50	-	-
		Non-personnel Expenses Total	**903,115**	**1,044,768**	**1,637,316**	**1,678,350**	**1,700,567**	**2%**	**1%**
450095	4125100	Street Replacement Charge	1,720,290	1,739,214	1,751,389	1,786,417	1,804,281	2%	%
		Special Projects Total	**1,720,290**	**1,739,214**	**1,751,389**	**1,786,417**	**1,804,281**	**2%**	**%**
462100	4125100	Automotive Equipment	0	0	281,880	0	482,774	(100)%	-
462200	4125100	Machine and Equipment	0	15,083	10,000	130,236	10,000	1202%	(92)%
462210	4125100	Sewer Equip Replacement/Const	0	0	250,000	250,000	250,000	-	-
		Equipment Outlay Total	**0**	**15,083**	**541,880**	**380,236**	**742,774**	**(29)%**	**95%**
881100	4125100	General Fund Allocation Chgs	190,695	114,654	117,638	117,638	117,638	-	-
882101	4125100	Utilization Chgs from 101 Fund	120,000	120,000	120,000	120,000	120,000	-	-
884101	4125100	Interfund Services from 101 Fd	0	88	10,000	10,000	10,000	-	-
884550	4125100	Interfund Services from 550 Fd	66,223	157,038	0	0	0	-	-
		Charges From Others Total	**376,919**	**391,781**	**247,638**	**247,638**	**247,638**	**-**	**-**
892260	4125100	Utilization Chgs to 260 Fund	0	0	(70,002)	0	0	(100)%	-
894101	4125100	Interfund Services to 101 Fund	(88,370)	(109,769)	0	0	0	-	-
894510	4125100	Interfund Services to 510 Fund	0	(43)	0	0	0	-	-
894520	4125100	Interfund Services to 520 Fund	(98)	0	0	0	0	-	-
894540	4125100	Interfund Services to 540 Fund	0	(3,620)	0	0	0	-	-
894550	4125100	Interfund Services to 550 Fund	(22,019)	(4,338)	0	0	0	-	-
		Charges to Others Total	**(110,487)**	**(117,771)**	**(70,002)**	**0**	**0**	**(100)%**	**-**

Department Budget Detail

Department / Section: **Public Works / PW-Sewer-Collection Syst Maint**
550 - 412510

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
Total Budget Requirements			**4,397,119**	**4,718,660**	**5,853,325**	**5,635,820**	**6,102,664**	**(3)%**	**8%**

Department Budget Detail

Department / Section: **Public Works / PW-Sewer Systems-Treatment**
550 - 412520

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	4125200	Salaries - Regular	1,666,152	1,770,149	2,212,929	2,329,465	2,356,137	5%	1%
411110	4125200	Salaries-Temp & Part Time	0	4,047	0	0	0	-	-
411130	4125200	Compensatory Time	71,070	72,363	0	0	0	-	-
411210	4125200	Vacation	98,785	100,518	0	0	0	-	-
411220	4125200	Holidays & Special Days Off	21,136	14,741	0	0	0	-	-
411240	4125200	Sick Leave	53,218	47,364	0	0	0	-	-
411245	4125200	Family Illness Sick Leave	22,928	15,296	0	0	0	-	-
411250	4125200	Industrial Accident	9,348	898	0	0	0	-	-
411260	4125200	Bereavement Leave	8,089	3,632	0	0	0	-	-
411280	4125200	Jury Duty	564	757	0	0	0	-	-
411292	4125200	Administrative Leave	11,231	5,387	0	0	0	-	-
411310	4125200	Night Shift Premium	33,368	34,497	34,000	34,000	34,000	-	-
411410	4125200	Vacation Payoffs	16,206	32,574	11,428	11,428	11,428	-	-
411420	4125200	Sick Leave Payoff	22,888	29,014	8,958	8,958	8,958	-	-
411430	4125200	Compensatory Time Payoff	5,509	4,500	0	0	0	-	-
411510	4125200	Accrued Payroll	879	17,507	24,230	12,975	13,350	(46)%	2%
411521	4125200	Accrued Sick Leave Yr End Only	(12,815)	(15,688)	0	0	0	-	-
411522	4125200	Accrued Vacation Year-End Only	19,245	10,225	0	0	0	-	-
411530	4125200	Accrued Comp. Time Earned	2,222	15,426	0	0	0	-	-
412210	4125200	Workers Compensation Ins	40,003	61,704	54,217	50,789	51,367	(6)%	1%
412220	4125200	Health Insurance	205,886	211,908	271,474	304,996	318,492	12%	4%
412222	4125200	Dental Insurance	12,131	12,339	13,598	14,516	14,776	6%	1%
412230	4125200	Life Insurance	5,551	5,468	6,348	6,564	6,591	3%	%
412240	4125200	Unemployment Insurance	2,962	1,587	1,235	1,297	1,312	5%	1%
412250	4125200	Disability Insurance	2,337	2,314	2,584	2,856	2,856	10%	-
412310	4125200	PERS Retirement	536,737	531,147	612,154	677,672	731,208	10%	7%
412313	4125200	OPEB Annual Req Cont Expense	70,635	74,348	0	0	0	-	-
412320	4125200	Medicare OASDI	31,175	32,509	30,993	32,688	33,075	5%	1%
412400	4125200	Deferred Compensation	287	3,275	9,900	13,200	16,500	33%	25%
413110	4125200	Overtime At Straight Rate	2,034	321	0	0	0	-	-
413120	4125200	Overtime At 1.5 Rate	134,612	88,765	132,000	132,000	132,000	-	-
413130	4125200	Overtime At Double Time Rate	51,360	30,267	50,000	50,000	50,000	-	-
413210	4125200	Holiday O/T-Straight/Non-Sched	12,603	14,591	20,000	20,000	20,000	-	-
413220	4125200	Holiday O/T-1.5 Rate/Non-Sched	0	617	0	0	0	-	-
413230	4125200	Holiday O/T-Strt/Subj To Retir	26,536	24,243	28,000	28,000	28,000	-	-
413240	4125200	O/T 1.5 Rate Sub To Retirement	1,329	1,505	2,000	2,000	2,000	-	-
413250	4125200	Dbl Time Subj To Retirement	263	0	0	0	0	-	-
		Personnel Services Total	**3,186,482**	**3,260,131**	**3,526,048**	**3,733,404**	**3,832,050**	**5%**	**2%**
421000	4125200	Professional Services	27,515	25,254	31,303	31,303	31,303	-	-
421043	4125200	Prof Svcs Regulatory Comp	(1)	345,417	5,159	5,159	5,159	-	-
422100	4125200	Telephone	2,724	2,772	2,500	2,500	2,500	-	-
422120	4125200	Telephone - Cellular	5,569	5,240	5,000	5,000	5,000	-	-
422200	4125200	Electric	1,922,809	1,660,612	2,575,000	2,482,000	2,425,000	(3)%	(2)%
422300	4125200	Gas	0	7,866	1,000	1,000	1,000	-	-
422500	4125200	Water	135,607	106,677	120,000	123,000	120,000	2%	(2)%

Department Budget Detail

Department / Section: **Public Works / PW-Sewer Systems-Treatment**
550 - 412520

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
422600	4125200	Other Utilities	55,417	37,952	60,000	0	0	(100)%	-
422700	4125200	Refuse/Disposal Fees	1,887,628	1,894,787	1,897,380	1,897,380	1,897,380	-	-
423100	4125200	Equipment Rental	116,622	2,719	7,932	7,932	7,932	-	-
423400	4125200	Motor Pool Equipment Rental	38,862	35,079	45,000	45,000	45,000	-	-
424130	4125200	Maint/Repair of Bldgs & Improv	8	183	0	0	0	-	-
424200	4125200	Maintenance & Repair - General	136	11,566	0	0	0	-	-
424220	4125200	All Other Equip Maint/Repair	18,996	21,251	22,260	22,260	22,260	-	-
424230	4125200	Central Garage Charges	7,964	13,134	14,500	14,500	14,500	-	-
424240	4125200	Central Communications Chg	1,564	1,213	2,000	2,000	2,000	-	-
425100	4125200	Advertising Expense	0	475	0	0	0	-	-
425200	4125200	Periodicals & Dues	7,812	7,184	7,500	7,500	7,500	-	-
425300	4125200	Photo & Recording Supplies	0	0	500	500	500	-	-
425400	4125200	General Office Expense	7,497	11,744	8,600	8,600	8,600	-	-
425500	4125200	Postage	45	70	100	100	100	-	-
425600	4125200	Central Printing Charges	113	0	225	225	225	-	-
425610	4125200	Outside Printing Expense	0	0	150	150	150	-	-
425800	4125200	Computer Equip Purc Undr $5000	4,210	2,240	4,200	4,200	4,200	-	-
426100	4125200	Janitorial Supplies	494	408	250	250	250	-	-
426200	4125200	Clothing/Linen/Safety Supplies	26,898	28,844	26,420	26,420	26,420	-	-
426300	4125200	Motor Fuels & Lubricants	2,441	3,205	10,250	10,250	10,250	-	-
426600	4125200	Chemical Supplies	2,977,796	3,020,828	3,218,400	3,368,400	3,518,400	4%	4%
426700	4125200	Maintenance Tools/Supplies	5,662	2,436	6,000	6,000	6,000	-	-
426710	4125200	Work Boot Reimbursement	2,575	2,631	3,750	3,750	4,500	-	20%
426800	4125200	Special Department Supplies	7,160	21,196	10,000	10,000	10,000	-	-
427100	4125200	Travel & Meeting Expense	0	0	500	500	500	-	-
427200	4125200	Training	11,670	6,048	25,000	30,000	30,000	20%	-
428200	4125200	Legal Fees	0	1,154	0	0	0	-	-
428400	4125200	Liability Insurance	102,655	85,978	96,484	56,836	57,486	(41)%	1%
448000	4125200	Employee Meal Allowance	0	0	50	50	50	-	-
		Non-personnel Expenses Total	**7,378,459**	**7,366,177**	**8,207,413**	**8,172,765**	**8,264,165**	**( )%**	**1%**
462100	4125200	Automotive Equipment	14,480	14,580	0	0	0	-	-
462200	4125200	Machine and Equipment	0	15,953	0	28,612	15,830	-	(44)%
		Equipment Outlay Total	**14,480**	**30,533**	**0**	**28,612**	**15,830**	**-**	**(44)%**
881100	4125200	General Fund Allocation Chgs	528,567	317,799	1,244,604	1,244,604	1,244,604	-	-
882510	4125200	Utilization Chgs from 510 Fund	6,799	8,199	6,900	6,600	6,900	(4)%	4%
882540	4125200	Utilization Chgs from 540 Fund	36,054	36,054	36,055	36,055	36,055	-	-
884550	4125200	Interfund Services from 550 Fd	17,512	3,182	0	0	0	-	-
		Charges From Others Total	**588,935**	**365,236**	**1,287,559**	**1,287,259**	**1,287,559**	**( )%**	**%**
894101	4125200	Interfund Services to 101 Fund	0	(23)	0	0	0	-	-
894550	4125200	Interfund Services to 550 Fund	(300,249)	(375,800)	(271,302)	(134,829)	0	(50)%	(100)%
		Charges to Others Total	**(300,249)**	**(375,824)**	**(271,302)**	**(134,829)**	**0**	**(50)%**	**(100)%**
		Total Budget Requirements	**10,868,108**	**10,646,254**	**12,749,718**	**13,087,211**	**13,399,604**	**2%**	**2%**

Department Budget Detail

Department / Section: **Public Works / PW-Sewer-Environmental Complia**
550 - 412530

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	4125300	Salaries - Regular	510,702	519,427	676,364	673,036	679,504	( )%	%
411130	4125300	Compensatory Time	6,184	3,954	2,000	2,000	2,000	-	-
411210	4125300	Vacation	33,495	34,502	0	0	0	-	-
411220	4125300	Holidays & Special Days Off	24,588	27,141	0	0	0	-	-
411240	4125300	Sick Leave	27,126	34,194	0	0	0	-	-
411245	4125300	Family Illness Sick Leave	2,739	5,051	0	0	0	-	-
411260	4125300	Bereavement Leave	1,218	570	0	0	0	-	-
411280	4125300	Jury Duty	153	0	0	0	0	-	-
411292	4125300	Administrative Leave	1,416	1,133	0	0	0	-	-
411310	4125300	Night Shift Premium	0	3,091	0	0	0	-	-
411410	4125300	Vacation Payoffs	0	17,875	21,500	0	0	(100)%	-
411420	4125300	Sick Leave Payoff	0	4,348	0	0	0	-	-
411430	4125300	Compensatory Time Payoff	0	16	0	0	0	-	-
411510	4125300	Accrued Payroll	3,240	4,575	7,427	3,763	3,866	(49)%	2%
411521	4125300	Accrued Sick Leave Yr End Only	(2,766)	(11,324)	0	0	0	-	-
411522	4125300	Accrued Vacation Year-End Only	1,668	(9,929)	0	0	0	-	-
411530	4125300	Accrued Comp. Time Earned	1,330	310	0	0	0	-	-
412210	4125300	Workers Compensation Ins	12,247	17,955	16,571	14,673	14,815	(11)%	%
412220	4125300	Health Insurance	62,655	73,757	86,819	95,607	100,051	10%	4%
412222	4125300	Dental Insurance	3,221	3,670	3,780	3,780	3,780	-	-
412230	4125300	Life Insurance	1,481	1,452	1,645	1,582	1,602	(3)%	1%
412240	4125300	Unemployment Insurance	906	462	377	376	380	( )%	1%
412250	4125300	Disability Insurance	742	815	816	816	816	-	-
412310	4125300	PERS Retirement	160,247	158,610	186,708	192,159	207,073	2%	7%
412313	4125300	OPEB Annual Req Cont Expense	21,496	25,878	0	0	0	-	-
412320	4125300	Medicare OASDI	7,821	8,029	8,724	9,758	9,853	11%	%
412400	4125300	Deferred Compensation	150	1,700	2,700	3,600	4,500	33%	25%
413110	4125300	Overtime At Straight Rate	0	56	0	0	0	-	-
413120	4125300	Overtime At 1.5 Rate	1,179	980	1,000	1,000	1,000	-	-
413130	4125300	Overtime At Double Time Rate	20	0	0	0	0	-	-
413240	4125300	O/T 1.5 Rate Sub To Retirement	26	0	0	0	0	-	-
		Personnel Services Total	**883,297**	**928,307**	**1,016,431**	**1,002,150**	**1,029,240**	**(1)%**	**2%**
421000	4125300	Professional Services	98	475	8,700	1,500	201,560	(82)%	1333%
421043	4125300	Prof Svcs Regulatory Comp	8,102	7,512	14,500	14,500	14,500	-	-
422100	4125300	Telephone	1,518	232	1,100	1,144	1,190	4%	4%
422120	4125300	Telephone - Cellular	3,025	5,105	3,000	3,120	3,245	4%	4%
423400	4125300	Motor Pool Equipment Rental	44,215	48,899	55,000	55,000	60,000	-	9%
424130	4125300	Maint/Repair of Bldgs & Improv	38	239	0	0	0	-	-
424220	4125300	All Other Equip Maint/Repair	4,323	0	0	0	0	-	-
424230	4125300	Central Garage Charges	1,077	1,298	1,500	1,500	2,000	-	33%
424240	4125300	Central Communications Chg	0	0	2,000	2,000	2,000	-	-
425200	4125300	Periodicals & Dues	3,252	2,752	3,750	3,470	4,103	(7)%	18%
425300	4125300	Photo & Recording Supplies	0	357	350	1,040	561	197%	(46)%
425400	4125300	General Office Expense	6,823	6,770	6,000	6,240	6,490	4%	4%
425500	4125300	Postage	454	244	500	520	541	4%	4%

Department Budget Detail

Department / Section: **Public Works / PW-Sewer-Environmental Complia**
550 - 412530

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
425600	4125300	Central Printing Charges	827	1,908	2,500	2,600	2,704	4%	4%
425610	4125300	Outside Printing Expense	306	675	700	728	757	4%	3%
425700	4125300	Software Purchase/Licensing	67,222	30,900	33,900	34,836	34,873	2%	%
425800	4125300	Computer Equip Purc Undr $5000	703	5,304	3,000	30,000	20,600	900%	(31)%
426200	4125300	Clothing/Linen/Safety Supplies	4,119	1,822	3,820	5,664	5,872	48%	3%
426300	4125300	Motor Fuels & Lubricants	1,350	1,224	1,300	1,300	1,600	-	23%
426700	4125300	Maintenance Tools/Supplies	4,782	11,410	25,000	27,320	28,413	9%	4%
426710	4125300	Work Boot Reimbursement	900	900	1,350	1,350	1,350	-	-
426800	4125300	Special Department Supplies	9,667	1,640	8,000	8,280	8,571	3%	3%
427100	4125300	Travel & Meeting Expense	30	80	100	100	100	-	-
427200	4125300	Training	5,103	9,295	9,000	9,000	9,000	-	-
428400	4125300	Liability Insurance	31,429	25,020	29,489	16,422	16,580	(44)%	%
448000	4125300	Employee Meal Allowance	0	0	50	50	50	-	-
		Non-personnel Expenses Total	**199,370**	**164,071**	**214,609**	**227,684**	**426,660**	**6%**	**87%**
450368	4125300	SPB Program - Comm/Indust	0	0	167,400	167,400	167,400	-	-
450369	4125300	SPB Program - Residential	8,538	2,585	53,600	53,600	53,600	-	-
		Special Projects Total	**8,538**	**2,585**	**221,000**	**221,000**	**221,000**	**-**	**-**
462200	4125300	Machine and Equipment	0	0	42,150	42,150	0	-	(100)%
		Equipment Outlay Total	**0**	**0**	**42,150**	**42,150**	**0**	**-**	**(100)%**
881100	4125300	General Fund Allocation Chgs	81,444	48,969	59,360	59,360	59,360	-	-
884550	4125300	Interfund Services from 550 Fd	23	0	0	0	0	-	-
		Charges From Others Total	**81,468**	**48,969**	**59,360**	**59,360**	**59,360**	**-**	**-**
894260	4125300	Interfund Services to 260 Fund	(10,919)	0	0	0	0	-	-
894540	4125300	Interfund Services to 540 Fund	(438)	(460)	0	0	0	-	-
		Charges to Others Total	**(11,358)**	**(460)**	**0**	**0**	**0**	**-**	**-**
		Total Budget Requirements	**1,161,317**	**1,143,471**	**1,553,550**	**1,552,344**	**1,736,260**	**( )%**	**11%**

Department Budget Detail

Department / Section: **Public Works / PW-Sewer Systems-Plant Maint**
550 - 412540

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	4125400	Salaries - Regular	853,930	753,097	1,076,556	1,061,995	1,075,536	(1)%	1%
411130	4125400	Compensatory Time	7,168	6,997	0	0	0	-	-
411210	4125400	Vacation	58,931	58,602	0	0	0	-	-
411220	4125400	Holidays & Special Days Off	43,222	36,616	0	0	0	-	-
411225	4125400	Rest Time Pay - IBEW	235	145	0	0	0	-	-
411240	4125400	Sick Leave	39,944	25,902	0	0	0	-	-
411245	4125400	Family Illness Sick Leave	4,042	6,049	0	0	0	-	-
411250	4125400	Industrial Accident	757	0	0	0	0	-	-
411260	4125400	Bereavement Leave	917	1,296	0	0	0	-	-
411280	4125400	Jury Duty	874	262	0	0	0	-	-
411292	4125400	Administrative Leave	2,285	10,838	0	0	0	-	-
411310	4125400	Night Shift Premium	0	(2)	0	0	0	-	-
411410	4125400	Vacation Payoffs	397	3,164	0	0	0	-	-
411420	4125400	Sick Leave Payoff	1,511	0	0	0	0	-	-
411430	4125400	Compensatory Time Payoff	7	0	0	0	0	-	-
411510	4125400	Accrued Payroll	(2,297)	5,883	12,450	6,209	6,394	(50)%	2%
411521	4125400	Accrued Sick Leave Yr End Only	(4,398)	10,602	0	0	0	-	-
411522	4125400	Accrued Vacation Year-End Only	3,227	(2,232)	0	0	0	-	-
411530	4125400	Accrued Comp. Time Earned	3,350	(2,674)	0	0	0	-	-
412210	4125400	Workers Compensation Ins	18,747	28,443	26,376	23,153	23,448	(12)%	1%
412220	4125400	Health Insurance	169,561	153,473	221,120	208,749	217,273	(5)%	4%
412222	4125400	Dental Insurance	8,024	7,079	8,942	8,473	8,616	(5)%	1%
412230	4125400	Life Insurance	1,706	1,771	2,157	2,187	2,187	1%	-
412240	4125400	Unemployment Insurance	1,389	732	601	594	605	(1)%	1%
412250	4125400	Disability Insurance	2,254	1,767	2,040	1,904	1,904	(6)%	-
412310	4125400	PERS Retirement	273,003	228,818	291,493	313,412	338,164	7%	7%
412313	4125400	OPEB Annual Req Cont Expense	58,173	53,846	0	0	0	-	-
412320	4125400	Medicare OASDI	14,508	12,862	14,627	14,412	14,609	(1)%	1%
412400	4125400	Deferred Compensation	100	1,425	3,600	4,800	6,000	33%	25%
413110	4125400	Overtime At Straight Rate	14,902	17,440	20,000	20,000	20,000	-	-
413120	4125400	Overtime At 1.5 Rate	15,476	16,264	21,000	21,000	21,000	-	-
413130	4125400	Overtime At Double Time Rate	16,322	11,740	7,500	7,500	7,500	-	-
413210	4125400	Holiday O/T-Straight/Non-Sched	0	92	0	0	0	-	-
413230	4125400	Holiday O/T-Strt/Subj To Retir	0	457	0	0	0	-	-
		Personnel Services Total	**1,608,278**	**1,450,763**	**1,708,462**	**1,694,388**	**1,743,236**	**( )%**	**2%**
421000	4125400	Professional Services	50,442	90,268	102,100	209,435	218,059	105%	4%
422100	4125400	Telephone	1,890	1,002	1,550	1,550	1,550	-	-
422120	4125400	Telephone - Cellular	11,399	10,522	5,800	5,800	5,800	-	-
422700	4125400	Refuse/Disposal Fees	7,407	14,370	10,000	10,000	10,000	-	-
423100	4125400	Equipment Rental	6,942	13,262	18,500	22,000	22,000	18%	-
423400	4125400	Motor Pool Equipment Rental	57,538	64,750	80,000	70,000	80,000	(12)%	14%
424120	4125400	Constr & Maint Materials	6,025	629	11,550	7,550	7,550	(34)%	-
424130	4125400	Maint/Repair of Bldgs & Improv	90,281	129,875	325,000	334,000	334,000	2%	-
424200	4125400	Maintenance & Repair - General	15	38,770	0	0	0	-	-
424220	4125400	All Other Equip Maint/Repair	246,021	354,546	423,900	423,900	454,900	-	7%

Department Budget Detail

Department / Section: **Public Works / PW-Sewer Systems-Plant Maint**
550 - 412540

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
424230	4125400	Central Garage Charges	35,433	31,717	52,000	40,000	45,000	(23)%	12%
424240	4125400	Central Communications Chg	0	0	2,000	2,000	2,000	-	-
425200	4125400	Periodicals & Dues	3,619	3,040	3,300	3,300	3,300	-	-
425400	4125400	General Office Expense	4,586	2,741	4,000	4,000	4,000	-	-
425500	4125400	Postage	232	70	200	600	600	200%	-
425610	4125400	Outside Printing Expense	202	0	75	75	75	-	-
425700	4125400	Software Purchase/Licensing	0	0	1,000	1,000	1,000	-	-
425800	4125400	Computer Equip Purc Undr $5000	4,912	1,262	1,300	1,300	1,300	-	-
426100	4125400	Janitorial Supplies	6,441	5,759	7,600	9,200	9,700	21%	5%
426200	4125400	Clothing/Linen/Safety Supplies	32,447	34,898	36,020	37,260	37,729	3%	1%
426300	4125400	Motor Fuels & Lubricants	16,096	6,743	13,000	10,000	11,000	(23)%	10%
426400	4125400	Horticultural Supplies	4,653	13,229	51,500	51,500	51,500	-	-
426600	4125400	Chemical Supplies	5,059	9,746	3,750	12,000	12,000	220%	-
426700	4125400	Maintenance Tools/Supplies	9,264	8,304	10,000	10,000	10,000	-	-
426710	4125400	Work Boot Reimbursement	2,700	2,384	3,000	3,000	3,000	-	-
426800	4125400	Special Department Supplies	10,156	20,314	8,500	8,500	8,500	-	-
427100	4125400	Travel & Meeting Expense	0	15	0	0	0	-	-
427200	4125400	Training	2,329	9,976	19,000	20,000	20,000	5%	-
428400	4125400	Liability Insurance	48,106	39,630	46,938	25,909	26,242	(44)%	1%
448000	4125400	Employee Meal Allowance	0	0	50	50	50	-	-
		Non-personnel Expenses Total	**664,205**	**907,833**	**1,241,633**	**1,323,929**	**1,380,855**	**6%**	**4%**
462200	4125400	Machine and Equipment	145,408	9,929	15,000	40,000	25,000	166%	(37)%
462210	4125400	Sewer Equip Replacement/Const	0	10,765	345,000	370,000	345,000	7%	(6)%
		Equipment Outlay Total	**145,408**	**20,695**	**360,000**	**410,000**	**370,000**	**13%**	**(9)%**
462050	4125400	Building and Improvements	20,024	10,102	10,000	10,000	20,000	-	100%
		Capital Outlay & Grants Total	**20,024**	**10,102**	**10,000**	**10,000**	**20,000**	**-**	**100%**
881100	4125400	General Fund Allocation Chgs	118,921	71,500	109,888	109,888	109,888	-	-
882510	4125400	Utilization Chgs from 510 Fund	1,200	1,200	1,200	1,200	1,200	-	-
884550	4125400	Interfund Services from 550 Fd	24,595	17,368	0	0	0	-	-
		Charges From Others Total	**144,717**	**90,069**	**111,088**	**111,088**	**111,088**	**-**	**-**
894101	4125400	Interfund Services to 101 Fund	(927)	(3,282)	0	0	0	-	-
894520	4125400	Interfund Services to 520 Fund	(26)	(131)	0	0	0	-	-
894540	4125400	Interfund Services to 540 Fund	(1,656)	(3,541)	0	0	0	-	-
894550	4125400	Interfund Services to 550 Fund	(46,199)	(48,153)	0	0	0	-	-
		Charges to Others Total	**(48,809)**	**(55,110)**	**0**	**0**	**0**	**-**	**-**
		Total Budget Requirements	**2,533,825**	**2,424,354**	**3,431,183**	**3,549,405**	**3,625,179**	**3%**	**2%**

Department Budget Detail

Department / Section: **Public Works / PW-Sewer-Electrical & Instrum**
550 - 412541

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	4125410	Salaries - Regular	473,888	457,964	680,112	652,104	661,471	(4)%	1%
411130	4125410	Compensatory Time	35,296	31,039	0	0	0	-	-
411210	4125410	Vacation	35,616	37,707	0	0	0	-	-
411220	4125410	Holidays & Special Days Off	24,125	24,009	0	0	0	-	-
411240	4125410	Sick Leave	13,022	12,830	0	0	0	-	-
411245	4125410	Family Illness Sick Leave	7,463	6,880	0	0	0	-	-
411260	4125410	Bereavement Leave	1,039	1,867	0	0	0	-	-
411280	4125410	Jury Duty	751	2,866	0	0	0	-	-
411292	4125410	Administrative Leave	978	1,079	0	0	0	-	-
411410	4125410	Vacation Payoffs	0	1,641	16,244	16,244	16,244	-	-
411420	4125410	Sick Leave Payoff	0	0	26,265	26,265	26,265	-	-
411510	4125410	Accrued Payroll	16,343	(11,650)	7,675	3,690	3,807	(51)%	3%
411521	4125410	Accrued Sick Leave Yr End Only	3,252	1,884	0	0	0	-	-
411522	4125410	Accrued Vacation Year-End Only	(1,177)	(3,399)	0	0	0	-	-
411530	4125410	Accrued Comp. Time Earned	1,725	(3,384)	0	0	0	-	-
412210	4125410	Workers Compensation Ins	12,516	17,982	16,398	14,216	14,420	(13)%	1%
412220	4125410	Health Insurance	79,176	79,352	109,469	100,901	105,847	(7)%	4%
412222	4125410	Dental Insurance	4,286	4,106	4,860	4,860	4,860	-	-
412230	4125410	Life Insurance	1,064	932	1,201	1,097	1,117	(8)%	1%
412240	4125410	Unemployment Insurance	927	462	380	364	369	(4)%	1%
412250	4125410	Disability Insurance	815	821	952	952	952	-	-
412310	4125410	PERS Retirement	160,793	145,676	189,477	187,682	203,046	( )%	8%
412313	4125410	OPEB Annual Req Cont Expense	27,163	27,841	0	0	0	-	-
412320	4125410	Medicare OASDI	9,575	9,129	9,862	9,456	9,593	(4)%	1%
412400	4125410	Deferred Compensation	50	600	1,800	2,400	3,000	33%	25%
413110	4125410	Overtime At Straight Rate	25,791	28,614	23,000	23,000	23,000	-	-
413120	4125410	Overtime At 1.5 Rate	25,879	14,130	24,000	24,000	24,000	-	-
413130	4125410	Overtime At Double Time Rate	8,450	5,659	8,000	8,000	8,000	-	-
		Personnel Services Total	**968,815**	**896,645**	**1,119,695**	**1,075,231**	**1,105,991**	**(3)%**	**2%**
421000	4125410	Professional Services	42,582	44,435	117,850	167,375	170,420	42%	1%
422120	4125410	Telephone - Cellular	0	30	3,600	3,600	3,600	-	-
423100	4125410	Equipment Rental	3,642	0	6,000	6,000	6,000	-	-
423400	4125410	Motor Pool Equipment Rental	28,519	24,644	14,500	25,000	30,000	72%	20%
424120	4125410	Constr & Maint Materials	1	0	0	0	0	-	-
424130	4125410	Maint/Repair of Bldgs & Improv	20,190	27,018	25,000	10,000	10,000	(60)%	-
424200	4125410	Maintenance & Repair - General	140	0	0	0	0	-	-
424220	4125410	All Other Equip Maint/Repair	168,414	171,965	255,000	245,000	258,000	(3)%	5%
424230	4125410	Central Garage Charges	0	0	1,000	1,000	1,200	-	20%
424240	4125410	Central Communications Chg	0	0	2,000	2,000	2,000	-	-
425200	4125410	Periodicals & Dues	0	156	0	0	0	-	-
425400	4125410	General Office Expense	1,766	508	2,250	2,250	2,250	-	-
425500	4125410	Postage	55	96	0	0	0	-	-
425800	4125410	Computer Equip Purc Undr $5000	1,303	652	1,500	1,500	1,500	-	-
426100	4125410	Janitorial Supplies	609	878	0	0	0	-	-
426200	4125410	Clothing/Linen/Safety Supplies	12,599	5,085	9,000	9,000	9,000	-	-

Department Budget Detail

Department / Section: **Public Works / PW-Sewer-Electrical & Instrum**
550 - 412541

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
426300	4125410	Motor Fuels & Lubricants	0	27	50	50	100	-	100%
426600	4125410	Chemical Supplies	3,066	3,084	4,000	4,000	4,000	-	-
426700	4125410	Maintenance Tools/Supplies	12,257	6,987	12,000	12,000	12,000	-	-
426710	4125410	Work Boot Reimbursement	900	900	1,050	1,200	1,200	14%	-
426800	4125410	Special Department Supplies	2,578	1,076	3,500	3,500	3,500	-	-
427200	4125410	Training	6,249	3,598	12,400	15,000	15,000	20%	-
428400	4125410	Liability Insurance	32,118	25,056	27,443	15,911	16,140	(42)%	1%
448000	4125410	Employee Meal Allowance	0	0	50	50	50	-	-
		Non-personnel Expenses Total	**336,996**	**316,203**	**498,193**	**524,436**	**545,960**	**5%**	**4%**
462200	4125410	Machine and Equipment	0	0	80,000	50,000	0	(37)%	(100)%
462210	4125410	Sewer Equip Replacement/Const	0	63,383	100,000	100,000	100,000	-	-
		Equipment Outlay Total	**0**	**63,383**	**180,000**	**150,000**	**100,000**	**(16)%**	**(33)%**
881100	4125410	General Fund Allocation Chgs	44,454	26,727	46,031	46,031	46,031	-	-
884550	4125410	Interfund Services from 550 Fd	13,316	3,354	0	0	0	-	-
		Charges From Others Total	**57,770**	**30,082**	**46,031**	**46,031**	**46,031**	**-**	**-**
894101	4125410	Interfund Services to 101 Fund	0	(362)	0	0	0	-	-
894410	4125410	Interfund Services to 410 Fund	(413)	0	0	0	0	-	-
894540	4125410	Interfund Services to 540 Fund	(3,161)	(3,624)	0	0	0	-	-
894550	4125410	Interfund Services to 550 Fund	(103,077)	(91,068)	0	0	0	-	-
		Charges to Others Total	**(106,652)**	**(95,055)**	**0**	**0**	**0**	**-**	**-**
		Total Budget Requirements	**1,256,929**	**1,211,259**	**1,843,919**	**1,795,698**	**1,797,982**	**(2)%**	**%**

Department Budget Detail

Department / Section: **Public Works / PW-Sewer-SCADA & SPL**
550 - 412542

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	4125420	Salaries - Regular	235,298	193,641	244,632	257,820	261,377	5%	1%
411130	4125420	Compensatory Time	(12,060)	(15,035)	0	0	0	-	-
411210	4125420	Vacation	9,786	8,108	0	0	0	-	-
411220	4125420	Holidays & Special Days Off	10,125	7,295	0	0	0	-	-
411240	4125420	Sick Leave	6,721	4,930	0	0	0	-	-
411245	4125420	Family Illness Sick Leave	2,647	1,146	0	0	0	-	-
411250	4125420	Industrial Accident	0	310	0	0	0	-	-
411280	4125420	Jury Duty	0	607	0	0	0	-	-
411292	4125420	Administrative Leave	498	329	0	0	0	-	-
411410	4125420	Vacation Payoffs	0	2,196	0	0	0	-	-
411510	4125420	Accrued Payroll	1,828	(4,091)	2,768	1,480	1,524	(46)%	2%
411521	4125420	Accrued Sick Leave Yr End Only	2,710	(6)	0	0	0	-	-
411522	4125420	Accrued Vacation Year-End Only	3,733	(2,958)	0	0	0	-	-
411530	4125420	Accrued Comp. Time Earned	(66)	819	0	0	0	-	-
412210	4125420	Workers Compensation Ins	4,500	6,426	5,993	5,621	5,698	(6)%	1%
412220	4125420	Health Insurance	32,505	26,676	40,479	41,799	43,119	3%	3%
412222	4125420	Dental Insurance	1,597	1,253	1,620	1,620	1,620	-	-
412230	4125420	Life Insurance	637	621	1,097	1,179	1,201	7%	1%
412240	4125420	Unemployment Insurance	333	165	137	144	146	5%	1%
412250	4125420	Disability Insurance	271	183	136	136	136	-	-
412310	4125420	PERS Retirement	66,463	56,897	66,592	76,001	82,046	14%	7%
412313	4125420	OPEB Annual Req Cont Expense	11,152	9,360	0	0	0	-	-
412320	4125420	Medicare OASDI	4,118	3,735	3,547	3,738	3,790	5%	1%
412400	4125420	Deferred Compensation	50	600	1,800	2,400	3,000	33%	25%
413110	4125420	Overtime At Straight Rate	18,039	20,511	22,000	22,000	22,000	-	-
413120	4125420	Overtime At 1.5 Rate	762	2,692	1,700	1,700	1,700	-	-
413130	4125420	Overtime At Double Time Rate	806	1,011	600	600	600	-	-
		Personnel Services Total	**402,463**	**327,427**	**393,101**	**416,238**	**427,957**	**5%**	**2%**
421000	4125420	Professional Services	1,785	5,250	37,200	25,200	25,200	(32)%	-
422120	4125420	Telephone - Cellular	0	760	1,800	1,800	1,800	-	-
423400	4125420	Motor Pool Equipment Rental	15,167	14,723	12,000	15,000	17,000	25%	13%
424200	4125420	Maintenance & Repair - General	0	527	0	0	0	-	-
424220	4125420	All Other Equip Maint/Repair	7,618	5,281	8,000	15,800	15,800	97%	-
425200	4125420	Periodicals & Dues	0	206	0	0	0	-	-
425400	4125420	General Office Expense	1,848	949	1,800	2,000	2,000	11%	-
425500	4125420	Postage	230	0	50	50	50	-	-
425700	4125420	Software Purchase/Licensing	54,386	52,499	69,900	65,100	68,655	(6)%	5%
425800	4125420	Computer Equip Purc Undr $5000	1,456	935	4,800	4,800	4,800	-	-
426200	4125420	Clothing/Linen/Safety Supplies	508	901	0	0	0	-	-
426710	4125420	Work Boot Reimbursement	245	274	450	450	450	-	-
427200	4125420	Training	6,394	5,502	8,000	8,000	8,000	-	-
428400	4125420	Liability Insurance	11,547	8,952	10,666	6,290	6,377	(41)%	1%
		Non-personnel Expenses Total	**101,187**	**96,763**	**154,666**	**144,490**	**150,132**	**(6)%**	**3%**
462210	4125420	Sewer Equip Replacement/Const	0	0	20,000	20,000	80,000	-	300%

Department Budget Detail

Department / Section: **Public Works / PW-Sewer-SCADA & SPL**
550 - 412542

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		Equipment Outlay Total	**0**	**0**	**20,000**	**20,000**	**80,000**	-	**300%**
881100	4125420	General Fund Allocation Chgs	11,688	7,027	15,976	15,976	15,976	-	-
884550	4125420	Interfund Services from 550 Fd	749	14,013	0	0	0	-	-
		Charges From Others Total	**12,438**	**21,041**	**15,976**	**15,976**	**15,976**	-	**-**
894540	4125420	Interfund Services to 540 Fund	(1,044)	(581)	0	0	0	-	-
894550	4125420	Interfund Services to 550 Fund	(97,891)	(123,138)	0	0	0	-	-
		Charges to Others Total	**(98,935)**	**(123,719)**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**417,153**	**321,511**	**583,743**	**596,704**	**674,065**	**2%**	**12%**

Department Budget Detail

Department / Section: **Public Works / PW-Sewer-Warehouse**
550 - 412543

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	4125430	Salaries - Regular	47,417	79,721	96,394	99,264	99,264	2%	-
411210	4125430	Vacation	3,928	6,596	0	0	0	-	-
411220	4125430	Holidays & Special Days Off	2,202	3,956	0	0	0	-	-
411240	4125430	Sick Leave	1,658	2,563	0	0	0	-	-
411245	4125430	Family Illness Sick Leave	303	434	0	0	0	-	-
411250	4125430	Industrial Accident	412	0	0	0	0	-	-
411260	4125430	Bereavement Leave	1,122	0	0	0	0	-	-
411292	4125430	Administrative Leave	93	173	0	0	0	-	-
411510	4125430	Accrued Payroll	1,501	976	992	516	526	(47)%	1%
411521	4125430	Accrued Sick Leave Yr End Only	139	123	0	0	0	-	-
411522	4125430	Accrued Vacation Year-End Only	(1,049)	(982)	0	0	0	-	-
412210	4125430	Workers Compensation Ins	1,608	2,419	2,362	2,164	2,164	(8)%	-
412220	4125430	Health Insurance	5,849	7,098	8,967	8,623	9,285	(3)%	7%
412222	4125430	Dental Insurance	234	238	249	262	288	5%	9%
412230	4125430	Life Insurance	30	52	52	52	52	-	-
412240	4125430	Unemployment Insurance	118	61	54	56	56	3%	-
412250	4125430	Disability Insurance	167	271	272	272	272	-	-
412310	4125430	PERS Retirement	14,691	20,443	23,596	26,171	28,098	10%	7%
412313	4125430	OPEB Annual Req Cont Expense	2,007	2,490	0	0	0	-	-
412320	4125430	Medicare OASDI	819	1,379	1,398	1,439	1,439	2%	-
413120	4125430	Overtime At 1.5 Rate	249	776	0	0	0	-	-
		Personnel Services Total	**83,507**	**128,796**	**134,336**	**138,819**	**141,444**	**3%**	**1%**
424130	4125430	Maint/Repair of Bldgs & Improv	0	1,103	100	100	100	-	-
424220	4125430	All Other Equip Maint/Repair	205	50	250	250	250	-	-
425400	4125430	General Office Expense	757	694	4,600	1,000	1,000	(78)%	-
425500	4125430	Postage	256	167	500	500	500	-	-
425800	4125430	Computer Equip Purc Undr $5000	0	0	2,400	2,400	2,400	-	-
426100	4125430	Janitorial Supplies	183	372	0	400	400	-	-
426200	4125430	Clothing/Linen/Safety Supplies	312	338	600	600	600	-	-
426700	4125430	Maintenance Tools/Supplies	21	49	100	100	100	-	-
426710	4125430	Work Boot Reimbursement	300	300	300	300	300	-	-
426800	4125430	Special Department Supplies	3,303	1,378	2,000	3,500	3,500	75%	-
427200	4125430	Training	0	0	2,000	2,000	2,000	-	-
428400	4125430	Liability Insurance	4,128	3,372	4,203	2,422	2,422	(42)%	-
		Non-personnel Expenses Total	**9,468**	**7,826**	**17,053**	**13,572**	**13,572**	**(20)%**	**-**
881100	4125430	General Fund Allocation Chgs	60,258	36,229	4,656	4,656	4,656	-	-
884550	4125430	Interfund Services from 550 Fd	0	120	0	0	0	-	-
		Charges From Others Total	**60,258**	**36,350**	**4,656**	**4,656**	**4,656**	**-**	**-**
894540	4125430	Interfund Services to 540 Fund	0	(647)	0	0	0	-	-
894550	4125430	Interfund Services to 550 Fund	(539)	(465)	0	0	0	-	-
		Charges to Others Total	**(539)**	**(1,113)**	**0**	**0**	**0**	**-**	**-**
		Total Budget Requirements	**152,695**	**171,860**	**156,045**	**157,047**	**159,672**	**%**	**1%**

Department Budget Detail

Department / Section: **Public Works / PW-Sewer-Laboratory Services**
550 - 412550

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	4125500	Salaries - Regular	362,409	333,556	364,077	354,276	357,348	(2)%	%
411130	4125500	Compensatory Time	2,405	2,050	0	0	0	-	-
411210	4125500	Vacation	25,272	27,078	0	0	0	-	-
411220	4125500	Holidays & Special Days Off	11,071	11,441	0	0	0	-	-
411240	4125500	Sick Leave	4,750	7,273	0	0	0	-	-
411245	4125500	Family Illness Sick Leave	2,713	5,082	0	0	0	-	-
411250	4125500	Industrial Accident	1,348	1,315	0	0	0	-	-
411260	4125500	Bereavement Leave	0	1,180	0	0	0	-	-
411280	4125500	Jury Duty	1,184	0	0	0	0	-	-
411292	4125500	Administrative Leave	855	808	0	0	0	-	-
411310	4125500	Night Shift Premium	0	27	0	0	0	-	-
411320	4125500	Temporary Foreman Pay	301	134	0	0	0	-	-
411410	4125500	Vacation Payoffs	0	1,721	9,668	0	0	(100)%	-
411420	4125500	Sick Leave Payoff	0	12,996	13,790	0	0	(100)%	-
411430	4125500	Compensatory Time Payoff	0	13	0	0	0	-	-
411510	4125500	Accrued Payroll	794	1,227	4,003	1,993	2,046	(50)%	2%
411521	4125500	Accrued Sick Leave Yr End Only	4,960	(12,284)	0	0	0	-	-
411522	4125500	Accrued Vacation Year-End Only	2,578	556	0	0	0	-	-
411530	4125500	Accrued Comp. Time Earned	(723)	445	0	0	0	-	-
412210	4125500	Workers Compensation Ins	7,810	11,607	8,920	7,723	7,790	(13)%	%
412220	4125500	Health Insurance	51,528	45,867	47,603	54,193	56,837	13%	4%
412222	4125500	Dental Insurance	2,433	2,080	1,828	2,144	2,196	17%	2%
412230	4125500	Life Insurance	655	643	667	667	667	-	-
412240	4125500	Unemployment Insurance	579	298	203	198	199	(2)%	%
412250	4125500	Disability Insurance	679	611	544	544	544	-	-
412310	4125500	PERS Retirement	116,188	100,765	99,524	99,924	107,691	%	7%
412313	4125500	OPEB Annual Req Cont Expense	17,679	16,093	0	0	0	-	-
412320	4125500	Medicare OASDI	5,181	4,833	5,279	5,135	5,180	(2)%	%
412400	4125500	Deferred Compensation	50	600	900	1,200	1,500	33%	25%
413110	4125500	Overtime At Straight Rate	0	209	0	0	0	-	-
413120	4125500	Overtime At 1.5 Rate	983	3,544	2,000	2,000	2,000	-	-
413210	4125500	Holiday O/T-Straight/Non-Sched	1,242	788	0	0	0	-	-
413220	4125500	Holiday O/T-1.5 Rate/Non-Sched	2,326	2,579	0	0	0	-	-
413230	4125500	Holiday O/T-Strt/Subj To Retir	222	992	4,000	4,000	4,000	-	-
413240	4125500	O/T 1.5 Rate Sub To Retirement	1,163	385	0	0	0	-	-
		Personnel Services Total	**628,649**	**586,530**	**563,006**	**533,997**	**547,998**	**(5)%**	**2%**
421000	4125500	Professional Services	59,556	53,859	50,500	63,000	63,000	24%	-
421043	4125500	Prof Svcs Regulatory Comp	5,256	4,931	7,410	8,100	8,200	9%	1%
422100	4125500	Telephone	450	434	300	300	300	-	-
422120	4125500	Telephone - Cellular	606	715	575	575	575	-	-
424220	4125500	All Other Equip Maint/Repair	44,424	44,966	79,200	61,860	61,950	(21)%	%
425200	4125500	Periodicals & Dues	6,414	1,869	5,000	7,500	7,500	50%	-
425400	4125500	General Office Expense	1,976	3,427	5,000	5,000	5,000	-	-
425500	4125500	Postage	217	291	500	1,000	1,000	100%	-
425610	4125500	Outside Printing Expense	29	0	150	150	150	-	-

Department Budget Detail

Department / Section: **Public Works / PW-Sewer-Laboratory Services**
550 - 412550

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
425800	4125500	Computer Equip Purc Undr $5000	2,503	1,348	2,800	7,700	7,700	175%	-
426100	4125500	Janitorial Supplies	285	265	250	250	250	-	-
426200	4125500	Clothing/Linen/Safety Supplies	4,568	4,337	6,160	6,160	6,160	-	-
426300	4125500	Motor Fuels & Lubricants	0	0	50	50	50	-	-
426600	4125500	Chemical Supplies	36,556	36,570	38,500	36,500	36,500	(5)%	-
426700	4125500	Maintenance Tools/Supplies	43	0	200	200	200	-	-
426710	4125500	Work Boot Reimbursement	600	890	750	750	750	-	-
426800	4125500	Special Department Supplies	40,114	46,300	42,130	49,130	49,130	16%	-
427100	4125500	Travel & Meeting Expense	0	101	500	500	500	-	-
427200	4125500	Training	2,250	2,279	6,500	6,500	6,500	-	-
428200	4125500	Legal Fees	0	123	0	0	0	-	-
428400	4125500	Liability Insurance	20,043	16,173	15,874	8,644	8,719	(45)%	%
428600	4125500	Public Liability Claims	0	118	0	0	0	-	-
		Non-personnel Expenses Total	**225,898**	**219,006**	**262,349**	**263,869**	**264,134**	**%**	**%**
462200	4125500	Machine and Equipment	58,092	49,775	0	40,500	23,100	-	(42)%
		Equipment Outlay Total	**58,092**	**49,775**	**0**	**40,500**	**23,100**	-	**(42)%**
881100	4125500	General Fund Allocation Chgs	52,843	31,771	51,292	51,292	51,292	-	-
		Charges From Others Total	**52,843**	**31,771**	**51,292**	**51,292**	**51,292**	-	**-**
		Total Budget Requirements	**965,484**	**887,084**	**876,647**	**889,658**	**886,524**	**1%**	**( )%**

Department Budget Detail

Department / Section: **Public Works / PW-Sewer Systems Debt Service**
550 - 412560

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
412311	4125600	PERS - NPA Amortization	138,802	0	0	0	0	-	-
412312	4125600	Pension Expense - GASB68	0	(610,391)	0	0	0	-	-
		Personnel Services Total	**138,802**	**(610,391)**	**0**	**0**	**0**	-	**-**
421000	4125600	Professional Services	54,317	74,280	8,000	8,000	8,000	-	-
427200	4125600	Training	0	35	0	0	0	-	-
447010	4125600	Annual Bond Expense	4,000	8,582	7,000	7,000	7,000	-	-
		Non-personnel Expenses Total	**58,317**	**82,897**	**15,000**	**15,000**	**15,000**	-	**-**
481000	4125600	Principal	7,171,904	7,480,430	7,834,898	8,250,936	8,628,544	5%	4%
481018	4125600	Bond Cost of Issuance	98,841	3,000	0	0	0	-	-
481020	4125600	L/T Debt Prin Other Loan	717,895	731,452	817,000	817,000	817,000	-	-
482000	4125600	Interest	10,855,862	10,955,436	10,245,724	19,671,248	19,301,558	91%	(1)%
482010	4125600	Capitalized Interest	(6,330,076)	(9,341,603)	0	0	0	-	-
		Debt Service Total	**12,514,426**	**9,828,716**	**18,897,622**	**28,739,184**	**28,747,102**	**52%**	**%**
881100	4125600	General Fund Allocation Chgs	112,779	67,807	132,423	132,423	132,423	-	-
		Charges From Others Total	**112,779**	**67,807**	**132,423**	**132,423**	**132,423**	-	**-**
		Total Budget Requirements	**12,824,324**	**9,369,029**	**19,045,045**	**28,886,607**	**28,894,525**	**51%**	**%**

Department Budget Detail

Department / Section: **Public Works / PW-Sewer Sys-Sewer Projects**
550 - 412570

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
440301	9589923	Iowa Grade Sep Sewer Relocatn	9,800	0	0	0	0	-	-
440301	9595823	Streeter Ave/UPRR Grade Separa	8,432	8,400	0	0	0	-	-
440301	9598423	Jurupa Ext-VanBuren to Rutland	2,715	0	0	0	0	-	-
440301	9710123	Misc Sewer Construction	23,585	5,877	0	0	0	-	-
440301	9711623	WQCP Equip Replacement	301,343	962	0	0	0	-	-
440301	9713823	Secondary System Upgrade	0	35,000	0	0	270,000	-	-
440301	9713923	Recycled Water Pumping Station	0	0	0	0	0	-	-
440301	9738923	Solids Handling Upgrade	222,908	19,528	0	0	0	-	-
440301	9763423	WQCP Security System Upgrade	46,741	0	430,000	400,000	400,000	(6)%	-
440301	9764023	Misc Lift Stn Equip Replacmnt	9,488	0	0	0	0	-	-
440301	9764123	Lift Station Automation & Cont	0	0	0	0	0	-	-
440301	9767523	Ag Park Cleanup	75,750	(96,031)	0	0	0	-	-
440301	9770323	Total Dissolved Solids Offset	12,594	25,223	0	0	0	-	-
440301	9770923	Teq./Arroyo Trunk Line	2,624,086	203,194	14,100,000	0	0	(100)%	-
440301	9777223	Flow Meters	134,229	14,741	0	0	0	-	-
440301	9778723	Maintenance Management System	0	28,003	0	0	0	-	-
440301	9798923	Collection System Upgrades	0	0	0	0	1,000,000	-	-
440301	9799123	Santa Ana River Trunk Replacem	244,046	304,951	15,500,000	0	0	(100)%	-
440301	9820323	SCADA System Upgrades	119,991	0	0	0	0	-	-
440301	9820423	Energy System Upgrade	48,815	0	0	0	0	-	-
440301	9821323	WQCP Phase I Plant Expansion	97,725,604	50,519,394	0	0	0	-	-
440301	9833223	Co-Gen High Pressure Gas Comp	56,541	0	0	0	0	-	-
440301	9833423	Fairgrounds Pump Station Upgrd	23,504	0	0	1,200,000	0	-	(100)%
440301	9833623	Recycled Water Study	0	0	0	0	0	-	-
440301	9835323	Arlington/Fairhaven Pump Upgrd	169	0	800,000	0	0	(100)%	-
440301	9835423	Crest & Ontario Pump Ugrade	732,187	21,508	0	0	0	-	-
440301	9835523	Lakewood/Darkwood Pump Upgrade	1,175	0	0	0	0	-	-
440301	9851423	T-1 & T-2 Switch Gear Replcmnt	0	0	2,905,000	0	0	(100)%	-
440301	9858623	Dewatering Screw Presses	687,620	122,836	1,650,000	0	0	(100)%	-
440301	9858723	Transfrmrs T-1&2 Swtch GrA&B	88,284	53,272	0	0	0	-	-
440301	9858823	WQCP Levee Upgrade	51,402	216,703	5,000,000	0	0	(100)%	-
440301	9859323	Sewer Main Replacament 9th St	0	5,752	4,000,000	0	0	(100)%	-
440301	9861323	Tertiary System Upgrade	224,037	0	850,000	0	0	(100)%	-
440301	9863123	CW Manhole Adj & Pipe Replace	133,249	158,124	0	0	0	-	-
440301	9863923	CW Point Repair & CIPP Liner	619,165	0	0	0	0	-	-
440301	9864923	CSD Capital Contribution Study	55,549	1,544	0	0	0	-	-
440301	9865523	Arlanza Trnk Swr Ln MH Rehab	85,466	0	0	0	0	-	-
440301	9865923	Dexter Lift Station Upgrade	19,104	0	0	1,200,000	0	-	(100)%
440301	9873423	Van Buren/Indiana Pump Station	0	225	0	0	0	-	-
440301	9878423	Emer Sewer Repair-4891 Howard	2,942	0	0	0	0	-	-
440301	9879623	Trautwein Emergency Swr Repair	35,667	0	0	0	0	-	-
440301	9881023	Plnt Sup Facility/System Rehab	0	0	392,500	950,000	0	142%	(100)%
440301	9885123	Gramercy Place Sewer Repair	35,561	0	0	0	0	-	-
440301	9892823	BIO-SOLIDS HANDLING REHAB	0	0	0	1,500,000	500,000	-	(66)%
440301	9893823	Phoenix A, B & C Sewer Con	0	0	0	3,025,000	0	-	(100)%
440301	9893923	Spruce B & C Sewer Constructn	0	0	0	0	2,000,000	-	-

Department Budget Detail

Department / Section: **Public Works / PW-Sewer Sys-Sewer Projects**
550 - 412570

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
440301	9894023	WQCP-Arlanza Sewer Trunk Rehab	0	0	0	1,220,000	0	-	(100)%
440301	9894123	Tequesquite A, B & C Sewer Con	0	0	0	0	3,775,000	-	-
440301	9894223	Arc Flash Study	0	0	0	300,000	0	-	(100)%
440301	9894323	Wastewater Lift Stations	0	0	0	1,000,000	1,000,000	-	-
440301	9894423	WQCP/Coll Sys Mstr Plan Update	0	0	0	1,500,000	0	-	(100)%
		Capital Outlay & Grants Total	**104,461,767**	**51,649,216**	**45,627,500**	**12,295,000**	**8,945,000**	**(73)%**	**(27)%**
		Total Budget Requirements	**104,461,767**	**51,649,216**	**45,627,500**	**12,295,000**	**8,945,000**	**(73)%**	**(27)%**

Department Budget Detail

Department / Section: **Public Works / PW-Sewer Sys-CoGen/Fuel Cell**
550 - 412580

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	4125800	Salaries - Regular	107,671	65,493	120,545	106,044	108,012	(12)%	1%
411130	4125800	Compensatory Time	338	170	0	0	0	-	-
411210	4125800	Vacation	8,278	3,988	0	0	0	-	-
411220	4125800	Holidays & Special Days Off	4,793	2,742	0	0	0	-	-
411240	4125800	Sick Leave	2,029	685	0	0	0	-	-
411245	4125800	Family Illness Sick Leave	1,981	493	0	0	0	-	-
411280	4125800	Jury Duty	0	810	0	0	0	-	-
411292	4125800	Administrative Leave	197	124	0	0	0	-	-
411410	4125800	Vacation Payoffs	0	377	0	0	0	-	-
411430	4125800	Compensatory Time Payoff	0	7	0	0	0	-	-
411510	4125800	Accrued Payroll	1,337	(3,511)	1,350	617	636	(54)%	3%
411521	4125800	Accrued Sick Leave Yr End Only	1,329	1,830	0	0	0	-	-
411522	4125800	Accrued Vacation Year-End Only	(751)	602	0	0	0	-	-
411530	4125800	Accrued Comp. Time Earned	94	(128)	0	0	0	-	-
412210	4125800	Workers Compensation Ins	2,328	3,525	2,953	2,312	2,354	(21)%	1%
412220	4125800	Health Insurance	19,236	9,703	23,225	23,705	24,185	2%	2%
412222	4125800	Dental Insurance	884	405	918	937	976	2%	4%
412230	4125800	Life Insurance	52	30	52	52	52	-	-
412240	4125800	Unemployment Insurance	172	90	67	59	60	(11)%	1%
412250	4125800	Disability Insurance	271	156	272	272	272	-	-
412310	4125800	PERS Retirement	33,970	18,426	29,674	28,738	31,291	(3)%	8%
412313	4125800	OPEB Annual Req Cont Expense	6,600	3,405	0	0	0	-	-
412320	4125800	Medicare OASDI	1,097	238	785	574	603	(26)%	5%
413110	4125800	Overtime At Straight Rate	12,137	24,525	6,100	6,100	0	-	(100)%
413120	4125800	Overtime At 1.5 Rate	7,320	7,421	4,600	4,600	0	-	(100)%
413130	4125800	Overtime At Double Time Rate	1,209	1,691	1,530	1,530	0	-	(100)%
413210	4125800	Holiday O/T-Straight/Non-Sched	465	249	1,000	1,000	0	-	(100)%
413230	4125800	Holiday O/T-Strt/Subj To Retir	0	0	1,000	1,000	0	-	(100)%
		Personnel Services Total	**213,049**	**143,558**	**194,071**	**177,540**	**168,441**	**(8)%**	**(5)%**
421000	4125800	Professional Services	66,076	86,560	200,000	200,000	0	-	(100)%
421043	4125800	Prof Svcs Regulatory Comp	20,385	3,565	32,945	32,945	0	-	(100)%
422100	4125800	Telephone	1,479	931	1,260	500	0	(60)%	(100)%
422120	4125800	Telephone - Cellular	585	362	650	360	0	(44)%	(100)%
422200	4125800	Electric	26,657	26,490	0	0	0	-	-
422300	4125800	Gas	20,078	53,206	75,000	75,000	0	-	(100)%
422500	4125800	Water	741	745	0	0	0	-	-
422600	4125800	Other Utilities	870	493	0	0	0	-	-
424130	4125800	Maint/Repair of Bldgs & Improv	11	185	0	0	0	-	-
424220	4125800	All Other Equip Maint/Repair	68,417	83,006	123,500	125,600	0	1%	(100)%
424230	4125800	Central Garage Charges	0	0	2,200	2,200	0	-	(100)%
425200	4125800	Periodicals & Dues	442	389	500	500	0	-	(100)%
425400	4125800	General Office Expense	1,978	79	1,400	1,400	0	-	(100)%
426100	4125800	Janitorial Supplies	35	80	200	200	0	-	(100)%
426200	4125800	Clothing/Linen/Safety Supplies	1,667	611	2,160	1,860	0	(13)%	(100)%
426300	4125800	Motor Fuels & Lubricants	7,971	16,138	32,000	33,500	0	4%	(100)%

Department Budget Detail

Department / Section: **Public Works / PW-Sewer Sys-CoGen/Fuel Cell**
550 - 412580

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
426600	4125800	Chemical Supplies	2,565	8,600	3,500	3,500	0	-	(100)%
426700	4125800	Maintenance Tools/Supplies	2,077	214	2,500	2,500	0	-	(100)%
426710	4125800	Work Boot Reimbursement	300	300	300	150	0	(50)%	(100)%
426800	4125800	Special Department Supplies	252	254	600	600	0	-	(100)%
427200	4125800	Training	0	0	2,000	2,000	0	-	(100)%
428400	4125800	Liability Insurance	5,977	4,911	5,256	2,588	2,636	(50)%	1%
448000	4125800	Employee Meal Allowance	0	0	50	50	0	-	(100)%
		Non-personnel Expenses Total	**228,572**	**287,128**	**486,021**	**485,453**	**2,636**	**( )%**	**(99)%**
462200	4125800	Machine and Equipment	0	0	60,000	0	0	(100)%	-
		Equipment Outlay Total	**0**	**0**	**60,000**	**0**	**0**	**(100)%**	**-**
881100	4125800	General Fund Allocation Chgs	56,035	33,690	17,955	17,955	0	-	(100)%
884550	4125800	Interfund Services from 550 Fd	3,005	28,005	0	0	0	-	-
		Charges From Others Total	**59,041**	**61,696**	**17,955**	**17,955**	**0**	**-**	**(100)%**
894101	4125800	Interfund Services to 101 Fund	(79)	0	0	0	0	-	-
894540	4125800	Interfund Services to 540 Fund	(15,391)	(7,484)	0	0	0	-	-
894550	4125800	Interfund Services to 550 Fund	(13,858)	(3,406)	0	0	0	-	-
		Charges to Others Total	**(29,329)**	**(10,890)**	**0**	**0**	**0**	**-**	**-**
		Total Budget Requirements	**471,334**	**481,493**	**758,047**	**680,948**	**171,077**	**(10)%**	**(74)%**

Department Budget Detail

Department / Section: **Public Works / PW-Sewer-Capital Engnrng Svs**
550 - 412590

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	4125900	Salaries - Regular	540,432	458,347	656,112	484,660	493,494	(26)%	1%
411130	4125900	Compensatory Time	21	0	0	0	0	-	-
411210	4125900	Vacation	36,081	50,415	0	0	0	-	-
411220	4125900	Holidays & Special Days Off	26,997	23,463	0	0	0	-	-
411240	4125900	Sick Leave	18,991	17,499	0	0	0	-	-
411245	4125900	Family Illness Sick Leave	7,637	7,948	0	0	0	-	-
411250	4125900	Industrial Accident	722	0	0	0	0	-	-
411280	4125900	Jury Duty	0	1,501	0	0	0	-	-
411292	4125900	Administrative Leave	4,240	6,146	0	0	0	-	-
411510	4125900	Accrued Payroll	2,165	(8,037)	7,160	2,616	2,706	(63)%	3%
411521	4125900	Accrued Sick Leave Yr End Only	(20,284)	1,541	0	0	0	-	-
411522	4125900	Accrued Vacation Year-End Only	1,984	(38,804)	0	0	0	-	-
411530	4125900	Accrued Comp. Time Earned	(15)	3,851	0	0	0	-	-
412210	4125900	Workers Compensation Ins	11,946	17,824	16,075	10,567	10,759	(34)%	1%
412220	4125900	Health Insurance	64,040	55,691	73,296	43,607	45,587	(40)%	4%
412222	4125900	Dental Insurance	3,250	2,641	2,949	2,160	2,160	(26)%	-
412230	4125900	Life Insurance	1,536	1,468	1,687	1,743	1,798	3%	3%
412240	4125900	Unemployment Insurance	885	459	366	270	275	(26)%	1%
412250	4125900	Disability Insurance	543	423	544	272	272	(50)%	-
412310	4125900	PERS Retirement	178,202	149,881	184,994	140,181	152,241	(24)%	8%
412313	4125900	OPEB Annual Req Cont Expense	21,971	19,540	0	0	0	-	-
412320	4125900	Medicare OASDI	8,888	7,739	9,514	7,027	7,156	(26)%	1%
412400	4125900	Deferred Compensation	100	1,200	1,800	2,400	3,000	33%	25%
		Personnel Services Total	**910,339**	**780,744**	**954,497**	**695,503**	**719,448**	**(27)%**	**3%**
421000	4125900	Professional Services	555,347	144,040	300,000	525,000	300,000	75%	(42)%
422120	4125900	Telephone - Cellular	1,212	880	1,200	650	650	(45)%	-
423400	4125900	Motor Pool Equipment Rental	4,736	5,218	8,000	8,000	8,000	-	-
424220	4125900	All Other Equip Maint/Repair	4	0	0	0	0	-	-
425200	4125900	Periodicals & Dues	115	115	400	400	400	-	-
425400	4125900	General Office Expense	503	1,127	3,000	3,000	3,000	-	-
425500	4125900	Postage	87	70	200	200	200	-	-
425600	4125900	Central Printing Charges	0	0	500	500	500	-	-
425700	4125900	Software Purchase/Licensing	0	501	3,000	1,500	1,500	(50)%	-
425800	4125900	Computer Equip Purc Undr $5000	3,735	2,338	1,400	1,400	1,400	-	-
426200	4125900	Clothing/Linen/Safety Supplies	0	47	200	200	200	-	-
426710	4125900	Work Boot Reimbursement	300	300	450	450	450	-	-
426800	4125900	Special Department Supplies	0	307	300	300	300	-	-
427100	4125900	Travel & Meeting Expense	0	26	50	50	50	-	-
427200	4125900	Training	1,489	2,153	1,200	1,200	1,200	-	-
428400	4125900	Liability Insurance	30,658	24,837	28,606	11,826	12,041	(58)%	1%
		Non-personnel Expenses Total	**598,189**	**181,963**	**348,506**	**554,676**	**329,891**	**59%**	**(40)%**
881100	4125900	General Fund Allocation Chgs	1,026,195	616,995	132,770	132,770	132,770	-	-
884550	4125900	Interfund Services from 550 Fd	46,030	4,093	0	0	0	-	-
		Charges From Others Total	**1,072,226**	**621,088**	**132,770**	**132,770**	**132,770**	**-**	**-**

Department Budget Detail

Department / Section: **Public Works / PW-Sewer-Capital Engnrng Svs**
550 - 412590

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
894101	4125900	Interfund Services to 101 Fund	(2,724)	(40,191)	0	0	0	-	-
894230	4125900	Interfund Services to 230 Fund	(44,041)	(63,435)	0	0	0	-	-
894410	4125900	Interfund Services to 410 Fund	(95,433)	(74,490)	0	0	0	-	-
894430	4125900	Interfund Services to 430 Fund	(7,707)	(3,504)	0	0	0	-	-
894432	4125900	Interfund Services to 432 Fund	(62,532)	(46,498)	0	0	0	-	-
894442	4125900	Interfund Services to 442 Fund	0	(3,848)	0	0	0	-	-
894458	4125900	Interfund Services to 458 Fund	(17,566)	0	0	0	0	-	-
894540	4125900	Interfund Services to 540 Fund	(22,062)	(28,282)	0	0	0	-	-
894550	4125900	Interfund Services to 550 Fund	(516,145)	(267,591)	(643,164)	(410,111)	(438,141)	(36)%	6%
894570	4125900	Interfund Services to 570 Fund	(26,702)	0	0	0	0	-	-
		Charges to Others Total	**(794,916)**	**(527,843)**	**(643,164)**	**(410,111)**	**(438,141)**	**(36)%**	**6%**
		Total Budget Requirements	**1,785,839**	**1,055,952**	**792,609**	**972,838**	**743,968**	**22%**	**(23)%**

Department Budget Detail

Department / Section: **Public Works / PW-Sewer-Plant Const. Support**
550 - 412591

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	4125910	Salaries - Regular	435,779	337,021	386,240	215,602	215,602	(44)%	-
411130	4125910	Compensatory Time	(852)	(1,794)	0	0	0	-	-
411210	4125910	Vacation	26,750	18,330	0	0	0	-	-
411220	4125910	Holidays & Special Days Off	21,165	15,958	0	0	0	-	-
411240	4125910	Sick Leave	6,601	5,860	0	0	0	-	-
411245	4125910	Family Illness Sick Leave	2,595	744	0	0	0	-	-
411280	4125910	Jury Duty	(72)	688	0	0	0	-	-
411292	4125910	Administrative Leave	3,487	4,350	0	0	0	-	-
411310	4125910	Night Shift Premium	100	0	0	0	0	-	-
411410	4125910	Vacation Payoffs	0	4,109	0	0	0	-	-
411510	4125910	Accrued Payroll	(19,631)	(164)	4,234	1,193	1,216	(71)%	1%
411521	4125910	Accrued Sick Leave Yr End Only	5,103	1,925	0	0	0	-	-
411522	4125910	Accrued Vacation Year-End Only	4,331	(1,358)	0	0	0	-	-
411530	4125910	Accrued Comp. Time Earned	1,851	2,547	0	0	0	-	-
412210	4125910	Workers Compensation Ins	9,522	10,267	9,463	4,700	4,700	(50)%	-
412220	4125910	Health Insurance	59,048	40,173	44,821	25,217	26,357	(43)%	4%
412222	4125910	Dental Insurance	2,851	1,898	1,869	1,080	1,080	(42)%	-
412230	4125910	Life Insurance	1,648	1,311	1,410	821	821	(41)%	-
412240	4125910	Unemployment Insurance	705	264	216	121	121	(43)%	-
412250	4125910	Disability Insurance	517	277	272	136	136	(50)%	-
412310	4125910	PERS Retirement	135,617	103,609	109,764	62,979	67,320	(42)%	6%
412313	4125910	OPEB Annual Req Cont Expense	20,259	14,095	0	0	0	-	-
412320	4125910	Medicare OASDI	6,327	4,468	4,270	3,127	3,127	(26)%	-
412400	4125910	Deferred Compensation	150	1,225	1,800	1,200	1,500	(33)%	25%
413120	4125910	Overtime At 1.5 Rate	1,284	1,300	2,000	2,000	2,000	-	-
413130	4125910	Overtime At Double Time Rate	3,379	3,921	400	400	400	-	-
		Personnel Services Total	**728,523**	**571,032**	**566,759**	**318,576**	**324,380**	**(43)%**	**1%**
422100	4125910	Telephone	0	0	70	70	70	-	-
422120	4125910	Telephone - Cellular	1,818	1,885	1,900	1,225	1,225	(35)%	-
423400	4125910	Motor Pool Equipment Rental	6,100	6,848	8,900	8,900	8,900	-	-
424220	4125910	All Other Equip Maint/Repair	25,778	33,330	23,000	33,600	33,600	46%	-
424230	4125910	Central Garage Charges	392	0	0	0	0	-	-
425400	4125910	General Office Expense	1,586	875	3,000	2,000	2,000	(33)%	-
425500	4125910	Postage	0	0	50	50	50	-	-
425600	4125910	Central Printing Charges	0	0	250	250	250	-	-
425610	4125910	Outside Printing Expense	29	0	100	100	100	-	-
425800	4125910	Computer Equip Purc Undr $5000	0	0	1,400	1,400	1,400	-	-
426100	4125910	Janitorial Supplies	60	0	300	300	300	-	-
426200	4125910	Clothing/Linen/Safety Supplies	884	469	450	450	450	-	-
426710	4125910	Work Boot Reimbursement	300	300	600	300	600	(50)%	100%
426800	4125910	Special Department Supplies	1,169	1,083	2,700	2,700	2,700	-	-
427200	4125910	Training	2,360	0	1,500	1,500	1,500	-	-
428400	4125910	Liability Insurance	24,438	14,307	16,840	5,260	5,260	(68)%	-
		Non-personnel Expenses Total	**64,918**	**59,100**	**61,060**	**58,105**	**58,405**	**(4)%**	**%**
881100	4125910	General Fund Allocation Chgs	451,831	271,662	30,518	30,518	30,518	-	-

Department Budget Detail

Department / Section: **Public Works / PW-Sewer-Plant Const. Support**
550 - 412591

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
884550	4125910	Interfund Services from 550 Fd	313	491	0	0	0	-	-
		Charges From Others Total	**452,145**	**272,153**	**30,518**	**30,518**	**30,518**	-	**-**
894550	4125910	Interfund Services to 550 Fund	(1,314,095)	(1,269,911)	(1,107,521)	(587,332)	(621,729)	(46)%	5%
		Charges to Others Total	**(1,314,095)**	**(1,269,911)**	**(1,107,521)**	**(587,332)**	**(621,729)**	**(46)%**	**5%**
		Total Budget Requirements	**(68,507)**	**(367,625)**	**(449,184)**	**(180,133)**	**(208,426)**	**(59)%**	**15%**

Department Budget Detail

Department / Section: **Public Works / Public Works-Public Parking**
570 - 415000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	4150000	Salaries - Regular	499,019	661,548	828,727	817,476	832,383	(1)%	1%
411110	4150000	Salaries-Temp & Part Time	0	(331)	0	0	0	-	-
411130	4150000	Compensatory Time	14,141	17,055	0	0	0	-	-
411210	4150000	Vacation	22,020	35,595	0	0	0	-	-
411220	4150000	Holidays & Special Days Off	24,323	32,994	0	0	0	-	-
411230	4150000	Military Leave	0	156	0	0	0	-	-
411240	4150000	Sick Leave	29,970	25,081	0	0	0	-	-
411245	4150000	Family Illness Sick Leave	4,358	4,225	0	0	0	-	-
411250	4150000	Industrial Accident	1,932	1,087	0	0	0	-	-
411260	4150000	Bereavement Leave	301	361	0	0	0	-	-
411280	4150000	Jury Duty	617	441	0	0	0	-	-
411292	4150000	Administrative Leave	1,587	14,353	0	0	0	-	-
411410	4150000	Vacation Payoffs	22,786	2,718	0	0	0	-	-
411420	4150000	Sick Leave Payoff	4,043	0	0	0	0	-	-
411430	4150000	Compensatory Time Payoff	610	664	0	0	0	-	-
411510	4150000	Accrued Payroll	7,955	7,800	9,491	4,808	4,981	(49)%	3%
411521	4150000	Accrued Sick Leave Yr End Only	(321)	1,303	0	0	0	-	-
411522	4150000	Accrued Vacation Year-End Only	(4,912)	7,493	0	0	0	-	-
411530	4150000	Accrued Comp. Time Earned	(687)	1,334	0	0	0	-	-
412210	4150000	Workers Compensation Ins	24,231	29,335	30,414	28,043	28,553	(7)%	1%
412220	4150000	Health Insurance	103,694	138,092	162,126	182,548	191,082	12%	4%
412222	4150000	Dental Insurance	5,661	7,382	7,617	8,457	8,652	11%	2%
412230	4150000	Life Insurance	721	1,184	1,322	1,360	1,384	2%	1%
412240	4150000	Unemployment Insurance	1,074	558	462	458	467	( )%	1%
412250	4150000	Disability Insurance	1,893	2,170	2,176	2,176	2,176	-	-
412310	4150000	PERS Retirement	150,730	183,868	218,132	224,132	243,942	2%	8%
412311	4150000	PERS - NPA Amortization	6,999	0	0	0	0	-	-
412312	4150000	Pension Expense - GASB68	0	(57,048)	0	0	0	-	-
412313	4150000	OPEB Annual Req Cont Expense	35,575	48,450	0	0	0	-	-
412320	4150000	Medicare OASDI	9,247	12,847	12,017	11,854	12,071	(1)%	1%
412400	4150000	Deferred Compensation	50	1,175	1,800	2,400	3,000	33%	25%
413110	4150000	Overtime At Straight Rate	0	60	0	0	0	-	-
413120	4150000	Overtime At 1.5 Rate	80,186	74,227	112,400	73,359	75,500	(34)%	2%
413130	4150000	Overtime At Double Time Rate	0	3,351	0	0	0	-	-
413240	4150000	O/T 1.5 Rate Sub To Retirement	216	0	0	0	0	-	-
		Personnel Services Total	**1,048,026**	**1,259,541**	**1,386,684**	**1,357,071**	**1,404,191**	**(2)%**	**3%**
421000	4150000	Professional Services	234,815	244,979	253,500	270,600	287,983	6%	6%
421001	4150000	Prof Services/Internal	35	1,781	0	0	0	-	-
421002	4150000	Professional Svcs/Prof Svcs	1,278,739	1,335,874	1,248,000	1,368,000	1,384,260	9%	1%
421043	4150000	Prof Svcs Regulatory Comp	875,442	959,488	885,240	960,000	984,000	8%	2%
422100	4150000	Telephone	602	524	1,750	540	564	(69)%	4%
422120	4150000	Telephone - Cellular	7,064	9,531	11,014	12,216	12,532	10%	2%
422200	4150000	Electric	58,556	72,876	134,800	122,000	126,000	(9)%	3%
422500	4150000	Water	1,294	2,290	10,332	9,720	9,960	(5)%	2%
422600	4150000	Other Utilities	2,139	2,637	11,460	5,664	5,748	(50)%	1%

Department Budget Detail

Department / Section: **Public Works / Public Works-Public Parking**
570 - 415000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
423200	4150000	Land and Building Rental	155,162	150,678	161,915	176,266	178,784	8%	1%
423400	4150000	Motor Pool Equipment Rental	90,077	98,717	112,000	94,791	97,635	(15)%	3%
423500	4150000	Vehicle Usage Reimb Employee	0	72	0	0	0	-	-
424130	4150000	Maint/Repair of Bldgs & Improv	112,539	224,898	194,685	196,946	197,731	1%	%
424220	4150000	All Other Equip Maint/Repair	13,639	15,148	19,248	19,400	19,480	%	%
425100	4150000	Advertising Expense	350	0	500	500	500	-	-
425200	4150000	Periodicals & Dues	166	405	140	740	740	428%	-
425400	4150000	General Office Expense	9,563	9,247	23,555	23,555	23,555	-	-
425500	4150000	Postage	219	34	500	200	200	(60)%	-
425600	4150000	Central Printing Charges	399	92	1,000	600	600	(40)%	-
425610	4150000	Outside Printing Expense	2,485	2,942	6,000	5,400	5,400	(10)%	-
425800	4150000	Computer Equip Purc Undr $5000	5,288	2,986	7,100	6,100	6,100	(14)%	-
426200	4150000	Clothing/Linen/Safety Supplies	17,904	10,585	12,150	23,150	17,150	90%	(25)%
426800	4150000	Special Department Supplies	680	639	11,050	900	900	(91)%	-
427100	4150000	Travel & Meeting Expense	516	208	500	300	300	(40)%	-
427200	4150000	Training	2,497	4,258	5,000	5,000	5,000	-	-
428400	4150000	Liability Insurance	77,370	25,786	47,983	55,830	56,850	16%	1%
428420	4150000	Insurance Charges - Direct	30,646	22,684	72,117	41,273	41,273	(42)%	-
		Non-personnel Expenses Total	**2,978,196**	**3,199,370**	**3,231,539**	**3,399,691**	**3,463,245**	**5%**	**1%**
462100	4150000	Automotive Equipment	26,896	0	0	0	0	-	-
		Equipment Outlay Total	**26,896**	**0**	**0**	**0**	**0**	**-**	**-**
481000	4150000	Principal	1,017,116	1,029,778	1,065,761	1,105,230	1,125,488	3%	1%
481018	4150000	Bond Cost of Issuance	601	0	0	0	0	-	-
482000	4150000	Interest	885,232	850,853	814,416	776,321	735,730	(4)%	(5)%
		Debt Service Total	**1,902,951**	**1,880,632**	**1,880,177**	**1,881,551**	**1,861,218**	**%**	**(1)%**
440301	9777400	Parking Lot Resurface (3,16,18	25,545	0	0	0	0	-	-
440301	9783000	Misc Parking Services Projects	852	0	0	0	0	-	-
440301	9837900	Fox Theater Garage-Land Acq	0	0	0	0	0	-	-
440301	9869600	Lot 33 Improvements	526,542	9,800	0	0	0	-	-
463400	9847200	Fox Entertainment Plaza	374,505	62,012	0	0	0	-	-
		Capital Outlay & Grants Total	**927,445**	**71,812**	**0**	**0**	**0**	**-**	**-**
881100	4150000	General Fund Allocation Chgs	441,559	388,447	421,426	421,426	421,426	-	-
882101	4150000	Utilization Chgs from 101 Fund	281,041	411,660	330,670	335,603	338,154	1%	%
882390	4150000	Utilization Chgs from 390 Fund	738,000	738,000	738,000	738,000	738,000	-	-
882510	4150000	Utilization Chgs from 510 Fund	11,400	7,200	7,200	7,200	7,200	-	-
882550	4150000	Utilization Chgs from 550 Fund	0	13,645	14,595	14,992	15,640	2%	4%
		Charges From Others Total	**1,472,001**	**1,558,953**	**1,511,891**	**1,517,221**	**1,520,420**	**%**	**%**
892101	4150000	Utilization Chgs to 101 Fund	0	0	(717,896)	(824,706)	(824,706)	14%	-
892540	4150000	Utilization Chgs to 540 Fund	(735,738)	(722,720)	(755,943)	(862,788)	(896,231)	14%	3%
894540	4150000	Interfund Services to 540 Fund	(1,084)	(425)	0	0	0	-	-
		Charges to Others Total	**(736,822)**	**(723,145)**	**(1,473,839)**	**(1,687,494)**	**(1,720,937)**	**14%**	**1%**

Department Budget Detail

Department / Section: **Public Works / Public Works-Public Parking**
570 - 415000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
Total Budget Requirements			**7,618,695**	**7,247,165**	**6,536,452**	**6,468,040**	**6,528,137**	**(1)%**	**%**

Department Budget Detail

Department / Section: **Department Total**

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		General Fund	17,053,244	16,220,641	18,615,712	17,283,579	17,434,803	(7)%	%
		All Other Funds	220,915,895	166,344,253	158,605,605	127,612,922	123,278,656	(19)%	(3)%
		Department Total	237,969,140	182,564,895	177,221,317	144,896,501	140,713,459	(18)%	(2)%

CITY OF
RIVERSIDE

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RIVERSIDE PUBLIC LIBRARY

The mission of the Riverside Public Library Department is to be the cultural and learning center for the community, encouraging the joy and wonder of reading, the wisdom of diverse ideas, and the power of lifelong learning.

Riverside Public Library

8 Neighborhood Libraries

272,388 Library Customers

345 Public Access of Computers

643,964 Computer Users

128,883 Audio-visual Materials

327,223 Library Books

24/7 Access to Digital Solutions

1,138 Free Programs/Events

40,188 Program /Events Attendance

1,057,062 Annual Circulation

906,388 Annual Attendance in Library

822,423 Online Public Access Catalog Searches

DEPARTMENT OVERVIEW

SERVICES PROVIDED

The Riverside Public Library supports the circulation of a collection of over 442,365 items to cover 272,782 borrowers. The Library delivers its services through the Main Library and seven neighborhood branches: Arlanza, Arlington, Casa Blanca, Eastside, La Sierra, Marcy and Orange Terrace.

Supported with grant funds from the California State Library, the Literacy program actively recruits volunteer tutors to support adult learners and their young families. Other volunteers deliver library materials to incapacitated adults and registered family child care providers through Home Delivery Service Program. Via the Storymobile, a children's library on wheels, the Library brings early learning opportunities such as story time and puppet shows to registered partners serving low-income preschool age children. The Library enhances local service with reciprocal borrowing agreements through the Inland Library System.

BUSINESS GOALS

The Department's Business Goals are:

- To create safe and attractive public spaces;
- To cultivate Library use by residents, with an emphasis on self-directed, lifelong learning to produce a highly literate and educated community;
- To support the City's youth through programs and services with an emphasis on technology and media literacy, including summer learning, teen services, and outreach to schools;
- To serve as the Riverside information and technology center, ensuring equitable access to public technology and resources; and,
- To serve as cultural arts, literacy, and learning center, with a focus on special collections.

DEPARTMENT DIVISIONS AND SECTIONS

The Library Department includes the following Divisions:

Administration: This division provides planning, organizing, recruitment, coordinating and directing department operations and developing staff.

Neighborhood Services: This division is responsible for the direct delivery of library services to the community, including collection acquisition and maintenance, access to information and technology, and programs for all ages and interests.

DEPARTMENT OBJECTIVES

Objectives	Status	Financial and Operational Challenges to Implement Objective
1. Source: Riverside 2.0 Strategic Plan - Fund and complete main library rehabilitation project	February 2016, the City Council received a report for the proposed relocation of the Main Library and an Exclusive Negotiating Agreement with the Discovery Cube begin planning the new Main Library.	Operational challenges are whether to partition the site or develop the library inclusive of other site development.
2. Source: Riverside 2.0 Strategic Plan - Implement asset based community development delivery initiative	Polaris, a new 21st Century Integrated Library System (ILS), was implemented and went live in March 23, 2016.	Challenges include refining internal and customer loan processes for optimal customer service and ongoing staff training on intermediate and advanced ILS functions.

Objectives	Status	Financial and Operational Challenges to Implement Objective
3. Source: Riverside 2.0 Strategic Plan - Open Veterans Resource Center at Arlanza Library	Secured $300,000 in grants and donations	Reporting to CalVet and the California State Library on grant project status.
4. Source: Riverside 2.0 Strategic Plan - Fund and open a library makerspace	Staff trained on 3D Printing and Music Studio recording and editing. 3D Printer policy and fee schedule approved by the Board of Library Trustees in January 2016. Opening of Makerspace for Public use at Main Library	The fee schedule needs City Council approval during the annual approval of the Master Fee and Charges Schedule Resolution.
5. Source: Riverside 2.0 - Complete and implement library department strategic plan	This item scheduled to begin FY 2016	Financial challenges include the funding of $220,000 for consultant to assist with strategic plan.
6. Library Polaris Integrated Library System - provides an enhanced Public Access Catalog for Customers	The Library Department implemented a new Integrated Library System. The Online Public Access Catalog (OPAC) comes with additional features that improves processes and improves customer service..	Operational challenges include ongoing technical coordination with Innovation and Technology and additional hardware requirements for self-check stations are needed to provide a complete customer experience.

ORGANIZATIONAL CHART AND PERSONNEL SUMMARY

CHART 20 – RIVERSIDE PUBLIC LIBRARY ORGANIZATION CHART

60.17 Total FTE for FY 2016/17 and FY 2017/2018

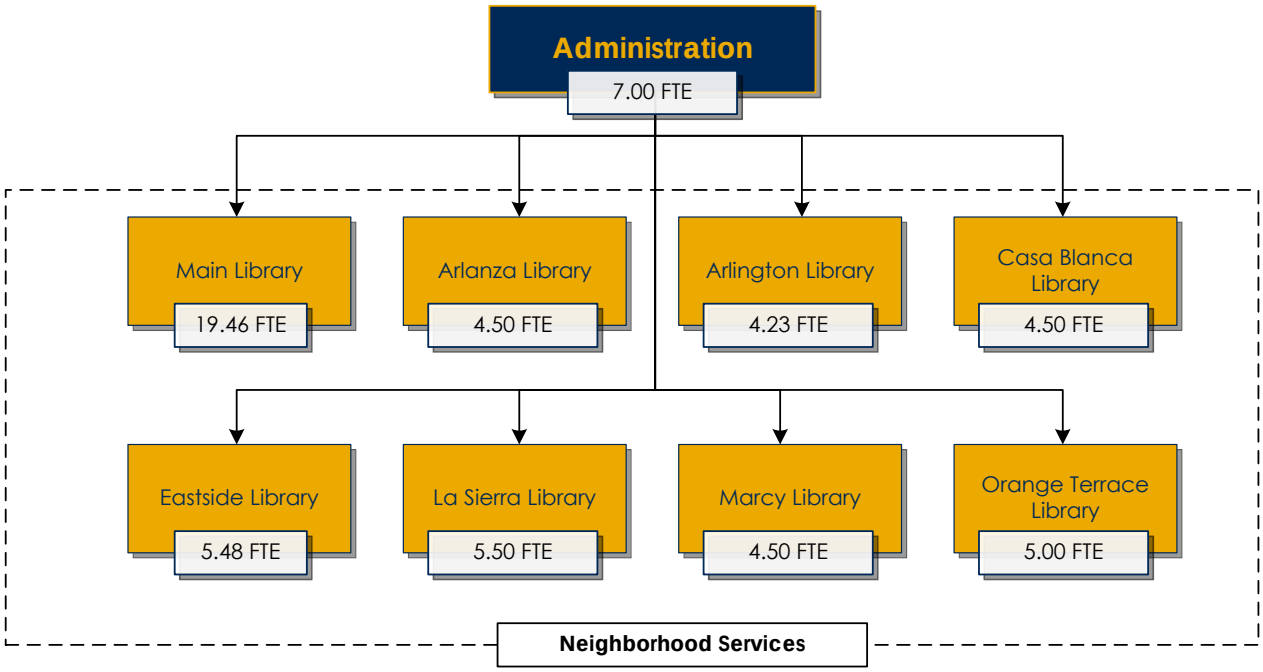

TABLE 126 – RIVERSIDE PUBLIC LIBRARY
PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

General Fund	Authorized FTE FY2013/14	Authorized FTE FY2014/15	Authorized FTE FY2015/16	Approved FTE FY2016/17	Approved FTE FY2017/18
Administration	6.00	6.00	6.00	7.00	7.00
Neighborhood Services	59.92	59.92	59.92	53.17	53.17
General Fund Total	**65.92**	**65.92**	**65.92**	**60.17**	**60.17**
Other Funds					
Riverside Public Library	-	-	-	-	-
Other Funds Total	**-**	**-**	**-**	**-**	**-**
All Fund Total	**65.92**	**65.92**	**65.92**	**60.17**	**60.17**

BUDGET OVERVIEW

The Department's total recommended operating budget for FY 2016/17 is $6.1 million and FY 2017/18 is $6.3 million. The Personnel Budget in FY 2016/17 is 78.7 percent of the Department's total budget and in FY 2017/18 it comprises 78.7 percent of the total budget. The Non-Personnel Budget accounts for 22.3 percent in FY 2016/17 and 22.3 percent in FY 2016/17 and FY 2017/18 respectively.

The Personnel Budget for FY 2016/17 is $4.9 million for 59.17 FTEs and $5.0 million in FY 2017/18 for 59.17 FTEs. Total FTEs include full-time positions and may also include part-time, seasonal, temporary positions and may also reflect workforce charged to or from other departments or funds. The Personnel Budget increased by 6.1 percent from FY 2015/16 to FY 2016/17 and increased by 3.0 percent from FY 2016/17 to FY 2017/18.

The Non-Personnel Budget for FY 2016/17 is $1.5 million and FY 2017/18 is $1.5 million. The Non-Personnel Budget increased by 2.7percent from FY 2015/16 to FY 2016/17 and increased by 2.7 percent from FY 2016/17 to FY 2017/18. The key non-personnel items for this department include contracts for landscaping, security guard and custodial services.

KEY CHANGES IN THE DEPARTMENT BUDGET

TABLE 127 – RIVERSIDE PUBLIC LIBRARY KEY CHANGES IN BUDGET

FY 2015/16[51] versus FY 2016/17 and FY 2016/17 versus FY 2017/18

FUND AND DIVISION	FTE CHANGES (count)		BUDGET CHANGES (dollars)		BUDGET CHANGES (Percent)	
General Fund	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18
Administration	1.00	-	$238,373	$64,582	19.5%	4.4%
Neighborhood Services	(6.75)	-	($182,757)	$121,508	-3.7%	2.6%
General Fund Change Total	**(5.75)**	**-**	**$55,616**	**$186,090**	**0.9%**	**3.0%**

[51] (Personnel and Non-Personnel only), FY 15/16 includes carryover amounts.

Other Funds	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18
Riverside Public Library	-	-	-	-	-	-
Other Fund Change Total	-	-	-	-	-	-
Grand Total	**(5.75)**	**-**	**$55,616**	**$186,090**	**0.9%**	**3.0%**

Personnel

Changes FY 2015/16 to 2016/17

The FY 2016/17 Personnel Budget for the Department is $4.9 million, an increase of $167,359 or 3.6 percent from the FY 2015/16 Adopted Budget of $4.7 million. The budget increase is due primarily to the following:

- Increase in regular salaries due to adding the Assistant Library Director Position.
- Increase in pension costs due to anticipated increases in the employer rate based on the latest actuarial analysis.

Changes FY 2016/17 to 2017/18

The FY 2017/18 Personnel Budget for the Department is $5.0 million, an increase of $147,005 or 3.0 percent from the FY 2016/17 Adopted Budget of $4.9 million. The budget increase is due primarily to the following:

- Increase in pension costs due to anticipated increases in the employer rate based on the latest actuarial analysis.
- Increase in salaries and health insurance costs due to anticipated increases

Non-Personnel

Changes FY 2015/16 to 2016/17

The Department's FY 2016/17 Non-Personnel Budget is $1.5 million increase of $38,257or 2.7 percent from the FY 2015/16 Adopted Budget of $1.4 million. The budget increases are due to:

- Increase due to Custodial services and increase in minimum wage.
- Increase due to increase in building rental charges toward Eastside Library Lease Agreement.

Changes FY 2016/17 to 2017/18

The Department's FY 2017/18 Non-Personnel Budget is $1.5 million increase of $39,085 or 2.7 percent from the FY 2016/17 Adopted Budget of $1.5 million. The budget increases are due to:

- Increase in Direct Insurance Charges.
- Increase due to increase in building rental charges toward Eastside Library Lease Agreement.

DEPARTMENT BUDGET BALANCING MEASURES AND UNFUNDED NEEDS

TABLE 128 – RIVERSIDE PUBLIC LIBRARY BUDGET REDUCTIONS

Budget Reductions[52]	Impacts and how the Department plans to achieve the reductions	Reduction Amount
1. Close Main Library and La Sierra Library every Sunday	Close the Main Library and La Sierra Library location every Sunday resulting in no library service to the public	$107,189
2. Close various library locations (	Close every library location twice per month on selected weekdays resulting in no library service to the public.	$42,811
Managed Savings Total		**$150,000**
1. Close various library locations	Close every library location twice per month on selected weekdays resulting in no library service to the public.	$119,957
2. Hold vacant Senior Librarian position for one fiscal year	Senior Librarian position held vacant for FY 2016/17. Position will be filled in FY 2017/18. Reduction will impact service to the public.	$118,260
4 Percent Balancing Measures Total		**$238,217**
Grand Total General Fund Budget Reductions		**$388,217**

TABLE 129 – RIVERSIDE PUBLIC LIBRARY SUMMARY OF SIGNIFICANT UNFUNDED NEEDS (NON-CIP) WITH IMPACTS AND CHALLENGES

FY 2016/17 AND 2017/18

HIGHEST			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. Personnel (4) Four Full-Time Librarians	This will increase customer service levels at four library locations currently not operating with a Librarian. Beneficial to meet the department's goal to support the City's youth through programs and services such as technology and media literacy, summer learning, teen services, and outreach to schools.	$333,100	$350,055
2. Personnel (1) One Principal Management Analyst	This impacts the level of support to Administration for upcoming Main Library project.	$126,568	$132,896
3. Personnel – Library Director Salary Increase	This will provide 2x Merit Max increases to the Library Director.	$22,728	$23,864
4. Personnel – Administrative Services Manager Salary Increase	This will provide the Administrative Services Manager merit increases.	$5,749	$5,749

[52] Grand Total General Fund reductions $388,217 = Combined Managed Savings Target of $150,000 and 4% Reduction Goal of $238,217

HIGHEST			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
5. Security Guards at each library location	This will impact the department's goal of providing a safe and welcome environment for customers at all Library locations.	$40,000	$40,000
	Highest Unfunded Needs Total	**$528,145**	**$552,564**

HIGH			
High Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. Non-Personnel – Increase Materials	This will provide an increase of materials to Library borrowers.	$50,000	$50,000
	High Unfunded Needs Total	**$50,000**	**$50,000**

IMPORTANT			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. Non-Personnel – Library Strategic Planning	This impacts the Riverside 2.0 goal for the Library to request a consultant to provide the Library with vision and direction based on internal transitions and external societal and technological shifts, including how the community wishes to access, receive, and share information.	$110,000	$110,000
2. Non-Personnel – Public PC Replacement Program	This will provide replacement pc's for Library patrons to use and will meet the department goal to serves as Riverside's information and technology center by ensuring equitable access to public technology and resources.	$22,500	$22,500
	Important Unfunded Needs Total	**$132,500**	**$132,500**

Grand Total Top Five Highest, High, and Important Unfunded Needs	**$528,145**	**$552,564**
Grand Total All Unfunded Needs of the Department[53]	**$710,645**	**$735,064**

DEPARTMENT BUDGET SUMMARY TABLES

The table below reflects the "operating budget" before Charges To, Charges From, or Operating Transfers. The table provides an overview of the departments spending for operations, debt, equipment, special projects, as well as managed savings and the four percent budget reduction.

[53] Personnel costs do not include overhead

TABLE 130 – RIVERSIDE PUBLIC LIBRARY
REVENUE AND EXPENDITURE BUDGET, BY FUND AND DIVISION

REVENUE

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Riverside Public Library	-	-	-	-	-
General Fund Total	**$1,650,978**	**$1,656,800**	**$1,668,000**	**$1,669,000**	**$1,675,000**
Other Funds					
Riverside Public Library	-	-	-	-	-
Other Funds Total	**-**	**-**	**-**	**-**	**-**
All Fund Revenue Total	**$1,650,978**	**$1,656,800**	**$1,668,000**	**$1,669,000**	**$1,675,000**

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Administration	$1,386,252	$1,555,126	$1,221,504	$1,459,877	$1,524,459
Neighborhood Services	$4,478,110	$4,588,583	$4,884,279	$4,701,522	$4,823,030
General Fund Total	**$5,864,362**	**$6,143,709**	**$6,105,783**	**$6,161,399**	**$6,347,489**
Other Funds					
Riverside Public Library	-	-	-	-	-
Other Funds Total	-	-	-	-	-
All Fund Expenditure Total	**$5,864,362**	**$6,143,709**	**$6,105,783**	**$6,161,399**	**$6,347,489**

The table below reflects the expenditure budget summary and includes Charges to, Charges From, and Operating Transfers. The table provides an overview of the department's spending as well as its managed savings, utilization charges, and transfers. The net expenditures total represents a spending deficit or surplus that will be offset by departmental revenue or an adjustment to fund balance. It should be noted that negative expenditure totals will be adjusted during the year or will increase fund balance.

TABLE 131 – RIVERSIDE PUBLIC LIBRARY
EXPENDITURE BUDGET SUMMARY, BY FUND AND CATEGORY

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	$4,232,581	$4,325,378	$4,684,075	$4,851,434	$4,998,439
Non-Personnel	$1,204,726	$1,369,907	$1,421,708	$1,459,965	$1,499,050
Special Projects	$384,783	$412,097	-	-	-
Operating Budget Total	**$5,822,090**	**$6,107,382**	**$6,105,783**	**$6,311,399**	**$6,497,489**

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Equipment Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Operating Grants	$42,272	$36,327	-	-	-
Capital Outlay and Grants	-	-	-	-	-
Charges From Others	$3,139,784	$3,528,437	$3,488,585	$3,504,048	$3,513,624
Charges To Others	($1,156,886)	($1,129,253)	($1,088,421)	($1,088,421)	($1,088,421)
Managed Savings	-	-	-	($150,000)	($150,000)
Equipment, Capital, Debt Service, and Utilization Charges Total	**$2,025,170**	**$2,435,511**	**$2,400,164**	**$2,265,627**	**$2,275,203**
General Fund Total	**$7,847,260**	**$8,542,893**	**$8,505,947**	**$8,577,026**	**$8,772,692**

Other Funds	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	-	-	-	-	-
Non-Personnel	-	-	-	-	-
Special Projects	-	-	-	-	-
Operating Budget Total	**-**	**-**	**-**	**-**	**-**
Equipment Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Operating Grants	-	-	-	-	-
Capital Outlay and Grants	-	-	-	-	-
Charges From Others	-	-	-	-	-
Charges To Others	-	-	-	-	-
Managed Savings	-	-	-	-	-
Equipment, Capital, Debt Service, and Utilization Charges Total	**-**	**-**	**-**	**-**	**-**
Other Funds Total	**-**	**-**	**-**	**-**	**-**
Net Expenditures for All Funds	**$7,847,260**	**$8,542,893**	**$8,505,947**	**$8,577,026**	**$8,772,692**

BUDGET DETAIL

RIVERSIDE PUBLIC LIBRARY BUDGET DETAIL

Department Budget Detail

Department / Section: **Library / Library Administration**
101 - 513000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	5130000	Salaries - Regular	328,793	330,290	409,383	622,495	629,938	52%	1%
411130	5130000	Compensatory Time	185	326	0	0	0	-	-
411210	5130000	Vacation	25,385	28,297	0	0	0	-	-
411220	5130000	Holidays & Special Days Off	16,600	16,947	0	0	0	-	-
411240	5130000	Sick Leave	15,669	12,821	0	0	0	-	-
411245	5130000	Family Illness Sick Leave	2,649	1,290	0	0	0	-	-
411260	5130000	Bereavement Leave	1,477	148	0	0	0	-	-
411280	5130000	Jury Duty	183	0	0	0	0	-	-
411292	5130000	Administrative Leave	6,134	4,989	0	0	0	-	-
411410	5130000	Vacation Payoffs	0	5,027	0	0	0	-	-
411430	5130000	Compensatory Time Payoff	0	80	0	0	0	-	-
411510	5130000	Accrued Payroll	1,212	3,430	4,619	3,507	3,606	(24)%	2%
412210	5130000	Workers Compensation Ins	5,206	7,443	6,100	9,898	10,016	62%	1%
412220	5130000	Health Insurance	51,218	51,234	57,031	82,793	85,253	45%	2%
412222	5130000	Dental Insurance	2,671	2,557	2,700	3,780	3,780	40%	-
412230	5130000	Life Insurance	1,409	1,426	1,531	2,901	2,936	89%	1%
412240	5130000	Unemployment Insurance	547	288	228	348	352	52%	1%
412250	5130000	Disability Insurance	407	376	408	408	408	-	-
412310	5130000	PERS Retirement	112,525	108,087	121,655	187,568	201,962	54%	7%
412320	5130000	Medicare OASDI	5,802	5,901	5,936	9,026	9,133	52%	1%
412400	5130000	Deferred Compensation	100	1,200	1,800	4,800	6,000	166%	25%
412500	5130000	Automobile/Expense Allowance	4,200	4,200	4,550	4,550	4,550	-	-
413120	5130000	Overtime At 1.5 Rate	326	1,497	0	0	0	-	-
		Personnel Services Total	**582,707**	**587,863**	**615,941**	**932,074**	**957,934**	**51%**	**2%**
421000	5130000	Professional Services	50,138	175,894	169,152	197,201	205,551	16%	4%
421001	5130000	Prof Services/Internal	140	135	0	0	0	-	-
422100	5130000	Telephone	543	390	1,000	1,000	1,000	-	-
422120	5130000	Telephone - Cellular	1,001	1,482	1,100	1,100	1,100	-	-
423400	5130000	Motor Pool Equipment Rental	9,248	8,769	9,000	8,640	8,899	(4)%	2%
423500	5130000	Vehicle Usage Reimb Employee	98	0	800	800	800	-	-
424220	5130000	All Other Equip Maint/Repair	49,067	52,222	65,500	65,500	65,500	-	-
425200	5130000	Periodicals & Dues	4,362	5,152	4,735	4,735	4,735	-	-
425400	5130000	General Office Expense	7,919	2,290	5,500	5,500	5,500	-	-
425500	5130000	Postage	16	0	0	0	0	-	-
426800	5130000	Special Department Supplies	467	1,314	0	0	0	-	-
428400	5130000	Liability Insurance	7,438	9,924	10,112	8,031	8,127	(20)%	1%
428420	5130000	Insurance Charges - Direct	22,378	25,463	32,085	67,971	89,441	111%	31%
		Non-personnel Expenses Total	**152,821**	**283,038**	**298,984**	**360,478**	**390,653**	**20%**	**8%**
450201	5130000	Gift Funds Exp	28	0	0	0	0	-	-
		Special Projects Total	**28**	**0**	**0**	**0**	**0**	**-**	**-**
881100	5130000	General Fund Allocation Chgs	93,811	1,384,510	1,361,042	1,361,042	1,361,042	-	-
882101	5130000	Utilization Chgs from 101 Fund	8,352	7,129	7,271	8,980	8,980	23%	-
882510	5130000	Utilization Chgs from 510 Fund	34,104	34,104	34,104	34,104	34,104	-	-

Department Budget Detail

Department / Section: **Library / Library Administration**
101 - 513000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		Charges From Others Total	**136,268**	**1,425,743**	**1,402,417**	**1,404,126**	**1,404,126**	**%**	**-**
894101	5130000	Interfund Services to 101 Fund	(101,086)	(73,702)	0	0	0	-	-
		Charges to Others Total	**(101,086)**	**(73,702)**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**770,739**	**2,222,943**	**2,317,342**	**2,696,678**	**2,752,713**	**16%**	**2%**

Department Budget Detail

Department / Section: **Library / Library-Neighborhood Services**
101 - 513500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	5135000	Salaries - Regular	1,815,782	1,948,176	2,432,608	2,437,185	2,457,982	%	%
411105	5135000	Salaries - Non-Productive	0	0	0	0	8,125	-	-
411110	5135000	Salaries-Temp & Part Time	310,617	253,990	326,329	210,929	218,106	(35)%	3%
411130	5135000	Compensatory Time	720	596	0	0	0	-	-
411210	5135000	Vacation	166,220	162,947	0	0	0	-	-
411220	5135000	Holidays & Special Days Off	99,652	104,298	0	0	0	-	-
411240	5135000	Sick Leave	97,154	82,959	0	0	0	-	-
411245	5135000	Family Illness Sick Leave	11,032	14,407	0	0	0	-	-
411250	5135000	Industrial Accident	2,210	805	0	0	0	-	-
411260	5135000	Bereavement Leave	2,248	6,093	0	0	0	-	-
411280	5135000	Jury Duty	4,481	1,945	0	0	0	-	-
411292	5135000	Administrative Leave	6,712	12,780	0	0	0	-	-
411310	5135000	Night Shift Premium	1,781	2,070	0	0	0	-	-
411410	5135000	Vacation Payoffs	453	17,927	0	0	0	-	-
411420	5135000	Sick Leave Payoff	0	5,476	0	0	0	-	-
411430	5135000	Compensatory Time Payoff	0	86	0	0	0	-	-
411510	5135000	Accrued Payroll	10,052	19,664	30,705	14,835	15,266	(51)%	2%
412210	5135000	Workers Compensation Ins	34,779	48,703	41,108	42,103	42,553	2%	1%
412220	5135000	Health Insurance	369,436	388,447	460,807	421,049	447,838	(8)%	6%
412222	5135000	Dental Insurance	19,706	19,015	21,506	19,609	20,214	(8)%	3%
412230	5135000	Life Insurance	1,798	1,766	1,771	1,261	1,261	(28)%	-
412240	5135000	Unemployment Insurance	3,660	1,893	1,539	1,480	1,498	(3)%	1%
412250	5135000	Disability Insurance	6,407	6,355	6,698	6,596	6,596	(1)%	-
412310	5135000	PERS Retirement	648,213	596,837	706,374	729,493	785,731	3%	7%
412320	5135000	Medicare OASDI	31,503	32,551	33,377	31,456	31,840	(5)%	1%
412330	5135000	City Retirement Plan	4,700	4,603	4,412	3,364	3,495	(23)%	3%
412400	5135000	Deferred Compensation	50	600	900	0	0	(100)%	-
413110	5135000	Overtime At Straight Rate	0	68	0	0	0	-	-
413120	5135000	Overtime At 1.5 Rate	517	2,467	0	0	0	-	-
		Personnel Services Total	**3,649,897**	**3,737,536**	**4,068,134**	**3,919,360**	**4,040,505**	**(3)%**	**3%**
421000	5135000	Professional Services	176,066	130,240	134,800	134,800	134,800	-	-
421000	9761610	Orangecrest Neighborhood Lbry	1,169	0	0	0	0	-	-
421000	9853900	Carpenter Foundation Grant	63,976	(3,308)	0	0	0	-	-
421000	9868700	Gimbel Foundation Grant	10,358	10,283	0	0	0	-	-
421000	9885400	Carpenter Fdtn Grant-Polaris	0	0	0	0	0	-	-
421001	5135000	Prof Services/Internal	457	1,017	0	0	0	-	-
421001	9761610	Orangecrest Neighborhood Lbry	(1,169)	0	0	0	0	-	-
422100	5135000	Telephone	16,908	7,803	12,000	12,000	12,000	-	-
422120	5135000	Telephone - Cellular	(76)	990	0	0	0	-	-
422200	5135000	Electric	216,169	252,291	240,823	240,823	240,823	-	-
422300	5135000	Gas	9,965	7,634	12,400	12,400	12,400	-	-
422500	5135000	Water	26,633	19,873	29,500	29,500	29,500	-	-
422600	5135000	Other Utilities	25,704	19,169	28,500	28,500	28,500	-	-
422700	5135000	Refuse/Disposal Fees	15,268	15,462	20,340	20,340	20,340	-	-
423400	5135000	Motor Pool Equipment Rental	2,275	724	0	0	0	-	-

Department Budget Detail

Department / Section: **Library / Library-Neighborhood Services**
101 - 513500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
423500	5135000	Vehicle Usage Reimb Employee	1,196	806	1,650	1,650	1,650	-	-
424130	5135000	Maint/Repair of Bldgs & Improv	463	1,209	2,650	2,650	2,650	-	-
424220	5135000	All Other Equip Maint/Repair	23,033	17,036	29,500	29,500	29,500	-	-
425400	5135000	General Office Expense	67,842	94,258	89,336	89,336	89,336	-	-
425400	9328200	Calif Lib Lit Srvcs Grnt-10/11	0	0	0	0	0	-	-
425500	5135000	Postage	12,667	13,027	22,500	22,500	22,500	-	-
425600	5135000	Central Printing Charges	0	69	0	0	0	-	-
425610	5135000	Outside Printing Expense	471	234	0	0	0	-	-
425800	5135000	Computer Equip Purc Undr $5000	0	0	0	0	0	-	-
426100	5135000	Janitorial Supplies	19,346	21,479	24,000	24,000	24,000	-	-
426800	5135000	Special Department Supplies	24,996	98,226	100,000	100,000	100,000	-	-
426800	9148800	LSTA-STAYCATION STATION	10,536	253	0	0	0	-	-
426800	9328100	Public Library Funds 2010/11	3,061	0	0	0	0	-	-
426800	9328200	Calif Lib Lit Srvcs Grnt-10/11	0	0	0	0	0	-	-
426800	9330000	Calif Lib Lit Srvcs Grnt-12/13	818	0	0	0	0	-	-
426800	9331100	Calif Lib Lit Srvcs Grnt-13/14	7,315	4,159	0	0	0	-	-
426800	9332600	Calif Lib Lit Srvcs Grnt-14/15	0	8,930	0	0	0	-	-
426800	9332900	Neighborhood Strategies 26/26	0	27,679	0	0	0	-	-
426800	9862800	Cal Council 4 Humanities Grant	0	0	0	0	0	-	-
427200	5135000	Training	824	0	0	0	0	-	-
428400	5135000	Liability Insurance	49,684	64,938	68,146	34,163	34,526	(49)%	1%
		Non-personnel Expenses Total	**785,966**	**814,494**	**816,145**	**782,162**	**782,525**	**(4)%**	**%**
450201	5135000	Gift Funds Exp	0	251	0	0	0	-	-
		Special Projects Total	**0**	**251**	**0**	**0**	**0**	**-**	**-**
440110	9147600	LSTA-Dollars and Sense	13,566	0	0	0	0	-	-
440210	9148800	LSTA-STAYCATION STATION	20,488	50	0	0	0	-	-
440210	9316010	Public Library Fund 2003/04	4,769	0	0	0	0	-	-
440210	9331100	Calif Lib Lit Srvcs Grnt-13/14	3,449	0	0	0	0	-	-
440210	9332400	California Reads 2014	0	11,907	0	0	0	-	-
440210	9332600	Calif Lib Lit Srvcs Grnt-14/15	0	9,000	0	0	0	-	-
440210	9332700	The American Dream Delayed	0	4,213	0	0	0	-	-
440210	9332800	Community Gardens in Libraries	0	3,179	0	0	0	-	-
440210	9332900	Neighborhood Strategies 26/26	0	7,532	0	0	0	-	-
		Operating Grants Total	**42,274**	**35,884**	**0**	**0**	**0**	**-**	**-**
440301	9880700	Main Library Project	0	446	0	0	0	-	-
440301	9885400	Carpenter Fdtn Grant-Polaris	0	0	0	0	0	-	-
		Capital Outlay & Grants Total	**0**	**446**	**0**	**0**	**0**	**-**	**-**
881100	5135000	General Fund Allocation Chgs	888,250	0	0	0	0	-	-
882101	5135000	Utilization Chgs from 101 Fund	3,324	2,031	2,660	2,505	2,630	(5)%	4%
		Charges From Others Total	**891,575**	**2,031**	**2,660**	**2,505**	**2,630**	**(5)%**	**4%**
892101	5135000	Utilization Chgs to 101 Fund	(1,045,612)	(1,045,613)	(1,088,421)	(1,088,421)	(1,088,421)	-	-
894101	5135000	Interfund Services to 101 Fund	(10,188)	(9,938)	0	0	0	-	-

Department Budget Detail

Department / Section: **Library / Library-Neighborhood Services**
101 - 513500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		Charges to Others Total	**(1,055,801)**	**(1,055,551)**	**(1,088,421)**	**(1,088,421)**	**(1,088,421)**	-	**-**
		Total Budget Requirements	**4,313,913**	**3,535,094**	**3,798,518**	**3,615,606**	**3,737,239**	**(4)%**	**3%**

Department Budget Detail

Department / Section: **Library / Library-Measure I**
101 - 514000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	5140000	Professional Services	36,553	39,044	73,105	73,105	73,105	-	-
423200	5140000	Land and Building Rental	229,388	233,347	233,474	244,220	252,767	4%	3%
		Non-personnel Expenses Total	**265,942**	**272,392**	**306,579**	**317,325**	**325,872**	**3%**	**2%**
882101	5140000	Utilization Chgs from 101 Fund	1,045,612	1,045,612	1,088,421	1,088,421	1,088,421	-	-
884101	5140000	Interfund Services from 101 Fd	101,086	73,286	0	0	0	-	-
		Charges From Others Total	**1,146,699**	**1,118,899**	**1,088,421**	**1,088,421**	**1,088,421**	**-**	**-**
		Total Budget Requirements	**1,412,641**	**1,391,292**	**1,395,000**	**1,405,746**	**1,414,293**	**%**	**%**

Department Budget Detail

Department / Section: **Library / Library-Gift & Trust**
101 - 514500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
423500	5145000	Vehicle Usage Reimb Employee	15	0	0	0	0	-	-
		Non-personnel Expenses Total	**15**	**0**	**0**	**0**	**0**	-	**-**
450200	5145000	Trust Account Exp	162,137	133,783	0	0	0	-	-
450201	5145000	Gift Funds Exp	222,618	278,063	0	0	0	-	-
		Special Projects Total	**384,756**	**411,847**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**384,771**	**411,847**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Library / Library-Debt**
101 - 519000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
882101	5190000	Utilization Chgs from 101 Fund	965,245	981,765	995,087	1,008,996	1,018,447	1%	%
		Charges From Others Total	**965,245**	**981,765**	**995,087**	**1,008,996**	**1,018,447**	**1%**	**%**
		Total Budget Requirements	**965,245**	**981,765**	**995,087**	**1,008,996**	**1,018,447**	**1%**	**%**

Department Budget Detail

Department / Section: **Library / LB-Managed Savings**
101 - 519900

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
499999	5199000	Managed Savings Allocation	0	0	0	(150,000)	(150,000)	-	-
		Managed Savings Total	**0**	**0**	**0**	**(150,000)**	**(150,000)**	-	**-**
		Total Budget Requirements	**0**	**0**	**0**	**(150,000)**	**(150,000)**	-	**-**

Department Budget Detail

Department / Section: **Department Total**

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		General Fund	7,847,311	8,542,942	8,505,947	8,577,026	8,772,692	%	2%
		All Other Funds	0	0	0	0	0	-	-
		Department Total	7,847,311	8,542,942	8,505,947	8,577,026	8,772,692	%	2%

CITY OF
RIVERSIDE

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RIVERSIDE PUBLIC UTILITIES

The Public Utilities Department is committed to the highest quality water and electric services at the lowest possible rates to benefit the community

Riverside Public Utilities

The Public Utilities Department values safety, honesty and integrity, teamwork, professionalism, quality service, creativity and innovation, inclusiveness and mutual respect, community involvement and environmental stewardship.

DEPARTMENT OVERVIEW

SERVICES PROVIDED

The Public Utilities Department is responsible for providing electric and water service to customers with a service area population of approximately 317,000, encompassing 82 square miles.

Electric service is provided to 109,300 metered customers. The Public Utilities Department owns, maintains, and operates 99 circuit miles of transmission lines, 1,328 circuit miles of distribution lines, 14 substations, and three power generating plants totaling 265.5 megawatts. The Department acts competitively, by providing the highest quality, reliable electric utility services for our customers at the lowest rates possible to benefit the community, while maintaining a financially sound utility. Compared to other local utilities, Riverside's rates are lower, reliability is higher, and more funds are returned to the local community in the way of low-income assistance, rebates, and community support. The Department is committed to renewable power, energy conservation, and community education.

Water service is provided to 64,900 metered customers. The Department maintains its own distribution system, which contains approximately 1,000 miles of pipeline ranging from 2 inches to 72 inches in diameter, 55 domestic wells, 15 active reservoirs, with a capacity of 109 million gallons (equivalent to an emergency supply of 3 days), and 14 miles of canals in Riverside. The Department is responsible for providing adequate water supplies to its customers at the lowest possible cost. This includes assuring continued access to water resources while maintaining a high quality water supply and a reliable water distribution system. The Department is committed to keeping Riverside "water independent" and free of reliance on imported water supplies while ensuring improved reliability.

BUSINESS GOALS

The Department's Business Goals are:

- To contribute to the City of Riverside's economic development while preserving the Public Utilities Department's financial strength;
- To maximize the use of technology to improve utility operations;
- To impact positively legislation and regulations at all levels of government;
- To develop and implement electric and water resource plans;
- To create and implement a workforce development plan;
- To employ state-of-the-art technology to maximize reliability and customer service;
- To foster economic development and job growth in the City of Riverside;
- To communicate effectively the accomplishments, challenges and opportunities for the full utilization of electric and water resources;
- To develop fully low-cost, sustainable, reliable electric and water resources;
- To enhance the effective and efficient operation of all areas of the Public Utilities Department.

DEPARTMENT DIVISIONS AND SECTIONS

The Public Utilities Department includes the following Divisions and Sections:

Administration: The Administration Division provides administrative oversight, leadership and support to all divisions in the Public Utilities Department. The Division's primary responsibility is to ensure the overall fiscal health of the Department, while ensuring alignment with the City's Strategic Plan, goals, and objectives.

- **Management Services:** The Management Services Section includes the General Manager's Office responsible for oversight of all operations of the Utility, in addition to carrying out plans, goals and objectives as directed by the Board of Public Utilities and City Council. This Section is also responsible for overseeing all utility financial-related activities, including operating and capital budgets, accounting and financial reporting, financial planning, debt management, internal and external audits, rate structuring and rate administration. This Section administers the Department's safety program, as well as maintenance of facilities to ensure a safe workplace for the Department's employees.

- **Workforce Development:** The Workforce Development Section is responsible for ensuring a ready labor force to implement Utility 2.0. This includes identifying, assessing, and bridging competency gaps that result from workplace and technology changes. The Section works in partnership with the Human Resources Department to address recruitment and training, evolve job specifications to meet the Public Utilities Department's needs, and adjust expectations for a new workforce.
- **Office of Operational Technology:** The Office of Operational Technology Section is responsible for successfully implementing strategic technology projects under Utility 2.0. The Section will accomplish this by overseeing the Strategic Technology Plan and coordinating the strategic technology project "portfolio". This includes streamlining daily operations within the Public Utilities Department by defining who is responsible for solving technology problems and by providing the Innovation and Technology Department a single point of contact with whom to coordinate technology issues.
- **Business Support:** The Business Support Section is responsible for maintaining internal software programs for the Public Utilities Department, in partnership with the Innovation and Technology Department. Specifically, the Section is responsible for maintaining the Customer Information System (CIS), Siebel System (311), Work and Asset Management System (WAM), and systems which interface with the Customer Information Systems (CIS); PragmaCad System, WebConnect System, Kubra Online System, Inovah System and the Multi-Vendor Reading Systems (MVRS, MV90).
- **Utility Billing:** The Utility Billing Section is responsible for ensuring the accuracy for billing of utility services on behalf of the City by evaluating customer billings and working collaboratively with other divisions. Services include electric, water, sewer, and refuse, resulting in over 112,000 monthly bills and collecting more than $400 million in annual revenue.
- **Field Services:** The Field Services Section is responsible for the physical initiation of services, reading of electrical and water meters, investigation of energy diversion instances, and delivery of 48-hour shut off notices for non-payment. Each fiscal year, this Section conducts over 2 million meter readings, processes over 100,000 service orders for service initiation or termination, conducts over 300 energy theft cases, and delivers over 120,000 48-hour notices.
- **Customer Services:** The Customer Service Section provides the first point of contact for residential customers in Riverside. The Section handles approximately 463,000 calls and 163,000 walk-in customers annually. Customer Service supports requests for electric, water, sewer, and sanitation services, as well as credit and collections, write-offs, UTILICARE (medical assistance), SHARE and HEAP (low-income assistance), as well as payment option programs such as the Level Pay Program. The Section also take calls for street light repairs, electric and water dispatch emergency calls, and oversee the City's 311 Call Center for non-emergency calls and emergency referrals.
- **Marketing Services:** The Marketing Section is responsible for creating internal and external marketing and advertising materials, including public awareness campaigns for water and energy utilities, as well as citywide sustainability initiatives program. The Section creates and distributes informative materials to customers about Public Utilities Department projects, rates, updates, and Public Benefit rebate programs. The Section also handles media contact, press releases, and social media for the Department, as well as prepares a variety of internal and external presentations and annual reports, and manages and updates the Web and intranet sites for content. The Section also administers employee loyalty programs, sponsorships, special events, promotions, Back of Bill newsletter and bill insertions, annual bottled water distribution to schools and non-profit organizations, and school education programs.
- **Public Benefit Program:** The Marketing Public Benefits Section is responsible for administering both residential and commercial programs and services funded through the state mandated Public Benefit charge for energy efficiency, renewable energy, research, demonstration and development projects and low income assistance. The Section is responsible for managing in-house all aspects of receipt and approval of submitted program rebate applications, including

authorization of payment, and scheduling of inspections for program compliance. The Section also tracks and monitors kilowatt hour (kWh) savings associated with energy efficiency programs and solar rebates provided to customers. Program results for energy efficiency and solar are reported annually to the California Energy Commission as required by the State. This Section is also responsible for managing the Department's Key Account Customer Program for large commercial electric accounts.

- **Legislative and Regulatory Risk:** The Legislative and Regulatory Risk Section is responsible for legislative advocacy efforts at the local, State, and Federal level, as well as maintaining regulatory compliance with respect to Federal Reliability Standards by documenting general policies, procedures, and guidelines.

Electric: The Electric Division is responsible for contract and asset management, project coordination services for new electric services, mapping of electric facilities, planning and coordinating major projects, maintenance of electric substations, maintaining the overhead and underground transmission and distribution electric lines, maintaining internal generation facilities, and procuring, maintaining and managing wholesale and renewable power.

- **Production and Operations:** The Electric Production and Operations Section is responsible for the maintenance and operations of electric substation equipment such as power transformers and circuit breakers. This Section also tests and maintains relays and Supervisory Control and Data Acquisition (SCADA) to substations. The Section installs all three-phase commercial meter systems. The Section also includes the dispatch center which monitors and controls the system, responds to customer calls, and dispatches field crews on a 24/7/365 basis.
- **Field Operations:** The Electric Field Operations Section is responsible for system constructs and maintaining the overhead and underground transmission and distribution electric lines that serve the utility energy customers. This Section also provide electrical emergency response and maintains the City's street lighting system.
- **Energy Delivery Engineering:** The Energy Delivery Engineering Section is responsible for planning adequate transmission and distribution capacity to supply the needs of all electric customers. The reliability of service at a system level is reviewed and recommendations are made for improvements, which are eventually translated into the Capital Improvement Program for Transmission and Distribution Projects.
- **Power Supply and Generation:** The Power Supply and Generation Section is responsible for the operation and maintenance of the Springs, Riverside Energy Resource Center (RERC), and Clearwater Cogeneration electric power plants. The Section is also responsible for procuring, administering, and managing the utility's wholesale power (including renewables) portfolio, while meeting or exceeding all state/federal mandates and utilizing data to drive decision making for efficient and effective operations. This includes assessing both short and long-term power needs and negotiating and administering power-supply related contracts. The Section also schedules, validates, verifies and analyzes charges regarding Riverside's power portfolio with the California Independent System Operator (CAISO) to deliver these resources to meet the needs of the electric customers.

Water: The Water Division is responsible for the production and distribution of domestic, irrigation, and recycled water to meet the daily demand for utility customers. The Division also estimates future water demands projections and develops cost effective water supply alternatives to meet future demands.

- **Production and Operations:** The Water Production and Operations Section is responsible for production and distribution of domestic, irrigation, and recycled water to meet the daily demand of the water system. The Section maintains all the assets necessary to produce and deliver water to the City's customers effectively and efficiently. This includes ensuring optimal water supply management and storage for maximum day and emergency demands.
- **Field Operations:** The Water Field Operations Section is responsible for the construction and maintenance of water transmission and distribution systems. This includes coordination of daily

planning, supervision, and general administration for construction and maintenance. The Section is also responsible for water main replacements, system connections, fire hydrant installations, and installations of new and replacement water services. The Section also maintains the existing transmission, distribution, and irrigation/canal systems. The Field Operations Section also installs, replaces and maintains water meters, as well as tests new and existing meters for accuracy.

- **Water Engineering:** The Water Engineering Section is responsible for all long-range facility planning, including future water resources supply projections and developing cost effective water supply alternatives to meet future demands, managing and safeguarding the quality and quantity of the City's water resources, Capital Improvement Program budgeting, preparation of environmental documents, grant writing, planning design, construction, management, and mapping/archiving of construction-related documents. The Section also handles coordination of all development-related activity and infrastructure.
- **Water Conservation Program:** The Water Conservation Program Section is responsible for administering residential and commercial programs and services funded through the City Council adopted Water Conservation Surcharge for water efficiency and drought response. The Section is responsible for managing in-house all aspects of receipt and approval of submitted rebate applications, including authorization of payment, and scheduling of inspections for program compliance. The Section also tracks and monitors hundred cubic feet (CCFs) water savings associated with water efficiency programs provided to customers. Program results are included in the Water Engineering Section reports provided to the State and other agencies.

Central Stores: The Central Stores Division provides warehousing and accounting control of supplies and materials on behalf of all city departments. The Division orders, receives, stores, issues, and provides inventory control of stock item requirements. This Division also aids in material delivery and Hazmat clean-up as required in emergency response situations.

DEPARTMENT OBJECTIVES

Objectives	Status	Financial and Operational Challenges to Implement Objective
1. Implement Utility 2.0 strategic plan as conceptually approved by the City Council, including public outreach.	Costs are being evaluated through cost of service studies and 10-year pro-forma. Public outreach to begin in summer 2016	It has been approximately six years since the last rate increases and bond funds are depleted. Use of reserves can only be a short-term benefit.
2. Present to the Board of Public Utilities and City Council results of cost of service studies, 10-year pro-forma and rate recommendations.	Anticipated to be presented to the Board of Public Utilities and City Council in third and fourth quarters of 2016.	An adoption of a rate plan is vital and essential for the Water Utility and extremely important for the Electric Utility.
3. Monitor and comply with drought mandates on an ongoing basis and create and develop customer related water conservation programs.	Implemented drought regulations as issued by the Governor and California State Water Resources Control Board – 21 percent reduction achieved.	Water revenues are down 21 percent compared to 2013 and outside funding has been cut or eliminated which has impacted ability to fund water conservation rebate programs.
4. Develop and implement plans for light-emitting diode (LED) streetlight program.	Fee negotiations with highest ranked consultant for professional services	No significant operational challenges are anticipated, except for the need to obtain Historical Preservation Certificates of Appropriateness.

Objectives	Status	Financial and Operational Challenges to Implement Objective
5. Develop and implement plans for automated metering infrastructure for commercial and industrial customers.	Preliminary exploration of automated metering infrastructure options.	Currently in the early exploration process. Financial and operational challenges will be determined as options are being evaluated.
6. Complete the Intermountain Power Project (IPP) replacement strategy.	On-going	Significant challenges remain regarding extending transmission service contracts; on-going analysis on Plan B (IPP alternative solution).
7. Implement Phase 1 of the Fiber Business Plan.	Completed the Fiber Enterprise Study and received approval for Phase 1.	Phase 1 costs are included in current budget. Implementation is under way.
8. Develop, in collaboration with city Innovation and Technology Department, a cyber-security plan; and in parallel, implement applicable recommendations of the physical security plan.	City retained consulting firm Securicon and is reviewing draft report and recommendations.	Specific recommendations requiring capital outlay to be addressed in rate plans, other operational improvements to be implemented using current budgeted funds and staffing.
9. Implement the Workforce Development Plan, including establishment of the Office of Operational Technology Division and data analytics group.	The Office of Operational Technology Section will be created with personnel and non-personnel funding as part of the FY 2016/17 budget.	A rate plan for both electric and water is necessary to fully implement the Utility 2.0 roadmaps for these Sections.

ORGANIZATIONAL CHART AND PERSONNEL SUMMARY

CHART 21 – RIVERSIDE PUBLIC UTILITIES ORGANIZATION CHART

653.90 Total FTE for FY 2016/17 and FY 2017/2018

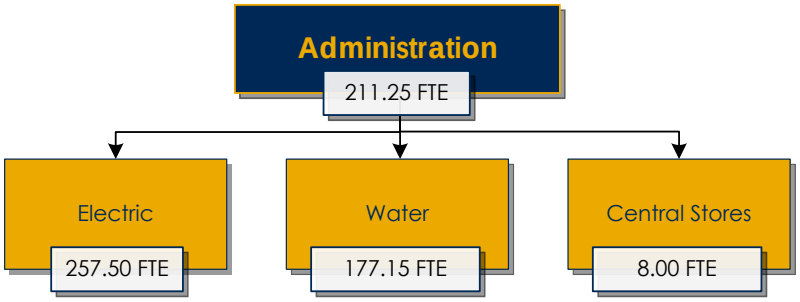

TABLE 132 – RIVERSIDE PUBLIC UTILTIIES PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION					
General Fund	**Authorized FTE FY2013/14**	**Authorized FTE FY2014/15**	**Authorized FTE FY2015/16**	**Approved FTE FY2016/17**	**Approved FTE FY2017/18**
Riverside Public Utilities	-	-	-	-	-
General Fund Total	**-**	**-**	**-**	**-**	**-**
Other Funds	**Authorized FTE FY2013/14**	**Authorized FTE FY2014/15**	**Authorized FTE FY2015/16**	**Approved FTE FY2016/17**	**Approved FTE FY2017/18**
Administration	203.00	203.00	203.25	211.25	211.25
Electric	259.50	261.50	261.50	257.50	257.50
Water	182.15	181.15	181.15	177.15	177.15
Central Stores	8.00	8.00	8.00	8.00	8.00
Other Funds Total	**652.65**	**653.65**	**653.90**	**653.90**	**653.90**
All Fund Total	**652.65**	**653.65**	**653.90**	**653.90**	**653.90**

BUDGET OVERVIEW

The Department's total recommended budget for FY 2016/17 is $469.0 million and FY 2017/18 is $454.0 million. The Personnel Budget in FY 2016/17 is 17.6 percent of the Department's total budget and in FY 2017/18 it comprises 18.7 percent of the total budget. The Non-Personnel Budget accounts for 52.1 percent and 54.5 percent in FY 2016/17 and FY 2017/18 respectively.

The Personnel Budget for FY 2016/17 is $82.5 million for 653.90 FTEs and $84.7 million in FY 2017/18 for 653.90 FTEs. Total FTEs include full-time positions and may also include part-time, seasonal, temporary positions and may also reflect workforce charged to or from other departments or funds.

The Personnel Budget increased by 2.4 percent from FY 2015/16 to FY 2016/17 and increased by 2.7 percent from FY 2016/17 to FY 2017/18.

The Non-Personnel Budget for FY 2016/17 is $244.5 million and FY 2017/18 is $247.5 million. The Non-Personnel Budget increased by 0.33 percent from FY 2015/16 to FY 2016/17 and increased by 1.22 percent from FY 2016/17 to FY 2017/18. The key non-personnel items for this department include power supply, professional services, water pumping and production costs, repairs and maintenance, motor pool equipment rental and taxes and assessments.

KEY CHANGES IN THE DEPARTMENT BUDGET

TABLE 133 – RIVERSIDE PUBLIC UTILITIES KEY CHANGES IN BUDGET

FY 2015/16[54] versus FY 2016/17 and FY 2016/17 versus FY 2017/18

FUND AND DIVISION	FTE CHANGES (count)		BUDGET CHANGES (dollars)		BUDGET CHANGES (Percent)	
General Fund	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18
Riverside Public Utilities	-	-	-	-	-	-
General Fund Change Total	**-**	**-**	**-**	**-**	**-**	**-**

FUND AND DIVISION	FTE CHANGES (count)		BUDGET CHANGES (dollars)		BUDGET CHANGES (Percent)	
Other Funds	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18
Administration	8.00	0.00	$802	$25,879	0.1%	3.6%
Central Stores	0.00	0.00	$4,954,001	$2,016,348	1.5%	0.6%
Electric	(4.00)	0.00	$6,012,406	($15,120,440)	8.0%	-18.6%
Water	(4.00)	0.00	$802	$25,879	0.1%	3.6%
Other Fund Change Total	**-**	**-**	**$1,311,931**	**$3,383,798**	**-**	**-**
Grand Total	**-**	**-**	**$1,311,931**	**$3,383,798**	**-**	**-**

Personnel

Changes FY 2015/16 to 2016/17

The FY 2016/17 Personnel Budget for the Department is $82.5 million, an increase of $1.9 million or 2.4 percent from the FY 2015/16 Adopted Budget of $80.5 million. The budget increase is due to Increase in salary and benefits costs, including pension costs associated with increases in the employer rates based on the latest actuarial analysis

Changes FY 2016/17 to 2017/18

The FY 2017/18 Personnel Budget for the Department is $84.7 million, an increase of $2.2 million or 2.7 percent from the FY 2016/17 Adopted Budget of $82.5 million. The budget increase is due to Increase in salary and benefits costs, including pension costs associated with increases in the employer rates based on the latest actuarial analysis

Non-Personnel

Changes FY 2015/16 to 2016/17

The Department's FY 2016/17 Non-Personnel Budget is $249.8 million, an increase of $826,600 or 0.3 percent from the FY 2015/16 Adopted Budget of $249.0 million. The budget increase is due to Increase in power supply costs, offset by a decrease in water production costs.

[54] (Personnel and Non-Personnel only), FY 15/16 includes carryover amounts.

Changes FY 2016/17 to 2017/18

The Department's FY 2017/18 Non-Personnel Budget is $252.9 million, an increase of $3.0 million or 1.2 percent from the FY 2016/17 Adopted Budget of $249.8 million. The budget increase is due to Increase in power supply costs

DEPARTMENT BUDGET BALANCING MEASURES AND UNFUNDED NEEDS

TABLE 134 – RIVERSIDE PUBLIC UTILITIES BUDGET REDUCTIONS

Budget Reductions	Impacts and how the Department plans to achieve the reductions	Reduction Amount
1. None	Not Applicable	-
Managed Savings Total		**-**
1. None	Not Applicable	-
4 Percent Balancing Measures Total		**-**
Grand Total General Fund Budget Reductions		**-**

TABLE 135 – RIVERSIDE PUBLIC UTILITIES SUMMARY OF SIGNIFICANT UNFUNDED NEEDS (NON-CIP) WITH IMPACTS AND CHALLENGES

FY 2016/17 AND 2017/18

HIGHEST			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. Water – Pipeline Risk Prioritization	Reduce risk, leaks and water loss	$500,000	-
2. Operational Technology – Operational Database Management System	Improve operational efficiency and reliability	$1,100,000	$1,100,000
3. Operational Technology – Geographic Information System	Improve operational efficiency and promote economic development	$1,750,000	$1,750,000
4. Operational Technology – Network Communication System/Meter Data Management System/Asset Management System	Enhance security and customer service; and improve operational efficiency and reliability	$1,568,000	$1,278,000
5. Workforce Development – Talent Management System, including software, development consultant, and ongoing maintenance/support	Efficiency in staffing and enhance customer service	$350,000	$60,000
	Highest Unfunded Needs Total	**$5,268,000**	**$4,188,000**

HIGH			
High Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. Operational Technology – Customer Information System Phase 2	Enhance customer service	$1,000,000	$750,000
2. Operational Technology – Reverse 911 Annual Maintenance	Promote resident safety	$150,000	$70,000
3. Utility Operations Center – Dispatch Office Remodel	Workplace safety and efficiency	$300,000	-
4. Water – Replacement of Vehicles and Equipment	Workplace safety and efficiency, as well as maintenance cost savings	$425,000	$140,000
5. Mission Square – Complete Elevator Upgrade	Workplace safety and efficiency	$800,000	-
	High Unfunded Needs Total	**$2,675,000**	**$960,000**

IMPORTANT			
Highest Unfunded Needs	**Impacts and Challenges**	**FY 2016/17**	**FY 2017/18**
1. Workforce Development – Consultant for Workforce Development Planning	Efficiency in staffing and excellent customer service	$100,000	-
2. Operational Technology – General Office and Training	Promote workforce development and training	$147,000	$92,000
3. Water – North Waterman Treatment Preliminary Design	Add value and increase efficiency	$300,000	-
4. Mission Square – HVAC Replacement	Workplace safety and efficiency	$2,500,000	-
5. Water – Stormwater Capture Evaluation	Improve water supply	$200,000	-
	Important Unfunded Needs Total	**$3,247,000**	**$92,000**

Grand Total Top Five Highest, High, and Important Unfunded Needs	**$5,268,000**	**$4,188,000**
Grand Total All Unfunded Needs of the Department[55]	**$11,190,000**	**$5,240,000**

[55] Personnel costs do not include overhead

DEPARTMENT BUDGET SUMMARY TABLES

The table below reflects the "operating budget" before Charges To, Charges From, or Operating Transfers. The table provides an overview of the departments spending for operations, debt, equipment, special projects, as well as managed savings and the four percent budget reduction.

TABLE 136 – RIVERSIDE PUBLIC UTILITIES
REVENUE AND EXPENDITURE BUDGET, BY FUND AND DIVISION

REVENUE

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Riverside Public Utilities	-	-	-	-	-
General Fund Total	**-**	**-**	**-**	**-**	**-**
Other Funds	**Actual FY 2013/14**	**Actual FY 2014/15**	**Adopted FY 2015/16**	**Adopted FY 2016/17**	**Adopted FY 2017/18**
Riverside Public Utilities	$436,250,036	$435,387,629	$441,525,016	$441,491,455	$450,467,250
Other Funds Total	**$436,250,036**	**$435,387,629**	**$441,525,016**	**$441,491,455**	**$450,467,250**
All Fund Revenue Total	**$436,250,036**	**$435,387,629**	**$441,525,016**	**$441,491,455**	**$450,467,250**

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Riverside Public Utilities	-	-	-	-	-
General Fund Total	**-**	**-**	**-**	**-**	**-**
Other Funds	**Actual FY 2013/14**	**Actual FY 2014/15**	**Adopted FY 2015/16**	**Adopted FY 2016/17**	**Adopted FY 2017/18**
Administration	$34,638,423	$30,991,910	$44,991,932	$47,088,654	$45,160,665
Central Stores	$727,626	$631,375	$724,811	$725,613	$751,492
Electric	$313,473,136	$314,680,107	$335,153,924	$340,107,925	$342,124,273
Water	$69,722,876	$74,483,727	$75,099,419	$81,111,825	$65,991,385
Other Funds Total	**$418,562,061**	**$420,787,119**	**$455,970,086**	**$469,034,017**	**$454,027,815**
All Fund Expenditure Total	**$418,562,061**	**$420,787,119**	**$455,970,086**	**$469,034,017**	**$454,027,815**

The table below reflects the expenditure budget summary and includes Charges to, Charges From, and Operating Transfers. The table provides an overview of the department's spending as well as its managed savings, utilization charges, and transfers. The net expenditures total represents a spending deficit or surplus that will be offset by departmental revenue or an adjustment to fund balance. It should be noted that negative expenditure totals will be adjusted during the year or will increase fund balance.

TABLE 137 – RIVERSIDE PUBLIC UTILITIES
EXPENDITURE BUDGET SUMMARY, BY FUND AND CATEGORY

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	-	-	-	-	-
Non-Personnel	-	-	-	-	-
Special Projects	-	-	-	-	-
Operating Budget Total	**-**	**-**	**-**	**-**	**-**
Equipment Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Operating Grants	-	-	-	-	-
Capital Outlay and Grants	-	-	-	-	-
Charges From Others	-	-	-	-	-
Charges To Others	-	-	-	-	-
Managed Savings	-	-	-	-	-
Equipment, Capital, Debt Service, and Utilization Charges Total	**-**	**-**	**-**	**-**	**-**
General Fund Total	**-**	**-**	**-**	**-**	**-**

Other Funds	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	$68,400,579	$68,055,463	$80,512,388	$82,454,065	$84,694,118
Non-Personnel	$207,156,022	$218,127,137	$243,679,969	$244,475,269	$247,515,604
Special Projects	$8,941,643	$12,046,959	$15,757,133	$13,589,633	$13,589,633
Operating Budget Total	**$284,498,244**	**$298,229,559**	**$339,949,490**	**$340,518,967**	**$345,799,355**
Equipment Outlay	$1,311,450	$934,206	$2,267,719	$2,977,000	$1,075,000
Debt Service	$62,045,748	$53,960,062	$61,716,001	$58,801,874	$58,749,784
Operating Grants	$13,454,837	$7,181,641	$5,329,876	$5,361,176	$5,365,676
Operating Transfers Out	$45,694,500	$45,276,800	$45,834,100	$45,075,000	$45,852,500
Capital Outlay and Grants	$57,251,782	$60,481,651	$46,707,000	$61,375,000	$43,038,000
Charges From Others	$24,738,090	$24,671,054	$26,737,705	$27,158,182	$28,138,067
Charges To Others	($31,992,816)	($31,660,673)	($30,245,047)	($30,758,722)	($31,577,832)
Managed Savings	-	-	-	-	-
Equipment, Capital, Debt Service, and Utilization Charges Total	**$172,503,591**	**$160,844,741**	**$158,347,354**	**$169,989,510**	**$150,641,195**
Other Funds Total	**$457,001,835**	**$459,074,300**	**$498,296,844**	**$510,508,477**	**$496,440,550**
Net Expenditures for All Funds	**$457,001,835**	**$459,074,300**	**$498,296,844**	**$510,508,477**	**$496,440,550**

CITY OF
RIVERSIDE

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BUDGET DETAIL

RIVERSIDE PUBLIC UTILITIES BUDGET DETAIL

Department Budget Detail

Department / Section: **Public Utilities-Admin / Pub Util Admin-Mgmt Service**
510 - 600000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	6000000	Salaries - Regular	2,562,454	2,719,149	3,582,081	3,923,569	3,974,749	9%	1%
411110	6000000	Salaries-Temp & Part Time	13,888	21,036	142,595	122,877	129,541	(13)%	5%
411130	6000000	Compensatory Time	2,869	5,621	0	0	0	-	-
411210	6000000	Vacation	168,196	192,597	0	0	0	-	-
411220	6000000	Holidays & Special Days Off	121,341	136,101	0	0	0	-	-
411240	6000000	Sick Leave	43,289	97,346	0	0	0	-	-
411245	6000000	Family Illness Sick Leave	20,153	23,018	0	0	0	-	-
411250	6000000	Industrial Accident	222	33,605	0	0	0	-	-
411260	6000000	Bereavement Leave	139	4,681	0	0	0	-	-
411280	6000000	Jury Duty	2,097	2,306	0	0	0	-	-
411292	6000000	Administrative Leave	62,032	59,911	0	0	0	-	-
411410	6000000	Vacation Payoffs	92,261	60,183	0	0	0	-	-
411420	6000000	Sick Leave Payoff	89,307	79,695	0	0	0	-	-
411430	6000000	Compensatory Time Payoff	309	2,381	0	0	0	-	-
411510	6000000	Accrued Payroll	32,590	16,328	40,000	22,095	22,781	(44)%	3%
411521	6000000	Accrued Sick Leave Yr End Only	(14,525)	(58,253)	0	0	0	-	-
411522	6000000	Accrued Vacation Year-End Only	51,391	14,751	0	0	0	-	-
411530	6000000	Accrued Comp. Time Earned	16,188	28,219	0	0	0	-	-
412210	6000000	Workers Compensation Ins	51,420	77,191	78,963	87,405	88,656	10%	1%
412220	6000000	Health Insurance	221,584	252,454	346,185	386,387	401,479	11%	3%
412222	6000000	Dental Insurance	13,068	14,002	16,122	18,161	18,421	12%	1%
412230	6000000	Life Insurance	14,392	15,439	19,038	20,856	21,116	9%	1%
412240	6000000	Unemployment Insurance	4,830	2,455	2,078	2,260	2,293	8%	1%
412250	6000000	Disability Insurance	1,328	1,527	1,632	1,632	1,632	-	-
412310	6000000	PERS Retirement	820,646	885,440	1,031,039	1,197,553	1,293,731	16%	8%
412311	6000000	PERS - NPA Amortization	504,299	0	0	0	0	-	-
412312	6000000	Pension Expense - GASB68	0	(2,594,048)	0	0	0	-	-
412313	6000000	OPEB Annual Req Cont Expense	76,021	88,574	0	0	0	-	-
412320	6000000	Medicare OASDI	44,701	45,613	51,098	54,790	55,599	7%	1%
412330	6000000	City Retirement Plan	522	264	1,908	1,170	1,248	(38)%	6%
412400	6000000	Deferred Compensation	975	12,250	22,500	32,400	40,500	44%	25%
412500	6000000	Automobile/Expense Allowance	14,600	17,472	21,600	21,600	21,600	-	-
413110	6000000	Overtime At Straight Rate	189	207	0	0	0	-	-
413120	6000000	Overtime At 1.5 Rate	5,259	27,829	9,000	9,000	9,000	-	-
413220	6000000	Holiday O/T-1.5 Rate/Non-Sched	0	162	0	0	0	-	-
		Personnel Services Total	**5,038,049**	**2,285,520**	**5,365,839**	**5,901,755**	**6,082,346**	**9%**	**3%**
421000	6000000	Professional Services	565,201	384,675	958,180	746,725	740,540	(22)%	( )%
421001	6000000	Prof Services/Internal	125,095	93,981	0	0	0	-	-
421100	6000000	Outside Legal Services	3,290	0	0	0	0	-	-
422100	6000000	Telephone	8,646	8,020	10,000	10,000	10,000	-	-
422120	6000000	Telephone - Cellular	19,871	25,008	20,000	25,000	25,000	25%	-
422700	6000000	Refuse/Disposal Fees	0	440	0	0	0	-	-
423400	6000000	Motor Pool Equipment Rental	39,042	47,153	40,000	49,289	50,768	23%	3%
424130	6000000	Maint/Repair of Bldgs & Improv	10,827	523	0	0	0	-	-
424220	6000000	All Other Equip Maint/Repair	5,732	659	3,000	2,500	2,500	(16)%	-

Department Budget Detail

Department / Section: **Public Utilities-Admin / Pub Util Admin-Mgmt Service**
510 - 600000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
425100	6000000	Advertising Expense	3,016	1,933	5,000	5,000	5,000	-	-
425200	6000000	Periodicals & Dues	255,318	185,708	229,760	270,915	277,100	17%	2%
425400	6000000	General Office Expense	92,201	117,335	87,700	90,000	90,000	2%	-
425500	6000000	Postage	4,700	7,139	5,000	5,000	5,000	-	-
425600	6000000	Central Printing Charges	7	111	0	0	0	-	-
425610	6000000	Outside Printing Expense	14,922	5,288	10,000	10,000	10,000	-	-
425700	6000000	Software Purchase/Licensing	1,164	3,050	5,300	15,000	15,000	183%	-
425800	6000000	Computer Equip Purc Undr $5000	12,889	23,578	28,000	28,000	28,000	-	-
426100	6000000	Janitorial Supplies	54	0	0	0	0	-	-
426200	6000000	Clothing/Linen/Safety Supplies	11	257	0	0	0	-	-
426800	6000000	Special Department Supplies	40,798	25,025	25,000	25,000	25,000	-	-
427100	6000000	Travel & Meeting Expense	106,419	119,198	142,300	135,600	135,600	(4)%	-
427110	6000000	Mayor C Mgr D/Head Travel Mtg	20,914	17,755	25,000	25,000	25,000	-	-
427200	6000000	Training	34,211	33,191	156,550	154,550	154,550	(1)%	-
427400	6000000	Employee Loyalty	42,739	44,812	54,400	50,000	50,000	(8)%	-
428400	6000000	Liability Insurance	75,232	66,315	59,967	63,932	64,846	6%	1%
447020	6000000	PU Board Travel	13,762	10,649	20,000	20,000	20,000	-	-
		Non-personnel Expenses Total	**1,496,075**	**1,221,815**	**1,885,157**	**1,731,511**	**1,733,904**	**(8)%**	**%**
457004	6000000	Property Management	4,626	8,802	12,000	12,000	12,000	-	-
		Special Projects Total	**4,626**	**8,802**	**12,000**	**12,000**	**12,000**	**-**	**-**
462200	6000000	Machine and Equipment	0	0	0	0	0	-	-
462300	6000000	Office Furniture & Equipment	0	0	0	0	0	-	-
462308	6000000	Off Furn & Eq/Computer Acqustn	3,885	203,014	200,000	200,000	200,000	-	-
		Equipment Outlay Total	**3,885**	**203,014**	**200,000**	**200,000**	**200,000**	**-**	**-**
881100	6000000	General Fund Allocation Chgs	2,285,565	1,724,107	5,442,042	5,442,042	5,442,042	-	-
882101	6000000	Utilization Chgs from 101 Fund	217,192	87,490	84,000	56,000	80,000	(33)%	42%
882510	6000000	Utilization Chgs from 510 Fund	800,292	615,271	463,633	698,537	768,455	50%	10%
		Charges From Others Total	**3,303,049**	**2,426,869**	**5,989,675**	**6,196,579**	**6,290,497**	**3%**	**1%**
892101	6000000	Utilization Chgs to 101 Fund	(333,457)	(325,614)	(338,289)	(332,424)	(332,424)	(1)%	-
892511	6000000	Utilization Chgs to 511 Fund	0	0	0	(7,370)	(7,370)	-	-
892520	6000000	Utilization Chgs to 520 Fund	(1,825,000)	(1,947,000)	(2,223,000)	(2,025,000)	(2,435,000)	(8)%	20%
892521	6000000	Utilization Chgs to 521 Fund	0	0	0	(1,447)	(1,447)	-	-
892530	6000000	Utilization Chgs to 530 Fund	(4,764)	(4,764)	(4,764)	(4,764)	(4,764)	-	-
892550	6000000	Utilization Chgs to 550 Fund	(62,280)	(62,280)	(62,280)	(62,280)	(62,280)	-	-
892560	6000000	Utilization Chgs to 560 Fund	(768)	(768)	(768)	(768)	(768)	-	-
892570	6000000	Utilization Chgs to 570 Fund	0	(7,200)	(7,200)	(7,200)	(7,200)	-	-
892650	6000000	Utilization Chgs to 650 Fund	(4,272)	(4,272)	(4,272)	(4,272)	(4,272)	-	-
894510	6000000	Interfund Services to 510 Fund	(1,497,049)	(1,465,507)	(946,000)	(917,000)	(917,000)	(3)%	-
894520	6000000	Interfund Services to 520 Fund	0	(9,058)	0	0	0	-	-
		Charges to Others Total	**(3,727,591)**	**(3,826,463)**	**(3,586,573)**	**(3,362,525)**	**(3,772,525)**	**(6)%**	**12%**
		Total Budget Requirements	**6,118,094**	**2,319,558**	**9,866,098**	**10,679,320**	**10,546,222**	**8%**	**(1)%**

Department Budget Detail

Department / Section: **Public Utilities-Admin / PU Adm-Mgmt Svs-Bldg Occupancy**
510 - 600001

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	6000010	Professional Services	135,522	269,903	225,900	248,595	249,825	10%	%
421001	6000010	Prof Services/Internal	8,262	2,759	0	0	0	-	-
422100	6000010	Telephone	605	349	360	13,000	13,050	3511%	%
422200	6000010	Electric	232,364	219,715	212,700	262,500	262,700	23%	%
422300	6000010	Gas	5,737	7,145	5,200	2,750	2,850	(47)%	3%
422500	6000010	Water	17,118	16,307	18,500	16,700	16,900	(9)%	1%
422600	6000010	Other Utilities	63,354	27,902	31,450	31,750	31,900	%	%
422700	6000010	Refuse/Disposal Fees	8,814	9,708	12,300	10,400	10,600	(15)%	1%
423200	6000010	Land and Building Rental	3,476,400	3,536,689	3,346,992	1,011,738	1,031,447	(69)%	1%
424130	6000010	Maint/Repair of Bldgs & Improv	37,849	61,318	417,313	292,500	293,500	(29)%	%
424220	6000010	All Other Equip Maint/Repair	12,464	10,695	38,000	28,500	28,500	(25)%	-
425400	6000010	General Office Expense	0	(170)	0	0	0	-	-
426100	6000010	Janitorial Supplies	6,018	7,497	14,200	19,500	19,500	37%	-
426800	6000010	Special Department Supplies	0	24,591	22,400	6,900	7,400	(69)%	7%
428420	6000010	Insurance Charges - Direct	15,101	17,133	24,295	30,935	30,935	27%	-
		Non-personnel Expenses Total	**4,019,614**	**4,211,545**	**4,369,610**	**1,975,768**	**1,999,107**	**(54)%**	**1%**
462300	6000010	Office Furniture & Equipment	70,610	69,922	0	49,000	0	-	(100)%
		Equipment Outlay Total	**70,610**	**69,922**	**0**	**49,000**	**0**	**-**	**(100)%**
462050	6000010	Building and Improvements	(3,188)	522,515	0	1,618,000	0	-	(100)%
		Capital Outlay & Grants Total	**(3,188)**	**522,515**	**0**	**1,618,000**	**0**	**-**	**(100)%**
881100	6000010	General Fund Allocation Chgs	634,843	519,536	110,523	110,523	110,523	-	-
882101	6000010	Utilization Chgs from 101 Fund	2,325	2,640	2,693	3,079	3,079	14%	-
		Charges From Others Total	**637,168**	**522,176**	**113,216**	**113,602**	**113,602**	**%**	**-**
892101	6000010	Utilization Chgs to 101 Fund	0	0	(21,135)	(21,072)	(19,023)	( )%	(9)%
892510	6000010	Utilization Chgs to 510 Fund	(3,294,018)	(3,817,602)	(3,325,087)	(1,759,108)	(2,138,964)	(47)%	21%
892511	6000010	Utilization Chgs to 511 Fund	0	0	0	(8,400)	(22,621)	-	169%
892520	6000010	Utilization Chgs to 520 Fund	(1,089,960)	(973,188)	(924,139)	(250,071)	(327,373)	(72)%	30%
892521	6000010	Utilization Chgs to 521 Fund	(36,897)	(42,714)	(40,413)	(1,649)	(4,439)	(95)%	169%
		Charges to Others Total	**(4,420,876)**	**(4,833,504)**	**(4,310,774)**	**(2,040,300)**	**(2,512,420)**	**(52)%**	**23%**
		Total Budget Requirements	**303,328**	**492,655**	**172,052**	**1,716,070**	**(399,711)**	**897%**	**(123)%**

Department Budget Detail

Department / Section: **Public Utilities-Admin / PU-Utility IT**
510 - 600002

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421207	6000020	Info Sys Outsourcing-Admin	313,980	0	0	0	0	-	-
421208	6000020	Info Sys Outsourcing-Billing	122,416	0	0	0	0	-	-
421209	6000020	Info Sys Outsourcing-Cust Svc	138,447	0	0	0	0	-	-
421210	6000020	Info Sys Outsourcing-Pwr Rsrcs	80,278	0	0	0	0	-	-
421211	6000020	Info Sys Outsrc-Busn Sprt	139,955	0	0	0	0	-	-
		Non-personnel Expenses Total	**795,078**	**0**	**0**	**0**	**0**	-	**-**
881100	6000020	General Fund Allocation Chgs	51,687	(0)	0	0	0	-	-
		Charges From Others Total	**51,687**	**(0)**	**0**	**0**	**0**	-	**-**
892510	6000020	Utilization Chgs to 510 Fund	(771,318)	0	0	0	0	-	-
		Charges to Others Total	**(771,318)**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**75,447**	**(0)**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Public Utilities-Admin / Admin-Mgmt SVS-Mission Sq Bldg**
510 - 600003

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	6000030	Professional Services	0	0	0	787,900	807,800	-	2%
422100	6000030	Telephone	0	0	0	7,200	7,300	-	1%
422200	6000030	Electric	0	0	0	425,400	436,000	-	2%
422300	6000030	Gas	0	0	0	31,000	31,500	-	1%
422500	6000030	Water	0	0	0	10,200	10,500	-	2%
422600	6000030	Other Utilities	0	0	0	10,200	10,500	-	2%
422700	6000030	Refuse/Disposal Fees	0	0	0	10,200	10,500	-	2%
424130	6000030	Maint/Repair of Bldgs & Improv	0	0	0	93,600	84,300	-	(9)%
426100	6000030	Janitorial Supplies	0	0	0	20,500	21,000	-	2%
426800	6000030	Special Department Supplies	0	0	0	5,000	5,000	-	-
447100	6000030	Taxes And Assessments	0	0	0	181,300	185,800	-	2%
		Non-personnel Expenses Total	**0**	**0**	**0**	**1,582,500**	**1,610,200**	**-**	**1%**
462050	6000030	Building and Improvements	0	0	0	500,000	0	-	(100)%
		Capital Outlay & Grants Total	**0**	**0**	**0**	**500,000**	**0**	**-**	**(100)%**
892510	6000030	Utilization Chgs to 510 Fund	0	0	0	(464,034)	(472,156)	-	1%
892511	6000030	Utilization Chgs to 511 Fund	0	0	0	(45,402)	(46,197)	-	1%
892520	6000030	Utilization Chgs to 520 Fund	0	0	0	(146,304)	(148,865)	-	1%
892521	6000030	Utilization Chgs to 521 Fund	0	0	0	(8,910)	(9,066)	-	1%
		Charges to Others Total	**0**	**0**	**0**	**(664,650)**	**(676,284)**	**-**	**1%**
		Total Budget Requirements	**0**	**0**	**0**	**1,417,850**	**933,916**	**-**	**(34)%**

Department Budget Detail

Department / Section: **Public Utilities-Admin / Pub Util Work Force Developmnt**
510 - 600200

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	6002000	Salaries - Regular	0	0	0	202,989	202,989	-	-
411510	6002000	Accrued Payroll	0	0	0	1,171	1,194	-	1%
412220	6002000	Health Insurance	0	0	0	25,829	26,969	-	4%
412222	6002000	Dental Insurance	0	0	0	1,080	1,080	-	-
412230	6002000	Life Insurance	0	0	0	1,259	1,259	-	-
412240	6002000	Unemployment Insurance	0	0	0	113	113	-	-
412310	6002000	PERS Retirement	0	0	0	67,912	72,126	-	6%
412320	6002000	Medicare OASDI	0	0	0	2,943	2,943	-	-
412400	6002000	Deferred Compensation	0	0	0	2,400	3,000	-	25%
		Personnel Services Total	**0**	**0**	**0**	**305,696**	**311,673**	-	**1%**
421000	6002000	Professional Services	0	0	0	14,000	14,000	-	-
422120	6002000	Telephone - Cellular	0	0	0	540	540	-	-
425200	6002000	Periodicals & Dues	0	0	0	2,000	2,250	-	12%
425400	6002000	General Office Expense	0	0	0	1,200	1,200	-	-
425610	6002000	Outside Printing Expense	0	0	0	2,500	2,500	-	-
425700	6002000	Software Purchase/Licensing	0	0	0	400	400	-	-
427100	6002000	Travel & Meeting Expense	0	0	0	7,500	7,500	-	-
427200	6002000	Training	0	0	0	2,000	2,000	-	-
427201	6002000	Education Sponsorship Program	0	0	0	200,000	200,000	-	-
427202	6002000	Contract Education Program	0	0	0	100,000	100,000	-	-
428400	6002000	Liability Insurance	0	0	0	3,207	3,207	-	-
		Non-personnel Expenses Total	**0**	**0**	**0**	**333,347**	**333,597**	-	**%**
882510	6002000	Utilization Chgs from 510 Fund	0	0	0	81,984	88,409	-	7%
		Charges From Others Total	**0**	**0**	**0**	**81,984**	**88,409**	-	**7%**
892511	6002000	Utilization Chgs to 511 Fund	0	0	0	(7,183)	(7,616)	-	6%
892520	6002000	Utilization Chgs to 520 Fund	0	0	0	(93,000)	(98,000)	-	5%
892521	6002000	Utilization Chgs to 521 Fund	0	0	0	(1,410)	(1,495)	-	6%
		Charges to Others Total	**0**	**0**	**0**	**(101,593)**	**(107,111)**	-	**5%**
		Total Budget Requirements	**0**	**0**	**0**	**619,434**	**626,568**	-	**1%**

Department Budget Detail

Department / Section: **Public Utilities-Admin / Pub Util Office Ops Technology**
510 - 600300

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	6003000	Salaries - Regular	0	0	0	429,886	422,980	-	(1)%
411510	6003000	Accrued Payroll	0	0	0	2,229	2,240	-	%
412220	6003000	Health Insurance	0	0	0	37,497	39,479	-	5%
412222	6003000	Dental Insurance	0	0	0	1,882	1,908	-	1%
412230	6003000	Life Insurance	0	0	0	2,666	2,623	-	(1)%
412240	6003000	Unemployment Insurance	0	0	0	240	237	-	(1)%
412310	6003000	PERS Retirement	0	0	0	98,779	105,321	-	6%
412320	6003000	Medicare OASDI	0	0	0	6,233	6,134	-	(1)%
412400	6003000	Deferred Compensation	0	0	0	4,800	6,000	-	25%
		Personnel Services Total	**0**	**0**	**0**	**584,212**	**586,922**	-	**%**
421000	6003000	Professional Services	0	0	0	410,000	10,000	-	(97)%
425200	6003000	Periodicals & Dues	0	0	0	3,000	3,000	-	-
425400	6003000	General Office Expense	0	0	0	10,000	10,000	-	-
425800	6003000	Computer Equip Purc Undr $5000	0	0	0	10,000	10,000	-	-
427100	6003000	Travel & Meeting Expense	0	0	0	8,000	8,000	-	-
427200	6003000	Training	0	0	0	10,000	10,000	-	-
428400	6003000	Liability Insurance	0	0	0	6,792	6,683	-	(1)%
		Non-personnel Expenses Total	**0**	**0**	**0**	**457,792**	**57,683**	-	**(87)%**
882510	6003000	Utilization Chgs from 510 Fund	0	0	0	56,738	61,188	-	7%
		Charges From Others Total	**0**	**0**	**0**	**56,738**	**61,188**	-	**7%**
		Total Budget Requirements	**0**	**0**	**0**	**1,098,742**	**705,793**	-	**(35)%**

Department Budget Detail

Department / Section: **Public Utilities-Admin / Pub Util Business Support**
510 - 600400

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	6004000	Salaries - Regular	323,866	306,741	627,403	680,161	691,208	8%	1%
411130	6004000	Compensatory Time	78	578	0	0	0	-	-
411210	6004000	Vacation	24,843	15,688	0	0	0	-	-
411220	6004000	Holidays & Special Days Off	16,746	13,854	0	0	0	-	-
411240	6004000	Sick Leave	19,514	8,834	0	0	0	-	-
411245	6004000	Family Illness Sick Leave	2,917	1,478	0	0	0	-	-
411260	6004000	Bereavement Leave	206	0	0	0	0	-	-
411292	6004000	Administrative Leave	3,702	4,552	0	0	0	-	-
411410	6004000	Vacation Payoffs	0	165	0	0	0	-	-
411420	6004000	Sick Leave Payoff	0	99	0	0	0	-	-
411430	6004000	Compensatory Time Payoff	0	60	0	0	0	-	-
411510	6004000	Accrued Payroll	(1,480)	7,797	7,009	3,912	4,043	(44)%	3%
411521	6004000	Accrued Sick Leave Yr End Only	(5,011)	4,093	0	0	0	-	-
411522	6004000	Accrued Vacation Year-End Only	1,023	19,633	0	0	0	-	-
411530	6004000	Accrued Comp. Time Earned	189	7,151	0	0	0	-	-
412210	6004000	Workers Compensation Ins	8,895	14,388	13,301	14,691	14,930	10%	1%
412220	6004000	Health Insurance	36,912	33,043	92,984	109,999	114,283	18%	3%
412222	6004000	Dental Insurance	2,020	1,809	4,029	4,582	4,608	13%	%
412230	6004000	Life Insurance	1,543	1,323	2,736	2,757	2,825	%	2%
412240	6004000	Unemployment Insurance	835	457	350	379	385	8%	1%
412250	6004000	Disability Insurance	271	214	408	544	544	33%	-
412310	6004000	PERS Retirement	109,964	97,782	171,343	204,543	221,438	19%	8%
412313	6004000	OPEB Annual Req Cont Expense	12,664	11,593	0	0	0	-	-
412320	6004000	Medicare OASDI	4,387	4,280	7,767	8,533	8,694	9%	1%
412400	6004000	Deferred Compensation	112	1,200	4,500	6,000	7,500	33%	25%
413120	6004000	Overtime At 1.5 Rate	0	808	0	0	0	-	-
		Personnel Services Total	**564,202**	**557,632**	**931,830**	**1,036,101**	**1,070,458**	**11%**	**3%**
421000	6004000	Professional Services	165,962	346,171	613,000	490,000	420,000	(20)%	(14)%
421001	6004000	Prof Services/Internal	0	26	0	0	0	-	-
422100	6004000	Telephone	3,402	511	0	0	0	-	-
422120	6004000	Telephone - Cellular	945	1,194	1,328	2,300	2,300	73%	-
425400	6004000	General Office Expense	104,708	1,868	6,000	1,000	1,000	(83)%	-
425500	6004000	Postage	666,548	711,296	784,000	736,000	758,100	(6)%	3%
425700	6004000	Software Purchase/Licensing	57,500	46,247	367,300	360,000	372,000	(1)%	3%
425800	6004000	Computer Equip Purc Undr $5000	0	0	1,000	1,000	1,000	-	-
426800	6004000	Special Department Supplies	97,464	218,063	246,100	246,100	246,100	-	-
427100	6004000	Travel & Meeting Expense	0	1,230	0	0	0	-	-
427200	6004000	Training	376	25	30,000	15,000	15,000	(50)%	-
428400	6004000	Liability Insurance	13,014	12,360	10,101	10,746	10,921	6%	1%
		Non-personnel Expenses Total	**1,109,923**	**1,338,995**	**2,058,829**	**1,862,146**	**1,826,421**	**(9)%**	**(1)%**
462300	6004000	Office Furniture & Equipment	165,753	0	0	0	0	-	-
		Equipment Outlay Total	**165,753**	**0**	**0**	**0**	**0**	**-**	**-**
881100	6004000	General Fund Allocation Chgs	108,369	911,541	62,696	62,696	62,696	-	-
882510	6004000	Utilization Chgs from 510 Fund	141,243	123,286	206,225	156,275	178,120	(24)%	13%

Department Budget Detail

Department / Section: **Public Utilities-Admin / Pub Util Business Support**
510 - 600400

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		Charges From Others Total	**249,612**	**1,034,827**	**268,921**	**218,971**	**240,816**	**(18)%**	**9%**
892520	6004000	Utilization Chgs to 520 Fund	(328,999)	(309,999)	(544,000)	(840,000)	(774,000)	54%	(7)%
892540	6004000	Utilization Chgs to 540 Fund	(270,999)	(288,999)	(549,000)	(622,377)	(559,119)	13%	(10)%
892550	6004000	Utilization Chgs to 550 Fund	(348,000)	(330,999)	(580,000)	(802,404)	(731,156)	38%	(8)%
		Charges to Others Total	**(947,999)**	**(929,999)**	**(1,673,000)**	**(2,264,781)**	**(2,064,275)**	**35%**	**(8)%**
		Total Budget Requirements	**1,141,490**	**2,001,456**	**1,586,580**	**852,437**	**1,073,420**	**(46)%**	**25%**

Department Budget Detail

Department / Section: **Public Utilities-Admin / Pub Util Admin-Utility Billing**
510 - 600500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	6005000	Salaries - Regular	406,189	406,696	561,523	598,223	601,847	6%	%
411110	6005000	Salaries-Temp & Part Time	23,015	30,197	44,105	45,852	46,347	3%	1%
411130	6005000	Compensatory Time	924	1,256	0	0	0	-	-
411210	6005000	Vacation	36,648	28,885	0	0	0	-	-
411220	6005000	Holidays & Special Days Off	21,661	21,242	0	0	0	-	-
411240	6005000	Sick Leave	18,328	12,166	0	0	0	-	-
411245	6005000	Family Illness Sick Leave	2,202	2,251	0	0	0	-	-
411250	6005000	Industrial Accident	2,506	0	0	0	0	-	-
411260	6005000	Bereavement Leave	1,802	3,026	0	0	0	-	-
411280	6005000	Jury Duty	0	364	0	0	0	-	-
411292	6005000	Administrative Leave	1,101	1,039	0	0	0	-	-
411410	6005000	Vacation Payoffs	128	1,328	0	0	0	-	-
411420	6005000	Sick Leave Payoff	3,234	0	0	0	0	-	-
411510	6005000	Accrued Payroll	(11,533)	6,787	6,918	3,713	3,801	(46)%	2%
411521	6005000	Accrued Sick Leave Yr End Only	(814)	3,630	0	0	0	-	-
411522	6005000	Accrued Vacation Year-End Only	965	4,570	0	0	0	-	-
411530	6005000	Accrued Comp. Time Earned	(419)	750	0	0	0	-	-
412210	6005000	Workers Compensation Ins	8,580	13,059	12,839	13,914	14,004	8%	%
412220	6005000	Health Insurance	79,657	76,450	115,502	119,114	123,826	3%	3%
412222	6005000	Dental Insurance	4,936	5,125	6,511	6,533	6,579	%	%
412230	6005000	Life Insurance	689	666	742	761	784	2%	3%
412240	6005000	Unemployment Insurance	805	415	338	361	363	6%	%
412250	6005000	Disability Insurance	1,413	1,325	1,632	1,632	1,632	-	-
412310	6005000	PERS Retirement	141,485	126,114	163,683	186,547	200,630	13%	7%
412313	6005000	OPEB Annual Req Cont Expense	27,329	26,823	0	0	0	-	-
412320	6005000	Medicare OASDI	7,697	8,091	8,782	9,341	9,400	6%	%
412400	6005000	Deferred Compensation	50	600	900	1,200	1,500	33%	25%
413110	6005000	Overtime At Straight Rate	0	237	0	0	0	-	-
413120	6005000	Overtime At 1.5 Rate	8,206	34,505	7,900	7,900	7,900	-	-
413130	6005000	Overtime At Double Time Rate	0	117	0	0	0	-	-
413230	6005000	Holiday O/T-Strt/Subj To Retir	0	264	0	0	0	-	-
		Personnel Services Total	**786,794**	**817,991**	**931,375**	**995,091**	**1,018,613**	**6%**	**2%**
421000	6005000	Professional Services	230	0	0	0	0	-	-
422100	6005000	Telephone	292	295	2,000	1,500	1,500	(25)%	-
424220	6005000	All Other Equip Maint/Repair	0	0	6,000	4,000	4,000	(33)%	-
425400	6005000	General Office Expense	4,887	3,520	11,000	8,000	8,000	(27)%	-
425500	6005000	Postage	3,094	4,859	6,000	7,000	7,000	16%	-
425800	6005000	Computer Equip Purc Undr $5000	1,640	0	6,500	7,000	7,000	7%	-
426800	6005000	Special Department Supplies	506	0	6,400	5,000	5,000	(21)%	-
427200	6005000	Training	398	0	2,000	4,000	4,000	100%	-
428400	6005000	Liability Insurance	12,553	11,218	9,751	10,174	10,240	4%	%
		Non-personnel Expenses Total	**23,603**	**19,893**	**49,651**	**46,674**	**46,740**	**(5)%**	**%**
881100	6005000	General Fund Allocation Chgs	676,743	167,995	53,394	53,394	53,394	-	-
882101	6005000	Utilization Chgs from 101 Fund	64,929	63,462	63,462	63,462	63,462	-	-
882510	6005000	Utilization Chgs from 510 Fund	223,971	157,098	110,528	182,321	207,806	64%	13%

Department Budget Detail

Department / Section: **Public Utilities-Admin / Pub Util Admin-Utility Billing**
510 - 600500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		Charges From Others Total	**965,644**	**388,556**	**227,384**	**299,177**	**324,662**	**31%**	**8%**
892520	6005000	Utilization Chgs to 520 Fund	(219,000)	(206,000)	(177,000)	(256,000)	(228,000)	44%	(10)%
892540	6005000	Utilization Chgs to 540 Fund	(180,999)	(192,000)	(180,000)	(183,849)	(227,790)	2%	23%
892550	6005000	Utilization Chgs to 550 Fund	(231,999)	(219,999)	(189,000)	(241,187)	(258,162)	27%	7%
894510	6005000	Interfund Services to 510 Fund	(102,564)	(164,625)	0	0	0	-	-
		Charges to Others Total	**(734,564)**	**(782,625)**	**(546,000)**	**(681,036)**	**(713,952)**	**24%**	**4%**
		Total Budget Requirements	**1,041,478**	**443,815**	**662,410**	**659,906**	**676,063**	**( )%**	**2%**

Department Budget Detail

Department / Section: **Public Utilities-Admin / Pub Util Admin-Field Services**
510 - 601000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	6010000	Salaries - Regular	1,462,280	1,577,015	2,427,406	2,327,017	2,361,191	(4)%	1%
411110	6010000	Salaries-Temp & Part Time	145,230	3,351	63,430	84,069	88,305	32%	5%
411130	6010000	Compensatory Time	14,828	13,521	0	0	0	-	-
411210	6010000	Vacation	119,431	118,788	0	0	0	-	-
411220	6010000	Holidays & Special Days Off	74,726	78,747	0	0	0	-	-
411240	6010000	Sick Leave	55,479	64,479	0	0	0	-	-
411245	6010000	Family Illness Sick Leave	14,513	9,219	0	0	0	-	-
411250	6010000	Industrial Accident	11,004	878	0	0	0	-	-
411260	6010000	Bereavement Leave	4,822	2,451	0	0	0	-	-
411280	6010000	Jury Duty	525	3,778	0	0	0	-	-
411292	6010000	Administrative Leave	1,704	14	0	0	0	-	-
411410	6010000	Vacation Payoffs	189	12,336	0	0	0	-	-
411420	6010000	Sick Leave Payoff	0	29,083	0	0	0	-	-
411510	6010000	Accrued Payroll	5,910	15,423	28,397	13,740	14,178	(51)%	3%
411521	6010000	Accrued Sick Leave Yr End Only	13,089	(19,267)	0	0	0	-	-
411522	6010000	Accrued Vacation Year-End Only	(2,167)	72	0	0	0	-	-
411530	6010000	Accrued Comp. Time Earned	(1,647)	4,090	0	0	0	-	-
412210	6010000	Workers Compensation Ins	36,706	54,804	52,806	52,079	52,906	(1)%	1%
412220	6010000	Health Insurance	303,502	318,404	501,648	449,080	468,860	(10)%	4%
412222	6010000	Dental Insurance	15,482	15,989	22,067	19,868	20,336	(9)%	2%
412230	6010000	Life Insurance	2,183	2,122	2,639	2,579	2,582	(2)%	%
412240	6010000	Unemployment Insurance	3,448	1,743	1,390	1,343	1,362	(3)%	1%
412250	6010000	Disability Insurance	4,527	4,968	6,324	5,916	5,916	(6)%	-
412310	6010000	PERS Retirement	505,079	456,719	639,174	654,621	709,278	2%	8%
412313	6010000	OPEB Annual Req Cont Expense	104,125	111,713	0	0	0	-	-
412320	6010000	Medicare OASDI	23,856	24,132	32,609	31,378	31,887	(3)%	1%
412330	6010000	City Retirement Plan	3,884	0	1,798	2,572	2,703	43%	5%
412400	6010000	Deferred Compensation	150	1,575	2,700	3,600	4,500	33%	25%
413110	6010000	Overtime At Straight Rate	0	224	0	0	0	-	-
413120	6010000	Overtime At 1.5 Rate	95,091	105,935	219,605	219,605	219,605	-	-
413130	6010000	Overtime At Double Time Rate	0	1,257	0	0	0	-	-
		Personnel Services Total	**3,017,960**	**3,013,577**	**4,001,993**	**3,867,467**	**3,983,609**	**(3)%**	**3%**
421000	6010000	Professional Services	1,680	1,680	0	0	0	-	-
421001	6010000	Prof Services/Internal	21,128	1,324	0	0	0	-	-
422100	6010000	Telephone	816	475	2,057	2,000	2,000	(2)%	-
422120	6010000	Telephone - Cellular	13,199	22,155	17,400	17,400	17,400	-	-
423400	6010000	Motor Pool Equipment Rental	259,505	247,121	290,000	245,754	253,127	(15)%	3%
424130	6010000	Maint/Repair of Bldgs & Improv	12,629	0	0	0	0	-	-
424220	6010000	All Other Equip Maint/Repair	15,053	20,445	40,000	40,000	40,000	-	-
424230	6010000	Central Garage Charges	175	182	1,000	0	0	(100)%	-
425400	6010000	General Office Expense	11,699	12,030	13,375	12,500	12,500	(6)%	-
425500	6010000	Postage	1,709	1,561	2,538	2,450	2,450	(3)%	-
425600	6010000	Central Printing Charges	456	395	3,000	3,000	3,000	-	-
425610	6010000	Outside Printing Expense	204	2,001	0	0	0	-	-
425700	6010000	Software Purchase/Licensing	1,305	0	5,860	5,800	5,800	(1)%	-

Department Budget Detail

Department / Section: **Public Utilities-Admin / Pub Util Admin-Field Services**
510 - 601000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
425800	6010000	Computer Equip Purc Undr $5000	1,835	1,213	0	0	0	-	-
426100	6010000	Janitorial Supplies	0	182	0	0	0	-	-
426200	6010000	Clothing/Linen/Safety Supplies	19,525	20,190	44,158	37,700	37,700	(14)%	-
426300	6010000	Motor Fuels & Lubricants	0	0	50	0	0	(100)%	-
426700	6010000	Maintenance Tools/Supplies	35,874	38,448	79,042	70,000	70,000	(11)%	-
426710	6010000	Work Boot Reimbursement	5,250	5,100	0	6,150	6,150	-	-
426800	6010000	Special Department Supplies	731	8,185	12,865	12,800	12,800	( )%	-
427200	6010000	Training	6,315	5,117	10,850	12,300	12,300	13%	-
428400	6010000	Liability Insurance	53,706	47,082	40,102	38,093	38,700	(5)%	1%
		Non-personnel Expenses Total	**462,803**	**434,894**	**562,297**	**505,947**	**513,927**	**(10)%**	**1%**
462200	6010000	Machine and Equipment	6,383	0	0	0	0	-	-
		Equipment Outlay Total	**6,383**	**0**	**0**	**0**	**0**	**-**	**-**
881100	6010000	General Fund Allocation Chgs	127,861	314,670	209,096	209,096	209,096	-	-
882510	6010000	Utilization Chgs from 510 Fund	90,771	36,921	70,468	59,668	72,838	(15)%	22%
		Charges From Others Total	**218,632**	**351,591**	**279,564**	**268,764**	**281,934**	**(3)%**	**4%**
892520	6010000	Utilization Chgs to 520 Fund	(375,000)	(309,000)	(392,000)	(487,689)	(577,809)	24%	18%
894510	6010000	Interfund Services to 510 Fund	(1,012,727)	(221,522)	0	0	0	-	-
		Charges to Others Total	**(1,387,727)**	**(530,522)**	**(392,000)**	**(487,689)**	**(577,809)**	**24%**	**18%**
		Total Budget Requirements	**2,318,053**	**3,269,541**	**4,451,854**	**4,154,489**	**4,201,661**	**(6)%**	**1%**

Department Budget Detail

Department / Section: **Public Utilities-Admin / Pub Util Admn-Customer Service**
510 - 601500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	6015000	Salaries - Regular	2,257,768	2,390,789	3,072,540	2,975,820	3,008,927	(3)%	1%
411110	6015000	Salaries-Temp & Part Time	92,016	71,345	122,194	167,327	170,898	36%	2%
411130	6015000	Compensatory Time	32,753	53,320	0	0	0	-	-
411210	6015000	Vacation	158,066	162,017	0	0	0	-	-
411220	6015000	Holidays & Special Days Off	116,756	121,794	0	0	0	-	-
411240	6015000	Sick Leave	95,031	95,238	0	0	0	-	-
411245	6015000	Family Illness Sick Leave	27,202	32,473	0	0	0	-	-
411250	6015000	Industrial Accident	12	3,220	0	0	0	-	-
411260	6015000	Bereavement Leave	3,970	7,857	0	0	0	-	-
411280	6015000	Jury Duty	2,135	4,104	0	0	0	-	-
411292	6015000	Administrative Leave	3,867	3,284	0	0	0	-	-
411410	6015000	Vacation Payoffs	6,492	4,310	0	0	0	-	-
411420	6015000	Sick Leave Payoff	20	192	0	0	0	-	-
411430	6015000	Compensatory Time Payoff	38	145	0	0	0	-	-
411510	6015000	Accrued Payroll	15,703	43,520	36,344	18,214	18,761	(49)%	3%
411521	6015000	Accrued Sick Leave Yr End Only	3,757	17	0	0	0	-	-
411522	6015000	Accrued Vacation Year-End Only	5,317	13,347	0	0	0	-	-
411530	6015000	Accrued Comp. Time Earned	4,064	5,304	0	0	0	-	-
412210	6015000	Workers Compensation Ins	44,872	68,091	67,728	67,895	68,691	%	1%
412220	6015000	Health Insurance	465,361	497,455	592,503	611,087	641,117	3%	4%
412222	6015000	Dental Insurance	28,388	29,932	30,490	30,851	31,111	1%	%
412230	6015000	Life Insurance	3,828	3,933	4,348	4,320	4,340	( )%	%
412240	6015000	Unemployment Insurance	4,215	2,166	1,783	1,754	1,774	(1)%	1%
412250	6015000	Disability Insurance	7,603	7,950	7,888	8,024	8,024	1%	-
412310	6015000	PERS Retirement	742,847	725,844	858,089	904,315	975,782	5%	7%
412313	6015000	OPEB Annual Req Cont Expense	159,656	174,533	0	0	0	-	-
412320	6015000	Medicare OASDI	39,868	43,751	44,586	43,846	44,380	(1)%	1%
412330	6015000	City Retirement Plan	0	0	370	0	0	(100)%	-
412400	6015000	Deferred Compensation	250	3,000	5,400	7,200	9,000	33%	25%
413110	6015000	Overtime At Straight Rate	0	576	0	0	0	-	-
413120	6015000	Overtime At 1.5 Rate	36,458	92,478	20,000	20,000	20,000	-	-
		Personnel Services Total	**4,358,326**	**4,661,999**	**4,864,263**	**4,860,653**	**5,002,805**	**( )%**	**2%**
421000	6015000	Professional Services	243,176	328,268	291,902	290,962	290,962	( )%	-
421001	6015000	Prof Services/Internal	739	1,444	0	0	0	-	-
422100	6015000	Telephone	18,086	12,880	36,000	36,000	36,000	-	-
422120	6015000	Telephone - Cellular	762	730	800	800	800	-	-
423400	6015000	Motor Pool Equipment Rental	0	0	100	0	0	(100)%	-
424220	6015000	All Other Equip Maint/Repair	9,586	405	24,700	24,700	24,700	-	-
425100	6015000	Advertising Expense	0	0	2,500	2,500	2,500	-	-
425200	6015000	Periodicals & Dues	1,017	881	970	1,970	1,970	103%	-
425400	6015000	General Office Expense	45,449	53,309	44,000	44,000	44,000	-	-
425500	6015000	Postage	14,379	12,735	18,500	18,500	18,500	-	-
425600	6015000	Central Printing Charges	5,597	0	0	0	0	-	-
425610	6015000	Outside Printing Expense	9,664	16,789	18,500	18,500	18,500	-	-
425700	6015000	Software Purchase/Licensing	0	39	3,000	3,000	3,000	-	-

Department Budget Detail

Department / Section: **Public Utilities-Admin / Pub Util Admn-Customer Service**
510 - 601500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
425800	6015000	Computer Equip Purc Undr $5000	13,435	59,616	9,500	9,500	9,500	-	-
426800	6015000	Special Department Supplies	40,129	22,015	47,923	42,923	40,923	(10)%	(4)%
427100	6015000	Travel & Meeting Expense	280	743	4,000	9,000	9,000	125%	-
427200	6015000	Training	2,591	6,132	6,650	6,650	6,650	-	-
428400	6015000	Liability Insurance	65,653	58,497	51,435	49,652	50,229	(3)%	1%
443300	6015000	Uncollect Accounts-Bad Debts	591,915	1,016,367	1,200,000	1,200,000	1,200,000	-	-
		Non-personnel Expenses Total	**1,062,465**	**1,590,855**	**1,760,480**	**1,758,657**	**1,757,234**	**( )%**	**( )%**
881100	6015000	General Fund Allocation Chgs	547,636	515,554	245,540	245,540	245,540	-	-
882101	6015000	Utilization Chgs from 101 Fund	769,507	1,012,237	952,127	1,113,470	1,197,373	16%	7%
882510	6015000	Utilization Chgs from 510 Fund	805,786	898,938	693,767	675,239	740,538	(2)%	9%
		Charges From Others Total	**2,122,931**	**2,426,731**	**1,891,434**	**2,034,249**	**2,183,451**	**7%**	**7%**
892101	6015000	Utilization Chgs to 101 Fund	(636,799)	(734,400)	(589,100)	(578,900)	(608,500)	(1)%	5%
892170	6015000	Utilization Chgs to 170 Fund	0	(600)	(500)	(600)	(600)	20%	-
892511	6015000	Utilization Chgs to 511 Fund	0	0	0	(20,400)	(21,400)	-	4%
892520	6015000	Utilization Chgs to 520 Fund	(1,072,499)	(1,063,899)	(1,224,600)	(1,337,584)	(1,270,685)	9%	(5)%
892521	6015000	Utilization Chgs to 521 Fund	0	0	0	(4,900)	(5,200)	-	6%
892540	6015000	Utilization Chgs to 540 Fund	(530,199)	(572,100)	(560,200)	(628,688)	(618,501)	12%	(1)%
892550	6015000	Utilization Chgs to 550 Fund	(473,799)	(548,199)	(754,900)	(860,756)	(832,023)	14%	(3)%
894510	6015000	Interfund Services to 510 Fund	(249,594)	(329,015)	0	0	0	-	-
		Charges to Others Total	**(2,962,893)**	**(3,248,215)**	**(3,129,300)**	**(3,431,828)**	**(3,356,909)**	**9%**	**(2)%**
		Total Budget Requirements	**4,580,828**	**5,431,370**	**5,386,877**	**5,221,731**	**5,586,581**	**(3)%**	**6%**

Department Budget Detail

Department / Section: **Public Utilities-Admin / Pub Util Adm-Marketing Service**
510 - 602000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	6020000	Salaries - Regular	1,203,966	1,166,286	1,605,305	794,598	806,491	(50)%	1%
411110	6020000	Salaries-Temp & Part Time	15,101	33,252	88,359	34,277	36,877	(61)%	7%
411130	6020000	Compensatory Time	14,216	10,510	0	0	0	-	-
411210	6020000	Vacation	81,083	71,606	0	0	0	-	-
411220	6020000	Holidays & Special Days Off	60,465	56,641	0	0	0	-	-
411240	6020000	Sick Leave	39,799	28,136	0	0	0	-	-
411245	6020000	Family Illness Sick Leave	8,728	14,650	0	0	0	-	-
411250	6020000	Industrial Accident	304	221	0	0	0	-	-
411260	6020000	Bereavement Leave	3,759	1,814	0	0	0	-	-
411280	6020000	Jury Duty	1,083	2,126	0	0	0	-	-
411292	6020000	Administrative Leave	11,188	7,042	0	0	0	-	-
411410	6020000	Vacation Payoffs	0	21,696	0	0	0	-	-
411420	6020000	Sick Leave Payoff	0	1,509	0	0	0	-	-
411430	6020000	Compensatory Time Payoff	422	2,282	0	0	0	-	-
411510	6020000	Accrued Payroll	17,113	(712)	18,513	4,536	4,691	(75)%	3%
411521	6020000	Accrued Sick Leave Yr End Only	20,488	(1,103)	0	0	0	-	-
411522	6020000	Accrued Vacation Year-End Only	8,448	3,023	0	0	0	-	-
411530	6020000	Accrued Comp. Time Earned	2,989	10,561	0	0	0	-	-
412210	6020000	Workers Compensation Ins	27,036	36,072	35,906	17,902	18,216	(50)%	1%
412220	6020000	Health Insurance	164,343	149,121	235,948	108,984	114,812	(53)%	5%
412222	6020000	Dental Insurance	9,885	8,908	11,231	5,519	5,584	(50)%	1%
412230	6020000	Life Insurance	3,661	3,225	4,626	1,521	1,521	(67)%	-
412240	6020000	Unemployment Insurance	2,539	1,147	945	459	469	(51)%	2%
412250	6020000	Disability Insurance	2,092	2,034	2,312	1,360	1,360	(41)%	-
412310	6020000	PERS Retirement	369,867	333,065	428,159	219,961	238,954	(48)%	8%
412313	6020000	OPEB Annual Req Cont Expense	56,383	52,319	0	0	0	-	-
412320	6020000	Medicare OASDI	21,492	20,922	24,558	11,717	11,898	(52)%	1%
412330	6020000	City Retirement Plan	570	1,248	1,924	1,285	1,382	(33)%	7%
412400	6020000	Deferred Compensation	350	2,925	6,300	2,400	3,000	(61)%	25%
413110	6020000	Overtime At Straight Rate	0	0	500	500	500	-	-
413120	6020000	Overtime At 1.5 Rate	2,664	5,036	15,000	15,000	15,000	-	-
413130	6020000	Overtime At Double Time Rate	0	0	1,500	1,500	1,500	-	-
		Personnel Services Total	**2,150,046**	**2,045,572**	**2,481,086**	**1,221,519**	**1,262,255**	**(50)%**	**3%**
421000	6020000	Professional Services	138,962	152,631	342,023	300,000	300,000	(12)%	-
421001	6020000	Prof Services/Internal	307	3,271	5,000	4,000	4,000	(20)%	-
422100	6020000	Telephone	1,009	925	1,500	1,500	1,500	-	-
422120	6020000	Telephone - Cellular	6,111	7,695	7,000	10,000	10,000	42%	-
423200	6020000	Land and Building Rental	2,295	2,299	3,000	3,000	3,000	-	-
423400	6020000	Motor Pool Equipment Rental	3,171	3,087	3,800	3,927	4,045	3%	3%
423500	6020000	Vehicle Usage Reimb Employee	42	800	1,500	1,500	1,500	-	-
424230	6020000	Central Garage Charges	0	245	0	0	0	-	-
425100	6020000	Advertising Expense	178,626	252,074	200,000	235,000	235,000	17%	-
425200	6020000	Periodicals & Dues	6,754	4,860	10,000	10,000	10,000	-	-
425400	6020000	General Office Expense	17,251	19,236	20,000	20,000	20,000	-	-
425500	6020000	Postage	3,086	535	8,500	2,500	2,500	(70)%	-

Department Budget Detail

Department / Section: **Public Utilities-Admin / Pub Util Adm-Marketing Service**
510 - 602000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
425600	6020000	Central Printing Charges	0	0	500	250	250	(50)%	-
425610	6020000	Outside Printing Expense	210	655	900	900	900	-	-
425700	6020000	Software Purchase/Licensing	0	882	5,000	5,000	5,000	-	-
425800	6020000	Computer Equip Purc Undr $5000	1,433	3,064	5,000	7,000	7,000	40%	-
426800	6020000	Special Department Supplies	29,931	63,404	40,000	45,551	45,551	13%	-
427100	6020000	Travel & Meeting Expense	10,380	15,138	12,000	15,000	15,000	25%	-
427200	6020000	Training	7,270	858	6,000	3,000	3,000	(50)%	-
428400	6020000	Liability Insurance	39,555	30,990	27,268	13,096	13,325	(51)%	1%
447020	6020000	PU Board Travel	661	0	0	0	0	-	-
		Non-personnel Expenses Total	**447,063**	**562,658**	**698,991**	**681,224**	**681,571**	**(2)%**	**%**
450126	6020000	Chambers Of Commerce	24,133	24,133	24,133	24,133	24,133	-	-
456022	6020000	Commty Supprt Outrch/Educatn	335,645	219,595	250,000	250,000	250,000	-	-
456090	6020000	UCR TES Rebate	1,000,000	0	0	0	0	-	-
		Special Projects Total	**1,359,778**	**243,728**	**274,133**	**274,133**	**274,133**	-	**-**
440210	6900090	State Operating Grants	0	0	0	0	0	-	-
440210	6900100	State Operating Grants	0	0	0	0	0	-	-
		Operating Grants Total	**0**	**0**	**0**	**0**	**0**	-	**-**
462100	6020000	Automotive Equipment	0	21,610	0	0	0	-	-
		Equipment Outlay Total	**0**	**21,610**	**0**	**0**	**0**	-	**-**
881100	6020000	General Fund Allocation Chgs	110,284	189,728	143,630	143,630	143,630	-	-
882101	6020000	Utilization Chgs from 101 Fund	128,721	42,795	0	0	0	-	-
882510	6020000	Utilization Chgs from 510 Fund	404,431	451,324	396,506	191,720	206,736	(51)%	7%
		Charges From Others Total	**643,438**	**683,848**	**540,136**	**335,350**	**350,366**	**(37)%**	**4%**
892520	6020000	Utilization Chgs to 520 Fund	(909,999)	(1,214,000)	(1,377,000)	(617,000)	(878,000)	(55)%	42%
894101	6020000	Interfund Services to 101 Fund	0	(210)	0	0	0	-	-
894510	6020000	Interfund Services to 510 Fund	(111,687)	(126,418)	0	0	0	-	-
894511	6020000	Interfund Services to 511 Fund	0	(476)	0	0	0	-	-
		Charges to Others Total	**(1,021,687)**	**(1,341,105)**	**(1,377,000)**	**(617,000)**	**(878,000)**	**(55)%**	**42%**
		Total Budget Requirements	**3,578,639**	**2,216,311**	**2,617,346**	**1,895,226**	**1,690,325**	**(27)%**	**(10)%**

Department Budget Detail

Department / Section: **Public Utilities-Admin / Legislative & Regulatory Risk**
510 - 602500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	6025000	Salaries - Regular	142,868	147,023	252,464	253,144	257,295	%	1%
411110	6025000	Salaries-Temp & Part Time	37,232	10,392	0	0	0	-	-
411210	6025000	Vacation	15,699	17,478	0	0	0	-	-
411220	6025000	Holidays & Special Days Off	8,854	7,958	0	0	0	-	-
411240	6025000	Sick Leave	4,777	2,650	0	0	0	-	-
411245	6025000	Family Illness Sick Leave	1,878	0	0	0	0	-	-
411260	6025000	Bereavement Leave	0	3,255	0	0	0	-	-
411280	6025000	Jury Duty	404	0	0	0	0	-	-
411292	6025000	Administrative Leave	2,756	4,085	0	0	0	-	-
411410	6025000	Vacation Payoffs	0	3,370	0	0	0	-	-
411510	6025000	Accrued Payroll	180	3,597	2,759	1,378	1,425	(50)%	3%
411521	6025000	Accrued Sick Leave Yr End Only	1,556	1,370	0	0	0	-	-
411522	6025000	Accrued Vacation Year-End Only	713	775	0	0	0	-	-
411530	6025000	Accrued Comp. Time Earned	0	3,804	0	0	0	-	-
412210	6025000	Workers Compensation Ins	3,849	5,505	5,352	5,468	5,558	2%	1%
412220	6025000	Health Insurance	15,662	14,305	27,554	20,433	21,693	(25)%	6%
412222	6025000	Dental Insurance	798	693	1,080	1,080	1,080	-	-
412230	6025000	Life Insurance	1,474	1,223	1,565	1,570	1,595	%	1%
412240	6025000	Unemployment Insurance	361	174	141	141	144	-	2%
412310	6025000	PERS Retirement	60,979	56,103	70,607	75,995	82,155	7%	8%
412313	6025000	OPEB Annual Req Cont Expense	5,373	5,020	0	0	0	-	-
412320	6025000	Medicare OASDI	3,154	2,943	3,661	3,671	3,731	%	1%
412400	6025000	Deferred Compensation	75	712	1,800	2,400	3,000	33%	25%
		Personnel Services Total	**308,652**	**292,443**	**366,983**	**365,280**	**377,676**	**( )%**	**3%**
421000	6025000	Professional Services	13,307	9,555	100,000	100,000	100,000	-	-
421100	6025000	Outside Legal Services	24,134	12,282	25,000	25,000	25,000	-	-
422100	6025000	Telephone	780	382	1,500	1,500	1,500	-	-
422120	6025000	Telephone - Cellular	606	343	700	700	700	-	-
423400	6025000	Motor Pool Equipment Rental	0	0	50	0	0	(100)%	-
424230	6025000	Central Garage Charges	0	0	500	0	0	(100)%	-
425100	6025000	Advertising Expense	2,800	0	0	0	0	-	-
425200	6025000	Periodicals & Dues	4,759	1,650	3,000	3,000	3,000	-	-
425400	6025000	General Office Expense	175	118	300	300	300	-	-
425500	6025000	Postage	59	16	100	100	100	-	-
425700	6025000	Software Purchase/Licensing	72,572	75,494	200,000	200,000	200,000	-	-
426800	6025000	Special Department Supplies	1,475	926	500	500	500	-	-
427100	6025000	Travel & Meeting Expense	4,919	1,985	21,500	21,500	21,500	-	-
427200	6025000	Training	4,437	8,604	70,000	60,000	60,000	(14)%	-
428400	6025000	Liability Insurance	5,631	4,728	4,065	4,000	4,065	(1)%	1%
		Non-personnel Expenses Total	**135,658**	**116,088**	**427,215**	**416,600**	**416,665**	**(2)%**	**%**
881100	6025000	General Fund Allocation Chgs	33,240	15,149	22,640	22,640	22,640	-	-
882510	6025000	Utilization Chgs from 510 Fund	33,807	32,238	30,500	81,984	88,409	168%	7%
		Charges From Others Total	**67,047**	**47,387**	**53,140**	**104,624**	**111,049**	**96%**	**6%**
892520	6025000	Utilization Chgs to 520 Fund	(108,999)	(18,999)	97,000	(25,060)	(41,654)	(125)%	66%

Department Budget Detail

Department / Section: **Public Utilities-Admin / Legislative & Regulatory Risk**
510 - 602500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		Charges to Others Total	**(108,999)**	**(18,999)**	**97,000**	**(25,060)**	**(41,654)**	**(125)%**	**66%**
		Total Budget Requirements	**402,358**	**436,919**	**944,338**	**861,444**	**863,736**	**(8)%**	**%**

Department Budget Detail

Department / Section: **Public Utilities-Electric / Electric-Operations**
510 - 610000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	6100000	Salaries - Regular	3,723,391	3,719,295	5,365,901	5,444,195	5,467,647	1%	%
411130	6100000	Compensatory Time	28,585	57,628	0	0	0	-	-
411210	6100000	Vacation	269,351	289,805	0	0	0	-	-
411220	6100000	Holidays & Special Days Off	176,310	184,393	0	0	0	-	-
411225	6100000	Rest Time Pay - IBEW	88,191	214,949	0	0	0	-	-
411230	6100000	Military Leave	6,393	0	0	0	0	-	-
411240	6100000	Sick Leave	114,332	100,103	0	0	0	-	-
411245	6100000	Family Illness Sick Leave	68,533	69,378	0	0	0	-	-
411250	6100000	Industrial Accident	441	0	0	0	0	-	-
411260	6100000	Bereavement Leave	10,714	11,777	0	0	0	-	-
411280	6100000	Jury Duty	5,886	6,555	0	0	0	-	-
411292	6100000	Administrative Leave	5,149	10,362	0	0	0	-	-
411310	6100000	Night Shift Premium	25,190	25,130	23,602	23,602	23,602	-	-
411320	6100000	Temporary Foreman Pay	33,465	20,308	18,093	18,093	18,093	-	-
411410	6100000	Vacation Payoffs	35,643	40,083	0	0	0	-	-
411420	6100000	Sick Leave Payoff	23,443	13,140	0	0	0	-	-
411430	6100000	Compensatory Time Payoff	6,578	15,066	0	0	0	-	-
411510	6100000	Accrued Payroll	27,783	64,537	59,408	30,675	31,338	(48)%	2%
411521	6100000	Accrued Sick Leave Yr End Only	(7,303)	38,857	0	0	0	-	-
411522	6100000	Accrued Vacation Year-End Only	(17,872)	40,214	0	0	0	-	-
411530	6100000	Accrued Comp. Time Earned	7,623	8,847	0	0	0	-	-
412210	6100000	Workers Compensation Ins	72,772	66,304	73,639	77,477	77,984	5%	%
412220	6100000	Health Insurance	415,145	444,593	606,082	642,321	669,868	5%	4%
412221	6100000	Retiree Health Insurance	2,200	25,700	28,800	27,000	27,000	(6)%	-
412222	6100000	Dental Insurance	23,995	24,106	29,083	29,432	30,014	1%	1%
412230	6100000	Life Insurance	12,306	12,700	16,026	17,158	17,229	7%	%
412240	6100000	Unemployment Insurance	6,837	3,385	2,994	3,039	3,053	1%	%
412250	6100000	Disability Insurance	13,395	12,579	13,793	12,872	12,872	(6)%	-
412310	6100000	PERS Retirement	1,277,628	1,365,020	1,589,457	1,716,149	1,834,279	7%	6%
412313	6100000	OPEB Annual Req Cont Expense	142,428	155,986	0	0	0	-	-
412320	6100000	Medicare OASDI	76,777	85,410	73,291	75,734	76,075	3%	%
412400	6100000	Deferred Compensation	12,050	10,500	15,600	19,200	21,000	23%	9%
413110	6100000	Overtime At Straight Rate	94,861	112,037	51,574	51,574	51,574	-	-
413120	6100000	Overtime At 1.5 Rate	1,414	2,603	1,758	1,758	1,758	-	-
413130	6100000	Overtime At Double Time Rate	814,272	1,080,950	344,853	344,853	344,853	-	-
413210	6100000	Holiday O/T-Straight/Non-Sched	0	0	22,247	22,247	22,247	-	-
413230	6100000	Holiday O/T-Strt/Subj To Retir	16,682	15,071	0	0	0	-	-
413250	6100000	Dbl Time Subj To Retirement	49,857	56,258	35,743	35,743	35,743	-	-
413260	6100000	O/T Meal Allowance-IBEW	54	36	0	0	0	-	-
		Personnel Services Total	**7,664,515**	**8,403,683**	**8,371,944**	**8,593,122**	**8,766,229**	**2%**	**2%**
421000	6100000	Professional Services	304,663	144,983	360,500	353,000	353,000	(2)%	-
421001	6100000	Prof Services/Internal	2,613	3,822	0	0	0	-	-
422100	6100000	Telephone	6,591	3,339	10,300	5,000	5,000	(51)%	-
422120	6100000	Telephone - Cellular	29,891	34,565	34,720	35,000	35,000	%	-
422200	6100000	Electric	4,551	3,780	12,600	4,200	4,200	(66)%	-

Department Budget Detail

Department / Section: **Public Utilities-Electric / Electric-Operations**
510 - 610000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
422500	6100000	Water	12,751	12,986	20,950	14,100	14,100	(32)%	-
422600	6100000	Other Utilities	1,644	1,717	2,200	2,200	2,200	-	-
423300	6100000	Freight/Express & Cartage	0	0	1,150	0	0	(100)%	-
423400	6100000	Motor Pool Equipment Rental	224,044	221,596	230,000	211,298	217,637	(8)%	3%
424130	6100000	Maint/Repair of Bldgs & Improv	52,131	43,014	31,400	70,000	70,000	122%	-
424220	6100000	All Other Equip Maint/Repair	181,234	146,101	116,000	167,730	176,230	44%	5%
424230	6100000	Central Garage Charges	17,737	11,755	25,000	14,238	14,665	(43)%	2%
424240	6100000	Central Communications Chg	1,440	314	13,000	9,000	9,000	(30)%	-
425200	6100000	Periodicals & Dues	159	390	850	400	400	(52)%	-
425400	6100000	General Office Expense	20,513	22,539	25,065	25,000	25,000	( )%	-
425500	6100000	Postage	1,979	1,500	250	1,500	1,500	500%	-
425610	6100000	Outside Printing Expense	0	890	0	0	0	-	-
425700	6100000	Software Purchase/Licensing	295	3,040	9,000	8,000	8,000	(11)%	-
425800	6100000	Computer Equip Purc Undr $5000	17,115	25,305	56,000	55,000	47,000	(1)%	(14)%
426100	6100000	Janitorial Supplies	657	826	500	900	900	80%	-
426200	6100000	Clothing/Linen/Safety Supplies	43,258	30,315	38,250	34,450	34,450	(9)%	-
426300	6100000	Motor Fuels & Lubricants	2,272	2,505	3,000	1,428	1,471	(52)%	3%
426600	6100000	Chemical Supplies	48	0	500	0	0	(100)%	-
426700	6100000	Maintenance Tools/Supplies	40,259	5,083	52,400	36,900	36,900	(29)%	-
426710	6100000	Work Boot Reimbursement	7,200	11,400	7,350	11,900	11,400	61%	(4)%
426800	6100000	Special Department Supplies	1,537	3,181	10,000	5,000	5,000	(50)%	-
427100	6100000	Travel & Meeting Expense	4,358	2,800	10,120	7,120	7,120	(29)%	-
427200	6100000	Training	42,058	25,591	70,570	42,000	42,000	(40)%	-
428400	6100000	Liability Insurance	106,473	11,686	6,651	86,021	86,392	1193%	%
428420	6100000	Insurance Charges - Direct	68,358	79,662	110,141	140,279	140,279	27%	-
449100	6100000	Equipment Rental Charges	0	(5,639)	0	0	0	-	-
		Non-personnel Expenses Total	**1,195,842**	**849,061**	**1,258,467**	**1,341,664**	**1,348,844**	**6%**	**%**
462100	6100000	Automotive Equipment	0	0	0	0	0	-	-
462308	6100000	Off Furn & Eq/Computer Acqustn	7,794	0	0	0	0	-	-
		Equipment Outlay Total	**7,794**	**0**	**0**	**0**	**0**	**-**	**-**
881100	6100000	General Fund Allocation Chgs	238,791	375,452	305,469	305,469	305,469	-	-
882101	6100000	Utilization Chgs from 101 Fund	0	0	127,407	127,407	127,407	-	-
882510	6100000	Utilization Chgs from 510 Fund	467,284	440,308	309,887	299,431	311,246	(3)%	3%
884101	6100000	Interfund Services from 101 Fd	125,290	127,407	0	0	0	-	-
		Charges From Others Total	**831,365**	**943,168**	**742,763**	**732,307**	**744,122**	**(1)%**	**1%**
892520	6100000	Utilization Chgs to 520 Fund	(867,000)	(915,000)	(968,000)	(1,219,562)	(1,016,495)	25%	(16)%
894101	6100000	Interfund Services to 101 Fund	(249)	(478)	0	0	0	-	-
894510	6100000	Interfund Services to 510 Fund	(1,677,909)	(1,713,602)	(1,432,000)	(1,495,000)	(1,533,000)	4%	2%
894520	6100000	Interfund Services to 520 Fund	(1,293)	(1,746)	0	0	0	-	-
		Charges to Others Total	**(2,546,452)**	**(2,630,827)**	**(2,400,000)**	**(2,714,562)**	**(2,549,495)**	**13%**	**(6)%**
		Total Budget Requirements	**7,153,065**	**7,565,086**	**7,973,174**	**7,952,531**	**8,309,700**	**( )%**	**4%**

Department Budget Detail

Department / Section: **Public Utilities-Electric / PU Electric Field Operations**
510 - 610500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	6105000	Salaries - Regular	4,988,184	4,917,314	7,673,573	7,754,524	7,804,252	1%	%
411110	6105000	Salaries-Temp & Part Time	30,524	2,984	189,978	124,800	133,120	(34)%	6%
411130	6105000	Compensatory Time	55,980	148,916	0	0	0	-	-
411210	6105000	Vacation	382,805	377,479	0	0	0	-	-
411220	6105000	Holidays & Special Days Off	243,303	250,557	0	0	0	-	-
411225	6105000	Rest Time Pay - IBEW	143,912	173,150	0	0	0	-	-
411230	6105000	Military Leave	19,484	4,825	0	0	0	-	-
411240	6105000	Sick Leave	160,508	220,156	0	0	0	-	-
411245	6105000	Family Illness Sick Leave	86,020	109,612	0	0	0	-	-
411250	6105000	Industrial Accident	16,383	88,523	0	0	0	-	-
411260	6105000	Bereavement Leave	14,620	12,357	0	0	0	-	-
411280	6105000	Jury Duty	9,329	5,090	0	0	0	-	-
411292	6105000	Administrative Leave	14,342	8,486	0	0	0	-	-
411310	6105000	Night Shift Premium	11,260	10,788	17,264	17,264	17,264	-	-
411320	6105000	Temporary Foreman Pay	10,497	10,917	11,084	11,084	11,084	-	-
411410	6105000	Vacation Payoffs	26,372	15,780	0	0	0	-	-
411420	6105000	Sick Leave Payoff	89,305	4,800	0	0	0	-	-
411430	6105000	Compensatory Time Payoff	19,790	21,698	0	0	0	-	-
411510	6105000	Accrued Payroll	11,542	65,151	86,299	43,907	44,921	(49)%	2%
411521	6105000	Accrued Sick Leave Yr End Only	(63,626)	(12,095)	0	0	0	-	-
411522	6105000	Accrued Vacation Year-End Only	27,523	42,194	0	0	0	-	-
411530	6105000	Accrued Comp. Time Earned	(4,291)	17,185	0	0	0	-	-
412210	6105000	Workers Compensation Ins	112,005	165,904	166,707	170,193	171,444	2%	%
412220	6105000	Health Insurance	608,674	636,272	914,609	927,863	963,310	1%	3%
412221	6105000	Retiree Health Insurance	2,400	29,150	36,600	36,600	36,600	-	-
412222	6105000	Dental Insurance	34,975	34,451	43,607	43,911	44,932	%	2%
412230	6105000	Life Insurance	20,160	19,962	24,976	24,621	24,739	(1)%	%
412240	6105000	Unemployment Insurance	10,524	5,278	4,388	4,399	4,439	%	%
412250	6105000	Disability Insurance	12,907	12,520	16,162	16,152	16,152	( )%	-
412310	6105000	PERS Retirement	1,733,172	1,774,461	2,169,783	2,337,283	2,506,706	7%	7%
412313	6105000	OPEB Annual Req Cont Expense	208,823	223,236	0	0	0	-	-
412320	6105000	Medicare OASDI	98,784	105,846	110,091	108,490	109,210	(1)%	%
412330	6105000	City Retirement Plan	1,154	63	4,680	4,680	4,992	-	6%
412400	6105000	Deferred Compensation	26,475	34,400	39,300	40,200	42,000	2%	4%
413110	6105000	Overtime At Straight Rate	114,602	136,654	800	800	800	-	-
413120	6105000	Overtime At 1.5 Rate	40,364	37,268	1,006	1,006	1,006	-	-
413130	6105000	Overtime At Double Time Rate	933,387	1,147,410	600,000	600,000	600,000	-	-
413230	6105000	Holiday O/T-Strt/Subj To Retir	5,802	8,418	1,908	1,908	1,908	-	-
413250	6105000	Dbl Time Subj To Retirement	24,252	26,106	20,991	20,991	20,991	-	-
413260	6105000	O/T Meal Allowance-IBEW	3,018	2,934	3,500	3,500	3,500	-	-
		Personnel Services Total	**10,285,260**	**10,896,217**	**12,137,306**	**12,294,176**	**12,563,370**	**1%**	**2%**
421000	6105000	Professional Services	328,944	360,557	2,397,000	2,275,000	2,278,280	(5)%	%
421001	6105000	Prof Services/Internal	28,083	15,839	0	0	0	-	-
421201	6105000	Line Clearance Contract	2,156,160	1,466,538	2,700,000	2,710,500	2,710,500	%	-
422100	6105000	Telephone	1,111	1,101	1,000	850	850	(15)%	-

Department / Section: **Public Utilities-Electric / PU Electric Field Operations**
510 - 610500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
422120	6105000	Telephone - Cellular	29,292	27,378	33,550	31,700	31,700	(5)%	-
422700	6105000	Refuse/Disposal Fees	21,982	15,997	28,000	25,000	28,000	(10)%	12%
423100	6105000	Equipment Rental	44,411	43,067	70,000	79,880	79,880	14%	-
423200	6105000	Land and Building Rental	12,912	12,831	13,200	13,200	14,500	-	9%
423400	6105000	Motor Pool Equipment Rental	588,738	540,963	590,000	463,683	477,593	(21)%	2%
424120	6105000	Constr & Maint Materials	0	8	0	0	0	-	-
424130	6105000	Maint/Repair of Bldgs & Improv	885,026	710,104	1,100,134	1,125,000	1,125,000	2%	-
424220	6105000	All Other Equip Maint/Repair	24,588	64,015	83,000	102,000	100,000	22%	(1)%
424230	6105000	Central Garage Charges	74,593	63,587	110,000	74,125	76,348	(32)%	2%
425100	6105000	Advertising Expense	0	0	2,000	4,000	5,000	100%	25%
425200	6105000	Periodicals & Dues	471	71	400	400	400	-	-
425400	6105000	General Office Expense	27,537	24,805	50,000	50,000	50,000	-	-
425500	6105000	Postage	9,843	6,241	6,000	500	500	(91)%	-
425600	6105000	Central Printing Charges	4,731	60	2,500	2,500	3,000	-	20%
425610	6105000	Outside Printing Expense	1,128	3,816	6,000	3,000	2,500	(50)%	(16)%
425700	6105000	Software Purchase/Licensing	6,842	7,050	115,650	82,880	60,000	(28)%	(27)%
425800	6105000	Computer Equip Purc Undr $5000	18,420	28,573	15,000	20,000	30,000	33%	50%
426100	6105000	Janitorial Supplies	90	113	100	500	600	400%	20%
426200	6105000	Clothing/Linen/Safety Supplies	68,733	100,512	198,000	255,000	255,000	28%	-
426300	6105000	Motor Fuels & Lubricants	60,590	48,931	75,000	41,339	42,579	(44)%	2%
426700	6105000	Maintenance Tools/Supplies	154,826	123,187	210,000	210,000	210,000	-	-
426710	6105000	Work Boot Reimbursement	7,800	13,050	14,000	15,000	16,200	7%	8%
426800	6105000	Special Department Supplies	6,641	10,821	13,000	30,000	30,000	130%	-
427100	6105000	Travel & Meeting Expense	361	0	0	0	0	-	-
427200	6105000	Training	40,288	60,669	154,300	160,000	165,000	3%	3%
428400	6105000	Liability Insurance	163,875	142,527	126,603	124,498	125,419	(1)%	%
449100	6105000	Equipment Rental Charges	1,714	(43,061)	0	0	0	-	-
		Non-personnel Expenses Total	**4,769,745**	**3,849,362**	**8,114,437**	**7,900,555**	**7,918,849**	**(2)%**	**%**
462100	6105000	Automotive Equipment	82,884	0	0	0	0	-	-
462200	6105000	Machine and Equipment	7,794	64,114	0	0	0	-	-
462308	6105000	Off Furn & Eq/Computer Acqustn	7,309	0	0	0	0	-	-
		Equipment Outlay Total	**97,987**	**64,114**	**0**	**0**	**0**	**-**	**-**
881100	6105000	General Fund Allocation Chgs	487,590	737,801	417,971	417,971	417,971	-	-
882101	6105000	Utilization Chgs from 101 Fund	96,724	281,129	252,474	265,840	271,753	5%	2%
882260	6105000	Utilization Chgs from 260 Fund	69,843	55,215	49,497	0	0	(100)%	-
882510	6105000	Utilization Chgs from 510 Fund	170,244	160,378	112,820	109,429	113,734	(3)%	3%
		Charges From Others Total	**824,403**	**1,234,526**	**832,762**	**793,240**	**803,458**	**(4)%**	**1%**
894101	6105000	Interfund Services to 101 Fund	0	(708)	0	0	0	-	-
894230	6105000	Interfund Services to 230 Fund	0	(1,959)	0	0	0	-	-
894430	6105000	Interfund Services to 430 Fund	(1,449)	(1,962)	0	0	0	-	-
894432	6105000	Interfund Services to 432 Fund	(10,547)	0	0	0	0	-	-
894458	6105000	Interfund Services to 458 Fund	(655)	0	0	0	0	-	-
894510	6105000	Interfund Services to 510 Fund	(3,524,387)	(3,535,936)	(3,725,000)	(2,922,000)	(2,922,000)	(21)%	-
894520	6105000	Interfund Services to 520 Fund	(19,862)	(2,756)	0	0	0	-	-

Department / Section: **Public Utilities-Electric / PU Electric Field Operations**
510 - 610500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		Charges to Others Total	**(3,556,902)**	**(3,543,323)**	**(3,725,000)**	**(2,922,000)**	**(2,922,000)**	**(21)%**	**-**
		Total Budget Requirements	**12,420,495**	**12,500,897**	**17,359,505**	**18,065,971**	**18,363,677**	**4%**	**1%**

Department Budget Detail

Department / Section: **Public Utilities-Electric / Energy Deliv Engineering**
510 - 611000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	6110000	Salaries - Regular	2,490,832	2,528,229	6,050,221	5,701,392	5,797,279	(5)%	1%
411110	6110000	Salaries-Temp & Part Time	22,470	16,467	31,633	31,633	33,280	-	5%
411130	6110000	Compensatory Time	3,034	3,777	0	0	0	-	-
411210	6110000	Vacation	186,539	187,827	0	0	0	-	-
411220	6110000	Holidays & Special Days Off	125,400	129,401	0	0	0	-	-
411240	6110000	Sick Leave	84,500	107,505	0	0	0	-	-
411245	6110000	Family Illness Sick Leave	27,445	27,754	0	0	0	-	-
411250	6110000	Industrial Accident	0	2,278	0	0	0	-	-
411260	6110000	Bereavement Leave	4,554	502	0	0	0	-	-
411280	6110000	Jury Duty	1,499	1,561	0	0	0	-	-
411292	6110000	Administrative Leave	24,245	22,907	0	0	0	-	-
411410	6110000	Vacation Payoffs	4,955	9,333	0	0	0	-	-
411420	6110000	Sick Leave Payoff	11,029	0	0	0	0	-	-
411510	6110000	Accrued Payroll	10,999	123,447	66,594	32,006	33,090	(51)%	3%
411521	6110000	Accrued Sick Leave Yr End Only	(8,692)	9,170	0	0	0	-	-
411522	6110000	Accrued Vacation Year-End Only	24,189	10,567	0	0	0	-	-
411530	6110000	Accrued Comp. Time Earned	827	15,736	0	0	0	-	-
412210	6110000	Workers Compensation Ins	49,336	71,818	128,935	125,175	127,351	(2)%	1%
412220	6110000	Health Insurance	283,237	308,854	748,016	758,696	793,118	1%	4%
412222	6110000	Dental Insurance	15,579	16,050	33,030	31,804	32,012	(3)%	%
412230	6110000	Life Insurance	9,366	9,426	19,669	17,782	18,082	(9)%	1%
412240	6110000	Unemployment Insurance	4,635	2,284	3,394	3,192	3,246	(5)%	1%
412250	6110000	Disability Insurance	2,918	2,923	5,984	5,848	5,848	(2)%	-
412310	6110000	PERS Retirement	775,889	767,709	1,668,648	1,671,161	1,811,836	%	8%
412313	6110000	OPEB Annual Req Cont Expense	97,172	108,362	0	0	0	-	-
412320	6110000	Medicare OASDI	41,059	41,996	86,626	81,230	82,620	(6)%	1%
412330	6110000	City Retirement Plan	842	617	1,186	1,186	1,248	-	5%
412400	6110000	Deferred Compensation	600	7,174	22,500	27,600	34,500	22%	25%
413110	6110000	Overtime At Straight Rate	0	112	0	0	0	-	-
413120	6110000	Overtime At 1.5 Rate	13,912	12,319	81,500	81,500	81,500	-	-
413130	6110000	Overtime At Double Time Rate	352	0	0	0	0	-	-
		Personnel Services Total	**4,308,733**	**4,546,121**	**8,947,936**	**8,570,205**	**8,855,010**	**(4)%**	**3%**
421000	6110000	Professional Services	11,963	383,857	19,000	27,000	27,000	42%	-
421001	6110000	Prof Services/Internal	142,738	203,820	0	0	0	-	-
422100	6110000	Telephone	5,011	4,418	8,000	7,000	7,000	(12)%	-
422120	6110000	Telephone - Cellular	7,089	6,342	13,000	13,000	13,000	-	-
422200	6110000	Electric	9,295	0	0	0	0	-	-
423400	6110000	Motor Pool Equipment Rental	13,893	12,819	51,000	50,076	51,578	(1)%	2%
424130	6110000	Maint/Repair of Bldgs & Improv	214	198	0	0	0	-	-
424220	6110000	All Other Equip Maint/Repair	7,488	5,974	24,000	18,000	18,000	(25)%	-
424230	6110000	Central Garage Charges	0	0	0	25	25	-	-
425100	6110000	Advertising Expense	0	331	0	0	0	-	-
425200	6110000	Periodicals & Dues	5,847	4,541	7,000	4,000	4,000	(42)%	-
425400	6110000	General Office Expense	43,968	33,859	97,000	86,000	86,000	(11)%	-
425500	6110000	Postage	439	492	2,000	2,000	2,000	-	-

Department Budget Detail

Department / Section: **Public Utilities-Electric / Energy Deliv Engineering**
510 - 611000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
425600	6110000	Central Printing Charges	962	0	5,000	3,000	1,000	(40)%	(66)%
425610	6110000	Outside Printing Expense	294	581	0	0	0	-	-
425700	6110000	Software Purchase/Licensing	60,555	45,794	66,000	69,000	69,000	4%	-
425800	6110000	Computer Equip Purc Undr $5000	7,274	16,005	23,000	24,000	24,000	4%	-
426200	6110000	Clothing/Linen/Safety Supplies	2,913	4,581	5,000	5,000	5,000	-	-
426300	6110000	Motor Fuels & Lubricants	0	0	0	299	308	-	3%
426800	6110000	Special Department Supplies	6,799	5,643	11,000	8,000	8,000	(27)%	-
427100	6110000	Travel & Meeting Expense	1,458	822	7,000	8,000	8,000	14%	-
427200	6110000	Training	34,920	50,442	80,251	84,000	86,000	4%	2%
428400	6110000	Liability Insurance	72,183	61,698	97,918	91,482	93,067	(6)%	1%
		Non-personnel Expenses Total	**435,312**	**842,228**	**516,169**	**499,882**	**502,978**	**(3)%**	**%**
462305	6110000	Computer System Upgrades	0	0	328,115	0	0	(100)%	-
		Equipment Outlay Total	**0**	**0**	**328,115**	**0**	**0**	**(100)%**	**-**
881100	6110000	General Fund Allocation Chgs	144,471	373,198	279,769	279,769	279,769	-	-
882510	6110000	Utilization Chgs from 510 Fund	634,035	612,513	1,021,766	1,095,834	1,181,650	7%	7%
		Charges From Others Total	**778,506**	**985,711**	**1,301,535**	**1,375,603**	**1,461,419**	**5%**	**6%**
894101	6110000	Interfund Services to 101 Fund	(1,618)	(310)	0	0	0	-	-
894230	6110000	Interfund Services to 230 Fund	0	(109)	0	0	0	-	-
894430	6110000	Interfund Services to 430 Fund	(110)	0	0	0	0	-	-
894432	6110000	Interfund Services to 432 Fund	(493)	(691)	0	0	0	-	-
894510	6110000	Interfund Services to 510 Fund	(1,997,811)	(1,965,523)	(3,320,000)	(3,017,000)	(3,017,000)	(9)%	-
894520	6110000	Interfund Services to 520 Fund	(309)	(299)	0	0	0	-	-
894570	6110000	Interfund Services to 570 Fund	(319)	0	0	0	0	-	-
		Charges to Others Total	**(2,000,663)**	**(1,966,935)**	**(3,320,000)**	**(3,017,000)**	**(3,017,000)**	**(9)%**	**-**
		Total Budget Requirements	**3,521,889**	**4,407,126**	**7,773,755**	**7,428,690**	**7,802,407**	**(4)%**	**5%**

Department Budget Detail

Department / Section: **Public Utilities-Electric / Customer Engineering-GIS**
510 - 611500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	6115000	Salaries - Regular	1,606,389	1,615,407	0	0	0	-	-
411130	6115000	Compensatory Time	970	1,704	0	0	0	-	-
411210	6115000	Vacation	112,254	103,774	0	0	0	-	-
411220	6115000	Holidays & Special Days Off	78,992	83,051	0	0	0	-	-
411240	6115000	Sick Leave	61,856	52,406	0	0	0	-	-
411245	6115000	Family Illness Sick Leave	21,834	21,854	0	0	0	-	-
411250	6115000	Industrial Accident	352	214	0	0	0	-	-
411260	6115000	Bereavement Leave	4,143	6,435	0	0	0	-	-
411280	6115000	Jury Duty	423	1,697	0	0	0	-	-
411292	6115000	Administrative Leave	14,688	14,609	0	0	0	-	-
411410	6115000	Vacation Payoffs	1,030	2,564	0	0	0	-	-
411420	6115000	Sick Leave Payoff	0	8,495	0	0	0	-	-
411510	6115000	Accrued Payroll	3,525	(53,896)	0	0	0	-	-
411521	6115000	Accrued Sick Leave Yr End Only	(1,125)	(8,157)	0	0	0	-	-
411522	6115000	Accrued Vacation Year-End Only	16,395	33,804	0	0	0	-	-
411530	6115000	Accrued Comp. Time Earned	243	11,892	0	0	0	-	-
412210	6115000	Workers Compensation Ins	33,082	52,410	0	0	0	-	-
412220	6115000	Health Insurance	221,069	238,151	0	0	0	-	-
412222	6115000	Dental Insurance	11,358	12,230	0	0	0	-	-
412230	6115000	Life Insurance	4,806	4,797	0	0	0	-	-
412240	6115000	Unemployment Insurance	3,108	1,668	0	0	0	-	-
412250	6115000	Disability Insurance	2,515	2,615	0	0	0	-	-
412310	6115000	PERS Retirement	519,196	492,491	0	0	0	-	-
412313	6115000	OPEB Annual Req Cont Expense	75,845	83,555	0	0	0	-	-
412320	6115000	Medicare OASDI	28,095	29,053	0	0	0	-	-
412400	6115000	Deferred Compensation	300	2,775	0	0	0	-	-
413120	6115000	Overtime At 1.5 Rate	11,687	10,943	0	0	0	-	-
		Personnel Services Total	**2,833,043**	**2,826,552**	**0**	**0**	**0**	**-**	**-**
421000	6115000	Professional Services	21,514	3,333	0	0	0	-	-
421001	6115000	Prof Services/Internal	45,729	6,979	0	0	0	-	-
422100	6115000	Telephone	3,482	2,823	0	0	0	-	-
422120	6115000	Telephone - Cellular	6,115	5,857	0	0	0	-	-
423400	6115000	Motor Pool Equipment Rental	31,772	44,076	0	0	0	-	-
424130	6115000	Maint/Repair of Bldgs & Improv	0	6,461	0	0	0	-	-
424220	6115000	All Other Equip Maint/Repair	7,824	13,777	0	0	0	-	-
425200	6115000	Periodicals & Dues	1,323	115	0	0	0	-	-
425300	6115000	Photo & Recording Supplies	2,438	1,020	0	0	0	-	-
425400	6115000	General Office Expense	10,548	27,245	0	0	0	-	-
425500	6115000	Postage	882	1,141	0	0	0	-	-
425600	6115000	Central Printing Charges	3,446	8,497	0	0	0	-	-
425610	6115000	Outside Printing Expense	719	657	0	0	0	-	-
425700	6115000	Software Purchase/Licensing	9,739	18,463	0	0	0	-	-
425800	6115000	Computer Equip Purc Undr $5000	0	11,556	0	0	0	-	-
426200	6115000	Clothing/Linen/Safety Supplies	1,965	524	0	0	0	-	-
426800	6115000	Special Department Supplies	8,597	4,140	0	0	0	-	-

Department Budget Detail

Department / Section: **Public Utilities-Electric / Customer Engineering-GIS**
510 - 611500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
427100	6115000	Travel & Meeting Expense	877	2,723	0	0	0	-	-
427200	6115000	Training	8,906	34,591	0	0	0	-	-
428400	6115000	Liability Insurance	48,403	45,025	0	0	0	-	-
449100	6115000	Equipment Rental Charges	0	1,710	0	0	0	-	-
		Non-personnel Expenses Total	**214,286**	**240,723**	**0**	**0**	**0**	-	**-**
462300	6115000	Office Furniture & Equipment	29,335	0	0	0	0	-	-
		Equipment Outlay Total	**29,335**	**0**	**0**	**0**	**0**	-	**-**
881100	6115000	General Fund Allocation Chgs	739,153	504,822	0	0	0	-	-
882510	6115000	Utilization Chgs from 510 Fund	510,570	467,443	0	0	0	-	-
		Charges From Others Total	**1,249,724**	**972,266**	**0**	**0**	**0**	-	**-**
894101	6115000	Interfund Services to 101 Fund	(156)	(537)	0	0	0	-	-
894230	6115000	Interfund Services to 230 Fund	0	(33)	0	0	0	-	-
894432	6115000	Interfund Services to 432 Fund	0	(38)	0	0	0	-	-
894458	6115000	Interfund Services to 458 Fund	(5,317)	0	0	0	0	-	-
894510	6115000	Interfund Services to 510 Fund	(1,528,547)	(1,397,111)	0	0	0	-	-
894520	6115000	Interfund Services to 520 Fund	(419)	(171)	0	0	0	-	-
		Charges to Others Total	**(1,534,441)**	**(1,397,891)**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**2,791,949**	**2,641,650**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Public Utilities-Electric / PU Elec Power Supply Operation**
510 - 612000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	6120000	Salaries - Regular	3,109,610	3,299,600	4,000,284	4,312,270	4,392,585	7%	1%
411110	6120000	Salaries-Temp & Part Time	0	0	31,200	31,200	33,280	-	6%
411210	6120000	Vacation	201,679	195,631	0	0	0	-	-
411220	6120000	Holidays & Special Days Off	138,953	149,627	0	0	0	-	-
411240	6120000	Sick Leave	68,263	102,517	0	0	0	-	-
411245	6120000	Family Illness Sick Leave	28,520	30,728	0	0	0	-	-
411250	6120000	Industrial Accident	0	708	0	0	0	-	-
411260	6120000	Bereavement Leave	9,245	4,463	0	0	0	-	-
411280	6120000	Jury Duty	2,704	4,076	0	0	0	-	-
411292	6120000	Administrative Leave	25,787	43,022	0	0	0	-	-
411310	6120000	Night Shift Premium	34,293	37,740	7,600	7,600	7,600	-	-
411320	6120000	Temporary Foreman Pay	0	0	2,800	2,800	2,800	-	-
411410	6120000	Vacation Payoffs	10,571	43,625	0	0	0	-	-
411420	6120000	Sick Leave Payoff	0	51,896	0	0	0	-	-
411430	6120000	Compensatory Time Payoff	0	123	0	0	0	-	-
411510	6120000	Accrued Payroll	62,301	5,229	43,676	23,743	24,608	(45)%	3%
411521	6120000	Accrued Sick Leave Yr End Only	(29,064)	80,078	0	0	0	-	-
411522	6120000	Accrued Vacation Year-End Only	25,121	91,328	0	0	0	-	-
411530	6120000	Accrued Comp. Time Earned	(111)	33,452	0	0	0	-	-
412210	6120000	Workers Compensation Ins	58,711	91,056	85,467	93,815	95,601	9%	1%
412220	6120000	Health Insurance	239,423	285,245	366,518	363,064	380,866	( )%	4%
412222	6120000	Dental Insurance	14,602	15,712	17,284	17,224	17,432	( )%	1%
412230	6120000	Life Insurance	20,038	21,318	24,536	26,739	27,232	8%	1%
412240	6120000	Unemployment Insurance	5,517	2,896	2,250	2,423	2,470	7%	1%
412250	6120000	Disability Insurance	135	135	136	0	0	(100)%	-
412310	6120000	PERS Retirement	993,690	1,074,116	1,156,979	1,330,067	1,442,346	14%	8%
412313	6120000	OPEB Annual Req Cont Expense	82,141	100,079	0	0	0	-	-
412320	6120000	Medicare OASDI	51,695	59,353	56,444	60,516	61,681	7%	1%
412330	6120000	City Retirement Plan	0	0	1,170	1,170	1,248	-	6%
412400	6120000	Deferred Compensation	1,575	19,299	31,500	43,200	54,000	37%	25%
413110	6120000	Overtime At Straight Rate	55	0	0	0	0	-	-
413120	6120000	Overtime At 1.5 Rate	29,020	26,226	21,000	21,000	21,000	-	-
413130	6120000	Overtime At Double Time Rate	3,999	2,361	11,000	11,000	11,000	-	-
413210	6120000	Holiday O/T-Straight/Non-Sched	0	0	6,000	6,000	6,000	-	-
413230	6120000	Holiday O/T-Strt/Subj To Retir	10,739	10,388	7,500	7,500	7,500	-	-
		Personnel Services Total	**5,199,224**	**5,882,042**	**5,873,344**	**6,361,331**	**6,589,249**	**8%**	**3%**
421000	6120000	Professional Services	528,446	657,306	764,600	736,283	746,500	(3)%	1%
421001	6120000	Prof Services/Internal	1,469	4,550	0	0	0	-	-
421100	6120000	Outside Legal Services	505,176	305,808	550,000	550,000	550,000	-	-
421200	6120000	Regulatory/Market Compliance	17,738	10,953	59,600	59,600	59,600	-	-
422100	6120000	Telephone	43,889	43,105	54,000	50,000	50,000	(7)%	-
422120	6120000	Telephone - Cellular	10,555	9,955	11,800	11,800	11,800	-	-
423400	6120000	Motor Pool Equipment Rental	6,311	4,067	6,200	2,210	2,276	(64)%	2%
424220	6120000	All Other Equip Maint/Repair	15,406	12,334	15,000	15,000	15,000	-	-
424230	6120000	Central Garage Charges	0	0	0	410	422	-	2%

Department Budget Detail

Department / Section: **Public Utilities-Electric / PU Elec Power Supply Operation**
510 - 612000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
425100	6120000	Advertising Expense	0	0	500	500	500	-	-
425200	6120000	Periodicals & Dues	62,412	77,593	100,000	105,000	105,000	5%	-
425400	6120000	General Office Expense	38,778	26,438	45,000	40,000	40,000	(11)%	-
425500	6120000	Postage	1,247	788	1,500	1,500	1,500	-	-
425610	6120000	Outside Printing Expense	84	197	300	300	300	-	-
425700	6120000	Software Purchase/Licensing	86,031	57,471	139,500	140,800	141,700	%	%
425800	6120000	Computer Equip Purc Undr $5000	19,481	6,052	15,000	15,000	15,000	-	-
425900	6120000	Contract Compliance	19,191	12,014	25,000	24,400	19,400	(2)%	(20)%
426100	6120000	Janitorial Supplies	1,998	2,297	2,500	2,800	2,800	12%	-
426800	6120000	Special Department Supplies	8,522	(1,825)	9,000	9,000	9,000	-	-
427100	6120000	Travel & Meeting Expense	10,126	17,557	20,500	20,500	20,500	-	-
427200	6120000	Training	35,376	48,459	46,900	51,400	51,400	9%	-
428400	6120000	Liability Insurance	85,899	78,225	64,907	68,623	69,922	5%	1%
		Non-personnel Expenses Total	**1,498,146**	**1,373,355**	**1,931,807**	**1,905,126**	**1,912,620**	**(1)%**	**%**
462300	6120000	Office Furniture & Equipment	0	0	1,605,375	0	0	(100)%	-
462308	6120000	Off Furn & Eq/Computer Acqustn	5,309	0	0	0	0	-	-
		Equipment Outlay Total	**5,309**	**0**	**1,605,375**	**0**	**0**	**(100)%**	**-**
881100	6120000	General Fund Allocation Chgs	887,086	1,683,936	177,530	177,530	177,530	-	-
882510	6120000	Utilization Chgs from 510 Fund	163,695	170,577	133,487	86,455	122,364	(35)%	41%
		Charges From Others Total	**1,050,781**	**1,854,514**	**311,017**	**263,985**	**299,894**	**(15)%**	**13%**
		Total Budget Requirements	**7,753,462**	**9,109,911**	**9,721,543**	**8,530,442**	**8,801,763**	**(12)%**	**3%**

Department Budget Detail

Department / Section: **Public Utilities-Electric / PU Elec Power & Energy Purch**
510 - 612010

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
422912	6120100	Electric Transmission Charges	51,367,355	52,823,255	57,676,000	57,950,000	60,685,000	%	4%
422914	6120100	Energy Charge	73,330,972	81,796,174	100,020,000	102,350,000	107,146,000	2%	4%
422915	6120100	Capacity Charge	46,968,701	49,058,513	35,547,000	38,923,000	35,487,000	9%	(8)%
422917	6120100	GHG Regulatory Fees	155,225	86,448	250,000	250,000	250,000	-	-
422925	6120100	Gas Fuel Purchases - Springs	0	62,440	12,000	5,000	5,000	(58)%	-
422926	6120100	Gas Fuel Purchases - RERC	0	1,986,634	2,926,000	1,530,000	716,000	(47)%	(53)%
422927	6120100	Gas Fuel Purchases - CLRWTR	0	793,338	453,000	323,000	277,000	(28)%	(14)%
428500	6120100	Contingency Generating Plants	0	0	2,200,000	2,200,000	2,200,000	-	-
		Non-personnel Expenses Total	**171,822,254**	**186,606,805**	**199,084,000**	**203,531,000**	**206,766,000**	**2%**	**1%**
881100	6120100	General Fund Allocation Chgs	0	0	1,300,335	1,300,335	1,300,335	-	-
		Charges From Others Total	**0**	**0**	**1,300,335**	**1,300,335**	**1,300,335**	-	**-**
		Total Budget Requirements	**171,822,254**	**186,606,805**	**200,384,335**	**204,831,335**	**208,066,335**	**2%**	**1%**

Department Budget Detail

Department / Section: **Public Utilities-Electric / SONGS Power & Energy Purch**
510 - 612011

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	6120110	Professional Services	77,275	0	200,000	100,000	100,000	(50)%	-
421100	6120110	Outside Legal Services	429,271	287,449	700,000	500,000	500,000	(28)%	-
422910	6120110	Decommissioning Operations	0	307	0	0	0	-	-
424130	6120110	Maint/Repair of Bldgs & Improv	575,405	(92,304)	350,000	200,000	200,000	(42)%	-
428420	6120110	Insurance Charges - Direct	152,298	(40,364)	195,000	100,000	100,000	(48)%	-
442100	6120110	SONGS Decommission Funding Exp	3,455,117	3,459,377	1,500,000	1,500,000	1,500,000	-	-
447100	6120110	Taxes And Assessments	564,353	377,155	600,000	450,000	450,000	(25)%	-
		Non-personnel Expenses Total	**5,253,722**	**3,991,622**	**3,545,000**	**2,850,000**	**2,850,000**	**(19)%**	**-**
881100	6120110	General Fund Allocation Chgs	0	0	49,056	49,056	49,056	-	-
		Charges From Others Total	**0**	**0**	**49,056**	**49,056**	**49,056**	-	**-**
		Total Budget Requirements	**5,253,722**	**3,991,622**	**3,594,056**	**2,899,056**	**2,899,056**	**(19)%**	**-**

Department Budget Detail

Department / Section: **Public Utilities-Electric / SPRINGS Power & Energy Purch**
510 - 612012

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	6120120	Professional Services	58,527	45,164	200,000	135,000	135,000	(32)%	-
421001	6120120	Prof Services/Internal	535	0	80,000	0	0	(100)%	-
422100	6120120	Telephone	23	9	0	0	0	-	-
422500	6120120	Water	3,274	1,407	2,000	2,000	2,000	-	-
423100	6120120	Equipment Rental	0	0	2,000	2,000	2,000	-	-
423400	6120120	Motor Pool Equipment Rental	92	267	6,500	774	798	(88)%	3%
424131	6120120	Maintenance-Generating Plants	272,863	170,510	671,750	515,000	515,000	(23)%	-
424230	6120120	Central Garage Charges	1,015	2,133	5,500	595	613	(89)%	3%
425200	6120120	Periodicals & Dues	275	0	0	0	0	-	-
425400	6120120	General Office Expense	1,108	0	750	750	750	-	-
425800	6120120	Computer Equip Purc Undr $5000	1,011	228	10,000	10,000	10,000	-	-
426200	6120120	Clothing/Linen/Safety Supplies	14	0	0	0	0	-	-
426300	6120120	Motor Fuels & Lubricants	2,002	0	3,000	0	0	(100)%	-
426800	6120120	Special Department Supplies	0	0	1,000	1,000	1,000	-	-
427200	6120120	Training	3,650	5,080	10,000	10,000	10,000	-	-
428420	6120120	Insurance Charges - Direct	60,047	56,894	30,554	31,246	31,246	2%	-
442110	6120120	Gas Fuel Purchases	56,350	0	0	0	0	-	-
		Non-personnel Expenses Total	**460,792**	**281,694**	**1,023,054**	**708,365**	**708,407**	**(30)%**	**%**
462200	6120120	Machine and Equipment	63,750	0	0	0	0	-	-
		Equipment Outlay Total	**63,750**	**0**	**0**	**0**	**0**	-	**-**
881100	6120120	General Fund Allocation Chgs	45,843	19,698	13,653	13,653	13,653	-	-
		Charges From Others Total	**45,843**	**19,698**	**13,653**	**13,653**	**13,653**	-	**-**
		Total Budget Requirements	**570,385**	**301,392**	**1,036,707**	**722,018**	**722,060**	**(30)%**	**%**

Department Budget Detail

Department / Section: **Public Utilities-Electric / RERC/Acorn Gen. Plant**
510 - 612013

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	6120130	Salaries - Regular	1,050,231	1,162,623	1,581,631	1,615,203	1,624,981	2%	%
411110	6120130	Salaries-Temp & Part Time	18,338	5,840	10,319	10,319	10,835	-	5%
411130	6120130	Compensatory Time	4,834	11,933	0	0	0	-	-
411210	6120130	Vacation	69,842	83,061	0	0	0	-	-
411220	6120130	Holidays & Special Days Off	54,465	60,980	0	0	0	-	-
411225	6120130	Rest Time Pay - IBEW	1,598	163	0	0	0	-	-
411240	6120130	Sick Leave	25,134	36,072	0	0	0	-	-
411245	6120130	Family Illness Sick Leave	6,439	6,385	0	0	0	-	-
411250	6120130	Industrial Accident	9,166	1,544	0	0	0	-	-
411260	6120130	Bereavement Leave	334	2,172	0	0	0	-	-
411280	6120130	Jury Duty	0	2,443	0	0	0	-	-
411292	6120130	Administrative Leave	8,059	8,453	0	0	0	-	-
411320	6120130	Temporary Foreman Pay	2,351	181	2,000	2,000	2,000	-	-
411410	6120130	Vacation Payoffs	409	2,098	0	0	0	-	-
411430	6120130	Compensatory Time Payoff	2,844	224	0	0	0	-	-
411510	6120130	Accrued Payroll	(5,109)	31,207	17,135	9,038	9,252	(47)%	2%
411521	6120130	Accrued Sick Leave Yr End Only	1,056	24,596	0	0	0	-	-
411522	6120130	Accrued Vacation Year-End Only	(4,825)	(1,979)	0	0	0	-	-
411530	6120130	Accrued Comp. Time Earned	(5,040)	10,922	0	0	0	-	-
412210	6120130	Workers Compensation Ins	21,787	32,316	33,749	35,112	35,334	4%	%
412220	6120130	Health Insurance	138,785	151,285	175,688	187,447	196,151	6%	4%
412221	6120130	Retiree Health Insurance	650	6,150	6,600	6,600	6,600	-	-
412222	6120130	Dental Insurance	7,720	7,848	8,215	9,227	9,482	12%	2%
412230	6120130	Life Insurance	4,246	4,445	5,073	5,181	5,181	2%	-
412240	6120130	Unemployment Insurance	2,046	1,027	888	906	912	2%	%
412250	6120130	Disability Insurance	3,100	3,305	3,618	3,616	3,616	( )%	-
412310	6120130	PERS Retirement	354,275	387,179	412,695	486,422	521,581	17%	7%
412313	6120130	OPEB Annual Req Cont Expense	47,614	53,079	0	0	0	-	-
412320	6120130	Medicare OASDI	20,998	23,975	20,770	22,475	22,617	8%	%
412330	6120130	City Retirement Plan	695	219	387	387	406	-	4%
412400	6120130	Deferred Compensation	150	1,800	2,700	3,600	4,500	33%	25%
413110	6120130	Overtime At Straight Rate	50,285	66,816	0	0	0	-	-
413120	6120130	Overtime At 1.5 Rate	2,864	3,370	0	0	0	-	-
413130	6120130	Overtime At Double Time Rate	101,309	116,977	85,000	85,000	85,000	-	-
413250	6120130	Dbl Time Subj To Retirement	0	859	0	0	0	-	-
		Personnel Services Total	**1,996,665**	**2,309,581**	**2,366,468**	**2,482,533**	**2,538,448**	**4%**	**2%**
421000	6120130	Professional Services	180,383	118,639	370,000	310,000	310,000	(16)%	-
421001	6120130	Prof Services/Internal	130,822	111,085	130,000	0	0	(100)%	-
422100	6120130	Telephone	9,248	7,823	12,000	12,000	12,000	-	-
422120	6120130	Telephone - Cellular	9,928	9,689	15,000	15,000	15,000	-	-
422500	6120130	Water	22,477	15,355	22,000	22,000	22,000	-	-
423400	6120130	Motor Pool Equipment Rental	38,487	39,089	45,000	33,103	34,096	(26)%	2%
424130	6120130	Maint/Repair of Bldgs & Improv	2,643	5,126	85,000	85,000	85,000	-	-
424131	6120130	Maintenance-Generating Plants	1,480,891	971,385	1,331,000	1,331,000	1,331,000	-	-
424230	6120130	Central Garage Charges	3,085	5,336	6,000	3,515	3,620	(41)%	2%

Department Budget Detail

Department / Section: **Public Utilities-Electric / RERC/Acorn Gen. Plant**
510 - 612013

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
425100	6120130	Advertising Expense	0	0	1,000	1,000	1,000	-	-
425200	6120130	Periodicals & Dues	492	64	0	0	0	-	-
425400	6120130	General Office Expense	11,032	16,443	5,000	5,000	5,000	-	-
425500	6120130	Postage	1,152	1,717	2,000	2,000	2,000	-	-
425610	6120130	Outside Printing Expense	547	231	0	0	0	-	-
425800	6120130	Computer Equip Purc Undr $5000	19,235	14,750	20,000	10,000	10,000	(50)%	-
426100	6120130	Janitorial Supplies	1,019	1,132	1,000	1,000	1,000	-	-
426200	6120130	Clothing/Linen/Safety Supplies	12,877	13,219	17,000	17,000	17,000	-	-
426300	6120130	Motor Fuels & Lubricants	1,983	387	3,000	215	221	(92)%	2%
426700	6120130	Maintenance Tools/Supplies	253	1,115	2,000	2,000	2,000	-	-
426710	6120130	Work Boot Reimbursement	1,650	2,650	3,500	3,500	3,500	-	-
426800	6120130	Special Department Supplies	2,951	4,979	4,500	4,500	4,500	-	-
427100	6120130	Travel & Meeting Expense	0	871	0	0	0	-	-
427200	6120130	Training	16,278	26,433	30,000	30,000	30,000	-	-
428400	6120130	Liability Insurance	31,876	27,762	25,630	25,683	25,846	%	%
428420	6120130	Insurance Charges - Direct	210,153	199,085	106,933	109,356	109,356	2%	-
442110	6120130	Gas Fuel Purchases	3,927,737	0	0	0	0	-	-
		Non-personnel Expenses Total	**6,117,210**	**1,594,373**	**2,237,563**	**2,022,872**	**2,024,139**	**(9)%**	**%**
462200	6120130	Machine and Equipment	63,747	0	0	0	0	-	-
		Equipment Outlay Total	**63,747**	**0**	**0**	**0**	**0**	-	**-**
881100	6120130	General Fund Allocation Chgs	151,627	222,239	155,154	155,154	155,154	-	-
		Charges From Others Total	**151,627**	**222,239**	**155,154**	**155,154**	**155,154**	-	**-**
894510	6120130	Interfund Services to 510 Fund	(252)	0	0	0	0	-	-
		Charges to Others Total	**(252)**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**8,328,999**	**4,126,194**	**4,759,185**	**4,660,559**	**4,717,741**	**(2)%**	**1%**

Department / Section: **Public Utilities-Electric / Clearwater Generating Plant**
510 - 612014

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	6120140	Salaries - Regular	416,849	527,354	628,453	637,897	637,897	1%	-
411130	6120140	Compensatory Time	2,478	1,798	0	0	0	-	-
411210	6120140	Vacation	12,712	24,048	0	0	0	-	-
411220	6120140	Holidays & Special Days Off	18,606	25,712	0	0	0	-	-
411225	6120140	Rest Time Pay - IBEW	46	134	0	0	0	-	-
411240	6120140	Sick Leave	7,409	14,247	0	0	0	-	-
411245	6120140	Family Illness Sick Leave	3,245	6,882	0	0	0	-	-
411250	6120140	Industrial Accident	0	4,073	0	0	0	-	-
411260	6120140	Bereavement Leave	0	728	0	0	0	-	-
411292	6120140	Administrative Leave	14,742	2,893	0	0	0	-	-
411410	6120140	Vacation Payoffs	2,235	0	0	0	0	-	-
411430	6120140	Compensatory Time Payoff	25	0	0	0	0	-	-
411510	6120140	Accrued Payroll	1,085	6,393	6,904	3,574	3,635	(48)%	1%
411521	6120140	Accrued Sick Leave Yr End Only	(572)	4,135	0	0	0	-	-
411522	6120140	Accrued Vacation Year-End Only	14,560	8,222	0	0	0	-	-
411530	6120140	Accrued Comp. Time Earned	1,644	1,610	0	0	0	-	-
412210	6120140	Workers Compensation Ins	8,482	12,750	13,323	13,779	13,779	3%	-
412220	6120140	Health Insurance	35,544	53,463	63,877	69,307	71,767	8%	3%
412221	6120140	Retiree Health Insurance	0	2,750	3,000	3,000	3,000	-	-
412222	6120140	Dental Insurance	2,510	3,539	3,667	3,702	3,820	%	3%
412230	6120140	Life Insurance	1,568	1,846	1,997	2,041	2,041	2%	-
412240	6120140	Unemployment Insurance	796	405	351	355	355	1%	-
412250	6120140	Disability Insurance	1,164	1,523	1,521	1,520	1,520	( )%	-
412310	6120140	PERS Retirement	137,246	170,486	187,138	203,441	216,538	8%	6%
412313	6120140	OPEB Annual Req Cont Expense	12,194	18,758	0	0	0	-	-
412320	6120140	Medicare OASDI	8,755	10,826	9,113	9,248	9,248	1%	-
412400	6120140	Deferred Compensation	50	600	900	1,200	1,500	33%	25%
413110	6120140	Overtime At Straight Rate	38,443	50,524	0	0	0	-	-
413130	6120140	Overtime At Double Time Rate	64,886	72,864	50,000	50,000	50,000	-	-
		Personnel Services Total	**806,714**	**1,028,576**	**970,244**	**999,064**	**1,015,100**	**2%**	**1%**
421000	6120140	Professional Services	99,286	68,457	191,366	135,366	135,366	(29)%	-
421001	6120140	Prof Services/Internal	0	932	45,000	0	0	(100)%	-
422100	6120140	Telephone	19,404	17,999	19,000	19,000	19,000	-	-
422120	6120140	Telephone - Cellular	10,394	11,574	6,000	6,000	6,000	-	-
422200	6120140	Electric	5,689	15,339	7,000	7,000	7,000	-	-
422500	6120140	Water	80,618	50,117	150,000	150,000	150,000	-	-
422600	6120140	Other Utilities	1,389	1,403	4,000	4,000	4,000	-	-
423200	6120140	Land and Building Rental	50,867	52,679	50,000	50,000	50,000	-	-
423400	6120140	Motor Pool Equipment Rental	0	0	2,000	0	0	(100)%	-
424130	6120140	Maint/Repair of Bldgs & Improv	79	52	150,000	50,000	50,000	(66)%	-
424131	6120140	Maintenance-Generating Plants	859,080	591,482	880,000	800,000	800,000	(9)%	-
425200	6120140	Periodicals & Dues	287	0	0	0	0	-	-
425400	6120140	General Office Expense	1,311	3,568	8,000	8,000	8,000	-	-
425500	6120140	Postage	0	6	200	200	200	-	-
425610	6120140	Outside Printing Expense	126	0	0	0	0	-	-

Department Budget Detail

Department / Section: **Public Utilities-Electric / Clearwater Generating Plant**
510 - 612014

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
425800	6120140	Computer Equip Purc Undr $5000	6,313	0	15,000	10,000	10,000	(33)%	-
426100	6120140	Janitorial Supplies	136	215	1,200	1,200	1,200	-	-
426200	6120140	Clothing/Linen/Safety Supplies	4,514	3,658	6,000	6,000	6,000	-	-
426300	6120140	Motor Fuels & Lubricants	1,064	445	1,200	0	0	(100)%	-
426700	6120140	Maintenance Tools/Supplies	386	9,856	15,000	10,000	10,000	(33)%	-
426710	6120140	Work Boot Reimbursement	600	1,250	1,250	1,250	1,250	-	-
426800	6120140	Special Department Supplies	50	708	0	0	0	-	-
427200	6120140	Training	10,382	15,560	20,000	20,000	20,000	-	-
428400	6120140	Liability Insurance	12,411	10,953	10,118	10,078	10,078	( )%	-
428420	6120140	Insurance Charges - Direct	49,843	47,192	25,361	25,936	25,936	2%	-
442110	6120140	Gas Fuel Purchases	944,762	0	0	0	0	-	-
		Non-personnel Expenses Total	**2,158,999**	**903,457**	**1,607,695**	**1,314,030**	**1,314,030**	**(18)%**	**-**
462200	6120140	Machine and Equipment	188,478	0	0	0	0	-	-
		Equipment Outlay Total	**188,478**	**0**	**0**	**0**	**0**	-	**-**
881100	6120140	General Fund Allocation Chgs	98,337	87,152	72,526	72,526	72,526	-	-
		Charges From Others Total	**98,337**	**87,152**	**72,526**	**72,526**	**72,526**	-	**-**
894510	6120140	Interfund Services to 510 Fund	(897)	0	0	0	0	-	-
		Charges to Others Total	**(897)**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**3,251,632**	**2,019,186**	**2,650,465**	**2,385,620**	**2,401,656**	**(9)%**	**%**

Department Budget Detail

Department / Section: **Public Utilities-Electric / PU Electric Revenue Bond**
510 - 612500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
481000	6125000	Principal	21,632,403	15,484,712	16,461,000	14,032,000	14,590,000	(14)%	3%
481010	6125000	Capital Lease Principal	0	0	753,000	792,000	809,000	5%	2%
481018	6125000	Bond Cost of Issuance	43,343	0	0	0	0	-	-
482000	6125000	Interest	31,853,095	29,767,410	30,175,000	31,765,000	31,109,000	5%	(2)%
482010	6125000	Capitalized Interest	(1,918,386)	(1,718,422)	0	0	0	-	-
482020	6125000	Treasury Credit	(3,224,664)	(3,235,153)	(3,235,000)	(3,235,000)	(3,235,000)	-	-
485000	6125000	Amortization Cost of Issuance	218,751	72,772	374,000	444,000	291,000	18%	(34)%
487000	6125000	Debt Related Fiscal Charges	340,628	62,190	95,000	50,000	50,000	(47)%	-
		Debt Service Total	**48,945,172**	**40,433,509**	**44,623,000**	**43,848,000**	**43,614,000**	**(1)%**	**( )%**
881100	6125000	General Fund Allocation Chgs	188,512	362,107	370,078	370,078	370,078	-	-
		Charges From Others Total	**188,512**	**362,107**	**370,078**	**370,078**	**370,078**	**-**	**-**
892510	6125000	Utilization Chgs to 510 Fund	(380,799)	(348,699)	(224,500)	(1,552,473)	(1,530,373)	591%	(1)%
892511	6125000	Utilization Chgs to 511 Fund	0	0	0	(137,918)	(137,918)	-	-
892520	6125000	Utilization Chgs to 520 Fund	(313,699)	(287,199)	(184,900)	(562,248)	(544,048)	204%	(3)%
892521	6125000	Utilization Chgs to 521 Fund	0	0	0	(27,059)	(27,059)	-	-
		Charges to Others Total	**(694,499)**	**(635,899)**	**(409,400)**	**(2,279,698)**	**(2,239,398)**	**456%**	**(1)%**
		Total Budget Requirements	**48,439,185**	**40,159,717**	**44,583,678**	**41,938,380**	**41,744,680**	**(5)%**	**( )%**

Department Budget Detail

Department / Section: **Public Utilities-Electric / Electric-GFT**
510 - 612600

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
990101	6126000	Operating Transfer to 101 Fund	38,703,800	38,178,400	39,330,300	39,600,400	40,114,200	%	1%
		Operating Transfers Out Total	**38,703,800**	**38,178,400**	**39,330,300**	**39,600,400**	**40,114,200**	**%**	**1%**
		Total Budget Requirements	**38,703,800**	**38,178,400**	**39,330,300**	**39,600,400**	**40,114,200**	**%**	**1%**

Department Budget Detail

Department / Section: **Public Utilities-Electric / PU Electric Capital Projects**
510 - 613000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
440309	6900040	Misc Agency Funding	911,927	82,574	0	0	0	-	-
440309	6900060	Misc Agency Funding	0	0	0	0	0	-	-
440309	6900080	Misc Agency Funding	30,908	101,345	0	0	0	-	-
470020	6130000	Bldgs & Structures Improvmnts	1,363,378	291,198	0	0	0	-	-
470601	6130000	Dist Line Extensions	1,821,114	1,673,141	1,900,000	2,500,000	2,600,000	31%	4%
470603	6130000	Line Rebuilds	1,430,590	1,300,374	2,150,000	2,150,000	2,150,000	-	-
470607	6130000	Street Lighting	230,649	252,927	280,000	300,000	300,000	7%	-
470608	6130000	System Sub7Modifications	(45,919)	165,492	180,000	180,000	180,000	-	-
470609	6130000	General Transmission Lines	0	70	0	0	0	-	-
470611	6130000	Transformers	590,862	1,731,502	2,100,000	2,100,000	2,200,000	-	4%
470612	6130000	Capacitors-Regulators	769	1,715	50,000	50,000	50,000	-	-
470613	6130000	Meters	430,114	103,554	350,000	350,000	350,000	-	-
470615	6130000	Services	281,425	372,715	385,000	405,000	405,000	5%	-
470616	6130000	Substation Bus & Upgrades	3,143,255	3,448,002	2,500,000	2,475,000	2,875,000	(1)%	16%
470617	6130000	Load Management Studies	0	0	0	0	0	-	-
470619	6130000	Major Oh/Ug Conversions	810,231	637,065	400,000	400,000	400,000	-	-
470620	6130000	Major Transmission Line Proj	2,015	61,783	250,000	0	250,000	(100)%	-
470623	6130000	GO 165 Upgrades/Ln Rebld/Reloc	1,983,466	2,512,868	3,600,000	3,600,000	1,583,000	-	(56)%
470625	6130000	Substation Equip. Replacement	998,165	2,100,811	0	0	0	-	-
470626	6130000	Major Tract Dist.	92,084	383,248	449,000	471,000	471,000	4%	-
470632	6130000	Substation Transformer Add	1,647,764	3,518,039	3,500,000	2,000,000	0	(42)%	(100)%
470633	6130000	Major Feeders	1,124,678	639,898	1,170,000	2,350,000	1,555,000	100%	(33)%
470634	6130000	SCE Condemnation Costs	317	0	0	200,000	300,000	-	50%
470635	6130000	Cable Replacement	1,101,184	1,061,512	3,147,000	2,335,000	1,358,000	(25)%	(41)%
470637	6130000	Major Street Light Projects	506,236	745,664	560,000	4,310,000	8,060,000	669%	87%
470638	6130000	Neighborhood Street Light Retr	1,536,768	143,633	765,000	2,300,000	2,300,000	200%	-
470639	6130000	Facility Rehabilitation	36,715	1,602,077	0	0	0	-	-
470640	6130000	San Onofre	0	0	0	0	0	-	-
470643	6130000	Facility Compliance/Upgrades	0	0	0	0	0	-	-
470644	6130000	Major 4/12KV Conversion	273,090	1,733,299	1,325,000	1,700,000	2,200,000	28%	29%
470655	6130000	Distrib Automation/Reliability	20,216	205,586	600,000	950,000	950,000	58%	-
470664	6130000	City-Wide Communications Ntwrk	293,423	714,075	2,265,000	2,910,000	1,200,000	28%	(58)%
470672	6130000	SCADA	1,416,980	695,779	889,000	850,000	1,100,000	(4)%	29%
470682	6130000	CALTRANS Project	0	0	0	0	0	-	-
470683	6130000	CALTRANS-Non Reimbursable	0	0	0	0	0	-	-
470685	6130000	RTRP and STP Project	8,095,177	3,899,770	0	0	0	-	-
470686	6130000	New 230 KV Station-Reimb	164,696	43,789	0	0	0	-	-
470688	6130000	Other Electric Projects	0	0	0	0	0	-	-
470689	6130000	Tequesquite Landfill PV Proj	360	349,099	0	0	0	-	-
470694	6130000	CIS Banner Upgrade	4,154,534	5,225,157	957,000	0	0	(100)%	-
470695	6130000	Meter Replacement Program	2,442,220	1,568,425	840,000	0	0	(100)%	-
470696	6130000	GIS migration/CADME	112,849	295,253	0	0	0	-	-
470697	6130000	Pellisier Solar Project	49,043	95,782	0	0	0	-	-
		Capital Outlay & Grants Total	**37,051,302**	**37,757,239**	**30,612,000**	**34,886,000**	**32,837,000**	**13%**	**(5)%**
881100	6130000	General Fund Allocation Chgs	0	0	335,253	335,253	335,253	-	-

Department / Section: **Public Utilities-Electric / PU Electric Capital Projects**
510 - 613000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		Charges From Others Total	**0**	**0**	**335,253**	**335,253**	**335,253**	-	-
		Total Budget Requirements	**37,051,302**	**37,757,239**	**30,947,253**	**35,221,253**	**33,172,253**	**13%**	**(5)%**

Department Budget Detail

Department / Section: **Public Utilities-Admin / PU Adm Marketing Public Beneft**
511 - 602010

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	6020100	Salaries - Regular	0	0	0	856,099	879,150	-	2%
411110	6020100	Salaries-Temp & Part Time	0	0	0	11,960	13,000	-	8%
411510	6020100	Accrued Payroll	0	0	0	4,879	5,089	-	4%
412210	6020100	Workers Compensation Ins	0	0	0	18,750	19,270	-	2%
412220	6020100	Health Insurance	0	0	0	139,837	145,108	-	3%
412222	6020100	Dental Insurance	0	0	0	6,337	6,376	-	%
412230	6020100	Life Insurance	0	0	0	2,799	2,865	-	2%
412240	6020100	Unemployment Insurance	0	0	0	485	496	-	2%
412250	6020100	Disability Insurance	0	0	0	1,088	1,088	-	-
412310	6020100	PERS Retirement	0	0	0	231,794	254,433	-	9%
412320	6020100	Medicare OASDI	0	0	0	12,585	12,935	-	2%
412330	6020100	City Retirement Plan	0	0	0	448	487	-	8%
412400	6020100	Deferred Compensation	0	0	0	6,000	7,500	-	25%
		Personnel Services Total	**0**	**0**	**0**	**1,293,061**	**1,347,797**	-	**4%**
421000	6020100	Professional Services	80,270	95,447	121,500	110,000	110,000	(9)%	-
421001	6020100	Prof Services/Internal	137	606	1,000	1,000	1,000	-	-
422100	6020100	Telephone	3,136	2,710	3,500	3,500	3,500	-	-
422120	6020100	Telephone - Cellular	2,471	4,108	2,500	5,000	5,000	100%	-
423200	6020100	Land and Building Rental	1,870	1,872	3,000	3,000	3,000	-	-
423400	6020100	Motor Pool Equipment Rental	7,606	13,296	8,700	13,672	14,082	57%	2%
423500	6020100	Vehicle Usage Reimb Employee	0	0	1,000	1,000	1,000	-	-
424230	6020100	Central Garage Charges	0	0	2,000	632	651	(68)%	3%
425200	6020100	Periodicals & Dues	4,345	3,165	15,000	15,000	15,000	-	-
425400	6020100	General Office Expense	8,118	8,021	20,000	20,000	20,000	-	-
425500	6020100	Postage	2,513	6,333	5,000	9,000	9,000	80%	-
425600	6020100	Central Printing Charges	0	42	1,000	1,000	1,000	-	-
425610	6020100	Outside Printing Expense	1,494	1,203	2,500	2,500	2,500	-	-
425700	6020100	Software Purchase/Licensing	20,444	16,891	30,000	30,000	30,000	-	-
425800	6020100	Computer Equip Purc Undr $5000	1,378	4,925	5,000	5,000	5,000	-	-
426800	6020100	Special Department Supplies	23,988	12,826	30,000	30,000	30,000	-	-
427100	6020100	Travel & Meeting Expense	6,001	15,372	10,000	15,000	15,000	50%	-
427200	6020100	Training	8,234	6,983	9,000	9,000	9,000	-	-
428400	6020100	Liability Insurance	0	0	0	13,716	14,096	-	2%
443300	6020100	Uncollect Accounts-Bad Debts	16,237	22,600	26,000	26,000	26,000	-	-
		Non-personnel Expenses Total	**188,248**	**216,406**	**296,700**	**314,020**	**314,829**	**5%**	**%**
453001	6020100	Unprogrammed Funds	0	0	2,300,000	2,000,000	2,000,000	(13)%	-
456004	6020100	Air Conditioning Repl Incen-NR	180,150	64,325	200,000	200,000	200,000	-	-
456010	6020100	Low Income Assistance-R	964,283	814,300	2,375,000	1,250,000	1,250,000	(47)%	-
456012	6020100	Home Energy Analysis-Res	4,687	10,146	25,000	25,000	25,000	-	-
456013	6020100	SwimmingPool Off Pk Pump Use-R	157,591	141,420	200,000	170,000	170,000	(15)%	-
456018	6020100	Energy Ed Campaign Business	6,948	4,220	7,500	7,500	7,500	-	-
456019	6020100	Education Campaign Schools	9,099	8,302	10,000	10,000	10,000	-	-
456025	6020100	Air Conditioning Repl Incent-R	119,750	138,225	200,000	250,000	250,000	25%	-
456026	6020100	EE Research & Demonstration	5,528	0	45,000	50,000	50,000	11%	-
456028	6020100	Energy Mgmt Serv-Tech Asst-NR	4,612	2,495	20,000	25,000	25,000	25%	-

Department Budget Detail

Department / Section: **Public Utilities-Admin / PU Adm Marketing Public Beneft**
511 - 602010

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
456031	6020100	Incentive/Lighting Efficien-NR	305,637	190,488	300,000	300,000	300,000	-	-
456032	6020100	Energy Mgmt Serv-Sys Asst-NR	7,999	0	0	0	0	-	-
456033	6020100	New Constr Efficiency Incen-NR	0	0	150,000	150,000	150,000	-	-
456035	6020100	Shade Tree Cooling Efficien-NR	1,125	300	1,000	1,000	1,000	-	-
456038	6020100	Shade Tree Cooling Effic-R	294,160	417,186	750,000	750,000	750,000	-	-
456041	6020100	Photovoltaic Incentives-R	1,723,453	1,422,827	1,500,000	2,000,000	2,000,000	33%	-
456042	6020100	Refrigerator Recycling-R	129,440	125,250	200,000	150,000	150,000	(25)%	-
456045	6020100	Energy Star-R	379,098	334,950	500,000	500,000	500,000	-	-
456047	6020100	Weatherization Inc Rebate-R	81,568	72,563	125,000	100,000	100,000	(20)%	-
456048	6020100	Energy Innovation Grant Prg-NR	124,722	50,000	200,000	200,000	200,000	-	-
456049	6020100	Custom Energy Tech Grant - NR	0	17,500	100,000	100,000	100,000	-	-
456050	6020100	Efficient Motors Inc-NR	70	0	40,000	40,000	40,000	-	-
456054	6020100	Energy Efficient Pool Pump Prg	29,800	31,600	50,000	50,000	50,000	-	-
456055	6020100	Energy Star - NR	5,575	2,915	10,000	5,000	5,000	(50)%	-
456056	6020100	Auto Meter Reading - NR	13,690	17,270	25,000	30,000	30,000	20%	-
456064	6020100	Photovoltaic Incentives-NR	541,882	339,270	1,000,000	500,000	500,000	(50)%	-
456066	6020100	Performance Based Savings- NR	76,865	161,310	200,000	250,000	250,000	25%	-
456075	6020100	Low-Inc Snr/Disab Rlblty Refnd	12,085	21,370	20,000	25,000	25,000	25%	-
456078	6020100	Whole House Rebate	247,989	341,015	350,000	400,000	400,000	14%	-
456080	6020100	Small Business Direct Install	1,047,627	930,169	1,500,000	1,500,000	1,500,000	-	-
456081	6020100	HID Lighting - NR	307,467	394,520	350,000	400,000	400,000	14%	-
456082	6020100	Weatherization- NR	58,962	78,238	150,000	100,000	100,000	(33)%	-
456083	6020100	Energy Savings Assistance Prog	12,386	65,997	100,000	100,000	100,000	-	-
456084	6020100	CFL Distribution	46,278	0	0	0	0	-	-
456086	6020100	Affordable Solar Energy Riv	0	0	0	0	0	-	-
456091	6020100	Upstream HVAC Program	77,235	98,540	150,000	150,000	150,000	-	-
456092	6020100	Multi-Family Direct Install Pr	0	152,684	150,000	150,000	150,000	-	-
456093	6020100	Commercial Kitchen Direct Inst	0	0	0	0	0	-	-
456094	6020100	Key Acct Energy Efficiency	61,500	85,180	150,000	100,000	100,000	(33)%	-
456096	6020100	LED Buy Down Program	0	0	0	300,000	300,000	-	-
		Special Projects Total	**7,039,271**	**6,534,583**	**13,453,500**	**12,338,500**	**12,338,500**	**(8)%**	**-**
462100	6020100	Automotive Equipment	26,896	0	0	0	0	-	-
		Equipment Outlay Total	**26,896**	**0**	**0**	**0**	**0**	**-**	**-**
881100	6020100	General Fund Allocation Chgs	705,396	119,187	216,351	216,351	216,351	-	-
882510	6020100	Utilization Chgs from 510 Fund	0	0	0	226,673	243,122	-	7%
		Charges From Others Total	**705,396**	**119,187**	**216,351**	**443,024**	**459,473**	**104%**	**3%**
		Total Budget Requirements	**7,959,812**	**6,870,176**	**13,966,551**	**14,388,605**	**14,460,599**	**3%**	**%**

Department Budget Detail

Department / Section: **Public Utilities-Water / Water-Production & Operations**
520 - 620000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	6200000	Salaries - Regular	2,008,724	1,857,916	2,851,768	2,713,926	2,743,891	(4)%	1%
411105	6200000	Salaries - Non-Productive	494	0	0	0	0	-	-
411110	6200000	Salaries-Temp & Part Time	15	0	0	0	0	-	-
411130	6200000	Compensatory Time	10,719	8,967	0	0	0	-	-
411210	6200000	Vacation	150,334	135,764	0	0	0	-	-
411220	6200000	Holidays & Special Days Off	76,361	71,876	0	0	0	-	-
411225	6200000	Rest Time Pay - IBEW	450	318	0	0	0	-	-
411240	6200000	Sick Leave	69,529	65,698	0	0	0	-	-
411245	6200000	Family Illness Sick Leave	35,501	19,103	0	0	0	-	-
411250	6200000	Industrial Accident	51,908	696	0	0	0	-	-
411260	6200000	Bereavement Leave	6,671	9,057	0	0	0	-	-
411280	6200000	Jury Duty	3,849	369	0	0	0	-	-
411292	6200000	Administrative Leave	6,246	7,818	0	0	0	-	-
411310	6200000	Night Shift Premium	5,103	2,719	0	0	0	-	-
411320	6200000	Temporary Foreman Pay	1,811	1,556	1,000	1,000	1,000	-	-
411410	6200000	Vacation Payoffs	6,364	37,482	0	0	0	-	-
411420	6200000	Sick Leave Payoff	183	5,577	0	0	0	-	-
411430	6200000	Compensatory Time Payoff	634	0	0	0	0	-	-
411510	6200000	Accrued Payroll	114	13,162	31,917	15,394	15,810	(51)%	2%
411521	6200000	Accrued Sick Leave Yr End Only	(1,787)	7,192	0	0	0	-	-
411522	6200000	Accrued Vacation Year-End Only	1,418	(21,514)	0	0	0	-	-
411530	6200000	Accrued Comp. Time Earned	(2,194)	5,702	0	0	0	-	-
412210	6200000	Workers Compensation Ins	59,116	69,582	70,130	68,390	69,390	(2)%	1%
412220	6200000	Health Insurance	270,210	248,919	398,770	390,048	406,107	(2)%	4%
412221	6200000	Retiree Health Insurance	1,000	11,500	14,400	14,400	14,400	-	-
412222	6200000	Dental Insurance	16,159	13,880	18,780	18,042	18,500	(3)%	2%
412230	6200000	Life Insurance	8,009	6,462	10,306	9,290	9,342	(9)%	%
412240	6200000	Unemployment Insurance	3,813	1,879	1,591	1,516	1,533	(4)%	1%
412250	6200000	Disability Insurance	6,852	6,199	7,340	7,336	7,336	( )%	-
412310	6200000	PERS Retirement	674,000	608,621	802,348	807,672	869,016	%	7%
412313	6200000	OPEB Annual Req Cont Expense	92,703	87,334	0	0	0	-	-
412320	6200000	Medicare OASDI	36,508	34,985	40,353	38,348	38,782	(4)%	1%
412400	6200000	Deferred Compensation	8,900	7,299	13,500	13,800	15,000	2%	8%
413110	6200000	Overtime At Straight Rate	37,703	31,543	10,000	10,000	10,000	-	-
413120	6200000	Overtime At 1.5 Rate	3,368	3,044	600	600	600	-	-
413130	6200000	Overtime At Double Time Rate	100,175	177,460	197,400	197,400	197,400	-	-
413210	6200000	Holiday O/T-Straight/Non-Sched	0	608	0	0	0	-	-
413230	6200000	Holiday O/T-Strt/Subj To Retir	8,486	8,006	2,000	2,000	2,000	-	-
413250	6200000	Dbl Time Subj To Retirement	28,204	19,965	20,000	20,000	20,000	-	-
413260	6200000	O/T Meal Allowance-IBEW	450	2,196	0	0	0	-	-
		Personnel Services Total	**3,788,117**	**3,568,959**	**4,492,203**	**4,329,162**	**4,440,107**	**(3)%**	**2%**
421000	6200000	Professional Services	1,271,841	1,269,639	1,676,964	1,474,464	1,474,000	(12)%	( )%
421001	6200000	Prof Services/Internal	23,758	9,804	0	0	0	-	-
421100	6200000	Outside Legal Services	168,272	161,399	147,900	147,900	147,900	-	-
422100	6200000	Telephone	58,670	58,976	80,170	27,670	22,670	(65)%	(18)%

Department Budget Detail

Department / Section: **Public Utilities-Water / Water-Production & Operations**
520 - 620000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
422120	6200000	Telephone - Cellular	20,995	24,344	20,400	20,400	20,400	-	-
422200	6200000	Electric	5,314,583	5,079,752	5,905,600	5,069,000	5,401,000	(14)%	6%
422300	6200000	Gas	0	0	6,000	6,000	6,000	-	-
422500	6200000	Water	12,343	12,807	11,400	11,400	11,400	-	-
422600	6200000	Other Utilities	90,027	57,249	90,000	90,000	90,000	-	-
422922	6200000	Imported Water	0	0	94,100	50,000	0	(46)%	(100)%
422923	6200000	IW Capacity/Standby Charges	3,236	3,707	3,640	3,640	0	-	(100)%
422924	6200000	Production Costs	332,126	354,457	335,000	335,000	335,000	-	-
423400	6200000	Motor Pool Equipment Rental	283,956	290,169	300,000	288,296	296,945	(3)%	3%
424130	6200000	Maint/Repair of Bldgs & Improv	395,987	459,879	841,000	581,000	581,000	(30)%	-
424220	6200000	All Other Equip Maint/Repair	2,524	1,675	3,000	3,000	3,000	-	-
424230	6200000	Central Garage Charges	10,260	17,220	20,000	12,483	12,858	(37)%	3%
424240	6200000	Central Communications Chg	175	3,934	5,000	5,000	5,000	-	-
425100	6200000	Advertising Expense	400	0	1,000	1,000	1,000	-	-
425200	6200000	Periodicals & Dues	31,875	26,272	35,000	35,000	35,000	-	-
425300	6200000	Photo & Recording Supplies	0	0	500	500	500	-	-
425400	6200000	General Office Expense	19,104	24,065	25,000	25,000	25,000	-	-
425500	6200000	Postage	1,515	639	5,000	5,000	5,000	-	-
425600	6200000	Central Printing Charges	81	0	500	500	500	-	-
425610	6200000	Outside Printing Expense	570	921	0	0	0	-	-
425700	6200000	Software Purchase/Licensing	790	3,094	25,000	25,000	15,000	-	(40)%
425800	6200000	Computer Equip Purc Undr $5000	4,751	12,462	30,000	30,000	20,000	-	(33)%
426100	6200000	Janitorial Supplies	1,330	685	0	0	0	-	-
426200	6200000	Clothing/Linen/Safety Supplies	12,420	11,431	15,800	14,180	12,080	(10)%	(14)%
426300	6200000	Motor Fuels & Lubricants	9,412	0	35,000	0	0	(100)%	-
426600	6200000	Chemical Supplies	516,733	568,547	622,800	597,000	639,800	(4)%	7%
426700	6200000	Maintenance Tools/Supplies	5,123	6,389	15,000	15,000	15,000	-	-
426710	6200000	Work Boot Reimbursement	3,450	5,350	6,000	6,000	6,000	-	-
426800	6200000	Special Department Supplies	6,006	10,359	0	0	0	-	-
427100	6200000	Travel & Meeting Expense	5,166	8,927	15,000	15,000	15,000	-	-
427200	6200000	Training	5,980	5,573	20,000	20,000	20,000	-	-
428400	6200000	Liability Insurance	109,515	34,006	25,654	56,722	57,347	121%	1%
428420	6200000	Insurance Charges - Direct	76,358	90,262	125,367	146,609	146,609	16%	-
447100	6200000	Taxes And Assessments	1,742,413	1,667,384	1,771,876	1,771,876	1,771,876	-	-
449100	6200000	Equipment Rental Charges	1,473	160	0	0	0	-	-
		Non-personnel Expenses Total	**10,543,234**	**10,281,552**	**12,314,671**	**10,889,640**	**11,192,885**	**(11)%**	**2%**
462200	6200000	Machine and Equipment	0	14,239	0	0	0	-	-
462300	6200000	Office Furniture & Equipment	0	17,359	0	0	0	-	-
462308	6200000	Off Furn & Eq/Computer Acqustn	11,557	0	0	0	0	-	-
		Equipment Outlay Total	**11,557**	**31,599**	**0**	**0**	**0**	**-**	**-**
881100	6200000	General Fund Allocation Chgs	856,615	457,137	2,279,882	2,279,882	2,279,882	-	-
882101	6200000	Utilization Chgs from 101 Fund	0	10,068	0	0	0	-	-
882510	6200000	Utilization Chgs from 510 Fund	845,612	906,792	1,053,164	879,967	1,001,073	(16)%	13%
		Charges From Others Total	**1,702,228**	**1,373,997**	**3,333,046**	**3,159,849**	**3,280,955**	**(5)%**	**3%**

Department / Section: **Public Utilities-Water / Water-Production & Operations**
520 - 620000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
894101	6200000	Interfund Services to 101 Fund	0	(844)	0	0	0	-	-
894510	6200000	Interfund Services to 510 Fund	(22,656)	(12,756)	0	0	0	-	-
894520	6200000	Interfund Services to 520 Fund	(229,868)	(227,613)	(209,000)	(236,000)	(236,000)	12%	-
894550	6200000	Interfund Services to 550 Fund	(52)	0	0	0	0	-	-
		Charges to Others Total	**(252,577)**	**(241,214)**	**(209,000)**	**(236,000)**	**(236,000)**	**12%**	**-**
		Total Budget Requirements	**15,792,560**	**15,014,894**	**19,930,920**	**18,142,651**	**18,677,947**	**(8)%**	**2%**

Department Budget Detail

Department / Section: **Public Utilities-Water / PU Water Field Operations**
520 - 620500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	6205000	Salaries - Regular	3,996,491	4,243,138	6,712,960	6,641,215	6,693,472	(1)%	%
411110	6205000	Salaries-Temp & Part Time	52	215	124,800	125,233	133,120	%	6%
411130	6205000	Compensatory Time	45,822	104,101	0	0	0	-	-
411210	6205000	Vacation	307,681	356,613	0	0	0	-	-
411220	6205000	Holidays & Special Days Off	196,891	208,472	0	0	0	-	-
411225	6205000	Rest Time Pay - IBEW	134,553	170,788	0	0	0	-	-
411230	6205000	Military Leave	2,039	3,737	0	0	0	-	-
411240	6205000	Sick Leave	121,450	137,552	0	0	0	-	-
411245	6205000	Family Illness Sick Leave	99,487	84,392	0	0	0	-	-
411250	6205000	Industrial Accident	50,654	74,442	0	0	0	-	-
411260	6205000	Bereavement Leave	10,039	8,499	0	0	0	-	-
411280	6205000	Jury Duty	5,418	12,131	0	0	0	-	-
411292	6205000	Administrative Leave	19,880	9,556	0	0	0	-	-
411310	6205000	Night Shift Premium	4,730	4,766	4,818	4,818	4,818	-	-
411320	6205000	Temporary Foreman Pay	19,262	16,443	35,000	35,000	35,000	-	-
411410	6205000	Vacation Payoffs	3,507	25,935	23,552	23,552	23,552	-	-
411420	6205000	Sick Leave Payoff	211	35,173	100,184	100,184	100,184	-	-
411430	6205000	Compensatory Time Payoff	24,755	42,692	1,670	1,670	1,670	-	-
411510	6205000	Accrued Payroll	34,362	57,393	78,444	39,301	40,331	(49)%	2%
411521	6205000	Accrued Sick Leave Yr End Only	29,395	(22,565)	0	0	0	-	-
411522	6205000	Accrued Vacation Year-End Only	45,284	(14,787)	0	0	0	-	-
411530	6205000	Accrued Comp. Time Earned	17,355	8,214	0	0	0	-	-
412210	6205000	Workers Compensation Ins	128,800	204,921	220,860	225,332	227,335	2%	%
412220	6205000	Health Insurance	734,690	787,222	1,114,840	1,096,858	1,147,161	(1)%	4%
412221	6205000	Retiree Health Insurance	3,650	43,500	49,800	49,800	49,800	-	-
412222	6205000	Dental Insurance	44,461	44,780	55,042	54,363	55,534	(1)%	2%
412230	6205000	Life Insurance	20,446	20,645	27,769	26,477	26,575	(4)%	%
412240	6205000	Unemployment Insurance	8,310	4,206	3,815	3,793	3,829	( )%	%
412250	6205000	Disability Insurance	20,094	19,697	22,310	22,296	22,296	( )%	-
412310	6205000	PERS Retirement	1,378,610	1,552,005	1,957,080	2,073,633	2,224,981	5%	7%
412313	6205000	OPEB Annual Req Cont Expense	252,057	276,199	0	0	0	-	-
412320	6205000	Medicare OASDI	81,263	90,882	94,844	93,255	94,026	(1)%	%
412330	6205000	City Retirement Plan	0	0	4,680	4,696	4,992	%	6%
412400	6205000	Deferred Compensation	29,025	31,050	40,200	40,200	42,000	-	4%
413110	6205000	Overtime At Straight Rate	90,799	109,701	73,664	73,664	73,664	-	-
413120	6205000	Overtime At 1.5 Rate	4,338	3,443	3,500	3,500	3,500	-	-
413130	6205000	Overtime At Double Time Rate	996,167	1,225,922	944,834	944,834	944,834	-	-
413210	6205000	Holiday O/T-Straight/Non-Sched	6,527	13,017	7,000	7,000	7,000	-	-
413250	6205000	Dbl Time Subj To Retirement	6,506	6,386	6,200	6,200	6,200	-	-
413260	6205000	O/T Meal Allowance-IBEW	425	828	500	500	500	-	-
		Personnel Services Total	**8,975,505**	**10,001,318**	**11,708,366**	**11,697,374**	**11,966,374**	**( )%**	**2%**
421000	6205000	Professional Services	183,406	192,760	200,000	200,000	200,000	-	-
421001	6205000	Prof Services/Internal	389,661	263,264	437,050	414,750	414,750	(5)%	-
422100	6205000	Telephone	808	595	750	750	750	-	-
422120	6205000	Telephone - Cellular	24,967	26,384	22,000	22,000	22,000	-	-

Department Budget Detail

Department / Section: **Public Utilities-Water / PU Water Field Operations**
520 - 620500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
422700	6205000	Refuse/Disposal Fees	24,293	26,522	25,000	25,000	25,000	-	-
423200	6205000	Land and Building Rental	100	100	0	0	0	-	-
423400	6205000	Motor Pool Equipment Rental	1,371,332	1,205,831	1,280,000	1,174,673	1,209,914	(8)%	3%
424120	6205000	Constr & Maint Materials	0	532	0	0	0	-	-
424130	6205000	Maint/Repair of Bldgs & Improv	971,701	890,424	1,000,000	920,000	920,000	(8)%	-
424220	6205000	All Other Equip Maint/Repair	18,250	13,079	10,000	10,000	10,000	-	-
424230	6205000	Central Garage Charges	89,628	67,210	70,000	84,017	86,538	20%	3%
424240	6205000	Central Communications Chg	0	0	2,000	2,000	2,000	-	-
424310	6205000	Software Maintenance/Support	0	290	2,100	2,100	2,100	-	-
425100	6205000	Advertising Expense	0	220	0	0	0	-	-
425200	6205000	Periodicals & Dues	3,689	6,268	7,500	7,500	7,500	-	-
425400	6205000	General Office Expense	24,768	25,262	25,000	25,000	25,000	-	-
425500	6205000	Postage	84	40	115	115	115	-	-
425600	6205000	Central Printing Charges	405	0	1,500	1,000	1,000	(33)%	-
425610	6205000	Outside Printing Expense	673	29	0	0	0	-	-
425700	6205000	Software Purchase/Licensing	821	0	2,200	3,000	3,000	36%	-
425800	6205000	Computer Equip Purc Undr $5000	9,071	7,737	8,500	10,000	10,000	17%	-
426100	6205000	Janitorial Supplies	612	1,044	2,000	2,000	2,000	-	-
426200	6205000	Clothing/Linen/Safety Supplies	52,831	53,199	60,000	60,000	60,000	-	-
426300	6205000	Motor Fuels & Lubricants	18,032	17,763	18,000	0	0	(100)%	-
426600	6205000	Chemical Supplies	0	273	500	500	500	-	-
426700	6205000	Maintenance Tools/Supplies	60,969	108,343	80,000	100,000	100,000	25%	-
426710	6205000	Work Boot Reimbursement	11,700	18,650	22,000	22,000	22,000	-	-
426800	6205000	Special Department Supplies	49,399	62,615	73,000	70,000	70,000	(4)%	-
427100	6205000	Travel & Meeting Expense	0	42	10,000	10,000	10,000	-	-
427200	6205000	Training	18,084	11,803	25,000	20,000	20,000	(20)%	-
428400	6205000	Liability Insurance	238,608	171,870	164,106	141,435	142,694	(13)%	%
449100	6205000	Equipment Rental Charges	90,556	101,767	0	0	0	-	-
		Non-personnel Expenses Total	**3,654,460**	**3,273,930**	**3,548,321**	**3,327,840**	**3,366,861**	**(6)%**	**1%**
462100	6205000	Automotive Equipment	498,773	0	0	610,000	875,000	-	43%
462200	6205000	Machine and Equipment	48,966	13,443	0	0	0	-	-
462308	6205000	Off Furn & Eq/Computer Acqustn	3,763	0	0	0	0	-	-
		Equipment Outlay Total	**551,502**	**13,443**	**0**	**610,000**	**875,000**	**-**	**43%**
881100	6205000	General Fund Allocation Chgs	382,546	707,124	477,977	477,977	477,977	-	-
882101	6205000	Utilization Chgs from 101 Fund	0	40,815	40,816	40,816	40,816	-	-
882260	6205000	Utilization Chgs from 260 Fund	69,843	55,215	49,497	0	0	(100)%	-
882510	6205000	Utilization Chgs from 510 Fund	3,363,879	3,539,742	3,941,556	4,044,078	4,260,223	2%	5%
		Charges From Others Total	**3,816,268**	**4,342,898**	**4,509,846**	**4,562,871**	**4,779,016**	**1%**	**4%**
894101	6205000	Interfund Services to 101 Fund	(2,039)	(314)	0	0	0	-	-
894220	6205000	Interfund Services to 220 Fund	0	(2,281)	0	0	0	-	-
894230	6205000	Interfund Services to 230 Fund	(3,939)	(4,050)	0	0	0	-	-
894410	6205000	Interfund Services to 410 Fund	0	(1,926)	0	0	0	-	-
894430	6205000	Interfund Services to 430 Fund	(16,708)	(2,483)	0	0	0	-	-
894432	6205000	Interfund Services to 432 Fund	(49,490)	0	0	0	0	-	-

Department / Section: **Public Utilities-Water / PU Water Field Operations**
520 - 620500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
894479	6205000	Interfund Services to 479 Fund	(1,911)	0	0	0	0	-	-
894510	6205000	Interfund Services to 510 Fund	(10,803)	(9,674)	0	0	0	-	-
894520	6205000	Interfund Services to 520 Fund	(3,542,369)	(4,050,540)	(3,712,000)	(4,141,000)	(4,141,000)	11%	-
894550	6205000	Interfund Services to 550 Fund	(3,336)	0	0	0	0	-	-
894570	6205000	Interfund Services to 570 Fund	(6,828)	0	0	0	0	-	-
		Charges to Others Total	**(3,637,427)**	**(4,071,271)**	**(3,712,000)**	**(4,141,000)**	**(4,141,000)**	**11%**	**-**
		Total Budget Requirements	**13,360,310**	**13,560,319**	**16,054,533**	**16,057,085**	**16,846,251**	**%**	**4%**

Department Budget Detail

Department / Section: **Public Utilities-Water / PU Water Engineering**
520 - 621000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	6210000	Salaries - Regular	2,625,082	2,347,759	3,935,154	3,906,899	3,970,330	(1)%	1%
411110	6210000	Salaries-Temp & Part Time	14,574	17,710	49,991	49,991	52,642	-	5%
411130	6210000	Compensatory Time	8,760	7,669	0	0	0	-	-
411210	6210000	Vacation	147,639	172,006	0	0	0	-	-
411220	6210000	Holidays & Special Days Off	128,466	120,138	0	0	0	-	-
411225	6210000	Rest Time Pay - IBEW	2,372	0	0	0	0	-	-
411240	6210000	Sick Leave	57,020	56,639	0	0	0	-	-
411245	6210000	Family Illness Sick Leave	31,712	27,791	0	0	0	-	-
411250	6210000	Industrial Accident	876	576	0	0	0	-	-
411260	6210000	Bereavement Leave	8,348	6,898	0	0	0	-	-
411280	6210000	Jury Duty	1,787	1,837	0	0	0	-	-
411292	6210000	Administrative Leave	23,258	29,010	0	0	0	-	-
411310	6210000	Night Shift Premium	910	0	0	0	0	-	-
411410	6210000	Vacation Payoffs	3,797	17,733	0	0	0	-	-
411420	6210000	Sick Leave Payoff	0	727	0	0	0	-	-
411430	6210000	Compensatory Time Payoff	0	198	0	0	0	-	-
411510	6210000	Accrued Payroll	39,908	16,302	43,189	21,620	22,315	(49)%	3%
411521	6210000	Accrued Sick Leave Yr End Only	16,329	(13,098)	0	0	0	-	-
411522	6210000	Accrued Vacation Year-End Only	65,156	(7,184)	0	0	0	-	-
411530	6210000	Accrued Comp. Time Earned	4,710	23,894	0	0	0	-	-
412210	6210000	Workers Compensation Ins	75,424	118,801	130,280	131,764	133,966	1%	1%
412220	6210000	Health Insurance	279,120	249,764	448,558	431,727	446,073	(3)%	3%
412222	6210000	Dental Insurance	15,670	13,990	20,552	19,400	19,582	(5)%	%
412230	6210000	Life Insurance	9,896	10,202	14,016	13,640	13,773	(2)%	%
412240	6210000	Unemployment Insurance	4,866	2,439	2,224	2,208	2,244	(1)%	1%
412250	6210000	Disability Insurance	2,677	2,269	3,468	3,332	3,332	(3)%	-
412310	6210000	PERS Retirement	819,607	779,783	1,079,911	1,131,591	1,226,421	4%	8%
412311	6210000	PERS - NPA Amortization	216,970	0	0	0	0	-	-
412312	6210000	Pension Expense - GASB68	0	(941,168)	0	0	0	-	-
412313	6210000	OPEB Annual Req Cont Expense	95,761	87,630	0	0	0	-	-
412320	6210000	Medicare OASDI	43,745	40,753	57,785	57,376	58,334	(1)%	1%
412330	6210000	City Retirement Plan	546	664	1,183	1,183	1,248	-	5%
412400	6210000	Deferred Compensation	700	8,724	16,200	21,600	27,000	33%	25%
413110	6210000	Overtime At Straight Rate	242	362	0	0	0	-	-
413120	6210000	Overtime At 1.5 Rate	27,593	8,603	23,400	23,400	23,400	-	-
413130	6210000	Overtime At Double Time Rate	13,141	2,705	0	0	0	-	-
		Personnel Services Total	**4,786,674**	**3,212,140**	**5,825,911**	**5,815,731**	**6,000,660**	**(1)%**	**3%**
421000	6210000	Professional Services	32,185	256,372	415,000	390,000	413,000	(6)%	5%
421001	6210000	Prof Services/Internal	5,076	8,167	0	0	0	-	-
421005	6210000	Prof Svs/RPU-OTO-AMI/NCS/MDMS	0	0	0	200,000	0	-	(100)%
421100	6210000	Outside Legal Services	0	14,901	100,000	50,000	50,000	(50)%	-
422100	6210000	Telephone	3,096	3,413	3,500	3,500	3,500	-	-
422120	6210000	Telephone - Cellular	9,367	9,586	18,000	15,240	15,240	(15)%	-
423400	6210000	Motor Pool Equipment Rental	46,348	46,196	66,000	64,357	66,288	(2)%	3%
424130	6210000	Maint/Repair of Bldgs & Improv	717	1,060	4,000	4,000	4,000	-	-

Department Budget Detail

Department / Section: **Public Utilities-Water / PU Water Engineering**
520 - 621000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
424220	6210000	All Other Equip Maint/Repair	657	2,857	12,000	14,000	14,000	16%	-
424230	6210000	Central Garage Charges	0	3,032	5,500	0	0	(100)%	-
424240	6210000	Central Communications Chg	0	0	700	0	0	(100)%	-
425100	6210000	Advertising Expense	227	1,174	5,600	5,600	5,600	-	-
425200	6210000	Periodicals & Dues	10,062	12,562	18,000	22,050	22,050	22%	-
425300	6210000	Photo & Recording Supplies	5,108	9,354	15,000	14,500	14,500	(3)%	-
425400	6210000	General Office Expense	16,712	32,474	30,500	35,000	35,000	14%	-
425500	6210000	Postage	498	393	1,200	1,200	1,200	-	-
425600	6210000	Central Printing Charges	0	0	5,500	500	500	(90)%	-
425610	6210000	Outside Printing Expense	1,969	919	0	0	0	-	-
425700	6210000	Software Purchase/Licensing	16,330	15,686	55,000	32,050	32,050	(41)%	-
425800	6210000	Computer Equip Purc Undr $5000	11,521	4,876	28,000	28,760	6,500	2%	(77)%
425806	6210000	Computers-Software	0	0	224,817	264,575	264,575	17%	-
426200	6210000	Clothing/Linen/Safety Supplies	902	221	2,000	2,000	2,000	-	-
426600	6210000	Chemical Supplies	0	0	1,000	1,000	1,000	-	-
426700	6210000	Maintenance Tools/Supplies	104	37	3,000	3,000	3,000	-	-
426710	6210000	Work Boot Reimbursement	1,186	1,148	2,100	2,100	2,100	-	-
426800	6210000	Special Department Supplies	4,578	638	6,100	5,500	5,500	(9)%	-
427100	6210000	Travel & Meeting Expense	6,020	12,609	23,000	39,100	39,100	70%	-
427200	6210000	Training	11,654	22,387	46,000	66,000	66,000	43%	-
428400	6210000	Liability Insurance	139,726	99,639	95,643	82,699	84,083	(13)%	1%
443300	6210000	Uncollect Accounts-Bad Debts	98,545	133,893	210,000	210,000	210,000	-	-
		Non-personnel Expenses Total	**422,600**	**693,606**	**1,397,160**	**1,556,731**	**1,360,786**	**11%**	**(12)%**
457004	6210000	Property Management	66,554	191,231	120,000	240,000	240,000	100%	-
		Special Projects Total	**66,554**	**191,231**	**120,000**	**240,000**	**240,000**	**100%**	**-**
462305	6210000	Computer System Upgrades	0	0	134,229	0	0	(100)%	-
462308	6210000	Off Furn & Eq/Computer Acqustn	21,652	7,990	0	0	0	-	-
		Equipment Outlay Total	**21,652**	**7,990**	**134,229**	**0**	**0**	**(100)%**	**-**
881100	6210000	General Fund Allocation Chgs	1,454,856	913,249	201,225	174,059	174,059	(13)%	-
882510	6210000	Utilization Chgs from 510 Fund	2,497,432	2,551,599	2,922,919	2,935,473	3,078,633	%	4%
		Charges From Others Total	**3,952,289**	**3,464,849**	**3,124,144**	**3,109,532**	**3,252,692**	**( )%**	**4%**
894101	6210000	Interfund Services to 101 Fund	(427)	0	0	0	0	-	-
894430	6210000	Interfund Services to 430 Fund	(711)	0	0	0	0	-	-
894510	6210000	Interfund Services to 510 Fund	(13,164)	0	0	0	0	-	-
894520	6210000	Interfund Services to 520 Fund	(1,663,976)	(1,659,579)	(1,552,000)	(1,772,000)	(1,772,000)	14%	-
		Charges to Others Total	**(1,678,280)**	**(1,659,579)**	**(1,552,000)**	**(1,772,000)**	**(1,772,000)**	**14%**	**-**
		Total Budget Requirements	**7,571,491**	**5,910,237**	**9,049,444**	**8,949,994**	**9,082,138**	**(1)%**	**1%**

Department Budget Detail

Department / Section: **Public Utilities-Water / Water-Water Resources**
520 - 621500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	6215000	Salaries - Regular	379,379	482,919	0	0	0	-	-
411210	6215000	Vacation	31,103	26,390	0	0	0	-	-
411220	6215000	Holidays & Special Days Off	18,304	22,307	0	0	0	-	-
411240	6215000	Sick Leave	5,823	9,433	0	0	0	-	-
411245	6215000	Family Illness Sick Leave	7,389	1,500	0	0	0	-	-
411260	6215000	Bereavement Leave	0	176	0	0	0	-	-
411292	6215000	Administrative Leave	2,875	7,534	0	0	0	-	-
411510	6215000	Accrued Payroll	6,503	(18,536)	0	0	0	-	-
411521	6215000	Accrued Sick Leave Yr End Only	17,227	61,802	0	0	0	-	-
411522	6215000	Accrued Vacation Year-End Only	15,570	63,983	0	0	0	-	-
411530	6215000	Accrued Comp. Time Earned	0	9,474	0	0	0	-	-
412210	6215000	Workers Compensation Ins	11,076	20,289	0	0	0	-	-
412220	6215000	Health Insurance	48,741	57,216	0	0	0	-	-
412222	6215000	Dental Insurance	2,342	2,547	0	0	0	-	-
412230	6215000	Life Insurance	2,049	2,621	0	0	0	-	-
412240	6215000	Unemployment Insurance	714	384	0	0	0	-	-
412250	6215000	Disability Insurance	135	135	0	0	0	-	-
412310	6215000	PERS Retirement	125,361	157,211	0	0	0	-	-
412313	6215000	OPEB Annual Req Cont Expense	16,722	20,075	0	0	0	-	-
412320	6215000	Medicare OASDI	6,939	9,961	0	0	0	-	-
412400	6215000	Deferred Compensation	200	2,450	0	0	0	-	-
		Personnel Services Total	**698,460**	**939,878**	**0**	**0**	**0**	**-**	**-**
421000	6215000	Professional Services	227,075	208,103	0	0	0	-	-
421001	6215000	Prof Services/Internal	2,055	0	0	0	0	-	-
421100	6215000	Outside Legal Services	1,286	127	0	0	0	-	-
422120	6215000	Telephone - Cellular	2,099	2,684	0	0	0	-	-
423400	6215000	Motor Pool Equipment Rental	18,278	15,331	0	0	0	-	-
424230	6215000	Central Garage Charges	0	3,669	0	0	0	-	-
425100	6215000	Advertising Expense	0	200	0	0	0	-	-
425200	6215000	Periodicals & Dues	115	0	0	0	0	-	-
425400	6215000	General Office Expense	309	718	0	0	0	-	-
425500	6215000	Postage	39	0	0	0	0	-	-
425610	6215000	Outside Printing Expense	508	0	0	0	0	-	-
425800	6215000	Computer Equip Purc Undr $5000	0	841	0	0	0	-	-
426800	6215000	Special Department Supplies	2,087	969	0	0	0	-	-
427100	6215000	Travel & Meeting Expense	892	105	0	0	0	-	-
427200	6215000	Training	943	0	0	0	0	-	-
428400	6215000	Liability Insurance	20,517	18,598	0	0	0	-	-
		Non-personnel Expenses Total	**276,210**	**251,349**	**0**	**0**	**0**	**-**	**-**
881100	6215000	General Fund Allocation Chgs	85,906	50,098	0	0	0	-	-
882510	6215000	Utilization Chgs from 510 Fund	403,236	246,153	0	0	0	-	-
		Charges From Others Total	**489,142**	**296,252**	**0**	**0**	**0**	**-**	**-**
894510	6215000	Interfund Services to 510 Fund	0	(1,340)	0	0	0	-	-
894520	6215000	Interfund Services to 520 Fund	(6,677)	0	0	0	0	-	-

Department / Section: **Public Utilities-Water / Water-Water Resources**
520 - 621500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		Charges to Others Total	**(6,677)**	**(1,340)**	**0**	**0**	**0**	-	-
		Total Budget Requirements	**1,457,135**	**1,486,139**	**0**	**0**	**0**	-	-

Department Budget Detail

Department / Section: **Public Utilities-Water / PU Water Debt Svc Revenue Bond**
520 - 622500

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
481000	6225000	Principal	4,574,003	5,257,962	5,534,000	5,487,000	5,757,000	(1)%	4%
481018	6225000	Bond Cost of Issuance	18,648	0	0	0	0	-	-
481025	6225000	Principal - Hillwood	0	0	795,000	809,000	843,000	1%	4%
482000	6225000	Interest	9,888,124	9,698,600	11,572,000	9,393,000	9,199,000	(18)%	(2)%
482010	6225000	Capitalized Interest	(359,356)	(385,973)	0	0	0	-	-
482020	6225000	Treasury Credit	(1,352,351)	(1,356,754)	(1,357,000)	(1,357,000)	(1,357,000)	-	-
482025	6225000	Interest - Hillwood	0	0	247,000	236,000	223,000	(4)%	(5)%
485000	6225000	Amortization Cost of Issuance	136,195	100,972	105,000	186,000	270,000	77%	45%
487000	6225000	Debt Related Fiscal Charges	179,970	181,041	180,000	181,000	181,000	%	-
		Debt Service Total	**13,085,233**	**13,495,848**	**17,076,000**	**14,935,000**	**15,116,000**	**(12)%**	**1%**
881100	6225000	General Fund Allocation Chgs	87,933	112,437	98,938	98,938	98,938	-	-
		Charges From Others Total	**87,933**	**112,437**	**98,938**	**98,938**	**98,938**	-	**-**
		Total Budget Requirements	**13,173,166**	**13,608,285**	**17,174,938**	**15,033,938**	**15,214,938**	**(12)%**	**1%**

Department Budget Detail

Department / Section: **Public Utilities-Water / Water-GFT**
520 - 622600

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
990101	6226000	Operating Transfer to 101 Fund	6,990,700	7,098,400	6,503,800	5,474,600	5,738,300	(15)%	4%
		Operating Transfers Out Total	**6,990,700**	**7,098,400**	**6,503,800**	**5,474,600**	**5,738,300**	**(15)%**	**4%**
		Total Budget Requirements	**6,990,700**	**7,098,400**	**6,503,800**	**5,474,600**	**5,738,300**	**(15)%**	**4%**

Department Budget Detail

Department / Section: **Public Utilities-Water / PU Water Capital Projects**
520 - 623000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
440301	6810110	City Funds	444,751	36,517	0	0	0	-	-
440309	6810030	Misc Agency Funding	117,368	147,203	0	0	0	-	-
440309	6810110	Misc Agency Funding	443,259	36,380	0	0	0	-	-
440309	6810140	Misc Agency Funding	0	33,331	0	0	0	-	-
470701	6230000	System Expansion	1,414,934	1,619,768	1,100,000	1,300,000	1,300,000	18%	-
470702	6230000	Meters	308,827	387,886	850,000	850,000	850,000	-	-
470705	6230000	Water Stock	3,150	0	10,000	10,000	0	-	(100)%
470706	6230000	Dist Sys Facilities Replacemnt	1,817,255	2,119,615	657,000	1,400,000	1,400,000	113%	-
470707	6230000	Main Replacements	6,365,422	10,300,833	7,600,000	7,600,000	3,400,000	-	(55)%
470734	6230000	Street Improvements	1,735,999	935,593	0	585,000	0	-	(100)%
470735	6230000	Transmission Mains	1,645,210	116,253	820,000	0	0	(100)%	-
470802	6230000	Pump Station Replacements	234,789	1,661,620	1,500,000	0	0	(100)%	-
470803	6230000	Facility Rehabilitation	2,569,295	3,590,346	2,958,000	2,244,000	1,751,000	(24)%	(21)%
470806	6230000	Reservoir Constructions	4,593,203	356,244	0	0	0	-	-
470811	6230000	Recycled Water Facilities	0	28,098	0	9,500,000	0	-	(100)%
470813	6230000	Seven Oaks Dam	304,258	34,474	0	2,000,000	1,500,000	-	(25)%
470814	6230000	Aquifer Storage & Recovery Sys	150,992	536,692	0	0	0	-	-
470815	6230000	Hydrant Check Valves	0	22,070	100,000	100,000	0	-	(100)%
470818	6230000	Water ODMS/Asset Mgt Sys.	0	1,198,857	500,000	900,000	0	80%	(100)%
470819	6230000	Development Costs	0	0	0	0	0	-	-
		Capital Outlay & Grants Total	**22,148,719**	**23,161,786**	**16,095,000**	**26,489,000**	**10,201,000**	**64%**	**(61)%**
881100	6230000	General Fund Allocation Chgs	0	0	203,421	203,421	203,421	-	-
		Charges From Others Total	**0**	**0**	**203,421**	**203,421**	**203,421**	-	**-**
		Total Budget Requirements	**22,148,719**	**23,161,786**	**16,298,421**	**26,692,421**	**10,404,421**	**63%**	**(61)%**

Department Budget Detail

Department / Section: **Public Utilities-Water / Water Conservation**
521 - 622020

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	6220200	Salaries - Regular	100,707	126,012	149,335	152,630	156,092	2%	2%
411110	6220200	Salaries-Temp & Part Time	0	0	13,520	13,520	14,872	-	10%
411130	6220200	Compensatory Time	2,435	1,017	0	0	0	-	-
411210	6220200	Vacation	7,233	4,117	0	0	0	-	-
411220	6220200	Holidays & Special Days Off	4,206	5,714	0	0	0	-	-
411240	6220200	Sick Leave	1,389	1,694	0	0	0	-	-
411245	6220200	Family Illness Sick Leave	4,349	2,125	0	0	0	-	-
411280	6220200	Jury Duty	263	0	0	0	0	-	-
411292	6220200	Administrative Leave	245	379	0	0	0	-	-
411510	6220200	Accrued Payroll	(583)	2,117	1,722	888	927	(48)%	4%
411521	6220200	Accrued Sick Leave Yr End Only	(712)	0	0	0	0	-	-
411522	6220200	Accrued Vacation Year-End Only	(9,908)	1,185	0	0	0	-	-
411530	6220200	Accrued Comp. Time Earned	2,365	2,225	0	0	0	-	-
412210	6220200	Workers Compensation Ins	3,625	4,885	5,000	5,272	5,432	5%	3%
412220	6220200	Health Insurance	16,699	17,187	19,892	20,208	21,530	1%	6%
412222	6220200	Dental Insurance	956	1,076	1,080	1,080	1,080	-	-
412230	6220200	Life Insurance	46	52	52	52	52	-	-
412240	6220200	Unemployment Insurance	234	105	91	93	95	2%	2%
412250	6220200	Disability Insurance	235	271	272	272	272	-	-
412310	6220200	PERS Retirement	30,946	30,621	36,820	40,546	44,373	10%	9%
412313	6220200	OPEB Annual Req Cont Expense	5,729	6,031	0	0	0	-	-
412320	6220200	Medicare OASDI	1,635	2,098	2,361	2,213	2,263	(6)%	2%
412330	6220200	City Retirement Plan	0	0	507	507	558	-	10%
		Personnel Services Total	**172,099**	**208,923**	**230,652**	**237,281**	**247,546**	**2%**	**4%**
421000	6220200	Professional Services	21,353	39,624	105,500	110,000	110,000	4%	-
421001	6220200	Prof Services/Internal	0	0	500	500	500	-	-
422120	6220200	Telephone - Cellular	976	616	2,000	1,500	1,500	(25)%	-
425100	6220200	Advertising Expense	10,579	0	50,000	40,000	40,000	(20)%	-
425200	6220200	Periodicals & Dues	0	0	10,000	5,000	5,000	(50)%	-
425400	6220200	General Office Expense	0	0	15,000	10,000	10,000	(33)%	-
425500	6220200	Postage	2,123	25,394	15,000	30,593	30,593	103%	-
425600	6220200	Central Printing Charges	0	0	500	500	500	-	-
425610	6220200	Outside Printing Expense	84	42	500	500	500	-	-
425700	6220200	Software Purchase/Licensing	0	0	10,000	10,000	10,000	-	-
426800	6220200	Special Department Supplies	4,147	7,890	30,000	30,000	30,000	-	-
427100	6220200	Travel & Meeting Expense	845	2,362	7,500	7,500	7,500	-	-
427200	6220200	Training	1,135	0	7,500	7,500	7,500	-	-
428400	6220200	Liability Insurance	6,717	3,813	3,406	3,473	3,573	1%	2%
443300	6220200	Uncollect Accounts-Bad Debts	1,029	1,929	2,000	2,000	2,000	-	-
		Non-personnel Expenses Total	**48,991**	**81,671**	**259,406**	**259,066**	**259,166**	**( )%**	**%**
453001	6220200	Unprogrammed Funds	0	0	700,000	0	200,000	(100)%	-
456019	6220200	Education Campaign Schools	1,079	4,592	10,000	10,000	10,000	-	-
456022	6220200	Commty Supprt Outrch/Educatn	2,500	2,500	7,500	7,500	7,500	-	-
457003	6220200	High Efficiency Clothes Washer	68,554	70,420	125,000	125,000	125,000	-	-
457008	6220200	Weather Based Irrigation Contr	2,292	1,838	15,000	10,000	10,000	(33)%	-

Department Budget Detail

Department / Section: **Public Utilities-Water / Water Conservation**
521 - 622020

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
457009	6220200	Water Mgmt Syst.-Technical Ass	19,770	22,799	30,000	30,000	30,000	-	-
457011	6220200	Waterwise Landscape Incentive	25,884	1,187,718	50,000	50,000	50,000	-	-
457015	6220200	Landscape Rotating Nozzle Ince	699	1,114	10,000	5,000	5,000	(50)%	-
457017	6220200	High Efficiency/Dual Flush Toi	13,800	33,450	50,000	60,000	60,000	20%	-
457018	6220200	Artificial Turf Incentive-R	21,826	211,362	25,000	0	0	(100)%	-
457020	6220200	Free Sprinkler Nozzle Program	0	0	100,000	50,000	50,000	(50)%	-
457021	6220200	Whole House Program 521	29,673	20,985	100,000	50,000	50,000	(50)%	-
457022	6220200	HET Direct Install Prog	52,845	77,490	150,000	0	0	(100)%	-
457023	6220200	Smart Irrigatn Dir Instl Prog	138,169	262,977	200,000	200,000	0	-	(100)%
457024	6220200	Commercial Wtr Wise Landscape	422	3,060,365	100,000	100,000	100,000	-	-
457025	6220200	Small Business Dir Install	93,911	109,621	200,000	0	0	(100)%	-
457026	6220200	Community Education	0	0	25,000	25,000	25,000	-	-
457027	6220200	Res On-Line Wtr Audit Tool	0	1,392	0	2,500	2,500	-	-
		Special Projects Total	**471,428**	**5,068,628**	**1,897,500**	**725,000**	**725,000**	**(61)%**	**-**
881100	6220200	General Fund Allocation Chgs	106,245	32,527	29,747	29,747	29,747	-	-
882510	6220200	Utilization Chgs from 510 Fund	36,897	42,714	40,413	45,375	48,706	12%	7%
		Charges From Others Total	**143,143**	**75,242**	**70,160**	**75,122**	**78,453**	**7%**	**4%**
		Total Budget Requirements	**835,663**	**5,434,466**	**2,457,718**	**1,296,469**	**1,310,165**	**(47)%**	**1%**

Department Budget Detail

Department / Section: **Public Utilities-Cent Stores / Public Utilities-Cent Stores**
640 - 640000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411100	6400000	Salaries - Regular	344,404	309,083	410,006	409,069	417,892	( )%	2%
411130	6400000	Compensatory Time	6,779	(1,140)	0	0	0	-	-
411210	6400000	Vacation	27,022	23,085	0	0	0	-	-
411220	6400000	Holidays & Special Days Off	17,352	15,902	0	0	0	-	-
411240	6400000	Sick Leave	13,788	14,184	0	0	0	-	-
411245	6400000	Family Illness Sick Leave	2,433	11,332	0	0	0	-	-
411280	6400000	Jury Duty	1,660	769	0	0	0	-	-
411292	6400000	Administrative Leave	248	254	0	0	0	-	-
411410	6400000	Vacation Payoffs	0	15,582	0	0	0	-	-
411420	6400000	Sick Leave Payoff	0	10,516	0	0	0	-	-
411430	6400000	Compensatory Time Payoff	0	2,428	0	0	0	-	-
411510	6400000	Accrued Payroll	1,349	(222)	4,708	2,356	2,450	(49)%	3%
411521	6400000	Accrued Sick Leave Yr End Only	1,826	(14,085)	0	0	0	-	-
411522	6400000	Accrued Vacation Year-End Only	2,854	(9,817)	0	0	0	-	-
411530	6400000	Accrued Comp. Time Earned	668	(1,461)	0	0	0	-	-
412210	6400000	Workers Compensation Ins	6,072	8,872	8,225	8,370	8,560	1%	2%
412220	6400000	Health Insurance	61,493	54,280	80,539	73,384	77,830	(8)%	6%
412222	6400000	Dental Insurance	3,818	3,380	4,158	4,177	4,216	%	%
412230	6400000	Life Insurance	578	553	604	604	604	-	-
412240	6400000	Unemployment Insurance	570	297	229	231	235	%	1%
412250	6400000	Disability Insurance	951	805	952	952	952	-	-
412310	6400000	PERS Retirement	112,802	93,043	109,886	118,484	129,080	7%	8%
412311	6400000	PERS - NPA Amortization	9,541	0	0	0	0	-	-
412312	6400000	Pension Expense - GASB68	0	(28,224)	0	0	0	-	-
412313	6400000	OPEB Annual Req Cont Expense	21,097	19,044	0	0	0	-	-
412320	6400000	Medicare OASDI	4,703	4,383	4,958	4,944	5,072	( )%	2%
412400	6400000	Deferred Compensation	50	600	900	1,200	1,500	33%	25%
413110	6400000	Overtime At Straight Rate	15,554	16,278	14,280	14,280	14,280	-	-
413120	6400000	Overtime At 1.5 Rate	2,119	5,369	3,600	3,600	3,600	-	-
413130	6400000	Overtime At Double Time Rate	1,260	1,110	1,600	1,600	1,600	-	-
413210	6400000	Holiday O/T-Straight/Non-Sched	70	71	0	0	0	-	-
413230	6400000	Holiday O/T-Strt/Subj To Retir	709	722	0	0	0	-	-
		Personnel Services Total	**661,781**	**557,001**	**644,645**	**643,251**	**667,871**	**( )%**	**3%**
422100	6400000	Telephone	354	350	283	283	283	-	-
422120	6400000	Telephone - Cellular	1,217	482	1,200	1,200	1,200	-	-
422600	6400000	Other Utilities	0	0	200	200	200	-	-
422700	6400000	Refuse/Disposal Fees	653	1,883	3,497	3,497	3,497	-	-
423300	6400000	Freight/Express & Cartage	0	0	200	200	200	-	-
423400	6400000	Motor Pool Equipment Rental	7,010	7,145	7,500	7,032	7,243	(6)%	3%
424130	6400000	Maint/Repair of Bldgs & Improv	1,563	1,780	4,186	4,186	4,186	-	-
424220	6400000	All Other Equip Maint/Repair	9,636	7,543	10,463	10,463	10,463	-	-
424230	6400000	Central Garage Charges	5,901	2,742	7,000	7,000	7,000	-	-
424240	6400000	Central Communications Chg	0	0	100	100	100	-	-
425400	6400000	General Office Expense	3,498	3,850	3,300	3,300	3,300	-	-
425500	6400000	Postage	0	0	200	200	200	-	-

Department Budget Detail

Department / Section: **Public Utilities-Cent Stores / Public Utilities-Cent Stores**
640 - 640000

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
425600	6400000	Central Printing Charges	0	106	330	330	330	-	-
425700	6400000	Software Purchase/Licensing	0	0	270	270	270	-	-
425800	6400000	Computer Equip Purc Undr $5000	0	323	1,500	1,500	1,500	-	-
426100	6400000	Janitorial Supplies	546	542	300	300	300	-	-
426200	6400000	Clothing/Linen/Safety Supplies	3,832	3,732	3,701	3,701	3,701	-	-
426300	6400000	Motor Fuels & Lubricants	1,655	797	1,500	1,500	1,500	-	-
426700	6400000	Maintenance Tools/Supplies	98	80	1,320	1,320	1,320	-	-
426710	6400000	Work Boot Reimbursement	1,050	1,050	1,050	1,050	1,050	-	-
426800	6400000	Special Department Supplies	4,154	4,152	9,393	9,393	9,393	-	-
427200	6400000	Training	460	25	0	0	0	-	-
428400	6400000	Liability Insurance	8,884	7,095	5,672	6,463	6,601	13%	2%
		Non-personnel Expenses Total	**50,517**	**43,686**	**63,165**	**63,488**	**63,837**	**%**	**%**
481000	6400000	Principal	9,410	10,683	12,022	13,468	15,022	12%	11%
481018	6400000	Bond Cost of Issuance	820	0	0	0	0	-	-
482000	6400000	Interest	5,115	20,022	4,979	5,406	4,762	8%	(11)%
		Debt Service Total	**15,345**	**30,706**	**17,001**	**18,874**	**19,784**	**11%**	**4%**
881100	6400000	General Fund Allocation Chgs	363,396	322,842	334,197	334,197	334,197	-	-
		Charges From Others Total	**363,396**	**322,842**	**334,197**	**334,197**	**334,197**	-	**-**
894510	6400000	Interfund Services to 510 Fund	(120)	(980)	0	0	0	-	-
		Charges to Others Total	**(120)**	**(980)**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**1,090,919**	**953,256**	**1,059,008**	**1,059,810**	**1,085,689**	**%**	**2%**

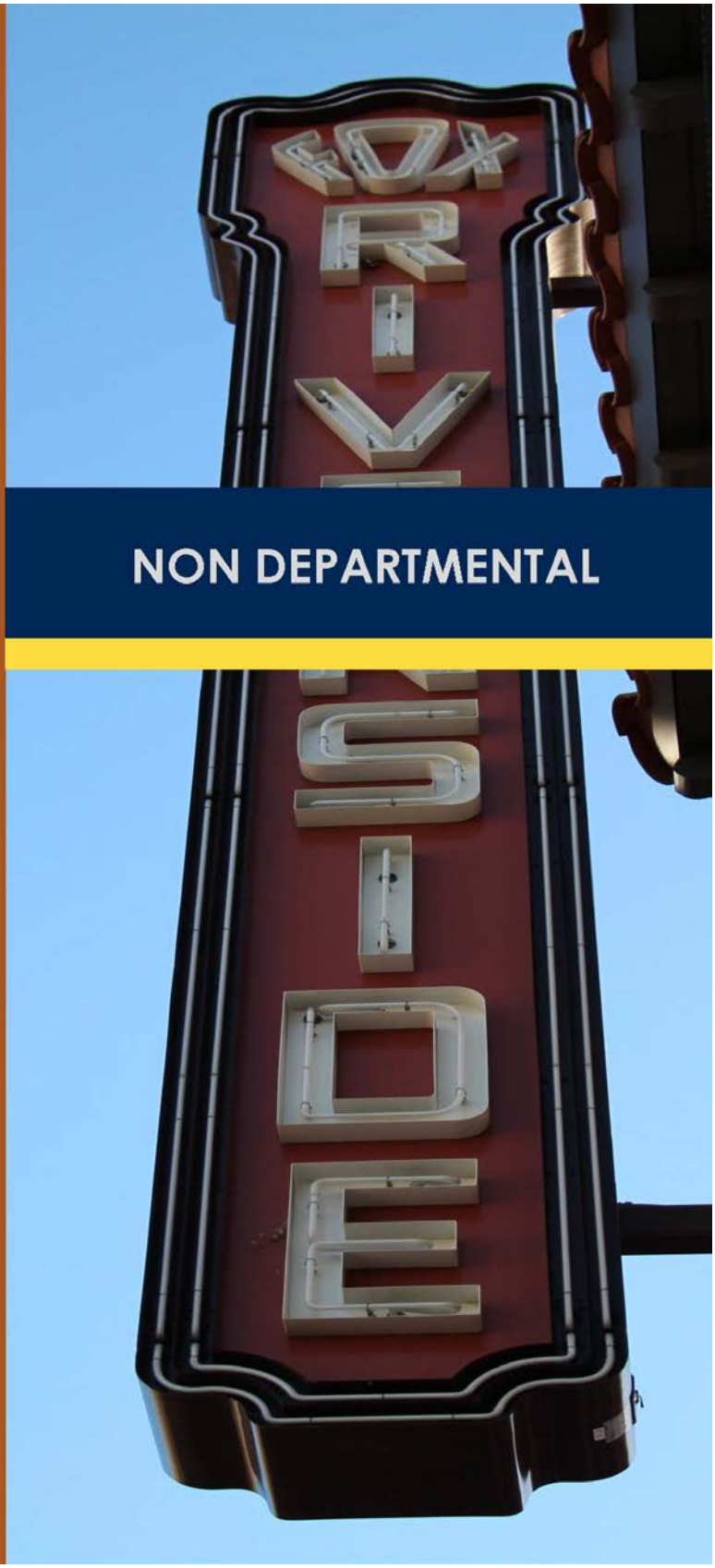
Department Budget Detail

Department / Section: **Department Total**

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		General Fund	0	0	0	0	0	-	-
		All Other Funds	457,002,345	459,074,820	498,296,844	510,508,477	496,440,550	2%	(2)%
		Department Total	457,002,345	459,074,820	498,296,844	510,508,477	496,440,550	2%	(2)%

NON DEPARTMENTAL

The Non Departmental budget represents activities that are not budgeted within a specific General Fund department. These items are typically large in nature, are required to be funded, and are therefore not subject to budget cuts. As a result, they are budgeted here in Non-Departmental in order to avoid inflating the General Fund budgets of other Departments.



NON DEPARTMENTAL

OVERVIEW

The Non-Departmental items include activities that do not belong to any one department or activities that serve either the entire city or many departments at once. Such activities include the following:

- Riverside Convention Center operations
- Fox Performing Arts Center operations
- Municipal Auditorium operations
- Street Lighting Assessment District activities
- Animal control contract
- City Hall building maintenance and occupancy costs
- Crossing Guards contract

PERSONNEL SUMMARY

TABLE 138 – NON DEPARTMENTAL PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

General Fund	Authorized FTE FY2013/14	Authorized FTE FY2014/15	Authorized FTE FY2015/16	Approved FTE FY2016/17	Approved FTE FY2017/18
Non Departmental	-	-	-	-	-
General Fund Total	**-**	**-**	**-**	**-**	**-**
Other Funds					
Non Departmental	-	-	-	-	-
Other Funds Total	**-**	**-**	**-**	**-**	**-**
All Fund Total	**-**	**-**	**-**	**-**	**-**

BUDGET OVERVIEW

The Non Departmental total recommended FY 2016/17 Budget is $36.8 million and FY 2017/18 is $36.4 million. This represents a 3.5 percent decrease which is largely driven by a reduction pursuant to the Live Nation agreement as well as the UUT refund agreement which ends in September of 2016.

KEY CHANGES IN THE DEPARTMENT BUDGET

TABLE 139 – NON DEPARTMENTAL KEY CHANGES IN BUDGET

FY 2015/16[56] versus FY 2016/17 and FY 2016/17 versus FY 2017/18

FUND AND DIVISION	FTE CHANGES (count)		BUDGET CHANGES (dollars)		BUDGET CHANGES (Percent)	
General Fund	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18	FY 2015/16 vs. FY 2016/17	FY 2016/17 vs. FY 2017/18
City Manager Managed	-	-	($4,982,500)	-	-84.0%	-
Community Livability	-	-	($511,680)	-	-95.3%	-
Finance Managed	-	-	$5,716,709	($196,975)	2,423.5%	-3.3%

[56] (Personnel and Non-Personnel only), FY 15/16 includes carryover amounts.

FUND AND DIVISION General Fund	FTE CHANGES (count) FY 2015/16 vs. FY 2016/17	 FY 2016/17 vs. FY 2017/18	BUDGET CHANGES (dollars) FY 2015/16 vs. FY 2016/17	 FY 2016/17 vs. FY 2017/18	BUDGET CHANGES (Percent) FY 2015/16 vs. FY 2016/17	 FY 2016/17 vs. FY 2017/18
General Services Managed	-	-	$7,837,501	($262,376)	646.2%	-2.9%
Museum and Cultural Affairs Managed	-	-	$198,741	$46,224	3.2%	0.7%
Parks, Recreation, and Community Services Managed	-	-	-	-	-	-
Public Works Managed	-	-	($108,898)	($11,493)	-2.2%	-0.2%
General Fund Change Total	**-**	**-**	**$8,149,873**	**($424,620)**	**42.7%**	**-1.6%**

FUND AND DIVISION Other Funds	FTE CHANGES (count) FY 2015/16 vs. FY 2016/17	 FY 2016/17 vs. FY 2017/18	BUDGET CHANGES (dollars) FY 2015/16 vs. FY 2016/17	 FY 2016/17 vs. FY 2017/18	BUDGET CHANGES (Percent) FY 2015/16 vs. FY 2016/17	 FY 2016/17 vs. FY 2017/18
Non Departmental	-	-	-	-	-	-
Other Fund Change Total	**-**	**-**	**-**	**-**	**-**	**-**
Grand Total	**-**	**-**	**$8,149,873**	**($424,620)**	**42.7%**	**-1.6%**

Personnel

The Non Departmental does not have a Personnel Budget.

Non-Personnel

Changes FY 2015/16 to 2016/17

The Department's FY 2016/17 Non-Personnel Budget is $13.5 million, a decrease of $92,303 or 0.7 percent from the FY 2015/16 Adopted Budget of $13.6 million. The budget decrease is largely due in pursuant to the Live Nation agreement.

Changes FY 2016/17 to 2017/18

The Department's FY 2017/18 Non-Personnel Budget is $13.1 million, a decrease of $428,329 or 3.2 percent from the FY 2016/17 Adopted Budget of $13.5 million. The budget decrease is due to the net of:

- Decrease in building maintenance, repair, and improvements for One-Stop Shop one-time expenditure
- Decrease in Development Agreements as a result of the two-year UUT refund which concludes in September of 2016.
- Increase in Direct Insurance Charges

Overall, the remaining $22.4 million which is comprised of Special Projects, Capital Outlay, and Charges To/from expenditure categories will largely remain unchanged from FY 2016.

DEPARTMENT BUDGET BALANCING MEASURES AND UNFUNDED NEEDS

TABLE 140 – NON DEPARTMENTAL BUDGET REDUCTIONS

Budget Reductions	Impacts and how the Department plans to achieve the reductions	Reduction Amount
1. None	Not Applicable	-
Managed Savings Total		**-**
1. Decrease Sports Commission Support.	Represents a 4% reduction to the RCVB, Sports Commission.	$10,554
2. Modify Live Nation contract performance.	Included in the baseline budget is the assumption that Live Nation will reduce the net out of pocket cost to the City by more than $100,000.	-
4 Percent Balancing Measures Total		**$10,554**
Grand Total General Fund Budget Reductions		**$10,544**

DEPARTMENT BUDGET SUMMARY TABLES

The table below reflects the "operating budget" before Charges To, Charges From, or Operating Transfers. The table provides an overview of the departments spending for operations, debt, equipment, special projects, as well as managed savings and the four percent budget reduction.

TABLE 141 – NON DEPARTMENTAL
REVENUE AND EXPENDITURE BUDGET, BY FUND AND DIVISION

REVENUE

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Non Departmental	-	-	-	-	-
General Fund Total	**-**	**-**	**-**	**-**	**-**

Other Funds	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Non Departmental	-	-	-	-	-
Other Funds Total	**-**	**-**	**-**	**-**	**-**
All Fund Revenue Total	**-**	**-**	**-**	**-**	**-**

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
City Manager Managed	$4,122,093	$6,536,428	$5,932,500	$950,000	$950,000
Community Livability	$320,794	$886,408	$536,680	$25,000	$25,000
Finance Managed	$5,603,825	$5,770,262	$235,884	$5,952,593	$5,755,618
General Services Managed	$1,521,162	$1,259,414	$1,212,772	$9,050,273	$8,787,897
Museum and Cultural Affairs Managed	$4,170,468	$6,678,865	$6,202,709	$6,401,450	$6,447,674

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Parks, Recreation, and Community Services Managed	$26,690	$27,169	$43,100	$43,100	$43,100
Public Works Managed	$4,565,101	$4,847,298	$4,932,139	$4,823,241	$4,811,748
General Fund Total	**$20,330,133**	**$26,005,844**	**$19,095,784**	**$27,245,657**	**$26,821,037**
Other Funds					
Non Departmental	-	-	-	-	-
Other Funds Total	**-**	**-**	**-**	**-**	**-**
All Fund Expenditure Total	**$20,330,133**	**$26,005,844**	**$19,095,784**	**$27,245,657**	**$26,821,037**

The table below reflects the expenditure budget summary and includes Charges to, Charges From, and Operating Transfers. The table provides an overview of the department's spending as well as its managed savings, utilization charges, and transfers. The net expenditures total represents a spending deficit or surplus that will be offset by departmental revenue or an adjustment to fund balance. It should be noted that negative expenditure totals will be adjusted during the year or will increase fund balance.

TABLE 142 – NON DEPARTMENTAL EXPENDITURE BUDGET SUMMARY, BY FUND AND CATEGORY

EXPENDITURES

General Fund	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	$306,730	$848,610	($5,613,320)	-	-
Non-Personnel	$11,255,995	$13,934,824	$13,586,958	$13,494,655	$13,066,326
Special Projects	$5,090,498	$9,783,752	$9,385,779	$12,370,002	$12,572,711
Operating Budget Total	**$16,653,223**	**$24,567,186**	**$17,359,417**	**$25,864,657**	**$25,639,037**
Equipment Outlay	$2,698,275	$280,298	-	-	-
Debt Service	-	-	-	-	-
Operating Grants	-	-	-	-	-
Capital Outlay and Grants	$126,528	$100,029	$150,000	$150,000	$150,000
Charges From Others	$5,228,937	$10,502,754	$11,514,254	$11,839,670	$11,917,949
Charges To Others	($2,058,620)	($2,334,841)	($2,306,585)	($2,305,800)	($2,317,820)
Managed Savings	-	-	($6,100,000)	-	-
Equipment, Capital, Debt Service, and Utilization Charges Total	**$6,847,217**	**$9,606,563**	**$11,194,036**	**$11,114,870**	**$10,982,129**
General Fund Total	**$23,500,440**	**$34,173,749**	**$28,553,453**	**$36,979,527**	**$36,621,166**

Other Funds	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Personnel	-	-	-	-	-
Non-Personnel	-	-	-	-	-

Other Funds	Actual FY 2013/14	Actual FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18
Special Projects	-	-	-	-	-
Operating Budget Total	**-**	**-**	**-**	**-**	**-**
Equipment Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Operating Grants	-	-	-	-	-
Capital Outlay and Grants	-	-	-	-	-
Charges From Others	-	-	-	-	-
Charges To Others	-	-	-	-	-
Managed Savings	-	-	-	-	-
Equipment, Capital, Debt Service, and Utilization Charges Total	**-**	**-**	**-**	**-**	**-**
Other Funds Total	**-**	**-**	**-**	**-**	**-**
Net Expenditures for All Funds	**$23,500,440**	**$34,173,749**	**$28,553,453**	**$36,979,527**	**$36,621,166**

CITY OF
RIVERSIDE

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BUDGET DETAIL

NON DEPARTMENTAL BUDGET DETAIL

Department Budget Detail

Department / Section: **Non Departmental - Debt Admin / Debt Admin Market Prkg Garag**
101 - 711010

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18

Department Budget Detail

Department / Section: **Non Departmental / N/D-City Manager-Conv Ctr**
101 - 721100

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
459971	7211000	Convention Center Mgmt Fee	578,888	451,492	4,420,000	0	0	(100)%	-
459972	7211000	Convention Ctr Operating Exp	0	4,654,079	0	0	0	-	-
459974	7211000	Riverside CVB	1,250,000	1,312,500	1,512,500	0	0	(100)%	-
		Special Projects Total	**1,828,888**	**6,418,072**	**5,932,500**	**0**	**0**	**(100)%**	**-**
462300	9878500	Convention Center FF&E - Lease	2,293,205	118,357	0	0	0	-	-
		Equipment Outlay Total	**2,293,205**	**118,357**	**0**	**0**	**0**	-	**-**
881100	7211000	General Fund Allocation Chgs	12,103	0	0	0	0	-	-
		Charges From Others Total	**12,103**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**4,134,198**	**6,536,429**	**5,932,500**	**0**	**0**	**(100)%**	**-**

Department Budget Detail

Department / Section: **Non Departmental / N/D-City Manager-Special Proj**
101 - 721110

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
450087	7211100	CM Audit Program	0	0	0	450,000	450,000	-	-
		Special Projects Total	**0**	**0**	**0**	**450,000**	**450,000**	-	**-**
		Total Budget Requirements	**0**	**0**	**0**	**450,000**	**450,000**	-	**-**

Department Budget Detail

Department / Section: **Non Departmental / N/D-City Mgr-Sundry/Gen Gov't**
101 - 721120

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
450247	7211200	Fiscal Management	0	0	0	500,000	500,000	-	-
		Special Projects Total	**0**	**0**	**0**	**500,000**	**500,000**	-	**-**
		Total Budget Requirements	**0**	**0**	**0**	**500,000**	**500,000**	-	**-**

Department Budget Detail

Department / Section: **Non Departmental / N/D-Gen Svs-Magnolia Property**
101 - 722200

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	7222000	Professional Services	28,757	25,984	55,000	55,000	55,000	-	-
422110	7222000	Telephone Outside Comm Lines	704	795	0	0	0	-	-
422200	7222000	Electric	5,443	7,347	6,000	6,000	6,000	-	-
422500	7222000	Water	22,313	20,581	20,000	20,000	20,000	-	-
422600	7222000	Other Utilities	13,349	13,582	15,000	15,000	15,000	-	-
424130	7222000	Maint/Repair of Bldgs & Improv	10,895	8,983	9,000	9,000	9,000	-	-
		Non-personnel Expenses Total	**81,463**	**77,273**	**105,000**	**105,000**	**105,000**	-	**-**
450112	7222000	Municipal Auditorium Improvmnt	703	752	0	0	0	-	-
		Special Projects Total	**703**	**752**	**0**	**0**	**0**	-	**-**
881100	7222000	General Fund Allocation Chgs	10,171	0	0	0	0	-	-
		Charges From Others Total	**10,171**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**92,339**	**78,025**	**105,000**	**105,000**	**105,000**	-	**-**

Department Budget Detail

Department / Section: **Non Departmental / N/D-Gen Svs-City Hall Occ**
101 - 722210

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
411110	7222100	Salaries-Temp & Part Time	0	80	0	0	0	-	-
411130	7222100	Compensatory Time	79	1,416	0	0	0	-	-
413110	7222100	Overtime At Straight Rate	0	534	0	0	0	-	-
413120	7222100	Overtime At 1.5 Rate	0	(351)	0	0	0	-	-
		Personnel Services Total	**79**	**1,679**	**0**	**0**	**0**	-	**-**
421000	7222100	Professional Services	349,383	357,783	336,147	331,600	336,600	(1)%	1%
422100	7222100	Telephone	3,044	2,940	297	297	297	-	-
422120	7222100	Telephone - Cellular	0	0	800	0	0	(100)%	-
422200	7222100	Electric	361,681	364,494	400,000	400,000	400,000	-	-
422300	7222100	Gas	0	0	11,600	11,600	11,600	-	-
422500	7222100	Water	23,970	16,373	16,000	16,000	16,000	-	-
422600	7222100	Other Utilities	24,684	14,466	18,000	18,000	18,000	-	-
422700	7222100	Refuse/Disposal Fees	0	0	15,000	0	0	(100)%	-
424130	7222100	Maint/Repair of Bldgs & Improv	43,182	62,869	41,887	550,000	50,000	1213%	(90)%
424220	7222100	All Other Equip Maint/Repair	328	2,495	2,600	2,600	2,600	-	-
425400	7222100	General Office Expense	892	934	0	0	0	-	-
426100	7222100	Janitorial Supplies	31,692	32,000	10,000	20,000	20,000	100%	-
426200	7222100	Clothing/Linen/Safety Supplies	708	468	0	0	0	-	-
426800	7222100	Special Department Supplies	652	0	0	0	0	-	-
428420	7222100	Insurance Charges - Direct	45,224	56,131	75,025	91,248	116,567	21%	27%
		Non-personnel Expenses Total	**885,445**	**910,957**	**927,356**	**1,441,345**	**971,664**	**55%**	**(32)%**
470020	7222100	Bldgs & Structures Improvmnts	0	497	0	0	0	-	-
		Capital Outlay & Grants Total	**0**	**497**	**0**	**0**	**0**	-	**-**
881100	7222100	General Fund Allocation Chgs	122,779	230,997	187,832	187,832	187,832	-	-
882101	7222100	Utilization Chgs from 101 Fund	839,157	843,804	844,943	843,506	841,893	( )%	( )%
882510	7222100	Utilization Chgs from 510 Fund	2,616	2,616	2,616	2,616	2,616	-	-
		Charges From Others Total	**964,552**	**1,077,418**	**1,035,391**	**1,033,954**	**1,032,341**	**( )%**	**( )%**
891100	7222100	General Fund Allocation Chgs	(1,883,035)	(1,977,902)	(1,962,747)	(1,962,747)	(1,962,747)	-	-
		Charges to Others Total	**(1,883,035)**	**(1,977,902)**	**(1,962,747)**	**(1,962,747)**	**(1,962,747)**	-	**-**
		Total Budget Requirements	**(32,958)**	**12,651**	**0**	**512,552**	**41,258**	-	**(91)%**

Department Budget Detail

Department / Section: **Non Departmental / N/D-Gen Svs-Managed Facilities**
101 - 722220

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	7222200	Professional Services	400	0	0	0	0	-	-
428420	7222200	Insurance Charges - Direct	97,337	86,474	125,416	146,494	184,379	16%	25%
		Non-personnel Expenses Total	**97,737**	**86,474**	**125,416**	**146,494**	**184,379**	**16%**	**25%**
450112	7222200	Municipal Auditorium Improvmnt	25,672	10,000	15,000	15,000	15,000	-	-
450310	7222200	Convention Center Improvements	25,000	9,847	40,000	40,000	40,000	-	-
		Special Projects Total	**50,672**	**19,847**	**55,000**	**55,000**	**55,000**	-	**-**
462300	9878700	Muni Auditorium-FF&E-Lease	405,070	161,940	0	0	0	-	-
		Equipment Outlay Total	**405,070**	**161,940**	**0**	**0**	**0**	-	**-**
881100	7222200	General Fund Allocation Chgs	113,305	0	0	0	0	-	-
882101	7222200	Utilization Chgs from 101 Fund	537,708	3,598,537	3,597,252	3,597,106	3,596,944	( )%	( )%
		Charges From Others Total	**651,014**	**3,598,537**	**3,597,252**	**3,597,106**	**3,596,944**	**( )%**	**( )%**
		Total Budget Requirements	**1,204,494**	**3,866,800**	**3,777,668**	**3,798,600**	**3,836,323**	**%**	**%**

Department Budget Detail

Department / Section: **Non Departmental / N/D-Gen Svs-Convention Center**
101 - 722230

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
459971	7222300	Convention Center Mgmt Fee	0	0	0	591,856	604,005	-	2%
459972	7222300	Convention Ctr Operating Exp	0	0	0	5,196,274	5,315,264	-	2%
459973	7222300	Riverside Sports Commision	0	0	0	150,836	154,822	-	2%
459974	7222300	Riverside CVB	0	0	0	1,363,468	1,397,763	-	2%
		Special Projects Total	**0**	**0**	**0**	**7,302,434**	**7,471,854**	-	**2%**
		Total Budget Requirements	**0**	**0**	**0**	**7,302,434**	**7,471,854**	-	**2%**

Department Budget Detail

Department / Section: **Non Departmental / N/D-Finance-Development Agrmts**
101 - 722300

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
422200	7223000	Electric	35	0	0	0	0	-	-
446000	7223000	Devel Agreemnt Requirements	852,107	1,058,332	1,586,367	1,231,000	1,032,000	(22)%	(16)%
		Non-personnel Expenses Total	**852,143**	**1,058,332**	**1,586,367**	**1,231,000**	**1,032,000**	**(22)%**	**(16)%**
881100	7223000	General Fund Allocation Chgs	87,822	0	0	0	0	-	-
		Charges From Others Total	**87,822**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**939,966**	**1,058,332**	**1,586,367**	**1,231,000**	**1,032,000**	**(22)%**	**(16)%**

Department Budget Detail

Department / Section: **Non Departmental / N/D-Finance-General Debt**
101 - 722310

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
425800	7223100	Computer Equip Purc Undr $5000	221,665	221,665	0	0	0	-	-
425806	7223100	Computers-Software	0	0	221,666	221,666	221,666	-	-
428420	7223100	Insurance Charges - Direct	2,619	3,106	4,449	5,664	7,689	27%	35%
		Non-personnel Expenses Total	**224,284**	**224,771**	**226,115**	**227,330**	**229,355**	**%**	**%**
881100	7223100	General Fund Allocation Chgs	13,401	836,727	1,297,602	1,297,602	1,297,602	-	-
882101	7223100	Utilization Chgs from 101 Fund	251,532	2,097,648	2,154,174	2,363,766	2,465,533	9%	4%
		Charges From Others Total	**264,933**	**2,934,376**	**3,451,776**	**3,661,368**	**3,763,135**	**6%**	**2%**
892510	7223100	Utilization Chgs to 510 Fund	0	(126,866)	(126,866)	(126,866)	(126,866)	-	-
892520	7223100	Utilization Chgs to 520 Fund	0	(40,815)	(40,816)	(40,816)	(40,816)	-	-
892540	7223100	Utilization Chgs to 540 Fund	0	(456)	(457)	(457)	(457)	-	-
892550	7223100	Utilization Chgs to 550 Fund	0	(1,149)	(1,149)	(1,149)	(1,149)	-	-
		Charges to Others Total	**0**	**(169,287)**	**(169,288)**	**(169,288)**	**(169,288)**	**-**	**-**
		Total Budget Requirements	**489,217**	**2,989,860**	**3,508,603**	**3,719,410**	**3,823,202**	**6%**	**2%**

Department Budget Detail

Department / Section: **Non Departmental / N/D-Finance-St Lighting AD**
101 - 722320

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	7223200	Professional Services	18,777	0	20,000	20,000	20,000	-	-
422200	7223200	Electric	32,663	28,026	26,000	26,000	26,000	-	-
422201	7223200	St. Light/Traffic Signal Elec	4,346,444	4,330,158	4,471,702	4,442,563	4,442,563	( )%	-
422202	7223200	State Energy Tax	5,642	5,566	5,700	5,700	5,700	-	-
422203	7223200	Public Benefits Charge	123,873	123,409	0	0	0	-	-
		Non-personnel Expenses Total	**4,527,400**	**4,487,160**	**4,523,402**	**4,494,263**	**4,494,263**	**( )%**	**-**
881100	7223200	General Fund Allocation Chgs	13,869	0	0	0	0	-	-
		Charges From Others Total	**13,869**	**0**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**4,541,269**	**4,487,160**	**4,523,402**	**4,494,263**	**4,494,263**	**( )%**	**-**

Department Budget Detail

Department / Section: **Non Departmental / N/D-Finance-Managed Savings**
101 - 722330

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
419998	7223300	PERS Savings	0	0	(680,000)	0	0	(100)%	-
419999	7223300	Personnel Managed Savings	0	0	(5,420,000)	0	0	(100)%	-
		Managed Savings Total	**0**	**0**	**(6,100,000)**	**0**	**0**	**(100)%**	**-**
		Total Budget Requirements	**0**	**0**	**(6,100,000)**	**0**	**0**	**(100)%**	**-**

Department Budget Detail

Department / Section: **Non Departmental / N/D-Pub Works-Animal Control**
101 - 724100

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	7241000	Professional Services	54,557	55,998	72,525	72,525	72,525	-	-
425600	7241000	Central Printing Charges	581	0	500	500	500	-	-
425610	7241000	Outside Printing Expense	0	0	3,000	3,000	3,000	-	-
		Non-personnel Expenses Total	**55,138**	**55,998**	**76,025**	**76,025**	**76,025**	-	**-**
450319	7241000	Riv County Animal Control	3,162,116	3,068,579	3,267,704	3,267,704	3,267,704	-	-
		Special Projects Total	**3,162,116**	**3,068,579**	**3,267,704**	**3,267,704**	**3,267,704**	-	**-**
440301	9794130	Animal Licensing Service	3,913	0	0	0	0	-	-
		Capital Outlay & Grants Total	**3,913**	**0**	**0**	**0**	**0**	-	**-**
881100	7241000	General Fund Allocation Chgs	232,884	0	0	0	0	-	-
882101	7241000	Utilization Chgs from 101 Fund	32,712	54,733	65,511	65,511	65,511	-	-
		Charges From Others Total	**265,596**	**54,733**	**65,511**	**65,511**	**65,511**	-	**-**
		Total Budget Requirements	**3,486,765**	**3,179,312**	**3,409,240**	**3,409,240**	**3,409,240**	-	**-**

Department Budget Detail

Department / Section: **Non Departmental / N/D-Pub Works-Landscape Dist**
101 - 724110

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	9716820	Highlander Lndscp Maint Area	4,250	0	4,500	4,500	4,500	-	-
421000	9760340	Riverwalk Landscape Maint Dist	4,057	2,286	45,500	45,500	45,500	-	-
421203	9716820	Highlander Lndscp Maint Area	56,098	47,655	62,616	62,616	62,616	-	-
421203	9760340	Riverwalk Landscape Maint Dist	189,870	157,413	180,648	180,648	180,648	-	-
421205	9760340	Riverwalk Landscape Maint Dist	10,482	29,517	20,000	20,000	20,000	-	-
422200	9760340	Riverwalk Landscape Maint Dist	380	483	5,000	5,000	5,000	-	-
422500	9716820	Highlander Lndscp Maint Area	20,911	22,759	25,000	25,000	25,000	-	-
422500	9760340	Riverwalk Landscape Maint Dist	7,803	8,738	10,000	10,000	10,000	-	-
422600	9716820	Highlander Lndscp Maint Area	0	0	5	5	5	-	-
424220	9716820	Highlander Lndscp Maint Area	0	0	100	100	100	-	-
425300	9760340	Riverwalk Landscape Maint Dist	0	0	500	500	500	-	-
425400	9716820	Highlander Lndscp Maint Area	0	0	100	100	100	-	-
425400	9760340	Riverwalk Landscape Maint Dist	0	0	1,000	1,000	1,000	-	-
426700	9716820	Highlander Lndscp Maint Area	0	0	100	100	100	-	-
426700	9760340	Riverwalk Landscape Maint Dist	0	0	1,000	1,000	1,000	-	-
426800	9716820	Highlander Lndscp Maint Area	0	0	100	100	100	-	-
426800	9760340	Riverwalk Landscape Maint Dist	0	0	23,000	23,000	23,000	-	-
		Non-personnel Expenses Total	**293,853**	**268,854**	**379,169**	**379,169**	**379,169**	**-**	**-**
450119	9716820	Highlander Lndscp Maint Area	383	10,017	0	0	0	-	-
450119	9760340	Riverwalk Landscape Maint Dist	0	0	0	0	0	-	-
450119	9760350	Riverwalk LMD Park Improvemnts	21,046	4,188	30,000	30,000	30,000	-	-
450119	9760360	Riverwalk LMD Surplus	0	0	0	0	0	-	-
		Special Projects Total	**21,430**	**14,205**	**30,000**	**30,000**	**30,000**	**-**	**-**
882101	9760340	Riverwalk Landscape Maint Dist	155,766	168,475	174,574	196,968	186,760	12%	(5)%
882540	9760340	Riverwalk Landscape Maint Dist	19,335	0	0	0	0	-	-
		Charges From Others Total	**175,101**	**168,475**	**174,574**	**196,968**	**186,760**	**12%**	**(5)%**
		Total Budget Requirements	**490,384**	**451,536**	**583,743**	**606,137**	**595,929**	**3%**	**(1)%**

Department Budget Detail

Department / Section: **Non Departmental / N/D-Pub Works-Red Light Prog**
101 - 724120

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
422100	7241200	Telephone	555	158	0	0	0	-	-
423100	7241200	Equipment Rental	711,852	157,845	0	0	0	-	-
425400	7241200	General Office Expense	204	0	0	0	0	-	-
425610	7241200	Outside Printing Expense	29	0	0	0	0	-	-
425800	7241200	Computer Equip Purc Undr $5000	17,120	0	0	0	0	-	-
427200	7241200	Training	1,175	0	0	0	0	-	-
		Non-personnel Expenses Total	**730,937**	**158,004**	**0**	**0**	**0**	-	**-**
881100	7241200	General Fund Allocation Chgs	60,754	9,759	0	0	0	-	-
882101	7241200	Utilization Chgs from 101 Fund	415,582	213,292	0	0	0	-	-
		Charges From Others Total	**476,337**	**223,052**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**1,207,275**	**381,057**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Non Departmental / N/D-Pub Works-Employee Parking**
101 - 724130

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
423201	7241300	Parking Space Rental	175,104	187,651	177,640	12,480	12,800	(92)%	2%
426800	7241300	Special Department Supplies	0	0	0	2,000	2,000	-	-
		Non-personnel Expenses Total	**175,104**	**187,651**	**177,640**	**14,480**	**14,800**	**(91)%**	**2%**
882101	7241300	Utilization Chgs from 101 Fund	0	0	10,392	10,392	10,392	-	-
		Charges From Others Total	**0**	**0**	**10,392**	**10,392**	**10,392**	-	**-**
892101	7241300	Utilization Chgs to 101 Fund	(175,584)	(187,651)	(174,550)	(173,765)	(185,785)	( )%	6%
		Charges to Others Total	**(175,584)**	**(187,651)**	**(174,550)**	**(173,765)**	**(185,785)**	**( )%**	**6%**
		Total Budget Requirements	**(480)**	**0**	**13,482**	**(148,893)**	**(160,593)**	**1204)%**	**7%**

Department Budget Detail

Department / Section: **Non Departmental / N/D-PW-Shopping Cart Retreival**
101 - 724140

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
425500	9791910	Shopping Cart Retrieval	0	0	100	100	100	-	-
425600	9791910	Shopping Cart Retrieval	0	0	2,100	2,100	2,100	-	-
		Non-personnel Expenses Total	**0**	**0**	**2,200**	**2,200**	**2,200**	-	**-**
440301	9791910	Shopping Cart Retrieval	122,615	99,532	150,000	150,000	150,000	-	-
		Capital Outlay & Grants Total	**122,615**	**99,532**	**150,000**	**150,000**	**150,000**	-	**-**
881100	9791910	Shopping Cart Retrieval	6,117	0	0	0	0	-	-
882101	9791910	Shopping Cart Retrieval	18,237	31,210	56,372	56,372	56,372	-	-
		Charges From Others Total	**24,354**	**31,210**	**56,372**	**56,372**	**56,372**	-	**-**
		Total Budget Requirements	**146,969**	**130,742**	**208,572**	**208,572**	**208,572**	-	**-**

Department Budget Detail

Department / Section: **Non Departmental / N/D-PW-Crossing Guards**
101 - 724150

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	7241500	Professional Services	0	771,354	791,926	845,899	833,797	6%	(1)%
		Non-personnel Expenses Total	**0**	**771,354**	**791,926**	**845,899**	**833,797**	**6%**	**(1)%**
881100	7241500	General Fund Allocation Chgs	0	91,470	82,425	82,425	82,425	-	-
882101	7241500	Utilization Chgs from 101 Fund	0	35,616	40,917	40,917	40,917	-	-
		Charges From Others Total	**0**	**127,086**	**123,342**	**123,342**	**123,342**	**-**	**-**
		Total Budget Requirements	**0**	**898,441**	**915,268**	**969,241**	**957,139**	**5%**	**(1)%**

Department Budget Detail

Department / Section: **Non Departmental / N/D-PW-Keep Riv Beautiful**
101 - 724160

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
459022	7241600	Keep Riv Clean Cham of Commrc	0	223,125	57,475	57,764	58,053	%	%
		Special Projects Total	**0**	**223,125**	**57,475**	**57,764**	**58,053**	**%**	**%**
		Total Budget Requirements	**0**	**223,125**	**57,475**	**57,764**	**58,053**	**%**	**%**

Department Budget Detail

Department / Section: **Non Departmental / N/D-PRCS-Special Districts**
101 - 725200

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
450076	7252000	Loving Homes	22,439	23,000	19,200	19,200	19,200	-	-
450077	7252000	Village at Canyon Crest	4,251	4,169	23,900	23,900	23,900	-	-
		Special Projects Total	**26,691**	**27,169**	**43,100**	**43,100**	**43,100**	-	**-**
		Total Budget Requirements	**26,691**	**27,169**	**43,100**	**43,100**	**43,100**	-	**-**

Department Budget Detail

Department / Section: **Non Departmental / N/D-Museum-Fox Perf Arts Ctr**
101 - 725300

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	7253000	Professional Services	0	1,063,780	4,278,000	3,500,000	3,500,000	(18)%	-
421000	9827610	Fox Performing Arts Center Ops	3,986,679	0	0	0	0	-	-
428420	7253000	Insurance Charges - Direct	55,588	70,182	55,709	62,450	75,674	12%	21%
		Non-personnel Expenses Total	**4,042,268**	**1,133,962**	**4,333,709**	**3,562,450**	**3,575,674**	**(17)%**	**%**
459965	7253000	Live Nation Management Fee	0	0	0	533,000	550,000	-	3%
		Special Projects Total	**0**	**0**	**0**	**533,000**	**550,000**	-	**3%**
881100	7253000	General Fund Allocation Chgs	30,946	0	0	0	0	-	-
882101	7253000	Utilization Chgs from 101 Fund	2,252,130	2,287,860	2,281,748	2,269,951	2,258,446	( )%	( )%
882570	7253000	Utilization Chgs from 570 Fund	0	0	0	85,344	85,344	-	-
		Charges From Others Total	**2,283,077**	**2,287,860**	**2,281,748**	**2,355,295**	**2,343,790**	**3%**	**( )%**
		Total Budget Requirements	**6,325,346**	**3,421,822**	**6,615,457**	**6,450,745**	**6,469,464**	**(2)%**	**%**

Department Budget Detail

Department / Section: **Non Departmental / N/D-Museum-Municipal Aud**
101 - 725310

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	7253100	Professional Services	0	1,750,985	1,694,000	2,000,000	2,000,000	18%	-
		Non-personnel Expenses Total	**0**	**1,750,985**	**1,694,000**	**2,000,000**	**2,000,000**	**18%**	**-**
459965	7253100	Live Nation Management Fee	0	0	0	131,000	147,000	-	12%
		Special Projects Total	**0**	**0**	**0**	**131,000**	**147,000**	-	**12%**
		Total Budget Requirements	**0**	**1,750,985**	**1,694,000**	**2,131,000**	**2,147,000**	**25%**	**%**

Department Budget Detail

Department / Section: **Non Departmental / N/D-Museum-The Box**
101 - 725320

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	7253200	Professional Services	0	115,438	175,000	175,000	175,000	-	-
421000	9872600	Black Box Theater	127,906	0	0	0	0	-	-
426100	9872600	Black Box Theater	295	0	0	0	0	-	-
		Non-personnel Expenses Total	**128,201**	**115,438**	**175,000**	**175,000**	**175,000**	-	**-**
882570	7253200	Utilization Chgs from 570 Fund	0	0	717,896	739,362	739,362	2%	-
		Charges From Others Total	**0**	**0**	**717,896**	**739,362**	**739,362**	**2%**	**-**
		Total Budget Requirements	**128,201**	**115,438**	**892,896**	**914,362**	**914,362**	**2%**	**-**

Department Budget Detail

Department / Section: **Non Departmental / N/D-Museum-Showcase**
101 - 725330

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	7253300	Professional Services	0	413	0	0	0	-	-
		Non-personnel Expenses Total	**0**	**413**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**0**	**413**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Non Departmental / N/D-Museum-Live Nation**
101 - 725340

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	7253400	Professional Services	0	3,678,067	0	0	0	-	-
		Non-personnel Expenses Total	**0**	**3,678,067**	**0**	**0**	**0**	-	**-**
		Total Budget Requirements	**0**	**3,678,067**	**0**	**0**	**0**	-	**-**

Department Budget Detail

Department / Section: **Community Livability / Community Livability-CITY ATTY**
101 - 731300

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
425200	7313000	Periodicals & Dues	0	430	0	0	0	-	-
425610	7313000	Outside Printing Expense	1,869	0	0	0	0	-	-
425800	7313000	Computer Equip Purc Undr $5000	0	9,713	0	0	0	-	-
426800	7313000	Special Department Supplies	12,274	2,079	0	0	0	-	-
		Non-personnel Expenses Total	**14,143**	**12,223**	**0**	**0**	**0**	-	**-**
450242	7313000	Neighborhood Livability Prog.	0	12,004	0	0	0	-	-
		Special Projects Total	**0**	**12,004**	**0**	**0**	**0**	-	**-**
882101	7313000	Utilization Chgs from 101 Fund	0	0	250,000	200,000	200,000	(20)%	-
		Charges From Others Total	**0**	**0**	**250,000**	**200,000**	**200,000**	**(20)%**	**-**
		Total Budget Requirements	**14,143**	**24,227**	**250,000**	**200,000**	**200,000**	**(20)%**	**-**

Department Budget Detail

Department / Section: **Community Livability / Community Livability-CDD**
101 - 732800

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
421000	7328000	Professional Services	0	0	50,000	25,000	25,000	(50)%	-
426800	7328000	Special Department Supplies	0	15,251	0	0	0	-	-
		Non-personnel Expenses Total	**0**	**15,251**	**50,000**	**25,000**	**25,000**	**(50)%**	**-**
		Total Budget Requirements	**0**	**15,251**	**50,000**	**25,000**	**25,000**	**(50)%**	**-**

Department Budget Detail

Department / Section: **Community Livability / Community Livability-Police**
101 - 733100

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
413120	7331000	Overtime At 1.5 Rate	306,651	846,931	486,680	0	0	(100)%	-
		Personnel Services Total	**306,651**	**846,931**	**486,680**	**0**	**0**	**(100)%**	**-**
		Total Budget Requirements	**306,651**	**846,931**	**486,680**	**0**	**0**	**(100)%**	**-**

Department Budget Detail

Department / Section: **Department Total**

Object	GL Key	Description	Actual 2013/14	Actual 2014/15	Approved 2015/16	Budget 2016/17	Budget 2017/18	%Chnge 2016/17	%Chnge 2017/18
		General Fund	23,500,478	34,173,783	28,553,453	36,979,527	36,621,166	29%	( )%
		All Other Funds	0	0	0	0	0	-	-
		Department Total	23,500,478	34,173,783	28,553,453	36,979,527	36,621,166	29%	( )%

CAPITAL IMPROVEMENT PROGRAM SUMMARY

THE CAPITAL IMPROVEMENT PROJECT AND THE CITY'S BIENNIAL OPERATING BUDGET

Fiscal Year (FY) 2016/17 marks the transition of the CIP from an annual budget to a biennial budget to parallel the City's Biennial Operating Budget. Both the City's Biennial Operating Budget and the CIP will be counterparts, and supplement to each other, both with a Biennial budget and five-year plan that goes further to identify the funded and unfunded needs of the City. Although the two budgets are similar, the approval of the CIP Plan does not signify appropriation of funds. Rather, the CIP Plan serves as a planning instrument for both budgeting and infrastructure development. The actual appropriations are made for capital projects when the City Council approves the City's biennial budget.

The CIP Plan's first two years reflect the highest priority capital projects that are included in the Biennial Operating Budget for Fiscal Years 2016/17 and 2017/18. The remaining three Fiscal Years 2018/19 through 2020/21 reflect staff's recommendation to fund higher priority projects and/or are a continuation of projects that span more than one year. These projects three years out are subject to review and revision every two years by the City Council as part of the biennial budget process.

FUNDING SOURCES

The City employs a combination of approaches to fund its capital projects. For many smaller improvement projects, funds are appropriated from cash on hand. Large-scale capital projects are funded through a variety of methods including long-term financing, user fees, proceeds from bond issues, grants, assessments, impact fees, and tax levies certificates of participation (COPs), and reserve balances. Since the City's various Departments are budgeted within numerous Funds, each potentially with multiple revenue streams, the CIP departments are responsible to manage the revenue and expenditure budgets of their CIP projects.

The Funds in which capital improvements are budgeted and the various funding sources that provide revenue to these Funds are described below by CIP program section. General Fund revenue sources are not described, due to the complex nature of sources providing revenue to the General Fund. The General Fund's major support comes from the sales tax, property tax, fees for services rendered, the utility users tax, and transfers from the Electric and Water Funds. General Fund projects are budgeted on an availability of funds basis and funded from annual revenues.

Airport

Capital expenditures for the Riverside Municipal Airport are budgeted in the Airport Fund (530), which is an enterprise fund. The Federal Aviation Administration (FAA) will fund up to 95 percent of eligible projects. And, under the California Department of Transportation (CALTRANS) Division of Aeronautics' grant program, the City can apply for 2.5 percent matching funds for FAA-approved projects. Revenue sources include:

- Rent Revenues – revenue from rented facilities.
- Landing and Tie Down Fees – fees assessed on aircraft operating at and based at the Airport.
- Fuel Sales – revenue from the sale of fuel purchased from the Airport.
- Fuel Flowage Fees – fees charged on fuel purchased at the Airport.
- Non-Commercial Aircraft Tax – funds generated from taxes imposed on non-commercial aircraft.
- CALTRANS Grants – grant proceeds received from the Division of Aeronautics.
- Airport Improvement Program (AIP) Grants – grant proceeds received from the FAA.

Electric

Capital expenditures for the City's Electric Utility are budgeted in the Electric Fund (510), which is an enterprise fund. Revenue sources include:

- Electric Rates – revenue from rates.
- Contributions In Aid of Construction – funding contributions by private parties.
- Bond Proceeds – proceeds from the sale of revenue bonds.

Municipal Buildings and Facilities

Projects included in the Municipal Buildings and Facilities CIP are funded primarily from the General Fund (101). In certain cases, projects are funded from other Funds when a project impacts a non-General Fund Department (such as Public Utilities).

Parks, Recreation, and Community Services

Capital expenditures for the Parks, Recreation, and Community Services Department are budgeted in the General Fund (101), the Local Parks Fund (411), and the Regional Parks Fund (413). Neighborhood park improvements are funded through the Local Parks Fund, while regional park improvements are funded through the Regional Parks Fund. Major revenue sources include:

- General Fund Revenues.
- Development Fees – portions of fees charged when property is developed that are dedicated to the funding of local and regional parks and recreation facilities.

Local Park Fee and Regional Park Fee revenues are dependent on development. Therefore, the CIP only shows projects as funded for which fee revenues are already available and/or that are annual funding obligations. As funding becomes available, the Parks, Recreation, and Community Services Department will request that the City Council appropriate funds for projects contained in the Unfunded Capital Projects list.

Public Parking

Capital expenditures for the City's Public Parking facilities are budgeted in the Public Parking Fund (570), which is an enterprise fund. Revenue sources include:

- Rent Revenues – revenue from rented facilities.
- Garage, Lot and Meter Fees – fees charged for parking.
- Parking Fines – fines assessed for parking violations.
- Bond Proceeds – proceeds from the sale of revenue bonds.

Sewer

Capital expenditures for the construction and improvement of the City's sewer system are budgeted in the Sewer Fund (550), which is an enterprise fund. In addition to capital expenditures, operational expenditures related to the operations and maintenance of the City's sewer system are budgeted in the Sewer Fund. Revenue sources include:

- Sewer Connection Fees – fees charged when property is developed that are dedicated to the funding of sewer infrastructure projects.
- Service Charges – funds that are generated from service charges to users of the City's sewer system.
- Community Services District (CSD) Payments – payments from Community Services Districts for which the City provides sewage treatment services.
- State Revolving Loans – low interest loans provided by the State to fund capital improvements.
- Bond Proceeds – proceeds from the sale of revenue bonds.

Storm Drain

Capital expenditures for the construction and improvement of storm drains are budgeted in the Storm Drain Fund (410). Revenue sources include Storm Drain Fees – fees charged when property is developed that are dedicated to the funding of storm drain infrastructure projects.

Transportation and Railroad-Related Projects

Capital expenditures for the construction and improvement of transportation infrastructure are budgeted in the General Fund (101), the Special Gas Tax Fund (230), the Capital Outlay Fund (430), the Measure A Fund (432), the Transportation Development Impact Fees Fund (433), and the Transportation Uniform Mitigation Fees Fund (434). The revenues to the 230, 430, 432, 433, and 434 Funds are restricted and as such have to follow strict spending regulations and reporting guidelines. In the detailed tables found in the Transportation program section of the CIP document, the revenue sources include:

- Signal Mitigation Fees – a city funding source generated from portions of fees charged when property is developed that are dedicated to funding new and upgraded traffic signals.
- Transportation Impact Fees – a city funding source generated from portions of fees charged when property is developed that are dedicated to funding local transportation capacity improvements.
- Measure A Sales Tax Revenue – a city and County funding source generated from Riverside County's half-cent sales tax dedicated to transportation projects that is allocated directly to the City of Riverside through the Riverside County Transportation Commission.
- Transportation Uniform Mitigation Fees (TUMF) – a regional funding source generated from portions of fees charged when property is developed that are dedicated to funding regional transportation capacity improvements.
- State Gas Tax Revenue – revenue generated by the State's tax on gasoline sales that is dedicated to local transportation capacity improvements.
- State Proposition 42 Revenue – revenue generated by additional gas tax revenues allocated to transportation projects by voter initiative.
- State Proposition 1B Revenue – revenue generated by the sale of bonds authorized by voter initiative for transportation improvements.
- Congestion Mitigation and Air Quality (CMAQ) Improvement Program – a Federal funding program authorized by the Intermodal Surface Transportation Efficiency Act (ISTEA) that provides grants primarily for traffic signal projects, transportation demand management projects, and transit projects.
- Surface Transportation Program (STP) – a Federal funding program authorized by ISTEA that includes two funding mechanisms – one is a population formula program where local agencies receive funds for transportation improvement projects according to their respective populations and the other provides grants for projects that reduce traffic congestion, improve transportation circulation, and maintain transportation infrastructure.
- Surface Transportation Program Local (STPL) – STPL is similar to STP, except that funds are dedicated to local street improvements.
- Demonstration (DEMO) Funds – allocations of STP funds for specific projects earmarked by congress.

- Congressional Earmarks – project-specific appropriations made by congress to fund transportation capacity improvements.
- California Public Utilities Commission Grade Separation Program – a funding program administered by the California Public Utilities Commission that provides funding for railroad grade separations.
- Railroad Funds – private funding from the Union Pacific and BNSF railroads to assist with the construction of railroad grade separations.

Water

Capital expenditures for the City's Water Utility are budgeted in the Water Fund (520), which is an enterprise fund. Revenue sources include:

- Water Rates – revenue from rates.
- Contributions In Aid of Construction – funding contributions by private parties.
- Bond Proceeds – proceeds from the sale of revenue bonds.

FUNDED CAPITAL IMPROVEMENT PROJECTS

The Capital Improvement Program covers a five-year period, beginning in FY 2016/17 through FY 2020/21. The first two years, FY 2016/17 and 2017/18, have a total budget of $92.4 million and $64.8 million respectively. There are 87 funded CIP projects in the first year and 70 projects in the second year. The CIP projects are related to the maintenance and replacement of existing facilities, as well improvements to facilities that are needed to comply with State and Federal mandates, such as water conservation measures and accessibility for the disabled. Other projects involve construction of new facilities, the expansion of existing facilities to accommodate growth or are existing facilities that are expanded to accommodate growth.

The highest priority projects are budgeted in FY 2016/17 and 2017/18 and are planned in FY 2018/19 through 2020/21. The five-year CIP plan includes $348.1 million worth of funded capital projects.

TABLE 143 – FUNDED CIP PROJECTS, FIVE-YEAR OVERVIEW BY DEPARTMENT

	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21	Funded Total
General Services	$935,556	$1,442,333	$1,176,000	$885,000	$171,000	**$4,609,889**
Parks Recreation, and Community Services	$4,627,300	-	-	-	-	**$4,627,300**
Public Utilities	$61,375,000	$43,038,000	$55,549,000	$46,435,000	$47,807,000	**$254,204,000**
Public Works	$25,511,130	$20,288,600	$19,224,400	$11,445,300	$8,218,900	**$84,688,330**
Fiscal Year Total	**$92,448,986**	**$64,768,933**	**$75,949,400**	**$58,765,300**	**$56,196,900**	**$348,129,519**

UNFUNDED CAPITAL IMPROVEMENT PROJECTS

The projects that were identified, but for which no current funding exists, are categorized as unfunded. These unfunded projects are further categorized by: added value/increase efficiency, cost reduction, enhancement/beautification, health and safety, and legal mandate. These unfunded CIP projects capture the CIP needs of the City to the extent they can be identified at this point in time.

Unfunded CIP Projects total $1,1 billion. The table below shows the unfunded projects by department and, within each department, by needs category.

TABLE 144 – UNFUNDED CIP PROJECTS BY DEPARTMENT

Department	Justification	Unfunded Total
General Services	Add Value/Increase Efficiency	$18,010,500
	Cost Reduction	$386,000
	Enhancement/Beautification	$119,693,700
	Health and Safety	$33,730,000
	Legal Mandated	$10,590,000
	General Services Total	**$182,410,200**
Parks, Recreation, and Community Services	Add Value/Increase Efficiency	$177,622,100
	Cost Reduction	$12,260,500
	Enhancement/Beautification	$41,266,000
	Health and Safety	$9,674,000
	Legal Mandated	$554,500
	Parks, Recreation, and Community Services Total	**$241,377,100**
Public Utilities	Add Value/Increase Efficiency	$255,642,000
	Cost Reduction	$23,200,000
	Health and Safety	$27,260,000
	Public Utilities Total	**$306,102,000**
Public Works	Add Value/Increase Efficiency	$233,017,852
	Enhancement/Beautification	$18,400,000
	Health and Safety	$142,521,300
	Public Works Total	**$393,939,152**
Grand Total Unfunded Capital Improvement Plan Projects		**$1,123,828,452**

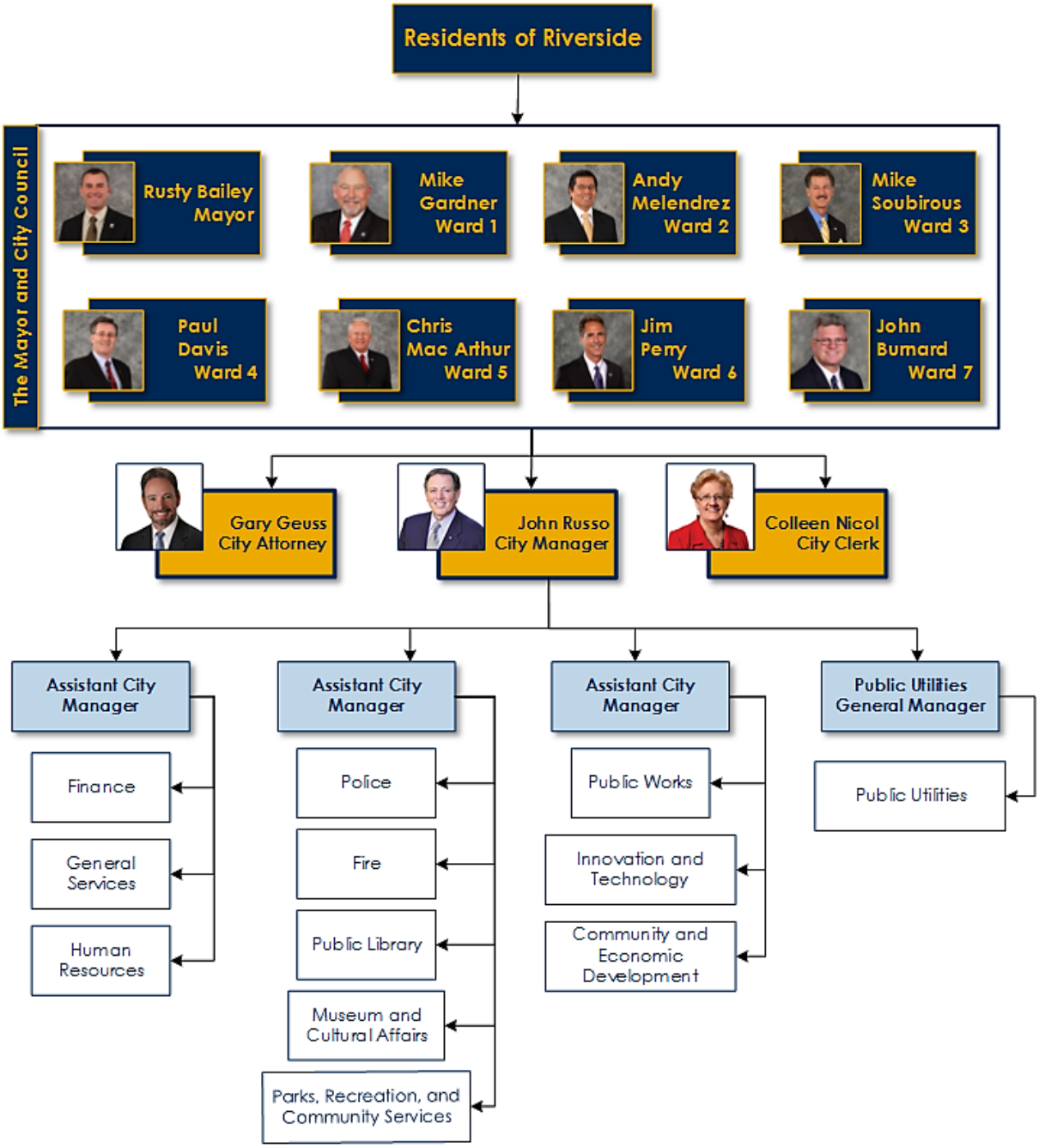
CITYWIDE PERSONNEL

PERSONNEL OVERVIEW

The Personnel Detail serves as the central point of position control for tracking all authorized positions throughout the City. A citywide summary is provided on the following two pages. The detailed pages that follow list each authorized full-time and part-time position by Department and Section.

All positions, both full and part-time, are shown in Full-Time Equivalents (FTE). A Full-Time Equivalent (FTE) is defined as a position that works 2,080 hours per fiscal year. For example, a full-time employee who works 2,080 hours per year would equal 1.00 FTE. A part-time employee who works 1,040 hours per fiscal year would equal 0.50 FTE.

CHART 22 – CITYWIDE ORGANIZATIONAL CHART



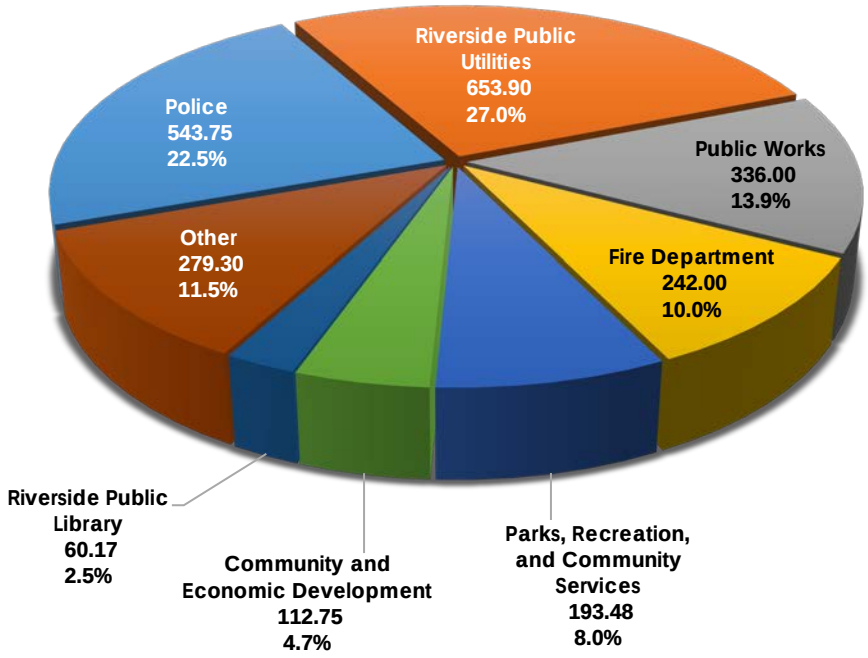
CITYWIDE BUDGETED PERSONNEL: FIVE-YEAR HISTORY

TABLE 145 – CITYWIDE PERSONNEL, FIVE-YEAR OVERVIEW BY DEPARTMENT

	Budget FY 2013/14			Budget FY 2014/15			Budget FY 2015/16			Budgets FY 2016/17 and FY 2017/18[57]		
	Full Time	Part Time	Total	Full Time	Part Time	Total	Full Time	Part Time	Total	Full Time	Part Time	Total
City Council	14.00	-	14.00	14.00	-	14.00	14.00	-	14.00	14.00	-	14.00
Community and Economic Development	107.00	5.00	112.00	108.00	5.00	113.00	124.00	6.00	130.00	108.00	4.75	112.75
Finance	50.00	1.00	51.00	50.00	1.00	51.00	52.00	1.00	53.00	53.00	2.75	55.75
Fire	255.00	-	255.00	255.00	-	255.00	255.00	-	255.00	242.00	-	242.00
General Services	70.00	2.25	72.25	70.00	2.25	72.25	72.00	1.25	73.25	71.00	0.25	71.25
Human Resources	27.00	1.00	28.00	27.00	1.00	28.00	29.00	1.00	30.00	29.00	1.00	30.00
Innovation and Technology	9.00	-	9.00	9.00	-	9.00	16.00	-	16.00	14.00	-	14.00
Museum and Cultural Affairs	15.00	0.50	15.50	18.00	-	18.00	21.00	1.75	22.75	21.00	1.75	22.75
Non Departmental	-	-	-	-	-	-	-	-		-	-	-
Office of the City Attorney	26.00	0.50	26.50	29.00	1.50	29.50	29.00	0.50	29.50	28.00	0.50	28.50
Office of the City Clerk	9.00	-	9.00	9.00	-	9.00	10.00	-	10.00	10.00	-	10.00
Office of the City Manager	24.00	1.50	25.50	25.00	1.50	26.50	25.00	1.99	26.99	24.00	1.80	25.80
Office of the Mayor	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00	7.00	0.25	7.25
Parks, Recreation, and Community Services	90.00	98.56	188.56	86.00	104.53	190.53	100.00	94.98	194.98	99.00	94.48	193.48
Public Works	543.00	8.75	551.75	545.00	8.75	553.75	546.00	8.75	554.75	530.00	13.75	543.75
Riverside Police	358.00	34.48	392.48	355.00	10.00	365.00	357.00	9.00	366.00	326.00	10.00	336.00
Riverside Public Library	56.00	9.92	65.92	56.00	9.92	65.92	56.00	9.92	65.92	54.00	6.17	60.17
Riverside Public Utilities	620.00	32.65	652.68	624.00	29.65	653.65	633.00	20.90	653.90	629.00	24.90	653.90
Total Expenditures	**2,280.00**	**196.11**	**2,476.11**	**2,287.00**	**174.10**	**2,461.10**	**2,346.00**	**157.04**	**2,503.04**	**2,259.00**	**162.35**	**2,421.35**

[57] Positions are the same for both years. Table reflects one year of positions.

CHART 23 – CITYWIDE PERSONNEL BY DEPARTMENT FY 2016/17 AND 2017/18



PERSONNEL DETAIL

The Personnel Detail is updated to reflect City Council actions that have taken place since the previous year's Annual Budget was adopted, as well as any changes proposed by the City Manager through the budget development process. Position changes previously approved by the City Council will be indicated in the footnotes by the date of the Council action. All other additions, deletions, transfers, or reclassifications are were authorized with the adoption of the Budget by the City Council in June 2016. All positions that are to be deleted are vacant unless otherwise noted

For each authorized position, the following fields are shown in the pages that follow:

1. **GL Key:** The General Ledger Key for the home Section of the position.
2. **PCN:** The Position Control Number for the position, which is made up of the following three components:
   - Loc: The Location for the position, which is uniquely related to the GL Key for the Section.
   - Job: The position's Job Code, which is uniquely related to the position title.
   - Type: The position's Assignment Number, which represents the type of position and related benefits: F for full-time, benefited; T for three-fourths time, benefited; H for one half time, benefited; and N for part-time, non-benefited.
3. **Description:** The position's job title.
4. **Footnotes:** References to footnotes describing changes between the current year's Annual Budget and the prior year's Annual Budget.
5. **Authorized 2015/16:** The total FTE count for each position authorized at the time of adoption of the prior year's Annual Budget.

6. **Adopted 2016/17 (Authorized):** The total FTE count for each position to be authorized following adoption of the current year's Annual Budget.
7. **Adopted 2017/18 (Authorized):** The total FTE count for each position to be authorized following adoption of the current year's Annual Budget.

GL Key	PCN Loc	PCN Job	PCN Type	Description	Footnote(s)	Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
City Council								
Full Time								
0200000	CC0	0357	F	Council Assistant (NC)		7.00	7.00	7.00
0200000	CC0	9810	F	Mayor Pro Tem		1.00	1.00	1.00
0200000	CC0	9820	F	Council Member		6.00	6.00	6.00
				Total		14.00	14.00	14.00
				Department Total		14.00	14.00	14.00

GL Key	PCN Loc	Job	Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Community & Economic Development Department / Administration								
Full Time								
2800001	CD01	0353	F	Senior Administrative Assistant		1.00	1.00	1.00
2800001	CD01	0450	F	Senior Accounting Technician		2.00	2.00	2.00
2800001	CD01	7976	F	Community Development Director		1.00	1.00	1.00
2800001	CD01	8150	F	Deputy Community Development Director		1.00	1.00	1.00
2800001	CD01	8440	F	Management Analyst		1.00	1.00	1.00
2800001	CD26	8450	F	Senior Management Analyst	(1)	0.00	1.00	1.00
2800001	CD01	9580	F	Community Development Fiscal Manager (NC)		1.00	1.00	1.00
				Total		7.00	8.00	8.00
Community & Economic Development Department / RDA Successor Agency								
Full Time								
2805000	CD06	8110	F	Project Assistant		1.00	1.00	1.00
2805000	CD06	8125	F	Project Coordinator		2.00	2.00	2.00
				Total		3.00	3.00	3.00
Community & Economic Development Department / Planning								
Full Time								
2810000	CD11	0082	F	Senior Office Specialist		2.00	2.00	2.00
2810000	CD11	0353	F	Senior Administrative Assistant		1.00	1.00	1.00
2810000	CD11	7801	F	Senior Graphics Technician		1.00	1.00	1.00
2810000	CD11	7831	F	Planning Technician (T)		3.00	3.00	3.00
2810000	CD11	7910	F	Associate Planner	(5)	6.00	4.00	4.00
2810000	CD11	7911	F	Associate Planner (T)	(5)	5.00	4.00	4.00
2810000	CD11	7930	F	Senior Planner		2.00	2.00	2.00
2810000	CD11	7931	F	Senior Planner (NC)		2.00	2.00	2.00
2810000	CD11	7949	F	Principal Planner (NC)		1.00	2.00	2.00
2810000	CD11	7950	F	Principal Planner		1.00	1.00	1.00
2810000	CD11	7966	F	City Planner (NC)		1.00	1.00	1.00
2810000	CD11	9260	F	Business Systems Support Analyst (NC)		1.00	1.00	1.00
				Subtotal		26.00	24.00	24.00
Part Time								
2810000	CD11	9510	N	Administrative Intern	(5)	1.00	0.00	0.00
				Subtotal		1.00	0.00	0.00
				Total		27.00	24.00	24.00

(1) Position transferred from CED/Code Enforcement (2840000) to CED/Administration 2800001

(5) Deletion of authorized unfunded vacant position(s).

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Community & Economic Development Department / Planning - Historic Preservation								
Full Time								
2810250	CD16	0082	F	Senior Office Specialist		1.00	1.00	1.00
2810250	CD16	7910	F	Associate Planner		1.00	1.00	1.00
2810250	CD16	7920	F	City Historic Preservation Officer		1.00	1.00	1.00
2810250	CD16	7930	F	Senior Planner		1.00	1.00	1.00
2810250	CD16	7931	F	Senior Planner (NC)		1.00	1.00	1.00
2810250	CD16	8110	F	Project Assistant		1.00	1.00	1.00
				Total		6.00	6.00	6.00
Community & Economic Development Department / Economic Development								
Full Time								
2815000	CD15	7966	F	City Planner (NC)	(5)	1.00	0.00	0.00
2815000	CD15	8111	F	Project Assistant (NC)	(5)	2.00	0.00	0.00
2815000	CD15	8124	F	Project Coordinator (NC)		1.00	4.00	4.00
2815000	CD15	8131	F	Project Manager (NC)	(5)	1.00	0.00	0.00
2815000	CD15	8155	F	Economic Development Manager (NC)		1.00	1.00	1.00
				Subtotal		6.00	5.00	5.00
Part Time								
2815000	CD15	9510	N	Administrative Intern		1.00	1.00	1.00
				Subtotal		1.00	1.00	1.00
				Total		7.00	6.00	6.00

(5) Deletion of authorized unfunded vacant position(s).

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Community & Economic Development Department / Building and Safety								
Full Time								
2825000	CD21	0910	F	Development Services Representative	(6)	2.00	1.00	1.00
2825000	CD21	0911	F	Development Services Representative	(6)	0.00	1.00	1.00
2825000	CD21	6950	F	Plans Examiner		2.00	2.00	2.00
2825000	CD21	6955	F	Building Permit Technician		3.00	3.00	3.00
2825000	CD21	6956	F	Building Permit Technician (T)		1.00	1.00	1.00
2825000	CD21	7199	F	Senior Plan Check Engineer (NC)		1.00	1.00	1.00
2825000	CD21	7200	F	Senior Plan Check Engineer	(2)	1.00	1.00	1.00
2825000	CD21	7201	F	Senior Plans Examiner		1.00	1.00	1.00
2825000	CD21	7490	F	Building Inspector II	(5)	6.00	5.00	5.00
2825000	CD21	7491	F	Building Inspector II (T)	(3) (5)	4.00	2.00	2.00
2825000	CD21	7510	F	Senior Building Inspector		1.00	1.00	1.00
2825000	CD21	7530	F	Building/Housing Inspection Supervisor		1.00	1.00	1.00
2825000	CD21	7551	F	Assistant Building Official		1.00	1.00	1.00
2825000	CD21	7552	F	Building Official (NC)		1.00	1.00	1.00
				Total		25.00	22.00	22.00

(2) This position is unfunded
(3) (1) Building Inspector II (T) position is unfunded
(5) Deletion of authorized unfunded vacant position(s).
(6) Replaced vacated Development Services Representative II with a Development Services Representative II (T).

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Community & Economic Development Department / Code Enforcement								
Full Time								
2840000	CD26	0082	F	Senior Office Specialist	(5)	5.00	4.00	4.00
2840000	CD26	0345	F	Administrative Assistant	(5)	1.00	0.00	0.00
2840000	CD26	7450	F	Code Enforcement Officer II	(5)	11.00	9.00	9.00
2840000	CD26	7451	F	Code Enforcement Officer II (T)		4.00	4.00	4.00
2840000	CD26	7460	F	Senior Code Enforcement Officer		4.00	4.00	4.00
2840000	CD26	7540	F	Code Enforcement Manager		1.00	1.00	1.00
2840000	CD26	8450	F	Senior Management Analyst	(1)	1.00	0.00	0.00
				Subtotal		27.00	22.00	22.00
Part Time								
2840000	CD26	2935	N	General Service Worker (RESET)	(5)	4.00	2.00	2.00
				Subtotal		4.00	2.00	2.00
				Total		31.00	24.00	24.00

(1) Position transferred from CED/Code Enforcement (2840000) to CED/Administration 2800001
(5) Deletion of authorized unfunded vacant position(s).

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Community & Economic Development Department / Property Services								
Full Time								
2845000	CD31	8757	F	Lead Outreach Worker (NC)		1.00	1.00	1.00
2845000	CD31	8800	F	Real Property Assistant	(5)	1.00	0.00	0.00
2845000	CD31	8810	F	Real Property Agent	(5)	2.00	0.75	0.75
2845000	CD31	8811	F	Real Property Agent (NC)		2.00	2.00	2.00
2845000	CD31	8831	F	Real Property Services Manager (NC)		1.00	1.00	1.00
				Total		7.00	4.75	4.75

(5) Deletion of authorized unfunded vacant position(s).

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Community & Economic Development Department / Housing								
Full Time								
2855000	CD36	0084	F	Senior Office Specialist (T)		1.00	1.00	1.00
2855000	CD36	8110	F	Project Assistant	(5)	1.00	0.00	0.00
2855000	CD36	8124	F	Project Coordinator (NC)	(5)	2.00	1.00	1.00
2855000	CD36	8131	F	Project Manager (NC)		1.00	1.00	1.00
2855000	CD36	8756	F	Outreach Worker (NC)		1.00	1.00	1.00
				Total		6.00	4.00	4.00
				(5) Deletion of authorized unfunded vacant position(s).				
Community & Economic Development Department / Outreach Homeless Services								
Full Time								
2855310	CD38	8756	F	Outreach Worker (NC)	(5)	4.00	3.00	3.00
				Total		4.00	3.00	3.00
				(5) Deletion of authorized unfunded vacant position(s).				
Community & Economic Development Department / Housing Authority								
Full Time								
2875000	CD41	0084	F	Senior Office Specialist (T)		1.00	2.00	2.00
2875000	CD41	8111	F	Project Assistant (NC)		1.00	2.00	2.00
2875000	CD41	8125	F	Project Coordinator	(5)	2.00	1.00	1.00
2875000	CD41	8131	F	Project Manager (NC)	(4)	2.00	2.00	2.00
2875000	CD41	8165	F	Housing Authority Manager (NC)		1.00	1.00	1.00
				Total		7.00	8.00	8.00
				(4) (1) Project Manager position is unfunded				
				(5) Deletion of authorized unfunded vacant position(s).				
				Department Total		130.00	112.75	112.75

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Finance / Administration								
Full Time								
2300000	FN00	0087	F	Senior Office Specialist (C) (NC)	(1)	1.00	0.00	0.00
2300000	FN00	0356	F	Senior Administrative Assistant (NC)		1.00	1.00	1.00
2300000	FN00	8326	F	Assistant Finance Director (NC)		1.00	1.00	1.00
2300000	FN00	8330	F	Finance Director/Treasurer		1.00	1.00	1.00
2300000	FN00	9256	F	Business Systems Support Manager (NC)		1.00	1.00	1.00
2300000	FN00	9262	F	Business Systems Support Technicia	(1)	0.00	1.00	1.00
				SubTotal		5.00	5.00	5.00
Part Time								
2305000	FN00	8460	H	Principal Management Analyst	(2)	0.50	0.75	0.75
2300000	FN00	9510	N	Administrative Intern		0.50	0.50	0.50
				Subtotal		1.00	1.25	1.25
				Total		6.00	6.25	6.25

(1) Reclassify (1) Senior Office Specialist to (1) Business Systems Support Technician; approved with budget adoption.

(2) Add (0.25) Principal Management Analyst; approved with budget adoption.

GL Key	PCN Loc	PCN Job	PCN Type	Description	Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Finance / Accounting							
Full Time							
2305000	FN05	0410	F	Account Clerk II	3.00	3.00	3.00
2305000	FN05	0420	F	Account Clerk II (C)	1.00	1.00	1.00
2305000	FN05	0450	F	Senior Accounting Technician	1.00	1.00	1.00
2305000	FN05	0460	F	Accounting Technician	3.00	3.00	3.00
2305000	FN05	0465	F	Accounting Technician (C)	1.00	1.00	1.00
2305000	FN05	0471	F	Treasury Supervisor (NC)	1.00	1.00	1.00
2305000	FN05	0490	F	Accounts Payable Supervisor	1.00	1.00	1.00
2305000	FN05	0500	F	Revenue Representative	4.00	4.00	4.00
2305000	FN05	0501	F	Revenue Representative (T)	1.00	1.00	1.00
2305000	FN05	0521	F	Revenue Specialist (T)	1.00	1.00	1.00
2305000	FN05	0570	F	Collection Representative II	1.00	1.00	1.00
2305000	FN05	8260	F	Accountant II	1.00	1.00	1.00
2305000	FN05	8270	F	Accountant II (C)	1.00	1.00	1.00
2305000	FN05	8280	F	Senior Accountant	1.00	1.00	1.00
2305000	FN05	8281	F	Senior Accountant (NC)	2.00	1.00	1.00
2305000	FN05	8290	F	Principal Accountant	1.00	1.00	1.00
2305000	FN05	8321	F	Accounting Manager/Controller (NC)	1.00	1.00	1.00
2305000	FN05	8461	F	Principal Management Analyst (NC)	1.00	1.00	1.00
				Total	26.00	25.00	25.00

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Finance / Financial Resources								
Full Time								
2310000	FN10	0520	F	Revenue Specialist		1.00	1.00	1.00
2310000	FN10	0583	F	Business Tax Representative II (T)		3.00	3.00	3.00
2310000	FN10	0581	F	Senior Business Tax Representative		3.00	3.00	3.00
2310000	FN10	0585	F	Business Tax Inspector	(1)	0.00	2.00	2.00
2310000	FN10	0876	F	Business Tax/Collections Supervisor (NC)		1.00	1.00	1.00
2310000	FN10	8335	F	Financial Resources Manager (NC)		1.00	1.00	1.00
2310000	FN10	8461	F	Principal Management Analyst (NC)		3.00	3.00	3.00
				SubTotal		12.00	14.00	14.00
Part Time								
2310000	FN10	0585	H	Business Tax Inspector	(1)	0.00	0.50	0.50
				Subtotal		0.00	0.50	0.50
				Total		12.00	14.50	14.50
Finance / Purchasing & Risk Management								
Full Time								
2315000	FN15	0024	F	Office Specialist (T)		1.00	1.00	1.00
2315000	FN15	0086	F	Senior Office Specialist (C)		3.00	3.00	3.00
2315000	FN15	1230	F	Procurement & Contract Specialist		1.00	1.00	1.00
2315000	FN15	1231	F	Procurement & Contract Specialist (T)		1.00	1.00	1.00
2315000	FN15	1251	F	Senior Procurement & Contract Specialist (NC)		1.00	1.00	1.00
2315000	FN15	8665	F	Risk Management Specialist		1.00	1.00	1.00
2315000	FN15	8669	F	Risk Management Supervisor (NC)		1.00	1.00	1.00
2315000	FN15	8676	F	Purchasing & Risk Manager (NC)		1.00	1.00	1.00
				Total		10.00	10.00	10.00
				Department Total		54.00	55.75	55.75

(1) Add (2.5) Business Tax Inspectors positions; approved with budget adoption.

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Fire Department / Administration								
Full Time								
3500000	FD00	0082	F	Senior Office Specialist		1.00	1.00	1.00
3500000	FD00	0353	F	Senior Administrative Assistant		1.00	1.00	1.00
3500000	FD00	0410	F	Account Clerk II		2.00	2.00	2.00
3500000	FD00	2100	F	Fire Captain (D)	(1)	1.00	0.00	0.00
3500000	FD00	2125	F	Fire Battalion Chief (D)		2.00	2.00	2.00
3500000	FD00	2170	F	Fire Chief		1.00	1.00	1.00
3500000	FD00	9530	F	Administrative Analyst		1.00	1.00	1.00
3500000	FD00	9571	F	Administrative Services Manager (NC)		1.00	1.00	1.00
				Total		10.00	9.00	9.00

(1) Delete (1) vacant unfunded Fire Captain (D) positions Approved with budget adoption.

Fire Department / Prevention

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Full Time								
3505000	FD05	0090	F	Public Information Representative		1.00	1.00	1.00
3505000	FD05	0345	F	Administrative Assistant		1.00	1.00	1.00
3505000	FD05	2125	F	Fire Battalion Chief (D)		1.00	1.00	1.00
3505000	FD05	2135	F	Deputy Fire Marshal	(1)	1.00	1.00	1.00
3505000	FD05	2140	F	Fire Marshal		1.00	1.00	1.00
3505000	FD05	7197	F	Fire Plan Check Engineer	(2)	2.00	1.00	1.00
3505000	FD05	7760	F	Fire Safety Inspector II		5.00	5.00	5.00
3505000	FD05	7761	F	Fire Safety Inspector II (T)		1.00	1.00	1.00
3505000	FD05	7780	F	Senior Fire Safety Inspector	(3)	1.00	1.00	1.00
				Total		14.00	13.00	13.00

(1) This position is unfunded
(2) Delete (1) Fire Plan Check Engineer position. Approved with budget adoption.
(2) (1) Fire Plan Check Engineer position is unfunded.
(3) This position is unfunded

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Fire Department / Operations								
Full Time								
3510000	FD10	2040	F	Firefighter (S)* - Paramedic	(1)	54.00	51.00	51.00
3510000	FD10	2040	F	Firefighter (S)		51.00	51.00	51.00
3510000	FD10	2070	F	Fire Engineer	(2)	54.00	51.00	51.00
3510000	FD10	2090	F	Fire Captain (S)	(3)	54.00	51.00	51.00
3510000	FD10	2100	F	Fire Captain (D)		1.00	1.00	1.00
3510000	FD10	2120	F	Fire Battalion Chief (S)		6.00	6.00	6.00
3510000	FD10	9325	F	Emergency Medical Services Coordinator		1.00	1.00	1.00
				Total		221.00	212.00	212.00

(1) Delete (3) vacant unfunded Firefighter (S) - Paramedic positions. Approved with budget adopti
(2) Delete (3) vacant unfunded Fire Engineer positions. Approved with budget adoption.
(3) Delete (3) vacant unfunded Fire Captain (S) positions. Approved with budget adoption.

Fire Department / Special Services

Full Time								
3515000	FD15	0082	F	Senior Office Specialist		1.00	1.00	1.00
3515000	FD15	2050	F	Firefighter (D)	(1)	1.00	0.00	0.00
3515000	FD15	2580	F	Emergency Services Coordinator		1.00	1.00	1.00
3515000	FD15	2585	F	Emergency Services Administrator (NC)		1.00	1.00	1.00
				Total		4.00	3.00	3.00

(1) Delete (1) vacant unfunded Firefighter (D) position. Approved with budget adoption.

Fire Department / Training

Full Time								
3520000	FD20	0082	F	Senior Office Specialist		1.00	1.00	1.00
3520000	FD20	2100	F	Fire Captain (D)		2.00	2.00	2.00
3520000	FD20	2125	F	Fire Battalion Chief (D)		1.00	1.00	1.00
3520000	FD20	7750	F	Fire Safety Inspector I	(1)	1.00	1.00	1.00
3520000	FD20	9660	F	Communications Technician		1.00	0.00	0.00
				Total		6.00	5.00	5.00

(1) This position is unfunded

				Department Total		255.00	242.00	242.00

GL Key	PCN Loc	PCN Job	PCN Type	Description	Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
General Services Department / Administration							
Full Time							
2200000	GS00	4540	F	General Services Director	1.00	1.00	1.00
2200000	GS00	4541	F	Assistant General Services Director (NC)	1.00	1.00	1.00
2200000	GS00	8111	F	Project Assistant (NC)	1.00	1.00	1.00
2200000	GS00	8440	F	Management Analyst	1.00	1.00	1.00
2200000	GS00	9531	F	Administrative Analyst (NC)	1.00	1.00	1.00
2200000	GS00	9571	F	Administrative Services Manager (NC)	1.00	1.00	1.00
				Total	6.00	6.00	6.00
General Services Department / Property Management							
Full Time							
2205000	GS05	8810	F	Real Property Agent	1.00	1.00	1.00
				Total	1.00	1.00	1.00

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
General Services Department / Building Maintenance								
Full Time								
2210000	GS10	2880	F	Senior Custodian		1.00	1.00	1.00
2210000	GS10	4340	F	Building Maintenance Specialist	(1)	3.00	1.00	1.00
2210000	GS10	4341	F	Building Maintenance Specialist (T)		2.00	3.00	3.00
2210000	GS10	4372	F	Maintenance Electrician (T)		1.00	1.00	1.00
2210000	GS10	4440	F	Air Conditioning Technician		1.00	0.00	0.00
2210000	GS10	4442	F	Air Conditioning Technician (T)		1.00	2.00	2.00
2210000	GS10	4510	F	Building Services Supervisor		1.00	0.00	0.00
2210000	GS10	4511	F	Building Services Supervisor (NC)		0.00	1.00	1.00
2210000	GS10	6985	F	Building Services Project Coordinator		1.00	1.00	1.00
2210000	GS10	6986	F	Building Services Project Manager		2.00	2.00	2.00
2210000	GS10	2880	F	General Services Worker	(2)	0.00	1.00	1.00
2210000	GS10	0024	F	Office Specialist (T)	(3)	0.00	1.00	1.00
				Subtotal		13.00	14.00	14.00

(1) Reclass (1) Building Maintenance Specialist to (1) Building Maintenance Crew Leader; approved with budget adoption.

(2) Reclassify (1) part-time, non-benefitted General Service Worker to full-time; approved with budget adoption.

(3) Add (1) Office Specialist (T); approved with budget adoption.

Part Time								
2210000	GS10	2930	N	General Service Worker	(2) (4)	1.25	0.00	0.00
2210000	GS10	9982	N	General Service Worker (REG)	(4)	0.00	0.25	0.25
				Subtotal		1.25	0.25	0.25
				Total		14.25	14.25	14.25

(4) Reclassify (0.25) General Service Worker to (0.25) General Service Worker (REG); approved with budget adoption.

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
General Services Department / Central Garage								
Full Time								
2215000	GS25	5291	F	Equipment Service Worker (T)		5.00	5.00	5.00
2215000	GS25	5311	F	Tire Maintenance Specialist (T)		1.00	1.00	1.00
2215000	GS25	5330	F	Mechanic		5.00	5.00	5.00
2215000	GS25	5331	F	Mechanic (T)		2.00	2.00	2.00
2215000	GS25	5340	F	Senior Mechanic		7.00	5.00	5.00
2215000	GS25	5341	F	Senior Mechanic (T)		0.00	1.00	1.00
2215000	GS25	5342	F	Senior Mechanic Specialist		2.00	2.00	2.00
2215000	GS25	5345	F	Fire Equipment Mechanic		2.00	2.00	2.00
2215000	GS25	5360	F	Fleet Management Supervisor		3.00	3.00	1.00
2215000	GS25	5361	F	Fleet Management Supervisor (NC)		0.00	0.00	2.00
2215000	GS25	5370	F	Fleet Management Service Writer		1.00	1.00	1.00
2215000	GS25	5391	F	Fleet Operations Manager		1.00	1.00	1.00
2215000	GS25	5395	F	General Services Operations Superintendent		1.00	1.00	1.00
2215000	GS25	5550	F	Metal Shop Technician		1.00	1.00	1.00
				Total		31.00	30.00	30.00
General Services Department / Auto Stores								
Full Time								
2215100	GS30	1131	F	Inventory Control Specialist (T)		2.00	2.00	2.00
2215100	GS30	2920	F	General Service Worker		1.00	1.00	1.00
2215100	GS30	2980	F	Fuel Truck Operator and Attendant		1.00	1.00	1.00
2215100	GS30	5350	F	Fleet Management Technician		1.00	1.00	1.00
				Total		5.00	5.00	5.00
General Services Department / Motor Pool								
Full Time								
2215200	GS40	0082	F	Senior Office Specialist		1.00	1.00	1.00
2215200	GS40	0430	F	Senior Account Clerk	(1)	1.00	1.00	1.00
				Total		2.00	2.00	2.00

(1) Reclassify (1) Senior Account Clerk to (1) Account Technician; approved with budget adoption.

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
General Services Department / Publishing Services								
Full Time								
2230000	GS35	0220	F	Senior Messenger		1.00	0.00	0.00
2230000	GS35	1760	F	Offset Duplicating Equipment Operator II		3.00	3.00	3.00
				Total		4.00	3.00	3.00
General Services Department / Capital Projects								
Full Time								
2240000	GS50	8125	F	Project Coordinator		1.00	0.00	0.00
2240000	GS50	8131	F	Project Manager (NC)		3.00	3.00	3.00
				Total		4.00	3.00	3.00
General Services Department / Airport Administration								
Full Time								
2245000	GS55	0082	F	Senior Office Specialist		1.00	1.00	1.00
2245000	GS55	0690	F	Airport Customer Service Representative	(1)	0.00	1.00	1.00
2245000	GS55	2940	F	Airport Operations Specialist		2.00	2.00	2.00
2245000	GS55	2960	F	Senior Airport Operations Specialist		1.00	1.00	1.00
2245000	GS55	9530	F	Administrative Analyst		1.00	1.00	1.00
2245000	GS55	9702	F	Airport Manager (NC)		1.00	1.00	1.00
				Total		6.00	7.00	7.00
				Department Total		73.25	71.25	71.25

(1) Add (1) Airport Customer Service Representive (T) position; approved with budget adoption.

GL Key	PCN Loc	PCN Job	PCN Type	Description	Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Human Resources Department / Administration							
Full Time							
2100000	HR00	0356	F	Senior Administrative Assistant (NC)	1.00	1.00	1.00
2100000	HR00	8648	F	Safety Officer (NC)	1.00	1.00	1.00
2100000	HR00	8699	F	Human Resources Specialist (NC)	7.00	7.00	7.00
2100000	HR00	8709	F	Human Resources Analyst (NC)	5.00	5.00	5.00
2100000	HR00	8720	F	Senior Human Resources Analyst	1.00	1.00	1.00
2100000	HR00	8721	F	Senior Human Resources Analyst (NC)	1.00	1.00	1.00
2100000	HR00	8732	F	Principal Human Resources Analyst (NC)	4.00	4.00	4.00
2100000	HR00	8738	F	Deputy Human Resources Director (NC)	2.00	2.00	2.00
2100000	HR00	8740	F	Human Resources Director	1.00	1.00	1.00
2100000	HR00	9256	F	Business Systems Support Manager (NC)	1.00	1.00	1.00
				Subtotal	24.00	24.00	24.00
Part Time							
2100000	HR00	9510	N	Administrative Intern	1.00	1.00	1.00
				Subtotal	1.00	1.00	1.00
				Total	25.00	25.00	25.00

GL Key	PCN Loc	PCN Job	PCN Type	Description	Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Human Resources Department / Workers Compensation							
Full Time							
2115100	HR30	0140	F	Workers Compensation Assistant (C)	1.00	1.00	1.00
2115100	HR30	0141	F	Workers Compensation Assistant (C) (NC)	1.00	1.00	1.00
2115100	HR30	8620	F	Claims Administrator	1.00	1.00	1.00
2115100	HR30	8621	F	Senior Claims Administrator (NC)	1.00	1.00	1.00
2115100	HR30	8625	F	Workers Compensation Supervisor	1.00	1.00	1.00
				Total	5.00	5.00	5.00
				Department Total	30.00	30.00	30.00

GL Key	PCN Loc	Job	Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Innovation and Technology Department / Administration								
Full Time								
2400000	IS00	0356	F	Senior Administrative Assistant (NC)		1.00	1.00	1.00
2400000	IS00	0460	F	Accounting Technician		1.00	1.00	1.00
2400000	IS00	9210	F	Deputy Chief Information Officer (NC)		1.00	1.00	1.00
2400000	IS00	9220	F	Chief Innovation Officer		1.00	1.00	1.00
2400000	IS00	9227	F	Systems Manager	(1)	1.00	0.00	0.00
2400000	IS00	9235	F	Senior Systems Administrator	(2)	1.00	0.00	0.00
2400000	IS00	9239	F	Innovation & Technology Officer II (NC)	(3)	4.00	0.00	0.00
2400000	IS00	9240	F	Innovation & Technology Officer I (NC)	(4)	3.00	1.00	1.00
2400000	IS00	9244	F	Innovation Security Officer (NC)	(5)	1.00	0.00	0.00
2400000	IS00	9520	F	Telecommunications Technician	(6)	1.00	0.00	0.00
2400000	IS00	9525	F	Senior Administrative Analyst (NC)		1.00	1.00	1.00
				Total		16.00	6.00	6.00

(1) Move (1) Systems Manager position from Administration (2400000) to Operations (2410000); approved with budget adoption.

(2) Delete (1) vacant and unfunded Systems Administrator position; approved with budget adoption.

(3) Move (4) Innovation & Technology Officer II (NC) positions from Administration (2400000) and allocate (1) position to Network (2405000), (1) position to Operations (2410000), (1) position to Applications (2415000) and (1) position to Project Management (2435000); approved with budget adoption.

(4) Move (2) Innovation & Technology Officer I (NC) positions from Administration (2400000) and allocate (1) position to Client Services (2422000) and (1) position to GIS (243000); approved with budget adoption.

(5) Move (1) Innovation Security Officer (NC) position from Administration (2400000) to Cybersecurity (2425000); approved with budget adoption.

(6) Delete (1) vacant and unfunded Telecommunications Technician position; approved with budget adoption.

Innovation and Technology Department / Network

GL Key	PCN Loc	Job	Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Full Time								
2405000	IS00	9239	F	Innovation & Technology Officer II (NC)	(3)	0.00	1.00	1.00
				Total		0.00	1.00	1.00

(3) Move (4) Innovation & Technology Officer II (NC) positions from Administration (2400000) and allocate (1) position to Network (2405000), (1) position to Operations (2410000), (1) position to Applications (2415000) and (1) position to Project Management (2435000);

GL Key	PCN Loc	Job	Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Innovation and Technology Department / Operations								
Full Time								
2410000	IS00	9239	F	Innovation & Technology Officer II (NC)	(3)	0.00	1.00	1.00
2410000	IS00	9227	F	Systems Manager	(1)	0.00	1.00	1.00
				Total		0.00	2.00	2.00

(1) Move (1) Systems Manager position from Administration (2400000) to Operations (2410000); approved with budget adoption.

(3) Move (4) Innovation & Technology Officer II (NC) positions from Administration (2400000) and allocate (1) position to Network (2405000), (1) position to Operations (2410000), (1) position to Applications (2415000) and (1) position to Project Management (2435000); approved with budget adoption.

Innovation and Technology Department / Applications

Full Time								
2415000	IS00	9239	F	Innovation & Technology Officer II (NC)	(3)	0.00	1.00	1.00
				Total		0.00	1.00	1.00

(3) Move (4) Innovation & Technology Officer II (NC) positions from Administration (2400000) and allocate (1) position to Network (2405000), (1) position to Operations (2410000), (1) position to Applications (2415000) and (1) position to Project Management (2435000); approved with budget adoption.

Innovation and Technology Department / Client Services

Full Time								
2420000	IS00	9240	F	Innovation & Technology Officer I (NC)	(4)	0.00	1.00	1.00
				Total		0.00	1.00	1.00

(4) Move (2) Innovation & Technology Officer I (NC) positions from Administration (2400000) and allocate (1) position to Client Services (2422000) and (1) position to GIS (243000); approved with budget adoption.

Innovation and Technology Department / Cybersecurity

Full Time								
2425000	IS00	9244	F	Innovation Security Officer (NC) (5)	(5)	0.00	1.00	1.00
				Total		0.00	1.00	1.00

(5) Move (1) Innovation Security Officer (NC) position from Administration (2400000) to Cybersecurity (2425000); approved with budget adoption.

GL Key	PCN Loc	Job	Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Innovation and Technology Department / GIS								
Full Time								
2430000	IS00	9240	F	Innovation & Technology Officer I (NC)	(4)	0.00	1.00	1.00
				Total		0.00	1.00	1.00

(4) Move (2) Innovation & Technology Officer I (NC) positions from Administration (2400000) and allocate (1) position to Client Services (2422000) and (1) position to GIS (243000); approved with budget adoption.

Innovation and Technology Department / Project Management								
Full Time								
2435000	IS00	9239	F	Innovation & Technology Officer II (NC)	(3)	0.00	1.00	1.00
				Total		0.00	1.00	1.00

(3) Move (4) Innovation & Technology Officer II (NC) positions from Administration (2400000) and allocate (1) position to Network (2405000), (1) position to Operations (2410000), (1) position to Applications (2415000) and (1) position to Project Management (2435000); approved with budget adoption.

				Department Total		16.00	14.00	14.00

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Museum & Cultural Affairs Department / Administration								
Full Time								
5300000	MU00	0024	F	Office Specialist (T)		1.00	1.00	1.00
5300000	MU00	0082	F	Senior Office Specialist		1.00	1.00	1.00
5300000	MU00	6195	F	Museum and Cultural Affairs Director		1.00	1.00	1.00
5300000	MU00	9540	F	Senior Administrative Analyst		1.00	1.00	1.00
				Subtotal		4.00	4.00	4.00
Part Time								
5300000	MU00	8125	F	Project Coordinator	(1)(2)	0.00	0.75	0.75
				Subtotal		0.00	0.75	0.75
				Total		4.00	4.75	4.75

(1) Transfer (1) Project Coordinator position from Facilities and Operations (530500) to Administration (530000); approved with budget adoption.
(2) This position is unfunded

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Museum & Cultural Affairs Department / Facilities and Operations								
Full Time								
5305000	MU05	5995	F	Archivist		1.00	1.00	1.00
5305000	MU05	6086	F	Associate Curator of Collections (T)		2.00	2.00	2.00
5305000	MU05	6090	F	Museum Maintenance Worker		1.00	2.00	2.00
5305000	MU05	6128	F	Associate Education Curator (Science)		1.00	1.00	1.00
5305000	MU05	6129	F	Associate Education Curator (Science)(T)		1.00	1.00	1.00
5305000	MU05	6130	F	Education Curator		1.00	1.00	1.00
5305000	MU05	6150	F	Senior Museum Curator		1.00	1.00	1.00
5305000	MU05	6160	F	Museum Curator	(2)	2.00	2.00	2.00
5305000	MU05	9983	F	General Service Worker (T)		1.00	0.00	0.00
				Subtotal		11.00	11.00	11.00
Part Time								
5305000	MU05	6086	H	Associate Curator of Collections (T)		0.50	0.50	0.50
5305000	MU05	9983	T	Project Coordinator	(1)	0.75	0.00	0.00
				Subtotal		1.25	0.50	0.50
				Total		12.25	11.50	11.50

(1) Transfer (1) Project Coordinator position from Facilities and Operations (530500) to Administration (530000); approved with budget adoption.
(2) (1) Museum Curator position is unfunded

GL Key	PCN Loc	PCN Job	PCN Type	Description	Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Museum & Cultural Affairs Department /Arts and Cultural Affairs							
Full Time							
5310000	MU10	8111	F	Project Assistant (NC)	0.00	2.00	2.00
5310000	MU10	8124	F	Project Coordinator (NC)	0.00	3.00	3.00
5310000	MU10	8134	F	Arts & Culture Project Assistant (NC)	2.00	0.00	0.00
5310000	MU10	8136	F	Arts & Culture Manager (NC)	1.00	1.00	1.00
5310000	MU10	8137	F	Arts & Culture Project Coordinator (NC)	3.00	0.00	0.00
				Subtotal	6.00	6.00	6.00
Part Time							
5310000	MU10	8137	T	Arts & Culture Project Coordinator (NC)	0.50	0.50	0.50
				Subtotal	0.50	0.50	0.50
				Total	6.50	6.50	6.50
				Department Total	22.75	22.75	22.75

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Office of the City Attorney								
Full Time								
1300000	LG00	0320	F	Legal Support Specialist (NC)		8.00	8.00	8.00
1300000	LG00	8910	F	Paralegal (NC)	(1)	5.00	4.00	4.00
1300000	LG00	8920	F	Deputy City Attorney (NC)		11.00	11.00	11.00
1300000	LG00	8925	F	Legal Services Manager (NC)		1.00	1.00	1.00
1300000	LG00	8980	F	Supervising Deputy City Attorney		3.00	3.00	3.00
1300000	LG00	8990	F	City Attorney		1.00	1.00	1.00
				Subtotal		29.00	28.00	28.00
	(1)	Delete (1) vacant unfunded Paralegal (NC) position; approved with budget adoption.						
Part Time								
1300000	LG00	8915	N	Law Clerk		0.50	0.50	0.50
				Subtotal		0.50	0.50	0.50
				Total		29.50	28.50	28.50
				Department Total		29.50	28.50	28.50

GL Key	PCN Loc	PCN Job	PCN Type	Description	Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Office of the City Clerk / Administration and Support							
Full Time							
1200000	CK00	0115	F	City Clerk Specialist (NC) (C)	4.00	4.00	4.00
1200000	CK00	0117	F	Deputy City Clerk (NC) (C)	4.00	4.00	4.00
1200000	CK00	0131	F	Assistant City Clerk (NC)	1.00	1.00	1.00
1200000	CK00	9720	F	City Clerk	1.00	1.00	1.00
				Total	10.00	10.00	10.00
				Department Total	10.00	10.00	10.00

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Office of the City Manager / Administration								
Full Time								
1100000	CM00	0347	F	Administrative Assistant (C)		1.00	1.00	1.00
1100000	CM00	0353	F	Senior Administrative Assistant		1.00	0.00	0.00
1100000	CM00	0360	F	Executive Assistant	(1)	2.00	1.00	1.00
1100000	CM00	0361	F	Executive Assistant (NC)		2.00	2.00	2.00
1100000	CM00	8461	F	Principal Management Analyst (NC)	(2)	3.00	2.00	2.00
1100000	CM00	9770	F	Assistant City Manager		3.00	3.00	3.00
1100000	CM00	9790	F	City Manager		1.00	1.00	1.00
				Total		13.00	10.00	10.00

(1) Reclassify (1) Executive Assistant position to Administrative Analyst and transfer to the Riverside Public Library; approved with budget adoption

(2) Reclassify (1) Principal Management Analyst position to Intergovernmental and Communications Officer and transfer to Intergovernmental Relations (115500); approved with budget adoption.

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Office of the City Manager / Community Police Review Commission								
Full Time								
1125000	CM25	0086	F	Senior Office Specialist (C)		1.00	1.00	1.00
				Total		1.00	1.00	1.00

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Office of the City Manager / Communications Office								
Full Time								
1140000	CM35	7802	F	Principal Graphics Technician		1.00	1.00	1.00
1140000	CM35	8110	F	Project Assistant	(1)	0.50	1.00	1.00
1140000	CM35	8124	F	Project Coordinator (NC)		1.00	1.00	1.00
1140000	CM35	8151	F	Economic Development Marketing Manager (NC)		1.00	1.00	1.00
1140000	CM35	8153	F	Seizing Our Destiny Project Coordinator (NC)	(2)	1.00	0.00	0.00
1140000	CM35	9650	F	Public Information Officer (NC)		1.00	1.00	1.00
1140000	CM35	9651	F	Intergovernmental and Communications Officer (NC)	(3)	1.00	0.00	0.00
1140000	CM35	9661	F	Senior Communications Technician		1.00	1.00	1.00
1140000	CM35	7803	F	Graphics Technninican	(4)	0.00	1.00	1.00
1140000	CM35	9161	F	Web Designer	(5)	0.00	1.00	1.00
				Subtotal		7.50	8.00	8.00

(1) Add (0.50) Project Assistant; approved with budget adoption

(2) (1) Seizing Our Destiny Project Coordinator (NC) is unfunded

(3) Transfer (1) Intergovernmental and Communications Officer position to Public Relations (115000) and reclassify as Communications Officer; approved with budget adoption.

(4) Add (1) Graphics Technician; approved with budget adoption

(5) Add (1) Web Designer; approved with budget adoption

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Part Time								
1140000	CM35	9300	N	Extra Help		0.00	0.20	0.20
1140000	CM35	9510	N	Administrative Intern		0.50	0.00	0.00
1140000	CM35	9662	H	Communications Technician (T)		1.49	2.60	2.60
				Subtotal		1.99	2.80	2.80
				Total		9.49	10.80	10.80
Office of the City Manager / Internal Audit								
Full Time								
1145000	CM37	8313	F	Senior Internal Auditor (NC)		1.00	1.00	1.00
1145000	CM37	8316	F	Internal Audit Manager (NC)		1.00	1.00	1.00
				Total		2.00	2.00	2.00
Office of the City Manager / Public Relations								
Full Time								
1150000	CM35	9653	F	Communications Officer (NC)	(1)	0.00	1.00	1.00

(1) Transfered (1) Intergovernmental and Communications Officer position to Public Relations (115000) and reclassified as Communications Officer; approved with budget adoption.

				Total		0.00	1.00	1.00
Office of the City Manager / Intergovernmental Relations								
Full Time								
1155000	CM35	9651	F	Intergovernmental and Communications Officer (NC)	(1)	0.00	1.00	1.00
				Total		0.00	1.00	1.00

(1) Transferred (1) Principal Management Analyst position from Administration (110000) and reclassified as Intergovernmental and Communications Officer; approved with budget adoption.

				Department Total		25.49	25.80	25.80

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Office of the Mayor								
Full Time								
0100000	MY00	0087	F	Senior Office Specialist (NC) (C)		1.00	1.00	1.00
0100000	MY00	9642	F	Chief of Staff (NC)		1.00	1.00	1.00
0100000	MY00	9645	F	International Affairs & Protocol Officer (NC)		1.00	1.00	1.00
0100000	MY00	9800	F	Mayor		1.00	1.00	1.00
0100000	MY00	9881	F	Administrative Assistant to the Mayor (NC)		1.00	1.00	1.00
				Subtotal		5.00	5.00	5.00
Part Time								
0100000	MY00	9510	N	Administrative Intern	(1)	0.00	0.25	0.25
				Subtotal		0.00	0.25	0.25
				Total		5.00	5.25	5.25

(1) Add (1) Administrative Paid Intern approved; with budget adoption

GL Key	PCN Loc	PCN Job	PCN Type	Description	Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Office of the Mayor / Community Relations							
Full Time							
0120000	MY10	9635	F	Assistant to the Mayor (NC)	2.00	2.00	2.00
				Total	2.00	2.00	2.00
				Department Total	7.00	7.25	7.25

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Parks, Recreation, and Community Services Department / Administration								
Full Time								
5200000	PR00	0024	F	Office Specialist (T)		1.00	1.00	1.00
5200000	PR00	0356	F	Senior Administrative Assistant (NC)		1.00	1.00	1.00
5200000	PR00	0460	F	Accounting Technician		1.00	1.00	1.00
5200000	PR00	6511	F	Deputy Park & Recreation Director (NC)		1.00	1.00	1.00
5200000	PR00	6520	F	Park and Recreation Director		1.00	1.00	1.00
5200000	PR00	7710	F	Park Projects Inspector	(1)	1.00	0.00	0.00
5200000	PR00	7870	F	Senior Park Planner		1.00	1.00	1.00
5200000	PR00	8131	F	Project Manager (NC)		1.00	1.00	1.00
5200000	PR00	8450	F	Senior Management Analyst		1.00	1.00	1.00
5200000	PR00	9530	F	Administrative Analyst		1.00	1.00	1.00
				Total		10.00	9.00	9.00

(1) Delete 1.0 FTE unfunded, vacant Inspector

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Parks, Recreation, and Community Services Department / Recreation								
Full Time								
5205000	PR15	6420	F	Recreation Services Coordinator		8.00	7.00	7.00
5205000	PR15	6421	F	Recreation Services Coordinator (T)		3.00	4.00	4.00
5205000	PR15	6480	F	Recreation Supervisor		3.00	3.00	3.00
5205000	PR15	6490	F	Recreation Superintendent		1.00	1.00	1.00
				Subtotal		15.00	15.00	15.00
Part Time								
5205000	PR15	2930	N	General Service Worker		2.25	2.25	2.25
5205000	PR15	6260	N	Lifeguard/Instructor		11.05	11.05	11.05
5205000	PR15	6280	N	Pool Manager		2.04	2.04	2.04
5205000	PR15	6285	N	Assistant Aquatics Coordinator		1.09	1.09	1.09
5205000	PR15	6350	N	Recreation Leader	(1)	34.28	31.44	31.44
5205000	PR15	6380	H	Assistant Recreation Coordinator	(2) (3)	2.50	1.50	1.50
5205000	PR15	6380	T	Assistant Recreation Coordinator		1.50	1.50	1.50
5205000	PR15	6381	H	Assistant Recreation Coordinator (T)		1.50	2.00	2.00
5205000	PR15	6381	N	Assistant Recreation Coordinator (T)		2.00	2.00	2.00
5205000	PR15	6381	T	Assistant Recreation Coordinator (T)		2.25	2.75	2.75
5205000	PR15	6580	N	Instructor		1.98	1.98	1.98
				Subtotal		62.44	59.60	59.60
				Total		77.44	74.60	74.60

(1) Move 2.84 FTE Rec Leaders to Community Services Division 521500 to align with program
(2) Delete 0.50 FTE half-time benefitted Assistant Recreation Coordinator.
(3) Add 0.50 FTE three-quarter time benefitted Assistant Recreation Coordinator

GL Key	PCN Loc	Job	Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Parks, Recreation, and Community Services Department / Parks								
Full Time								
5215000	PR20	2985	F	Park Maintenance Worker II		6.00	5.00	5.00
5215000	PR20	2986	F	Park Maintenance Worker II (T)		3.00	4.00	4.00
5215000	PR20	3005	F	Park Maintenance Specialist		4.00	2.00	2.00
5215000	PR20	3006	F	Park Maintenance Specialist (T)		1.00	3.00	3.00
5215000	PR20	3016	F	Park Supervisor (NC)		2.00	2.00	2.00
5215000	PR20	3020	F	Park Maintenance Crew Leader		3.00	3.00	3.00
5215000	PR20	3025	F	Park Superintendent		1.00	1.00	1.00
5215000	PR20	3035	F	Landscape Maintenance Inspector		3.00	3.00	3.00
5215000	PR20	4370	F	Maintenance Electrician		1.00	1.00	1.00
5215000	PR20	4372	F	Maintenance Electrician (T)		1.00	1.00	1.00
5215000	PR20	4440	F	Air Conditioning Technician		1.00	1.00	1.00
5215000	PR20	7855	F	Transportation and Trails Coordinator		1.00	1.00	1.00
5215000	PR20	9525	F	Senior Administrative Analyst (NC)		1.00	1.00	1.00
5215000	PR20	9531	F	Administrative Analyst (NC)		1.00	1.00	1.00
				Subtotal		29.00	29.00	29.00
Part Time								
5215000	PR20	2930	N	General Service Worker		6.00	6.00	6.00
5215000	PR20	2995	N	Weekend Crew Supervisor		2.25	2.25	2.25
				Subtotal		8.25	8.25	8.25
				Total		37.25	37.25	37.25
Parks, Recreation, and Community Services Department / Fairmount Park Golf Course								
Full Time								
5215400	PR46	6480	F	Recreation Supervisor		1.00	1.00	1.00
				Subtotal		1.00	1.00	1.00
Part Time								
5215400	PR46	2930	N	General Service Worker	(1)	1.75	0.50	0.50
5215400	PR46	6381	T	Assistant Recreation Coordinator (T)		0.75	0.75	0.75
5215400	PR46	6580	N	Instructor	(2)	1.25	1.75	1.75
5215400	PR15	6350	N	Recreation Leader	(3)	0.00	0.75	0.75
				Subtotal		3.75	3.75	3.75
				Total		4.75	4.75	4.75

(1) Delete (1.25) part-time non-benefitted General Service Worker positions.
(2) Add (0.50) part-time non-benefitted Instructor positions
(3) Add (0.75) part-time non-benefitted Recreation Leader positions.

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Parks, Recreation, and Community Services Department / Community Services								
Full Time								
5225000	PR30	6420	F	Recreation Services Coordinator		3.00	2.00	2.00
5225000	PR30	6421	F	Recreation Services Coordinator (T)		2.00	3.00	3.00
5225000	PR30	6480	F	Recreation Supervisor		2.00	2.00	2.00
5225000	PR30	6490	F	Recreation Superintendent		1.00	1.00	1.00
5225000	PR30	8756	F	Outreach Worker (NC)	(1)	1.00	1.00	1.00
				Subtotal		9.00	9.00	9.00
Part Time								
5225000	PR30	6350	N	Recreation Leader	(2)	9.99	12.83	12.83
5225000	PR30	6380	H	Assistant Recreation Coordinator		0.50	0.50	0.50
5225000	PR30	6381	H	Assistant Recreation Coordinator (T)		2.00	2.00	2.00
5225000	PR30	6580	N	Instructor		2.30	2.30	2.30
				Subtotal		14.79	17.63	17.63
				Total		23.79	26.63	26.63

(1) Fund additional (0.25) half-time benefitted Outreach Worker in Community Services Division previously authorized but not funded.

(2) Moved (2.84) Recreation Leaders to Community Services Division 521500 to align with program demands.

GL Key	PCN Loc	Job	Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Parks, Recreation, and Community Services Department / Special Transit Services								
Full Time								
5200200	PR10	0025	F	Office Specialist		1.00	1.00	1.00
5200200	PR10	0087	F	Senior Office Specialist (NC)(C)		1.00	1.00	1.00
5200200	PR10	3940	F	Minibus Driver/Scheduler		4.00	4.00	4.00
5200200	PR10	3941	F	Minibus Driver/Scheduler (T)	(1)	1.00	2.00	2.00
5200200	PR10	3950	F	Minibus Driver		16.00	14.00	14.00
5200200	PR10	3952	F	Minibus Driver (T)		11.00	13.00	13.00
5200200	PR10	6430	F	Special Transit Supervisor		1.00	1.00	1.00
5200200	PR10	9525	F	Senior Administrative Analyst (NC)		1.00	1.00	1.00
				Subtotal		36.00	37.00	37.00
Part Time								
5200200	PR10	3950	N	Minibus Driver		1.75	1.75	1.75
5200200	PR10	3952	H	Minibus Driver (T)	(2)	1.50	0.00	0.00
5200200	PR10	3952	N	Minibus Driver (T)		2.50	2.50	2.50
				Subtotal		5.75	4.25	4.25
				Total		41.75	41.25	41.25

(1) Add (1) Minbus Driver/Scheduler position
(2) Delete (1.5) half-time benefitted Minibus Driver positions

Department Total	194.98	193.48	193.48

GL Key	PCN Loc	PCN Job	PCN Type	Description	Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Police Department / Office of the Chief of Police							
Full Time							
3100000	PD00	0347	F	Administrative Assistant (C)	2.00	2.00	2.00
3100000	PD00	0353	F	Senior Administrative Assistant	1.00	1.00	1.00
3100000	PD00	2240	F	Police Detective	2.00	2.00	2.00
3100000	PD00	2300	F	Police Sergeant	4.00	4.00	4.00
3100000	PD00	2320	F	Police Lieutenant	1.00	1.00	1.00
3100000	PD00	2356	F	Deputy Police Chief (NC)	2.00	2.00	2.00
3100000	PD00	2358	F	Assistant Police Chief (NC)	1.00	1.00	1.00
3100000	PD00	2360	F	Police Chief	1.00	1.00	1.00
3100000	PD00	2670	F	Police Administrative Specialist	1.00	1.00	1.00
				Total	15.00	15.00	15.00
Police Department / Community Services Bureau							
Full Time							
3101000	PD01	0347	F	Administrative Assistant (C)	1.00	1.00	1.00
3101000	PD01	2240	F	Police Officer	6.00	6.00	6.00
3101000	PD01	2320	F	Police Lieutenant	1.00	1.00	1.00
3101000	PD01	2571	F	Police Service Representative	1.00	1.00	1.00
3101000	PD01	2673	F	Police Program Coordinator	1.00	1.00	1.00
3101000	PD01	2675	F	Police Program Supervisor	2.00	2.00	2.00
				Total	12.00	12.00	12.00

GL Key	PCN Loc	Job	Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Police Department / Support Services								
Full Time								
3102000	PD02	0082	F	Senior Office Specialist		2.00	2.00	2.00
3105000	PD05	0084	F	Senior Office Specialist (T)		1.00	1.00	1.00
3102000	PD02	2240	F	Police Officer		6.00	6.00	6.00
3102000	PD02	2260	F	Police Detective		1.00	1.00	1.00
3102000	PD02	2300	F	Police Sergeant		2.00	2.00	2.00
3102000	PD02	2320	F	Police Lieutenant		2.00	2.00	2.00
3102000	PD02	2340	F	Police Captain		1.00	1.00	1.00
3102000	PD02	2600	F	Range Master		1.00	1.00	1.00
3102000	PD02	2571	F	Police Service Representative		2.00	3.00	2.00
3102000	PD02	2650	F	Police Property Specialist		4.00	4.00	4.00
3102000	PD02	2651	F	Police Property Specialist (T)		2.00	2.00	2.00
3102000	PD02	2654	F	Police Records Specialist (T)		4.00	4.00	4.00
3102000	PD02	2665	F	Police Records Specialist		14.00	14.00	14.00
3102000	PD02	2659	F	Senior Police Records Specialist		9.00	9.00	9.00
3102000	PD02	2662	F	Senior Police Records Specialist (T)		1.00	1.00	1.00
3102000	PD02	2663	F	Police Records/Information Manager		1.00	1.00	1.00
3102000	PD02	2670	F	Police Administrative Specialist		2.00	2.00	2.00
3102000	PD02	2673	F	Police Program Coordinator		2.00	1.00	2.00
3102000	PD02	2675	F	Police Program Supervisor	(1)	7.00	6.00	6.00
3102000	PD02	2700	F	Police Records System Analyst		1.00	1.00	1.00
				Subtotal		65.00	64.00	64.00
Part Time								
3102000	PD02	2430	N	Police Cadet		7.00	7.00	7.00
3102000	PD02	2605	T	Assistant Range Master		0.75	0.75	0.75
				Subtotal		7.75	7.75	7.75
				Total		72.75	71.75	71.75

(1) Transfer (1) Police Records Supervisor position from PD/Support Services (3102000) to PD/Central Investigations (3130000)

GL Key	PCN Loc	PCN Job	PCN Type	Description	Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Police Department / Administrative Services							
Full Time							
3105000	PD05	0084	F	Senior Office Specialist (T)	1.00	1.00	1.00
3105000	PD05	0410	F	Account Clerk II	2.00	2.00	2.00
3105000	PD05	0420	F	Account Clerk II (C)	1.00	1.00	1.00
3105000	PD05	0465	F	Accounting Technician (C)	1.00	1.00	1.00
3105000	PD05	2673	F	Police Program Coordinator	1.00	1.00	1.00
3105000	PD05	2860	F	Custodian	4.00	4.00	4.00
3105000	PD05	2861	F	Custodian (T)	2.00	2.00	2.00
3105000	PD05	2880	F	Senior Custodian	1.00	1.00	1.00
3105000	PD05	5330	F	Mechanic	1.00	1.00	1.00
3105000	PD05	5640	F	Police Fleet Maintenance Coordinator	1.00	1.00	1.00
3105000	PD05	8280	F	Senior Accountant	1.00	1.00	1.00
3105000	PD05	8450	F	Senior Management Analyst	2.00	2.00	2.00
3105000	PD05	9530	F	Administrative Analyst	1.00	1.00	1.00
3105000	PD05	9574	F	Police Administrator	1.00	1.00	1.00
				Subtotal	20.00	20.00	20.00
Part Time							
3105000	PD05	2930	N	General Service Worker	1.00	1.00	1.00
				Subtotal	1.00	1.00	1.00
				Total	21.00	21.00	21.00
Police Department / Communications							
Full Time							
3110000	PD10	2300	F	Police Sergeant	1.00	1.00	1.00
3110000	PD10	2490	F	Public Safety Dispatcher I	4.00	4.00	4.00
3110000	PD10	2493	F	Public Safety Dispatcher II	41.00	41.00	41.00
3110000	PD10	2510	F	Public Safety Communications Supervisor	6.00	6.00	6.00
3110000	PD10	2515	F	Police Communications System Analyst	1.00	1.00	1.00
				Total	53.00	53.00	53.00

GL Key	PCN Loc	PCN Job	PCN Type	Description	Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Police Department / Field Operations							
Full Time							
3115000	PD15	0082	F	Senior Office Specialist	1.00	1.00	1.00
3115000	PD15	2240	F	Police Officer	177.00	166.00	166.00
3115000	PD15	2260	F	Police Detective	5.00	5.00	5.00
3115000	PD15	2300	F	Police Sergeant	27.00	27.00	27.00
3115000	PD15	2320	F	Police Lieutenant	8.00	8.00	8.00
3115000	PD15	2340	F	Police Captain	1.00	1.00	1.00
3115000	PD15	2422	F	Senior Parking Control Representative	3.00	3.00	3.00
3115000	PD15	2571	F	Police Service Representative	2.00	2.00	2.00
3115000	PD15	2673	F	Police Program Coordinator	1.00	1.00	1.00
3115000	PD15	9530	F	Administrative Analyst	1.00	1.00	1.00
				Total	226.00	215.00	215.00
Police Department / Aviation							
Full Time							
3120000	PD20	2240	F	Police Officer	1.00	1.00	1.00
3120000	PD20	2280	F	Police Pilot	7.00	7.00	7.00
3120000	PD20	2300	F	Police Sergeant	1.00	1.00	1.00
3120000	PD20	5430	F	Helicopter Mechanic	1.00	1.00	1.00
3120000	PD20	5450	F	Senior Helicopter Mechanic	1.00	1.00	1.00
				Total	11.00	11.00	11.00
Police Department / Special Operations							
Full Time							
3125000	PD25	2240	F	Police Officer	39.00	39.00	39.00
3125000	PD25	2260	F	Police Detective	15.00	15.00	15.00
3125000	PD25	2300	F	Police Sergeant	7.00	7.00	7.00
3125000	PD25	2320	F	Police Lieutenant	5.00	5.00	5.00
3125000	PD25	2340	F	Police Captain	1.00	1.00	1.00
3125000	PD25	2571	F	Police Service Representative	4.00	4.00	4.00
3125000	PD25	9137	F	Crime Analyst	3.00	3.00	3.00
3125000	PD25	9139	F	Supervising Crime Analyst	1.00	1.00	1.00
3125000	PD25	9241	F	Programmer Analyst	1.00	1.00	1.00
				Total	76.00	76.00	76.00

GL Key	PCN Loc	Job	Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Police Department / Central Investigations								
Full Time								
3130000	PD30	2240	F	Police Officer		1.00	1.00	1.00
3130000	PD30	2260	F	Police Detective		26.00	26.00	26.00
3130000	PD30	2300	F	Police Sergeant		4.00	4.00	4.00
3130000	PD30	2320	F	Police Lieutenant		1.00	1.00	1.00
3130000	PD30	2340	F	Police Captain		1.00	1.00	1.00
3130000	PD30	2571	F	Police Service Representative		1.00	1.00	1.00
3130000	PD30	2615	F	Senior Evidence Technician		2.00	3.00	3.00
3130000	PD30	2620	F	Supervising Evidence Technician		1.00	1.00	1.00
3130000	PD30	2659	F	Police Records Specialist III		1.00	1.00	1.00
3130000	PD30	2675	F	Police Program Supervisor	(1)	1.00	1.00	1.00
				Total		39.00	40.00	40.00

(1) Transfer (1) Police Records Supervisor position from PD/Support Services (3102000) to PD/Central Investigations (3130000)

Police Department / Special Investigations								
Full Time								
3135000	PD30	0024	F	Office Specialist (T)		1.00	1.00	1.00
3135000	PD35	0082	F	Senior Office Specialist		1.00	1.00	1.00
3135000	PD35	2240	F	Police Officer		1.00	1.00	1.00
3135000	PD35	2260	F	Police Detective		20.00	20.00	20.00
3135000	PD35	2300	F	Police Sergeant		4.00	4.00	4.00
3135000	PD35	2320	F	Police Lieutenant		1.00	1.00	1.00
3135000	PD35	2571	F	Police Service Representative		1.00	1.00	1.00
				Total		29.00	29.00	29.00
				Department Total		554.75	543.75	543.75

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Public Works Department / Administration								
Full Time								
4100000	PW00	0082	F	Senior Office Specialist	(1)	1.00	0.00	0.00
4100000	PW00	0356	F	Senior Administrative Assistant (NC)		1.00	1.00	1.00
4100000	PW00	2581	F	Emergency Services Coordinator (NC)		1.00	1.00	1.00
4100000	PW00	7213	F	Deputy Public Works Director/Field Operations (NC)		1.00	1.00	1.00
4100000	PW00	7217	F	Deputy Public Works Director/City Engineer (NC)	(2)	0.00	1.00	1.00
4100000	PW00	7400	F	Public Works Director		1.00	1.00	1.00
4100000	PW00	8460	F	Principal Management Analyst	(3)	1.00	1.00	1.00
4100000	PW00	9540	F	Senior Administrative Analyst	(3)	2.00	1.00	1.00
4100000	PW00	9570	F	Administrative Services Manager	(4)	1.00	0.00	0.00
4100000	PW00	9571	F	Administrative Services Manager (NC)	(5)	0.00	1.00	1.00
				Total		9.00	8.00	8.00

(1) Delete (1) Senior Office Specialist position. Approved with budget adoption.
(2) Add (1) Deputy Public Works Director/City Engineer (NC) position. Approved with budget adoption.
(3) Reclass (1) Senior Administrative Analyst position to (1) Principal Management Analyst position; Per results of Human Resources Study.
(4) Delete (1) Administrative Services Manager position. Approved with budget adoption.
(5) Add (1) Administrative Services Manager (NC) position. Approved with budget adoption.

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Public Works Department / Street Services - Administration and Support								
Full Time								
4110000	PW10	0084	F	Senior Office Specialist (T)	(1)	1.00	2.00	2.00
4110000	PW10	0410	F	Account Clerk II	(2)	1.00	0.00	0.00
4110000	PW10	3365	F	Senior Field Services Operations Manager (NC)		1.00	1.00	1.00
4110000	PW10	9050	F	Data Entry Operator	(1)	1.00	0.00	0.00
4110000	PW10	9525	F	Senior Administrative Analyst (NC)		1.00	1.00	1.00
4110000	PW10	9530	F	Administrative Analyst (NC)	(3)	0.00	1.00	1.00
				Total		5.00	5.00	5.00

(1) Reclass (1) Data Entry Operator position to Senior Office Specialist (T) position; Per results of Human Resources Study.
(2) Delete (1) Account Clerk II position. Approved with budget adoption.
(3) Add (1) Administrative Analyst (NC) position. Approved with budget adoption.

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Public Works Department / Street Services - Street Maintenance								
Full Time								
4110100	PW11	3210	F	Sign Technician		1.00	1.00	1.00
4110100	PW11	3215	F	Senior Sign Technician		1.00	1.00	1.00
4110100	PW11	3230	F	Vector Control Technician		2.00	2.00	2.00
4110100	PW11	3240	F	Street Maintenance Worker	(3)	9.00	6.00	6.00
4110100	PW11	3241	F	Street Maintenance Worker (T)	(4)	1.00	2.00	2.00
4110100	PW11	3260	F	Street Maintenance Specialist	(7)	15.00	14.00	14.00
4110100	PW11	3261	F	Street Maintenance Specialist (T)	6)(8	1.00	4.00	4.00
4110100	PW11	3270	F	Street Painter	(5)	4.00	1.00	1.00
4110100	PW11	3290	F	Street Maintenance Crew Leader	(1)	4.00	3.00	3.00
4110100	PW11	3291	F	Street Maintenance Crew Leader (T)	(2)	1.00	1.00	1.00
4110100	PW11	3310	F	Street Maintenance Supervisor		4.00	4.00	4.00
4110100	PW11	3311	F	Street Maintenance Supervisor (NC)		1.00	1.00	1.00
4110100	PW11	4000	F	Heavy Equipment Operator	(9)	7.00	6.00	6.00
4110100	PW11	9982	F	General Service Worker	(10)	3.00	2.00	2.00
4110100	PW11	9983	F	General Service Worker (T)	(11)	4.00	3.00	3.00
				Subtotal		58.00	51.00	51.00
Part Time								
4110100	PW11	2935	N	General Service Worker (RESET)		6.00	6.00	6.00
				Subtotal		6.00	6.00	6.00
				Total		64.00	57.00	57.00

(1) Delete (1) Street Maintenance Crew Leader position. Approved with budget adoption.
(2) Add (1) Street Maintenance Crew Leader (T) position. Approved with budget adoption.
(3) Delete (3) Street Maintenance Worker positions. Approved with budget adoption.
(4) Add (1) Street Maintenance Worker (T) position. Approved with budget adoption.
(5) Delete (3) Street Painter positions. Approved with budget adoption.
(6) Add (3) Street Street Maintenance Specialist (T) positions. Approved with budget adoption.
(7) Delete (1) Street Street Maintenance Specialist position. Approved with budget adoption.
(8) Add (1) Street Street Maintenance Specialist (T) position. Approved with budget adoption.
(9) Delete (1) Heavy Equipment Operator position. Approved with budget adoption.
(10) Delete (1) General Service Worker position. Approved with budget adoption.
(11) Delete (1) General Service Worker position (T). Approved with budget adoption.

Public Works Department / Forestry & Landscape Maintenance								
Full Time								
4110110	PW13	0082	F	Senior Office Specialist		1.00	1.00	1.00
4110110	PW13	3035	F	Landscape Maintenance Inspector		2.00	2.00	2.00
4110110	PW13	3050	F	Tree Maintenance Inspector		3.00	3.00	3.00
4110110	PW13	7866	F	Urban Forester Manager		1.00	1.00	1.00
				Total		7.00	7.00	7.00

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Public Works Department / Storm Drain Maintenance								
Full Time								
4110300	PW16	3130	F	Wastewater Collection System Technician II	(1)	3.00	1.00	1.00
4110300	PW16	3241	F	Street Maintenance Worker (T)	(2)	1.00	1.00	1.00
4110300	PW16	3261	F	Street Maintenance Specialist (T)	(3)	0.00	2.00	2.00
4110300	PW16	4000	F	Heavy Equipment Operator		1.00	1.00	1.00
				Total		5.00	5.00	5.00

(1) Delete (1) Wastewater Collection System Technician II position. Approved with budget adoption.
(2) Add (1) Street Maintenance Worker (T) position. Approved with budget adoption.
(3) Add (2) Street Maintenance Specialist (T) positions. Approved with budget adoption.

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Public Works Department / Traffic Signals Maintenance								
Full Time								
4110400	PW14	5190	F	Traffic Signal Technician II	(1)	6.00	2.00	2.00
4110400	PW14	5191	F	Traffic Signal Technician II (T)	(2)	1.00	3.00	3.00
4110400	PW14	5211	F	Traffic Signal Maintenance Supervisor		1.00	1.00	1.00
4110400	PW14	6765	F	Senior Engineering Aide		1.00	1.00	1.00
				Total		9.00	7.00	7.00

(1) Delete (2) Traffic Signal Technician II positions. Approved with budget adoption.
(2) Add (2) Traffic Signal Technician II (T) positions. Approved with budget adoption.

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Public Works Department / City Engineering Services								
Full Time								
4115000	PW20	0410	F	Account Clerk II	(4)	1.00	0.00	0.00
4115000	PW20	9536	F	Administrative Analyst Trainee	(4)	0.00	1.00	1.00
4115000	PW20	0450	F	Senior Accounting Technician		1.00	1.00	1.00
4115000	PW20	0910	F	Development Services Representative II	(1)	1.00	0.00	0.00
4115000	PW20	0920	F	Development Services Representative III	(2)	1.00	2.00	2.00
4115000	PW20	6765	F	Senior Engineering Aide		2.00	1.00	1.00
4115000	PW20	6780	F	Land Records Technician I	(8)	1.00	1.00	1.00
4115000	PW20	6821	F	Survey Party Chief (T)		1.00	1.00	1.00
4115000	PW20	6841	F	Surveyor (NC)		1.00	1.00	1.00
4115000	PW20	6875	F	Engineering Technician		6.00	6.00	6.00
4115000	PW20	6885	F	Senior Engineering Technician (Civil)		1.00	1.00	1.00
4115001	PW20	7101	F	Assistant Engineer (T)		1.00	1.00	1.00
4115000	PW20	7120	F	Associate Engineer	(9)	7.00	5.00	5.00
4115000	PW20	7130	F	Senior Engineer	(6)	2.00	1.00	1.00
4115000	PW20	7131	F	Senior Engineer (NC)	(7)	2.00	2.00	2.00
4115000	PW20	7141	F	Principal Engineer (NC)	(5)	3.00	1.00	1.00
4115000	PW20	7193	F	Engineering Manager (NC)	(5)	0.00	2.00	2.00
4115000	PW20	7195	F	Plan Check Engineer		1.00	1.00	1.00
4115000	PW20	7226	F	Senior Traffic Engineer (NC)		1.00	1.00	1.00
4115000	PW20	7590	F	Construction Inspector II		9.00	9.00	9.00
4115000	PW20	7591	F	Construction Inspector II (T)		2.00	2.00	2.00
4115000	PW20	7610	F	Senior Construction Inspector		1.00	1.00	1.00
4115000	PW20	7631	F	Chief Construction Inspector (NC)		1.00	1.00	1.00
4115000	PW20	7636	F	Construction Contracts Administrator (NC)		1.00	1.00	1.00
4115000	PW20	9245	F	Senior Programmer Analyst	(3)	1.00	0.00	0.00
4115000	PW20	9372	F	Construction Project Manager (NC)		2.00	2.00	2.00
				Total		50.00	45.00	45.00

(1) Delete (1) Development Services Representative II position. Approved with budget adoption.
(2) Add (1) Development Services Representative III position. Approved with budget adoption.
(3) Delete (1) Senior Programmer Analyst position. Approved with budget adoption.
(4) Reclass (1) Account Clerk II position to (1) Administrative Analyst Trainee position; Per results of Human Resources Study.
(5) Reclass (2) Principal Engineer (NC) positions to (2) Engineering Manager (NC) positions; Per results of Human Resources Study.
(6) Delete (1) Senior Engineer position. Approved with budget adoption.
(7) Add (1) Senior Engineer (NC) position. Approved with budget adoption.
(8) Add (1) Land Records Technician I position. Approved with budget adoption.
(9) Delete (2) Associate Engineer positions. Approved with budget adoption.

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Public Works Department / Traffic Engineering								
Full Time								
4120000	PW25	0082	F	Senior Office Specialist	(1)	1.00	0.00	0.00
4120000	PW25	0345	F	Administrative Assistant	(2)	0.00	1.00	1.00
4120000	PW25	6875	F	Engineering Technician		2.00	2.00	2.00
4120000	PW25	7101	F	Assistant Engineer (T)		1.00	1.00	1.00
4120000	PW25	7123	F	Associate Traffic Engineer (T)		1.00	1.00	1.00
4120000	PW25	7211	F	City Traffic Engineer (NC)		1.00	1.00	1.00
				Total		6.00	6.00	6.00

(1) Delete (1) Senior Office Specialist position. Approved with budget adoption.
(2) Add (1) Administrative Assistant position. Approved with budget adoption.

Public Works Department / Sewerage Systems - Administration and Regulatory Compliance

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Full Time								
4125000	PW30	0025	F	Office Specialist		1.00	0.00	0.00
4125000	PW30	0082	F	Senior Office Specialist	(1)	2.00	1.00	1.00
4125000	PW30	0084	F	Senior Office Specialist (T)		1.00	1.00	1.00
4125000	PW30	0410	F	Account Clerk II	(2)	2.00	1.00	1.00
4125000	PW30	0411	F	Account Clerk II (T)		1.00	1.00	1.00
4125000	PW30	4151	F	Wastewater Operations Manager (NC)		3.00	3.00	3.00
4125000	PW30	4186	F	Wastewater Resources Analyst (NC)		2.00	2.00	2.00
4125000	PW30	7218	F	Deputy Public Works Director/Wastewater (NC)		1.00	1.00	1.00
4125000	PW30	8648	F	Safety Officer (NC)		1.00	1.00	1.00
4125000	PW30	9225	F	Systems Analyst		1.00	1.00	1.00
4125000	PW30	9530	F	Administrative Analyst		1.00	1.00	1.00
4125000	PW30	9531	F	Administrative Analyst (NC)		1.00	1.00	1.00
4125000	PW30	9540	F	Senior Administrative Analyst		1.00	1.00	1.00
4125000	PW30	9525	F	Senior Administrative Analyst (NC)		1.00	1.00	1.00
				Total		19.00	16.00	16.00

(1) Delete (1) Senior Office Specialist position. Approved with budget adoption.
(2) Delete (1) Account Clerk II position. Approved with budget adoption.

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Public Works Department / Sewerage Systems - Collection System Maintenance								
Full Time								
4125100	PW31	3130	F	Wastewater Collection System Technician II	(4)	6.00	5.00	5.00
4125100	PW31	3131	F	Wastewater Collection System Technician II (T)	(5)	4.00	5.00	5.00
4125100	PW31	3170	F	Wastewater Collection System Crew Leader	(1)	3.00	2.00	2.00
4125100	PW31	3174	F	Sr. Wastewater Collection System Tech. (NC)		1.00	1.00	1.00
4125100	PW31	3175	F	Wastewater Collection System Scheduler		1.00	1.00	1.00
4125100	PW31	4150	F	Wastewater Operations Manager		1.00	1.00	1.00
4125100	PW31	5505	F	Wastewater Mechanical Supervisor		1.00	1.00	1.00
4125100	PW31	9982	F	General Service Worker	(2)	1.00	0.00	0.00
4125100	PW31	9983	F	General Service Worker (T)	(3)	1.00	0.00	0.00
				Total		19.00	16.00	16.00

(1) Delete (1) Wastewater Collection System Crew Leader position. Approved with budget adoption.
(2) Delete (1) General Service Worker position. Approved with budget adoption.
(3) Delete (1) General Service Worker (T) position. Approved with budget adoption.
(4) Delete (1) Wastewater Collection System Technician II position. Approved with budget adoption.
(5) Add (1) Wastewater Collection System Technician II (T) position. Approved with budget adoption.

Public Works Department / Sewerage Systems - Treatment Services

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Full Time								
4125200	PW32	4112	F	Wastewater Plant Operator III		14.00	14.00	14.00
4125200	PW32	4125	F	Wastewater Operations Dispatcher		4.00	4.00	4.00
4125200	PW32	4126	F	Wastewater Operations Dispatcher (T)	(3)	0.00	2.00	2.00
4125200	PW32	4130	F	Senior Wastewater Plant Operator	(1)	2.00	1.00	1.00
4125200	PW32	4131	F	Senior Wastewater Plant Operator (NC)	(2)	4.00	5.00	5.00
4125200	PW32	4140	F	Wastewater Plant Supervisor		2.00	2.00	2.00
4125200	PW32	4141	F	Wastewater Plant Supervisor (NC)		2.00	2.00	2.00
4125200	PW32	4146	F	Wastewater Operations Superintendent (NC)		1.00	1.00	1.00
4125200	PW32	9983	F	General Service Worker		1.00	1.00	1.00
				Total		30.00	32.00	32.00

(1) Delete (1) Senior Wastewater Plant Operator position. Approved with budget adoption.
(2) Add (1) Senior Wastewater Plant Operator (NC) position. Approved with budget adoption.
(3) Add (2) Wastewater Operations Dispatcher (T) positions. Approved with budget adoption.

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Public Works Department / Sewerage Systems - Environmental Compliance								
Full Time								
4125300	PW33	7670	F	Environmental Compliance Inspector II		5.00	5.00	5.00
4125300	PW33	7671	F	Environmental Compliance Inspector II (T)		1.00	1.00	1.00
4125300	PW33	7675	F	Senior Environmental Compliance Inspector I		2.00	2.00	2.00
4125300	PW33	7681	F	Environmental Compliance Supervisor (NC)		1.00	1.00	1.00
				Total		9.00	9.00	9.00
Public Works Department / Sewerage Systems - Plant Maintenance								
Full Time								
4125400	PW34	2910	F	Maintenance Worker I		2.00	2.00	2.00
4125400	PW34	3185	F	Wastewater Maintenance Scheduler		1.00	1.00	1.00
4125400	PW34	5490	F	Wastewater Maintenance Mechanic	(1)	12.00	11.00	11.00
4125400	PW34	5491	F	Wastewater Maintenance Mechanic (T)	(1)	0.00	1.00	1.00
4125400	PW34	5500	F	Senior Wastewater Maintenance Mechanic	(2)	2.00	1.00	1.00
4125400	PW34	5501	F	Senior Wastewater Maintenance Mechanic (NC)	(2)	0.00	1.00	1.00
4125400	PW34	5506	F	Wastewater Mechanical Supervisor (NC)		1.00	1.00	1.00
4125400	PW34	9983	F	General Service Worker (T)	(3)	2.00	0.00	0.00
				Total		20.00	18.00	18.00

(1) Delete (1) Wastewater Maintenance Mechanic position. Approved with budget adoption.
Add (1) Wasterwater Maintenance Mechanic (T) position. Approved with budget adoption.

(2) Delete (1) Senior Wastewater Maintenance Mechanic position. Approved with budget adoption.
Add (1) Senior Wasterwater Maintenance Mechanic (NC) position. Approved with budget adoption.

(3) Delete (2) General Service Worker (T) position. Approved with budget adoption.

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Public Works Department / Sewerage Systems - Electrical & Instrumentation Maintenance								
Full Time								
4125410	PW46	3186	F	Wastewater Maintenance Scheduler (NC)		1.00	1.00	1.00
4125410	PW46	4420	F	Plant and Equipment Electrician		3.00	3.00	3.00
4125410	PW46	4470	F	Wastewater Electrical Supervisor		1.00	1.00	1.00
4125410	PW46	5230	F	Instrument Technician		3.00	3.00	3.00
4125410	PW46	5240	F	Senior Instrument Technician		1.00	1.00	1.00
4125410	PW46	9982	F	General Service Worker FT Regular	(1)	1.00	0.00	0.00
				Total		10.00	9.00	9.00

(1) Delete (1) General Service Worker FT Regular position. Approved with budget adoption.

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Public Works Department / Sewerage Systems - SCADA & SPL								
Full Time								
4125420	PW47	4120	F	Wastewater Control System Technician		1.00	1.00	1.00
4125420	PW47	7035	F	Senior SCADA System Technician		1.00	1.00	1.00
4125420	PW47	7041	F	SCADA System Supervisor		1.00	1.00	1.00
				Total		3.00	3.00	3.00
Public Works Department / Sewerage Systems - Warehouse								
Full Time								
4125430	PW48	1130	F	Inventory Control Specialist		1.00	1.00	1.00
4125430	PW48	1131	F	Inventory Control Specialist (T)		1.00	1.00	1.00
				Total		2.00	2.00	2.00
Public Works Department / Sewerage Systems - Laboratory Services								
Full Time								
4125500	PW35	8025	F	Laboratory Analyst III	(1)	5.00	4.00	4.00
4125500	PW35	8030	F	Laboratory Manager		1.00	1.00	1.00
				Total		6.00	5.00	5.00

(1) Delete (1) Laboratory Analyst (III) position. Approved with budget adoption.

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Public Works Department / Sewerage Systems - CoGen/Fuel Cell								
Full Time								
4125800	PW40	5495	F	Wastewater Co-generation Specialist		1.00	1.00	1.00
4125800	PW40	5496	F	Wastewater Co-generation Specialist (T)		1.00	1.00	1.00
				Total		2.00	2.00	2.00
Public Works Department / Sewerage Systems - Capital Engineering Services								
Full Time								
4125900	PW42	7120	F	Associate Engineer	(1)	5.00	2.00	2.00
4125900	PW42	7130	F	Senior Engineer	(2)	1.00	0.00	0.00
4125900	PW42	7141	F	Principal Engineer (NC)	(3)	2.00	2.00	2.00
				Total		8.00	4.00	4.00

(1) Delete (2) Associate Engineer positions. Approved with budget adoption.
(2) Delete (1) Senior Engineer position. Approved with budget adoption.
(3) Add (1) Principal Engineer position. Approved with budget adoption.

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Public Works Department / Sewerage Systems - Plant Construction Support								
Full Time								
4125910	PW28	6885	F	Senior Engineering Technician (Civil)	(1)	1.00	0.00	0.00
4125910	PW28	7590	F	Construction Inspector II	(2)	2.00	0.00	0.00
4125910	PW28	7610	F	Senior Construction Inspector	(4)	0.00	1.00	1.00
4125910	PW28	7631	F	Chief Construction Inspector (NC)	(3)	1.00	0.00	0.00
4125910	PW28	7636	F	Construction Contracts Administrator (NC)		1.00	1.00	1.00
4125910	PW28	9372	F	Construction Project Manager (NC)	(5)	1.00	0.00	0.00
				Total		6.00	2.00	2.00

(1) Delete (1) Senior Engineering Technician (Civil) position. Approved with budget adoption.
(2) Delete (1) Construction Inspector II position. Approved with budget adoption.
(3) Delete (1) Chief Construction Inspector (NC) position. Approved with budget adoption.
(4) Add (1) Senior Construction Inspector position. Approved with budget adoption.
(5) Delete (1) Construction Projector Manager (NC) position. Approved with budget adoption.

Public Works Department / Solid Waste Services - Administration

Full Time								
4130000	PW43	0082	F	Senior Office Specialist	(1)	1.00	0.00	0.00
4130000	PW43	0084	F	Senior Office Specialist (T)	(2)	0.00	1.00	1.00
4130000	PW43	3361	F	Field Services Operations Manager (NC)		1.00	1.00	1.00
4130000	PW43	9525	F	Senior Administrative Analyst (NC)		1.00	1.00	1.00
4130000	PW43	9531	F	Administrative Analyst (NC)		1.00	1.00	1.00
				Total		4.00	4.00	4.00

(1) Delete (1) Senior Office Specialist position. Approved with budget adoption.
(2) Add (1) Senior Office Specialist (T) position. Approved with budget adoption.

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Public Works Department / Solid Waste Services - Collection Services								
Full Time								
4130100	PW41	3240	F	Street Maintenance Worker		1.00	1.00	1.00
4130100	PW41	3390	F	Solid Waste Operator		3.00	2.00	2.00
4130100	PW41	3391	F	Solid Waste Operator (T)	(1)	7.00	7.00	7.00
4130100	PW41	3400	F	Senior Solid Waste Operator	(2)	24.00	22.00	22.00
4130100	PW41	3401	F	Senior Solid Waste Operator (T)	(3)	2.00	5.00	5.00
4130100	PW41	3410	F	Solid Waste Collection Supervisor I		1.00	1.00	1.00
4130100	PW41	3411	F	Solid Waste Collection Supervisor I (NC)		1.00	1.00	1.00
4130100	PW41	3421	F	Solid Waste Collection Supervisor II (NC)		1.00	1.00	1.00
4130100	PW41	9982	F	General Service Worker FT Regular		1.00	1.00	1.00
				Subtotal		41.00	41.00	41.00
Part Time								
4130100	PW41	2995	N	Weekend Crew Supervisor		1.00	1.00	1.00
				Subtotal		1.00	1.00	1.00
				Total		42.00	42.00	42.00

(1) Delete (1) Solid Waste Operator (T) position. Approved with budget adoption.
(2) Delete (2) Senior Solid Waste Operator positions. Approved with budget adoption.
(3) Add (3) Senior Solid Waste Operator (T) positions. Approved with budget adoption.

GL Key	PCN Loc	PCN Job	PCN Type	Description	Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Public Works Department / Solid Waste Services - Street Cleaning							
Full Time							
4130400	PW45	3260	F	Street Maintenance Specialist	2.00	1.00	1.00
4130400	PW45	3261	F	Street Maintenance Specialist (T)	0.00	1.00	1.00
4130400	PW45	3290	F	Street Maintenance Crew Leader	1.00	1.00	1.00
4130400	PW45	3310	F	Street Maintenance Supervisor	1.00	1.00	1.00
4130400	PW45	4030	F	Street Sweeper Operator	7.00	7.00	7.00
				Subtotal	11.00	11.00	11.00
Part Time							
4130400	PW45	2935	N	General Service Worker (RESET)	2.00	2.00	2.00
				Subtotal	2.00	2.00	2.00
				Total	13.00	13.00	13.00

GL Key	PCN Loc	PCN Job	PCN Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Public Works Department / NPDES Urban Run-off								
Full Time								
4140200	PW33	7695	F	Enviornmental Service Coordinator	(1)	0.00	1.00	1.00
				Total		0.00	1.00	1.00

(1) Add (1) Environmental Services Coordinator position. Approved with budget adoption.

Public Works Department / Public Parking Services								
Full Time								
4150000	PW50	0082	F	Senior Office Specialist		1.00	1.00	1.00
4150000	PW50	0084	F	Senior Office Specialist (T)		1.00	1.00	1.00
4150000	PW50	2421	F	Parking Control Representative		10.00	10.00	10.00
4150000	PW50	2423	F	Parking Control Representative (T)		3.00	3.00	3.00
4150000	PW50	2422	F	Senior Parking Control Representative		1.00	1.00	1.00
4150000	PW50	9504	F	Public Parking Services Supervisor (NC)	(1)	1.00	0.00	0.00
4150000	PW50	9504	F	Public Parking Services Manager (NC)	(1)	0.00	1.00	1.00
4150000	PW50	9531	F	Administrative Analyst (NC)		1.00	1.00	1.00
				Total		18.00	18.00	18.00

(1) Change job title from Public Parking Services Supervisor (NC) to Public Parking Services Manager (NC). Approved by City Council on 02/02/2016.

				Department Total		366.00	336.00	336.00

GL Key	PCN Loc	Job	Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Riverside Public Library / Administration and Support								
Full Time								
5130000	LB00	0082	F	Senior Office Specialist		1.00	1.00	1.00
5130000	LB00	0430	F	Senior Account Clerk		1.00	1.00	1.00
5130000	LB00	6035	F	Assistant Library Director (NC)	(1)	1.00	1.00	1.00
5130000	LB00	6040	F	Library Director		1.00	1.00	1.00
5130000	LB00	9165	F	Library Digital Systems Specialist		1.00	1.00	1.00
5130000	LB00	9571	F	Administrative Services Manager (NC)		1.00	1.00	1.00
5130000	LB00	9531	F	Administrative Analyst	(2)	0.00	1.00	1.00
				Total		6.00	7.00	7.00

(1) Add (1) Assistant Library Director; approved by the City Council on November XX, 2015.

(2) Add (1) Administrative Analyst position; transferred from the Office of the City Manager (110000); approved with budget adoption.

GL Key	PCN Loc	Job	Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Riverside Public Library / Neighborhood Services								
Full Time								
5135000	LB05	0082	F	Senior Office Specialist	(1)	2.00	1.00	1.00
5135000	LB05	0210	F	Messenger	(2)	1.00	0.00	0.00
5135000	LB05	5785	F	Library Assistant	(3)	13.75	13.00	13.00
5135000	LB05	5786	F	Library Assistant (T)	(3)	0.25	0.00	0.00
5135000	LB05	5825	F	Library Technician		9.00	8.00	8.00
5135000	LB05	5827	F	Library Technician (T)	(4)	0.00	2.00	2.00
5135000	LB05	5865	F	Library Associate		15.00	13.00	13.00
5135000	LB05	5866	F	Library Associate (T)	(5) (6)	0.00	2.00	2.00
5135000	LB05	5915	F	Librarian		7.00	5.00	5.00
5135000	LB05	5917	F	Librarian (T)		1.00	1.00	1.00
5135000	LB05	5984	F	Senior Librarian (NC)		1.00	1.00	1.00
				Subtotal		50.00	46.00	46.00
Part Time								
5135000	LB05	0210	N	Messenger	(2)	0.00	0.48	0.48
5135000	LB05	5770	N	Library Page	(7)	0.75	0.73	0.73
5135000	LB05	5785	H	Library Assistant		2.50	2.50	2.50
5135000	LB05	5786	H	Library Assistant (T)		1.00	1.00	1.00
5135000	LB05	5786	N	Library Assistant (T)	(3)	0.50	1.00	1.00
5135000	LB05	5825	T	Library Technician	(4)	0.75	0.00	0.00
5135000	LB05	5825	H	Library Technician	(4)	0.50	0.00	0.00
5135000	LB05	5865	H	Library Associate	(5)	1.00	0.00	0.00
5135000	LB05	5866	H	Library Associate (T)		0.50	0.50	0.50
5135000	LB05	9950	N	Technical Intern	(8)	2.42	0.96	0.96
				Subtotal		9.92	7.17	7.17
				Total		59.92	53.17	53.17

(1) (1) unfunded Senior Office Specialist position
(2) Move (0.50) Messenger position from full-time to correctly show in part-time position and eliminiate (0.02) position.
(3) Move (0.50) Library Assistant position from full-time to correctly show in part-time position.
(4) Move (1) part-time Library Technician position to full-time and eliminate (0.25) position.
(5) Move (1) part-time Library Associate position to full-time Library Associate (T) position.
(6) Add (1) Library Associate (T) position; approved with budget adoption.
(7) Add (0.23) Library Page; approved with budget adoption.
(8) Reduce (1.46) Technical Intern position; approved with budget adoption.

Department Total	65.92	60.17	60.17

GL Key	PCN Loc	Job	Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Riverside Public Utilities / Electric Utility - Management Services								
Full Time								
6000000	PU00	0082	F	Senior Office Specialist		1.00	1.00	1.00
6000000	PU00	0345	F	Administrative Assistant	(3)	5.00	6.00	6.00
6000000	PU00	0353	F	Senior Administrative Assistant		1.00	1.00	1.00
6000000	PU00	0450	F	Senior Accounting Technician	(5)	2.00	1.00	1.00
6000000	PU00	0451	F	Senior Accounting Technician (NC)		1.00	1.00	1.00
6000000	PU00	0610	F	Utilities Customer Services Representative II		1.00	1.00	1.00
6000000	PU00	6875	F	Engineering Tech		1.00	1.00	1.00
6000000	PU00	6979	F	Building Services Project Assistant		1.00	1.00	1.00
6000000	PU00	7261	F	Utilities Projects & Contracts Manager (NC)		1.00	1.00	1.00
6000000	PU00	7420	F	Public Utilities General Manager		1.00	1.00	1.00
6000000	PU00	7424	F	Utilities Assistant General Mgr/Energy Delivery (NC)		1.00	1.00	1.00
6000000	PU00	7436	F	Utilities Assistant General Mgr/Water Delivery (NC	(7)	1.00	2.00	2.00
6000000	PU00	8250	F	Accountant II	(5)	0.00	1.00	1.00
6000000	PU00	8251	F	Accountant II (T)		1.00	1.00	1.00
6000000	PU00	8280	F	Senior Accountant		1.00	1.00	1.00
6000000	PU00	8281	F	Senior Accountant (NC)		1.00	1.00	1.00
6000000	PU00	8366	F	Utilities Assistant General Mgr/Resources (NC)		1.00	1.00	1.00
6000000	PU00	8376	F	Utilities Assistant General Mgr/Finance & Administration (NC)		1.00	1.00	1.00
6000000	PU00	8387	F	Utilities Assistant General Mgr/Marketing & Customer Relatior		1.00	1.00	1.00
6000000	PU00	8393	F	Utilities Senior Analyst		3.00	3.00	3.00
6000000	PU00	8394	F	Utilities Principal Analyst		3.00	3.00	3.00
6000000	PU00	8396	F	Utilities Principal Analyst (NC)		1.00	1.00	1.00
6000000	PU00	8398	F	Utilities Fiscal Manager (NC)	(1)	3.00	2.00	2.00
6000000	PU00	8460	F	Principal Management Analyst	(6)	1.00	2.00	2.00
6000000	PU00	8654	F	Utilities Safety & Training Manager (NC)		1.00	1.00	1.00
6000000	PU00	8699	F	Human Resources Specialist (NC)		1.00	1.00	1.00
6000000	PU00	9530	F	Administrative Analyst	(2)	1.00	0.00	0.00
6000000	PU00	9571	F	Administrative Services Manager	(4)	0.00	1.00	1.00
				Subtotal		37.00	39.00	39.00

GL Key	PCN Loc	Job	Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Part Time								
6000000	PU00	9950	N	Technical Intern		1.00	1.00	1.00
				Subtotal		1.00	1.00	1.00
				Total		38.00	40.00	40.00

(1) Move (1) Util Fiscal Manager position to the Workforce Development Division 600200, per budget adoption.

(2) Move (1) Administrative Analyst position to the Workforce Development Division 600200, per budget adoption.

(3) Moved (1) Administrative Assistant position from Power Supply Operations Division 612000, per budget adoption.

(4) Moved (1) Administrative Analyst position from Water Engineering 621000 and reclassify as Administrative Services Manager, per budget adoption.

(5) Reclassify (1) Senior Accounting Technician to (1) Accountant II, per budget adoption.

(6) Moved (1) Utilities Senior Water Engineer position from Water Production and Operations Division 620000 and reclassify as Principal Management Analyst, per budget adoption.

(7) Moved (1) Utilities Water System Operations Manager position from Water Field Operations Division 620500 and reclassify as Utilities Assistant General Manager/Water Delivery (NC), per budget adoption.

Riverside Public Utilities / Electric Utility - Workforce Development

Full Time								
6002000	PU00	8398	F	Utilities Fiscal Manager (NC)	(1)	0.00	1.00	1.00
6002000	PU00	9530	F	Administrative Analyst	(2)	0.00	1.00	1.00
				Total		0.00	2.00	2.00

(1) Moved (1) Util Fiscal Manager position from Management Services 600000, per budget adoption.

(2) Moved (1) Administrative Analyst position from Management Services 600000, per budget adoption.

Riverside Public Utilities / Electric Utility - Office of Operational Technology

Full Time								
6003000	PU00	8131	F	Project Manager (NC)	(1) (2) (3)	0.00	4.00	4.00
				Total		0.00	4.00	4.00

(1) Moved (2) Utilities Analyst positions from Energy Delivery Engineering 611000 and reclassify as Project Managers, per budget adoption.

(2) Moved (1) Electric Superintendent position from Electric Field Operations Division 610500 and reclassify as Project Manager, per budget adoption.

(3) Moved (1) Assistant Water Superintendent position from Water Field Operations Division 621050 and reclassify as Project Manager, per budget adoption.

GL Key	PCN Loc	Job	Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Riverside Public Utilities / Electric Utility - Business Support								
Full Time								
6004000	PU09	9176	F	Senior Network Support Specialist		1.00	1.00	1.00
6004000	PU09	9255	F	Business Systems Support Manager		1.00	1.00	1.00
6004000	PU09	9257	F	Senior Business Systems Support Analyst		2.00	2.00	2.00
6004000	PU09	9260	F	Business Systems Support Analyst		1.00	1.00	1.00
6004000	PU09	9262	F	Business Systems Support Technician		2.00	2.00	2.00
6004000	PU09	8461	F	Principal Management Analyst NC2E		1.00	1.00	1.00
6004000	PU09	0410	F	Account Clerk II	(1)	0.00	1.00	1.00
				Total		8.00	9.00	9.00

(1) Moved (1) Account Clerk II position from Field Services 601000, per budget adoption.

GL Key	PCN Loc	Job	Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Riverside Public Utilities / Electric Utility - Utility Billing								
Full Time								
6005000	PU01	0410	F	Account Clerk II		11.00	11.00	11.00
6005000	PU01	0650	F	Utilities Customer Service Supervisor		1.00	1.00	1.00
				Subtotal		12.00	12.00	12.00
Part Time								
6005000	PU01	0410	H	Account Clerk II		1.00	1.00	1.00
				Subtotal		1.00	1.00	1.00
				Total		13.00	13.00	13.00

GL Key	PCN Loc	Job	Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Riverside Public Utilities / Electric Utility - Field Services								
Full Time								
6010000	PU02	0082	F	Senior Office Specialist		1.00	1.00	1.00
6010000	PU02	0410	F	Account Clerk II	(1) (2) (3)	4.00	2.00	2.00
6010000	PU02	0651	F	Utilities Customer Service Supervisor (NC)		2.00	2.00	2.00
6010000	PU02	0670	F	Utilities Field Services Assistant		7.00	7.00	7.00
6010000	PU02	0680	F	Utilities Meter Reader		15.00	15.00	15.00
6010000	PU02	0681	F	Utilities Meter Reader (T)		3.00	3.00	3.00
6010000	PU02	0810	F	Utilities Senior Field Services Technician		15.00	15.00	15.00
6010000	PU02	0831	F	Utilities Field Services Manager (NC)		1.00	1.00	1.00
				Subtotal		48.00	46.00	46.00
Part Time								
6010000	PU02	0810	N	Utilities Senior Field Services Technician		0.50	0.50	0.50
6010000	PU02	2930	N	General Service Worker		2.00	2.00	2.00
6010000	PU02	2930	T	General Service Worker		0.75	0.75	0.75
				Subtotal		3.25	3.25	3.25
				Total		51.25	49.25	49.25

(1) Move (1) Account Clerk II position to the Business Support Division 600400, per budget adoption.

(2) Move (.50) Account Clerk II position to the Marketing Communications Division 602000, per budget adoption.

(2) Move (.50) Account Clerk II position to the Marketing Public Benefit Division 602010, per budget adoption.

GL Key	PCN Loc	Job	Type	Description	Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Riverside Public Utilities / Electric Utility - Customer Service							
Full Time							
6015000	PU05	0610	F	Utilities Customer Service Representative II	50.00	50.00	50.00
6015000	PU05	0612	F	Utilities Customer Service Representative II (T)	9.00	9.00	9.00
6015000	PU05	0650	F	Utilities Customer Service Supervisor	2.00	2.00	2.00
6015000	PU05	0651	F	Utilities Customer Service Supervisor (NC)	3.00	3.00	3.00
6015000	PU05	0890	F	Utilities Customer Service Manager	1.00	1.00	1.00
				Total	65.00	65.00	65.00

GL Key	PCN Loc	Job	Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Riverside Public Utilities / Electric Utility - Marketing Services								
Full Time								
6020000	PU07	0024	F	Office Specialist (T)		1.00	1.00	1.00
6020000	PU07	0082	F	Senior Office Specialist	(2)	1.00	0.00	0.00
6020000	PU07	0610	F	Utilities Customer Service Representative II		1.00	1.00	1.00
6020000	PU07	0650	F	Utilities Customer Service Supervisor	(2)	1.00	0.00	0.00
6020000	PU07	1040	F	Utilities Information Assistant		1.00	1.00	1.00
6020000	PU07	1050	F	Utilities Customer Communications Specialist		1.00	1.00	1.00
6020000	PU07	1065	F	Utilities Program and Services Representative	(2)	1.00	0.00	0.00
6020000	PU07	1070	F	Utilities Senior Program/Services Representative	(2)	3.00	2.00	2.00
6020000	PU07	1071	F	Utilities Senior Program/Services Representative (	(2)	1.00	0.00	0.00
6020000	PU07	1074	F	Utilities Prin. Program/Services Representative (N	(2)	3.00	1.00	1.00
6020000	PU07	1079	F	Utilities Public Benefits/Customer Relations Mgr (I	(2)	3.00	1.00	1.00
6020000	PU07	7801	F	Senior Graphics Technician		1.00	1.00	1.00
6020000	PU07	8386	F	Utilities Customer Communications Coordinator (NC)		1.00	1.00	1.00
6020000	PU07	9540	F	Senior Administrative Analyst	(2)	1.00	0.00	0.00
6020000	PU07	9982	F	General Service Worker	(2)	2.00	1.00	1.00
6020000	PU07	9983	F	General Service Worker (T)	(2)	1.00	0.00	0.00
6020000	PU07	9160	F	Web Designer	(1)	0.00	1.00	1.00
				Subtotal		23.00	12.00	12.00
Part Time								
6020000	PU07	0400	H	Account Clerk I	(2)	0.50	0.00	0.00
6020000	PU07	9160	H	Web Designer	(1)	0.50	0.00	0.00
6020000	PU07	0990	N	Utility Surveyor/Installer		2.00	1.50	1.50
				Subtotal		3.00	1.50	1.50
				Total		26.00	13.50	13.50

(1) Moved (.50) Account Clerk II position from Field Services 601000 and repurposed to increase half time Web Designer position to full time, per budget adoption.

(2) Moved (13) positions to Marketing Public Benefit Division 602010, per budget adoption.

GL Key	PCN Loc	Job	Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Riverside Public Utilities / Electric Utility - Marketing Public Benefit								
Full Time								
6020100	PU08	0082	F	Senior Office Specialist	(2)	0.00	1.00	1.00
6020100	PU08	0650	F	Utilities Customer Service Supervisor	(2)	0.00	1.00	1.00
6020100	PU08	1065	F	Utilities Program and Services Representative	(2)	0.00	1.00	1.00
6020100	PU08	1070	F	Utilities Senior Program/Services Representative	(2)	0.00	1.00	1.00
6020100	PU08	1071	F	Utilities Senior Program/Services Representative (	(2)	0.00	1.00	1.00
6020100	PU08	1074	F	Utilities Prin. Program/Services Representative (N	(2)	0.00	2.00	2.00
6020100	PU08	1079	F	Utilities Public Benefits/Customer Relations Mgr (I	(2)	0.00	2.00	2.00
6020100	PU08	9540	F	Senior Administrative Analyst	(2)	0.00	1.00	1.00
6020100	PU08	9982	F	General Service Worker	(2)	0.00	1.00	1.00
6020100	PU08	9983	F	General Service Worker (T)	(2)	0.00	1.00	1.00
6020100	PU08	0400	F	Account Clerk I	(1) (2)	0.00	1.00	1.00
				Subtotal		0.00	13.00	13.00
Part Time								
6020100	PU08	0400	H	Account Clerk I	(1)	0.00	0.00	0.00
6020100	PU08	0990	N	Utility Surveyor/Installer	(2)	0.00	0.50	0.50
				Subtotal		0.00	0.50	0.50
				Total		0.00	13.50	13.50

(1) Moved (.50) Account Clerk II position from Field Services 601000 and repurposed to increase half time Account Clerk I to full time, per budget adoption.

(2) Moved (13) positions from Marketing Services Division 602000, per budget adoption.

GL Key	PCN Loc	Job	Type	Description	Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Riverside Public Utilities / Electric Utility - Legislative and Regulatory Risk							
Full Time							
6025000	PU10	1073	F	Utilities Principal Program and Services Representative	1.00	1.00	1.00
6025000	PU10	7521	F	Utilities Power Resources Manager (NC)	1.00	1.00	1.00
				Total	2.00	2.00	2.00

GL Key	PCN Loc	Job	Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Riverside Public Utilities / Electric Utility - Production and Operations								
Full Time								
6100000	PU20	0082	F	Senior Office Specialist		2.00	2.00	2.00
6100000	PU20	4710	F	Utilities Electric Field Manager		1.00	1.00	1.00
6100000	PU20	4720	F	Utilities Electric Superintendent		1.00	1.00	1.00
6100000	PU20	4721	F	Utilities Electric Superintendent (NC)		1.00	1.00	1.00
6100000	PU20	4745	F	Utilities Electric Meter Shop Assistant		2.00	2.00	2.00
6100000	PU20	4765	F	Utilities Electric Meter Technician		4.00	4.00	4.00
6100000	PU20	4770	F	Utilities Senior Electric Meter Technician		1.00	1.00	1.00
6100000	PU20	4860	F	Utilities Electric Power System Dispatcher II		10.00	10.00	10.00
6100000	PU20	4876	F	Utilities Dispatch Superintendent		1.00	1.00	1.00
6100000	PU20	5000	F	Utilities Transformer Technician II		2.00	2.00	2.00
6100000	PU20	5020	F	Utilities Substation Electrician		14.00	14.00	14.00
6100000	PU20	5060	F	Utilities Substation Test Technician		6.00	6.00	6.00
6100000	PU20	5061	F	Utilities Substation Test Supervisor		1.00	1.00	1.00
6100000	PU20	5100	F	Utilities Substation Construction/Maint. Supervisor		2.00	2.00	2.00
6100000	PU20	7040	F	SCADA System Supervisor		1.00	1.00	1.00
6100000	PU20	8389	F	Utilities Analyst		1.00	1.00	1.00
6100000	PU20	9176	F	Senior Network Support Specialist		1.00	1.00	1.00
6100000	PU20	9230	F	Senior Systems Analyst		2.00	2.00	2.00
6100000	PU20	7141	F	Principal Engineer (NC)	(1)	0.00	1.00	1.00
				Total		53.00	54.00	54.00

(1) Moved (1) Principal Engineer from Energy Delivery Engineering 611000, per budget adoption.

GL Key	PCN Loc	Job	Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Riverside Public Utilities / Electric Utility - Field Operations								
Full Time								
6105000	PU21	0082	F	Senior Office Specialist		1.00	1.00	1.00
6105000	PU21	3820	F	Utilities Street Light Maintenance Worker		2.00	2.00	2.00
6105000	PU21	4640	F	Utilities Power Line Technician		44.00	44.00	44.00
6105000	PU21	4660	F	Utilities Electric Troubleshooter		2.00	2.00	2.00
6105000	PU21	4700	F	Utilities Electric Supervisor		13.00	13.00	13.00
6105000	PU21	4710	F	Utilities Electric Field Manager		1.00	1.00	1.00
6105000	PU21	4720	F	Utilities Electric Superintendent	(1)	3.00	2.00	2.00
6105000	PU21	6755	F	Engineering Aide		1.00	1.00	1.00
6105000	PU21	6895	F	Utilities Senior Engineering Technician (Electric)		1.00	1.00	1.00
6105000	PU21	7180	F	Utilities Senior Electrical Engineer		1.00	1.00	1.00
6105000	PU21	7590	F	Construction Inspector II		2.00	2.00	2.00
6105000	PU21	7591	F	Construction Inspector II (T)		1.00	1.00	1.00
6105000	PU21	8260	F	Accountant II		1.00	1.00	1.00
6105000	PU21	8389	F	Utilities Analyst		1.00	1.00	1.00
6105000	PU21	9530	F	Administrative Analyst		1.00	1.00	1.00
				Subtotal		75.00	74.00	74.00

GL Key	PCN Loc	Job	Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Part Time								
6105000	PU21	9950	N	Technical Intern		4.00	4.00	4.00
				Subtotal		4.00	4.00	4.00
				Total		79.00	78.00	78.00

(1) Moved (1) Utilities Electric Superintendent position to Office of Operational Technology Division 600300, per budget adoption.

Riverside Public Utilities / Electric Utility - Energy Delivery Engineering

Full Time								
6110000	PU22	0082	F	Senior Office Specialist		4.00	4.00	4.00
6110000	PU22	0920	F	Development Services Representative III		2.00	2.00	2.00
6110000	PU22	6755	F	Engineering Aide		5.00	5.00	5.00
6110000	PU22	6756	F	Engineering Aide (T)		1.00	1.00	1.00
6110000	PU22	6765	F	Senior Engineering Aide		11.00	11.00	11.00
6110000	PU22	6865	F	Util Supervising Engineering Technician (Elec.)		1.00	1.00	1.00
6110000	PU22	6866	F	Util Supervising Engineering Technician (Elec.) (NC)		2.00	2.00	2.00
6110000	PU22	6875	F	Engineering Technician		7.00	7.00	7.00
6110000	PU22	6876	F	Engineering Technician (T)		1.00	1.00	1.00
6110000	PU22	6895	F	Utilities Senior Engineering Technician (Electric)		8.00	8.00	8.00
6110000	PU22	7140	F	Principal Engineer		1.00	1.00	1.00
6110000	PU22	7141	F	Principal Engineer (NC)	(1)	6.00	5.00	5.00
6110000	PU22	7175	F	Utilities Electrical Engineer		3.00	3.00	3.00
6110000	PU22	7180	F	Utilities Senior Electrical Engineer		7.00	7.00	7.00
6110000	PU22	7181	F	Utilities Senior Electrical Engineer (NC)		7.00	7.00	7.00
6110000	PU22	7191	F	Utilities Electrical Engineering Manager (NC)		1.00	1.00	1.00
6110000	PU22	8390	F	Utilities Analyst (NC)	(2)	2.00	0.00	0.00
				Subtotal		69.00	66.00	66.00
Part Time								
6110000	PU22	9950	N	Technical Intern		1.00	1.00	1.00
				Subtotal		1.00	1.00	1.00
				Total		70.00	67.00	67.00

(1) Move (1) Principal Engineer (NC) to Electric Production and Operations Division 610000, per budget adoption.

(1) Move (2) Utilities Analyst positions to Office of Operational Technology Division 600300, per budget adoption.

GL Key	PCN Loc	Job	Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Riverside Public Utilities / Electric Utility - Power Supply Operations								
Full Time								
6120000	PU24	0345	F	Administrative Assistant	(1)	1.00	0.00	0.00
6120000	PU24	7235	F	Utilities Power Scheduler/Trader		7.00	7.00	7.00
6120000	PU24	7236	F	Utilities Power Scheduler/Trader (NC)		9.00	9.00	9.00
6120000	PU24	7244	F	Utilities Resources Analyst (NC)		1.00	1.00	1.00
6120000	PU24	7245	F	Utilities Resources Analyst		1.00	1.00	1.00
6120000	PU24	7246	F	Utilities Senior Resources Analyst		3.00	3.00	3.00
6120000	PU24	7248	F	Utilities Principal Resources Analyst (NC)		5.00	5.00	5.00
6120000	PU24	7249	F	Utilities Senior Resources Analyst (NC)		5.00	5.00	5.00
6120000	PU24	7521	F	Utilities Power Resources Manager (NC)		3.00	3.00	3.00
6120000	PU24	8394	F	Utilities Principal Analyst		1.00	1.00	1.00
				Subtotal		36.00	35.00	35.00
Part Time								
6120000	PU24	9950	N	Technical Intern		1.00	1.00	1.00
				Subtotal		1.00	1.00	1.00
				Total		37.00	36.00	36.00

(1) Move (1) Administrative Assistant position to the Management Services Division 600000, per budget adoption.

Riverside Public Utilities / Electric Utility - Riverside Energy Resource Center Generating Plant								
Full Time								
6120130	PU26	0082	F	Senior Office Specialist		1.00	1.00	1.00
6120130	PU26	4708	F	Utilities Generation Manager (NC)		1.00	1.00	1.00
6120130	PU26	5020	F	Utilities Substation Electrician		1.00	1.00	1.00
6120130	PU26	5030	F	Utilities Generation Technician		6.00	6.00	6.00
6120130	PU26	5035	F	Utilities Generation Test Technician		2.00	2.00	2.00
6120130	PU26	5040	F	Utilities Senior Generation Test Technician		1.00	1.00	1.00
6120130	PU26	5060	F	Utilities Substation Test Technician		1.00	1.00	1.00
6120130	PU26	5100	F	Utilities Substation Conservation/Maintenance Sup.		1.00	1.00	1.00
6120130	PU26	7249	F	Utilities Senior Resources Analyst (NC)		1.00	1.00	1.00
6120130	PU26	7411	F	Utilities Generation Plant Manager (NC)		1.00	1.00	1.00
				Subtotal		16.00	16.00	16.00
Part Time								
6120130	PU26	2930	N	General Service Worker		0.50	0.50	0.50
				Subtotal		0.50	0.50	0.50
				Total		16.50	16.50	16.50

GL Key	PCN Loc	Job	Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Riverside Public Utilities / Electric Utility - Clearwater Generating Plant								
Full Time								
6120140	PU27	5030	F	Utilities Generation Technician		4.00	4.00	4.00
6120140	PU27	5035	F	Utilities Generation Test Technician		1.00	1.00	1.00
6120140	PU27	7411	F	Utilities Generation Plant Manager (NC)		1.00	1.00	1.00
				Total		6.00	6.00	6.00
Riverside Public Utilities / Water Utility - Engineering & Resources								
Full Time								
6200000	PU30	0082	F	Senior Office Specialist		1.00	1.00	1.00
6200000	PU30	0460	F	Accounting Technician		1.00	1.00	1.00
6200000	PU30	3745	F	Utilities Water Superintendent (NC)		1.00	1.00	1.00
6200000	PU30	4280	F	Utilities Water System Operator II		9.00	9.00	9.00
6200000	PU30	4300	F	Utilities Senior Water System Operator		1.00	1.00	1.00
6200000	PU30	4310	F	Utilities Chief Water System Operator		1.00	1.00	1.00
6200000	PU30	4320	F	Utilities Water Control System Technician		3.00	3.00	3.00
6200000	PU30	4330	F	Utilities Water System Operations Manager		1.00	1.00	1.00
6200000	PU30	4337	F	Utilities Water Quality Technician		2.00	2.00	2.00
6200000	PU30	4371	F	Utilities Water Maintenance Electrician		3.00	3.00	3.00
6200000	PU30	4391	F	Utilities Water Maintenance Painter		1.00	1.00	1.00
6200000	PU30	5480	F	Plant and Equipment Mechanic		1.00	1.00	1.00
6200000	PU30	5485	F	Utilities Water Maintenance Mechanic		3.00	3.00	3.00
6200000	PU30	6765	F	Senior Engineering Aide		1.00	1.00	1.00
6200000	PU30	6875	F	Engineering Technician		2.00	2.00	2.00
6200000	PU30	6885	F	Senior Engineering Technician (Civil)		1.00	1.00	1.00
6200000	PU30	7160	F	Utilities Senior Water Engineer	(1)	1.00	0.00	0.00
6200000	PU30	7161	F	Utilities Senior Water Engineer (NC)		1.00	1.00	1.00
6200000	PU30	7636	F	Construction Contracts Administrator (NC)		1.00	1.00	1.00
6200000	PU30	9530	F	Administrative Analyst		1.00	1.00	1.00
				Total		36.00	35.00	35.00

(1) Move (1) Utilities Senior Water Engineer to the Management Services Division 600000, per budget adoption.

GL Key	PCN Loc	Job	Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Riverside Public Utilities / Water Utility - Field Operations								
Full Time								
6205000	PU31	0082	F	Senior Office Specialist		1.00	1.00	1.00
6205000	PU31	3620	F	Utilities Water Field Helper		14.00	14.00	14.00
6205000	PU31	3660	F	Utilities Water Works Pipefitter		39.00	39.00	39.00
6205000	PU31	3680	F	Utilities Water Utility Troubleshooter		4.00	4.00	4.00
6205000	PU31	3720	F	Utilities Water Supervisor		11.00	11.00	11.00
6205000	PU31	3730	F	Utilities Assistant Water Superintendent	(1)	1.00	0.00	0.00
6205000	PU31	3740	F	Utilities Water Superintendent		1.00	1.00	1.00
6205000	PU31	3745	F	Utilities Water Superintendent (NC)		1.00	1.00	1.00
6205000	PU31	4010	F	Utility Equipment Operator		6.00	6.00	6.00
6205000	PU31	4255	F	Utilities Water Meter Technician II		5.00	5.00	5.00
6205000	PU31	4330	F	Utilities Water System Operations Manager	(2)	2.00	1.00	1.00
6205000	PU31	5580	F	Utilities Welder/Pipefitter		2.00	2.00	2.00
6205000	PU31	5590	F	Utilities Asst Shop Tool/Fabrication Technician		1.00	1.00	1.00
6205000	PU31	5600	F	Utilities Shop Tool/Fabrication Technician		1.00	1.00	1.00
6205000	PU31	8390	F	Utilities Analyst (NC)		1.00	1.00	1.00
6205000	PU31	9100	F	Utilities Data Control Clerk		2.00	2.00	2.00
6205000	PU31	9530	F	Administrative Analyst		1.00	1.00	1.00
6205000	PU31	9531	F	Administrative Analyst (NC)		1.00	1.00	1.00
				Subtotal		94.00	92.00	92.00
Part Time								
6205000	PU31	9950	N	Technical Intern		4.00	4.00	4.00
				Subtotal		4.00	4.00	4.00
				Total		98.00	96.00	96.00

(1) Move (1) Assistant Water Superintendent position to the Office of Operational Technology Division 600300, per budget adoption.

(2) Move (1) Utilities Water System Operations Manager position to the Management Services Division 600000, per budget adoption.

GL Key	PCN Loc	Job	Type	Description		Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Riverside Public Utilities / Water Utility - Engineering								
Full Time								
6210000	PU32	0025	F	Office Specialist		1.00	1.00	1.00
6210000	PU32	2801	F	Util. Landscape and Maintenance Contract Admin. (NC)		1.00	1.00	1.00
6210000	PU32	6765	F	Senior Engineering Aide		5.00	5.00	5.00
6210000	PU32	6855	F	Supervising Engineering Technician (Civil)		1.00	1.00	1.00
6210000	PU32	6875	F	Engineering Technician		2.00	2.00	2.00
6210000	PU32	6876	F	Engineering Technician (T)		1.00	1.00	1.00
6210000	PU32	6885	F	Senior Engineering Technician (Civil)		1.00	1.00	1.00
6210000	PU32	6886	F	Senior Engineering Technician (Civil) (T)		3.00	3.00	3.00
6210000	PU32	7140	F	Principal Engineer		3.00	3.00	3.00
6210000	PU32	7155	F	Utilities Associate Water Engineer		6.00	6.00	6.00
6210000	PU32	7156	F	Utilities Associate Water Engineer (T)		1.00	1.00	1.00
6210000	PU32	7160	F	Utilities Senior Water Engineer		4.00	4.00	4.00
6210000	PU32	7161	F	Utilities Senior Water Engineer (NC)		4.00	4.00	4.00
6210000	PU32	7193	F	Engineering Manager (NC)		2.00	2.00	2.00
6210000	PU32	7590	F	Construction Inspector II		4.00	4.00	4.00
6210000	PU32	7591	F	Construction Inspector II (T)		2.00	2.00	2.00
6210000	PU32	9530	F	Administrative Analyst	(1)	2.00	1.00	1.00
				Subtotal		43.00	42.00	42.00
Part Time								
6210000	PU32	0082	H	Senior Office Specialist		0.50	0.50	0.50
6210000	PU32	9950	N	Technical Intern		1.00	1.00	1.00
				Subtotal		1.50	1.50	1.50
				Total		44.50	43.50	43.50

(1) Move (1) Administrative Analyst position to the Management Services Division 600000, per budget adoption.

Riverside Public Utilities / Water Utility - Conservation and Reclamation Program								
Full Time						1.00	1.00	1.00
6220200	PU34	1065	F	Utilities Program/Services Representative		1.00	1.00	1.00
6220200	PU34	1070	F	Utilities Senior Program/Services Representative				
				Subtotal		2.00	2.00	2.00
Part Time						0.65	0.65	0.65
6220200	PU34	0990	N	Utility Surveyor/Installer				
				Subtotal		0.65	0.65	0.65
				Total		2.65	2.65	2.65

GL Key	PCN Loc	Job	Type	Description	Full Time Equivalent Authorized 2015/16	Authorized 2016/17	Authorized 2017/18
Riverside Public Utilities / Central Stores							
Full Time					1.00	1.00	1.00
6400000	PU50	0430	F	Senior Account Clerk	5.00	5.00	5.00
6400000	PU50	1130	F	Inventory Control Specialist	1.00	1.00	1.00
6400000	PU50	1150	F	Senior Inventory Control Specialist	1.00	1.00	1.00
6400000	PU50	1170	F	Warehouse Supervisor			
					8.00	8.00	8.00
				Total			
				Department Total	653.90	653.90	653.90

GLOSSARY OF TERMS

Accrual Basis of Accounting
The basis of accounting by which revenues are recorded when earned and expenditures are recorded as soon as they result in liabilities for benefits received.

Appropriation
A specific amount of money authorized by the City Council for an approved work program or individual project.

Assessed Valuation
A dollar value placed on real estate or other property by Riverside County as a basis for levying property taxes.

Balanced Budget
A budget in which planned expenditures do not exceed planned funds available.

Basis of Budgeting
Budgets are adopted on a basis consistent with accounting principles general accepted in the United States of America. Annual appropriated budgets are adopted for all departments within the general, special revenue and capital projects funds.

Beginning/Ending Fund Balance
Unencumbered resources available in a fund from the prior/current year after payment of the prior/current year expenses.

Bond
A certificate of debt issued by an entity, guaranteeing payment of the original investment, plus interest, by a specified future date.

Budget
An annual financial plan that identifies revenues, types and levels of services to be provided, and the amount of funds that can be spent. The City of Riverside's budget encompasses one fiscal year.

Budget Calendar
The schedule of key dates or milestones, which the city follows in the preparation and adoption of the budget.

Budget Message
A general discussion of the preliminary/adopted budget presented in writing as part of, or supplement to, the budget document. Explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the City Manager.

CalPERS
The California Public Employees Retirement System, which is the agency providing pension benefits to all city employees.

Capital Expenditures
Typically are expenditures related to major construction projects such as roads, buildings, and parks. These expenditures are typically capitalized and depreciated over time.

Capital Improvement Program
A multi-year financial plan containing proposed construction of physical assets, such as park, street, sewerage, cultural, and recreation facilities. This program has identified all projects, which are the responsibility of the City between the present to build out.

Capital Projects
Projects that purchase or construct capital assets. Typically a capital project encompasses a purchase of land and/or the construction of a building or facility.

Capital Outlay
Equipment (fixed assets) with a value of $5,000 or more (or $1,000 for electronic equipment) and an estimated useful life of more than one year, such as automobiles and office furniture, which appear in the Operating Budget.

Central Services Fund
A fund that provides services to all city departments and bills the various other funds for services rendered. Examples of Central Services Funds include Finance, Human Resources, and General Services.

Community Development Block Grants (CDBG)
Funds established to account for revenues from the federal government and expenditures as prescribed under the Community Development Block Grant program.

Comprehensive Annual Financial Report (CAFR)
Financial report organized by fund, which provides a balance sheet that compares assets with liabilities and fund balance. The CAFR is also an operating statement that compares revenues with expenditures.

Contingency
An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as federal mandates, shortfalls in revenue, and similar eventualities.

Council-Manager Form of Government
An organizational structure in which the Mayor and City Council appoint an independent City Manager to be the chief operating officer of a local government. In practice, a City Council sets policies and the city manager is responsible for implementing those policies effectively and efficiently.

Continuing Appropriations, or Carryovers
Funding approved in the current budget but not expended during a particular fiscal year. These appropriations are carried forward into the next fiscal year for their original intended purpose.

Cost Allocation
A method used to charge General Fund overhead costs to other funds, such as enterprise funds and internal service funds.

Debt Service
The payment of principal and interest on borrowed funds, such as bonds.

Department
An organizational unit comprised of programs or divisions. Examples include the Police Department, Library, and Human Resources Department.

Encumbrance
A legal obligation to expend funds for an expenditure that has not yet occurred.

Enterprise Fund
A fund type established to account for the total costs of selected governmental facilities and services that are operated similar to private enterprises.

Equipment Outlay
A category of expenditures that captures purchases of capital equipment, such as furniture, vehicles, large machinery, and other items.

Estimate
Represents the most recent estimate for current year revenue and expenditures. Estimates are based upon several months of actual expenditure and revenue experience and consider the impact of

Expenditure
The actual spending of funds set aside by appropriation for identified goods and services.

FBO
A fixed base operator, which is the location on an airport that services and provides fuel to private aircraft.

Fee
A general term used for any charge levied by government for providing a service or performing an activity.

Fines, Forfeitures, and Penalties
Revenue category that contains monies resulting from violations of various city and state laws, and from damage to city property.

Fiscal Year
A twelve-month period of time designated as the budget year. The City of Riverside's fiscal year is July 1 to June 30.

Full-Time Equivalent (FTE)
A position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part-time Typist Clerk working 20 hours per week would be equivalent to one-half of a full-time position, or 0.50 FTE.

Fund
A set of inter-related accounts to record revenues and expenditures associated with a specific purpose.

Fund Balance
The amount of financial resources in a given fund that are not restricted to fund existing commitments and are therefore available for any use permitted for the fund.

GANN Limit (Proposition 4)
Under this article of the California Constitution, the City must compute an annual appropriation limit that states a ceiling on the total amount of tax revenues the City can appropriate annually.

Generally Accepted Accounting Principles (GAAP)
Uniform minimum standards used by state and local governments for financial recording and reporting that have been established by the accounting profession through the Governmental Accounting Standards Board (GASB).

General Fund (101)
The primary fund used by the City for which revenues and expenditures are not legally restricted for use. Examples of departments operating within the General Fund include Fire, Police, and City Manager.

Governmental Accounting Standards Board (GASB)
The Governmental Accounting Standards Board (GASB) was organized in 1984 by the Financial Accounting Foundation (FAF) to establish standards of financial accounting and reporting for state and local governmental entities. Its standards guide the preparation of external financial reports of those entities.

Grant
Contributions of cash or other assets from another governmental agency or other organization to be used or expended for a specific purpose, activity or facility.

HUD
The United States Department of Housing and Urban Development.

Infrastructure
Facilities that support the daily life and growth of the City, for example, roads, water lines, and sewers.

Interfund Transfers
A transfer of funds between departments/ funds for specific purposes as approved by the appropriate authority.

Internal Service Funds
A fund for financing and accounting for a department's (or division's) work for other fund transfers.

Levy
To impose taxes, special assessments, or charges for the support of city activities.

Licenses and Permits
Revenue category that accounts for recovering costs associated with regulating business activity.

Mission Statement
A broad statement that describes the reason for existence of an organization or organizational unit, such as a department.

Non-Personnel Expenses
Expenditures related to professional services and supplies.

NPDES
The National Pollution Discharge Elimination System, which is a permitting process with which the City is required to comply to ensure that storm water runoff is not contaminated.

Objective
Describes an outcome to be accomplished in specific well defined and measurable terms and is achievable within a specific timeframe. Generally, departmental programs have objectives.

Ordinance
A formal legislative enactment by the governing board (City Council) of a municipality. If it is not in conflict with any higher form of law, an Ordinance has the full force and effect of law within the boundaries of the municipality to which it applies.

Operating Budget
The annual appropriation of funds for on-going program costs, which include salaries, benefits, maintenance, operation, and capital outlay items.

Performance Measures
Statistical measures, which are collected to show the impact of dollars, spent on city services.

PERS
The California Public Employees Retirement System, which is the agency providing pension benefits to all city employees.

Personnel Expenses
An expenditure category that captures expenses related to employee compensation, such as salaries and fringe benefits. Personnel expenses include salaries, pensions, retirement, special pay, and insurance for full-time and part-time employees of the City

Preliminary Budget
A balanced budget presented to the City Council by the City Manager. Any City Council changes to the preliminary Budget are incorporated into the final adopted budget.

Program
Represents major areas or support functions; defined as a service provided to citizens, other departments, or other agencies.

Request for Proposals
A written solicitation issued by a Using Agency which generally describes the Goods or Services sought to be Procured by the City, sets forth minimum standards and criteria for evaluating proposals submitted in response to it, generally describes the format and content of proposals to be submitted, provides for negotiation of terms and conditions of the Procurement Contract and may place emphasis on described factors other than price to be used in evaluating proposals.

Revenues
Funds received from the collection of taxes, fees, permits, licenses, interest, and grants during the fiscal year.

RORF
A Redevelopment Obligation Retirement Fund, which is a requirement of the legislation dissolving California Redevelopment Agencies. The assets and liabilities of each former Redevelopment Project Area are now housed in individual RORFs.

Routine Fund Balance Change
A routine fund balance change is one that occurs year-to-year due to the nature of the fund. For example, the City's Central Garage Fund routinely has fluctuations in available fund balance as a result of periodic acquisitions of vehicles. For those funds where changes greater than 10% are frequent, the specific reasons for the change are not discussed in the Annual Budget in detail.

Schedule
A summary of expenditures, revenues, positions, or other data that reflects funding sources and spending plans of the budget and capital improvement programs.

SEIU
The Service Employees International Union, which is the union representing the majority of the City's non-public safety and non-management employees.

SERAF
References the Supplemental Education Revenue Augmentation Fund, to which the City was required by the State to contribute various funds to assist in balancing the State budget. Certain Low and Moderate Income Housing Funds were loaned to make the payment, which will be repaid over several years.

Special Project
An account created for operating expenditures that relate to a specific project or program and should therefore be segregated from general expenditures in the Section housing the Special Project.

Special Revenue Funds
Revenues received that have specific purposes for which they are earmarked.

Transfers
Authorized exchanges of money, positions, or other resources between organizational units or funds.

Transient Occupancy Tax (TOT)
A tax that is levied on occupants of hotel and motel rooms in the City.

VLF
Vehicle license fees, which are collected by the State of California when vehicles are registered with the California Department of Motor Vehicles and distributed to various public agencies, including the City.

CITY OF
RIVERSIDE

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APPENDIX B: LIST OF ACRONYMS

Acronym	Definition
AD	Assessment District
AQMD	Air Quality Management District
BEP	Business Emergency Plan Program
CAD	Computer Aided Dispatch
CADME	Computer Aided Drafting Mapping and Engineering
CAFR	Comprehensive Annual Financial Report
CalPERS	California Public Employees Retirement System
CAP	Cost Allocation Plan
CDBG	Community Development Block Grant
CERT	Community Emergency Response Team
CFD	Community Financial District
CIP	Capital Improvement Program
COLA	Cost of Living Adjustment
COOP	Continuity of Operations Plan
CRIA	Community Revitalization and Investment Area
CUPA	Certified Unified Program Agency
CURE	Clean Up Riverside's Environment
DUI	Driving Under the Influence
EFID	Enhanced Infrastructure Financing Districts
ELT	Executive Leadership Training
EMS	Emergency Medical Services
EOC	Emergency Operations Center
EPA	Environmental Protection Agency
EV	Electric Vehicle
FBO	Fixed Base Operator
FTE	Full-Time Equivalent
FTZ	Foreign Trade Zone
FY	Fiscal Year
GASB	Government and Accounting Standards Board
GFOA	Government Finance Officers Association
GL	General Ledger
HdL	Hinderliter, de Llamas and Associates, Limited Liability Corporation
HOPWA	Housing Opportunities for Persons with Aids
ICF	Intelligent Community Forum
ICMA PM	International City/County Management Association - Public Management
IFAS	Integrated Financial Accounting System
IT	Innovation and Technology Department
MGO	Macias Gini and O'Connell Limited Liability Partnership
MOU	Memorandum of Understanding
NSP	Neighborhood Stabilization Program
PEG	Public Education Government
PERS	Public Employees' Retirement System
PLC	Programmatic Logic Contorllers

Acronym	Definition
PO	Purchase Order
POB	Pension Obligation Bond
PSEC	Public Safety Communication System

Acronym	Definition
RCCD	Riverside Community College District
RDA	Redevelopment Agency
REMSA	Riverside County Emergency Management System Agency
RFP	Request for Proposal
RMC	Riverside Municipal Code
RMS	Records Management System
ROPS	Recognized Obligation Payment Schedule
RORF	Redevelopment Obligation Retirement Fund
RPTTF	Redevelopment Property Tax Trust Fund
RPU	Riverside Public Agency
RTA	Riverside Transit Agency
SCADA	Supervisory Control and Data Acquisition
SPL	Synergen (former company name)
SPOT	Single Points of Transit
TOT	Transient Occupancy Tax
UASI	Urban Area Security Initiative
UCR	University of California, Riverside
UUT	Utility Users Tax
VLF	Vehicle License Fee
VOIP	Voice Over Internet Protocol
WQCP	Water Quality Control Plant

APPENDIX C: CITY OF RIVERSIDE APPROPRIATION LIMIT CALCULATION

Appropriations Limit Base for 1978/79 **$ 34,629,923**

1978/79	Base Year	34,629,923
1979/80	Base Year x 1.1570	40,066,821
1980/81	Base Year x 1.3274	45,967,760
1981/82	Base Year x 1.4747	51,068,747
1982/83	Base Year x 1.5933	55,175,856
1983/84	Base Year x 1.6593	57,461,431
1984/85	Base Year x 1.7768	61,530,447
1985/86	Base Year x 1.8813	65,149,274
1986/87	Base Year x 2.1062	69,820,851
1987/88	Base Year x 2.1517	74,513,205
1988/89	Base Year x 2.3150	80,168,271
1989/90	Base Year x 2.4740	85,674,430
1990/91	Base Year x 2.6860	93,015,973
1991/92	Base Year x 2.9447	101,974,734
1992/93	Base Year x 3.0283	104,869,796
1993/94	Base Year x 3.1654	109,617,558
1994/95	Base Year x 3.2135	111,283,258
1995/96	Base Year x 3.4149	118,257,724
1996/97	Base Year x 3.5112	121,592,586
1997/98	Base Year x 3.6481	126,333,422
1998/99	Base Year x 3.9432	136,552,712
1999/00	Base Year x 4.1786	144,704,596
2000/01	Base Year x 4.4782	155,079,721
2001/02	Base Year x 4.9390	171,037,190
2002/03	Base Year x 4.9444	171,224,191
2003/04	Base Year x 5.1466	178,226,362
2004/05	Base Year x 5.3720	186,031,946
2005/06	Base Year x 5.8286	201,843,969
2006/07	Base Year x 6.1078	211,512,644
2007/08	Base Year x 6.3784	220,883,501
2008/09	Base Year x 6.7764	234,666,210
2009/10	Base Year x 6.9011	238,984,562
2010/11	Base Year x 6.8066	235,712,034
2011/12	Base Year x 7.0401	243,798,121
2012/13	Base Year x 7.3454	254,368,971
2013/14	Base Year x 7.8076	270,378,217
2014/15	Base Year x 7.8416	271,554,458
2015/16	Base Year x 8.2261	284,866,766
2016/17	Base Year x 8.8697	307,155,212

APPENDIX D: CITY OF RIVERSIDE PERMITTED APPROPRIATION GROWTH RATE

YEAR	COLA % CHANGE		FROM - TO POPULATION			A % CHANGE POPULATION	B % CHANGE ANNUAL	C % CHANGE CUMULATIVE
1979/80	10.17	(1)	156,067	-	163,908	5.02	15.7	32.74
1980/81	12.11	(2)	163,908	-	167,742	2.34	14.73	32.74
1981/82	9.12	(2)	167,742	-	170,770	1.81	11.1	47.47
1982/83	6.79	(1)	170,770	-	172,775	1.17	8.04	59.33
1983/84	2.35	(2)	172,775	-	175,793	1.75	4.14	65.93
1984/85	4.74	(1)	175,793	-	179,709	2.23	7.08	77.68
1985/86	3.74	(1)	179,709	-	183,419	2.06	5.88	88.13
1986/87	2.3	(1)	183,419	-	192,153	4.76	7.17	101.62
1987/88	3.04	(1)	192,153	-	199,021	3.57	6.72	115.17
1988/89	3.93	(1)	199,021	-	206,026	3.52	7.59	131.5
1989/90	4.98	(1)	206,026	-	209,728	1.8	6.87	147.4
1990/91	4.21	(1)	209,728	-	218,499	4.18	8.57	168.6
1991/92	4.14	(2)	218,499	-	230,016	5.27	9.63	194.47
1992/93	-0.64	(2)	230,016	-	238,061	3.5	2.84	202.83
1993/94	2.72	(2)	238,061	-	242,249	1.76	4.53	216.55
1994/95	0.71	(2)	242,249	-	244,191	0.8	1.52	221.35
1995/96	4.72	(2)	244,191	-	247,800	1.48	6.27	241.49
1996/97	4.67	(2)	247,800	-	243,421	-1.77	2.82	251.12
1997/98	4.67	(2)	243,421	-	241,630	-0.74	3.9	264.81
1998/99	4.15	(2)	241,630	-	250,799	3.79	8.09	294.32
1999/00	4.53	(2)	250,799	-	254,262	1.38	5.97	317.86
2000/01	4.91	(2)	254,262	-	259,738	2.15	7.17	347.82
2001/02	7.82	(2)	259,738	-	265,684	2.29	10.29	393.9
2002/03	-1.27	(2)	265,684	-	269,402	1.4	0.11	394.01
2003/04	2.31	(2)	269,402	-	274,100	1.74	4.08	398.09
2004/05	3.28	(2)	274,100	-	277,030	1.01	4.39	402.48
2005/06	5.26	(2)	277,030	-	285,537	3.07	8.5	410.98
2006/07	3.96	(2)	285,537	-	287,820	0.8	4.79	415.77
2007/08	4.42	(2)	287,820	-	291,398	1.24	4.43	537.84
2008/09	4.29	(2)	291,398	-	296,842	1.87	6.23	577.34
2009/10	0.62	(2)	296,842	-	300,430	1.21	1.84	590.11
2010/11	-2.54	(2)	300,430	-	304,051	1.2	0.45	580.66
2011/12	2.51	(2)	304,051	-	306,779	0.9	3.43	604.01
2012/13	3.77	(2)	306,779	-	308,452	0.55	4.34	634.54
2013/14	5.12	(2)	308,452	-	311,896	1.12	6.29	680.76
2014/15	-0.23	(2)	311,896	-	313,975	0.67	0.44	684.16
2015/16	3.82	(2)	313,975	-	317,248	1.04	4.9	722.6
2016/17	5.37	(2)	317,248	-	324,637	2.33	7.82	786.96

(1) U.S. consumer price index
(2) California per capita personal income
(3) The State revised its methodology for accumulating population figures, excluding patients in mental institutions, Federal military bases and State and Federal prisoners.
A - Calculated as a change in the population noted above.
B - Calculated as a change in the appropriation limit from Appendix C
C - Calculated as a change in the current appropriation limit as compared to the base year limit from 1978/79.

APPENDIX E: HDL AND BEACON ECONOMICS REVENUE FORECAST OVERVIEW

FY 2015-16 - 3rd Qtr	$51,100,709	$ 6,535,000	$ 6,230,000	$ 2,440,000	$61,338,000	$127,643,709
% of GF	20%	3%	2%	1%	24%	50%
Fiscal Year	Property Tax	Business Tax	Transient Occupancy Tax	Real Property Transfer Tax	Sales Tax	
2003-04	7.40%	3.80%	10.50%	19.80%	11.80%	Actuals
2004-05	9.90%	9.80%	7.80%	35.20%	14.40%	
2005-06	6.40%	12.00%	4.60%	25.10%	4.90%	
2006-07	12.20%	3.30%	-0.60%	-31.60%	-0.20%	
2007-08	9.50%	5.00%	3.70%	-52.20%	-12.10%	
2008-09	1.60%	-2.40%	-21.10%	-14.30%	-17.00%	
2009-10	-7.70%	-5.20%	-14.40%	2.30%	-5.30%	
2010-11	-2.60%	2.00%	9.80%	23.70%	13.10%	
2011-12	-0.30%	9.00%	9.60%	-3.90%	6.10%	
2012-13	0.40%	0.50%	23.60%	14.70%	6.80%	
2013-14	2.70%	5.90%	13.10%	10.30%	8.70%	
2014-15	6.00%	9.90%	26.00%	7.20%	10.70%	
2015-16	3.60%	0.90%	-1.90%	7.70%	2.90%	Beacon
	5.11%	5.12%	18.00%	28.83%	5.94%	City
	1.40%	4.20%	19.90%	21.20%	3.00%	Difference
2016-17	5.20%	4.90%	3.30%	23.10%	5.90%	Beacon
	5.20%	8.03%	5.00%	10.00%	5.90%	City
	0.00%	3.10%	1.70%	-13.10%	0.00%	Difference
2017-18	5.60%	5.70%	4.50%	17.50%	5.50%	Beacon
	5.60%	8.60%	5.00%	10.00%	5.50%	City
	0.00%	2.90%	0.50%	-7.50%	0.00%	Difference
2018-19	4.90%	6.10%	3.20%	9.50%	4.90%	Beacon
	4.90%	6.10%	5.00%	10.00%	4.90%	City
	0.00%	0.00%	1.80%	0.50%	0.00%	Difference
2019-20	4.60%	6.10%	3.10%	8.60%	4.70%	Beacon
	4.60%	6.10%	5.00%	8.00%	4.70%	City
	0.00%	0.00%	1.90%	-0.60%	0.00%	Difference
2020-21	4.10%	6.10%	2.90%	7.90%	4.60%	Beacon
	4.10%	6.10%	5.00%	8.00%	4.60%	City
	0.00%	0.00%	2.10%	0.10%	0.00%	Difference

City of Riverside – Revenue Forecast

January 2016

Notes:

1) 50% of General Fund revenue assumptions are documented in this report.
2) 15/16 %'s are based on 3rd Quarter estimates
3) Property Tax is based on secured 5-Year Estimates
4) Hotel Tax revenue reflects discussions with hotels and Convention Center Operator
5) Business Tax revenue reflecting audit recoveries
6) Per HdL Companies, the City's sales and use tax consultant, the projected increases for the FY 2016-2018 two year budget are: 2.7% in FY 2016/17 and 3.1% in FY 2017/18

APPENDIX F: FIVE-YEAR PLAN WITH HISTORICAL DATA

In Thousands of Dollars

	Actual FY 2013/14	Actual FY 2014/15	Estimated FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18	Projected FY 2018/19	Projected FY 2019/20	Projected FY 2020/21
REVENUE / TRANSFERS IN								
Sales and Use Taxes	$55,096	$59,437	$62,949	$66,568	$70,141	$73,499	$76,877	$80,339
Property Taxes	$48,827	$52,257	$54,085	$56,731	$59,713	$62,482	$65,214	$67,731
Utilities Users Tax	$28,092	$28,076	$28,140	$28,372	$28,881	$29,516	$29,962	$30,787
Franchise Fees	$5,046	$5,543	$5,500	$5,590	$5,683	$5,778	$5,877	$5,978
Transient Occupancy Tax	$4,189	$5,280	$6,230	$6,542	$6,869	$7,212	$7,573	$7,951
Property Transfer Tax	$1,767	$1,894	$2,440	$2,684	$2,952	$3,248	$3,507	$3,788
General Fund Transfer	$45,695	$45,277	$44,789	$45,075	$45,853	$46,905	$47,893	$48,485
Charges for Services[58]	$3,700	$3,819	$4,128	$4,506	$4,742	$4,837	$4,934	$5,032
Special Revenue - Entertainment	$2,852	$10,631	$10,992	$11,127	$11,265	$11,407	$11,552	$11,701
Charges for Services	$9,153	$10,260	$10,309	$10,500	$10,698	$10,983	$11,276	$11,652
Licenses and Permits	$7,692	$8,490	$9,118	$9,825	$10,500	$11,071	$11,675	$12,315
Fines and Forfeits	$7,281	$3,957	$1,730	$1,737	$1,745	$1,780	$1,816	$1,852
Special Assessments	$4,219	$4,480	$4,455	$4,504	$4,494	$4,504	$4,513	$4,523
Intergovernmental Revenues	$1,788	$4,775	$2,190	$1,520	$1,525	$1,556	$1,587	$1,618
Other	$6,777	$8,392	$8,038	$10,742	$7,640	$9,409	$7,004	$11,276
Operating Grants[59]	$11,322	$6,434	-	-	-	-	-	-
Debt Proceeds [59]	$37,565	$35,390	-	-	-	-	-	-
Total Baseline Revenues / Transfers In	**$281,063**	**$294,392**	**$255,094**	**$266,021**	**$272,700**	**$284,183**	**$291,259**	**$305,028**
EXPENDITURES / TRANSFERS OUT								
Personnel Costs	$172,906	$177,859	$187,630	$201,170	$206,565	$212,977	$219,289	$222,832
Non-Personnel Costs	$59,634	$60,538	$58,060	$60,863	$60,265	$61,470	$62,700	$64,256
Special Projects	$9,549	$16,823	$18,570	$24,814	$23,044	$23,505	$23,975	$24,454
Equipment Outlay	$6,505	$3,992	$218	$227	$227	$231	$236	$241
Capital Outlay and Grants	$7,283	$6,172	$442	$350	$346	$353	$360	$367
Debt Service	$46,656	$48,101	$18,148	$19,213	$20,257	$20,048	$17,752	$15,502
Allocated Costs, Utilization Charges and Operating Transfers	($23,051)	($19,919)	($20,375)	($23,860)	($24,312)	($24,312)	($24,312)	($24,312)
Managed Savings	-	-	($5,450)	($5,425)	($5,425)	($5,324)	($5,482)	($5,571)
Preliminary Baseline Expenditures/Transfers Out	**$279,482**	**$293,567**	**$257,243**	**$277,350**	**$280,966**	**$288,947**	**$294,518**	**$297,770**

[58] Reflects fees collected for Development and Building Services

[59] This line was appropriated after budget adoption in previous years.

	Actual FY 2013/14	Actual FY 2014/15	Estimated FY 2015/16	Adopted FY 2016/17	Adopted FY 2017/18	Projected FY 2018/19	Projected FY 2019/20	Projected FY 2020/21
Supplemental Appropriations[60]	-	-	$5,082	-	-	-	-	-
Baseline Expenditures/Transfers Out	**$279,482**	**$293,567**	**$262,326**	**$277,350**	**$280,966**	**$288,947**	**$294,518**	**$297,770**
Baseline Financial Plan Surplus/(Deficit)			**($7,232)**	**($11,329)**	**($8,266)**	**($4,764)**	**($3,259)**	**$7,258**
ADJUSTMENTS TO BASELINE BUDGET								
Union Compensation Model[61]			-	($52)	($1,432)	($3,779)	($6,133)	($8,503)
Cost Plan Update[62]			-	$600	$600	$600	$600	$600
RPU Water Revenue Update[63]			-	$205	$590	$290	$0	$0
Total Adjustments to Baseline Budget			**-**	**$753**	**($242)**	**($2,889)**	**($5,533)**	**($7,903)**
Adjusted Baseline Financial Plan Surplus/(Deficit)			**($7,232)**	**($10,576)**	**($8,507)**	**($7,653)**	**($8,792)**	**($645)**
Budget Balancing Measures			-	$10,511	$10,489	$10,489	$10,489	$10,489
Five-Year Financial Plan Surplus/(Deficit)			**($7,232)**	**($64)**	**$1,982**	**$2,836**	**$1,697**	**$9,844**

RESERVE REQUIREMENTS

Beginning General Fund Reserve	**$40,086**	**$32,853**	**$32,789**	**$34,771**	**$37,607**	**$39,305**
Five-Year Financial Plan Surplus/(Deficit)	($7,232)	($64)	$1,982	$2,836	$1,697	$9,844
Ending General Fund Reserve	**$32,853**	**$32,789**	**$34,771**	**$37,607**	**$39,305**	**$49,149**
Fund Balance to Spending Percentage[64]	*12.5%*	*11.8%*	*12.4%*	*13.0%*	*13.3%*	*16.5%*

[60] This line reflects FY 2015/16 departmental savings that will be "carried over" to the next fiscal year. This amount is not reflected because City Council approval does not recommend until after the budget is adopted and the year-end fiscal procedures have been completed.

[61] See page 112 for more information

[62] The City anticipates the update will result an improvement in the allocation of general fund costs. See page 43 for more information about the cost allocation plan.

[63] Riverside Public Utility anticipates reduction in water conservation costs due to changes in drought restrictions– see page 377 for more information.

[64] This represents the percentage of spending that the fund balance represents.

APPENDIX G: FY 2016/17 DEPARTMENT EXPENDITURE SUMMARY FOR ALL FUNDS BY FUND

City of Riverside - Department Category with Fund Details

Fiscal Year: 2017

Department		Current Operations				Equipment Outlay	Debt Service	Capital Outlay	Charges from Other	Charges to Other	Managed Savings	Operating Transfer Out	Total
		Personnel Services	Non-Personnel	Special Projects	Total								
Mayor													
General Fund	101	708,656	34,947	51,050	794,653	0	0	0	185,127	(1,053,382)	0	0	(73,602)
Mayor Total		**708,656**	**34,947**	**51,050**	**794,653**	**0**	**0**	**0**	**185,127**	**(1,053,382)**	**0**	**0**	**(73,602)**
City Council													
General Fund	101	1,080,090	74,408	0	1,154,498	0	0	0	554,440	(1,785,127)	0	0	(76,189)
City Council Total		**1,080,090**	**74,408**	**0**	**1,154,498**	**0**	**0**	**0**	**554,440**	**(1,785,127)**	**0**	**0**	**(76,189)**
City Manager													
General Fund	101	3,249,119	963,034	533,646	4,745,799	0	0	0	840,479	(5,282,789)	(100,000)	0	203,489
City Manager Total		**3,249,119**	**963,034**	**533,646**	**4,745,799**	**0**	**0**	**0**	**840,479**	**(5,282,789)**	**(100,000)**	**0**	**203,489**
City Clerk													
General Fund	101	1,083,393	540,335	12,000	1,635,728	0	0	0	254,325	(1,525,273)	0	0	364,780
City Clerk Total		**1,083,393**	**540,335**	**12,000**	**1,635,728**	**0**	**0**	**0**	**254,325**	**(1,525,273)**	**0**	**0**	**364,780**
Office of the City Attorney													
General Fund	101	4,242,563	560,552	560,000	5,363,115	0	0	0	726,211	(5,825,831)	(50,000)	0	213,495
Office of the City Attorney Total		**4,242,563**	**560,552**	**560,000**	**5,363,115**	**0**	**0**	**0**	**726,211**	**(5,825,831)**	**(50,000)**	**0**	**213,495**
Human Resources													
General Fund	101	2,524,230	329,046	105,000	2,958,276	0	0	0	933,755	(3,655,079)	(100,000)	0	136,952
Workers' Compensation Trust	610	517,825	5,225,344	0	5,743,169	0	18,000	0	165,817	0	0	0	5,926,986
Human Resources Total		**3,042,055**	**5,554,390**	**105,000**	**8,701,445**	**0**	**18,000**	**0**	**1,099,572**	**(3,655,079)**	**(100,000)**	**0**	**6,063,938**
General Services													
General Fund	101	2,963,489	1,282,157	5,000	4,250,646	15,000	0	135,000	1,388,819	(5,826,469)	(200,000)	0	(237,004)
Airport	530	600,495	466,391	0	1,066,886	0	18,801	0	182,617	0	0	0	1,268,304
Central Garage	650	3,490,723	5,947,693	0	9,438,416	1,889,277	400,496	516,000	645,327	(39,329)	0	0	12,850,187
General Services Total		**7,054,707**	**7,696,241**	**5,000**	**14,755,948**	**1,904,277**	**419,297**	**651,000**	**2,216,763**	**(5,865,798)**	**(200,000)**	**0**	**13,881,487**
Finance													
General Fund	101	5,408,131	1,937,087	255,000	7,600,218	6,500	19,213,160	0	17,141,569	(43,738,513)	(125,000)	0	97,934
Debt Service Fund - General	390	0	60,000	0	60,000	0	17,005,780	0	0	(15,527,361)	0	0	1,538,419
Unemployment Insurance	620	0	165,000	0	165,000	0	0	0	13,110	0	0	0	178,110
Liability Insurance Trust	630	0	5,398,428	0	5,398,428	0	0	0	1,138,984	0	0	0	6,537,412

City of Riverside - Department Category with Fund Details

Fiscal Year: 2017

Department		Current Operations				Equipment Outlay	Debt Service	Capital Outlay	Charges from Other	Charges to Other	Managed Savings	Operating Transfer Out	Total
		Personnel Services	Non-Personnel	Special Projects	Total								
Asmt Dist - Misc	741	0	7,500	0	7,500	0	403,472	0	6,830	0	0	0	417,802
Hunter Business Park Asmt Dist	742	0	15,000	0	15,000	0	996,106	0	16,977	0	0	0	1,028,083
Riverwalk Assessment District	745	0	10,000	0	10,000	0	717,006	0	11,498	0	0	0	738,504
Riverwalk Bus. Assmt. Dist.	746	0	10,000	0	10,000	0	289,693	0	8,145	0	0	0	307,838
CFD-Riverwalk Vista	756	0	15,000	0	15,000	0	289,919	0	26,878	0	0	0	331,797
CFD Syc. Canyon 92-1	758	0	10,000	0	10,000	0	642,990	0	24,575	0	0	0	677,565
CFD 2006-1-RW Vista Area #2	759	0	8,500	0	8,500	0	301,939	0	2,000	0	0	0	312,439
CFD 2014-2 Highlands	760	0	8,500	0	8,500	0	73,846	0	2,000	0	0	0	84,346
CFD 2013-1 Kunny Ranch	761	0	6,600	0	6,600	0	0	0	0	0	0	0	6,600
Finance Total		**5,408,131**	**7,651,615**	**255,000**	**13,314,746**	**6,500**	**39,933,911**	**0**	**18,392,566**	**(59,265,874)**	**(125,000)**	**0**	**12,256,849**
Innovation and Technology													
General Fund	101	6,790,378	4,199,808	0	10,990,186	65,000	0	0	1,550,837	(12,584,064)	(350,000)	0	(328,041)
Innovation and Technology Total		**6,790,378**	**4,199,808**	**0**	**10,990,186**	**65,000**	**0**	**0**	**1,550,837**	**(12,584,064)**	**(350,000)**	**0**	**(328,041)**
Community Development													
General Fund	101	10,555,180	1,977,214	2,686,000	15,218,394	50,000	0	0	4,359,528	(3,488,146)	(400,000)	0	15,739,776
Development	170	404,910	122,750	0	527,660	0	0	0	1,500,060	(52,321)	0	0	1,975,399
CDBG-Community Development	220	371,292	91,418	2,454,964	2,917,674	0	45,332	0	268,787	(132,424)	0	0	3,099,369
Home Investment Partnershp Prg	221	0	0	785,393	785,393	0	0	0	87,265	0	0	0	872,658
Hsng Opport for Persons w/Aids	222	0	0	1,944,381	1,944,381	0	0	0	60,135	0	0	0	2,004,516
Housing Authority	280	744,760	182,239	0	926,999	0	5,500	0	414,668	(188,610)	0	0	1,158,557
RDSA RORF-Arlington	371	0	10,000	0	10,000	0	2,061,777	0	0	0	0	0	2,071,777
RDSA RORF-Casa Blanca	372	0	10,000	0	10,000	0	1,843,431	0	0	0	0	0	1,853,431
RDSA RORF-Eastside	373	0	2,500	0	2,500	0	23,600	0	0	0	0	0	26,100
RDSA RORF-Magnolia Center	374	0	3,500	0	3,500	0	1,357,768	0	0	0	0	0	1,361,268
RDSA RORF-Univ Corr/Syn Cyn	376	0	10,000	0	10,000	0	3,195,522	0	216,000	0	0	0	3,421,522
RDSA RORF-Downtown/Airport	378	0	25,000	0	25,000	0	13,084,346	0	1,487,738	(200,000)	0	0	14,397,084
RDSA RORF-La Sierra/Arlanza	379	0	6,000	0	6,000	0	3,010,269	0	248,473	0	0	0	3,264,742
Community Development Total		**12,076,142**	**2,440,621**	**7,870,738**	**22,387,501**	**50,000**	**24,627,545**	**0**	**8,642,654**	**(4,061,501)**	**(400,000)**	**0**	**51,246,199**
Police													
General Fund	101	85,102,969	9,207,174	299,484	94,609,627	0	0	0	15,266,511	(1,864,365)	(1,500,000)	0	106,511,773

City of Riverside - Department Category with Fund Details

Fiscal Year: 2017

Department		Current Operations				Equipment Outlay	Debt Service	Capital Outlay	Charges from Other	Charges to Other	Managed Savings	Operating Transfer Out	Total
		Personnel Services	Non-Personnel	Special Projects	Total								
Police Total		**85,102,969**	**9,207,174**	**299,484**	**94,609,627**	**0**	**0**	**0**	**15,266,511**	**(1,864,365)**	**(1,500,000)**	**0**	**106,511,773**
Fire													
General Fund	101	43,624,462	3,348,557	0	46,973,019	11,430	0	0	11,281,337	(1,683,759)	(750,000)	0	55,832,027
Fire Total		**43,624,462**	**3,348,557**	**0**	**46,973,019**	**11,430**	**0**	**0**	**11,281,337**	**(1,683,759)**	**(750,000)**	**0**	**55,832,027**
Public Works													
General Fund	101	14,762,059	9,741,731	17,375	24,521,165	37,800	0	50,000	6,546,737	(12,672,123)	(1,200,000)	0	17,283,579
Special Gas Tax	230	0	0	0	0	0	0	4,925,000	2,287,097	0	0	0	7,212,097
Air Quality Improvement Fund	240	0	87,200	236,574	323,774	0	0	0	56,436	0	0	0	380,210
NPDES Storm Drain	260	127,715	176,567	0	304,282	0	0	200,087	885,283	0	0	0	1,389,652
Debt Service Fund - PW	391	0	0	0	0	0	2,999,688	0	0	(2,999,688)	0	0	0
Storm Drain	410	0	0	0	0	0	0	150,000	16,173	0	0	0	166,173
Capital Outlay	430	0	0	0	0	0	0	2,140,030	0	0	0	0	2,140,030
Measure A Capital Outlay	432	0	3,300	0	3,300	0	0	6,276,100	2,999,688	0	0	0	9,279,088
Transp. Develop. Impact Fees	433	0	0	0	0	0	0	250,000	0	0	0	0	250,000
Refuse	540	5,238,189	8,134,076	4,512,457	17,884,722	1,257,250	102,533	261,970	4,290,392	(442,949)	0	0	23,353,918
Sewer	550	13,357,079	14,937,253	2,007,417	30,301,749	1,071,498	28,739,184	12,305,000	5,859,212	(1,302,929)	0	0	76,973,714
Public Parking	570	1,357,071	3,399,691	0	4,756,762	0	1,881,551	0	1,517,221	(1,687,494)	0	0	6,468,040
Public Works Total		**34,842,113**	**36,479,818**	**6,773,823**	**78,095,754**	**2,366,548**	**33,722,956**	**26,558,187**	**24,458,239**	**(19,105,183)**	**(1,200,000)**	**0**	**144,896,501**
Library													
General Fund	101	4,851,434	1,459,965	0	6,311,399	0	0	0	3,504,048	(1,088,421)	(150,000)	0	8,577,026
Library Total		**4,851,434**	**1,459,965**	**0**	**6,311,399**	**0**	**0**	**0**	**3,504,048**	**(1,088,421)**	**(150,000)**	**0**	**8,577,026**
Parks, Recreation & Comm Svcs													
General Fund	101	8,689,116	8,658,575	494,197	17,841,888	40,912	0	0	6,321,936	(2,192,829)	(400,000)	0	21,611,907
Special Capital Improvement	411	0	0	0	0	0	1,451,000	0	1,113,650	0	0	0	2,564,650
Regional Park Special Cap Imp	413	0	0	0	0	0	0	0	14,812	0	0	0	14,812
Special Transit	560	2,500,192	866,221	0	3,366,413	0	49,335	0	665,471	0	0	0	4,081,219
Parks, Recreation & Comm Svcs Total		**11,189,308**	**9,524,796**	**494,197**	**21,208,301**	**40,912**	**1,500,335**	**0**	**8,115,869**	**(2,192,829)**	**(400,000)**	**0**	**28,272,588**
Museum													
General Fund	101	1,941,380	748,338	1,134,947	3,824,665	0	0	10,000	411,440	0	(100,000)	0	4,146,105

City of Riverside - Department Category with Fund Details

Fiscal Year: 2017

Department		Current Operations				Equipment Outlay	Debt Service	Capital Outlay	Charges from Other	Charges to Other	Managed Savings	Operating Transfer Out	Total
		Personnel Services	Non-Personnel	Special Projects	Total								
Museum Total		**1,941,380**	**748,338**	**1,134,947**	**3,824,665**	**0**	**0**	**10,000**	**411,440**	**0**	**(100,000)**	**0**	**4,146,105**
Airport													
Public Utilities-Admin													
Electric	510	19,137,774	11,352,166	286,133	30,776,073	249,000	0	2,118,000	9,710,038	(13,676,462)	0	0	29,176,649
Electric-Public Benefit Progs	511	1,293,061	314,020	12,338,500	13,945,581	0	0	0	443,024	0	0	0	14,388,605
Public Utilities-Admin Total		**20,430,835**	**11,666,186**	**12,624,633**	**44,721,654**	**249,000**	**0**	**2,118,000**	**10,153,062**	**(13,676,462)**	**0**	**0**	**43,565,254**
Public Utilities-Electric													
Electric	510	39,300,431	222,073,494	0	261,373,925	0	43,848,000	34,886,000	5,461,190	(10,933,260)	0	39,600,400	374,236,255
Public Utilities-Electric Total		**39,300,431**	**222,073,494**	**0**	**261,373,925**	**0**	**43,848,000**	**34,886,000**	**5,461,190**	**(10,933,260)**	**0**	**39,600,400**	**374,236,255**
Public Utilities-Water													
Water	520	21,842,267	15,774,211	240,000	37,856,478	610,000	14,935,000	26,489,000	11,134,611	(6,149,000)	0	5,474,600	90,350,689
Water Conservation	521	237,281	259,066	725,000	1,221,347	0	0	0	75,122	0	0	0	1,296,469
Public Utilities-Water Total		**22,079,548**	**16,033,277**	**965,000**	**39,077,825**	**610,000**	**14,935,000**	**26,489,000**	**11,209,733**	**(6,149,000)**	**0**	**5,474,600**	**91,647,158**
Public Utilities-Cent Stores													
Central Stores	640	643,251	63,488	0	706,739	0	18,874	0	334,197	0	0	0	1,059,810
Public Utilities-Cent Stores Total		**643,251**	**63,488**	**0**	**706,739**	**0**	**18,874**	**0**	**334,197**	**0**	**0**	**0**	**1,059,810**
Non Departmental													
General Fund	101	0	14,700,655	12,370,002	27,070,657	0	0	150,000	11,839,670	(2,305,800)	0	0	36,754,527
Non Departmental Total		**0**	**14,700,655**	**12,370,002**	**27,070,657**	**0**	**0**	**150,000**	**11,839,670**	**(2,305,800)**	**0**	**0**	**36,754,527**
Community Livability													
General Fund	101	0	25,000	0	25,000	0	0	0	200,000	0	0	0	225,000
Community Livability Total		**0**	**25,000**	**0**	**25,000**	**0**	**0**	**0**	**200,000**	**0**	**0**	**0**	**225,000**
Total Expenditures		**308,740,965**	**355,046,699**	**44,054,520**	**707,842,184**	**5,303,667**	**159,023,918**	**90,862,187**	**136,698,270**	**(159,903,797)**	**(5,425,000)**	**45,075,000**	**979,476,429**

APPENDIX H: FY 2017/18 DEPARTMENT EXPENDITURE SUMMARY FOR ALL FUNDS BY FUND

City of Riverside - Department Category with Fund Details

Fiscal Year: 2018

Department		Current Operations				Equipment Outlay	Debt Service	Capital Outlay	Charges from Other	Charges to Other	Managed Savings	Operating Transfer Out	Total
		Personnel Services	Non-Personnel	Special Projects	Total								
Mayor													
General Fund	101	734,440	35,066	52,550	822,056	0	0	0	186,091	(1,053,382)	0	0	(45,235)
Mayor Total		**734,440**	**35,066**	**52,550**	**822,056**	**0**	**0**	**0**	**186,091**	**(1,053,382)**	**0**	**0**	**(45,235)**
City Council													
General Fund	101	1,110,252	74,732	0	1,184,984	0	0	0	555,852	(1,785,127)	0	0	(44,291)
City Council Total		**1,110,252**	**74,732**	**0**	**1,184,984**	**0**	**0**	**0**	**555,852**	**(1,785,127)**	**0**	**0**	**(44,291)**
City Manager													
General Fund	101	3,361,047	926,577	533,646	4,821,270	0	0	0	854,234	(5,306,789)	(100,000)	0	268,715
City Manager Total		**3,361,047**	**926,577**	**533,646**	**4,821,270**	**0**	**0**	**0**	**854,234**	**(5,306,789)**	**(100,000)**	**0**	**268,715**
City Clerk													
General Fund	101	1,122,627	445,624	12,000	1,580,251	0	0	0	253,995	(1,525,273)	0	0	308,973
City Clerk Total		**1,122,627**	**445,624**	**12,000**	**1,580,251**	**0**	**0**	**0**	**253,995**	**(1,525,273)**	**0**	**0**	**308,973**
Office of the City Attorney													
General Fund	101	4,407,682	561,331	560,000	5,529,013	0	0	0	729,942	(5,825,831)	(50,000)	0	383,124
Office of the City Attorney Total		**4,407,682**	**561,331**	**560,000**	**5,529,013**	**0**	**0**	**0**	**729,942**	**(5,825,831)**	**(50,000)**	**0**	**383,124**
Human Resources													
General Fund	101	2,658,306	329,785	105,000	3,093,091	0	0	0	937,986	(3,656,247)	(100,000)	0	274,830
Workers' Compensation Trust	610	534,273	5,225,401	0	5,759,674	0	18,868	0	165,817	0	0	0	5,944,359
Human Resources Total		**3,192,579**	**5,555,186**	**105,000**	**8,852,765**	**0**	**18,868**	**0**	**1,103,803**	**(3,656,247)**	**(100,000)**	**0**	**6,219,189**
General Services													
General Fund	101	3,067,485	1,238,432	5,000	4,310,917	15,000	0	135,000	1,391,482	(5,828,588)	(200,000)	0	(176,189)
Airport	530	621,050	454,622	0	1,075,672	0	19,708	0	182,617	0	0	0	1,277,997
Central Garage	650	3,603,894	5,954,456	0	9,558,350	1,665,582	409,206	516,000	660,443	(39,329)	0	0	12,770,252
General Services Total		**7,292,429**	**7,647,510**	**5,000**	**14,944,939**	**1,680,582**	**428,914**	**651,000**	**2,234,542**	**(5,867,917)**	**(200,000)**	**0**	**13,872,060**
Finance													
General Fund	101	5,583,798	2,063,165	255,000	7,901,963	6,500	20,256,746	0	17,124,623	(44,782,739)	(125,000)	0	382,093
Debt Service Fund - General	390	0	60,000	0	60,000	0	16,967,082	0	0	(15,495,420)	0	0	1,531,662
Unemployment Insurance	620	0	150,000	0	150,000	0	0	0	13,110	0	0	0	163,110
Liability Insurance Trust	630	0	5,402,428	0	5,402,428	0	0	0	1,138,984	0	0	0	6,541,412

City of Riverside - Department Category with Fund Details

Fiscal Year: 2018

Department		Current Operations				Equipment Outlay	Debt Service	Capital Outlay	Charges from Other	Charges to Other	Managed Savings	Operating Transfer Out	Total
		Personnel Services	Non-Personnel	Special Projects	Total								
Asmt Dist - Misc	741	0	7,450	0	7,450	0	403,856	0	6,830	0	0	0	418,136
Hunter Business Park Asmt Dist	742	0	15,000	0	15,000	0	993,795	0	16,977	0	0	0	1,025,772
Riverwalk Assessment District	745	0	10,000	0	10,000	0	715,413	0	11,498	0	0	0	736,911
Riverwalk Bus. Assmt. Dist.	746	0	10,000	0	10,000	0	287,205	0	8,145	0	0	0	305,350
CFD-Riverwalk Vista	756	0	15,000	0	15,000	0	287,794	0	26,878	0	0	0	329,672
CFD Syc. Canyon 92-1	758	0	10,000	0	10,000	0	641,034	0	24,575	0	0	0	675,609
CFD 2006-1-RW Vista Area #2	759	0	8,500	0	8,500	0	364,013	0	2,000	0	0	0	374,513
CFD 2014-2 Highlands	760	0	8,500	0	8,500	0	142,300	0	2,000	0	0	0	152,800
CFD 2013-1 Kunny Ranch	761	0	6,600	0	6,600	0	0	0	0	0	0	0	6,600
Finance Total		**5,583,798**	**7,766,643**	**255,000**	**13,605,441**	**6,500**	**41,059,238**	**0**	**18,375,620**	**(60,278,159)**	**(125,000)**	**0**	**12,643,640**
Innovation and Technology													
General Fund	101	7,020,318	4,190,360	0	11,210,678	65,000	0	0	1,552,689	(12,584,064)	(350,000)	0	(105,697)
Innovation and Technology Total		**7,020,318**	**4,190,360**	**0**	**11,210,678**	**65,000**	**0**	**0**	**1,552,689**	**(12,584,064)**	**(350,000)**	**0**	**(105,697)**
Community Development													
General Fund	101	10,895,184	1,938,289	686,000	13,519,473	50,000	0	0	4,407,399	(3,433,961)	(400,000)	0	14,142,911
Development	170	425,540	122,929	0	548,469	0	0	0	1,407,557	(54,759)	0	0	1,901,267
CDBG-Community Development	220	392,568	91,622	2,454,964	2,939,154	0	47,518	0	273,235	(137,159)	0	0	3,122,748
Home Investment Partnershp Prg	221	0	0	785,393	785,393	0	0	0	87,265	0	0	0	872,658
Hsng Opport for Persons w/Aids	222	0	0	1,944,381	1,944,381	0	0	0	60,135	0	0	0	2,004,516
Housing Authority	280	781,258	184,267	0	965,525	0	5,500	0	430,271	(190,067)	0	0	1,211,229
RDSA RORF-Arlington	371	0	10,000	0	10,000	0	2,061,724	0	0	0	0	0	2,071,724
RDSA RORF-Casa Blanca	372	0	10,000	0	10,000	0	1,831,738	0	0	0	0	0	1,841,738
RDSA RORF-Eastside	373	0	2,500	0	2,500	0	27,000	0	0	0	0	0	29,500
RDSA RORF-Magnolia Center	374	0	3,500	0	3,500	0	1,352,447	0	0	0	0	0	1,355,947
RDSA RORF-Univ Corr/Syn Cyn	376	0	10,000	0	10,000	0	3,516,396	0	216,000	0	0	0	3,742,396
RDSA RORF-Downtown/Airport	378	0	25,000	0	25,000	0	8,535,949	0	1,489,938	(200,000)	0	0	9,850,887
RDSA RORF-La Sierra/Arlanza	379	0	6,000	0	6,000	0	3,014,161	0	253,442	0	0	0	3,273,603
Community Development Total		**12,494,550**	**2,404,107**	**5,870,738**	**20,769,395**	**50,000**	**20,392,433**	**0**	**8,625,242**	**(4,015,946)**	**(400,000)**	**0**	**45,421,124**
Police													
General Fund	101	87,520,712	9,113,853	299,484	96,934,049	0	0	0	15,898,606	(1,949,886)	(1,500,000)	0	109,382,769

City of Riverside - Department Category with Fund Details

Fiscal Year: 2018

Department		Current Operations				Equipment Outlay	Debt Service	Capital Outlay	Charges from Other	Charges to Other	Managed Savings	Operating Transfer Out	Total
		Personnel Services	Non-Personnel	Special Projects	Total								
Police Total		**87,520,712**	**9,113,853**	**299,484**	**96,934,049**	**0**	**0**	**0**	**15,898,606**	**(1,949,886)**	**(1,500,000)**	**0**	**109,382,769**
Fire													
General Fund	101	44,515,139	3,375,906	0	47,891,045	11,430	0	0	11,553,214	(1,732,992)	(750,000)	0	56,972,697
Fire Total		**44,515,139**	**3,375,906**	**0**	**47,891,045**	**11,430**	**0**	**0**	**11,553,214**	**(1,732,992)**	**(750,000)**	**0**	**56,972,697**
Public Works													
General Fund	101	15,221,046	9,764,270	17,375	25,002,691	37,800	0	50,000	6,583,233	(13,038,921)	(1,200,000)	0	17,434,803
Special Gas Tax	230	0	0	0	0	0	0	4,650,000	2,287,097	0	0	0	6,937,097
Air Quality Improvement Fund	240	0	87,200	236,574	323,774	0	0	0	56,436	0	0	0	380,210
NPDES Storm Drain	260	135,522	200,084	0	335,606	0	0	223,256	827,114	0	0	0	1,385,976
Debt Service Fund - PW	391	0	0	0	0	0	2,996,088	0	0	(2,996,088)	0	0	0
Storm Drain	410	0	0	0	0	0	0	150,000	16,173	0	0	0	166,173
Capital Outlay	430	0	0	0	0	0	0	637,500	0	0	0	0	637,500
Measure A Capital Outlay	432	0	3,500	0	3,500	0	0	4,956,100	2,996,088	0	0	0	7,955,688
Transp. Develop. Impact Fees	433	0	0	0	0	0	0	1,475,000	0	0	0	0	1,475,000
Refuse	540	5,399,162	8,293,245	4,514,201	18,206,608	1,257,250	107,477	268,655	4,359,636	(386,064)	0	0	23,813,562
Sewer	550	13,737,280	14,631,753	2,025,281	30,394,314	1,331,704	28,747,102	8,965,000	5,761,823	(1,200,630)	0	0	73,999,313
Public Parking	570	1,404,191	3,463,245	0	4,867,436	0	1,861,218	0	1,520,420	(1,720,937)	0	0	6,528,137
Public Works Total		**35,897,201**	**36,443,297**	**6,793,431**	**79,133,929**	**2,626,754**	**33,711,885**	**21,375,511**	**24,408,020**	**(19,342,640)**	**(1,200,000)**	**0**	**140,713,459**
Library													
General Fund	101	4,998,439	1,499,050	0	6,497,489	0	0	0	3,513,624	(1,088,421)	(150,000)	0	8,772,692
Library Total		**4,998,439**	**1,499,050**	**0**	**6,497,489**	**0**	**0**	**0**	**3,513,624**	**(1,088,421)**	**(150,000)**	**0**	**8,772,692**
Parks, Recreation & Comm Svcs													
General Fund	101	8,877,651	8,699,078	497,197	18,073,926	40,912	0	0	6,326,802	(2,211,318)	(400,000)	0	21,830,322
Special Capital Improvement	411	0	0	0	0	0	1,451,001	0	1,113,650	0	0	0	2,564,651
Regional Park Special Cap Imp	413	0	0	0	0	0	0	0	14,812	0	0	0	14,812
Special Transit	560	2,566,420	866,717	0	3,433,137	0	51,714	0	675,199	0	0	0	4,160,050
Parks, Recreation & Comm Svcs Total		**11,444,071**	**9,565,795**	**497,197**	**21,507,063**	**40,912**	**1,502,715**	**0**	**8,130,463**	**(2,211,318)**	**(400,000)**	**0**	**28,569,835**
Museum													
General Fund	101	2,013,909	731,449	1,127,948	3,873,306	0	0	6,235	414,388	0	(100,000)	0	4,193,929

City of Riverside - Department Category with Fund Details

Fiscal Year: 2018

Department		Current Operations				Equipment Outlay	Debt Service	Capital Outlay	Charges from Other	Charges to Other	Managed Savings	Operating Transfer Out	Total
		Personnel Services	Non-Personnel	Special Projects	Total								
Museum Total		**2,013,909**	**731,449**	**1,127,948**	**3,873,306**	**0**	**0**	**6,235**	**414,388**	**0**	**(100,000)**	**0**	**4,193,929**
Airport													
Public Utilities-Admin													
Electric	510	19,696,357	10,977,049	286,133	30,959,539	200,000	0	0	10,045,974	(14,700,939)	0	0	26,504,574
Electric-Public Benefit Progs	511	1,347,797	314,829	12,338,500	14,001,126	0	0	0	459,473	0	0	0	14,460,599
Public Utilities-Admin Total		**21,044,154**	**11,291,878**	**12,624,633**	**44,960,665**	**200,000**	**0**	**0**	**10,505,447**	**(14,700,939)**	**0**	**0**	**40,965,173**
Public Utilities-Electric													
Electric	510	40,327,406	225,345,867	0	265,673,273	0	43,614,000	32,837,000	5,604,948	(10,727,893)	0	40,114,200	377,115,528
Public Utilities-Electric Total		**40,327,406**	**225,345,867**	**0**	**265,673,273**	**0**	**43,614,000**	**32,837,000**	**5,604,948**	**(10,727,893)**	**0**	**40,114,200**	**377,115,528**
Public Utilities-Water													
Water	520	22,407,141	15,920,532	240,000	38,567,673	875,000	15,116,000	10,201,000	11,615,022	(6,149,000)	0	5,738,300	75,963,995
Water Conservation	521	247,546	259,166	725,000	1,231,712	0	0	0	78,453	0	0	0	1,310,165
Public Utilities-Water Total		**22,654,687**	**16,179,698**	**965,000**	**39,799,385**	**875,000**	**15,116,000**	**10,201,000**	**11,693,475**	**(6,149,000)**	**0**	**5,738,300**	**77,274,160**
Public Utilities-Cent Stores													
Central Stores	640	667,871	63,837	0	731,708	0	19,784	0	334,197	0	0	0	1,085,689
Public Utilities-Cent Stores Total		**667,871**	**63,837**	**0**	**731,708**	**0**	**19,784**	**0**	**334,197**	**0**	**0**	**0**	**1,085,689**
Non Departmental													
General Fund	101	0	14,073,326	12,572,711	26,646,037	0	0	150,000	11,917,949	(2,317,820)	0	0	36,396,166
Non Departmental Total		**0**	**14,073,326**	**12,572,711**	**26,646,037**	**0**	**0**	**150,000**	**11,917,949**	**(2,317,820)**	**0**	**0**	**36,396,166**
Community Livability													
General Fund	101	0	25,000	0	25,000	0	0	0	200,000	0	0	0	225,000
Community Livability Total		**0**	**25,000**	**0**	**25,000**	**0**	**0**	**0**	**200,000**	**0**	**0**	**0**	**225,000**
Total Expenditures		**317,403,311**	**357,316,092**	**42,274,338**	**716,993,741**	**5,556,178**	**155,863,837**	**65,220,746**	**138,646,341**	**(162,119,644)**	**(5,425,000)**	**45,852,500**	**960,588,699**

APPENDIX I: FY 2016/17 DETAILED DEBT SCHEDULE

City of Riverside

Fiscal Year 2016/17 Projected Detail of Outstanding Debt [1]

Debt Issuance	Year of Issuance	Year of Final Maturity	Total Issue Size	Repayment Source	Outstanding Principal Balance 6/30/2016	2016/17 Principal Payments	2016/17 Interest Payments	2016/17 Total Payments	Projected Principal Balance 6/30/2017
General Obligation									
Measure G Fire Facility Projects Bonds	2004	2024	20,000,000	Existing Special Property Tax	12,430,000	1,040,000	592,023	1,632,023	11,390,000
Pension Obligation									
Pension Obligation Bonds (2004)	2004	2023	89,540,000	General Purpose General Fund Revenues	56,600,000	5,760,000	3,337,136	9,097,136	50,840,000
Pension Obligation Bonds (2005) Series A	2005	2020	30,000,000	General Purpose General Fund Revenues [2]	13,255,000	3,120,000	633,589	3,753,589	10,135,000
Pension Obligation Refunding Bond Anticipation Notes	2015	N/A	30,940,000	General Purpose General Fund Revenues [2]	30,940,000	30,940,000	234,628	31,174,628	-
Certificates of Participation									
Galleria Mall Improvements	2006	2036	19,945,000	Project Developer / Successor Agency	17,575,000	535,000	790,491	1,325,491	17,040,000
Riverside Renaissance Projects Refunding	2008	2037	128,300,000	General Purpose General Fund Revenues	109,300,000	3,600,000	3,644,408	7,244,408	105,700,000
Recovery Zone Facility Hotel Project (Hyatt)	2010	2040	20,660,000	Project Developer / Successor Agency	19,815,000	445,000	1,042,738	1,487,738	19,370,000
Lease Revenue Bonds									
Lease Revenue Refunding Bonds Series A	2012	2033	41,240,000	General Purpose General Fund Revenues [3]	37,245,000	1,420,000	1,653,125	3,073,125	35,825,000
Capital Leases									
VOIP Phone System	2012	2022	1,650,000	General Purpose General Fund Revenues	1,116,334	160,771	25,618	186,388	955,564
Police Department Helicopter	2013	2019	1,348,316	General Purpose General Fund Revenues	689,198	225,889	10,665	236,554	463,309
Various Vehicles, Software, and Hardware	2013	2019	3,642,934	General Purpose General Fund Revenues	1,862,102	610,315	28,816	639,131	1,251,787
Various Vehicles, Software, and Hardware	2013	2018	2,957,221	General Purpose General Fund Revenues	1,498,981	594,218	16,210	610,428	904,764
Convention Center, Fox, Muni, and RPD Dispatch FF&E	2013	2020	3,668,000	General Purpose General Fund Revenues	2,666,783	514,934	44,426	559,360	2,151,849
Various Vehicles, Software, and Hardware	2014	2022	4,450,000	General Purpose General Fund Revenues	4,173,048	663,030	76,194	739,224	3,510,019
Computronix Permit Software	2017	2024	1,805,817	General Purpose General Fund Revenues	-	220,000	30,000	250,000	1,585,817
PSEC Public Safety Communication System	2017	2026	7,000,000	General Purpose General Fund Revenues	-	317,907	70,000	387,907	6,682,093
Interfund Loans									
Utilities Plaza Purchase Interfund Loan	2012	2028	4,469,221	Building Lease Revenue	3,279,369	290,809	49,191	340,000	2,988,559
Private Placement Financings									
Ryan Bonaminio Park Loan	2012	2021	4,000,000	General Purpose General Fund Revenues	2,543,567	392,506	74,609	467,115	2,151,061
Convention Center Expansion Loan	2012	2034	44,650,000	General Fund Transient Occupancy Tax [4]	40,937,717	1,764,235	1,272,083	3,036,318	39,173,482
				Total General Fund	**355,927,099**	**52,614,614**	**13,625,950**	**66,240,563**	**312,118,303**
Local Park Impact Fee Fund									
Riverside Renaissance Debt Service Interfund Loan #1	2010	2018	3,460,000	Development Impact Fee Revenue	3,460,000	680,100	51,900	732,000	2,779,900
Riverside Renaissance Debt Service Interfund Loan #2	2011	2018	3,402,000	Development Impact Fee Revenue	2,725,525	678,117	40,883	719,000	2,047,408
				Total Local Park Impact Fee Fund	**6,185,525**	**1,358,217**	**92,783**	**1,451,000**	**4,827,308**
Measure A Fund									
RPFA Local Measure A Sales Tax Revenue COPs	2013	2033	35,235,000	Measure A Sales Tax Revenues	33,950,000	1,340,000	1,659,688	2,999,688	32,610,000
				Total Measure A Fund	**33,950,000**	**1,340,000**	**1,659,688**	**2,999,688**	**32,610,000**
Electric Utility									
Electric Revenue Refunding Bonds (2008) Series A	2008	2029	84,515,000	Existing Electric Rates/Refunding Proceeds	70,540,000	-	2,194,499	2,194,499	70,540,000
Electric Revenue Refunding Bonds (2008) Series C	2008	2035	57,325,000	Existing Electric Rates/Refunding Proceeds	41,975,000	-	1,344,879	1,344,879	41,975,000
Electric Revenue Bonds (2008) Series D	2008	2038	209,740,000	Existing Electric Rates	209,740,000	-	10,246,400	10,246,400	209,740,000
Electric Revenue Bonds (2009) Series A	2009	2018	34,920,000	Existing Electric Rates	3,640,000	1,150,000	140,500	1,290,500	2,490,000
Electric Revenue Bonds (2010) Series A	2010	2040	133,290,000	Existing Electric Rates	133,290,000	-	9,968,432	9,968,432	133,290,000
Electric Revenue Bonds (2010) Series B	2010	2019	7,090,000	Existing Electric Rates	7,090,000	95,000	305,625	400,625	6,995,000
Electric Revenue Bonds (2011) Series A	2011	2036	56,450,000	Existing Electric Rates/Refunding Proceeds	41,925,000	-	1,613,274	1,613,274	41,925,000
Electric Revenue Refunding Bonds (2013) Series A	2013	2043	79,080,000	Existing Electric Rates	58,635,000	12,075,000	2,537,856	14,612,856	46,560,000
Electric Fund Vehicles Capital Leases	Various	Various	Various	Existing Electric Rates	1,213,341	295,197	26,966	322,164	918,144
				Total Electric Fund	**568,048,341**	**13,615,197**	**28,378,432**	**41,993,629**	**554,433,144**
Water Utility									
Water Revenue Bonds (2008) Series B	2008	2038	58,235,000	Existing Water Rates	58,235,000	1,610,000	2,798,150	4,408,150	56,625,000
Water Revenue Bonds (2009) Series A	2009	2020	31,895,000	Existing Water Rates	12,730,000	2,970,000	517,350	3,487,350	9,760,000
Water Revenue Bonds (2009) Series B	2009	2039	67,790,000	Existing Water Rates	67,790,000	-	4,180,580	4,180,580	67,790,000
Water Revenue Bonds (2011) Series A	2011	2035	59,000,000	Existing Water Rates	54,725,000	600,000	1,781,306	2,381,306	54,125,000
				Total Water Fund	**193,480,000**	**5,180,000**	**9,277,385**	**14,457,385**	**188,300,000**
Sewer Utility									
Headworks Project Loan	2000	2019	7,956,419	Existing Sewer Rates	1,383,086	452,992	24,395	477,387	930,095
Cogeneration Project Loan	2003	2021	5,374,978	Existing Sewer Rates	1,596,647	306,353	33,120	339,474	1,290,294
Sewer Revenue Bonds (2009) Series A	2009	2016	36,835,000	Existing Sewer Rates	8,055,000	8,055,000	201,375	8,256,375	-
Sewer Revenue Bonds (2009) Series B	2009	2039	204,075,000	Existing Sewer Rates	204,075,000	-	9,216,748	9,216,748	204,075,000

Debt Issuance	Year of Issuance	Year of Final Maturity	Total Issue Size	Repayment Source	Outstanding Principal Balance 6/30/2016	2016/17 Principal Payments	2016/17 Interest Payments	2016/17 Total Payments	Projected Principal Balance 6/30/2017
Sewer Revenue Bonds (2015) Series A	2015	2040	200,030,000	Existing Sewer Rates	200,030,000	-	9,837,000	9,837,000	200,030,000
				Total Sewer Fund	**415,139,734**	**8,814,345**	**19,312,639**	**28,126,984**	**406,325,389**
Parking Fund									
Parking Garages 1 & 2 Interfund Loan #2	2008	2018	942,006	Parking Fund Revenue	217,636	117,735	3,265	121,000	99,900
Fox Entertainment Plaza Loan	2010	2032	25,000,000	Parking Fund Revenue [5]	20,246,817	976,511	770,193	1,746,704	19,270,306
				Total Parking Fund	**20,464,453**	**1,094,246**	**773,458**	**1,867,704**	**19,370,206**
Central Garage Fund									
CNG Refueling Station Interfund Loan	2013	2019	1,674,262	Fuel Sales	1,019,704	334,704	15,296	350,000	685,000
				Total Central Garage Fund	**1,019,704**	**334,704**	**15,296**	**350,000**	**685,000**
RDA Successor Agency									
RPFA Multiple Project Area TABs (1991)	1991	2018	13,285,000	Successor Agency Tax Increment	45,000	20,000	3,600	23,600	25,000
California Tower Lease Revenue Bonds Series A	2003	2024	26,255,000	Successor Agency Tax Increment	15,475,000	1,275,000	735,500	2,010,500	14,200,000
California Tower Lease Revenue Bonds Series B	2003	2024	4,810,000	Successor Agency Tax Increment	2,555,000	225,000	133,849	358,849	2,330,000
RPFA Multiple Project Area TABs (2007) Series A	2007	2037	8,340,000	Successor Agency Tax Increment	8,170,000	25,000	356,331	381,331	8,145,000
RPFA Multiple Project Area TABs (2007) Series B	2007	2028	14,850,000	Successor Agency Tax Increment	11,620,000	470,000	658,922	1,128,922	11,150,000
RPFA Multiple Project Area TABs (2007) Series C	2007	2037	89,205,000	Successor Agency Tax Increment	85,960,000	605,000	4,193,100	4,798,100	85,355,000
RPFA Multiple Project Area TABs (2007) Series D	2007	2032	43,875,000	Successor Agency Tax Increment	31,430,000	1,805,000	1,782,519	3,587,519	29,625,000
3615-3653 Main Street Acquisition Interfund Loan	2009	---	4,280,000	Successor Agency Tax Increment	4,252,545	4,252,545	-	4,252,545	-
HUD Section 108 Refunding Loan - Mission Village	2011	2018	2,695,000	Successor Agency Tax Increment	1,175,000	365,000	29,308	394,308	810,000
Reid Park Acquisition Interfund Loan	2011	---	720,000	Successor Agency Tax Increment	664,473	55,033	9,967	65,000	609,441
Riverside Golf Course Acquisition Interfund Loan	2011	---	4,837,500	Successor Agency Tax Increment	4,466,150	368,008	66,992	435,000	4,098,142
2014 Subordinate Tax Allocation Refunding Bonds Series A	2014	2034	61,250,000	Successor Agency Tax Increment	57,280,000	3,690,000	2,681,900	6,371,900	53,590,000
2014 Subordinate Tax Allocation Refunding Bonds Series B	2014	2024	1,730,000	Successor Agency Tax Increment	1,565,000	160,000	43,660	203,660	1,405,000
				Total RDA Successor Agency	**224,658,168**	**13,315,585**	**10,695,647**	**24,011,232**	**211,342,583**
Assessment District & Community Facilities District									
Riverwalk Business Center Assessment District Bonds	2005	2029	3,755,000	Existing Special Property Tax	2,690,000	130,000	159,693	289,693	2,560,000
Sycamore Canyon Business Park CFD 92-1 Bonds	2005	2034	9,700,000	Existing Special Property Tax	7,690,000	250,000	392,990	642,990	7,440,000
Hunter Park Assessment District Bonds	2006	2036	15,269,906	Existing Special Property Tax	12,675,000	355,000	641,106	996,106	12,320,000
Riverwalk Assessment District Refunding Bonds	2011	2026	7,805,000	Existing Special Property Tax	6,100,000	450,000	267,006	717,006	5,650,000
Auto Center Assessment District Refunding Bonds	2012	2024	4,050,000	General Fund Sales Tax Revenue [6]	2,970,000	285,000	118,472	403,472	2,685,000
Riverwalk Vista CFD 2006-1	2013	2043	4,415,000	Existing Special Property Tax	4,290,000	85,000	204,919	289,919	4,205,000
				Total Assessment District & Community Facilities District	**36,415,000**	**1,555,000**	**1,784,186**	**3,339,186**	**34,860,000**
Total					**$ 1,855,288,023**	**$ 99,221,909**	**$ 85,615,462**	**$ 184,837,371**	**$ 1,764,871,931**

[1] Excludes water stock acquisition rights, copier leases, development agreements, and amortization of premiums and discounts on outstanding debt, none of which are material.

[2] 48.3% of the debt service for these bonds is allocated to other Funds based on the percentage of miscellaneous CalPERS plan employees budgeted in those Funds.

[3] 25.4% of the debt service for these bonds is allocated to the Parking Fund for the construction of Garage 6 and to the Successor Agency for the construction of the University Village garage.

[4] Debt service for this loan is primarily funded from a voter-approved increase in the transient occupancy tax rate from 11% to 13%.

[5] A portion of the debt service for this loan related to non-parking facilities is funded by the General Fund.

[6] Under the terms of an existing development agreement, increased incremental sales tax resulting from the expansion of the Auto Center funds the debt service on these bonds.

APPENDIX J: FY 2017/18 DETAILED DEBT SCHEDULE

City of Riverside
Fiscal Year 2017/18 Projected Detail of Outstanding Debt [1]

Debt Issuance	Year of Issuance	Year of Final Maturity	Total Issue Size	Repayment Source	Outstanding Principal Balance 6/30/2017	2017/18 Principal Payments	2017/18 Interest Payments	2017/18 Total Payments	Projected Principal Balance 6/30/2018
General Obligation									
Measure G Fire Facility Projects Bonds	2004	2024	20,000,000	Existing Special Property Tax	11,390,000	1,110,000	544,298	1,654,298	10,280,000
Pension Obligation									
Pension Obligation Bonds (2004)	2004	2023	89,540,000	General Purpose General Fund Revenues	50,840,000	6,440,000	2,997,526	9,437,526	44,400,000
Pension Obligation Bonds (2005) Series A	2005	2020	30,000,000	General Purpose General Fund Revenues [2]	10,135,000	3,480,000	484,453	3,964,453	6,655,000
Pension Obligation Refunding Bond Anticipation Notes	2015	N/A	30,940,000	General Purpose General Fund Revenues [2]	30,940,000	30,940,000	234,628	31,174,628	-
Certificates of Participation									
Galleria Mall Improvements	2006	2036	19,945,000	Project Developer / Sucoessor Agency	17,040,000	555,000	768,691	1,323,691	16,485,000
Riverside Renaissance Projects Refunding	2008	2037	128,300,000	General Purpose General Fund Revenues	105,700,000	3,700,000	3,522,536	7,222,536	102,000,000
Recovery Zone Facility Hotel Project (Hyatt)	2010	2040	20,660,000	Project Developer / Sucoessor Agency	19,370,000	465,000	1,024,938	1,489,938	18,905,000
Lease Revenue Bonds									
Lease Revenue Refunding Bonds Series A	2012	2033	41,240,000	General Purpose General Fund Revenues [3]	35,825,000	1,485,000	1,587,600	3,072,600	34,340,000
Capital Leases									
VOIP Phone System	2012	2022	1,650,000	General Purpose General Fund Revenues	955,564	164,620	21,769	186,388	790,944
Police Department Helicopter	2013	2019	1,348,316	General Purpose General Fund Revenues	463,309	229,711	6,843	236,554	233,598
Various Vehicles, Software, and Hardware	2013	2019	3,642,934	General Purpose General Fund Revenues	1,251,787	620,642	18,489	639,131	631,144
Various Vehicles, Software, and Hardware	2013	2018	2,957,221	General Purpose General Fund Revenues	904,764	601,370	9,058	610,428	303,394
Convention Center, Fox, Muni, and RPD Dispatch FF&E	2013	2020	3,668,000	General Purpose General Fund Revenues	2,151,849	523,985	35,375	559,360	1,627,864
Various Vehicles, Software, and Hardware	2014	2022	4,450,000	General Purpose General Fund Revenues	3,510,019	675,694	63,530	739,224	2,834,325
Computronix Permit Software	2017	2024	1,805,817	General Purpose General Fund Revenues	1,585,817	220,000	30,000	250,000	1,365,817
PSEC Public Safety Communication System	2017	2026	7,000,000	General Purpose General Fund Revenues	6,682,093	645,383	134,431	779,814	6,036,710
Interfund Loans									
Utilities Plaza Purchase Interfund Loan	2012	2028	4,469,221	Building Lease Revenue	2,988,559	287,700	52,300	340,000	2,700,859
Private Placement Financings									
Ryan Bonaminio Park Loan	2012	2021	4,000,000	General Purpose General Fund Revenues	2,151,061	404,569	62,546	467,115	1,746,491
Convention Center Expansion Loan	2012	2034	44,650,000	General Fund Transient Occupancy Tax [4]	39,224,897	1,817,339	1,218,979	3,036,318	37,407,558
				Total General Fund	**343,109,717**	**54,366,013**	**12,817,989**	**67,184,002**	**288,743,705**
Local Park Impact Fee Fund									
Riverside Renaissance Debt Service Interfund Loan #1	2010	2018	3,460,000	Development Impact Fee Revenue	2,779,900	683,352	48,648	732,000	2,096,548
Riverside Renaissance Debt Service Interfund Loan #2	2011	2018	3,402,000	Development Impact Fee Revenue	2,047,408	683,170	35,830	719,000	1,364,238
				Total Local Park Impact Fee Fund	**4,827,308**	**1,366,522**	**84,478**	**1,451,000**	**3,460,786**
Measure A Fund									
RPFA Local Measure A Sales Tax Revenue COPs	2013	2033	35,235,000	Measure A Sales Tax Revenues	32,610,000	1,390,000	1,606,088	2,996,088	31,220,000
				Total Measure A Fund	**32,610,000**	**1,390,000**	**1,606,088**	**2,996,088**	**31,220,000**
Electric Utility									
Electric Revenue Refunding Bonds (2008) Series A	2008	2029	84,515,000	Existing Electric Rates/Refunding Proceeds	70,540,000	-	2,194,499	2,194,499	70,540,000
Electric Revenue Refunding Bonds (2008) Series C	2008	2035	57,325,000	Existing Electric Rates/Refunding Proceeds	41,975,000	-	1,344,879	1,344,879	41,975,000
Electric Revenue Bonds (2008) Series D	2008	2038	209,740,000	Existing Electric Rates	209,740,000	3,460,000	10,180,716	13,640,716	206,280,000
Electric Revenue Bonds (2009) Series A	2009	2018	34,920,000	Existing Electric Rates	2,490,000	1,215,000	81,375	1,296,375	1,275,000
Electric Revenue Bonds (2010) Series A	2010	2040	133,290,000	Existing Electric Rates	133,290,000	-	9,968,432	9,968,432	133,290,000
Electric Revenue Bonds (2010) Series B	2010	2019	7,090,000	Existing Electric Rates	6,995,000	2,345,000	257,300	2,602,300	4,650,000
Electric Revenue Bonds (2011) Series A	2011	2036	56,450,000	Existing Electric Rates/Refunding Proceeds	41,925,000	-	1,613,274	1,613,274	41,925,000
Electric Revenue Refunding Bonds (2013) Series A	2013	2043	79,080,000	Existing Electric Rates	46,560,000	6,775,000	2,126,981	8,901,981	39,785,000
Electric Fund Vehicles Capital Leases	Various	Various	Various	Existing Electric Rates	918,144	302,662	19,501	322,164	615,481
				Total Electric Fund	**554,433,144**	**14,097,662**	**27,786,958**	**41,884,620**	**540,335,481**
Water Utility									
Water Revenue Bonds (2008) Series B	2008	2038	58,235,000	Existing Water Rates	56,625,000	1,210,000	2,741,750	3,951,750	55,415,000
Water Revenue Bonds (2009) Series A	2009	2020	31,895,000	Existing Water Rates	9,760,000	2,505,000	383,575	2,888,575	7,255,000
Water Revenue Bonds (2009) Series B	2009	2039	67,790,000	Existing Water Rates	67,790,000	-	4,180,580	4,180,580	67,790,000
Water Revenue Bonds (2011) Series A	2011	2035	59,000,000	Existing Water Rates	54,125,000	1,700,000	1,734,537	3,434,537	52,425,000
				Total Water Fund	**188,300,000**	**5,415,000**	**9,040,442**	**14,455,442**	**182,885,000**
Sewer Utility									
Headworks Project Loan	2000	2019	7,956,419	Existing Sewer Rates	930,095	460,982	16,405	477,387	469,113
Cogeneration Project Loan	2003	2021	5,374,978	Existing Sewer Rates	1,290,294	312,708	26,766	339,474	977,586
Sewer Revenue Bonds (2009) Series B	2009	2039	204,075,000	Existing Sewer Rates	204,075,000	8,410,000	9,063,413	17,473,413	195,665,000
Sewer Revenue Bonds (2015) Series A	2015	2040	200,030,000	Existing Sewer Rates	200,030,000	-	9,837,000	9,837,000	200,030,000
				Total Sewer Fund	**406,325,389**	**9,183,690**	**18,943,584**	**28,127,274**	**397,141,699**
Parking Fund									
Parking Garages 1 & 2 Interfund Loan #2	2008	2018	942,006	Parking Fund Revenue	99,900	99,900	-	99,900	-
Fox Entertainment Plaza Loan	2010	2032	25,000,000	Parking Fund Revenue [5]	19,270,306	1,014,468	732,236	1,746,704	18,255,838

Debt Issuance	Year of Issuance	Year of Final Maturity	Total Issue Size	Repayment Source	Outstanding Principal Balance 6/30/2017	2017/18 Principal Payments	2017/18 Interest Payments	2017/18 Total Payments	Projected Principal Balance 6/30/2018
				Total Parking Fund	**19,370,206**	**1,114,369**	**732,236**	**1,846,604**	**18,255,838**
Central Garage Fund									
CNG Refueling Station Interfund Loan	2013	2019	1,674,262	Fuel Sales	685,000	338,013	11,987	350,000	346,987
				Total Central Garage Fund	**685,000**	**338,013**	**11,987**	**350,000**	**346,987**
RDA Successor Agency									
RPFA Multiple Project Area TABs (1991)	1991	2018	13,285,000	Successor Agency Tax Increment	25,000	25,000	2,000	27,000	-
California Tower Lease Revenue Bonds Series A	2003	2024	26,255,000	Successor Agency Tax Increment	14,200,000	1,365,000	675,875	2,040,875	12,835,000
California Tower Lease Revenue Bonds Series B	2003	2024	4,810,000	Successor Agency Tax Increment	2,330,000	240,000	121,108	361,108	2,090,000
RPFA Multiple Project Area TABs (2007) Series A	2007	2037	8,340,000	Successor Agency Tax Increment	8,145,000	25,000	355,331	380,331	8,120,000
RPFA Multiple Project Area TABs (2007) Series B	2007	2028	14,850,000	Successor Agency Tax Increment	11,150,000	350,000	637,643	987,643	10,800,000
RPFA Multiple Project Area TABs (2007) Series C	2007	2037	89,205,000	Successor Agency Tax Increment	85,355,000	1,470,000	4,141,225	5,611,225	83,885,000
RPFA Multiple Project Area TABs (2007) Series D	2007	2032	43,875,000	Successor Agency Tax Increment	29,625,000	1,490,000	1,696,190	3,186,190	28,135,000
HUD Section 108 Refunding Loan - Mission Village	2011	2018	2,695,000	Successor Agency Tax Increment	810,000	390,000	18,779	408,779	420,000
Reid Park Acquisition Interfund Loan	2011	---	720,000	Successor Agency Tax Increment	609,441	54,335	10,665	65,000	555,106
Riverside Golf Course Acquisition Interfund Loan	2011	---	4,837,500	Successor Agency Tax Increment	4,098,142	363,283	71,717	435,000	3,734,860
2014 Subordinate Tax Allocation Refunding Bonds Series A	2014	2034	61,250,000	Successor Agency Tax Increment	53,590,000	3,795,000	2,550,650	6,345,650	49,795,000
2014 Subordinate Tax Allocation Refunding Bonds Series B	2014	2024	1,730,000	Successor Agency Tax Increment	1,405,000	160,000	41,620	201,620	1,245,000
				Total RDA Successor Agency	**211,342,583**	**9,727,617**	**10,322,802**	**20,050,420**	**201,614,965**
Assessment District & Community Facilities District									
Riverwalk Business Center Assessment District Bonds	2005	2029	3,755,000	Existing Special Property Tax	2,560,000	135,000	152,205	287,205	2,425,000
Sycamore Canyon Business Park CFD 92-1 Bonds	2005	2034	9,700,000	Existing Special Property Tax	7,440,000	260,000	381,034	641,034	7,180,000
Hunter Park Assessment District Bonds	2006	2036	15,269,906	Existing Special Property Tax	12,320,000	370,000	623,795	993,795	11,950,000
Riverwalk Assessment District Refunding Bonds	2011	2026	7,805,000	Existing Special Property Tax	5,650,000	465,000	250,413	715,413	5,185,000
Auto Center Assessment District Refunding Bonds	2012	2024	4,050,000	General Fund Sales Tax Revenue [6]	2,685,000	295,000	108,856	403,856	2,390,000
Riverwalk Vista CFD 2006-1	2013	2043	4,415,000	Existing Special Property Tax	4,205,000	85,000	202,794	287,794	4,120,000
				Total Assessment District & Community Facilities District	**34,860,000**	**1,610,000**	**1,719,096**	**3,329,096**	**33,250,000**
Total					**$ 1,795,863,346**	**$ 98,608,885**	**$ 83,065,660**	**$ 181,674,545**	**$ 1,697,254,461**

[1] Excludes water stock acquisition rights, copier leases, development agreements, and amortization of premiums and discounts on outstanding debt, none of which are material.

[2] 48.3% of the debt service for these bonds is allocated to other Funds based on the percentage of miscellaneous CalPERS plan employees budgeted in those Funds.

[3] 25.4% of the debt service for these bonds is allocated to the Parking Fund for the construction of Garage 6 and to the Successor Agency for the construction of the University Village garage.

[4] Debt service for this loan is primarily funded from a voter-approved increase in the transient occupancy tax rate from 11% to 13%.

[5] A portion of the debt service for this loan related to non-parking facilities is funded by the General Fund.

[6] Under the terms of an existing development agreement, increased incremental sales tax resulting from the expansion of the Auto Center funds the debt service on these bonds.