



City of Arts & Innovation

**CITY OF RIVERSIDE
FINANCE DEPARTMENT
BINGO LICENSE APPLICATION**

**3900 MAIN STREET
RIVERSIDE, CA 92522
(PHONE) (951) 826-5465
(FAX) (951) 826-2356**

LIVE BINGO REMOTE CALLER BINGO

NEW RENEWAL

Municipal Code Chapter 5.60 License Required. It is unlawful for any organization to conduct any bingo game in the City unless such organization is an organization permitted to play bingo pursuant to the provisions of section 326.5 of the Penal Code of the State and has a valid City license issued pursuant to the provisions of this Chapter. It is unlawful for any person to conduct any bingo games in the City unless such person is a member of and is acting on behalf of an organization that has been issued a license as provided by this Chapter. It is unlawful to conduct remote caller bingo games in the City unless a valid City license has been issued pursuant to the provision of this Chapter.

The following documents must be submitted with your application:

1. Copy of Certificate of Determination of Exemption from the Franchise Tax Board.
2. For mobile home park associations, senior citizen organizations, or charitable organization affiliated with a school district, please provide a copy of your founding documents establishing your status.
3. Organization chart or a listing of the names, titles, and addresses of trustees, directors, and officers.
4. Plan setting forth the proposed security measures with respect to bingo events (RMC 2.28 and 5.60.120).
5. Written verification shall be obtained from the Planning and Fire Departments that zoning and building code laws of the City will not be violated; and that there is improved vehicular access to the premises wherein a bingo game is to be conducted, and that such premises contain off-street vehicle parking facilities on the basis of not less than one parking space for every thirty square feet of floor area within the assembly room wherein the bingo game is to be conducted.

SECTION 1 - ORGANIZATION INFORMATION

Legal Name of Organization	
Address of Organization	
Name and Address of Agent for Service of Process	
Name and Address of Officer or Person Designated as the Site Manager and having Primary Responsibility for the Game	
Applicant Contact Person	Contact Phone Number

SECTION 2 - BINGO GAME INFORMATION

Address where Bingo games are to be held:	
Is the property where the Bingo game is to be held:	
<input type="checkbox"/> Owned by the Organization <input type="checkbox"/> Leased by the Organization <input type="checkbox"/> Use Donated to the Organization	
How Long? _____	
For property for which the use is donated to the organization, is the use for the performance of the charitable purpose for which the organization was formed?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
Proposed day(s) of week game(s) to be conducted:	
Will bingo game(s) be open to the public? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Has a special fund or account been established for bingo profits? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Will bingo games be operated and staffed only by members of the organization, who shall not receive a profit, wage or salary from any bingo game?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	

