



BURN PERMIT POLICY

DATE: January 2, 2020

INFORMATION BULLETIN: E-19-010

APPROVED BY: J. McDowell

Note: You must obtain approval with AQMD prior to obtaining a fire department permit.

1. Prior to obtaining a Fire Department burn permit, carefully read the attached documents for tumbleweeds and agricultural burning requirements. Once you obtain approval from AQMD contact the Fire Department for permit, a fee is due prior to issuing a permit.
2. Prior to 4:00 p.m. the day before each burn day, call South Coast Air Quality Management District at 909-396-3355 to determine if the next day is a burn day. If it is, you are to then press 0 to obtain a Burn Authorization Number. This number(s) should then be noted on the burn permit for each burn day. Immediately prior to burning, you are to call Police/Fire Dispatch at (951) 354-2007 and let them know that you are going to burn and what your Burn Authorization Number is. (2019 CFC, Section 307.2.1)
3. Do not burn within 50 feet of any structure or property line. Burn in piles approximately 10' x 10'. Clear area around burn. (2019 CFC, Section 307.4)
4. Burning can begin one hour after sunrise. No additional fuel shall be added or new fires started after noon. Fires are to be completely extinguished by 2:00 p.m.
Note: For large, agricultural operations, no additional fuel shall be added or new fires started after 2:00 p.m. Fires are to be extinguished by 5:00 p.m.
5. A minimum of one person, who is capable of extinguishing the fire, shall be at the burn location at all times.
6. Water trucks or hose lines that can completely surround the piles to be burned shall provide on-site water.
7. The Fire Chief may prohibit any burn when atmospheric conditions or local circumstances make such fires hazardous.
8. A copy of your burn permit shall be available at the fire location. (2019 CFC, Section 307.2)
9. Applicant will be financially responsible to the City of Riverside Fire Department for personnel and equipment used to negate any hazard or condition created outside the scope of this permit.

Fire Prevention

3900 Main Street 3rd Floor * Riverside, California 92522 * (951) 826-5737

Fax: (951) 826-2539 * www.RiversideCa.gov/fire



South Coast Air Quality Management District

21865 E. Copley Drive, Diamond Bar, CA 91765-4182
(909) 396-2000 - <http://www.aqmd.gov>

SPECIAL NOTICE FOR OPEN BURNING OF TUMBLEWEEDS

The following information is intended to highlight specific aspects of the rule and serve as a guide for the allowance of tumbleweed (*Salsola Kali* also known as Russian Thistle) burning by the South Coast Air Quality Management District (AQMD). For details on specific requirements and limitations, please refer to Rule 444 - Open Burning (www.aqmd.gov/rules/reg/reg04/r444.pdf)

WHAT MUST I DO PRIOR TO TUMBLEWEED OPEN BURNING?

- Request a **Pre Burn Inspection** from the AQMD by calling the **Burn Line (909-396-3403)**.
- Obtain a written permit from the AQMD **and** obtain a written permit from your local Fire Protection Agency.
- Call the **Burn Line (909-396-3403)** and leave a message requesting a Burn Authorization Number prior to 4:00 p.m. the day before the burn.

Information required to be left on the Burn Line:

- NAME
- ADDRESS
- PHONE NUMBER
- AQMD BURN PERMIT NUMBER
- LOCAL FIRE DEPARTMENT BURN PERMIT NUMBER

Burning is not allowed without first obtaining a Burn Authorization Number.

- Call your Local Fire Department the morning of your Burn (or as required) and request approval for your Burn.

WHAT CAN I BURN?

- Only Tumbleweeds may be burned and **no other material is allowed**, unless required by Fire Agencies through written notice.

WHAT ARE THE REQUIREMENTS FOR TUMBLEWEED BURNING?

- Tumbleweeds shall be free of trash, dirt, soil and visible moisture.
- Burning shall not commence earlier than one hour after sunrise with no new ignition, or fuels to be added to an existing fire, later than two hours before sunset.

WHEN CAN I CALL THE AQMD (909-396-3403) TO OBTAIN AUTHORIZATION FOR TUMBLEWEED BURNING?

- Monday: 8:00 a.m. – 4:00 p.m.
- Tuesday - Friday: Noon – 5:00 p.m.
- Saturday: 8:00 a.m. – 4:00 p.m.

If Burning on Sunday or Monday, call before 4:00 p.m. on Saturday.

Our standby person will return your phone call as soon as possible but no later than 5:00 p.m. the day you leave your message.



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SPECIAL NOTICE FOR OPEN BURNING OF AGRICULTURAL WASTE

The following information is intended to highlight specific aspects of the rule and serve as a guide for the allowance of agricultural open burning by the South Coast Air Quality Management District (AQMD). For details on specific requirements and limitations, please refer to Rule 444 - Open Burning (www.aqmd.gov/rules/reg/reg04/r444.pdf).

WHAT MUST I DO PRIOR TO AGRICULTURAL OPEN BURNING?

- Obtain approval for projects greater than 10 acres or that will produce more than one ton of particulate matter emissions by submitting a Burn Management Plan.
- Request a **Pre Burn Inspection** from the AQMD by calling (909-396-3403).
- Obtain a written permit from the AQMD and obtain a written permit from your local Fire Protection Agency.
- Find out if the next day is a **Burn Day** by calling **(909) 396-3355**. *If the next day is a Burn Day, press 0, and leave a message requesting a **Burn Authorization Number** on the Burn Line **prior to 4:00 p.m. the day before the burn**. Burning is not allowed without first obtaining a Burn Authorization Number.*
- Alternately a Burn Authorization Number can be obtained by calling **(909) 396-3403 prior to 4:00 p.m. the day before the burn**.
- Call your Local Fire Department the morning of your Burn (or as required) and request approval for your Burn.

WHAT CAN I BURN?

- Waste materials produced entirely from Agricultural Operations. Refer to Rule 444, for complete list of allowable and non-allowable materials which may be burned.

WHAT ARE THE REQUIREMENTS FOR AGRICULTURAL BURNING?

- Agricultural Waste must be **more than 1000 feet** away from sensitive receptor locations.
- Only **dry** Agricultural Waste can be burned.
- All Agricultural Waste shall be free of trash, nonagricultural waste, dirt, soil and visible moisture.
- Agricultural Field Crops (residue left in the field after harvesting grain or vegetable crops) shall not be burned before 10:00 a.m. or after 5:00 p.m. **and**
- Open burning **other** than field crop burning shall not commence earlier than **one hour after sunrise** with no new ignition, or fuels to be added to an existing fire, later than two hours before sunset except as authorized with an approved smoke management plan.

WHEN CAN I CALL THE AQMD (909-396-3403) TO OBTAIN AUTHORIZATION FOR AGRICULTURAL BURNING?

Monday: 8:00 a.m. – 4:00 p.m.
 Tuesday - Friday: Noon – 5:00 p.m.
 Saturday: 8:00 a.m. – 4:00 p.m.

If Burning on Sunday or Monday, call before 4:00 p.m. on Saturday.

Our standby person will return your phone call as soon as possible but no later than 5:00 p.m. the day you leave your message.