

SAMPLE

Print on Company Letterhead Including:
Company Name, Address, Phone Number

Insert Date

GP-0000-00000
Rough Grading

Department of Public Works
City of Riverside
3900 Main Street
Riverside, CA 92522

Subject: Civil Engineer's Certification of Compliance for Rough Grading.
Insert Tract / Parcel Map # with Lots or Insert Address

Reference: Insert Grading Plan Reference (Engineer, drawing title and date)

In accordance with the City of Riverside Municipal Code Title 17.28.10 and the requirements of the Building Code, I certify approval of this project as outlined above, to rough grade. In accordance with the approved grading plan for this project, rough grading has been completed and approximate final elevations have been established for building pads, drainage devices, and paved areas, and temporary erosion control measures have been installed.

By: _____

Date: _____

Insert Engineer's Name

Insert License # & Title

Insert Company Name



Attachment: As-Graded Plan [If applicable]