



ARTS & CULTURE GRANT PROGRAM FISCAL YEARS 2024-26 APPLICATION

Organization's Information

Organization Name: _____

Registered Federal Tax-Exempt ID Number: _____

Executive Director/CEO Name: _____

Contact Person Name: _____ Contact Person Title: _____

E-Mail Address: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Mobile Number: _____ Fax Number: _____

Affiliated with a "parent" organization? Yes No

If yes, name of parent organization: _____

Preferred method of contact? Business Phone Mobile Phone Email

Please provide if not listed above: _____

Grant Request

Monetary Funding Request: \$ _____

Organizational Expenses of at least \$9,000? Yes No

Demographic Information: Please include all areas and individuals served.

Programming Locations/Wards/Neighborhoods: _____

Identify individuals benefiting from your programs (e.g. Title 1 schools, youth, adults, seniors): _____

Describe the organization's administrative, artistic, and financial vision. Include short-term goals for the next two years. Describe how the board and staff shape overall planning. List any specific steps already taken to reach current short-term goals.



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Grant Request

Approximately how many people does this organization serve? Describe the services and any fees related to these services.

Has the City of Riverside granted your organization in the past? Yes No

If yes, list department(s), date, amount and/or type of sponsorship:

Additional Documents Required

Submit this completed application with the following:

- A current list of your organization's Board of Directors and appropriate affiliations;
- A copy of your organization's board approved operating budget (revenue and expenses). Include any funds from a Community Development Block Grant, City Arts Grant Program, Sponsors or in-kind contributions;
- Financial Statement(s) from the most recently completed Fiscal Year;
- Mission Statement and if applicable a recent Strategic plan;
- Recent marketing materials;
- Supporting materials (e.g. videos, links, presentations, etc.) if applicable

Narrative

Describe the administrative capability to properly manage and administer Arts & Culture Funding, to include documentation (pre, post, and on-going), financial strength (demonstration of ability to match grant award), recognition, and participation in presentations/events/programs.



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Narrative

Please describe the organization's public benefit to the community in detail (e.g. attract and sustain audiences for the arts, build community, serve underserved areas, enhance the economic impact of the City).

Please provide explicit examples of your organization's commitment to diversity, equity, and inclusion.



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Narrative

Please provide clear examples of public benefit in programming/events/exhibitions/presentations.

Please describe the impacts and changes that your organization has made due to COVID-19.



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Narrative

Describe what the organization will be able to accomplish with grant funding that it otherwise would not be able to do.

What are the measurable objectives that your organization uses to evaluate your work? Please state your objective in terms of concrete numbers and percentages where possible. For example: increase number of participants from Y to Z in the 200X parade; increase customer satisfaction from Y% to Z%. You may utilize the table provided below.

Sample:

Objective	Past Year Event (2011)	Past Year Event (2012)	Past Year Event (2013)	Current Year
Increase Number of Participants	100	175	200	350
Participant Satisfaction	80%	82%	90%	95%



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Objective	Past Year	Past Year	Past Year	Current Year

Signature of Authorized Representative

Date

Title

Signature of Authorized Representative

Date

Title